

MINUTES

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue S, Des Moines, Washington
Thursday, November 21, 2024 - 6:00 PM**

CALL TO ORDER

Mayor Traci Buxton called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Gene Achziger.

ROLL CALL

Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; Councilmember Matt Mahoney; and Councilmember Jeremy Nutting

Staff Present:

City Manager Katherine Caffrey; Assistant City Manager Adrienne Johnson-Newton; City Attorney Tim George; Assistant City Attorney Matt Hutchins; Harbormaster Scott Wilkins; Director of Community/Administrative Services Bonnie Wilkins; Director of Court Administration Melissa Patrick; Public Works Director Michael Slevin; City Engineer Tommy Owen; Civil Engineer II Tyler Beekley; Civil Engineer I Brandon Pitts; Engineering Technician - SWM Michael Posey; Community Development Director Rebecca Deming; Finance Director Jeff Friend; Principal Accountant Jackson Sweigart; City Prosecutor Tara Vaughn; Interim IT Director Chris Pauk; Communications Director Nicole Nordholm; and City Clerk Taria Keane

CORRESPONDENCE NOT PREVIOUSLY RECEIVED BY COUNCIL

- There were no additional correspondence outside of the emails already received by Council.

CEREMONIAL SWEARING IN OF CITY MANAGER KATHERINE CAFFREY

- Mayor Traci Buxton called City Manager Katherine Caffrey to be sworn in by City Clerk Taria Keane.

COMMENTS FROM THE PUBLIC

- No one signed up to speak.

EXECUTIVE SESSION

Mayor Traci Buxton called the Executive Session to order at 6:04 p.m. in the Council Chambers.

ROLL CALL

Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; Councilmember Matt Mahoney; and Councilmember Jeremy Nutting

Others Present:

City Manager Katherine Caffrey; Assistant City Attorney Matthew Hutchins; Summit Law Employment Attorney Evan Chin

PURPOSE

The purpose of the Executive Session was to discuss Potential Litigation under RCW 42.30.110(1)(i) The Executive Session was expected to last 20 minutes.

At 6:21 p.m. Mayor Traci Buxton extended the Executive Session for an additional 15 minutes until 6:36 p.m.

The Executive Session lasted 32 minutes.

The Executive Session adjourned at 6:36 p.m.

COMMITTEE CHAIR REPORT

- ~~FINANCE COMMITTEE: Chair Matt Mahoney~~
- ~~PUBLIC SAFETY/EMERGENCY MANAGEMENT: Chair Traci Buxton~~
- TRANSPORTATION COMMITTEE:
 - Councilmember Matt Mahoney provided an update on the recent Transportation Committee meeting held on November 21, 2024.
- ENVIRONMENT COMMITTEE

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- Councilmember JC Harris provided an update on the recent Environment Committee meeting held on November 21, 2024.
- HIGHLINE FORUM
 - Councilmember JC Harris provided an update on the recent Highline Forum meeting held on November 20, 2024.

CITY MANAGER REPORT/PRESENTATIONS/BRIEFINGS

- Sustainable Airport Master Plan Community Meeting
- Coffee/Chat with the City Manager

CONSENT AGENDA

Item 1: APPROVAL OF VOUCHERS

Motion is to approve the payment vouchers through November 07, 2024 and payroll transfers through November 05, 2024 in the attached list and further described as follows:

EFT Vendor Payments	#10847-11005	\$1,486,749.47
Wires	#2744-2783	\$2,882,787.40
Accounts Payable Checks	#166151-166211	\$2,259,847.28
Payroll Checks	#19905-19908	\$15,002.39
Payroll Advice	#11434-11606	\$522,913.46

Total Checks and Wires for A/P & Payroll: \$7,167,300.00

Item 2: APPROVAL OF MINUTES

Motion is to approve the September 11, 2024 Special City Council Meeting, the September 12, September 26, and the October 10, 2024 City Council Meeting, and the October 03, 2024 City Council Study Session Meeting Minutes.

