

MINUTES

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue S, Suite C
Des Moines, Washington
Thursday, February 13, 2025 - 6:00 PM**

CALL TO ORDER

Mayor Traci Buxton called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Deputy Mayor Harry Steinmetz.

ROLL CALL

Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger; Councilmember JC Harris; Councilmember Matt Mahoney; and Councilmember Jeremy Nutting

Council Absent:

Councilmember Yoshiko Grace Matsui

Direction/Action

Motion made by Deputy Mayor Harry Steinmetz to excuse Councilmember Yoshiko Grace Matsui; seconded by Councilmember Jeremy Nutting.
Motion passed 6-0.

Staff Present:

City Manager Katherine Caffrey; City Attorney Tim George; Assistant City Manager Adrienne Johnson-Newton; Director of Community/Administrative Services Bonnie Wilkins; Harbormaster Scott Wilkins; Assistant Harbormaster Katy Bevegni; Assistant Police Chief Kevin Penney; Public Works Director Michael Slevin; City Engineer Tommy Owen; Surface Water and Environmental Engineering Manager Tyler Beekley; Civil Engineer 1 Alex Johnson; Finance Director Jeff Friend; Community Development Director Rebecca Deming; Assistant City Attorney Matt Hutchins; City Prosecutor Tara Vaughn; IT Manager Chris Pauk; and City Clerk Taria Keane

CORRESPONDENCE NOT PREVIOUSLY RECEIVED BY COUNCIL

- There were no additional correspondence outside of the emails already received by Council.

COMMENTS FROM THE PUBLIC

- Bill Linscott, Boat Launch and Dry Stack

COMMITTEE CHAIR REPORT

- **FINANCE COMMITTEE:** Chair Matt Mahoney
 - Councilmember Matt Mahoney provided an update on the Finance Committee meeting held on February 06, 2025.
- **PUGET SOUND REGIONAL COUNCIL TRANSPORTATION POLICY BOARD**
 - Councilmember Matt Mahoney provided an update on the PSRC Transportation Policy Board meeting held on February 13, 2025.
- **ENVIRONMENT COMMITTEE:** Chair JC Harris
 - Councilmember JC Harris provided an update on the Environment Committee meeting held on February 13, 2025.
- **PUBLIC SAFETY EMERGENCY MANAGEMENT:** Chair Traci Buxton
 - Mayor Traci Buxton provided an update on the Public Safety Emergency Management Committee meeting held on February 06, 2025.
- **MUNICIPAL FACILITIES COMMITTEE:** Chair Jeremy Nutting
 - Councilmember Jeremy Nutting provided an update on the Municipal Facilities Committee meeting held on January 23, 2025.
- **ECONOMIC DEVELOPMENT COMMITTEE:** Chair Jeremy Nutting
 - Councilmember Jeremy Nutting provided an update on the Economic Development Committee meeting held on January 23, 2025.

CITY MANAGER REPORT/PRESENTATIONS/BRIEFINGS

Item 1: KING COUNTY METRO SOUTH LINK CONNECTIONS MOBILITY PROJECT

City Engineer Tommy Owen along with partners from King County Metro gave Council a PowerPoint Presentation on the King County Metro South Link Connections Mobility Project.

Item 2: DES MOINES CREEK ESTUARY PROJECT

Surface Water Engineer along with consultants from Parametrix gave Council a PowerPoint Presentation on the Des Moines Creek Estuary Project.

Item 3: FIELD HOUSE PLAY EQUIPMENT UPDATE

Public Works Director Michael Slevin updated the Council on the Field House Play Equipment.

Item 4: AIRPORT COMMISSION & PLANNING COMMISSION SCHEDULE

Community Development Director Rebecca Deming gave Council a PowerPoint Presentation on a Airport Committee and the Planning Commission.

CONSENT AGENDA

Item 1: APPROVAL OF VOUCHERS

Motion is to approve the payment vouchers through January 30, 2025 and payroll transfers through January 22, 2025 in the attached list and further described as follows:

EFT Vendor Payments	#11306-11389	\$1,844,997.63
Voided EFT	#11284-11284	\$ (375.00)
Wires	#2846-2852	\$ 494,640.33
Accounts Payable Checks	#166385-166446	\$ 924,940.26
Voided AP Checks	#165543, 166144	\$ (525.61)
Payroll Checks	#19920-19921	\$ 431.51
Payroll Advice	#12287-12454	\$ 562,680.38
Payroll Checks Voided	#19908-19908	\$ (3502.82)
Payroll Check	#19922-19922	\$ 3502.82

Total Checks and Wires for A/P & Payroll: \$ 563,093.89

Item 2: BLACK HISTORY MONTH PROCLAMATION

Motion is to approve the Proclamation recognizing February as Black History Month.

