



Des Moines

WATERLAND CITY

MINUTES

DES MOINES CITY COUNCIL

REGULAR MEETING

City Council Chambers

21630 11th Avenue S, Suite C

Des Moines, Washington

Thursday, September 25, 2025 - 6:00 PM

CALL TO ORDER

Mayor Traci Buxton called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Gene Achziger.

ROLL CALL

Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; and Councilmember Matt Mahoney

Council via Zoom:

Councilmember Jeremy Nutting

Staff Present:

City Manager Katherine Caffrey; City Attorney Tim George; Judge Lisa Leone; Police Chief Ted Boe; Community Service Officer Tonya Seaberry; Assistant City Attorney Matt Hutchins; City Prosecutor Tara Vaughn; Harbormaster Scott Wilkins; Finance Director Jeff Friend; Community Development Director Rebecca Deming; Planning & Development Services Manager Laura Techico; City Engineer Tommy Owen; Surface Water and Environmental Engineering Manager Tyler Beekley; and Director of Administrative Services Bonnie Wilkins

PROCLAMATIONS

DOMESTIC VIOLENCE AWARENESS MONTH PROCLAMATION

- Sarah Tuttle, the Executive Director of Lighthouse NW, gave Council an update on Lighthouse NW.

Direction/Action

Motion made by Councilmember Yoshiko Grace Matsui to approve the Proclamation recognizing October as Domestic Violence Awareness Month; seconded by Deputy Mayor Harry Steinmetz.
Motion passed 7-0.

Sara Tuttle, the Executive Director of Lighthouse NW read the Domestic Violence Awareness Month Proclamation into the record.

CORRESPONDENCE NOT PREVIOUSLY RECEIVED BY COUNCIL

- No additional correspondence outside of the emails already received by Council.

COMMENTS FROM THE PUBLIC

- Vicci Rudin - League of Women Voters, Invitation to Candidate Forum 10/14
- Jim Jollimore, Short-term Rentals
- Richard Nagle, Thank you and update on cars

REGIONAL COMMITTEE REPORT

REGIONAL TRANSIT COMMITTEE

- Councilmember JC Harris gave an update on the Regional Transit Committee Meeting held on September 17, 2025.

PORT OF SEATTLE HIGHLINE FORUM

- Councilmember Matt Mahoney gave an update on the Highline Forum with the Port of Seattle held at the Des Moines Police Station September 24, 2025.

**SOUTH KING HOUSING AND HOMELESSNESS PARTNERSHIP
LEGISLATIVE FORUM**

- Councilmember Gene Achziger gave an update on the South King Housing and Homelessness Partnership Legislative Forum meeting held at the Tukwila Community Center September 19, 2025.

PUGET SOUND REGIONAL COUNCIL

- Mayor Traci Buxton gave an update on the Puget Sound Regional Council Executive meeting held September 25, 2025.

CITY MANAGER REPORT/PRESENTATIONS/BRIEFINGS

- Item 1: POLICE UPDATES
- Police Chief Ted Boe and Community Service Officer Tonya Seabury gave a PowerPoint Presentation on the 2024 Crimes in Washington Report, Animal Control Options, and Summer and Fall Outreach Efforts.
- Item 2: PROPERTY ACQUISITION: WOOTON PARK OPEN SPACE
- Surface Water and Environmental Engineering Manager Tyler Beekley gave Council an update on the Property Acquisition of Wooton Park Open Space.

CONSENT AGENDA

- Item 1: APPROVAL OF VOUCHERS
- Motion:** To approve the payment vouchers through September 11, 2025 and payroll transfers through September 05, 2025 in the attached list and further described as follows:

EFT Vendor Payments	#12408-12478	\$2,531,332.07
Wires	#3074-3091	\$ 493,765.20
Accounts Payable Checks	#167014-167046	\$ 64,391.48
Payroll Checks	#20012-20012	\$ 875.46
Payroll Checks	#20013-20020	\$ 8,894.23
Payroll Advice	#14779-14961	\$ 478,110.93

