

AGENDA

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue S, Des Moines, Washington
Thursday, October 26, 2023 - 6:00 PM**

City Council meeting can be viewed live on the City's website, Comcast Channel 21/321 or on the City's [YouTube](#) channel.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CORRESPONDENCE NOT PREVIOUSLY RECEIVED BY COUNCIL

COMMENTS FROM THE PUBLIC

COMMITTEE CHAIR REPORT

CITY MANAGER REPORT/PRESENTATIONS/BRIEFINGS

CONSENT AGENDA

PUBLIC HEARING/CONTINUED PUBLIC HEARING

- Item 1. 2024 PRELIMINARY ANNUAL BUDGET
Staff Presentation by Finance Director Jeff Friend
[2024 Preliminary Annual Budget](#)
[2024 Preliminary Budget 1st Reading](#)
- Item 2. PUBLIC HEARING FOR SV2023-01: STREET VACATION OF PUBLIC ROAD EASEMENTS WITHIN CITY OF DES MOINES, KNOWN AS 18TH AVE SOUTH
Staff Presentation by Civil Engineer I Mike Kwispond
[Public Hearing for SV2023-01-Street Vacation of Public Road Easements within City of Des Moines, Known as 18th Ave South](#)
[Public Road Easement Vacation](#)

NEW BUSINESS

- Item 1. DES MOINES MARINA, BEACH PARK AND REDONDO PARKING REPLACEMENT EQUIPMENT
Staff Presentation by Harbormaster Scott Wilkins

[Des Moines Marina, Beach Park And Redondo Parking Replacement Equipment](#)

Item 2. NEW AGENDA ITEMS FOR CONSIDERATION – 10 Minutes

COUNCILMEMBER REPORTS

(4 minutes per Councilmember) - 30 minutes

PRESIDING OFFICER'S REPORT

EXECUTIVE SESSION

NEXT MEETING DATE

November 09, 2023 City Council Regular Meeting

ADJOURNMENT

[Public Comment 10.26.2023](#)

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Public Hearing:
2024 Preliminary Annual Budget

FOR AGENDA OF: October 26, 2023

DEPT. OF ORIGIN: Finance

ATTACHMENTS:

DATE SUBMITTED: October 18, 2023

1. Draft Ordinance 23-051
2. 2024 Preliminary Budget Book
3. Events and Facility Rentals Business Plan

CLEARANCES:

- ☒ [X] City Clerk _____
- ☐ [] Community Development _____
- ☐ [] Courts _____
- ☐ [] Emergency Management _____
- ☒ [X] Finance *[Signature]*
- ☐ [] Human Resources _____
- ☒ [X] Legal */s/ TG*
- ☐ [] Marina _____
- ☐ [] Police _____
- ☐ [] Parks, Recreation & Senior Services _____
- ☐ [] Public Works _____

APPROVED BY CITY MANAGER

FOR SUBMITTAL: *[Signature]*

Purpose and Recommendation

The purpose of this agenda item is to:

- Present to the City Council the 2024 Preliminary Annual Budget, and;
- To hold a preliminary public hearing on the 2024 Preliminary Annual Budget, and;
- To consider for first reading the Draft Ordinance No. 23-051 – adopting the final annual budget for the City of Des Moines, Washington for the fiscal year 2024.

Suggested Motion

Motion 1: “I move to pass Draft Ordinance No 23-051 to a second reading on November 9, 2023 for further City Council consideration and approval.”

Background

In accordance with state law, the 2024 Preliminary Annual Budget was provided to the City Council and made available to the public on October 20, 2023.

Budget adoption requires two public hearings. The first public hearing is scheduled for October 26, 2023 and the final public hearing is scheduled for November 9, 2023. Notice of these public hearings were provided to the public on October 6, 2023 and October 13, 2023.

Recommendation

Staff recommends that the City Council authorize the second reading of Draft Ordinance No 23-051 on November 9, 2023 for further City Council consideration and approval.

CITY COUNCIL'S DRAFT 10/18/2023

DRAFT ORDINANCE NO. 23-051

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON adopting the final annual budget for the City of Des Moines, Washington, for the fiscal year ending December 31, 2024, in summary form, ratifying and confirming revenues and expenditures previously implemented for fiscal year 2023, as such revenues and expenditures form the basis for development of the budget for fiscal year 2024, approving revenues and expenditures for fiscal year 2024, and temporarily suspending the effect of any ordinance, code provision or other City requirement with which the fund adjustments and transfers proposed by the City Manager for the 2023 budget might be inconsistent.

WHEREAS, the City Manager for the City of Des Moines has prepared and submitted the preliminary annual budget for the fiscal year ending December 31, 2024 to the City Council and has filed these budgets with the City Clerk, and

WHEREAS, the City Council finds that the City Manager's proposed budget for fiscal year 2024 reflects revenues and expenditures that are intended to ensure provision of vital municipal services at acceptable levels, and

WHEREAS, the City Council finds that the City Manager's proposed annual budget for fiscal year 2024 appropriately relies upon anticipated year-end balances derived from revenues and expenditures previously approved and authorized by the City Council as part of the City's budget for fiscal year 2023, and

WHEREAS, the City Council finds that the fund adjustments and transfers proposed by the City Manager for fiscal year 2024 are necessary and in the public's interest, and

WHEREAS, a preliminary public hearing was held on October 26, 2023, to take public comment with respect to the proposed 2024 annual budget, and

WHEREAS, notice of the public hearing was given to the public in accordance with law and the preliminary public hearing was held on the 26th day of October, 2023, and all persons wishing to be heard were heard, and

WHEREAS, by motion regularly passed, the Des Moines City Council scheduled the final public hearing for November 9, 2023, to take public comment with respect to the proposed 2024 annual budget, and

WHEREAS, notice of the public hearing was given to the public in accordance with law and the final public hearing was held on the 9th day of November, 2023, and all persons wishing to be heard were heard; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. The findings set forth in the preamble to this Ordinance are hereby adopted and incorporated by reference.

Sec. 2. Based on the findings adopted herein, the City Council temporarily suspends the effect of any ordinance, code provision or other City requirement with which the fund adjustments and transfers proposed by the City Manager for the 2024 annual budget might be inconsistent.

Sec. 3. The fund adjustments and transfers proposed by the City Manager for fiscal year 2023 which are incorporated in the annual budget for fiscal year 2024, are hereby authorized and approved by the City Council.

Sec. 4. Because the City's annual budget for fiscal year 2024 rely upon anticipated year-end fund balances or shortages derived from revenues collected and expenditures incurred in fiscal year 2023, the City Council hereby ratifies and confirms all revenues, from whatever source derived, and expenditures incurred by the City to the extent such revenues and expenditures are in accordance with the City's annual budget for fiscal year 2023 or any subsequent budget amendments formally approved by the City Council.

Sec. 5. The City Council hereby adopts, affirms and approves any and all revenues, from whatever source derived, and expenditures as referenced in the attached annual budget for fiscal year 2024.

Ordinance No. 23-051
Page 3 of 5

Sec. 6. The final annual budget for the City of Des Moines' fiscal year 2024 is hereby adopted and approved in summary form as set forth in the attached Appendix "A", which is by this reference incorporated herein

Sec 7. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

(2) If the provisions of this Ordinance are found to be inconsistent with the other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

Sec 8. Effective date. This Ordinance shall take effect and be in full force (5) five days after its final passage by the Des Moines City Council.

PASSED BY the City Council of the City of Des Moines this 9th day of November, 2023 and signed in authentication thereof this 9th day of November, 2023.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

Published: _____

Appendix A

Ordinance No. 23-051
Page 4 of 5

2024 PRELIMINARY BUDGET SUMMARY OF SOURCES AND USES

	Fund	Projected Beginning Fund Balance	Revenues	Total Resources
Special Revenue	General Fund	\$ 5,210,847	\$ 26,153,182	\$ 31,364,029
	Street Maintenance Fund	665,191	2,400,331	3,065,522
	Street Pavement Fund	2,936,917	1,122,500	4,059,417
	Development Fund	1,402,794	2,778,462	4,181,256
	Police Drug Seizure Fund	138,868	26,000	164,868
	Hotel-Motel Tax Fund	179,297	110,750	290,047
	Affordable Housing Sales Tax Fund	88,874	30,000	118,874
	American Rescue Plan Act (ARPA)	4,393,322	1,750	4,395,072
	Redondo Zone	114,485	69,500	183,985
	Waterfront Zone	95,811	260,750	356,561
	Pbpw Automation Fee	624,283	141,500	765,783
	Urban Forestry Fund	-	5,000	5,000
	Abatement Fund	65,070	5,500	70,570
	Ase-Automated Speed Enf	366,229	381,500	747,729
	Transport Benefit District	3,249,291	959,000	4,208,291
	Total Special Revenue Funds	19,531,279	34,445,725	53,977,004
Debt Service	Reet 2 Eligible Debt Service	6,377	234,576	240,953
	2023 LTGO Bond Debt Service	12,360,000	800,000	13,160,000
	2018 Ltgo & Refunding Bonds	113,352	226,600	339,952
	Total Debt Service Funds	12,479,729	1,261,176	13,740,905
Capital Projects	Reet 1St Quarter %	2,256,606	560,000	2,816,606
	Reet 2Nd Quarter	1,401,643	552,500	1,954,143
	Park Levy	427,465	195,500	622,965
	Park In Lieu	367,667	100,750	468,417
	One-Time Tax Revenues	1,684,873	5,000	1,689,873
	Municipal Capital Improvements	2,880,300	15,626,000	18,506,300
	Transportation Cap Imp	1,885,827	8,008,000	9,893,827
	Traffic In Lieu	140,866	452,500	593,366
	Traffic Impact - City Wide	616,725	301,250	917,975
	Traffic Impact Pac Ridge	602,702	100,750	703,452
	Total Capital Projects Funds	12,264,674	25,902,250	38,166,924
Enterprise	Marina Fund	28,959,052	5,163,967	34,123,019
	Events and Facility Rentals Fund	-	1,234,135	1,234,135
	Surface Water Fund	30,272,432	6,162,436	36,434,868
	Total Enterprise Funds	59,231,484	12,560,538	71,792,022
Internal Service	Equipment Rental Operations	205,981	1,238,024	1,444,005
	Equipment Rental Replacement	4,566,172	753,280	5,319,452
	Facility Repair & Replacement	430,793	461,150	891,943
	Computer Equip Capital Fund	1,523,954	412,800	1,936,754
	Self-Insurance Fund	874,620	1,286,315	2,160,935
	Unemployment Insurance Fund	496,907	51,950	548,857
	Total Internal Service Funds	8,098,427	4,203,519	12,301,946
	TOTAL BUDGET - ALL FUNDS	\$ 111,605,593	\$ 78,373,208	\$ 189,978,801

2024 PRELIMINARY BUDGET SUMMARY OF SOURCES AND USES

	Fund	Expenditures	Projected Ending Fund Balance	Total Uses
Special Revenue	General Fund	\$ 26,250,236	\$ 5,113,793	\$ 31,364,029
	Street Maintenance Fund	2,198,602	866,920	3,065,522
	Street Pavement Fund	1,308,000	2,751,417	4,059,417
	Development Fund	3,582,824	598,432	4,181,256
	Police Drug Seizure Fund	20,500	144,368	164,868
	Hotel-Motel Tax Fund	130,000	160,047	290,047
	Affordable Housing Sales Tax Fund	30,000	88,874	118,874
	American Rescue Plan Act (ARPA)	3,973,617	421,455	4,395,072
	Redondo Zone	102,151	81,834	183,985
	Waterfront Zone	356,204	357	356,561
	Pbpw Automation Fee	77,924	687,859	765,783
	Urban Forestry Fund	5,000	-	5,000
	Abatement Fund	2,500	68,070	70,570
	Ase-Automated Speed Enf	442,000	305,729	747,729
	Transport Benefit District	1,450,000	2,758,291	4,208,291
	Total Special Revenue Funds	39,929,558	14,047,446	53,977,004
Debt Service	Reet 2 Eligible Debt Service	234,576	6,377	240,953
	2023 LTGO Bond Debt Service	9,808,000	3,352,000	13,160,000
	2018 Ltgo & Refunding Bonds	226,600	113,352	339,952
	Total Debt Service Funds	10,269,176	3,471,729	13,740,905
Capital Projects	Reet 1St Quarter %	1,545,000	1,271,606	2,816,606
	Reet 2Nd Quarter	1,585,576	368,567	1,954,143
	Park Levy	285,000	337,965	622,965
	Park In Lieu	46,000	422,417	468,417
	One-Time Tax Revenues	660,000	1,029,873	1,689,873
	Municipal Capital Improvements	16,558,359	1,947,941	18,506,300
	Transportation Cap Imp	8,320,641	1,573,186	9,893,827
	Traffic In Lieu	540,000	53,366	593,366
	Traffic Impact - City Wide	473,000	444,975	917,975
	Total Capital Projects Funds	30,013,576	8,153,348	38,166,924
Enterprise	Marina Fund	13,160,007	20,963,012	34,123,019
	Events and Facility Rentals Fund	1,011,899	222,236	1,234,135
	Surface Water Fund	7,657,981	28,776,887	36,434,868
	Total Enterprise Funds	21,829,887	49,962,135	71,792,022
Internal Service	Equipment Rental Operations	811,082	632,923	1,444,005
	Equipment Rental Replacement	1,122,000	4,197,452	5,319,452
	Facility Repair & Replacement	546,000	345,943	891,943
	Computer Equip Capital Fund	939,985	996,769	1,936,754
	Self-Insurance Fund	1,266,927	894,008	2,160,935
	Unemployment Insurance Fund	42,500	506,357	548,857
	Total Internal Service Funds	4,728,494	7,573,452	12,301,946
TOTAL BUDGET - ALL FUNDS		\$ 106,770,691	\$ 83,208,110	\$ 189,978,801



City of Des Moines 2024 Preliminary Budget

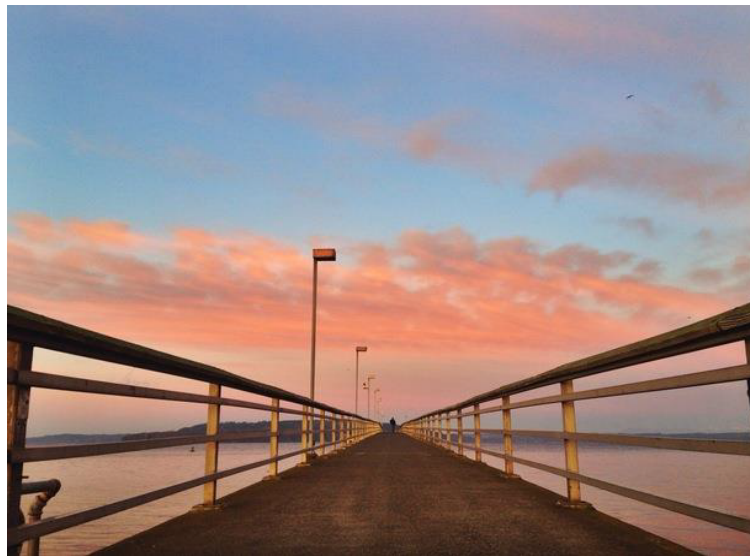




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INTRODUCTION



Reader's Guide

The following Reader's Guide lists each major section of the budget document in the order it appears and provides a brief description of what is found in that section. Please refer to the Table of Contents for specific section locations and content details.

Section 1: Introduction

This section begins with a message from the City Manager presenting the 2023 Annual Budget. The letter details the city's priorities and issues the city is facing in the 2024 budget. Following the City Manager's budget message are sections providing important background information about the City of Des Moines, including City Officials and general information about the city and its history.

Section 2: Staffing Levels and Pay Schedules

This section provides the City's staffing levels, with an overview of staff by department and includes the City's historical authorization of employees. This section includes the Index of Positions and Pay Schedules for city employees.

Section 3: Fund Summaries

This section provides an overview of all funds budgeted for 2024. It reviews the City's overall financial picture, revenue and expenditure estimates, and financial forecasts for the upcoming year. This section includes charts illustrating revenues by fund and type.

Section 4: Funding Sources

This section provides revenue sources by fund summary and by funding source. Revenues are displayed for:

General Fund

Special Revenue Funds

Capital Project Funds

Marina Fund

Events and Facility Rentals Fund

Surface Water Management Fund

Internal Service Funds

Section 5: Departments

This section provides the 2024-2028 forecast for the General Fund, as well as, details for the individual departments within the General Fund.



Transmittal Letter

Honorable Mayor and Council:

On behalf of the entire management team, I am pleased to submit the budget for fiscal year 2024. This budget was developed in support of the City Council's goals, current and projected service and infrastructure needs, and is reflective of current and projected economic conditions impacting the City.

Macroeconomic Perspective

Highlights:

- Consistent inflationary pressure nationally
- The Federal Reserve has implemented a strategy to increase the interest rate structure, simultaneously attempting to provide the national economy with a "soft landing."
- These efforts are intended to reduce the hardship and extremity of the intended reduction in economic activity.

A strange phenomenon is that the labor market remains robust, even in the face of rising interest rates and the anticipation that the interest rate structure will continue to increase. Impacts resulting from the current economic environment include a significant increase in the cost of goods, especially building and construction materials.

For the City, this means that recruitment for specific jobs remains very competitive and the emphasis on maintaining and enhancing job retention becomes increasingly important.

One area where there has been a decline in activity has been in the housing market, where it is presumed higher interest rates have both reduced those eligible to afford housing costs, and made an investment in homeownership less attractive.

Microeconomic Dynamics

The City's financial picture has been challenged both by the COVID pandemic and the ongoing recovery process from that contagion.

The City employed a strategy designed to retain our workforce throughout the pandemic in anticipation of the pandemic ending or lessening at some point. With appropriate staff in place, returning to normal operations and providing services and programs to the public quickly was the objective. In order to do so required not disrupting our labor force, which would negatively impact our ability to return to normal.

In 2024, the primary impacts on strategies to effectively balance the City budget are related to attraction of potential employees, retention of our existing employees and succession planning for ongoing attrition.

At the same time, revenues, in certain areas, have not returned to pre-COVID levels, putting pressure on the City budget. In retaining the expenditure structure, workforce, and staff expertise throughout the pandemic, the City was able to respond quickly to changing conditions.



Significantly, inflation grew at high levels (as we observed in 2023, the Consumer Price Index, released by the federal government, exceeded 9% in April and June of 2022) and the City, in order to remain competitive in the work force and retain current employees, provided an 8% Cost of Living Adjustment in 2023 that stressed our budget capacity. What you will see in the recommended 2024 budget are a number of steps we are taking to assure a balanced budget with reserves consistent with City Council policy.

In August 2023, the City received the Innovation in Local Government Award, focusing on Sustainability Programs from the Washington Association of City and County Managers. It was an honor to receive this award, being the only city in the state, this year, to receive it. Our emphasis on innovation and creativity were evident in the use of COVID relief funds and the use of American Rescue Plan Act resources.

Economic conditions, reaching far beyond the city, are fluctuating and uncertain. The response to uncertainty, as our government's primary responsibility, is to safeguard public trust and public resources, and to manage city finances in a conservative manner, mitigating risk factors.

2024 Budget Approach

Given the complexity and constraints discussed above, a clear strategy to address challenges is essential. Our City's organizational culture faces challenges especially related to our workforce composition and attrition. One strata of our workforce are long-term employees who, within the next five years, will retire from city government. Although a normal dynamic in the course of operating any business, attrition heightens the loss of institutional memory.

Needing to emphasize strategies to minimize the impact of retirements, the City has engaged in comprehensive succession planning during the past 6 years. This process, although appropriate, has been challenged by attrition, the COVID pandemic, and the general society-wide labor shortage. In order to address these employment challenges, the 2024 budget identifies two critical strategies. These strategies, first articulated in the 2023 budget and continued in the 2024 budget, are enhanced technology and safety in the workplace.

The policy implications of the post-pandemic are that new initiatives requiring City resources are constrained. One lesson we have all learned from the pandemic is the value of the role of technology in virtual communication. This included Zoom meetings, reliance on email and texts and other multi-media utilization to provide communication paths. We intend to further our understanding and capacity to utilize technology in the workplace. Two excellent examples of this are the work of our Building department in providing virtual plan review and inspections. This has resulted in increased efficiency and convenience for both customers and staff.

Our Municipal Court has also adapted a number of virtual communication elements that allow for improved access to the justice system via virtual hearings for defendants.

In 2024, we anticipate continuing our review and utilization of technology as we resume many of the in-person functionalities our government provides. We will be evaluating ways to increase convenience and efficiencies for our community and businesses through technological innovation.



Safety

A primary consideration within our city government is to assure the safety of our employees and, as a result, the safety of our community. This was a primary lesson learned from our response to the pandemic. Many different protocols and actions (based on national, state and regional standards) were implemented to maintain employee safety. Assuring safety in this day and age is a far-reaching dynamic. It includes preparation for emergency procedures that could be associated with an active shooter in City Hall or anywhere else in our city. This type of preparation can include panic buttons for those in contact with the public; installation of safety glass in any vulnerable areas of city facilities; and practicing emergency management procedures to utilize them in the face of an immediate threat.

Safety also includes assuring that employees are not chronically under stress to complete tasks when the workforce is reduced by attrition, shortage of available workers in the labor market, or employee absence as a result of the COVID dynamic. Despite these challenges, the City has continued to operate at a very high level, resuming activities and programs as COVID has waned. Nevertheless, there is a cost.

As one City Councilmember said recently, “More with less is not a successful long-term strategy.” The meaning of these words is that chronic stress to accomplish objectives can be dangerous. For example, an employee responsible for operating heavy equipment and/or City vehicles can encounter danger from exhaustion. This can impair judgment and place the employee and others at risk.

Our current budget tries to anticipate understaffing, vacancies and lingering COVID impacts. In addition to the strategies outlined above, the City Administration is working to establish appropriate career paths for our workforce. This will provide opportunities for career path growth and encourage worker retention.

One significant policy recommendation will be to establish a new Enterprise Fund (an Enterprise Fund is based on a specific business model utilized in government) for City events and facilities. The value of an enterprise fund is that expenditures must be matched with revenue. The fund will enhance transparency and accountability. Creating an Enterprise Fund for Events and Facility Rentals, offers opportunities to maximize revenue from the private use of City facilities and through the sponsoring of events.

Financial History and Outlook

It has been a long road to get to the place where we are financially solvent and strong, with appropriate contingencies and reserves. Let me recount the challenges we faced.

In 2014, the Washington State Auditor issued a finding that described the city’s precarious situation. (A finding by the auditor expressed the condition that the financial viability of a governmental organization may prevent that government from continuing to function). The finding in the case of Des Moines was based on:

1. A gap existed between structural expenditures (more) and structural revenue (less). The use of one-time money to cover this gap.
2. The danger of relying on one-time money – it is one-time, uncertain and unpredictable. That no long-term plan to address this dangerous position had been developed.



The importance of assuring that structural revenue (i.e. revenue that is ongoing, essentially on an annual basis – property taxes, utility taxes, sales tax and other ongoing sources of revenue) must be sufficient to pay for structural expenditures (i.e. expenditures that are ongoing, maintenance of city equipment, employee salaries, utility bills, are a few examples). When structural expenditures exceed structural revenues, the financial position of an organization is endangered. This was the position the City was in when this audit finding was issued in 2014.

Over the past eight years, the City has made tremendous strides in improving its finances. The City has received the Government Finance Officers Association Award for Excellence for our preparation of the Comprehensive Annual Financial Report from 2017 through 2021.

Based on our strong financial position that occurred as we implemented appropriate financial practices. Standard and Poor's raised the City bond rating to AA+ and Moody's also issued a bond rating upgrade which resulted in interest savings on bonds of several hundreds of thousands of dollars. In October, the City issued \$25.1 million in bonds. The bonds were sold at an interest rate of just less than 4.9%. This positive outcome for the City was based on our strong bond rating and the bond market's positive view of the City's financial future.

This stabilization has occurred partly due to significantly enhanced economic development in the Des Moines Creek Business Park and elsewhere in the City, and due to prudent management of existing resources. The City's current financial condition results from difficult decision-making and exemplary leadership by the City Council in partnership with the City Administration over the past seven years.

Assumptions about the degree and direction of growth moving into 2024 are based upon information from the Washington State Economic Forecast Council.

The 2024 Preliminary Annual Budget includes a statutory 1% increase in the property tax levy for existing residents and businesses. The City had preserved the previous "bank" levy capacity from 2021 and 2022 for use at some future date. These banked funds are recommended to be utilized in balancing the 2024 budget and fund balance in the "out years," of 2026, 2027, and 2028. As stated above, the increase in CPI and resulting increased cost of our workforce, it is recommended to levy the statutory 1% for 2024.

Financial Strategy

- Honor the commitment to utilize structural revenues to finance structural expenditures.
- Maintain legally established (by the City Council) contingency reserves. The City is required to retain 16.67% of the general fund, a national standard established by the Government Finance Officers Association and adopted by Des Moines City Council in fund balance.

The City Administration has looked very carefully at functional issues and appropriate staffing to carry out those functions. The City was early in responding to the pandemic. City facilities have been closed to the public since March 2020 and are now slowly reopening to the public. The City is emphasizing health and safety for the public, as well as the staff. There is constant monitoring of the pandemic and appropriate actions to stem its tide.



However, the degree of uncertainty caused by this global virus has certainly impacted the city's ability to plan for the future. Every day we have faced uncertainty and there has been no playbook for our actions, which are essentially based on mitigating potential risk from the virus. It is for this reason that maintenance of an appropriate fund balance is essential to future financial health.

The City Manager, in this document, is responsible for presenting a recommended budget to the Council.

I would finally like to commend our excellent staff who are committed to achieving excellence and in maintaining a City government that is stable, sustainable and solvent!



History of City

What was to become of Des Moines was first explored by Europeans on May 26, 1792, during the exploration of British naval Captain George Vancouver. The first Americans to visit the area were part of Charles Wilkes' expedition.

The first known settler was John Moore, who probably arrived about 1867. His homestead claim certificate (#285) was granted on July 2, 1872.

In 1887, F.A. Blasher persuaded some friends in his home city of Des Moines, Iowa, to help finance the development of a town on Puget Sound. The work was done by the Des Moines Improvement Company. In 1889, the area was platted into lots and sold by the Des Moines Improvement Company, which had been incorporated by F.A. Blasher, Orin Watts Barlow, Charles M. Johnson, and John W. Kleeb. Lumber mills provided the community with its primary employment.

Early transportation to Des Moines was by water. The mosquito fleet provided access to Seattle, Tacoma, and Vashon Island. The first road, the Brick Highway, was completed in 1916. The first cross-Puget Sound automobile ferry started service from Des Moines to Portage on November 13, 1916. This ferry service continued until September 1921. Before World War II, farming fuel the local economy.

Following the war, suburbanization of the community occurred. With an increased population, the county government was unable to supply the level of service and local control desired by Des Moines residents. In response to this, Des Moines was officially incorporated on June 17, 1959.

The City's most visible asset is the 838-berth small boat marina that was opened on May 10, 1970.



Population Overview



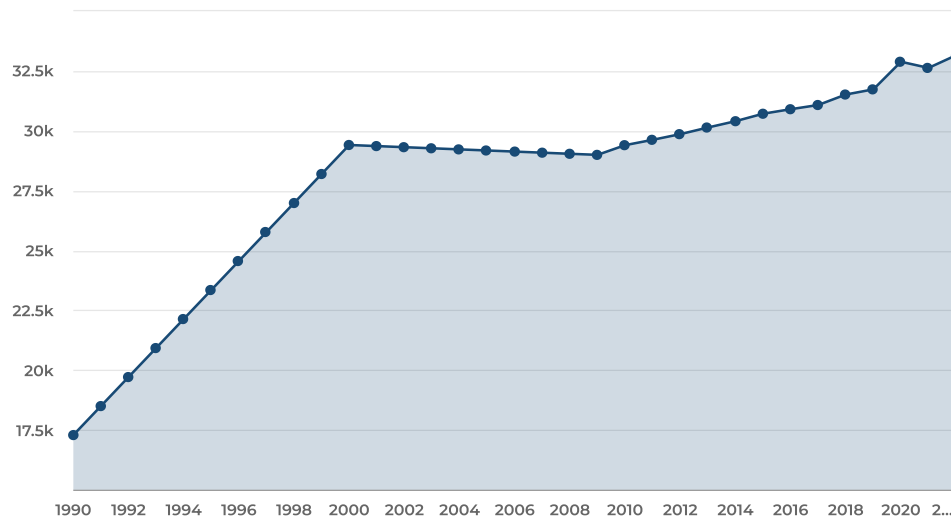
TOTAL POPULATION

33,160

▲ **1.6%**
vs. 2021

GROWTH RANK

1 out of **286**
Municipalities in Washington



* Data Source: Client entered data for year 2022



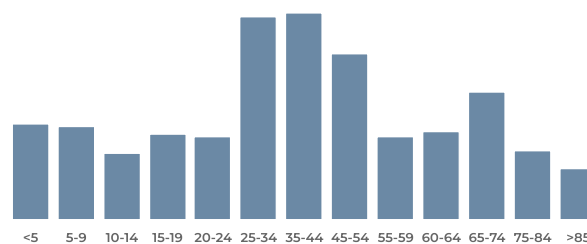
DAYTIME POPULATION

25,663

Daytime population represents the effect of persons coming into or leaving a community for work, entertainment, shopping, etc. during the typical workday. An increased daytime population puts greater demand on host community services which directly impacts operational costs.

* Data Source: American Community Survey 5-year estimates

POPULATION BY AGE GROUP



Aging affects the needs and lifestyle choices of residents. Municipalities must adjust and plan services accordingly.

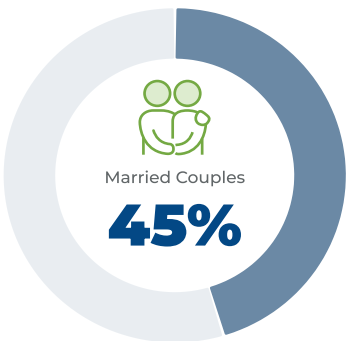
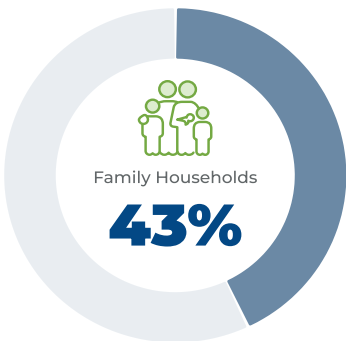
* Data Source: American Community Survey 5-year estimates



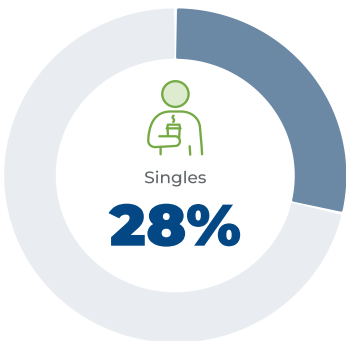
Household Analysis

TOTAL HOUSEHOLDS
12,268

Municipalities must consider the dynamics of household types to plan for and provide services effectively. Household type also has a general correlation to income levels which affect the municipal tax base.



▼ **10%**
lower than state average



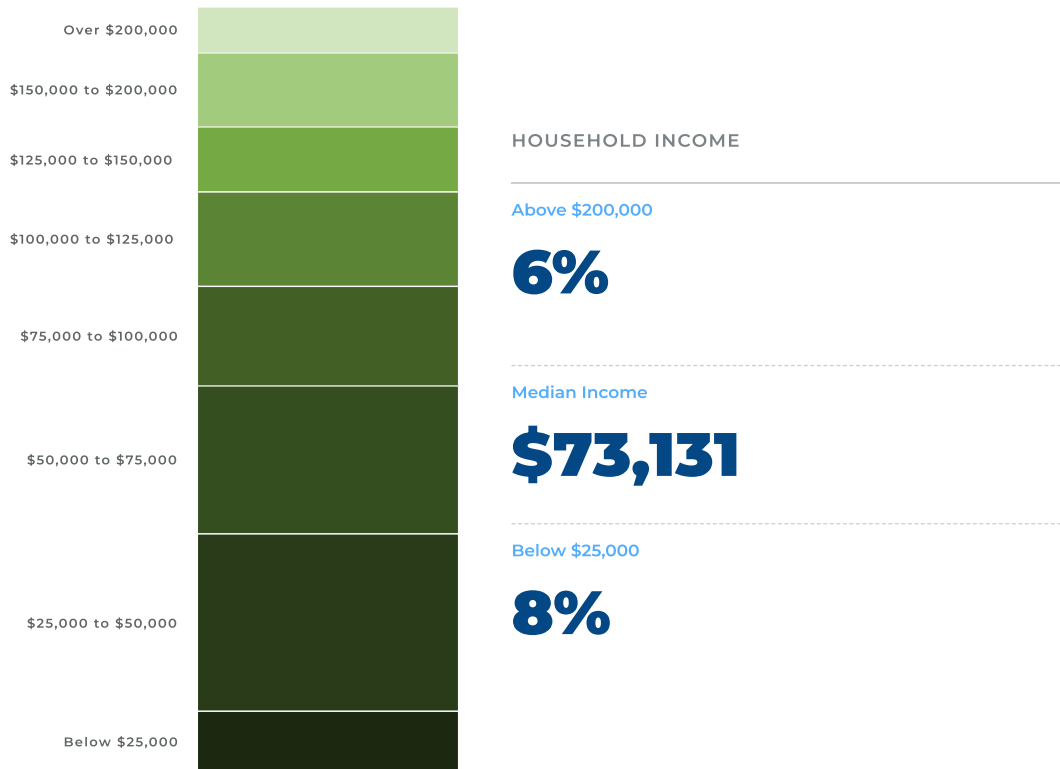
▲ **6%**
higher than state average

* Data Source: American Community Survey 5-year estimates



Economic Analysis

Household income is a key data point in evaluating a community's wealth and spending power. Pay levels and earnings typically vary by geographic regions and should be looked at in context of the overall cost of living.



* Data Source: American Community Survey 5-year estimates

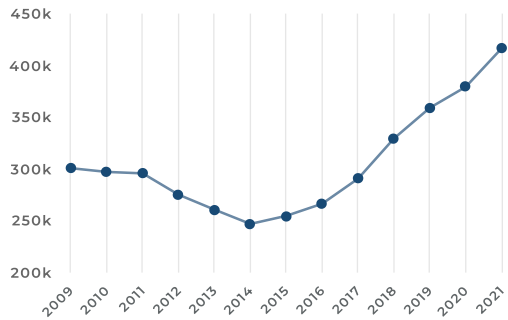


Housing Overview



2021 MEDIAN HOME VALUE

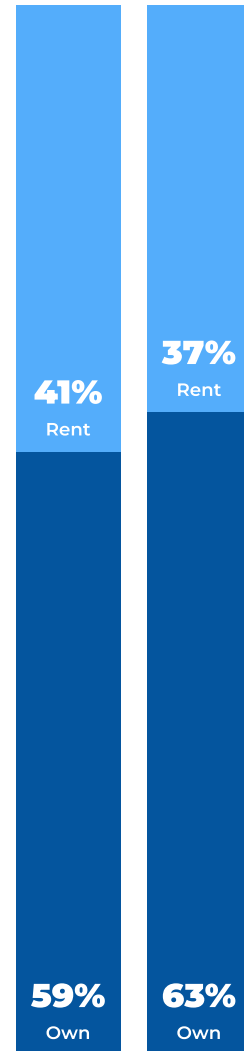
\$416,500



* Data Source: 2021 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

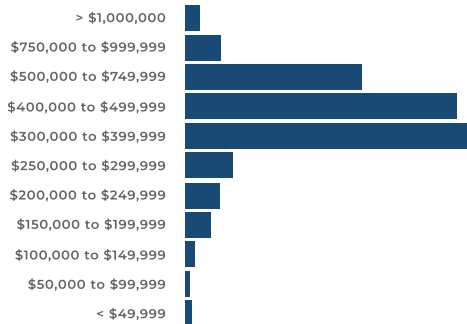
HOME OWNERS VS RENTERS

Des Moines State Avg.



* Data Source: 2021 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.

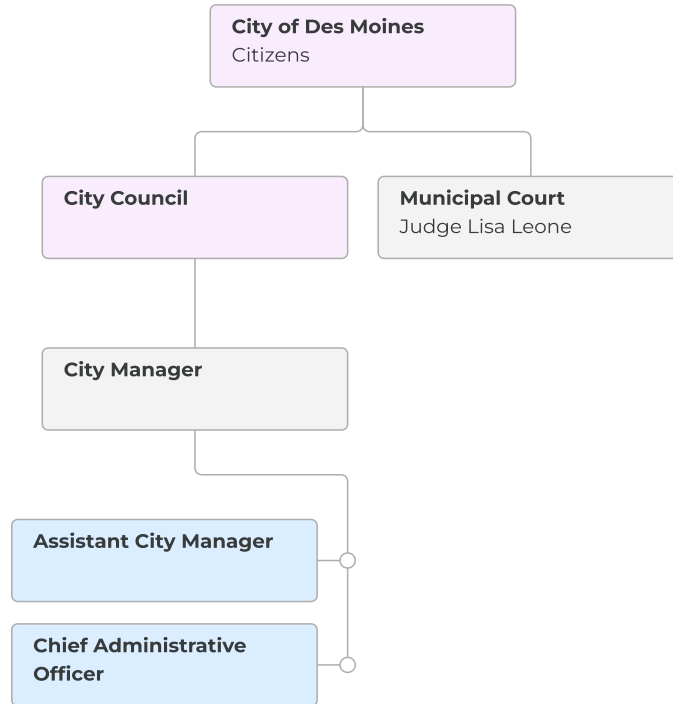
HOME VALUE DISTRIBUTION



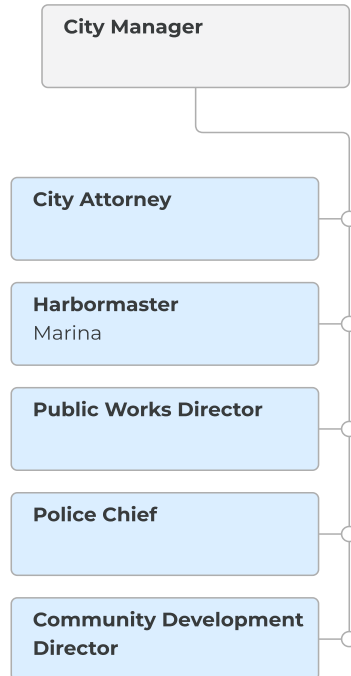
* Data Source: 2021 US Census Bureau (<http://www.census.gov/data/developers/data-sets.html>), American Community Survey. Home value data includes all types of owner-occupied housing.



Organization Chart



City Manager and Direct Reports



Assistant City Manager and Direct Reports



Chief Administrative Officer and Direct Reports



City Council

Matt Mahoney

Traci Buxton

Jeremy Nutting

JC Harris



Vic Pennington

Gene Achziger

Harry Steinmetz

List of City Officials

Mayor: Matt Mahoney

Deputy Mayor: Traci Buxton

Administrative Officials

City Manager..... Michael Matthias
 Assistant City Manager..... Adrienne Johnson-Newton
 Chief Administrative Officer..... Bonnie Wilkins
 City Clerk..... Taria Keane
 City Attorney..... Tim George
 Police Chief..... Tim Gately
 Finance Director..... Jeff Friend
 Harbormaster..... Scott Wilkins
 Municipal Court Judge..... Lisa Leone
 Public Works Director..... Andrew Merges
 Community Development Director..... Denise Lathrop
 Community Events and Facility Rentals Director..... Nicole Nordholm



Fund Structure

ORDER OF FUND PRESENTATION

The City budget is organized in fund number order. The departmental budget section includes all operating funds in the traditional order of the General Fund, Special Revenue Funds, Debt Service Funds, Enterprise Funds and Internal Service Funds. The City of Des Moines uses two of the three broad categories of funds – governmental and proprietary fund types. The City does not budget the fiduciary fund type. The governmental fund types used by the City are as follows:

GENERAL FUND

The General Fund is the City's primary operating fund and is a major fund. It accounts for all financial resources except those required to be accounted for in other funds. It is generally considered to represent the basic operations of a municipality. It derives the majority of its revenues from property tax, sales tax, utility taxes, business & occupation taxes, and state-shared revenues.

The **General Fund** (Fund 001) accounts for operations such as Police, Municipal Court, Senior Services, Recreation, and supporting departments such as Finance, Legal, and Information Technology. Each department included in the General Fund is budgeted for and presented separately in this document.

SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of revenue sources that are restricted to specific expenditure purposes. Other restricted resources are accounted for in debt service, and capital project funds. The City of Des Moines has the following special revenue funds:

- **Street Fund (101)**
- **Street Pavement Fund (102)**
- **Development Fund (105)**
- **Police Drug Seizure Fund (107)**
- **Hotel-Motel Tax Fund (111)**
- **Affordable Housing Sales Tax Fund (113)**
- **American Rescue Plan (ARPA) Fund (114)**
- **Redondo Zone (140)**
- **Waterfront Zone (141)**
- **Planning, Building and Public Works (PBPW) Automation Fund (142)**
- **Urban Forestry Fund (151)**
- **Nuisance Property Abatement Fund (180)**
- **Automated Speed Enforcement (ASE) Fund (190)**
- **Transportation Benefit District Fund (199)**



DEBT SERVICE FUNDS

Debt service funds are used to account for the accumulation of resources for and the payment of general long-term debt, principal, interest, and related costs. The City of Des Moines has the following debt service funds:

- **REET 1 Debt Service Fund (201)**
- **REET 2 Debt Service Fund (202)**
- **2023 LTGO Bonds (203)**
- **2018 Limited Tax Obligation Bond Debt Service Fund (208)**

CAPITAL PROJECT FUNDS

Capital Project Funds are used to account for the acquisition or construction of major capital facilities except those financed by proprietary funds. The City of Des Moines has the following capital project funds:

- **Municipal Capital Improvement Fund (310)**
- **Transportation Capital Improvement Fund (319)**

These funds are funding sources for capital projects:

- **REET 1 Revenue Fund (301)**
- **REET 2 Revenue Fund (302)**
- **Park Levy Revenue Fund (305)**
- **Park In Lieu Revenue Fund (306)**
- **One-time Sales Tax & B&O Tax Revenue Fund (309)**
- **Traffic In Lieu Revenue Fund (320)**
- **Traffic Impact – Citywide Revenue Fund (321)**
- **Traffic Impact – Pacific Ridge Revenue Fund (322)**

ENTERPRISE FUNDS

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to finance or recover, primarily through user charges, the costs of providing goods or services to the general public on a continuing basis. The City of Des Moines has the following enterprise funds:

- **Marina Fund (401)**
- **Events and Facility Rentals (420)**
- **Surface Water Management Fund (450)**

INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for business-like activities where related goods or services are primarily provided to other departments or funds of the City on a cost-reimbursed basis. The City of Des Moines has the following internal service funds:

- **Equipment Rental Operations Fund (500)**
- **Equipment Rental Replacement Fund (501)**
- **Facility Repair & Replacement Fund (506)**
- **Computer Replacement Fund (511)**
- **Self-Insurance Fund (520)**



◦ **Unemployment Insurance Fund (530)**



Basis of Budgeting

The City plans switched to a cash basis of financial reporting starting with fiscal year 2022, in conformance with "other comprehensive basis of accounting" (OCBOA). The budget is not prepared using the same basis of accounting and therefore cannot, in all cases, be compared to information reported in the annual report.



Financial Policies

GENERAL FUND:

One-Time Revenues Policy (Des Moines Municipal Code (DMMC) 3.100.030). Ordinance 1637 which was adopted December 15, 2015 in conjunction with Ordinance 1561, passed on December 13, 2012, which requires the General Fund to transfer all of the sales tax and business & occupation tax revenues received by the city from development projects with a total value exceeding \$15,000,000 to the Capital Improvement funds to be used for projects consistent with the purposes of that fund. These "one-time" revenues cannot be used to fund General Fund operating expenditures.

Ending Fund Balance Policy (DMMC 3.08.010 - 16.67% Reserve). Ordinance 1703 directs the City Manager to establish expenditure policies that will result in a general fund unrestricted ending balance or operating reserve of no less than two months (amounting to 16.67%) of the recurring operating expenditures for each fiscal year. The 2023 Budget provides for an ending fund balance of approximately \$4,362,404 or 17.23%, thereby meeting this requirement.

DEBT POLICIES (DMMC 3.080.020)

The following debt management policies are adopted:

1. Debt shall not be used to finance ongoing operational costs.
2. Whenever possible, the city shall identify alternative sources of funding and shall examine the availability of all sources in order to minimize the level of debt.
3. The city shall determine the most advantageous financing method for all new projects.
4. Pay-as-you-go financing for capital improvements shall be utilized whenever feasible.
5. Total general obligation debt shall not exceed seven percent (7%) of the actual assessed value of the city as required by law.
6. The city shall utilize intergovernmental contributions, when available, to finance capital improvements that are consistent with the goals and priorities of the city.
7. The scheduled maturities of long-term obligations shall not exceed the expected useful life of the capital project or asset financed.
8. The city shall encourage and maintain professional relations with financial and bond rating agencies and shall follow a policy of full and open disclosure as required by the Securities and Exchange Commission rule 15-3C-1.



Budget Process

BUDGET DEVELOPMENT

The budget process is a planning effort directly related to the delivery of city services. The process of developing the budget uses traditional planning concepts of understanding the priorities, developing goals consistent with those priorities, updating policies which guide the process, proposing specific plans to accomplish the goals, and balancing those plans against available resources. The budget is a year-round effort with the preparation of next year's budget starting in April/May of the current year. The steps and timing involved in preparing the operating budget are described below.

PREPARING THE BUDGET

The budget process begins in April with the development of the budget calendar for the year. Budget priorities and goals are established by the City Manager.

In May, the Finance Department and City Administration together create a list of parameters for departments to follow when preparing base budgets.

In June/July, departments prepare their budget requests for the coming year and present individual budget requests for each new function or service request. Throughout this process, meetings are held with appropriate staff and with the City Manager to review these budget requests.

The Finance Department begins preparing revenue projections at the end of June for each revenue source based on the information provided by the departments, an analysis of past revenue trends and current economic conditions, as well as information about changing demographic, industrial, and commercial activities in the community.

Expenditure analysis includes adjustments for inflation, workload increase/decreases, and other factors that cause changes in expenditures. The Finance Department budgets for all non-departmental expenditures separately based on the unique requirements of each program, and updates general government revenue and expenditure projections annually for a five-year time frame.

Beginning in July and through mid-August, the Finance Department organizes the revenue, expenditure, and new budget request information into summaries for the City Administration's review. Discussions are held with department staff regarding services provided and resources needed. Proposed budget allocations are evaluated based on city priorities and effectiveness.

In September, once the budget is balanced, the Preliminary Budget document is prepared. The preliminary budget document will be completed by mid-October. A hard copy is delivered to the Council members and the budget is made available to the public by posting to the City of Des Moines' website and providing a hard copy for review in the City Clerk's office.

The City Manager delivers a summary of his message at the first public hearing, which is typically held at the end of October with an additional public hearing held the first part of November. The public hearings are advertised for two consecutive weeks prior to the first hearing. The public is encouraged to attend and provide input on the budget plan.



Included in the 2024 Preliminary Annual Budget are the annual operating expenditures and estimated revenues, as well as the calendar year appropriation of the projects. The budget for capital funds is based on the six-year 2024-2029 Capital Improvement Plan, which was adopted at the September 28, 2023 City Council meeting by Resolution No. 1463. The six-year Capital Improvement Plan is a flexible, dynamic tool that encourages long-term decision-making and assures the continuity of Council goals and objectives. While the six-year Capital Improvement Plan sets project priorities, the Preliminary Annual Budget provides the legal authority to spend money on selected projects. The capital projects for the upcoming year are included in the annual budget and are to be formally adopted in the 2024 Annual Budget before December 31st.

ADOPTING THE BUDGET

The City of Des Moines budget is adopted by ordinance in accordance with the requirements and time limitations as mandated by state law, Revised Code of Washington (RCW) 35.33. The budget must be adopted as a balanced budget and must be in effect prior to the expenditure of any City funds. The adopted budget constitutes the legal authority for expenditures.

MONITORING THE BUDGET

City departments are able to access reports from the city's financial system, comparing actual to budgeted revenues and expenditures.

AMENDING THE BUDGET

The City of Des Moines budget is adopted by **funds**. The City Manager has authority to transfer budgeted amounts between programs within any fund. However, City Council must approve any revisions that alter the total expenditure of a fund. When the City Council determines that it is in the City's best interest to increase or decrease the appropriation for a particular fund, they may do so by amending an ordinance, after presentation of budget details, which explains the reason and discloses the impact of the amendment. The City's budget is amended at least once during the year before year-end. All appropriations lapse at the end of the year.



BUDGET OVERVIEW



Staffing Levels

Staffing levels are displayed for the years 2021, 2022, 2023 and 2024, by fund.

GENERAL FUND					
STAFFING LEVELS					
POSITION	NUMBER OF EMPLOYEES				
	2021	2022	2023	2023 ADJ	2024
CITY COUNCIL					
Mayor	1.00	1.00	1.00	1.00	1.00
Council Member	6.00	6.00	6.00	6.00	6.00
Total City Council	7.00	7.00	7.00	7.00	7.00
CITY MANAGER					
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant City Manager	-	-	-	-	1.00
Executive Director of Marina Redevelopment	1.00	1.00	0.50	-	-
Chief Strategic Officer	0.50	0.25	-	-	-
Land Use Planner I-II/Economic Manager	-	0.50	0.50	-	-
Director of Emergency Preparedness & Safety Officer	-	1.00	1.00	1.00	1.00
Emergency Preparedness Manager	1.00	-	-	-	-
Human Resources Director	1.00	1.00	1.00	1.00	-
Human Resources Intern (Limited Term)	0.50	0.75	0.75	0.33	0.33
Human Resources Analyst	-	-	1.00	1.00	1.00
Human Resources Analyst (Limited Term)	-	1.00	1.00	0.50	1.00
Chief Administrative Officer	-	1.00	1.00	1.00	1.00
City Clerk/Communication Director	1.00	-	-	-	-
City Clerk	-	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	-	-	-	1.00
Public Records Specialist	1.00	1.00	1.00	1.00	-
Administrative Assistant II	-	-	-	-	1.00
City Hall Office Specialist	1.00	1.00	1.00	1.00	-
City Hall Front Desk Assistant	-	0.60	0.60	-	-
Management Analyst	0.10	0.60	0.60	1.00	1.00
Total City Manager	9.10	11.70	11.95	9.83	10.33
FINANCE					
Finance Director	1.00	1.00	1.00	1.00	1.00
Deputy Finance Director	1.00	1.00	1.00	-	-
Financial Operations Manager	-	-	-	1.00	1.00
Tax Manager/Systems Auditor	-	-	-	-	1.00
Senior Accountant	1.00	1.00	1.00	1.00	-
Extra Hire - Senior Accounting Specialist	0.50	-	-	-	-
Staff Accountant	2.00	2.00	2.00	2.00	2.00
Staff Accountant (Limited Term)	-	0.50	0.50	-	-
Accounting Intern - Extra Hire	0.50	0.50	0.50	0.50	0.50
Payroll & Benefits Specialist	-	1.00	1.00	1.00	1.00
Payroll Accountant	1.00	-	-	-	-
Acctg Specialist - Accts Payable	1.00	1.00	1.00	-	-
Senior Accounting Specialist	-	-	-	1.00	1.00
Total Finance	8.00	8.00	8.00	7.50	7.50



STAFFING LEVELS					
POSITION	NUMBER OF EMPLOYEES				
	2021	2022	2023	2023 ADJ	2024
INFO TECHNOLOGY					
IT Director	-	-	-	1.00	1.00
IT Operations Supervisor	-	-	-	1.00	1.00
Information Services Manager	1.00	1.00	1.00	-	-
IT Systems Administrator	1.00	1.00	2.00	1.00	1.00
Business Support Analyst	-	-	-	1.00	1.00
IT Technician	1.00	1.00	1.00	-	-
Total Info Technology	3.00	3.00	4.00	4.00	4.00
LEGAL					
City Attorney	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00
Prosecuting Attorney	1.00	1.00	1.00	1.00	1.00
Deputy Prosecuting Attorney	-	1.00	1.00	1.00	1.00
Domestic Violence Advocate	0.40	0.40	0.40	0.40	0.40
Paralegal(s)	1.17	0.42	0.42	0.42	0.42
Legal Intern	0.25	-	-	-	-
Total Legal	4.82	4.82	4.82	4.82	4.82
MUNICIPAL COURT					
Judge	0.80	0.80	0.80	1.00	1.00
Director of Court Administration	-	1.00	1.00	1.00	1.00
Court Administrator	1.00	-	-	-	-
Court Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Court Clerk	1.00	-	-	-	-
Court Clerks	4.00	4.00	4.00	5.00	5.00
Court Clerk (Limited Term)	1.00	1.00	1.00	-	-
Court Marshal	0.60	1.60	1.60	1.60	2.00
Support Services Administrator	1.00	1.00	1.00	-	-
Support Services Specialist	1.00	1.00	1.00	2.00	2.00
Total Municipal Court	11.40	11.40	11.40	11.60	12.00



STAFFING LEVELS					
POSITION	NUMBER OF EMPLOYEES				
	2021	2022	2023	2023 ADJ	2024
POLICE					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Assistant Chief of Police	1.00	2.00	2.00	2.00	2.00
Executive Support	1.00	1.00	1.00	1.00	1.00
Commander	1.00	1.00	1.00	-	-
Sergeant - Detectives	1.00	1.00	1.00	1.00	1.00
Street Crimes - Detectives	2.00	2.00	2.00	2.00	2.00
Patrol Officers - Detectives	5.00	5.00	5.00	5.00	5.00
Traffic Enforcement Officer	1.00	1.00	1.00	1.00	1.00
ATF Violent Crime Detectives	1.00	1.00	1.00	-	-
Sergeant - Prof Standards	1.00	1.00	1.00	1.00	1.00
Sergeant - Administrative	1.00	1.00	1.00	1.00	1.00
Sergeant - Patrol	4.00	3.00	3.00	4.00	4.00
Patrol Officers - Patrol	16.00	16.00	16.00	18.00	18.00
Patrol Officers - Patrol (ARPA)	-	2.00	2.00	2.00	2.00
Crisis Response Specialist - (ARPA)	-	2.00	2.00	1.00	1.00
Community Service Officer	2.00	2.00	2.00	2.00	2.00
Animal Control Officer	1.00	-	-	-	-
Crime Analyst	-	-	-	1.00	1.00
Digital and Field Evidence Specialist	0.50	1.00	1.00	1.00	1.00
Record Supervisor	1.00	1.00	1.00	1.00	1.00
Record Specialists	5.00	5.00	5.00	5.00	5.00
Total Police	45.50	49.00	49.00	50.00	50.00
PLANNING, BUILDING & PUBLIC WORKS (PBPW) TAX BASED					
Planning, Building & Permits					
Community Development Director	-	0.50	0.50	0.50	0.50
Planning & Development Svcs Mgr	1.00	0.50	0.50	-	-
Building Official	1.00	1.00	1.00	1.00	1.00
Senior Plans Examiner - Extra Hire	-	-	-	0.42	0.42
Land Use Planner I-II/Economic Manager	-	0.25	0.25	-	-
Permit Coordinator	1.30	1.30	1.30	0.30	0.30
Total Planning, Building & Permits	3.30	3.55	3.55	2.22	2.22
Public Works Maintenance (Building/Facility & Parks)					
Public Works Director	0.10	0.10	0.10	0.10	0.10
Maintenance Superintendent	0.30	0.30	0.30	0.30	0.30
Assitant Maintenance Superintendent	-	-	-	-	0.30
Senior Maint Lead - Facilities	1.00	1.00	1.00	1.00	1.00
Senior Maint Lead - Parks	1.00	1.00	1.00	1.00	1.00
Maintenance Specialist - Parks	1.00	1.00	1.00	1.00	1.00
Maintenance Specialist - Facilities	-	-	-	1.00	1.00
Maint Worker - Parks	5.00	5.00	5.00	5.00	5.00
Maint Worker - Facilities	0.50	1.00	1.00	1.00	1.00
Admin Assistant II	0.12	0.12	0.12	0.12	0.12
Plant Care Specialist - Extra Hire	-	0.45	0.45	0.45	0.45
Total Public Works Maintenance	9.02	9.97	9.97	10.97	11.27



STAFFING LEVELS					
POSITION	NUMBER OF EMPLOYEES				
	2021	2022	2023	2023 ADJ	2024
Engineering & CIP Services					
Public Works Director	0.20	0.20	0.20	0.20	0.20
City Engineer	0.25	0.25	0.25	0.25	0.25
Principal Engineer	-	-	-	-	0.50
Engineering Inspector	0.05	0.05	0.05	0.05	0.05
Civil Engineer I	0.90	0.90	0.90	-	-
Civil Engineer II	0.10	0.10	0.10	0.50	0.50
Admin Assistant II	0.06	0.06	0.06	0.06	0.06
Total Engineering & CIP Services	1.56	1.56	1.56	1.06	1.56
Total Planning, Building & Public Works Tax Based	13.88	15.08	15.08	14.25	15.05
COMMUNITY EVENTS AND SERVICES					
Administration					
Parks, Recreation & Senior Services Director	1.00	1.00	1.00	1.00	1.00
Assistant Parks & Recreation Director	0.50	0.40	0.40	-	-
Program Coordinator - Recreation	-	-	-	1.00	1.00
Program Support Specialist	-	-	-	1.00	1.00
Recreation Manager	-	0.40	0.40	1.00	1.00
Assistant Recreation Manager	-	-	-	1.00	1.00
Field Supervisor - Extra Hire	-	-	-	0.50	0.50
Office Attendant	-	-	-	0.50	0.50
Total Administration	1.50	1.80	1.80	6.00	6.00
Recreation Program					
Assistant Parks Director	0.10	0.30	0.30	-	-
Recreation Manager	1.00	0.30	0.30	-	-
Assistant Recreation Manager	1.00	1.00	1.00	-	-
Office Specialist	1.00	1.00	1.00	-	-
Recreation Specialist	1.00	1.00	1.00	-	-
Recreation Instructor	-	-	-	0.48	0.48
Extra-Hire Recreation Leader	3.28	3.28	3.28	3.28	3.28
Extra-Hire Referees	0.79	0.79	0.79	0.79	0.79
Extra-Hire Scorekeepers	-	-	-	1.00	1.00
Extra-Hire Office/Field Attendant	1.51	1.51	1.51	-	-
Total Recreation Program	9.68	9.18	9.18	5.55	5.55
Senior Services					
Assistant Parks Director	0.40	0.30	0.30	-	-
Recreation Manager	-	0.30	0.30	-	-
Program Assistant	1.00	1.00	1.00	-	-
Program Support Specialist	-	-	-	1.00	1.00
Department Aide - Kitchen Assistant - Extra Hire	-	-	-	1.00	1.00
Management Analyst - Human Svcs	0.60	0.60	0.60	-	-
Total Senior Services	2.00	2.20	2.20	2.00	2.00
Total Community Events and Services	19.43	19.43	19.43	19.80	19.80
Total General Fund	122.13	129.43	130.68	128.80	130.50



STAFFING LEVELS					
POSITION	NUMBER OF EMPLOYEES				
	2021	2022	2023	2023 ADJ	2024
STREET MAINTENANCE FUND					
Public Works Director	0.15	0.15	0.15	0.15	0.15
Senior Engineer - Extra Hire	-	0.24	0.24	0.24	0.24
City Engineer	0.05	0.05	0.05	0.05	0.05
GIS Analyst	0.30	0.30	0.30	0.30	0.30
Maintenance Superintendent	0.30	0.30	0.30	0.30	0.30
Assistant Maintenance Superintendent	-	-	-	-	0.30
Senior Maintenance Lead	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	2.00	2.00	2.00	2.00	2.00
Traffic Control Specialist	1.00	1.00	1.00	1.00	1.00
Administrative Assistant II	0.15	0.15	0.15	0.15	0.15
Total	4.95	5.19	5.19	5.19	5.49
DEVELOPMENT FUND					
Planning, Building & Permits					
Chief Strategic Officer	0.50	-	-	-	-
Community Development Director	-	0.50	0.50	0.50	0.50
Planning & Development Services Manager	-	0.50	0.50	1.00	1.00
Senior Planner	-	1.00	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00	-	-
Land Use Planner II	2.00	0.25	0.25	-	-
Land Use Planner I	-	1.00	1.00	2.00	2.00
Building Official (In-Training)	1.00	1.00	1.00	-	-
Asst Bldg Official/Electr & Bldg Inspector	1.00	1.00	1.00	1.00	1.00
Building Inspector/Plans Examiner	1.00	1.00	1.00	-	-
Electrical/Bldg Inspector/Plans Exam	1.00	1.00	1.00	1.00	1.00
Plans Examiner/Building Inspector	1.00	1.00	1.00	2.00	2.00
Permit Coordinator	0.70	0.70	0.70	1.70	1.70
GIS Analyst	0.15	0.15	0.15	0.15	0.15
Extra-Hire Permit Counter Assistant	1.00	1.00	1.00	-	-
Total Planning, Building & Permits	10.35	11.10	11.10	10.35	10.35
Engineering & CIP Services					
Public Works Director	0.40	0.40	0.40	0.40	0.40
City Engineer	0.70	0.70	0.70	0.70	0.70
Principal Engineer	-	-	-	-	0.50
Senior Engineer - Extra Hire	-	0.24	0.24	0.24	0.24
Surface Water/Environ Engrng Mgr	0.10	0.10	0.10	-	-
Capital Improvement Projects Mgr	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator (Sound Transit)	-	1.00	1.00	-	-
Civil Engineer I	0.10	-	-	1.00	1.00
Civil Engineer II	0.90	1.00	1.00	0.50	0.50
Civil Engineer I (Sound Transit)	1.00	1.00	1.00	1.00	1.00
Engineering Technician (Sound Transit)	1.00	-	-	-	-
Engineering Inspector	0.95	0.95	0.95	0.95	0.95
GIS Analyst	0.15	0.15	0.15	0.15	0.15
Admin Assistant II	0.20	0.20	0.20	0.20	0.20
Total Engineering & CIP Services	6.50	6.74	6.74	6.14	6.64
Total Development Fund	16.85	17.84	17.84	16.49	16.99



STAFFING LEVELS					
POSITION	NUMBER OF EMPLOYEES				
	2021	2022	2023	2023 ADJ	2024
MARINA FUND					
Harbormaster	1.00	1.00	1.00	1.00	1.00
Assistant Harbormaster	1.00	1.00	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00	-	-
Office Specialist	-	1.00	1.00	2.00	2.00
Senior Maintenance Lead	1.00	1.00	1.00	2.00	2.00
Marina Environmental & Operations Specialist	1.00	1.00	1.00	1.00	1.00
Harbor Attendant	4.00	4.00	4.00	3.00	3.00
Intern - Extra Hire	0.66	-	-	-	-
Department Aide - Extra Hire	-	-	-	0.50	0.50
Harbor Aide - Extra Hire	1.72	1.72	2.00	1.00	1.00
Total Marina Fund	11.38	11.72	12.00	11.50	11.50
EVENTS AND FACILITY RENTALS FUND					
Events & Facilities Manager	1.00	1.00	1.00	1.00	1.00
Senior Event Planner	1.00	1.00	1.00	1.00	1.00
Events and Facility Coordinator Assistant	1.00	1.00	1.00	1.00	1.00
Lead Facility Attendant	0.25	0.25	0.25	0.25	0.25
Facility Attendant - Extra Hire	2.00	2.00	2.00	2.00	2.00
Department Aide - Extra Hire	1.00	1.00	1.00	1.00	1.00
Total Events and Facilities Rental	6.25	6.25	6.25	6.25	6.25
SURFACE WATER MANAGEMENT FUND					
Public Works Director	0.10	0.10	0.10	0.10	0.10
Administrative Assistant	0.40	0.40	0.40	0.40	0.40
Surface Water/Enviromnt Engrng Mgr	0.90	0.90	0.90	1.00	1.00
Civil Engineer I	-	1.00	1.00	1.00	1.00
Civil Engineer II	1.00	1.00	1.00	1.00	1.00
GIS Administrator	0.40	0.40	0.40	0.40	0.40
Engineering Technician	2.00	2.00	2.00	2.00	2.00
Senior Engineer - Extra Hire	-	0.12	0.12	0.12	0.12
Asset Program Coordinator	1.00	-	-	-	-
Maintenance Superintendent	0.30	0.30	0.30	0.30	0.30
Assistant Maintenance Superintendent	-	-	-	-	0.30
Senior Maintenance Lead	1.00	1.00	1.00	1.00	1.00
Maintenance Specialist	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	4.00	4.00	4.00	4.00	4.00
Total Surface Water Management Fund	12.10	12.22	12.22	12.32	12.62
EQUIPMENT RENTAL FUND					
Public Works Director	0.05	0.05	0.05	0.05	0.05
Administrative Assistant II	0.07	0.07	0.07	0.07	0.07
Maintenance Superintendent	0.10	0.10	0.10	0.10	0.10
Assistant Maintenance Superintendent	-	-	-	-	0.10
Lead Mechanic	1.00	1.00	1.00	1.00	1.00
Mechanic	0.50	1.00	1.00	1.00	1.00
Total Equipment Rental Fund	1.72	2.22	2.22	2.22	2.32



STAFFING LEVELS					
POSITION	NUMBER OF EMPLOYEES				
	2021	2022	2023	2023 ADJ	2024
Total Other Funds	53.25	55.44	55.72	53.97	55.17
GRAND TOTAL	175.38	184.87	186.40	182.77	185.67
Total Regular & Part-time FTEs	162.92	172.52	173.77	171.23	174.13
Total Extra Hires/Seasonal FTEs	12.46	12.35	12.63	11.54	11.54
	175.38	184.87	186.40	182.77	185.67



Index of Positions and Pay Schedules

2024
City of Des Moines - Index of Positions and Pay Schedule
Directors and City Manager

Grade/ Rank	Positions	Step/Level	Hourly Rate	Semi- Monthly Salary	Annual Salary
D-30	Director of Emergency Management	Step 1	53.9739	4,677.92	112,270.00
		Step 2	56.6752	4,912.04	117,889.00
		Step 3	59.5117	5,157.88	123,789.00
		Step 4	62.4908	5,416.08	129,986.00
		Step 5	65.6187	5,687.17	136,492.00
D-31		Step 1	56.1334	4,865.08	116,762.00
		Step 2	58.9429	5,108.58	122,606.00
		Step 3	61.8885	5,363.88	128,733.00
		Step 4	64.9821	5,632.00	135,168.00
		Step 5	68.2320	5,913.67	141,928.00
D-32		Step 1	58.3742	5,059.29	121,423.00
		Step 2	61.2924	5,312.21	127,493.00
		Step 3	64.3595	5,578.04	133,873.00
		Step 4	67.5753	5,856.75	140,562.00
		Step 5	70.9540	6,149.58	147,590.00
D-33		Step 1	60.7102	5,261.75	126,282.00
		Step 2	63.7433	5,524.63	132,591.00
		Step 3	66.9320	5,801.00	139,224.00
		Step 4	70.2767	6,090.88	146,181.00
		Step 5	73.7905	6,395.42	153,490.00
D-34	Director of Court Administration	Step 1	63.1409	5,472.42	131,338.00
		Step 2	66.2961	5,745.88	137,901.00
		Step 3	69.6132	6,033.38	144,801.00
		Step 4	73.0933	6,335.00	152,040.00
		Step 5	76.7495	6,651.88	159,645.00
D-35	Parks, Recreation & Senior Services Director	Step 1	65.6662	5,691.29	136,591.00
		Step 2	68.9498	5,975.88	143,421.00
		Step 3	72.3958	6,274.54	150,589.00
		Step 4	76.0182	6,588.50	158,124.00
		Step 5	79.8162	6,917.67	166,024.00
D-36	Chief Administrative Officer Information Technology Director	Step 1	68.2931	5,918.96	142,055.00
		Step 2	71.7054	6,214.71	149,153.00
		Step 3	75.2938	6,525.71	156,617.00
		Step 4	79.0580	6,851.96	164,447.00
		Step 5	83.0118	7,194.63	172,671.00
D-37	Harbormaster Community Development Director	Step 1	71.0285	6,156.04	147,745.00
		Step 2	74.5827	6,464.08	155,138.00
		Step 3	78.3134	6,787.42	162,898.00
		Step 4	82.2266	7,126.58	171,038.00
		Step 5	86.3361	7,482.75	179,586.00



2024
City of Des Moines - Index of Positions and Pay Schedule
Directors and City Manager

Grade/ Rank	Positions	Step/Level	Hourly Rate	Semi- Monthly Salary	Annual Salary
D-38		Step 1	73.8650	6,401.88	153,645.00
		Step 2	77.5619	6,722.29	161,335.00
		Step 3	81.4411	7,058.50	169,404.00
		Step 4	85.5102	7,411.17	177,868.00
		Step 5	89.7893	7,782.04	186,769.00
D-39	Assistant Police Chief	Step 1	76.8239	6,658.33	159,800.00
		Step 2	80.6627	6,991.04	167,785.00
		Step 3	84.6977	7,340.75	176,178.00
		Step 4	88.9360	7,708.08	184,994.00
		Step 5	93.3844	8,093.63	194,247.00
D-40	Public Works Director Finance Director	Step 1	79.8907	6,924.13	166,179.00
		Step 2	83.8852	7,270.33	174,488.00
		Step 3	88.0832	7,634.17	183,220.00
		Step 4	92.4907	8,016.17	192,388.00
		Step 5	97.1146	8,416.92	202,006.00
D-41		Step 1	83.0862	7,201.08	172,826.00
		Step 2	87.2433	7,561.38	181,473.00
		Step 3	91.6037	7,939.29	190,543.00
		Step 4	96.1871	8,336.54	200,077.00
		Step 5	100.9942	8,753.17	210,076.00
D-42	City Attorney	Step 1	86.4106	7,489.21	179,741.00
		Step 2	90.7301	7,863.58	188,726.00
		Step 3	95.2665	8,256.75	198,162.00
		Step 4	100.0327	8,669.83	208,076.00
		Step 5	105.0359	9,103.46	218,483.00
D-43	Chief of Police	Step 1	89.8705	7,789.08	186,938.00
		Step 2	94.3661	8,178.71	196,289.00
		Step 3	99.0847	8,587.67	206,104.00
		Step 4	104.0407	9,017.21	216,413.00
		Step 5	109.2406	9,467.88	227,229.00
D-44		Step 1	93.4657	8,100.67	194,416.00
		Step 2	98.1371	8,505.54	204,133.00
		Step 3	103.0456	8,930.96	214,343.00
		Step 4	108.1978	9,377.50	225,060.00
		Step 5	113.6071	9,846.33	236,312.00
D-45	Assistant City Manager	Step 1	97.2025	8,424.54	202,189.00
		Step 2	102.0639	8,845.88	212,301.00
		Step 3	107.1689	9,288.33	222,920.00
		Step 4	112.5241	9,752.46	234,059.00
		Step 5	118.1502	10,240.08	245,762.00



2024
City of Des Moines - Index of Positions and Pay Schedule
Directors and City Manager

Grade/ Rank	Positions	Step/Level	Hourly Rate	Semi- Monthly Salary	Annual Salary
N/A	Municipal Court Judge		191,020		
	<i>(95% of WA Citizens Commission on Salaries for Elected Officials \$178,524 for 0.85 FTE)</i>				
M-49	City Manager	Step 1	109.4641	9,487.25	227,694.00
		Step 2	114.9346	9,961.38	239,073.00
		Step 3	120.6824	10,459.54	251,029.00
		Step 4	126.7149	10,982.38	263,577.00
		Step 5	133.0522	11,531.63	276,759.00

Per DMMC 2.12.030 the City Manager is authorized to place positions at appropriate ranges and reclassify positions provided the Finance Director certifies sufficient funds are available.

