

Des Moines
WATERLAND CITY
MINUTES
DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue S, Suite C
Des Moines, Washington
Thursday, September 11, 2025 - 6:00 PM

CALL TO ORDER

Mayor Traci Buxton called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember JC Harris.

ROLL CALL

Council Present:

Mayor Traci Buxton; Councilmember Gene Achziger; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; and Councilmember Matt Mahoney

Council via Zoom:

Deputy Mayor Harry Steinmetz and Councilmember Jeremy Nutting

Staff Present:

City Manager Katherine Caffrey; Assistant City Manager Adrienne Johnson-Newton; City Attorney Tim George; Assistant City Attorney Matt Hutchins; City Prosecutor Tara Vaughn; Finance Director Jeff Friend; Director of Administrative Services Bonnie Wilkins; Harbormaster Scott Wilkins; Assistant Police Chief Cory Stanton; Public Works Director Michael Slevin; Community Development Director Rebecca Deming; Planning & Development Services Manager Laura Techico; City Engineer Tommy Owen; Surface Water and Environmental Engineering Manager Tyler Beekley; Administrative Coordinator Laura Hopp; and City Clerk Taria Keane

PROCLAMATIONS

MOUNT RAINIER POOL DAY PROCLAMATION

Direction/Action

Motion made by Councilmember Gene Achziger to adopt the Proclamation recognizing September 21, 2025 as Mount Rainier Pool Day; seconded by Councilmember Yoshiko Grace Matsui.
Motion passed 7-0.

Councilmember Gene Achziger read the Mount Rainier Pool Day Proclamation into the record.

CORRESPONDENCE NOT PREVIOUSLY RECEIVED BY COUNCIL

- No additional correspondence outside of the emails already received by Council.

COMMENTS FROM THE PUBLIC

- Steven Larson, Short-term Rentals
- Scott Deschenes, Mount Rainier Pool

REGIONAL COMMITTEE REPORT

EMERGENCY MANAGEMENT ADVISORY COMMITTEE: Councilmember JC Harris

- Councilmember JC Harris gave an update on the Emergency Management Advisory Committee Meeting held on September 10, 2025.

SOUND CITIES ASSOCIATION PUBLIC ISSUES COMMITTEE MEETING: Deputy Mayor Harry Steinmetz

- Deputy Mayor Harry Steinmetz gave an update on the Sound Cities Association Public Issues Committee Meeting held on September 10, 2025.

CITY MANAGER REPORT/PRESENTATIONS/BRIEFINGS

Item 1: RECOGNITION OF LEGACY FOUNDATION'S SKATE PARK IMPROVEMENT PROJECT

- City Manager Katherine Caffrey and Assistant City Manager Adrienne Johnson-Newton gave a PowerPoint Presentation on the Legacy Foundation's Skate Park Improvement Project and the Midway Park Summer Program and presented the Legacy Foundation with a skateboard in recognition of the skatepark improvements. .

- Item 2: 2025 2ND QUARTER FINANCIAL REPORT
- Finance Director Jeff Friend gave a PowerPoint Presentation on the 2025 2nd Quarter Financial Report.
- Item 3: ~~BOUNDARY LINE ADJUSTMENT WITH NORMANDY PARK DISCUSSION~~
- Item 4: CITY HALL TO YOUR HOME: JOIN COUNCIL ON ZOOM
- Director of Administrative Services Bonnie Wilkins gave a PowerPoint Presentation on joining Council on Zoom.

NEW BUSINESS

- Item 1: PRESENTATION OF GENERAL FUND FINANCIAL FORECAST AND DEVELOPMENT IMPACT MODEL BY FCS GROUP
- Principal and Economist Todd Chase, Project Manager Tim Wood, and Senior Analyst Luke Nelson with FCS Group gave a PowerPoint Presentation on the Financial Forecast and Development Impact Model.
- Item 2: DISCUSSION ON POTENTIAL MANAGEMENT AGREEMENT AND LICENSE BETWEEN CITY OF DES MOINES AND NWS HOLDINGS (PERFECT GAME) FOR STEVEN J. UNDERWOOD FIELDS
- Public Works Director Mike Slevin along with, Darren Larson and Lee Larson from Perfect Game, gave a PowerPoint Presentation on a potential Management Agreement and License between the City of Des Moines and NWS Holdings, Perfect Game.

EXECUTIVE SESSION

ROLL CALL

Council Present:

Mayor Traci Buxton; Councilmember Gene Achziger; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; and Councilmember Matt Mahoney

Council via Zoom:

Deputy Mayor Harry Steinmetz and Councilmember Jeremy Nutting

Others Present:

City Manager Katherine Caffrey; Assistant City Manager Adrienne Johnson-Newton; Assistant Police Chief Cory Stanton; and City Attorney Tim George

Council held an Executive Session pursuant to RCW 42.30.140(4)(a) to discuss labor negotiations. The session was expected to last 15

minutes.

The meeting adjourned at 8:37 p.m.

Councilmember Jeremy Nutting left the meeting at 8:37 p.m.

