

MINUTES

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue S, Des Moines, Washington
Thursday, September 12, 2024 - 6:00 PM**

CALL TO ORDER

Mayor Traci Buxton called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Gene Achziger.

ROLL CALL

Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; Councilmember Matt Mahoney; and Councilmember Jeremy Nutting

Staff Present:

Interim City Manager Tim George; Interim City Attorney Matt Hutchins; Assistant City Manager Adrienne Johnson-Newton; Police Chief Ted Boe; Director of Community/Administrative Services Bonnie Wilkins; Harbormaster Scott Wilkins; Finance Director Jeff Friend; Public Works Director Michael Slevin; City Engineer Tommy Owen; Civil Engineer II Tyler Beekley; Planning & Development Services Manager Laura Techico; and City Clerk Taria Keane

CORRESPONDENCE NOT PREVIOUSLY RECEIVED BY COUNCIL

- There were no additional correspondence outside of the emails already received by Council.

COMMENTS FROM THE PUBLIC

- Bill Linscott, Marina Steps
- Ashley Aller, Landmarks
- Lloyd Lytle Jr, Masonic Home
- George Pettibone, Masonic Home
- David Jones, Safety/Driving

COMMITTEE CHAIR REPORT

- Transportation Committee Meeting: Chair Matt Mahoney
 - Councilmember Matt Mahoney gave Council an update on the Transportation Committee Meeting.
- Environment Committee Meeting: Chair JC Harris
 - Councilmember JC Harris gave Council an update on the Environment Committee Meeting.
- Public Safety/Emergency Management Committee Meeting: Chair Traci Buxton
 - Mayor Traci Buxton gave Council an update on the Public Safety/Emergency Management Committee Meeting.

CITY MANAGER REPORT/PRESENTATIONS/BRIEFINGS

RECOLOGY

- Government and Community Relations Manager Alissa Campbell gave Council a Recology Mid-Year PowerPoint Update.

REALLOCATING AMERICAN RESCUE PLAN ACT FUNDS

- Finance Director Jeff Friend gave Council a PowerPoint Presentation on Reallocating American Rescue Plan Act Funds.

Direction/Action

Motion made by Deputy Mayor Harry Steinmetz to approve the reallocation of ARPA funds as proposed; seconded by Councilmember Jeremy Nutting.

Motion passed 7-0.

CONSENT AGENDA

Item 1: APPROVAL OF VOUCHERS

Motion is to approve the payment vouchers through September 05, 2024 and payroll transfers through September 05, 2024 in the attached list and further described as follows:

EFT Vendor Payments	#10504-16085	\$1,723,100.37
Wires	#2663-2698	\$1,216,301.77
Accounts Payable Checks	#166016-166099	\$ 587,150.63
EFT Void	#10624-106204	\$ (50.00)
Payroll Check	#19864-19864	\$ 300.00
Payroll Checks	#19865-19874	\$ 15,346.77
Payroll Advice	#10390-10571	\$ 516,409.37

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Payroll Checks	#19875-19880	\$ 12,688.16
Payroll Advice	#10572-10746	\$ 494,615.99
Payroll Check Void	#19877-19877	\$ (2,132.61)
Payroll Check	#19881-19881	\$ 2,132.61
Payroll Checks Voided	#19882-19888	\$ 0.00
Payroll Check	#19889-19895	\$ 10,973.83
Payroll Advice	#10747-10931	\$ 514,479.79

Total Checks and Wires for A/P & Payroll: \$5,091,316.68

Item 2: APPROVAL OF MINUTES

Motion is to approve the July 30, 2024 Special Meeting minutes, the August 1, 2024 City Council Study Session minutes, and the August 08, 2024 City Council Regular Meeting minutes.

Item 3: ARTS COMMISSION APPOINTMENTS

Motion 1 is to confirm the Mayoral appointment of Nicholas Fannin to an open position on the Des Moines Arts Commission, effective immediately and expiring on December 31, 2027.

