

MINUTES

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue S, Des Moines, Washington
Thursday, October 24, 2024 - 6:00 PM**

CALL TO ORDER

Mayor Traci Buxton called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Yoshiko Grace Matsui.

ROLL CALL

Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; Councilmember Matt Mahoney; and Councilmember Jeremy Nutting

Staff Present:

City Attorney Tim George; Assistant City Attorney Matt Hutchins; Assistant City Manager Adrienne Johnson-Newton; Director of Community/Administrative Services Bonnie Wilkins; Police Chief Ted Boe; Public Works Director Michael Slevin; City Engineer Tommy Owen; Surface Water and Environmental Engineering Manager Tyler Beekley; IT Manager Chris Pauk; Judge Lisa Leone; Director of Court Administration Melissa Patrick; Harbormaster Scott Wilkins; Finance Director Jeff Friend; Community Development Director Rebecca Deming; Building Official Dan Hopp; City Prosecutor Tara Vaughn; Human Resource Analyst Shawna Thomas; Director of Emergency Management and Workplace Safety Shannon Kirchberg; Executive Administrative Analyst Rochelle Caton; and City Clerk Taria Keane

CORRESPONDENCE NOT PREVIOUSLY RECEIVED BY COUNCIL

- There was no additional correspondence outside of the emails already received by Council.

COMMENTS FROM THE PUBLIC

- Bonnie Wilkins, City Manager
- Steve Quinn, Budget (Prop 1)

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- Nadya Curtis, Proposition 1
- Lloyd Lytle, Masonic Home
- George Pettibone, Masonic Home
- Catherine Barashkoff, Utility Tax
- Diane Hoyer, Human Services

COMMITTEE CHAIR REPORT

- MUNICIPAL FACILITIES COMMITTEE
 - Councilmember Jeremy Nutting provided an update on the recent Municipal Facilities Committee meeting held on October 24, 2024.
- ECONOMIC DEVELOPMENT COMMITTEE
 - Councilmember Jeremy Nutting provided an update on the recent Economic Development Committee meeting held on October 24, 2024.

CITY MANAGER REPORT/PRESENTATIONS/BRIEFINGS

PRESENTATION OF DRAFT NEPA ENVIRONMENTAL ASSESSMENT

- Dave Kaplan, Local Government Relations Manager for the Port of Seattle, presented a PowerPoint to the Council on the Environmental Review of Near-Term Projects in the Sustainable Airport Master Plan.

AD HOC AIRPORT COMMITTEE DISCUSSION

- Council discussed if there should be an Ad Hoc Airport Committee.

Direction/Action

Motion made by Mayor Traci Buxton to form an Airport Committee in the 1st Quarter of 2025, for staff and experts to create a strong list of comments from the council, and for staff to plan a community outreach and comment forum; seconded by Councilmember JC Harris.
Motion passed 7-0.

HUMAN SERVICES UPDATE

- Executive Administrative Analyst Rochelle Caton presented a PowerPoint to the Council, providing an update on Human Services.

CONSENT AGENDA

Item 1: APPROVAL OF VOUCHERS

Motion is to approve the payment vouchers through October 10, 2024 and payroll transfers through October 18, 2024 in the attached list and

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further described as follows:

EFT Vendor Payments	#10798-10846	\$ 191,843.38
Wires	#2718-2743	\$3,466,300.81
Accounts Payable Check Void	#164792	\$ (50.00)
Payroll Checks	#19903-19904	\$ 5,418.75
Payroll Advice	#11269-11433	\$ 489,769.72

Total Checks and Wires for A/P & Payroll: \$4,153,282.66

Item 2: APPROVAL OF MINUTES

Motion is to approve the minutes from the September 5, 2024 Study Session.

Item 3: DES MOINES CREEK RESTORATION PROJECTS – INTERLOCAL AGREEMENT V

Motion is to approve the Interlocal Agreement V between the Des Moines Creek Basin Committee members, and further authorize the City Manager to sign said Interlocal Agreement substantially in the form as submitted.

Item 4: KING COUNTY FLOOD REDUCTION GRANT AMENDMENT

Motion is to accept the King County Flood Control District's Flood Reduction Grant Amendment for the Massey Creek Pocket Estuary Restoration/Fish Passage Project and the Marine View Drive South Pond Retrofit Project and authorize the City Manager to sign the Grant Amendment substantially in the form as submitted.

