

AGENDA
REGULAR MEETING
DES MOINES CITY COUNCIL
March 29, 2012 - 7:30 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CORRESPONDENCE

COMMENTS FROM THE PUBLIC:

At this time the audience is invited to comment on any topic to bring it to Council's attention. Please sign in prior to the meeting and limit comments to three minutes or less.

BOARD & COMMITTEE REPORTS/ COUNCILMEMBER COMMENTS

PRESIDING OFFICER'S REPORT

ADMINISTRATION REPORTS

Capital Improvement Plan (CIP) Projects Update

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CONSENT CALENDAR

Item 1: APPROVAL OF MINUTES

Page 7

Motion is to approve the minutes of March 8, 2012 City Council meeting

OLD BUSINESS

1. Neighborhood Commercial (NC) Permitted Uses Ordinance/Amendment to Settlement Agreement – 2nd Reading

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Staff Presentation: Development Services Manager Robert Ruth

2. Budget Process

Page 29

Council Discussion

NEXT MEETING DATE – April 5, 2012, Regular City Council meeting

ADJOURNMENT

** Make extra
copies of CIP*

Planning, Building & Public Works Department

Administrative Report

DATE: March 16, 2012
TO: City Council
THRU: Tony Piasecki, City Manager
FROM: Grant Fredricks, Planning, Building and Public Works Director 
SUBJECT: Capital Improvement Program Update

This memo is an update of the 2012 Capital Improvement Program for the City including the Municipal Capital Improvements, Transportation, Surface Water Management, Marina and the Operating Budget-funded Facility Repair & Replacement projects. The City is monitoring the 30 projects that were approved when the Council adopted the 2012 budget. These range from substantially complete to design not yet started with an aggregate value of \$13.8 million.

As of this year, the Planning, Building & Public Works Department is helping to coordinate the City's CIP department programs in the planning, design, permitting, bidding, construction and closeout phases. Most of the City's departments are part of this capital project delivery team including Finance, Legal and Administration.

The color coded attachments show the status of the 30 projects. Five projects are "red" which means they are on hold for the following reasons:

- 16th Ave S Segment 5A – Inactive due to lack of sufficient development in-lieu fees to fund the project design.
- S 224th St Improvement (PHS to 30th) – On hold awaiting Artemis to submit its final permit application and proceed with development.
- Field House Exterior Paint – Delayed until 2013 to help fund the reroof of the Auditorium.
- Senior Activity Center Exterior Paint -- Delayed until 2013 to help fund the reroof of the Auditorium.
- Engineering Building New Side Sewer Line -- Delayed until 2013 to help fund the reroof of the Auditorium.

Four projects are "yellow" which means they have minor, but manageable issues:

- Auditorium Rehab – Project construction almost complete, contractor working on minor punch list items. Potential for contractor claims.
- North Twin Bridge (NTB) Footing Repairs & NTB Seismic Retrofit and Safety Improvements – Construction of these projects has been completed. Staff is now working through contractor claims.
- Traffic Safety Program – Staff is in the process of preparing applications for funding grants. There is insufficient funding for any construction this year.

Twenty-one projects are "green" which means they are proceeding as planned.

Attachments:

1. Color Coded Project List
2. Map of Projects with issues

2012 Capital Improvement Program and Facility Project Update

FUND	PROJECT TITLE	AMOUNT	MAJOR FUNDING SOURCE	SEPA	SHORELINE	CRITICAL AREAS	HPA	NEPA	CORPS	GRADING	BUILDING	STATUS/PHASE	PM LEAD	OWNER
MCI	Auditorium Rehab	\$145,000	MCI/REET	COMPLETE		COMPLETE		COMPLETE	COMPLETE	COMPLETE	COMPLETE	CONSTRUCTION	Parks	Parks
MCI	Auditorium Roof Replacement (moved up from 2013)	\$93,375	MCI/REET								COMPLETE	CONSTRUCTION	PBPW	Parks
MCI	Dining Hall Renovation	\$75,000	MCI		YES	YES					YES	CONSTRUCTION	PBPW	Parks
MCI	Barnes Creek/DM Creek Trail Acquisition/Improvements	\$200,000	KE/MCI	YES		YES	YES	YES	YES	YES		DESIGN	PBPW	Parks/PBPW
TRANS	North Twin Bridge Footing Repairs	\$80,000	BRAC	COMPLETE		COMPLETE		COMPLETE				CONSTRUCTION	PBPW	PBPW
TRANS	NTB Seismic Retrofit and Safety Improvements	\$80,000	BRAC	COMPLETE		COMPLETE		COMPLETE				CONSTRUCTION	PBPW	PBPW
TRANS	Gateway 24th Ave S (208th to 216th)	\$5,856,291	TRANS/DP	COMPLETE				COMPLETE	YES			DESIGN	PBPW	PBPW
TRANS	Gateway 2216th St Segment 1 (174th to 29th)	\$125,000	TRANS/DP	COMPLETE				COMPLETE	YES			DESIGN	PBPW	PBPW
TRANS	Gateway 2216th St Segment 2 (16th to 24th)	\$1,324,291	TRANS/DP	COMPLETE				COMPLETE	YES			DESIGN	PBPW	PBPW
TRANS	16th Ave S Segment 5A	\$27,500	TRANS/DP	YES								INACTIVE	PBPW	PBPW
TRANS	Barnes Creek Trail Acquisition	\$70,000	TRANS/DP									DESIGN	PBPW	Parks/PBPW
TRANS	S 224th St Improvement (PHS to B0th)	\$325,363	PAC/RIDGE/MT/FEE'S									AWAITING ARTS	PBPW	PBPW
TRANS	Traffic Safety Program	\$557,500	ASE									PREPARING GRANTS	PBPW	PBPW
SWIM	DM Creek Basin Projects	\$8,000	SWIM/DP	COMPLETE			COMPLETE	COMPLETE	COMPLETE	COMPLETE	COMPLETE	COMPLETE	PBPW	PBPW
SWIM	Barnes Creek 223rd Culvert Replacement	\$3,300	SWIM/DP				COMPLETE	COMPLETE	COMPLETE			CONSTRUCTION	PBPW	PBPW
SWIM	Redondo Heights Culvert Replacement	\$930,000	SWIM/DP	YES						YES		DESIGN	PBPW	PBPW
SWIM	DMMD (212th to 233th) Pipeline Replacement	\$29,000	SWIM/DP									DESIGN	PBPW	PBPW
SWIM	216th Place (4th PHS to DMMD) Culvert Replacement	\$35,000	SWIM/DP									DESIGN	PBPW	PBPW
506	Field House Exterior Paint	\$60,000	FUND 506									DELAYED 2013	PBPW	PBPW
506	Senior Activity Center Exterior Paint	\$7,500	FUND 506									DELAYED 2013	PBPW	PBPW
506	Police Services Center Exterior Paint	\$15,000	FUND 506									SUMMER 2012	PBPW	PBPW
506	Engineering Building New Side Sewer Line	\$18,900	FUND 506								YES	DELAYED 2012	PBPW	PBPW
506	Founders Lodge Miscellaneous Improvements	\$22,500	FUND 506									DESIGN	PBPW	PBPW
MARINA	Security Camera Project	\$29,238	MARINA		YES						YES	DESIGN	MARINA	MARINA
MARINA	Small Moorage Dock Reconfiguration	\$1,250	MARINA	YES	YES		YES	YES	YES	YES	YES	DESIGN	MARINA	MARINA
MARINA	South Lock Room Project	\$0,000	MARINA		YES						YES	FALL 2012	MARINA	MARINA
MARINA	Redondo Heights Locking Piers	\$1,500	MARINA		COMPLETE							CONSTRUCTION	MARINA	MARINA
MARINA	Locking Pier Renovations	\$1,750	MARINA	YES	YES		YES	YES	YES	YES	YES	PERMITTING	MARINA	MARINA
MARINA	New Breakwater	\$1,250	MARINA	YES	YES		YES	YES	YES	YES	YES	PERMITTING	MARINA	MARINA
MARINA	Timber Breakwater Removal	\$4,250	MARINA	YES	YES		YES	YES	YES	YES	YES	PERMITTING	MARINA	MARINA

¹ Shoreline Exemption Required Only

² If work occurs within or over Barnes or Des Moines Creek

\$13,797,823

NOTES:

- 1) A blank in the permitting columns above indicates that particular permit is not necessary
- 2) BRAC stands for Bridge Replacement Advisory Committee
- 3) ASE stands for Automated Speed Enforcement

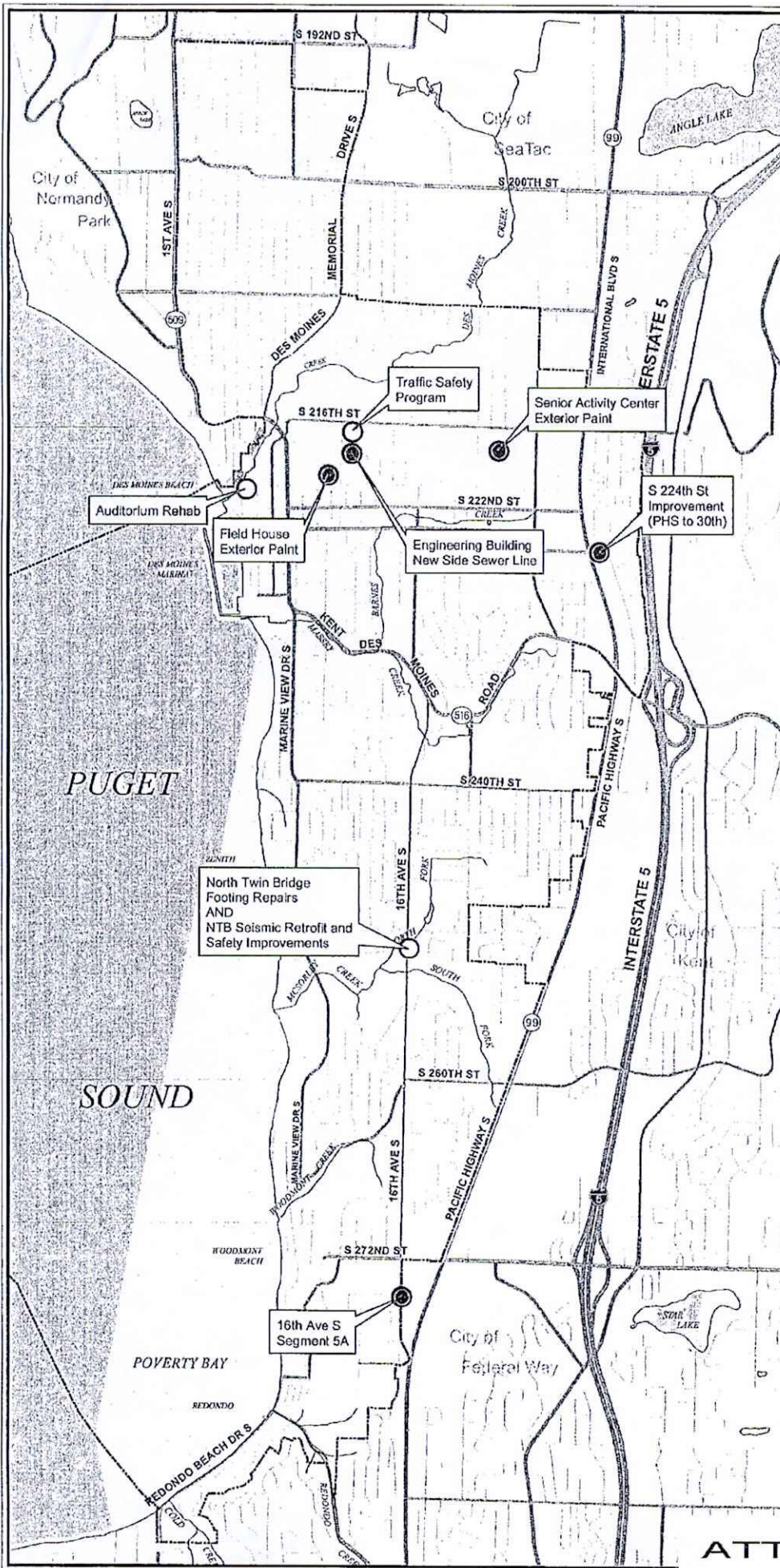
Projects on hold. See attached explanation

Projects with minor issues

Projects proceeding as planned

As of March 29, 2012

ATTACHMENT 1



City of Des Moines Capital Improvement Projects 2012 Project Status

Project with minor issue

Project on hold

Streams

City Limit Boundary (Line)

Jurisdictions

- Normandy Park
- Burien
- SeaTac
- Kent
- Federal Way
- Unincorporated King County

IN PROVIDING THIS MAP, THE CITY MAKES NO WARRANTY OF ANY KIND, expressed or implied, including without limitation, any warranties as to its accuracy for a particular purpose or use. To the extent permitted by law, the City shall not be liable for any damages to persons or property, whether direct, indirect, special or consequential, arising from the distribution or use of this map, including without limitation, extent for damages based upon, in whole or in part, reliance on the information contained herein. The user shall not rely on the document as a complete, correct or accurate depiction of existing City conditions (i.e., designations, definitions, or other regulations, and IN LIEU OF THIS DOCUMENT, THE USER ASSUMES ALL RISK OF INJURY OR DAMAGE THAT MIGHT FLOW THEREFROM.



Planning, Building &
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**MINUTES
REGULAR MEETING
DES MOINES CITY COUNCIL**

March 8, 2012 - 7:30 p.m.

CALL TO ORDER - Mayor Kaplan called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE – The flag salute was led by Councilmember Scott.

ROLL CALL

Present were Mayor Dave Kaplan; Mayor Pro-Tem Matt Pina; Councilmembers Dan Caldwell, Melissa Musser, Jeanette Burrage, Bob Kaplan and Carmen Scott.

Staff present were City Manager Tony Piasecki; City Attorney Pat Bosmans; Assistant City Manager Lorri Ericson; Planning Building and Public Works Director Grant Fredricks; Parks Recreation and Senior Services Director Patrice Thorell; Assistant Director of Transportation and Engineering Dan Brewer; Assistant Director of Utilities and Environmental Engineering Loren Reinhold; Planning Manager Denise Lathrop; Senior Services Manager Sue Padden; Development Services Manager Robert Ruth; Senior Planner Jason Sullivan; CIP Project Manager Scott Romano; Economic Development Manager Marion Yoshino; City Clerk Sandy Paul

COMMENTS FROM THE PUBLIC:

Paula Ryan, President of Huntington Park Homeowners Association spoke about the commitment of the neighbors at Huntington Park to the City of Des Moines.

BOARD & COMMITTEE REPORTS/ COUNCILMEMBER COMMENTS

Councilmember Scott

- Reported on the Farmer's Market Board meeting

Councilmember Sheckler

- Gave his weekly quote from the book *776 of the Stupidest Things Ever Said*.

Councilmember Burrage

- Spoke about the installation of cameras on the stop paddles of school busses to photograph those who do not stop when the stop signs of school busses are extended

Mayor Pro-Tem Pina

- Poverty Bay Wine Festival was well attended
- Public Safety & Transportation Committee met
- Suburban Cities Association (SCA) Public Issues Committee (PIC) met. He supported, as directed by the Council, changing marijuana to a Schedule II substance. The vote was unanimous to support the Governor's letter requesting the President of the United States to consider the change.

Councilmember Musser

- Reported that Councilmember Sheckler was appointed Chair of the Environment Committee
- Reported the discussion with Water District 54 that the City's 6" water line would be vacated
- Marina Business Plan Committee met – Tony Hettler appointed as Chair

- Highline Community Coalition Summit at Mt. Rainier High School March 15
- Weekly Mt. Rainier High School sports report

Councilmember Caldwell

- Spoke about the Environment Committee
- Was pleased to see so many people in attendance from Huntington Park

PRESIDING OFFICER'S REPORT

- Welcomed so many people of all ages to the Council Chambers this evening
- Nadine Byers, who has served the city for many years, will be appointed to Human Services Advisory Committee
- Metro bus service will be impacted by cutbacks . Those who will lose services were urged to contact King County
- Second budget retreat to take place on Saturday, March 10 at Activities Center 9:00 a.m. to 12:00 p.m.
- The 11th anniversary of the death of Officer Steve Underwood was sadly underlined by the loss of state patrol officer Tony Radelescu. Don't ever forget the sacrifice these brave people make for us every day.
- Pacific Middle School 'New Earth' team won in the Washington State Future City Regional Competition. They made the same presentation to Council and the audience that won them recognition and a prize.

ADMINISTRATION REPORTS

- Technical Advisory Committee of South King County Transportation Board (SKTBD) advised the City that grant funding recommendations would be a joint project between Des Moines and SeaTac
- Received a formal request to move the Farmer's Market to the north end of the Marina parking lot

CONSENT CALENDAR

Item 1: APPROVAL OF MINUTES

Motion is to approve the minutes of February 23 and March 1, 2012 City Council meetings

Item 2: Approval of Vouchers

Motion is to approve for payment those vouchers and payroll transfers included in the above list and further described as follows:

Claim checks **\$504,746.97**

Payroll fund transfers in the total amount of **\$415,746.62**

Total certified Wire Transfers, Voids, A/P & Payroll vouchers are **\$920,493.59**

Item 3: Mayoral Appointment to the Human Services Advisory Committee

Motion is to confirm the Mayoral appointment of Nadine Byers to a two year term on the Human Services Advisory Committee, effective immediately and expiring on December 31, 2013.

Item 4: Proclamation – Washington State Future City Regional Competition

Motion is to approve the Proclamation recognizing the achievements of the Pacific Middle School 'New Earth' team in the Washington State Future City Regional Competition

ACTION/DIRECTION

Mayor Pro-Tem Pina moved to adopt the Consent Agenda; Councilmember Scott, second. The vote to approve the motion was 7-0.

OLD BUSINESS

Surface Water Management (SWM) Fees at Huntington Park

Planning Building Public Works Director Grant Fredricks introduced a discussion about providing street sweeping and catch basin cleaning services to the private Des Moines community of Huntington Park

ACTION/DIRECTION

Following discussion, Councilmember Caldwell moved to restore street sweeping and catch basin cleaning services to Huntington Park and direct staff to prepare a service agreement with Huntington Park Homeowners Association for City Council approval; Councilmember Burrage, second.

Councilmembers Caldwell and Burrage agreed to withdraw their motion based on the following motion by Mayor Kaplan who moved to continue discussions with Huntington Park, looking at all the issues, and bringing any future agreement back to the City Council for discussion and vote. Councilmember Musser, second. The Motion passed, 7-0.

EXECUTIVE SESSION – Mayor Kaplan called an Executive Session per RCW 42.30.110(1) at 8:50 p.m., to be held for ten minutes to discuss ongoing litigation. In attendance were Mayor Dave Kaplan; Mayor Pro-Tem Matt Pina; Councilmembers Dan Caldwell, Melissa Musser, Jeanette Burrage, Bob Kaplan and Carmen Scott. Staff present were City Manager Tony Plasecki; City Attorney Pat Bosmans; Assistant City Manager Lorri Ericson; Planning Building and Public Works Director Grant Fredricks; and Assistant City Attorney Tim George.

The Executive Session ended at 9:00 p.m. The Council subsequently recessed for a ten minute break.

BREAK

The City Council meeting resumed at 9:10 p.m.

PUBLIC HEARING

1. Neighborhood Commercial (NC) Permitted Uses Draft Ordinance No. 12-013 – 1st Reading

Development Services Manager Robert Ruth provided a PowerPoint presentation and explained the changes to NC zoning in Des Moines Municipal Code.

Alex White, the one who pointed out the need for the change was in attendance.

Mayor Kaplan opened the public hearing at 9:17 p.m.

No one had signed up to speak. Mayor Kaplan asked that those wishing to speak please do so at this time. Mayor Kaplan called three times for anyone else wishing to speak.

Mayor Kaplan closed the Public Hearing at 9:18 p.m.

Mayor Kaplan opened the meeting for City Council questions

Councilmember Sheckler moved to pass Draft Ordinance No. 12-013 amending Section 18.20.020 DMMC of the NC (Neighborhood Commercial) Zone allowing multiple dwelling units as a permitted use to a second reading on March 29, 2012; Councilmember Scott, second. The motion passed, 7-0.

Councilmember Sheckler moved to direct staff to prepare an amendment to the June 3, 2005 Settlement Agreement and Release for Council approval on March 29, 2012; Councilmember Scott, second. The motion passed, 7-0.

NEXT MEETING DATE – March 10, 2012 Budget Retreat; March 22, 2012, Regular City Council Meeting

ADJOURNMENT

There being no further business to come before the City Council, Councilmember Sheckler moved to adjourn; Councilmember Musser, second. The motion passed, 7-0. The meeting was adjourned at 9:25 p.m.

Respectfully submitted,

Sandy Paul CMC
City Clerk

Old Business #2

The City Council's Budget Discussion will be a continuation of the discussion that took place at the Budget Retreat at the Activities Center on March 10, 2012.

*follow same order of presentation
as listed in the packets*

CITY OF DES MOINES 2012 GOALS

Personnel Division Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Personnel Division Supporting Actions	2012 FTEs 1.20
1. Protect people and property	Employee Records – Personnel and Medical files, Safety Incident Documentation and Review, L&I Documentation and follow up, CDL & Drug & Alcohol Testing, Personnel Manual	0.40 - Total .20 AA .10 EA .10 ACM
2. Maintain and Enhance the City's infrastructure.		0 - Total
3. Preserve and enhance livability for all generations	Employee Benefit Programs – Medical, Dental, Vision, 401, 457, LTD, Life, EAP, DRS	0.42- Total .20 Payroll .10 EA .12 ACM
4. Protect and enhance the natural environment		0 - Total
5. Improve economic stability, vitality and development	Provide a "Good Employer" – Training, Shared Leave Benefits, FMLA	.05 – Total .05 ACM
6. Provide efficient & effective City services	Recruitment, Hiring, Termination – Background checks, interviews, program enrollments and terminations; Labor Relations; Supervisor Support – investigations, interviews, interventions and counseling; Compensation and classification	.31 – Total .04 CM .22 ACM .05 AA
7. Participate in regional and state issues and decisions	Participate in Labor Relations and HR Issues at County & State Levels	0.02 - Total .01 CM .01 ACM
8. Encourage community involvement		0 - Total
9. Preserve, enhance, and celebrate the historic elements of Des Moines		0 - Total

0.50 Assistant City Manager, 0.25 Administrative Assistant, 0.20 Executive Assistant, 0.20 Payroll/Benefits Specialist, 0.05 City Manager

CITY OF DES MOINES 2012 GOALS

Records Division Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Records Division Supporting Actions	2012 FTEs 1.73
1. Protect people and property	Business Licenses and Special Events	.25 - Total .25 AA
2. Maintain and Enhance the City's infrastructure.		0 - Total
3. Preserve and enhance livability for all generations		0 - Total
4. Protect and enhance the natural environment		0 - Total
5. Improve economic stability, vitality and development	Business Licenses and Special Events	.25 - Total .25 AA
6. Provide efficient & effective City services	Council support, Citizen Response, Official Record Keeping, Public Disclosure	.98 - Total .8 CC .13 AA .05 ACM
7. Participate in regional and state issues and decisions	Provide Clerk Services for Pool District	0.08 - Total .08 CC
8. Encourage community involvement	City Council and Public Meetings	0.15 - Total .10 CC .05 ACM
9. Preserve, enhance, and celebrate the historic elements of Des Moines	Official City Records	0.02 - FTE .02 CC

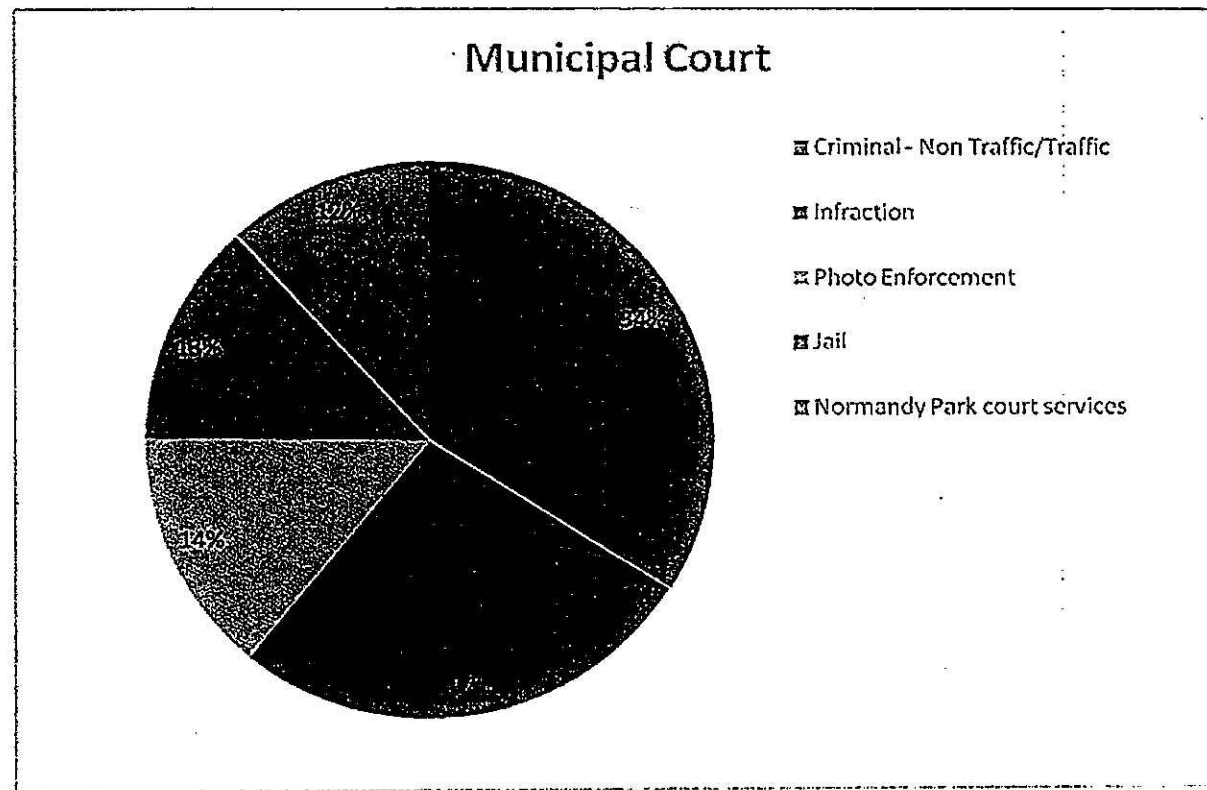
1.0 City Clerk, .63 Administrative Assistant, 0.1 Assistant City Manager

CITY OF DES MOINES 2012 GOALS

Municipal Court Supporting Actions

2012 City Council Goals	Municipal Court Supporting Actions	Outcomes "so that"	2012 FTEs
1. Protect people and property 3. Enhance /Preserve livability 6. Provide efficient and effective customer service	• Process and Adjudicate all criminal and non-criminal • Process and Adjudicate all infractions • Process and Adjudicate all photo enforcement tickets • Prepare daily jail bookings of inmates • Transport inmates from outlying jails • Maintain security in the courtroom and court lobby. • Maintain and manage jail daily population • Process and Adjudicate all criminal and non-criminal cases for Normandy Park • Process and Adjudicate all infractions for the city of Normandy Park • Impose monetary penalties • Impose Sentences in criminal cases • Monitor compliance with sentencing requirements • All in custody defendants are processed the following judicial day • Judge authorizes warrants for any misdemeanor or felony occurring within the city. • Judge reviews probable cause • Formulate policies and procedures for effective court functions	• <i>Court meets all statutory and constitutional mandates</i> • <i>Public safety issues are addressed in a timely manner</i> • <i>Pervasive issues impacting quality of life and safety in the city are addressed via court policies and procedures</i> • <i>Court provides customer service</i> • <i>Court is prepared to continue to run in an emergency</i> • <i>Court provides local resolutions on local concerns</i> • <i>Matters are heard timely</i> • <i>Impacts to the jail</i> <i>Allows officers to contact judge directly for warrants</i>	Judge .90 Court Administrator .95 Lead Clerk 1 of 7 Court Clerks 3 of 7 File Clerk .20 of 7 Court Marshal .60 of 7 Court Security .60 of 7

7. Participate in regional and state issues and decisions	- Judge Alicea-Galvan is on the Board of the District and Municipal Court Judges Association - Court Administrator Johnson is on the Board of the District and Municipal Court Managers Association	<i>Provides a voice for the city at the statewide level on issues that impact court operations, policies, rules and regulations</i>	Judge .10 Court Administrator .05
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FTE = 6 Full Time Employee

CITY OF DES MOINES 2012 GOALS
Parks, Recreation and Senior Services Supporting Actions
FTE = Full Time Employee

2012 City Council Goals	Parks, Recreation and Senior Services Supporting Actions	Outcomes "so that"	2012 FTEs
1. Protect people and property	• Provide latch key programs to serve youth, especially after school until 8 pm and between 6:30am-9:00am and 3:30pm-6:00pm (1,899 participants in 2011) • Eliminate unsafe and/or unhealthy recreation programs and/or facility conditions • Implement tobacco-free parks policy • Provide boat safety and instructional programs; American Boating Course (18 participants), Summer Sailing Program (32 participants) Provide Dog Obedience classes with Animal Control Officer (87 participants) • Collaborate with "Elder Watch" Program (11 clients assisted) • Collaborate with AARP for Senior Safe Drivers Course (155 seniors) • Implement Emergency Management Plan • Provide community cooling or warming sites	• Des Moines citizens of all ages have a healthy and safe environment in which to live and recreate • City is prepared and responds effectively to emergencies • Programs, activities and services are designed specifically to reduce impacts of criminal activity to Des Moines citizens	Total : 9.825 FTEs Director 0.025 Sr. Services Mgr. 0.05 Office Mgr. 0.35 Sr. Coord. 0.10 Rec. Coord. 0.25 HEAL Analyst 0.05 Rec. Leaders 9.0
2. Maintain and enhance the City's infrastructure.	• Increase level of grants and outside funding to match limited City resources • Provide adequate and safe recreation facilities with heavy public use • Maintain the public's investments in recreational facilities through maintenance and reinvestment • Plan for and manage park and recreation facilities capital improvements	• The City's infrastructure remains safe, the public's investment is maintained and life cycle costs minimized	Total: 0.50 FTEs Director 0.20 Admin. Assist. 0.30
3. Preserve and enhance livability for all generations	• Provide safe, quality, diverse, reasonably priced, healthy and life enriching active, passive, and social recreational opportunities for all ages • Assist older adults in living independently with aging in place services and programs (14 programs, 1,071 seniors) • Provide programs and services that enhance individual's ability to live independently • Partner with Senior Services for local senior shuttle (3,614 trips), Meals on Wheels (288 clients), Senior Rights/SHIBA (25 clients) and Enhance Fitness programs (1,080 seniors) • Partner with Catholic Community Services for the senior hot lunch program Monday through Thursday at the activity center (10,024 meals) • Partner with SeaMar for the senior Latino nutrition, exercise and wellness programs on	• The livability of Des Moines is preserved through safe, healthy, and life enriching opportunities • The economic vitality of Des Moines is maintained by attracting and retaining residents, businesses and visitors • A variety of benefits to individuals, families, neighborhoods and communities are achieved	Total: 2.51 FTEs Director 0.20 Admin. Asst. 0.20 Sr. Services Mgr. 0.30 Office Mgr. 0.10 Sr. Coord. 0.30 HEAL Analyst 0.25 Sr. Programmer 0.20 Fitness Instructor 0.20 Rec. Specialist 0.76

