



Des Moines

WATERLAND CITY

AGENDA

DES MOINES CITY COUNCIL

REGULAR MEETING

City Council Chambers

21630 11th Avenue S, Suite C

Des Moines, Washington

Thursday, July 10, 2025 - 5:00 PM

CITY COUNCIL COMMITTEE OF THE WHOLE

5:00 p.m. - 5:50 p.m.

CALL TO ORDER

Mayor Traci Buxton called the Committee of the Whole meeting to order at 5:00 p.m.

ROLL CALL

Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; and Councilmember Matt Mahoney

Council via Zoom:

Councilmember Jeremy Nutting; and Councilmember Gene Achziger

Staff Present:

City Manager Katherine Caffrey; City Attorney Tim George; Assistant City Attorney Matt Hutchins; Director of Administrative Services Bonnie Wilkins; Harbormaster Scott Wilkins; Public Works Director Mike Slevin; Finance Director Jeff Friend; City Prosecutor Tara Vaughn; Community Development Director Rebecca Deming; Director of Court Administration Melissa Patrick; Surface Water and Environmental Engineering Manager Tyler Beekley; IT Operations Supervisor Chris Pauk; Deputy City Clerk Sara Lee; and City Clerk Taria Keane

COMMITTEE OF THE WHOLE ITEMS

SURFACE WATER MANAGEMENT UTILITY TREE PRESERVATION PROGRAM

- Surface Water and Environmental Engineering Manager Tyler Beekley gave Council a PowerPoint Presentation on the Surface Water Management Utility Tree Preservation Program.

~~IMPLEMENTATION OF WA DEPARTMENT OF COMMERCE GRANT FOR ECONOMIC ANALYSIS OF THE ELECTRIC WATER TAXI PILOT PROGRAM~~

CITY COUNCIL REGULAR MEETING
6:00 p.m. - 9:00 p.m.

CALL TO ORDER

Mayor Traci Buxton called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Yoshiko Grace Matsui.

CORRESPONDENCE NOT PREVIOUSLY RECEIVED BY COUNCIL

- No additional correspondence outside of the emails already received by Council.

COMMENTS FROM THE PUBLIC

- Sheena Muston, Wanting to Meet with Mayor and Police Chief
- Chuck Coleman, Shark in the Park, Redondo Pier Reconstruction Project, City Strategic Plan and Consulting Agreement with Raftelis
- Karen Schartman, Redondo Community Association Support for the Anti-Cruising Ordinance

REGIONAL COMMITTEE REPORT

SOUND CITIES ASSOCIATION PUBLIC ISSUES COMMITTEE: Deputy Mayor Harry Steinmetz

- Deputy Mayor Harry Steinmetz provided an update on the recent Sound Cities Association Public Issues Committee meeting held July 9, 2025.

CITY MANAGER REPORT/PRESENTATIONS/BRIEFINGS

Regular Meeting Minutes
July 10, 2025

Item 1: INVESTMENT POLICY UPDATE

- Finance Director Jeff Friend gave Council a PowerPoint Presentation on the Investment Policy.

Item 2: CREDIT CARD POLICY UPDATE

- Finance Director Jeff Friend gave Council a PowerPoint Presentation on the Credit Card Policy.

CONSENT AGENDA

Item 1: APPROVAL OF VOUCHERS

Motion: To approve the payment vouchers through June 26, 2025 and payroll transfers through June 20, 2025 in the attached list and further described as follows:

EFT Vendor Payments	#1203-12097	\$907,284.98
Wires	#3003-3013	\$480,416.41
Accounts Payable Checks	#166831-166878	\$348,592.94
Payroll Checks	#19951-19952	\$2,774.67
Payroll Advice	#13928-14087	\$469,618.88
Payroll Advice	#14088-14088	\$1,476.77

Total Checks and Wires for A/P & Payroll: \$2,210,164.65

Item 2: INVESTMENT POLICY UPDATE

Motion 1: To enact Draft Ordinance No. 25-042 relating to municipal finance, repealing Des Moines Municipal Code Chapter 3.12 Investment Policy.

Motion 2: To enact Draft Resolution No. 25-043 relating to municipal finance, adopting the Draft Investment Policy.

Item 3: CREDIT CARD POLICY UPDATE

Motion: To approve Draft Ordinance No. 25-048 relating to municipal finance, amending Des Moines Municipal Code Chapter 3.20 Credit Card Policy.

Item 4: THERAPEUTIC COURT GRANT UPDATE

Motion: To accept the grant from the Washington Administrative Office of the Courts in the amount of \$33,500 and authorize the Director of Court Administration to sign the contract substantially in the form as attached.

- Item 5: 10TH AND 270TH CONSTRUCTION CONTRACT AWARD
Motion: To approve the Public Works Contract with Interstate Excavating LLC for the 10th and 270th Pipe Project, in the amount of \$89,773.56, authorize a project construction contingency in the amount of \$15,000, and further authorize the City Manager to sign said Contract substantially in the form as submitted.

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve the Consent Agenda; seconded by Deputy Mayor Harry Steinmetz. Motion passed 7-0.

UNFINISHED BUSINESS

- Item 1: REDONDO FISHING PIER REPLACEMENT PROJECT - CONSTRUCTION CONTRACT AND CONSULTANT SERVICES AGREEMENT AWARD
Public Works Director Mike Slevin gave Council a PowerPoint Presentation about the Redondo Fishing Pier Replacement Project Construction Contract and Consultant Services Agreement Award.

