

MINUTES

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue S, Des Moines, Washington
Thursday, March 14, 2024 - 6:00 PM**

CALL TO ORDER

Mayor Traci Buxton called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember JC Harris.

ROLL CALL

Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; Councilmember Matt Mahoney; and Councilmember Jeremy Nutting

Staff Present:

Interim City Manager Tim George; Interim City Attorney Matt Hutchins; Assistant City Manager Adrienne Johnson-Newton; Director of Community/Administrative Services Bonnie Wilkins; Finance Director Jeff Friend; Community Development Director Denise Lathrop; Civil Engineer Allyssa Beaver; Harbormaster Scott Wilkins; Director of Community Events and Services Nicole Nordholm; Senior Center Manager Novy Ochoa; and City Clerk Taria Keane

CORRESPONDENCE NOT PREVIOUSLY RECEIVED BY COUNCIL

- There were no additional correspondence outside of the emails already received by Council.

COMMENTS FROM THE PUBLIC

- Semso Imsic, Chickens and garden on his Property
- Chuck Coleman; Levy Lift
- Karen Schartmen, Biennial Budget

COMMITTEE CHAIR REPORT

- FINANCE COMMITTEE: Chair Matt Mahoney

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- Councilmember Matt Mahoney gave Council an update on the Finance Committee meeting.
- TRANSPORTATION COMMITTEE: Chair Matt Mahoney
 - Councilmember Matt Mahoney gave Council an update on the Transportation Committee meeting.
- ENVIRONMENT COMMITTEE: Chair JC Harris
 - Councilmember JC Harris gave Council an update on the Environment Committee Meeting.
- PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE: Chair Traci Buxton
 - Mayor Traci Buxton gave Council an update on the Public Safety/Emergency Management Committee meeting.

CITY MANAGER REPORT/PRESENTATIONS/BRIEFINGS

HUMAN SERVICES - YMCA KINDERGARTEN READINESS PROGRAM

- YMCA Sr. Director Nicole Lowe gave Council a PowerPoint Presentation about their YMCA Seattle Kindergarten Readiness Program.

VETS, SENIOR & HUMAN SERVICES LEVY GRANT PROGRAM

- Senior Services Manager Novy Ochoa gave Council a PowerPoint Presentation about the Vet, Seniors & Human Services Levy Grant Program

CONSENT AGENDA

Item 1: APPROVAL OF VOUCHERS

Motion is to approve the payment vouchers through February 29, 2024 and payroll transfers through March 05, 2024 in the attached list and further described as follows:

EFT Vendor Payments	#9683-9758	\$ 648,678.39
Wires	#2499-2523	\$2,283,168.72
Accounts Payable Checks	#165638-165693	\$1,280,157.91
Payroll checks Voided	#19784-19784	\$ (121.27)
Payroll Checks	#19796-19796	\$ 121.27
Payroll Checks	#19797-19801	\$ 2,948.68
Payroll Advice	#8540-8709	\$ 479,832.09
Payroll Checks	#19802-19805	\$ 1,250.91
Payroll Advice	#8710-8882	\$ 506,538.57

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Total Checks and Wires for A/P & Payroll: \$5,202,575,.27

Item 2: APPROVAL OF MINUTES

Motion is to approve the February 01, 2024 City Council Study Session and the February 08, 2024 City Council Regular Meeting Minutes.

Item 3: VETS SENIORS AND HUMAN SERVICES LEVY (VSHSL) CONTRACT EXTENSION AMENDMENT

Motion is to accept the King County Veterans Seniors and Human Services Levy (VSHSL) contract extension in the amount of \$113,817 for the African Diaspora Senior Hub, and authorize the City Manager to sign the grant agreement substantially in the form as submitted.

Item 4: KING COUNTY PARKS, CAPITAL, AND OPEN SPACE GRANT AWARD – MIDWAY OPEN SPACE PROJECT

Motion is to accept the King County Parks, Capital and Open Space Grant Award through the King County Parks Levy for grant funding in the amount of \$456,000 for the Midway Park Open Space Project, and authorize the City Manager to sign the grant agreement substantially in the form as submitted.

Item 5: 2024 OVERLAY PROGRAM – PUBLIC WORKS CONSTRUCTION CONTRACT AWARD AND CONSULTANT SERVICES AGREEMENT FOR CONSTRUCTION ADMINISTRATION AND INSPECTION

Motion 1 is to approve the Public Works Contract with Icon Materials (Contractor) for the 2024 Overlay Program in the amount of \$1,211,177.15, authorize a project construction contingency in the amount of \$120,000, and further authorize the Acting City Manager to sign said Contract substantially in the form as submitted.

Motion 2 is to approve the 2024-2025 On-Call General Civil Engineering Services Task Assignment 2024-01 with Parametrix, Inc. to provide Construction Administration and Inspection Services for the 2024 Overlay Program in the amount of \$150,000, and further authorize the Acting City Manager to sign said Task Assignment substantially in the form as submitted.

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve the Consent Agenda; seconded by Deputy Mayor Harry Steinmetz.

Councilmember JC Harris pulled Consent Agenda Item #5.

The remainder of the Consent Agenda passed 7-0.

Council discussed Consent Agenda Item #5

Motion 1 made by Councilmember JC Harris to approve Consent Agenda Item #5 as read; seconded by Councilmember Jeremy Nutting. Motion 1 passed 7-0.