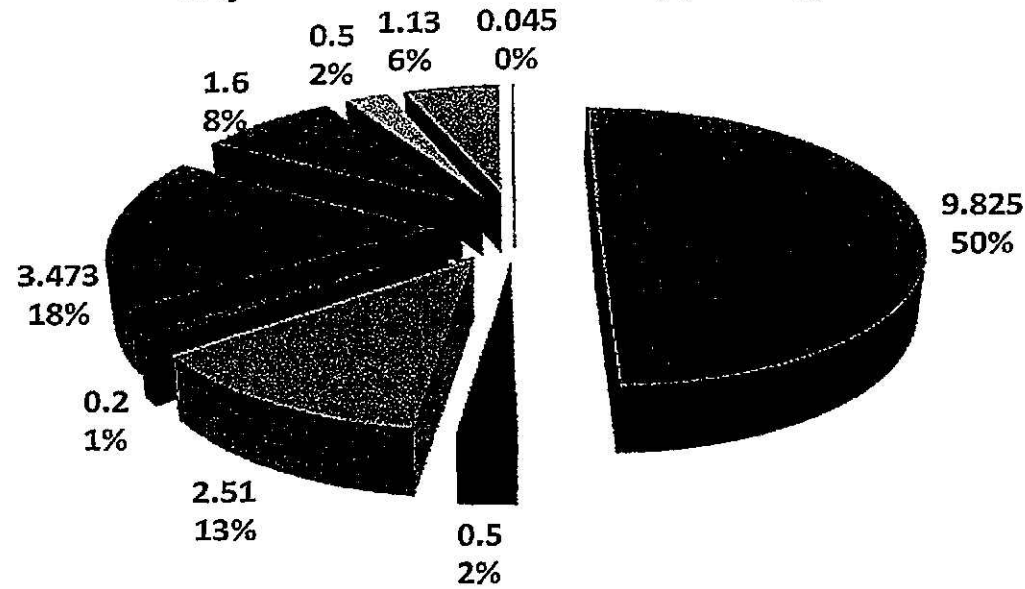
	Thursdays at the activity center (3,120 Latino senior visits) • Create, maintain & distribute the bi-yearly City Community Services Directory (1,000 copies and on city web page) • Partner with the Lions Club for collection of used hearing aids & glasses for low income seniors. • Implement Healthy Des Moines policies in recreation programs for active living and nutritious eating at afterschool programs, special events, in recreation programs and partner programs (e.g., Highline School District, Catholic Community Services) impacting thousands of children/family participants • Plan for a walkable City by connecting community services, shopping, schools, neighborhoods and parks via trails • Promote and support the Sonja Community Garden • Collaborate with Des Moines Area Food Bank to provide services such as the free summer lunch program to underserved families (755 lunches served to Camp KHAOS participants) Total meals and snack served at four Des Moines sites = 7,188 (Field House = 3,353, S. Marina Park = 275, Midway Park = 2647 and Parkside Elem = 913) • Provide King County Parks and Trail Maps featuring Des Moines to 1,000 residents and visitors (6,000 maps) within the next 5 years • Collaborate with local Human Services Agencies to provide basic life services to Des Moines Citizens (14 agencies, 17 programs) • Provide National League of Cities Prescription Discount Drug Cards to Des Moines residents (goal of 5,800 residents)	• Residents and staff are healthier – 1) eating local, nutritious foods within our programs/meetings and, 2) walking and cycling to community destinations) • Des Moines community image and sense of place is strengthened within neighborhoods	
4. Protect and enhance the natural environment	• Preserve habitat, greenbelts, viewpoints, open spaces, stream corridors & shorelines through implementation of Beach Naturalists Program, (Beach Park 2,994 participants; Redondo 302 participants) • Friends of Des Moines Creek volunteers (3 events/yr. 420 volunteers) • Promote "green" facilities, programs and park practices • Partner and promote, with the Senior Services Advisory Committee, and collaborate with pharmacies to implement the "Take Back Your Meds" program • Partner with Puget Sound Energy to implement the CFL Light bulb Recycle Program • Collaborate with Seattle Southside Visitor Services to market Des Moines as a tourism destination • Create jobs and recruit, train and retain part time, temporary and contracted work. Contractors – Basketball referees (10); Recreation Leaders (87 part time jobs which equal 10.72 FTEs)	• Valuable resources such as open space, rivers, streams, greenways, forests and other habitat areas are protected for existing and future generations and the survival of diverse species.	Total: 0.20 FTEs Director 0.05 Sr. Services Mgr. 0.05 Admin. Asst. 0.10
5. Improve economic stability, vitality and development		• Citizens and businesses can work, live and play in a healthy and economically thriving community. • Jobs are created to generate income for the community and for	Total: 3.473 FTEs Director 0.20 Sr. Service Mgr. 0.10 Admin. Asst. 0.10 Office Mgr. 0.20

	• Complete and implement Marine/Beach Park Redevelopment Plan in 2012 • Rehabilitate Beach Park rental facilities and open the Auditorium in 2012 • Maximize local and regional use of City rental facilities (188 resident rentals, 43,321 attendees and 30 non-resident rentals, 8,550 attendees) at Des Moines Beach Park, Field House, Activity Center and Steven J Underwood Park (318 rentals, 74,442 players/attendees) • Promote and improve the City's image through quality arts, sporting events/classes (57,890 participants), and special community events such as Celebrate Des Moines (150 participants), Christmas Bon Fires/Ships (200 participants at Beach Park) Eggstravaganza (900 participants), Halloween Carnival (1,200 participants), Breakfast with Santa (309 participants) • Collaborate with Des Moines Arts Commission to provide quality performing and public arts and community events: Waterland Arts Series at HCC- 3 events/50-75 attendees each, Free summer concerts at Beach Park - 7 events/200-700 attendees each, Poverty Bay Arts Festival- 500 attendees, Arts Alive Series- 4 events/161 attendees and public art projects • Work with Highline Community College (Trac site) to provide job training experiences (3 trainees, 20 hours/week, for 6 months) • Implement enhanced Department Marketing Plan and Tools in 2012 • Continue to collaborate with internal departments and external partners to increase the level of grants and outside funding to implement policies, systems, environments, and programs to achieve our departments/City missions and impact community betterment for all Des Moines Residents	local businesses. • Parks, recreation facilities and community events strengthen community image and a sense of place • The City's premier waterfront Beach Park Event Center is filled to capacity with special events. • The department has strong lasting relationships with repeat customers • Des Moines provides quality recreational and adult/family-centered services	Rec. Coord. 1.0 HEAL Analyst 0.20 Sr. Coord. 0.10 Sr. Programmer 0.10 Rec. Leader 0.713 Rec. Specialist 0.76
6. Provide efficient and effective City services	• Partner with others to maximize efficient use of resources and cost effectiveness of city operations: e.g. Des Moines Legacy Foundation (\$75,000 program funding support), Rotary Club of Des Moines (\$13,500 grants), Destination Des Moines (co-sponsored events), Mt Rainier Pool, youth sports leagues, Des Moines Farmers Market, Boy Scouts, Highline School District, Midway ballfield, Aviation High School soccer field, track and baseball field and Mt Rainier track, Federal Way Public Schools' Woodmont soccer field and track, Highline Community College: volunteers and interns (15 volunteers) • Generate local, regional and national business sponsorships to support City programs • Implement Beach Park Auditorium business plan. • Upgrade information technology - implement PCC compliant credit card processing and web based transactions (10,513 transactions) • Deliver highly accessible customer-oriented services open to the public 7 days a week	• Strong relationships are built with our consumers (citizens, customers and visitors) • Citizens who pay for public facilities can use them to increase healthy living (Joint Use Agreements with the schools) • The cost of public service delivery to citizens is efficiently managed	Total: 1.60 FTEs Director 0.10 Sr. Services Mgr. 0.20 Office Mgr. 0.25 Sr. Coord. 0.20 Rec. Coord. 0.55 HEAL Analyst 0.20 Sr. Programmer 0.10

	• Provide community information, resource and referral through Rec & Roll (24 e-mail blasts), social media (Facebook and Twitter), web site, Department program guides (9), Community Services Directory, Channel 21, personal contact, networking, etc • Collaborate with surrounding cities regarding programs and use of equipment • Work with City of Normandy Park to enhance senior services and market recreation programs (\$23,900 funding, 2,223 Normandy Park participant visits) • Continue to collaborate with Administration to produce and distribute combined City Currents/Recreation Brochure (3 times/yr)		
7. Participate in regional and state issues and decisions	• Collaboration with Highline Communities Coalition and neighboring cities to promote Healthy Des Moines initiatives (\$180,000/3 year grant) • Collaborate with SW King County Parks Departments to fund and complete the multi-jurisdictional Lake to Sound regional trail system • Maintain staff involvement with various local, state and national organizations to keep appraised and add a voice to decisions that impact the City: e.g. NRPA, WRPA, WSASC, King County Parks Directors, Joint Regional Committee and South Service Area CDBG program and King County Dept of Health • Collaborate with Seattle Southside to influence decisions that promote and support Des Moines waterfront, businesses, local events and facilities and provide marketing opportunities (\$20,000 Lodging Tax funding) • Partner with 4Culture for ongoing arts and heritage funding (\$7,500 Arts Commission grant funding) • Maintain a Mayoral appointed position on the King County Heritage Commission (Interlocal Agreement) • Work with Dept of Archeology and Historic Preservation to retain funding support for historic resources as a state priority • Work with Dept of Ecology to provide arsenic clean up at Parkside Park • Educate and Influence state legislative representatives on senior issues by participating in the annual Senior Lobby Day in Olympia	• <i>Des Moines citizens have a voice in decision making that impacts their future</i> • <i>Des Moines benefits from and contributes to the health and wellness of Highline Communities (SeaTac, Burien, Des Moines, Normandy Park and the Highline School District.</i> • <i>Des Moines receives local, regional and national recognition through grant outcomes achieved</i> • <i>The capacity of Des Moines elected and nonelected leaders and City departments/partner organizations is strengthened through collaborative fund development.</i> • <i>The City departments are working together, and with community members, to achieve grant outcomes</i> • <i>Networking, support, and resources through new alliances are obtained.</i> • <i>Local residents are engaged</i>	Total: 0.50 FTEs Director 0.10 Sr. Services Mgr. 0.10 Sr. Coord. 0.10 HEAL staff 0.20
8. Encourage	• Support City Council Advisory Committees: Human Services (6 members/7 meetings),	• <i>Des Moines citizens shape their</i>	Total: 1.13 FTEs

community involvement	Senior Services (6 members/7 meetings), Lodging Tax Advisory Committee (5 members/1 meeting), Arts Commission (9 members/12 meetings), Historic Preservation (1 member to King County Commission) • Provide opportunities for civic engagement to hundreds of Parks, Recreation and Senior Services volunteers providing thousands of volunteer hours e.g. youth and adult sports coaches (282 youth coaches/67 adult coaches), Youth Council members (20), Rotary Interact Club members (15), faith based youth group members (12), senior services van drivers (8) and nutrition programs support (17 volunteers), program instructors (15 contracted instructors), special event workers, Friends of Sonju Community Garden (1,136 volunteer hours in 2011), Eagle Scouts (20 participants) • Partner with Chiluly Seniors "Making Art" free art classes (30 seniors) • Support citizen volunteer lead "Aging Your Way" projects (48 citizens) • Work closely with local retirement communities on senior focus community events • Provide community events hosted by the Senior Center including Annual Spaghetti Night (175 participants) and Activity Center holiday and special theme meal events (20 events with 1,200 participants) • Work with school PTSA's to promote Safe Routes to Schools and recreation support service (6 schools represented)	community and apply their leadership skills to improve community conditions • Des Moines citizens develop & improve their physical, intellectual, social and emotional health which impacts community health & wellness. • Des Moines residents, of all cultural backgrounds, will feel unity through experiences that promote cultural understanding & celebrate diversity	Director 0.10 Sr. Services Mgr. 0.20 Admin. Asst. 0.08 Office Mgr. 0.10 Sr. Coord. 0.20 Rec. Coord. 0.20 HEAL staff 0.05 Rec. Leaders 0.10 Sr. Prog. 0.10
9. Preserve, enhance, and celebrate the historic elements of Des Moines	• Retain Interlocal Agreement with King County for Historic Preservation Commission services and Des Moines representation on the Commission • Assist Des Moines Historic Museum with rental and utilities funding to maintain historic collection • Preserve and protect Des Moines' historic landmarks and cultural resources: e.g. Beach Park Historic District on State and National Landmark Registers and Des Moines Field House and Grandstand on King County Landmark Register	Des Moines preserves its unique resources and capitalizes on its waterfront history	Total: 0.045 Director 0.025 Admin. Asst. 0.02

City Goals with PR&SS Supporting FTE's



- 1. Protect people and property
- 2. Maintain & enhance the City's infrastructure
- 3. Preserve & enhance livability for all generations
- 4. Protect & enhance the natural environment
- 5. Improve economic stability, vitality & development
- 6. Provide efficient and effective City services
- 7. Participate in regional and State issues
- 8. Encourage community involvement
- 9. Preserve, enhance & celebrate historic elements

CITY OF DES MOINES 2012 GOALS

Executive Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Executive Supporting Actions	Outcomes so that:	2012 FTEs: 2415 CM = 0.95 ACM = 0.40 EA = 0.80
1. Protect people and property	• Provide general management and oversight of all public safety related activities • Provide and coordinate City Council support • Oversee and manage operating budgets • Oversee and manage capital budgets	• Buildings and roads are built safely & according to approved plans. • Streets are safe & pedestrian & vehicle accidents and congestion reduced • Public health & safety problems are corrected • City is prepared for and responds effectively to emergencies • Council direction and policies regarding public safety-related ordinances and projects is implemented • Crimes are investigated and prosecuted to the fullest extent possible • Citizens feel safe in their homes and anywhere in the community	0.35- Total CM = 0.2 ACM = 0.1 EA = 0.05
2. Maintain the City's infrastructure.	• Provide general management and oversight of all infrastructure maintenance activities	• The City's infrastructure remains safe, the public's investment is maintained, and life cycle costs minimized. • Council direction and policies regarding infrastructure are developed and implemented	0.20 -Total CM = 0.1 ACM = 0.05 EA = 0.05
Enhance the City's infrastructure.	• Provide general management and oversight of preparation, modification, and implementation of all comprehensive plans, capital plans, and development standards • Provide general management and oversight of: • Negotiations for private development improvements • Increase level of grants and outside funding • Infrastructure construction • Collaboration on inter-jurisdictional infrastructure planning	• An efficient and safe transportation and surface water system within and through Des Moines is created that provides mobility for motorists, pedestrians, bicyclists and transit users and prevents flooding and poor water	

		quality.	
3. Preserve and enhance livability for all generations	- General management and oversight of current programs aimed at preserving livability, including: - Senior/Recreation programs - Arts programs/offerings - Property maintenance/nuisance abatement - Maintenance of parks and open space	- The livability of Des Moines is preserved - Residents are able to find and take advantage of recreation and arts programs/offerings in Des Moines - Council direction and policies regarding senior/recreation programs, the arts, and property maintenance are developed and implemented	0.15 - Total CM = 0.15
4. Protect and enhance the natural environment	- Development of new senior and recreation programs - Development of new arts programs/offerings - Acquisition/development of new parks and open space - General management and oversight of current programs aimed at protecting the natural environment including: - Prevent flooding, e.g., pipe, ditches, catch basin - Protect water quality - Preserve stream corridors & shorelines - Review environmental impacts - Preserve habitat, critical areas, greenbelts, viewpoints and open spaces - Clear, grade and fill responsibly - Manage solid waste and facilitate recycling	- Water quality is protected, flooding reduced, & fish habitat improved. - Critical areas, fish & wildlife habitat, greenbelts, shorelines, stream corridors and viewpoints are protected. - Council direction and policies regarding environmental protection are developed and implemented	0.05 - Total CM = 0.05
5. Improve economic stability, vitality and development	- Provide general management and oversight of programs and activities aimed at improving economic stability, vitality, and development, including: - Implement the Economic Development Strategy - Improve plans, codes, regulations, permitting processes, demographic information - Keep development fees competitive - Redevelop Marina District & Beach Park - Bring more commercial activity to the Marina - Develop the Des Moines Creek Business Park - Redevelop Pacific Ridge and Midway - Promote the City and improve the City's image	- Commercial development and industrial job creation is encouraged, residential development in targeted areas is stimulated, and City tax revenues increase. - Council direction and policies regarding economic development are developed and implemented - Homes and commercial facilities are permitted fairly and efficiently, and buildings are safe and complement the community. - High-Quality neighborhoods are	0.20 - Total CM = 0.10 ACM = 0.05 EA = 0.05

		maintained & a quality livable community continues to develop • Citizens agree that Des Moines is business-friendly and customer-oriented while remaining a great place to live.	
6. Provide efficient & effective City services	• Provide general management and oversight of all city departments, functions, and operations • Encourage the use of technology to leverage City resources • Encourage creativity and "out of the box thinking" in the delivery of services • Continue use of the Citizen Action Request system	• City departments can deliver their services safely, efficiently and cost effectively. • Citizens agree that they receive great customer service and that City government uses its resources efficiently. • Council direction and policies regarding provision of city services are developed and implemented	0.40 - Total CM = 0.15 ACM = 0.15 EA = 0.10
7. Participate in regional and state issues and decisions	• Participate in various organizations to keep apprised and add a voice to decisions that impact the City: e.g. SCA, AWC, King County City Managers/City Administrators network, SKCED, SCATBA, PSRC, etc. • Provide feedback to legislators and testify as needed on House/Senate Bills under consideration • General management and oversight of staff efforts to participate in regional and state issues and decisions	• The City is aware of and helps to influence regional and state decisions affecting Des Moines. • Council's intergovernmental policies and positions are developed annually and are accurately communicated to other policy makers	0.20 - Total CM = 0.10 ACM = 0.05 EA = 0.05
8. Encourage community involvement	• General management and oversight of efforts to encourage community involvement, including: • Provide community information in City Currents and on website • Advertise and promote opportunities for residents to participate on various standing and ad hoc advisory committees • Survey customers & citizens on service	• Citizens can effectively contribute to and use services available to them. • Council direction and policies regarding community involvement are developed and implemented	0.55 - Total CM = .05 EA = 0.50
9. Preserve, enhance, and celebrate the historic elements of Des Moines	• General management and oversight of efforts to preserve, enhance, and celebrate the historic elements of Des Moines, including: • Continued improvement on Beach Park facilities • Wayfinding signage • Improvement of roadway systems for easy access to historic locations • Preserve and enhance Des Moines' historic landmarks and cultural resources • Continued collaboration with the Des Moines Historical Society	• Citizens can learn of the City's heritage and more fully enjoy living in their community. • Council direction and policies regarding the historic elements of Des Moines are developed and implemented	0.05 - Total CM = 0.05

CITY OF DES MOINES 2012 GOALS

Legal Department Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Legal Supporting Actions	Outcomes so that	
1. Protect people and property	PROSECUTION OF CRIMINAL, CRIMINAL TRAFFIC Domestic Violence (assault, harassment, interfering with reporting DV, malicious mischief DV, and violation of no contact orders – 144 • Driving while Under the Influence – 38 • Driving while License Suspended 1st – 3rd Degree – 340 • Criminal Traffic (reckless driving, hit and run, negligent driving, physical control, violation of ignition interlock permit. No valid license – 52 • Drug and Alcohol related (possession of alcohol for minors, possession of marijuana and drug paraphernalia, drug loitering and SODA Order Violations) – 41 • Prostitution, loitering for prostitution and SOAP Orders - 25 • Thefts and attempted thefts – 108 • Assaults – non DV – 21 • Miscellaneous criminal trespass, malicious mischief, harassment (non DV) obstructing a police officer, disorderly conduct, refusal to cooperate, false/misleading statement to officer and other miscellaneous – 122 PROSECUTION OF NON CRIMINAL TRAFFIC AND NON TRAFFIC INFRACTIONS	• The City Attorney's Office aggressively prosecute all manner of criminal and non criminal matters that come before the Des Moines Municipal Court. Attached find the Chart of Criminal and Criminal Traffic Offenses and also the Traffic and non traffic infraction matters prosecuted by this office. Our efforts insure that criminal conduct is not tolerated and that the prosecution of these cases leads to the community feeling that citizens and their property are protected.	.8- Prosecutor .2 Paralegal 1 FTE Total
6. Provide efficient & effective City services	• Respond to Council/Board Committee Requests for Legal Advise • Prepare for and attend Council/ Board and Committee Meetings • Provide Legal Advise ad Document Drafting/ Review for Departments • Legal Advice for Multi departmental Projects • Provide Legal Advise (Written and Oral) • Department Initiated Projects • Provide Legal Advice to the Transportation Benefit Board	The City Council City Manager, Directors and City staff continue to receive efficient and cost-effective representation in the multitude of legal issues the City faces. the Litigation files maintained (see attached 2011 Legal Department Civil Matters) represent the files opened in 2011 to resolve legal issues arising out of the various needs of the City Council	City Attorney Assistant City Attorney Paralegal 3- FTE Total

	• Provide Representation in Litigation and Administrative Matters and Proceedings • Provide Legal Advice and Representation for Municipal Code Enforcement Activities • Manage and Assist Outside Counsel Services	City Manager and City Departments, along with the open litigation files in both federal and superior court and files for work	
7. Participate in regional and state issues and decisions	• The City Attorney is a member of the Municipal Research and Services Center for Washington which provides research and support for municipalities. • The City Attorney and Assistant City Attorneys are members of the Washington State Association of Municipal Attorneys where state, regional and local issues are discussed. WSAMA along with AWC also lobbies on behalf of cities.	•	
8. Encourage community involvement	• The City Attorney and Assistant City Attorney are members of Des Moines Rotary and are very much involved in this community..	• The outcome of our participation in rotary is to demonstrate to other members of Rotary and members of the community that we are understand the issues important to this community and are willing to be partners in realizing some of the communities goals.	

CITY OF DES MOINES 2012 GOALS

Finance Department Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Finance Supporting Actions	Outcomes (so that)	2012 FTEs
1. Protect people and property	•	•	
2. Maintain and enhance the City's infrastructure.	•	•	
3. Preserve and enhance livability for all generations	•	•	
4. Protect and enhance the natural environment	•	•	
5. Improve economic stability, vitality and development	•	•	
6. Provide efficient & effective City services	FINANCIAL SERVICES: A. Treasury • Process daily revenues • Coordinate debt financing and payments • Manage daily cash position • Manage banking and investment relations • Monitor cash flows for all City Funds • Invest available cash reserves • Tax audits	• Expected revenues are received • Available cash reserves are invested at a market rate of return • Debt obligations are paid timely • Banking fees are kept to a minimum	0.46 – Total
6. Continued	B. General Accounting • Prepare monthly accounting transactions • Process vendor invoices, employee, and City Council expense reimbursements	• Financial transactions are processed timely for decision making • City assets are recorded and safeguarded	3.45 – Total

CITY OF DES MOINES 2012 GOALS

Finance Department Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Finance Supporting Actions	Outcomes so that?	2012 FTE
	• Administer purchase credit card program and process transactions • Process semi-monthly payrolls • Monitor City benefit providers contract compliance • Process external billings for grants, rentals and other amounts due the City • Maintain capital asset records • Perform bank and account reconciliations • Special projects		
6. Continued	C. Budget • Coordinate annual budget process for operating and capital improvement plans • Prepare revenue analysis and forecasts • Recommend budget policies and budget balancing strategies • Prepare public budget documents • Provide financial analysis and studies • Monitor monthly revenues and expenditures against budget • Prepare budget amendments	• A City budget is developed that complies with state law • Budget is policy document for delivery of City services per City Council goals • Budget provides spending authority	0.98 – Total
6. Continued	D. Financial Reporting • Prepare annual audited financial statements • Prepare quarterly financial reports • Prepare annual State Auditor's reports • Prepare annual Street Report	• Financial audit is issued an unqualified "clean" opinion • Accountability audit does not result in audit findings • Bond rating is maintained	0.50 – Total
6. Continued	E. Grants Management • Prepare operating and capital grant reimbursement requests • Prepare annual report on federal and state financial assistance	• Compliance audit does not result in audit findings	0.20 - Total

CITY OF DES MOINES 2012 GOALS

Finance Department Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Finance Supporting Actions	Outcomes (so that?)	2012 FTEs
6. Continued	G. Financial Software Systems - Maintain user security and profiles - Monitor software updates and required upgrades - Set aside cash reserves for future replacement - Recommend software enhancements	- Financial software is up to date and available for users - New enhancements improve efficiencies	0.01 - Total
6. Continued	H. Human Resources Support - Provide administrative support for employee benefit programs - Assist with processing new employee related paperwork	Employees are provided timely assistance	0.20 - Total
	INFORMATION TECHNOLOGY: A. Department Management - Responsibility for IT budgeting and purchasing - Provide maintenance agreement administration - Evaluate new software and hardware - Special Projects	- Software and hardware is up to date and available to users - New technology is evaluated for improved services	0.525 - Total
6. Continued	B. Computer Hardware and Software - Provide server maintenance - Maintain inventory and replacement schedule - Provide anti-virus control programs - Provide citywide desktop support services - Provide support for police information technology systems	Software and hardware is maintained and available to users	1.250 - Total
6. Continued	C. Data Protection - Maintain data backup systems - Perform data recovery	Data protection is maintained	0.050 - Total

CITY OF DES MOINES 2012 GOALS

Finance Department Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Finance Supporting Actions	Outcomes (so that)	2012 FTE
6. Continued	D. Systems Management • Maintain e-mail services • Provide secure internet services • Maintain court video arraignment system • Maintain City website • Maintain and monitor PEG channel system • Maintain citywide telephone system • Provide support for police information technology systems • Administer and maintain City's SQL server database environment	• <i>Systems are available to users</i> • <i>Public is able to access government provided information</i>	0.175 - Total
6. Continued	E. Geographic Information System Services (GIS) • Provide mapping and graphics services • Provide geographic and demographic analysis	• <i>GIS services are available to support complex planning and management issues</i>	1.000 - Total
7. Participate in regional and state issues and decisions	•	•	
8. Encourage Community involvement	•	•	
9. Preserve, enhance, and celebrate the historic elements of Des Moines	•	•	

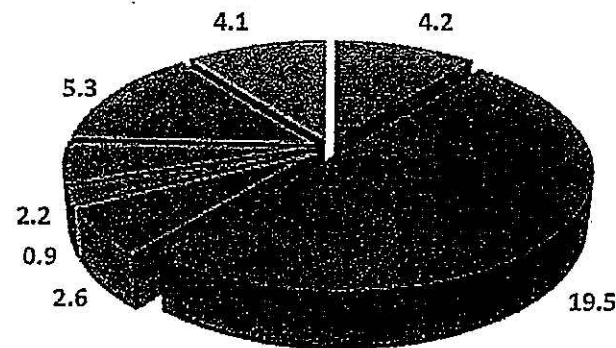
CITY OF DES MOINES 2012 GOALS
Planning, Building & Public Works Department Supporting Actions
FTE = Full Time Employee

2012 City Council Goals	PBPW Supporting Actions	Outcomes so that:	2012 FTEs
1. Protect people and property	• Ensure safe construction through plan review, permitting & inspections • Reduce traffic collisions and injuries • Prevent and eliminate unsafe and unhealthy living conditions • Implement Emergency Management Plan	• Buildings and roads are built safely & according to approved plans. • Streets are safe, & pedestrian & vehicle accidents and congestion reduced • Public health & safety problems are corrected • City is prepared for and responds effectively to emergencies	4.2- Total Bldg Div 3.5 of 6 Trans Engr 0.5 of 4 Code Enf 0.2 of 1
2. Maintain the City's infrastructure.	• Provide adequate, well maintained and safe transportation (100 centerline miles), trails (2.75 miles), planters/medians (4.25 miles), surface water systems (80 miles of pipe, 20 miles of ditches, 63 detention & treatment facilities, 3500 catch basins) and parks (27 on 92 acres) facilities • Maintain the public's investments through management, maintenance and reinvestment, e.g., overlays, sign & signal maintenance, bridge inspections • Minimize life cycle costs	• The City's infrastructure remains safe, the public's investment is maintained, and life cycle costs minimized.	19.3 -Total Trans Engr 2.0 of 4 PW Maint 5.6 of 5.6 SWM Maint 5.4 of 5.4 Prk Opns 3.0 of 3.0 SWM Eng 2.4 of 4.4 Dir.Staff 0.9 of 2.8 <i>-7 FTE since 2007</i>
Enhance the City's infrastructure.	• Maintain comprehensive plans, development standards & improvement plans • Approve private development improvements • Increase level of grants and outside funding • Manage infrastructure construction • Collaborate on inter-jurisdictional infrastructure planning	• An efficient and safe transportation and surface water system within and through Des Moines is created that provides mobility for motorists, pedestrians, bicyclists and transit users and prevents flooding and poor water quality.	2.6 -Total Trans Engr 1.5 of 4 SWM Eng 0.5 of 4.4 Dir.Staff 0.6 of 2.8 <i>-2.5 FTE since 2007</i>
3. Preserve and enhance livability for all generations	• Maintain safe, attractive, high-quality neighborhoods, parks & business areas • Assist older and low income adults in living independently with minor home repair funding • Abate nuisance properties • Support safe, quality, active, passive and social recreational opportunities	• The livability of Des Moines is preserved	0.9 - Total Code Enf 0.8 of 1 Director 0.1 of 2.8

2012 City Council Goals	Outcomes "so that"	BBP/W Supporting Actions	
4. Protect and enhance the natural environment	• Water quality is protected, flooding reduced, & fish habitat improved. • Critical areas, fish & wildlife habitat, greenbelts, shorelines, stream corridors and viewpoints are protected.	• Prevent flooding, e.g., pipe, ditches, catch basin • Protect water quality • Preserve stream corridors & shorelines • Review environmental impacts • Preserve habitat, critical areas, greenbelts, viewpoints and open spaces • Clear, grade and fill responsibly • Manage solid waste and facilitate recycling	5. Improve economic stability, vitality and development
5.3 - Total SWM Eng/NPDES 1.3 of 4.4 DevSvcs/Plan 0.7 of 3.6 Dir. Staff 0.1 of 2.8	• Homes and commercial facilities are permitted fairly and efficiently, and buildings are designed safely and to complement the community. • High-Quality neighborhoods are maintained & a quality livable community continues to develop • Commercial development and industrial job creation is encouraged, residential development in targeted areas is stimulated, and City tax revenues increase. • Citizens agree that Des Moines is business-friendly and customer-oriented while remaining a great place to live.	• Improve plans, codes, regulations, permitting processes, demographic information • Permit land divisions, alterations and review business licenses • Review and permit buildings and improvements • Redevelop Marina District & Beach Park • Develop the Des Moines Creek Business Park • Redevelop Pacific Ridge and Midway • Promote the City and improve the City's image	6. Provide efficient & effective City services
4.3 - Total EqpSve 2.0 of 2 Facilities 1.0 of 1 Dir Staff 0.8 of 2.8 Bldg Div 0.5 of 6	• City departments can deliver their services safely, efficiently and cost effectively. • Citizens agree that they receive great customer service and that City government uses its resources efficiently.	• Maintain & replace equipment in safe & cost effective condition (141 items) • Maintain, repair & renew City buildings (27 buildings w/ 108,000 SF) • Provide City Hall phone and walk in reception • Improve internal support services to strengthen ability of departments to more effectively deliver services • Upgrade information technology and management systems • Improve print, Internet- and cable TV-delivered public information and services • Deliver more customer-oriented services • Improve cost effectiveness of City operations • Partner with others	

2012 City Council Goals	PBPW Supporting Actions	Outcomes "so that"	2012 FTEs
7. Participate in regional and state issues and decisions	- Key staff participate in various organizations to keep apprised and add a voice to decisions that impact the City: e.g. SKCEDI, SCATBd, PSRC, AWC, King County Planning & Public Works Directors, WRIA 9, King County Flood Control District - Provide feedback to legislators on House/Senate Bills under consideration	The City is aware of and helps to influence regional and state decisions affecting Des Moines.	0.2 - Total Transp Dir Staff SWM Planning Dev Svc
8. Encourage community involvement	- Promote community involvement and volunteerism (car wash kits, plantings,) - Provide community information in City Currents and on website - Survey customers & citizens on service	Citizens can effectively contribute to and use services available to them.	0.2 - Total SWM Engr/NPDES Parks/PW Building Plan
9. Preserve, enhance, and celebrate the historic elements of Des Moines	- Continued improvement on Beach Park facilities - Wayfinding signage - Improvement of roadway systems for easy access to historic locations - Preserve and enhance Des Moines' historic landmarks and cultural resources	Citizens can learn of the City's heritage and more fully enjoy living in their community.	<0.1 - FTE Transp Planning Admin
TOTAL PBPW FTEs			39.0

City Goals with PB&PW Supporting FTE's



- 1. Protect People/Property
- 2M. Maintain Infrastructure
- 2E Enhance Infrastructure
- 3. Preserve/Enhance Livability
- 4. Protect/Enhance Environment
- 5. Improve Economic Develop
- 6. Provide Efficient/Effective Services

CITY OF DES MOINES 2012 GOALS
Police Department Supporting Actions
FTE = Full Time Employee (49 FTE in Police Department)

2012 City Council Goals	Police Department Supporting Actions	Outcomes so that:	2012 FTEs
1. Protect people and property	Patrol - Respond to 911 calls for service - Provide community policing services to prevent or resolve criminal activity in our community. - Respond to and help resolve community disputes to avoid hostile confrontations between citizens. - Observe or respond to criminal law violations and identify, apprehend and prosecute violators. - Conduct preliminary investigation of criminal activity to identify, apprehend and prosecute violators. - Collect evidence of criminal activity to identify, apprehend and prosecute violators. - Conduct preventive patrol activity to deter crime and provide a visible law enforcement presence in our community. - Investigate crimes to identify, apprehend and prosecute criminals. Enforce traffic laws to reduce traffic accidents and injuries. - Provide investigative and expert witness testimony in criminal and traffic related proceedings. - Provide traffic related community policing services to prevent or resolve traffic violation activity in our community. - Conduct preventative traffic related patrol activities to deter violations and provide a visible presence in our community. - Respond to and help resolve traffic related disputes to avoid hostile confrontations between citizens. - Conduct traffic collision investigations. - Collect evidence of traffic collisions and violations activity.	So that: Criminal activity is reduced and the quality of life in our community is improved.	37.0- Total Administration 2.25 Patrol 25.0 Detectives 5.5 CSO 0.5 AC .75 Records 3.0
		So that: Traffic collisions and injuries are reduced and the quality of life in our community is improved.	