Total Checks and Wires for A/P & Payroll: \$3,577,369.37

- Item 2: APPROVAL OF MINUTES
- Motion:** To approve the minutes for the Committee of the Whole and Study Session held on September 04, 2025.
- Item 3: COMPREHENSIVE PLAN PERIODIC UPDATE - SECOND READING
- Motion:** To adopt draft Ordinance 25-087 adopting 2024 periodic update to the Des Moines Comprehensive Plan.
- Item 4: CONFIRMATION OF CITY MANAGER'S RE-APPOINTMENT OF LISA LEONE TO THE MUNICIPAL COURT JUDGE POSITION
- Motion:** To confirm the City Manager's re-appointment of Lisa Leone to the Municipal Court Judge position effective January 1, 2026 through December 31, 2029.
- Item 5: PUBLIC WORKS MAINTENANCE EQUIPMENT PURCHASE

Motion: To approve the purchase of equipment identified in Attachment 1 for a total estimated amount of \$170,000 and authorize the City Manager or the City Manager's designee to sign the purchase order at the time they are created.

Item 6: PROPERTY ACQUISITION: WOOTON PARK OPEN SPACE

Motion: To ratify and approve the executed agreements for the purchase of the Parcel A and Parcel B located along Redondo Way South in Des Moines, for the purchase price of \$425,000.00 plus closing costs, and direct Administration to bring forward a budget amendment reflecting the cost of the purchase.

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve the Consent Agenda as read; seconded by Councilmember Matt Mahoney. Motion passed 7-0.

UNFINISHED BUSINESS

Item 1: DRAFT ORDINANCE 25-001 SHORT TERM RENTALS - SECOND READING

- Prosecutor Tara Vaughn gave Council a PowerPoint Presentation on Draft Ordinance 25-001 Short Term Rentals - Second Reading.

Direction/Action

Motion made by Deputy Mayor Harry Steinmetz to incorporate the proposed amendments shown in Draft Ordinance 25-001 as submitted; seconded by Councilmember Yoshiko Grace Matsui. Motion passed 7-0.

Motion made by Councilmember JC Harris to amend section 1 (7) to change language to read "Short Term Rental" means a lodging use, excluding hotels, motels, or bed and breakfasts, in which a dwelling unit, or portion thereof, is offered or provided by a Property Owner to a guest for a fee for a period of not less than one night but not more than thirty consecutive nights; seconded by Deputy Mayor Harry Steinmetz. Motion passed 4-3.

For: Mayor Traci Buxton, Deputy Mayor Steinmetz, Councilmember JC Harris, and Councilmember Gene Achziger.

Against: Councilmember Matt Mahoney, Councilmember Jeremy Nutting, and Councilmember Yoshiko Grace Matsui.

Motion made by Councilmember JC Harris to amend section 6 to add "and available for public inspection".
Motion fails for lack of a second.

Motion made by Deputy Mayor Harry Steinmetz to approve Draft Ordinance No. 25-001 as amended, regulating Short Term Rentals; seconded by Councilmember Matt Mahoney.
Motion passed 7-0.

Council took a 5 minute break at 8:00 p.m.

Councilmember Jeremy Nutting left the meeting at 8:00 p.m.

Council resumed the meeting at 8:05 p.m.

NEW BUSINESS

Item 1: REVENUE ENHANCEMENT OPTIONS

- City Manager Katherine Caffrey and Finance Director Jeff Friend gave a Council PowerPoint Presentation on Revenue Enhancement Options.

Following the presentation, the Council made recommendations to staff.

Direction/Action

Motion made by Councilmember Matt Mahoney to direct staff to place the Public Safety Sales Tax on the next agenda for Council consideration; seconded by Deputy Mayor Harry Steinmetz.
Motion passed 6-0.

Item 2: PLANNING COMMISSION DISCUSSION

- Community Development Director Rebecca Deming gave Council a PowerPoint Presentation regarding the Planning Commission Discussion.

Following the presentation, the Council provided feedback to staff.

Direction/Action

Motion made by Mayor Traci Buxton to move the rest of the Planning Commission Discussion to the Committee of the Whole and amend the agenda to adjourn the meeting.
Motion passed 6-0.

NEXT MEETING DATE

October 02, 2025 City Council Study Session

ADJOURNMENT

Direction/Action

Motion made by Councilmember Gene Achziger to adjourn the meeting;
seconded by Councilmember Yoshiko Grace Matsui.
Motion passed 6-0.

The meeting adjourned at 9:30 p.m.