

MINUTES

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue S, Des Moines, Washington
Thursday, December 12, 2024 - 6:00 PM**

CALL TO ORDER

Mayor Traci Buxton called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember JC Harris.

ROLL CALL

Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; Councilmember Matt Mahoney; and Councilmember Jeremy Nutting

Staff Present:

City Manager Katherine Caffrey; Interim City Manager Tim George; Interim City Attorney Matt Hutchins; Assistant City Manager Adrienne Johnson-Newton; Director of Community/Administrative Services Bonnie Wilkins; Chris Pauk; Harbormaster Scott Wilkins; Police Chief Ted Boe; Public Works Director Michael Slevin; City Engineer Tommy Owen; Civil Engineer II Tyler Beekley; Finance Director Jeff Friend; Community Development Director Rebecca Deming; Director of Court Administration Melissa Patrick; Executive Administrative Analyst Rochelle Caton; and City Clerk Taria Keane

CORRESPONDENCE NOT PREVIOUSLY RECEIVED BY COUNCIL

- There was no additional correspondence outside of the emails already received by Council.

COMMENTS FROM THE PUBLIC

- No one signed up to speak.

COMMITTEE CHAIR REPORT

- FINANCE COMMITTEE: Chair Matt Mahoney

CITY MANAGER REPORT/PRESENTATIONS/BRIEFINGS

~~ANNUAL UPDATE FROM THE DES MOINES YACHT CLUB~~

~~UPDATE ON THE CITY'S RESPONSE TO THE SUSTAINABLE
AIRPORT MASTER PLAN~~

CONSENT AGENDA

- Item 1: APPROVAL OF VOUCHERS
Motion is to approve the payment vouchers through November 28, 2024 and payroll transfers through December 05, 2024 in the attached list and further described as follows:

EFT Vendor Payments	#11006-11084	\$ 591,726.10
Wires	#2784-2788	\$2,101,387.27
Accounts Payable Checks	#166212-166262	\$ 523,255.89
Payroll Checks	#19909-19910	\$ 5,960.00
Payroll Voided Advice	#11607-11773	\$ 488,167.26
Payroll Checks	#19911-19914	\$ 11,933.95
Payroll Advice	#11774-11945	\$ 592,262.66

Total Checks and Wires for A/P & Payroll: \$4,314,693.13

- Item 2: SENIOR ACTIVITY CENTER SOLAR POWER GRANT ACCEPTANCE
Motion is to approve the Department of Commerce Clean Energy Grant for Energy Retrofits and Solar Power for Public Building in the amount of \$189,200, and authorize the City Manager to sign said Contract substantially in the form as submitted.

- Item 3: SOUND TRANSIT CONTRACT AMENDMENT
Motion is to approve Amendment #14 to the Contract with Fredricks Management Consulting, continuing professional consulting services through March 31, 2026, with an increase of \$10,000 for 2024 (bringing the total not-to-exceed amount for 2024 services to \$60,000.00) and up to \$40,000 in 2025 and \$10,000 in 2026 services, and authorize the City Manager to sign the contract amendment substantially in the form submitted.

- Item 4: WATER DISTRICT 54 FRANCHISE AMENDMENT
Motion is to enact Draft Ordinance No. 24-099, amending the franchise agreement with King County Water District 54.

- Item 5: HEMSTAD CONSULTING CONTRACT RENEWAL (AMENDMENT 3)

Motion is to approve Amendment 3 to the contract between the City and Hemstad Consulting for the purpose of extending and updating the legislative advocacy contract through September 30, 2025, and authorize the City Manager to sign the Amendment substantially in the form as attached.

Item 6: ~~INTERLOCAL AGREEMENT FOR COORDINATED SAMP REVIEW
Motion is to approve the Interlocal Agreement between the Cities of Burien, Des Moines, Normandy Park and SeaTac for environmental review of the Sea-Tac Airport Sustainable Airport Master Plan, and to direct the City Manager to execute the ILA, substantially in the form as attached.~~

Item 7: 6TH PLACE/287TH STREET PIPE REPLACEMENT PROJECT
CONSULTANT CONTRACT AND GRANT AWARD
Motion 1 is to accept the King County Flood Control District Flood Reduction Grant Award for the 6th Place/287th Street Pipe Replacement Project and authorize the City Manager to sign the Grant Agreement substantially in the form as submitted.
Motion 2 is to approve the 2024-2025 On-Call General Civil Engineering Services Task Assignment 2024-25 with Parametrix to provide design and permitting services for the 6th Place/287th Street Pipe Replacement Project in the amount of \$314,149.42, and authorize the City Manager to sign said Task Assignment substantially in the form as submitted.