2012 City Council Goals	Police Department Supportive Actions	Outcomes	2012 Goals
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	- Identify and remedy traffic hazards. - Conduct traffic education programs. Detectives - Utilize criminal intelligence information to proactively address gang and homeland security concerns. - Provide investigative and expert witness testimony in criminal proceedings. - Provide community policing services to prevent or resolve criminal activity in our community. - Gather and process evidence from crime scenes to identify, apprehend and prosecute criminals. Administration - Research, develop and maintain PD policy and procedures and ensure compliance with all laws. - Develop strategies to prevent, combat and reduce crime. - Lead and manage PD personnel and activities. - Coordinate PD activities with other agencies and departments. - Provide appropriate planning and training to PD personnel and community. - Provide community policing services to prevent or resolve criminal activity in our community.	- So that: Criminals are identified, apprehended & prosecuted to reduce crime and improve quality of life in our community. - The PD can provide the most effective and efficient services for our community to maintain public safety and quality of life.	
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2012 City Council Goals	Police Department Supporting Actions	Outcomes so that:	2012 Budget
	Animal Control ◦ Respond to 911 calls for emergency services related to animal control. ◦ Conduct animal control related classes to reduce animal control related violations. ◦ Conduct the State of Washington Annual Animal Control Academy. ◦ Respond and help resolve community disputes relating to animal control to avoid hostile confrontations between citizens. ◦ Conduct investigations related to animal control. ◦ Provide investigative and expert witness testimony in court proceedings. ◦ Issue animal license. ◦ Gather and process evidence related to animal control violations. ◦ Removal of dead animals and capture and treatment of injured animals. ◦ Maintain a file on livestock in our community. ◦ Develop and implement a process to deal with nuisance properties ◦ Prevent and eliminate unsafe and unhealthy living conditions ◦ Finalize and implement Emergency Management Plan	◦ So that: Pets and other animals in our community are properly maintained and that violations of laws and ordinances are properly investigated and prosecuted. ◦ Public health & safety problems are corrected ◦ City is prepared for and responds effectively to emergencies	
2. Maintain and enhance the City's infrastructure.	◦ Increase level of grants and outside funding ◦ Provide safe public facilities	◦ So that; outside funding is best utilized to compliment and augment city funds to provide a improved and expanded level of service. ◦ So that; the use of public facilities increase and the potential for quality of life improvements exist.	1.25 -Total Admin .50 Patrol .75

2012 City Council Goals	Police Department Supporting Actions	Outcomes So that:	2012 PRI's
3. Preserve and enhance livability for all generations	• Maintain safe, attractive, high-quality neighborhoods & business areas • Conduct citizen safety classes in a variety of subject areas to help reduce crime and personal injury. • Provide a wide variety of community policing programs to involve community policing programs to involve community members in the prevention of crime. • Conduct emergency preparedness training and education for city staff and the community. • Maintain School Resource Functions • Abate nuisance properties • Support safe, quality, active, passive and social recreational opportunities • Maintain participation in school programs	• The livability of Des Moines is preserved • So that: The community is better prepared to partner with the police department to reduce crime and improve quality of life in our community.	2.75 - Total CSO 1.0 Admin .25 Patrol 1.25 A/C .25
4. Protect and enhance the natural environment	• Protect water quality • Preserve stream corridors & shorelines • Preserve habitat, critical areas, greenbelts, viewpoints and open spaces	• Water quality is protected, flooding reduced, & fish habitat improved. • Critical areas, fish & wildlife habitat, greenbelts, shorelines, stream corridors and viewpoints are protected.	2.5 - Total Patrol .25
5. Provide efficient & effective City services	• Maintain & replace equipment in safe & cost effective condition • Maintain, repair & renewal Police City buildings (20,000 SF) • Provide community 24 hour phone and walk in reception • Upgrade information technology and management systems • Deliver more customer-oriented services • Improve cost effectiveness of City operations • Partner with others	• City departments can deliver their services safely, efficiently and cost effectively. • Citizens agree that they receive great customer service and that City government uses its resources efficiently.	6 - Total Patrol .25 CSO .25 Records Unit 3.0 Admin 2.25 Detectives .25

2012 City Council Goals	Police Department Supporting Actions	Outcomes so that:	2012 Credits
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6. Participate in regional and state issues and decisions	• Key staff participate in various organizations to keep apprised and add a voice to decisions that impact the City: e.g. WASPC, KCPC, SCORE, VCC • Provide feedback to legislators on House/Senate Bills under consideration	• <i>The City is aware of and helps to influence regional and state decisions affecting Des Moines.</i>	0.5 - Total Admin .5
7. Encourage community involvement	• Promote community involvement and volunteerism (Department Strategic Plan, Action Item #10 Expanding the Opportunity for civilian personnel to support functions of the department.)	• <i>Citizens can effectively contribute to and use services available to them.</i> • <i>So That; Relationships with our community improve, and it helps the community to understand government functions and responsibilities.</i>	1.25 - Total Patrol .5 Admin .25 Dets .25 CSO .25

2012 Capital Improvement Program and Facility Project Update

FUND	PROJECT TITLE	AMOUNT	MAJOR FUNDING SOURCE	SEPA	SHORELINE	CRITICAL AREAS	HPA	NEPA	CORPS	GRADING	BUILDING	STATUS/PHASE	PM LEAD	OWNER
MCI	Auditorium Rehab	\$145,000	MCI/REET	COMPLETE		COMPLETE		COMPLETE	COMPLETE	COMPLETE	COMPLETE	CONSTRUCTION	Parks	Parks
MCI	Auditorium Roof Replacement (moved up from 2013)	\$93,375	MCI/REET								COMPLETE	CONSTRUCTION	PBPW	Parks
MCI	Dining Hall Rehab	\$750	MCI		YES ¹	YES					YES	CONST. FENCING	PBPW	Parks
MCI	Barnes Creek/DM Creek Trail Acquisition/Improvements	\$200,000	KC/MCI	YES		YES	YES	YES ²	YES ²	YES		DESIGN	PBPW	Parks/PBPW
TRANS	North Twin Bridge Footing Repairs	\$80,000	BRAC	COMPLETE		COMPLETE		COMPLETE				CONSTRUCTION	PBPW	PBPW
TRANS	NTB Seismic Retrofit and Safety Improvements	\$80,000	BRAC	COMPLETE		COMPLETE		COMPLETE				CONSTRUCTION	PBPW	PBPW
TRANS	Gateway 24th Ave S (208th to 216th)	\$5,856,291	TIB(U)/IN-LIEU(U)	COMPLETE				COMPLETE	YES			DESIGN	PBPW	PBPW
TRANS	Gateway S 216th St Segment 1-A (24th to 29th)	\$125,000	TRANS CIP	COMPLETE				COMPLETE	YES			DESIGN	PBPW	PBPW
TRANS	Gateway S 216th St Segment 2 (18th to 24th)	\$4,324,291	TIB(U)/IN-LIEU(U)	COMPLETE				COMPLETE	YES			DESIGN	PBPW	PBPW
TRANS	16th Ave S Segment 5A	\$27,500	IN-LIEU	YES								INACTIVE	Inactive	PBPW
TRANS	Barnes Creek Trail Acquisition	\$770,000	KC									DESIGN	PBPW	Parks/PBPW
TRANS	S 224th St Improvement (PHS to 30th)	\$326,163	PAC RIDGE MIT FEES									AWAITING ARTEMIS	PBPW	PBPW
TRANS	Traffic Safety Program	\$557,500	ASE									PREPARING GRANTS	PBPW	PBPW
SWM	DM Creek Basin Projects	\$6,000	SWM CIP	COMPLETE			COMPLETE	COMPLETE	COMPLETE	COMPLETE	COMPLETE	COMPLETE	PBPW	PBPW
SWM	Barnes Creek 223rd Culvert Replacement	\$343,000	SWM CIP				COMPLETE	COMPLETE	COMPLETE			CONSTRUCTION	PBPW	PBPW
SWM	Redondo Heights Culvert Replacement	\$330,000	SWM CIP	YES			YES	YES	YES	YES		DESIGN	PBPW	PBPW
SWM	DMMD (212th to 213th) Pipeline Replacement	\$29,000	SWM CIP									DESIGN	PBPW	PBPW
SWM	216th Place (4th Pl S to DMMD) Culvert Replacement	\$35,100	SWM CIP									DESIGN	PBPW	PBPW
506	Field House Exterior Paint	\$40,000	FUND 506									DELAYED 2013	PBPW	Parks
506	Senior Activity Center Exterior Paint	\$7,500	FUND 506									DELAYED 2013	PBPW	Parks
506	Police Services Center Exterior Paint	\$15,000	FUND 506									SUMMER 2012	PBPW	PBPW
506	Engineering Building New Side Sewer Line	\$18,000	FUND 506								YES	DELAYED 2013	PBPW	PBPW
506	Founder's Lodge Miscellaneous Improvements	\$22,500	FUND 506									DESIGN	PBPW	Parks
MARINA	Security Camera Project	\$29,218	MARINA								YES	DESIGN	Marina	Marina
MARINA	Small Moorage Docks Reconfiguration	\$161,250	MARINA	YES	YES		YES	YES	YES	YES	YES	DESIGN	Marina	Marina
MARINA	South Lot Restroom Project	\$30,000	MARINA		YES ¹						YES	FALL 2012	Marina	Marina
MARINA	Redondo Ramp Boarding Floats	\$21,635	MARINA		COMPLETE							CONSTRUCTION	Marina	Marina
MARINA	Fishing Pier Renovations	\$41,250	MARINA	YES	YES		YES	YES	YES		YES	PERMITTING	Marina	Marina
MARINA	New Breakwater	\$41,250	MARINA	YES	YES		YES	YES	YES	YES		PERMITTING	Marina	Marina
MARINA	Timber Breakwater Removal	\$41,250	MARINA	YES	YES		YES	YES	YES	YES	YES	PERMITTING	Marina	Marina

¹ Shoreline Exemption Required Only

² If work occurs within or over Barnes or Des Moines Creek

\$13,797,823

NOTES:

- 1) A blank in the permitting columns above indicates that particular permit is not necessary
- 2) BRAC stands for Bridge Replacement Advisory Committee
- 3) ASE stands for Automated Speed Enforcement

 Projects on hold. See attached explanation
 Projects with minor issues
 Projects proceeding as planned

As of March 29, 2012

AGENDA

REGULAR MEETING DES MOINES CITY COUNCIL

March 29, 2012 - 7:30 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CORRESPONDENCE

COMMENTS FROM THE PUBLIC:

*At this time the audience is invited to comment on any topic to bring it to Council's attention.
Please sign in prior to the meeting and limit comments to three minutes or less.*

BOARD & COMMITTEE REPORTS/ COUNCILMEMBER COMMENTS

PRESIDING OFFICER'S REPORT

ADMINISTRATION REPORTS

Capital Improvement Plan (CIP) Projects Update

CONSENT CALENDAR

Item 1: APPROVAL OF MINUTES

Motion is to approve the minutes of March 8, 2012 City Council meeting

OLD BUSINESS

1. Neighborhood Commercial (NC) Permitted Uses Ordinance/Amendment to Settlement Agreement – 2nd Reading
Staff Presentation: Development Services Manager Robert Ruth
2. Budget Process
Council Discussion

NEXT MEETING DATE – April 5, 2012, Regular City Council meeting

ADJOURNMENT

Planning, Building & Public Works Department

DATE: March 16, 2012
TO: City Council
THRU: Tony Piasecki, City Manager
FROM: Grant Fredricks, Planning, Building and Public Works Director 
SUBJECT: Capital Improvement Program Update

This memo is an update of the 2012 Capital Improvement Program for the City including the Municipal Capital Improvements, Transportation, Surface Water Management, Marina and the Operating Budget-funded Facility Repair & Replacement projects. The City is monitoring the 30 projects that were approved when the Council adopted the 2012 budget. These range from substantially complete to design not yet started with an aggregate value of \$13.8 million.

As of this year, the Planning, Building & Public Works Department is helping to coordinate the City's CIP department programs in the planning, design, permitting, bidding, construction and closeout phases. Most of the City's departments are part of this capital project delivery team including Finance, Legal and Administration.

The color coded attachments show the status of the 30 projects. Five projects are "red" which means they are on hold for the following reasons:

- 16th Ave S Segment 5A – Inactive due to lack of sufficient development in-lieu fees to fund the project design.
- S 224th St Improvement (PHS to 30th) – On hold awaiting Artemis to submit its final permit application and proceed with development.
- Field House Exterior Paint – Delayed until 2013 to help fund the reroof of the Auditorium.
- Senior Activity Center Exterior Paint -- Delayed until 2013 to help fund the reroof of the Auditorium.
- Engineering Building New Side Sewer Line -- Delayed until 2013 to help fund the reroof of the Auditorium.

Four projects are "yellow" which means they have minor, but manageable issues:

- Auditorium Rehab – Project construction almost complete, contractor working on minor punch list items. Potential for contractor claims.
- North Twin Bridge (NTB) Footing Repairs & NTB Seismic Retrofit and Safety Improvements – Construction of these projects has been completed. Staff is now working through contractor claims.
- Traffic Safety Program – Staff is in the process of preparing applications for funding grants. There is insufficient funding for any construction this year.

Twenty-one projects are “green” which means they are proceeding as planned.

Attachments:

1. Color Coded Project List
2. Map of Projects with issues

2012 Capital Improvement Program and Facility Project Update

FUND	PROJECT TITLE	AMOUNT	MAJOR FUNDING SOURCE	SEPA	SHORELINE	CRITICAL AREAS	HPA	NEPA	CORPS	GRADING	BUILDING	STATUS/PHASE	PM LEAD	OWNER
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\$13,797,823

NOTES:

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3) ASE stands for Automated Speed Enforcement



Projects on hold. See attached explanation

Projects with minor issues

Projects proceeding as planned

As of March 29, 2012

2012 Project Status

Project with minor issue



Project on hold



Streams

City Limit Boundary (Line)

Jurisdictions

- Normandy Park
Burien
SeaTac
Kent
Federal Way
Unincorporated King County

IN PROVIDING THIS MAP, THE CITY MAKES NO WARRANTY OF ANY KIND, expressed or implied, including without limitation, any warranties as to the fitness for a particular purpose or use. The use of the map is permitted by law. The City shall not be liable for any damages to persons or property, whether direct, indirect, special or consequential, arising from the distribution or use of this map, including without limitation claims for damages based upon inaccuracies or erroneous information presented on this document. The user should not rely upon this document as a complete, current or accurate depiction of existing City controlled or operated facilities or information. IN USING THIS DOCUMENT, THE USER ASSUMES ALL RISK OF INJURY OR DAMAGE THAT MIGHT FLOW THEREFROM.



Planning, Building & Public Works

21630 11th Ave S, Suite D
Des Moines, WA 98198-6398
PHONE: (206) 870-7576 * FAX: (206) 870-6544

MINUTES

**REGULAR MEETING
DES MOINES CITY COUNCIL**

March 8, 2012 - 7:30 p.m.

CALL TO ORDER - Mayor Kaplan called the meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE – The flag salute was led by Councilmember Scott.

ROLL CALL

Present were Mayor Dave Kaplan; Mayor Pro-Tem Matt Pina; Councilmembers Dan Caldwell, Melissa Musser, Jeanette Burrage, Bob Kaplan and Carmen Scott.

Staff present were City Manager Tony Piasecki; City Attorney Pat Bosmans; Assistant City Manager Lorri Ericson; Planning Building and Public Works Director Grant Fredricks; Parks Recreation and Senior Services Director Patrice Thorell; Assistant Director of Transportation and Engineering Dan Brewer; Assistant Director of Utilities and Environmental Engineering Loren Reinhold; Planning Manager Denise Lathrop; Senior Services Manager Sue Padden; Development Services Manager Robert Ruth; Senior Planner Jason Sullivan; CIP Project Manager Scott Romano; Economic Development Manager Marion Yoshino; City Clerk Sandy Paul

COMMENTS FROM THE PUBLIC:

Paula Ryan, President of Huntington Park Homeowners Association spoke about the commitment of the neighbors at Huntington Park to the City of Des Moines.

BOARD & COMMITTEE REPORTS/ COUNCILMEMBER COMMENTS

Councilmember Scott

- Reported on the Farmer's Market Board meeting

Councilmember Sheckler

- Gave his weekly quote from the book *776 of the Stupidest Things Ever Said*.

Councilmember Burrage

- Spoke about the installation of cameras on the stop paddles of school busses to photograph those who do not stop when the stop signs of school busses are extended

Mayor Pro-Tem Pina

- Poverty Bay Wine Festival was well attended
- Public Safety & Transportation Committee met
- Suburban Cities Association (SCA) Public Issues Committee (PIC) met. He supported, as directed by the Council, changing marijuana to a Schedule II substance. The vote was unanimous to support the Governor's letter requesting the President of the United States to consider the change.

Councilmember Musser

- Reported that Councilmember Sheckler was appointed Chair of the Environment Committee
- Reported the discussion with Water District 54 that the City's 6" water line would be vacated
- Marina Business Plan Committee met – Tony Hettler appointed as Chair

- Highline Community Coalition Summit at Mt. Rainier High School March 15
- Weekly Mt. Rainier High School sports report

Councilmember Caldwell

- Spoke about the Environment Committee
- Was pleased to see so many people in attendance from Huntington Park

PRESIDING OFFICER'S REPORT

- Welcomed so many people of all ages to the Council Chambers this evening
- Nadine Byers, who has served the city for many years, will be appointed to Human Services Advisory Committee
- Metro bus service will be impacted by cutbacks . Those who will lose services were urged to contact King County
- Second budget retreat to take place on Saturday, March 10 at Activities Center 9:00 a.m. to 12:00 p.m.
- The 11th anniversary of the death of Officer Steve Underwood was sadly underlined by the loss of state patrol officer Tony Radelescu. Don't ever forget the sacrifice these brave people make for us every day.
- Pacific Middle School 'New Earth' team won in the Washington State Future City Regional Competition. They made the same presentation to Council and the audience that won them recognition and a prize.

ADMINISTRATION REPORTS

- Technical Advisory Committee of South King County Transportation Board (SKTBD) advised the City that grant funding recommendations would be a joint project between Des Moines and SeaTac
- Received a formal request to move the Farmer's Market to the north end of the Marina parking lot

CONSENT CALENDAR

Item 1: APPROVAL OF MINUTES

Motion is to approve the minutes of February 23 and March 1, 2012 City Council meetings

Item 2: Approval of Vouchers

Motion is to approve for payment those vouchers and payroll transfers included in the above list and further described as follows:

Claim checks **\$504,746.97**

Payroll fund transfers in the total amount of **\$415,746.62**

Total certified Wire Transfers, Voids, A/P & Payroll vouchers are **\$920,493.59**

Item 3: Mayoral Appointment to the Human Services Advisory Committee

Motion is to confirm the Mayoral appointment of Nadine Byers to a two year term on the Human Services Advisory Committee, effective immediately and expiring on December 31, 2013.

Item 4: Proclamation – Washington State Future City Regional Competition

Motion is to approve the Proclamation recognizing the achievements of the Pacific Middle School 'New Earth' team in the Washington State Future City Regional Competition

ACTION/DIRECTION

Mayor Pro-Tem Pina moved to adopt the Consent Agenda; Councilmember Scott, second. The vote to approve the motion was 7-0.

OLD BUSINESS

Surface Water Management (SWM) Fees at Huntington Park

Planning Building Public Works Director Grant Fredricks introduced a discussion about providing street sweeping and catch basin cleaning services to the private Des Moines community of Huntington Park

ACTION/DIRECTION

Following discussion, Councilmember Caldwell moved to restore street sweeping and catch basin cleaning services to Huntington Park and direct staff to prepare a service agreement with Huntington Park Homeowners Association for City Council approval; Councilmember Burrage, second.

Councilmembers Caldwell and Burrage agreed to withdraw their motion based on the following motion by Mayor Kaplan who moved to continue discussions with Huntington Park, looking at all the issues, and bringing any future agreement back to the City Council for discussion and vote. Councilmember Musser, second. The Motion passed, 7-0.

EXECUTIVE SESSION – Mayor Kaplan called an Executive Session per RCW 42.30.110(1) at 8:50 p.m., to be held for ten minutes to discuss ongoing litigation. In attendance were Mayor Dave Kaplan; Mayor Pro-Tem Matt Pina; Councilmembers Dan Caldwell, Melissa Musser, Jeanette Burrage, Bob Kaplan and Carmen Scott. Staff present were City Manager Tony Piasecki; City Attorney Pat Bosmans; Assistant City Manager Lorri Ericson; Planning Building and Public Works Director Grant Fredricks; and Assistant City Attorney Tim George.

The Executive Session ended at 9:00 p.m. The Council subsequently recessed for a ten minute break.

BREAK

The City Council meeting resumed at 9:10 p.m.

PUBLIC HEARING

1. Neighborhood Commercial (NC) Permitted Uses Draft Ordinance No. 12-013 – 1st Reading

Development Services Manager Robert Ruth provided a PowerPoint presentation and explained the changes to NC zoning in Des Moines Municipal Code.

Alex White, the one who pointed out the need for the change was in attendance.

Mayor Kaplan opened the public hearing at 9:17 p.m.

No one had signed up to speak. Mayor Kaplan asked that those wishing to speak please do so at this time. Mayor Kaplan called three times for anyone else wishing to speak.

Mayor Kaplan closed the Public Hearing at 9:18 p.m.

Mayor Kaplan opened the meeting for City Council questions

Councilmember Sheckler moved to pass Draft Ordinance No. 12-013 amending Section 18.20.020 DMMC of the NC (Neighborhood Commercial) Zone allowing multiple dwelling units as a permitted use to a second reading on March 29, 2012; Councilmember Scott, second. The motion passed, 7-0.

Councilmember Sheckler moved to direct staff to prepare an amendment to the June 3, 2005 Settlement Agreement and Release for Council approval on March 29, 2012; Councilmember Scott, second. The motion passed, 7-0.

NEXT MEETING DATE – March 10, 2012 Budget Retreat; March 22, 2012, Regular City Council Meeting

ADJOURNMENT

There being no further business to come before the City Council, Councilmember Sheckler moved to adjourn; Councilmember Musser, second. The motion passed, 7-0. The meeting was adjourned at 9:25 p.m.

Respectfully submitted,

Sandy Paul CMC
City Clerk

A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Neighborhood Commercial
(NC) Zone Permitted Uses

FOR AGENDA OF: March 29, 2012

DEPT. OF ORIGIN: Planning, Building &
Public Works

ATTACHMENTS:

1. Updated Settlement Agreement and Release (March 2012)
2. Draft Ordinance No. 12-013

DATE SUBMITTED: March 19, 2012

CLEARANCES:

[X] Planning, Building & Public Works *HS*

[X] Legal *DB*

APPROVED BY THE CITY MANAGER
FOR SUBMITTAL *Lap*

PURPOSE AND RECOMMENDATION:

The purpose of this Agenda Item is to provide the City Council with information necessary for it to direct Staff on whether to sign an updated Settlement Agreement and Release and to complete a second reading on Draft Ordinance No. 12-013. Staff recommends that the City Council authorize Staff to sign the updated Settlement Agreement and Release and adopt Draft Ordinance No. 12-013. Council passage of the following motions would effectuate these recommendations.

Suggested Motions:

First Motion: "I move to authorize the City Manager to sign the updated Settlement Agreement and Release included as Attachment 1 to the March 29, 2012 Administration Report to allow the property owner of Zenith Viewpointe to substitute one residential dwelling for the existing commercial tenant space."

Second Motion: "I move to adopt Draft Ordinance No. 12-013 amending Section 18.20.020 DMMC of the NC (Neighborhood Commercial) Zone allowing multiple dwelling units as a permitted use."

BACKGROUND

The City Council conducted a public hearing on Draft Ordinance No. 12-013 at its regular meeting on March 8, 2012 before voting unanimously to pass it to a second reading on March 29, 2012. At this meeting, Staff informed the City Council about the need to also update a June 3, 2005 contractual agreement (Settlement Agreement and Release) between the City and Mr. Alex

White because it had some specific terms and conditions that were in addition to the regulatory requirements contained in the NC zone that limit how Mr. White could use the Zenith Viewpointe property. The Council voted unanimously to direct Staff to prepare a modified version of this Settlement Agreement and Release so that it supported the efforts and reasons related to the NC Zone text change.

DISCUSSION:

Amending both the 2005 Settlement Agreement and Release and the NC Zone text to allow multi dwelling units as permitted uses should provide greater flexibility for NC property owners to use their properties and at the same time bring closure to a 7 year process in which Mr. White has worked methodically to develop his property. The exposure to use impacts for residents is contained given the limited number on NC Zoned properties there are in the City and the limitations to develop those properties.

ALTERNATIVES:

Council has four primary options:

1. Maintain the permitted uses that currently exist in the NC Zone and do not amend the 2005 Settlement Agreement and Release.
2. Change the permitted uses in the NC Zone as reflected in Draft Ordinance No. 12-013 and amend the 2005 Settlement Agreement and Release.
3. Change the permitted uses in the NC Zone as reflected in Draft Ordinance No. 12-013, but with additional modifications as Council deems necessary and instruct Staff to make corresponding amendments to the 2005 Settlement Agreement and Release.
4. Do not change the NC Zone text, but instead direct staff to initiate a rezone and any associated comprehensive plan amendment supporting the rezone. This would still require amendments to the 2005 Settlement Agreement and Release.

FINANCIAL IMPACT:

There are limited potential financial ramifications associated with this request. Changing the uses that are currently allowed in the NC Zone may result in switching the use of a single 1,500 square foot condominium space assigned for commercial use to residential use. While commercial evaluations generally are assessed at higher rates, it is not so pronounced within a mixed use development, because it is recognized that there are limitations to the commercial application in this context as compared to a stand-alone commercial space.

RECOMMENDATION/CONCLUSION:

Administration recommends that the City Council select Alternative 2 and change the permitted uses in the NC Zone as reflected in Draft Ordinance No. 12-013 and authorize the City Manager to sign the updated Settlement Agreement and Release.

CONCURRENCE:

- Finance and Economic Development Committee
- Planning, Building, and Public Works
- Legal

SETTLEMENT AGREEMENT AND RELEASE

WHEREAS, Evergreen Investments of Washington, LLC., a Washington Limited Liability Corporation ("Alex White"), is the owner of real property located at 23840 7th Avenue South Unit B101 in the City of Des Moines, King County, Washington (the "Property"); and the City of Des Moines, Washington is a municipal corporation of the State of Washington, and Scott Thomasson and Richard Benjamin were members of the Des Moines City Council and had been sued in their individual capacities as City decision-makers (collectively, the "City"); and

WHEREAS, Alex White, as the owner of real property within the city limits of the City of Des Moines, had filed a lawsuit under the Land Use Petition Act ("LUPA"), RCW Chapter 36.70C, against the City and its Councilmembers Thomasson and Benjamin, in the Superior Court of State of Washington, under King County Superior Court Case No. 04-2-093956-3 KNT appealing a land use decision by the City Council of the City of Des Moines issued on April 8, 2004, and alleging that it has incurred damages under RCW Chapter 64.40 as a result of that land use decision; and

WHEREAS, Alex White, as the owner of real property within the city limits of the City of Des Moines, had also made claims against the City and its Councilmembers Thomasson and Benjamin alleging that it has incurred damages under constitutional and federal law as result of that land use decision, which claims had been removed to the United States District Court for the Western District of Washington at Seattle, under Case No. C04-2506L; and

WHEREAS, Alex White and the City both dispute their liability and the nature and extent of the claimed damages; nevertheless, Alex White and the City entered into settlement discussions in an attempt to resolve their differences; and

WHEREAS, Alex White and the City desired to avoid the expense, time, inconvenience and uncertainty associated with continuation of the litigation referenced above, and these parties desired to resolve all claims, causes of action and related claims or causes of action which could have been asserted by Alex White arising out of the actions or inactions as set forth in the complaint and claims referenced above; and

WHEREAS, both parties dismissed their remaining claims on terms as set forth in the 2005 Agreement, and each party, believing its position to be correct and appropriate, and without admitting responsibility or liability of any kind, entered into this Settlement Agreement and Release in order to amicably resolve their differences in accordance with these terms; and

WHEREAS, the 2005 Settlement and Release Agreement was executed on June 3, 2005 by both Alex White and the City; and

WHEREAS, on January 12, 2012 Alex White requested that the City amend Chapter 18.20 DMMC to allow his proposed Zenith Viewpointe Mixed Use Project to be modified to allow the existing commercial floor space located at 23840 7th Avenue South, Unit B101 to be removed and replaced with an additional residential unit; and

WHEREAS, in addition to Chapter 18.20 DMMC, the proposed Zenith Viewpointe Mixed

Use Project is controlled by terms and conditions of the 2005 Settlement and Release Agreement which requires modification to provide for changes to the proposed Zenith Viewpointe Mixed Use Project,

NOW, THEREFORE, Alex White, and the City including its former Councilmembers Thomasson and Benjamin, the City's officers, agents, employees, elected officials, and representatives, now enter into this Settlement Agreement and Release under the terms and conditions set forth herein.

WITNESSETH:

Alex White and the City and former Councilmembers Thomasson and Benjamin desired to reach a full and complete final settlement of any and all past and present disputes and differences between them which arise out of and are related to the City Council land decision of the City of Des Moines issued on April 8, 2004 and the claims made under King County Superior Court Case No. 04-2-093956-3 KNT and under United States District Court for the Western District of Washington Case No. C04-2506L.