Item 3: SMALL BUSINESS SATURDAY PROCLAMATION

Motion is to approve the Proclamation recognizing the Saturday after Thanksgiving as Small Business Saturday.

Item 4: SB 5290 LOCAL PROJECT REVIEW REQUIREMENTS

Motion is to approve Draft Resolution 24-095 documenting compliance with SB 5290 Local Project Review Requirements for the City of Des Moines.

Item 5: STORMFEST – INTERLOCAL AGREEMENT

Motion is to approve the Interlocal Agreement between City of Des Moines and the Cities of Burien, Normandy Park, Seatac and King County for Highline StormFest, and authorize the City Manager to sign said Agreement substantially in the form as submitted.

Item 6: BIRD DETERRENT BALL PURCHASE

Motion is to approve the purchase of Bird-X Bird Deterrent Balls, for a total estimated amount of \$124,191.00, and to authorize the City Manager or the City Manager's designee to sign the purchase order at the time they are created.

Item 7: MARINE VIEW DRIVE POND RETROFIT

Motion 1 is to approve the 2024-2025 On-Call General Civil Engineering Services Task Assignment 2024-03 with Parametrix to provide design and permitting services for the Marine View Drive Pond Retrofit Project in the amount of \$295,106.83, and authorize the City Manager to sign said Task Assignment substantially in the form as submitted.

Motion 2 is to direct Administration to submit a CIP budget amendment for the Marine View Drive Pond Retrofit Project to incorporate the funding sources of the King County Flood Control Grant funding and Surface Water Utility funds.

Item 8: ~~**GRANT ACCEPTANCE: DEPARTMENT OF COMMERCE PASSENGER FERRY BENEFITS STUDY**~~

~~**Motion** is to approve federal interagency agreement #f24-51701-006, accepting grant funds of \$160,000 to support community engagement and environmental analysis for the electric taxi initiative and to authorize the city manager to sign the agreement substantially as presented.~~

Item 9: **MARINA VEHICLE CHARGING STATION AGREEMENT**

Motion is to approve the Site Host Agreement with EV Charging Solutions for the design, construction and installation of 9 electric vehicle charging stations at the Marina, and authorize the City Manager to sign the agreement substantially in the form as attached.

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve the Consent Agenda; seconded by Councilmember Matt Mahoney.

Councilmember JC Harris pulled Consent Agenda Item #6.

The remainder of the Consent Agenda passed 7-0.

Mayor Traci Buxton read the Small Business Saturday Proclamation into the records.

Council discussed Consent Agenda Item #6

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve the Consent Agenda as read; seconded by Councilmember Matt Mahoney. Motion passed 7-0.

PUBLIC HEARING/CONTINUED PUBLIC HEARING

2025 PROPERTY TAX LEVIES

Staff Presentation by Finance Director Jeff Friend

At 7:02 p.m. Mayor Traci Buxton opened the Public Hearing.

Finance Director Jeff Friend gave Council a PowerPoint on the 2025 Property Tax Levy.

Mayor Traci Buxton asked 3 times if anyone wished to speak.

Seeing none, Mayor Traci Buxton asked Council if they had any questions.

At 7:09 p.m. Mayor Traci Buxton closed the Public Hearing.

Direction/Action

Motion 1 made by Councilmember Jeremy Nutting to enact Draft Ordinance No. 24-091, determining the amount of funds to be raised by ad valorem taxes for the year 2025 for general City expenditures; seconded by Councilmember Matt Mahoney. Motion passed 7-0.

Motion 2 made by Councilmember Jeremy Nutting to enact Draft Ordinance No. 24-090, authorizing the increase in ad valorem taxes for the year 2025 for general City expenditures; seconded by Deputy Mayor Harry Steinmetz. Motion passed 7-0.