Salary Schedule effective 1/1/2024 and is subject to change



2024
City of Des Moines - Index of Positions and Pay Schedule
Exempt Employees

Grade/ Rank	Positions	Step/Level	Hourly Rate	Semi- Monthly Salary	Annual Salary
E-20		Step 1	37.6231	3,260.79	78,259.00
		Step 2	39.5052	3,423.92	82,174.00
		Step 3	41.4821	3,595.25	86,286.00
		Step 4	43.5541	3,774.83	90,596.00
		Step 5	45.7343	3,963.79	95,131.00
E-21	Deputy Prosecuting Attorney	Step 1	39.1263	3,391.08	81,386.00
		Step 2	41.0831	3,560.67	85,456.00
		Step 3	43.1344	3,738.46	89,723.00
		Step 4	45.2940	3,925.63	94,215.00
		Step 5	47.5621	4,122.21	98,933.00
E-22		Step 1	40.6903	3,526.63	84,639.00
		Step 2	42.7282	3,703.25	88,878.00
		Step 3	44.8675	3,888.67	93,328.00
		Step 4	47.1083	4,082.88	97,989.00
		Step 5	49.4644	4,287.08	102,890.00
E-23		Step 1	42.3219	3,668.04	88,033.00
		Step 2	44.4411	3,851.71	92,441.00
		Step 3	46.6617	4,044.17	97,060.00
		Step 4	48.9977	4,246.63	101,919.00
		Step 5	51.4485	4,459.04	107,017.00
E-24	Prosecuting Attorney	Step 1	44.0142	3,814.71	91,553.00
		Step 2	46.2146	4,005.42	96,130.00
		Step 3	48.5236	4,205.54	100,933.00
		Step 4	50.9470	4,415.58	105,974.00
		Step 5	53.4931	4,636.25	111,270.00
E-25	Assistant Harbormaster Recreation Manager Senior Planner	Step 1	45.7747	3,967.29	95,215.00
		Step 2	48.0631	4,165.63	99,975.00
		Step 3	50.4668	4,373.96	104,975.00
		Step 4	52.9922	4,592.83	110,228.00
		Step 5	55.6392	4,822.25	115,734.00
E-26	City Clerk	Step 1	47.6025	4,125.71	99,017.00
		Step 2	49.9860	4,332.29	103,975.00
		Step 3	52.4840	4,548.79	109,171.00
		Step 4	55.1109	4,776.46	114,635.00
		Step 5	57.8665	5,015.29	120,367.00
E-27	Maintenance Superintendent	Step 1	49.5121	4,291.21	102,989.00
		Step 2	51.9898	4,505.96	108,143.00
		Step 3	54.5897	4,731.29	113,551.00
		Step 4	57.3184	4,967.79	119,227.00
		Step 5	60.1823	5,216.00	125,184.00



2024
City of Des Moines - Index of Positions and Pay Schedule
Exempt Employees

Grade/ Rank	Positions	Step/Level	Hourly Rate	Semi- Monthly Salary	Annual Salary
E-28	Capital Improvement Projects Manager Civil Engineer II Assistant Building Official	Step 1	51.4889	4,462.54	107,101.00
		Step 2	54.0618	4,685.54	112,453.00
		Step 3	56.7632	4,919.67	118,072.00
		Step 4	59.6001	5,165.54	123,973.00
		Step 5	62.5789	5,423.71	130,169.00
E-29	IT Operations Supervisor Tax Manager/Systems Auditor	Step 1	53.5470	4,640.92	111,382.00
		Step 2	56.2214	4,872.71	116,945.00
		Step 3	59.0314	5,116.25	122,790.00
		Step 4	61.9832	5,372.08	128,930.00
		Step 5	65.0840	5,640.83	135,380.00
E-30	Finance Operations Manager	Step 1	55.6936	4,826.96	115,847.00
		Step 2	58.4762	5,068.13	121,635.00
		Step 3	61.4011	5,321.63	127,719.00
		Step 4	64.4678	5,587.42	134,098.00
		Step 5	67.6907	5,866.75	140,802.00
E-31	Assistant City Attorney Principal Engineer	Step 1	57.9208	5,020.00	120,480.00
		Step 2	60.8184	5,271.13	126,507.00
		Step 3	63.8587	5,534.63	132,831.00
		Step 4	67.0541	5,811.58	139,478.00
		Step 5	70.4054	6,102.04	146,449.00
E-32	Planning & Development Services Manager Building Official	Step 1	60.2362	5,220.67	125,296.00
		Step 2	63.2490	5,481.79	131,563.00
		Step 3	66.4109	5,755.83	138,140.00
		Step 4	69.7286	6,043.38	145,041.00
		Step 5	73.2150	6,345.54	152,293.00
E-33		Step 1	62.6466	5,429.58	130,310.00
		Step 2	65.7811	5,701.25	136,830.00
		Step 3	69.0719	5,986.46	143,675.00
		Step 4	72.5246	6,285.71	150,857.00
		Step 5	76.1533	6,600.21	158,405.00
E-34	Surface Water/Environmental Engineering Manager	Step 1	65.1518	5,646.71	135,521.00
		Step 2	68.4080	5,928.92	142,294.00
		Step 3	71.8270	6,225.25	149,406.00
		Step 4	75.4154	6,536.25	156,870.00
		Step 5	79.1869	6,863.13	164,715.00
E-35		Step 1	67.7585	5,872.63	140,943.00
		Step 2	71.1434	6,166.00	147,984.00
		Step 3	74.6981	6,474.08	155,378.00
		Step 4	78.4350	6,797.96	163,151.00
		Step 5	82.3550	7,137.71	171,305.00



2024
City of Des Moines - Index of Positions and Pay Schedule
Exempt Employees

Grade/ Rank	Positions	Step/Level	Hourly Rate	Semi- Monthly Salary	Annual Salary
E-36		Step 1	70.4665	6,107.33	146,576.00
		Step 2	73.9871	6,412.46	153,899.00
		Step 3	77.6835	6,732.83	161,588.00
		Step 4	81.5700	7,069.67	169,672.00
		Step 5	85.6458	7,422.92	178,150.00
E-37	City Engineer	Step 1	73.2895	6,352.00	152,448.00
		Step 2	76.9523	6,669.46	160,067.00
		Step 3	80.7979	7,002.75	168,066.00
		Step 4	84.8400	7,353.08	176,474.00
		Step 5	89.0850	7,721.00	185,304.00
E-38		Step 1	76.2211	6,606.08	158,546.00
		Step 2	80.0330	6,936.46	166,475.00
		Step 3	84.0343	7,283.25	174,798.00
		Step 4	88.2390	7,647.67	183,544.00
		Step 5	92.6532	8,030.25	192,726.00
E-39		Step 1	79.2681	6,870.17	164,884.00
		Step 2	83.2286	7,213.42	173,122.00
		Step 3	87.3923	7,574.29	181,783.00
		Step 4	91.7594	7,952.79	190,867.00
		Step 5	96.3497	8,350.63	200,415.00
E-40		Step 1	82.4363	7,144.75	171,474.00
		Step 2	86.5597	7,502.13	180,051.00
		Step 3	90.8859	7,877.08	189,050.00
		Step 4	95.4290	8,270.83	198,500.00
		Step 5	100.2019	8,684.50	208,428.00

Per DMMC 2.12.030 the City Manager is authorized to place positions at appropriate ranges and reclassify positions provided the Finance Director certifies sufficient funds are available.

Salary Schedule effective 1/1/2024 and is subject to change



2024
City of Des Moines - Index of Positions and Pay Schedule
General Employees

Grade/ Rank	Positions	Step/Level	Hourly Rate	Semi- Monthly Salary	Annual Salary
G-11		Step 1	26.6800	2,312.36	55,496.64
		Step 2	28.0100	2,427.63	58,263.12
		Step 3	29.4100	2,548.96	61,175.04
		Step 4	30.8800	2,676.37	64,232.88
		Step 5	32.4200	2,809.84	67,436.16
G-12	Events and Facility Coordinator Assistant	Step 1	27.7500	2,405.09	57,722.16
		Step 2	29.1300	2,524.70	60,592.80
		Step 3	30.5900	2,651.24	63,629.76
		Step 4	32.1200	2,783.84	66,812.16
		Step 5	33.7200	2,922.51	70,140.24
G-13	Court Clerk Office Specialist - Marina Office Specialist - City Hall Records Specialist Program Support Specialist	Step 1	28.8600	2,501.30	60,031.20
		Step 2	30.3000	2,626.10	63,026.40
		Step 3	31.8100	2,756.97	66,167.28
		Step 4	33.4100	2,895.64	69,495.36
		Step 5	35.0800	3,040.38	72,969.12
G-14		Step 1	30.0100	2,600.97	62,423.28
		Step 2	31.5100	2,730.97	65,543.28
		Step 3	33.0900	2,867.91	68,829.84
		Step 4	34.7400	3,010.92	72,262.08
		Step 5	36.4800	3,161.72	75,881.28
G-15	Program Coordinator - Recreation	Step 1	31.2000	2,704.10	64,898.40
		Step 2	32.7600	2,839.31	68,143.44
		Step 3	34.4000	2,981.45	71,554.80
		Step 4	36.1200	3,130.52	75,132.48
		Step 5	37.9300	3,287.39	78,897.36
G-16		Step 1	32.4600	2,813.31	67,519.44
		Step 2	34.0800	2,953.71	70,889.04
		Step 3	35.7900	3,101.92	74,446.08
		Step 4	37.5800	3,257.06	78,169.44
		Step 5	39.4600	3,420.00	82,080.00
G-17	Administrative Assistant II Mechanic Permit Coordinator	Step 1	33.7500	2,925.11	70,202.64
		Step 2	35.4400	3,071.58	73,717.92
		Step 3	37.2100	3,224.99	77,399.76
		Step 4	39.0700	3,386.20	81,268.80
		Step 5	41.0300	3,556.07	85,345.68
G-18	Court Marshal Senior Event Planner	Step 1	35.1000	3,042.12	73,010.88
		Step 2	36.8600	3,194.66	76,671.84
		Step 3	38.7000	3,354.13	80,499.12
		Step 4	40.6400	3,522.27	84,534.48
		Step 5	42.6700	3,698.21	88,757.04



2024
City of Des Moines - Index of Positions and Pay Schedule
General Employees

Grade/ Rank	Positions	Step/Level	Hourly Rate	Semi- Monthly Salary	Annual Salary
G-19	Mechanic	Step 1	36.5100	3,164.32	75,943.68
	DV Victim Advocate	Step 2	38.3300	3,322.06	79,729.44
	Payroll & Benefit Specialist	Step 3	40.2500	3,488.47	83,723.28
	Records Supervisor	Step 4	42.2600	3,662.67	87,904.08
		Step 5	44.3700	3,845.55	92,293.20
G-20	Senior Accounting Specialist	Step 1	37.9700	3,290.86	78,980.64
	Digital & Field Evidence Technician	Step 2	39.8600	3,454.67	82,912.08
	Deputy City Clerk	Step 3	41.8500	3,627.14	87,051.36
	Engineering Technician - SWM	Step 4	43.9500	3,809.15	91,419.60
	Land Use Planner I	Step 5	46.1500	3,999.82	95,995.68
	Paralegal				
G-21	Asistant Recreation Manager				
	Human Resources Analyst	Step 1	39.4900	3,422.60	82,142.40
	Office Administrator - Police	Step 2	41.4600	3,593.34	86,240.16
	Staff Accountant	Step 3	43.5300	3,772.75	90,546.00
	Business Support Analyst	Step 4	45.7100	3,961.69	95,080.56
	Management Analyst	Step 5	48.0000	4,160.16	99,843.84
G-22	Plans Examiner/Building Inspector I-III	Step 1	41.0600	3,558.67	85,408.08
	Support Services Specialist	Step 2	43.1100	3,736.34	89,672.16
		Step 3	45.2700	3,923.55	94,165.20
		Step 4	47.5300	4,119.43	98,866.32
		Step 5	49.9000	4,324.83	103,795.92
G-23	Engineering Inspector - SWM	Step 1	42.7100	3,701.68	88,840.32
	GIS Analyst (GIS Administrator)	Step 2	44.8400	3,886.28	93,270.72
		Step 3	47.0800	4,080.42	97,930.08
		Step 4	49.4400	4,284.96	102,839.04
		Step 5	51.9100	4,499.04	107,976.96
G-24	Electrial Building Inspector	Step 1	44.4100	3,849.01	92,376.24
		Step 2	46.6300	4,041.42	96,994.08
		Step 3	48.9600	4,243.36	101,840.64
		Step 4	51.4100	4,455.70	106,936.80
		Step 5	53.9900	4,679.31	112,303.44
G-25	Civil Engineer I	Step 1	46.1900	4,003.29	96,078.96
	IT Systems Administrator	Step 2	48.5000	4,203.50	100,884.00
	Court Operations Supervisor	Step 3	50.9300	4,414.10	105,938.40
	Assistant Maintenance Superintendent	Step 4	53.4700	4,634.24	111,221.76
		Step 5	56.1500	4,866.52	116,796.48



2024 City of Des Moines - Index of Positions and Pay Schedule General Employees
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Grade/ Rank	Positions	Step/Level	Hourly Rate	Semi- Monthly Salary	Annual Salary
G-26		Step 1	48.0400	4,163.63	99,927.12
		Step 2	50.4500	4,372.50	104,940.00
		Step 3	52.9700	4,590.91	110,181.84
		Step 4	55.6200	4,820.59	115,694.16
		Step 5	58.4000	5,061.53	121,476.72

Per DMMC 2.12.030 the City Manager is authorized to place positions at appropriate ranges and reclassify positions provided the Finance Director certifies sufficient funds are available.

Salary Schedule effective 1/1/2024 and is subject to change



2024 City of Des Moines - Index of Positions and Pay Schedule Teamsters					
Grade/ Rank	Positions	Step/Level	Hourly Rate	Semi- Monthly Salary	Annual Salary
T-11	Harbor Attendant I Maintenance Worker I	Step 1	28.8000	2,496.10	59,906.40
		Step 2	30.2400	2,620.90	62,901.60
		Step 3	31.7500	2,751.77	66,042.48
		Step 4	33.3400	2,889.58	69,349.92
		Step 5	35.0100	3,034.32	72,823.68
T-12		Step 1	29.9500	2,595.77	62,298.48
		Step 2	31.4500	2,725.77	65,418.48
		Step 3	33.0200	2,861.84	68,684.16
		Step 4	34.6700	3,004.85	72,116.40
		Step 5	36.4000	3,154.79	75,714.96
T-13		Step 1	31.1500	2,699.77	64,794.48
		Step 2	32.7100	2,834.98	68,039.52
		Step 3	34.3400	2,976.25	71,430.00
		Step 4	36.0600	3,125.32	75,007.68
		Step 5	37.8600	3,281.33	78,751.92
T-14		Step 1	32.4000	2,808.11	67,394.64
		Step 2	34.0200	2,948.51	70,764.24
		Step 3	35.7100	3,094.99	74,279.76
		Step 4	37.5000	3,250.13	78,003.12
		Step 5	39.3700	3,412.20	81,892.80
T-15	Harbor Attendant II Maintenance Worker II Facilities Maintenance Worker I	Step 1	33.6900	2,919.91	70,077.84
		Step 2	35.3700	3,065.52	73,572.48
		Step 3	37.1400	3,218.92	77,254.08
		Step 4	39.0000	3,380.13	81,123.12
		Step 5	40.9600	3,550.00	85,200.00
T-16		Step 1	35.0400	3,036.92	72,886.08
		Step 2	36.7800	3,187.72	76,505.28
		Step 3	38.6400	3,348.93	80,374.32
		Step 4	40.5600	3,515.34	84,368.16
		Step 5	42.5900	3,691.28	88,590.72
T-17	Marina Environmental Operations Specialist Maintenance Specialist Traffic Control Specialist	Step 1	36.4400	3,158.25	75,798.00
		Step 2	38.2600	3,315.99	79,583.76
		Step 3	40.1800	3,482.40	83,577.60
		Step 4	42.1800	3,655.74	87,737.76
		Step 5	44.2900	3,838.61	92,126.64
T-18		Step 1	37.9000	3,284.79	78,834.96
		Step 2	39.7900	3,448.60	82,766.40
		Step 3	41.7800	3,621.07	86,905.68
		Step 4	43.8700	3,802.21	91,253.04
		Step 5	46.0600	3,992.02	95,808.48
T-19	Senior Maintenance Lead	Step 1	39.4200	3,416.53	81,996.72



2024 City of Des Moines - Index of Positions and Pay Schedule Extra-Hire Pay Schedule			
Range	Positions	Step/Level	Hourly Rate
EH-1	Facility Attendant I, Office Attendant I; Recreation Leader I; Scorekeeper. Minors aged 15 and 16 may be paid 85% of EH-1 Step A per state law.	Step 1	16.21
		Step 2	16.73
		Step 3	17.24
		Step 4	17.76
		Step 5	18.27
EH-2	Facility Attendant II; Office Attendant II; Recreation Leader II	Step 1	16.73
		Step 2	17.5
		Step 3	18.27
		Step 4	19.04
		Step 5	19.82
EH-3	Facility Attendant III; Office Attendant III; Recreation Leader III; Harbor Aide	Step 1	18.27
		Step 2	19.3
		Step 3	20.33
		Step 4	21.36
		Step 5	22.39
EH-4	Specialist; Seasonal Maintenance Worker	Step 1	20.33
		Step 2	21.36
		Step 3	22.39
		Step 4	23.42
		Step 5	24.45
EH-5	Specialized Positions	Up to \$100.00 per hour	

Per DMMC 2.12.030 the City Manager is authorized to place positions at appropriate ranges and reclassify positions provided the Finance Director certifies sufficient funds are available.

Salary Schedule effective 1/1/2024 and is subject to change



2024 City of Des Moines - Index of Positions and Pay Schedule Police Guild					
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Grade/ Rank	Positions	Step/Level	Hourly Rate	Monthly Salary	Annual Salary
O-0	Recruit (academy-training phase)		40.26	3,489	83,735
O-1	Officer I (after FTO - Year 2)		46.01	3,987	95,697
O-2	Officer II (Years 3 - 4)		51.76	4,486	107,659
O-3	Officer III (Years 5 - 6)		57.51	4,984	119,621
O-4	Officer IV (Years 7 - 9)		60.38	5,233	125,602
O-5	Officer V (10 years or more)		62.68	5,433	130,387
S-1	Sergeant I (Years (1 -2)		67.86	5,881	141,153
S-2	Sergeant II (Years 3 +)		71.88	6,230	149,526

Per the 2022 - 2024 Collective Bargaining Agreement, pay grades are based on years of service. Years of service is determined by years of aggregate service as a law enforcement officer.

Salary Schedule effective 1/1/2024.



2021 City of Des Moines - Index of Positions and Pay Schedule Police - Non Guild

Grade/ Rank	Positions	Step/Level	Hourly Rate	Monthly Salary	Annual Salary
P-20	Community Service Officer	1	31.29	2,712	65,088
		2	32.85	2,848	68,340
		3	34.50	2,990	71,760
		4	36.22	3,140	75,348
		5	38.04	3,297	79,116
		6	38.80	3,363	80,700



FUND SUMMARIES





2024 Total Fund Revenues and Expenditures

Summary of Sources and Uses

2024 SUMMARY OF SOURCES AND USES

	Fund	Projected Beginning Fund Balance	Revenues	Total Resources
Special Revenue	General Fund	\$ 5,210,847	\$ 26,153,182	\$ 31,364,029
	Street Maintenance Fund	665,191	2,400,331	3,065,522
	Street Pavement Fund	2,936,917	1,122,500	4,059,417
	Development Fund	1,402,794	2,778,462	4,181,256
	Police Drug Seizure Fund	138,868	26,000	164,868
	Hotel-Motel Tax Fund	179,297	110,750	290,047
	Affordable Housing Sales Tax Fund	88,874	30,000	118,874
	American Rescue Plan Act (ARPA)	4,393,322	1,750	4,395,072
	Redondo Zone	114,485	69,500	183,985
	Waterfront Zone	95,811	260,750	356,561
	Pbpw Automation Fee	624,283	141,500	765,783
	Urban Forestry Fund	-	5,000	5,000
	Abatement Fund	65,070	5,500	70,570
	Ase-Automated Speed Enf	366,229	381,500	747,729
	Transport Benefit District	3,249,291	959,000	4,208,291
	Total Special Revenue Funds	19,531,279	34,445,725	53,977,004
Debt Service	Reet 2 Eligible Debt Service	6,377	234,576	240,953
	2023 LTGO Bond Debt Service	12,360,000	800,000	13,160,000
	2018 Ltgo & Refunding Bonds	113,352	226,600	339,952
	Total Debt Service Funds	12,479,729	1,261,176	13,740,905
Capital Projects	Reet 1st Quarter %	2,256,606	560,000	2,816,606
	Reet 2nd Quarter	1,401,643	552,500	1,954,143
	Park Levy	427,465	195,500	622,965
	Park In Lieu	367,667	100,750	468,417
	One-Time Tax Revenues	1,684,873	5,000	1,689,873
	Municipal Capital Improvements	2,880,300	15,626,000	18,506,300
	Transportation Cap Imp	1,885,827	8,008,000	9,893,827
	Traffic In Lieu	140,866	452,500	593,366
	Traffic Impact - City Wide	616,725	301,250	917,975
	Traffic Impact Pac Ridge	602,702	100,750	703,452
	Total Capital Projects Funds	12,264,674	25,902,250	38,166,924
Enterprise	Marina Fund	28,959,052	5,163,967	34,123,019
	Events and Facility Rentals Fund	-	1,234,135	1,234,135
	Surface Water Fund	30,272,432	6,162,436	36,434,868
	Total Enterprise Funds	59,231,484	12,560,538	71,792,022
Internal Service	Equipment Rental Operations	205,981	1,238,024	1,444,005
	Equipment Rental Replacement	4,566,172	753,280	5,319,452
	Facility Repair & Replacement	430,793	461,150	891,943
	Computer Equip Capital Fund	1,523,954	412,800	1,936,754
	Self-Insurance Fund	874,620	1,286,315	2,160,935
	Unemployment Insurance Fund	496,907	51,950	548,857
	Total Internal Service Funds	8,098,427	4,203,519	12,301,946
TOTAL BUDGET - ALL FUNDS		\$ 111,605,593	\$ 78,373,208	\$ 189,978,801



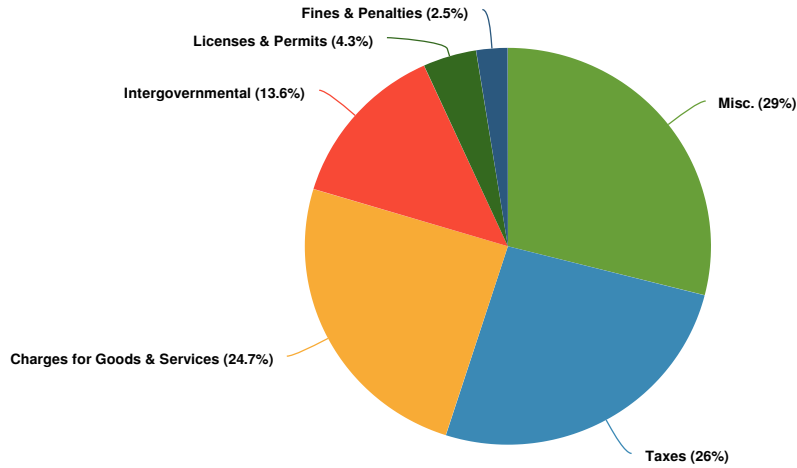
2024 SUMMARY OF SOURCES AND USES

	Fund	Expenditures	Projected Ending Fund Balance	Total Uses
Special Revenue	General Fund	\$ 26,250,236	\$ 5,113,793	\$ 31,364,029
	Street Maintenance Fund	2,198,602	866,920	3,065,522
	Street Pavement Fund	1,308,000	2,751,417	4,059,417
	Development Fund	3,582,824	598,432	4,181,256
	Police Drug Seizure Fund	20,500	144,368	164,868
	Hotel-Motel Tax Fund	130,000	160,047	290,047
	Affordable Housing Sales Tax Fund	30,000	88,874	118,874
	American Rescue Plan Act (ARPA)	3,973,617	421,455	4,395,072
	Redondo Zone	102,151	81,834	183,985
	Waterfront Zone	356,204	357	356,561
	Pbpw Automation Fee	77,924	687,859	765,783
	Urban Forestry Fund	5,000	-	5,000
	Abatement Fund	2,500	68,070	70,570
	Ase-Automated Speed Enf	442,000	305,729	747,729
	Transport Benefit District	1,450,000	2,758,291	4,208,291
	Total Special Revenue Funds	39,929,558	14,047,446	53,977,004
Debt Service	Reet 2 Eligible Debt Service	234,576	6,377	240,953
	2023 LTGO Bond Debt Service	9,808,000	3,352,000	13,160,000
	2018 Ltgo & Refunding Bonds	226,600	113,352	339,952
	Total Debt Service Funds	10,269,176	3,471,729	13,740,905
Capital Projects	Reet 1st Quarter %	1,545,000	1,271,606	2,816,606
	Reet 2nd Quarter	1,585,576	368,567	1,954,143
	Park Levy	285,000	337,965	622,965
	Park In Lieu	46,000	422,417	468,417
	One-Time Tax Revenues	660,000	1,029,873	1,689,873
	Municipal Capital Improvements	16,558,359	1,947,941	18,506,300
	Transportation Cap Imp	8,320,641	1,573,186	9,893,827
	Traffic In Lieu	540,000	53,366	593,366
	Traffic Impact - City Wide	473,000	444,975	917,975
	Traffic Impact Pac Ridge	-	703,452	703,452
	Total Capital Projects Funds	30,013,576	8,153,348	38,166,924
Enterprise	Marina Fund	13,160,007	20,963,012	34,123,019
	Events and Facility Rentals Fund	1,011,899	222,236	1,234,135
	Surface Water Fund	7,657,981	28,776,887	36,434,868
	Total Enterprise Funds	21,829,887	49,962,135	71,792,022
Internal Service	Equipment Rental Operations	811,082	632,923	1,444,005
	Equipment Rental Replacement	1,122,000	4,197,452	5,319,452
	Facility Repair & Replacement	546,000	345,943	891,943
	Computer Equip Capital Fund	939,985	996,769	1,936,754
	Self-Insurance Fund	1,266,927	894,008	2,160,935
	Unemployment Insurance Fund	42,500	506,357	548,857
	Total Internal Service Funds	4,728,494	7,573,452	12,301,946
TOTAL BUDGET - ALL FUNDS		\$ 106,770,691	\$ 83,208,110	\$ 189,978,801



Revenues by Source

Projected 2024 Revenues by Source

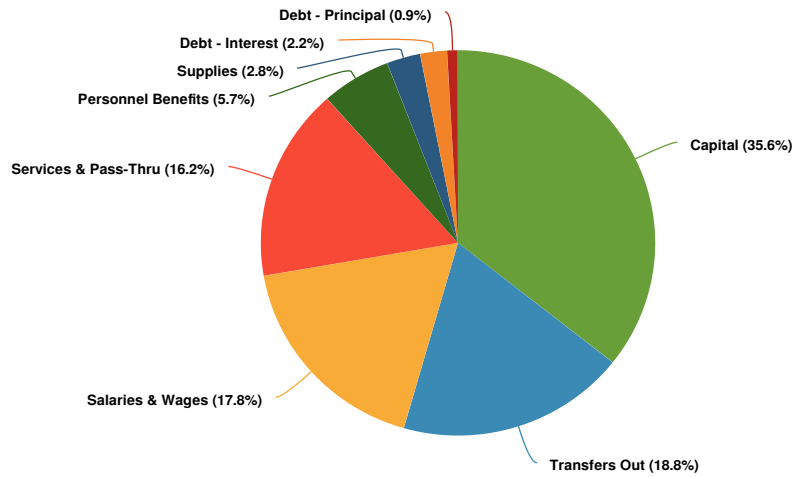


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Taxes	\$19,039,236	\$19,615,764	\$20,376,869	\$19,782,598	\$20,363,272	-0.1%
Licenses & Permits	\$2,953,553	\$2,602,673	\$2,629,836	\$2,796,333	\$3,342,270	27.1%
Intergovernmental	\$12,234,263	\$7,685,602	\$9,291,942	\$7,741,645	\$10,625,539	14.3%
Charges for Goods & Services	\$14,912,093	\$15,830,379	\$20,542,042	\$18,685,565	\$19,373,799	-5.7%
Fines & Penalties	\$1,607,091	\$1,754,067	\$1,752,600	\$1,678,500	\$1,961,400	11.9%
Misc.	\$6,890,438	\$11,221,237	\$14,633,654	\$33,471,396	\$22,706,928	55.2%
Other Increases in Resources		\$408,155	\$0	\$0	\$0	0%
Total Revenue Source:	\$57,636,675	\$59,117,877	\$69,226,943	\$84,156,037	\$78,373,208	13.2%



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Depreciation	\$560,625	\$1,235,109	\$0	\$0	\$0	0%
Salaries & Wages	\$14,454,740	\$14,791,917	\$18,865,997	\$19,749,720	\$19,032,691	0.9%
Personnel Benefits	\$5,487,277	\$5,296,302	\$6,026,283	\$5,772,422	\$6,073,727	0.8%
Supplies	\$2,510,523	\$2,946,780	\$3,031,221	\$2,933,132	\$2,966,083	-9.4%
Services & Pass-Thru	\$12,971,911	\$14,850,573	\$18,926,402	\$15,151,434	\$17,292,058	9.7%
Capital	\$9,103,281	\$8,360,304	\$24,561,022	\$5,883,884	\$38,063,641	37.5%
Debt - Principal	\$337,630	\$305,969	\$688,483	\$688,483	\$935,482	35.9%
Debt - Interest	\$303,195	\$258,494	\$243,592	\$243,592	\$2,348,217	864%
Transfers Out	\$6,330,053	\$9,290,978	\$9,886,151	\$4,014,420	\$20,058,793	102.9%
Total Expense Objects:	\$52,059,234	\$57,336,426	\$82,229,151	\$54,437,087	\$106,770,692	29.5%

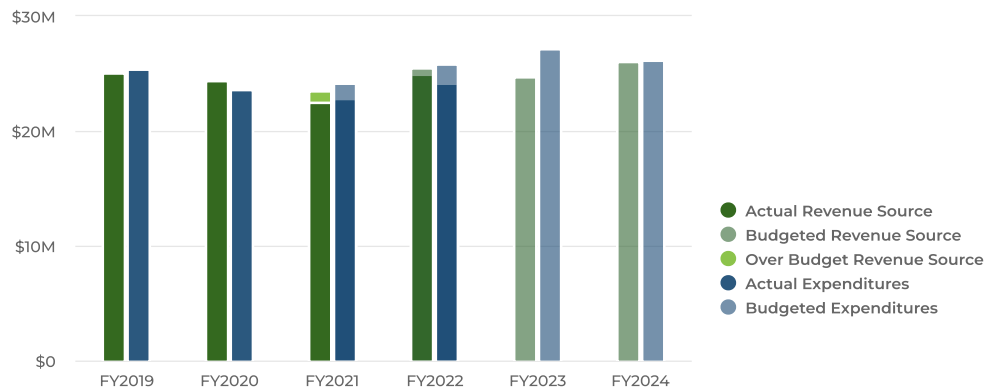




General Fund

Summary

The City of Des Moines is projecting \$26.08M of revenue in FY2024, which represents a 5.1% increase over the prior year. Budgeted expenditures are projected to decrease by 3.7% or \$996.24K to \$26.25M in FY2024.



General Fund Comprehensive Summary

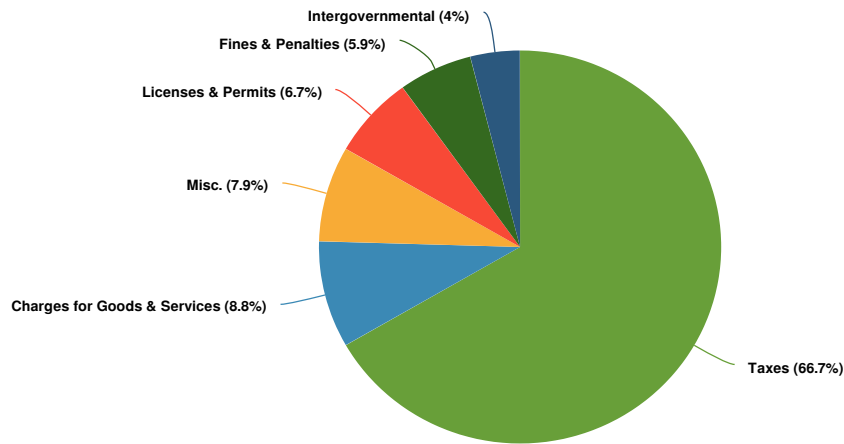
Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$7,163,952	\$7,855,127	\$7,855,127	\$5,210,847
Revenues					
Taxes	\$14,993,094	\$16,041,768	\$16,853,073	\$16,768,002	\$17,438,676
Licenses & Permits	\$1,464,304	\$1,387,136	\$1,373,000	\$1,366,500	\$1,765,000
Intergovernmental	\$1,509,033	\$1,592,014	\$1,016,020	\$1,295,817	\$1,043,304
Charges for Goods & Services	\$2,864,799	\$2,168,584	\$2,729,152	\$2,362,450	\$2,297,735
Fines & Penalties	\$1,449,709	\$1,326,755	\$1,357,850	\$1,321,900	\$1,552,150
Misc.	\$1,256,302	\$2,179,882	\$1,480,153	\$1,469,581	\$2,056,317
Other Increases in Resources		\$305,066	\$0		\$0
Total Revenues:	\$23,537,241	\$25,001,205	\$24,809,248	\$24,584,250	\$26,153,182
Expenditures					
Salaries & Wages	\$10,761,754	\$10,947,205	\$13,677,716	\$14,583,800	\$13,696,191
Personnel Benefits	\$3,988,539	\$3,818,136	\$4,312,353	\$4,063,495	\$4,219,959
Supplies	\$742,094	\$739,604	\$859,803	\$815,347	\$606,475
Services & Pass-Thru	\$6,830,333	\$7,223,122	\$7,872,701	\$7,362,488	\$7,450,012
Capital	\$688	\$9,456	\$35,000	\$177,000	\$0



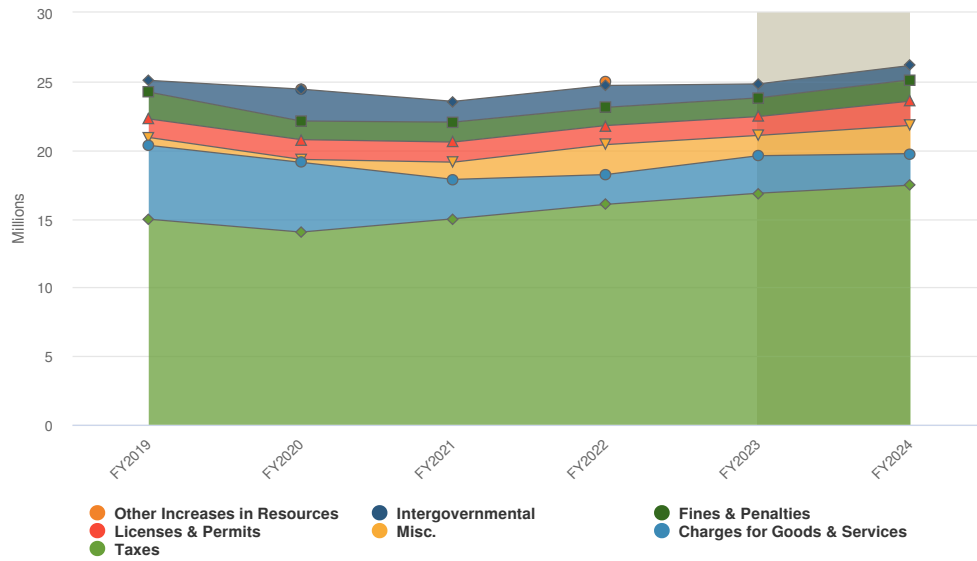
Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Debt - Principal	\$17,756	\$0	\$0		\$0
Debt - Interest	\$5,800	\$0	\$0		\$0
Transfers Out	\$591,099	\$1,490,868	\$488,900	\$226,400	\$277,600
Total Expenditures:	\$22,938,063	\$24,228,390	\$27,246,473	\$27,228,530	\$26,250,237
Total Revenues Less Expenditures:	\$599,177	\$772,815	-\$2,437,225	-\$2,644,280	-\$97,055
Ending Fund Balance:	N/A	\$7,936,767	\$5,417,902	\$5,210,847	\$5,113,792

Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



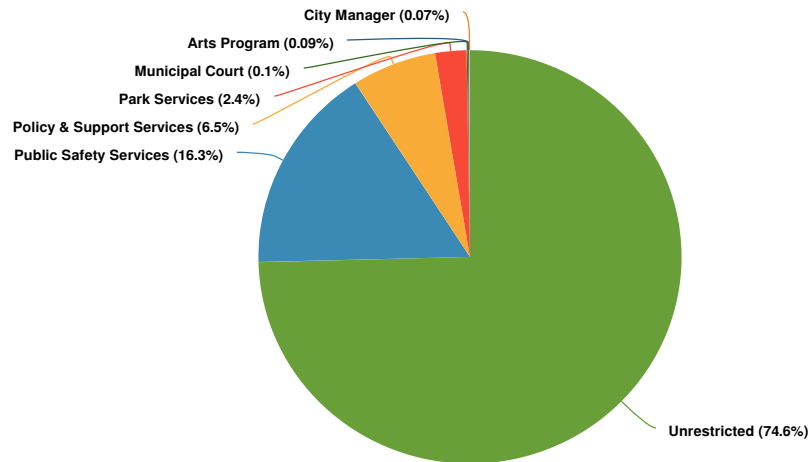
Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Taxes	\$14,993,094	\$16,041,768	\$16,853,073	\$16,768,002	\$17,438,676	3.5%
Licenses & Permits	\$1,464,304	\$1,387,136	\$1,373,000	\$1,366,500	\$1,765,000	28.6%
Intergovernmental	\$1,509,033	\$1,592,014	\$1,016,020	\$1,295,817	\$1,043,304	2.5%
Charges for Goods & Services	\$2,864,799	\$2,168,584	\$2,729,152	\$2,362,450	\$2,297,735	-15.8%
Fines & Penalties	\$1,449,709	\$1,326,755	\$1,357,850	\$1,321,900	\$1,552,150	14.3%
Misc.	\$1,256,302	\$2,179,882	\$1,480,153	\$1,469,581	\$2,056,317	39.1%
Other Increases in Resources		\$305,066	\$0		\$0	0%
Total Revenue Source:	\$23,537,241	\$25,001,205	\$24,809,248	\$24,584,250	\$26,153,182	5.4%



Revenue by Department

Projected 2024 Revenue by Department

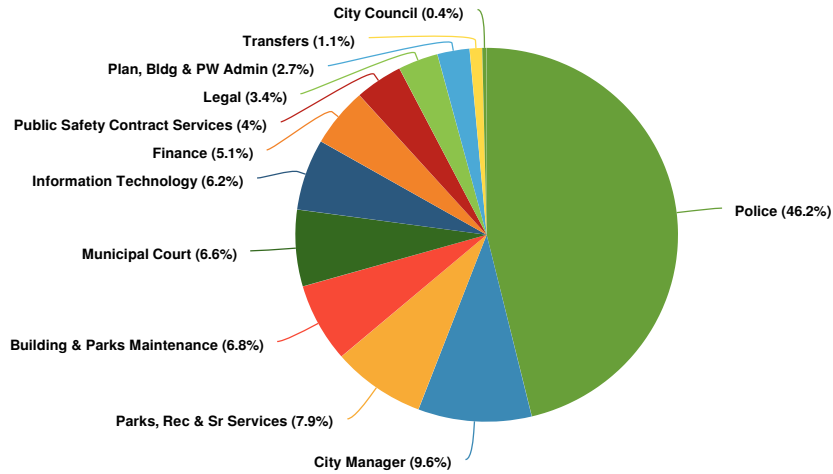


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue						
Unrestricted	\$16,390,144	\$18,168,324	\$17,882,584	\$17,617,002	\$19,511,293	9.1%
Policy & Support Services	\$2,608,102	\$1,671,524	\$1,846,273	\$1,803,623	\$1,689,385	-8.5%
Public Safety Services	\$4,032,855	\$4,191,893	\$3,902,262	\$4,283,638	\$4,258,504	9.1%
Park Services	\$506,045	\$867,923	\$1,170,629	\$783,787	\$628,000	-46.3%
Arts Program	\$95	\$24,363	\$7,500	\$0	\$23,500	203.2%
City Manager	\$0	\$46,090	\$0	\$10,200	\$17,500	N/A
Hidden Accounts		\$0	\$0	\$46,000	\$0	N/A
Parks		\$10,666	\$0		\$0	N/A
Municipal Court	\$0	\$20,422	\$0	\$40,000	\$25,000	N/A
Total Revenue:	\$23,537,241	\$25,001,205	\$24,809,248	\$24,584,250	\$26,153,182	5.4%



Expenditures by Function

Budgeted Expenditures by Function

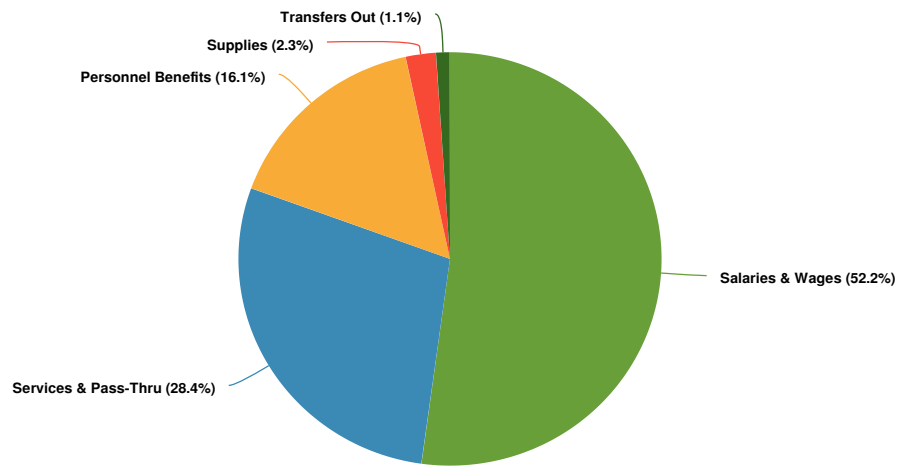


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures						
City Council	\$54,547	\$57,611	\$96,129	\$87,489	\$95,981	-0.2%
Building & Parks Maintenance	\$1,310,148	\$1,418,105	\$1,934,944	\$1,719,732	\$1,793,171	-5.7%
City Manager	\$2,498,909	\$3,158,340	\$2,888,930	\$3,014,731	\$2,517,221	-13.9%
Finance	\$1,322,872	\$1,383,757	\$1,425,025	\$1,432,546	\$1,334,670	-6.3%
Information Technology	\$948,599	\$1,078,358	\$1,322,951	\$1,141,003	\$1,618,534	22.3%
Legal	\$666,663	\$754,306	\$881,428	\$813,408	\$889,357	0.9%
Municipal Court	\$1,374,350	\$1,594,125	\$1,735,114	\$1,685,798	\$1,735,021	0%
Plan, Bldg & PW Admin	\$861,879	\$505,142	\$776,623	\$1,312,459	\$716,245	-7.8%
Parks, Rec & Sr Services	\$1,661,436	\$1,895,285	\$3,058,408	\$2,168,334	\$2,077,878	-32.7%
Transfers	\$591,099	\$1,490,868	\$488,900	\$226,400	\$277,600	-43.2%
Public Safety Contract Services	\$1,076,078	\$1,049,920	\$1,244,972	\$1,201,722	\$1,061,350	-14.7%
Police	\$10,571,485	\$9,842,573	\$11,393,049	\$12,424,908	\$12,133,208	6.8%
Total Expenditures:	\$22,938,063	\$24,228,390	\$27,246,473	\$27,228,530	\$26,250,237	-3.7%

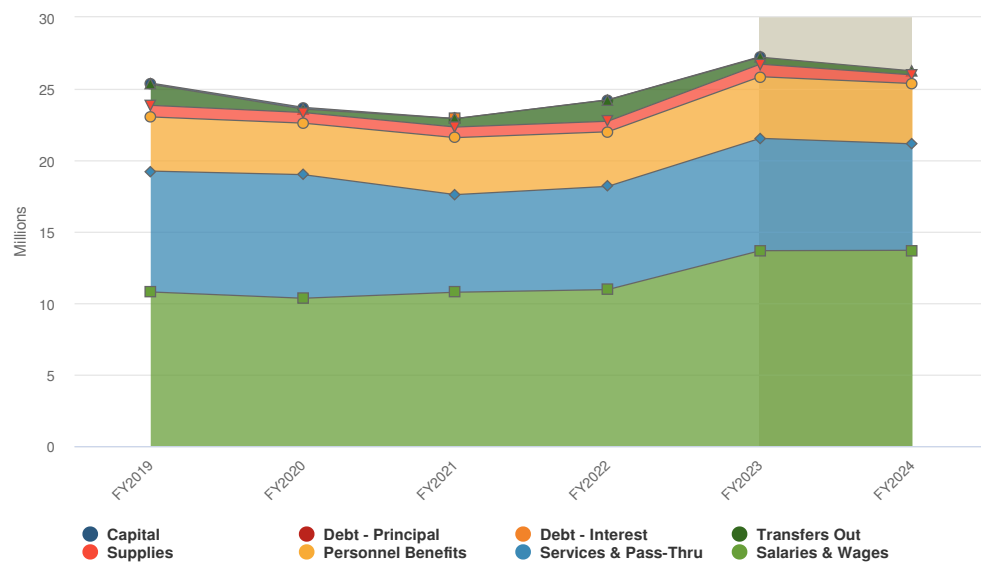


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$10,761,754	\$10,947,205	\$13,677,716	\$14,583,800	\$13,696,191	0.2%
Personnel Benefits	\$3,988,539	\$3,818,136	\$4,312,353	\$4,063,495	\$4,219,959	-2.1%
Supplies	\$742,094	\$739,604	\$859,803	\$815,347	\$606,475	-31%
Services & Pass-Thru	\$6,830,333	\$7,223,122	\$7,872,701	\$7,362,488	\$7,450,012	-5.2%
Capital	\$688	\$9,456	\$35,000	\$177,000	\$0	-100%
Debt - Principal	\$17,756	\$0	\$0		\$0	0%
Debt - Interest	\$5,800	\$0	\$0		\$0	0%
Transfers Out	\$591,099	\$1,490,868	\$488,900	\$226,400	\$277,600	-43.2%
Total Expense Objects:	\$22,938,063	\$24,228,390	\$27,246,473	\$27,228,530	\$26,250,237	-3.7%

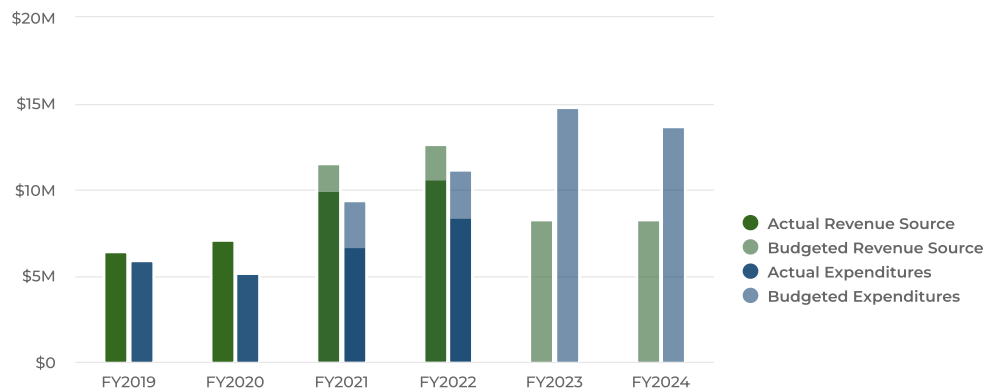




Special Revenue Funds

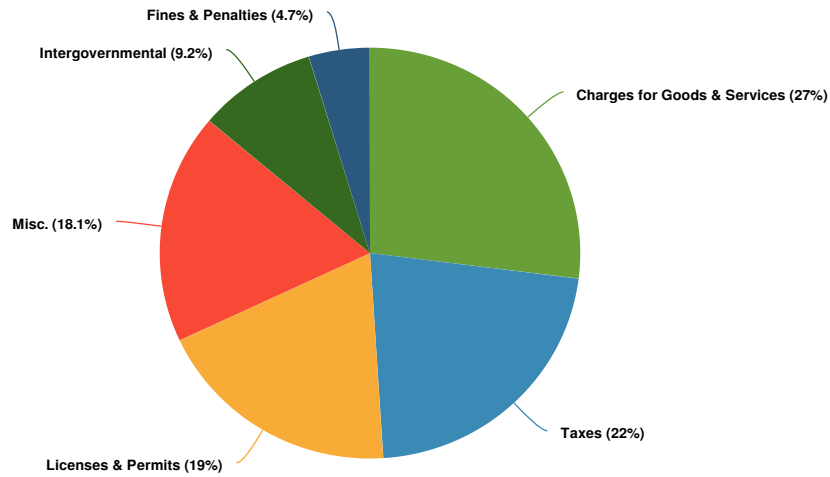
Special Revenue Funds account for the revenues and expenditures that are dedicated for specific purposes through either State Statute or City Council Policy.

Summary



Revenues by Source

Projected 2024 Revenues by Source

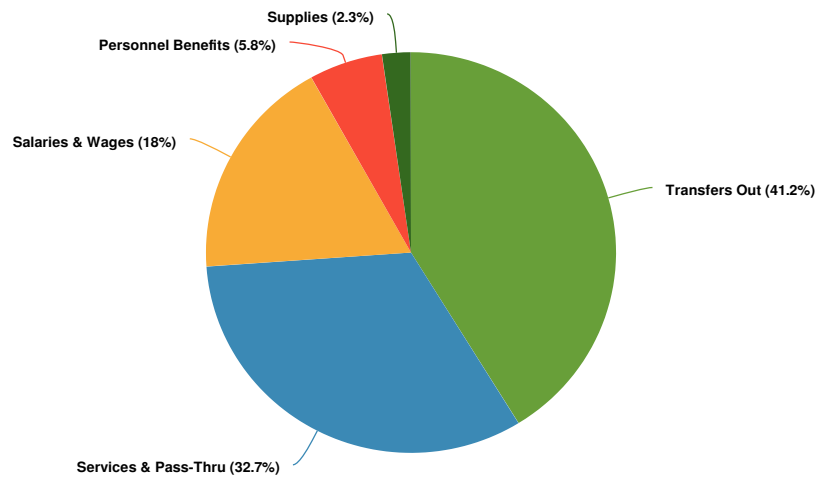


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Taxes	\$1,704,049	\$1,768,095	\$1,923,796	\$1,914,596	\$1,824,596	-5.2%
Licenses & Permits	\$1,489,250	\$1,215,538	\$1,256,836	\$1,429,833	\$1,577,270	25.5%
Intergovernmental	\$5,240,168	\$5,276,908	\$844,422	\$4,341,950	\$759,235	-10.1%
Charges for Goods & Services	\$1,071,503	\$1,214,753	\$2,553,500	\$2,329,070	\$2,238,692	-12.3%
Fines & Penalties	\$143,534	\$412,407	\$374,750	\$336,600	\$389,250	3.9%
Misc.	\$338,849	\$714,191	\$1,363,850	\$1,473,851	\$1,503,500	10.2%
Other Increases in Resources		\$49,045	\$0		\$0	0%
Total Revenue Source:	\$9,987,354	\$10,650,936	\$8,317,154	\$11,825,900	\$8,292,543	-0.3%



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$1,779,827	\$2,052,607	\$2,716,292	\$2,646,178	\$2,468,029	-9.1%
Personnel Benefits	\$673,919	\$715,549	\$864,994	\$839,920	\$794,566	-8.1%
Supplies	\$176,598	\$266,956	\$240,830	\$178,950	\$309,680	28.6%
Services & Pass-Thru	\$2,898,568	\$3,815,908	\$6,765,552	\$3,400,639	\$4,469,430	23.7%
Capital	\$12,168	\$0	\$0	\$600,000	\$0	-100%
Transfers Out	\$1,235,976	\$1,577,706	\$4,199,759	\$1,802,723	\$5,637,617	34.2%
Total Expense Objects:	\$6,777,056	\$8,428,727	\$14,787,427	\$9,468,410	\$13,679,322	-7.5%

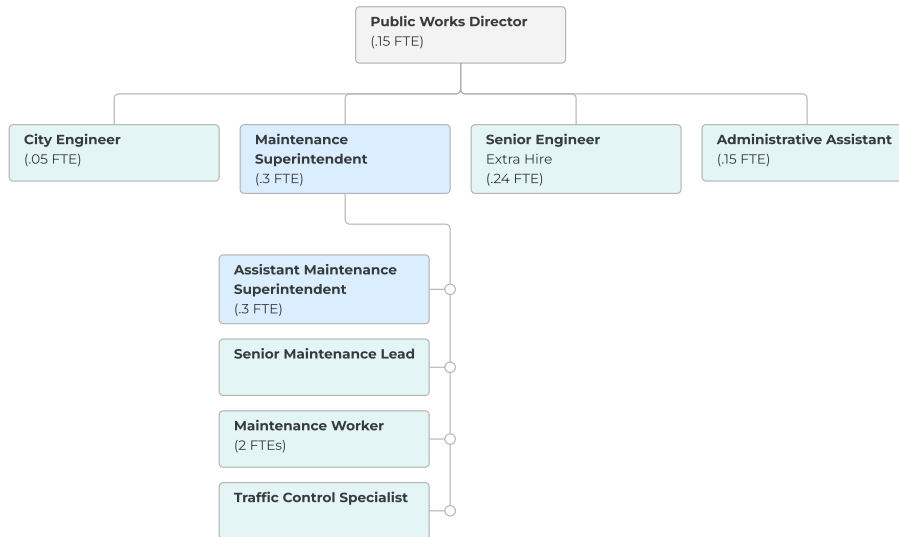




Street Maintenance Fund

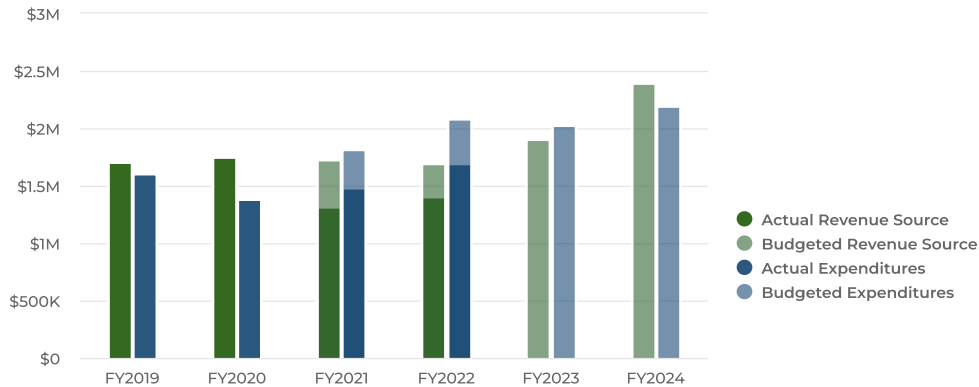
The purpose of the Street Maintenance Fund is to account for the operations related to the maintenance of City streets.

Street Maintenance Fund Organizational Chart



Summary

The City of Des Moines is projecting \$2.4M of revenue in FY2024, which represents a 25.6% increase over the prior year. Budgeted expenditures are projected to increase by 8.2% or \$165.83K to \$2.2M in FY2024.



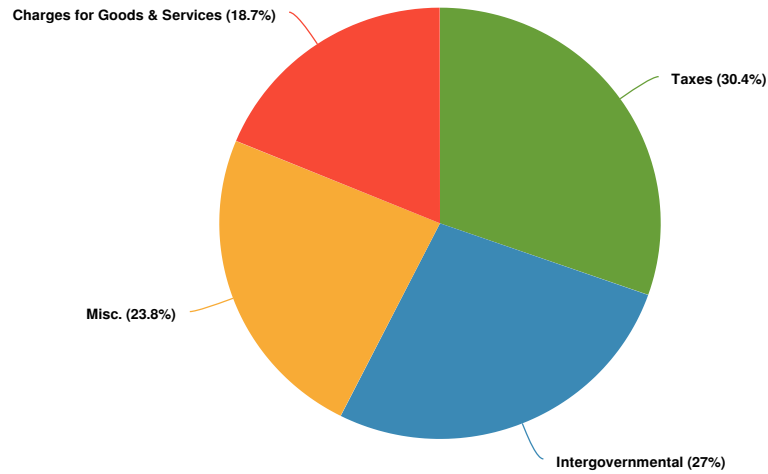
Street Maintenance Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$1,045,550	\$744,250	\$744,250	\$665,191
Revenues					
Taxes	\$623,278	\$685,184	\$729,596	\$729,596	\$729,596
Intergovernmental	\$667,226	\$678,317	\$684,422	\$684,422	\$649,235
Charges for Goods & Services		\$0	\$450,000	\$450,000	\$450,000
Misc.	\$32,723	\$33,865	\$46,500	\$61,000	\$571,500
Other Increases in Resources		\$9,722	\$0		\$0
Total Revenues:	\$1,323,227	\$1,407,087	\$1,910,518	\$1,925,018	\$2,400,331
Expenditures					
Salaries & Wages	\$348,841	\$422,521	\$572,259	\$516,500	\$492,715
Personnel Benefits	\$137,246	\$172,599	\$195,770	\$168,780	\$180,289
Supplies	\$133,475	\$133,349	\$172,313	\$121,400	\$237,800
Services & Pass-Thru	\$869,056	\$974,350	\$1,092,432	\$1,197,397	\$1,287,798
Capital	\$157	\$0	\$0	\$0	\$0
Total Expenditures:	\$1,488,776	\$1,702,819	\$2,032,774	\$2,004,077	\$2,198,602
Total Revenues Less Expenditures:	-\$165,549	-\$295,732	-\$122,256	-\$79,059	\$201,729
Ending Fund Balance:	N/A	\$749,818	\$621,994	\$665,191	\$866,920



Revenues by Source

Projected 2024 Revenues by Source

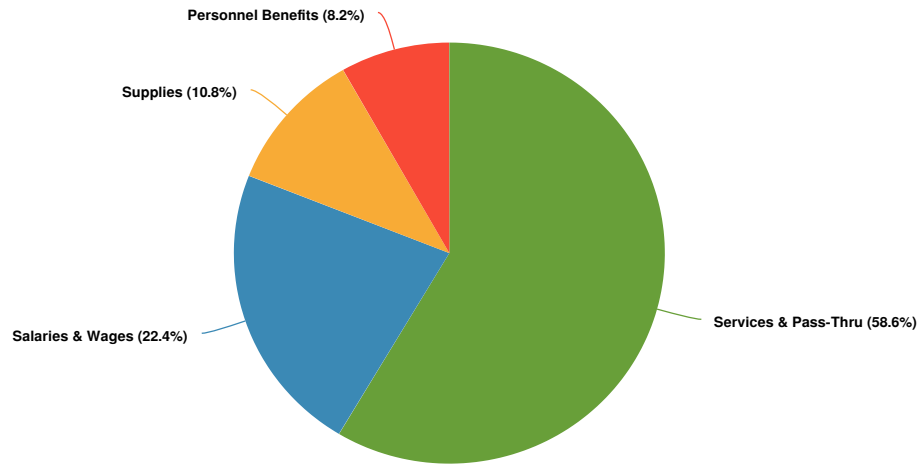


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Taxes	\$623,278	\$685,184	\$729,596	\$729,596	\$729,596	0%
Intergovernmental	\$667,226	\$678,317	\$684,422	\$684,422	\$649,235	-5.1%
Charges for Goods & Services		\$0	\$450,000	\$450,000	\$450,000	0%
Misc.	\$32,723	\$33,865	\$46,500	\$61,000	\$571,500	1,129%
Other Increases in Resources		\$9,722	\$0		\$0	0%
Total Revenue Source:	\$1,323,227	\$1,407,087	\$1,910,518	\$1,925,018	\$2,400,331	25.6%



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$348,841	\$422,521	\$572,259	\$516,500	\$492,715	-13.9%
Personnel Benefits	\$137,246	\$172,599	\$195,770	\$168,780	\$180,289	-7.9%
Supplies	\$133,475	\$133,349	\$172,313	\$121,400	\$237,800	38%
Services & Pass-Thru	\$869,056	\$974,350	\$1,092,432	\$1,197,397	\$1,287,798	17.9%
Capital	\$157	\$0	\$0	\$0	\$0	0%
Total Expense Objects:	\$1,488,776	\$1,702,819	\$2,032,774	\$2,004,077	\$2,198,602	8.2%



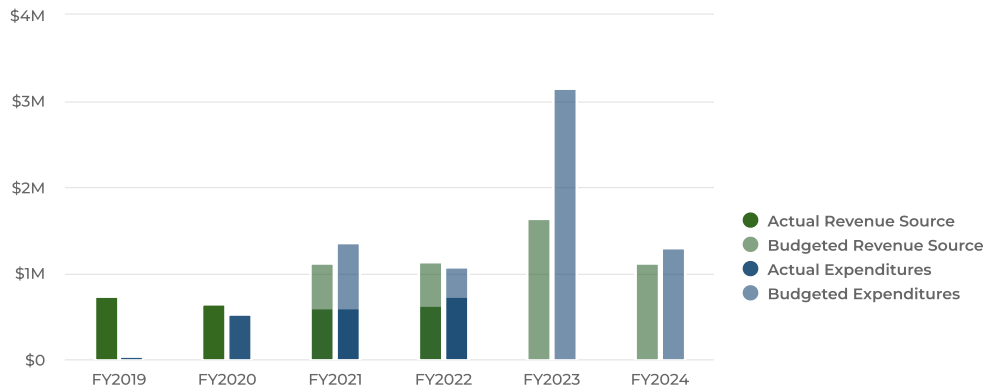


Street Pavement Fund

The purpose of the Street Pavement Fund is to account for the City's pavement management program.

Summary

The City of Des Moines is projecting \$1.12M of revenue in FY2024, which represents a 31.6% decrease over the prior year. Budgeted expenditures are projected to decrease by 58.5% or \$1.84M to \$1.31M in FY2024.



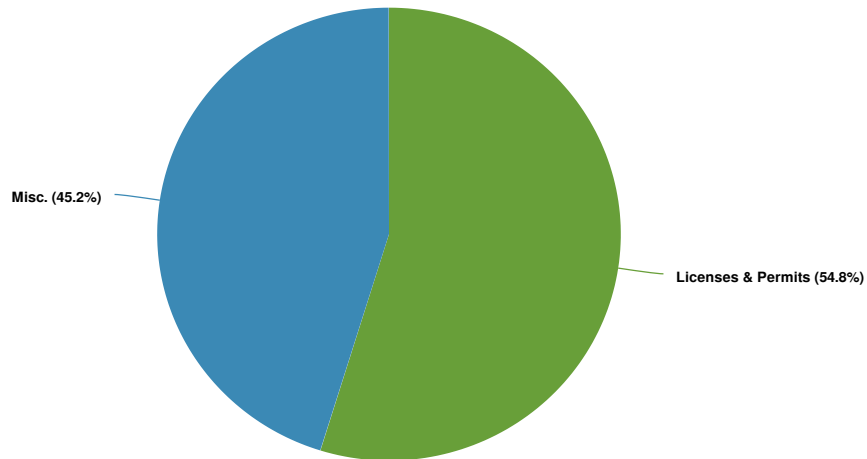
Street Pavement Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$1,976,406	\$1,873,574	\$1,873,574	\$2,936,917
Revenues					
Licenses & Permits	\$613,668	\$604,782	\$634,586	\$648,833	\$615,000
Misc.	-\$12,932	\$37,247	\$1,007,500	\$1,028,000	\$507,500
Total Revenues:	\$600,737	\$642,028	\$1,642,086	\$1,676,833	\$1,122,500
Expenditures					
Salaries & Wages		\$23,099	\$0	\$10,000	\$0
Personnel Benefits		\$7,733	\$0	\$3,490	\$0
Services & Pass-Thru	\$597,129	\$714,029	\$3,151,000		\$976,000
Capital	\$12,011	\$0	\$0	\$600,000	\$0
Transfers Out	\$0	\$0	\$0		\$332,000
Total Expenditures:	\$609,140	\$744,861	\$3,151,000	\$613,490	\$1,308,000
Total Revenues Less Expenditures:	-\$8,404	-\$102,832	-\$1,508,914	\$1,063,343	-\$185,500
Ending Fund Balance:	N/A	\$1,873,574	\$364,660	\$2,936,917	\$2,751,417



Revenues by Source

Projected 2024 Revenues by Source

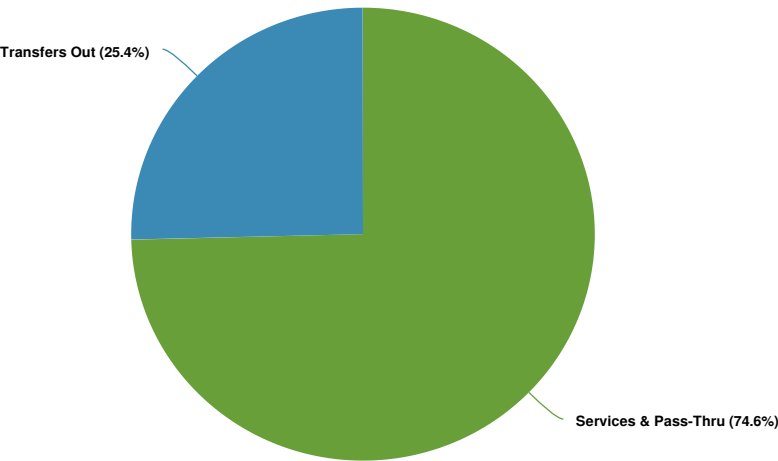


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Licenses & Permits	\$613,668	\$604,782	\$634,586	\$648,833	\$615,000	-3.1%
Misc.	-\$12,932	\$37,247	\$1,007,500	\$1,028,000	\$507,500	-49.6%
Total Revenue Source:	\$600,737	\$642,028	\$1,642,086	\$1,676,833	\$1,122,500	-31.6%



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages		\$23,099	\$0	\$10,000	\$0	0%
Personnel Benefits		\$7,733	\$0	\$3,490	\$0	0%
Services & Pass-Thru	\$597,129	\$714,029	\$3,151,000		\$976,000	N/A
Capital	\$12,011	\$0	\$0	\$600,000	\$0	-100%
Transfers Out	\$0	\$0	\$0		\$332,000	N/A
Total Expense Objects:	\$609,140	\$744,861	\$3,151,000	\$613,490	\$1,308,000	-58.5%





Development Fund

The purpose of the Development Fund is to account for revenue generated by fee-based development related activities, including permitting, plan review, etc. and the associated cost of providing services.