Item 8: 2025 VEHICLE PURCHASE
Motion is to approve the purchase of vehicles and equipment identified in Attachment 1 for a total estimated amount of \$880,000 and to authorize the City Manager or the City Manager's designee to sign the purchase orders at the time they are created.

Item 9: CONSULTANT SERVICES CONTRACT FOR TRANSPORTATION ELEMENT
Motion is to approve the consultant Services Contract with Fehr & Peers for the Des Moines Comprehensive Plan Transportation Element in the amount not to exceed \$100,000, and further authorize the City Manager to sign said Contract substantially in the form as submitted.

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve the Consent Agenda; seconded by Deputy Mayor Harry Steinmetz.

Councilmember Matt Mahoney pulled Consent Agenda Item #4.

The remainder of the Consent Agenda passed 7-0.

Council discussed Consent Agenda Item #4.

Councilmember Yoshiko Grace Matsui recused herself from voting on Consent Agenda Item #4.

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve Consent Agenda Item #4 as read; seconded by Councilmember Matt Mahoney. Motion passed 6-0.

UNFINISHED BUSINESS

Item 1: SQUARE FOOTAGE TAX SECOND READING
Staff Presentation by Assistant City Attorney Matthew Hutchins

Assistant City Attorney Matthew Hutchins gave Council a PowerPoint Presentation on a Square Footage Tax.

Direction/Action

Motion 1 made by Councilmember Matt Mahoney to introduce substitute Draft Ordinance No. 24-082-B for Council consideration; seconded by Councilmember Jeremy Nutting. Motion passed 7-0.

Motion 2 made by Councilmember Matt Mahoney to enact Draft Ordinance No. 24-082-B, imposing a square footage tax; seconded by Councilmember Jeremy Nutting. Motion passed 7-0.

CITY OF DES MOINES' MISSION, VISION & VALUES
Postponed until January 09, 2025

Item 2: **UPDATE ON THE CITY'S RESPONSE TO THE SUSTAINABLE AIRPORT MASTER PLAN**
Staff Presentation by Community Development Director Rebecca Deming

Community Development Director Rebecca Deming gave Council a PowerPoint Presentation on the Sustainable Airport Master Plan.

Item 3: **INTERLOCAL AGREEMENT FOR COORDINATED SAMP REVIEW**
Staff Presentation by Community Development Director Rebecca Deming

Community Development Director Rebecca Deming gave Council a PowerPoint Presentation on the Sustainable Airport Master Plan.

Direction/Action

Motion made by Councilmember Jeremy Nutting to approve the Interlocal Agreement between the Cities of Burien, Des Moines, Normandy Park and SeaTac for environmental review of the Sea-Tac Airport Sustainable Airport Master Plan, and to direct the City manager to execute the ILA, substantially in the form as attached; seconded by Deputy Mayor Harry Steinmetz.
Motion passed 6-1.

For: Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger, Councilmember Yoshiko Grace Matsui, Councilmember Matt Mahoney, and Councilmember Jeremy Nutting.

Against: Councilmember JC Harris.

PUBLIC HEARING/CONTINUED PUBLIC HEARING

Item 1: 2024 ANNUAL BUDGET AMENDMENTS
Staff Presentation by Finance Director Jeff Friend

At 6:45 p.m. Mayor Traci Buxton opened the Public Hearing.

Finance Director Jeff Friend gave Council a PowerPoint Presentation on the 2024 Annual Budget Amendments.

Mayor Traci Buxton asked 3 times if anyone wished to speak.

Seeing none, Mayor Traci Buxton asked Council if they had any questions.

At 6:52 p.m. Mayor Traci Buxton closed the Public Hearing.

Direction/Action

Motion made by Councilmember Jeremy Nutting to enact Draft Ordinance No. 24-104, amending the 2024 Annual Budget adopted in Ordinance No. 1779; seconded by Deputy Mayor Harry Steinmetz.
Motion passed 7-0.