Accordingly, in consideration of the reciprocal promises contained in this agreement, it is hereby agreed as follows:

1. Alex White shall prepare and file all documents necessary to obtain dismissal with prejudice of all of its claims under King County Superior Court Case No. 04-2-093956-3 KNT and under United States District Court for the Western District of Washington Case No. C04-2506L (collectively, the "Lawsuits") within thirty (30) days after its receipt of this fully executed original Settlement Agreement and Release (the "Agreement"). The City shall promptly execute any documents necessary to effectuate such dismissals. Alex White shall have no obligation to file suit dismissal documents if the City decisions set forth in Section 3 below are appealed by a third party within the statutory deadlines set forth by LUPA, in which case, Alex White reserves all rights to pursue its original application that is the subject of the Lawsuits and to prosecute all claims it has asserted in the Lawsuits. Such an appeal shall not diminish or eliminate the City's obligation to expeditiously process the development applications set forth in Section 3 below unless Alex White re-files or otherwise pursues the Lawsuits and/or its claims in the Lawsuits, in which case the City shall have no obligation to continue to process the development applications set forth in Section 3 below.
2. Alex White shall prepare and file all documents necessary to stay the proceedings in King County Superior Court Case No. 04-2-093956-3 KNT within five (5) days after its receipt of this fully executed Agreement. The City shall promptly execute any documents necessary to effectuate such stay. The stay shall be of no less than thirty (30) days.
3. The City through its City Council hereby finds and decides as follows:

- a. Alex White has filed applications and other related documents with the City requesting approval of an unclassified use permit ("UUP") and an environmental development exception ("Development Exception") for a mixed use residential and commercial development at the Property, which applications have been reviewed by the City Community Development Department (the "Department") and the City Council. Alex White also petitioned the Department to issue a code interpretation of DMMC 18.20.040 to clarify its application to the proposed Project. The Department issued such an interpretation on October 29, 2002 (the "Code Interpretation"). The Department recommended approval of both applications. The City Planning Agency also reviewed the UUP application and recommended approval of the UUP to the City Council. The City Council, after a series of public hearings in 2003, voted to deny Alex White's UUP and Development Exception applications. The City Council's decision is set forth in City Resolution No. 973, which was adopted by the City Council on April 8, 2004.
- b. Alex White has submitted to the City an environmental checklist and other documents relating to perceived environmental impacts of the proposed Project, which documents have been reviewed by the Department and the City Council in accordance with the State Environmental Policy Act ("SEPA"), RCW Chapter 43.21C. In the course of its SEPA review, the City identified various potentially adverse environmental impacts of the proposed Project. In order to mitigate those anticipated impacts, Alex White and the City entered an Environmental Mitigation Agreement (the "Mitigation Agreement") limiting and restricting future development of the Property. Based on the terms and conditions of the Mitigation Agreement, the Department issued a Mitigated Determination of Non-Significance under SEPA for the proposed Project. The City Council upheld the Department's SEPA determination subject to certain conditions set forth in City Resolution No. 972, which was adopted by the City Council on April 8, 2004 (the "SEPA Decision"). A copy of the SEPA Decision is attached hereto as Exhibit 1 and is hereby incorporated by reference.
- c. Alex White is willing, under the terms of this Agreement, to reduce the size and scope of the proposed Project as described in Section 3(d) below (the "Revised Project"). The City Council finds that the Revised Project satisfies the UUP decision criteria set forth in DMMC 18.32.010 and the Development Exception decision criteria set forth in DMMC 18.86.094(6)(b). Accordingly, the City Council hereby grants Alex White a UUP for the Revised Project and a Development Exception for the Revised Project. The City Council further finds and determines that no further environmental review is necessary under SEPA for the Revised Project and the Revised Project may proceed in compliance with the SEPA Decision. To the extent there is a conflict between this Agreement and the SEPA Decision, this Agreement shall control.
- d. As further described below, the Proposed Project shall comply with

either terms and conditions 3(d) i, ii, iii, iv, v, and vi for a mixed use development or 3(d) iv, v, vi, and vii for a multiple dwelling unit development:

- i. The maximum permitted floor area for the new building(s) shall not exceed the total square footage of the Property as prescribed by DMMC 18.20.040.
 - ii. The residential portion of the new building(s) shall not exceed four (4) residential units, with a total square footage not to exceed 8,000 square feet. This maximum square footage shall include only the livable area of each unit, not any decks, pedestrian walkways, elevators, utility rooms, parking stalls, or other such areas within the building.
 - iii. The commercial portion of the new building(s) shall not exceed 1,800 square feet. This maximum square footage shall include only the rentable area of the commercial space, not any elevators, utility rooms, parking stalls, or other such areas within the building.
 - iv. The Revised Project shall comply with all applicable development requirements of the Des Moines Municipal Code, such as those set forth under DMMC Title 18 governing landscaping and parking, and specifically including the requirements of the Neighborhood Commercial Zone under DMMC Chapter 18.20.
 - v. Access to the new building shall be governed by applicable City Street Standards as administratively determined by the City Transportation Engineer.
 - vi. Alex White shall submit applications for all necessary administrative permits related to construction of the Revised Project. The required administrative processes are demolition permit application, grading permit application, building permit application, design review, and civil plan review.
 - vii. The residential portion of the new building(s) shall not exceed five (5) residential units, with a total square footage not to exceed the total square footage of the property as prescribed by DMMC 18.20.040. This maximum square footage shall include only the livable area of each unit, not any decks, pedestrian walkways, elevators, utility rooms, parking stalls, or other such areas within the building.
- 4 The City shall promptly and expeditiously process all applications submitted by Alex White for the Revised Project and shall issue its decisions on each submitted application within sixty (60) days after the City determines that each application is complete unless the City and Alex White mutually agree to a longer period. The 60-day decision period shall not include any delays caused by failure by Alex White to provide documents or information, or any administrative appeals or third party challenges.

5. The City agrees that any application, permit, development, mitigation, or other schedule in effect on October 18, 2001, the date that the City notified Alex White that his original UUP application was complete for vesting purposes. The City further agrees to waive all application and permit fees for the Revised Project in an amount equal to the fees that Alex White has already paid to the City for its originally proposed Project. Alex White will be required to pay all fees in excess of this amount, including but not limited to bond requirements, land clearing and grading permit fees, building permit fees, and plan review fees.
6. In consideration of this Agreement, Alex White, for its heirs, administrators, successors, and assigns, does fully, finally and forever release and discharge the City of Des Moines and its Councilmembers Thomasson and Benjamin and their officers, agents, employees, elected officials, representatives, and officials, from all claims, damages, liabilities, and equities, by virtue of any federal or state statute, constitutional provision, local ordinance or common law, and all causes of action of whatever kind or character, both known and unknown, disclosed or undisclosed, suspected or unsuspected, actual and consequential, arising out of or in any way connected with the City Council land decision of the City of Des Moines issued on April 8, 2004, as more fully set forth in Alex White's claims asserted in the Lawsuits. This release specifically includes, but is not limited to, any claim for attorneys' fees, expert, or consulting fees, or any other costs incurred by Alex White in pursuing this matter. This Section shall become effective on the date that Alex White files the dismissal documents with the appropriate courts in accordance with Section 1 above.
7. In consideration of this Agreement, the City and its officers, agents, employees, elected officials, representatives, and officials do fully, finally and forever release and discharge Alex White, its heirs, administrators, successors, and assigns, from all claims, damages, liabilities, and equities, by virtue of any federal or state statute, constitutional provision, local ordinance or common law, and all causes of action of whatever kind or character, both known and unknown, disclosed or undisclosed, suspected or unsuspected, actual and consequential, arising out of or in any way connected with the City Council land decision of the City of Des Moines issued on April 8, 2004, as more fully set forth in Alex White's claims asserted in the Lawsuits. This release specifically includes, but is not limited to, any claim for attorneys' fees, expert, or consulting fees, or any other costs incurred by the City in pursuing this matter. This Section shall become effective on the date that Alex White files the dismissal documents with the appropriate courts in accordance with Section 1 above.
8. It is understood and agreed that this Agreement is a compromise of disputed facts and claims, and that this Agreement by Alex White and the City is not to be construed as an admission of liability on behalf of Alex White or the City. Both parties contest liability, but intend to resolve this matter through

settlement in order to avoid further litigation. It is further understood and agreed that the action described in this Agreement is in complete accord and satisfaction of any and all disputed claims, stated or unstated, arising out of the City Council land decision of the City of Des Moines issued on April 8, 2004, as more fully set forth in Alex White's claims asserted in the Lawsuits.

9. The person signing this Agreement on behalf of each party represents covenants and warrants that such person has full right and authority to enter into this Agreement and to bind the party for whom such person signs this Agreement to the terms and provisions of this Agreement.
10. The parties acknowledge and confirm that the only consideration for the signing of this Agreement is under the terms and conditions stated herein. No other promise or agreement of any kind, except for those expressly set forth in this Agreement have been made to any party by any person to cause them to sign this Agreement and all parties fully understand the meaning and content of this Agreement.
11. The provisions of this Agreement are severable. If a court of competent jurisdiction rules that any provision of this Agreement is invalid or unenforceable, the court ruling shall not affect the validity or enforceability of other provisions of this Agreement.
12. This Agreement shall be governed and construed in accordance with the laws of the State of Washington.
13. This Agreement shall be final and binding upon the parties and their representatives, successors and assigns, and this Agreement has been made and effective as of the date of the signatures set forth below.
14. This Agreement constitutes the City's approval of the UUP and Development Exception for the Revised Project described herein, and the date of these approvals shall be the date this Agreement is signed by the City Manager at the direction of the Des Moines City Council, as indicated below.

By their signatures below, the parties agree that they have read the foregoing Settlement Agreement and Release and fully understand the same.

IN WITNESS WHEREOF, the parties have signed this Agreement on the _____ day of _____ 2012.

WASHINGTON)
)ss
COUNTY OF KING)

I certify that I know or have satisfactory evidence that ANTHONY A. PIASECKI is the person who appeared before me, and said person acknowledged that he signed the instrument and acknowledged it to be of his free and voluntary act for the uses and purposes mentioned in the instrument.

DATED: _____ 2012.

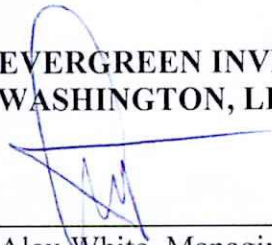
Printed Name: _____
Notary Public in and for the State of
Washington, residing at _____
My Appointment expires _____

Signed at the direction
of the Des Moines City Council
In open public meeting on

_____, 2012
CITY OF DES MOINES

By: _____
Anthony A. Piasecki
Its City Manager

**EVERGREEN INVESTMENT OF
WASHINGTON, LLC.**



Alex White, Managing Member

Approved as to form:

P. Bosmans, City Attorney
City of Des Moines

WASHINGTON)
)ss
COUNTY OF KING)

I certify that I know or have satisfactory evidence that ALEX WHITE is the person who appeared before me, and said person acknowledged that he signed the instrument and acknowledged it to be of his free and voluntary act for the uses and purposes mentioned in the instrument.

DATED: March 19 2012.



Barbara A Wagner
Printed Name: Barbara A Wagner
Notary Public in and for the State of
Washington, residing at King
My Appointment expires 12-09-13

PLANNING, BUILDING, AND PUBLIC WORK'S SECOND DRAFT 02/27/2012

DRAFT ORDINANCE NO. 12-013

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON, relating to the Zoning Code and uses allowed as permitted uses in the Neighborhood Commercial (NC) zone, amending DMMC 18.20.020.

WHEREAS, Mr. Alex White owns property located at 23659 Marine View Drive South (site), and

WHEREAS, on June 14, 2001 Mr. White filed an application with the City of Des Moines requesting approval of an unclassified use permit to allow mixed use on the site, and

WHEREAS, on June 3, 2005 the City Council adopted Resolution No. 932 approving a settlement agreement and the proposed unclassified use permit application, and

WHEREAS, terms of the settlement agreement and approved unclassified use permit limited the mixed use development to 4 residential units and 1 commercial unit, and

WHEREAS, Mr. White has since developed the site and built all buildings on the subject property consistent with terms of the settlement agreement and the approved unclassified use permit, and

WHEREAS, Mr. White made comments to the City Council at its regular meeting on January 12, 2012 that he has been successful in selling all residential units within the development, but has had great difficulty selling the commercial space and requests that the Council consider allowing him to change the use of the already constructed commercial space for use as a residential dwelling unit instead, and

WHEREAS, conversion of Mr. White's commercial space to residential will change the use of the site from mixed use to multiple dwelling use, and

WHEREAS, the site is zoned NC, Neighborhood Commercial, which allows mixed uses with approval of an unclassified use permit, but does not allow use for multiple dwelling units only, and

WHEREAS, allowing Mr. White to convert his existing commercial space to multiple dwelling use will require the City to either change the uses allowed in the code text of the current NC zone to include multiple dwelling use only or to rezone the subject site to a different zone classification which already allows multiple dwellings as a permitted use, and

WHEREAS, the option of changing the zoning text is the preferred process option to fulfill Mr. White's request, because rezoning the subject site is believed to be more complex, time consuming, and potentially objectionable to neighboring single family residential property owners than a code text change to the existing zoning, and

WHEREAS, there are only three properties (the subject site, City Hall, and former lower Redondo Grocery property) that are zoned NC in the City of Des Moines and therefore would be affected by a code text change to allow multiple dwelling units as a permitted use, and

WHEREAS, all three NC zoned properties and their surroundings are situated such that they could accommodate multiple dwelling use if the individual property owner's chose to develop these properties for that purpose, and

WHEREAS, pursuant to DMMC 18.56.080, amendment of the zoning code (Title 18 DMMC) is a legislative (Type VI) land use decision, and

WHEREAS, Type VI legislative decisions require Council action at a public hearing, and

WHEREAS, notice of the public hearing was given to the public in accordance with law and a public hearing was held on March 8, 2012, and all persons wishing to be heard were heard, and

WHEREAS, the textual code amendments proposed by this Ordinance are exempt from the requirements of SEPA pursuant to WAC 197-11-800(19), and

WHEREAS, the textual code amendments proposed in this ordinance were provided to the Department of Commerce as required by RCW 36.70A.106, and

WHEREAS, the City Council finds that the amendments contained in this ordinance are appropriate and necessary; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. DMMC 18.20.020 and section 1 of Ordinance No. 175 as amended by section 3 of Ordinance No. 445 as amended by section 5 of Ordinance No. 617 as amended by section 3 of Ordinance No. 1237 are each amended to read as follows:

18.20.020 Permitted uses.

Any of the following types of uses which can meet the following standards are permitted and allowed by this zone, subject to the limitations set forth in this chapter:

(1) Any on-premises retail enterprise dispensing food or commodities (but not including automobiles, boats, trailers, and heavy-duty equipment) and which may involve only incidental and limited fabrication or assembly of commodities;

(2) Business offices and any type of use rendering professional services or personal services to the individual; provided:

(a) The service does not involve keeping the person receiving the service overnight on the premises;

(b) The service does not include selling alcoholic beverages for on-premises consumption unless accessory to restaurant;

(c) The service does not involve in whole or in part the providing of recreation, recreational

facilities, or entertainment other than moorage for private pleasure craft;

(d) The professional service does not include kennels or small animal hospitals or clinics;

(3) Any public utility installation relating directly to local distribution of services including switching and transmission stations but not including warehouses, service yards, or the like unless otherwise permitted by this title;

(4) Public off-street parking facilities, whether publicly or privately owned and operated; provided, any area so used shall not be used for a vehicle, trailer, or boat sales area or for the accessory storage of such vehicles;

(5) Churches;

(6) Planned unit development as provided in chapter 18.52 DMMC;

(7) Public office buildings, art galleries, museums, libraries, police and fire stations;

(8) One antenna system which exceeds the maximum building height specified for the commercial zone and which:

(a) Does not exceed 15 feet in height above the building height limitation for the applicable zone;

(b) Is set back at least the vertical height of the antenna system measured from the center point of the base of the mast horizontally to the nearest property line;

(c) Has a maximum horizontal cross-sectional area for that part of the mast which is above building height limitation for the zone such

that an imaginary four-inch diameter circle would encompass all points of the horizontal cross-section;

(d) Has a maximum allowable three-dimensional space intrusion of 1,200 cubic feet for single ground plane antennas with a single driven element, and 200 cubic feet for beams, quads, and other multi-element antennas; provided, that these limitations on three-dimensional space intrusion shall not be applicable to single long-wire antennas, single whip antennas, and single coaxial antennas. In this paragraph, "three-dimensional space intrusion" means the space within an imaginary rectangular prism which contains all extremities of an antenna;

(e) Does not encroach into any required setback for the zone; a guy wire and anchor point for an antenna system is prohibited in any required setback or within three feet of the side or rear property lines; provided, if any alley abuts a rear property line, a guy wire and anchor point may extend to the rear property line;

(f) Provided, that a variation from the above limitations not to exceed 10 percent may be granted by city administrative officials; such variation shall be granted when it will not significantly increase the hazard factor, the aesthetic impact, or the economic consequences of such antenna system;

(g) Further provided, that all antenna systems exceeding the above limitations and legally in place on November 5, 1978, the effective date of the ordinance codified in this subsection (8), shall have one year within which to satisfy the requirements for and receive a conditional use permit which authorizes the continued placement of such antenna system;

(h) Further provided, that all antenna systems constructed, enlarged, or moved after November 5, 1978, shall comply with the provisions of chapter 14.06 DMMC on the antenna system review permit process;

(9) ~~Mixed uses, subject to an unclassified use permit~~ Multiple dwelling units.

NEW SECTION. Sec. 2. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction; such decision shall not affect the validity of the remaining portions of this ordinance.

(2) If the provisions of this ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this ordinance is deemed to control.

NEW SECTION. Sec. 3. Effective date. This ordinance shall take effect and be in full force five (5) days after its passage, approval, and publication in accordance with law.

PASSED BY the City Council of the City of Des Moines this ____ day of _____, 2012 and signed in authentication thereof this ____ day of _____, 2012.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

Draft Ordinance No. 12-013
Page 7 of 7

City Clerk

Published: _____

Old Business #2

The City Council's Budget Discussion will be a continuation of the discussion that took place at the Budget Retreat at the Activities Center on March 10, 2012.

CITY OF DES MOINES 2012 GOALS

Personnel Division Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Personnel Division Supporting Actions	2012 FTEs 1-20
1. Protect people and property	Employee Records – Personnel and Medical files, Safety Incident Documentation and Review, L&I Documentation and follow up, CDL & Drug & Alcohol Testing, Personnel Manual	0.40 - Total .20 AA .10 EA .10 ACM
2. Maintain and Enhance the City's infrastructure.		0 - Total
3. Preserve and enhance livability for all generations	Employee Benefit Programs – Medical, Dental, Vision, 401, 457, LTD, Life, EAP, DRS	0.42- Total .20 Payroll .10 EA .12 ACM
4. Protect and enhance the natural environment		0 - Total
5. Improve economic stability, vitality and development	Provide a "Good Employer" – Training, Shared Leave Benefits, FMLA	.05 – Total .05 ACM
6. Provide efficient & effective City services	Recruitment, Hiring, Termination – Background checks, interviews, program enrollments and terminations; Labor Relations; Supervisor Support – investigations, interviews, interventions and counseling; Compensation and classification	.31 – Total .04 CM .22 ACM .05 AA
7. Participate in regional and state issues and decisions	Participate in Labor Relations and HR Issues at County & State Levels	0.02 - Total .01 CM .01 ACM
8. Encourage community involvement		0 - Total
9. Preserve, enhance, and celebrate the historic elements of Des Moines		0 - Total

0.50 Assistant City Manager, 0.25 Administrative Assistant, 0.20 Executive Assistant, 0.20 Payroll/Benefits Specialist, 0.05 City Manager

CITY OF DES MOINES 2012 GOALS

Records Division Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Records Division Supporting Actions	2012 FTEs 1.73
1. Protect people and property	Business Licenses and Special Events	.25 - Total .25 AA
2. Maintain and Enhance the City's infrastructure.		0 - Total
3. Preserve and enhance livability for all generations		0 - Total
4. Protect and enhance the natural environment		0 - Total
5. Improve economic stability, vitality and development	Business Licenses and Special Events	.25 - Total .25 AA
6. Provide efficient & effective City services	Council support, Citizen Response, Official Record Keeping, Public Disclosure	.98 - Total .8 CC .13 AA .05 ACM
7. Participate in regional and state issues and decisions	Provide Clerk Services for Pool District	0.08 - Total .08 CC
8. Encourage community involvement	City Council and Public Meetings	0.15 - Total .10 CC .05 ACM
9. Preserve, enhance, and celebrate the historic elements of Des Moines	Official City Records	0.02 - FTE .02 CC

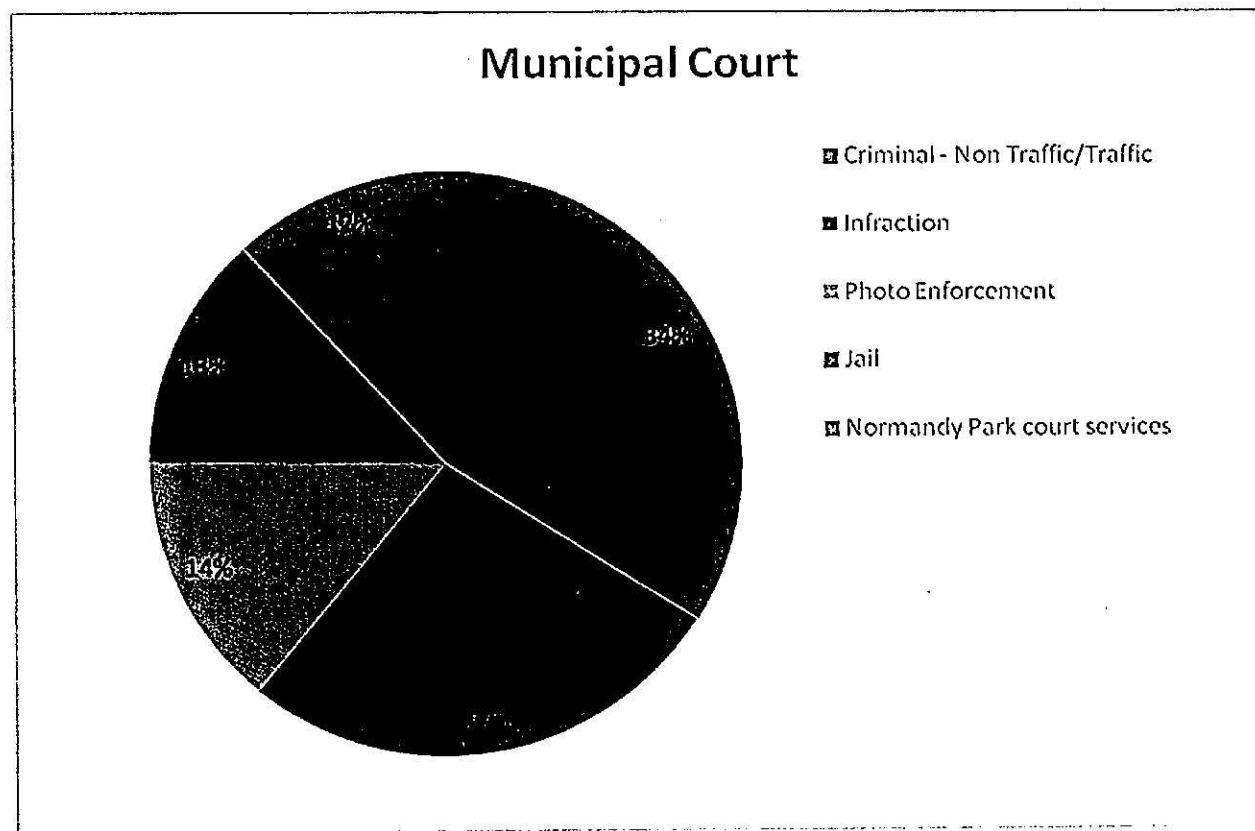
1.0 City Clerk, .63 Administrative Assistant, 0.1 Assistant City Manager

CITY OF DES MOINES 2012 GOALS

Municipal Court Supporting Actions

2012 City Council Goals	Municipal Court Supporting Actions	Outcomes "so that"	2012 FTEs
1. Protect people and property 3. Enhance /Preserve livability 6. Provide efficient and effective customer service	• Process and Adjudicate all criminal and non-criminal • Process and Adjudicate all infractions • Process and Adjudicate all photo enforcement tickets • Prepare daily jail bookings of inmates • Transport inmates from outlying jails • Maintain security in the courtroom and court lobby. • Maintain and manage jail daily population • Process and Adjudicate all criminal and non-criminal cases for Normandy Park • Process and Adjudicate all infractions for the city of Normandy Park • Impose monetary penalties • Impose Sentences in criminal cases • Monitor compliance with sentencing requirements • All in custody defendants are processed the following judicial day • Judge authorizes warrants for any misdemeanor or felony occurring within the city. • Judge reviews probable cause • Formulate policies and procedures for effective court functions	• <i>Court meets all statutory and constitutional mandates</i> • <i>Public safety issues are addressed in a timely manner</i> • <i>Pervasive issues impacting quality of life and safety in the city are addressed via court policies and procedures</i> • <i>Court provides customer service</i> • <i>Court is prepared to continue to run in an emergency</i> • <i>Court provides local resolutions on local concerns</i> • <i>Matters are heard timely</i> • <i>Impacts to the jail</i> <i>Allows officers to contact judge directly for warrants</i>	Judge .90 Court Administrator .95 Lead Clerk 1 of 7 Court Clerks 3 of 7 File Clerk .20 of 7 Court Marshal .60 of 7 Court Security .60 of 7

7. Participate in regional and state issues and decisions	- Judge Alicea-Galvan is on the Board of the District and Municipal Court Judges Association - Court Administrator Johnson is on the Board of the District and Municipal Court Managers Association	<i>Provides a voice for the city at the statewide level on issues that impact court operations, policies, rules and regulations</i>	Judge .10 Court Administrator .05
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FTE = 6 Full Time Employee

CITY OF DES MOINES 2012 GOALS
Parks, Recreation and Senior Services Supporting Actions
FTE = Full Time Employee

2012 City Council Goals	Parks, Recreation and Senior Services Supporting Actions	Outcomes "so that"	2012 FTEs
1. Protect people and property	• Provide latch key programs to serve youth, especially after school until 8 pm and between 6:30am-9:00am and 3:30pm-6:00pm (1,899 participants in 2011) • Eliminate unsafe and/or unhealthy recreation programs and/or facility conditions • Implement tobacco-free parks policy • Provide boat safety and instructional programs; American Boating Course (18 participants), Summer Sailing Program (32 participants) Provide Dog Obedience classes with Animal Control Officer (87 participants) • Collaborate with "Elder Watch" Program (11 clients assisted) • Collaborate with AARP for Senior Safe Drivers Course (155 seniors) • Implement Emergency Management Plan • Provide community cooling or warming sites	• <i>Des Moines citizens of all ages have a healthy and safe environment in which to live and recreate</i> • <i>City is prepared and responds effectively to emergencies</i> • <i>Programs, activities and services are designed specifically to reduce impacts of criminal activity to Des Moines citizens</i>	Total : 9.825 FTEs Director 0.025 Sr. Services Mgr. 0.05 Office Mgr. 0.35 Sr. Coord. 0.10 Rec. Coord. 0.25 HEAL Analyst 0.05 Rec. Leaders 9.0
2. Maintain and enhance the City's infrastructure.	• Increase level of grants and outside funding to match limited City resources • Provide adequate and safe recreation facilities with heavy public use • Maintain the public's investments in recreational facilities through maintenance and reinvestment • Plan for and manage park and recreation facilities capital improvements	• <i>The City's infrastructure remains safe, the public's investment is maintained and life cycle costs minimized</i>	Total: 0.50 FTEs Director 0.20 Admin. Assist. 0.30
3. Preserve and enhance livability for all generations	• Provide safe, quality, diverse, reasonably priced, healthy and life enriching active, passive, and social recreational opportunities for all ages • Assist older adults in living independently with aging in place services and programs (14 programs, 1,071 seniors) • Provide programs and services that enhance individual's ability to live independently • Partner with Senior Services for local senior shuttle (3,614 trips), Meals on Wheels (288 clients), Senior Rights/SHIBA (25 clients) and Enhance Fitness programs (1,080 seniors) • Partner with Catholic Community Services for the senior hot lunch program Monday through Thursday at the activity center (10,024 meals) • Partner with SeaMar for the senior Latino nutrition, exercise and wellness programs on	• <i>The livability of Des Moines is preserved through safe, healthy, and life enriching opportunities</i> • <i>The economic vitality of Des Moines is maintained by attracting and retaining residents, businesses and visitors</i> • <i>A variety of benefits to individuals, families, neighborhoods and communities are achieved</i>	Total: 2.51 FTEs Director 0.20 Admin. Asst. 0.20 Sr. Services Mgr. 0.30 Office Mgr. 0.10 Sr. Coord. 0.30 HEAL Analyst 0.25 Sr. Programmer 0.20 Fitness Instructor 0.20 Rec. Specialist 0.76

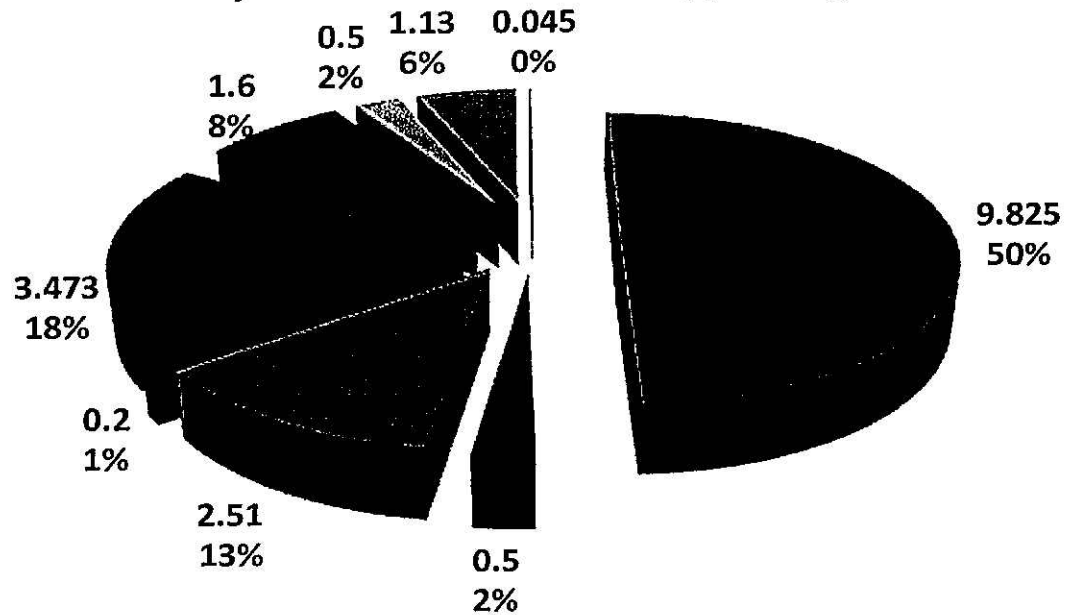
	- Thursdays at the activity center (3,120 Latino senior visits) - Create, maintain & distribute the bi-yearly City Community Services Directory (1,000 copies and on city web page) - Partner with the Lions Club for collection of used hearing aids & glasses for low income seniors. - Implement Healthy Des Moines policies in recreation programs for active living and nutritious eating at afterschool programs, special events, in recreation programs and partner programs (e.g., Highline School District; Catholic Community Services) impacting thousands of children/family participants - Plan for a walkable City by connecting community services, shopping, schools, neighborhoods and parks via trails - Promote and support the Sonju Community Garden - Collaborate with Des Moines Area Food Bank to provide services such as the free summer lunch program to underserved families (755 lunches served to Camp KHAOS participants) Total meals and snack served at four Des Moines sites = 7,188 (Field House = 3,353, S. Marina Park = 275, Midway Park = 2647 and Parkside Elem = 913 - Provide King County Parks and Trail Maps featuring Des Moines to 1,000 residents and visitors (6,000 maps) within the next 5 years - Collaborate with local Human Services Agencies to provide basic life services to Des Moines Citizens (14 agencies, 17 programs) - Provide National League of Cities Prescription Discount Drug Cards to Des Moines residents (goal of 5,800 residents)	- Residents and staff are healthier – 1) eating local, nutritious foods within our programs/meetings and, 2) walking and cycling to community destinations) - Des Moines community image and sense of place is strengthened within neighborhoods	
4. Protect and enhance the natural environment	- Preserve habitat, greenbelts, viewpoints, open spaces, stream corridors & shorelines through implementation of Beach Naturalists Program, (Beach Park 2,994 participants; Redondo 302 participants) - Friends of Des Moines Creek volunteers (3 events/yr. 420 volunteers) - Promote “green” facilities, programs and park practices - Partner and promote, with the Senior Services Advisory Committee, and collaborate with pharmacies to implement the “Take Back Your Meds” program - Partner with Puget Sound Energy to implement the CFL Light bulb Recycle Program	Valuable resources such as open space, rivers, streams, greenways, forests and other habitat areas are protected for existing and future generations and the survival of diverse species.	Total: 0.20 FTEs Director 0.05 Sr. Services Mgr. 0.05 Admin. Asst. 0.10
5. Improve economic stability, vitality and development	- Collaborate with Seattle Southside Visitor Services to market Des Moines as a tourism destination - Create jobs and recruit, train and retain part time, temporary and contracted work. Contractors – Basketball referees (10); Recreation Leaders (87 part time jobs which equal 10.72 FTEs)	- Citizens and businesses can work, live and play in a healthy and economically thriving community. - Jobs are created to generate income for the community and for	Total: 3.473 FTEs Director 0.20 Sr. Service Mgr. 0.10 Admin. Asst. 0.10 Office Mgr. 0.20