** This fund was created in 2017, PBPW is split into tax-based and fee-based. This fund includes "fee-based" activities. The "tax-based" activities are included in the General Fund.*

These divisions are included:

Planning & Development Services. Planning Services assists in developing and implementing long-range land use plans. Development Services reviews proposals and drafts code and zoning amendments.

Building Division. Oversees building construction. It reviews building plans, issues permits and inspects buildings during construction to ensure compliance with approved plans and codes.

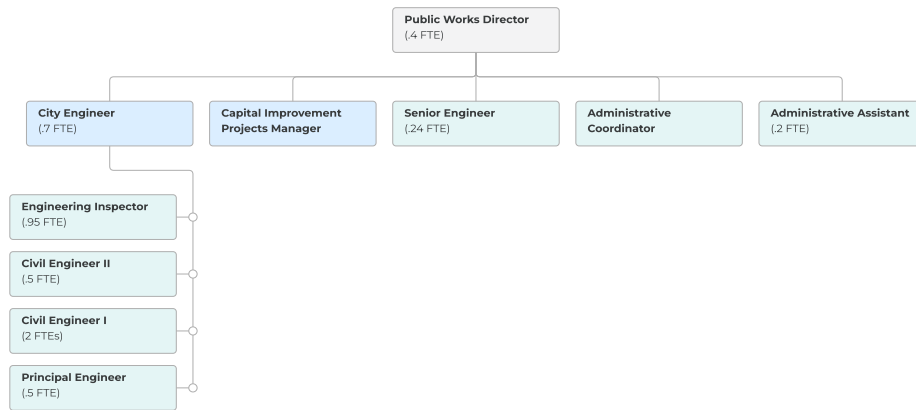
Joint & Minor Home Repair. Provides funding for low-income families for minor home repairs.

Code Enforcement. Provides enforcement of the City's Municipal Code, International Building Code, International Fire Code, RCW codes and WAC codes.

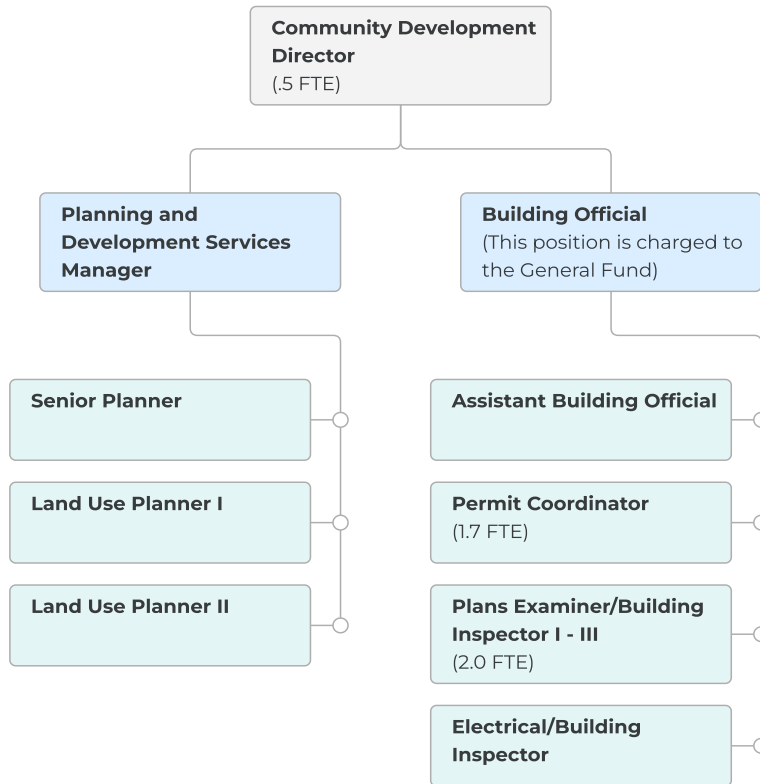
Engineering Services. This division is responsible for the city's transportation infrastructure system. It studies and plans for improvements, seeks grant funding, designs and oversees construction. It also reviews residential and commercial development plans.

City Project Management. Provides management of projects listed in the city's CIP plan.

Development Fund - Public Works Organizational Chart



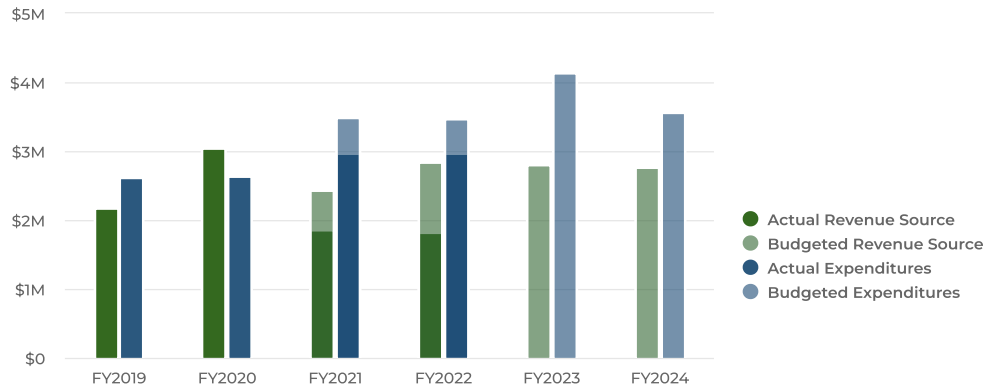
Development Fund - Community Development Organizational Chart



Summary

The City of Des Moines is projecting \$2.78M of revenue in FY2024, which represents a 1.3% decrease over the prior year. Budgeted expenditures are projected to decrease by 13.7% or \$567.02K to \$3.58M in FY2024.





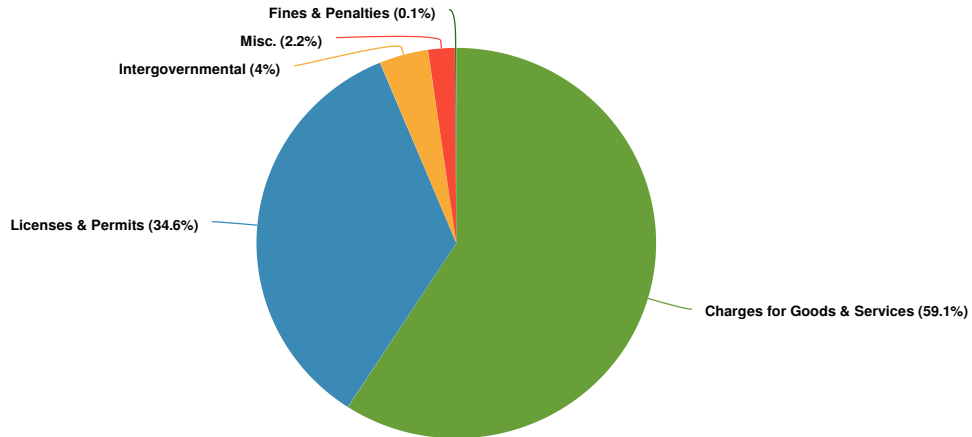
Development Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$3,553,588	\$2,395,991	\$2,395,991	\$1,402,794
Revenues					
Licenses & Permits	\$875,581	\$610,756	\$622,250	\$781,000	\$962,270
Intergovernmental	\$57,248	\$79,241	\$160,000	\$140,670	\$110,000
Charges for Goods & Services	\$952,273	\$1,012,777	\$1,973,000	\$1,731,000	\$1,643,192
Fines & Penalties	\$1,519	\$4,337	\$3,000	\$3,500	\$3,000
Misc.	-\$20,582	\$90,968	\$57,000	\$80,000	\$60,000
Other Increases in Resources		\$39,323	\$0		\$0
Total Revenues:	\$1,866,040	\$1,837,402	\$2,815,250	\$2,736,170	\$2,778,462
Expenditures					
Salaries & Wages	\$1,430,985	\$1,585,877	\$2,097,533	\$2,082,478	\$1,950,314
Personnel Benefits	\$536,673	\$526,449	\$654,724	\$653,750	\$603,577
Supplies	\$27,046	\$31,144	\$39,017	\$33,050	\$42,380
Services & Pass-Thru	\$945,694	\$845,019	\$1,358,565	\$960,089	\$986,553
Transfers Out	\$35,000	\$0	\$0		\$0
Total Expenditures:	\$2,975,398	\$2,988,490	\$4,149,839	\$3,729,367	\$3,582,824
Total Revenues Less Expenditures:	-\$1,109,358	-\$1,151,087	-\$1,334,589	-\$993,197	-\$804,362
Ending Fund Balance:	N/A	\$2,402,501	\$1,061,402	\$1,402,794	\$598,432



Revenues by Source

Projected 2024 Revenues by Source

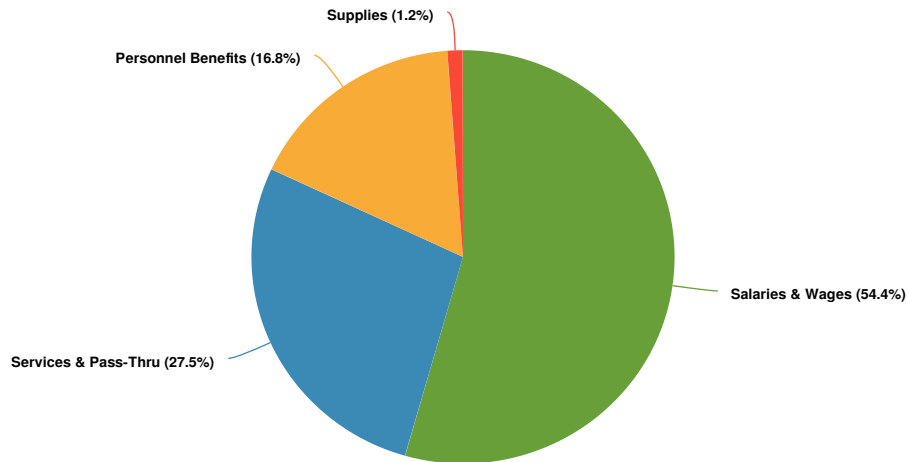


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Licenses & Permits	\$875,581	\$610,756	\$622,250	\$781,000	\$962,270	54.6%
Intergovernmental	\$57,248	\$79,241	\$160,000	\$140,670	\$110,000	-31.2%
Charges for Goods & Services	\$952,273	\$1,012,777	\$1,973,000	\$1,731,000	\$1,643,192	-16.7%
Fines & Penalties	\$1,519	\$4,337	\$3,000	\$3,500	\$3,000	0%
Misc.	-\$20,582	\$90,968	\$57,000	\$80,000	\$60,000	5.3%
Other Increases in Resources		\$39,323	\$0		\$0	N/A
Total Revenue Source:	\$1,866,040	\$1,837,402	\$2,815,250	\$2,736,170	\$2,778,462	-1.3%



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$1,430,985	\$1,585,877	\$2,097,533	\$2,082,478	\$1,950,314	-7%
Personnel Benefits	\$536,673	\$526,449	\$654,724	\$653,750	\$603,577	-7.8%
Supplies	\$27,046	\$31,144	\$39,017	\$33,050	\$42,380	8.6%
Services & Pass-Thru	\$945,694	\$845,019	\$1,358,565	\$960,089	\$986,553	-27.4%
Transfers Out	\$35,000	\$0	\$0		\$0	0%
Total Expense Objects:	\$2,975,398	\$2,988,490	\$4,149,839	\$3,729,367	\$3,582,824	-13.7%



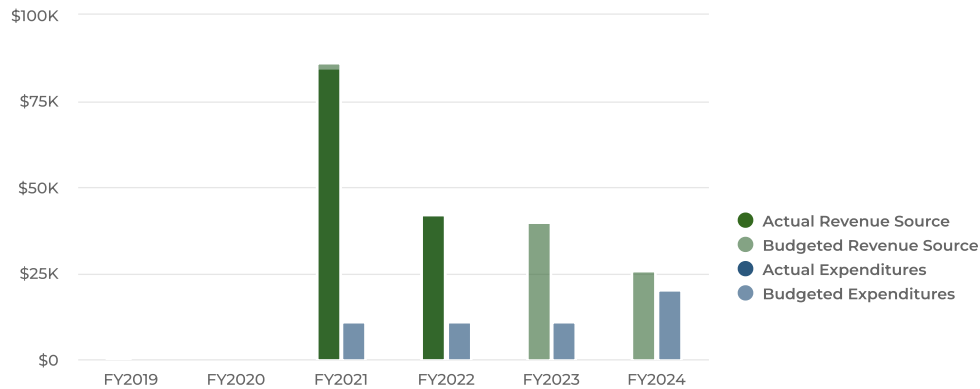


Police Drug Seizure Fund

The purpose of the Police Drug Seizure Fund is to account for assets seized per RCW 69.50.505 and federal assets seizure laws and those assets to be used for qualifying expenditures.

Summary

The City of Des Moines is projecting \$26K of revenue in FY2024, which represents a 35% decrease over the prior year. Budgeted expenditures are projected to increase by 86.4% or \$9.5K to \$20.5K in FY2024.



Police Drug Seizure Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$107,312	\$149,368	\$149,368	\$138,868
Revenues					
Misc.	\$84,740	\$42,055	\$40,000	\$10,000	\$26,000
Total Revenues:	\$84,740	\$42,055	\$40,000	\$10,000	\$26,000
Expenditures					
Supplies		\$0	\$5,500	\$5,500	\$5,500
Services & Pass-Thru		\$0	\$5,500	\$15,000	\$15,000
Total Expenditures:	\$0	\$0	\$11,000	\$20,500	\$20,500
Total Revenues Less Expenditures:	\$84,740	\$42,055	\$29,000	-\$10,500	\$5,500
Ending Fund Balance:	N/A	\$149,367	\$178,368	\$138,868	\$144,368

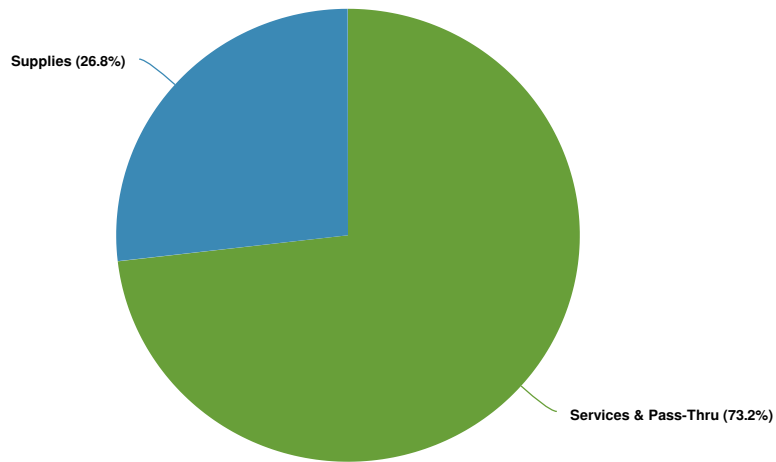


Revenues by Source

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Misc.	\$84,740	\$42,055	\$40,000	\$10,000	\$26,000	-35%
Total Revenue Source:	\$84,740	\$42,055	\$40,000	\$10,000	\$26,000	-35%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects					
Supplies	\$0	\$5,500	\$5,500	\$5,500	0%
Services & Pass-Thru	\$0	\$5,500	\$15,000	\$15,000	172.7%
Total Expense Objects:	\$0	\$11,000	\$20,500	\$20,500	86.4%



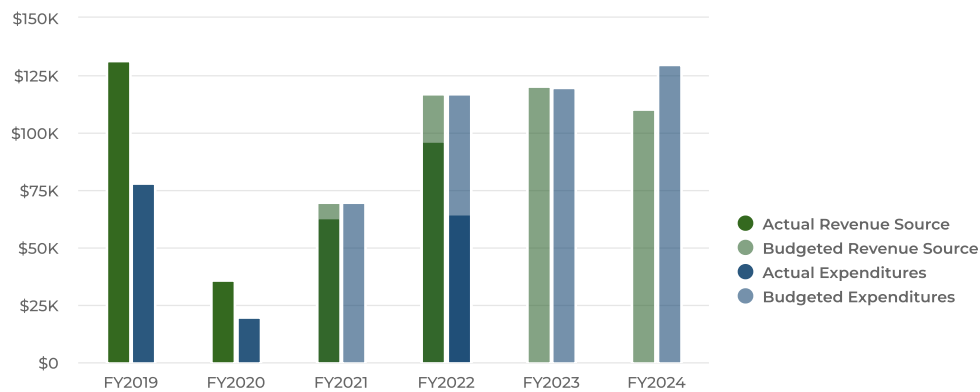


Lodging Tax Fund

The purpose of the Lodging Tax Fund is to account for lodging taxes received to be used to pay all or any part of the cost of tourism promotions or any other use authorized by RCW 67.28.

Summary

The City of Des Moines is projecting \$110.75K of revenue in FY2024, which represents a 8.3% decrease over the prior year. Budgeted expenditures are projected to increase by 8.3% or \$10K to \$130K in FY2024.



Lodging Tax Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$154,057	\$185,622	\$185,622	\$179,297
Revenues					
Taxes	\$63,426	\$93,518	\$120,000	\$115,000	\$110,000
Misc.	\$79	\$3,322	\$750	\$4,000	\$750
Total Revenues:	\$63,505	\$96,840	\$120,750	\$119,000	\$110,750
Expenditures					
Salaries & Wages		\$0	\$0	\$7,900	\$0
Personnel Benefits		\$0	\$0	\$2,425	\$0
Services & Pass-Thru		\$65,275	\$120,000	\$115,000	\$130,000
Total Expenditures:	\$0	\$65,275	\$120,000	\$125,325	\$130,000
Total Revenues Less Expenditures:	\$63,505	\$31,564	\$750	-\$6,325	-\$19,250
Ending Fund Balance:	N/A	\$185,621	\$186,372	\$179,297	\$160,047





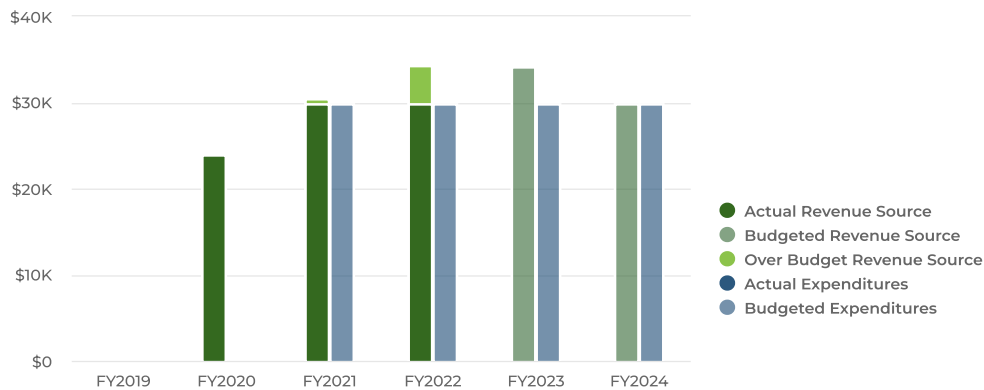
Affordable Housing Sales Tax Fund

The purpose of the Affordable Housing Sales Tax Fund is to account for sales taxes collected, that is a credit against the state sales tax of 6.5% and does not increase the tax rate for consumers. The sales taxes collected will be used to invest in affordable and supportive housing.

The City of Des Moines entered into an interlocal agreement with the Cities of Auburn, Burien, Covington, Federal Way, Kent, Normandy Park, Renton, Tukwila and King County to create and operate a joint undertaking known as the South King Housing and Homelessness Partners ("SKHHP"). The common goal is to ensure the availability of housing that meets the needs of all income levels in South King County.

Summary

The City of Des Moines is projecting \$30K of revenue in FY2024, which represents a 12.3% decrease over the prior year. Budgeted expenditures are projected to increase by 0% or N/A to \$30K in FY2024.



Affordable Housing Sales Tax Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$54,495	\$88,874	\$88,874	\$88,874
Revenues					
Taxes	\$30,487	\$34,379	\$34,200	\$30,000	\$30,000
Total Revenues:	\$30,487	\$34,379	\$34,200	\$30,000	\$30,000
Expenditures					
Services & Pass-Thru		\$0	\$30,000	\$30,000	\$30,000
Total Expenditures:		\$0	\$30,000	\$30,000	\$30,000
Total Revenues Less Expenditures:	\$30,487	\$34,379	\$4,200	\$0	\$0
Ending Fund Balance:	N/A	\$88,874	\$93,074	\$88,874	\$88,874



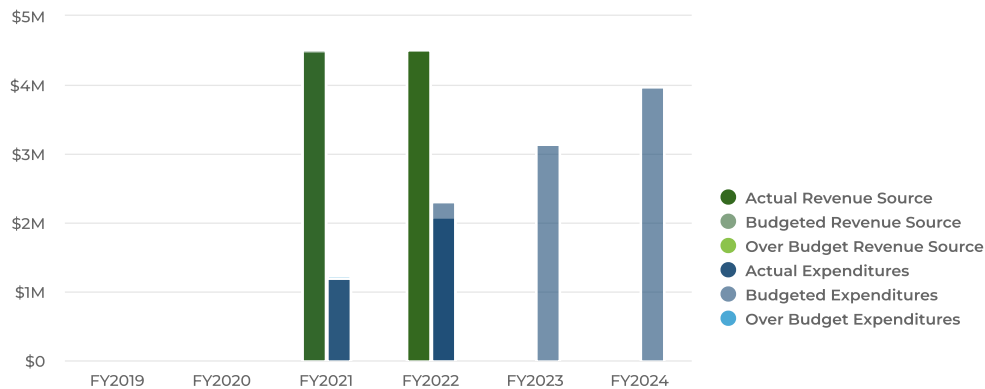


American Rescue Plan Act (ARPA) Fund

The purpose of the American Rescue Plan Act Fund is to account for the receipt and expenditure of the amount awarded to the City of Des Moines from the United States Department of the Treasury.

Summary

The City of Des Moines is projecting \$1.75K of revenue in FY2024, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 26% or \$818.86K to \$3.97M in FY2024.



American Rescue Plan Act (ARPA) Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$3,266,247	\$2,180,684	\$2,180,684	\$4,393,322
Revenues					
Intergovernmental	\$4,514,939	\$4,519,350	\$0	\$3,516,858	\$0
Misc.	-\$10,672	\$0	\$1,750		\$1,750
Total Revenues:	\$4,504,267	\$4,519,350	\$1,750	\$3,516,858	\$1,750
Expenditures					
Services & Pass-Thru	\$100,000	\$512,024	\$0	\$46,497	\$0
Transfers Out	\$1,138,020	\$1,576,030	\$3,154,759	\$1,257,723	\$3,973,617
Total Expenditures:	\$1,238,020	\$2,088,055	\$3,154,759	\$1,304,220	\$3,973,617
Total Revenues Less Expenditures:	\$3,266,247	\$2,431,295	-\$3,153,009	\$2,212,638	-\$3,971,867
Ending Fund Balance:	N/A	\$5,697,542	-\$972,325	\$4,393,322	\$421,455

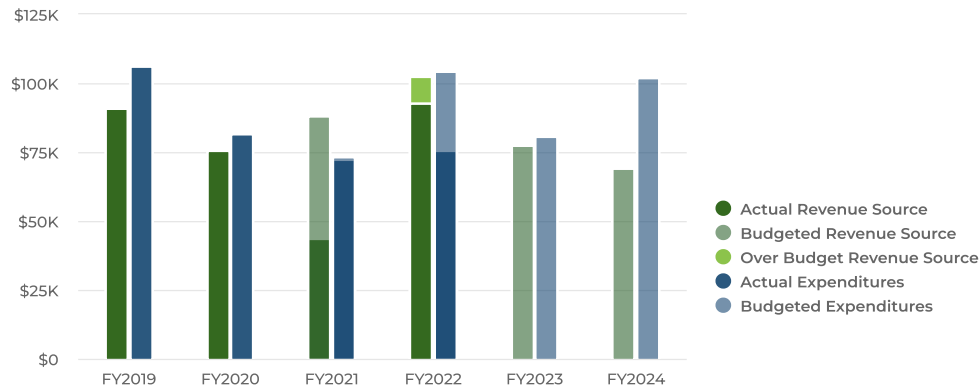




Redondo Zone Fund

The purpose of the Redondo Zone Fund is to account for parking fees and fines in the Redondo Zone to be used for operating and capital costs related to the zone.

Summary



Redondo Zone Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$11,335	\$15,629	\$15,629	\$114,485
Revenues					
Intergovernmental	\$377	\$0	\$0		\$0
Fines & Penalties	\$1,691	\$2,640	\$2,500	\$2,100	\$1,000
Misc.	\$41,769	\$100,183	\$75,350	\$206,580	\$68,500
Total Revenues:	\$43,837	\$102,823	\$77,850	\$208,680	\$69,500
Expenditures					
Salaries & Wages		\$12,893	\$12,500	\$20,750	\$20,000
Personnel Benefits		\$5,237	\$7,500	\$8,290	\$9,000
Supplies	\$4,728	\$6,078	\$9,000	\$9,000	\$9,000
Services & Pass-Thru	\$68,131	\$51,651	\$51,934	\$71,784	\$64,151
Total Expenditures:	\$72,859	\$75,859	\$80,934	\$109,824	\$102,151
Total Revenues Less Expenditures:	-\$29,021	\$26,964	-\$3,084	\$98,856	-\$32,651
Ending Fund Balance:	N/A	\$38,299	\$12,545	\$114,485	\$81,834

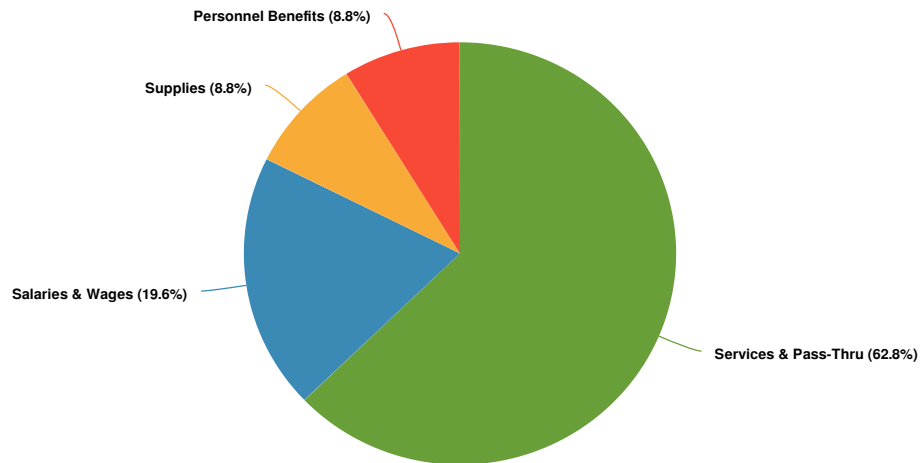


Revenues by Source

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Intergovernmental	\$377	\$0	\$0		\$0	0%
Fines & Penalties	\$1,691	\$2,640	\$2,500	\$2,100	\$1,000	-60%
Misc.	\$41,769	\$100,183	\$75,350	\$206,580	\$68,500	-9.1%
Total Revenue Source:	\$43,837	\$102,823	\$77,850	\$208,680	\$69,500	-10.7%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages		\$12,893	\$12,500	\$20,750	\$20,000	60%
Personnel Benefits		\$5,237	\$7,500	\$8,290	\$9,000	20%
Supplies	\$4,728	\$6,078	\$9,000	\$9,000	\$9,000	0%
Services & Pass-Thru	\$68,131	\$51,651	\$51,934	\$71,784	\$64,151	23.5%
Total Expense Objects:	\$72,859	\$75,859	\$80,934	\$109,824	\$102,151	26.2%



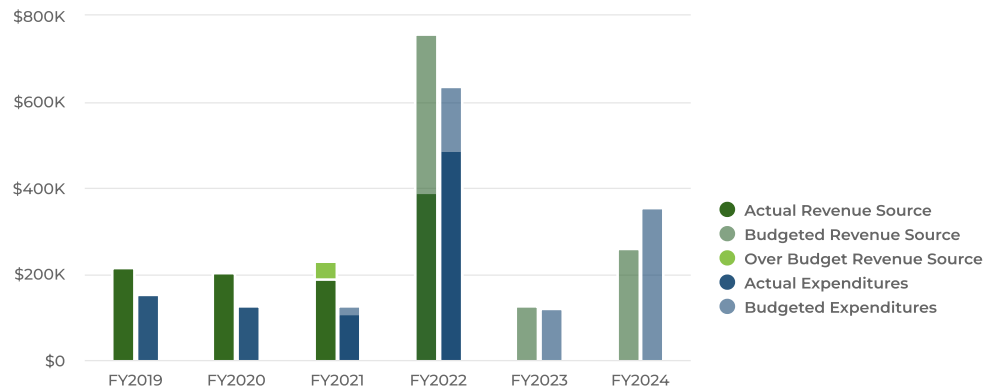


Waterfront Zone Fund

The purpose of the Waterfront Zone Fund is to account for parking fees and rental revenue in the Waterfront Zone to be used for operating and capital costs related to the zone.

Summary

The City of Des Moines is projecting \$260.75K of revenue in FY2024, which represents a 103.2% increase over the prior year. Budgeted expenditures are projected to increase by 192.7% or \$234.51K to \$356.2K in FY2024.



Waterfront Zone Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$309,275	\$211,584	\$211,584	\$95,811
Revenues					
Intergovernmental	\$377	\$0	\$0		\$0
Charges for Goods & Services		\$81,035	\$0	\$23,070	\$0
Fines & Penalties	\$880	\$1,420	\$2,750	\$400	\$2,750
Misc.	\$229,065	\$309,224	\$125,600	\$6,520	\$258,000
Total Revenues:	\$230,322	\$391,679	\$128,350	\$29,990	\$260,750
Expenditures					
Salaries & Wages		\$8,217	\$34,000	\$5,150	\$5,000
Personnel Benefits		\$3,531	\$7,000	\$1,670	\$1,700
Supplies	\$11,349	\$96,384	\$10,000	\$10,000	\$10,000
Services & Pass-Thru	\$97,885	\$381,237	\$70,692	\$128,943	\$89,504
Transfers Out	\$0	\$0	\$0		\$250,000
Total Expenditures:	\$109,234	\$489,370	\$121,692	\$145,763	\$356,204
Total Revenues Less Expenditures:	\$121,088	-\$97,691	\$6,658	-\$115,773	-\$95,454
Ending Fund Balance:	N/A	\$211,584	\$218,242	\$95,811	\$357

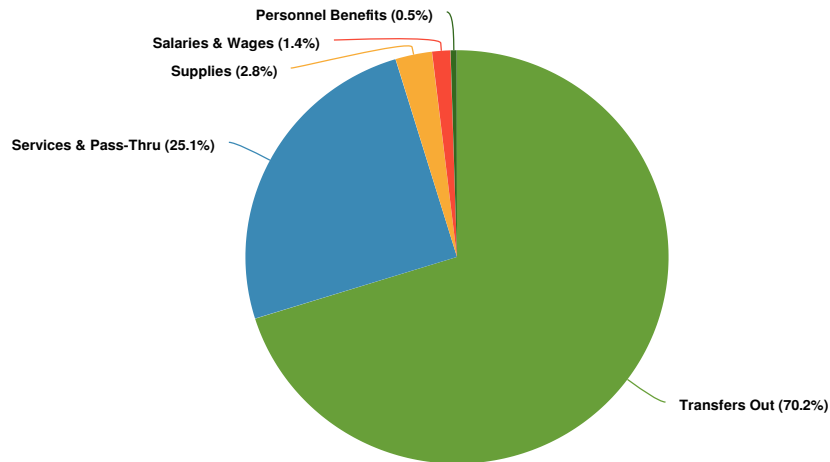
Revenues by Source

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Intergovernmental	\$377	\$0	\$0		\$0	0%
Charges for Goods & Services		\$81,035	\$0	\$23,070	\$0	N/A
Fines & Penalties	\$880	\$1,420	\$2,750	\$400	\$2,750	0%
Misc.	\$229,065	\$309,224	\$125,600	\$6,520	\$258,000	105.4%
Total Revenue Source:	\$230,322	\$391,679	\$128,350	\$29,990	\$260,750	103.2%



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages		\$8,217	\$34,000	\$5,150	\$5,000	-85.3%
Personnel Benefits		\$3,531	\$7,000	\$1,670	\$1,700	-75.7%
Supplies	\$11,349	\$96,384	\$10,000	\$10,000	\$10,000	0%
Services & Pass-Thru	\$97,885	\$381,237	\$70,692	\$128,943	\$89,504	26.6%
Transfers Out	\$0	\$0	\$0		\$250,000	N/A
Total Expense Objects:	\$109,234	\$489,370	\$121,692	\$145,763	\$356,204	192.7%



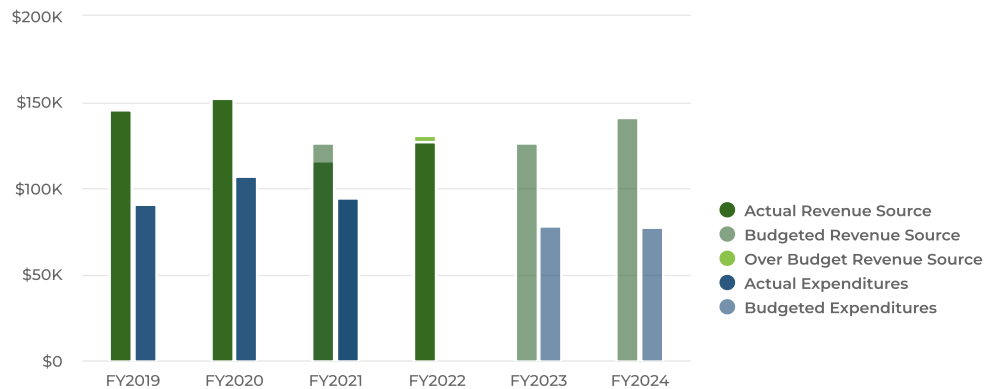


PBPW Automation Fee Fund

The purpose of the PBPW Automation Fund is to account for Planning, Building and Public Works automation fees to be used for technology operating and capital costs.

Summary

The City of Des Moines is projecting \$141.5K of revenue in FY2024, which represents a 11.9% increase over the prior year. Budgeted expenditures are projected to decrease by 0.6% or \$505 to \$77.92K in FY2024.



PBPW Automation Fee Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$435,914	\$566,712	\$566,712	\$624,283
Revenues					
Charges for Goods & Services	\$119,230	\$120,941	\$125,000	\$125,000	\$140,000
Misc.	-\$2,925	\$9,857	\$1,500	\$11,000	\$1,500
Total Revenues:	\$116,305	\$130,798	\$126,500	\$136,000	\$141,500
Expenditures					
Services & Pass-Thru	\$95,158	\$0	\$78,429	\$78,429	\$77,924
Total Expenditures:	\$95,158	\$0	\$78,429	\$78,429	\$77,924
Total Revenues Less Expenditures:	\$21,147	\$130,798	\$48,071	\$57,571	\$63,576
Ending Fund Balance:	N/A	\$566,712	\$614,783	\$624,283	\$687,859



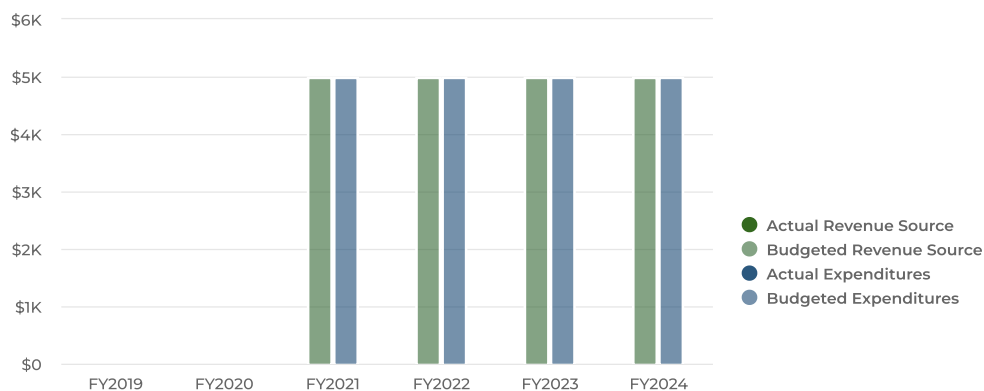


Urban Forestry Fund

The purpose of the Urban Forestry Fund is to account for the receipt of funds generated from the sale of trees other money received pursuant to DMMC 16.25.085, to be used for costs related to wooded areas within the City. There has been no actual activity for this fund; however, the City continues to budget this fund as it anticipates activity in the future.

Summary

The City of Des Moines is projecting \$5K of revenue in FY2024, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 0% or N/A to \$5K in FY2024.



Urban Forestry Fund Comprehensive Summary

Name	FY2022 Actuals	FY2023 Original Budget	FY2024 Budgeted
Beginning Fund Balance:	N/A	N/A	N/A
Revenues			
Charges for Goods & Services	\$0	\$5,000	\$5,000
Total Revenues:	\$0	\$5,000	\$5,000
Expenditures			
Supplies	\$0	\$5,000	\$5,000
Total Expenditures:	\$0	\$5,000	\$5,000
Ending Fund Balance:	N/A	N/A	N/A



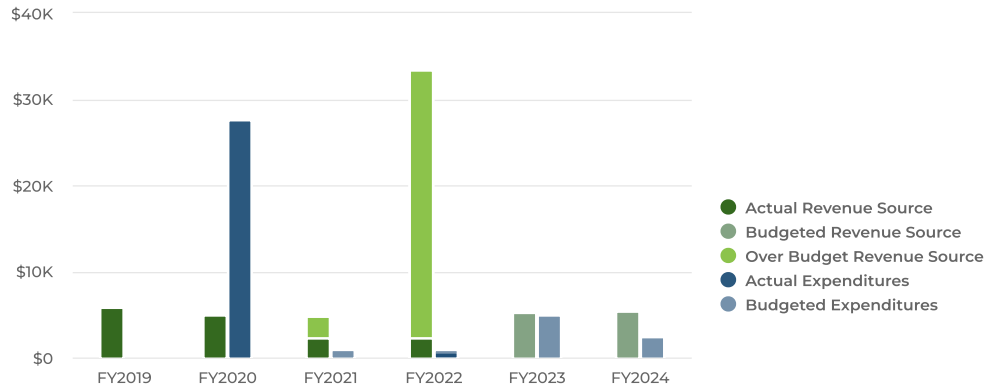


Abatement Fund

The purpose of the Abatement Fund is to provide for the receipt and expenditure of moneys to abate nuisances.

Summary

The City of Des Moines is projecting \$5.5K of revenue in FY2024, which represents a 1.9% increase over the prior year. Budgeted expenditures are projected to decrease by 50% or \$2.5K to \$2.5K in FY2024.



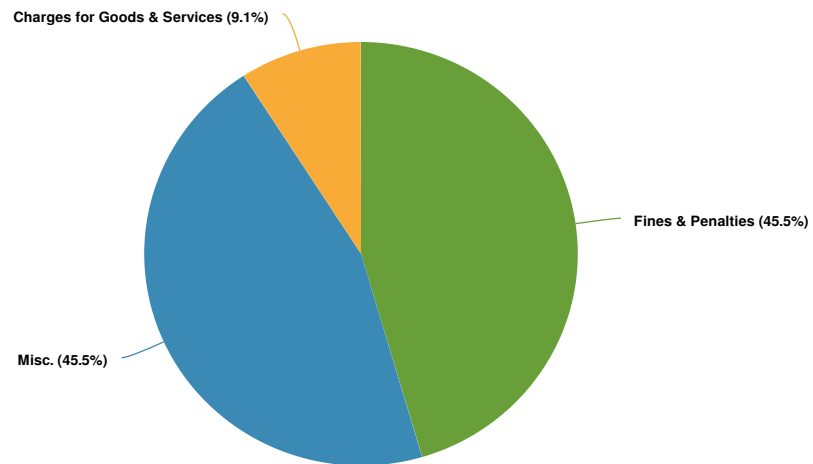
Abatement Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$30,518	\$63,219	\$63,219	\$65,070
Revenues					
Charges for Goods & Services		\$0	\$500		\$500
Fines & Penalties	\$141	\$2,383	\$2,500	\$600	\$2,500
Misc.	\$4,820	\$31,124	\$2,400	\$3,751	\$2,500
Total Revenues:	\$4,961	\$33,507	\$5,400	\$4,351	\$5,500
Expenditures					
Services & Pass-Thru		\$806	\$5,000	\$2,500	\$2,500
Total Expenditures:		\$806	\$5,000	\$2,500	\$2,500
Total Revenues Less Expenditures:	\$4,961	\$32,701	\$400	\$1,851	\$3,000
Ending Fund Balance:	N/A	\$63,219	\$63,619	\$65,070	\$68,070



Revenues by Source

Projected 2024 Revenues by Source



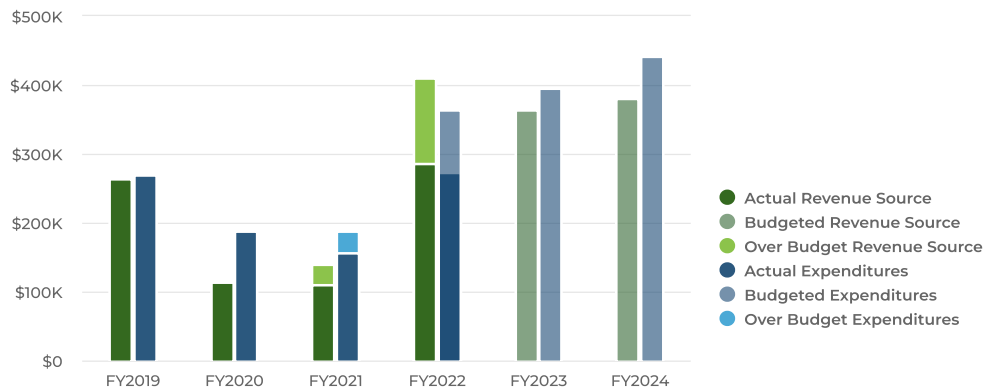


Automated Speed Enforcement (ASE) Fund

The purpose of the Automated Speed Enforcement (ASE) Fund is to account for the revenue from fines assessed under authority of chapter 10.36 DMMC which shall be used solely for traffic safety purposes or as otherwise provided by State law.

Summary

The City of Des Moines is projecting \$381.5K of revenue in FY2024, which represents a 4.4% increase over the prior year. Budgeted expenditures are projected to increase by 11.3% or \$45K to \$442K in FY2024.



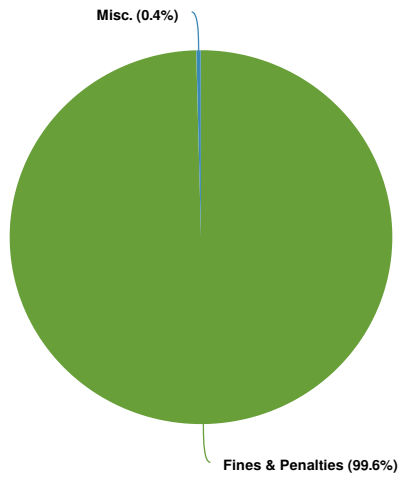
Automated Speed Enforcement (ASE) Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$243,704	\$381,144	\$381,144	\$366,229
Revenues					
Fines & Penalties	\$139,303	\$401,627	\$364,000	\$330,000	\$380,000
Misc.	\$2,276	\$9,004	\$1,500	\$10,000	\$1,500
Total Revenues:	\$141,579	\$410,631	\$365,500	\$340,000	\$381,500
Expenditures					
Salaries & Wages		\$0	\$0	\$3,400	\$0
Personnel Benefits		\$0	\$0	\$1,515	\$0
Services & Pass-Thru	\$125,515	\$271,515	\$352,000	\$305,000	\$360,000
Transfers Out	\$62,956	\$1,676	\$45,000	\$45,000	\$82,000
Total Expenditures:	\$188,471	\$273,191	\$397,000	\$354,915	\$442,000
Total Revenues Less Expenditures:	-\$46,892	\$137,440	-\$31,500	-\$14,915	-\$60,500
Ending Fund Balance:	N/A	\$381,144	\$349,644	\$366,229	\$305,729



Revenues by Source

Projected 2024 Revenues by Source

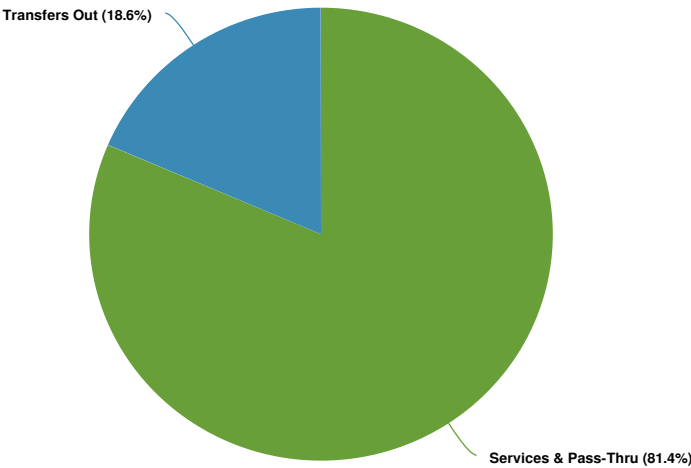


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Fines & Penalties	\$139,303	\$401,627	\$364,000	\$330,000	\$380,000	4.4%
Misc.	\$2,276	\$9,004	\$1,500	\$10,000	\$1,500	0%
Total Revenue Source:	\$141,579	\$410,631	\$365,500	\$340,000	\$381,500	4.4%



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages		\$0	\$0	\$3,400	\$0	N/A
Personnel Benefits		\$0	\$0	\$1,515	\$0	N/A
Services & Pass-Thru	\$125,515	\$271,515	\$352,000	\$305,000	\$360,000	2.3%
Transfers Out	\$62,956	\$1,676	\$45,000	\$45,000	\$82,000	82.2%
Total Expense Objects:	\$188,471	\$273,191	\$397,000	\$354,915	\$442,000	11.3%



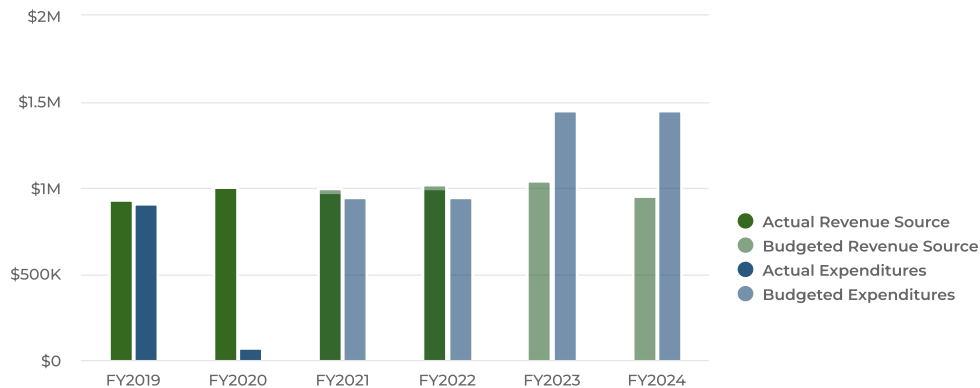


Transportation Benefit District (TBD) Fund

The purpose of the Transportation Benefit District (TBD) Fund is to account for the \$40.00 vehicle license fees currently imposed under the Transportation Benefit District. The vehicle license fees fund city arterial street maintenance and arterial street paving.

Summary

The City of Des Moines is projecting \$959K of revenue in FY2024, which represents a 8.1% decrease over the prior year. Budgeted expenditures are projected to increase by 0% or N/A to \$1.45M in FY2024.



Transportation Benefit District (TBD) Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$2,103,936	\$3,106,291	\$3,106,291	\$3,249,291
Revenues					
Taxes	\$986,858	\$955,014	\$1,040,000	\$1,040,000	\$955,000
Misc.	-\$9,511	\$47,341	\$4,000	\$53,000	\$4,000
Total Revenues:	\$977,347	\$1,002,355	\$1,044,000	\$1,093,000	\$959,000
Expenditures					
Services & Pass-Thru		\$0	\$450,000	\$450,000	\$450,000
Transfers Out	\$0	\$0	\$1,000,000	\$500,000	\$1,000,000
Total Expenditures:	\$0	\$0	\$1,450,000	\$950,000	\$1,450,000
Total Revenues Less Expenditures:	\$977,347	\$1,002,355	-\$406,000	\$143,000	-\$491,000
Ending Fund Balance:	N/A	\$3,106,291	\$2,700,291	\$3,249,291	\$2,758,291

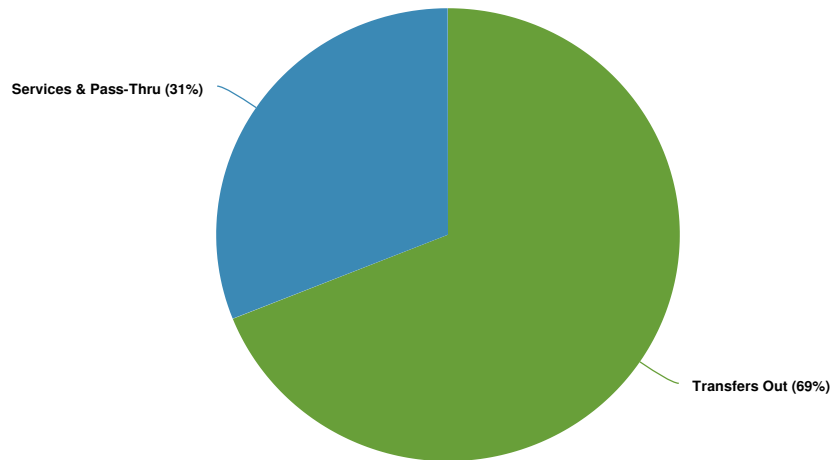


Revenues by Source

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Taxes	\$986,858	\$955,014	\$1,040,000	\$1,040,000	\$955,000	-8.2%
Misc.	-\$9,511	\$47,341	\$4,000	\$53,000	\$4,000	0%
Total Revenue Source:	\$977,347	\$1,002,355	\$1,044,000	\$1,093,000	\$959,000	-8.1%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Services & Pass-Thru		\$0	\$450,000	\$450,000	\$450,000	0%
Transfers Out	\$0	\$0	\$1,000,000	\$500,000	\$1,000,000	0%
Total Expense Objects:	\$0	\$0	\$1,450,000	\$950,000	\$1,450,000	0%





Debt Service Funds

Debt service funds are used to account for principal and interest payments. Debt is used by the City as a means of financing capital improvements. By extending the repayment of debt over the anticipated useful life of the improvement, the cost is more equitably spread among the citizens who benefit from the improvement.

Bonds are sold and the proceeds are used to pay for the construction of capital improvements. The bonds are repaid over a period of time from taxes, fees, or other revenue sources identified for that purpose.

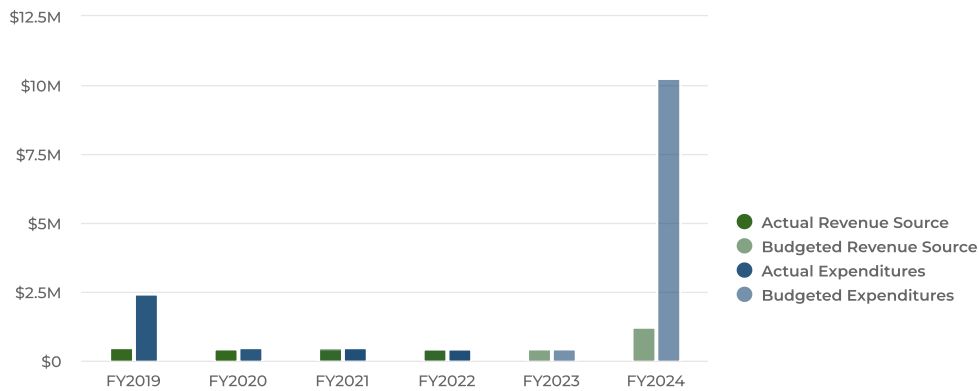
The City of Des Moines has issued three types of debt for general government purposes.

- Limited Tax General Obligation (LTGO) Bonds (also called Councilmatic Bonds) can be issued with approval of City Council. The debt is repaid from existing general revenues of the City.
- Intergovernmental Bonds, which are backed by the full faith and credit of the City of Des Moines. In 2019, the City went from a host City for the SCORE jail to an owner City. As a host City, the City's allocable share of SCORE debt was reflected as an intergovernmental loan. With this change to an owner City, the City's allocable share of the SCORE debt is reflected as intergovernmental bonds.
- Governmental Loans, which the City of Des Moines has two Public Works Trust Fund loans.

When the City issues debt, a thorough review of the City's financial condition is completed by bond rating agencies. Based on their findings, the bonds are given a rating. The City's bond rating is a reflection of creditworthiness and affects the cost to the City of issuing debt. The City of Des Moines has a split bond rating. The City holds a AA+ bond rating awarded to the City on July 30, 2018 by Standard and Poor's (S&P) and on March 6, 2019, Moody's Investors Service upgraded the City's LTGO bond rating to Aa3 from A1.

Summary

The City of Des Moines is projecting \$1.26M of revenue in FY2024, which represents a 174.2% increase over the prior year. Budgeted expenditures are projected to increase by % or \$9.81M to \$10.27M in FY2024.



Debt Service Funds Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$130,702	\$122,730	\$122,730	\$12,479,729
Revenues					
Misc.	\$478,974	\$461,083	\$459,992	\$12,819,892	\$1,261,176
Total Revenues:	\$478,974	\$461,083	\$459,992	\$12,819,892	\$1,261,176
Expenditures					
Services & Pass-Thru	\$14,934	\$0	\$0	\$0	\$0
Debt - Principal	\$313,017	\$305,969	\$318,076	\$318,076	\$326,918
Debt - Interest	\$165,817	\$155,215	\$144,817	\$144,817	\$934,258
Transfers Out	\$0	\$7,870	\$0	\$0	\$9,008,000
Total Expenditures:	\$493,768	\$469,054	\$462,893	\$462,893	\$10,269,176
Total Revenues Less Expenditures:	-\$14,794	-\$7,972	-\$2,901	\$12,356,999	-\$9,008,000
Ending Fund Balance:	N/A	\$122,730	\$119,829	\$12,479,729	\$3,471,729





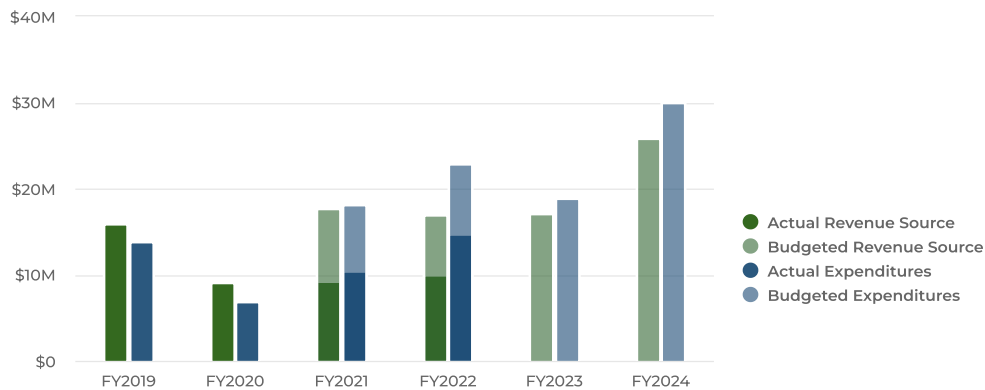
Capital Projects Funds

On September 28, 2023, the City of Des Moines City Council adopted the 2024-2029 Capital Improvements Plan (CIP), a multi-year plan of capital projects with estimated costs, and proposed methods of financing. The CIP is reviewed and updated annually per the availability of resources, changes in City policy and community needs, unexpected emergencies and events, and changes in costs and financial strategies.

A CIP is a planning document and project expenditures and revenues are not authorized until they have been adopted through the annual budget process.

Summary

The City of Des Moines is projecting \$25.9M of revenue in FY2024, which represents a 50.8% increase over the prior year. Budgeted expenditures are projected to increase by 58.5% or \$11.08M to \$30.01M in FY2024.



Capital Projects Funds Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$13,914,086	\$9,216,026	\$9,216,026	\$12,264,674
Revenues					
Taxes	\$2,342,092	\$1,805,901	\$1,600,000	\$1,100,000	\$1,100,000
Intergovernmental	\$4,914,110	\$423,780	\$6,367,500	\$2,031,115	\$8,210,000
Charges for Goods & Services	\$337,826	\$480,027	\$2,002,094	\$613,000	\$950,000
Misc.	\$1,675,260	\$7,423,911	\$7,207,750	\$4,344,000	\$15,642,250
Total Revenues:	\$9,269,288	\$10,133,618	\$17,177,344	\$8,088,115	\$25,902,250
Expenditures					
Salaries & Wages		\$124,242	\$123,005	\$103,800	\$0
Personnel Benefits		\$39,606	\$34,859	\$31,370	\$0
Services & Pass-Thru	-\$2,308	\$313,336	\$0		\$0
Capital	\$8,976,585	\$8,112,875	\$13,450,241	\$2,920,000	\$24,879,000
Transfers Out	\$1,554,431	\$6,197,659	\$5,196,492	\$1,984,297	\$5,134,576
Total Expenditures:	\$10,528,707	\$14,787,718	\$18,804,597	\$5,039,467	\$30,013,576
Total Revenues Less Expenditures:	-\$1,259,419	-\$4,654,099	-\$1,627,253	\$3,048,648	-\$4,111,326
Ending Fund Balance:	N/A	\$9,259,987	\$7,588,773	\$12,264,674	\$8,153,348



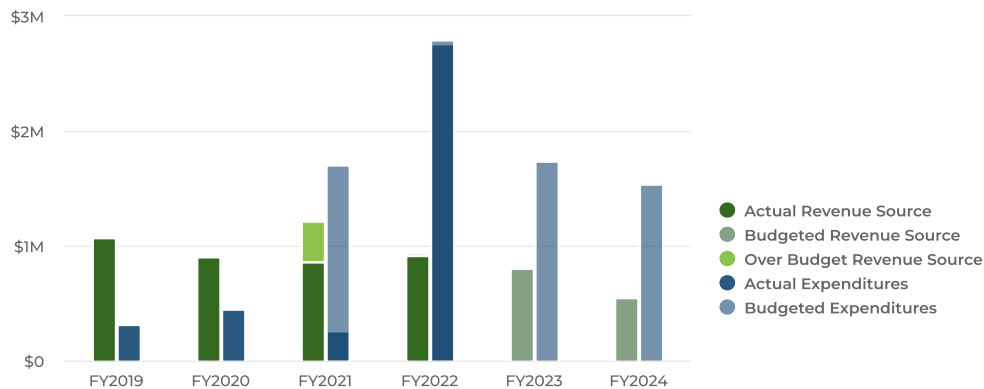


Real Estate Excise Tax (REET) 1st Quarter Fund

The REET 1 (Real Estate Excise Tax) Fund accounts for the "first quarter percent" revenues received from the tax imposed on real estate sales transactions within the City. These funds are primarily transferred to capital project funds based on the adopted six-year Capital Improvements Plan (CIP). REET 1 is a highly volatile revenue source that is tied to the health of the real estate market. Large and unpredictable commercial real estate transactions can lead to wide fluctuations in annual REET 1 revenue collections. The City also receives some interest revenue from investing REET 1 revenue until it is ready for use.

Summary

The City of Des Moines is projecting \$560K of revenue in FY2024, which represents a 30.9% decrease over the prior year. Budgeted expenditures are projected to decrease by 11.3% or \$197K to \$1.55M in FY2024.



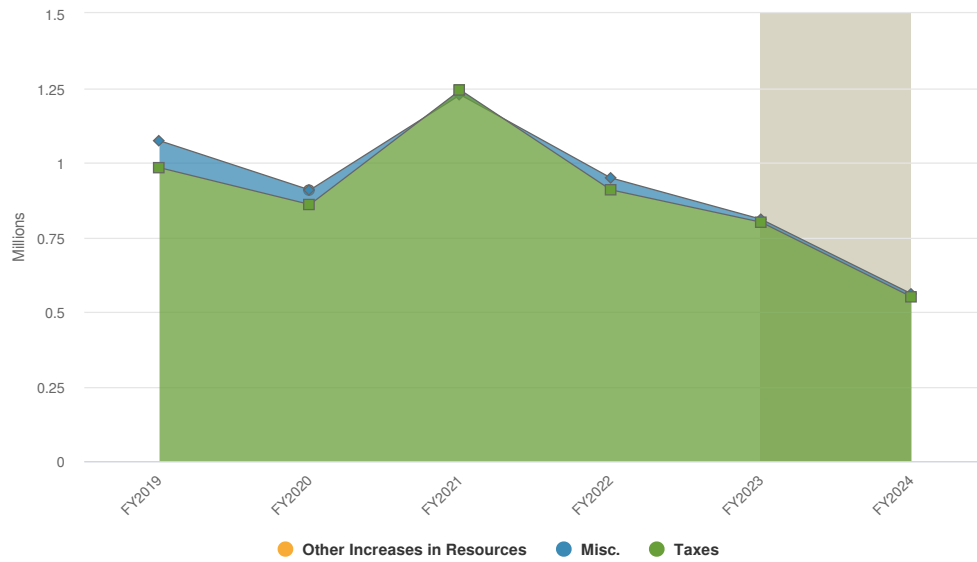
Real Estate Excise Tax (REET) 1st Quarter Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$3,713,330	\$1,899,700	\$1,899,700	\$2,256,606
Revenues					
Taxes	\$1,242,802	\$908,556	\$800,000	\$550,000	\$550,000
Misc.	-\$15,933	\$39,999	\$10,000	\$33,000	\$10,000
Total Revenues:	\$1,226,869	\$948,556	\$810,000	\$583,000	\$560,000
Expenditures					
Transfers Out	\$268,553	\$2,762,186	\$1,742,000	\$226,094	\$1,545,000
Total Expenditures:	\$268,553	\$2,762,186	\$1,742,000	\$226,094	\$1,545,000
Total Revenues Less Expenditures:	\$958,316	-\$1,813,630	-\$932,000	\$356,906	-\$985,000
Ending Fund Balance:	N/A	\$1,899,700	\$967,700	\$2,256,606	\$1,271,606



Revenues by Source

Budgeted and Historical 2024 Revenues by Source



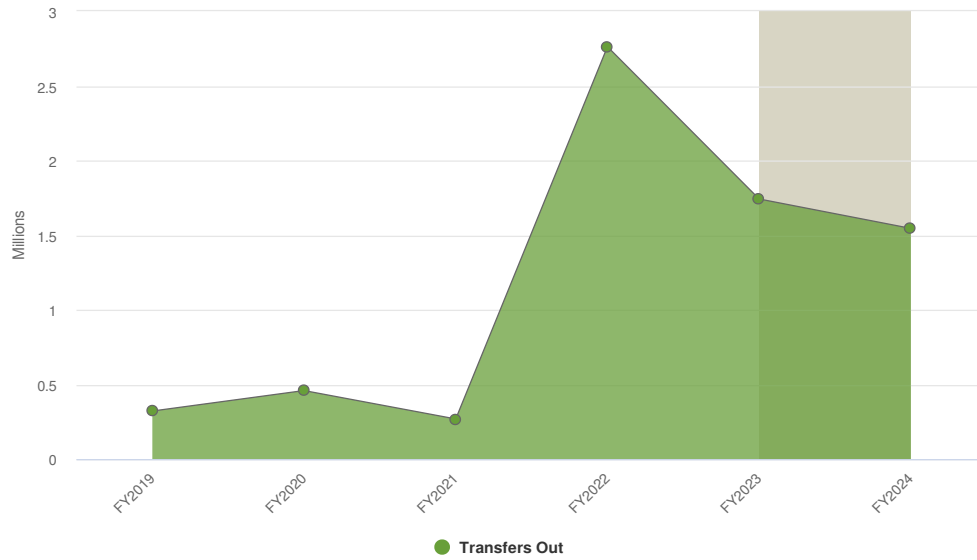
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Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Taxes	\$1,242,802	\$908,556	\$800,000	\$550,000	\$550,000	-31.2%
Misc.	-\$15,933	\$39,999	\$10,000	\$33,000	\$10,000	0%
Total Revenue Source:	\$1,226,869	\$948,556	\$810,000	\$583,000	\$560,000	-30.9%



Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Transfers Out	\$268,553	\$2,762,186	\$1,742,000	\$226,094	\$1,545,000	-11.3%
Total Expense Objects:	\$268,553	\$2,762,186	\$1,742,000	\$226,094	\$1,545,000	-11.3%



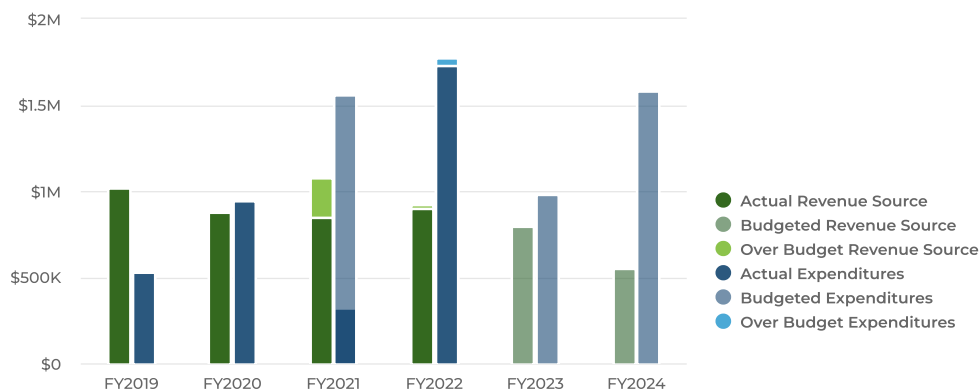


Real Estate Excise Tax (REET) 2nd Quarter Fund

The REET 2 (Real Estate Excise Tax) Fund accounts for the "second quarter percent" revenues received from the tax imposed on real estate sales transactions within the City. These funds are primarily transferred to capital project funds based on the adopted six-year Capital Improvements Plan (CIP). REET 2 is a highly volatile revenue source that is tied to the health of the real estate market. Large and unpredictable commercial real estate transactions can lead to wide fluctuations in annual REET 2 revenue collections. The City also receives some interest revenue from investing REET 2 revenue until it is ready for use.

Summary

The City of Des Moines is projecting \$552.5K of revenue in FY2024, which represents a 31.2% decrease over the prior year. Budgeted expenditures are projected to increase by 61.2% or \$602.08K to \$1.59M in FY2024.



