



# Des Moines

WATERLAND CITY  
MINUTES

## DES MOINES CITY COUNCIL STUDY SESSION

City Council Chambers  
21630 11th Avenue S, Suite C  
Des Moines, Washington  
Thursday, October 2, 2025 - 5:00 PM

### CITY COUNCIL COMMITTEE OF THE WHOLE

5:00 p.m. - 5:50 p.m.

#### CALL TO ORDER

Mayor Traci Buxton called the Committee of the Whole meeting to order at 5:01 p.m.

#### ROLL CALL

##### Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger; Councilmember JC Harris; and Councilmember Matt Mahoney

##### Council via Zoom:

Councilmember Jeremy Nutting

##### Council Absent:

Councilmember Yoshiko Grace Matsui

##### **Direction/Action**

**Motion** made by Deputy Mayor Harry Steinmetz to excuse Councilmember Yoshiko Grace Matsui; seconded by Councilmember Matt Mahoney.

Motion passed 6-0.

##### Staff Present:

City Manager Katherine Caffrey; Assistant City Manager Adrienne Johnson-Newton; City Attorney Tim George; Director of Administrative

Services Bonnie Wilkins; Community Development Director Rebecca Deming; Finance Director Jeff Friend; Assistant City Attorney Matt Hutchins; Planning & Development Services Manager Laura Techico; Legislative Advocate Anthony Hemstad; Administrative Coordinator Laura Hopp; and City Clerk Taria Keane

## **COMMITTEE OF THE WHOLE ITEMS**

- Item 1: PLANNING COMMISSION DISCUSSION
- Community Development Director Rebecca Deming presented a PowerPoint on the Planning Commission.

## **EXECUTIVE SESSION**

The Special Meeting was called to order by Mayor Traci Buxton at 5:28 p.m.

### **ROLL CALL**

#### **Council Present:**

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger; Councilmember JC Harris; and Councilmember Matt Mahoney

#### **Council via Zoom:**

Councilmember Jeremy Nutting

#### **Others Present:**

City Manager Katherine Caffrey and Assistant City Manager Adrienne Johnson-Newton

The purpose of the Special Meeting was to hold an Executive Session to discuss the Performance of a Public Employee under RCW 42.30.110(1)(g).

The Executive Session was expected to last until 5:45 p.m.

At 5:44 p.m. Mayor Traci Buxton extended the Executive Session to 5:50 p.m.

The meeting adjourned at 5:50 p.m.

**CITY COUNCIL STUDY SESSION,**  
**6:00 p.m. - 9:00 p.m.**

## CALL TO ORDER

Mayor Traci Buxton called the City Council Study Session to order at 6:00 p.m.

## PLEDGE OF ALLEGIANCE

The flag salute was led by Deputy Mayor Harry Steinmetz.

## ROLL CALL

### **Council Present:**

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger; Councilmember JC Harris; and Councilmember Matt Mahoney

### **Council via Zoom:**

Councilmember Jeremy Nutting

### **Council Absent:**

Councilmember Yoshiko Grace Matsui

### **Direction/Action**

**Motion** made by Deputy Mayor Harry Steinmetz to excuse Councilmember Yoshiko Grace Matsui; seconded by Councilmember Matt Mahoney.

Motion passed 6-0.

### **Staff Present:**

City Manager Katherine Caffrey; Assistant City Manager Adrienne Johnson-Newton; City Attorney Tim George; Police Chief Ted Boe; Director of Administrative Services Bonnie Wilkins; Harbormaster Scott Wilkins; Finance Director Jeff Friend; Community Enrichment Services Program Supervisor Kyle Ehlers; Community Enrichment Services Program Supervisor Cortney Wilt; Recreation Coordinator Kelsey Cole; Program Support Specialist Savannah Matson; Program Coordinator Kim Payne; Legislative Advocate Anthony Hemstad; Administrative Coordinator Laura Hopp; and City Clerk Taria Keane

## COMMENTS FROM THE PUBLIC

*Comments from the public must be limited to the items of business on the Study Session Agenda. Please sign in prior to the meeting and limit your comments to three (3) minutes.*

- There were no public comments.

## DISCUSSION ITEMS

- Item 1: 2026 LEGISLATIVE DISCUSSION
- Legislative Advocate Anthony Hemstad gave a PowerPoint Presentation on the 2026 Legislative Discussion.
- Item 2: COMMUNITY ENRICHMENT SERVICE (CES) DEPARTMENT UPDATE & STRATEGIC DIRECTION-INFORMATIONAL ONLY
- Assistant City Manager Adrienne Johnson-Newton, Community Enrichment Services Program Supervisor Kyle Ehlers and Community Enrichment Services Program Supervisor Cortney Wilt presented a PowerPoint on the Community Enrichment Service Department Update and Strategic Direction.

At 7:14 p.m. Councilmember Jeremy Nutting left the meeting.

- Item 3: PUBLIC SAFETY SALES TAX
- Finance Director Jeff Friend presented a PowerPoint on the Public Safety Sales Tax.

### **Direction/Action**

**Motion** made by Councilmember Matt Mahoney to pass Draft Ordinance 25-053 to a second reading at the October 9, 2025 regular Council meeting; seconded by Deputy Mayor Harry Steinmetz. Motion passed 5-0.

## NEXT MEETING DATE

October 9, 2025 City Council Regular Meeting

## ADJOURNMENT

### **Direction/Action**

**Motion** made by Deputy Mayor Harry Steinmetz to adjourn; seconded by Councilmember Matt Mahoney. Motion passed 5-0.

The meeting adjourned at 7:50 p.m.