	• Complete and implement Marina/Beach Park Redevelopment Plan in 2012 • Rehabilitate Beach Park rental facilities and open the Auditorium in 2012 • Maximize local and regional use of City rental facilities (188 resident rentals, 43,321 attendees and 30 non-resident rentals, 8,550 attendees) at Des Moines Beach Park, Field House, Activity Center and Steven J Underwood Park (318 rentals, 74,442 players/attendees) • Promote and improve the City's image through quality arts, sporting events/classes (57,890 participants), and special community events such as Celebrate Des Moines (150 participants), Christmas Bon Fires/Ships (200 participants at Beach Park) Eggstravaganza (900 participants), Halloween Carnival (1,200 participants), Breakfast with Santa (309 participants) • Collaborate with Des Moines Arts Commission to provide quality performing and public arts and community events: Waterland Arts Series at HCC- 3 events/50-75 attendees each, Free summer concerts at Beach Park – 7 events/200-700 attendees each, Poverty Bay Arts Festival- 500 attendees, Arts Alive Series- 4 events/161 attendees and public art projects • Work with Highline Community College (Trac site) to provide job training experiences (3 trainees, 20 hours/week, for 6 months) • Implement enhanced Department Marketing Plan and Tools in 2012 • Continue to collaborate with internal departments and external partners to increase the level of grants and outside funding to implement policies, systems, environments, and programs to achieve our departments/City missions and impact community betterment for all Des Moines Residents	local businesses. • Parks, recreation facilities and community events strengthen community image and a sense of place • The City's premier waterfront Beach Park Event Center is filled to capacity with special events. • The department has strong lasting relationships with repeat customers • Des Moines provides quality recreational and adult/family-centered services	Rec. Coord. 1.0 HEAL Analyst 0.20 Sr. Coord. 0.10 Sr. Programmer 0.10 Rec. Leader 0.713 Rec. Specialist 0.76
6. Provide efficient and effective City services	• Partner with others to maximize efficient use of resources and cost effectiveness of city operations: e.g. Des Moines Legacy Foundation (\$75,000 program funding support), Rotary Club of Des Moines (\$13,500 grants), Destination Des Moines (co-sponsored events), Mt Rainier Pool, youth sports leagues, Des Moines Farmers Market, Boy Scouts, Highline School District: Midway ballfield, Aviation High School soccer field, track and baseball field and Mt Rainier track, Federal Way Public Schools: Woodmont soccer field and track, Highline Community College: volunteers and interns (15 volunteers) • Generate local, regional and national business sponsorships to support City programs • Implement Beach Park Auditorium business plan. • Upgrade information technology – implement PCC compliant credit card processing and web based transactions (10,513 transactions) • Deliver highly accessible customer-oriented services open to the public 7 days a week	Strong relationships are built with our consumers (citizens, customers and visitors) • Citizens who pay for public facilities can use them to increase healthy living (Joint Use Agreements with the schools) • The cost of public service delivery to citizens is efficiently managed	Total: 1.60 FTEs Director 0.10 Sr. Services Mgr. 0.20 Office Mgr. 0.25 Sr. Coord. 0.20 Rec. Coord. 0.55 HEAL Analyst 0.20 Sr. Programmer 0.10

	• Provide community information, resource and referral through Rec & Roll (24 e-mail blasts), social media (Facebook and Twitter), web site, Department program guides (9), Community Services Directory, Channel 21, personal contact, networking, etc • Collaborate with surrounding cities regarding programs and use of equipment • Work with City of Normandy Park to enhance senior services and market recreation programs (\$23,900 funding, 2,223 Normandy Park participant visits) • Continue to collaborate with Administration to produce and distribute combined City Currents/Recreation Brochure (3 times/yr)		
7. Participate in regional and state issues and decisions	• Collaboration with Highline Communities Coalition and neighboring cities to promote Healthy Des Moines initiatives (\$180,000/3 year grant) • Collaborate with SW King County Parks Departments to fund and complete the multi-jurisdictional Lake to Sound regional trail system • Maintain staff involvement with various local, state and national organizations to keep appraised and add a voice to decisions that impact the City: e.g. NRPA, WRPA, WSASC, King County Parks Directors, Joint Regional Committee and South Service Area CDBG program and King County Dept of Health • Collaborate with Seattle Southside to influence decisions that promote and support Des Moines waterfront, businesses, local events and facilities and provide marketing opportunities (\$20,000 Lodging Tax funding) • Partner with 4Culture for ongoing arts and heritage funding (\$7,500 Arts Commission grant funding) • Maintain a Mayoral appointed position on the King County Heritage Commission (Interlocal Agreement) • Work with Dept of Archeology and Historic Preservation to retain funding support for historic resources as a state priority • Work with Dept of Ecology to provide arsenic clean up at Parkside Park • Educate and Influence state legislative representatives on senior issues by participating in the annual Senior Lobby Day in Olympia	• <i>Des Moines citizens have a voice in decision making that impacts their future</i> • <i>Des Moines benefits from and contributes to the health and wellness of Highline Communities (SeaTac, Burien, Des Moines, Normandy Park and the Highline School District.</i> • <i>Des Moines receives local, regional and national recognition through grant outcomes achieved</i> • <i>The capacity of Des Moines elected and nonelected leaders and City departments/partner organizations is strengthened through collaborative fund development.</i> • <i>The City departments are working together, and with community members, to achieve grant outcomes</i> • <i>Networking, support, and resources through new alliances are obtained.</i> • <i>Local residents are engaged</i> • <i>Des Moines citizens shape their</i>	Total: 0.50 FTEs Director 0.10 Sr. Services Mgr. 0.10 Sr. Coord. 0.10 HEAL staff 0.20
8. Encourage	• Support City Council Advisory Committees: Human Services (6 members/7 meetings),	• <i>Des Moines citizens shape their</i>	Total: 1.13 FTEs

community involvement	Senior Services (6 members/7 meetings), Lodging Tax Advisory Committee (5 members/1 meeting), Arts Commission (9 members/12 meetings), Historic Preservation (1 member to King County Commission) • Provide opportunities for civic engagement to hundreds of Parks, Recreation and Senior Services volunteers providing thousands of volunteer hours e.g. youth and adult sports coaches (282 youth coaches/67 adult coaches), Youth Council members (20), Rotary Interact Club members (15), faith based youth group members (12), senior services van drivers (8) and nutrition programs support (17 volunteers), program instructors (15 contracted instructors), special event workers, Friends of Sonju Community Garden (1,136 volunteer hours in 2011), Eagle Scouts (20 participants) • Partner with Chinhy Seniors "Making Art" free art classes (30 seniors) • Support citizen volunteer lead "Aging Your Way" projects (48 citizens) • Work closely with local retirement communities on senior focus community events • Provide community events hosted by the Senior Center including Annual Spaghetti Night (175 participants) and Activity Center holiday and special theme meal events (20 events with 1,200 participants) • Work with school PTAs to promote Safe Routes to Schools and recreation support service (6 schools represented)	community and apply their leadership skills to improve community conditions • Des Moines citizens develop & improve their physical, intellectual, social and emotional health which impacts community health & wellness. • Des Moines residents, of all cultural backgrounds, will feel unity through experiences that promote cultural understanding & celebrate diversity	Director 0.10 Sr. Services Mgr. 0.20 Admin. Asst. 0.08 Office Mgr. 0.10 Sr. Coord. 0.20 Rec. Coord. 0.20 HEAL staff 0.05 Rec. Leaders 0.10 St. Prog. 0.10
9. Preserve, enhance, and celebrate the historic elements of Des Moines	• Retain Interlocal Agreement with King County for Historic Preservation Commission services and Des Moines representation on the Commission • Assist Des Moines Historic Museum with rental and utilities funding to maintain historic collection • Preserve and protect Des Moines' historic landmarks and cultural resources: e.g. Beach Park Historic District on State and National Landmark Registers and Des Moines Field House and Grandstand on King County Landmark Register	• Des Moines preserves its unique resources and capitalizes on its waterfront history	Total: 0.045 Director 0.025 Admin. Asst. 0.02

City Goals with PR&SS Supporting FTE's



- 1. Protect people and property
- 2. Maintain & enhance the City's infrastructure
- 3. Preserve & enhance livability for all generations
- 4. Protect & enhance the natural environment
- 5. Improve economic stability, vitality & development
- 6. Provide efficient and effective City services
- 7. Participate in regional and State issues
- 8. Encourage community involvement
- 9. Preserve, enhance & celebrate historic elements

CITY OF DES MOINES 2012 GOALS

Executive Supporting Actions

FTE = Full Time Employee

[illegible]

3. Preserve and enhance livability for all generations	• General management and oversight of current programs aimed at preserving livability, including: • Senior/Recreation programs • Arts programs/offerings • Property maintenance/nuisance abatement • Maintenance of parks and open space • General management and oversight of programs aimed at enhancing livability, including: • Development of new senior and recreation programs • Development of new arts programs/offerings • Acquisition/development of new parks and open space	quality. • The livability of Des Moines is preserved • Residents are able to find and take advantage of recreation and arts programs/offerings in Des Moines • Council direction and policies regarding senior/recreation programs, the arts, and property maintenance are developed and implemented	0.15 - Total CM = 0.15
4. Protect and enhance the natural environment	• General management and oversight of current programs aimed at protecting the natural environment including: • Prevent flooding, e.g., pipe, ditches, catch basin • Protect water quality • Preserve stream corridors & shorelines • Review environmental impacts • Preserve habitat, critical areas, greenbelts, viewpoints and open spaces • Clear, grade and fill responsibly • Manage solid waste and facilitate recycling	• Water quality is protected, flooding reduced, & fish habitat improved. • Critical areas, fish & wildlife habitat, greenbelts, shorelines, stream corridors and viewpoints are protected. • Council direction and policies regarding environmental protection are developed and implemented	0.05 - Total CM = 0.05
5. Improve economic stability, vitality and development	• Provide general management and oversight of programs and activities aimed at improving economic stability, vitality, and development, including: • Implement the Economic Development Strategy • Improve plans, codes, regulations, permitting processes, demographic information • Keep development fees competitive • Redevelop Marina District & Beach Park • Bring more commercial activity to the Marina • Develop the Des Moines Creek Business Park • Redevelop Pacific Ridge and Midway • Promote the City and improve the City's image	• Commercial development and industrial job creation is encouraged, residential development in targeted areas is stimulated, and City tax revenues increase. • Council direction and policies regarding economic development are developed and implemented • Homes and commercial facilities are permitted fairly and efficiently, and buildings are safe and complement the community. • High-Quality neighborhoods are	0.20 - Total CM = 0.10 ACM = 0.05 EA = 0.05

		<i>maintained & a quality livable community continues to develop</i> <i>• Citizens agree that Des Moines is business-friendly and customer-oriented while remaining a great place to live.</i>	
6. Provide efficient & effective City services	• Provide general management and oversight of all city departments, functions, and operations • Encourage the use of technology to leverage City resources • Encourage creativity and "out of the box thinking" in the delivery of services • Continue use of the Citizen Action Request system	<i>• City departments can deliver their services safely, efficiently and cost effectively.</i> <i>• Citizens agree that they receive great customer service and that City government uses its resources efficiently.</i> <i>• Council direction and policies regarding provision of city services are developed and implemented</i>	0.40 – Total CM = 0.15 ACM = 0.15 EA = 0.10
7. Participate in regional and state issues and decisions	• Participate in various organizations to keep apprised and add a voice to decisions that impact the City: e.g. SCA, AWC, King County City Managers/City Administrators network, SKCEDI, SCATBd, PSRC, etc. • Provide feedback to legislators and testify as needed on House/Senate Bills under consideration • General management and oversight of staff efforts to participate in regional and state issues and decisions	<i>• The City is aware of and helps to influence regional and state decisions affecting Des Moines.</i> <i>• Council's intergovernmental policies and positions are developed annually and are accurately communicated to other policy makers</i>	0.20 – Total CM = 0.10 ACM = 0.05 EA = 0.05
8. Encourage community involvement	• General management and oversight of efforts to encourage community involvement, including: • Provide community information in City Currents and on website • Advertise and promote opportunities for residents to participate on various standing and ad hoc advisory committees • Survey customers & citizens on service	<i>• Citizens can effectively contribute to and use services available to them.</i> <i>• Council direction and policies regarding community involvement are developed and implemented</i>	0.55 – Total CM = .05 EA = 0.50
9. Preserve, enhance, and celebrate the historic elements of Des Moines	• General management and oversight of efforts to preserve, enhance, and celebrate the historic elements of Des Moines, including: • Continued improvement on Beach Park facilities • Wayfinding signage • Improvement of roadway systems for easy access to historic locations • Preserve and enhance Des Moines' historic landmarks and cultural resources • Continued collaboration with the Des Moines Historical Society	<i>• Citizens can learn of the City's heritage and more fully enjoy living in their community.</i> <i>• Council direction and policies regarding the historic elements of Des Moines are developed and implemented</i>	0.05 - Total CM = 0.05

CITY OF DES MOINES 2012 GOALS

Legal Department Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Legal Supporting Actions	Outcomes "so that"	
1. Protect people and property	PROSECUTION OF CRIMINAL, CRIMINAL TRAFFIC Domestic Violence (assault, harassment, interfering with reporting DV, malicious mischief DV, and violation of no contact orders – 144 • Driving while Under the Influence – 38 • Driving while License Suspended 1st – 3rd Degree – 340 • Criminal Traffic (reckless driving, hit and run , negligent driving, physical control , violation of ignition interlock permit. No valid license – 52 • Drug and Alcohol related (possession of alcohol for minors, possession of marijuana and drug paraphernalia, drug loitering and SODA Order Violations) – 41 • Prostitution, loitering for prostitution and SOAP Orders - 25 • Thefts and attempted thefts – 108 • Assaults – non DV – 21 • Miscellaneous criminal trespass, malicious mischief, harassment (non DV) obstructing a police officer, disorderly conduct, refusal to cooperate, false/misleading statement to officer and other miscellaneous – 122 • PROSECUTION OF NON CRIMINAL TRAFFIC AND NON TRAFFIC INFRACTIONS	• The City Attorney's Office aggressively prosecute all manner of criminal and non criminal matters that come before the Des Moines Municipal Court. Attached find the Chart of Criminal and Criminal Traffic Offenses and also the Traffic and non traffic infraction matters prosecuted by this office. Our efforts insure that criminal conduct is not tolerated and that the prosecution of these cases leads to the community feeling that citizens and their property are protected.	.8- Prosecutor .2 Paralegal 1 FTE Total
6. Provide efficient & effective City services	• Respond to Council/Board Committee Requests for Legal Advise • Prepare for and attend Council/ Board and Committee Meetings • Provide Legal Advise ad Document Drafting/ Review for Departments • Legal Advice for Multi departmental Projects • Provide Legal Advise (Written and Oral) • Department Initiated Projects • Provide Legal Advice to the Transportation Benefit Board	The City Council City Manager, Directors and City staff continue to receive efficient and cost-effective representation in the multitude of legal issues the City faces. the Litigation files maintained (see attached 2011 Legal Department Civil Matters) represent the files opened in 2011 to resolve legal issues arising out of the various needs of the City Council	City Attorney Assistant City Attorney Paralegal 3- FTE Total

	• Provide Representation in Litigation and Administrative Matters and Proceedings • Provide Legal Advice and Representation for Municipal Code Enforcement Activities • Manage and Assist Outside Counsel Services	City Manager and City Departments, along with the open litigation files in both federal and superior court and files for work	
7. Participate in regional and state issues and decisions	• The City Attorney is a member of the Municipal Research and Services Center for Washington which provides research and support for municipalities. • The City Attorney and Assistant City Attorneys are members of the Washington State Association of Municipal Attorneys where state, regional and local issues are discussed. WSAMA along with AWC also lobbies on behalf of cities.	•	
8. Encourage community involvement	• The City Attorney and Assistant City Attorney are members of Des Moines Rotary and are very much involved in this community..	• The outcome of our participation in rotary is to demonstrate to other members of Rotary and members of the community that we are understand the issues important to this community and are willing to be partners in realizing some of the communities goals.	

CITY OF DES MOINES 2012 GOALS

Finance Department Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Finance Supporting Actions	Outcomes so that:	2012 FTEs
1. Protect people and property	•	•	
2. Maintain and enhance the City's infrastructure.	•	•	
3. Preserve and enhance livability for all generations	•	•	
4. Protect and enhance the natural environment	•	•	
5. Improve economic stability, vitality and development	•	•	
6. Provide efficient & effective City services	<u>FINANCIAL SERVICES:</u> A. Treasury • Process daily revenues • Coordinate debt financing and payments • Manage daily cash position • Manage banking and investment relations • Monitor cash flows for all City Funds • Invest available cash reserves • Tax audits	• <i>Expected revenues are received</i> • <i>Available cash reserves are invested at a market rate of return</i> • <i>Debt obligations are paid timely</i> • <i>Banking fees are kept to a minimum</i>	0.46 – Total
6. Continued	B. General Accounting • Prepare monthly accounting transactions • Process vendor invoices, employee, and City Council expense reimbursements	• <i>Financial transactions are processed timely for decision making</i> • <i>City assets are recorded and safeguarded</i>	3.45 – Total

CITY OF DES MOINES 2012 GOALS

Finance Department Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Finance Supporting Actions	Outcomes so that?	2012 FTEs
	• Administer purchase credit card program and process transactions • Process semi-monthly payrolls • Monitor City benefit providers contract compliance • Process external billings for grants, rentals and other amounts due the City • Maintain capital asset records • Perform bank and account reconciliations • Special projects		
6. Continued	C. Budget • Coordinate annual budget process for operating and capital improvement plans • Prepare revenue analysis and forecasts • Recommend budget policies and budget balancing strategies • Prepare public budget documents • Provide financial analysis and studies • Monitor monthly revenues and expenditures against budget • Prepare budget amendments	• A City budget is developed that complies with state law • Budget is policy document for delivery of City services per City Council goals • Budget provides spending authority	0.98 – Total
6. Continued	D. Financial Reporting • Prepare annual audited financial statements • Prepare quarterly financial reports • Prepare annual State Auditor's reports • Prepare annual Street Report	• Financial audit is issued an unqualified "clean" opinion • Accountability audit does not result in audit findings • Bond rating is maintained	0.50 – Total
6. Continued	E. Grants Management • Prepare operating and capital grant reimbursement requests • Prepare annual report on federal and state financial assistance	• Compliance audit does not result in audit findings	0.20 - Total

CITY OF DES MOINES 2012 GOALS

Finance Department Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Finance Supporting Actions	Outcomes so that	2012 FTEs
6. Continued	G. Financial Software Systems • Maintain user security and profiles • Monitor software updates and required upgrades • Set aside cash reserves for future replacement • Recommend software enhancements	• <i>Financial software is up to date and available for users</i> • <i>New enhancements improve efficiencies</i>	0.01 - Total
6. Continued	H. Human Resources Support • Provide administrative support for employee benefit programs • Assist with processing new employee related paperwork	• <i>Employees are provided timely assistance</i>	0.20 - Total
	<u>INFORMATION TECHNOLOGY:</u> A. Department Management • Responsibility for IT budgeting and purchasing • Provide maintenance agreement administration • Evaluate new software and hardware • Special Projects	• <i>Software and hardware is up to date and available to users</i> • <i>New technology is evaluated for improved services</i>	0.525 - Total
6. Continued	B. Computer Hardware and Software • Provide server maintenance • Maintain inventory and replacement schedule • Provide anti-virus control programs • Provide citywide desktop support services • Provide support for police information technology systems	• <i>Software and hardware is maintained and available to users</i>	1.250 - Total
6. Continued	C. Data Protection • Maintain data backup systems • Perform data recovery	• <i>Data protection is maintained</i>	0.050 - Total

CITY OF DES MOINES 2012 GOALS

Finance Department Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Finance Supporting Actions	Outcomes "so that"	2012 FTEs
6. Continued	D. Systems Management • Maintain e-mail services • Provide secure internet services • Maintain court video arraignment system • Maintain City website • Maintain and monitor PEG channel system • Maintain citywide telephone system • Provide support for police information technology systems • Administer and maintain City's SQL server database environment	• <i>Systems are available to users</i> • <i>Public is able to access government provided information</i>	0.175 - Total
6. Continued	E. Geographic Information System Services (GIS) • Provide mapping and graphics services • Provide geographic and demographic analysis	• <i>GIS services are available to support complex planning and management issues</i>	1.000 - Total
7. Participate in regional and state issues and decisions	•	•	
8. Encourage Community involvement	•	•	
9. Preserve, enhance, and celebrate the historic elements of Des Moines	•	•	

CITY OF DES MOINES 2012 GOALS
Planning, Building & Public Works Department Supporting Actions
FTE = Full Time Employee

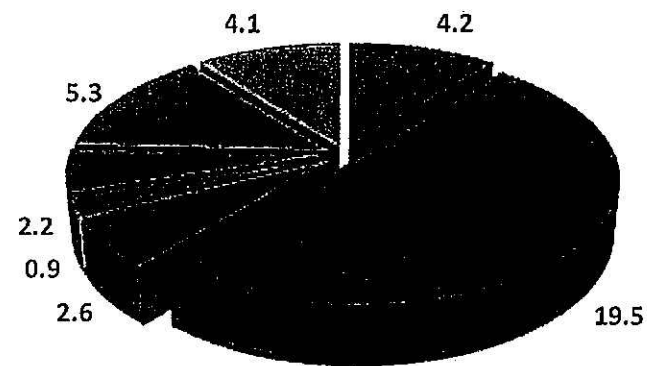
2012 City Council Goals	PBPW Supporting Actions	Outcomes so that:	2012 FTEs
1. Protect people and property	• Ensure safe construction through plan review, permitting & inspections • Reduce traffic collisions and injuries • Prevent and eliminate unsafe and unhealthy living conditions • Implement Emergency Management Plan	• Buildings and roads are built safely & according to approved plans. • Streets are safe, & pedestrian & vehicle accidents and congestion reduced • Public health & safety problems are corrected • City is prepared for and responds effectively to emergencies	4.2- Total Bldg Div 3.5 of 6 Trans Engr 0.5 of 4 Code Enf 0.2 of 1
2. Maintain the City's infrastructure.	• Provide adequate, well maintained and safe transportation (100 centerline miles), trails (2.75 miles), planters/medians (4.25 miles), surface water systems (80 miles of pipe, 20 miles of ditches, 63 detention & treatment facilities, 3500 catch basins) and parks (27 on 92 acres) facilities • Maintain the public's investments through management, maintenance and reinvestment, e.g., overlays, sign & signal maintenance, bridge inspections • Minimize life cycle costs	• The City's infrastructure remains safe, the public's investment is maintained, and life cycle costs minimized.	19.3 -Total Trans Engr 2.0 of 4 PW Maint 5.6 of 5.6 SWM Maint 5.4 of 5.4 Prk Opns 3.0 of 3.0 SWM Eng 2.4 of 4.4 Dir.Staff 0.9 of 2.8 -1 FTE since 2007
Enhance the City's infrastructure.	• Maintain comprehensive plans, development standards & improvement plans • Approve private development improvements • Increase level of grants and outside funding • Manage infrastructure construction • Collaborate on inter-jurisdictional infrastructure planning	• An efficient and safe transportation and surface water system within and through Des Moines is created that provides mobility for motorists, pedestrians, bicyclists and transit users and prevents flooding and poor water quality.	2.6 -Total Trans Engr 1.5 of 4 SWM Eng 0.5 of 4.4 Dir.Staff 0.6 of 2.8 -2.5 FTE since 2007
3. Preserve and enhance livability for all generations	• Maintain safe, attractive, high-quality neighborhoods, parks & business areas • Assist older and low income adults in living independently with minor home repair funding • Abate nuisance properties • Support safe, quality, active, passive and social recreational opportunities	• The livability of Des Moines is preserved	0.9 - Total Code Enf 0.8 of 1 Director 0.1 of 2.8

2012 City Council Goals	RBPW/Supporting Actions	Outcomes "So that"	2012 Metrics
4. Protect and enhance the natural environment	• Prevent flooding, e.g., pipe, ditches, catch basin • Protect water quality • Preserve stream corridors & shorelines • Review environmental impacts • Preserve habitat, critical areas, greenbelts, viewpoints and open spaces • Clear, grade and fill responsibly • Manage solid waste and facilitate recycling	• <i>Water quality is protected, flooding reduced, & fish habitat improved.</i> • <i>Critical areas, fish & wildlife habitat, greenbelts, shorelines, stream corridors and viewpoints are protected.</i>	2.1 - Total SWM Eng/NPDES 1.3 of 4.4 DevSvcs/Plan 0.7 of 3.6 Dir. Staff 0.1 of 2.8
5. Improve economic stability, vitality and development	• Improve plans, codes, regulations, permitting processes, demographic information • Permit land divisions, alterations, use conditions and review business licenses • Review and permit buildings and improvements • Redevelop Marina District & Beach Park • Develop the Des Moines Creek Business Park • Redevelop Pacific Ridge and Midway • Promote the City and improve the City's image	• <i>Homes and commercial facilities are permitted fairly and efficiently, and buildings are designed safely and to complement the community.</i> • <i>High-Quality neighborhoods are maintained & a quality livable community continues to develop</i> • <i>Commercial development and industrial job creation is encouraged, residential development in targeted areas is stimulated, and City tax revenues increase.</i> • <i>Citizens agree that Des Moines is business-friendly and customer-oriented while remaining a great place to live.</i>	5.3 - Total DevSvc/Plan 3.0 of 3.6 BldgDiv 2.0 of 6 Director 0.3 of 2.8
6. Provide efficient & effective City services	• Maintain & replace equipment in safe & cost effective condition (141 items) • Maintain, repair & renewal City buildings (27 buildings w/ 108,000 SF) • Provide City Hall phone and walk in reception • Improve internal support services to strengthen ability of departments to more effectively deliver services • Upgrade information technology and management systems • Improve print, Internet- and cable TV-delivered public information and services • Deliver more customer-oriented services • Improve cost effectiveness of City operations • Partner with others	• <i>City departments can deliver their services safely, efficiently and cost effectively.</i> • <i>Citizens agree that they receive great customer service and that City government uses its resources efficiently.</i>	4.3 - Total EqpSvc 2.0 of 2 Facilities 1.0 of 1 Dir Staff 0.8 of 2.8 Bldg Div 0.5 of 6

2012 City Council Goals	PBPW Supporting Actions	Outcomes "so that"	2012 FTEs
7. Participate in regional and state issues and decisions	• Key staff participate in various organizations to keep apprised and add a voice to decisions that impact the City: e.g. SKCEDI, SCATBd, PSRC, AWC, King County Planning & Public Works Directors, WRIA 9, King County Flood Control District • Provide feedback to legislators on House/Senate Bills under consideration	• The City is aware of and helps to influence regional and state decisions affecting Des Moines.	0.2 - Total Transp Dir Staff SWM Planning Dev Svc
8. Encourage community involvement	• Promote community involvement and volunteerism (car wash kits, plantings,) • Provide community information in City Currents and on website • Survey customers & citizens on service	• Citizens can effectively contribute to and use services available to them.	0.2 - Total SWM Engr/NPDES Parks/PW Building Plan
9. Preserve, enhance, and celebrate the historic elements of Des Moines	• Continued improvement on Beach Park facilities • Wayfinding signage • Improvement of roadway systems for easy access to historic locations • Preserve and enhance Des Moines' historic landmarks and cultural resources	• Citizens can learn of the City's heritage and more fully enjoy living in their community.	<0.1 - FTE Transp Planning Admin

TOTAL PBPW FTEs 39.0

City Goals with PB&PW Supporting FTE's



- 1. Protect People/Property
- 2M. Maintain Infrastructure
- 2E Enhance Infrastructure
- 3. Preserve/Enhance Livability
- 4. Protect/Enhance Environment
- 5. Improve Economic Develop
- 6. Provide Efficient/Effective Services

CITY OF DES MOINES 2012 GOALS

Police Department Supporting Actions

FTE = Full Time Employee (49 FTE in Police Department)

2012 City Council Goals	Police Department Supporting Actions	Outcomes so that?	2012 FTEs
1. Protect people and property	Patrol - Respond to 911 calls for service - Provide community policing services to prevent or resolve criminal activity in our community. - Respond to and help resolve community disputes to avoid hostile confrontations between citizens. - Observe or respond to criminal law violations and identify, apprehend and prosecute violators. - Conduct preliminary investigation of criminal activity to identify, apprehend and prosecute violators. - Collect evidence of criminal activity to identify, apprehend and prosecute violators. - Conduct preventive patrol activity to deter crime and provide a visible law enforcement presence in our community. - Investigate crimes to identify, apprehend and prosecute criminals. Enforce traffic laws to reduce traffic accidents and injuries. - Provide investigative and expert witness testimony in criminal and traffic related proceedings. - Provide traffic related community policing services to prevent or resolve traffic violation activity in our community. - Conduct preventative traffic related patrol activities to deter violations and provide a visible presence in our community. - Respond to and help resolve traffic related disputes to avoid hostile confrontations between citizens. - Conduct traffic collision investigations. - Collect evidence of traffic collisions and violations activity.	So that: Criminal activity is reduced and the quality of life in our community is improved.	37.0- Total Administration 2.25 Patrol 25.0 Detectives 5.5 CSO 0.5 AC .75 Records 3.0
		So that: Traffic collisions and injuries are reduced and the quality of life in our community is improved.	

2012 City Council Goals	Police Department Supporting Actions	Outcomes "so that"	2012 FTRs
	- Identify and remedy traffic hazards. - Conduct traffic education programs. Detectives - Utilize criminal intelligence information to proactively address gang and homeland security concerns. - Provide investigative and expert witness testimony in criminal proceedings. - Provide community policing services to prevent or resolve criminal activity in our community. - Gather and process evidence from crime scenes to identify, apprehend and prosecute criminals. Administration - Research, develop and maintain PD policy and procedures and ensure compliance with all laws. - Develop strategies to prevent, combat and reduce crime. - Lead and manage PD personnel and activities. - Coordinate PD activities with other agencies and departments. - Provide appropriate planning and training to PD personnel and community. - Provide community policing services to prevent or resolve criminal activity in our community.	- So that: Criminals are identified, apprehended & prosecuted to reduce crime and improve quality of life in our community. - The PD can provide the most effective and efficient services for our community to maintain public safety and quality of life.	