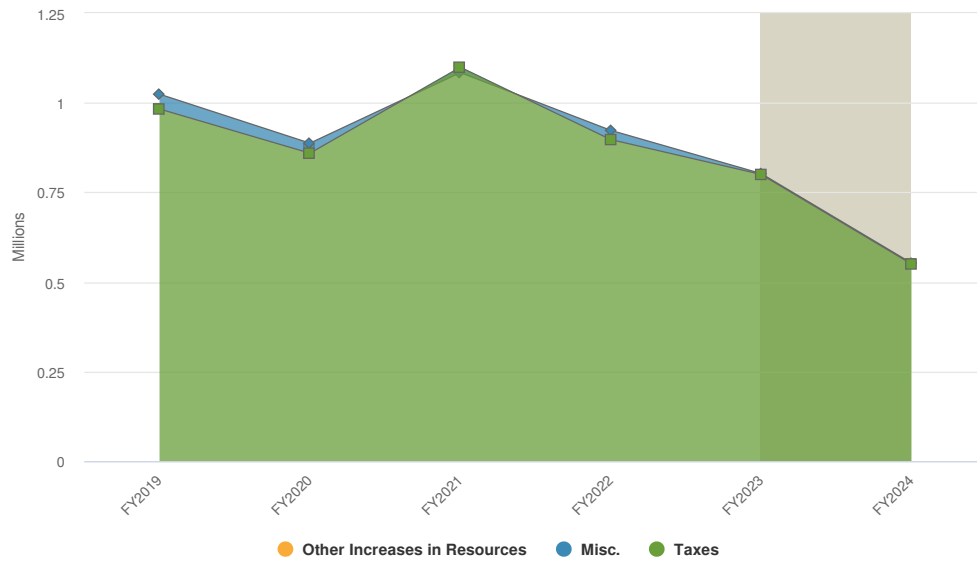
Real Estate Excise Tax (REET) 2nd Quarter Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$2,513,345	\$1,658,846	\$1,658,846	\$1,401,643
Revenues					
Taxes	\$1,099,291	\$897,344	\$800,000	\$550,000	\$550,000
Misc.	-\$15,134	\$25,786	\$2,500	\$27,000	\$2,500
Total Revenues:	\$1,084,157	\$923,131	\$802,500	\$577,000	\$552,500
Expenditures					
Transfers Out	\$323,998	\$1,777,630	\$983,492	\$834,203	\$1,585,576
Total Expenditures:	\$323,998	\$1,777,630	\$983,492	\$834,203	\$1,585,576
Total Revenues Less Expenditures:	\$760,158	-\$854,499	-\$180,992	-\$257,203	-\$1,033,076
Ending Fund Balance:	N/A	\$1,658,846	\$1,477,854	\$1,401,643	\$368,567



Revenues by Source

Budgeted and Historical 2024 Revenues by Source



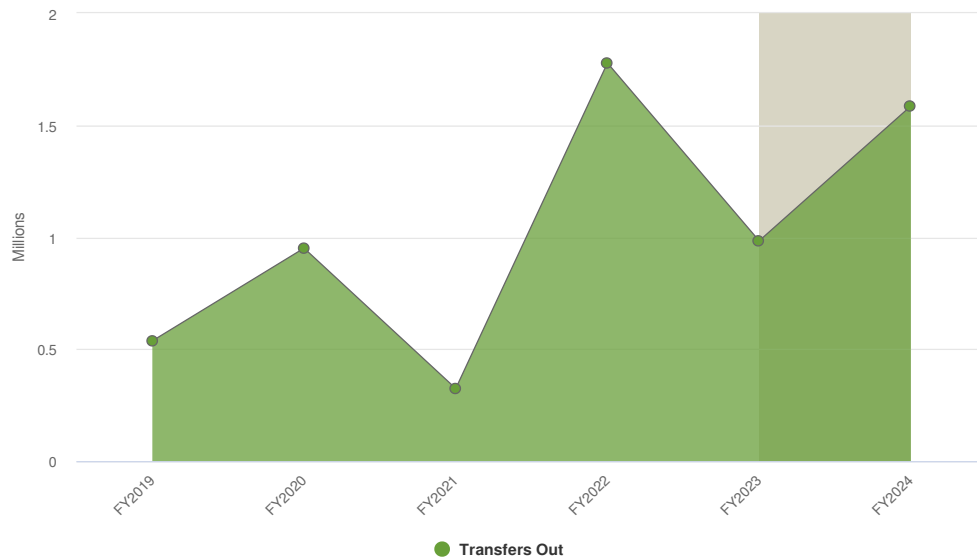
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Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Taxes	\$1,099,291	\$897,344	\$800,000	\$550,000	\$550,000	-31.2%
Misc.	-\$15,134	\$25,786	\$2,500	\$27,000	\$2,500	0%
Total Revenue Source:	\$1,084,157	\$923,131	\$802,500	\$577,000	\$552,500	-31.2%



Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Transfers Out	\$323,998	\$1,777,630	\$983,492	\$834,203	\$1,585,576	61.2%
Total Expense Objects:	\$323,998	\$1,777,630	\$983,492	\$834,203	\$1,585,576	61.2%

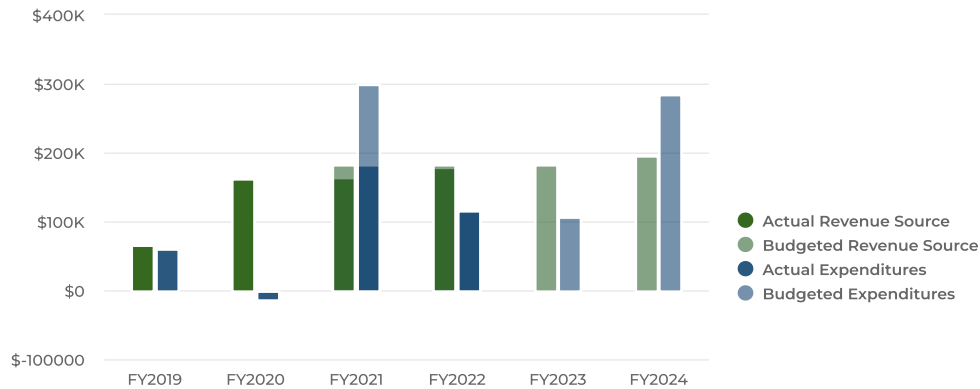




Park Levy Fund

The Park Levy Fund accounts for revenues received from King County from the approved measure to renew the property tax levy supporting parks, trails, and open space in King County. These funds are primarily transferred to capital project funds based on the adopted six-year Capital Improvements Plan (CIP).

Summary



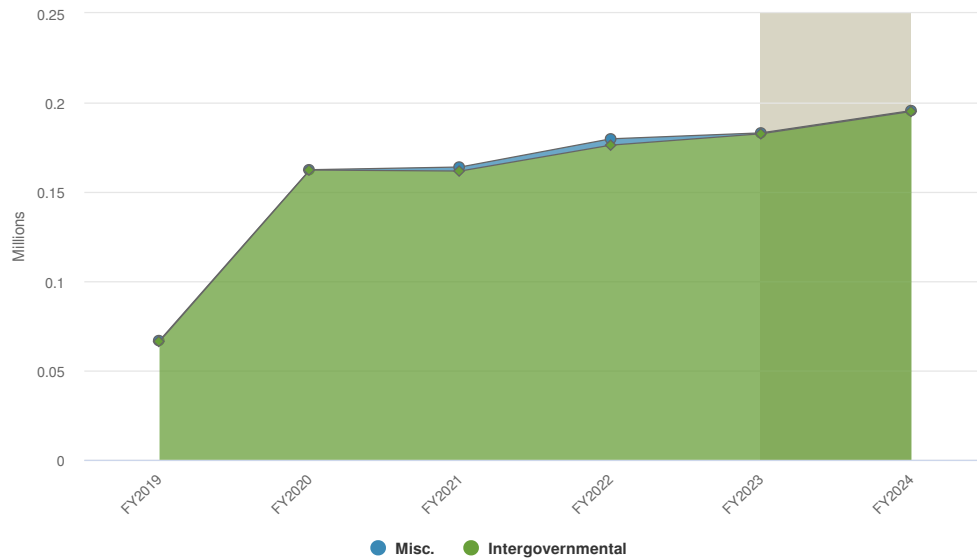
Park Levy Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$167,680	\$231,350	\$231,350	\$427,465
Revenues					
Intergovernmental	\$161,643	\$176,120	\$182,500	\$191,115	\$195,000
Misc.	\$2,249	\$3,550	\$500	\$5,000	\$500
Total Revenues:	\$163,892	\$179,670	\$183,000	\$196,115	\$195,500
Expenditures					
Transfers Out	\$184,068	\$116,000	\$108,000	\$0	\$285,000
Total Expenditures:	\$184,068	\$116,000	\$108,000	\$0	\$285,000
Total Revenues Less Expenditures:	-\$20,176	\$63,670	\$75,000	\$196,115	-\$89,500
Ending Fund Balance:	N/A	\$231,350	\$306,350	\$427,465	\$337,965



Revenues by Source

Budgeted and Historical 2024 Revenues by Source



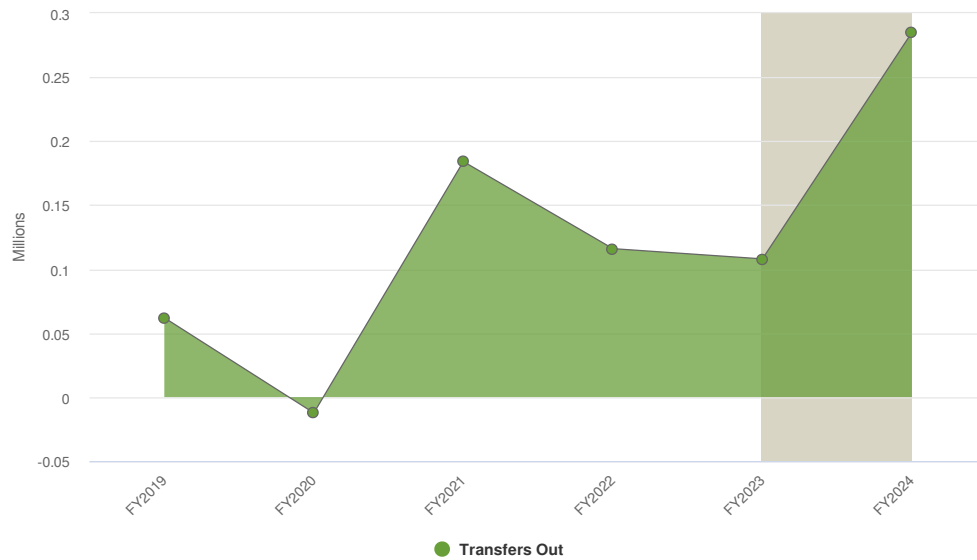
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Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Intergovernmental	\$161,643	\$176,120	\$182,500	\$191,115	\$195,000	6.8%
Misc.	\$2,249	\$3,550	\$500	\$5,000	\$500	0%
Total Revenue Source:	\$163,892	\$179,670	\$183,000	\$196,115	\$195,500	6.8%



Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Transfers Out	\$184,068	\$116,000	\$108,000	\$0	\$285,000	163.9%
Total Expense Objects:	\$184,068	\$116,000	\$108,000	\$0	\$285,000	163.9%



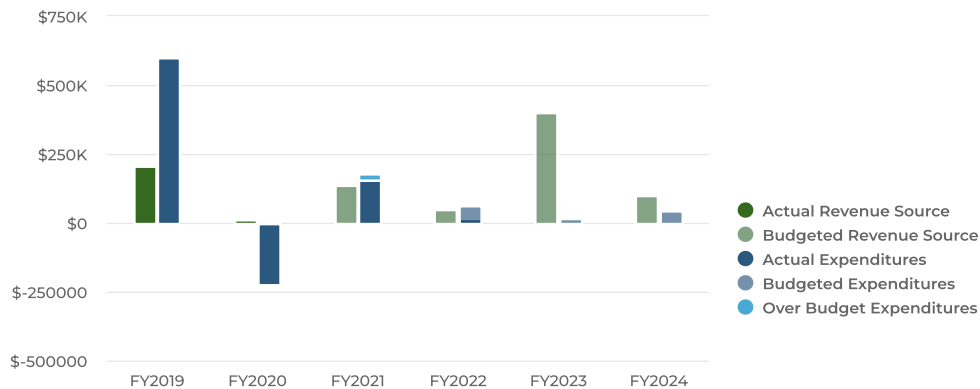


Park In Lieu Fund

The Park In Lieu Fund accounts for revenues received from agreements related to new development to offset City costs required to support the development and the related increase in population. Revenue from this source is largely unpredictable, subject to development patterns, and can only be used for increasing the capacity of City parks and open space. The City also receives some interest revenue from investing the impact fees until ready for use. These funds are primarily transferred to capital project funds based on the adopted six-year Capital Improvements Plan (CIP).

Summary

The City of Des Moines is projecting \$100.75K of revenue in FY2024, which represents a 75% decrease over the prior year. Budgeted expenditures are projected to increase by 170.6% or \$29K to \$46K in FY2024.



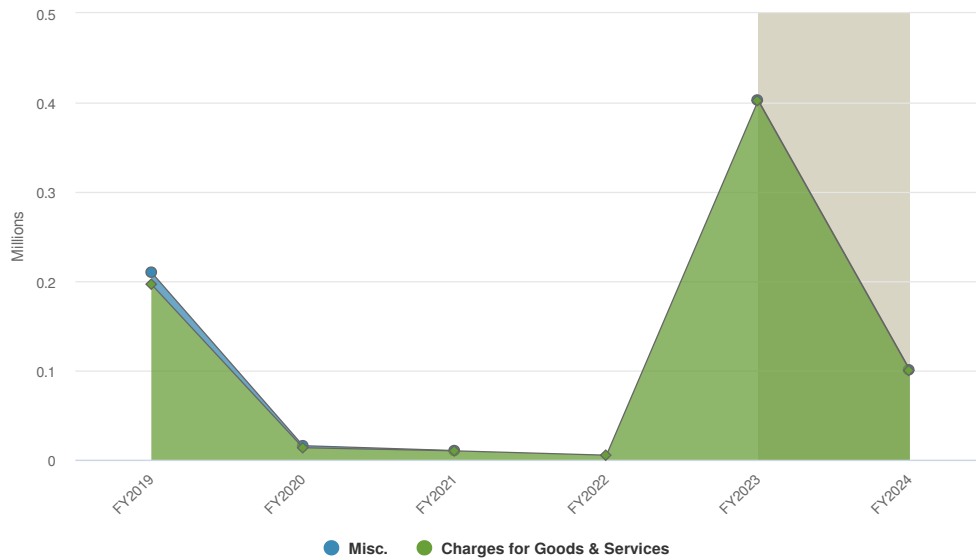
Park In Lieu Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$297,375	\$284,667	\$284,667	\$367,667
Revenues					
Charges for Goods & Services	\$9,996	\$5,127	\$402,094	\$100,000	\$100,000
Misc.	\$315	\$0	\$750	\$0	\$750
Total Revenues:	\$10,312	\$5,127	\$402,844	\$100,000	\$100,750
Expenditures					
Transfers Out	\$178,444	\$17,835	\$17,000	\$17,000	\$46,000
Total Expenditures:	\$178,444	\$17,835	\$17,000	\$17,000	\$46,000
Total Revenues Less Expenditures:	-\$168,133	-\$12,708	\$385,844	\$83,000	\$54,750
Ending Fund Balance:	N/A	\$284,667	\$670,511	\$367,667	\$422,417



Revenues by Source

Budgeted and Historical 2024 Revenues by Source



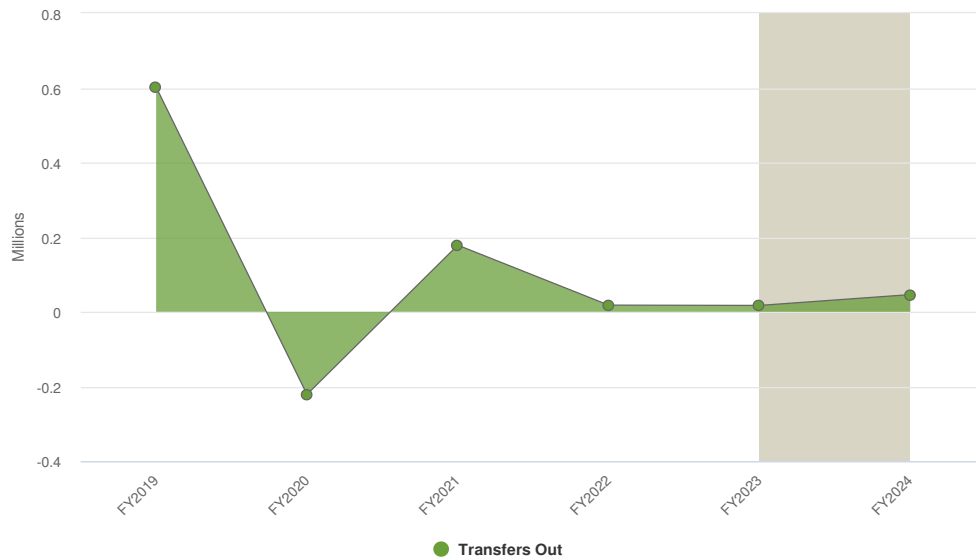
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Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Charges for Goods & Services	\$9,996	\$5,127	\$402,094	\$100,000	\$100,000	-75.1%
Misc.	\$315	\$0	\$750	\$0	\$750	0%
Total Revenue Source:	\$10,312	\$5,127	\$402,844	\$100,000	\$100,750	-75%



Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Transfers Out	\$178,444	\$17,835	\$17,000	\$17,000	\$46,000	170.6%
Total Expense Objects:	\$178,444	\$17,835	\$17,000	\$17,000	\$46,000	170.6%



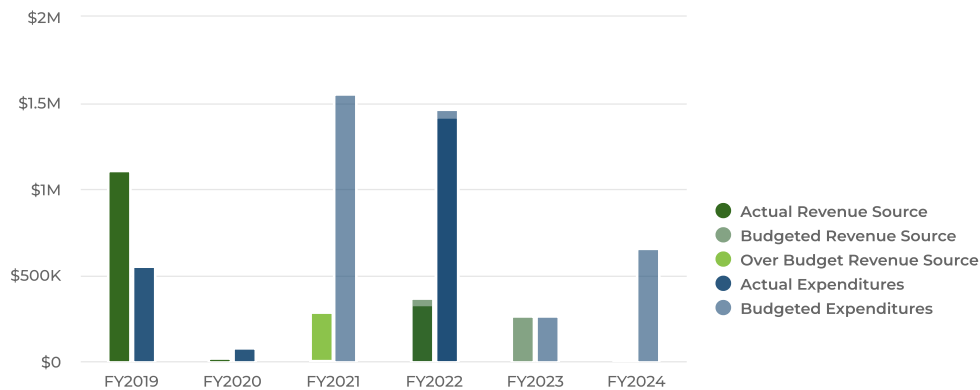


One-Time Sales and B&O Tax Revenues Fund

The One-time Sales Tax and B&O Tax Revenue Fund accounts for the transfer of all of the sales tax and business and occupation tax revenues received by the City from projects with a total value exceeding \$15,000,000 to the Municipal Capital Improvement Fund to be used for projects consistent with the purposes of that fund. These funds are primarily transferred to the municipal improvement capital project fund based on the adopted six-year Capital Improvements Plan (CIP).

Summary

The City of Des Moines is projecting \$5K of revenue in FY2024, which represents a 98.1% decrease over the prior year. Budgeted expenditures are projected to increase by 144.4% or \$390K to \$660K in FY2024.



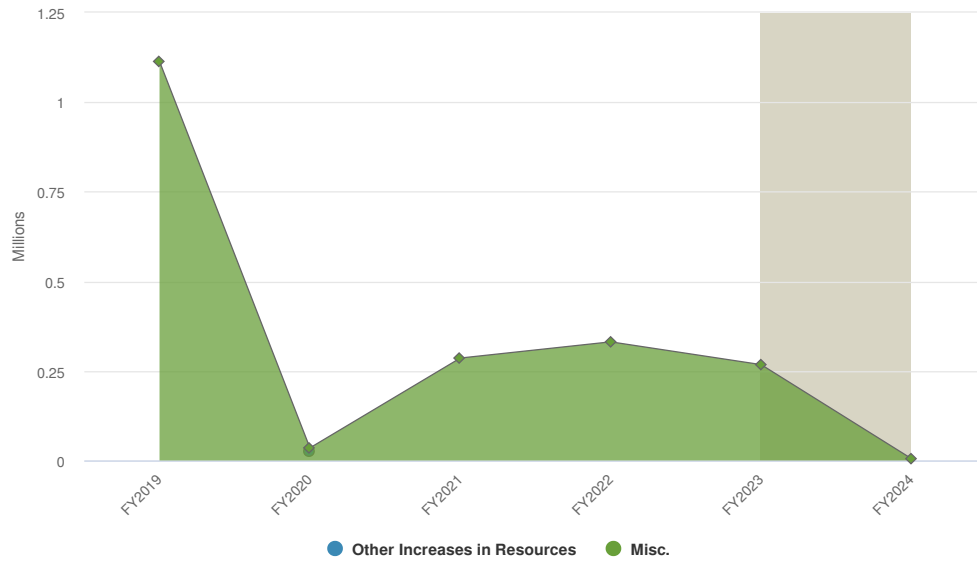
One-Time Sales and B&O Tax Revenues Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$2,853,104	\$1,763,873	\$1,763,873	\$1,684,873
Revenues					
Misc.	\$285,828	\$331,058	\$267,500	\$26,000	\$5,000
Total Revenues:	\$285,828	\$331,058	\$267,500	\$26,000	\$5,000
Expenditures					
Transfers Out	\$14,483	\$1,420,290	\$270,000	\$105,000	\$660,000
Total Expenditures:	\$14,483	\$1,420,290	\$270,000	\$105,000	\$660,000
Total Revenues Less Expenditures:	\$271,345	-\$1,089,231	-\$2,500	-\$79,000	-\$655,000
Ending Fund Balance:	N/A	\$1,763,873	\$1,761,373	\$1,684,873	\$1,029,873

Revenues by Source



Budgeted and Historical 2024 Revenues by Source



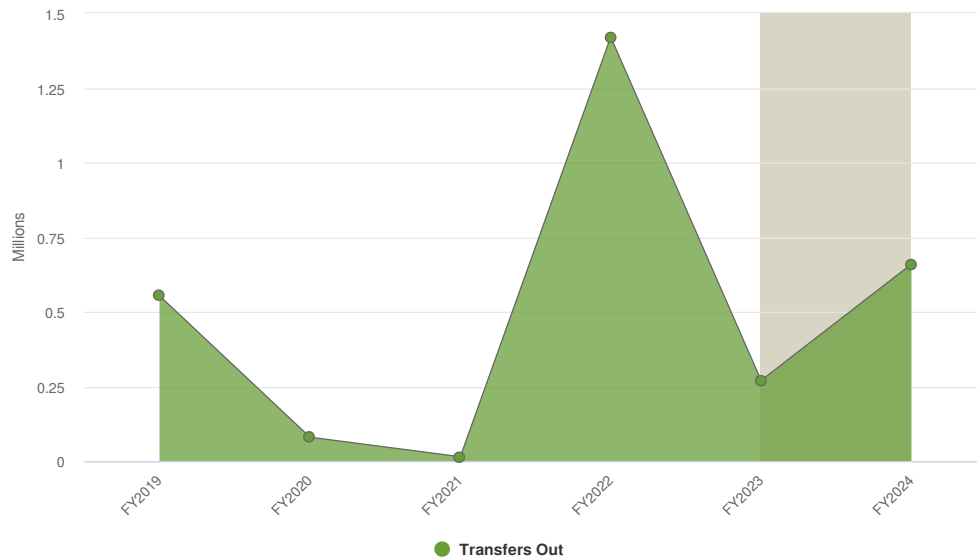
Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Misc.	\$285,828	\$331,058	\$267,500	\$26,000	\$5,000	-98.1%
Total Revenue Source:	\$285,828	\$331,058	\$267,500	\$26,000	\$5,000	-98.1%



Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Transfers Out	\$14,483	\$1,420,290	\$270,000	\$105,000	\$660,000	144.4%
Total Expense Objects:	\$14,483	\$1,420,290	\$270,000	\$105,000	\$660,000	144.4%



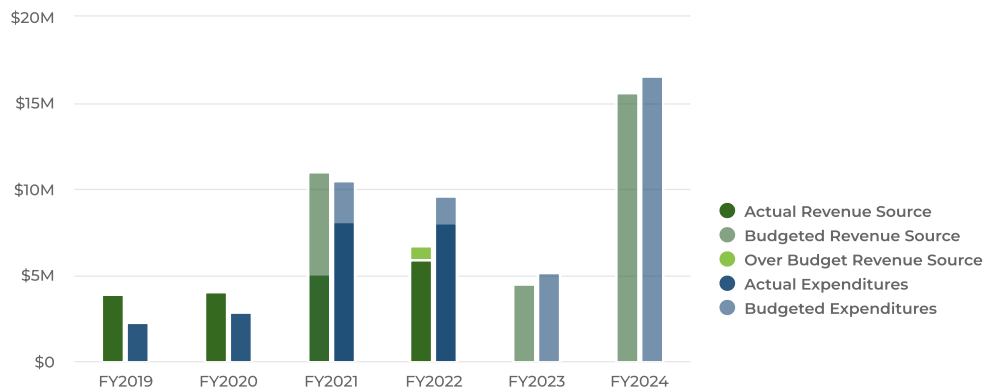


Municipal Capital Improvements Fund

The Municipal Capital Improvements Fund accounts for the revenue and expenditures of capital projects that are upgrades existing City assets such as municipal buildings, parks, and the Marina.

Summary

The City of Des Moines is projecting \$15.63M of revenue in FY2024, which represents a 243.4% increase over the prior year. Budgeted expenditures are projected to increase by 218.4% or \$11.36M to \$16.56M in FY2024.



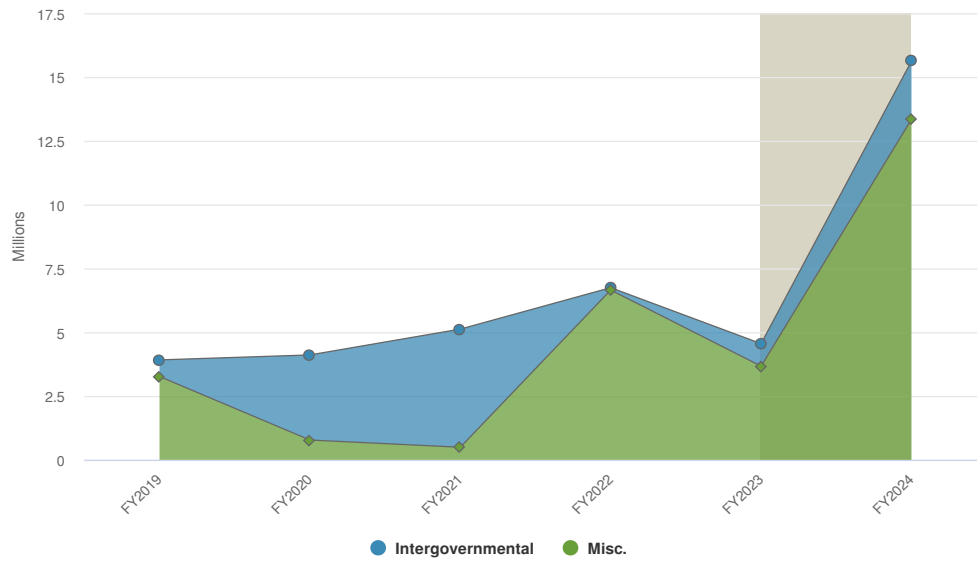
Municipal Capital Improvements Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$1,348,105	-\$21,980	-\$21,980	\$2,880,300
Revenues					
Intergovernmental	\$4,629,371	\$92,189	\$882,000	\$1,760,000	\$2,282,000
Misc.	\$491,295	\$6,651,989	\$3,668,000	\$2,744,500	\$13,344,000
Total Revenues:	\$5,120,667	\$6,744,178	\$4,550,000	\$4,504,500	\$15,626,000
Expenditures					
Salaries & Wages		\$95,357	\$123,005	\$39,800	\$0
Personnel Benefits		\$30,726	\$34,859	\$12,420	\$0
Services & Pass-Thru	-\$2,460	\$17,671	\$0		\$0
Capital	\$8,140,326	\$7,926,549	\$4,916,241	\$1,550,000	\$16,558,359
Total Expenditures:	\$8,137,867	\$8,070,303	\$5,074,105	\$1,602,220	\$16,558,359
Total Revenues Less Expenditures:	-\$3,017,200	-\$1,326,125	-\$524,105	\$2,902,280	-\$932,359
Ending Fund Balance:	N/A	\$21,980	-\$546,085	\$2,880,300	\$1,947,941



Revenues by Source

Budgeted and Historical 2024 Revenues by Source



Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Intergovernmental	\$4,629,371	\$92,189	\$882,000	\$1,760,000	\$2,282,000	158.7%
Misc.	\$491,295	\$6,651,989	\$3,668,000	\$2,744,500	\$13,344,000	263.8%
Total Revenue Source:	\$5,120,667	\$6,744,178	\$4,550,000	\$4,504,500	\$15,626,000	243.4%



Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages		\$95,357	\$123,005	\$39,800	\$0	-100%
Personnel Benefits		\$30,726	\$34,859	\$12,420	\$0	-100%
Services & Pass-Thru	-\$2,460	\$17,671	\$0		\$0	0%
Capital	\$8,140,326	\$7,926,549	\$4,916,241	\$1,550,000	\$16,558,359	228.4%
Total Expense Objects:	\$8,137,867	\$8,070,303	\$5,074,105	\$1,602,220	\$16,558,359	218.4%



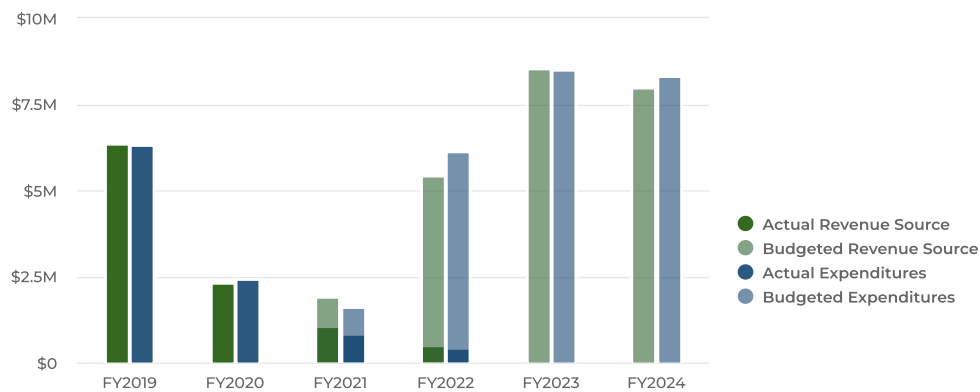


Transportation Capital Improvements Fund

The Transportation Capital Improvements fund accounts for capital projects related to improvements of the City's streets and trails.

Summary

The City of Des Moines is projecting \$8.01M of revenue in FY2024, which represents a 6.4% decrease over the prior year. Budgeted expenditures are projected to decrease by 2.5% or \$213.36K to \$8.32M in FY2024.



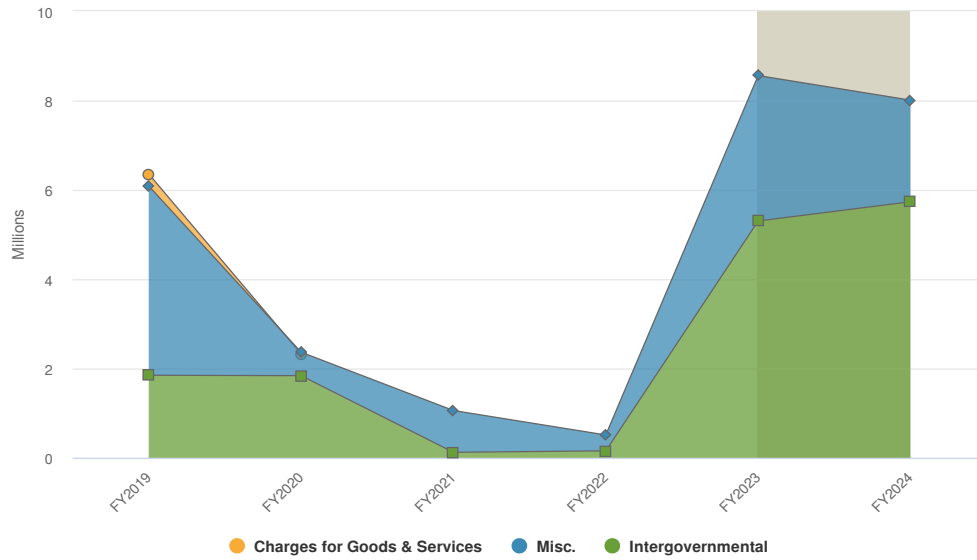
Transportation Capital Improvements Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$1,717,795	\$1,779,277	\$1,779,277	\$1,885,827
Revenues					
Intergovernmental	\$123,096	\$155,471	\$5,303,000	\$80,000	\$5,733,000
Misc.	\$935,102	\$355,167	\$3,256,000	\$1,479,500	\$2,275,000
Total Revenues:	\$1,058,198	\$510,638	\$8,559,000	\$1,559,500	\$8,008,000
Expenditures					
Salaries & Wages		\$28,884	\$0	\$64,000	\$0
Personnel Benefits		\$8,881	\$0	\$18,950	\$0
Services & Pass-Thru	\$151	\$225,065	\$0		\$0
Capital	\$836,258	\$186,326	\$8,534,000	\$1,370,000	\$8,320,641
Total Expenditures:	\$836,409	\$449,156	\$8,534,000	\$1,452,950	\$8,320,641
Total Revenues Less Expenditures:	\$221,788	\$61,482	\$25,000	\$106,550	-\$312,641
Ending Fund Balance:	N/A	\$1,779,277	\$1,804,277	\$1,885,827	\$1,573,186



Revenues by Source

Budgeted and Historical 2024 Revenues by Source



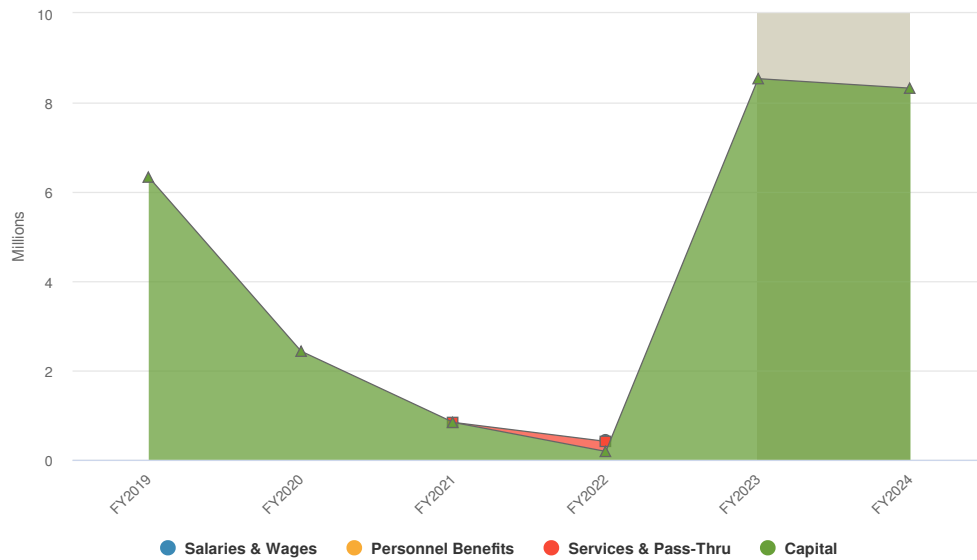
Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Intergovernmental	\$123,096	\$155,471	\$5,303,000	\$80,000	\$5,733,000	8.1%
Misc.	\$935,102	\$355,167	\$3,256,000	\$1,479,500	\$2,275,000	-30.1%
Total Revenue Source:	\$1,058,198	\$510,638	\$8,559,000	\$1,559,500	\$8,008,000	-6.4%



Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages		\$28,884	\$0	\$64,000	\$0	0%
Personnel Benefits		\$8,881	\$0	\$18,950	\$0	0%
Services & Pass-Thru	\$151	\$225,065	\$0		\$0	0%
Capital	\$836,258	\$186,326	\$8,534,000	\$1,370,000	\$8,320,641	-2.5%
Total Expense Objects:	\$836,409	\$449,156	\$8,534,000	\$1,452,950	\$8,320,641	-2.5%



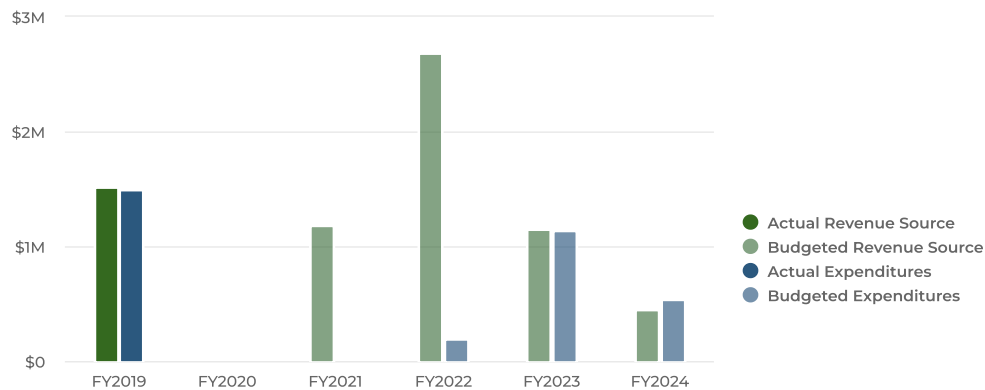


Traffic In Lieu Fund

The Traffic In Lieu Fund accounts for revenues received from agreements related to new development to offset City costs required to support the development and the related increase in traffic. Revenue from this source is largely unpredictable, subject to development patterns, and can only be used for increasing the capacity of City transportation infrastructure. The City also receives some interest revenue from investing the impact fees until ready for use.

Summary

The City of Des Moines is projecting \$452.5K of revenue in FY2024, which represents a 60.7% decrease over the prior year. Budgeted expenditures are projected to decrease by 53% or \$610K to \$540K in FY2024.



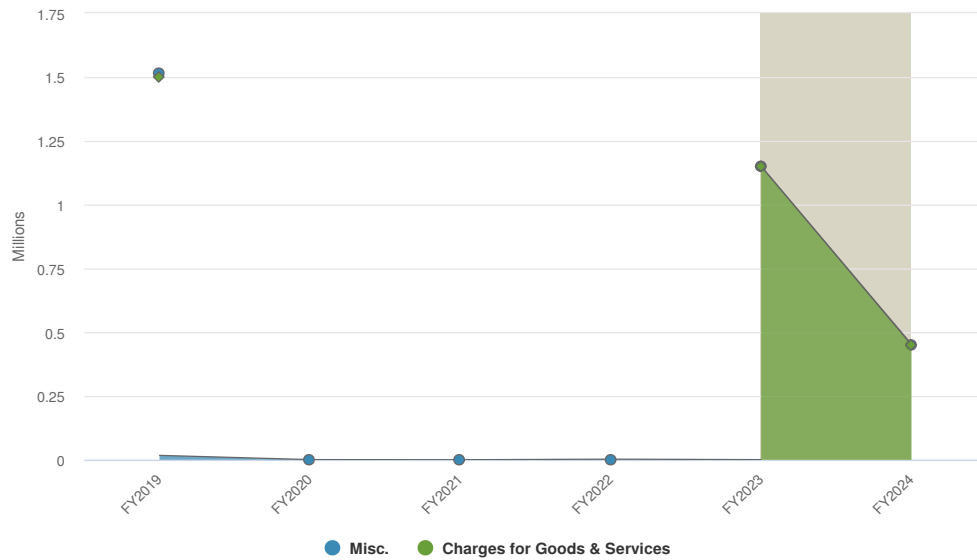
Traffic In Lieu Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$128,457	\$130,866	\$130,866	\$140,866
Revenues					
Charges for Goods & Services		\$0	\$1,150,000	\$243,000	\$450,000
Misc.	\$91	\$2,409	\$500	\$3,000	\$2,500
Total Revenues:	\$91	\$2,409	\$1,150,500	\$246,000	\$452,500
Expenditures					
Transfers Out	\$0	\$0	\$1,150,000	\$236,000	\$540,000
Total Expenditures:	\$0	\$0	\$1,150,000	\$236,000	\$540,000
Total Revenues Less Expenditures:	\$91	\$2,409	\$500	\$10,000	-\$87,500
Ending Fund Balance:	N/A	\$130,866	\$131,366	\$140,866	\$53,366



Revenues by Source

Budgeted and Historical 2024 Revenues by Source



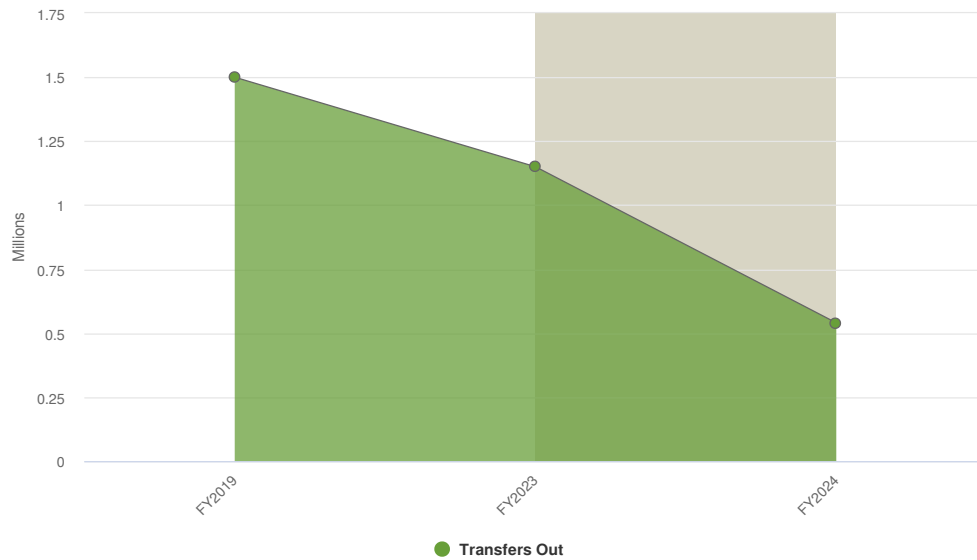
Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Charges for Goods & Services		\$0	\$1,150,000	\$243,000	\$450,000	-60.9%
Misc.	\$91	\$2,409	\$500	\$3,000	\$2,500	400%
Total Revenue Source:	\$91	\$2,409	\$1,150,500	\$246,000	\$452,500	-60.7%



Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects					
Transfers Out	\$0	\$1,150,000	\$236,000	\$540,000	-53%
Total Expense Objects:	\$0	\$1,150,000	\$236,000	\$540,000	-53%





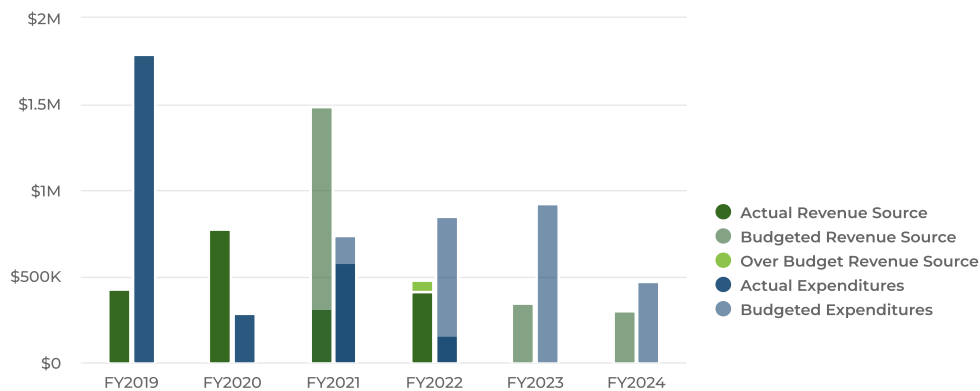
Traffic Impact (City-Wide) Fund

The Traffic Impact (City-Wide) Fund accounts for revenues received from impact fees assessed on new development to offset City costs required to support the development and the related increase in traffic. Revenue from this source is largely unpredictable, subject to development patterns, and can only be used for increasing the capacity of the City's transportation infrastructure. The City also receives some interest revenue from investing the impact fees until it is ready to use.

The City's six-year Capital Improvements Plan (CIP) includes revenues from impact fees as a source of project funding for various capacity-building capital projects. For further information on 2023 capital projects, please see the Capital Project section.

Summary

The City of Des Moines is projecting \$301.25K of revenue in FY2024, which represents a 14.2% decrease over the prior year. Budgeted expenditures are projected to decrease by 48.9% or \$453K to \$473K in FY2024.



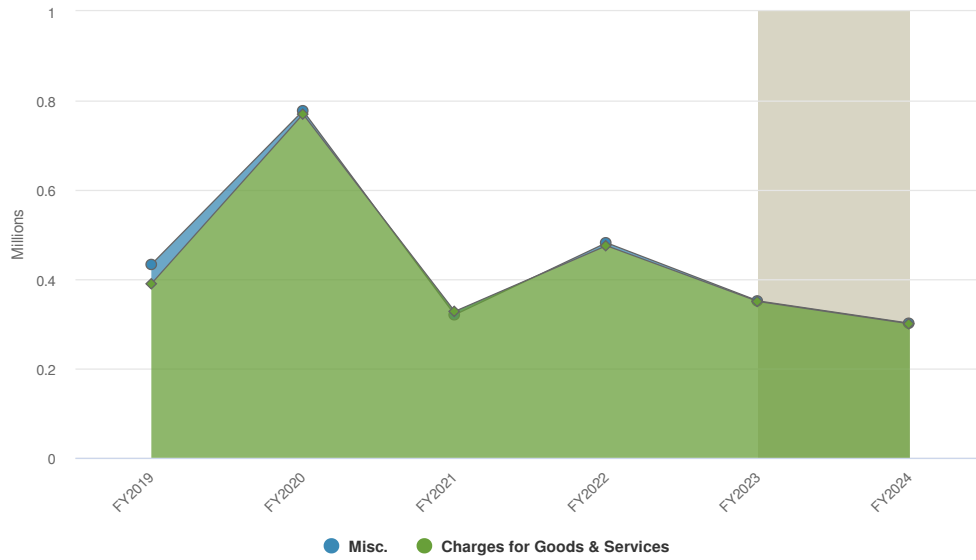
Traffic Impact (City-Wide) Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$578,065	\$896,725	\$896,725	\$616,725
Revenues					
Charges for Goods & Services	\$327,829	\$474,900	\$350,000	\$270,000	\$300,000
Misc.	-\$7,646	\$6,628	\$1,250	\$16,000	\$1,250
Total Revenues:	\$320,183	\$481,529	\$351,250	\$286,000	\$301,250
Expenditures					
Services & Pass-Thru		\$59,150	\$0		\$0
Transfers Out	\$584,884	\$103,719	\$926,000	\$566,000	\$473,000
Total Expenditures:	\$584,884	\$162,869	\$926,000	\$566,000	\$473,000
Total Revenues Less Expenditures:	-\$264,701	\$318,660	-\$574,750	-\$280,000	-\$171,750
Ending Fund Balance:	N/A	\$896,725	\$321,975	\$616,725	\$444,975



Revenues by Source

Budgeted and Historical 2024 Revenues by Source



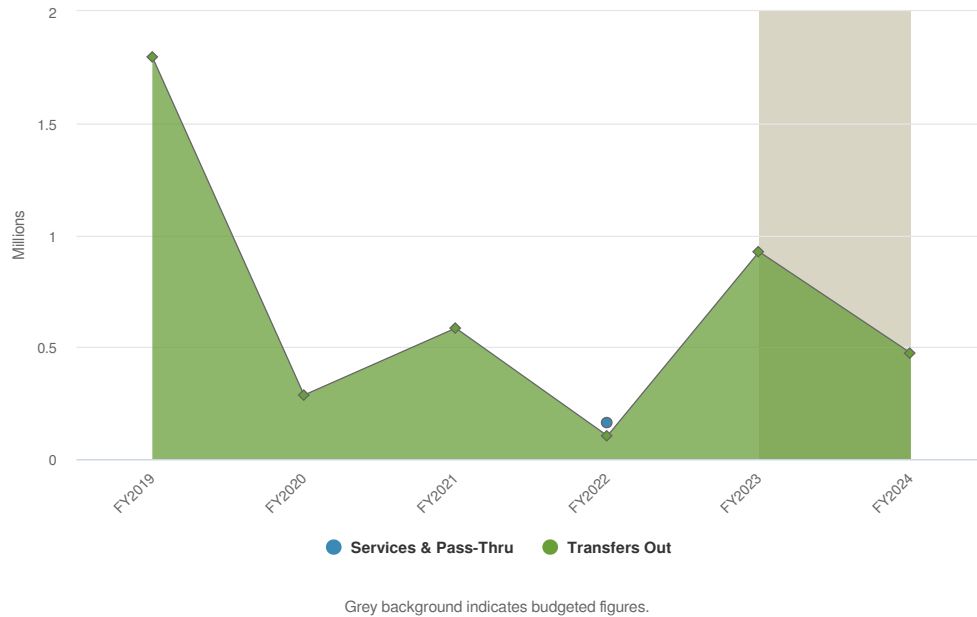
Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Charges for Goods & Services	\$327,829	\$474,900	\$350,000	\$270,000	\$300,000	-14.3%
Misc.	-\$7,646	\$6,628	\$1,250	\$16,000	\$1,250	0%
Total Revenue Source:	\$320,183	\$481,529	\$351,250	\$286,000	\$301,250	-14.2%



Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Services & Pass-Thru		\$59,150	\$0		\$0	N/A
Transfers Out	\$584,884	\$103,719	\$926,000	\$566,000	\$473,000	-48.9%
Total Expense Objects:	\$584,884	\$162,869	\$926,000	\$566,000	\$473,000	-48.9%



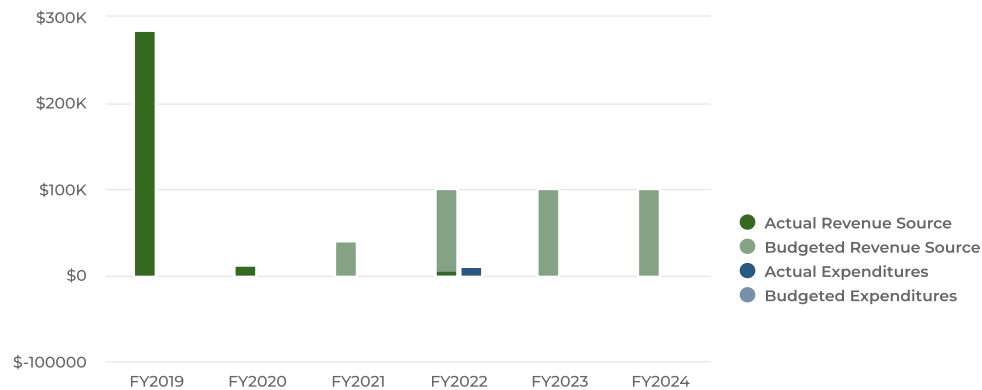


Traffic Impact (Pacific Ridge) Fund

The Traffic Impact (Pacific Ridge) Fund accounts for revenues received from impact fees assessed on new development to offset City costs required to support the development and the related increase in traffic. Revenue from this source is largely unpredictable, subject to development patterns, and can only be used for increasing the capacity of City transportation infrastructure. The City also receives some interest revenue from investing the impact fees until ready for use.

Summary

The City of Des Moines is projecting \$100.75K of revenue in FY2024, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 0% or N/A to N/A in FY2024.



Traffic Impact (Pacific Ridge) Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$596,830	\$592,702	\$592,702	\$602,702
Revenues					
Charges for Goods & Services		\$0	\$100,000		\$100,000
Misc.	-\$908	\$7,323	\$750	\$10,000	\$750
Total Revenues:	-\$908	\$7,323	\$100,750	\$10,000	\$100,750
Expenditures					
Services & Pass-Thru		\$11,450	\$0		\$0
Total Expenditures:	\$0	\$11,450	\$0	\$0	\$0
Total Revenues Less Expenditures:	-\$908	-\$4,127	\$100,750	\$10,000	\$100,750
Ending Fund Balance:	N/A	\$592,703	\$693,452	\$602,702	\$703,452





Enterprise Funds

Enterprise Funds are funds used to account for business-like activities where fees are charged in the recovery of operating, debt and capital costs for a specific activity. The City of Des Moines has two enterprise funds: one for the marina and another for the surface water management utility.

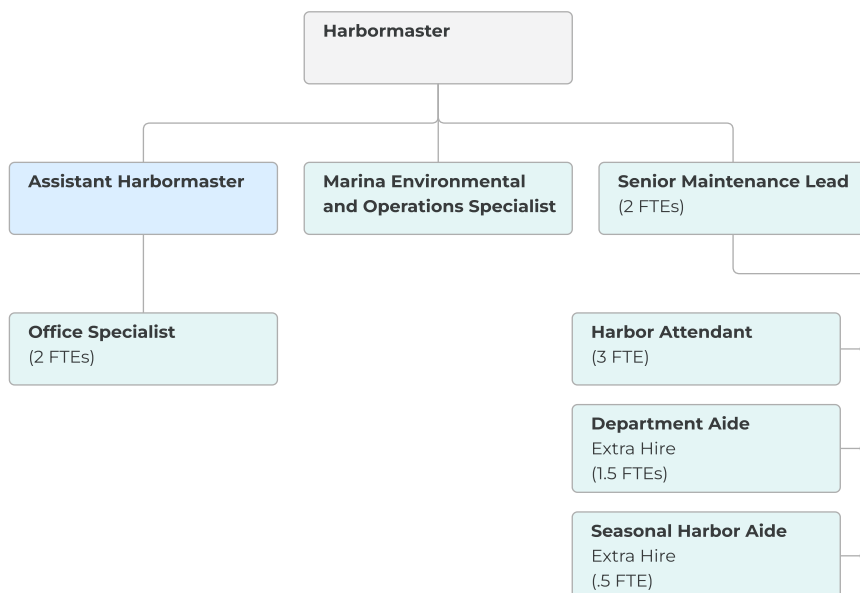


Marina Fund

The purpose of the Marina Fund is to account for revenues and expenditures related to Marina operations, construction and debt.

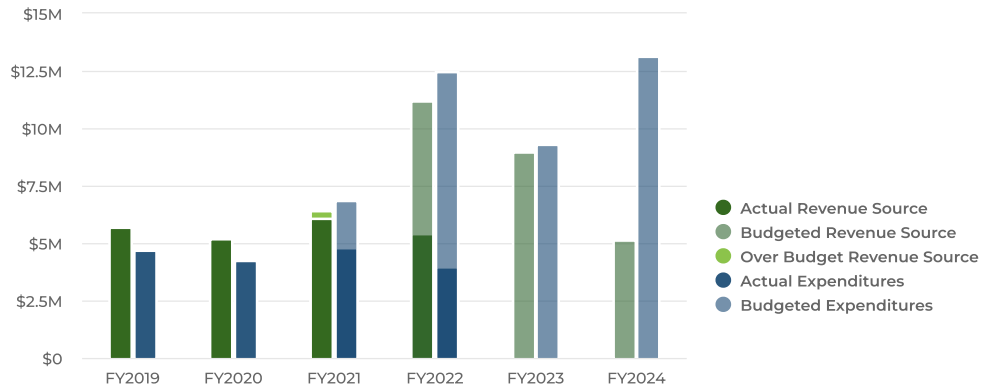
The City of Des Moines Marina is a full service marina on majestic Puget Sound. The marina is located on the east side of the East Passage of Puget Sound. The marina offers superior customer service to one-time visitors and long-term tenants; as well as, wet and dry moorage for 840 recreational vessels.

Marina Fund Organizational Chart



Summary

The City of Des Moines is projecting \$100.75K of revenue in FY2024, which represents a 0% increase over the prior year. Budgeted expenditures are projected to increase by 0% or N/A to N/A in FY2024.



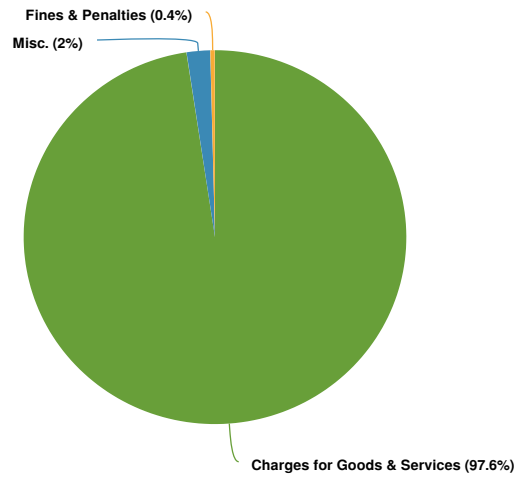
Marina Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	\$12,778,615	\$14,371,097	\$15,802,597	\$15,802,597	\$28,959,052
Revenues					
Intergovernmental	\$21,787	\$15,521	\$0	\$31,679	\$0
Charges for Goods & Services	\$4,681,088	\$5,232,106	\$5,071,827	\$5,186,711	\$5,041,167
Fines & Penalties	\$13,848	\$14,905	\$20,000	\$20,000	\$20,000
Misc.	\$1,719,364	\$147,736	\$3,897,909	\$12,879,938	\$102,800
Other Increases in Resources		\$20,118	\$0	\$0	\$0
Total Revenues:	\$6,436,088	\$5,430,387	\$8,989,736	\$18,118,328	\$5,163,967
Expenditures					
Depreciation	\$94,285	\$377,703	\$0	\$0	\$0
Salaries & Wages	\$731,495	\$766,000	\$999,902	\$1,074,902	\$1,005,014
Personnel Benefits	\$274,361	\$292,278	\$322,825	\$346,025	\$305,719
Supplies	\$1,143,452	\$1,500,125	\$1,321,460	\$1,314,325	\$1,347,500
Services & Pass-Thru	\$844,106	\$959,504	\$1,250,825	\$1,129,105	\$1,542,251
Capital	\$0	\$0	\$4,958,000	\$628,334	\$7,687,000
Debt - Principal	\$0	\$0	\$370,407	\$370,407	\$608,564
Debt - Interest	\$132,998	\$103,279	\$98,775	\$98,775	\$663,959
Transfers Out	\$1,622,909	\$0	\$0	\$0	\$0
Total Expenditures:	\$4,843,606	\$3,998,888	\$9,322,194	\$4,961,873	\$13,160,007
Total Revenues Less Expenditures:	\$1,592,482	\$1,431,499	-\$332,458	\$13,156,455	-\$7,996,040
Ending Fund Balance:	\$14,371,097	\$15,802,596	\$15,470,139	\$28,959,052	\$20,963,012



Revenues by Source

Projected 2024 Revenues by Source

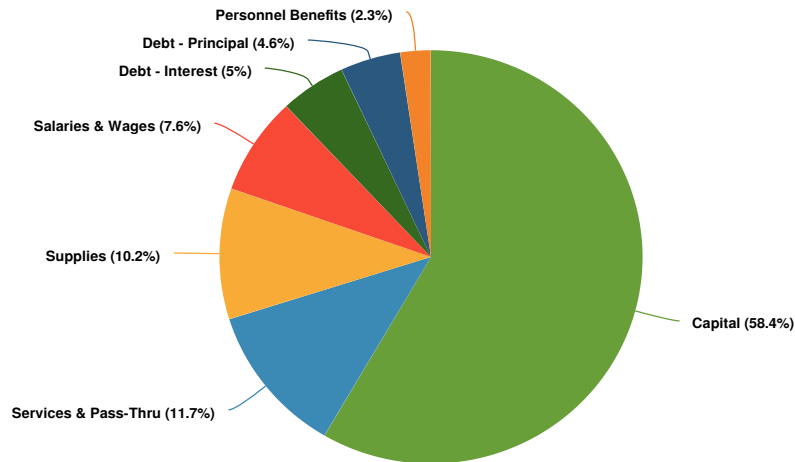


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Intergovernmental	\$21,787	\$15,521	\$0	\$31,679	\$0	0%
Charges for Goods & Services	\$4,681,088	\$5,232,106	\$5,071,827	\$5,186,711	\$5,041,167	-0.6%
Fines & Penalties	\$13,848	\$14,905	\$20,000	\$20,000	\$20,000	0%
Misc.	\$1,719,364	\$147,736	\$3,897,909	\$12,879,938	\$102,800	-97.4%
Other Increases in Resources		\$20,118	\$0	\$0	\$0	N/A
Total Revenue Source:	\$6,436,088	\$5,430,387	\$8,989,736	\$18,118,328	\$5,163,967	-42.6%



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Depreciation	\$94,285	\$377,703	\$0	\$0	\$0	0%
Salaries & Wages	\$731,495	\$766,000	\$999,902	\$1,074,902	\$1,005,014	0.5%
Personnel Benefits	\$274,361	\$292,278	\$322,825	\$346,025	\$305,719	-5.3%
Supplies	\$1,143,452	\$1,500,125	\$1,321,460	\$1,314,325	\$1,347,500	2%
Services & Pass-Thru	\$844,106	\$959,504	\$1,250,825	\$1,129,105	\$1,542,251	23.3%
Capital	\$0	\$0	\$4,958,000	\$628,334	\$7,687,000	55%
Debt - Principal	\$0	\$0	\$370,407	\$370,407	\$608,564	64.3%
Debt - Interest	\$132,998	\$103,279	\$98,775	\$98,775	\$663,959	572.2%
Transfers Out	\$1,622,909	\$0	\$0	\$0	\$0	0%
Total Expense Objects:	\$4,843,606	\$3,998,888	\$9,322,194	\$4,961,873	\$13,160,007	41.2%

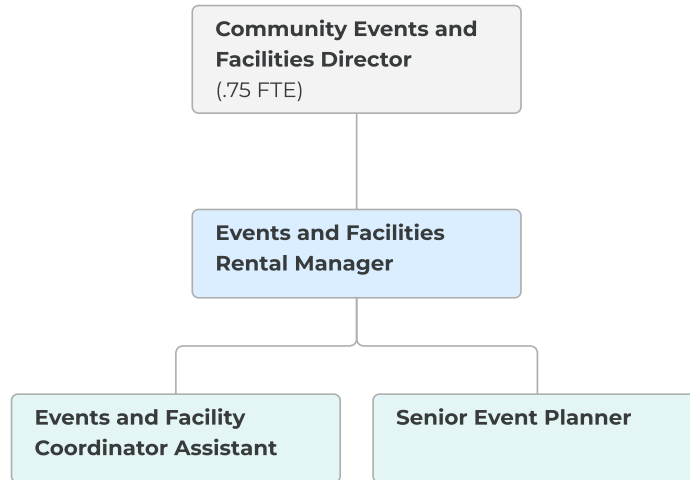




Events and Facility Rentals Fund

The purpose of the Events and Facility Rentals Fund is to account for revenues and expenditures related to the rental of City facilities such as the Founders Lodge, Beach Park Auditorium, and Field House Gym. Special event revenue and expense is also accounted for in this fund.

Events and Facility Rentals Fund Organizational Chart



Events and Facility Rentals Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	N/A	N/A	N/A	N/A
Revenues					
Misc.	\$0	\$0	\$0	\$0	\$1,234,135
Total Revenues:	\$0	\$0	\$0	\$0	\$1,234,135
Expenditures					
Salaries & Wages	\$0	\$0	\$0	\$0	\$422,921
Personnel Benefits	\$0	\$0	\$0	\$0	\$187,957
Supplies	\$0	\$0	\$0		\$97,000
Services & Pass-Thru	\$0	\$0	\$0		\$304,021
Total Expenditures:	\$0	\$0	\$0	\$0	\$1,011,899
Total Revenues Less Expenditures:	\$0	\$0	\$0	\$0	\$222,236
Ending Fund Balance:	N/A	N/A	N/A	N/A	N/A



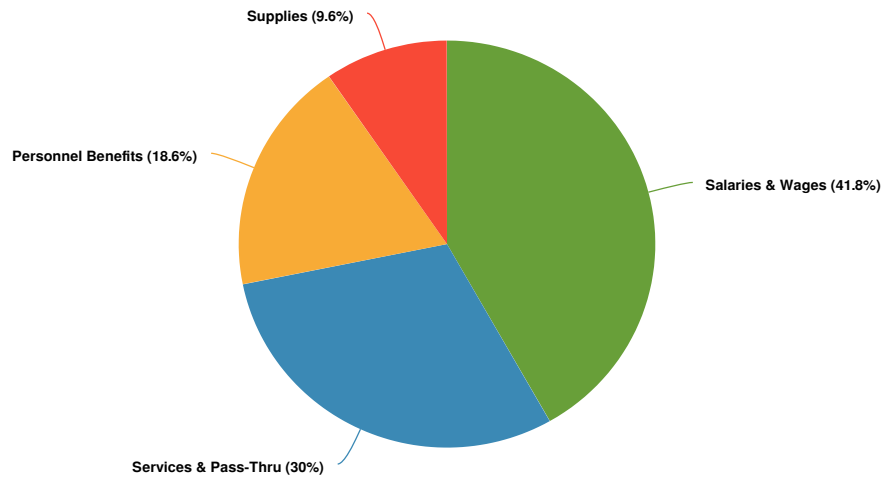
Revenues by Source

Revenue from special events and the rental of facilities is generally classified as "Miscellaneous". Other revenue included in this category would include a loan of \$550,000 from the Surface Water Management fund.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Misc.	\$0	\$0	\$0	\$0	\$1,234,135	N/A
Total Revenue Source:	\$0	\$0	\$0	\$0	\$1,234,135	N/A

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$0	\$0	\$0	\$0	\$422,921	N/A
Personnel Benefits	\$0	\$0	\$0	\$0	\$187,957	N/A
Supplies	\$0	\$0	\$0		\$97,000	N/A
Services & Pass-Thru	\$0	\$0	\$0		\$304,021	N/A
Total Expense Objects:	\$0	\$0	\$0	\$0	\$1,011,899	N/A

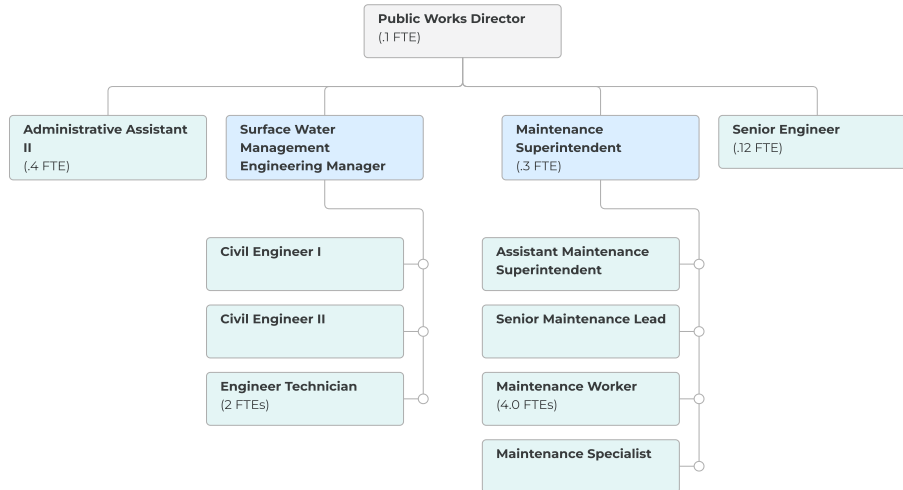




Surface Water Management (SWM) Fund

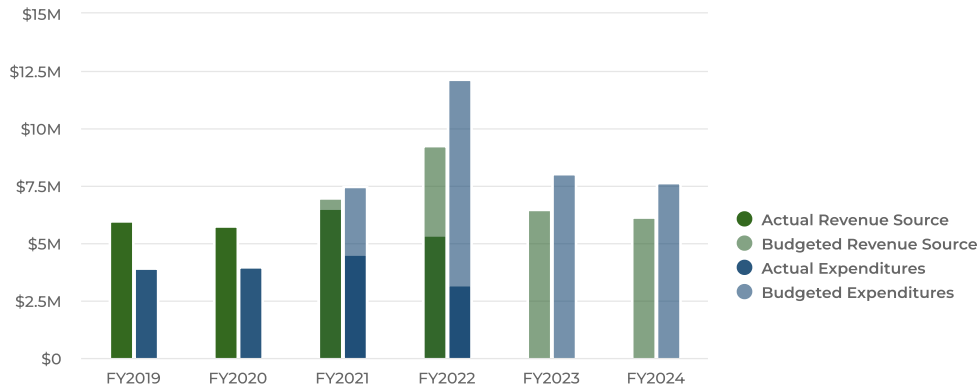
The purpose of the Surface Water Management (SWM) Fund is to account for revenues and expenses related to Surface Water Management operations and construction.

Surface Water Management Fund Organizational Chart



Summary

The City of Des Moines is projecting \$6.16M of revenue in FY2024, which represents a 4.9% decrease over the prior year. Budgeted expenditures are projected to decrease by 5.2% or \$421.33K to \$7.66M in FY2024.