Item 3: BARNES CREEK TRAIL - SOUTH 240TH STREET CONSULTANT CONTRACT

Motion is to approve Supplement #2 for KPG Psomas to provide final design and right-of-way services for the Barnes Creek Trail Project in

Regular Meeting Minutes
February 13, 2025

the amount of \$88,516.51 and further authorize the City Manager to sign said Contract Amendment substantially in the form as submitted.

- Item 4: SENIOR CENTER ROOF CONTRACT AMENDMENT
Motion is to approve Change Order 1 to the Public Works Contract with Allied Roofing Installation Services LLC for the 2024 Senior Activity Center Upper Roof Replacement in the amount of \$24,795.00, and authorize a project construction contingency in the amount of \$2,479.50, and further authorize the City Manager to sign said Change Order substantially in the form as submitted.

- Item 5: FIELD HOUSE PLAYGROUND EQUIPMENT UPGRADE PROJECT AGREEMENT
Motion is to approve the 2022-2023 On-Call General Civil Engineering Services Task Assignment 2022-03 Supplement 5 with Perteet Inc. for the Field House Playground Equipment Upgrade Project in the amount of \$7,231.00 for Construction Administration Services, and further authorize the City Manager to sign said Agreement substantially in the form as submitted.

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve the Consent Agenda as read; seconded by Councilmember Matt Mahoney.

Councilmember Gene Achziger pulled Consent Agenda Item #2.

The remainder of the Consent Agenda was approved 6-0.

Council discussed Agenda Item #2.

Motion made by Councilmember Gene Achziger to approve Consent Agenda Item #2 as read; seconded by Councilmember Matt Mahoney. Motion passed 6-0.

Mayor Traci Buxton read the Black History Month Proclamation into the record.

UNFINISHED BUSINESS

- Item 1: DES MOINES CREEK ESTUARY PROJECT, ON-CALL GENERAL ENGINEERING SERVICES TASK ASSIGNMENT WITH PARAMETRIX

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve the 2024-2025 On-Call General Civil Engineering Services Task Assignment

Regular Meeting Minutes
February 13, 2025

2024-06 with Parametrix Inc. to provide preliminary engineering and permitting services for the Des Moines Creek Estuary Project in the amount of \$289,816.30 and further authorize the City Manager to sign said Task Assignment substantially in the form as submitted; seconded by Deputy Mayor Harry Steinmetz.
Motion passed 6-0.

Item 2: BOAT LAUNCH AND DRY STACK STORAGE FEASIBILITY STUDY

Harbormaster Scott Wilkins gave Council a PowerPoint Presentation on the Boat Launch and Dry Stack Storage Feasibility Study.

Council discussed Boat Launch and Dry Stack Storage Feasibility Study perimeters.

No formal action was taken.

NEW BUSINESS

Item 1: NEW AGENDA ITEMS FOR CONSIDERATION – 10 Minutes

- Councilmember Matt Mahoney asked for Council's support on having a 6 Gill Shark Presentation be brought to Council. Council supported.

COUNCILMEMBER REPORTS

(4 minutes per Councilmember) - 30 minutes

COUNCILMEMBER JC HARRIS

- King County Emergency Management Advisory Committee
- Black History Month

COUNCILMEMBER MATT MAHONEY

- Valentine's Day Dance at the Activity Center

COUNCILMEMBER JEREMY NUTTING

- No Report

COUNCILMEMBER GENE ACHZIGER

- Nonprofit Summit

DEPUTY MAYOR HARRY STEINMETZ

- Iris and Peony Grand Opening
- What's Up Des Moines
- Soundside Alliance
- Waterland Pride Breakfast
- Sound Cities Association Public Issues Committee
- Destination Des Moines Meeting

PRESIDING OFFICER'S REPORT

- What's Up Des Moines
- Ribbon Cutting at Pathways Park
- Visit with Commissioner Felleman
- Puget Sound Regional Council Executive Board
- Mayors Minute

NEXT MEETING DATE

February 27, 2025 City Council Regular Meeting

ADJOURNMENT

Direction/Action

Motion made by Deputy Mayor Harry Steinmetz to adjourn; seconded by Councilmember Jeremy Nutting.
Motion passed 6-0.

The meeting adjourned at 8:32 p.m.

[Projected Future Agenda Items](#)