NEW BUSINESS

- Item 1: DRAFT ORDINANCE 24-088 - SUSPENDING RESTRICTION ON USE OF ONE-TIME REVENUE FOR 2025 AND 2026
Staff Presentation by Finance Director Jeff Friend

Finance Director Jeff Friend gave a PowerPoint Presentation on One-Time Revenue.

Direction/Action

Motion made by Councilmember Jeremey Nutting to enact Draft Ordinance No. 24-088, amending DMMC 3.10.020, and lifting the restriction on the use of one-time revenue in the general fund budget for the years 2025 and 2026; seconded by Councilmember Matt Mahoney. Motion passed 4-3.

For: Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Matt Mahoney, and Councilmember Jeremy Nutting.

Against: Councilmember Gene Achziger, Councilmember Yoshiko Grace Matsui, and Councilmember JC Harris.

PUBLIC HEARING/CONTINUED PUBLIC HEARING

- Item 1: 2025 2026 BIENNIAL BUDGET
Staff Presentation by Finance Director Jeff Friend

At 7:24 p.m. Mayor Traci Buxton opened the Public Hearing.

Finance Director Jeff Friend gave Council a PowerPoint Presentation on the 2025/2026 Biennial Budget.

Mayor Traci Buxton asked 3 times if anyone wished to speak.

Seeing none, Mayor Traci Buxton asked Council if they had any questions.

At 7:43 p.m. Mayor Traci Buxton closed the Public Hearing.

Direction/Action

Motion made by Deputy Mayor Harry Steinmetz to pass Draft Ordinance No. 24-089, establishing the 2025/2026 Biennial Budget for the fiscal years ending December 31, 2025 and December 31, 2026; seconded by Councilmember Jeremy Nutting.

Motion passed 7-0.

NEW BUSINESS

- Item 2: DES MOINES MARINA STEPS PROJECT – BID REJECTION
Staff Presentation by Public Works Director Mike Slevin

Public Works Director Mike Slevin gave Council an update on the Des Moines Marina Steps Project Bid Rejection.

Direction/Action

Motion made by Councilmember Jeremy Nutting to reject bids received for the Des Moines Marina Steps Project; seconded by Deputy Mayor Harry Steinmetz.

Motion passed 7-0.

- Item 3: 2025 AND 2026 HUMAN SERVICES ADVISORY COMMITTEE – FUNDING RECOMMENDATIONS
Staff Presentation by Executive Administrative Analyst Rochelle Caton

Executive Administrative Analyst Rochelle Caton gave Council a Presentation on the 2025 and 2026 Human Services Advisory Committee Funding Recommendations.

Direction/Action

Motion made by Councilmember Gene Achziger to approve 2025-26 Human Service Funding recommendations and authorize the City Manager to sign contracts with the non-profit agencies identified in the attachment; seconded by Councilmember Jeremy Nutting.

Motion passed 7-0.

- Item 4: NEW AGENDA ITEMS FOR CONSIDERATION – 10 Minutes

Mayor Traci Buxton proposed to bring FIFA preparation and Frontage Treatments to the Economic Development Committee.
Council Supported.

COUNCILMEMBER REPORTS

(4 minutes per Councilmember) - 30 minutes

COUNCILMEMBER JC HARRIS

- King County Regional Emergency Management Committee Meeting

COUNCILMEMBER MATT MAHONEY

- Happy Holidays Season

COUNCILMEMBER YOSHIKO GRACE MATSUI

- Happy New Year

COUNCILMEMBER JEREMY NUTTING

- Happy Holidays

COUNCILMEMBER GENE ACHZIGER

- Happy Holidays

DEPUTY MAYOR HARRY STEINMETZ

- Happy Holiday and Happy New Year

PRESIDING OFFICER'S REPORT

- Merry Christmas

EXECUTIVE SESSION

NEXT MEETING DATE

January 09, 2025 City Council Regular Meeting

ADJOURNMENT

Direction/Action

Motion made by Councilmember JC Harris to adjourn; seconded by Councilmember Jeremey Nutting.
Motion passed 7-0.

The meeting adjourned at 8:30 p.m.