

MINUTES

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue S, Suite C
Des Moines, Washington
Thursday, March 27, 2025 - 6:00 PM**

CALL TO ORDER

Mayor Traci Buxton called the meeting to order at 6:02 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Deputy Mayor Harry Steinmetz.

ROLL CALL

Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; and Councilmember Matt Mahoney

Council via Zoom:

Councilmember Jeremy Nutting

Council Absent:

Councilmember Gene Achziger

Direction/Action

Motion made by Councilmember Yoshiko Grace Matsui to excuse Councilmember Gene Achziger; seconded by Deputy Mayor Harry Steinmetz.

Motion passed 6-0.

Staff Present:

City Manager Katherine Caffrey; City Attorney Tim George; Assistant City Manager Adrienne Johnson-Newton; Director of Community/Administrative Services Bonnie Wilkins; Harbormaster Scott Wilkins; Police Chief Ted Boe; Finance Director Jeff Friend; Public Works Director Michael Slevin; City Engineer Tommy Owen; Assistant City Attorney Matt Hutchins; Community Development Director Rebecca Deming; IT Manager Chris Pauk; and City Clerk Taria Keane

CORRESPONDENCE NOT PREVIOUSLY RECEIVED BY COUNCIL

- No further correspondence was received beyond the emails already received by Council.

COMMENTS FROM THE PUBLIC

- De'Sean Quinn, King County District 5 Councilmember
- Anne Pantzke, Amenity Regulations
- Kim Richmond, Amenity Rentals
- Ellie Richmond, Amenity Rentals
- Bettina Carey, Rotary Blues & Brews

COMMITTEE CHAIR REPORT

- ECONOMIC DEVELOPMENT MEETING: Chair Jeremy Nutting
 - Councilmember Jeremy Nutting provided an update on the Economic Development meeting held on March 27, 2025.

CITY MANAGER REPORT/PRESENTATIONS/BRIEFINGS

- Item 1: City Manager Katherine Caffrey provided Council with an update regarding the Animal Control.
- Item 2: SOUTH KING HOUSING AND HOMELESSNESS PARTNERS
- SKHHP Executive Manager Claire V. Goodwin gave Council a PowerPoint presentation on the South King Housing and Homelessness Partners Capital Fund Recommendations.
- Item 3: WASHINGTON STATE AUDITOR'S OFFICE – AUDIT PRESENTATION
- Audit Lead Marcus Nelson and Audit Manager Paul Griswold from the State Auditor's Office gave Council a PowerPoint on the City of Des Moines Audit.

CONSENT AGENDA

- Item 1: APPROVAL OF VOUCHERS
- Motion** is to approve the payment vouchers through March 13, 2025 in the attached list and further described as follows:

EFT Vendor Payments	# 11507-11586	\$808,613.34
Wires	# 2885-2904	\$537,384.05
Accounts Payable Checks	#166542-166593	\$606,508.95

Total Checks and Wires for A/P & Payroll: \$1,952,506.34

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- Item 2: APPROVAL OF MINUTES
Motion is to approve the minutes from the City Council Regular Meeting on February 27, 2025.
- Item 3: REGULATING USE OF THE REDONDO BOAT LAUNCH
Motion is to enact Draft Ordinance No. 25-011, amending DMMC 15.04.315, Use of Redondo Boat Launch.
- Item 4: SOUTH KING HOUSING AND HOMELESSNESS PARTNERS – FUNDING ALLOCATION APPROVAL
Motion is to enact Resolution No. 25-016, Authorizing the Allocation of Funds to Finance Affordable Housing in South King County in Accordance with the 2024 South King Housing and Homelessness Partners (SKHHP) Housing Capital Fund.
- Item 5: PUBLIC WORKS ENGINEERING BUILDING BASEMENT HVAC UPGRADES
Motion is to approve the MacDonald-Miller Proposal #1221CW for the 2025 Public Works Engineering Building Basement HVAC Upgrades in the amount of \$74,840.13, authorize a project construction contingency in the amount of \$7,500.00, and further authorize the City Manager to sign said Proposal substantially in the form as submitted.
- Item 6: CITY OF DES MOINES RIGHT-OF-WAY PROCEDURES STAFFING UPDATE
Motion is to approve the City of Des Moines Right-of-Way Procedures Staffing Update and authorize the Mayor to sign the Staffing Update substantially in the same form as submitted.

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve the Consent Agenda as read; seconded by Deputy Mayor Harry Steinmetz. Motion passed 6-0.