Motion 2 to confirm the Mayoral appointment of Theresa Jewell to an open position on the Des Moines Arts Commission, effective immediately and expiring on December 31, 2027.

Item 4: CHILDHOOD CANCER AWARENESS MONTH PROCLAMATION

Motion is to approve the Proclamation recognizing September as Childhood Cancer Awareness Month.

Item 5: NATIONAL PREPAREDNESS MONTH PROCLAMATION

Motion is to approve the Proclamation recognizing September as National Preparedness Month.

Item 6: NATIONAL RECOVERY MONTH PROCLAMATION

Motion is to approve the Proclamation recognizing September as National Recovery Month.

Item 7: UPDATING THE CITY'S SURPLUS UTILITY PROPERTY POLICY

Motion is to adopt Draft Ordinance 24-066 amending DMMC 3.108.060 to update the City's utility property surplus policy.

Item 8: DES MOINES STORMWATER IMPROVEMENT PROJECT AGREEMENTS

Motion 1 is to approve the Public Works Contract with Reed Trucking & Excavating Inc. (Contractor) for the Des Moines Stormwater Improvements Projects in the amount of \$1,384,000.00, authorize a project construction contingency in the amount of \$250,000.00, and

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further authorize the City Manager to sign said Contract substantially in the form as submitted.

Motion 2 is to approve the 2024-2025 On-Call General Civil Engineering Services Task Assignment 2024-04 with KBA, Inc. to provide Construction Administration and Inspection services for the Des Moines Stormwater Improvements Projects in the amount of \$222,451.00 and further authorize the City Manager to sign said Task Assignment substantially in the form as submitted.

Motion 3 is to approve the 2024-2025 On-Call General Civil Engineering Services Task Assignment 2024-01 with Perteet, Inc. to provide Engineer of Record services for the Des Moines Stormwater Improvements Projects in the amount of \$77,892.00, and further authorize the City Manager to sign said Task Assignment substantially in the form as submitted.

Item 9: COLIBRI NORTHWEST LLC CONSULTING CONTRACT
AMENDMENT 1

Motion is to approve Amendment 1 to the contract with Colibri Northwest LLC, extending the consultant services contract through June 30, 2025.

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve the consent agenda; seconded by Councilmember Matt Mahoney.

Councilmember Gene Achziger pulled Consent Item #9.

The remainder of the consent agenda passed 7-0.

President of the Des Moines Auxiliary of Seattle Children's Hospital Teria Perdue read the Childhood Cancer Awareness Month Proclamation into the record.

Mayor Traci Buxton read the National Recovery Month Proclamation into the record.

Mayor Traci Buxton read the National Preparedness Month Proclamation into the record.

Council discussed consent item #9.

Direction/Action

Motion made by Councilmember Gene Achziger to delay the Colibri Northwest LLC Consulting Contract until the passenger ferry economic impact study was finalized; seconded by Councilmember JC Harris. Motion failed 3-4.

For: Councilmember Gene Achziger, Councilmember Yoshiko Grace Matsui, and Councilmember JC Harris.

Against: Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Matt Mahoney, and Councilmember Jeremy Nutting.

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve consent item #9 as read; seconded by Councilmember Matt Mahoney. Motion passed 4-3.

For: Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Matt Mahoney, and Councilmember Jeremy Nutting.

Against: Councilmember Gene Achziger, Councilmember Yoshiko Grace Matsui, and Councilmember JC Harris.

At 7:50 p.m. the council took a 10 minute break and resumed the meeting at 8:00 p.m.

PUBLIC HEARING/CONTINUED PUBIC HEARING

PUBLIC HEARING FOR DES MOINES CREEK BUSINESS PARK WEST: DECLARING TRACT C SURPLUS, APPROVING PURCHASE AND SALE AGREEMENT AND APPROVING TRAIL EASEMENT
Staff Presentation by Interim City Attorney Matthew Hutchins

At 8:01 p.m. Mayor Traci Buxton opened the Public Hearing.

Interim City Attorney Matthew Hutchins gave Council a PowerPoint Presentation on Draft Ordinance No. 24-030 regarding the Surplus and Sale of Tract C in the Des Moines Business Park as well as to accept a Trail Easement.