Motion 2 made by Councilmember JC Harris to approve Consent Agenda Item #5 as read; seconded by Councilmember Jeremy Nutting. Motion 2 passed 7-0.

PUBLIC HEARING/CONTINUED PUBLIC HEARING

PUBLIC HEARING TO CONSIDER DRAFT ORDINANCE 24-018
RELATED TO THE SADDLEBROOK SITE SPECIFIC ZONING MAP
AMENDMENT

Staff Presentation by Community Development Director and SEPA
Official Denise Lathrop

Mayor Traci Buxton opened the Public Hearing at 6:43 p.m.

Community Development Director and SEPA Official Denise Lathrop gave Council a PowerPoint Presentation on the Saddlebrook Apartments Site-Specific Zoning Map Amendment.

As this Public Hearing is a Quasi-Judicial Mayor Traci Buxton asked all Councilmembers to give consideration as to whether they have:

1. Demonstrated bias or prejudice for or against any party to the proceedings;
2. A direct or indirect monetary interest in the outcome of the proceedings;
3. a prejudgment of the issue prior to hearing the facts on the record; or
4. Ex parte contact with any individual, excluding Administrative Staff, with regard to an issue prior to the hearing

No Councilmembers answered in the affirmative.

Mayor Traci Buxton called for those that wished to speak:

- Evan Heaney, Proponent

Mayor Traci Buxton asked 3 times if anyone else wished to speak.

Mayor Traci Buxton asked the Administration as to whether there have

been any misstatements of fact or whether the administration wishes to introduce any material as to subjects raised by the proponent or opponents or alter in any regard its initial recommendations.

Mayor Traci Buxton asked 3 times if anyone else wished to speak.

Mayor Traci Buxton asked Council if they had any questions.

Mayor Traci Buxton closed the Public Hearing at 6:57 p.m.

Direction/Action

Motion made Councilmember Jeremy Nutting to enact Draft Ordinance No. 24-018 amending DMMC 18.10.050 (Adoption of official zoning map), to reclassify tax parcel 2822049007 from RS-7200 Single Family Resident Zone to RM-1,800 Residential: Multifamily Zone for the Saddlebrook Apartments property; seconded by Councilmember Matt Mahoney.

Motion passed 7-0.

NEW BUSINESS

Item 1: CITY MANAGER RECRUITMENT RFP AWARD
Staff Presentation by Assistant City Manager Adrienne Johnson-Newton

Assistant City Manager Adrienne Johnson-Newton gave Council a PowerPoint Presentation update on the City Manager Recruitment RFP Award.

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve the selection of SGR as the executive search recruitment firm to conduct the recruitment for the City Manager vacancy and authorize the Interim City Manager to enter into an agreement for their services; seconded by Councilmember Matt Mahoney.

Motion passed 5-1-1.

For: Mayor Traci Buxton; Deputy Mayor Harry Steinmetz;
Councilmember Yoshiko Grace Matsui; Councilmember Matt Mahoney;
and Councilmember Jeremy Nutting.

Against: Councilmember Gene Achziger

Abstained: Councilmember JC Harris

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- Item 2: BIENNIAL BUDGETING
Staff Presentation by Finance Director Jeff Friend

Finance Director Jeff Friend gave Council a PowerPoint Presentation on Biennial Budgeting.

Direction/Action

Motion made by Councilmember Gene Achziger to pass the Draft Ordinance No. 24-016 to a second reading on March 28, 2024 for further City Council consideration; seconded by Deputy Mayor Harry Steinmetz.

Motion passed 7-0.

- Item 3: LEVY LID LIFT INTRODUCTION
Staff Presentation by Finance Director Jeff Friend

Finance Director Jeff Friend gave Council a PowerPoint Presentation on the Levy Lid Lift.

- Item 4: NEW AGENDA ITEMS FOR CONSIDERATION – 10 Minutes
- There were no new items for future consideration.

COUNCILMEMBER REPORTS

(4 minutes per Councilmember) - 30 minutes

COUNCILMEMBER JC HARRIS

- House Bill 5955

COUNCILMEMBER MATT MAHONEY

- Waterland Parade
- Grand Opening of the Veterans Center at Highline College

COUNCILMEMBER YOSHIKO GRACE MATSUI

- No Report

COUNCILMEMBER JEREMY NUTTING

- No Report

COUNCILMEMBER GENE ACHZIGER

- Senior Services Advisory Committee Meeting
- EGGstravaganza

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- Kids Take Over Day
- Communication Study

DEPUTY MAYOR HARRY STEINMETZ

- Sound Cities Association Public Issues Committee Meeting
- Met with the South Sound Fire Department
- Sound Cities Association Networking Dinner

PRESIDING OFFICER'S REPORT

- Visited Businesses in town
- Land Stewardship Event
- South County Mayors Meeting
- King County Sexual Assault Resource Center Be Loud Breakfast
- Chat with the Mayor
- Multi-Cultural Night at Pacific Middle School
- Judson Park Pancake Breakfast
- St. Patrick's Day

EXECUTIVE SESSION

NEXT MEETING DATE

March 28, 2024 City Council Regular Meeting

ADJOURNMENT

Direction/Action

Motion made by Councilmember JC Harris to adjourn; seconded by Deputy Mayor Harry Steinmetz.

Motion passed 7-0.

The meeting adjourned at 8:52 p.m.