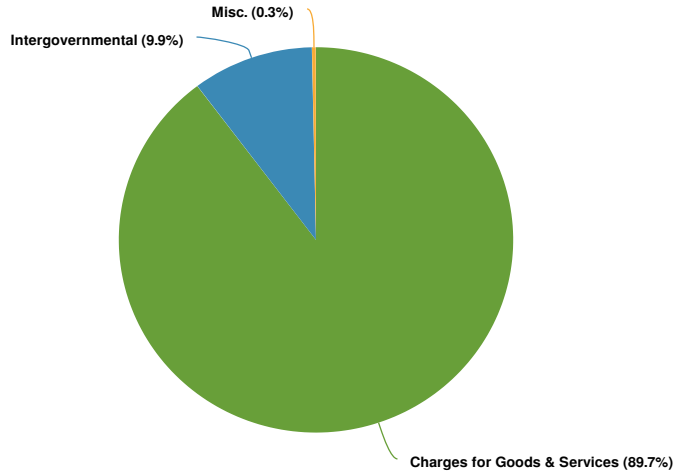
Surface Water Management (SWM) Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$26,776,518	\$28,938,432	\$28,938,432	\$30,272,432
Revenues					
Intergovernmental	\$549,166	\$377,378	\$1,064,000	\$41,084	\$613,000
Charges for Goods & Services	\$4,554,230	\$4,803,053	\$5,393,077	\$5,402,527	\$5,529,436
Misc.	\$1,437,961	\$195,307	\$20,000	\$187,414	\$20,000
Other Increases in Resources		\$29,959	\$0		\$0
Total Revenues:	\$6,541,357	\$5,405,697	\$6,477,077	\$5,631,025	\$6,162,436
Expenditures					
Depreciation	\$32,682	\$329,264	\$0	\$0	\$0
Salaries & Wages	\$1,042,920	\$764,626	\$1,160,540	\$1,165,540	\$1,225,617
Personnel Benefits	\$454,791	\$326,521	\$385,262	\$390,912	\$446,638
Supplies	\$76,915	\$71,564	\$116,800	\$222,010	\$116,100
Services & Pass-Thru	\$1,529,968	\$1,697,405	\$1,988,711	\$2,119,513	\$1,996,626
Capital	\$94,368	\$50,563	\$4,428,000	\$399,050	\$3,123,000
Debt - Interest	-\$1,420	\$0	\$0		\$750,000
Transfers Out	\$1,325,637	\$0	\$0		\$0
Total Expenditures:	\$4,555,860	\$3,239,943	\$8,079,313	\$4,297,025	\$7,657,981
Total Revenues Less Expenditures:	\$1,985,497	\$2,165,754	-\$1,602,236	\$1,334,000	-\$1,495,545
Ending Fund Balance:	N/A	\$28,942,272	\$27,336,196	\$30,272,432	\$28,776,887



Revenues by Source

Projected 2024 Revenues by Source

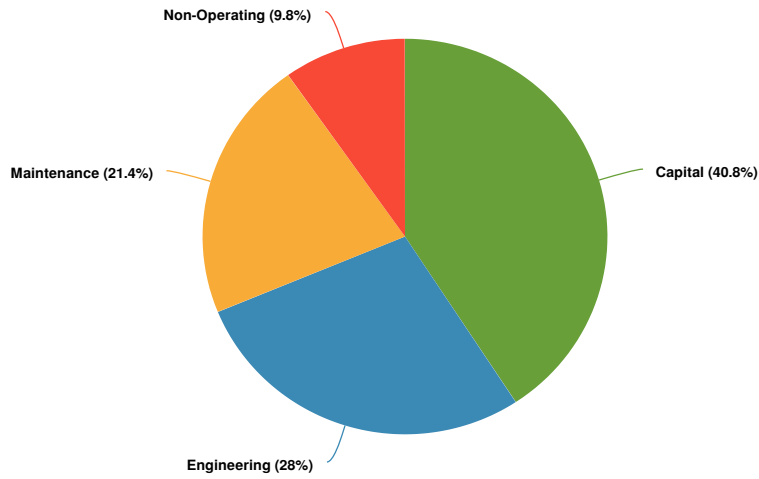


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Intergovernmental	\$549,166	\$377,378	\$1,064,000	\$41,084	\$613,000	-42.4%
Charges for Goods & Services	\$4,554,230	\$4,803,053	\$5,393,077	\$5,402,527	\$5,529,436	2.5%
Misc.	\$1,437,961	\$195,307	\$20,000	\$187,414	\$20,000	0%
Other Increases in Resources		\$29,959	\$0		\$0	N/A
Total Revenue Source:	\$6,541,357	\$5,405,697	\$6,477,077	\$5,631,025	\$6,162,436	-4.9%



Expenditures by Function

Budgeted Expenditures by Function



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures						
Engineering	\$1,976,222	\$1,749,483	\$2,298,146	\$2,645,548	\$2,144,590	-6.7%
Capital	\$94,368	-\$16,539	\$4,428,000	\$367,650	\$3,123,000	-29.5%
Maintenance	\$749,558	\$1,072,493	\$1,353,167	\$1,283,827	\$1,640,391	21.2%
Operating	\$411,496	\$434,507	\$0		\$0	0%
Non-Operating	\$1,324,217	\$0	\$0	\$0	\$750,000	N/A
Total Expenditures:	\$4,555,860	\$3,239,943	\$8,079,313	\$4,297,025	\$7,657,981	-5.2%



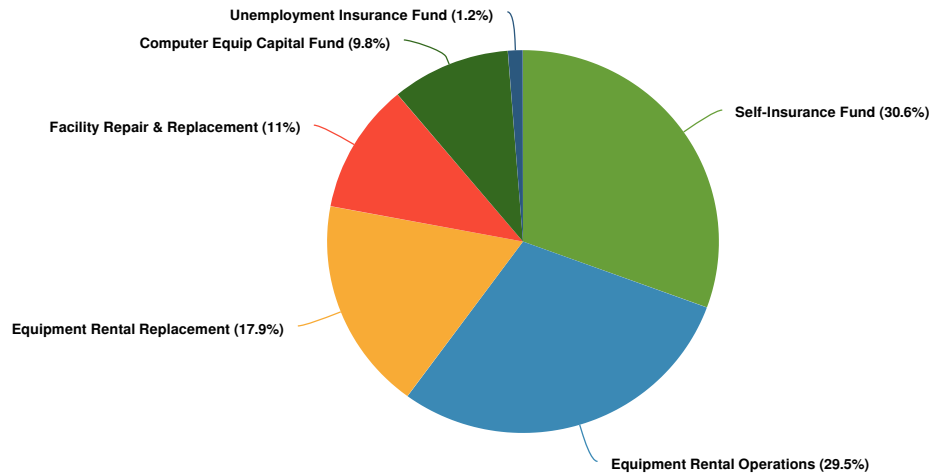


Internal Service Funds

Internal Service Funds are funds used to account for business-like activities where fees are charged to city departments for recovery of both operating and capital activity costs.

Revenue by Fund

2024 Revenue by Fund

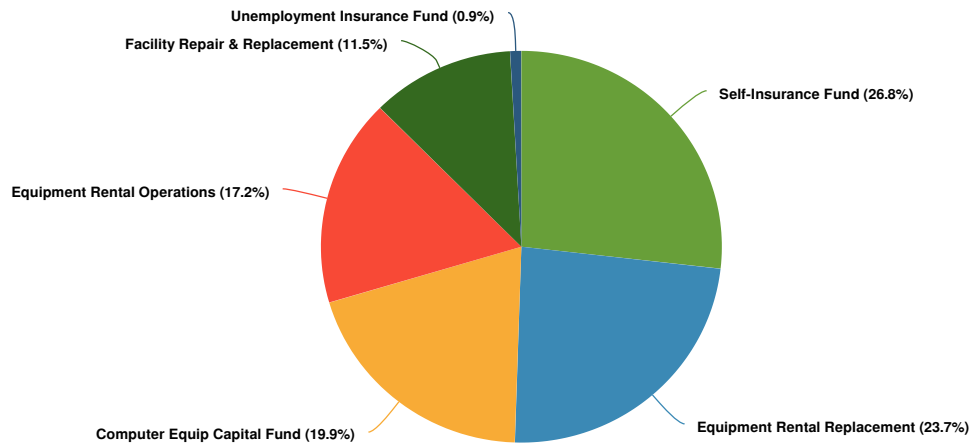


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Equipment Rental Operations	\$531,949	\$613,505	\$663,109	\$684,994	\$1,238,024	86.7%
Equipment Rental Replacement	\$153,264	\$427,353	\$1,036,106	\$1,067,106	\$753,280	-27.3%
Facility Repair & Replacement	-\$175,449	\$8,404	\$301,770	\$312,270	\$461,150	52.8%
Computer Equip Capital Fund	\$149,619	\$154,492	\$175,203	\$195,203	\$412,800	135.6%
Self-Insurance Fund	\$694,515	\$806,605	\$783,704	\$792,454	\$1,286,315	64.1%
Unemployment Insurance Fund	\$32,476	\$24,594	\$36,500	\$36,500	\$51,950	42.3%
Total:	\$1,386,373	\$2,034,952	\$2,996,392	\$3,088,527	\$4,203,519	40.3%



Expenditures by Fund

2024 Expenditures by Fund



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Equipment Rental Operations	\$614,126	\$694,693	\$768,629	\$716,547	\$811,082	5.5%
Equipment Rental Replacement	\$436,136	\$458,548	\$946,000	\$744,000	\$1,122,000	18.6%
Facility Repair & Replacement	\$19,821	\$18,957	\$540,046	\$431,000	\$546,000	-9.8%
Computer Equip Capital Fund	\$107,828	\$254,582	\$428,079	\$190,500	\$939,985	119.6%
Self-Insurance Fund	\$712,436	\$719,177	\$801,000	\$854,342	\$1,266,927	58.2%
Unemployment Insurance Fund	\$31,828	\$37,749	\$42,500	\$42,500	\$42,500	0%
Total:	\$1,922,174	\$2,183,706	\$3,526,254	\$2,978,889	\$4,728,494	31.7%



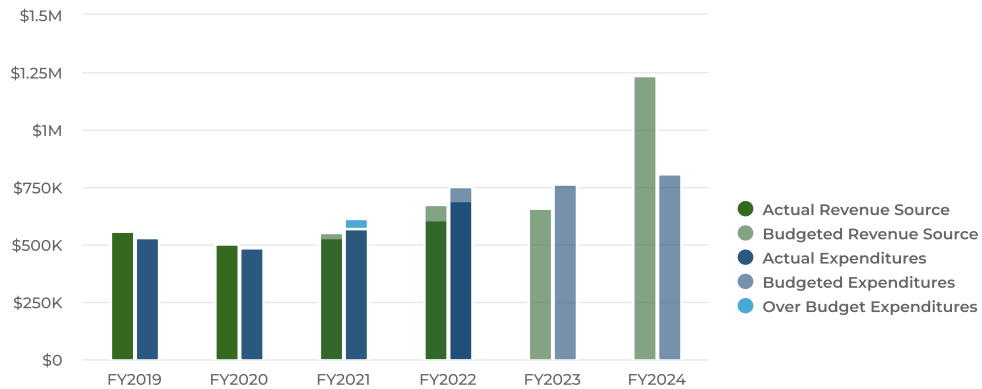


Equipment Rental Operations Fund

The purpose of the Equipment Rental Operations fund is for the receipt and expense of moneys used to finance the maintenance of rolling stock and equipment.

Summary

The City of Des Moines is projecting \$1.24M of revenue in FY2024, which represents a 86.7% increase over the prior year. Budgeted expenditures are projected to increase by 5.5% or \$42.45K to \$811.08K in FY2024.



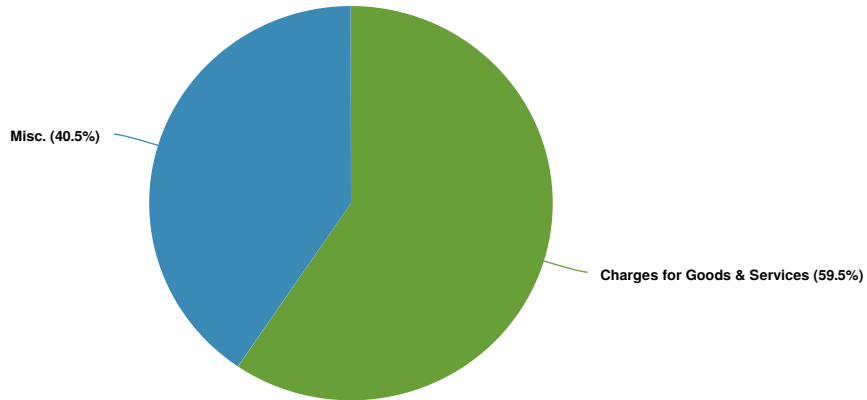
Equipment Rental Operations Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$319,763	\$237,534	\$237,534	\$205,981
Revenues					
Charges for Goods & Services	\$522,927	\$595,583	\$661,359	\$660,774	\$736,274
Misc.	\$9,021	\$13,954	\$1,750	\$24,220	\$501,750
Other Increases in Resources		\$3,968	\$0		\$0
Total Revenues:	\$531,949	\$613,505	\$663,109	\$684,994	\$1,238,024
Expenditures					
Depreciation	\$511	\$4,910	\$0		\$0
Salaries & Wages	\$135,091	\$133,862	\$188,542	\$175,500	\$214,919
Personnel Benefits	\$63,841	\$65,458	\$63,490	\$58,200	\$76,388
Supplies	\$267,505	\$368,531	\$403,984	\$377,500	\$403,984
Services & Pass-Thru	\$147,179	\$121,932	\$112,613	\$105,347	\$115,791
Total Expenditures:	\$614,126	\$694,693	\$768,629	\$716,547	\$811,082
Total Revenues Less Expenditures:	-\$82,177	-\$81,189	-\$105,520	-\$31,553	\$426,942
Ending Fund Balance:	N/A	\$238,574	\$132,014	\$205,981	\$632,923



Revenues by Source

Projected 2024 Revenues by Source

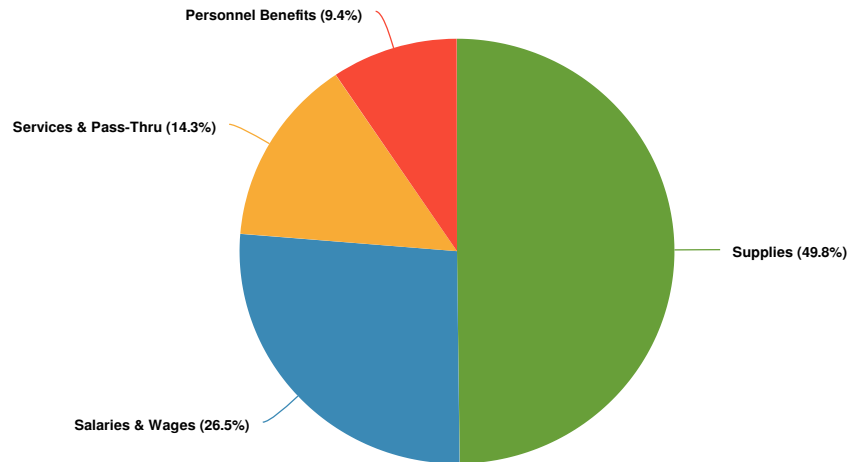


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Charges for Goods & Services	\$522,927	\$595,583	\$661,359	\$660,774	\$736,274	11.3%
Misc.	\$9,021	\$13,954	\$1,750	\$24,220	\$501,750	28,571.4%
Other Increases in Resources		\$3,968	\$0		\$0	N/A
Total Revenue Source:	\$531,949	\$613,505	\$663,109	\$684,994	\$1,238,024	86.7%



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Depreciation	\$511	\$4,910	\$0		\$0	0%
Salaries & Wages	\$135,091	\$133,862	\$188,542	\$175,500	\$214,919	14%
Personnel Benefits	\$63,841	\$65,458	\$63,490	\$58,200	\$76,388	20.3%
Supplies	\$267,505	\$368,531	\$403,984	\$377,500	\$403,984	0%
Services & Pass-Thru	\$147,179	\$121,932	\$112,613	\$105,347	\$115,791	2.8%
Total Expense Objects:	\$614,126	\$694,693	\$768,629	\$716,547	\$811,082	5.5%

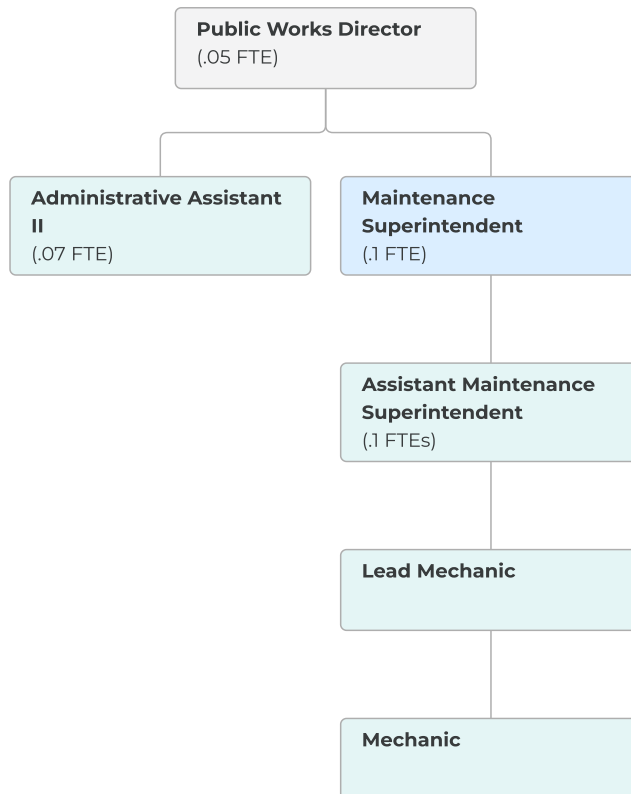




Equipment Rental Replacement Fund

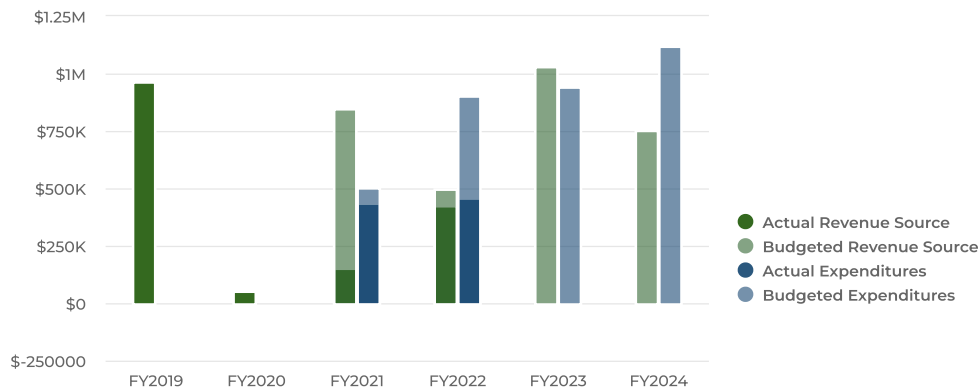
The purpose of the Equipment Rental Replacement fund is to account for the receipt and expense of moneys used to finance the replacement of rolling stock and equipment.

Equipment Rental Replacement Fund Organizational Chart



Summary

The City of Des Moines is projecting \$753.28K of revenue in FY2024, which represents a 27.3% decrease over the prior year. Budgeted expenditures are projected to increase by 18.6% or \$176K to \$1.12M in FY2024.



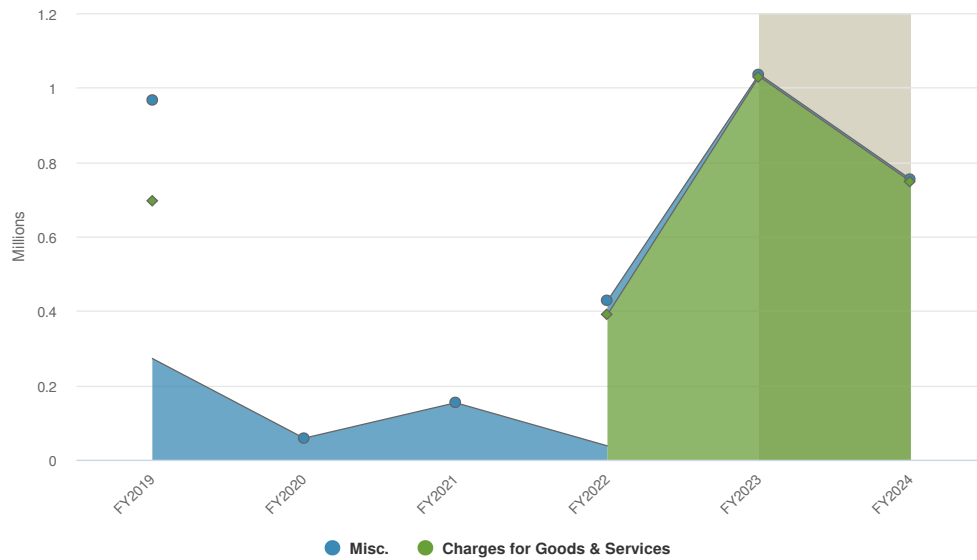
Equipment Rental Replacement Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$4,274,261	\$4,243,066	\$4,243,066	\$4,566,172
Revenues					
Charges for Goods & Services		\$389,999	\$1,030,106	\$1,030,106	\$747,280
Misc.	\$153,264	\$37,354	\$6,000	\$37,000	\$6,000
Total Revenues:	\$153,264	\$427,353	\$1,036,106	\$1,067,106	\$753,280
Expenditures					
Depreciation	\$378,694	\$458,548	\$0	\$0	\$0
Supplies	\$57,442	\$0	\$0	\$0	\$0
Capital		\$0	\$946,000	\$744,000	\$1,122,000
Total Expenditures:	\$436,136	\$458,548	\$946,000	\$744,000	\$1,122,000
Total Revenues Less Expenditures:	-\$282,872	-\$31,195	\$90,106	\$323,106	-\$368,720
Ending Fund Balance:	N/A	\$4,243,066	\$4,333,172	\$4,566,172	\$4,197,452



Revenues by Source

Budgeted and Historical 2024 Revenues by Source



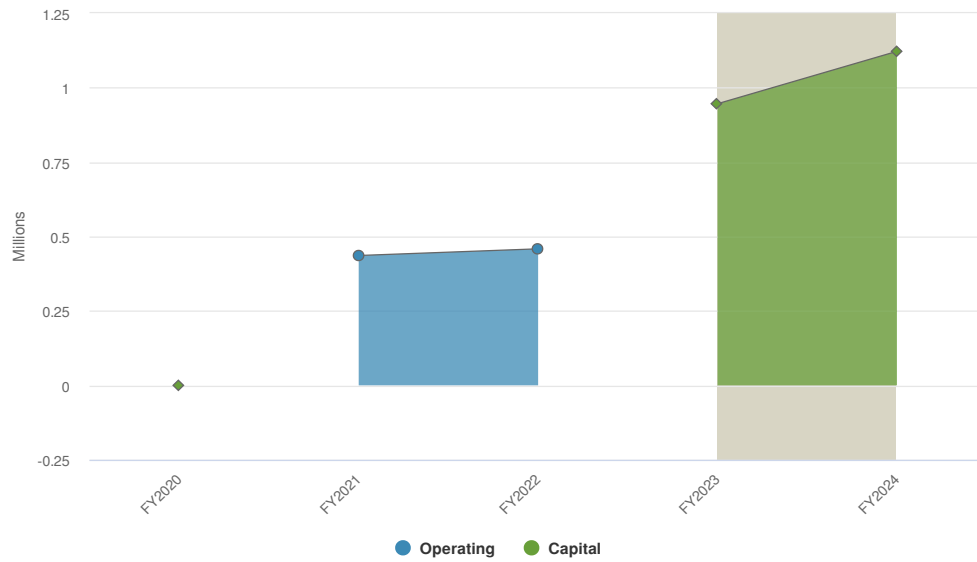
Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Charges for Goods & Services		\$389,999	\$1,030,106	\$1,030,106	\$747,280	-27.5%
Misc.	\$153,264	\$37,354	\$6,000	\$37,000	\$6,000	0%
Total Revenue Source:	\$153,264	\$427,353	\$1,036,106	\$1,067,106	\$753,280	-27.3%



Expenditures by Function

Budgeted and Historical Expenditures by Function



Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures						
Capital		\$0	\$946,000	\$744,000	\$1,122,000	18.6%
Operating	\$436,136	\$458,548	\$0	\$0	\$0	0%
Total Expenditures:	\$436,136	\$458,548	\$946,000	\$744,000	\$1,122,000	18.6%

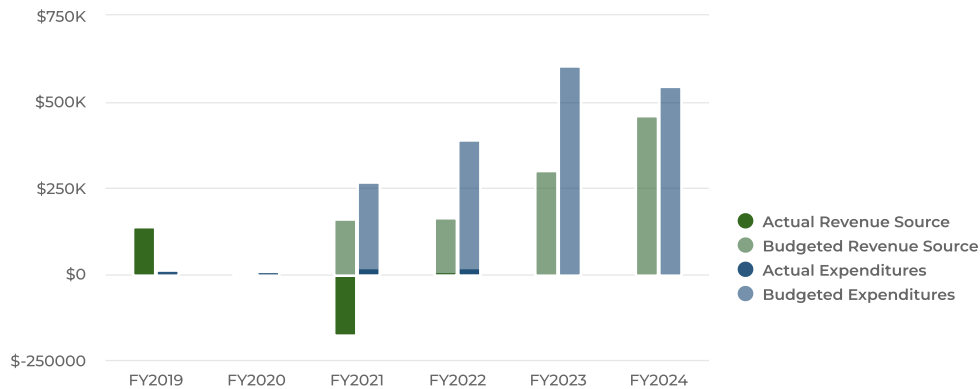




Facility Repair & Replacement Fund

The purpose of the Facility Repair and Replacement Fund is to account for the receipt and expense of moneys used to finance major maintenance, upgrade, or replacement of city facilities.

Summary



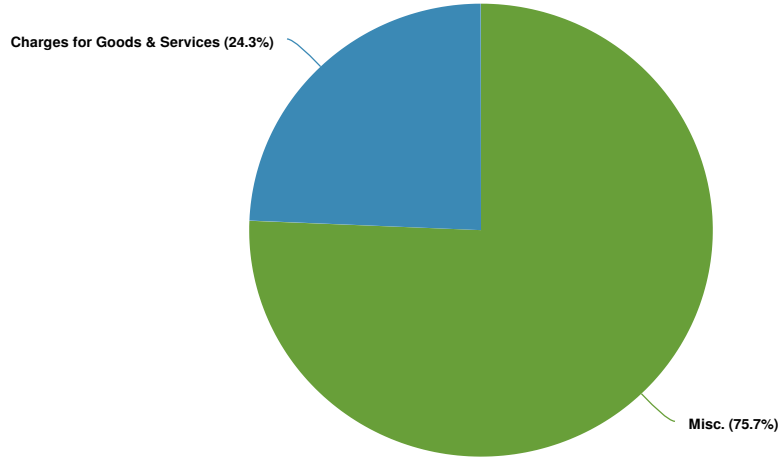
Facility Repair & Replacement Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$602,153	\$549,523	\$549,523	\$430,793
Revenues					
Charges for Goods & Services		\$0	\$109,270	\$109,270	\$112,150
Misc.	-\$175,449	\$8,404	\$192,500	\$203,000	\$349,000
Total Revenues:	-\$175,449	\$8,404	\$301,770	\$312,270	\$461,150
Expenditures					
Salaries & Wages	\$3,654	\$3,375	\$0		\$0
Personnel Benefits		\$1,006	\$0		\$0
Services & Pass-Thru	-\$3,305	\$188	\$135,000	\$180,000	\$147,000
Capital	\$19,472	\$14,388	\$404,046	\$250,000	\$398,000
Transfers Out	\$0	\$0	\$1,000	\$1,000	\$1,000
Total Expenditures:	\$19,821	\$18,957	\$540,046	\$431,000	\$546,000
Total Revenues Less Expenditures:	-\$195,270	-\$10,553	-\$238,276	-\$118,730	-\$84,850
Ending Fund Balance:	N/A	\$591,600	\$311,247	\$430,793	\$345,943



Revenues by Source

Projected 2024 Revenues by Source

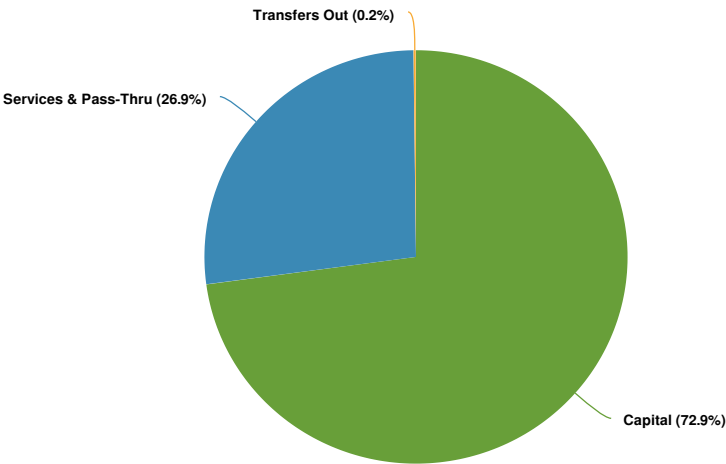


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Charges for Goods & Services		\$0	\$109,270	\$109,270	\$112,150	2.6%
Misc.	-\$175,449	\$8,404	\$192,500	\$203,000	\$349,000	81.3%
Total Revenue Source:	-\$175,449	\$8,404	\$301,770	\$312,270	\$461,150	52.8%



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$3,654	\$3,375	\$0		\$0	0%
Personnel Benefits		\$1,006	\$0		\$0	0%
Services & Pass-Thru	-\$3,305	\$188	\$135,000	\$180,000	\$147,000	8.9%
Capital	\$19,472	\$14,388	\$404,046	\$250,000	\$398,000	-15.1%
Transfers Out	\$0	\$0	\$1,000	\$1,000	\$1,000	0%
Total Expense Objects:	\$19,821	\$18,957	\$540,046	\$431,000	\$546,000	-9.8%

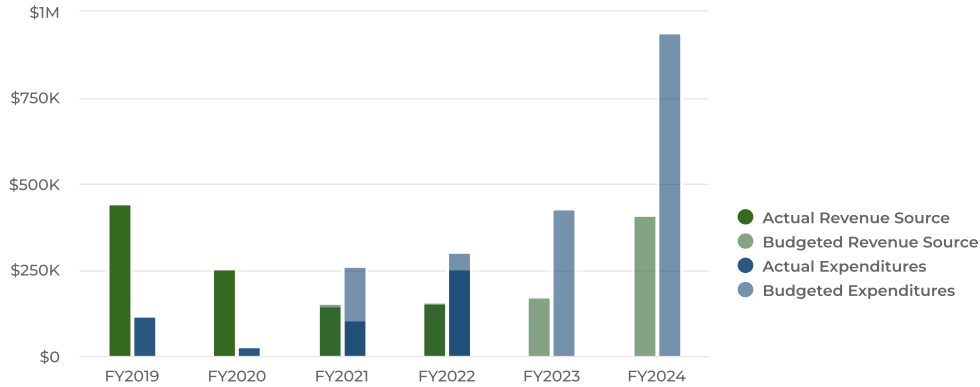




Computer Replacement Fund

The purpose of the Computer Replacement Fund is to account for the receipt and expense of moneys used to finance the purchase and replacement of computer hardware and software.

Summary



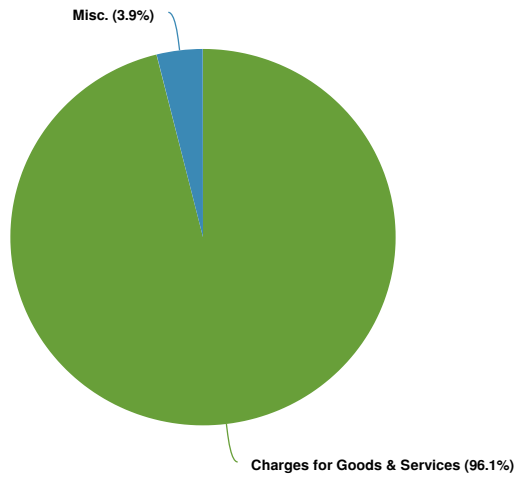
Computer Replacement Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$1,619,341	\$1,519,251	\$1,519,251	\$1,523,954
Revenues					
Charges for Goods & Services	\$149,800	\$134,432	\$173,203	\$173,203	\$396,800
Misc.	-\$181	\$20,060	\$2,000	\$22,000	\$16,000
Total Revenues:	\$149,619	\$154,492	\$175,203	\$195,203	\$412,800
Expenditures					
Depreciation	\$54,453	\$64,683	\$0	\$0	\$0
Supplies	\$46,518	\$0	\$88,344	\$25,000	\$85,344
Capital	\$0	\$173,024	\$339,735	\$165,500	\$854,641
Debt - Principal	\$6,857	\$0	\$0	\$0	\$0
Transfers Out		\$16,875	\$0		\$0
Total Expenditures:	\$107,828	\$254,582	\$428,079	\$190,500	\$939,985
Total Revenues Less Expenditures:	\$41,792	-\$100,090	-\$252,876	\$4,703	-\$527,185
Ending Fund Balance:	N/A	\$1,519,251	\$1,266,375	\$1,523,954	\$996,769



Revenues by Source

Projected 2024 Revenues by Source

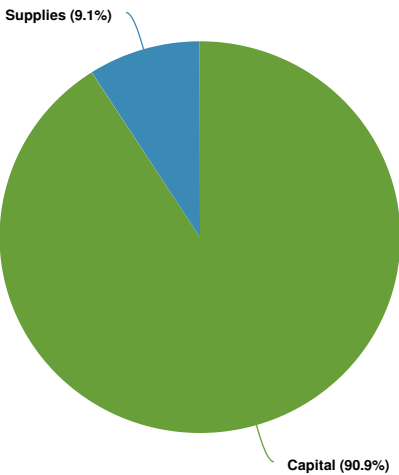


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Charges for Goods & Services	\$149,800	\$134,432	\$173,203	\$173,203	\$396,800	129.1%
Misc.	-\$181	\$20,060	\$2,000	\$22,000	\$16,000	700%
Total Revenue Source:	\$149,619	\$154,492	\$175,203	\$195,203	\$412,800	135.6%



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Depreciation	\$54,453	\$64,683	\$0	\$0	\$0	0%
Supplies	\$46,518	\$0	\$88,344	\$25,000	\$85,344	-72.6%
Capital	\$0	\$173,024	\$339,735	\$165,500	\$854,641	631.9%
Debt - Principal	\$6,857	\$0	\$0	\$0	\$0	0%
Transfers Out		\$16,875	\$0		\$0	0%
Total Expense Objects:	\$107,828	\$254,582	\$428,079	\$190,500	\$939,985	119.6%



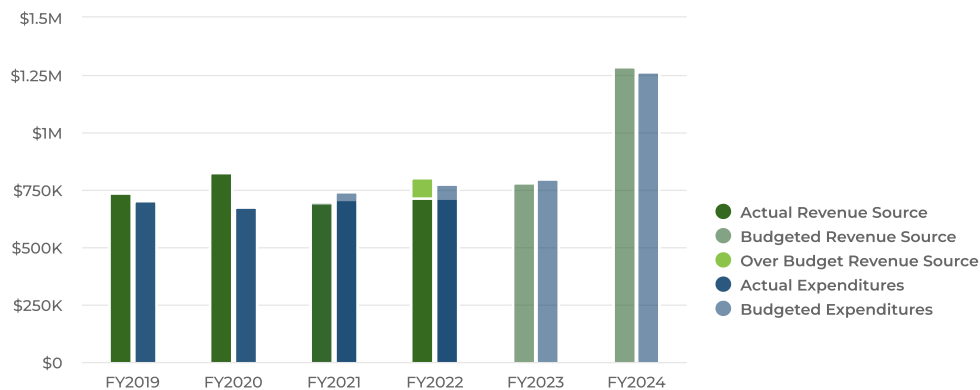


Self-Insurance Fund

The purpose of the Self-Insurance Fund is to account for the receipt and expense of moneys related to insurance, legal costs, and risk management.

Summary

The City of Des Moines is projecting \$1.29M of revenue in FY2024, which represents a 64.1% increase over the prior year. Budgeted expenditures are projected to increase by 58.2% or \$465.93K to \$1.27M in FY2024.



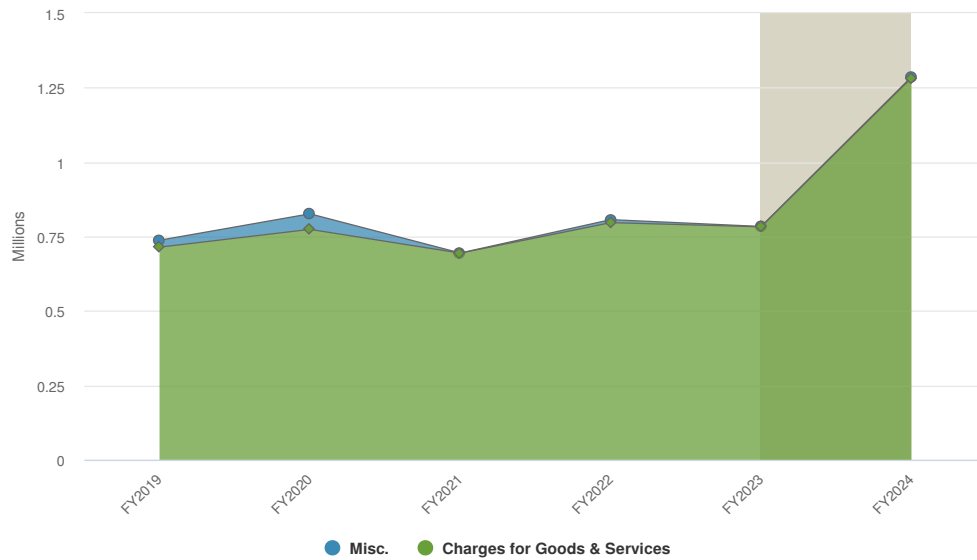
Self-Insurance Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$849,080	\$936,508	\$936,508	\$874,620
Revenues					
Charges for Goods & Services	\$694,147	\$796,488	\$782,454	\$782,454	\$1,283,315
Misc.	\$368	\$10,117	\$1,250	\$10,000	\$3,000
Total Revenues:	\$694,515	\$806,605	\$783,704	\$792,454	\$1,286,315
Expenditures					
Services & Pass-Thru	\$712,436	\$719,177	\$801,000	\$854,342	\$1,266,927
Total Expenditures:	\$712,436	\$719,177	\$801,000	\$854,342	\$1,266,927
Total Revenues Less Expenditures:	-\$17,921	\$87,428	-\$17,296	-\$61,888	\$19,388
Ending Fund Balance:	N/A	\$936,508	\$919,212	\$874,620	\$894,008



Revenues by Source

Budgeted and Historical 2024 Revenues by Source



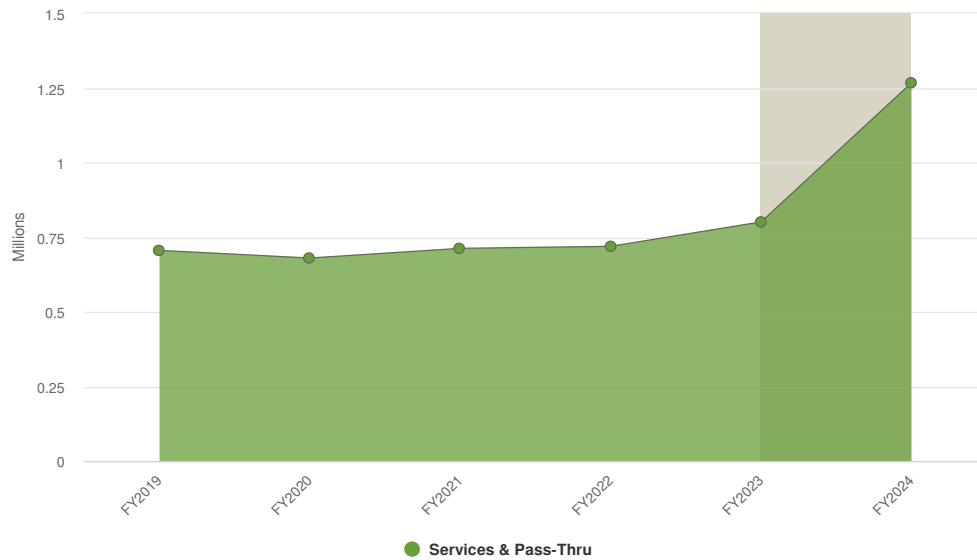
Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Charges for Goods & Services	\$694,147	\$796,488	\$782,454	\$782,454	\$1,283,315	64%
Misc.	\$368	\$10,117	\$1,250	\$10,000	\$3,000	140%
Total Revenue Source:	\$694,515	\$806,605	\$783,704	\$792,454	\$1,286,315	64.1%



Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Services & Pass-Thru	\$712,436	\$719,177	\$801,000	\$854,342	\$1,266,927	58.2%
Total Expense Objects:	\$712,436	\$719,177	\$801,000	\$854,342	\$1,266,927	58.2%

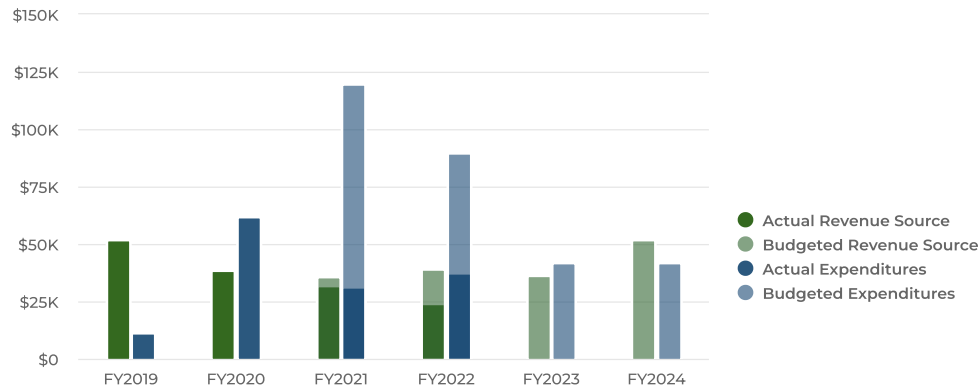




Unemployment Insurance Fund

The purpose of the Unemployment Insurance Fund is to account for the receipt and expense of moneys used to pay claims for reimbursement of unemployment compensation.

Summary



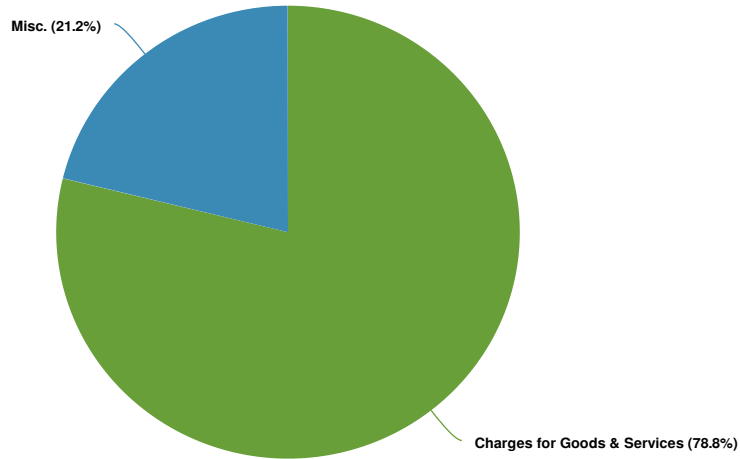
Unemployment Insurance Fund Comprehensive Summary

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted
Beginning Fund Balance:	N/A	\$516,062	\$502,907	\$502,907	\$496,907
Revenues					
Charges for Goods & Services	\$35,771	\$15,354	\$36,000	\$36,000	\$40,950
Misc.	-\$3,295	\$9,239	\$500	\$500	\$11,000
Total Revenues:	\$32,476	\$24,594	\$36,500	\$36,500	\$51,950
Expenditures					
Personnel Benefits	\$31,828	\$37,749	\$42,500	\$42,500	\$42,500
Total Expenditures:	\$31,828	\$37,749	\$42,500	\$42,500	\$42,500
Total Revenues Less Expenditures:	\$648	-\$13,155	-\$6,000	-\$6,000	\$9,450
Ending Fund Balance:	N/A	\$502,907	\$496,907	\$496,907	\$506,357



Revenues by Source

Projected 2024 Revenues by Source

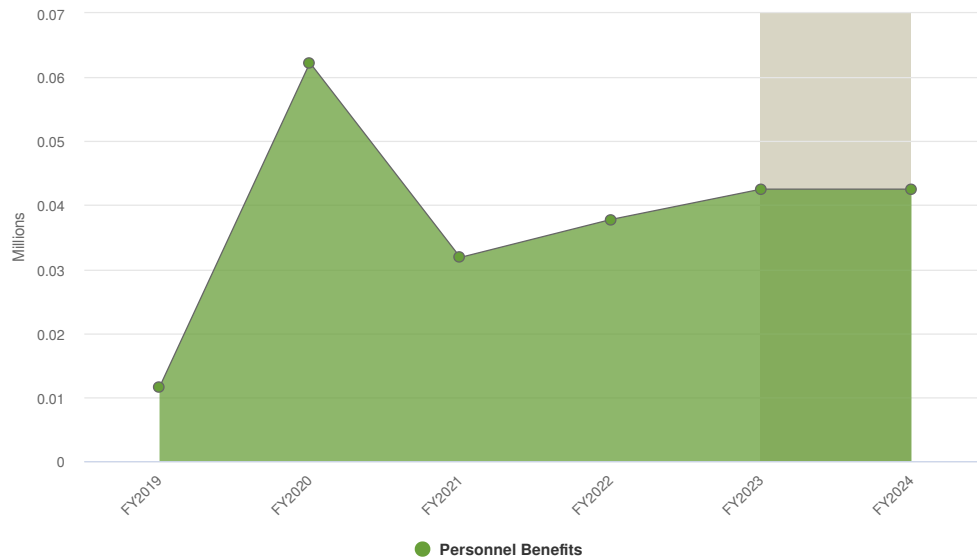


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Charges for Goods & Services	\$35,771	\$15,354	\$36,000	\$36,000	\$40,950	13.8%
Misc.	-\$3,295	\$9,239	\$500	\$500	\$11,000	2,100%
Total Revenue Source:	\$32,476	\$24,594	\$36,500	\$36,500	\$51,950	42.3%



Expenditures by Expense Type

Budgeted and Historical Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Personnel Benefits	\$31,828	\$37,749	\$42,500	\$42,500	\$42,500	0%
Total Expense Objects:	\$31,828	\$37,749	\$42,500	\$42,500	\$42,500	0%

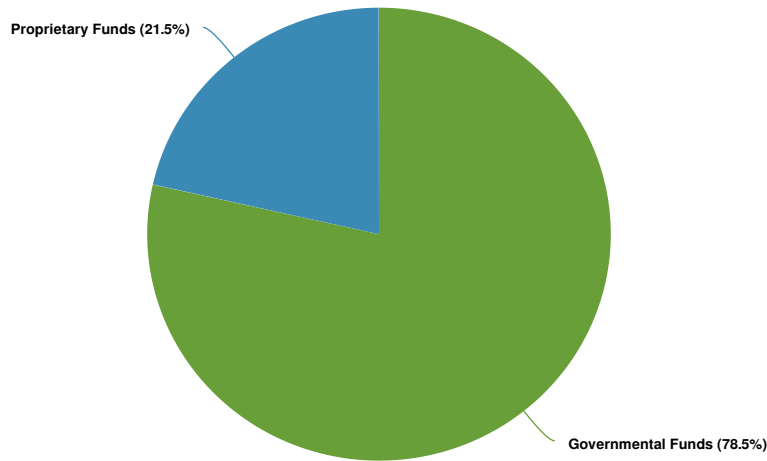


FUNDING SOURCES



Revenue by Fund

2024 Revenue by Fund



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Governmental Funds					
General Fund	\$23,537,241	\$24,696,139	\$24,809,248	\$25,831,643	4.1%
Total General Fund:	\$23,537,241	\$24,696,139	\$24,809,248	\$25,831,643	4.1%
Special Revenue Funds					
Affordable Housing Sales Tax	\$30,487	\$34,379	\$34,200	\$30,000	-12.3%
American Rescue Plan (Arpa)	\$4,504,267	\$4,519,350	\$1,750	\$1,750	0%
Street Fund	\$1,323,227	\$1,397,365	\$1,910,518	\$2,400,331	25.6%
Arterial Pavement	\$600,737	\$642,028	\$1,642,086	\$1,122,500	-31.6%
Development Fund	\$1,866,040	\$1,798,079	\$2,815,250	\$2,778,462	-1.3%
Police Drug Seizure Fund	\$84,740	\$42,055	\$40,000	\$26,000	-35%
Hotel-Motel Tax Fund	\$63,505	\$96,840	\$120,750	\$110,750	-8.3%
Redondo Zone	\$43,837	\$102,823	\$77,850	\$69,500	-10.7%
Waterfront Zone	\$230,322	\$391,679	\$128,350	\$260,750	103.2%
Pbpw Automation Fee	\$116,305	\$130,798	\$126,500	\$141,500	11.9%
Urban Forestry Fund		\$0	\$5,000	\$5,000	0%
Abatement Fund	\$4,961	\$33,507	\$5,400	\$5,500	1.9%
Ase-Automated Speed Enf	\$141,579	\$410,631	\$365,500	\$381,500	4.4%
Transport Benefit District	\$977,347	\$1,002,355	\$1,044,000	\$959,000	-8.1%
Total Special Revenue Funds:	\$9,987,354	\$10,601,891	\$8,317,154	\$8,292,543	-0.3%
Debt Service Funds					
Reet 1 Eligible Debt Service	\$13,148	\$0	\$0		N/A
Reet 2 Eligible Debt Service	\$235,088	\$235,083	\$233,492	\$234,576	0.5%

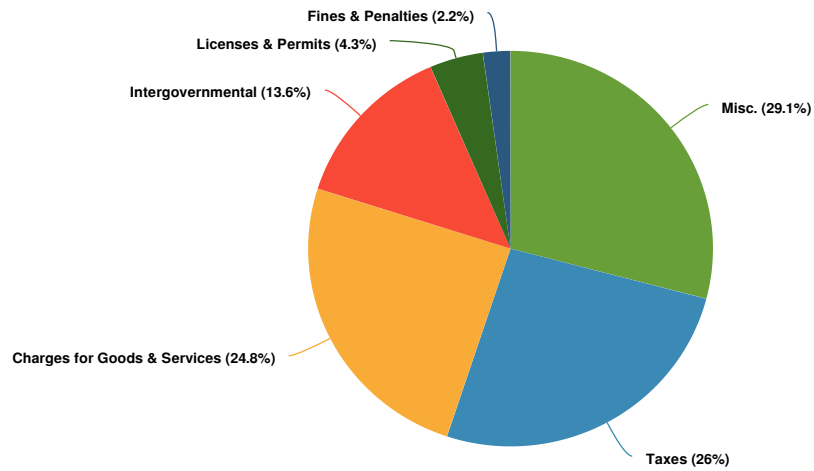


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
2023 LTGO Bonds	\$0	\$0	\$0	\$800,000	N/A
2018 Ltgo & Refunding Bonds	\$230,738	\$226,000	\$226,500	\$226,600	0%
Total Debt Service Funds:	\$478,974	\$461,083	\$459,992	\$1,261,176	174.2%
Capital Projects Funds					
Municipal Capital Improvements	\$5,120,667	\$6,744,178	\$4,550,000	\$15,626,000	243.4%
Transportation Cap Imp	\$1,058,198	\$510,638	\$8,559,000	\$8,008,000	-6.4%
Reet 1St Quarter %	\$1,226,869	\$948,556	\$810,000	\$560,000	-30.9%
Reet 2Nd Quarter	\$1,084,157	\$923,131	\$802,500	\$552,500	-31.2%
Park Levy	\$163,892	\$179,670	\$183,000	\$195,500	6.8%
Park In Lieu	\$10,312	\$5,127	\$402,844	\$100,750	-75%
One-Time Tax Revenues	\$285,828	\$331,058	\$267,500	\$5,000	-98.1%
Traffic In Lieu	\$91	\$2,409	\$1,150,500	\$452,500	-60.7%
Traffic Impact - City Wide	\$320,183	\$481,529	\$351,250	\$301,250	-14.2%
Traffic Impact Pac Ridge	-\$908	\$7,323	\$100,750	\$100,750	0%
Total Capital Projects Funds:	\$9,269,288	\$10,133,618	\$17,177,344	\$25,902,250	50.8%
Total Governmental Funds:	\$43,272,856	\$45,892,731	\$50,763,738	\$61,287,612	20.7%
Proprietary Funds					
Enterprise Funds					
Marina Fund	\$6,436,088	\$5,410,269	\$8,989,736	\$5,163,967	-42.6%
Events and Facility	\$0	\$0	\$0	\$1,234,135	N/A
Surface Water Fund	\$6,541,357	\$5,375,738	\$6,477,077	\$6,162,436	-4.9%
Total Enterprise Funds:	\$12,977,445	\$10,786,007	\$15,466,813	\$12,560,538	-18.8%
Internal Service Funds					
Equipment Rental Operations	\$531,949	\$609,537	\$663,109	\$1,238,024	86.7%
Equipment Rental Replacement	\$153,264	\$427,353	\$1,036,106	\$753,280	-27.3%
Facility Repair & Replacement	-\$175,449	\$8,404	\$301,770	\$461,150	52.8%
Computer Equip Capital Fund	\$149,619	\$154,492	\$175,203	\$412,800	135.6%
Self-Insurance Fund	\$694,515	\$806,605	\$783,704	\$1,286,315	64.1%
Unemployment Insurance Fund	\$32,476	\$24,594	\$36,500	\$51,950	42.3%
Total Internal Service Funds:	\$1,386,373	\$2,030,984	\$2,996,392	\$4,203,519	40.3%
Total Proprietary Funds:	\$14,363,819	\$12,816,991	\$18,463,205	\$16,764,057	-9.2%
Total:	\$57,636,675	\$58,709,722	\$69,226,943	\$78,051,669	12.7%

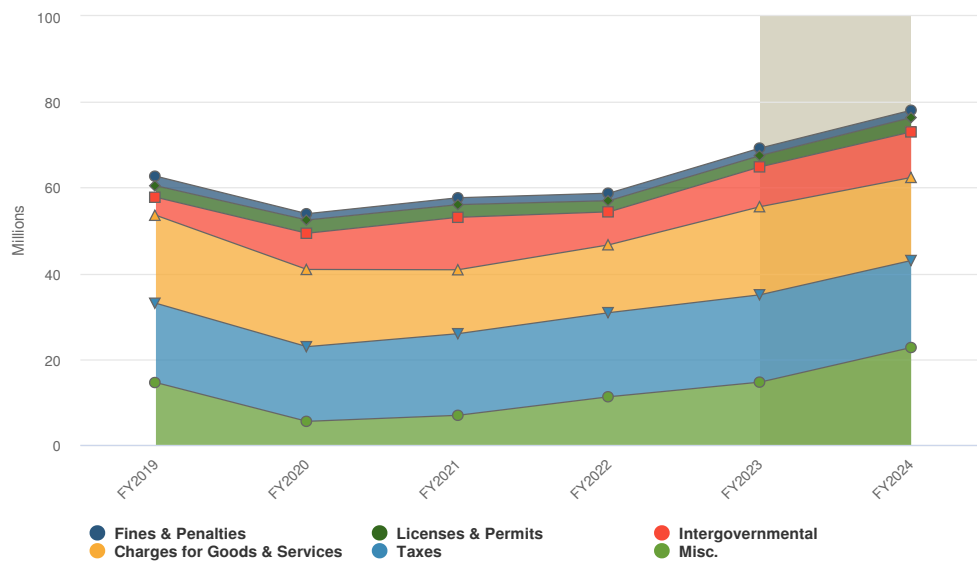


2024 Projected Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source					



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Taxes					
Property Tax	\$5,305,346	\$5,291,843	\$5,522,043	\$5,568,031	0.8%
Retail Sales	\$3,628,925	\$4,096,450	\$4,085,875	\$4,435,000	8.5%
Criminal Justice	\$1,079,925	\$1,197,794	\$1,187,500	\$1,300,000	9.5%
Affordable Housing Sales	\$30,487	\$34,379	\$34,200	\$30,000	-12.3%
Business & Occupation	\$1,007,196	\$1,243,381	\$1,338,550	\$1,440,000	7.6%
Utility Taxes	\$4,413,788	\$4,707,576	\$5,279,701	\$5,188,702	-1.7%
Leasehold	\$1,203,492	\$1,182,958	\$1,279,000	\$1,195,000	-6.6%
Gambling	\$27,984	\$55,482	\$50,000	\$35,000	-30%
Other	\$2,342,092	\$1,805,901	\$1,600,000	\$1,100,000	-31.2%
Total Taxes:	\$19,039,236	\$19,615,764	\$20,376,869	\$20,291,733	-0.4%
Licenses & Permits					
Business	\$2,050,590	\$1,973,045	\$1,995,586	\$2,365,000	18.5%
Non-Business	\$902,963	\$629,628	\$634,250	\$977,270	54.1%
Total Licenses & Permits:	\$2,953,553	\$2,602,673	\$2,629,836	\$3,342,270	27.1%
Intergovernmental					
Federal Direct	\$4,514,939	\$4,577,850	\$0	\$25,000	1,150%
Federal Revenue	\$37,399	\$0	\$0	\$0	0%
Federal Indirect	\$217,324	\$241,610	\$37,000	\$55,181	49.1%
State Grants	\$2,958,997	\$612,116	\$6,272,500	\$4,802,000	-23.4%
State Shared Revenues	\$1,659,120	\$1,586,863	\$1,564,625	\$1,463,358	-6.5%
Local Grants	\$2,846,484	\$667,163	\$1,417,817	\$4,280,000	201.9%
Total Intergovernmental:	\$12,234,263	\$7,685,602	\$9,291,942	\$10,625,539	14.3%
Charges for Goods & Services					
General Govt.	\$3,299,531	\$2,275,410	\$3,008,652	\$2,533,259	-15.8%
Public Safety	\$97,927	\$104,348	\$82,900	\$85,600	3.3%
Utilities	\$4,602,881	\$4,905,802	\$5,501,262	\$5,637,436	2.5%
Transportation	\$1,225,751	\$1,710,047	\$1,763,000	\$1,953,000	10.8%
Natural and Economic Environment	\$849,814	\$1,179,817	\$3,027,094	\$1,981,168	-34.6%
Social Services	\$9,515	\$44,050	\$25,400	\$25,400	0%
Culture & Rec.	\$3,424,028	\$3,765,628	\$4,341,342	\$3,841,167	-11.5%
Internal Service Funds	\$1,401,645	\$1,845,278	\$2,792,392	\$3,316,769	18.8%
Disposition of Capital Assets	\$1,000			\$0	0%
Total Charges for Goods & Services:	\$14,912,093	\$15,830,379	\$20,542,042	\$19,373,799	-5.7%
Fines & Penalties					
Civil Penalties	\$956	\$380	\$1,250	\$400	-68%
Civil Infractions	\$1,523,964	\$1,696,940	\$1,672,500	\$1,647,500	-1.5%
Parking Penalties	\$41,120	\$18,173	\$35,250	\$23,750	-32.6%
Criminal Misdemeanor	\$9,795	\$6,285	\$8,700	\$5,900	-32.2%
Non-Traffic Fines	\$10,926	\$9,012	\$7,950	\$6,850	-13.8%



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Criminal Costs	\$4,963	\$4,036	\$3,950	\$4,000	1.3%
Non-Court Fines	\$15,367	\$19,243	\$23,000	\$23,000	0%
Total Fines & Penalties:	\$1,607,091	\$1,754,067	\$1,752,600	\$1,711,400	-2.4%
Misc.					
Interest and Other Earnings	-\$171,524	\$760,669	\$145,200	\$329,000	126.6%
Rents/Leases	\$571,671	\$578,237	\$544,469	\$854,135	56.9%
Non-Governmental Sources	\$11,757	\$277,662	\$447,600	\$104,000	-76.8%
Other	\$341,325	\$290,382	\$110,234	\$1,361,000	1,160.4%
Recoveries	\$18,568	\$22,937	\$0	\$0	0%
Disposition of Capital Assets	-\$211,412	\$371	\$0	\$0	0%
Long-Term Debt		\$0	\$3,500,000	\$0	-100%
Transfers In	\$6,330,053	\$9,290,978	\$9,886,151	\$20,058,793	102.9%
Total Misc.:	\$6,890,438	\$11,221,237	\$14,633,654	\$22,706,928	55.2%
Total Revenue Source:	\$57,636,675	\$58,709,722	\$69,226,943	\$78,051,669	12.7%



General Fund Summary

\$26,153,182 **\$1,343,934**
(5.42% vs. prior year)

General Fund Revenue:

Property taxes are the largest single source of tax revenue for the general fund (\$5,568,031) but utility taxes are a close second (\$4,459,106). The relative percentage of tax sources funding the General Fund is 66.6%:

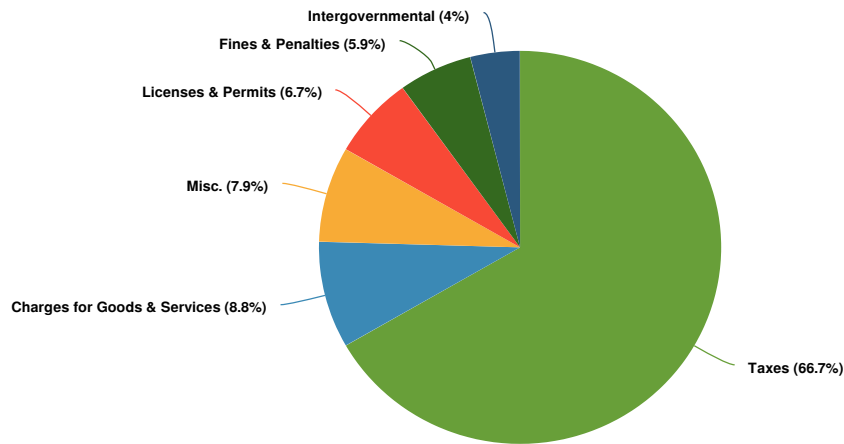
Property and Leasehold Taxes	22.3%
Retail Sales and Criminal Justice Sales Tax	21.6%
Utility Taxes	17.1%
Business & Occupation and Gambling Taxes	5.7%
Total Taxes	66.6%
Licenses and Permits	6.8%
Intergovernmental	4.0%
Charges for Goods and Services	8.8%
Fines and Penalties	6.0%
Miscellaneous	7.9%
Total	100.0%

Property taxes: The City of Des Moines is requesting the statutory levy increase of 1%, which requires City Council approval. The City is also requesting the use of its "banked" capacity from 2021 and 2022.

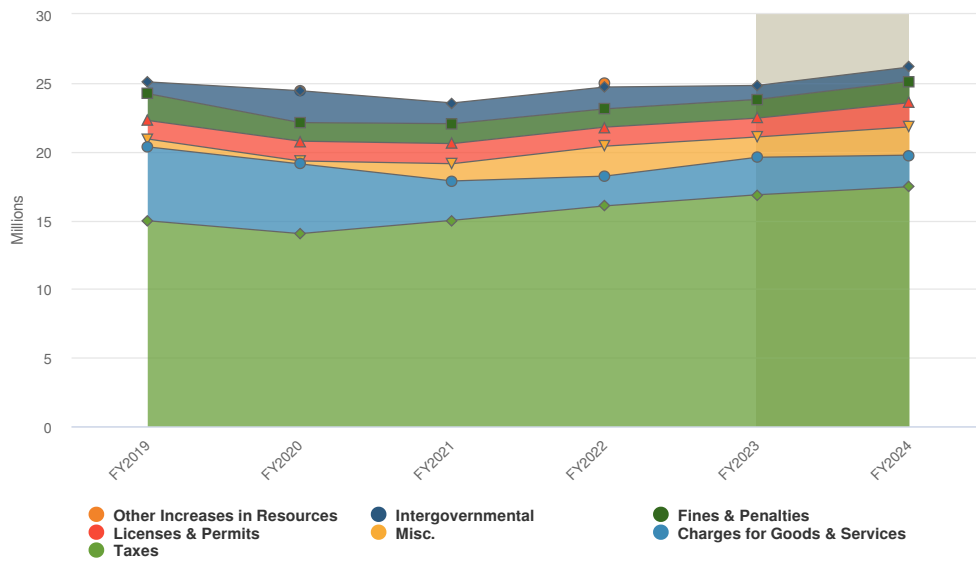


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Taxes						
Property Tax	\$5,305,346	\$5,291,843	\$5,522,043	\$5,522,043	\$5,639,570	2.1%
Retail Sales	\$3,565,499	\$4,002,932	\$3,965,875	\$4,205,450	\$4,325,000	9.1%
Criminal Justice	\$1,079,925	\$1,197,794	\$1,187,500	\$1,250,000	\$1,300,000	9.5%
Business & Occupation	\$1,007,196	\$1,243,381	\$1,338,550	\$1,265,000	\$1,440,000	7.6%
Utility Taxes	\$3,790,510	\$4,022,392	\$4,550,105	\$4,271,486	\$4,459,106	-2%
Leasehold	\$216,634	\$227,944	\$239,000	\$224,683	\$240,000	0.4%
Gambling	\$27,984	\$55,482	\$50,000	\$29,340	\$35,000	-30%
Total Taxes:	\$14,993,094	\$16,041,768	\$16,853,073	\$16,768,002	\$17,438,676	3.5%
Licenses & Permits						
Business	\$1,436,922	\$1,368,264	\$1,361,000	\$1,350,000	\$1,750,000	28.6%
Non-Business	\$27,382	\$18,872	\$12,000	\$16,500	\$15,000	25%
Total Licenses & Permits:	\$1,464,304	\$1,387,136	\$1,373,000	\$1,366,500	\$1,765,000	28.6%
Intergovernmental						
Federal Direct	\$0	\$58,500	\$0	\$92,500	\$25,000	1,150%
Federal Revenue	\$37,399	\$0	\$0	\$0	\$0	0%
Federal Indirect	\$161,391	\$164,307	\$10,000	\$28,500	\$28,181	181.8%
State Grants	\$200,225	\$357,057	\$4,500	\$155,000	\$0	-100%
State Shared Revenues	\$991,894	\$923,546	\$880,203	\$852,500	\$814,123	-7.5%
Local Grants	\$118,123	\$88,604	\$121,317	\$167,317	\$176,000	45.1%
Total Intergovernmental:	\$1,509,033	\$1,592,014	\$1,016,020	\$1,295,817	\$1,043,304	2.5%
Charges for Goods & Services						
General Govt.	\$2,689,122	\$1,745,062	\$1,929,352	\$1,883,852	\$1,775,535	-8%
Public Safety	\$97,292	\$102,918	\$80,900	\$111,708	\$83,300	3%
Natural and Economic Environment	-\$227	\$8,027	\$0	\$0	\$0	0%
Social Services	\$9,515	\$44,050	\$25,400	\$42,550	\$25,400	0%
Culture & Rec.	\$69,098	\$268,528	\$693,500	\$324,340	\$413,500	-40.4%
Total Charges for Goods & Services:	\$2,864,799	\$2,168,584	\$2,729,152	\$2,362,450	\$2,297,735	-15.8%
Fines & Penalties						
Civil Penalties	\$956	\$380	\$1,250	\$1,250	\$400	-68%
Civil Infractions	\$1,384,520	\$1,292,930	\$1,306,000	\$1,278,900	\$1,515,000	16%
Parking Penalties	\$38,549	\$14,113	\$30,000	\$28,000	\$20,000	-33.3%
Criminal Misdemeanor	\$9,795	\$6,285	\$8,700	\$8,750	\$5,900	-32.2%
Non-Traffic Fines	\$10,926	\$9,012	\$7,950	\$2,600	\$6,850	-13.8%
Criminal Costs	\$4,963	\$4,036	\$3,950	\$2,400	\$4,000	1.3%
Total Fines & Penalties:	\$1,449,709	\$1,326,755	\$1,357,850	\$1,321,900	\$1,552,150	14.3%
Misc.						
Interest and Other Earnings	\$546	\$106,777	\$40,000	\$105,500	\$106,000	165%



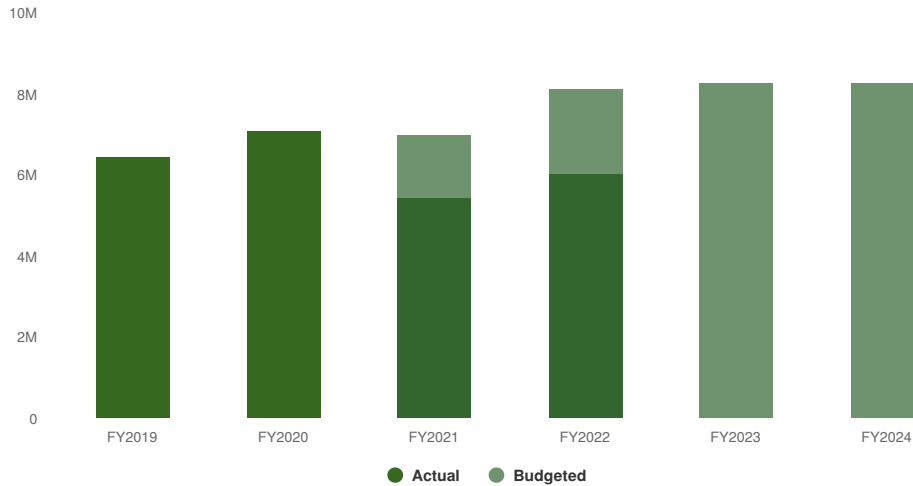
Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Rents/Leases	\$323,153	\$443,423	\$344,869	\$311,760	\$45,000	-87%
Non-Governmental Sources	\$11,757	\$70,293	\$10,600	\$11,321	\$24,000	121.2%
Other	\$36,061	\$107,356	\$25,925	\$58,000	\$30,700	29.7%
Recoveries	\$9,784	\$0	\$0	\$0	\$0	0%
Transfers In	\$875,000	\$1,452,033	\$1,058,759	\$983,000	\$1,850,617	74.8%
Total Misc.:	\$1,256,302	\$2,179,882	\$1,480,153	\$1,469,581	\$2,056,317	39.1%
Other Increases in Resources						
Other		\$305,066	\$0		\$0	0%
Total Other Increases in Resources:		\$305,066	\$0		\$0	0%
Total Revenue Source:	\$23,537,241	\$25,001,205	\$24,809,248	\$24,584,250	\$26,153,182	5.4%



Special Revenue Funds Summary

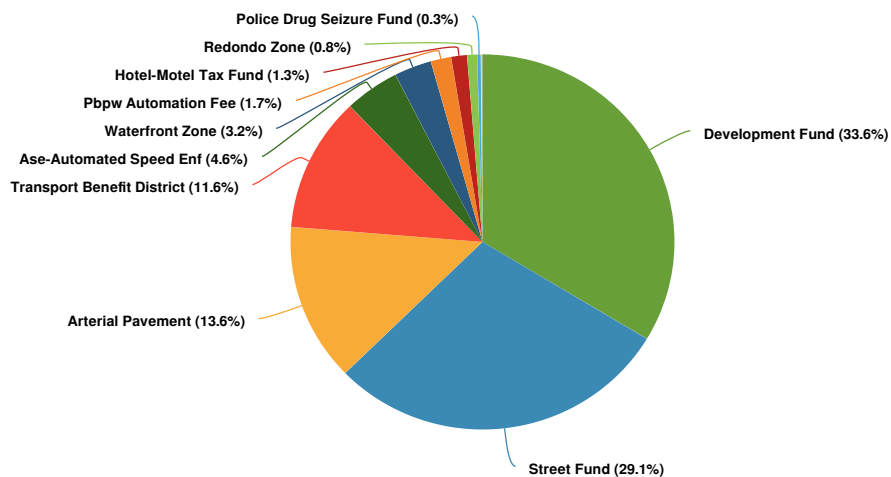
\$8,260,793 **-\$20,411**
 (-0.25% vs. prior year)

Special Revenue Funds Proposed and Historical Budget vs. Actual

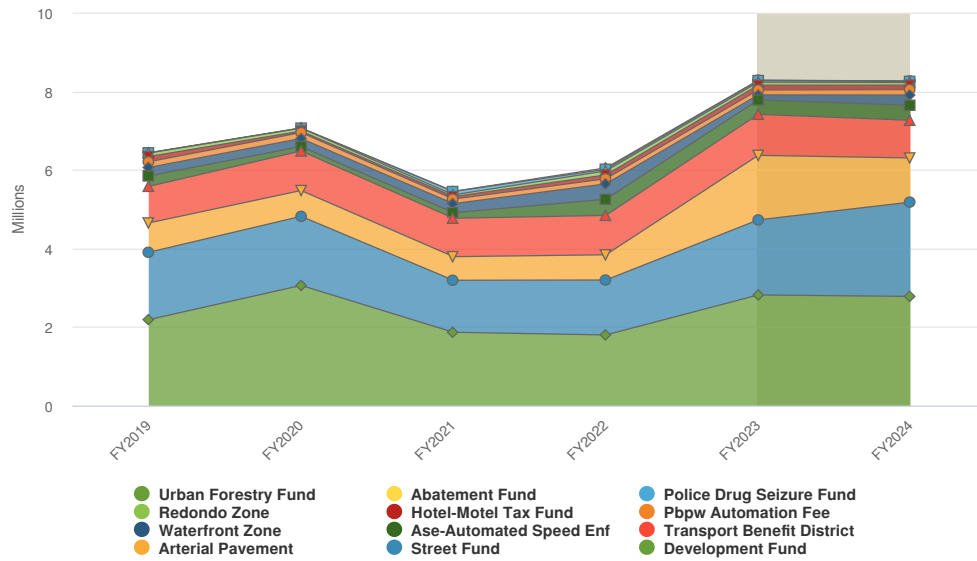


Revenue by Fund

2024 Revenue by Fund



Budgeted and Historical 2024 Revenue by Fund



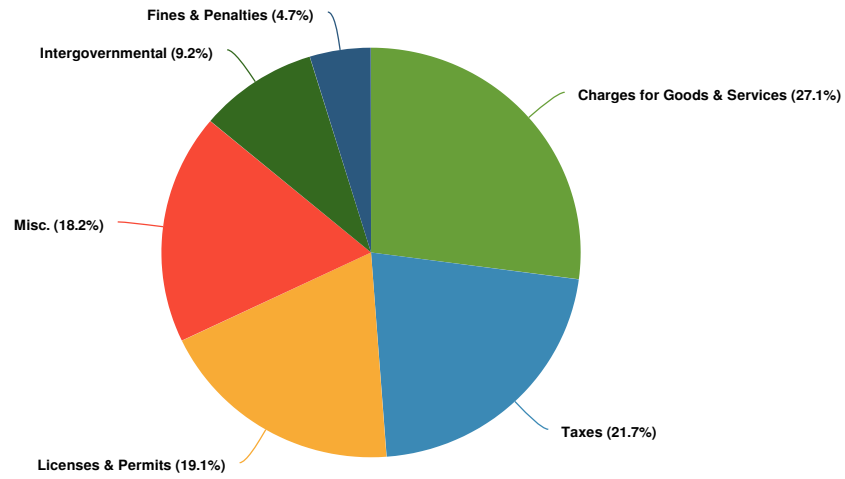
Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Street Fund	\$1,323,227	\$1,397,365	\$1,910,518	\$2,400,331	25.6%
Arterial Pavement	\$600,737	\$642,028	\$1,642,086	\$1,122,500	-31.6%
Development Fund	\$1,866,040	\$1,798,079	\$2,815,250	\$2,778,462	-1.3%
Police Drug Seizure Fund	\$84,740	\$42,055	\$40,000	\$26,000	-35%
Hotel-Motel Tax Fund	\$63,505	\$96,840	\$120,750	\$110,750	-8.3%
Redondo Zone	\$43,837	\$102,823	\$77,850	\$69,500	-10.7%
Waterfront Zone	\$230,322	\$391,679	\$128,350	\$260,750	103.2%
Pbpw Automation Fee	\$116,305	\$130,798	\$126,500	\$141,500	11.9%
Urban Forestry Fund		\$0	\$5,000	\$5,000	0%
Abatement Fund	\$4,961	\$33,507	\$5,400	\$5,500	1.9%
Ase-Automated Speed Enf	\$141,579	\$410,631	\$365,500	\$381,500	4.4%
Transport Benefit District	\$977,347	\$1,002,355	\$1,044,000	\$959,000	-8.1%
Total:	\$5,452,599	\$6,048,162	\$8,281,204	\$8,260,793	-0.2%

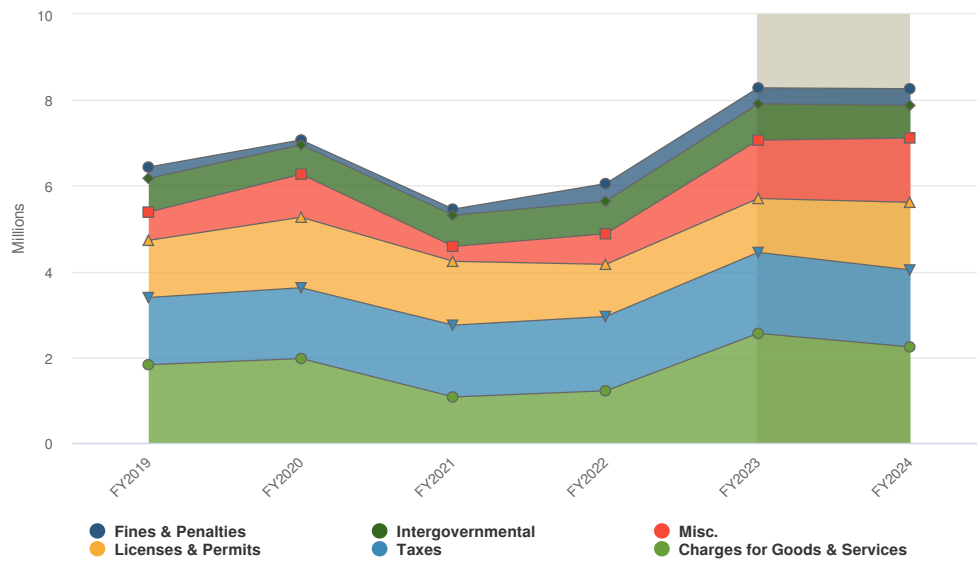


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



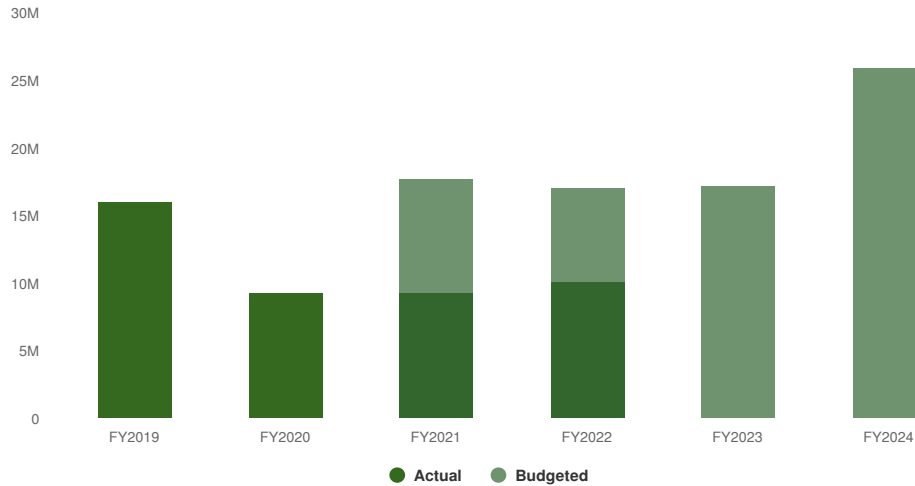
Grey background indicates budgeted figures.



