

MINUTES

DES MOINES CITY COUNCIL
STUDY SESSION
City Council Chambers
21630 11th Avenue S, Des Moines, Washington
Thursday, September 5, 2024 - 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Jeremy Nutting.

ROLL CALL

Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; Councilmember Matt Mahoney; and Councilmember Jeremy Nutting

Council Absent:

Councilmember Matt Mahoney

Direction/Action

Motion made by Councilmember Jeremy Nutting to excuse Councilmember Matt Mahoney; seconded by Deputy Mayor Harry Steinmetz.

Motion passed 6-0.

Staff Present:

Interim City Manager Tim George; Interim City Attorney Matt Hutchins; Assistant City Manager Adrienne Johnson-Newton; Director of Community/Administrative Services Bonnie Wilkins; Harbormaster Scott Wilkins; Public Works Director Michael Slevin; City Engineer Tommy Owen; Building Official Dan Hopp; Finance Director Jeff Friend; Judge Lisa Leone; Director of Court Administration Melissa Patrick; Communications Director Nicole Nordholm; Police Chief Ted Boe; Assistant Police Chief Mark Couey; Assistant Police Chief Kevin Penney; Sergeant Isaac Helgren; Police Officer Nate Chevallier; Police Officer Austin Arneberg; Executive Assistant Stephanie Holt; Sergeant Eddie Ochart; Community Service Officer Tonya Seaberry; Officer Clayson Tanner; Police Officer Abram English; Police Officer Chase Ochart; Police Officer Ben Brown; Police Officer David Stanton; Police Officer Mike Labadie; Crisis Response Specialist Monica Lara; Crime

Analyst Patricia Gosch; Executive Administrative Analyst Rochelle Caton; Human Resource Analyst Shawna Thomas; Human Resource Analyst Alexandra Reyes; Events and Facilities Manager Cortney Wilt; and City Clerk Taria Keane

CORRESPONDENCE

- There were no additional correspondence outside of the emails already received by Council.

COMMENTS FROM THE PUBLIC

Comments from the public must be limited to the items of business on the Study Session Agenda. Please sign in prior to the meeting and limit your comments to three (3) minutes.

- Lin Cashman, Human Services Budget
- Diane Tucker, Levy Lid Lift
- Victoria Andrews, Budget
- Chuck Coleman, Budget
- Melanie Barlow, Budget
- Kay Vann, Safety
- Theresa Unko, Redondo Park not ADA

DISCUSSION ITEMS

SWEARING IN OF POLICE CHIEF TED BOE

- Judge Lisa Leone swore in Theodore Boe as the new Des Moines Police Chief.

CITY MANAGER SELECTION DISCUSSION

- Assistant City Manager Adrienne Johnson-Newton gave Council a brief PowerPoint Presentation on the City Manager Recruitment.

Direction/Action

Motion made by Deputy Mayor Harry Steinmetz to select Katherine Caffrey to the City Manager position and to authorize the staff to prepare a conditional offer of employment; seconded by Councilmember Jeremy Nutting.

Motion passed 6-0.

BUDGET PRESENTATION/BUDGET STRATEGIES

- Finance Director Jeff Friend gave Council a PowerPoint Presentation on the Budget Strategies.
 - Council requested that staff bring the American Rescue Plan Act Funds Reallocation back at the next Council

Study Session Minutes
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- Meeting on September 12, 2024.
- Council agreed to have staff send a cancellation letter to Wesley terminating the contract for senior services.

At 8:06 p.m. Council took a 10 minute break and resumed the meeting at 8:16 p.m.

EXECUTIVE SESSION

The Special Meeting was called to order by Mayor Traci Buxton at 8:29 p.m.

Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; and Councilmember Jeremy Nutting.

Staff Present:

Assistant City Manager Adrienne Johnson-Newton, and Interim City Attorney Matthew Hutchins.

The purpose of the Special Meeting was to hold an Executive Session to discuss the parameters of a new City Manager contract per RCW 42.30.110(1)(g). The Executive Session was expected to last 30 minutes.

At 8:57 Mayor Traci Buxton extended the Executive Session to 9:20 p.m.

No formal action was taken. The Executive Session lasted 51 minutes.

The meeting adjourned at 9:20 p.m.

NEXT MEETING DATE

September 12, 2024 City Council Regular Meeting

ADJOURNMENT

The meeting adjourned at 9:20 p.m.