CONSENT AGENDA

Item 1: APPROVAL OF VOUCHERS

Motion: To approve the payment vouchers through August 28, 2025 and payroll transfers through August 20, 2025 in the attached list and further described as follows:

EFT Vendor Payments	#12224-12407	\$2,478,280.90
Wires	#3041-3073	\$2,248,516.18
Accounts Payable Checks	#166930,167013	\$1,364,045.47
Voided Checks	#165313, 165359, 165476, 166978	\$ (5,040.91)
Payroll Checks	#19987-19987	\$ 304.00
Payroll Checks	#19988-20000	\$ 12,949.53
Payroll Advice	#14422-14600	\$ 490,381.48
Payroll Checks	#20001-20001	\$ 2,737.34
Payroll Checks	#20002-20011	\$ 13,789.99
Payroll Advice	#14601-14778	\$ 483,727.57

Total Checks and Wires for A/P & Payroll: \$7,089,691.55

Item 2: APPROVAL OF MINUTES

Motion: To approve the minutes from the City Council Regular Meeting held on August 07, 2025.

Item 3: REDONDO BEACH CONDOMINIUM PUBLIC DRAINAGE EASEMENT

Motion: To approve the "Public Drainage Easement" signed by the Redondo Beach Condominium Association, on July 8th, 2025, and to authorize the City Manager to sign the easement on behalf of the City in substantially the form as submitted.

Item 4: INTERLOCAL AGREEMENT WITH MIDWAY SEWER DISTRICT

Motion: To approve the Interlocal Agreement between the City of Des Moines and Midway Sewer District regarding the 16th Ave S Force Main Project, and further authorize the City Manager to sign said Interlocal Agreement substantially in the form as Submitted.

Item 5: DRAFT ORDINANCE 25- 062 CITIZENS ADVISORY BOARD - Second

Reading

Motion: To approve Draft Ordinance No. 25-062 creating a Citizens Advisory Board.

- Item 6: ~~BOUNDARY LINE ADJUSTMENT WITH NORMANDY PARK~~
~~**Motion:** To enact Draft Resolution 25-075 approving an adjustment of the City's common boundary with the City of Normandy Park.~~

- Item 7: SEA-TAC STAKEHOLDER ADVISORY ROUND TABLE (StART) POSITION APPOINTMENT
Motion: To appoint of Barton DeLacy to a term on the StART Committee effective immediately and expiring on September 30, 2027.

- Item 8: CITIZEN'S ADVISORY BOARD APPOINTMENTS
Motion 1: To confirm Bill Linscott to the Citizens Advisory Board as the Marina Tenant representative, effective immediately with an expiration date of June 30, 2027.

Motion 2: To confirm Jim Lampariello to the Citizens Advisory Board as an At Large representative, effective immediately with an expiration date of June 30, 2027.

Motion 3: To confirm Mackenzie Meyers to the Citizens Advisory Board as a Business Owner representative, effective immediately with an expiration date of June 30, 2027.

Motion 4: To confirm Alyson Chapin to the Citizens Advisory Board as the North Central representative, effective immediately with an expiration date of June 30, 2027

Direction/Action

Motion made by Councilmember Matt Mahoney to approve the Consent Agenda as read; seconded by Councilmember Yoshiko Grace Matsui. Motion passed 6-0.

PUBLIC HEARING/CONTINUED PUBLIC HEARING

- Item 1: COMPREHENSIVE PLAN PERIODIC UPDATE - First Reading
Staff Presentation by Community Development Director Rebecca Deming

At 8:41 p.m. Mayor Traci Buxton opened the Public Hearing.

Community Development Director Rebecca Deming and Planning and Development Service Manager Laura Techico gave council a PowerPoint Presentation regarding the Comprehensive Plan Periodic

Update.

Public Comment

- Jonathan Boyer, Executive Director of Judson Park Retirement Community - Opponent

Mayor Traci Buxton asked 3 times if anyone wished to speak.

Mayor Traci Buxton asked Council if they had any questions.

At 8:55 p.m. Mayor Traci Buxton closed the Public Hearing.

Direction/Action

Motion made by Councilmember Matt Mahoney to move draft Ordinance 25-087 to a second reading on September 25, 2025.
Motion passed 6-0.

Motion made by Mayor Traci Buxton to direct staff to incorporate the Judson Park Rezone Request into the Comprehensive Plan; seconded by Councilmember Matt Mahoney.
Motion passed 4-2.

For: Mayor Traci Buxton, Deputy Mayor Harry Steinmetz, Councilmember Yoshiko Grace Matsui, and Councilmember Matt Mahoney.

Against: Councilmember JC Harris, and Councilmember Gene Achziger.

NEW BUSINESS CONTINUED

Item 3: NEW AGENDA ITEMS FOR CONSIDERATION

- There were no new items for future consideration.

COUNCILMEMBER REPORTS

(4 minutes per Councilmember) - 30 minutes

COUNCILMEMBER JC HARRIS

- Thanked the City Manager for writing a letter concerning tree cutting

COUNCILMEMBER GENE ACHZIGER

- No Report

COUNCILMEMBER MATT MAHONEY

- Tribute to police and fire for 9/11

COUNCILMEMBER YSHIKO GRACE MATSUI

- No report

DEPUTY MAYOR HARRY STEINMETZ

- Council at Farmers Market Saturday September 13th
- Des Moines Oktoberfest September 20 & 21st at the Quarterdeck

PRESIDING OFFICER'S REPORT

- Last day of Farmers Market Saturday September 27th
- Talks with King County Council Member regarding ferry
- Met with Representative Kristine Reeves and Senator Tina Orwall regarding airport initiatives

NEXT MEETING DATE

September 25, 2025 City Council Regular Meeting

ADJOURNMENT

Direction/Action

Motion: made by Councilmember JC Harris to adjourn the meeting; seconded by Councilmember Matt Mahoney.

Motion passed 6-0.

The meeting adjourned at 9:13 p.m.