Capital Project Funds Summary Summary

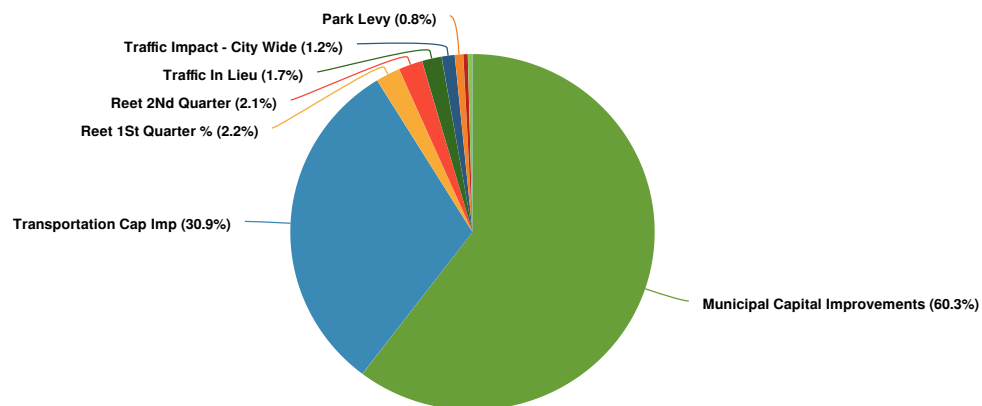
\$25,902,250 **\$8,724,906**
(50.79% vs. prior year)

Capital Project Funds Summary Proposed and Historical Budget vs. Actual

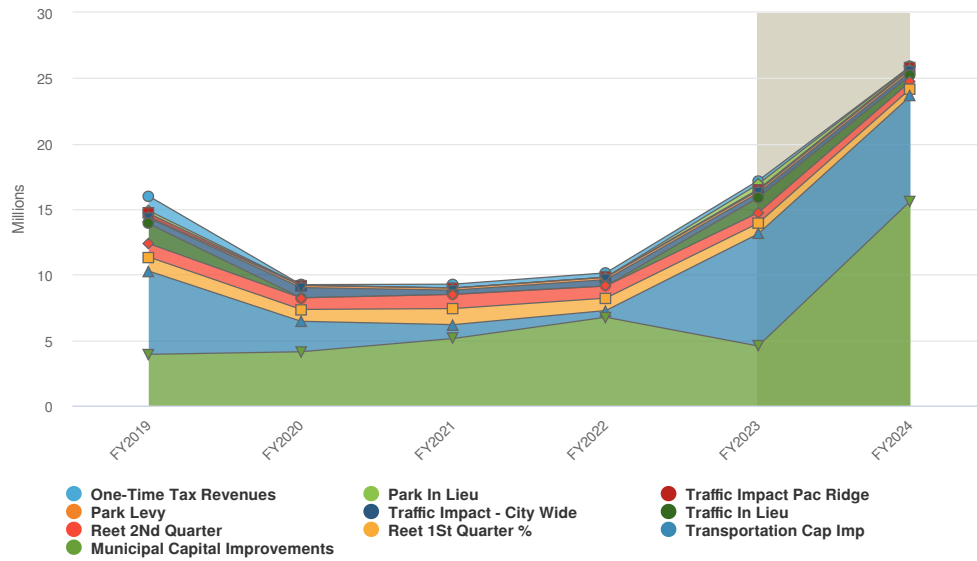


Revenue by Fund

2024 Revenue by Fund



Budgeted and Historical 2024 Revenue by Fund

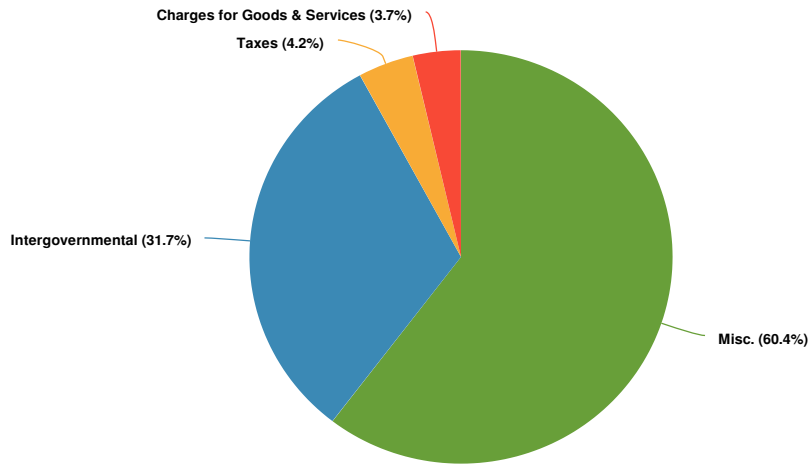


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Municipal Capital Improvements	\$5,120,667	\$6,744,178	\$4,550,000	\$4,504,500	\$15,626,000	243.4%
Transportation Cap Imp	\$1,058,198	\$510,638	\$8,559,000	\$1,559,500	\$8,008,000	-6.4%
Reet 1St Quarter %	\$1,226,869	\$948,556	\$810,000	\$583,000	\$560,000	-30.9%
Reet 2Nd Quarter	\$1,084,157	\$923,131	\$802,500	\$577,000	\$552,500	-31.2%
Park Levy	\$163,892	\$179,670	\$183,000	\$196,115	\$195,500	6.8%
Park In Lieu	\$10,312	\$5,127	\$402,844	\$100,000	\$100,750	-75%
One-Time Tax Revenues	\$285,828	\$331,058	\$267,500	\$26,000	\$5,000	-98.1%
Traffic In Lieu	\$91	\$2,409	\$1,150,500	\$246,000	\$452,500	-60.7%
Traffic Impact - City Wide	\$320,183	\$481,529	\$351,250	\$286,000	\$301,250	-14.2%
Traffic Impact Pac Ridge	-\$908	\$7,323	\$100,750	\$10,000	\$100,750	0%
Total:	\$9,269,288	\$10,133,618	\$17,177,344	\$8,088,115	\$25,902,250	50.8%

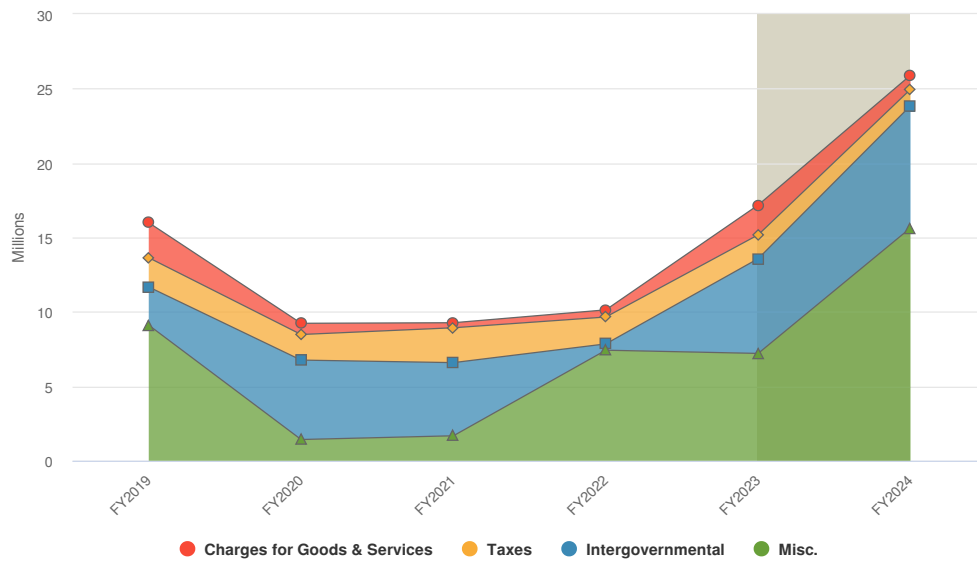


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



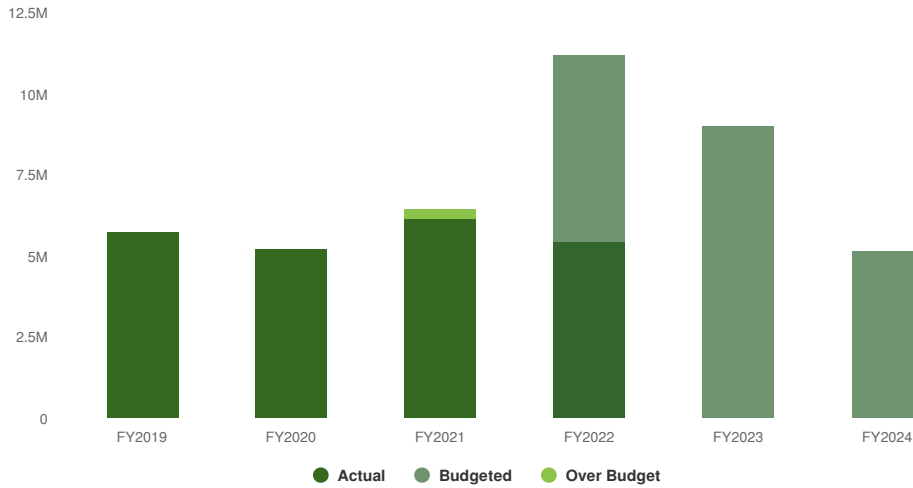
Grey background indicates budgeted figures.



Marina Fund Summary

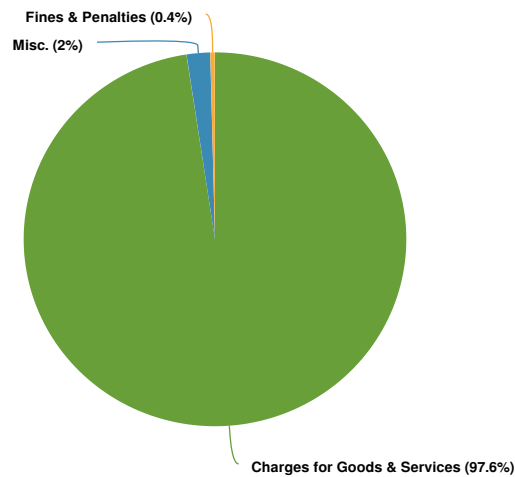
\$5,163,967 **-\$3,825,769**
 (-42.56% vs. prior year)

Marina Fund Proposed and Historical Budget vs. Actual

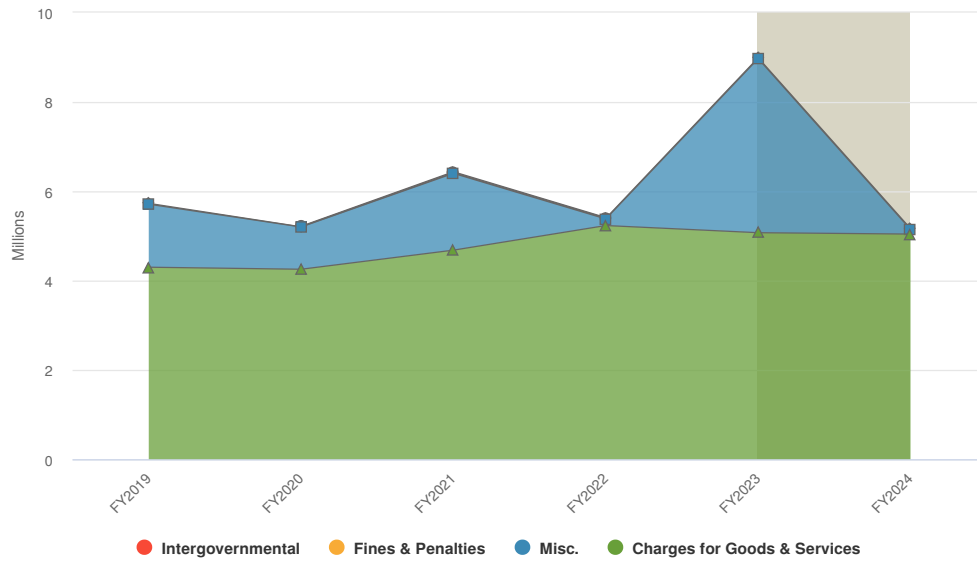


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Intergovernmental						
Federal Indirect	\$21,787	\$1,594	\$0	\$31,679	\$0	0%
State Grants		\$13,928	\$0	\$0	\$0	0%
Total Intergovernmental:	\$21,787	\$15,521	\$0	\$31,679	\$0	0%
Charges for Goods & Services						
General Govt.	\$3,385	\$3,245	\$2,800	\$3,550	\$2,500	-10.7%
Utilities	\$97,022	\$102,749	\$108,185	\$104,900	\$108,000	-0.2%
Transportation	\$1,225,751	\$1,629,012	\$1,313,000	\$1,363,000	\$1,503,000	14.5%
Culture & Rec.	\$3,354,930	\$3,497,101	\$3,647,842	\$3,715,261	\$3,427,667	-6%
Total Charges for Goods & Services:	\$4,681,088	\$5,232,106	\$5,071,827	\$5,186,711	\$5,041,167	-0.6%
Fines & Penalties						
Non-Court Fines	\$13,848	\$14,905	\$20,000	\$20,000	\$20,000	0%
Total Fines & Penalties:	\$13,848	\$14,905	\$20,000	\$20,000	\$20,000	0%
Misc.						
Interest and Other Earnings	-\$8,339	\$119,554	\$5,000	\$115,000	\$90,000	1,700%
Other	\$104,793	\$28,182	\$9,909	\$12,790	\$12,800	29.2%
Recoveries		\$0	\$0	\$12,148	\$0	0%



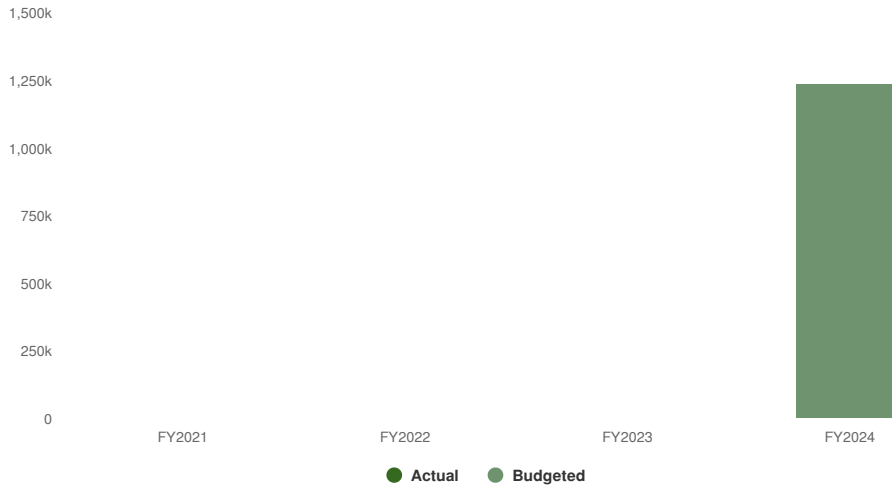
Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Long-Term Debt		\$0	\$3,500,000	\$12,740,000	\$0	-100%
Transfers In	\$1,622,909	\$0	\$383,000	\$0	\$0	-100%
Total Misc.:	\$1,719,364	\$147,736	\$3,897,909	\$12,879,938	\$102,800	-97.4%
Total Revenue Source:	\$6,436,088	\$5,410,269	\$8,989,736	\$18,118,328	\$5,163,967	-42.6%



Events and Facility Rentals Summary

\$1,234,135 **\$1,234,135**
(% vs. prior year)

Events and Facility Rentals Proposed and Historical Budget vs. Actual



Revenues by Source

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Misc.						
Rents/Leases						
Park Services						
WOOTON PARK GAZEBO RENTAL	\$0	\$0	\$0	\$0	\$260	N/A
ACTIVITY CENTER RENTAL	\$0	\$0	\$0	\$0	\$3,800	N/A
FIELD HOUSE GYM RENTAL	\$0	\$0	\$0	\$0	\$2,500	N/A
BP AUDITORIUM RENTAL	\$0	\$0	\$0	\$0	\$120,800	N/A
BP AUDITORIUM ANCILLARY	\$0	\$0	\$0	\$0	\$36,505	N/A
BP FOUNDERS LODGE RENTAL	\$0	\$0	\$0	\$0	\$65,710	N/A
BP FOUNDERS LODGE ANCILLARY	\$0	\$0	\$0	\$0	\$19,885	N/A
BP MEADOW RENTAL	\$0	\$0	\$0	\$0	\$26,000	N/A
BP DINING HALL RENTAL	\$0	\$0	\$0	\$0	\$62,585	N/A
BP DINING HALL ANCILLARY	\$0	\$0	\$0	\$0	\$32,265	N/A
BP PICNIC SHELTER RENTAL	\$0	\$0	\$0	\$0	\$9,975	N/A



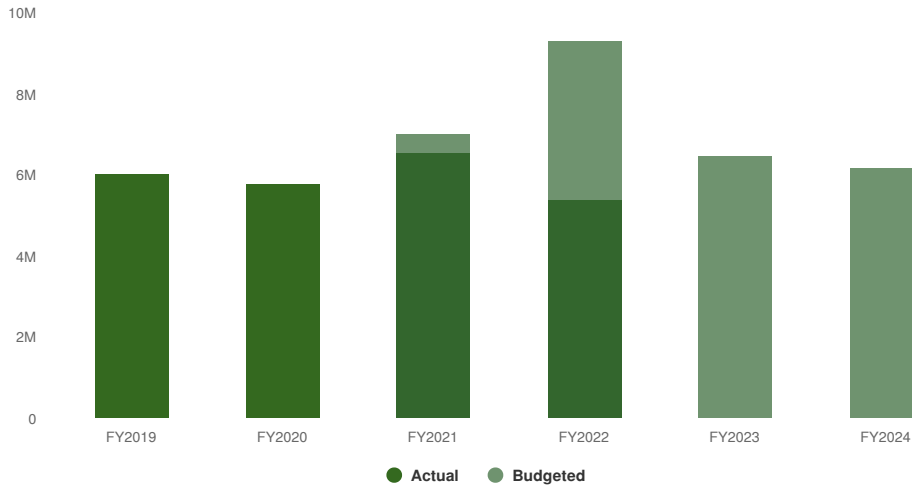
Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
BP PICNIC SHELTER ANCILLARY	\$0	\$0	\$0	\$0	\$300	N/A
FACILITY SET UP FEES	\$0	\$0	\$0		\$15,900	N/A
BP EVENT CENTER BUYOUT	\$0	\$0	\$0		\$76,790	N/A
WEDDING PACKAGE	\$0	\$0	\$0		\$9,000	N/A
SOUND VIEW PARK PLATFORM	\$0	\$0	\$0		\$1,200	N/A
SVP PLATFORM ANCILLARY	\$0	\$0	\$0		\$60	N/A
BUYOUTS ANCILLARY	\$0	\$0	\$0		\$600	N/A
Total Park Services:	\$0	\$0	\$0	\$0	\$484,135	N/A
Total Rents/Leases:	\$0	\$0	\$0	\$0	\$484,135	N/A
Other						
Unrestricted						
INTERFUND LOAN RECEIVED	\$0	\$0	\$0		\$750,000	N/A
Total Unrestricted:	\$0	\$0	\$0		\$750,000	N/A
Total Other:	\$0	\$0	\$0	\$0	\$750,000	N/A
Total Misc.:	\$0	\$0	\$0	\$0	\$1,234,135	N/A
Total Revenue Source:	\$0	\$0	\$0	\$0	\$1,234,135	N/A



Surface Water Management (SWM) Fund Summary

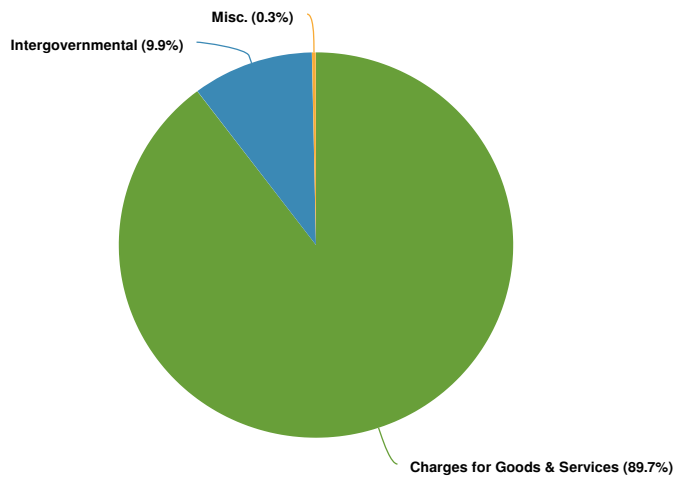
\$6,162,436 **-\$314,641**
(-4.86% vs. prior year)

Surface Water Management (SWM) Fund Proposed and Historical Budget vs. Actual

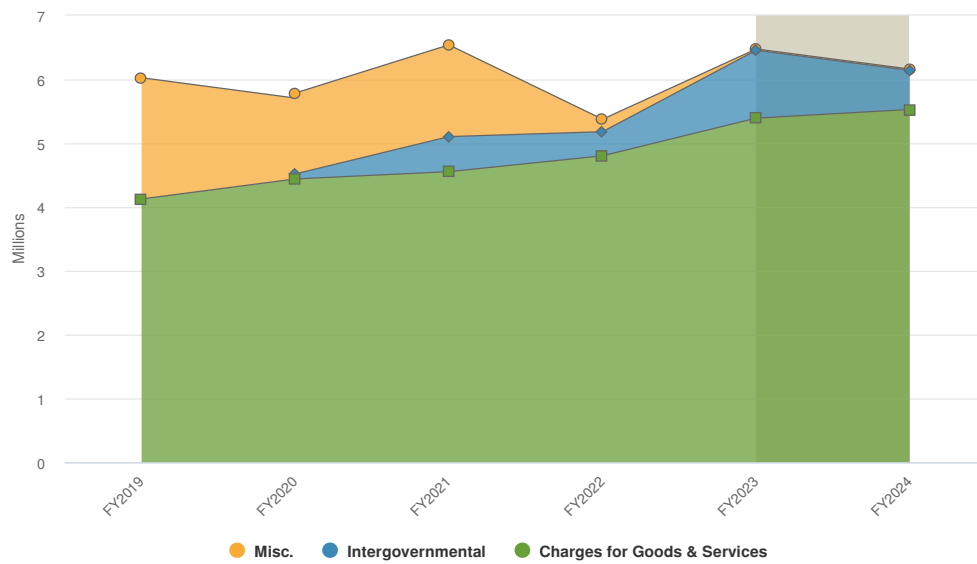


Revenues by Source

Projected 2024 Revenues by Source



Budgeted and Historical 2024 Revenues by Source



Grey background indicates budgeted figures.

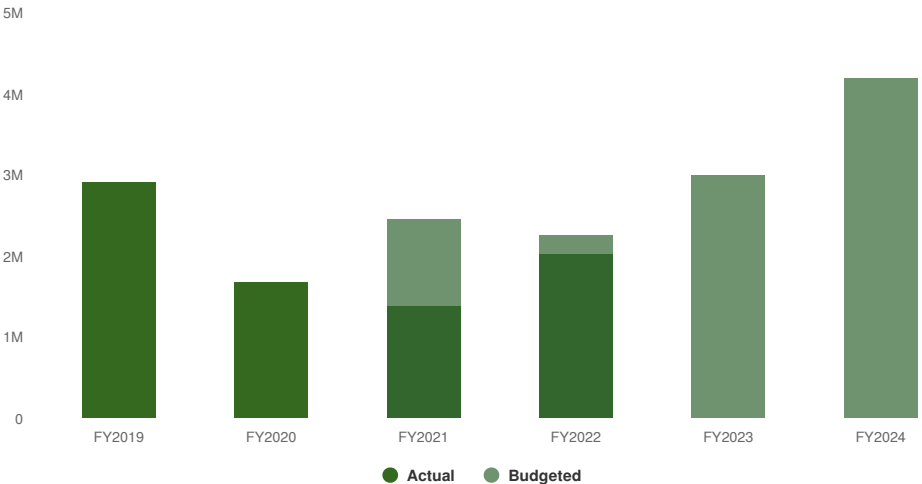
Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Revenue Source						
Intergovernmental						
Federal Indirect		\$861	\$0		\$0	0%
State Grants	\$2,500	\$41,083	\$0	\$41,084	\$0	0%
Local Grants	\$546,666	\$335,434	\$1,064,000		\$613,000	-42.4%
Total Intergovernmental:	\$549,166	\$377,378	\$1,064,000	\$41,084	\$613,000	-42.4%
Charges for Goods & Services						
General Govt.	\$48,372	\$0	\$0		\$0	0%
Utilities	\$4,505,859	\$4,803,053	\$5,393,077	\$5,402,527	\$5,529,436	2.5%
Total Charges for Goods & Services:	\$4,554,230	\$4,803,053	\$5,393,077	\$5,402,527	\$5,529,436	2.5%
Misc.						
Interest and Other Earnings	-\$29,093	\$153,578	\$20,000	\$170,000	\$20,000	0%
Other	\$58,943	\$41,729	\$0	\$17,414	\$0	0%
Transfers In	\$1,408,111	\$0	\$0		\$0	0%
Total Misc.:	\$1,437,961	\$195,307	\$20,000	\$187,414	\$20,000	0%
Total Revenue Source:	\$6,541,357	\$5,375,738	\$6,477,077	\$5,631,025	\$6,162,436	-4.9%



Internal Service Funds Summary

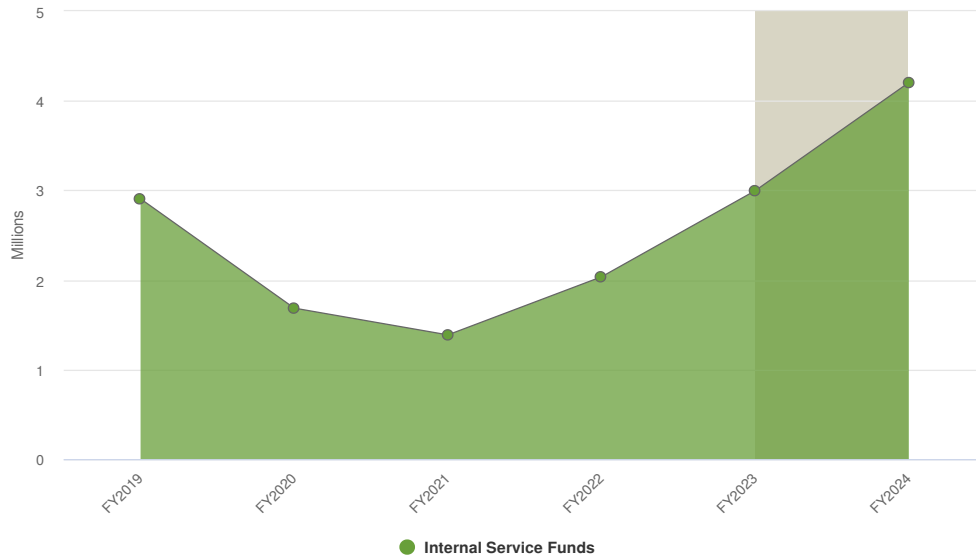
\$4,203,519 **\$1,207,127**
(40.29% vs. prior year)

Internal Service Funds Proposed and Historical Budget vs. Actual



Revenue by Fund

Budgeted and Historical 2024 Revenue by Fund



Grey background indicates budgeted figures.

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Internal Service Funds						
Equipment Rental Operations	\$531,949	\$613,505	\$663,109	\$684,994	\$1,238,024	86.7%
Equipment Rental Replacement	\$153,264	\$427,353	\$1,036,106	\$1,067,106	\$753,280	-27.3%
Facility Repair & Replacement	-\$175,449	\$8,404	\$301,770	\$312,270	\$461,150	52.8%
Computer Equip Capital Fund	\$149,619	\$154,492	\$175,203	\$195,203	\$412,800	135.6%
Self-Insurance Fund	\$694,515	\$806,605	\$783,704	\$792,454	\$1,286,315	64.1%
Unemployment Insurance Fund	\$32,476	\$24,594	\$36,500	\$36,500	\$51,950	42.3%
Total Internal Service Funds:	\$1,386,373	\$2,034,952	\$2,996,392	\$3,088,527	\$4,203,519	40.3%



DEPARTMENTS



General Fund

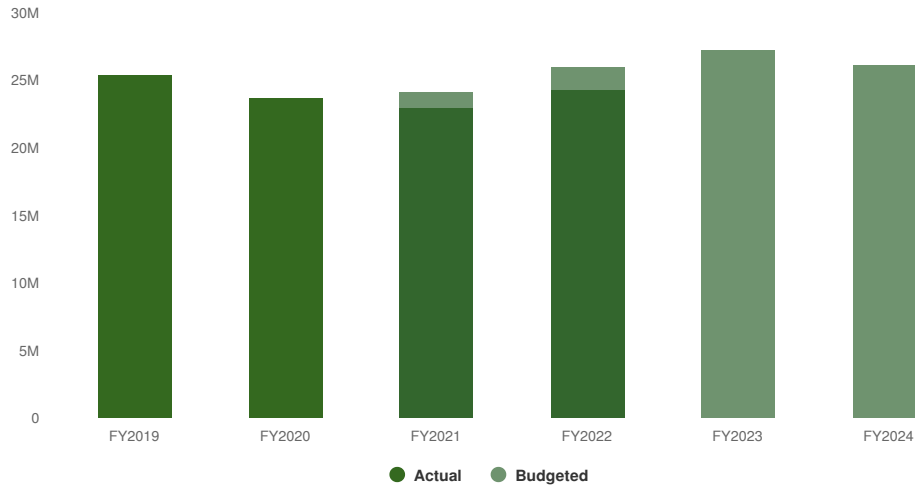
	2024-2028 GENERAL FUND						
	BUDGET 2023	REVISED BUDGET 2023	BUDGET 2024	2025	FORECAST		
					2026	2027	2028
BEGINNING FUND BALANCE	\$ 6,947,169	\$ 7,807,793	\$ 5,163,513	\$ 5,066,458	\$ 2,543,324	\$ 550,923	\$ (956,002)
Operating Revenues	23,289,489	22,786,782	23,824,621	24,714,467	25,643,128	26,520,503	27,547,241
	(26,294,193)	(24,850,918)	(24,186,676)	(27,237,601)	(27,635,528)	(28,027,429)	(28,433,785)
Operating Expenditures	(3,004,704)	(2,062,136)	(362,055)	(2,523,134)	(1,992,400)	(1,506,926)	(886,543)
** Net Activity ("Operating revenues over (under) operating expenditures")	-	-	-	-	-	-	-
Structural Changes to Operating Revenue Expenditures	-	-	-	-	-	-	-
Increased Revenue Opportunities	-	-	-	-	-	-	-
Reduced Expenditures- Future Savings	-	-	-	-	-	-	-
Total Changes	-	-	-	-	-	-	-
Net Activity after changes	(3,004,704)	(2,062,136)	(362,055)	(2,523,134)	(1,992,400)	(1,506,926)	(886,543)
ONE-TIME ACTIVITIES							
Revenues							
Sound Transit	263,000	263,000	212,944				-
American Rescue Plan Funding	994,259	1,269,968	1,850,617				
One-Time Sales & BCO Tax Revenues	282,500	282,500	285,000	250,000	340,000	340,000	340,000
Total One-Time Revenues	1,519,759	1,795,468	2,328,561	250,000	340,000	340,000	340,000
One-time Expenditures							
Transfer Out - One-Time Sales & BCO Tax to Fund 309	(814,780)	-	(1,850,617)	(250,000)	(340,000)	(340,000)	(340,000)
ARPA Expenditures		(1,269,968)					
Gold Refrto Payment		(644,644)					
Sound Transit related expenditures		(283,000)	(212,944)				
Waterfront/Redondo transfers		(200,000)					
Total One-Time Expenditures	(814,780)	(2,377,612)	(2,063,561)	(250,000)	(340,000)	(340,000)	(340,000)
ENDING FUND BALANCE	\$ 4,647,444	\$ 5,163,513	\$ 5,066,458	\$ 2,543,324	\$ 550,923	\$ (956,002)	\$ (1,882,546)
GFOA Target of 60 days (approx. 16.67%)	4,383,242	4,142,648	4,031,919	4,540,508	4,606,843	4,672,172	4,739,912
Reserve (shortfall) surplus to GFOA Target	264,202	1,020,865	1,034,539	(1,997,184)	(4,055,919)	(5,628,175)	(6,582,457)
Ending Reserve - % Total Operating Expenditures	17.67%	20.78%	20.95%	9.34%	1.99%	-3.41%	-6.48%



Expenditures Summary

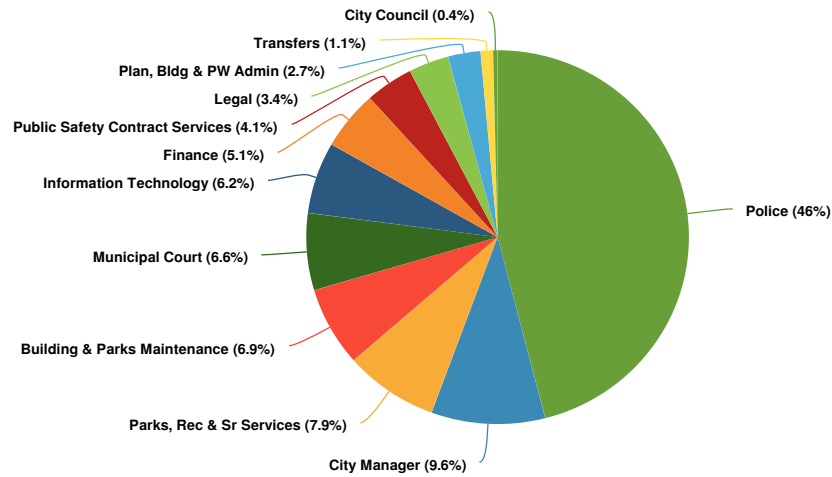
\$26,137,237 **-\$1,109,236**
(-4.07% vs. prior year)

General Fund Proposed and Historical Budget vs. Actual

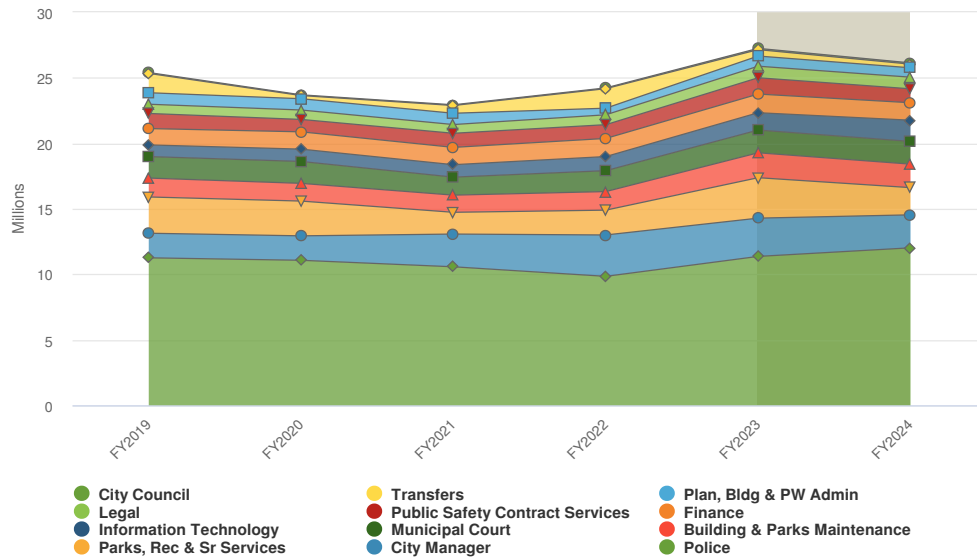


Expenditures by Function

Budgeted Expenditures by Function



Budgeted and Historical Expenditures by Function



Grey background indicates budgeted figures.

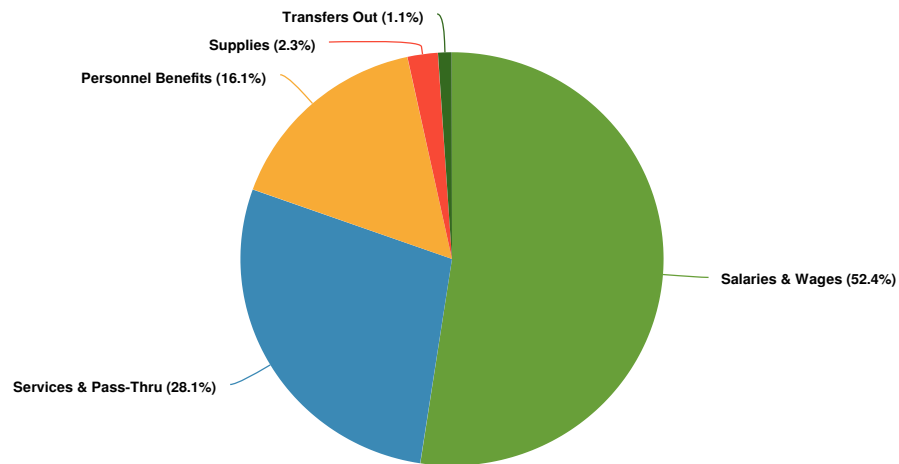


Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expenditures						
City Council	\$54,547	\$57,611	\$96,129	\$87,489	\$95,981	-0.2%
Building & Parks Maintenance	\$1,310,148	\$1,418,105	\$1,934,944	\$1,719,732	\$1,793,171	-5.7%
City Manager	\$2,498,909	\$3,158,340	\$2,888,930	\$3,014,731	\$2,517,221	-13.9%
Finance	\$1,322,872	\$1,383,757	\$1,425,025	\$1,432,546	\$1,334,670	-6.3%
Information Technology	\$948,599	\$1,078,358	\$1,322,951	\$1,141,003	\$1,618,534	22.3%
Legal	\$666,663	\$754,306	\$881,428	\$813,408	\$889,357	0.9%
Municipal Court	\$1,374,350	\$1,594,125	\$1,735,114	\$1,685,798	\$1,735,021	0%
Plan, Bldg & PW Admin	\$861,879	\$505,142	\$776,623	\$1,312,459	\$716,245	-7.8%
Parks, Rec & Sr Services	\$1,661,436	\$1,895,285	\$3,058,408	\$2,168,334	\$2,077,878	-32.7%
Transfers	\$591,099	\$1,490,868	\$488,900	\$226,400	\$277,600	-43.2%
Public Safety Contract Services	\$1,076,078	\$1,049,920	\$1,244,972	\$1,201,722	\$1,061,350	-14.7%
Police	\$10,571,485	\$9,842,573	\$11,393,049	\$12,424,908	\$12,020,208	5.8%
Total Expenditures:	\$22,938,063	\$24,228,390	\$27,246,473	\$27,228,530	\$26,137,237	-4.1%

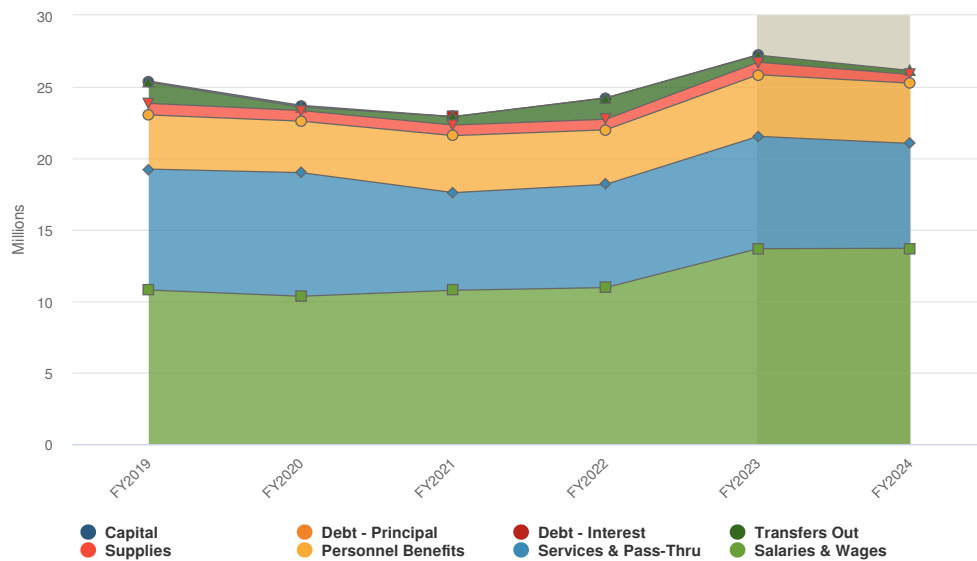


Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Budgeted and Historical Expenditures by Expense Type



Grey background indicates budgeted figures.



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$10,761,754	\$10,947,205	\$13,677,716	\$14,583,800	\$13,696,191	0.2%
Personnel Benefits	\$3,988,539	\$3,818,136	\$4,312,353	\$4,063,495	\$4,219,959	-2.1%
Supplies	\$742,094	\$739,604	\$859,803	\$815,347	\$606,475	-31%
Services & Pass-Thru	\$6,830,333	\$7,223,122	\$7,872,701	\$7,362,488	\$7,337,012	-6.7%
Capital	\$688	\$9,456	\$35,000	\$177,000	\$0	-100%
Debt - Principal	\$17,756	\$0	\$0		\$0	0%
Debt - Interest	\$5,800	\$0	\$0		\$0	0%
Transfers Out	\$591,099	\$1,490,868	\$488,900	\$226,400	\$277,600	-43.2%
Total Expense Objects:	\$22,938,063	\$24,228,390	\$27,246,473	\$27,228,530	\$26,137,237	-4.1%



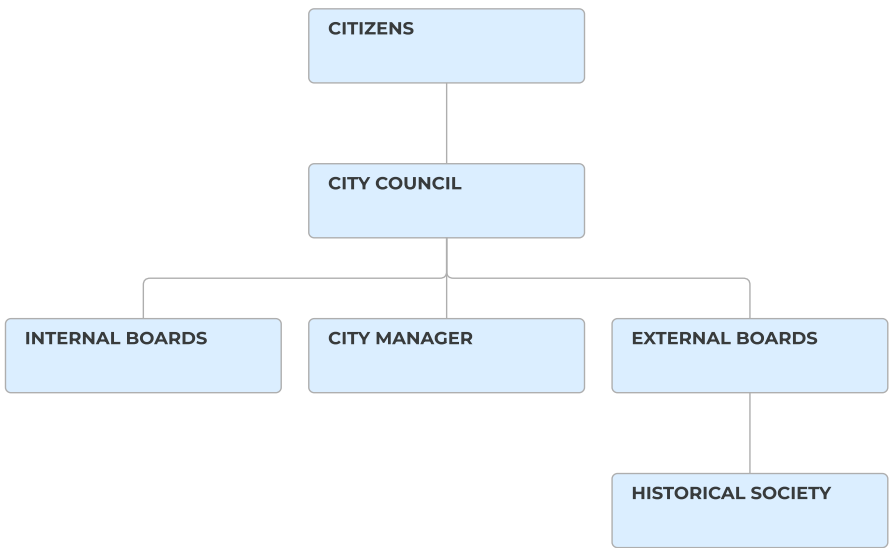
City Council

Matt Mahoney
Mayor

The City has a Council-Manager form of government. The City Council consists of seven members elected to four-year, overlapping terms. The Mayor, elected by the City Council, has equal voting rights with other council members and possesses no veto power. The City Council appoints the City Manager to act as the chief executive officer of the City.

The City Council provides effective City government representation for the citizens; adopts ordinances regulating city business; oversees municipal finances, approves contracts, approves acquisition and/or conveyance of land and other property; adopts and amends the City's Comprehensive Land Use Plan and provides leadership in the on-going efforts to diversify and expand Des Moines' economy.

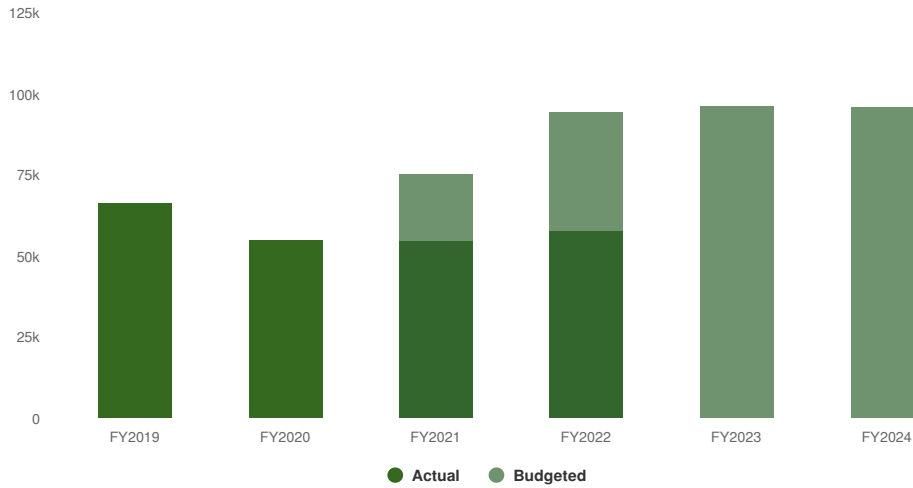
Organizational Chart



Expenditures Summary

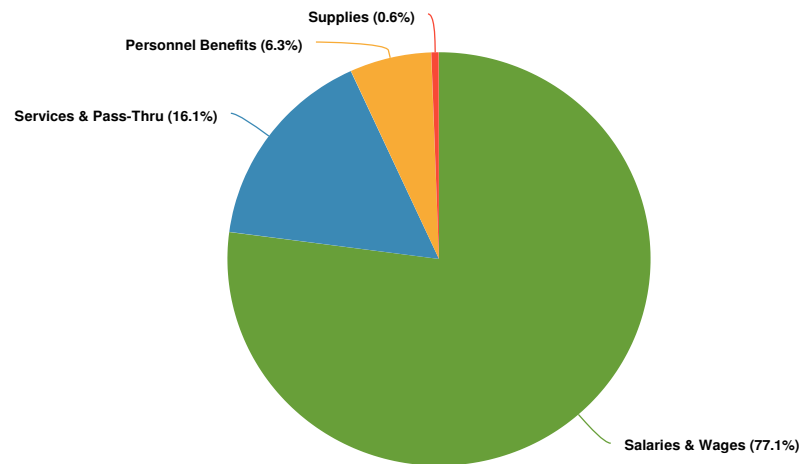
\$95,981 **-\$148**
(-0.15% vs. prior year)

City Council Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$45,000	\$43,850	\$74,000	\$42,000	\$74,000	0%
Personnel Benefits	\$3,708	\$2,901	\$5,800	\$4,095	\$6,008	3.6%
Supplies	\$187	\$1,847	\$1,550	\$1,565	\$550	-64.5%
Services & Pass-Thru	\$5,652	\$9,013	\$14,779	\$39,829	\$15,423	4.4%
Total Expense Objects:	\$54,547	\$57,611	\$96,129	\$87,489	\$95,981	-0.2%



City Manager

Michael Matthias
City Manager

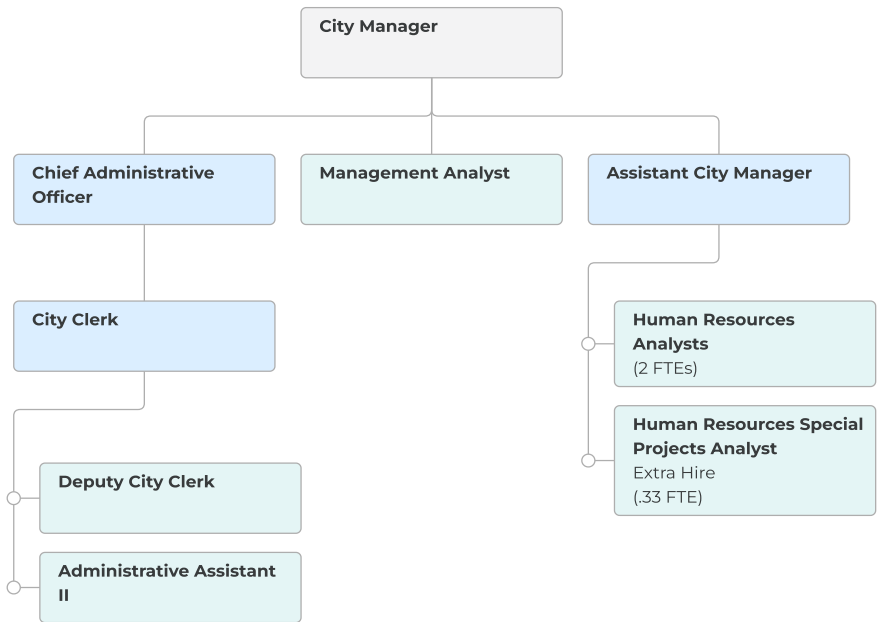
The City Manager is the chief administrative and executive officer and is responsible for implementing City Council policies and overseeing municipal operations; representing the City on intergovernmental issues; pursuing economic development opportunities; and coordinating all City services through the respective department directors.

The City Manager's office administers the following programs:

- Executive Office
- Economic Development
- Emergency Management Disaster Preparedness
- Human Resources
- City Clerk
- Communications
- Employee Wellness
- Printing and Duplicating
- Community Information Services
- City Memberships



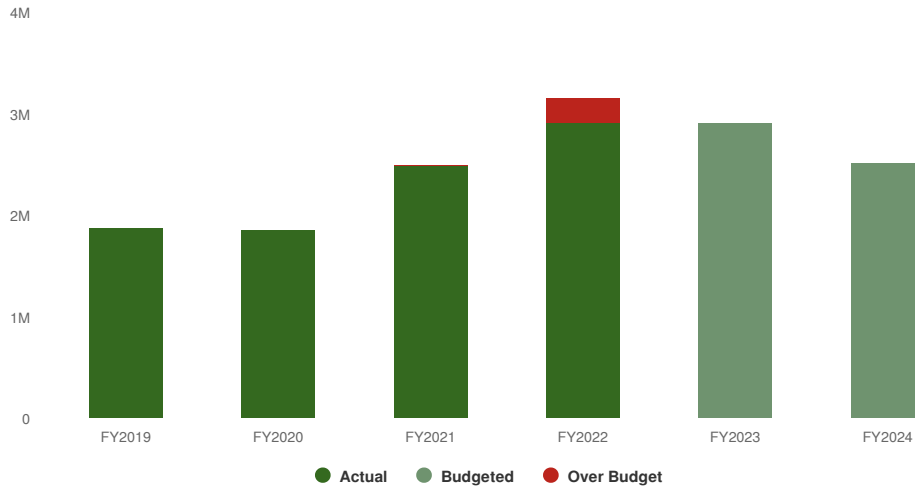
Organizational Chart



Expenditures Summary

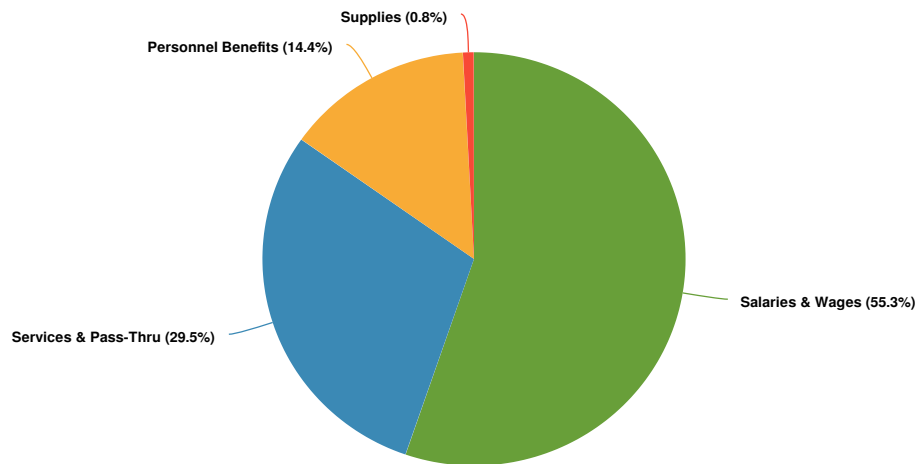
\$2,517,221 **-\$404,709**
(-13.85% vs. prior year)

City Manager Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$1,233,990	\$1,401,776	\$1,437,555	\$1,757,741	\$1,390,858	-3.2%
Personnel Benefits	\$357,704	\$395,300	\$457,108	\$328,968	\$361,542	-20.9%
Supplies	\$75,366	\$40,690	\$49,690	\$70,750	\$21,000	-57.7%
Services & Pass-Thru	\$831,849	\$1,320,574	\$944,577	\$857,272	\$743,821	-23.9%
Total Expense Objects:	\$2,498,909	\$3,158,340	\$2,888,930	\$3,014,731	\$2,517,221	-13.9%

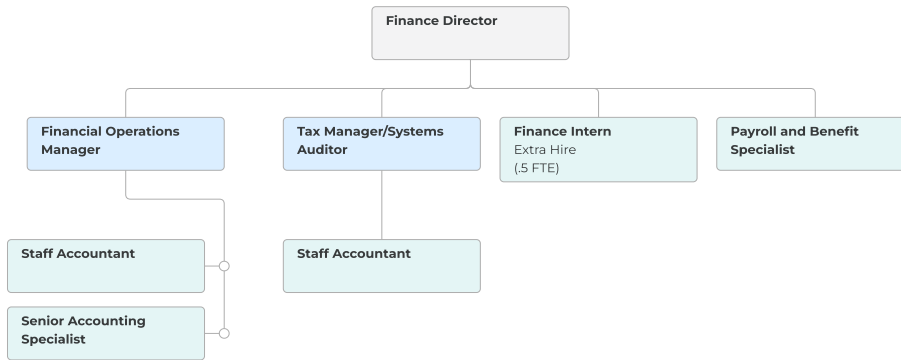


Finance

Jeff Friend
Finance Director

The Finance Department is responsible for accounting, budgeting and reporting services; forecasting and data analysis; cash deposits, payments, billings, investments, capital assets, debt management and system reconciliations; and City-wide internal controls design, implementation and monitoring.

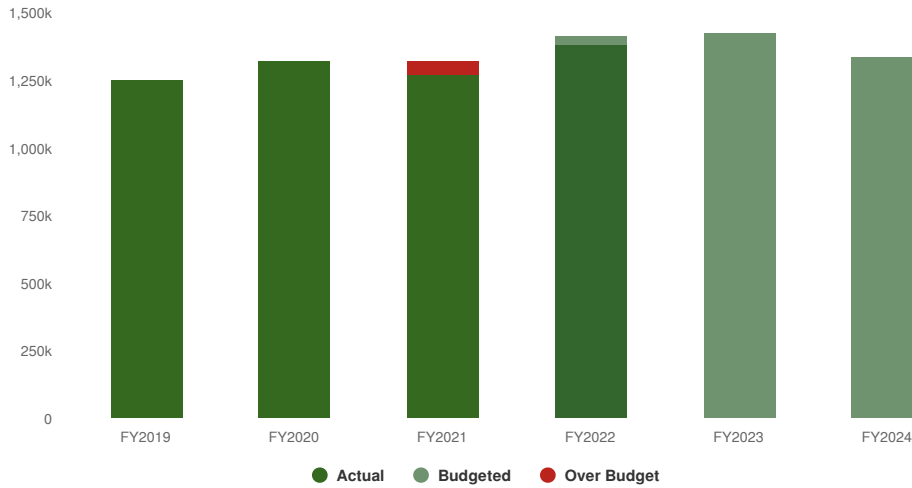
Organizational Chart



Expenditures Summary

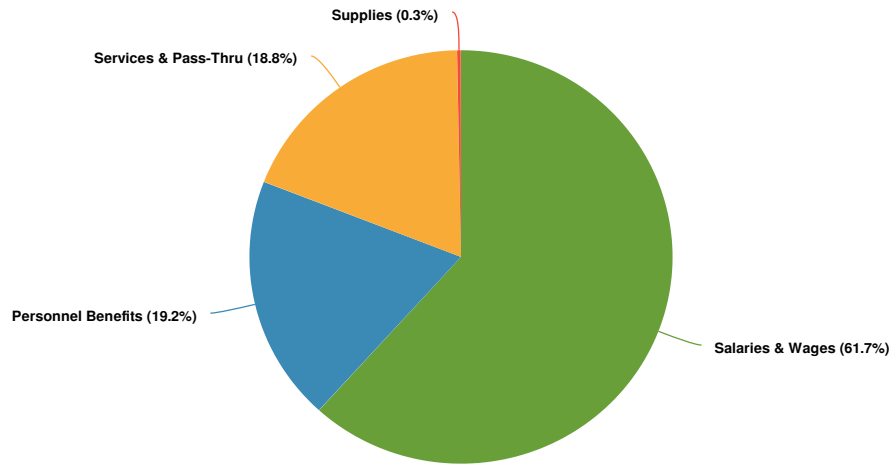
\$1,334,670 **-\$90,355**
(-6.34% vs. prior year)

Finance Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$777,896	\$808,366	\$851,560	\$900,873	\$823,622	-3.3%
Personnel Benefits	\$250,786	\$259,206	\$261,897	\$282,593	\$256,419	-2.1%
Supplies	\$6,895	\$3,536	\$6,500		\$4,000	-38.5%
Services & Pass-Thru	\$281,495	\$312,649	\$305,068	\$249,080	\$250,629	-17.8%
Debt - Interest	\$5,800	\$0	\$0		\$0	0%
Total Expense Objects:	\$1,322,872	\$1,383,757	\$1,425,025	\$1,432,546	\$1,334,670	-6.3%

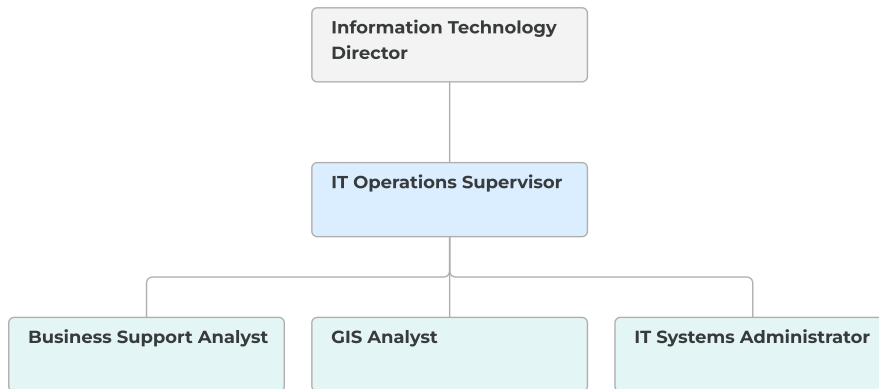


Information Technology

Dale Southwick
IT Director

The Information Technology Department is responsible for the maintenance of all city computers, servers, and networks; software maintenance services, consulting and programming on new projects; and recovery of data and replacement of damaged hardware.

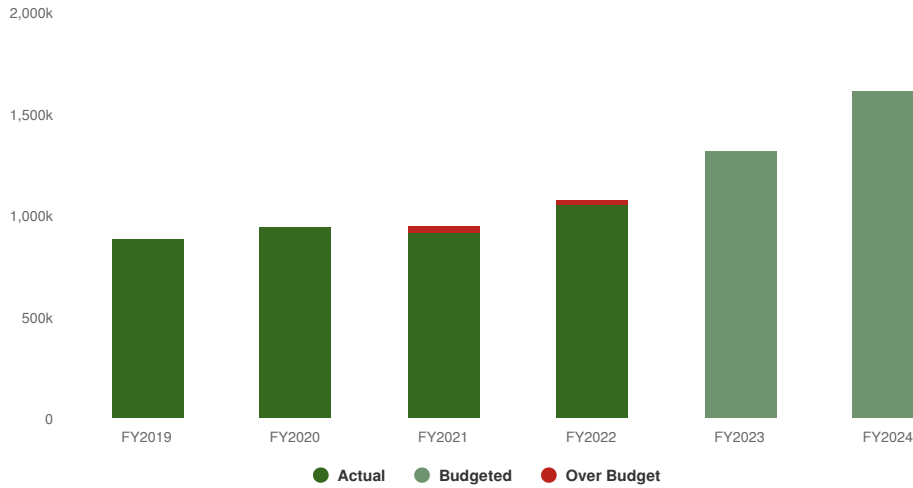
Organizational Chart



Expenditures Summary

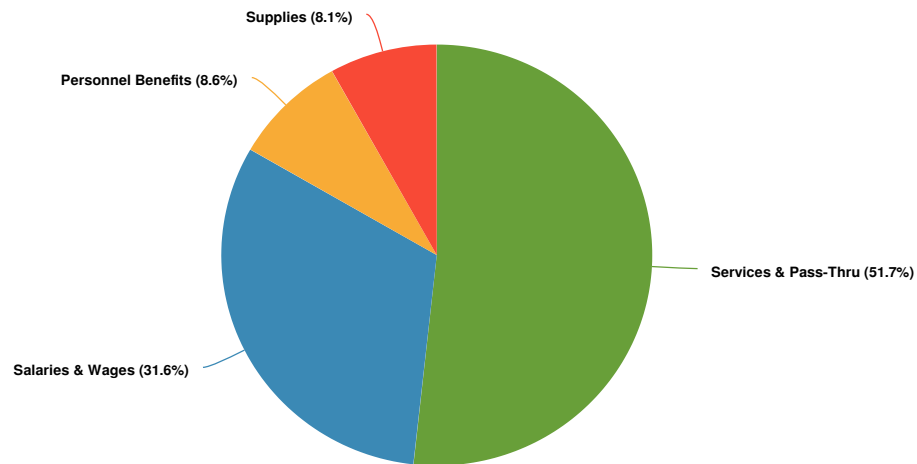
\$1,618,534 **\$295,583**
(22.34% vs. prior year)

Information Technology Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$323,038	\$327,101	\$472,827	\$379,880	\$511,954	8.3%
Personnel Benefits	\$99,478	\$95,234	\$119,065	\$105,314	\$138,507	16.3%
Supplies	\$92,080	\$64,836	\$104,500	\$80,000	\$130,750	25.1%
Services & Pass-Thru	\$416,248	\$591,187	\$626,559	\$575,809	\$837,323	33.6%
Debt - Principal	\$17,756	\$0	\$0		\$0	0%
Total Expense Objects:	\$948,599	\$1,078,358	\$1,322,951	\$1,141,003	\$1,618,534	22.3%



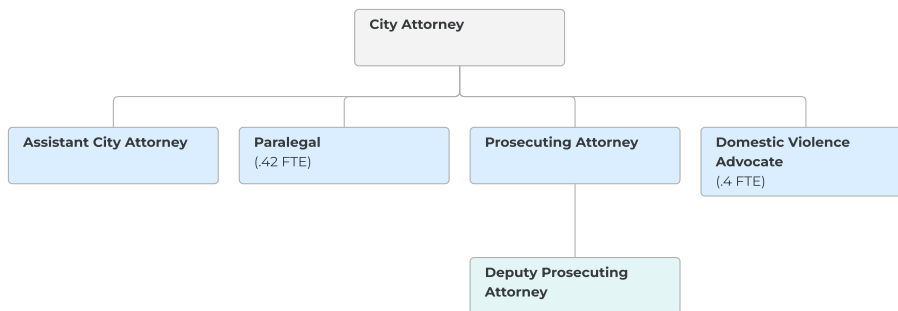
Legal

Tim George
City Attorney

The City Attorney is the City's chief legal advisor and is responsible for counseling all city departments and the City Council. The City Attorney also supervises all legal work assigned to outside counsel and attends all council meetings and executive sessions.