Item 5: GRANT ACCEPTANCE - PASSENGER FERRY STUDY

Motion is to approve the Federal Interagency Agreement accepting grant funds of \$160,000 for passenger ferry service studies, and authorize the City Manager to sign the agreement substantially in the form presented.

Item 6: 2024 SENIOR ACTIVITY CENTER UPPER ROOF REPLACEMENT

Motion is to approve the Public Works Contract with Allied Roofing Installation Services LLC for the 2024 Senior Activity Center Upper Roof Replacement in the amount of \$71,630.00, authorize of project construction contingency in the amount of \$8,370.00, and further authorize the City Manager to sign said Contract substantially in the form as submitted.

Item 7: PET LICENSE FEES

Motion is to approve Draft Resolution 24-072 setting license fees for dog and cat licenses in the City of Des Moines.

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve the Consent Agenda as read; seconded by Councilmember Matt Mahoney.

Councilmember JC Harris pulled Consent Agenda Item #5.

The remainder of the Consent Agenda passed 7-0.

Council discussed Consent Agenda item #5.

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve the Consent Agenda Item #5 as read; seconded by Deputy Mayor Harry Steinmetz.

Motion passed 6-1.

For: Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger, Councilmember Yoshiko Grace Matsui, Councilmember Matt Mahoney, and Councilmember Jeremy Nutting.

Against: Councilmember JC Harris.

PUBLIC HEARING/CONTINUED PUBLIC HEARING

PUBLIC HEARING - 2025-2026 PRELIMINARY BIENNIAL BUDGET
Staff Presentation by Finance Director Jeff Friend

At 7:38 p.m. Mayor Traci Buxton opened the Public Hearing.

Finance Director Jeff Friend gave Council a PowerPoint Presentation on the 2025-2026 Preliminary Biennial Budget.

Mayor Traci Buxton asked 3 times if anyone wished to speak.

Seeing none, Mayor Traci Buxton asked Council if they had any questions.

At 8:25 p.m. Mayor Traci Buxton closed the the Public Hearing.

Direction/Action

Motion made by Deputy Mayor Harry Steinmetz to pass Draft Ordinance No. 24-089 to a second reading on November 21, 2024 for further City Council consideration and approval; seconded by

Councilmember Jeremy Nutting.
Motion passed 7-0.

NEW BUSINESS

Item 1: WATER UTILITY TAX
Staff Presentation by Interim City Attorney Matthew Hutchins

Interim City Attorney Matthew Hutchins gave Council a PowerPoint Presentation on Water Utility Tax.

Direction/Action

Motion made by Councilmember Jeremy Nutting to direct staff to bring back on November 21st either a proposal for the 6% utility tax or an amended agreement for the franchise agreement between Water District 54 and the City of Des Moines; seconded by Councilmember Matt Mahoney.
Motion passed 7-0.

Item 2: NEW AGENDA ITEMS FOR CONSIDERATION – 10 Minutes

- There were no new items for future consideration.

COUNCILMEMBER REPORTS

(4 minutes per Councilmember) - 30 minutes

COUNCILMEMBER YOSHIKO GRACE MATSUI

- Senior Services Advisory Committee Shred Event
- Recology Partnership
- Lighthouse Northwest Fundraiser Dinner
- Budget Townhall Meeting

COUNCILMEMBER JEREMY NUTTING

- No Report

COUNCILMEMBER GENE ACHZIGER

- Police Department Meet and Greet at Redondo
- Levy lid Lift

COUNCILMEMBER JC HARRIS

- No Report

COUNCILMEMBER MATT MAHONEY

- Trunk or Treat
- Trick or Treat Path
- Veterans Day Event
- Thanked Interim City Manager Tim George

DEPUTY MAYOR HARRY STEINMETZ

- Trick or Treat Path
- Sound Cities Association
- Thanked Interim City Manager Tim George

PRESIDING OFFICER'S REPORT

- Mayor's Minute
- Des Moines Holiday Farmers Market
- Election Day
- SAMP Presentation at Mount Rainier High School

EXECUTIVE SESSION

NEXT MEETING DATE

November 14, 2024 City Council Study Session

ADJOURNMENT

The meeting adjourned at 9:00 p.m.