Mayor Traci Buxton called those who signed up to speak.

- Barbara McMichael, opponent
- Lloyd Lytle, opponent

Mayor Traci Buxton asked 3 times if anyone else wished to speak.

Seeing none Traci Buxton asked Council if they had any questions.

At 8:12 p.m. Mayor Traci Buxton closed the Public Hearing.

Direction/Action

Motion made by Deputy Mayor Harry Steinmetz to continue the Public Hearing at the September 26, 2024 City Council Meeting; seconded by Councilmember Jeremy Nutting.

Motion passed 7-0.

NEW BUSINESS

Item 1: **CITY MANAGER EMPLOYMENT AGREEMENT**

Assistant City Manager Adrienne Johnson-Newton gave the Council a PowerPoint on the City Manager Employment Agreement.

Direction/Action

Motion made by Councilmember Jeremy Nutting to formalize the appointment of Katherine Caffrey as the Des Moines City Manager under the terms of the attached Employment Agreement, and to authorize the Mayor to sign such Agreement on behalf of the City, substantially in the form as submitted; seconded by Deputy Mayor Harry Steinmetz.

Motion passed 7-0.

Item 2: **2025 BUSINESS LICENSES FEE SCHEDULE**
Staff Presentation by Finance Director Jeff Friend

Finance Director Jeff Friend gave Council a PowerPoint Presentation on the 2025 Business Licenses Fee Schedule.

Direction/Action

Motion made by Councilmember Jeremy Nutting to adopt Draft Resolution No. 24-067 updating the business license fee schedule; seconded by Councilmember Matt Mahoney.

Motion passed 7-0.

Item 3: **NEW AGENDA ITEMS FOR CONSIDERATION – 10 Minutes**

Councilmember Matt Mahoney asked Council to support having staff to bring a Resolution to the September 26, 2024 City Council meeting in support of the Levy Lid Lift. Council supported.

Councilmember JC Harris asked Council to support having staff bring a Resolution to the September 26, 2024 City Council meeting opposing the Initiative 2117 concerning Carbon Tax Credit Trading. Council supported.

COUNCILMEMBER REPORTS

(4 minutes per Councilmember) - 30 minutes

COUNCILMEMBER GENE ACHZIGER

- Senior Services Advisory Committee

COUNCILMEMBER JC HARRIS

- Key to Change Studio
- Duwamish River Hub Meeting
- Airport Master Plan Expansion

COUNCILMEMBER MATT MAHONEY

- Public Safety Levy Lid Lift

COUNCILMEMBER YOSHIKO GRACE MATSUI

- Representatives of Des Moines Conversations

Direction/Motion

At 8:59 p.m. Deputy Mayor Steinmetz made a motion to extend the meeting to 9:10 p.m; seconded by Councilmember Matt Mahoney. Motion passed 7-0.

COUNCILMEMBER JEREMY NUTTING

- School Safety
- Apple Cup

DEPUTY MAYOR HARRY STEINMETZ

- Sound City Association Deputy Mayor Lunch
- Lunch with Judge Leon
- Meeting with Constituents
- Zenith Neighborhood Picnic

PRESIDING OFFICER'S REPORT

- Pregnancy Aid
- Inkfish Gallery – George C. Scott Studios
- South County City Leaders Domestic Violence Task Force Breakfast
- Domestic Violence Awareness Month
- South King County Mayors Meeting
- Pete Von Reichbauer Breakfast
- FIFA Ready Roundtable
- Welcome Police Chief Ted Boe, Community Development Director Rebecca Deming, and incoming City Manager Katherine Caffrey

EXECUTIVE SESSION

NEXT MEETING DATE

September 26, 2024 City Council Regular Meeting

ADJOURNMENT

Direction/Action

Motion made by Councilmember Gene Achziger to adjourn; seconded by Deputy Mayor Harry Steinmetz.
Motion passed 7-0.

The meeting adjourned at 9:09 p.m.