

MINUTES

REGULAR MEETING DES MOINES CITY COUNCIL

January 26, 2012 - 7:30 p.m.

CALL TO ORDER - Mayor Kaplan called the meeting to order at 7:34 p.m.

PLEDGE OF ALLEGIANCE – The flag salute was let by Councilmember Burrage.

ROLL CALL

Staff present were City Attorney Pat Bosmans; Assistant City Manager Lorri Ericson; Planning Building and Public Works Director Grant Fredricks; Parks Recreation and Senior Services Director Patrice Thorell; Assistant Director of Transportation and Engineering Dan Brewer; Planning Manager Denise Lathrop; Development Services Manager Robert Ruth; Senior Planner Jason Sullivan; Senior Services Manager Sue Padden; Land Use Planner Laura Techico; CIP Project Manager Scott Romano; Public Works Maintenance Supervisor Greg Taylor; GIS Coordinator Steve Schunzel; City Clerk Sandy Paul

BOARD & COMMITTEE REPORTS/ COUNCILMEMBER COMMENTS

Councilmember Sheckler

- Commended road crews on an outstanding job during the snow and ice storms last week
- ACTION/DIRECTION
Made a motion to join Southwest King County Chamber Commerce for an annual fee of \$1000; second by Councilmember Scott. The motion passed. The vote was 7-0

Mayor Pro-Tem Pina

- No report except that he thanked the Public Works crews which did an excellent job on snow removal. A simple *Thank you* seems so insufficient.

Councilmember Musser

- Thanked her colleagues for electing her Chair of the Municipal Facilities Committee for a second term
- The Municipal Facilities Committee agenda included discussion of the auditorium roof replacement and installation of cameras at the Redondo Parking lot
- Work is beginning on Marina/Beach Park Business and Development Committee

Councilmember Caldwell

- Thinks Puget Sound Energy should increase its tree trimming program
- Asked that council actions carry cost data and tie to council goals

PRESIDING OFFICER'S REPORT

- Mayor Kaplan recognized out-going Human Services Committee Members the Reverend Victor Atienza and Ms. Jean Munro
- Read a proclamation commending City Maintenance, Police, Information Technology and Marina staff for serving above and beyond the call of duty during the recent snow, ice and wind storms and recognizing personal sacrifices of all employees who worked during the event.

- **ACTION/DIRECTION**
Councilmember Caldwell moved to approve the Proclamation; Mayor Pro-Tem Pina, second. The motion passed 7-0.
- Worked on City issues in Olympia this week with representatives from Legislative Districts 11, 30, 33, and 34, South King County Economic Development Initiative based at Highline Community College and the Highline Forum with Economic Development Manager Marion Yoshino attending
- At the 2-day AWC conference being held in Olympia this week, he and Assistant City Manager Lorri Ericson met with all 6 of the elected officials representing Des Moines to discuss the issues previously identified in the City's Intergovernmental Priorities
- Asked for Councilmember vacation schedules soon so significant votes and retreats can be scheduled around upcoming Councilmember absences

ADMINISTRATION REPORTS

- City Attorney Pat Bosmans spoke about the recent court decision about who pays the costs of fire hydrants. Courts decided that water purveyors should maintain fire hydrants for cities
- Senior Services Manager Sue Padden and Planning Manager Denise Lathrop reported on the Aging Your Way Forum held on November 30, 2011

CONSENT CALENDAR

Item 1: APPROVAL OF MINUTES

Motion is to approve minutes from the regular meeting of January 5, 2012

Item 2: APPROVAL OF VOUCHERS

Motion is to approve for payment those vouchers and payroll transfers included in the above list and further described as follows:

Claim checks **\$1,354,124.17**

Payroll fund transfers in the total amount of **\$422,551.67**

Total certified Wire Transfers, Voids, A/P & Payroll vouchers are **\$1,776,675.84**

Item 3: RECYCLING SERVICE CONTRACT AWARD

First Motion is to authorize the City Manager to sign the 2012-2013 CPG Grant No. G1200217 between the City of Des Moines and the Washington State Department of Ecology; the 2012 LHWMP Grant No. EHS 2309 between the City of Des Moines and the Seattle-King County Department of Public Health; and the 2012-2013 WR/R Grant No. 529824 between the City of Des Moines and the King County Department of Public Health.

Second Motion is to authorize the City Manager to sign the Professional Services Contract for the 2012-2013 Recycling Program between the City of Des Moines and Olympic Environmental Resources substantially in the form as submitted.

Item 4: MAYORAL APPOINTMENT TO THE DES MOINES LODGING TAX
ADVISORY COMMITTEE

Motion is to confirm the Mayoral appointment of Nancy Warren to the Des Moines Lodging Tax Advisory Committee effective immediately.

Item 5: SURPLUS PROPERTY - OBSOLETE OFFICE EQUIPMENT

Motion is to approve the surplus and disposal of one overhead projector; one book binder machine; one check protector machine; one sliding shelf, end-tab file cabinet; and three tape recorders.

ACTION/DIRECTION

Mayor Pro-Tem Pina moved to adopt the Consent Agenda; Councilmember Musser, second. The motion passed 7-0.

NEW BUSINESS

1. 2012-2013 ON-CALL CIVIL ENGINEERING SERVICES CONTRACT AGREEMENTS
Staff Presentation was provided by Assistant Director of Transportation and Engineering Dan Brewer. He reminded the Council that the agreements were included on the CD that was presented to each Councilmember. Approval of negotiation of these contracts encumbers no city funds at this time.

ACTION/DIRECTION

Councilmember Sheckler moved to approve Consultant Agreements for On-Call Civil Engineering Services (2012-2013) with AMEC, ESA Adolphson, Exeltech, Fehr & Peers, HDR, KPFF, KPG, Parametrix, Tetra Tech, each up to \$1,000,000.00, and James W. Ellison up to \$500,000.00, and authorize the City Manager to sign said agreements substantially in the form as submitted; Councilmember Musser, second. The motion passed, 7-0.

2. CITYWORKS CONTRACT APPROVAL (WORK ORDER SYSTEM FOR PUBLIC WORKS)
The staff presentation was provided by Planning Building Public Works Director Grant Fredricks who introduced Maintenance Superintendant Greg Taylor. Taylor was primarily responsible for the excellent response to snow and ice removal. He had been working proactively for several months in coordination with neighboring cities, Des Moines Police and Marina staff to plan the city's response to adverse weather conditions. Steve Schunzel, Greg Taylor, Dale Southwick worked to get the snow tracker software up and running.

The Cityworks contract has been in the planning stages for a year. This system will centralize several city functions in one place. The Information Technology Department has been key to the success of the project.

ACTION/DIRECTION

Councilmember Musser moved to approve a contract for the purchase of hardware, software and related consulting services from Cityworks and purchase of an ESRI ArcGIS Server, in support of SWM and Public Works maintenance management, and to authorize the City Manager to sign said contract substantially in the form as submitted Mayor Pro-Tem Pina, second. It was noted that the revenue source was from the SWM operating budget and an NPDES grant. The motion passed 7-0.

Councilmember Musser moved to direct the Finance Director to prepare a SWM 2012 budget amendment appropriating funds in the amount of \$56,264.00 for this purpose; Councilmember Sheckler, second. The motion passed with a 7-0 vote.

ADJOURNMENT

There being no further business to come before the City Council, Councilmember Musser moved to adjourn; Mayor Pro-Tem Pina, second. The motion passed with a 7-0 vote. The meeting was adjourned at 8:27 p.m.

NEXT MEETING DATE – February 2, 2012, City Council Study Session

Respectfully submitted,

Sandy Paul CMC
City Clerk