2024 ANNUAL BUDGET AMENDMENTS

Staff Presentation by Finance Director Jeff Friend

At 7:13 p.m. Mayor Traci Buxton opened the Public Hearing.

Finance Director Jeff Friend gave Council a PowerPoint on the 2024 Annual Budget Amendments.

Mayor Traci Buxton asked 3 times if anyone wished to speak.

Seeing none, Mayor Traci Buxton asked Council if they had any questions.

At 7:27 p.m. Mayor Traci Buxton closed the Public Hearing.

Direction/Action

Motion 1 made by Councilmember Jeremy Nutting to enact Draft Ordinance No. 24-096 relating to municipal finance, amending the 2024 Annual Budget adopted in Ordinance No. 1779; seconded by Deputy Mayor Harry Steinmetz.

Motion passed 7-0.

UNFINISHED BUSINESS

WATER DISTRICT 54 FRANCHISE AMENDMENT

Staff Presentation by Assistant Attorney Matthew Hutchins

Assistant Attorney Matthew Hutchins gave a PowerPoint Presentation on Draft Ordinance No. 24-099 Water District 54 Franchise Amendment.

Direction/Action

Motion made by Councilmember Jeremy Nutting to pass Draft Ordinance 24-099 to a second reading on the next available regular City Council agenda; seconded by Deputy Mayor Harry Steinmetz.

Motion passed 6-1.

For: Mayor Traci Buxton; Deputy Mayor Harry Steinmetz;
Councilmember Gene Achziger, Councilmember JC Harris,
Councilmember Matt Mahoney, and Councilmember Jeremy Nutting.

Against: Councilmember Yoshiko Grace Matsui

NEW BUSINESS

Item 1: **SQUARE FOOTAGE TAX**
Staff Presentation by Assistant City Attorney Matthew Hutchins

Assistant Attorney Matthew Hutchins gave a PowerPoint Presentation on Square Footage Tax.

Direction/Action

Motion made by Councilmember Jeremy Nutting to to pass Draft Ordinance 24-082 to a second reading on the next available regular City Council agenda; seconded by Deputy Mayor Harry Steinmetz. Motion passed 7-0.

Item 2: NEW AGENDA ITEMS FOR CONSIDERATION – 10 Minutes

- Councilmember Gene Achziger proposed establishing a set of guidelines for Major Projects called 'Total Cost of Operation.' This would not only provide an estimate of the project's initial cost but also include the ongoing maintenance expenses. Council did not support at this time.

COUNCILMEMBER REPORTS

(4 minutes per Councilmember) - 30 minutes

COUNCILMEMBER GENE ACHZIGER

- Levy Lid Lift

COUNCILMEMBER JC HARRIS

- Sustainable Airport Master Plan
- Highline Forum

COUNCILMEMBER MATT MAHONEY

- Veteran's Day Event
- Happy Thanksgiving

COUNCILMEMBER YOSHIKO GRACE MATSUI

- Senior Advisory Committee
- Sustainable Airport Master Plan Town Hall

COUNCILMEMBER JEREMY NUTTING

- No Report

DEPUTY MAYOR HARRY STEINMETZ

- Sound Cities Association Deputy Mayor's Phone Call
- Sound Cities Association Public Interest Committee

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- Destination Des Moines Meeting
- Des Moines Holiday Market
- Coffee with City Manager Event
- Happy Thanksgiving

PRESIDING OFFICER'S REPORT

- Mayor's Minutes
- Veteran's Day Event
- Sustainable Airport Master Plan Town Hall
- South King Housing and Homelessness Partners Executive Board Meeting
- Sound Cities Executive Board Meeting

NEXT MEETING DATE

December 05, 2024 City Council Study Session

ADJOURNMENT

Direction/Action

Motion made by Councilmember Gene Achziger to adjourn the meeting; seconded by Deputy Mayor Harry Steinmetz.
Motion passed 7-0.

The meeting adjourned at 8:24 p.m.