NEW BUSINESS

- Item 1: 2025 POVERTY BAY BLUES AND BREWS FESTIVAL PARTNERSHIP PROPOSAL
- City Manager Katherine Caffrey and Rotary President Jeff Gross gave Council PowerPoint Presentations on the Des Moines Normandy Park Rotary Club Proposal

Direction/Action

Motion made by Councilmember Yoshiko Grace Matsui to approve the Partnership Proposal from the Des Moines Normandy Park Rotary Club for the 2025, 2026 and 2027 Poverty Bay Blues and Brews Festival as

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proposed and authorize the City Manager to execute agreements consistent with the proposal; seconded by Deputy Mayor Harry Steinmetz.

Amended Motion made by Councilmember JC Harris to amend the agreement to 1 year.
Amended motion died for a lack of a second.

Amended Motion made by Deputy Mayor Harry Steinmetz to approve the Partnership Proposal from the Des Moines Normandy Park Rotary Club for the 2025, 2026 and 2027 Poverty Bay Blues and Brews Festival and authorize the City Manager to negotiate with Rotary a mechanism that will increase the contribution for the Parks and Recreation Scholarships; seconded by Councilmember Matt Mahoney.
Deputy Mayor Harry Steinmetz withdrew the amendment.

The main motion passed 5-1.

For: Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Yoshiko Grace Matsui, Councilmember Matt Mahoney, and Councilmember Jeremy Nutting.

Against: Councilmember JC Harris.

EXECUTIVE SESSION

The Special Meeting was called to order by Mayor Traci Buxton at 8:15 p.m.

ROLL CALL

Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; and Councilmember Matt Mahoney.

Council Present via Zoom:

Councilmember Jeremy Nutting.

Others Present:

City Manager Katherine Caffrey, City Attorney Tim George, and Community Development Director Rebecca Deming, and outside Attorney Jeff Taraday.

PURPOSE

The purpose of the Special Meeting was to hold and Executive Session to discuss Potential Litigation under RCW 42.30.110(1)(a)(i). The Executive Session was expected to last 20 minutes.

No formal action was taken. The Executive Session lasted 20 minutes.

The Special Meeting adjourned at 8:35 p.m.

NEW BUSINESS CONTINUED

DISCUSSION ON POTENTIAL KING COUNTY PARKS LEVY

- City Manager Katherine Caffrey gave Council a PowerPoint Presentation on the Potential King County Parks Levy.

Council directed the City Manager to send a letter to Councilmember Quinn, thanking him and requesting additional numbers to bring back to Council.

NEW AGENDA ITEMS FOR CONSIDERATION – 10 Minutes

- Councilmember JC Harris asked Council to support having the City send a letter to MRSC to reinstating funding for education. Council Supported.

Direction/Action

Motion made by Mayor Traci Buxton to extend the meeting to 9:10 p.m.; seconded by Councilmember Yoshiko Grace Matsui.
Motion passed 4-2.

For: Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Yoshiko Grace Matsui, and Councilmember JC Harris.

Against: Councilmember Matt Mahoney, and Councilmember Jeremy Nutting.

At 8:55 p.m. Councilmember Jeremy Nutting left the meeting.

COUNCILMEMBER REPORTS

(4 minutes per Councilmember) - 30 minutes

COUNCILMEMBER JC HARRIS

- Regional Transportation Advisory Committee

COUNCILMEMBER MATT MAHONEY

- No Report

COUNCILMEMBER YOSHIKO GRACE MATSUI

- Downtown District Sponsored Egg Hunt
- Senior Services Shred Event
- Rotary Top Golf Fundraiser

DEPUTY MAYOR HARRY STEINMETZ

- Burien Airport Committee
- 33rd Legislative District Town Hall
- 30th Legislative District Town Hall
- Good Eggs Breakfast sponsored by King County Councilmember Pete von Reichbauer
- Destination Des Moines Meeting
- Rotary Meeting
- Meetings with other Elected Officials

PRESIDING OFFICER'S REPORT

- King County Sexual Assault Resource Centers Be Loud Breakfast
- Fund our Ferries Meeting
- Attended State of the City Addresses
- Metro Safety Task Force

NEXT MEETING DATE

April 03, 2025 City Council Study Session

ADJOURNMENT

Direction/Action

Motion made by Deputy Mayor Harry Steinmetz to adjourn; seconded by Councilmember Yoshiko Grace Matsui.
Motions passed 5-0.

The meeting adjourned at 9:03 p.m.