



Des Moines

WATERLAND CITY

AGENDA

DES MOINES CITY COUNCIL

REGULAR MEETING

City Council Chambers

21630 11th Avenue S, Suite C

Des Moines, Washington

Thursday, June 26, 2025 - 6:00 PM

CALL TO ORDER

Mayor Traci Buxton called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Matt Mahoney.

ROLL CALL

Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; and Councilmember Matt Mahoney

Council via Zoom:

Councilmember Jeremy Nutting; and Councilmember Gene Achziger

Staff Present:

City Manager Katherine Caffrey; Assistant City Attorney Matt Hutchins; Director of Administrative Services Bonnie Wilkins; Harbormaster Scott Wilkins; Public Works Director Mike Slevin; Finance Director Jeff Friend; City Engineer Tommy Owen; Police Chief Ted Boe; Assistant Police Chief Cory Stanton; Sergeant Nate Chevallier; Sergeant Courtney Duncan; Crisis Response Specialist Monica Ortiz-Lara; Civil Engineer Mike Kwispond; Administrative Coordinator Laura Hopp; Deputy City Clerk Sara Lee; and City Clerk Taria Keane

CORRESPONDENCE NOT PREVIOUSLY RECEIVED BY COUNCIL

- No additional correspondence outside of the emails already received by Council.

COMMENTS FROM THE PUBLIC

- Gary Petersen Jr., Street Racing and Sign
- Regional Manager Felicia Wilson and Librarian and Information Services Manager Erik Matthews with the King County Library System spoke about services available at the Woodmont and Des Moines Library.

REGIONAL COMMITTEE REPORT

CITIZENS ADVISORY BOARD MEETING UPDATE: Deputy Mayor Harry Steinmetz

- Deputy Mayor Harry Steinmetz provided an update on the recent Citizens Advisory Board meeting held June 25, 2025.

REGIONAL TRANSIT COMMITTEE MEETING UPDATE:
Councilmember JC Harris

- Councilmember JC Harris provided an update on the recent Regional Transit Committee meeting held on June 18, 2025.

SOUTH COUNTY AREA TRANSPORTATION BOARD MEETING
UPDATE: Councilmember Matt Mahoney

- Councilmember Matt Mahoney provided an update on the recent South County Area Transportation Board meeting held on June 17, 2025.

CITY MANAGER REPORT/PRESENTATIONS/BRIEFINGS

Item 1: PROMOTION TO SERGEANT

- Police Chief Ted Boe promoted Courtney Duncan and Nate Chevallier to the rank of Sergeant.

Item 2: UPDATE ON THE CITY STRATEGIC PLANNING AND FACILITATION SERVICES

- City Manager Katherine Caffrey gave an update on the City Strategic Planning and Facilitation Services.

Item 3: 2024 4TH QUARTER FINANCIAL REPORT

- Finance Director Jeff Friend gave Council a PowerPoint Presentation on the 2024 4th Quarter Financial Report.

Item 4: 2025 1ST QUARTER FINANCIAL REPORT

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- City Manager Katherine Caffrey and Finance Director Jeff Friend gave Council a PowerPoint Presentation on the 2025 1st Quarter Financial Report.

Item 5: DES MOINES COMMUTE TRIP REDUCTION (CTR) PLAN

- Civil Engineer Mike Kwispond gave Council a PowerPoint Presentation on the Des Moines Commute Trip Reduction Plan.

CONSENT AGENDA

Item 1: APPROVAL OF VOUCHERS

Motion: To approve the payment vouchers through June 12, 2025 and payroll transfers through June 05, 2025 in the attached list and further described as follows:

EFT Vendor Payments	#11942-12037	\$2,185,465.27
Wires	#2977-3002	\$1,415,530.11
Accounts Payable Checks	#166797-166830	\$ 537,784.56
Accounts Payable Voided Checks	#166589, 166727	\$ (1,164.55)
Payroll Checks	#199446-19950	\$ 9,257.48
Payroll Advice	#13765-13926	\$ 462,906.89
Payroll Advice	# 13927-13927	\$ 18,402.08

Total Checks and Wires for A/P & Payroll: \$4,146,872.87

Item 2: APPROVAL OF MINUTES

Motion: To approve the minutes from the City Council Regular Meeting held on May 22, 2025.

Item 3: ANNUAL GENERATOR MAINTENANCE AGREEMENT

Motion: To approve the Goods and Services Contract with Cummins Sales and Service for the Annual Planned Maintenance and Load Bank Testing of our four (4) Standby Generators in the amount of \$73,496.34, and further authorize the City Manager to sign said Contract substantially in the form as submitted.

Item 4: DRAFT RESOLUTION 25-032 UPDATING PUBLIC WORKS CONTRACTING POLICIES

Motion: To approve Draft Resolution 25-032, updating the City's public works contracting policies.