2012 City Council Goals	Police Department Supporting Actions	Outcomes "so that:"	2012 FTEs
	Animal Control ◦ Respond to 911 calls for emergency services related to animal control. ◦ Conduct animal control related classes to reduce animal control related violations. ◦ Conduct the State of Washington Annual Animal Control Academy. ◦ Respond and help resolve community disputes relating to animal control to avoid hostile confrontations between citizens. ◦ Conduct investigations related to animal control. ◦ Provide investigative and expert witness testimony in court proceedings. ◦ Issue animal license. ◦ Gather and process evidence related to animal control violations. ◦ Removal of dead animals and capture and treatment of injured animals. ◦ Maintain a file on livestock in our community. ◦ Develop and implement a process to deal with nuisance properties ◦ Prevent and eliminate unsafe and unhealthy living conditions ◦ Finalize and implement Emergency Management Plan	◦ So that: Pets and other animals in our community are properly maintained and that violations of laws and ordinances are properly investigated and prosecuted. ◦ Public health & safety problems are corrected ◦ City is prepared for and responds effectively to emergencies	
2. Maintain and enhance the City's infrastructure.	◦ Increase level of grants and outside funding ◦ Provide safe public facilities	◦ So that; outside funding is best utilized to compliment and augment city funds to provide a improved and expanded level of service. ◦ So that; the use of public facilities increase and the potential for quality of life improvements exist.	1.25 -Total Admin .50 Patrol .75

2012 City Council Goals	Police Department Supporting Actions	Outcomes "so that"	2012 FTEs
3. Preserve and enhance livability for all generations	• Maintain safe, attractive, high-quality neighborhoods & business areas • Conduct citizen safety classes in a variety of subject areas to help reduce crime and personal injury. • Provide a wide variety of community policing programs to involve community policing programs to involve community members in the prevention of crime. • Conduct emergency preparedness training and education for city staff and the community. • Maintain School Resource Functions • Abate nuisance properties • Support safe, quality, active, passive and social recreational opportunities • Maintain participation in school programs	• <i>The livability of Des Moines is preserved</i> • <i>So that: The community is better prepared to partner with the police department to reduce crime and improve quality of life in our community.</i>	2.75 - Total CSO 1.0 Admin .25 Patrol 1.25 A/C .25
4. Protect and enhance the natural environment	• Protect water quality • Preserve stream corridors & shorelines • Preserve habitat, critical areas, greenbelts, viewpoints and open spaces	• <i>Water quality is protected, flooding reduced, & fish habitat improved.</i> • <i>Critical areas, fish & wildlife habitat, greenbelts, shorelines, stream corridors and viewpoints are protected.</i>	.25 - Total Patrol .25
5. Provide efficient & effective City services	• Maintain & replace equipment in safe & cost effective condition • Maintain, repair & renewal Police City buildings (20,000 SF) • Provide community 24 hour phone and walk in reception • Upgrade information technology and management systems • Deliver more customer-oriented services • Improve cost effectiveness of City operations • Partner with others	• <i>City departments can deliver their services safely, efficiently and cost effectively.</i> • <i>Citizens agree that they receive great customer service and that City government uses its resources efficiently.</i>	6 - Total Patrol .25 CSO .25 Records Unit 3.0 Admin 2.25 Detectives .25

2012 City Council Goals	Police Department Supporting Actions	Outcomes so that:	2012 FTEs
6. Participate in regional and state issues and decisions	• Key staff participate in various organizations to keep apprised and add a voice to decisions that impact the City: e.g. WASPC, KCPC, SCORE, VCC • Provide feedback to legislators on House/Senate Bills under consideration	• The City is aware of and helps to influence regional and state decisions affecting Des Moines.	0.5 - Total Admin .5
7. Encourage community involvement	• Promote community involvement and volunteerism (Department Strategic Plan, Action Item #10 Expanding the Opportunity for civilian personnel to support functions of the department)	• Citizens can effectively contribute to and use services available to them. • So That; Relationships with our community improve, and it helps the community to understand government functions and responsibilities.	1.25 - Total Patrol .5 Admin .25 Dets .25 CSO .25

A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Neighborhood Commercial
(NC) Zone Permitted Uses

ATTACHMENTS:

1. Updated Settlement Agreement and Release (March 2012)
2. Draft Ordinance No. 12-013

FOR AGENDA OF: March 29, 2012

DEPT. OF ORIGIN: Planning, Building &
Public Works

DATE SUBMITTED: March 19, 2012

CLEARANCES:

[X] Planning, Building & Public Works *MS*
[X] Legal *JB*

APPROVED BY THE CITY MANAGER
FOR SUBMITTAL *hlp*

PURPOSE AND RECOMMENDATION:

The purpose of this Agenda Item is to provide the City Council with information necessary for it to direct Staff on whether to sign an updated Settlement Agreement and Release and to complete a second reading on Draft Ordinance No. 12-013. Staff recommends that the City Council authorize Staff to sign the updated Settlement Agreement and Release and adopt Draft Ordinance No. 12-013. Council passage of the following motions would effectuate these recommendations.

Suggested Motions:

- | | |
|-----------------------|---|
| First Motion: | "I move to authorize the City Manager to sign the updated Settlement Agreement and Release included as Attachment 1 to the March 29, 2012 Administration Report to allow the property owner of Zenith Viewpointe to substitute one residential dwelling for the existing commercial tenant space."
<i>and supersede 2005 agreement</i> |
| Second Motion: | "I move to adopt Draft Ordinance No. 12-013 amending Section 18.20.020 DMMC of the NC (Neighborhood Commercial) Zone allowing multiple dwelling units as a permitted use." |

BACKGROUND

The City Council conducted a public hearing on Draft Ordinance No. 12-013 at its regular meeting on March 8, 2012 before voting unanimously to pass it to a second reading on March 29, 2012. At this meeting, Staff informed the City Council about the need to also update a June 3, 2005 contractual agreement (Settlement Agreement and Release) between the City and Mr. Alex

White because it had some specific terms and conditions that were in addition to the regulatory requirements contained in the NC zone that limit how Mr. White could use the Zenith Viewpointe property. The Council voted unanimously to direct Staff to prepare a modified version of this Settlement Agreement and Release so that it supported the efforts and reasons related to the NC Zone text change.

DISCUSSION:

Amending both the 2005 Settlement Agreement and Release and the NC Zone text to allow multi dwelling units as permitted uses should provide greater flexibility for NC property owners to use their properties and at the same time bring closure to a 7 year process in which Mr. White has worked methodically to develop his property. The exposure to use impacts for residents is contained given the limited number on NC Zoned properties there are in the City and the limitations to develop those properties.

ALTERNATIVES:

Council has four primary options:

1. Maintain the permitted uses that currently exist in the NC Zone and do not amend the 2005 Settlement Agreement and Release.
2. Change the permitted uses in the NC Zone as reflected in Draft Ordinance No. 12-013 and amend the 2005 Settlement Agreement and Release.
3. Change the permitted uses in the NC Zone as reflected in Draft Ordinance No. 12-013, but with additional modifications as Council deems necessary and instruct Staff to make corresponding amendments to the 2005 Settlement Agreement and Release.
4. Do not change the NC Zone text, but instead direct staff to initiate a rezone and any associated comprehensive plan amendment supporting the rezone. This would still require amendments to the 2005 Settlement Agreement and Release.

FINANCIAL IMPACT:

There are limited potential financial ramifications associated with this request. Changing the uses that are currently allowed in the NC Zone may result in switching the use of a single 1,500 square foot condominium space assigned for commercial use to residential use. While commercial evaluations generally are assessed at higher rates, it is not so pronounced within a mixed use development, because it is recognized that there are limitations to the commercial application in this context as compared to a stand-alone commercial space.

RECOMMENDATION/CONCLUSION:

Administration recommends that the City Council select Alternative 2 and change the permitted uses in the NC Zone as reflected in Draft Ordinance No. 12-013 and authorize the City Manager to sign the updated Settlement Agreement and Release.

CONCURRENCE:

- Finance and Economic Development Committee
- Planning, Building, and Public Works
- Legal

SETTLEMENT AGREEMENT AND RELEASE

WHEREAS, Evergreen Investments of Washington, LLC., a Washington Limited Liability Corporation ("Alex White"), is the owner of real property located at 23840 7th Avenue South Unit B101 in the City of Des Moines, King County, Washington (the "Property"); and the City of Des Moines, Washington is a municipal corporation of the State of Washington, and Scott Thomasson and Richard Benjamin were members of the Des Moines City Council and had been sued in their individual capacities as City decision-makers (collectively, the "City"); and

WHEREAS, Alex White, as the owner of real property within the city limits of the City of Des Moines, had filed a lawsuit under the Land Use Petition Act ("LUPA"), RCW Chapter 36.70C, against the City and its Councilmembers Thomasson and Benjamin, in the Superior Court of State of Washington, under King County Superior Court Case No. 04-2-093956-3 KNT appealing a land use decision by the City Council of the City of Des Moines issued on April 8, 2004, and alleging that it has incurred damages under RCW Chapter 64.40 as a result of that land use decision; and

WHEREAS, Alex White, as the owner of real property within the city limits of the City of Des Moines, had also made claims against the City and its Councilmembers Thomasson and Benjamin alleging that it has incurred damages under constitutional and federal law as result of that land use decision, which claims had been removed to the United States District Court for the Western District of Washington at Seattle, under Case No. C04-2506L; and

WHEREAS, Alex White and the City both dispute their liability and the nature and extent of the claimed damages; nevertheless, Alex White and the City entered into settlement discussions in an attempt to resolve their differences; and

WHEREAS, Alex White and the City desired to avoid the expense, time, inconvenience and uncertainty associated with continuation of the litigation referenced above, and these parties desired to resolve all claims, causes of action and related claims or causes of action which could have been asserted by Alex White arising out of the actions or inactions as set forth in the complaint and claims referenced above; and

WHEREAS, both parties dismissed their remaining claims on terms as set forth in the 2005 Agreement, and each party, believing its position to be correct and appropriate, and without admitting responsibility or liability of any kind, entered into this Settlement Agreement and Release in order to amicably resolve their differences in accordance with these terms; and

WHEREAS, the 2005 Settlement and Release Agreement was executed on June 3, 2005 by both Alex White and the City; and

WHEREAS, on January 12, 2012 Alex White requested that the City amend Chapter 18.20 DMMC to allow his proposed Zenith Viewpointe Mixed Use Project to be modified to allow the existing commercial floor space located at 23840 7th Avenue South, Unit B101 to be removed and replaced with an additional residential unit; and

WHEREAS, in addition to Chapter 18.20 DMMC, the proposed Zenith Viewpointe Mixed

Use Project is controlled by terms and conditions of the 2005 Settlement and Release Agreement which requires modification to provide for changes to the proposed Zenith Viewpointe Mixed Use Project,

NOW, THEREFORE, Alex White, and the City including its former Councilmembers Thomasson and Benjamin, the City's officers, agents, employees, elected officials, and representatives, now enter into this Settlement Agreement and Release under the terms and conditions set forth herein.

WITNESSETH:

Alex White and the City and former Councilmembers Thomasson and Benjamin desired to reach a full and complete final settlement of any and all past and present disputes and differences between them which arise out of and are related to the City Council land decision of the City of Des Moines issued on April 8, 2004 and the claims made under King County Superior Court Case No. 04-2-093956-3 KNT and under United States District Court for the Western District of Washington Case No. C04-2506L.

Accordingly, in consideration of the reciprocal promises contained in this agreement, it is hereby agreed as follows:

1. Alex White shall prepare and file all documents necessary to obtain dismissal with prejudice of all of its claims under King County Superior Court Case No. 04-2-093956-3 KNT and under United States District Court for the Western District of Washington Case No. C04-2506L (collectively, the "Lawsuits") within thirty (30) days after its receipt of this fully executed original Settlement Agreement and Release (the "Agreement"). The City shall promptly execute any documents necessary to effectuate such dismissals. Alex White shall have no obligation to file suit dismissal documents if the City decisions set forth in Section 3 below are appealed by a third party within the statutory deadlines set forth by LUPA, in which case, Alex White reserves all rights to pursue its original application that is the subject of the Lawsuits and to prosecute all claims it has asserted in the Lawsuits. Such an appeal shall not diminish or eliminate the City's obligation to expeditiously process the development applications set forth in Section 3 below unless Alex White re-files or otherwise pursues the Lawsuits and/or its claims in the Lawsuits, in which case the City shall have no obligation to continue to process the development applications set forth in Section 3 below.
2. Alex White shall prepare and file all documents necessary to stay the proceedings in King County Superior Court Case No. 04-2-093956-3 KNT within five (5) days after its receipt of this fully executed Agreement. The City shall promptly execute any documents necessary to effectuate such stay. The stay shall be of no less than thirty (30) days.
3. The City through its City Council hereby finds and decides as follows:

- a. Alex White has filed applications and other related documents with the City requesting approval of an unclassified use permit ("UUP") and an environmental development exception ("Development Exception") for a mixed use residential and commercial development at the Property, which applications have been reviewed by the City Community Development Department (the "Department") and the City Council. Alex White also petitioned the Department to issue a code interpretation of DMMC 18.20.040 to clarify its application to the proposed Project. The Department issued such an interpretation on October 29, 2002 (the "Code Interpretation"). The Department recommended approval of both applications. The City Planning Agency also reviewed the UUP application and recommended approval of the UUP to the City Council. The City Council, after a series of public hearings in 2003, voted to deny Alex White's UUP and Development Exception applications. The City Council's decision is set forth in City Resolution No. 973, which was adopted by the City Council on April 8, 2004.
- b. Alex White has submitted to the City an environmental checklist and other documents relating to perceived environmental impacts of the proposed Project, which documents have been reviewed by the Department and the City Council in accordance with the State Environmental Policy Act ("SEPA"), RCW Chapter 43.21C. In the course of its SEPA review, the City identified various potentially adverse environmental impacts of the proposed Project. In order to mitigate those anticipated impacts, Alex White and the City entered an Environmental Mitigation Agreement (the "Mitigation Agreement") limiting and restricting future development of the Property. Based on the terms and conditions of the Mitigation Agreement, the Department issued a Mitigated Determination of Non-Significance under SEPA for the proposed Project. The City Council upheld the Department's SEPA determination subject to certain conditions set forth in City Resolution No. 972, which was adopted by the City Council on April 8, 2004 (the "SEPA Decision"). A copy of the SEPA Decision is attached hereto as Exhibit 1 and is hereby incorporated by reference.
- c. Alex White is willing, under the terms of this Agreement, to reduce the size and scope of the proposed Project as described in Section 3(d) below (the "Revised Project"). The City Council finds that the Revised Project satisfies the UUP decision criteria set forth in DMMC 18.32.010 and the Development Exception decision criteria set forth in DMMC 18.86.094(6)(b). Accordingly, the City Council hereby grants Alex White a UUP for the Revised Project and a Development Exception for the Revised Project. The City Council further finds and determines that no further environmental review is necessary under SEPA for the Revised Project and the Revised Project may proceed in compliance with the SEPA Decision. To the extent there is a conflict between this Agreement and the SEPA Decision, this Agreement shall control.
- d. As further described below, the Proposed Project shall comply with

either terms and conditions 3(d) i, ii, iii, iv, v, and vi for a mixed use development or 3(d) iv, v, vi, and vii for a multiple dwelling unit development:

- i. The maximum permitted floor area for the new building(s) shall not exceed the total square footage of the Property as prescribed by DMMC 18.20.040.
 - ii. The residential portion of the new building(s) shall not exceed four (4) residential units, with a total square footage not to exceed 8,000 square feet. This maximum square footage shall include only the livable area of each unit, not any decks, pedestrian walkways, elevators, utility rooms, parking stalls, or other such areas within the building.
 - iii. The commercial portion of the new building(s) shall not exceed 1,800 square feet. This maximum square footage shall include only the rentable area of the commercial space, not any elevators, utility rooms, parking stalls, or other such areas within the building.
 - iv. The Revised Project shall comply with all applicable development requirements of the Des Moines Municipal Code, such as those set forth under DMMC Title 18 governing landscaping and parking, and specifically including the requirements of the Neighborhood Commercial Zone under DMMC Chapter 18.20.
 - v. Access to the new building shall be governed by applicable City Street Standards as administratively determined by the City Transportation Engineer.
 - vi. Alex White shall submit applications for all necessary administrative permits related to construction of the Revised Project. The required administrative processes are demolition permit application, grading permit application, building permit application, design review, and civil plan review.
 - vii. The residential portion of the new building(s) shall not exceed five (5) residential units, with a total square footage not to exceed the total square footage of the property as prescribed by DMMC 18.20.040. This maximum square footage shall include only the livable area of each unit, not any decks, pedestrian walkways, elevators, utility rooms, parking stalls, or other such areas within the building.
- 4 The City shall promptly and expeditiously process all applications submitted by Alex White for the Revised Project and shall issue its decisions on each submitted application within sixty (60) days after the City determines that each application is complete unless the City and Alex White mutually agree to a longer period. The 60-day decision period shall not include any delays caused by failure by Alex White to provide documents or information, or any administrative appeals or third party challenges.

5. The City agrees that any application, permit, development, mitigation, or other schedule in effect on October 18, 2001, the date that the City notified Alex White that his original UUP application was complete for vesting purposes. The City further agrees to waive all application and permit fees for the Revised Project in an amount equal to the fees that Alex White has already paid to the City for its originally proposed Project. Alex White will be required to pay all fees in excess of this amount, including but not limited to bond requirements, land clearing and grading permit fees, building permit fees, and plan review fees.
6. In consideration of this Agreement, Alex White, for its heirs, administrators, successors, and assigns, does fully, finally and forever release and discharge the City of Des Moines and its Councilmembers Thomasson and Benjamin and their officers, agents, employees, elected officials, representatives, and officials, from all claims, damages, liabilities, and equities, by virtue of any federal or state statute, constitutional provision, local ordinance or common law, and all causes of action of whatever kind or character, both known and unknown, disclosed or undisclosed, suspected or unsuspected, actual and consequential, arising out of or in any way connected with the City Council land decision of the City of Des Moines issued on April 8, 2004, as more fully set forth in Alex White's claims asserted in the Lawsuits. This release specifically includes, but is not limited to, any claim for attorneys' fees, expert, or consulting fees, or any other costs incurred by Alex White in pursuing this matter. This Section shall become effective on the date that Alex White files the dismissal documents with the appropriate courts in accordance with Section 1 above.
7. In consideration of this Agreement, the City and its officers, agents, employees, elected officials, representatives, and officials do fully, finally and forever release and discharge Alex White, its heirs, administrators, successors, and assigns, from all claims, damages, liabilities, and equities, by virtue of any federal or state statute, constitutional provision, local ordinance or common law, and all causes of action of whatever kind or character, both known and unknown, disclosed or undisclosed, suspected or unsuspected, actual and consequential, arising out of or in any way connected with the City Council land decision of the City of Des Moines issued on April 8, 2004, as more fully set forth in Alex White's claims asserted in the Lawsuits. This release specifically includes, but is not limited to, any claim for attorneys' fees, expert, or consulting fees, or any other costs incurred by the City in pursuing this matter. This Section shall become effective on the date that Alex White files the dismissal documents with the appropriate courts in accordance with Section 1 above.
8. It is understood and agreed that this Agreement is a compromise of disputed facts and claims, and that this Agreement by Alex White and the City is not to be construed as an admission of liability on behalf of Alex White or the City. Both parties contest liability, but intend to resolve this matter through

settlement in order to avoid further litigation. It is further understood and agreed that the action described in this Agreement is in complete accord and satisfaction of any and all disputed claims, stated or unstated, arising out of the City Council land decision of the City of Des Moines issued on April 8, 2004, as more fully set forth in Alex White's claims asserted in the Lawsuits.

9. The person signing this Agreement on behalf of each party represents covenants and warrants that such person has full right and authority to enter into this Agreement and to bind the party for whom such person signs this Agreement to the terms and provisions of this Agreement.
10. The parties acknowledge and confirm that the only consideration for the signing of this Agreement is under the terms and conditions stated herein. No other promise or agreement of any kind, except for those expressly set forth in this Agreement have been made to any party by any person to cause them to sign this Agreement and all parties fully understand the meaning and content of this Agreement.
11. The provisions of this Agreement are severable. If a court of competent jurisdiction rules that any provision of this Agreement is invalid or unenforceable, the court ruling shall not affect the validity or enforceability of other provisions of this Agreement.
12. This Agreement shall be governed and construed in accordance with the laws of the State of Washington.
13. This Agreement shall be final and binding upon the parties and their representatives, successors and assigns, and this Agreement has been made and effective as of the date of the signatures set forth below.
14. This Agreement constitutes the City's approval of the UUP and Development Exception for the Revised Project described herein, and the date of these approvals shall be the date this Agreement is signed by the City Manager at the direction of the Des Moines City Council, as indicated below.

By their signatures below, the parties agree that they have read the foregoing Settlement Agreement and Release and fully understand the same.

IN WITNESS WHEREOF, the parties have signed this Agreement on the _____ day of _____ 2012.

WASHINGTON)
)ss
COUNTY OF KING)

I certify that I know or have satisfactory evidence that ANTHONY A. PIASECKI is the person who appeared before me, and said person acknowledged that he signed the instrument and acknowledged it to be of his free and voluntary act for the uses and purposes mentioned in the instrument.

DATED: _____ 2012.

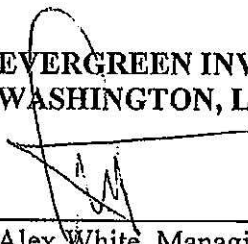
Printed Name: _____
Notary Public in and for the State of
Washington, residing at _____
My Appointment expires _____

Signed at the direction
of the Des Moines City Council
In open public meeting on

_____, 2012
CITY OF DES MOINES

By: _____
Anthony A. Piasecki
Its City Manager

EVERGREEN INVESTMENT OF
WASHINGTON, LLC.



Alex White, Managing Member

Approved as to form:

P. Bosmans, City Attorney
City of Des Moines

WASHINGTON)
)ss
COUNTY OF KING)

I certify that I know or have satisfactory evidence that ALEX WHITE is the person who appeared before me, and said person acknowledged that he signed the instrument and acknowledged it to be of his free and voluntary act for the uses and purposes mentioned in the instrument.

DATED: March 19 2012.



Barbara A. Wagner
Printed Name: Barbara A. Wagner
Notary Public in and for the State of
Washington, residing at King
My Appointment expires 12-09-13

PLANNING, BUILDING, AND PUBLIC WORK'S SECOND DRAFT 02/27/2012

DRAFT ORDINANCE NO. 12-013

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON, relating to the Zoning Code and uses allowed as permitted uses in the Neighborhood Commercial (NC) zone, amending DMMC 18.20.020.

WHEREAS, Mr. Alex White owns property located at 23659 Marine View Drive South (site), and

WHEREAS, on June 14, 2001 Mr. White filed an application with the City of Des Moines requesting approval of an unclassified use permit to allow mixed use on the site, and

WHEREAS, on June 3, 2005 the City Council adopted Resolution No. 932 approving a settlement agreement and the proposed unclassified use permit application, and

WHEREAS, terms of the settlement agreement and approved unclassified use permit limited the mixed use development to 4 residential units and 1 commercial unit, and

WHEREAS, Mr. White has since developed the site and built all buildings on the subject property consistent with terms of the settlement agreement and the approved unclassified use permit, and

WHEREAS, Mr. White made comments to the City Council at its regular meeting on January 12, 2012 that he has been successful in selling all residential units within the development, but has had great difficulty selling the commercial space and requests that the Council consider allowing him to change the use of the already constructed commercial space for use as a residential dwelling unit instead, and

WHEREAS, conversion of Mr. White's commercial space to residential will change the use of the site from mixed use to multiple dwelling use, and

WHEREAS, the site is zoned NC, Neighborhood Commercial, which allows mixed uses with approval of an unclassified use permit, but does not allow use for multiple dwelling units only, and

WHEREAS, allowing Mr. White to convert his existing commercial space to multiple dwelling use will require the City to either change the uses allowed in the code text of the current NC zone to include multiple dwelling use only or to rezone the subject site to a different zone classification which already allows multiple dwellings as a permitted use, and

WHEREAS, the option of changing the zoning text is the preferred process option to fulfill Mr. White's request, because rezoning the subject site is believed to be more complex, time consuming, and potentially objectionable to neighboring single family residential property owners than a code text change to the existing zoning, and

WHEREAS, there are only three properties (the subject site, City Hall, and former lower Redondo Grocery property) that are zoned NC in the City of Des Moines and therefore would be affected by a code text change to allow multiple dwelling units as a permitted use, and

WHEREAS, all three NC zoned properties and their surroundings are situated such that they could accommodate multiple dwelling use if the individual property owner's chose to develop these properties for that purpose, and

WHEREAS, pursuant to DMMC 18.56.080, amendment of the zoning code (Title 18 DMMC) is a legislative (Type VI) land use decision, and

WHEREAS, Type VI legislative decisions require Council action at a public hearing, and

WHEREAS, notice of the public hearing was given to the public in accordance with law and a public hearing was held on March 8, 2012, and all persons wishing to be heard were heard, and

WHEREAS, the textual code amendments proposed by this Ordinance are exempt from the requirements of SEPA pursuant to WAC 197-11-800(19), and

WHEREAS, the textual code amendments proposed in this ordinance were provided to the Department of Commerce as required by RCW 36.70A.106, and

WHEREAS, the City Council finds that the amendments contained in this ordinance are appropriate and necessary; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. DMMC 18.20.020 and section 1 of Ordinance No. 175 as amended by section 3 of Ordinance No. 445 as amended by section 5 of Ordinance No. 617 as amended by section 3 of Ordinance No. 1237 are each amended to read as follows:

18.20.020 Permitted uses.

Any of the following types of uses which can meet the following standards are permitted and allowed by this zone, subject to the limitations set forth in this chapter:

(1) Any on-premises retail enterprise dispensing food or commodities (but not including automobiles, boats, trailers, and heavy-duty equipment) and which may involve only incidental and limited fabrication or assembly of commodities;

(2) Business offices and any type of use rendering professional services or personal services to the individual; provided:

(a) The service does not involve keeping the person receiving the service overnight on the premises;

(b) The service does not include selling alcoholic beverages for on-premises consumption unless accessory to restaurant;

(c) The service does not involve in whole or in part the providing of recreation, recreational

facilities, or entertainment other than moorage for private pleasure craft;

(d) The professional service does not include kennels or small animal hospitals or clinics;

(3) Any public utility installation relating directly to local distribution of services including switching and transmission stations but not including warehouses, service yards, or the like unless otherwise permitted by this title;

(4) Public off-street parking facilities, whether publicly or privately owned and operated; provided, any area so used shall not be used for a vehicle, trailer, or boat sales area or for the accessory storage of such vehicles;

(5) Churches;

(6) Planned unit development as provided in chapter 18.52 DMMC;

(7) Public office buildings, art galleries, museums, libraries, police and fire stations;

(8) One antenna system which exceeds the maximum building height specified for the commercial zone and which:

(a) Does not exceed 15 feet in height above the building height limitation for the applicable zone;

(b) Is set back at least the vertical height of the antenna system measured from the center point of the base of the mast horizontally to the nearest property line;

(c) Has a maximum horizontal cross-sectional area for that part of the mast which is above building height limitation for the zone such

that an imaginary four-inch diameter circle would encompass all points of the horizontal cross-section;

(d) Has a maximum allowable three-dimensional space intrusion of 1,200 cubic feet for single ground plane antennas with a single driven element, and 200 cubic feet for beams, quads, and other multi-element antennas; provided, that these limitations on three-dimensional space intrusion shall not be applicable to single long-wire antennas, single whip antennas, and single coaxial antennas. In this paragraph, "three-dimensional space intrusion" means the space within an imaginary rectangular prism which contains all extremities of an antenna;

(e) Does not encroach into any required setback for the zone; a guy wire and anchor point for an antenna system is prohibited in any required setback or within three feet of the side or rear property lines; provided, if any alley abuts a rear property line, a guy wire and anchor point may extend to the rear property line;

(f) Provided, that a variation from the above limitations not to exceed 10 percent may be granted by city administrative officials; such variation shall be granted when it will not significantly increase the hazard factor, the aesthetic impact, or the economic consequences of such antenna system;

(g) Further provided, that all antenna systems exceeding the above limitations and legally in place on November 5, 1978, the effective date of the ordinance codified in this subsection (8), shall have one year within which to satisfy the requirements for and receive a conditional use permit which authorizes the continued placement of such antenna system;

(h) Further provided, that all antenna systems constructed, enlarged, or moved after November 5, 1978, shall comply with the provisions of chapter 14.06 DMMC on the antenna system review permit process;

(9) ~~Mixed uses, subject to an unclassified use permit~~ Multiple dwelling units.

NEW SECTION. **Sec. 2. Severability - Construction.**

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction; such decision shall not affect the validity of the remaining portions of this ordinance.

(2) If the provisions of this ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this ordinance is deemed to control.

NEW SECTION. **Sec. 3. Effective date.** This ordinance shall take effect and be in full force five (5) days after its passage, approval, and publication in accordance with law.