The Legal Department provides support in all matters before hearing examiners, judges, civil litigation, and provides general legal advice to all departments. The department writes formal legal opinions, ordinances and resolutions. The department also reviews written agreements and real property instruments and provides prosecution for all phases of criminal and civil actions. .

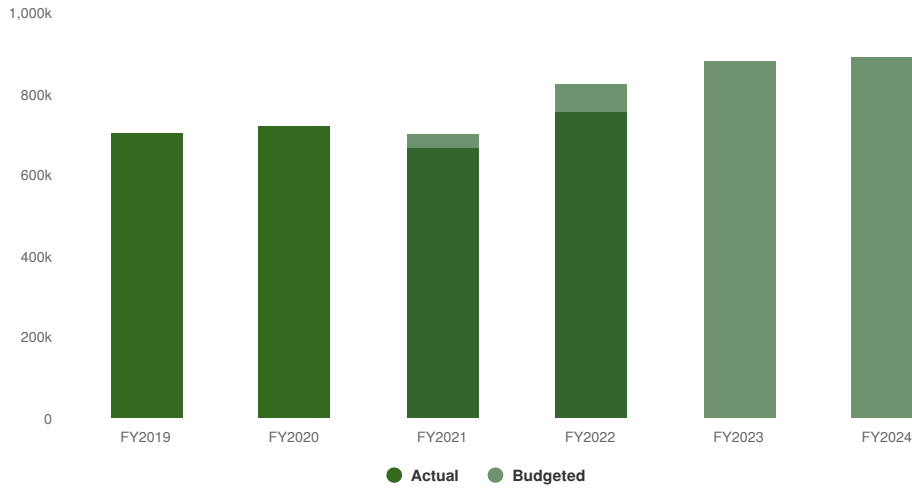
Organizational Chart



Expenditures Summary

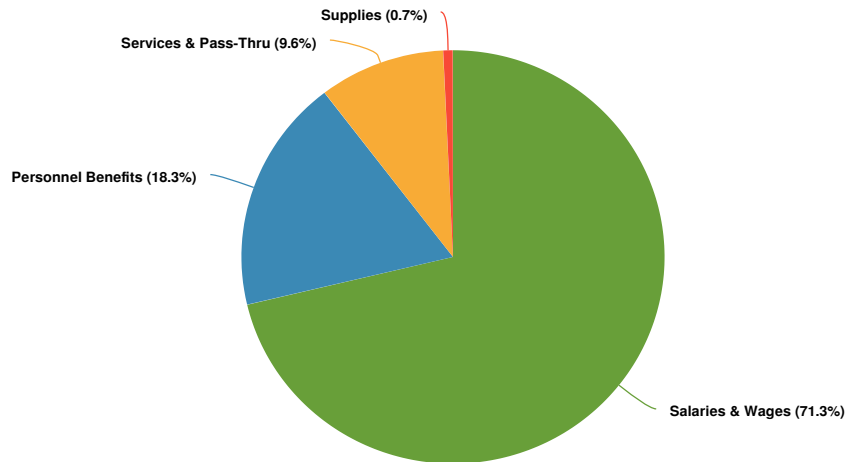
\$889,357 **\$7,929**
(0.90% vs. prior year)

Legal Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$467,977	\$557,992	\$621,793	\$622,195	\$634,093	2%
Personnel Benefits	\$143,469	\$171,127	\$173,451	\$162,939	\$162,895	-6.1%
Supplies	\$3,788	\$4,370	\$7,140	\$4,500	\$6,600	-7.6%
Services & Pass-Thru	\$51,429	\$20,816	\$79,044	\$23,774	\$85,769	8.5%
Total Expense Objects:	\$666,663	\$754,306	\$881,428	\$813,408	\$889,357	0.9%



Municipal Court

Lisa Leone
Municipal Court Judge

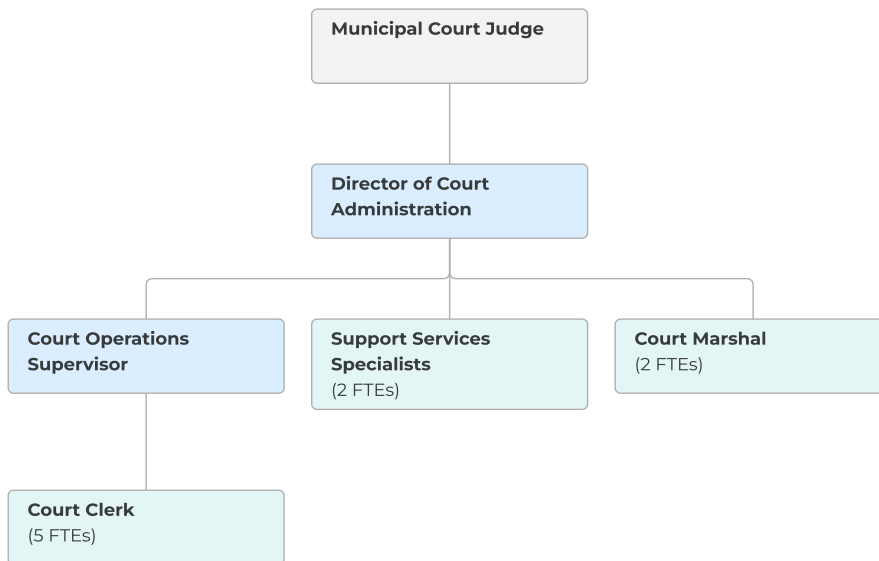
Des Moines Municipal Court is a court of limited jurisdiction created by statute. It has jurisdiction to hear:

- Non-traffic infractions
- Parking tickets

The court contains the following programs:

- General Municipal Court
- Probation Services
- DUI Court Services

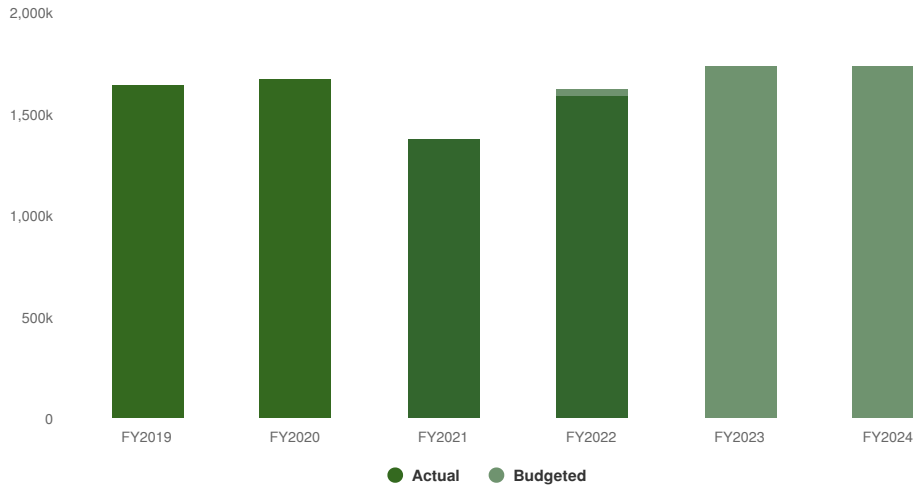
Organizational Chart



Expenditures Summary

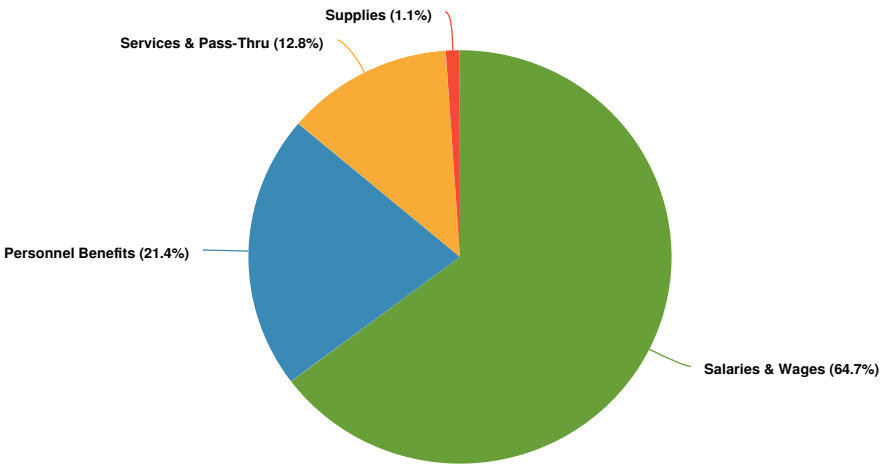
\$1,735,021 **-\$93**
(-0.01% vs. prior year)

Municipal Court Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$806,129	\$999,197	\$1,149,956	\$1,040,753	\$1,123,111	-2.3%
Personnel Benefits	\$307,683	\$358,631	\$371,583	\$324,661	\$371,754	0%
Supplies	\$13,660	\$21,294	\$21,055	\$20,200	\$18,705	-11.2%
Services & Pass-Thru	\$246,878	\$215,003	\$192,520	\$175,184	\$221,451	15%
Capital	\$0	\$0	\$0	\$125,000	\$0	0%
Total Expense Objects:	\$1,374,350	\$1,594,125	\$1,735,114	\$1,685,798	\$1,735,021	0%

Goal #1

Goal #2



Public Safety Contract Services

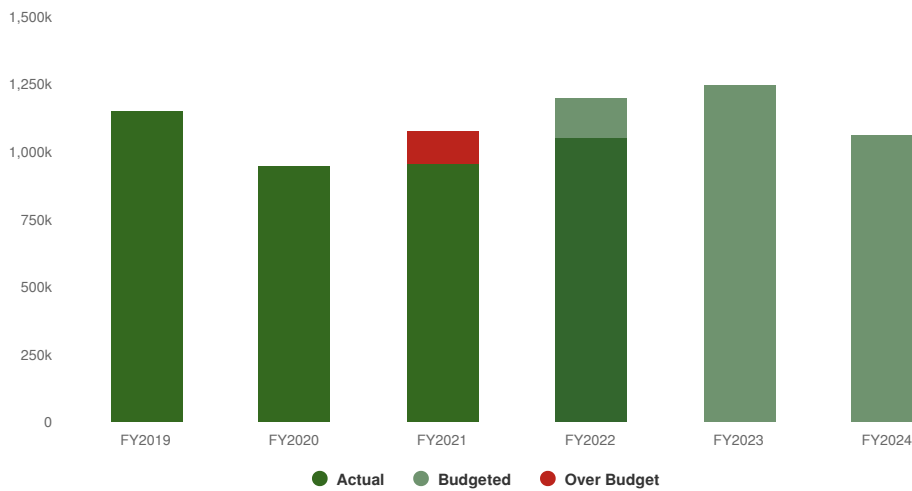
Includes contract costs that benefit the city as a whole and which are not attributable to any single department:

- Fire inspection and investigation activities
- Jail services
- Public Defender services

Expenditures Summary

\$1,061,350 **-\$183,622**
(-14.75% vs. prior year)

Public Safety Contract Services Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Services & Pass-Thru						
FIRE SUPPRESSION-SO KING FIRE	\$19,301	\$19,681	\$21,000	\$21,000	\$21,000	0%
FIRE INVESTIGATION SERVICES	\$39,274	\$30,008	\$49,000	\$35,000	\$44,100	-10%
HOME DETENTION MONITORING	\$75,794	\$53,074	\$32,500	\$75,000	\$62,500	92.3%
PRE-TRIAL DRUG TESTING		\$0	\$0	\$750	\$6,000	N/A
SCORE-MISDEMEANOR MAINTENANCE	\$803,159	\$845,560	\$944,972	\$944,972	\$750,000	-20.6%
PUBLIC DEFENDER	\$138,550	\$101,598	\$197,500	\$125,000	\$177,750	-10%
Total Services & Pass-Thru:	\$1,076,078	\$1,049,920	\$1,244,972	\$1,201,722	\$1,061,350	-14.7%
Total Expense Objects:	\$1,076,078	\$1,049,920	\$1,244,972	\$1,201,722	\$1,061,350	-14.7%



Police

Tim Gately
Police Chief

The Police Department is composed of the following divisions:

Administrative - The division directs all municipal police personnel activities, ensuring efficient operation of the police department. It supervises all police functions, including law and ordinance enforcement, maintenance of order, traffic control, investigation, training and discipline of personnel. It formulates work methods, procedures, policies and regulations, prepares annual budgets, and attends civic meetings.

Patrol - The division promotes safety and security primarily through the deterrence and apprehension of offenders. It handles citizen calls for service, manages on-scene situations, enforces traffic laws, performs security checks of commercial and residential properties and other services.

Detective - This division investigates crime occurring within the City of Des Moines. It is responsible for identification and apprehension of offenders and the recovery of stolen property. Detectives also investigate narcotics and vice crime and will seize and acquire forfeiture of properties as allowed by law.

Crime Prevention - The division manages community related activities such as the safe-walk-to-school program, neighborhood watch associations, etc. it is also responsible for development of crime bulletins and code enforcement relating to public safety and health issues.

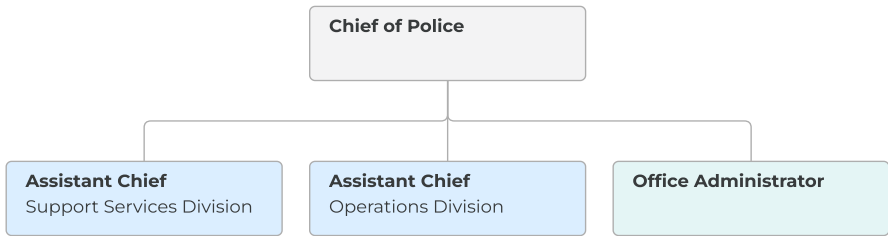
Animal Control - Animal Control services are contracted with a third party. The program provides patrols for animals at large, investigates animal-related complaints, prepares cases for court, and ensures animal owners comply with municipal ordinances.

Automated Speed Enforcement - This program promotes public safety by issuing camera tickets to motorists speeding in two school zones.

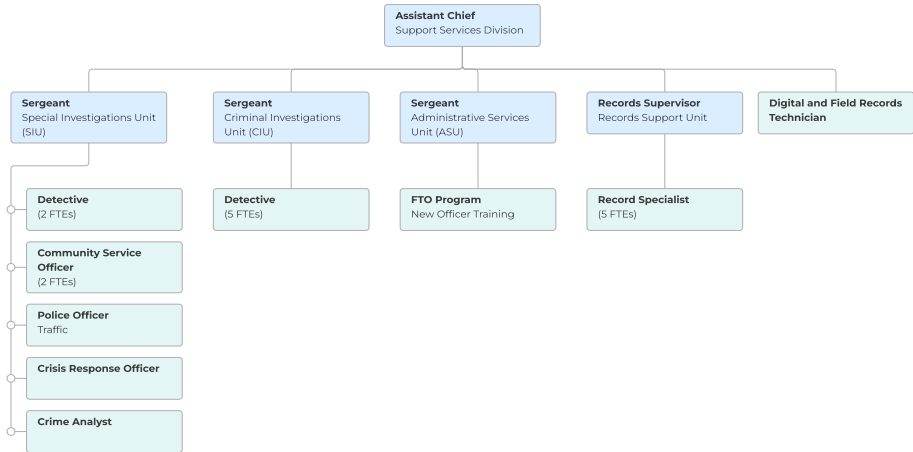
Automated Red Light Running Enforcement - This program promotes public safety by issuing camera tickets to those motorists failing to stop when facing a steady red traffic control signal at designated intersections where traffic laws are enforced by an automated camera.



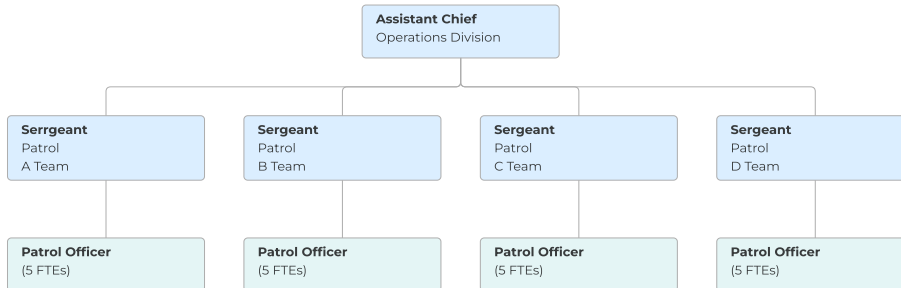
Organizational Chart



Police - Support Services Division



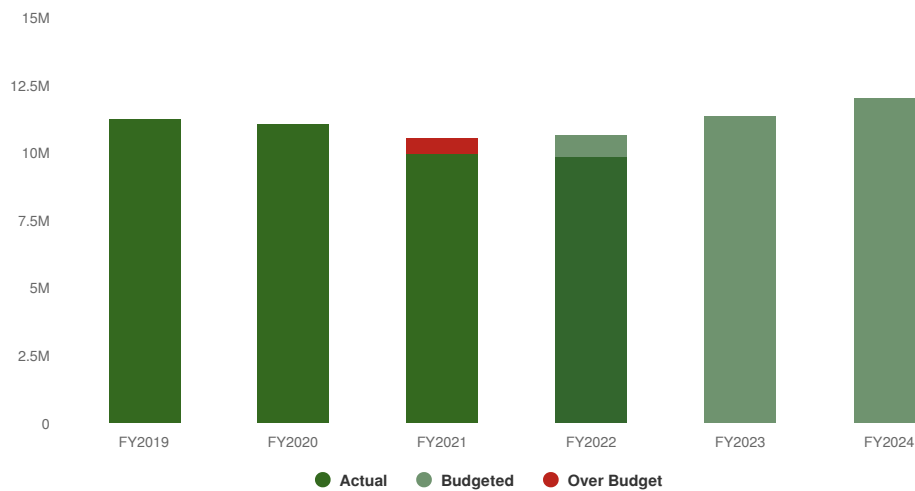
Police - Operations Division



Expenditures Summary

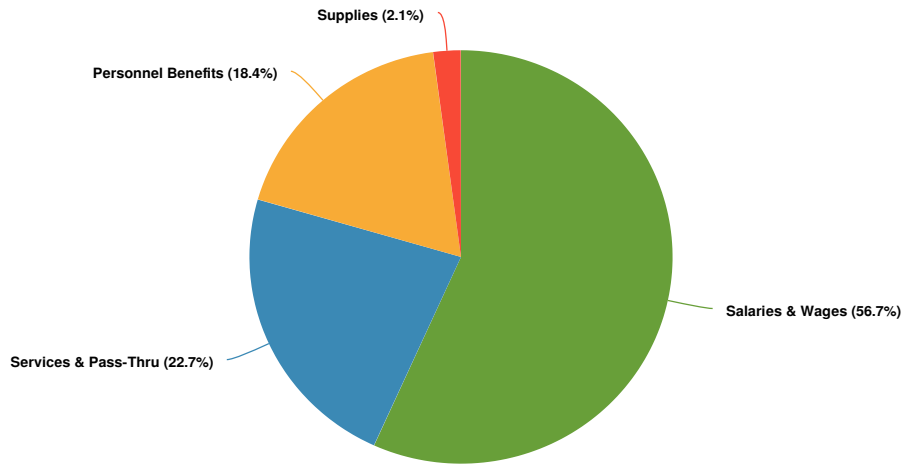
\$12,020,208 **\$656,159**
(5.77% vs. prior year)

Police Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$5,386,527	\$5,179,748	\$6,363,399	\$7,002,326	\$6,821,150	7.2%
Personnel Benefits	\$2,162,001	\$1,957,310	\$2,142,402	\$2,151,609	\$2,212,025	3.2%
Supplies	\$367,388	\$378,771	\$294,312	\$424,332	\$253,700	-12%
Services & Pass-Thru	\$2,655,570	\$2,326,454	\$2,592,936	\$2,794,641	\$2,733,333	6.4%
Capital	\$0	\$290	\$0	\$52,000	\$0	0%
Total Expense Objects:	\$10,571,485	\$9,842,573	\$11,393,049	\$12,424,908	\$12,020,208	5.8%



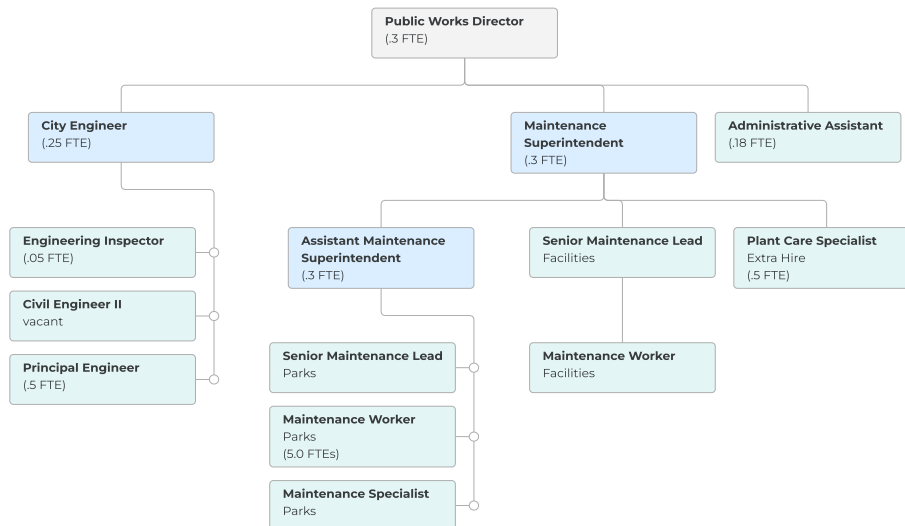
Public Works

Andrew Merges
Public Works Director

Engineering services provided by the Public Works Department are funded by the General Fund. The division is responsible for the city's transportation infrastructure system. It studies and plans for improvements, seeks grant funding, designs and oversees construction. It also reviews residential and commercial development plans.

*The Public Works Director is also responsible for administration of the city's Surface Water Management Fund, Street Maintenance Fund, and Equipment Rental Replacement Fund; costs for which are reported in these funds rather than in the General Fund.

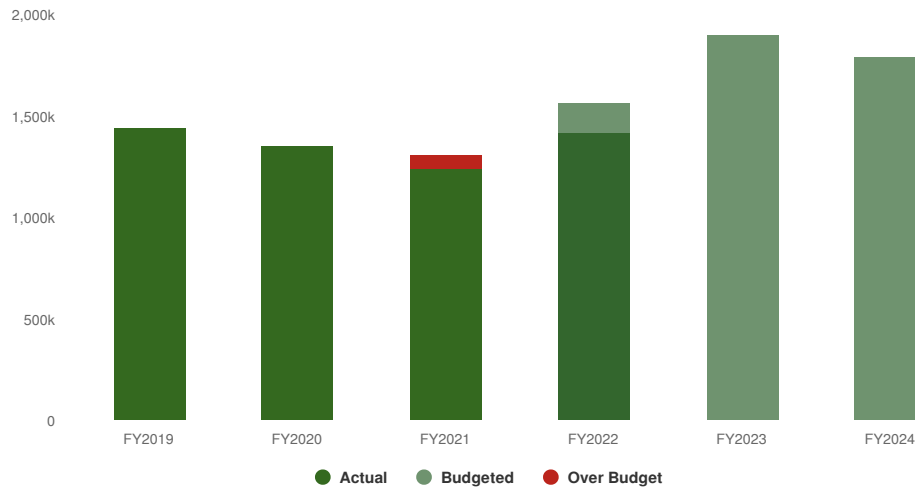
Organizational Chart



Expenditures Summary

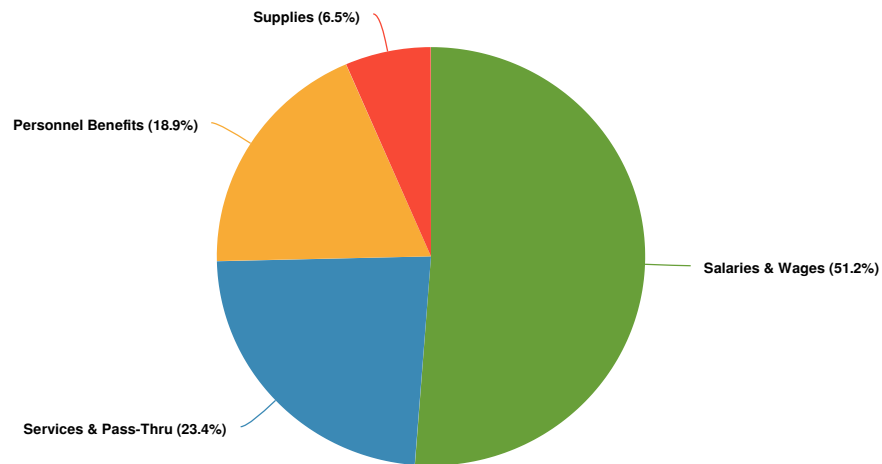
\$1,793,171 **-\$108,773**
(-5.72% vs. prior year)

Public Works Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$549,579	\$610,921	\$909,038	\$784,018	\$918,200	1%
Personnel Benefits	\$249,814	\$261,377	\$319,138	\$313,521	\$338,463	6.1%
Supplies	\$139,414	\$150,359	\$166,600	\$117,500	\$116,300	-30.2%
Services & Pass-Thru	\$371,341	\$395,448	\$540,168	\$504,693	\$420,208	-17.1%
Total Expense Objects:	\$1,310,148	\$1,418,105	\$1,934,944	\$1,719,732	\$1,793,171	-5.7%



Community Events and Services

Nicole Nordholm

Community Events and Venue Management Director

The Community Events and Services Department functions funded by the General Fund include:

Administration - Provides direction to the Department, including grant and capital project development. Supports landmarks commission and lodging tax program.

Arts Commission - Creates, promotes and delivers performing, community and public art programs and recommends works of art for the City's facilities and the local environment.

Health and Human Services - Provides financial aid to nonprofit human services organizations who assist Des Moines residents in time of need.

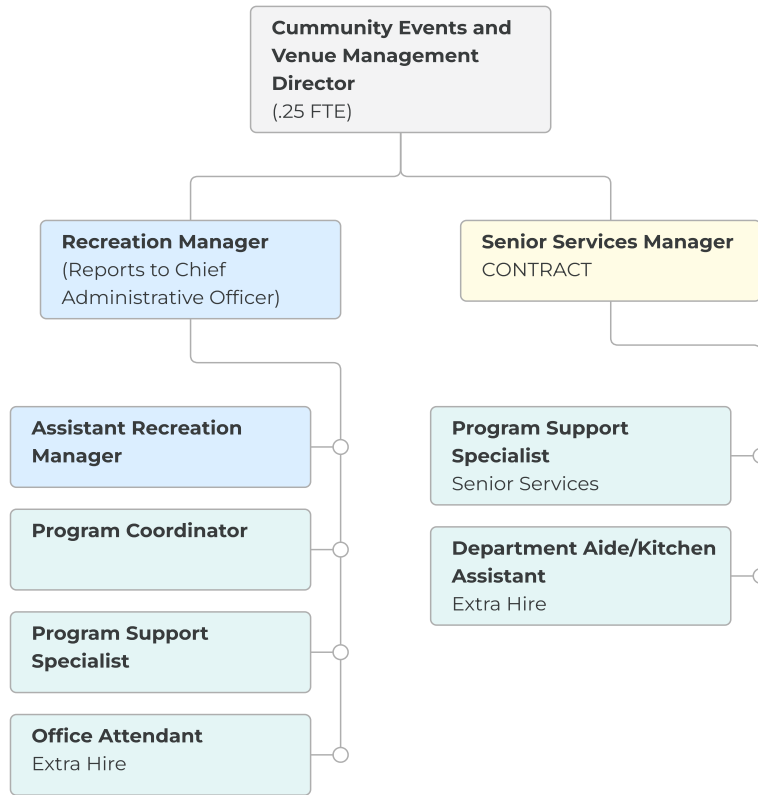
Recreation Programs - Provides activities and services for all age groups to maintain our residents' physical, mental and social wellness.

Senior Services - Provides outreach to Des Moines and Normandy Park senior residents to support learning and independence and encourage involvement with the Senior Center and community.

Senior Programs - Provides special events, trips, lifelong learning and continuing education, sports leagues, fitness, and dance programs. Supported by fees and charges, sponsorships, and volunteers.



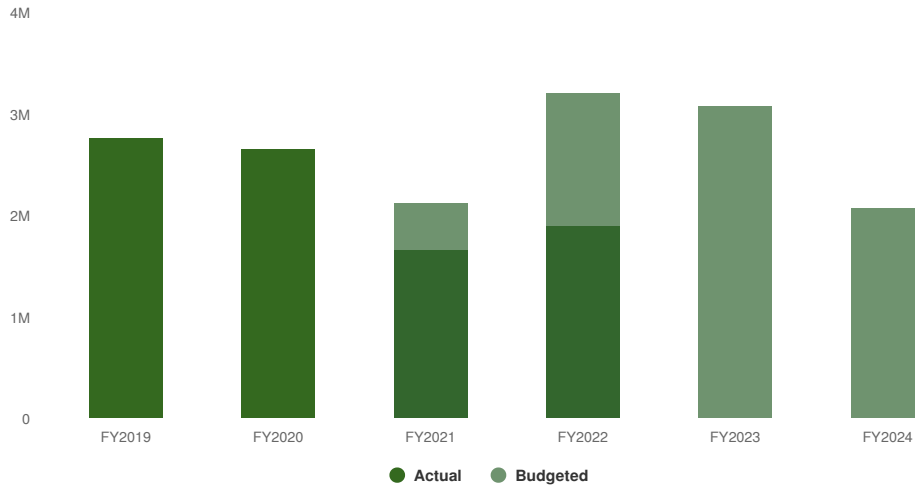
Organizational Chart



Expenditures Summary

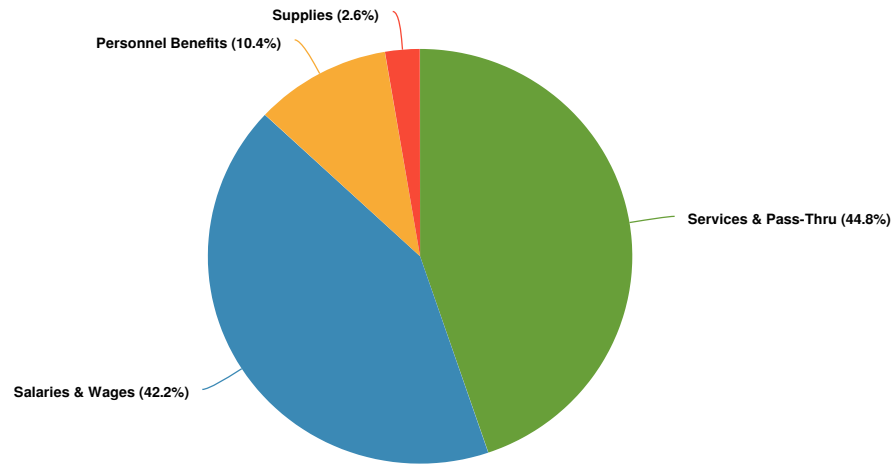
\$2,077,878 **-\$1,009,530**
(-32.70% vs. prior year)

Community Events and Services Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$569,151	\$701,647	\$1,242,134	\$921,437	\$875,996	-29%
Personnel Benefits	\$196,363	\$206,497	\$287,740	\$259,163	\$216,100	-24.9%
Supplies	\$43,316	\$73,901	\$208,456	\$96,500	\$54,870	-76.5%
Services & Pass-Thru	\$851,918	\$904,074	\$1,285,078	\$891,234	\$930,912	-28.2%
Capital	\$688	\$9,166	\$35,000	\$0	\$0	-100%
Total Expense Objects:	\$1,661,436	\$1,895,285	\$3,058,408	\$2,168,334	\$2,077,878	-32.7%



Community Development (Planning and Building)

Denise Lathrop
Community Development Director

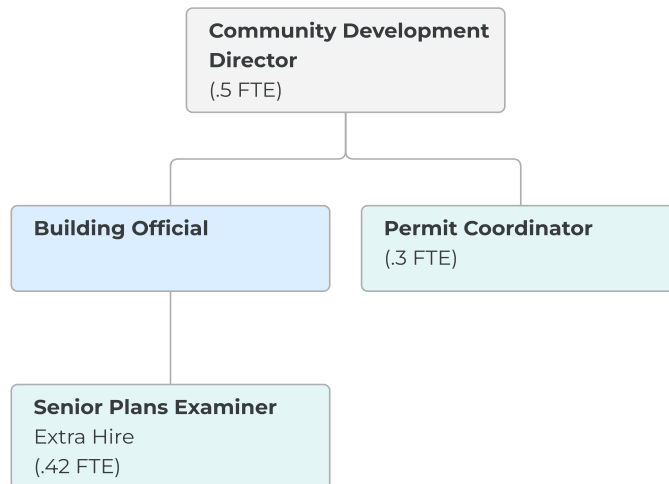
The Community Development functions funded by the General Fund include:

Planning and Development Services - Planning Services assists in developing and implementing long-range use plans. Development Services review proposals and drafts code and zoning amendments.

Building Division - Oversees building construction. It reviews building plans, issues permits, and inspects buildings during construction to ensure compliance with approved plans and codes.

*In 2017, Planning and Building was split into tax-based activities and fee-based activities. The tax-based activities are reported in the General Fund, while the fee-based activities are reported in the Development Fund, which is a Special Revenue Fund.

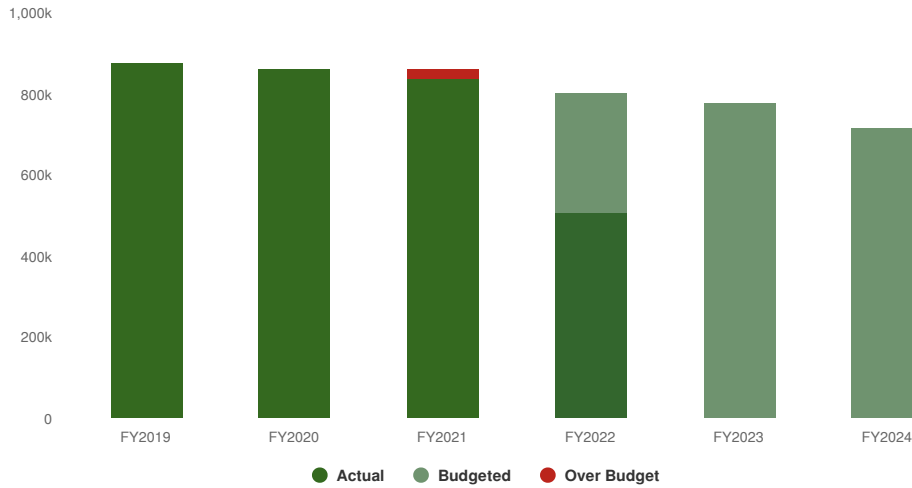
Organizational Chart



Expenditures Summary

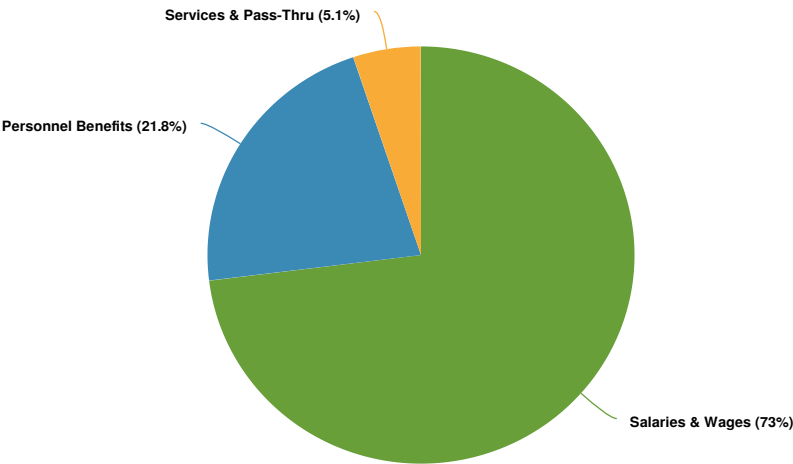
\$716,245 **-\$60,378**
(-7.77% vs. prior year)

Community Development (Planning and Building) Proposed and Historical Budget vs. Actual



Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actuals	FY2022 Actuals	FY2023 Original Budget	FY2023 Projected	FY2024 Budgeted	FY2023 Budgeted vs. FY2024 Budgeted (% Change)
Expense Objects						
Salaries & Wages	\$602,468	\$316,606	\$555,454	\$1,132,577	\$523,207	-5.8%
Personnel Benefits	\$217,534	\$110,552	\$174,169	\$130,632	\$156,246	-10.3%
Services & Pass-Thru	\$41,877	\$77,984	\$47,000	\$49,250	\$36,792	-21.7%
Total Expense Objects:	\$861,879	\$505,142	\$776,623	\$1,312,459	\$716,245	-7.8%



APPENDIX



Glossary

Abatement: A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System: The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrued Interest: The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

Amortization: The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation: A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage: As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation: A value assigned to real estate or other property by a government as the basis for levying taxes.

Audit: An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report: Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

Available Funds: Balances in the various fund types that represent non-recurring revenue sources. As a matter of sound practice, they are frequently appropriated to meet unforeseen expenses, for capital expenditures or other one-time costs.

Balance Sheet: A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.



Betterments (Special Assessments): Whenever a specific area of a community receives benefit from a public improvement (e.g., water, sewer, sidewalk, etc.), special property taxes may be assessed to reimburse the governmental entity for all or part of the costs it incurred. Each parcel receiving benefit from the improvement is assessed for its proportionate share of the cost of such improvements. The proportionate share may be paid in full or the property owner may request that the assessors apportion the betterment over 20 years. Over the life of the betterment, one year's apportionment along with one year's committed interest computed from October 1 to October 1 is added to the tax bill until the betterment has been paid.

Bond: A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond and Interest Record: (Bond Register) – The permanent and complete record maintained by a treasurer for each bond issue. It shows the amount of interest and principal coming due each date and all other pertinent information concerning the bond issue.

Bonds Authorized and Unissued: Balance of a bond authorization not yet sold. Upon completion or abandonment of a project, any remaining balance of authorized and unissued bonds may not be used for other purposes, but must be rescinded by the community's legislative body to be removed from community's books.

Bond Issue: Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal): A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

Budget: A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

Capital Assets: All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets)



Cash: Currency, coin, checks, postal and express money orders and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Cash Management: The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

Certificate of Deposit (CD): A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Classification of Real Property: Assessors are required to classify all real property according to use into one of four classes: residential, open space, commercial, and industrial. Having classified its real properties, local officials are permitted to determine locally, within limitations established by statute and the Commissioner of Revenue, what percentage of the tax burden is to be borne by each class of real property and by personal property owners.

Collective Bargaining: The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union. regarding wages, hours and working conditions.

Consumer Price Index: The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Cost-Benefit Analysis: A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives.

Debt Burden: The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget.

Debt Service: The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Encumbrance: A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Enterprise Funds: An enterprise fund is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery-- direct, indirect, and capital costs—are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.



Equalized Valuations (EQVs): The determination of the full and fair cash value of all property in the community that is subject to local taxation.

Estimated Receipts: A term that typically refers to anticipated local revenues often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget. (See Local Receipts)

Exemptions: A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Expenditure: An outlay of money made by municipalities to provide the programs and services within their approved budget.

Fiduciary Funds: Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private- purpose trust funds, and agency funds.

Fixed Assets: Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

Fixed Costs: Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Float: The difference between the bank balance for a local government's account and its book balance at the end of the day. The primary factor creating float is clearing time on checks and deposits. Delays in receiving deposit and withdrawal information also influence float.

Full Faith and Credit: A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.



GASB 34: A major pronouncement of the Governmental Accounting Standards Board that establishes new criteria on the form and content of governmental financial statements. GASB 34 requires a report on overall financial health, not just on individual funds. It requires more complete information on the cost of delivering value estimates on public infrastructure assets, such as bridges, road, sewers, etc. It also requires the presentation of a narrative statement the government's financial performance, trends and prospects for the future.

GASB 45: This is another Governmental Accounting Standards Board major pronouncement that each public entity account for and report other postemployment benefits in its accounting statements. Through actuarial analysis, municipalities must identify the true costs of the OPEB earned by employees over their estimated years of actual service.

General Fund: The fund used to account for most financial resources and activities governed by the normal appropriation process.

General Obligation Bonds: Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

Governing Body: A board, committee, commission, or other executive or policymaking body of a municipality or school district.

Indirect Cost: Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Interest: Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

Interest Rate: The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

Line Item Budget: A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid: Revenue allocated by the state or counties to municipalities and school districts.

Maturity Date: The date that the principal of a bond becomes due and payable in full.

Municipal(s): (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.



Note: A short-term loan, typically with a maturity date of a year or less.

Objects of Expenditures: A classification of expenditures that is used for coding any department disbursement, such as “personal services,” “expenses,” or “capital outlay.”

Official Statement: A document prepared for potential investors that contains information about a prospective bond or note issue and the issuer. The official statement is typically published with the notice of sale. It is sometimes called an offering circular or prospectus.

Operating Budget: A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlapping Debt: A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

Performance Budget: A budget that stresses output both in terms of economy and efficiency.

Principal: The face amount of a bond, exclusive of accrued interest.

Program: A combination of activities to accomplish an end.

Program Budget: A budget that relates expenditures to the programs they fund. The emphasis of a program budget is on output.

Purchased Services: The cost of services that are provided by a vendor.

Refunding of Debt: Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

Reserve Fund: An amount set aside annually within the budget of a town to provide a funding source for extraordinary or unforeseen expenditures.

Revaluation: The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors’ analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenue Anticipation Note (RAN): A short-term loan issued to be paid off by revenues, such as tax collections and state aid. RANs are full faith and credit obligations.

Revenue Bond: A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Revolving Fund: Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service.



Sale of Real Estate Fund: A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure.

Stabilization Fund: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose.

Surplus Revenue: The amount by which cash, accounts receivable, and other assets exceed liabilities and reserves.

Tax Rate: The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$14.80 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title Foreclosure: The procedure initiated by a municipality to obtain legal title to real property already in tax title and on which property taxes are overdue.

Trust Fund: In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

Uncollected Funds: Recently deposited checks included in an account's balance but drawn on other banks and not yet credited by the Federal Reserve Bank or local clearinghouse to the bank cashing the checks. (These funds may not be loaned or used as part of the bank's reserves and they are not available for disbursement.)

Undesignated Fund Balance: Monies in the various government funds as of the end of the fiscal year that are neither encumbered nor reserved, and are therefore available for expenditure once certified as part of free cash.

Unreserved Fund Balance (Surplus Revenue Account): The amount by which cash, accounts receivable, and other assets exceed liabilities and restricted reserves. It is akin to a "stockholders' equity" account on a corporate balance sheet. It is not, however, available for appropriation in full because a portion of the assets listed as "accounts receivable" may be taxes receivable and uncollected. (See Free Cash)

Valuation (100 Percent): The legal requirement that a community's assessed value on property must reflect its market, or full and fair cash value.



City of Des Moines, WA Events and Facilities BUSINESS PLAN

Prepared by:

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I. EXECUTIVE SUMMARY

The City of Des Moines, WA is a local municipal agency located in South King County, WA (Herein referred to as the “City”). The City provides Events and Facility Rentals based on a city owned Marina and proximity and access to Puget Sound. The City runs the Events and Facility Rentals programs and City Hall is located at 21630 11th Ave S Suite A, Des Moines, Washington 98198. Currently, Events and Facility Rentals are essentially a General Fund function that draws upon different aspects of City government to function effectively.

City Administration is recommending to City Council that the 2024 City budget break out Events and Facility Rentals as a distinct City function and that it be established as an Enterprise Fund. An Enterprise Fund is an entity that derives income and pays for expenditures from those revenue receipts.

Business Description

City Administration believes that an Enterprise Fund model is the most effective manner of financially accounting for the Events and Facility Rentals function, for several reasons:

Events and Facility Rentals functions more like a private business than a governmental entity; this is appropriate due to the nature of this function, however, because of the interface with the private sector and private bookings, this form of organization – an Enterprise Fund - makes more sense,

One of the difficulties faced in the current General Fund-based accounting is the difficulty of isolating costs contributed by other departments to the activities of Events and Facility Rentals; for example, the cost of event set-up and clean-up may be conducted by other City departments as well as the provision of other duties including law enforcement, public works, and Marina staff assistance.

In order to account for these costs and to have these departments reimbursed for their assistance; an Enterprise Fund can help establish the true costs of putting on events, enhancing transparency of operations and establishing appropriate chargeback protocols.

These underlying costs become a critical component of establishing a competitive market price for holding events and utilizing City facilities. It is advantageous to the City to have pricing reflect the actual costs.

Management Team

The Company has assembled an experienced management team:

Chief Administrative Officer - Bonnie Wilkins, *25+ years experience in local government*

Additionally, there are currently 4 fulltime employees assigned to Events and Facilities, as well as additional extra hires.

Business Mission

The mission will be to maximize revenue and enhance customer service and to establish Event and Facility Rental pricing consistent with the private market.

In establishing Events and Facility Rentals as a separate financial entity, still governed by the City, there will be a degree of relief to the General Fund, more transparency in the real costs of this business activity, and more accountability for resources generated and allocated to this function.

The City currently has two Enterprise Funds, the first is the City-owned Marina which derived income from boat moorage and other Marina services, and secondly, the Stormwater Fund where resources are segregated from the rest of the City financial structure as the fees paid for stormwater are used exclusively to enhance the City's stormwater infrastructure and operations.

New Service

The City is prepared to introduce the following service to the market:

- Holding special events
- Renting out City facilities

Funding Request

It will be recommended that the Stormwater Fund (which has a significant fund balance of \$9 million dollars with a horizon for expenditure of those funds exceeding beyond a three year window) loan \$750,000.00 to the new Events and Facility Rentals Enterprise Fund, over the course of 36 months (at an interest rate charge of 3% annually), to be used for the following: (please see schedule below).

Debt payment is a key feature of the financial plan. We expect to break even within a 4 year time period following the introduction of this funding strategy. Financial predictions suggest a minimum 3% return on investment by the conclusion of the financing period. The original loan from the Stormwater Fund will be repaid in 3 years and will be guaranteed by the City General Fund.

II. BUSINESS SUMMARY

Industry Overview

Research shows that consumers in this industry primarily focus on the following factors when making purchasing decisions:

Location, cost, convenience, while the City emphasizes the value of Des Moines to consumers based on this criteria, the City is also investing millions of dollars into infrastructure to increase access to City facilities and events through the development of the Marina Steps.

Business Goals and Objectives

Short Term:

Repay loan and establish successful Enterprise fund.

Long Term:

Become self-sufficient and increase growth in revenue

III. MARKETING SUMMARY

Promotional Strategy

The City will promote sales using the following methods:

Primarily through the Regional Tourism Authority, local Chamber of Commerce and the Port of Seattle

SWOT Analysis

Strengths

Monopoly of access to Puget Sound facilities in our region.

Weaknesses

Complexity of operations associated with local government.

Opportunities

Massive regional opportunities as the Des Moines Marina is redeveloped increasing access to Marina facilities.

Threats

Not conducting this function in a successful manner. Threat is more internal than external.

Services

First-rate service is intended to be the focus of the City and a cornerstone of the brand's success. All clients will receive conscientious, one-on-one, timely service in all capacities, be they transactions, conflicts or complaints. This is expected to create a loyal brand following and return business.

IV. ORGANIZATION PLAN

January 1, 2024 would be the start date for this new Enterprise Fund. The following identifies activities to be conducted at various time frames at the beginning of this process.

3 months

- provide inventory of all possible events venues in the City and report on the status of those facilities.

6 months

- market assessment identifying most desirable opportunities in terms of market niche, cost, income and efficiencies, (one example, how to utilize Soundview Park for event opportunities).
- establish marketing/advertising strategy.
- identification of partnerships and resources (for example, Regional Tourism Authority).
- financial transition to Enterprise Fund implementing effective and accurate chargeback policies for assistance from other City departments in the Events and Facility activities.

REVENUE 2024

ACCOUNT ID	ERP Account Code	Description	Amount
420.587.680.36000.362400.	42068036.362400	WOOTON PARK GAZEBO RENTAL	\$ 260
420.587.680.36000.362403.	42068036.362403	ACTIVITY CENTER RENTAL	\$ 3,800
420.587.680.36000.362406.	42068036.362406	FIELD HOUSE GYM RENTAL	\$ 2,500
420.587.680.36000.362410.	42068036.362410	BP AUDITORIUM RENTAL	\$ 120,800
420.587.680.36000.362411.	42068036.362411	BP AUDITORIUM ANCILLARY	\$ 36,505
420.587.680.36000.362412.	42068036.362412	BP FOUNDERS LODGE RENTAL	\$ 65,710
420.587.680.36000.362413.	42068036.362413	BP FOUNDERS LODGE ANCILLARY	\$ 19,885
420.587.680.36000.362414.	42068036.362414	BP MEADOW RENTAL	\$ 26,000
420.587.680.36000.362416.	42068036.362416	BP DINING HALL RENTAL	\$ 62,585
420.587.680.36000.362417.	42068036.362417	BP DINING HALL ANCILLARY	\$ 32,265
420.587.680.36000.362418.	42068036.362418	BP PICNIC SHELTER RENTAL	\$ 9,975
420.587.680.36000.362419.	42068036.362419	BP PICNIC SHELTER ANCILLARY	\$ 300
420.587.680.36000.362421.	42068036.362421	FACILITY SET UP FEES	\$ 15,900
420.587.680.36000.362426.	42068036.362426	BP EVENT CENTER BUYOUT	\$ 76,790
420.587.680.36000.362427.	42068036.362427	WEDDING PACKAGE	\$ 9,000
420.587.680.36000.362428.	42068036.362428	SOUND VIEW PARK PLATFORM	\$ 1,200
420.587.680.36000.362429.	42068036.362429	SVP PLATFORM ANCILLARY	\$ 60
420.587.680.36000.362431.	42068036.362431	BUYOUTS ANCILLARY	\$ 600
420.050.000.39000.381100.	42068039.381100	INTERFUND LOAN RECEIVED	\$ 750,000
			\$ 1,234,135

EXPENDITURES 2024

ACCOUNT ID	ERP Account Code	Description	Amount
420.587.680.57550.510000.	42068001.510000	SALARIES & WAGES	\$ 347,921
420.587.680.57550.510001.	42068001.510001	EXTRA HIRE WAGES	\$ 75,000
420.587.680.57550.520100.	42068001.520100	BENEFITS - FEDERAL	\$ 43,707
420.587.680.57550.520200.	42068001.520200	BENEFITS - STATE	\$ 35,475
420.587.680.57550.520300.	42068001.520300	BENEFITS - RETIREMENT	\$ 33,162
420.587.680.57550.520400.	42068001.520400	BENEFITS - ICMA	\$ 22,946
420.587.680.57550.520500.	42068001.520500	BENEFITS - MED/DENTAL	\$ 45,950
420.587.680.57550.520600.	42068001.520600	BENEFITS - OTHER	\$ 6,717
420.587.680.57550.531000.	42068001.531000	SUPPLIES	\$ 13,500
420.587.680.57550.531040.	42068001.531040	OFFICE SUPPLIES-PARK BLDGS	\$ 27,000
420.587.680.57550.531060.	42068001.531060	UNIFORMS	\$ 1,500
420.587.680.57550.535000.	42068001.535000	SMALL TOOLS & EQUIPMENT	\$ 55,000
420.587.680.57550.541000.	42068001.541000	PROFESSIONAL SERVICES	\$ 40,000
420.587.680.57550.541025.	42068001.541025	ADVERTISING	\$ 15,000
420.587.680.57550.541415.	42068001.541415	JANITORIAL SERVICES	\$ 85,000
420.587.680.57550.542000.	42068001.542000	COMMUNICATION	\$ 8,200
420.587.680.57550.543000.	42068001.543000	MEALS & TRAVEL EXPENSES	\$ 2,000
420.587.680.57550.545000.	42068001.545000	OPERATING RENTALS & LEASES	\$ 5,100
420.587.680.57550.545020.	42068001.545020	COPIER MAINT AGREEMENT	\$ 300
420.587.680.57550.547010.	42068001.547010	ELECTRICITY	\$ 16,000
420.587.680.57550.547020.	42068001.547020	WATER	\$ 13,000
420.587.680.57550.547030.	42068001.547030	SEWER	\$ 3,200
420.587.680.57550.547040.	42068001.547040	SURFACE WATER MANAGEMENT	\$ 9,000
420.587.680.57550.547060.	42068001.547060	NATURAL GAS	\$ 10,000
420.587.680.57550.548000.	42068001.548000	REPAIRS AND MAINTENANCE	\$ 10,000
420.587.680.57550.549000.	42068001.549000	MISCELLANEOUS SERVICES	\$ 2,000
420.587.680.57550.549200.	42068001.549200	LAUNDRY	\$ 1,200
420.587.680.57550.549220.	42068001.549220	DUES, SCHOOLS & CONFERENCES	\$ 8,000
420.587.680.57550.549250.	42068001.549250	PRINTING AND BINDING	\$ 5,000
420.587.680.57550.549905.	42068001.549905	I/F INSURANCE	\$ 44,181
420.587.680.57550.549906.	42068001.549906	I/F FAC REPAIR & REPLACEMENT	\$ 26,840
			\$ 1,011,899



2024 Preliminary Annual Budget

Macroeconomic Dynamics



- Inflationary pressure
- Labor market remains robust
- Federal Reserve strategy to essentially reverse quantitative easing and attempting to increase the interest rate structure, simultaneously attempting to provide the national economy with a “soft landing” which means to reduce the hardship and extremity of the intended reduction in economic activity

Macroeconomic Impacts



- Cost of goods, especially building and construction materials, have increased significantly.
- The robust nature of the labor market has not resulted in wage stagnation or even gradual slowing down of wage growth.
- For the City, recruitment of specific jobs has been competitive resulting in increased importance of job retention efforts.
- Higher interest rates have resulted in a decline in the housing market by providing a more difficult obstacle to home ownership. This results in a decrease in the City's Real Estate Excise Tax (REET).

Budget Challenges

- General Fund sustainability – aligning expenditures and revenue
 - Revenue growing at slower pace than costs
 - Stable revenue
 - Red Light Running
 - Tax Revenue
 - American Rescue Plan Act (ARPA) and Sound Transit funds (timelines)
 - Increased Costs
 - SCORE and WCIA Insurance
 - Salary and Benefits (related to contractual obligations)
 - Vehicle replacement

Budget Strategies

- Events and Facility Rentals Enterprise Fund
 - Business Plan in packet
 - Emphasizes operations as “Business Activities”
 - \$750,000 interfund loan from Surface Water Management Fund
- Repurposed ARPA funds
- Limited additions of FTEs
 - Only two new FTEs in 2024 budget
 - Strategic use of vacancies
- Retaining One-Time Sales Tax in General Fund
- Property Tax: maximum allowable amount
 - 1% increase of levy amount
- Effort to reduce SCORE service charge
- Reduce Supplies and Services expenditures

General Fund Forecast

2024-2028 GENERAL FUND							
	BUDGET 2023	REVISED BUDGET 2023	BUDGET 2024	FORECAST			
				2025	2026	2027	2028
BEGINNING FUND BALANCE	\$ 6,947,169	\$ 7,807,793	\$ 5,216,360	\$ 5,119,305	\$ 3,483,500	\$ 2,378,428	\$ 1,758,832
Operating Revenues	23,289,489	22,788,782	23,824,621	24,714,467	25,733,128	26,610,503	27,637,241
Operating Expenditures	(26,294,193)	(24,998,071)	(25,425,491)	(26,550,272)	(27,038,199)	(27,430,100)	(27,836,456)
** Net Activity ("Operating revenues over (under) operating expenditures")	(3,004,704)	(2,209,289)	(1,600,870)	(1,835,805)	(1,305,071)	(819,597)	(199,214)
ONE-TIME ACTIVITIES							
Total One-Time Revenues	1,519,759	1,795,468	2,328,561	250,000	250,000	250,000	250,000
Total One-Time Expenditures	(814,780)	(2,177,612)	(824,746)	(50,000)	(50,000)	(50,000)	(50,000)
Change in Fund Balance	(2,299,725)	(2,591,433)	(97,055)	(1,635,805)	(1,105,071)	(619,597)	786
ENDING FUND BALANCE	\$ 4,647,444	\$ 5,216,360	\$ 5,119,305	\$ 3,483,500	\$ 2,378,428	\$ 1,758,832	\$ 1,759,617
GFOA Target of 60 days (approx. 16.67%)	4,383,242	4,167,178	4,238,429	4,425,930	4,507,268	4,572,598	4,640,337
Reserve (shortfall) surplus to GFOA Target	264,202	1,049,182	880,876	(942,431)	(2,128,839)	(2,813,766)	(2,880,720)
Ending Reserve - % Total Operating Expenditures	17.67%	20.87%	20.13%	13.12%	8.80%	6.41%	6.32%

Repurposing ARPA

ARPA Project	Available Amount
Passenger Ferry Service	\$400,000
Emergency Transitional Housing	300,000
Health Care Support	200,000
Body Cams and Program Consultant	158,075
Airport Issues Support	100,000
Evidence Van	22,267
Cool Air Misters	15,000
Utility Voucher Fund	14,551
Food Trucks – Limited Term	10,000
ARPA Admin Support	9,443
Small Business Grants	5,000
Unallocated Amount	4,479
Total	\$1,238,815

2024 Cost-of-Living Adjustment

- Cost of Living Adjustment
 - 4% - Teamsters and Police Guild
 - 3% - General and Non-represented

General Fund Revenue Structure

GENERAL FUND REVENUES BY SOURCE

GENERAL FUND REVENUE	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 BUDGET	2024 BUDGET	
Taxes						
Property	\$ 5,171,288	\$ 5,305,346	\$ 5,291,843	\$ 5,522,043	\$ 5,639,570	21.56%
Retail Sales	3,107,938	3,565,499	4,002,932	3,965,875	4,325,000	16.54%
Criminal Justice Sales	906,259	1,079,925	1,197,794	1,187,500	1,300,000	4.97%
Business & Occupation	903,886	1,007,197	1,243,381	1,338,550	1,440,000	5.51%
Utility	3,706,825	3,790,509	4,022,392	4,550,105	4,459,106	17.05%
Leasehold	200,852	216,634	227,944	239,000	240,000	0.92%
Gambling	27,056	27,984	55,482	50,000	35,000	0.13%
Tax Subtotal	14,024,104	14,993,094	16,041,768	16,853,073	17,438,676	66.68%
Licenses & Permits	1,441,860	1,464,304	1,387,136	1,373,000	1,765,000	6.75%
Intergovernmental	2,321,793	1,509,033	1,592,014	1,016,020	1,043,304	3.99%
Charges for Services	5,076,241	2,864,800	2,168,584	2,729,152	2,297,735	8.79%
Fines	149,734	136,494	94,837	157,850	352,150	1.35%
Fines - Red Light Running	1,202,707	1,313,215	1,231,918	1,200,000	1,200,000	4.59%
Interest, Rents, Misc & Transfers In	210,363	1,256,301	2,484,948	1,480,153	2,056,317	7.86%
Total Revenues	\$ 24,426,802	\$ 23,537,241	\$ 25,001,205	\$ 24,809,248	\$ 26,153,182	100.00%

Development Fund Forecast

2024-2028 DEVELOPMENT FUND							
	BUDGET 2023	REVISED BUDGET 2023	BUDGET 2024	FORECAST			
				2025	2026	2027	2028
<i>BEGINNING FUND BALANCE</i>	\$3,030,943	\$ 2,395,991	\$1,521,029	\$ 716,667	\$(119,869)	\$ (977,319)	\$(1,856,206)
Revenues	2,815,250	2,576,530	2,573,238	2,676,168	2,743,072	2,811,649	2,881,940
Expenditures	(4,149,839)	(3,451,492)	(3,377,600)	(3,512,704)	(3,600,522)	(3,690,535)	(3,782,798)
<i>Net Activity</i>	(1,334,589)	(874,962)	(804,362)	(836,536)	(857,450)	(878,886)	(900,858)
Sound Transit Revenues	159,640	279,145	205,224	-	-	-	-
Sound Transit Expenditures	(277,875)	(279,145)	(205,224)	-	-	-	-
<i>Sound Transit Net Activity</i>	(118,235)	-	-	-	-	-	-
<i>ENDING FUND BALANCE</i>	\$1,578,119	\$ 1,521,029	\$ 716,667	\$(119,869)	\$(977,319)	\$(1,856,206)	\$(2,757,064)

Marina Forecast

2024-2028 MARINA FUND FINANCIAL FORECAST

	BUDGET 2023	REVISED BUDGET 2023	BUDGET 2024	FORECAST			
				2025	2026	2027	2028
BEGINNING UNRESTRICTED FUND BALANCE	\$ 5,676,793	\$ 6,611,038	\$19,791,580	\$11,795,540	\$ 4,315,457	\$ 3,946,682	\$ 2,734,985
Operating Revenues	5,101,736	5,101,736	5,073,967	5,276,926	5,408,849	5,679,291	5,963,256
Operating Expenses	(3,760,012)	(3,830,012)	(4,200,484)	(4,368,503)	(4,477,716)	(4,589,659)	(4,773,245)
Operating Income (Loss) excluding depreciation	1,341,724	1,271,724	873,483	908,422	931,133	1,089,632	1,190,011
Transfers In	383,000	383,000	-	-	-	-	-
Grants	-	-	-	-	-	-	-
Interest & Miscellaneous Revenue	5,000	5,000	90,000	40,000	30,000	30,000	30,000
Bond Proceeds (Placeholder)	3,500,000	12,740,000	-	-	-	-	-
Capital Improvements	(4,181,000)	(750,000)	(7,687,000)	(7,157,000)	(60,000)	(1,060,000)	-
Debt Service	(469,182)	(469,182)	(1,272,523)	(1,271,505)	(1,269,908)	(1,271,330)	(1,272,086)
Total Capital Improvements & Debt Service	(762,182)	11,908,818	(8,869,523)	(8,388,505)	(1,299,908)	(2,301,330)	(1,242,086)
Total Net Activity	579,542	13,180,542	(7,996,040)	(7,480,083)	(368,775)	(1,211,698)	(52,075)
ENDING UNRESTRICTED FUND BALANCE	\$ 6,256,335	\$19,791,580	\$11,795,540	\$ 4,315,457	\$ 3,946,682	\$ 2,734,985	\$ 2,682,909
Capital Improvements:							
Fuel & Electrical Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tenant Restroom Replacement	(733,000)	-	(783,000)	-	-	-	-
Dock Electrical Replacements	-	-	(60,000)	(60,000)	(60,000)	(60,000)	-
Marina Guest Moorage Power Upgrades	-	(231,000)	-	-	-	-	-
Marina Dock Replacement	(3,000,000)	(518,000)	(6,447,000)	(7,047,000)	-	-	-
Dredging Services	(398,000)	(1,000)	(397,000)	-	-	-	-
All Purpose Building	(50,000)	-	-	(50,000)	-	(1,000,000)	-
Total Capital Improvements	\$ (4,181,000)	\$ (750,000)	\$ (7,687,000)	\$ (7,157,000)	\$ (60,000)	\$ (1,060,000)	\$ -

NOTE: No General Fund tax revenue is used to pay for Marina operations.

SWM Forecast

2024-2028 SURFACE WATER MANAGEMENT FUND FINANCIAL FORECAST

	BUDGET 2023	REVISED BUDGET 2023	BUDGET 2024	FORECAST			
				2025	2026	2027	2028
BEGINNING UNRESTRICTED FUND BALANCE	\$ 8,900,282	\$ 11,618,544	\$ 9,910,308	\$ 8,414,763	\$ 4,887,585	\$ 4,517,824	\$ 4,002,968
Operating Revenues	5,393,077	5,393,077	5,529,436	5,861,202	6,037,038	6,248,335	6,404,543
Operating Expenses	(3,651,313)	(4,301,313)	(4,407,981)	(4,628,380)	(4,859,799)	(5,054,191)	(5,180,546)
Operating Income (Loss) excluding depreciation	1,741,764	1,091,764	1,121,455	1,232,822	1,177,239	1,194,144	1,223,997
Storm Drainage Hook-Up Fees	-	-	-	-	-	-	-
Interest Income	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Grants for Capital	1,064,000	1,064,000	613,000	-	-	-	-
SWM Cost Reimbursements	-	-	-	-	-	-	-
Capital Improvements	(5,205,000)	(3,884,000)	(3,250,000)	(4,780,000)	(1,567,000)	(1,729,000)	(1,507,000)
Total Change	(2,379,236)	(1,708,236)	(1,495,545)	(3,527,178)	(369,761)	(514,856)	(263,003)
ENDING UNRESTRICTED FUND BALANCE	\$ 6,521,046	\$ 9,910,308	\$ 8,414,763	\$ 4,887,585	\$ 4,517,824	\$ 4,002,968	\$ 3,739,965
Capital Improvements:							
Barnes Creek/KDM Culvert	\$ (1,664,000)	\$ (1,710,000)	\$ -	\$ -	\$ -	\$ -	\$ -
24th Ave Pipe Replacement	(948,000)	(950,000)	(319,000)	-	-	-	-
Deepdene Outfall	(120,000)	(55,000)	(130,000)	-	-	-	-
216th/Marine View Dr Pipe Upgrade	(150,000)	(150,000)	(434,000)	-	-	-	-
232nd St (10th to 14th) Pipe Project	-	-	-	-	-	-	(332,000)
N Fork McSorley Ck Diversion	-	(35,000)	-	-	-	-	-
S 234th Pl Pipe Project	-	-	-	-	-	-	(69,000)
13th Ave S Bioswale Retrofit	-	-	-	-	(44,000)	(171,000)	-
Service Center Material Storage Improvements	-	-	-	-	-	(100,000)	-
S 200th St Drainage Improvements	-	-	-	(250,000)	(250,000)	-	-
MVD Pond Retrofit	-	-	-	(172,000)	(689,000)	-	-
DMMD 208th to 212th Pipe Project	(860,000)	(123,000)	(961,000)	-	-	-	-
KDM/16th Avenue A Pipe Replacement	(836,000)	(172,000)	(856,000)	-	-	-	-
KDM/16th Avenue B Pipe Replacement	-	-	-	-	-	-	(445,000)
Massey Creek Pocket Estuary and Fish Passage	(450,000)	(202,000)	(163,000)	(2,631,000)	-	-	-
Des Moines Creek Estuary Restoration	(50,000)	(260,000)	(260,000)	(1,600,000)	-	-	-
Pipe Repair and Replacement Project Program	(127,000)	(127,000)	(127,000)	(127,000)	(127,000)	(127,000)	(127,000)
1st Ave Pump Replacement	-	(100,000)	-	-	-	-	-
258th St (13th Pl to 16th Ave) Pipe Project	-	-	-	-	-	-	(259,000)
6th Pl/287th Street Pipe Replacement	-	-	-	-	-	-	(275,000)
5th Ave/212th Street Pipe Upgrade	-	-	-	-	(457,000)	(1,331,000)	-
Total Capital Improvements	\$ (5,205,000)	\$ (3,884,000)	\$ (3,250,000)	\$ (4,780,000)	\$ (1,567,000)	\$ (1,729,000)	\$ (1,507,000)

Next Steps

- November 9, 2023
 - Public Hearing – 2024 Preliminary Annual Budget, 2nd reading and adoption
 - Public Hearing – 2024 General Property Tax Levy and Revenue Sources
 - Public Hearing – 2023 Annual Budget, Budget Amendments
- Motion 1: “I move to pass Draft Ordinance No. 23-051 to a second reading on November 9, 2023 for further City Council consideration and approval.”