Direction/Action

Motion 1: made by Deputy Mayor Harry Steinmetz to direct administration to bring forward a budget amendment to the 2025-2030 Capital Improvement Plan and the 2025 Capital Budget to include the amended Redondo Fishing Pier Replacement Project as described herein, and include such amendment in the next available budget amendment ordinance; seconded by Councilmember Matt Mahoney. Motion passed 7-0.

Motion 2: made by Deputy Mayor Harry Steinmetz to approve the Public Works Contract with Redside Construction LLC, for the Redondo Fishing Pier Replacement Project in the amount of \$3,773,986.34, authorize a project construction contingency in the amount of \$566,000.00, and further authorize the City Manager to sign said Contract substantially in the form as submitted; seconded by Councilmember Matt Mahoney. Motion passed 7-0.

Motion 3: made by Deputy Mayor Harry Steinmetz move to approve the Consultant Services Contract with Exeltech Consulting Inc. to provide Construction Administration and Inspection Services for the Redondo Fishing Pier Replacement Project in the amount of \$610,472.00, and further authorize the City Manager to sign said Task Assignment

Regular Meeting Minutes
July 10, 2025

substantially in the form as submitted; seconded by Councilmember Matt Mahoney.
Motion passed 7-0.

Item 2: CITY COUNCIL PROTOCOL MANUAL UPDATE AND ADOPTION
City Attorney Tim George gave a presentation on the City Council Protocol Manual Update and Adoption.

Direction/Action

Motion: made by Deputy Mayor Harry Steinmetz to pass Draft Resolution No. 25-074, updating the City of Des Moines City Council Protocol Manual; seconded by Councilmember Yoshiko Grace Matsui
Motion passed 5-2.

For: Mayor Traci Buxton, Deputy Harry Steinmetz, Councilmember Matt Mahoney, Councilmember Yoshiko Grace Matsui, and Councilmember Gene Achziger.

Against: Councilmember JC Harris, and Councilmember Jeremy Nutting.

At 7:25 p.m. Councilmember Jeremy Nutting left the meeting.

NEW BUSINESS

Item 1: ANTI-CRUISING ORDINANCE
Assistant City Attorney Matthew Hutchins gave Council a PowerPoint Presentation on the Anti-Cruising Ordinance.

Direction/Action

Motion: made Councilmember Gene Achziger to move Draft Ordinance 25-065 prohibiting cruising to the next available consent agenda; seconded by Councilmember Yoshiko Grace Matsui.

Amended Motion: made by Deputy Mayor Harry Steinmetz to add a sentence "such designation shall remain in place only as long as the next two City Council Meetings".
Amended Motion fails for lack of second.

Main Motion passed 5-0

For: Mayor Traci Buxton, Deputy Mayor Harry Steinmetz, Councilmember Matt Mahoney, Councilmember Yoshiko Grace Matsui.

Abstained: Councilmember JC Harris

- Item 2: CITY STRATEGIC PLAN & FACILITATION SERVICES - PROFESSIONAL SERVICES AGREEMENT WITH RAFTELIS
City Manager Katherine Caffrey gave Council a PowerPoint Presentation on the City Strategic Plan & Facilitation Services- Professional Services Agreement with Raftelis.

Direction/Action

Motion made by Councilmember Yoshiko Grace Matsui to approve the Professional Services Consultant Agreement with Raftelis for the City Strategic Plan and Facilitation Services in the amount of \$74,900, and further authorize the City Manager to sign said Contract substantially in the form as submitted; seconded by Councilmember Matt Mahoney. Motion passed 6-0.

- Item 3: ~~CONSULTANT SERVICES CONTRACT WITH NELSON\NYGAARD~~
~~Presentation By: Consultant Dan Eernisse~~

- Item 4: TELECOMMUNICATIONS FRANCHISE AGREEMENT WITH HYPERFIBER
Assistant City Attorney Matthew Hutchins gave Council a PowerPoint Presentation on the Telecommunications Franchise Agreement with Hyperfiber.

Direction/Action

Motion made by Councilmember Matt Mahoney to pass Draft Ordinance No. 25-038 regarding a telecommunications Franchise Agreement with HyperFiber to a second reading on July 24, 2025; seconded by Deputy Mayor Harry Steinmetz. Motion passed 6-0.

- Item 5: NEW AGENDA ITEMS FOR CONSIDERATION

There were no new items for future consideration.

COUNCILMEMBER REPORTS

(4 minutes per Councilmember) - 30 minutes

COUNCILMEMBER YOSHIKO GRACE MATSUI

- Waterland Parade
- Summer Concerts
- Budget Process/Priorities

Regular Meeting Minutes
July 10, 2025

COUNCILMEMBER JC HARRIS

- Opening of SR 509 on 24th Avenue

COUNCILMEMBER GENE ACHZIGER

- Shark in the Park at Wooton Park
- Waterland Children's Festival on July 18th
- Waterland Parade
- Light Rail Opening

COUNCILMEMBER MATT MAHONEY

- Ribbon Cutting for Slide at the Field House
- Shark in the Park

DEPUTY MAYOR HARRY STEINMETZ

- Shark in the Park
- Lunch Meeting with King County Council Members Teresa Mosqueda and De Sean Quinn to discuss Ferry
- Sound Cities Association Public Issues Committee
- Second Love Coffee Roaster Ribbon Cutting
- Waterland Children's Festival and Parade

PRESIDING OFFICER'S REPORT

- The Mayor's Minute
- City Strategic Plan

NEXT MEETING DATE

July 24, 2025 City Council Regular Meeting

ADJOURNMENT

Direction/Action

Motion: made by Councilmember Yoshiko Grace Matsui to adjourn the meeting; seconded by Councilmember Matt Mahoney.
Motion passed 6-0.