

AGENDA

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue S, Des Moines, Washington
Thursday, March 14, 2024 - 6:00 PM**

City Council meeting can be viewed live on the City's website, Comcast Channel 21/321 or on the City's [YouTube](#) channel.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CORRESPONDENCE NOT PREVIOUSLY RECEIVED BY COUNCIL

COMMENTS FROM THE PUBLIC

COMMITTEE CHAIR REPORT

- FINANCE COMMITTEE: Chair Matt Mahoney
- PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE:
Chair Mayor Traci Buxton
- TRANSPORTATION COMMITTEE:
- ENVIRONMENT COMMITTEE: Chair Councilmember JC Harris

CITY MANAGER REPORT/PRESENTATIONS/BRIEFINGS

- Item 1. HUMAN SERVICES - YMCA KINDERGARTEN READINESS PROGRAM
[Des Moines City Council Presentation YMCA Kindergarten Readiness](#)
- Item 2. VETS, SENIOR & HUMAN SERVICES LEVY GRANT PROGRAM
[Vets, Seniors & Human Services Levy \(VSHSL\) Grant Program](#)

CONSENT AGENDA

- Item 1. APPROVAL OF VOUCHERS
Motion is to approve the payment vouchers through February 29, 2024 and payroll transfers through March 05, 2024 in the attached list and further described as follows:

EFT Vendor Payments	#9683-9758	\$ 648,678.39
Wires	#2499-2523	\$2,283,168.72

Accounts Payable Checks	#165638-165693	\$1,280,157.91
Payroll checks Voided	#19784-19784	\$ (121.27)
Payroll Checks	#19796-19796	\$ 121.27
Payroll Checks	#19797-19801	\$ 2,948.68
Payroll Advice	#8540-8709	\$ 479,832.09
Payroll Checks	#19802-19805	\$ 1,250.91
Payroll Advice	#8710-8882	\$ 506,538.57

Total Checks and Wires for A/P & Payroll: \$5,202,575,.27

[Approval of Vouchers](#)

- Item 2. APPROVAL OF MINUTES
Motion is to approve the February 01, 2024 City Council Study Session and the February 08, 2024 City Council Regular Meeting Minutes.
[Approval of Minutes](#)
- Item 3. VETS SENIORS AND HUMAN SERVICES LEVY (VSHSL) CONTRACT EXTENSION AMENDMENT
Motion is to accept the King County Veterans Seniors and Human Services Levy (VSHSL) contract extension in the amount of \$113,817 for the African Diaspora Senior Hub, and authorize the City Manager to sign the grant agreement substantially in the form as submitted.
[Vets Seniors and Human Services Levy \(VSHSL\) Contract Extension Amendment](#)
- Item 4. KING COUNTY PARKS, CAPITAL, AND OPEN SPACE GRANT AWARD – MIDWAY OPEN SPACE PROJECT
Motion is to accept the King County Parks, Capital and Open Space Grant Award through the King County Parks Levy for grant funding in the amount of \$456,000 for the Midway Park Open Space Project, and authorize the City Manager to sign the grant agreement substantially in the form as submitted.
[King County Parks, Capital, and Open Space Grant Award – Midway Open Space Project](#)
- Item 5. 2024 OVERLAY PROGRAM – PUBLIC WORKS CONSTRUCTION CONTRACT AWARD AND CONSULTANT SERVICES AGREEMENT FOR CONSTRUCTION ADMINISTRATION AND INSPECTION
Motion 1 is to approve the Public Works Contract with Icon Materials (Contractor) for the 2024 Overlay Program in the amount of \$1,211,177.15, authorize a project construction contingency in the amount of \$120,000, and further authorize the Acting City Manager to sign said Contract substantially in the form as submitted.

Motion 2 is to approve the 2024-2025 On-Call General Civil Engineering Services Task Assignment 2024-01 with Parametrix, Inc. to provide Construction Administration and Inspection Services for the 2024 Overlay Program in the amount of \$150,000, and further authorize the Acting City Manager to sign said Task Assignment substantially in the form as submitted.

[2024 Overlay Program – Construction Contract Award and Consultant Services Agreement](#)

PUBLIC HEARING/CONTINUED PUBLIC HEARING

- Item 1. PUBLIC HEARING TO CONSIDER DRAFT ORDINANCE 24-018 RELATED TO THE SADDLEBROOK SITE SPECIFIC ZONING MAP AMENDMENT
Staff Presentation by Planning and Development Services Manager Laura Techico
[Public Hearing to consider Draft Ordinance 24-018 related to the Saddlebrook Site Specific Zoning Map Amendment](#)
[Saddlebrook Apartments Site-Specific Zoning Map Amendment](#)
[Public Hearing Public Comment 03.14.2024](#)

NEW BUSINESS

- Item 1. LEVY LID LIFT INTRODUCTION
Staff Presentation by Finance Director Jeff Friend
[Property Tax Levy Lid Lift](#)
[Property Tax Levy Lid Lift PowerPoint](#)
- Item 2. BIENNIAL BUDGETING
Staff Presentation by Finance Director Jeff Friend
[Biennial Budgeting](#)
[Biennial Budgeting PowerPoint](#)
- Item 3. City Manager Recruitment RFP Award
Staff Presentation by Assistant City Manager Adrienne Johnson-Newton
[RFP Executive Search Recruitment Firm Selection](#)
[Request for Proposal \(RFP\) for Executive Search Firm 2024 City Manager Recruitment](#)
- Item 4. NEW AGENDA ITEMS FOR CONSIDERATION – 10 Minutes

COUNCILMEMBER REPORTS

(4 minutes per Councilmember) - 30 minutes

PRESIDING OFFICER'S REPORT

EXECUTIVE SESSION

NEXT MEETING DATE

March 28, 2024 City Council Regular Meeting

ADJOURNMENT

[Public Comment 03.14.2024](#)