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Public Hearing for SV2023-01: Street Vacation of Public Road Easements within City of Des Moines, known as 18th Ave South.

FOR AGENDA OF: October 26, 2023

DEPT. OF ORIGIN: Public Works

DATE SUBMITTED: October 18, 2023

ATTACHMENTS:

1. Draft Ordinance No. 23-064
2. Resolution No. 1462

CLEARANCES:

- ☐ City Clerk N/A
- ☒ Community Development Dennis E. Lathrop
- ☐ Courts N/A
- ☐ Director of Marina Redevelopment N/A
- ☐ Emergency Management N/A
- ☐ Finance N/A
- ☐ Human Resources N/A
- ☒ Legal /s/ TG
- ☐ Marina N/A
- ☐ Police N/A
- ☐ Parks, Recreation & Senior Services N/A
- ☒ Public Works Richard J. Jones

APPROVED BY CITY MANAGER

FOR SUBMITTAL: Michael J. ...

Purpose and Recommendation

The purpose of this agenda item is for the City Council to consider Draft Ordinance No. 23-064 (refer to Attachment 1), for the vacation of public road easements in accordance with the provisions of DMMC 12.10.040 and RCW 35.79.010.

Suggested Motion

Motion 1: "I move to enact Draft Ordinance No. 23-064 approving the vacation of public road easements known as 18th Ave South, located within the City of Des Moines and more specifically identified and legally described in Draft Ordinance No. 23-064."

Background

The Port of Seattle filed application materials with the City requesting a vacation of public road easements within an area known as 18th Ave South, between South 212th Street and South 216th Street. The area to be vacated is identified in Exhibits A and B of Attachment 1.

The public road easements to be vacated are currently on Port of Seattle property. During title investigation of the property, the Port determined there were easements for roadways on their property that would constrain potential development.

Street Vacation Process:

The street vacation process is listed in Chapter 12.10 of the DMMC and in RCW 35.79. The process is as follows: The street vacation petition and non-refundable fee is filed with the Public Works Director. The petition must be signed by at least two-thirds of the adjacent property owners. The Public Works Division sends the application to all public utilities in the area including the police and fire department. The utilities state whether they have utilities within the right-of-way and request an easement if necessary. The police and fire departments provide comments and state whether they approve or disapprove of the street vacation.

The Public Works Director then either approves or disapproves the petition. If the petition is disapproved, the Public Works Director sends a written response to the petitioner citing the rationale for the denial and indicates that the denial may be appealed to the hearings examiner.

If the petition is approved, a date is set for a public hearing which is within 60 days of the resolution that sets the hearing date. A Notice of Public Hearing is mailed to all adjacent property owners, placed in three of the most conspicuous places in the City, printed in the Seattle Times, and a copy of the notice is placed in a conspicuous place on the right-of-way that is proposed for vacation.

The public hearing is held and any objections to the street vacation are noted. If the Council approves the street vacation, the City Clerk records the ordinance with King County as a deed. The ordinance does not go into effect until the City receives compensation, if due, from the adjacent property owner(s).

The ordinance may exercise the right to grant easements for the construction, repair, and maintenance of public utilities and services.

Discussion

The application meets the statutory requirements of RCW 35.79. Since the vacated area is only bordered by Port of Seattle property there are no other property owner's approval required. Additionally, the vacated areas are not needed for future City infrastructure improvements.

Staff provided notice of this proposed street vacation to all utility purveyors and other City departments on April 27, 2023 requesting their comments and input on the issue. Staff has received comments or input from most utility purveyors and City departments with no objections to the proposed vacation. One utility purveyor, Midway Sewer District, has requested a ten foot utility easement within the vacated area.

A thorough review showed that the area requested to be vacated has never been improved for public transportation purposes. The public road easements are classified as a "Type C" right-of-way pursuant to DMMC 12.10.050, therefore compensation is not required.

Procedural Requirements

As authorized by RCW 35.79.010 this request for vacation was initiated by the legislative action of the City Council under Resolution No. 1462 (refer to Attachment 2). Vacation of public rights-of-way requires a public hearing before the City Council set by resolution no more than 60 days but not less

than 20 days prior to the public hearing per RCW 35.79.010 and DMMC 12.10.060. September 28, 2023, the City Council approved Resolution No. 1462 setting a public hearing on October 26, 2023. Notice of the public hearing was provided as required by RCW 35.79.020.

State Environmental Policy Act (SEPA)

The vacation of public rights-of-way are categorically exempt from the State Environmental Policy Act pursuant to WAC 197-11-800(2)(h) adopted by reference per DMMC 16.05.350.

Alternatives

The City Council has the following alternatives:

- (1) Enact the draft ordinance as written. (Recommended)
- (2) Enact the draft ordinance with amendments by the City Council.
- (3) Not enact the draft ordinance.

Financial Impact

No financial impact.

Recommendation

Administration recommends that the City Council enact Draft Ordinance No. 23-064, vacating a segment of undeveloped and unutilized public road easement.

Council Committee Review

Not applicable.

CITY ATTORNEY'S FIRST DRAFT 10/26/2023

DRAFT ORDINANCE NO. 23-064

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, vacating public road easements known as 18th Ave South, between South 212th Street and South 216th Street located in the City of Des Moines, subject to the applicant's compliance with requirements set forth herein.

WHEREAS, DMMC 12.10.060 adopts the street vacation procedures of chapter 35.79 RCW, and

WHEREAS, RCW 35.79.010 authorizes the City Council to initiate such street vacation procedures by resolution, and

WHEREAS, The City has received a petition from the Port of Seattle, to vacate public road easements commonly known as 18th Ave South, between South 212th Street and South 216th Street, located in the City of Des Moines as described in Exhibits "A" and shown on Exhibits "B", attached hereto and incorporated by reference, and

WHEREAS, RCW 35.79.010 requires that the City Council set the public hearing and date by resolution which was, in this case, established by Resolution No. 1462 fixing the public hearing for October 26, 2023, to be followed by City Council action, and

WHEREAS, notice of the public hearing was given in accordance with RCW 35.79.020 and the public hearing was held before the Des Moines City Council on October 26, 2023, and all persons wishing to be heard were heard, and

WHEREAS, no objections to the vacation were filed by any abutting property owners prior to the hearing, and the City Council finds that no person has demonstrated special injury due to substantial impairment of access to such person's property, and

WHEREAS, the Council finds that vacation of the aforesaid easements, as legally described and depicted on Exhibits "A" and "B", to this Ordinance, is in the public interest; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. Findings adopted. Based on the evidence presented, the City Council adopts the following findings of fact:

(1) The public road easements subject to this Ordinance consist of an area known as 18th Avenue South, between South 212th Street and South 216th Street further legally described in Section 2 of this Ordinance; and

(2) The public road easements described in section 2 of this Ordinance were not improved for City transportation purposes; and

(3) The public road easements which are described in section 2 of this Ordinance are not necessary for present and future use by public utilities or for native growth protection; and

(4) The public road easements have never been opened for transportation purposes, and

(5) It is in the public interest to vacate these public road easements; and

(6) The public road easements are classified as a Class "C" right-of-way since no public funds have ever been expended in its acquisition; and

(7) Vacation of a Class "C" right-of-way requires no compensation.

Sec. 2. Public road easement vacation. Subject to the requirements set forth in section 3 this Ordinance, the public road easements as legally described here and in Exhibits "A" (incorporated herein by this reference) and depicted on the attached maps entitled Exhibit "B" is vacated and the property within the public road easements so vacated shall belong to the respective abutting property owners, one-half to each as required by RCW 35.79.040:

ALL OF THE PUBLIC ROAD EASEMENT RESERVED BY
WARRANTY DEED FILED UNDER RECORDING No. 1925178,
RECORDS OF KING COUNTY, WASHINGTON, BEING THE

WEST FIFTEEN (15) FEET OF THE FOLLOWING DESCRIBED PROPERTY:

THE NORTH HALF OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, AND THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER, ALL IN SECTION NINE (9), TOWNSHIP TWENTY TWO (22) NORTH, RANGE FOUR (4) EAST, W.M.

AND

ALL OF THE PERPETUAL PUBLIC ROAD EASEMENT RESERVED BY WARRANTY DEED FILED UNDER RECORDING No. 1209168 AND RECORDING No. 1258791, RECORDS OF KING COUNTY, WASHINGTON, BEING THE EAST FIFTEEN (15) FEET OF THE FOLLOWING DESCRIBED PROPERTY:

THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER, AND THE NORTH HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, ALL IN SECTION NINE (9), TOWNSHIP TWENTY TWO (22) NORTH, RANGE FOUR (4) EAST, W.M.

Sec. 3. Conditions of public road easement vacation.

The public road easements subject to vacation under this Ordinance shall be subject to the following conditions:

(1) The Port of Seattle, the abutting property owner, shall not be required to pay the City of Des Moines compensation for vacation of this Class C right-of-way, pursuant to DMMC 12.10.070(2)(c).

(2) The property owner recognizes that the City of Des Moines retains an easement or the right to exercise and grant easements for utility purveyors in respect to the land vacated by this Ordinance for the construction, repair, and maintenance of public utilities and services, and that the City of Des Moines will grant utility easements through the public road easement subject to vacation under this Ordinance:

(a) Midway Sewer District reserves a ten (10) foot easement within the vacated area for the purpose of maintaining and operating an existing sewer pipeline.

3) Petitioner, Port of Seattle, shall be responsible for obtaining and recording the easement referenced herein, and provide recorded copies of such easement to the City of Des Moines.

Sec. 4. Easements and reservation of easements. Pursuant to RCW 35.79.030, the City of Des Moines retains easements as set forth in section 3 of this Ordinance and retains the right to exercise and grant easements in respect to the land vacated by this Ordinance and abutting property for the construction, repair, and maintenance of public utilities and services, and for vehicular access.

Sec. 5. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

(2) If the provisions of this ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this ordinance is deemed to control.

Sec. 6. Recordation. The City Clerk shall cause a certified copy of this ordinance to be recorded in the records of the King County Recorder.

Sec. 7. Effective date. This ordinance shall take effect and be in full force five (5) days after its passage, approval, and publication in accordance with law.

PASSED BY the City Council of the City of Des Moines this 26th day of October, 2023 and signed in authentication thereof this 26th day of October, 2023.

M A Y O R

APPROVED AS TO FORM:

Draft Ordinance No. 23-064
Page 5 of 5

City Attorney

ATTEST:

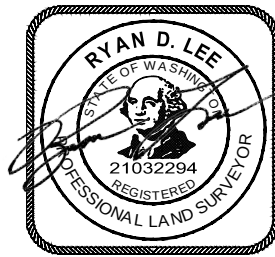
City Clerk

EXHIBIT A

ROAD VACATION LEGAL DESCRIPTION

ALL OF THE PUBLIC ROAD EASEMENT RESERVED BY WARRANTY DEED FILED UNDER RECORDING No. 1925178, RECORDS OF KING COUNTY, WASHINGTON, BEING THE WEST FIFTEEN (15) FEET OF THE FOLLOWING DESCRIBED PROPERTY:

THE NORTH HALF OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, AND THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER, ALL IN SECTION NINE (9), TOWNSHIP TWENTY TWO (22) NORTH, RANGE FOUR (4) EAST, W.M.



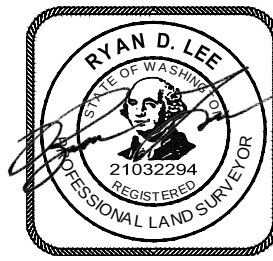
4/19/2023

EXHIBIT A

ROAD VACATION LEGAL DESCRIPTION

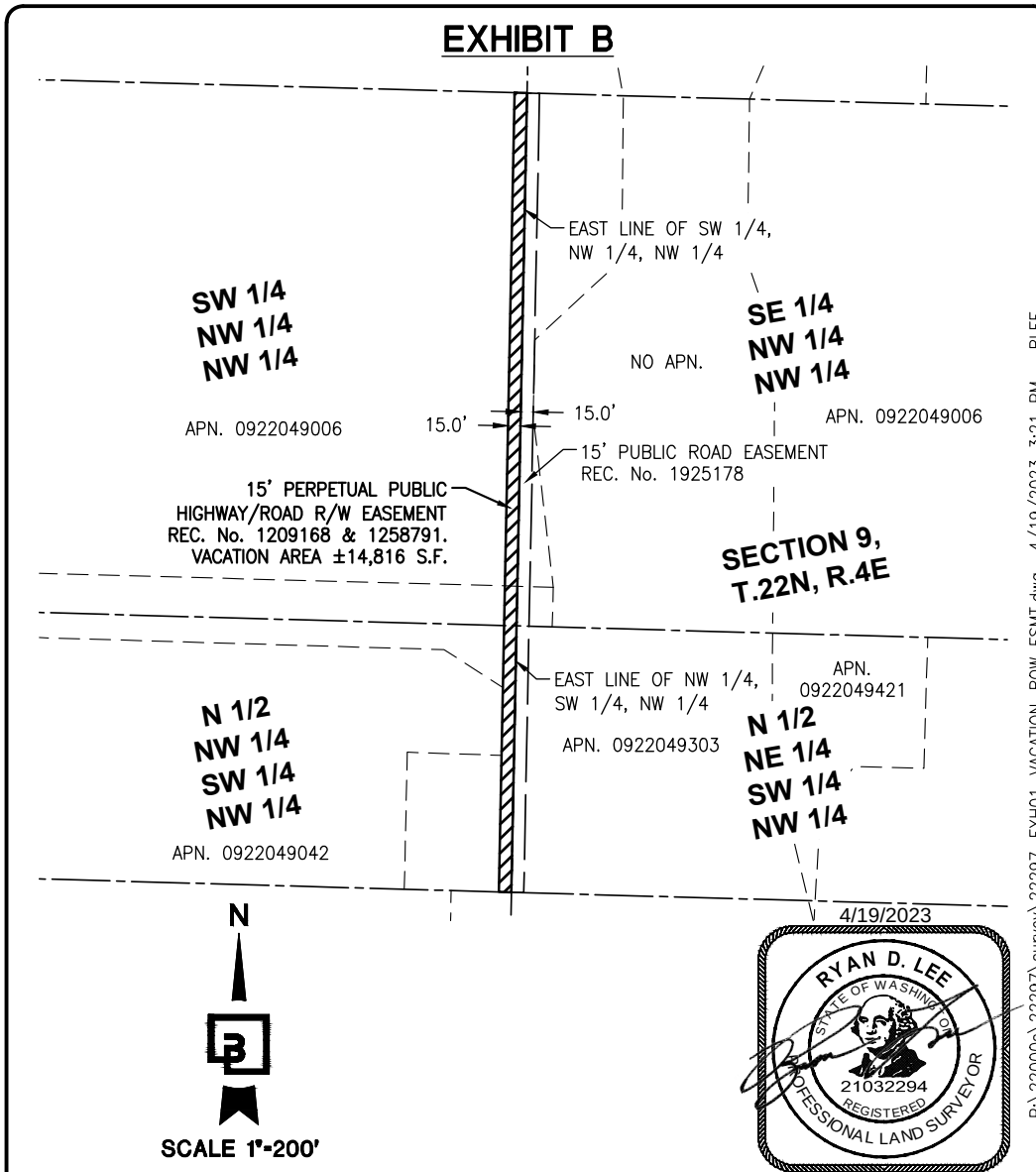
ALL OF THE PERPETUAL PUBLIC ROAD EASEMENT RESERVED BY WARRANTY DEED FILED UNDER RECORDING No. 1209168 AND RECORDING No. 1258791, RECORDS OF KING COUNTY, WASHINGTON, BEING THE EAST FIFTEEN (15) FEET OF THE FOLLOWING DESCRIBED PROPERTY:

THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER, AND THE NORTH HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE NORTHWEST QUARTER, ALL IN SECTION NINE (9), TOWNSHIP TWENTY TWO (22) NORTH, RANGE FOUR (4) EAST, W.M.



4/19/2023

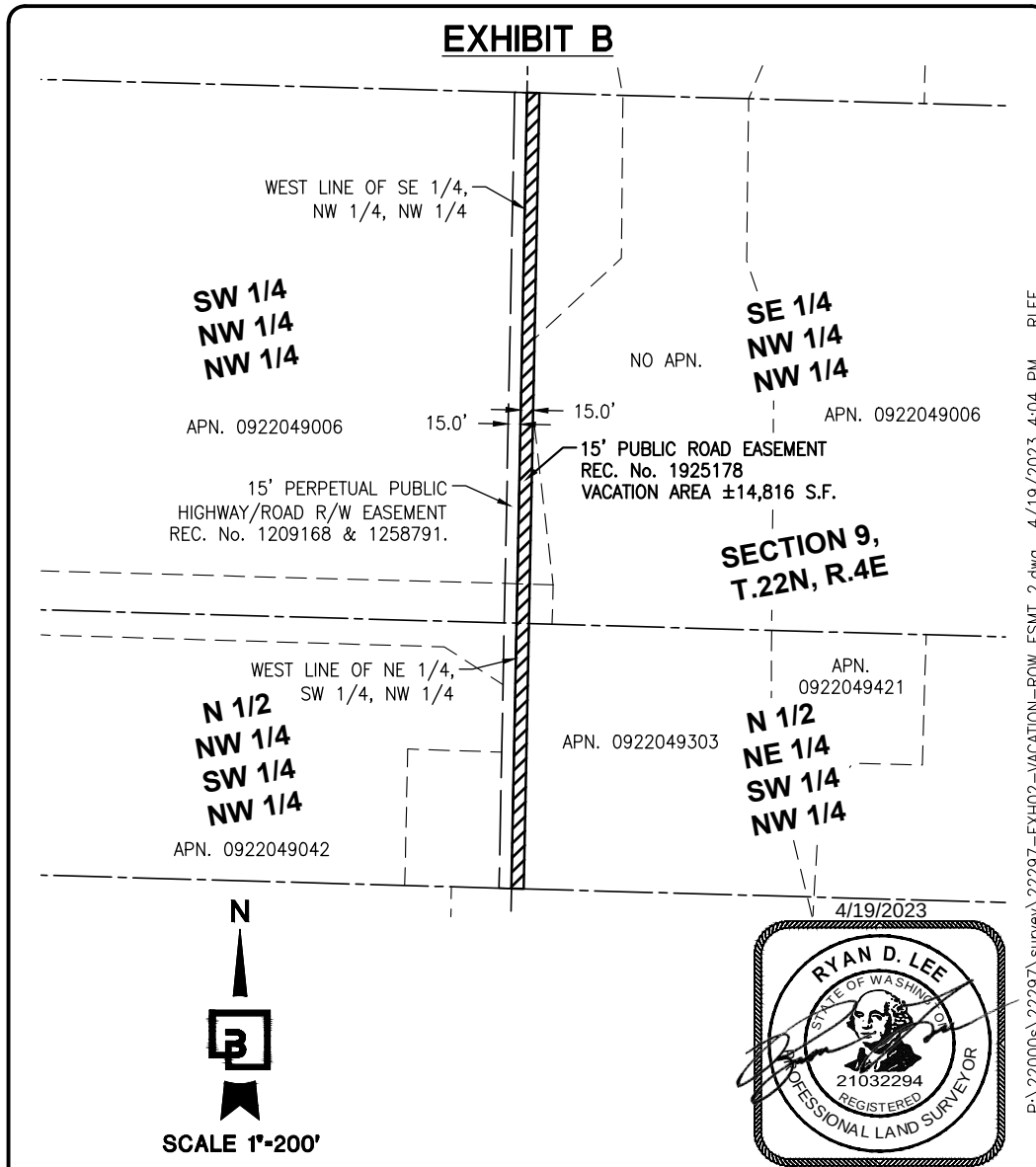
EXHIBIT B



SCALE: HORIZONTAL 1"=200' VERTICAL N/A		For: PANATTONI DEVELOPMENT COMPANY		JOB NUMBER 22297	
 Barghausen Consulting Engineers, Inc. 18215 72nd Avenue South Kent, W 98032 425.251.6222 barghausen.com		Title: ROAD VACATION		22297L.001.DOC SHEET 1 of 1	
DRAWN <u> RDL </u>		CHECKED <u> RDL </u>		APPROVED <u> RDL </u>	
DATE 4/19/2023					

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EXHIBIT B



SCALE: HORIZONTAL 1"=200' VERTICAL N/A		For: PANATTONI DEVELOPMENT COMPANY		JOB NUMBER 22297	
 Barghausen Consulting Engineers, Inc. 18215 72nd Avenue South Kent, W 98032 425.251.6222 barghausen.com		Title: ROAD VACATION		22297L.002.DOC SHEET 1 of 1	
DRAWN <u> RDL </u>		CHECKED <u> RDL </u>		APPROVED <u> RDL </u>	
DATE <u>4/19/2023</u>					

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RESOLUTION NO. 1462

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, fixing a time for a public hearing to consider vacation of a segment of public road easements within the City of Des Moines.

WHEREAS, the City Council is considering vacation of a portion of public road easements known as 18th Ave South, between South 212th Street and South 216th Street, located in the City of Des Moines as described on Exhibit "A" and shown on Exhibit "B", attached hereto and incorporated by reference, by the petition method, and

WHEREAS, the provisions of RCW 35.79.010 authorize the City Council to fix a time for a public hearing in order to receive public comment regarding this proposal; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

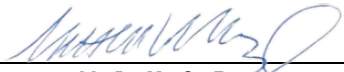
The matter of the vacation of the following described portions of public road easements in the City of Des Moines is set for a public hearing before the City Council on Thursday, October 26, 2023 at 6:00 p.m., or as soon thereafter as the matter may be heard, in the City Council Chambers, 21630 11th Avenue So., Suite B, Des Moines, Washington:

18th Ave South, between South 212th Street and South 216th Street, located in the City of Des Moines as described on Exhibit "A" and shown on Exhibit "B", attached hereto.

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Resolution No. 1462
Page 2 of 2

ADOPTED BY the City Council of the City of Des Moines,
Washington this 28th day of September, 2023 and signed in
authentication thereof this 28th day of September, 2023.



M A Y O R

APPROVED AS TO FORM:

/s/ Tim George
City Attorney

ATTEST:

Jaia Keane
City Clerk

Public Hearing

For the vacation of public road easements known as 18th Avenue South
SV2023-01



October 26, 2023
CITY OF DES MOINES

Draft Ordinance No. 23-064

Mike Kwispond
Civil Engineer I



Quick Facts



- The Port of Seattle filed a street vacation application in March 2023
- Public road easements to be vacated are currently on Port of Seattle property
- Easements may constrain potential development of site

Right-of-Way Vacation Process



- Chapter 12.10 of DMMC and RCW 35.79
- File the street vacation petition and nonrefundable fee.
- Petition must be signed by the owners of two-thirds of the property abutting upon the street to be vacated.
- Notice all utilities, including Police and Fire
- Utilities request easements. Police and Fire provide comments
- Public Works Director either approves or denies vacation petition
- If approved, public hearing date is set within 60 days of resolution

Classification

Class C

- No public funds were expended in acquisition of the easements
- Never improved for transportation purposes, therefore classified as Class C.
- DMMC 12.12.050 FEES AND COMPENSATION states that a Class C street vacation “requires no compensation”

Utility Responses



Midway Sewer District requested a 10-foot easement for existing utilities. The following utilities yielded no objections to vacating the public road easements:

- Comcast
- Century Link/Qwest
- AT&T
- Highline Water District
- Southwest Suburban Sewer District
- King County Water District #54
- Lakehaven Utility
- Zayo
- Des Moines Surface Water Management
- Police Department
- South King Fire & Rescue

Discussion and Conclusion



- Application meets statutory requirements of RCW 35.79
- Vacated area is only bordered by Port of Seattle property, thus no other owner's approval is required
- The public road easements are not needed for future City infrastructure improvements
- No objections to vacation from utility purveyors or City departments
- Do not contain a Native Growth Protection Easement

Recommendation



Motion:

“I move to enact Draft Ordinance No. 23-064 approving the vacation of public road easements known as 18th Ave South, located within the City of Des Moines and more specifically identified and legally described in Draft Ordinance No. 23-064.”



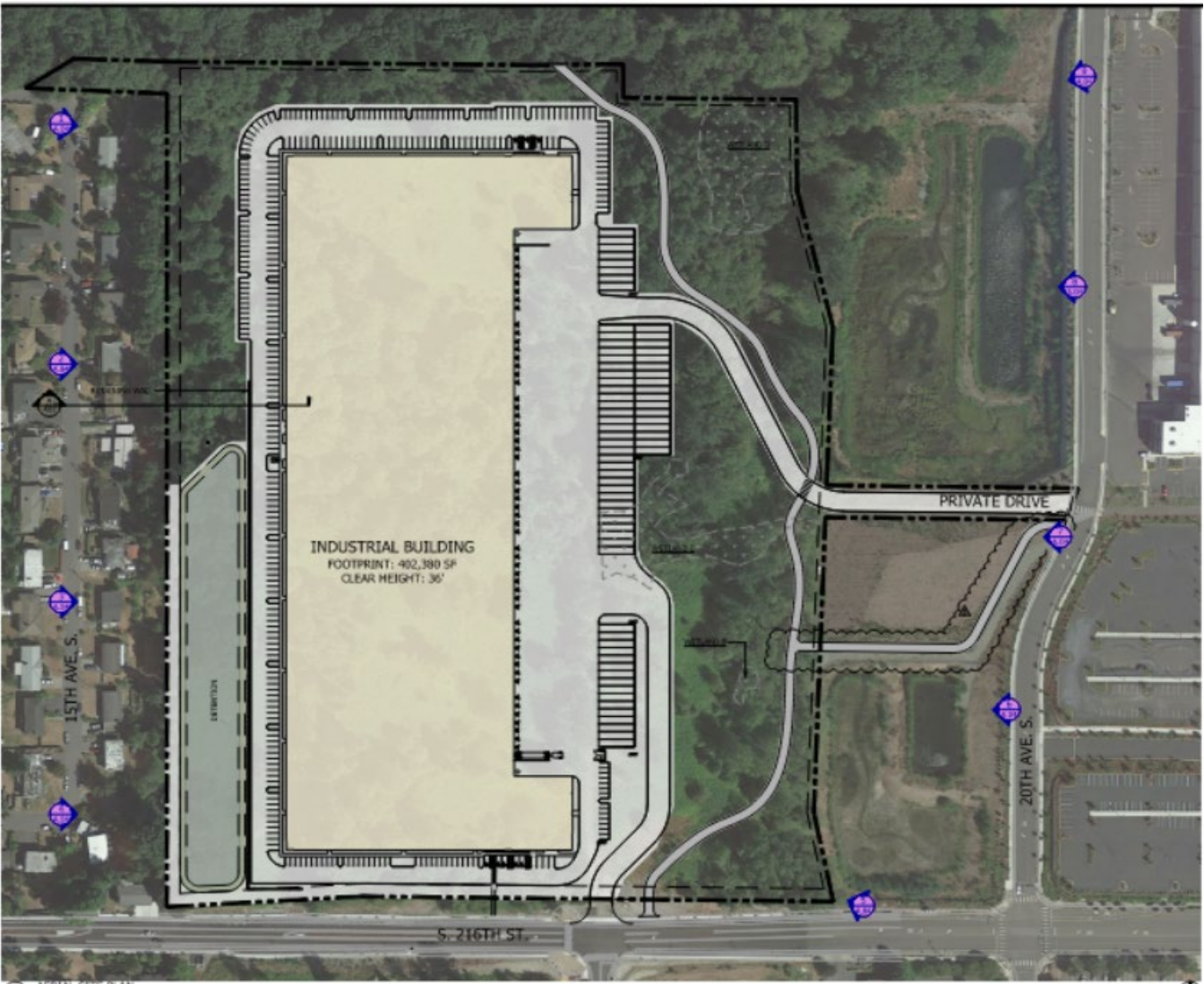
Road classification for Fee Purposes

From DMMC 12.10.050



- **Class A** – Streets or alleys that have been part of a dedicated public right-of-way for 25 years or more, all rights-of-way conveyed to or held by the city for transportation purposes for which public funds have been expended in the acquisition, improvement or maintenance of such rights-of-way interests, and rights-of-way that abut a body of fresh or salt water
- **Class B** – All city rights-of-way conveyed to or held by the city for transportation purposes for which no public funds have been expended in the acquisition of the same, excluding any Class A rights-of-way
- **Class C** – All city rights-of-way originally conveyed to the city by a party who subsequently petitions for the vacation of said rights-of-way for which no public expenditures have been made in the acquisition of the same and any rights-of-way or portions thereof subject to being vacated by the provisions of section 32, chapter 19, Laws of 1889-90; or any other rights-of-way not included with in Classes A and B





AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Des Moines Marina, Beach Park and Redondo Parking Replacement Equipment.

FOR AGENDA OF: Oct 26, 2023

DEPT. OF ORIGIN: Marina

ATTACHMENTS:

1. Time Equipment Proposals
2. Goods and Service Agreement

DATE SUBMITTED: October 18, 2023

CLEARANCES:

- ☐ City Clerk _____
- ☐ Community Development _____
- ☐ Courts _____
- ☐ Emergency Management _____
- ☒ Finance *[Signature]*
- ☐ Human Resources _____
- ☒ Legal *Is/ TG*
- ☒ Marina *[Signature]*
- ☐ Police _____
- ☐ Parks, Recreation & Senior Services _____
- ☐ Public Works _____

APPROVED BY CITY MANAGER

FOR SUBMITTAL: *[Signature]*

Purpose and Recommendation

The purpose of this agenda item is to seek Council approval for the City of Des Moines Marina to enter into a contract with Time Equipment (Tiba Machinery) for the replacement and installation of new parking equipment throughout the Des Moines Marina, Beach Park and Redondo.

Suggested Motion

Motion 1: "I move to approve the selection of Time Equipment (Tiba Machinery) for the purchase and installation of new parking equipment throughout the Marina, Beach Park and Redondo, and direct the City Manager to sign the goods and service agreement in an amount not to exceed \$583,716.07, substantially in the form as submitted."

Background

Per Council direction, in 2017 the Marina installed paid parking equipment throughout the Marina and Beach Park. From the very first day of implementation it was not only profitable, but more importantly, it reduced the “unwelcomed behavior,” making the Marina a safer, and more walkable location for all to enjoy. Over time the equipment became outdated, parts became scarce and support was difficult to schedule.

Discussion

Since implementation, Marina staff have become very well-educated on parking equipment, figuring out what worked well and what needed improvement. When searching to replace the outdated system, staff identified several key features they felt would be necessary to have well-functioning equipment. One key factor was the need of a strong and local support and service team. After an RFQ, the Marina received four proposals for new equipment. Two proposals were from out of state, a third has a heavy presence on the East Coast, with a couple locations in Washington, and is currently looking to become more established in the Seattle King County area. The fourth company is described below.

Marina Criteria:

- Longevity within the parking industry, with positive references.
- Established local presence in greater King County and the Puget Sound Area.
- A local service and parts department.
- New technology, cloud base, Easy Pay options, (Tap/Scan/Apple Pay/Swipe, QR code).
- License Plate Readers (LPR)
- Integration with our Boat Moorage Gate system.
- Validation capabilities, and quick software changes for Anthony’s, Quarterdeck, Farmers Market and the Marinas on-site businesses.

One proposal received was from Time Equipment. Time has been continuously operating within the parking industry for over 95 years in the Pacific Northwest and they are located in Bellevue Washington. Time uses (Tiba) equipment and have equipment in locations such as Climate Pledge Arena, Overlake Hospital, Bravern in Bellevue, Providence Hospital in Everett, and Sea-Tac Hilton. Included within Tiba Machinery locations are 25 Universities, 20 Airports, 70 Healthcare Facilities and over 400 Hotels. Tiba Machinery has over 15,000 lanes of parking equipment. Time Equipment has Tiba machinery technicians located in Federal Way and in the Redondo area. One prominent local developer gave Time Equipment’s company, and Tiba machinery an overall 5-Star rating.

Having worked with a company that was located out of the Country, staff feels strongly about the importance of having a company that is local, proven and established.

Alternatives

Council may choose not to enter into an agreement with Time Equipment and direct staff to bring back alternative proposals.

Financial Impact

Of the four quotes received, the preferred vendor had the highest price at \$583,716.07. However, as we have learned through experience, the most important aspects of this equipment is that it is functional, user friendly and that we have local service options. Otherwise it is essentially worthless. The City

received quotes of \$551,000 and \$475,000 from vendors in Indianapolis and Minnesota respectively. A quote of \$180,000 was received from our previous vendor, located in Canada, although this quote was for the Marina parking lot only.

The costs of the contract will be paid through the 2023 Bond issuance.

Recommendation

Staff recommends entering into the agreement with Time Equipment.



606 120th Ave NE Suite # D201
Bellevue, WA 98005

We have prepared a quote for you

Des Moines Marina - Cloud Software

Quote # 000159 v1

Prepared for:
City of Des Moines Marina

Prepared by:
Biff Nelson



Thursday, October 12, 2023

City of Des Moines Marina
Scott Wilkins
22307 Dock Avenue South
Des Moines, WA 98198
swilkins@desmoineswa.gov

Dear Scott,

Thank you for the opportunity to provide our PARC's proposal for the City of Des Moines Marina parking facilities. Time Equipment Company is very eager to work with you on this project. As requested I have included the "License Plate Recognition & Scan to Pay" into the proposal.

Scan to Pay allows a visitor to scan a QR code which will take them to a website where they can pay their parking.

We have prepared your proposal with the X-60 series equipment terminals from TIBA Parking Systems which includes our bar code technology which is second to none, and a number of standard features that are not found in other equipment lines.

TIBA Parking Systems offers a very robust and reliable system that provides innovative technology options to manage the parking at your facility. We are proposing our Cloud Based solution which has built-in redundancy with our MC-60 controller. When other systems managed by Microsoft Azure and Amazon Web Services go off-line, which does occur from time to time, TIBA continues to operate, when most other systems cannot.

TIBA has earned the motto across the U.S. of "***It Just Works.***" This is due to continuous simplification of the engineering of the mechanics which has created fewer moving parts.

As you know, the parking facility can represent the first impression of the property and the last. Our goal is to make that impression a memorable one by offering the latest and greatest in parking control technology.

Please review our "Scope of Work" where we discuss in greater detail many of the features we have to offer. We look forward to your review of the enclosed, and please feel free to contact me with any question you may have.

All the Best!

A handwritten signature in black ink that reads "Biff Nelson".

Biff Nelson
Director of Sales
Time Equipment Company



About TIBA

For over 30 years, TIBA Parking Systems has provided innovative solutions for the parking market, resulting in reliable, user-friendly products that lower the price of initial acquisition and the cost of ongoing maintenance. TIBA has successfully implemented this through a focus on software development, while continuing to enhance and support its reliable hardware platforms. This allows owners to keep the capital investment down while still enjoying the latest software functionality.

With extensive global experience, TIBA's robust, scalable architecture enables parking operators and owners to keep pace with the latest trends in centralized operations, automated smart facilities, web reservations and mobile payments. TIBA's flexible software grants parking operators to be IoT-connected and leverage big data to increase revenue. TIBA's agile integrations with third party systems empower parking operators to be an integral part of the growing Smart Cities ecosystem.

The TIBA SPARK Suite Software Platform is cloud-based, web environment that allows parking operators and owners to control, manage, and monitor all their facilities from a central location. SPARK utilizes the successes of SmartPark, and expands the user experience in a streamlined and accessible way. Accessible from any Internet ready device, SPARK can be reached from virtually anywhere in the world.

SPARK expands on the mature, proven TIBA SmartPark logic engine. Controllers remain locally installed, and local/offline decision point integrity is maintained in our multilayered approach. This minimizes downtime and feature-loss when the Internet isn't available. Connections from the local side to the platform are designed to be outbound only, eliminating the need for the owner to purchase static, public IPs. SPARK modules allow owners and operators to maintain control of all facilities with a single login.

Since 2006, TIBA has created a dealer network of more than 50 dealers in North America. There are more than 1,200 TIBA systems installed throughout the U.S. (3,500+ Worldwide). Of these sites, 25 are universities, 20 airports, 70 healthcare facilities and more than 400 hotels. Combined, all these sites represent more than 15,000 lanes of parking control equipment. Approximately 75% of these sites also feature LPR technology.

For sites utilizing intercom systems – TIBA has the ability to send variable rates to the lane equipment through the intercom. Not just a button to vend the gate, or push a single rate. This provides quick response to lane situations without having to log-in to any other application.

TIBA uses embedded processors in their revenue control equipment devices, (not PC's). This provides for much faster operation, less maintenance, (no Windows updates or upgrade are required in field devices), much faster transaction times, and faster credit card processing. TIBA revenue equipment uses direct-drive ticket handling mechanisms – no belts, significantly less-moving parts, lower maintenance and lower cost of ownership.

TIBA follows a step-by-step approach toward every implantation of either new or retro-fit PARCS equipment. One of the many things that sets us apart is our pre-Installation department located at TIBA's headquarters in Columbus, OH. Technicians remove all equipment from packaging perform any final assembly required, wire the devices to the software, program, and test each device before it is re-boxed and delivered to Time Equipment for final installation.



About Time Equipment Company

Time Equipment Company in conjunction with TIBA Parking Systems welcomes the opportunity to work with you to develop your new TIBA parking system for the Des Moines Marina parking facilities. We feel confident we are proposing a system with all the functionality you require to manage the facility professionally. Our summary pertaining to the parking facilities can be found on the following page.

Time Equipment Company was founded in 1928 in Seattle and has been doing business continuously and locally for the past 95 years. In addition to our Time and Attendance business, Time Equipment Company introduced TIBA to the Pacific Northwest in 2017. Previously, over Time Equipment's 95-year history, they have had relations with other PARC's manufacturer's but were discontinued due to the quality and support standards of Time Equipment Company that the manufacturer could not meet consistently.

Time Equipment Company sells, supports and services TIBA Parking Systems and have service technicians available 24/7. Our corporate office is in Bellevue at 606 120th Avenue NE, Suite # D 201, Bellevue, WA. 98005. Our service goal is to respond to every customer immediately during normal business hours, and after-hours calls are responded to within two hours and a technician on site within four, as necessary.

Over the past 5 years, we have been busy installing TIBA Parking systems throughout the Puget Sound region and the Pacific Northwest. Many of these systems include license plate recognition, or (LPR). LPR is proving to be a huge advantage for maximizing parking revenues while providing state of the art service to your clients.

A few of our LPR installations include Climate Pledge Arena, The Bravern in Bellevue and most recently, the Renaissance Seattle Hotel. Climate Pledge Arena consists of 10 lanes of equipment and four pay stations spread out over two different locations. The Bravern installation encompasses 19 lanes and is one of the larger garages in the Pacific Northwest. We have also installed systems for a number of hotels and hospitals which include Overlake Hospital Medical Centers, Providence Hospital Campuses in Everett, Kaiser Permanente Hospital in Tacoma, Hilton Garden Inn and the Seattle Airport Marriott. The hotel systems also have integrations to the hotel front desk systems to manage the overnight guest parking charges.

We have also installed systems in Portland, where we provided our services at The Crossings at First and Pacwest, which also includes license plate recognition (LPR) for state of the art coverage for the parking facility.

We are dedicated to maintaining the highest ethical standards, treating customers and associates with fairness and respect, and conducting all business with the highest level of integrity. Our local expertise and commitment to responsiveness and customer engagement will ensure the highest return on your investment.



Scope of Work

We have gone through and reviewed your parking facilities on several occasions over the past few years. The existing installation and equipment are relatively new and we propose to use all existing wiring and electrical as is. In order to accommodate the new and more secure EMV readers, we may need to pull another cable to all devices and may require a separate fiber jack back to the office. I will provide the new direct burial cable as required and will assume that all existing pathway is capable of handling more cables.

Any new fiber switches, jacks, patch cables, etc., will be the responsibility of the Marina. Any new conduit or electrical, civil work, protective posts, equipment shelters, etc., will also be the responsibility of the Marina.

All TIBA X-60 terminals will have VoIP intercom modules for remote assistance that can be answered by an offsite customer service representative. I have also added licensing for the intercom system. There are several options to this and we can discuss these, depending on how you want to treat this service. The X-60 terminals will also have exterior QR scanners that can be used in conjunction with third party aggregator's for selling parking online or for validation purposes.

We propose to reuse your existing Indala readers and cards and will install the readers behind our face plates in the devices to protect them from the environment. Our terminals come standard with an HID proximity reader so if there is any discussion about changing your reader format to accommodate the boat moorage docks, we should be part of those conversations.

We are proposing new TIBA-Magnetic Automation parking barrier gates with 12' straight arms. These gates communicate with the software directly to provide count information, gate status and alarms as necessary. Your existing gates may be proprietary to your current vendor and may not work with other equipment manufacturer's.

The credit card readers are proposed as EMV readers as these are the most secure readers that can be used. Protecting not only customer data information, but also minimizing the liability on the owners side is our highest priority and concern. A separate network will be provided for handling credit card data and will not interface with any other forms of data as we discussed above.

We are presenting our cloud based software program with this submittal. Under the Cloud based software platform, there is no servers required for software or processing credit card data. Client will provide their own PC as a work station for managing the software, and the licensing for the work station has been included. All data is managed through the TIBA MC-60 controller locally and communicates with the TIBA software over the network which is a separate network from the credit card data.

In addition to our SmartValidation program, we have also included three stand-alone ticket validator's; two for Anthony's Homeport and one for the Marina office. Our SmartValidations can be created as typical segmented time or money increment validations and we can also create them as in/out passes for a day or as a multi-day pass if required. These validations are individually tracked in the software and can be deleted or reprinted if any of them are lost or stolen.

We will review the equipment layouts and make sure that all dimensions and conduit stub ups are in the appropriate places. Any issues with the conduit and pathways will be sorted out prior to the installation of any of the parking control equipment.

We will also be installing front capture LPR cameras in each lane and our new "Scan to Pay" option. Cameras will be mounted in enclosures on the islands to capture the front license plate of all vehicle entering. Scan to Pay will allow clients to pay their parking tickets on their cell phone.

On the following pages you will find our pricing proposal.



Des Moines Marina - Cloud Software



Prepared by:
Time Equipment Company
 Biff Nelson
 (425) 861-9599
 biff@timeequipment.com

Prepared for:
City of Des Moines Marina
 22307 Dock Avenue South
 Des Moines, WA 98198
 Scott Wilkins
 (206) 824-5700
 swilkins@desmoineswa.gov

Quote Information:
Quote #: 000159
 Version: 1
 Delivery Date: 10/12/2023
 Expiration Date: 01/12/2024

Quote Summary

Description	Amount
Beach Lot PARC's Equipment	\$42,110.00
North Lot PARC's Equipment	\$86,215.00
South Lot PARC's Equipment	\$109,265.00
License Plate Recognition	\$59,643.00
Head End Items	\$28,552.00
Additional Items	\$5,925.00
Subcontractor, PM, and installation	\$84,250.00
Package Discount	(\$48,000.00)
Subtotal:	\$367,960.00
Shipping:	\$9,205.00
Estimated Tax:	\$38,093.63
Total:	\$415,258.63

Annual Expenses Summary

Description	Amount
Recurring Investment	\$13,857.00
Annual Subtotal:	\$13,857.00
Estimated Tax:	\$1,399.56
Annual Total:	\$15,256.56

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.



606 120th Ave NE Suite # D201
Bellevue, WA 98005

We have prepared a quote for you

Redondo Boat Launch Parking

Quote # 000297 v1

Prepared for:
City of Des Moines Marina

Prepared by:
Biff Nelson



Thursday, October 12, 2023

City of Des Moines Marina
Scott Wilkins
22307 Dock Avenue South
Des Moines, WA 98198
swilkins@desmoineswa.gov

Dear Scott,

Thank you for the opportunity to provide our PARC's proposal for the Redondo Boat Launch Parking lot in Des Moines. Time Equipment Company is very eager to work with you on this project.

We have prepared your proposal with the X-60 series equipment terminals from TIBA Parking Systems which include a number of standard features that are not found in other equipment lines.

TIBA Parking Systems offers a very robust and reliable system that provides innovative technology options to manage the parking at your facility. We are proposing our Cloud Based solution which has built-in redundancy with our MC-60 controller. When other systems managed by Microsoft Azure and Amazon Web Services go off-line, which does occur from time to time, TIBA continues to operate, when most other systems cannot.

Our proposal includes bar code technology equipment that is second to none. We have also included our trademark SmartValidation program that provides user's an extremely reliable and convenient method for validation.

TIBA has earned the motto across the U.S. of "It Just Works." This is due to continuous simplification of the engineering of the mechanics which has created fewer moving parts.

As you know, the parking facility can represent the first impression of the property and the last. Our goal is to make that impression a memorable one by offering the latest and greatest in parking control technology.

Please review our "Proposal Overview" where we discuss in greater detail many of the features we have to offer. We look forward to your review of the enclosed, and please feel free to contact me with any question you may have.

All the Best!

A handwritten signature in black ink, appearing to read "Biff Nelson".

Biff Nelson
Director of Sales
Time Equipment Company



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SPARK expands on the mature, proven TIBA SmartPark logic engine. Controllers remain locally installed, and local/offline decision point integrity is maintained in our multilayered approach. This minimizes downtime and feature-loss when the Internet isn't available. Connections from the local side to the platform are designed to be outbound only, eliminating the need for the owner to purchase static, public IPs. SPARK modules allow owners and operators to maintain control of all facilities with a single login.

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For sites utilizing intercom systems – TIBA has the ability to send variable rates to the lane equipment through the intercom. Not just a button to vend the gate, or push a single rate. This provides quick response to lane situations without having to log-in to any other application.

TIBA uses embedded processors in their revenue control equipment devices, (not PC's). This provides for much faster operation, less maintenance, (no Windows updates or upgrade are required in field devices), much faster transaction times, and faster credit card processing. TIBA revenue equipment uses direct-drive ticket handling mechanisms – no belts, significantly less-moving parts, lower maintenance and lower cost of ownership.

TIBA follows a step-by-step approach toward every implantation of either new or retro-fit PARCS equipment. One of the many things that sets us apart is our pre-Installation department located at TIBA's headquarters in Columbus, OH. Technicians remove all equipment from packaging perform any final assembly required, wire the devices to the software, program, and test each device before it is re-boxed and delivered to Time Equipment for final installation.



About Time Equipment Company

Time Equipment Company in conjunction with TIBA Parking Systems welcomes the opportunity to work with you to develop your new TIBA parking systems to manage the parking facilities at the Redondo boat launch parking facility. We feel confident we are proposing a system with all the functionality you require to manage the facility professionally. Our summary pertaining to the parking facilities can be found on the following page.

Time Equipment Company was founded in 1928 in Seattle and has been doing business continuously and locally for the past 95 years. In addition to our Time and Attendance business, Time Equipment Company introduced TIBA to the Pacific Northwest in 2017. Previously, over Time Equipment's 95-year history, they have had relations with other PARC's manufacturer's but were discontinued due to the quality and support standards of Time Equipment Company that the manufacturer could not meet consistently.

Time Equipment Company sells, supports and services TIBA Parking Systems and have service technicians available 24/7. Our corporate office is in Bellevue at 606 120th Avenue NE, Suite # D 201, Bellevue, WA. 98005. Our service goal is to respond to every customer immediately during normal business hours, and after-hours calls are responded to within two hours and a technician on site within four, as necessary.

Over the past 5 years, we have been busy installing TIBA Parking systems throughout the Puget Sound region and the Pacific Northwest. Many of these systems include license plate recognition, or (LPR). LPR is proving to be a huge advantage for maximizing parking revenues while providing state of the art service to your clients. A few of our LPR installations include Climate Pledge Arena, The Bravern in Bellevue and most recently, the Renaissance Seattle Hotel. Climate Pledge Arena consists of 10 lanes of equipment and four pay stations spread out over two different locations. The Bravern installation encompasses 19 lanes and is one of the larger garages in the Pacific Northwest.

We have also installed systems for a number of hotels and hospitals which include Overlake Hospital Medical Centers, Providence Hospital Campuses in Everett, Kaiser Permanente Hospital in Tacoma, Hilton Garden Inn and the Seattle Airport Marriott. The hotel systems also have integrations to the hotel front desk systems to manage the overnight guest parking charges.

We have also installed systems in Portland, where we provided our services at The Crossings at First and Pacwest, which also includes license plate recognition (LPR) for state of the art coverage for the parking facility.

We are dedicated to maintaining the highest ethical standards, treating customers and associates with fairness and respect, and conducting all business with the highest level of integrity. Our local expertise and commitment to responsiveness and customer engagement will ensure the highest return on your investment.



Proposal Overview

For this submittal, I am going to assume that the Redondo boat launch facility is a stand-alone facility. If the City decides to do both the Marina and the Redondo boat launch we will adjust our proposals accordingly to take maximum advantage of the efficiencies.

All of the entry terminals will be equipped with multi-pay buttons to allow user's to purchase parking in advance that will allow them to go in/out for a specific time period without having to pay multiple times. Others will be able to pull a ticket and pay on the way out or possibly get a ticket validated should this need apply as well. These terminals are also equipped with VoIP intercom modules as well as card readers and QR scanners. We can also provide a monthly parking credential on an app using our mobile access app and access card.

Since this location seems to be mostly boat/trailer parking, we are proposing that the wider lanes be maintained, and we will provide a Magnetic parking barrier gate with a 15' arm that will provide for more clearance for the driver and a slower gate speed to accommodate the boat/trailer entry to minimize the chances of gates coming down between the vehicle and trailer.

At the exit terminal, we have all of the same features as discussed above in the entry terminals. Patrons who have purchased an all-day pass with in/out privileges will be able to scan their ticket in the QR scanner and access the lot to launch and then come right back in through the entry terminal using the QR scanner and ticket to enter the lot a second time, etc.

The credit card readers are proposed as EMV readers as these are the most secure readers that can be used. Protecting not only customer data information, but also minimizing the liability on the owners' side is our highest priority and concern. A separate network will be provided for handling credit card data and will not interface with any other forms of data as we discussed above.

We are presenting our cloud-based software program with this submittal. Under the Cloud based software platform, there are no servers required for software or processing credit card data. The City will provide their own PC as a work station for managing the software, and the licensing for the work station has been included. All data is managed through the TIBA MC-60 controller locally and communicates with the TIBA software over the network which is a separate network from the credit card data. Another benefit to the cloud system is that the TIBA SPARK Suite Platform is a cloud-based, web environment that allows parking operators and owners to control, manage, and monitor all their facilities from a central location. SPARK utilizes the successes of TIBA's SmartPark software and expands the user experience in a streamlined and accessible way. SPARK can be accessed from any internet-ready device — from virtually anywhere in the world.

All data is managed through the TIBA MC-60 controller locally and communicates with the TIBA software over the network which is a separate network from the credit card data. The MC-60 controller acts as a back up to the software and records all transactions from the devices and transfers them to the software. If for any reason you lose communication with the server or internet with cloud-based systems, the MC-60 controller maintains the system and it continues to work without interruption.

We are proposing to maintain the same traffic patterns for entering and exiting the lot. You will have three entry lanes into the lot and two exit lanes leaving. Time Equipment will provide dimensions and electrical drawings for each island layout. We can also provide the civil and electrical work for a turn-key installation, or the City can provide the civil work as well. It will be the City's responsibility to get a high-speed internet connection to the location.

Included with every TIBA Parking System is our SmartValidation program to create typical segmented time or money increment validations and we can also create them as in/out passes for a day or as a multi-day pass if required. These validations are individually tracked in the software and can be deleted or reprinted if any of them are lost or stolen.

We will review the equipment layouts and make sure that all dimensions and conduit stub ups are in the appropriate places. Any issues with the conduit and pathways will be sorted out prior to the installation of any of the parking control equipment.

On the following page you will find a break out for our investment proposal.



Redondo Boat Launch Parking



Prepared by:
Time Equipment Company
 Biff Nelson
 (425) 861-9599
 biff@timeequipment.com

Prepared for:
City of Des Moines Marina
 22307 Dock Avenue South
 Des Moines, WA 98198
 Scott Wilkins
 (206) 824-5700
 swilkins@desmoineswa.gov

Quote Information:
Quote #: 000297
 Version: 1
 Delivery Date: 10/12/2023
 Expiration Date: 01/10/2024

Quote Summary

Description	Amount
Lane and Pay Station Hardware	\$107,795.00
Automation Items	\$16,000.00
Head End Items	\$4,594.00
On Site Software	\$3,100.00
Additional Items	\$3,840.00
Subcontractor, PM, and installation	\$32,700.00
Package Discount	(\$18,800.00)
Subtotal:	\$149,229.00
Shipping:	\$3,775.00
Estimated Tax:	\$15,453.39
Total:	\$168,457.39

Annual Expenses Summary

Description	Amount
Recurring Annual Investment	\$6,292.80
Annual Subtotal:	\$6,292.80
Estimated Tax:	\$635.57
Annual Total:	\$6,928.37

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.



GOODS & SERVICES CONTRACT between the City of Des Moines and Time Equipment

THIS CONTRACT is made by and between the City of Des Moines, a Washington municipal corporation (hereinafter the "City"), and Time Equipment, organized under the laws of the State of Washington, King County, located and doing business at 606 120th Ave NE Suite #D201 Bellevue, WA. 98005, Biff Nelson (hereinafter the "Vendor").

CONTRACT

I DESCRIPTION OF WORK.

Vendor shall provide the following goods and materials and/or perform the following services for the City:

Replace existing machinery in the Beach Park, Marina and Redondo
Please see attached proposals.

Redondo Quote # 000297 v1
Marina & Beach Park Quote # 000159v1

Vendor acknowledges and understands that it is not the City's exclusive provider of these goods, materials, or services and that the City maintains its unqualified right to obtain these goods, materials, and services through other sources.

II. TIME OF COMPLETION. Upon the effective date of this Contract, Vendor shall complete the work and provide all goods, materials, and services within 90 days from receipt of deposit down payment. If deposit is received prior to November 30, 2023 work shall be complete prior to March 1, 2024.

III. COMPENSATION. . The City shall pay the Vendor an amount not to exceed \$583,716.07, this amount includes all applicable Washington State Sales Tax for the goods, materials, and services contemplated in this Contract. In addition an annual subscription fee of \$ 22,189.34 (Combined for all locations) is due and payable upon implementation of software services and this fee is due annually for a minimum of five years. The City shall pay the Vendor the following amounts according to the following schedule:

The City will pay the Vendor a deposit of 50% for supplies, equipment (which does not include software subscription fees), and a progress payment of 35% upon delivery of equipment from manufacturer. A 15% residual will be paid upon completion of project. Software fees due upon commencement of software services.

If the City objects to all or any portion of an invoice, it shall notify Vendor and reserves the option to only pay that portion of the invoice not in dispute. In that event, the parties will immediately make every effort to settle the disputed portion.

- A. Defective or Unauthorized Work. The City reserves its right to withhold payment from Vendor for any defective or unauthorized goods, materials or services. If Vendor is unable, for any reason, to complete any part of this Contract, the City may obtain the goods, materials or services from other sources, and Vendor shall be liable to the City for any additional costs incurred by the City. "Additional costs" shall mean all reasonable costs, including legal costs and attorney fees, incurred by the City beyond the maximum Contract price specified above. The City further reserves its right to deduct these additional costs incurred to complete this Contract with other sources, from any and all amounts due or to become due the Vendor.
- B. Final Payment: Waiver of Claims. VENDOR'S ACCEPTANCE OF FINAL PAYMENT SHALL CONSTITUTE A WAIVER OF CLAIMS, EXCEPT THOSE PREVIOUSLY AND PROPERLY MADE AND IDENTIFIED BY VENDOR AS

UNSETTLED AT THE TIME REQUEST FOR FINAL PAYMENT IS MADE.

IV. PREVAILING WAGES. Vendor shall file a "Statement of Intent to Pay Prevailing Wages," with the State of Washington Department of Labor & Industries prior to commencing the Contract work and an Affidavit of prevailing wages paid after completion of the work. The Statement of Intent to Pay Prevailing Wages," shall include Vendor's registration certificate number and the prevailing rate of wage for each classification of workers entitled to prevailing wages under RCW 39.12.020, and the estimated number of workers in each classification. Vendor shall pay prevailing wages in effect on the date the bid is accepted or executed by Vendor, and comply with Chapter 39.12 of the Revised Code of Washington, as well as any other applicable prevailing wage rate provisions. The latest prevailing wage rate revision issued by the Department of Labor and Industries must be submitted to the City by Vendor. It shall be the responsibility of Vendor to require all subcontractors to comply with Chapter 39.12 RCW and this section of the Contract.

V. INDEPENDENT CONTRACTOR. The parties intend that an Independent Contractor-Employer Relationship will be created by this Contract and that the Vendor has the ability to control and direct the performance and details of its work; however, the City shall have authority to ensure that the terms of the Contract are performed in the appropriate manner.

VI. TERMINATION. Either party may terminate this Contract, with or without cause, upon providing the other party thirty (30) days written notice at its address set forth on the signature block of this Contract.

VII. CHANGES. The City may issue a written amendment for any change in the goods, materials or services to be provided during the performance of this Contract. If the Vendor determines, for any reason, that an amendment is necessary, Vendor must submit a written amendment request to the person listed in the notice provision section of this Contract, section XVI(C), within fourteen (14) calendar days of the date Vendor knew or should have known of the facts and events giving rise to the requested change. If the City determines that the change increases or decreases the Vendor's costs or time for performance, the City will make an equitable adjustment. The City will attempt, in good faith, to reach agreement with the Vendor on all equitable adjustments. However, if the parties are unable to agree, the City will determine the equitable adjustment as it deems appropriate. The Vendor shall proceed with the amended work upon receiving either a written amendment from the City or an oral order from the City before actually receiving the written amendment. If the Vendor fails to require an amendment within the time allowed, the Vendor waives its right to make any claim or submit subsequent amendment requests for that portion of the contract work. If the Vendor disagrees with the equitable adjustment, the Vendor must complete the amended work; however, the Vendor may elect to protest the adjustment as provided in subsections A through E of Section VIII, Claims, below.

The Vendor accepts all requirements of an amendment by: (1) endorsing it, (2) writing a separate acceptance, or (3) not protesting in the way this section provides. An amendment that is accepted by Vendor as provided in this section shall constitute full payment and final settlement of all claims for contract time and for direct, indirect and consequential costs, including costs of delays related to any work, either covered or affected by the change.

VIII. CLAIMS. If the Vendor disagrees with anything required by an amendment,

another written order, or an oral order from the City, including any direction, instruction, interpretation, or determination by the City, the Vendor may file a claim as provided in this section. The Vendor shall give written notice to the City of all claims within fourteen (14) calendar days of the occurrence of the events giving rise to the claims, or within fourteen (14) calendar days of the date the Vendor knew or should have known of the facts or events giving rise to the claim, whichever occurs first. Any claim for damages, additional payment for any reason, or extension of time, whether under this Contract or otherwise, shall be conclusively deemed to have been waived by the Vendor unless a timely written claim is made in strict accordance with the applicable provisions of this Contract.

At a minimum, a Vendor's written claim shall include the information set forth in subsections A, items 1 through 5 below.

FAILURE TO PROVIDE A COMPLETE, WRITTEN NOTIFICATION OF CLAIM WITHIN THE TIME ALLOWED SHALL BE AN ABSOLUTE WAIVER OF ANY CLAIMS ARISING IN ANY WAY FROM THE FACTS OR EVENTS SURROUNDING THAT CLAIM OR CAUSED BY THAT DELAY.

A. Notice of Claim. Provide a signed written notice of claim that provides the following information:

1. The date of the Vendor's claim;
2. The nature and circumstances that caused the claim;
3. The provisions in this Contract that support the claim;
4. The estimated dollar cost, if any, of the claimed work and how that estimate was determined; and
5. An analysis of the progress schedule showing the schedule change or disruption if the Vendor is asserting a schedule change or disruption.

B. Records. The Vendor shall keep complete records of extra costs and time incurred as a result of the asserted events giving rise to the claim. The City shall have access to any of the Vendor's records needed for evaluating the protest. The City will evaluate all claims, provided the procedures in this section are followed. If the City determines that a claim is valid, the City will adjust payment for work or time by an equitable adjustment. No adjustment will be made for an invalid protest.

C. Vendor's Duty to Complete Protested Work. In spite of any claim, the Vendor shall proceed promptly to provide the goods, materials and services required by the City under this Contract.

D. Failure to Protest Constitutes Waiver. By not protesting as this section provides, the Vendor also waives any additional entitlement and accepts from the City any written or oral order (including directions, instructions, interpretations, and determination).

E. Failure to Follow Procedures Constitutes Waiver. By failing to follow the procedures of this section, the Vendor completely waives any claims for protested work and accepts from the City any written or oral order (including directions, instructions, interpretations,

and determination).

IX. LIMITATION OF ACTIONS. VENDOR MUST, IN ANY EVENT, FILE ANY LAWSUIT ARISING FROM OR CONNECTED WITH THIS CONTRACT WITHIN 120 CALENDAR DAYS FROM THE DATE THE CONTRACT WORK IS COMPLETE OR VENDOR'S ABILITY TO FILE THAT SUIT SHALL BE FOREVER BARRED. THIS SECTION FURTHER LIMITS ANY APPLICABLE STATUTORY LIMITATIONS PERIOD.

X. WARRANTY. This Contract is subject to all warranty provisions established under the Uniform Commercial Code, Title 62A, Revised Code of Washington. Vendor warrants goods are merchantable, are fit for the particular purpose for which they were obtained, and will perform in accordance with their specifications and Vendor's representations to City. The Vendor shall correct all defects in workmanship and materials within two (2) years from the date of the City's acceptance of the Contract work. In the event any part of the goods are repaired, only original replacement parts shall be used—rebuilt or used parts will not be acceptable. When defects are corrected, the warranty for that portion of the work shall extend for one (1) year from the date such correction is completed and accepted by the City. The Vendor shall begin to correct any defects within seven (7) calendar days of its receipt of notice from the City of the defect. If the Vendor does not accomplish the corrections within a reasonable time as determined by the City, the City may complete the corrections and the Vendor shall pay all costs incurred by the City in order to accomplish the correction.

XI. DISCRIMINATION. In the hiring of employees for the performance of work under this Contract or any sub-contract, the Vendor, its sub-contractors, or any person acting on behalf of the Vendor or sub-contractor shall not, by reason of race, religion, color, sex, age, sexual orientation, national origin, or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.

XII. INDEMNIFICATION. The Vendor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

XIII. INSURANCE. The Vendor shall procure and maintain for the duration of the Contract, insurance against claims for injuries to persons or damage to property which may arise from or in connection with products and materials supplied to the City. Vendor shall obtain insurance of the type described below:

No Limitation. Vendor's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Vendor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

A. Minimum Scope of Insurance

Vendor shall obtain insurance of the type described below:

Commercial General Liability insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 and shall cover products liability. The City shall be named as an insured under the Vendor's Commercial General Liability insurance policy using ISO Additional Insured-Vendors Endorsement CG 20 15 or a substitute endorsement providing equivalent coverage.

B. Minimum Amounts of Insurance

Vendor shall maintain the following insurance limits:

Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$1,000,000 general aggregate and a \$2,000,000 products liability aggregate limit.

C. Other Insurance Provisions. The Vendor's Commercial General Liability insurance policy or policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Vendor's insurance and shall not contribute with it.

D. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

E. Verification of Coverage

Vendor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Vendor before goods, materials or supplies will be accepted by the City.

F. Notice of Cancellation. The Vendor shall provide the city with written notice of any policy cancellation, within two business days of their receipt of such notice.

G. Failure to Maintain Insurance. Failure on the part of the Vendor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days' notice to the Vendor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Vendor from the City.

XIV. WORK PERFORMED AT VENDOR'S RISK. Vendor shall take all necessary precautions and shall be responsible for the safety of its employees, agents, and subcontractors in the performance of the contract work and shall utilize all protection necessary for that purpose. All work shall be done at Vendor's own risk, and Vendor shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.

XV. CITY'S RIGHT OF INSPECTION. Even though Consultant is an independent

contractor with the authority to control and direct the performance and details of the work authorized under this Contract, the work must meet the approval of the City and shall be subject to the City's general right of inspection to secure satisfactory completion.

XVI. MISCELLANEOUS PROVISIONS.

A. Non-Waiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained in this Contract, or to exercise any option conferred by this Contract in one or more instances shall not be construed to be a waiver or relinquishment of those covenants, agreements or options, and the same shall be and remain in full force and effect.

B. Resolution of Disputes and Governing Law. This Contract shall be governed by and construed in accordance with the laws of the State of Washington, If the parties are unable to settle any dispute, difference or claim arising from the parties' performance of this Contract, then the following shall be the means for resolving the dispute:

1. Alternative Dispute Resolution. If a dispute arises from or relates to this Contract or the breach thereof and if the dispute cannot be resolved through direct discussions, the parties agree to endeavor first to settle the dispute in an amicable manner by mediation administered by a mediator under JAMS Alternative Dispute Resolution service rules or policies before resorting to arbitration. The mediator may be selected by agreement of the parties or through JAMS. Following mediation, or upon written Contract of the parties to waive mediation, any unresolved controversy or claim arising from or relating to this Contract or breach thereof shall be settled through arbitration which shall be conducted under JAMS rules or policies. The arbitrator may be selected by agreement of the parties or through JAMS. All fees and expenses for mediation or arbitration shall be borne by the parties equally. However, each party shall bear the expense of its own counsel, experts, witnesses, and preparation and presentation of evidence.
2. Applicable Law and Jurisdiction. This Contract shall be governed by the laws of the State of Washington. Although the agreed to and designated primary dispute resolution method as set forth above, in the event any claim, dispute or action arising from or relating to this Contract cannot be submitted to arbitration, then it shall be commenced exclusively in the King County Superior Court or the United States District Court, Western District of Washington as appropriate. In any claim or lawsuit for damages arising from the parties' performance of this Agreement, each party shall pay all its legal costs and attorney's fees incurred in defending or bringing such claim or lawsuit, in addition to any other recovery or award provided by law; provided, however, nothing in this paragraph shall be construed to limit the City's right to indemnification under Section XII of this Contract.

C. Written Notice. All communications regarding this Contract shall be sent to the parties

at the addresses listed on the signature page of the Contract, unless notified to the contrary. Any written notice hereunder shall become effective three (3) business days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Contract or such other address as may be hereafter specified in writing.

D. Assignment. Any assignment of this Contract by either party without the written consent of the non-assigning party shall be void. If the non-assigning party gives its consent to any assignment, the terms of this Contract shall continue in full force and effect and no further assignment shall be made without additional written consent.

E. Modification. No waiver, alteration, or modification of any of the provisions of this Contract shall be binding unless in writing and signed by a duly authorized representative of the City and Vendor.

F. Entire Contract. The written provisions and terms of this Contract, together with any Exhibits attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner this Contract. All of the above documents are hereby made a part of this Contract. However, should any language in any of the Exhibits to this Contract conflict with any language contained in this Contract, the terms of this Contract shall prevail.

G. Compliance with Laws. The Vendor agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or in the future become applicable to Vendor's business, equipment, and personnel engaged in operations covered by this Contract or accruing out of the performance of those operations.

H. Business License. Contractor shall comply with the provisions of Title 5 Chapter 5.04 of the Des Moines Municipal Code.

I. Counterparts. This Contract may be executed in any number of counterparts, each of which shall constitute an original, and all of which will together constitute this one Contract.

J. Records Retention and Audit. During the progress of the Work and for a period not less than three (3) years from the date of completion of the Work or for the retention period required by law, whichever is greater, records and accounts pertaining to the Work and accounting therefore are to be kept available by the Parties for inspection and audit by representatives of the Parties and copies of all records, accounts, documents, or other data pertaining to the Work shall be furnished upon request. Records and accounts shall be maintained in accordance with applicable state law and regulations.

IN WITNESS, the parties below execute this Contract, which shall become effective on the last date entered below.

VENDOR: By: _____ <i>(signature)</i> Print Name: _____ Its _____ <i>(Title)</i> DATE: _____	CITY OF DES MOINES: By: _____ <i>(signature)</i> Print Name: <u>Michael Matthias</u> Its <u>City Manager</u> <i>(Title)</i> DATE: _____ Approved as to form: _____ City Attorney DATE: _____
NOTICES TO BE SENT TO: VENDOR: Biff Nelson Time Equipment 606 120th Ave NE Suite #D201 Bellevue, WA. 98005	NOTICES TO BE SENT TO: CITY OF DES MOINES: Scott Wilkins City of Des Moines Marina 22307 Dock Ave. S. Des Moines, WA. 98198

(425) 861-9599 biff@timeequipment.com	(206) 870-6723 swilkins@desmoineswa.gov
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At the Direction of the Des Moines
City Council taken at an Open Public
Meeting on _____.



CITY COUNCIL REGULAR MEETING

Speaker Sign-Up Sheet

October 26, 2023

NAME (PLEASE PRINT)	CITY YOU LIVE IN	TOPIC	PHONE/E-MAIL ADDRESS
✓ <i>Chuck Coleman</i>	<i>Des Moines</i>	<i>Support of Parking Equipment</i>	<i>colemanatpovertykey@gmail.com</i>
✓ <i>Bill Linscott</i>	<i>Des Moines</i>	<i>Marina Day</i>	<i>dixinscott@yahoo.com</i>
✓ <i>Victoria Andrews</i>	<i>DM</i>	<i>Budget/Comm.</i>	<i>VAAndrews11@msn.com</i>
✓ <i>Barbara McMichael</i>	<i>Des Moines</i>	<i>bus park development + D. M. Masonic Home</i>	<i>BarbaraHMcM@gmail.com</i>