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- Item 5: STATE PARKS GRANT AGREEMENT FOR FUNDING OF ANNUAL OPERATING AND MAINTENANCE OF THE NEW PUMP-OUT EQUIPMENT

Motion: To approve Grant Agreement No. CVA 325-300 to provide \$36,225.00 from the State's Clean Vessel Act for the purpose of Operation and Maintenance of the Marinas Pump-out equipment and to authorize the City Manager to sign the grant agreement substantially in the form attached.

- Item 6: DES MOINES COMMUTE TRIP REDUCTION (CTR) PLAN

Motion: To enact Draft Ordinance No. 25-070 approving the 2025-2029 Commute Trip Reduction Plan and amending Chapter 12.70 of the Des Moines Municipal Code.

Direction/Action

Motion made by Deputy Mayor Harry Steinmetz to approve the Consent Agenda as read; seconded by Councilmember Jeremy Nutting. Motion passed 7-0.

PUBLIC HEARING/CONTINUED PUBLIC HEARING

- Item 1: PUBLIC HEARING TRANSPORTATION IMPROVEMENT PLAN (2026-2045)

Staff Presentation by: City Engineer Tommy Owen

At 7:48 p.m. Mayor Traci Buxton opened the Public Hearing.

City Engineer Tommy Owen gave Council a PowerPoint Presentation on the Transportation Improvement Plan.

Mayor Traci Buxton asked 3 times if anyone wished to speak.

Mayor Traci Buxton asked Council if they had any questions.

At 8:03 p.m. Mayor Traci Buxton closed the Public Hearing.

Direction/Action

Motion made by Councilmember Matt Mahoney to approve Draft Resolution No. 25-069, adopting the 2026-2045 Transportation Improvement Plan; seconded by Councilmember Yoshiko Grace Matsui. Motion passed 7-0.

NEW BUSINESS

- Item 1: CITIZENS ADVISORY BOARD APPOINTMENTS

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- City Manager Katherine Caffrey gave a PowerPoint Presentation on the Citizens Advisory Board.

Direction/Action

Motion made by Deputy Mayor Harry Steinmetz to confirm the Mayoral appointments as shown on Exhibit A to the Citizens Advisory Board, effective immediately with an expiration date to be determined; seconded by Councilmember Yoshiko Grace Matsui.
Motion passed 6-1.

For: Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Matt Mahoney; Councilmember Jeremy Nutting; Councilmember Yoshiko Grace Matsui, and Councilmember Gene Achziger.

Against: Councilmember JC Harris.

Direction/Action

Motion made by Deputy Mayor Harry Steinmetz to confirm Lisa Franz to the Citizens Advisory Board as the Redondo Neighborhood representative, effective immediately with an expiration date to be determined; seconded by Councilmember Matt Mahoney.
Motion passed 6-1.

For: Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Matt Mahoney; Councilmember Jeremy Nutting; Councilmember Yoshiko Grace Matsui, and Councilmember Gene Achziger.

Against: Councilmember JC Harris.

Direction/Action

Motion made by Deputy Mayor Harry Steinmetz to confirm Susan White to the Citizens Advisory Board as an At-Large member, effective immediately with an expiration date to be determined; seconded by Councilmember Yoshiko Grace Matsui.
Motion passed 4-3.

For: Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Yoshiko Grace Matsui, and Councilmember Gene Achziger.

Against: Councilmember JC Harris; Councilmember Matt Mahoney; and Councilmember Jeremy Nutting

Item 2: NEW AGENDA ITEMS FOR CONSIDERATION

- No new agenda items were proposed.

COUNCILMEMBER REPORTS

COUNCILMEMBER MATT MAHONEY

- Farmers Market
- The Waterland Pride Festival
- Fourth of July
- Shark in the Park and Six Gill Shark

COUNCILMEMBER YOSHIKO GRACE MATSUI

- Pride Festival
- Farmers Market

COUNCILMEMBER JEREMY NUTTING

- Six Gill Shark
- Pride Month
- Men's Mental Health Month

COUNCILMEMBER JC HARRIS

- Citizens Advisory Board
- Port of Seattle Stakeholder Advisory Roundtable, StART Meeting
- Fairness and Tax-Exempt Properties

COUNCILMEMBER GENE ACHZIGER

- No Report

DEPUTY MAYOR HARRY STEINMETZ

- Pride Festival
- Yoga at Theater
- Second Love Coffee Roasters
- Farmers Market
- Delridge Manor Barbeque
- Citizens Advisory Board

PRESIDING OFFICER'S REPORT

- Partnership Opportunities with Sister City Mayors
- Sneaker Ball with Legacy Foundation
- Faith Community Gathering to Support Homelessness
- Maritime High School First Graduating Class
- Hero Day at Parkside Elementary

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- Farmers Market
- Men In Black
- Park Pop-Ups to Meet Staff

COUNCILMEMBER YOSHIKO GRACE MATSUI

NEXT MEETING DATE

July 10, 2025 City Council Regular Meeting

ADJOURNMENT

Direction/Action

Motion made by Councilmember Matt Mahoney to adjourn; seconded by Mayor Traci Buxton.

Motion passed 7-0.

The meeting adjourned at 8:31 p.m.