PASSED BY the City Council of the City of Des Moines this ____ day of _____, 2012 and signed in authentication thereof this ____ day of _____, 2012.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

Draft Ordinance No. 12-013
Page 7 of 7

City Clerk

Published: _____

CITY OF DES MOINES 2012 GOALS

Personnel Division Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Personnel Division Supporting Actions	2012 FTEs 1.20
1. Protect people and property	Employee Records – Personnel and Medical files, Safety Incident Documentation and Review, L&I Documentation and follow up, CDL & Drug & Alcohol Testing, Personnel Manual	0.40 - Total .20 AA .10 EA .10 ACM
2. Maintain and Enhance the City's infrastructure.		0 - Total
3. Preserve and enhance livability for all generations	Employee Benefit Programs – Medical, Dental, Vision, 401, 457, LTD, Life, EAP, DRS	0.42- Total .20 Payroll .10 EA .12 ACM
4. Protect and enhance the natural environment		0 - Total
5. Improve economic stability, vitality and development	Provide a “Good Employer” – Training, Shared Leave Benefits, FMLA	.05 – Total .05 ACM
6. Provide efficient & effective City services	Recruitment, Hiring, Termination – Background checks, interviews, program enrollments and terminations; Labor Relations; Supervisor Support – investigations, interviews, interventions and counseling; Compensation and classification	.31 – Total .04 CM .22 ACM .05 AA
7. Participate in regional and state issues and decisions	Participate in Labor Relations and HR Issues at County & State Levels	0.02 - Total .01 CM .01 ACM
8. Encourage community involvement		0 – Total
9. Preserve, enhance, and celebrate the historic elements of Des Moines		0 - Total

0.50 Assistant City Manager, 0.25 Administrative Assistant, 0.20 Executive Assistant, 0.20 Payroll/Benefits Specialist, 0.05 City Manager

CITY OF DES MOINES 2012 GOALS

Records Division Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Records Division Supporting Actions	2012 FTEs 1.73
1. Protect people and property	Business Licenses and Special Events	.25 - Total .25 AA
2. Maintain and Enhance the City's infrastructure.		0 - Total
3. Preserve and enhance livability for all generations		0 - Total
4. Protect and enhance the natural environment		0 - Total
5. Improve economic stability, vitality and development	Business Licenses and Special Events	.25 - Total .25 AA
6. Provide efficient & effective City services	Council support, Citizen Response, Official Record Keeping, Public Disclosure	.98 - Total .8 CC .13 AA .05 ACM
7. Participate in regional and state issues and decisions	Provide Clerk Services for Pool District	0.08 - Total .08 CC
8. Encourage community involvement	City Council and Public Meetings	0.15 - Total .10 CC .05 ACM
9. Preserve, enhance, and celebrate the historic elements of Des Moines	Official City Records	0.02 - FTE .02 CC

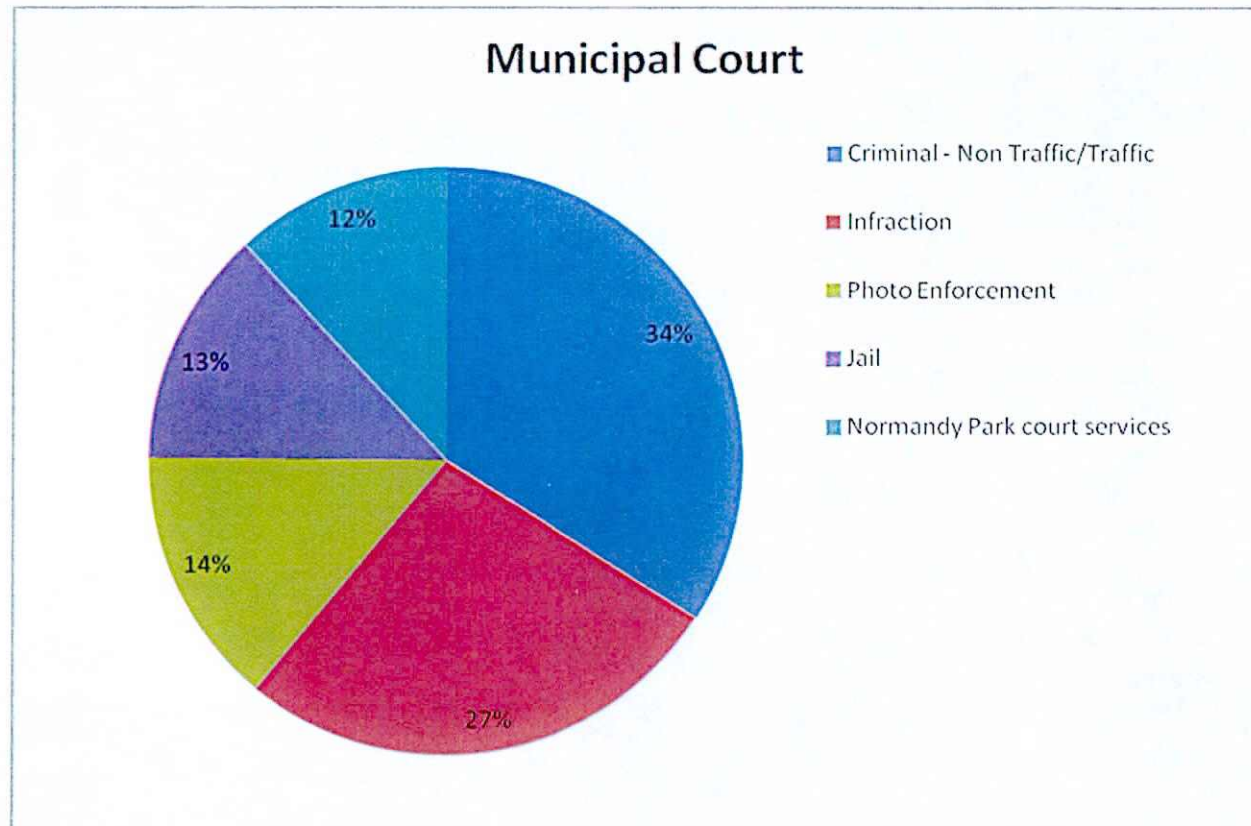
1.0 City Clerk, .63 Administrative Assistant, 0.1 Assistant City Manager

CITY OF DES MOINES 2012 GOALS

Municipal Court Supporting Actions

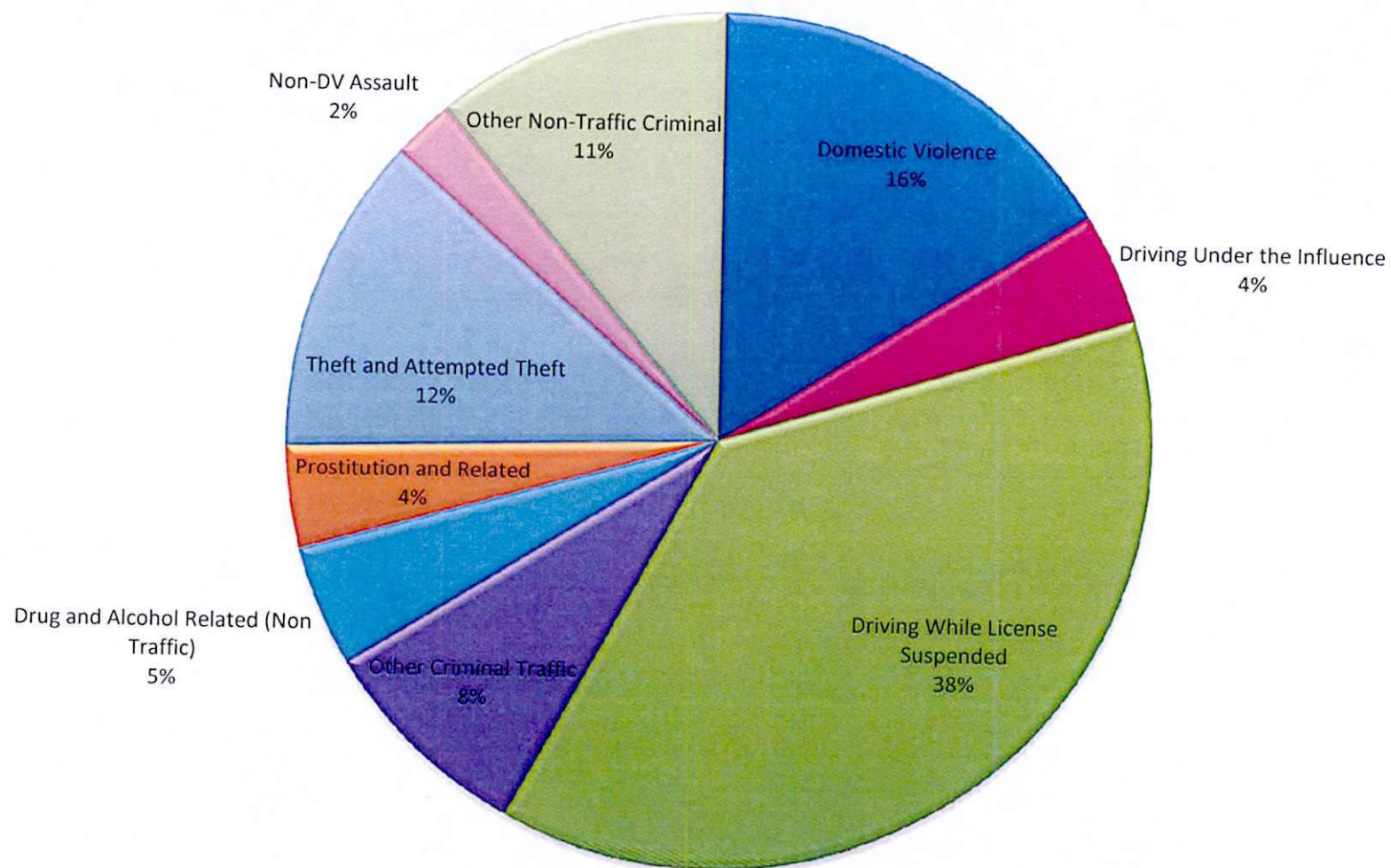
2012 City Council Goals	Municipal Court Supporting Actions	Outcomes "so that"	2012 FTEs
1. Protect people and property 3. Enhance /Preserve livability 6. Provide efficient and effective customer service	• Process and Adjudicate all criminal and non-criminal • Process and Adjudicate all infractions • Process and Adjudicate all photo enforcement tickets • Prepare daily jail bookings of inmates • Transport inmates from outlying jails • Maintain security in the courtroom and court lobby. • Maintain and manage jail daily population • Process and Adjudicate all criminal and non-criminal cases for Normandy Park • Process and Adjudicate all infractions for the city of Normandy Park • Impose monetary penalties • Impose Sentences in criminal cases • Monitor compliance with sentencing requirements • All in custody defendants are processed the following judicial day • Judge authorizes warrants for any misdemeanor or felony occurring within the city. • Judge reviews probable cause • Formulate policies and procedures for effective court functions	• <i>Court meets all statutory and constitutional mandates</i> • <i>Public safety issues are addressed in a timely manner</i> • <i>Pervasive issues impacting quality of life and safety in the city are addressed via court policies and procedures</i> • <i>Court provides customer service</i> • <i>Court is prepared to continue to run in an emergency</i> • <i>Court provides local resolutions on local concerns</i> • <i>Matters are heard timely</i> • <i>Impacts to the jail</i> <i>Allows officers to contact judge directly for warrants</i>	Judge .90 Court Administrator .95 Lead Clerk 1 of 7 Court Clerks 3 of 7 File Clerk .20 of 7 Court Marshal .60 of 7 Court Security .60 of 7

7. Participate in regional and state issues and decisions	• Judge Alicea-Galvan is on the Board of the District and Municipal Court Judges Association • Court Administrator Johnson is on the Board of the District and Municipal Court Managers Association	• <i>Provides a voice for the city at the statewide level on issues that impact court operations, policies, rules and regulations</i>	Judge .10 Court Administrator .05
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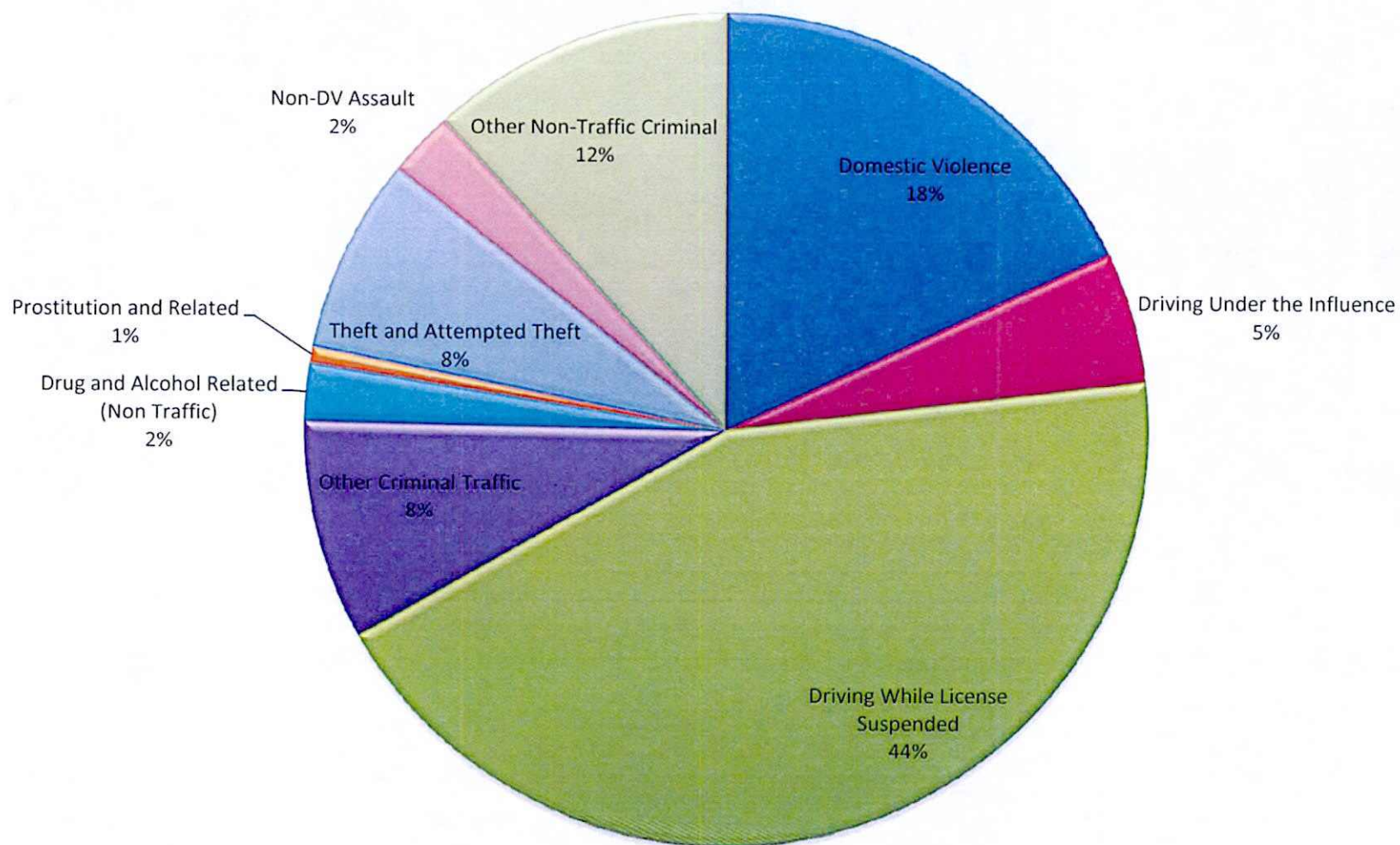
FTE = 6 Full Time Employee

Criminal Charges Year 2011 (901 Total Charges Filed)

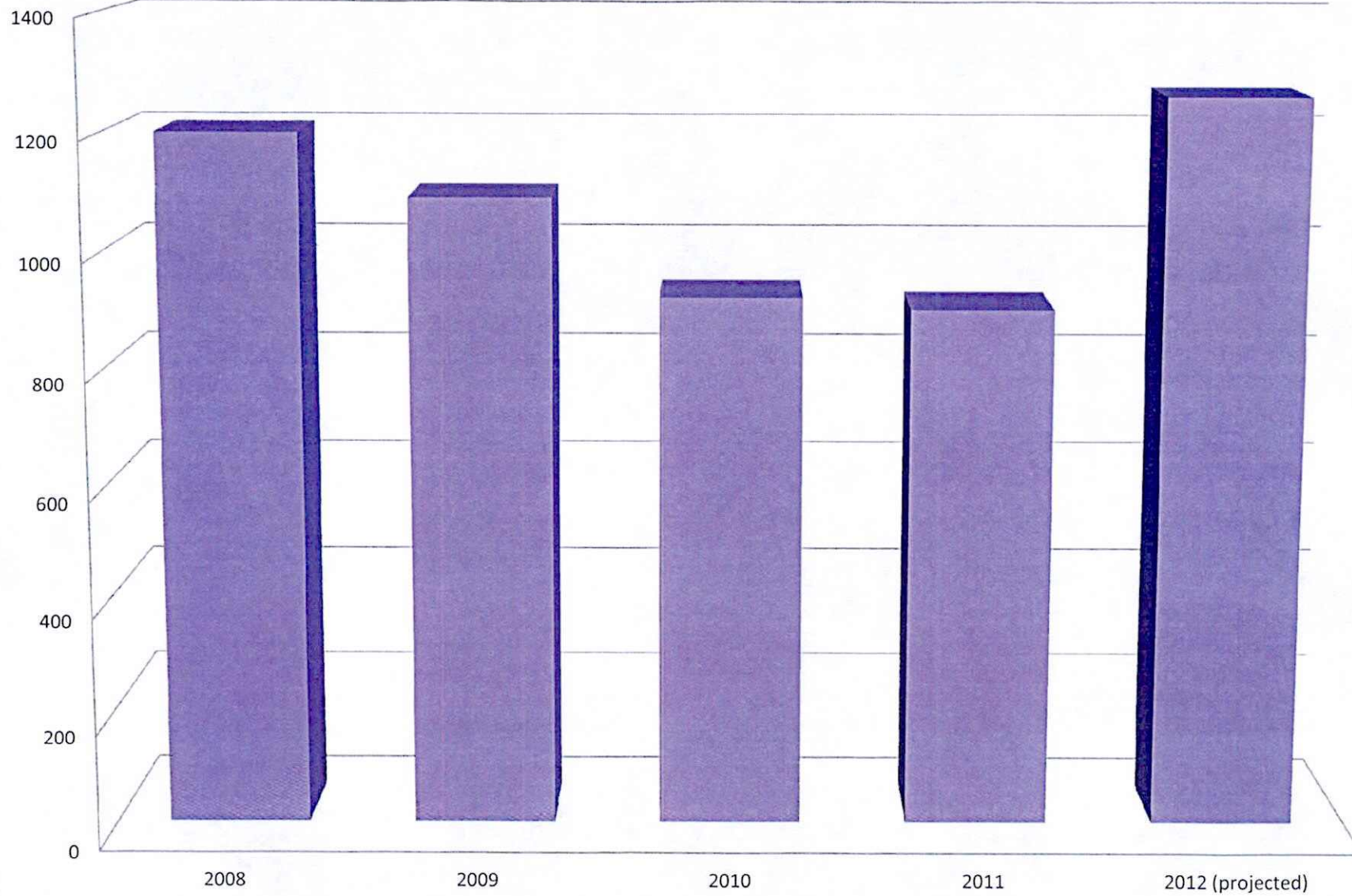


1st Qtr Criminal Charges 2012

(317 Total Charges Filed)



Criminal Complaints Filed By Year



CITY OF DES MOINES 2012 GOALS

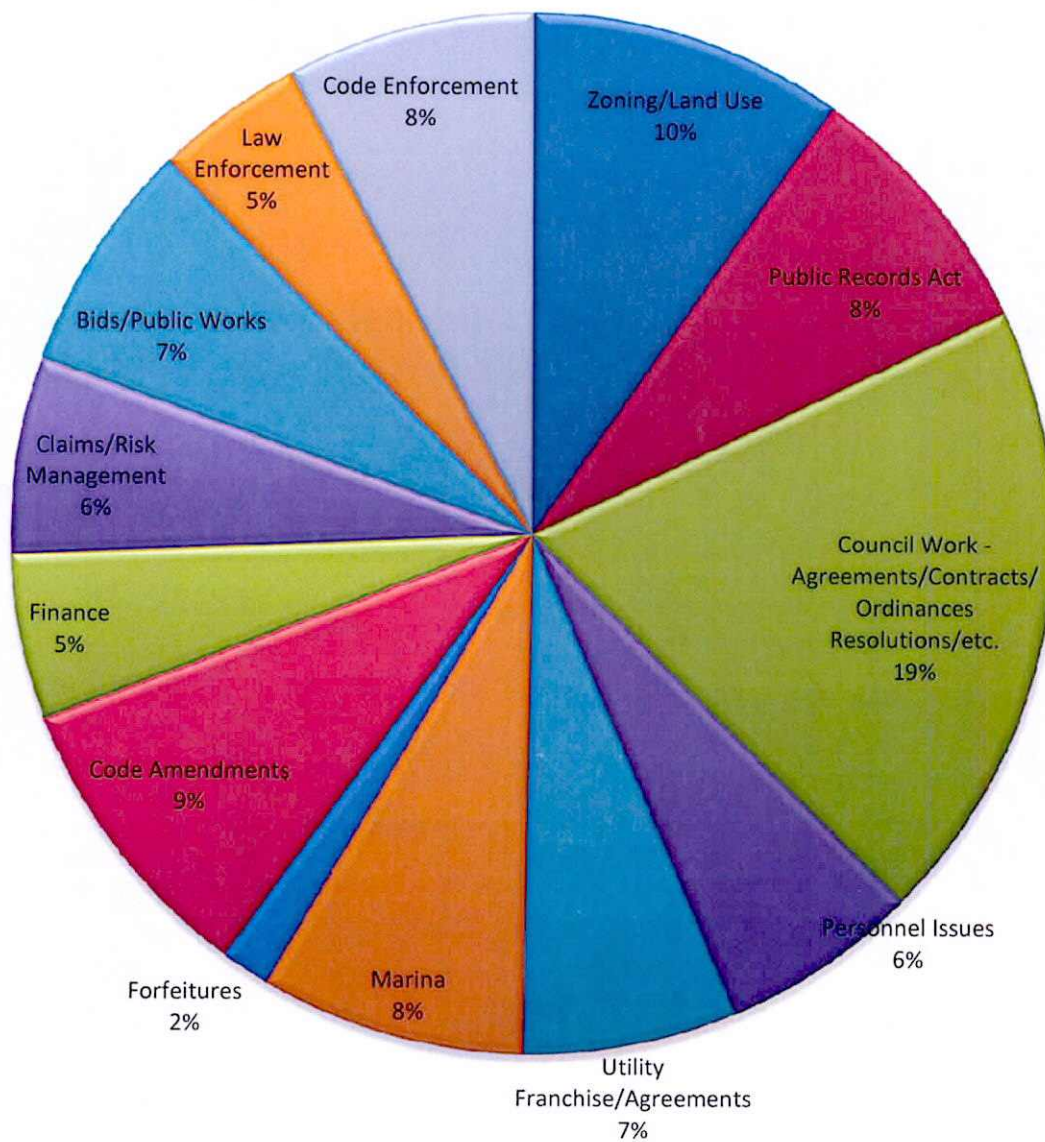
Legal Department Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Legal Supporting Actions	Outcomes "so that"	
1. Protect people and property	PROSECUTION OF CRIMINAL, CRIMINAL TRAFFIC Domestic Violence (assault, harassment, interfering with reporting DV, malicious mischief DV, and violation of no contact orders – 144 • Driving while Under the Influence – 38 • Driving while License Suspended 1st – 3rd Degree – 340 • Criminal Traffic (reckless driving, hit and run , negligent driving, physical control , violation of ignition interlock permit. No valid license – 52 • Drug and Alcohol related (possession of alcohol for minors, possession of marijuana and drug paraphernalia, drug loitering and SODA Order Violations) – 41 • Prostitution, loitering for prostitution and SOAP Orders - 25 • Thefts and attempted thefts – 108 • Assaults – non DV – 21 • Miscellaneous criminal trespass, malicious mischief, harassment (non DV) obstructing a police officer, disorderly conduct, refusal to cooperate, false/misleading statement to officer and other miscellaneous – 122 • PROSECUTION OF NON CRIMINAL TRAFFIC AND NON TRAFFIC INFRACTIONS	• The City Attorney's Office aggressively prosecute all manner of criminal and non criminal matters that come before the Des Moines Municipal Court. Attached find the Chart of Criminal and Criminal Traffic Offenses and also the Traffic and non traffic infraction matters prosecuted by this office. Our efforts insure that criminal conduct is not tolerated and that the prosecution of these cases leads to the community feeling that citizens and their property are protected.	.8- Prosecutor .2 Paralegal 1 FTE Total
6. Provide efficient & effective City services	• Respond to Council/Board Committee Requests for Legal Advise • Prepare for and attend Council/ Board and Committee Meetings • Provide Legal Advise ad Document Drafting/ Review for Departments • Legal Advice for Multi departmental Projects • Provide Legal Advise (Written and Oral) • Department Initiated Projects • Provide Legal Advice to the Transportation Benefit Board	The City Council City Manager, Directors and City staff continue to receive efficient and cost-effective representation in the multitude of legal issues the City faces. the Litigation files maintained (see attached 2011 Legal Department Civil Matters) represent the files opened in 2011 to resolve legal issues arising out of the various needs of the City Council	City Attorney Assistant City Attorney Paralegal 3– FTE Total

	• Provide Representation in Litigation and Administrative Matters and Proceedings • Provide Legal Advice and Representation for Municipal Code Enforcement Activities • Manage and Assist Outside Counsel Services	City Manager and City Departments, along with the open litigation files in both federal and superior court and files for work	
7. Participate in regional and state issues and decisions	• The City Attorney is a member of the Municipal Research and Services Center for Washington which provides research and support for municipalities. • The City Attorney and Assistant City Attorneys are members of the Washington State Association of Municipal Attorneys where state, regional and local issues are discussed. WSAMA along with AWC also lobbies on behalf of cities.	•	
8. Encourage community involvement	• The City Attorney and Assistant City Attorney are members of Des Moines Rotary and are very much involved in this community..	• The outcome of our participation in rotary is to demonstrate to other members of Rotary and members of the community that we are understand the issues important to this community and are willing to be partners in realizing some of the communities goals.	

2011 Legal Department Civil Matters



CITY OF DES MOINES 2012 GOALS

Parks, Recreation and Senior Services Supporting Actions

FTE = Full Time Employee

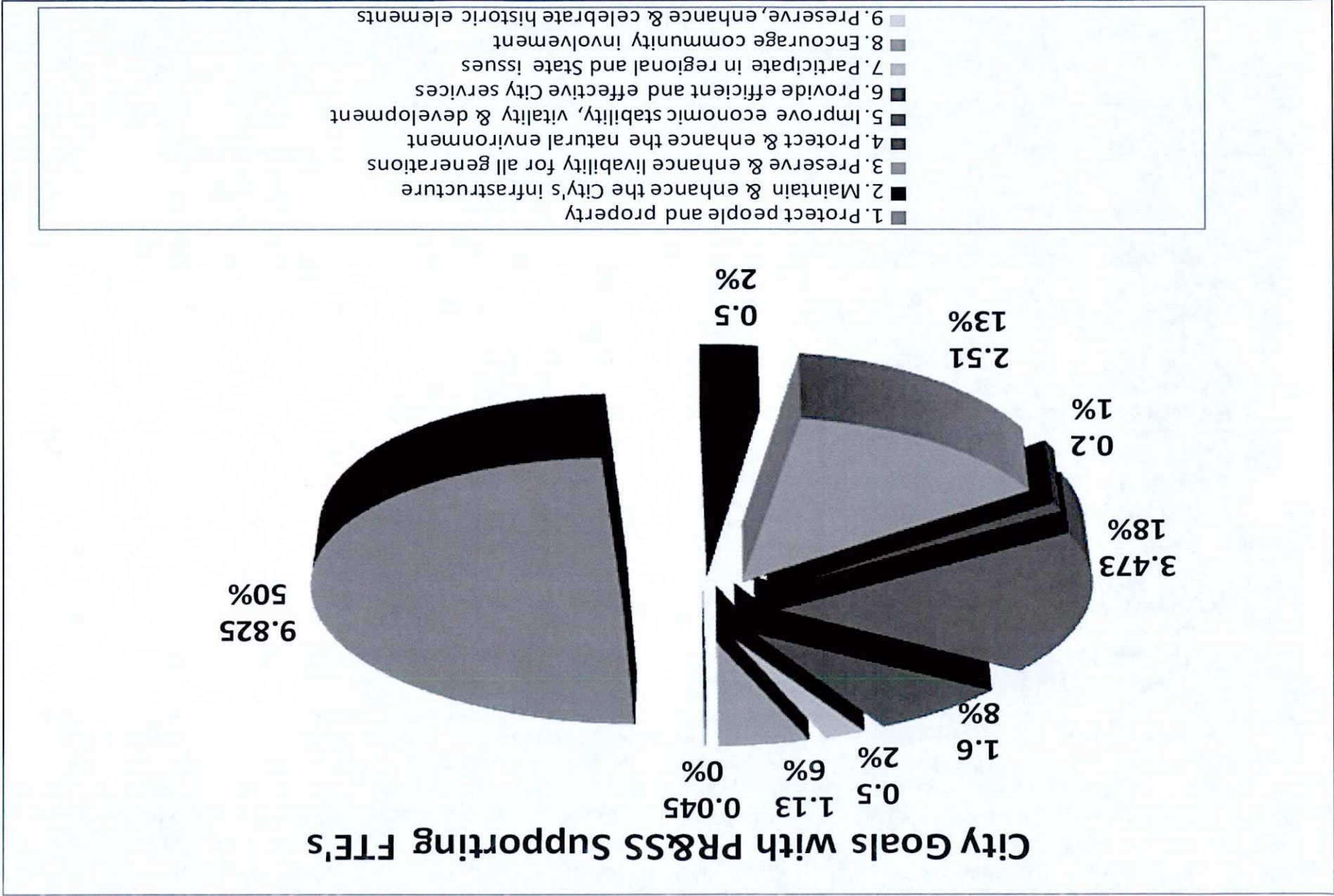
2012 City Council Goals	Parks, Recreation and Senior Services Supporting Actions	Outcomes "so that"	2012 FTEs
1. Protect people and property	• Provide latch key programs to serve youth, especially after school until 8 pm and between 6:30am-9:00am and 3:30pm-6:00pm (1,899 participants in 2011) • Eliminate unsafe and/or unhealthy recreation programs and/or facility conditions • Implement tobacco-free parks policy • Provide boat safety and instructional programs; American Boating Course (18 participants), Summer Sailing Program (32 participants) Provide Dog Obedience classes with Animal Control Officer (87 participants) • Collaborate with "Elder Watch" Program (11 clients assisted) • Collaborate with AARP for Senior Safe Drivers Course (155 seniors) • Implement Emergency Management Plan • Provide community cooling or warming sites	• <i>Des Moines citizens of all ages have a healthy and safe environment in which to live and recreate</i> • <i>City is prepared and responds effectively to emergencies</i> • <i>Programs, activities and services are designed specifically to reduce impacts of criminal activity to Des Moines citizens</i>	Total : 9.825 FTEs Director 0.025 Sr. Services Mgr. 0.05 Office Mgr. 0.35 Sr. Coord. 0.10 Rec. Coord. 0.25 HEAL Analyst 0.05 Rec. Leaders 9.0
2. Maintain and enhance the City's infrastructure.	• Increase level of grants and outside funding to match limited City resources • Provide adequate and safe recreation facilities with heavy public use • Maintain the public's investments in recreational facilities through maintenance and reinvestment • Plan for and manage park and recreation facilities capital improvements	• <i>The City's infrastructure remains safe, the public's investment is maintained and life cycle costs minimized</i>	Total: 0.50 FTEs Director 0.20 Admin. Assist. 0.30
3. Preserve and enhance livability for all generations	• Provide safe, quality, diverse, reasonably priced, healthy and life enriching active, passive, and social recreational opportunities for all ages • Assist older adults in living independently with aging in place services and programs (14 programs, 1,071 seniors) • Provide programs and services that enhance individual's ability to live independently • Partner with Senior Services for local senior shuttle (3,614 trips), Meals on Wheels (288 clients), Senior Rights/SHIBA (25 clients) and Enhance Fitness programs (1,080 seniors) • Partner with Catholic Community Services for the senior hot lunch program Monday through Thursday at the activity center (10,024 meals) • Partner with SeaMar for the senior Latino nutrition, exercise and wellness programs on	• <i>The livability of Des Moines is preserved through safe, healthy, and life enriching opportunities</i> • <i>The economic vitality of Des Moines is maintained by attracting and retaining residents, businesses and visitors</i> • <i>A variety of benefits to individuals, families, neighborhoods and communities are achieved</i>	Total: 2.51 FTEs Director 0.20 Admin. Asst. 0.20 Sr. Services Mgr. 0.30 Office Mgr. 0.10 Sr. Coord. 0.30 HEAL Analyst 0.25 Sr. Programmer 0.20 Fitness Instructor 0.20 Rec. Specialist 0.76

	Thursdays at the activity center (3,120 Latino senior visits) • Create, maintain & distribute the bi-yearly City Community Services Directory (1,000 copies and on city web page) • Partner with the Lions Club for collection of used hearing aids & glasses for low income seniors. • Implement Healthy Des Moines policies in recreation programs for active living and nutritious eating at afterschool programs, special events, in recreation programs and partner programs (e.g., Highline School District; Catholic Community Services) impacting thousands of children/family participants • Plan for a walkable City by connecting community services, shopping, schools, neighborhoods and parks via trails • Promote and support the Sonju Community Garden • Collaborate with Des Moines Area Food Bank to provide services such as the free summer lunch program to underserved families (755 lunches served to Camp KHAOS participants) Total meals and snack served at four Des Moines sites = 7,188 (Field House = 3,353, S. Marina Park = 275, Midway Park = 2647 and Parkside Elem = 913 • Provide King County Parks and Trail Maps featuring Des Moines to 1,000 residents and visitors (6,000 maps) within the next 5 years • Collaborate with local Human Services Agencies to provide basic life services to Des Moines Citizens (14 agencies, 17 programs) • Provide National League of Cities Prescription Discount Drug Cards to Des Moines residents (goal of 5,800 residents)	• <i>Residents and staff are healthier – 1) eating local, nutritious foods within our programs/meetings and, 2) walking and cycling to community destinations)</i> • <i>Des Moines community image and sense of place is strengthened within neighborhoods</i>	
4. Protect and enhance the natural environment	• Preserve habitat, greenbelts, viewpoints, open spaces, stream corridors & shorelines through implementation of Beach Naturalists Program, (Beach Park 2,994 participants; Redondo 302 participants) • Friends of Des Moines Creek volunteers (3 events/yr. 420 volunteers) • Promote “green” facilities, programs and park practices • Partner and promote, with the Senior Services Advisory Committee, and collaborate with pharmacies to implement the “Take Back Your Meds” program • Partner with Puget Sound Energy to implement the CFL Light bulb Recycle Program	• <i>Valuable resources such as open space, rivers, streams, greenways, forests and other habitat areas are protected for existing and future generations and the survival of diverse species.</i>	Total: 0.20 FTEs Director 0.05 Sr. Services Mgr. 0.05 Admin. Asst. 0.10
5. Improve economic stability, vitality and development	• Collaborate with Seattle Southside Visitor Services to market Des Moines as a tourism destination • Create jobs and recruit, train and retain part time, temporary and contracted work. Contractors – Basketball referees (10); Recreation Leaders (87 part time jobs which equal 10.72 FTEs)	• <i>Citizens and businesses can work, live and play in a healthy and economically thriving community.</i> • <i>Jobs are created to generate income for the community and for</i>	Total: 3.473 FTEs Director 0.20 Sr. Service Mgr. 0.10 Admin. Asst. 0.10 Office Mgr. 0.20

