

MINUTES

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue S, Des Moines, Washington
Thursday, March 28, 2024 - 6:00 PM**

CALL TO ORDER

Mayor Traci Buxton called the meeting to order at 6:02 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was lead by Councilmember Matt Mahoney.

ROLL CALL

Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; Councilmember Matt Mahoney; and Councilmember Jeremy Nutting

Staff Present:

Interim City Manager Tim George; Interim City Attorney Matt Hutchins; Assistant City Manager Adrienne Johnson-Newton; Director of Community/Administrative Services Bonnie Wilkins; Police Chief Tim Gately; Finance Director Jeff Friend; Harbormaster Scott Wilkins; City Engineer Tommy Owen; and City Clerk Taria Keane

CORRESPONDENCE NOT PREVIOUSLY RECEIVED BY COUNCIL

- There was no additional correspondence outside of the emails already received by Council.

COMMENTS FROM THE PUBLIC

- Victoria Andrews, Budget and Levy
- Jim Lamp, Levy

COMMITTEE CHAIR REPORT

- Municipal Facilities: Vice Chair Matt Mahoney
 - Vice Chair Matt Mahoney gave Council an update on the Municipal Facilities Committee Meeting.
- Economic Development: Vice Chair Harry Steinmetz

- Vice Chair Harry Steinmetz gave Council an update on the Economic Development Committee Meeting.
- Citizens Advisory Committee: Deputy Mayor Harry Steinmetz
 - Deputy Mayor Harry Steinmetz gave Council an update on the Citizens Advisory Committee Meeting.

CITY MANAGER REPORT/PRESENTATIONS/BRIEFINGS

- Interim City Attorney Matthew Hutchins gave Council a PowerPoint Presentation regarding Consent Agenda Item #4, Permitting Illegal Firework Infraction Ordinance.
- Interim City Manager Tim George gave Council an update on the 4th of July Drone Show.
- Assistant City Manager Adrienne Johnson-Newton gave Council an update in regards to the City Manager Recruitment.

CONSENT AGENDA

Item 1: APPROVAL OF VOUCHERS

Motion is to approve the payment vouchers through March 14, 2024 and payroll transfers through March 20, 2024 in the attached list and further described as follows:

EFT Vendor Payments	#9759-9846	\$774,268.64
Wires	#2524-2529	\$330,152.90
Accounts Payable Checks	#165694-165754	\$805,306.15
Payroll checks Voided	#165550-165550	\$ (5,000.25)
Payroll Checks	#19806-19811	\$ 10,498.56
Payroll Advice	#8883-9050	\$516,183.05

Total Checks and Wires for A/P & Payroll: \$2,431,409.05

Item 2: SEXUAL ASSAULT AWARENESS MONTH PROCLAMATION

Motion is to approve the Proclamation recognizing April as Sexual Assault Awareness Month.

Item 3: CITIZENS ADVISORY APPOINTMENTS

Motion 1 is to confirm the Mayoral appointments as shown on Exhibit A to be the primary representatives on the Citizens Advisory Committee, effective immediately and expiring on the date listed.

Motion 2 is to confirm the Mayoral appointments as shown on Exhibit B to be the alternate representative on the Citizens Advisory Committee,

effective immediately and expiring on the date listed.

- Item 4: PERMITTING ILLEGAL FIREWORK INFRACTION
Motion is to enact Draft Ordinance No. 24-011 to make permitting the use or possession of fireworks on one's real property a civil infraction.

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve the Consent Agenda; seconded by Councilmember Matt Mahoney.
Motion passed 7-0.

Mayor Traci Buxton read the Sexual Assault Awareness Month Proclamation into the record.

UNFINISHED BUSINESS

~~2023~~ 2024 ANNUAL BUDGET AMENDMENTS

Staff Presentation by Finance Director Jeff Friend

- Finance Director Jeff Friend gave Council a PowerPoint Presentation on the Budget Amendments.

Direction/Action

Motion made Councilmember Jeremey Nutting to enact Draft Ordinance No. 24-012 relating to municipal finance, amending the 2024 Annual Budget adopted by Ordinance No. 1779; seconded by Deputy Mayor Harry Steinmetz.
Motion passed 7-0.

BIENNIAL BUDGETING (2ND READING)

Staff Presentation by Finance Director Jeff Friend

- Finance Director Jeff Friend gave Council a PowerPoint Presentation on Biennial Budgeting.

Direction/Action

Motion made by Councilmember Jeremy Nutting to enact Draft Ordinance No. 24-016 relating to municipal finance, adopting a biennial budgeting cycle beginning with the 2025-2026 budget; seconded by Councilmember Matt Mahoney.
Motion passed 7-0.

PROPERTY TAX LEVY LID LIFT, FIRST READING

Staff Presentation by Finance Director Jeff Friend

- Finance Director Jeff Friend gave Council a PowerPoint Presentation on a Property Tax Levy Lid Lift.

Direction/Action

Motion made by Councilmember Jeremy Nutting to pass Draft Ordinance No. 24-020 to a second reading on April 11, 2024 for further City Council consideration; seconded by Councilmember Matt Mahoney. Motion passed 7-0.

NEW BUSINESS

Item 1: NEW AGENDA ITEMS FOR CONSIDERATION – 10 Minutes

- Councilmember JC Harris requested the City look into reinstating virtual meetings, Council Supported.

COUNCILMEMBER REPORTS

(4 minutes per Councilmember) - 30 minutes

COUNCILMEMBER MATT MAHONEY

- Marina Parking Pass
- Highline Forum
- Youth Resource Fair

COUNCILMEMBER YOSHIKO GRACE MATSUI

- Biennial Budgeting
- Levy Lid Lift
- Short-Term Rentals
- Fireworks

COUNCILMEMBER JEREMY NUTTING

- No Report

COUNCILMEMBER GENE ACHZIGER

- No Report

COUNCILMEMBER JC HARRIS

- Port Planning Meetings

Regular Meeting Minutes
March 28, 2024

- Citizens Advisory Committee Meeting

DEPUTY MAYOR HARRY STEINMETZ

- Meeting with representatives from Sister City Fuzhou, China
- Citizens Advisory Committee Tour of the Theater
- Local 242 Ground Breaking
- Destination Des Moines Board Meeting

PRESIDING OFFICER'S REPORT

- Local 242 Ground Breaking
- South King Housing and Homelessness Partners Board Meeting
- Chat with the Mayor
- Multicultural Night at Pacific Middle School
- EGGstravaganza

NEXT MEETING DATE

April 04, 2024 City Council Study Session

ADJOURNMENT

Direction/Action

Motion made by Councilmember Matt Mahoney to adjourn; seconded by Councilmember Yoshiko Grace Matsui.

Motion passed 7-0.

The meeting adjourned at 8:37 p.m.