	• Complete and implement Marina Beach Park Redevelopment Plan in 2012 • Rehabilitate Beach Park rental facilities and open the Auditorium in 2012 • Maximize local and regional use of City rental facilities (188 resident rentals, 43,321 attendees and 30 non-resident rentals, 8,550 attendees) at Des Moines Beach Park, Field House, Activity Center and Steven J Underwood Park (318 rentals, 74,442 players/attendees) • Promote and improve the City's image through quality arts, sporting events/classes (57,890 participants), and special community events such as Celebrate Des Moines (150 participants), Christmas Bon Fires/Ships (200 participants at Beach Park) Eggstravaganza (900 participants), Halloween Carnival (1,200 participants), Breakfast with Santa (309 participants) • Collaborate with Des Moines Arts Commission to provide quality performing and public arts and community events: Waterland Arts Series at HCC- 3 events/50-75 attendees each, Free summer concerts at Beach Park - 7 events/200-700 attendees each, Poverty Bay Arts Festival- 500 attendees, Arts Alive Series- 4 events/161 attendees and public art projects • Work with Highline Community College (Trac site) to provide job training experiences (3 trainees, 20 hours/week, for 6 months) • Implement enhanced Department Marketing Plan and Tools in 2012 • Continue to collaborate with internal departments and external partners to increase the level of grants and outside funding to implement policies, systems, environments, and programs to achieve our departments/City missions and impact community betterment for all Des Moines Residents	local businesses. • Parks, recreation facilities and community events strengthen community image and a sense of place • The City's premier waterfront Beach Park Event Center is filled to capacity with special events. • The department has strong lasting relationships with repeat customers • Des Moines provides quality recreational and adult/family-centered services	Rec. Coord. 1.0 HEAL Analyst 0.20 Sr. Coord. 0.10 Sr. Programmer 0.10 Rec. Leader 0.713 Rec. Specialist 0.76
6. Provide efficient and effective City services	• Partner with others to maximize efficient use of resources and cost effectiveness of city operations: e.g. Des Moines Legacy Foundation (\$75,000 program funding support), Rotary Club of Des Moines (\$13,500 grants), Destination Des Moines (co-sponsored events), Mt Rainier Pool, youth sports leagues, Des Moines Farmers Market, Boy Scouts, Highline School District: Midway ballfield, Aviation High School soccer field, track and baseball field and Mt Rainier track, Federal Way Public Schools: Woodmont soccer field and track, Highline Community College: volunteers and interns (15 volunteers) • Generate local, regional and national business sponsorships to support City programs • Implement Beach Park Auditorium business plan. • Upgrade information technology - implement PCC compliant credit card processing and web based transactions (10,513 transactions) • Deliver highly accessible customer-oriented services open to the public 7 days a week	Strong relationships are built with our consumers (citizens, customers and visitors) Citizens who pay for public facilities can use them to increase healthy living (Joint Use Agreements with the schools) The cost of public service delivery to citizens is efficiently managed	Total: 1.60 FTEs Director 0.10 Sr. Services Mgr. 0.20 Office Mgr. 0.25 Sr. Coord. 0.20 Rec. Coord. 0.55 HEAL Analyst 0.20 Sr. Programmer 0.10

	• Provide community information, resource and referral through Rec & Roll (24 e-mail blasts), social media (Facebook and Twitter), web site, Department program guides (9), Community Services Directory, Channel 21, personal contact, networking, etc • Collaborate with surrounding cities regarding programs and use of equipment • Work with City of Normandy Park to enhance senior services and market recreation programs (\$23,900 funding, 2,223 Normandy Park participant visits) • Continue to collaborate with Administration to produce and distribute combined City Currents/Recreation Brochure (3 times/yr)		
7. Participate in regional and state issues and decisions	• Collaboration with Highline Communities Coalition and neighboring cities to promote Healthy Des Moines initiatives (\$180,000/3 year grant) • Collaborate with SW King County Parks Departments to fund and complete the multi-jurisdictional Lake to Sound regional trail system • Maintain staff involvement with various local, state and national organizations to keep appraised and add a voice to decisions that impact the City: e.g. NRPA, WRPA, WSASC, King County Parks Directors, Joint Regional Committee and South Service Area CDBG program and King County Dept of Health • Collaborate with Seattle Southside to influence decisions that promote and support Des Moines waterfront, businesses, local events and facilities and provide marketing opportunities (\$20,000 Lodging Tax funding) • Partner with 4Culture for ongoing arts and heritage funding (\$7,500 Arts Commission grant funding) • Maintain a Mayoral appointed position on the King County Heritage Commission (Interlocal Agreement) • Work with Dept of Archeology and Historic Preservation to retain funding support for historic resources as a state priority • Work with Dept of Ecology to provide arsenic clean up at Parkside Park • Educate and Influence state legislative representatives on senior issues by participating in the annual Senior Lobby Day in Olympia	• <i>Des Moines citizens have a voice in decision making that impacts their future</i> • <i>Des Moines benefits from and contributes to the health and wellness of Highline Communities (SeaTac, Burien, Des Moines, Normandy Park and the Highline School District.</i> • <i>Des Moines receives local, regional and national recognition through grant outcomes achieved</i> • <i>The capacity of Des Moines elected and nonelected leaders and City departments/partner organizations is strengthened through collaborative fund development.</i> • <i>The City departments are working together, and with community members, to achieve grant outcomes</i> • <i>Networking, support, and resources through new alliances are obtained.</i> • <i>Local residents are engaged</i> • <i>Des Moines citizens shape their</i>	Total: 0.50 FTEs Director 0.10 Sr. Services Mgr. 0.10 Sr. Coord. 0.10 HEAL staff 0.20
8. Encourage	• Support City Council Advisory Committees: Human Services (6 members/7 meetings),	• <i>Des Moines citizens shape their</i>	Total: 1.13 FTEs

community involvement	Senior Services (6 members/7 meetings), Lodging Tax Advisory Committee (5 members/1 meeting), Arts Commission (9 members/12 meetings), Historic Preservation (1 member to King County Commission) • Provide opportunities for civic engagement to hundreds of Parks, Recreation and Senior Services volunteers providing thousands of volunteer hours e.g. youth and adult sports coaches (282 youth coaches/67 adult coaches), Youth Council members (20), Rotary Interact Club members (15), faith based youth group members (12), senior services van drivers (8) and nutrition programs support (17 volunteers), program instructors (15 contracted instructors), special event workers, Friends of Sonja Community Garden (1,136 volunteer hours in 2011), Eagle Scouts (20 participants) • Partner with Chinlhy Seniors "Making Art" free art classes (30 seniors) • Support citizen volunteer lead "Aging Your Way" projects (48 citizens) • Work closely with local retirement communities on senior focus community events • Provide community events hosted by the Senior Center including Annual Spaghetti Night (175 participants) and Activity Center holiday and special theme meal events (20 events with 1,200 participants) • Work with school PTSA's to promote Safe Routes to Schools and recreation support service (6 schools represented)	community and apply their leadership skills to improve community conditions • Des Moines citizens develop & improve their physical, intellectual, social and emotional health which impacts community health & wellness. • Des Moines residents, of all cultural backgrounds, will feel unity through experiences that promote cultural understanding & celebrate diversity	Director 0.10 St. Services Mgr. 0.20 Admin. Asst 0.08 Office Mgr. 0.10 St. Coord. 0.20 Rec. Coord. 0.20 HEAL staff 0.05 Rec. Leaders 0.10 St. Prog. 0.10
9. Preserve, enhance, and celebrate the historic elements of Des Moines	• Retain Interlocal Agreement with King County for Historic Preservation Commission services and Des Moines representation on the Commission • Assist Des Moines Historic Museum with rental and utilities funding to maintain historic collection • Preserve and protect Des Moines' historic landmarks and cultural resources e.g. Beach Park Historic District on State and National Landmark Registers and Des Moines Field House and Grandstand on King County Landmark Register	• Des Moines preserves its unique resources and capitalizes on its waterfront history	Total: 0.045 Director 0.025 Admin. Asst. 0.02

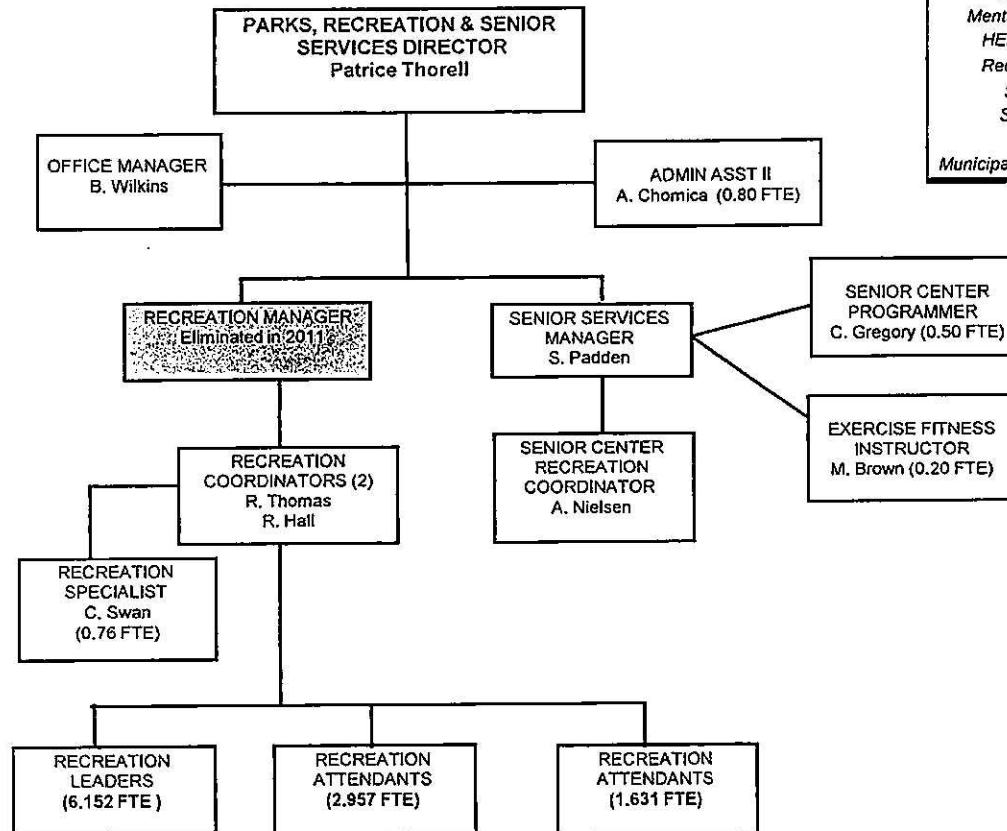


CITY OF DES MOINES
PARKS, RECREATION, & SENIOR SERVICES

Organizational Chart

Department/Divisions

*Administration
Arts Commission
Mental & Physical Health
HEAL Grant Program
Recreation Programs
Senior Services
Senior Programs
Hotel-Motel
Municipal Capital Improvements*



CITY OF DES MOINES 2012 GOALS

Finance Department Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Finance Supporting Actions	Outcomes So that?	2012 FTEs
1. Protect people and property	•	•	
2. Maintain and enhance the City's infrastructure.	•	•	
3. Preserve and enhance livability for all generations	•	•	
4. Protect and enhance the natural environment	•	•	
5. Improve economic stability, vitality and development	•	•	
6. Provide efficient & effective City services	<u>FINANCIAL SERVICES:</u> A. Treasury • Process daily revenues • Coordinate debt financing and payments • Manage daily cash position • Manage banking and investment relations • Monitor cash flows for all City Funds • Invest available cash reserves • Tax audits	• <i>Expected revenues are received</i> • <i>Available cash reserves are invested at a market rate of return</i> • <i>Debt obligations are paid timely</i> • <i>Banking fees are kept to a minimum</i>	0.46 – Total
6. Continued	B. General Accounting • Prepare monthly accounting transactions • Process vendor invoices, employee, and City Council expense reimbursements	• <i>Financial transactions are processed timely for decision making</i> • <i>City assets are recorded and safeguarded</i>	3.45 – Total

CITY OF DES MOINES 2012 GOALS

Finance Department Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Finance Supporting Actions	Outcomes "so that"	2012 FTEs
	• Administer purchase credit card program and process transactions • Process semi-monthly payrolls • Monitor City benefit providers contract compliance • Process external billings for grants, rentals and other amounts due the City • Maintain capital asset records • Perform bank and account reconciliations • Special projects		
6. Continued	C. Budget • Coordinate annual budget process for operating and capital improvement plans • Prepare revenue analysis and forecasts • Recommend budget policies and budget balancing strategies • Prepare public budget documents • Provide financial analysis and studies • Monitor monthly revenues and expenditures against budget • Prepare budget amendments	• <i>A City budget is developed that complies with state law</i> • <i>Budget is policy document for delivery of City services per City Council goals</i> • <i>Budget provides spending authority</i>	0.98 – Total
6. Continued	D. Financial Reporting • Prepare annual audited financial statements • Prepare quarterly financial reports • Prepare annual State Auditor's reports • Prepare annual Street Report	• <i>Financial audit is issued an unqualified "clean" opinion</i> • <i>Accountability audit does not result in audit findings</i> • <i>Bond rating is maintained</i>	0.50 – Total
6. Continued	E. Grants Management • Prepare operating and capital grant reimbursement requests • Prepare annual report on federal and state financial assistance	• <i>Compliance audit does not result in audit findings</i>	0.20 - Total

CITY OF DES MOINES 2012 GOALS

Finance Department Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Finance Supporting Actions	Outcomes "so that"	2012 FTEs
6. Continued	G. Financial Software Systems - Maintain user security and profiles - Monitor software updates and required upgrades - Set aside cash reserves for future replacement - Recommend software enhancements	<i>Financial software is up to date and available for users</i> <i>New enhancements improve efficiencies</i>	0.01 - Total
6. Continued	H. Human Resources Support - Provide administrative support for employee benefit programs - Assist with processing new employee related paperwork	<i>Employees are provided timely assistance</i>	0.20 - Total
	<u>INFORMATION TECHNOLOGY:</u> A. Department Management - Responsibility for IT budgeting and purchasing - Provide maintenance agreement administration - Evaluate new software and hardware - Special Projects	<i>Software and hardware is up to date and available to users</i> <i>New technology is evaluated for improved services</i>	0.525 - Total
6. Continued	B. Computer Hardware and Software - Provide server maintenance - Maintain inventory and replacement schedule - Provide anti-virus control programs - Provide citywide desktop support services - Provide support for police information technology systems	<i>Software and hardware is maintained and available to users</i>	1.250 - Total
6. Continued	C. Data Protection - Maintain data backup systems - Perform data recovery	<i>Data protection is maintained</i>	0.050 - Total

CITY OF DES MOINES 2012 GOALS

Finance Department Supporting Actions

FTE = Full Time Employee

2012 City Council Goals	Finance Supporting Actions	Outcomes "so that"	2012 FTEs
6. Continued	D. Systems Management • Maintain e-mail services • Provide secure internet services • Maintain court video arraignment system • Maintain City website • Maintain and monitor PEG channel system • Maintain citywide telephone system • Provide support for police information technology systems • Administer and maintain City's SQL server database environment	• <i>Systems are available to users</i> • <i>Public is able to access government provided information</i>	0.175 - Total
6. Continued	E. Geographic Information System Services (GIS) • Provide mapping and graphics services • Provide geographic and demographic analysis	• <i>GIS services are available to support complex planning and management issues</i>	1.000 - Total
7. Participate in regional and state issues and decisions	•	•	
8. Encourage Community involvement	•	•	
9. Preserve, enhance, and celebrate the historic elements of Des Moines	•	•	

CITY OF DES MOINES 2012 GOALS

Executive Supporting Actions

FTE = Full Time Employee

[illegible]

		quality.	
3. Preserve and enhance livability for all generations	- General management and oversight of current programs aimed at preserving livability, including: - Senior/Recreation programs - Arts programs/offerings - Property maintenance/nuisance abatement - Maintenance of parks and open space - General management and oversight of programs aimed at enhancing livability, including: - Development of new senior and recreation programs - Development of new arts programs/offerings - Acquisition/development of new parks and open space	- The livability of Des Moines is preserved - Residents are able to find and take advantage of recreation and arts programs/offerings in Des Moines - Council direction and policies regarding senior/recreation programs, the arts, and property maintenance are developed and implemented	0.15 - Total CM = 0.15
4. Protect and enhance the natural environment	- General management and oversight of current programs aimed at protecting the natural environment including: - Prevent flooding, e.g., pipe, ditches, catch basin - Protect water quality - Preserve stream corridors & shorelines - Review environmental impacts - Preserve habitat, critical areas, greenbelts, viewpoints and open spaces - Clear, grade and fill responsibly - Manage solid waste and facilitate recycling	- Water quality is protected, flooding reduced, & fish habitat improved. - Critical areas, fish & wildlife habitat, greenbelts, shorelines, stream corridors and viewpoints are protected. - Council direction and policies regarding environmental protection are developed and implemented	0.05 - Total CM = 0.05
5. Improve economic stability, vitality and development	- Provide general management and oversight of programs and activities aimed at improving economic stability, vitality, and development, including: - Implement the Economic Development Strategy - Improve plans, codes, regulations, permitting processes, demographic information - Keep development fees competitive - Redevelop Marina District & Beach Park - Bring more commercial activity to the Marina - Develop the Des Moines Creek Business Park - Redevelop Pacific Ridge and Midway - Promote the City and improve the City's image	- Commercial development and industrial job creation is encouraged, residential development in targeted areas is stimulated, and City tax revenues increase. - Council direction and policies regarding economic development are developed and implemented - Homes and commercial facilities are permitted fairly and efficiently, and buildings are safe and complement the community. - High-Quality neighborhoods are	0.20 - Total CM = 0.10 ACM = 0.05 EA = 0.05

		<i>maintained & a quality livable community continues to develop</i> • <i>Citizens agree that Des Moines is business-friendly and customer-oriented while remaining a great place to live.</i>	
6. Provide efficient & effective City services	• Provide general management and oversight of all city departments, functions, and operations • Encourage the use of technology to leverage City resources • Encourage creativity and “out of the box thinking” in the delivery of services • Continue use of the Citizen Action Request system	• <i>City departments can deliver their services safely, efficiently and cost effectively.</i> • <i>Citizens agree that they receive great customer service and that City government uses its resources efficiently.</i> • <i>Council direction and policies regarding provision of city services are developed and implemented</i>	0.40 – Total CM = 0.15 ACM = 0.15 EA = 0.10
7. Participate in regional and state issues and decisions	• Participate in various organizations to keep apprised and add a voice to decisions that impact the City: e.g. SCA, AWC, King County City Managers/City Administrators network, SKCEDI, SCATBd, PSRC, etc. • Provide feedback to legislators and testify as needed on House/Senate Bills under consideration • General management and oversight of staff efforts to participate in regional and state issues and decisions	• <i>The City is aware of and helps to influence regional and state decisions affecting Des Moines.</i> • <i>Council's intergovernmental policies and positions are developed annually and are accurately communicated to other policy makers</i>	0.20 – Total CM = 0.10 ACM = 0.05 EA = 0.05
8. Encourage community involvement	• General management and oversight of efforts to encourage community involvement, including: • Provide community information in City Currents and on website • Advertise and promote opportunities for residents to participate on various standing and ad hoc advisory committees • Survey customers & citizens on service	• <i>Citizens can effectively contribute to and use services available to them.</i> • <i>Council direction and policies regarding community involvement are developed and implemented</i>	0.55 – Total CM = .05 EA = 0.50
9. Preserve, enhance, and celebrate the historic elements of Des Moines	• General management and oversight of efforts to preserve, enhance, and celebrate the historic elements of Des Moines, including: • Continued improvement on Beach Park facilities • Wayfinding signage • Improvement of roadway systems for easy access to historic locations • Preserve and enhance Des Moines' historic landmarks and cultural resources • Continued collaboration with the Des Moines Historical Society	• <i>Citizens can learn of the City's heritage and more fully enjoy living in their community.</i> • <i>Council direction and policies regarding the historic elements of Des Moines are developed and implemented</i>	0.05 - Total CM = 0.05

CITY OF DES MOINES 2012 GOALS

Planning, Building & Public Works Department Supporting Actions

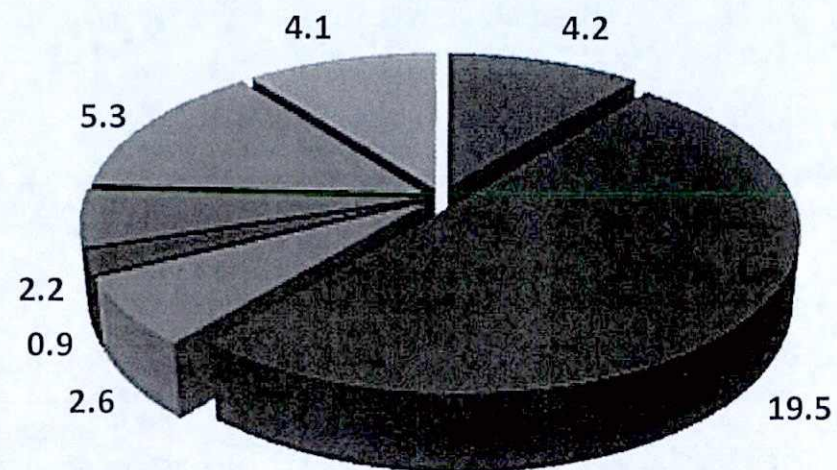
FTE = Full Time Employee

2012 City Council Goals	PBPW Supporting Actions	Outcomes "so that"	2012 FTEs
1. Protect people and property	• Ensure safe construction through plan review, permitting & inspections • Reduce traffic collisions and injuries • Prevent and eliminate unsafe and unhealthy living conditions • Implement Emergency Management Plan	• <i>Buildings and roads are built safely & according to approved plans.</i> • <i>Streets are safe, & pedestrian & vehicle accidents and congestion reduced</i> • <i>Public health & safety problems are corrected</i> • <i>City is prepared for and responds effectively to emergencies</i>	4.2- Total Bldg Div 3.5 of 6 Trans Engr 0.5 of 4 Code Enf 0.2 of 1
2. Maintain the City's infrastructure.	• Provide adequate, well maintained and safe transportation (100 centerline miles), trails (2.75 miles), planters/medians (4.25 miles), surface water systems (80 miles of pipe, 20 miles of ditches, 63 detention & treatment facilities, 3500 catch basins) and parks (27 on 92 acres) facilities • Maintain the public's investments through management, maintenance and reinvestment, e.g., overlays, sign & signal maintenance, bridge inspections • Minimize life cycle costs	• <i>The City's infrastructure remains safe, the public's investment is maintained, and life cycle costs minimized.</i>	19.3 -Total Trans Engr 2.0 of 4 PW Maint 5.6 of 5.6 SWM Maint 5.4 of 5.4 Prk Opns 3.0 of 3.0 SWM Eng 2.4 of 4.4 Dir.Staff 0.9 of 2.8
Enhance the City's infrastructure.	• Maintain comprehensive plans, development standards & improvement plans • Approve private development improvements • Increase level of grants and outside funding • Manage infrastructure construction • Collaborate on inter-jurisdictional infrastructure planning	• <i>An efficient and safe transportation and surface water system within and through Des Moines is created that provides mobility for motorists, pedestrians, bicyclists and transit users and prevents flooding and poor water quality.</i>	2.6 -Total Trans Engr 1.5 of 4 SWM Eng 0.5 of 4.4 Dir.Staff 0.6 of 2.8
3. Preserve and enhance livability for all generations	• Maintain safe, attractive, high-quality neighborhoods, parks & business areas • Assist older and low income adults in living independently with minor home repair funding • Abate nuisance properties • Support safe, quality, active, passive and social recreational opportunities	• <i>The livability of Des Moines is preserved</i>	0.9 - Total Code Enf 0.8 of 1 Director 0.1 of 2.8

2012 City Council Goals	PBPW Supporting Actions	Outcomes "so that"	2012 FTEs
4. Protect and enhance the natural environment	• Prevent flooding, e.g., pipe, ditches, catch basin • Protect water quality • Preserve stream corridors & shorelines • Review environmental impacts • Preserve habitat, critical areas, greenbelts, viewpoints and open spaces • Clear, grade and fill responsibly • Manage solid waste and facilitate recycling	• <i>Water quality is protected, flooding reduced, & fish habitat improved.</i> • <i>Critical areas, fish & wildlife habitat, greenbelts, shorelines, stream corridors and viewpoints are protected.</i>	2.1 - Total SWM Eng/NPDES 1.3 of 4.4 DevSvcs/Plan 0.7 of 3.6 Dir. Staff 0.1 of 2.8
5. Improve economic stability, vitality and development	• Improve plans, codes, regulations, permitting processes, demographic information • Permit land divisions, alterations, use conditions and review business licenses • Review and permit buildings and improvements • Redevelop Marina District & Beach Park • Develop the Des Moines Creek Business Park • Redevelop Pacific Ridge and Midway • Promote the City and improve the City's image	• <i>Homes and commercial facilities are permitted fairly and efficiently, and buildings are designed safely and to complement the community.</i> • <i>High-Quality neighborhoods are maintained & a quality livable community continues to develop</i> • <i>Commercial development and industrial job creation is encouraged, residential development in targeted areas is stimulated, and City tax revenues increase.</i> • <i>Citizens agree that Des Moines is business-friendly and customer-oriented while remaining a great place to live.</i>	5.3 - Total DevSvc/Plan 3.0 of 3.6 BldgDiv 2.0 of 6 Director 0.3 of 2.8
6. Provide efficient & effective City services	• Maintain & replace equipment in safe & cost effective condition (141 items) • Maintain, repair & renewal City buildings (27 buildings w/ 108,000 SF) • Provide City Hall phone and walk in reception • Improve internal support services to strengthen ability of departments to more effectively deliver services • Upgrade information technology and management systems • Improve print, Internet- and cable TV-delivered public information and services • Deliver more customer-oriented services • Improve cost effectiveness of City operations • Partner with others	• <i>City departments can deliver their services safely, efficiently and cost effectively.</i> • <i>Citizens agree that they receive great customer service and that City government uses its resources efficiently.</i>	4.3 - Total EqpSvc 2.0 of 2 Facilities 1.0 of 1 Dir Staff 0.8 of 2.8 Bldg Div 0.5 of 6

2012 City Council Goals	PBPW Supporting Actions	Outcomes "so that"	2012 FTEs
7. Participate in regional and state issues and decisions	- Key staff participate in various organizations to keep apprised and add a voice to decisions that impact the City: e.g. SKCEDI, SCATBd, PSRC, AWC, King County Planning & Public Works Directors, WRIA 9, King County Flood Control District - Provide feedback to legislators on House/Senate Bills under consideration	The City is aware of and helps to influence regional and state decisions affecting Des Moines.	0.2 - Total Transp Dir Staff SWM Planning Dev Svc
8. Encourage community involvement	- Promote community involvement and volunteerism (car wash kits, plantings,) - Provide community information in City Currents and on website - Survey customers & citizens on service	Citizens can effectively contribute to and use services available to them.	0.2 - Total SWM Engr/NPDES Parks/PW Building Plan
9. Preserve, enhance, and celebrate the historic elements of Des Moines	- Continued improvement on Beach Park facilities - Wayfinding signage - Improvement of roadway systems for easy access to historic locations - Preserve and enhance Des Moines' historic landmarks and cultural resources	Citizens can learn of the City's heritage and more fully enjoy living in their community.	<0.1 - FTE Transp Planning Admin
TOTAL PBPW FTEs			39.0

City Goals with PB&PW Supporting FTE's



- 1. Protect People/Property
- 2M. Maintain Infrastructure
- 2E Enhance Infrastructure
- 3. Preserve/Enhance Livability
- 4. Protect/Enhance Environment
- 5. Improve Economic Develop
- 6. Provide Efficient/Effective Services

CITY OF DES MOINES 2012 GOALS

Police Department Supporting Actions

FTE = Full Time Employee (49 FTE in Police Department)

2012 City Council Goals	Police Department Supporting Actions	Outcomes "so that"	2012 FTEs												
1. Protect people and property	Patrol - Respond to 911 calls for service - Provide community policing services to prevent or resolve criminal activity in our community. - Respond to and help resolve community disputes to avoid hostile confrontations between citizens. - Observe or respond to criminal law violations and identify, apprehend and prosecute violators. - Conduct preliminary investigation of criminal activity to identify, apprehend and prosecute violators. - Collect evidence of criminal activity to identify, apprehend and prosecute violators. - Conduct preventive patrol activity to deter crime and provide a visible law enforcement presence in our community. - Investigate crimes to identify, apprehend and prosecute criminals. Enforce traffic laws to reduce traffic accidents and injuries. - Provide investigative and expert witness testimony in criminal and traffic related proceedings. - Provide traffic related community policing services to prevent or resolve traffic violation activity in our community. - Conduct preventative traffic related patrol activities to deter violations and provide a visible presence in our community. - Respond to and help resolve traffic related disputes to avoid hostile confrontations between citizens. - Conduct traffic collision investigations. - Collect evidence of traffic collisions and violations activity.	- So that: Criminal activity is reduced and the quality of life in our community is improved. - So that: Traffic collisions and injuries are reduced and the quality of life in our community is improved.	37.0- Total <table><tr><td>Administration</td><td>2.25</td></tr><tr><td>Patrol</td><td>25.0</td></tr><tr><td>Detectives</td><td>5.5</td></tr><tr><td>CSO</td><td>0.5</td></tr><tr><td>AC</td><td>.75</td></tr><tr><td>Records</td><td>3.0</td></tr></table>	Administration	2.25	Patrol	25.0	Detectives	5.5	CSO	0.5	AC	.75	Records	3.0
Administration	2.25														
Patrol	25.0														
Detectives	5.5														
CSO	0.5														
AC	.75														
Records	3.0														

2012 City Council Goals	Police Department Supporting Actions	Outcomes "so that"	2012 FTEs
3. Preserve and enhance livability for all generations	• Maintain safe, attractive, high-quality neighborhoods & business areas • Conduct citizen safety classes in a variety of subject areas to help reduce crime and personal injury. • Provide a wide variety of community policing programs to involve community policing programs to involve community members in the prevention of crime. • Conduct emergency preparedness training and education for city staff and the community. • Maintain School Resource Functions • Abate nuisance properties • Support safe, quality, active, passive and social recreational opportunities • Maintain participation in school programs	• <i>The livability of Des Moines is preserved</i> • <i>So that: The community is better prepared to partner with the police department to reduce crime and improve quality of life in our community.</i>	2.75 - Total CSO 1.0 Admin .25 Patrol 1.25 A/C .25
4. Protect and enhance the natural environment	• Protect water quality • Preserve stream corridors & shorelines • Preserve habitat, critical areas, greenbelts, viewpoints and open spaces	• <i>Water quality is protected, flooding reduced, & fish habitat improved.</i> • <i>Critical areas, fish & wildlife habitat, greenbelts, shorelines, stream corridors and viewpoints are protected.</i>	.25 - Total Patrol .25
5. Provide efficient & effective City services	• Maintain & replace equipment in safe & cost effective condition • Maintain, repair & renewal Police City buildings (20,000 SF) • Provide community 24 hour phone and walk in reception • Upgrade information technology and management systems • Deliver more customer-oriented services • Improve cost effectiveness of City operations • Partner with others	• <i>City departments can deliver their services safely, efficiently and cost effectively.</i> • <i>Citizens agree that they receive great customer service and that City government uses its resources efficiently.</i>	6 - Total Patrol .25 CSO .25 Records Unit 3.0 Admin 2.25 Detectives .25

2012 City Council Goals	Police Department Supporting Actions	Outcomes "so that"	2012 FTEs
6. Participate in regional and state issues and decisions	• Key staff participate in various organizations to keep apprised and add a voice to decisions that impact the City: e.g. WASPC, KCPC, SCORE, VCC • Provide feedback to legislators on House/Senate Bills under consideration	• <i>The City is aware of and helps to influence regional and state decisions affecting Des Moines.</i>	0.5 - Total Admin .5
7. Encourage community involvement	• Promote community involvement and volunteerism (Department Strategic Plan, Action Item #10 Expanding the Opportunity for civilian personnel to support functions of the department.)	• <i>Citizens can effectively contribute to and use services available to them.</i> • <i>So That; Relationships with our community improve, and it helps the community to understand government functions and responsibilities.</i>	1.25 - Total Patrol .5 Admin .25 Dets .25 CSO .25

REVISED MOTIONS FOR THE NC ZONE TEXT CHANGE AGENDA ITEM

Suggested Motions:

- | | |
|-----------------------|---|
| First Motion: | "I move to authorize the City Manager to sign the updated Settlement Agreement and Release included as Attachment 1 to the March 29, 2012 Administration Report <u>superseding the June 3, 2005 Settlement Agreement and Release</u> to allow the property owner of Zenith Viewpointe to substitute one residential dwelling for the existing commercial tenant space." |
| Second Motion: | "I move to adopt Draft Ordinance No. 12-013 amending Section 18.20.020 DMMC of the NC (Neighborhood Commercial) Zone allowing multiple dwelling units as a permitted use." |

Criminal Charges Year 2011 (901 Total Charges Filed)

