

AGENDA

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue South, Des Moines**

December 4, 2014 – 7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CORRESPONDENCE

COMMENTS FROM THE PUBLIC

EXECUTIVE SESSION

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

PRESIDING OFFICER'S REPORT

ADMINISTRATION REPORT

- **EMERGING ISSUES**

CONSENT AGENDA

- page 1 Item 1: **APPROVAL OF MINUTES**
Motion is to approve the minutes from the October 9th and October 23rd Regular City Council meetings.
- page 11 Item 2: **SHORT TERM LEASE WITH BJORNSON MOTORS FOR THE USE OF DOCK SPACE IN THE MARINA GUEST MOORAGE AREA**
Motion is for Council to ratify and confirm the short-term lease agreement between the City and Bjornson Motors for the use of 150 feet of the North Float in the Guest Moorage area for the rate of \$1,125.00 dollars per month and authorize the City Manager to sign the agreement substantially in the form as attached.
- page 23 Item 3: **PUBLIC WORKS AND PARKS LANDSCAPE MAINTENANCE CONTRACT EXTENSION WITH NORTHWEST LANDSCAPE SERVICES (NLS)**
Motion is to approve the Amendment to the Contract with Northwest Landscape Services for City Parks and Streetscape Maintenance Services in the amount of \$18,899.71, bringing the total amount for 2015 to \$112,322.49, and authorize the City Manager to sign said Contract Amendment substantially in the form as submitted.
- page 37 Item 4: **ARTS COMMISSION RE-APPOINTMENTS**
Motion is to confirm the Mayoral re-appointment of M. Luisa Bangs to an unexpired term on the City of Des Moines Arts Commission effective January 1, 2015 and expiring on December 31, 2015 and the re-appointment of Kristy Dunn, Kathy Isaac and Jean Munro to three year terms effective January 1, 2015 and expiring December 31, 2017.

OLD BUSINESS

page 39 Item 1: ADOPTION OF YEAR 2015 BUDGET, 2ND READING
Staff Presentation: Finance Director Paula Henderson

page 47 Item 2: 2014 BUDGET AMENDMENTS, 2ND READING
Staff Presentation: Finance Director Paula Henderson

NEW BUSINESS

page 69 Item 1: UNIVERSITY OF WASHINGTON COMMUNITY ENVIRONMENT & PLANNING
STUDENT PRESENTATION
Staff Presentation: Community Development Manager Denise Lathrop

page 71 Item 2: PACIFIC HIGHWAY SOUTH LAND USE DESIGNATIONS (240TH NODE)
Staff Presentation: Community Development Manager Denise Lathrop

page 93 Item 3: 2015 INTERGOVERNMENTAL POLICIES AND POSITIONS
Staff Presentation: City Manager Tony Piasecki

page 127 Item 4: DRAFT RESOLUTION NO. 14-211 PARKS, RECREATION & SENIOR
SERVICES NON-PROFIT FACILITY RATES
Staff Presentation: Parks, Recreation & Senior Services Director
Patrice Thorell

page 153 Item 5: 2015 DES MOINES CITY COUNCIL VISION, MISSION STATEMENT, GOALS
AND STRATEGIC OBJECTIVES
Staff Presentation: City Manager Tony Piasecki

NEXT MEETING DATE

January 8, 2015

ADJOURNMENT

MINUTES

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue South, Des Moines**

October 9, 2014 – 7:00 p.m.

CALL TO ORDER

Mayor Kaplan called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Mayor Kaplan.

ROLL CALL

Council present: Mayor Kaplan; Mayor Pro Tem Pina; Councilmembers Jeremy Nutting, Jeanette Burrage, Bob Sheckler and Vic Pennington.

Motion made by Mayor Pro Tem Pina to excuse Councilmember Musser; seconded by Councilmember Pennington.
The motion passed 6-0.

Staff present: City Manager Tony Piasecki; Chief of Police George Delgado; Planning, Building and Public Works Director Dan Brewer; Transportation Manager Brandon Carver; SWM Engineer Loren Reinhold; Project Manager Scott Romano; Associate Engineer I Andrew Merges; Senior Services Manager Sue Padden; Parks, Recreation & Senior Services Director Patrice Thorell; Finance Director Paula Henderson; Budget Manager Cecilia Pollock; Prosecuting Attorney Matt Hutchins; Court Administrator Jennefer Johnson; City Clerk Bonnie Wilkins.

CORRESPONDENCE

There were no correspondences.

COMMENTS FROM THE PUBLIC

- Bob Pond, 23116 30th Avenue S; Opponent of the Highline School Bond.

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Councilmember Pennington:

- Thanked Council for excusing his absence last week.

Councilmember Sheckler:

- Participated in interviews for the Finance Director position.

Councilmember Burrage:

- Arturo's Restaurant has concerned about businesses going out of business:

Mayor Pro Tem Pina:

- Finance & Economic Development Committee meeting:
 - Comp Plan Updates.
 - Highway Planning around 240th transit zone.
 - Preliminary look at adult entertainment zone.

Councilmember Nutting:

- No report.

PRESIDING OFFICER'S REPORT

- Quality of candidates at Finance Director Interviews.
- Thanked Paula Henderson for years of service.
- Fire prevention month:
 - Thanked South King County Fire for putting out neighbors burning vehicle.
 - Encouraged everyone to carry fire extinguishers in their vehicles, have them in their homes and replace batteries twice a year.
- Banners and signs for businesses.
- Asked Council to provide upcoming vacations for planning purposes.

ADMINISTRATION REPORT

- Finance Director Interviews.
- Thanked Council, staff and special guests who participated:
 - South King County Chief Al Church.
 - Highline School District, Duggan Harmon.
- Panattoni Update:
 - Phase I permits by end of the year.
 - Final numbers for fee calculations.

CONSENT AGENDA

- Item 1: **APPROVAL OF VOUCHERS**
Motion is to approve the payment vouchers and payroll transfers included in the attached list and further described as follows:
Claim Checks: \$1,181,026.08
Payroll Fund Transfers: \$873,216.38
Total Certified Wire Transfers, Voids, A/P and Payroll Vouchers: \$2,054,242.46
- Item 2: **RE-ALLOCATION OF UNEXPENDED 2014 HUMAN SERVICES DOLLARS**
Motion is to approve the Human Services Advisory Committee's recommendation to re-allocate \$2,425 from unexpected 2014 human services funds to the following four agencies serving Des Moines residents: \$1,000 to Kent Youth and Family Services, \$500 to Lutheran Family Services Angle Lake Resource Center, \$500 to the Multi Service Center and \$425 to the Washington Poison Center.
- Item 3: **CONSULTANT CONTRACT AMENDMENT: BHC CONSULTANTS, LLC**
Motion is to approve Amendment No. 2 to the Contract with BHC Consultants, continuing professional inspection and plan review services in the amount of \$25,000 (bringing the total contract amount to \$90,000), and authorize the City Manager to sign the contract amendment substantially in the form submitted.
- Direction/Action**
Motion made by Councilmember Nutting to approve the consent agenda; seconded by Mayor Pro Tem Pina.
The motion passed 6-0.

Mayor Kaplan took remaining agenda items out of order.

NEW BUSINESS

- Item 2: STORMWATER COMPREHENSIVE PLAN BRIEFING
Staff Presentation: SWM Engineer Loren Reinhold

SWM Engineer Reinhold introduced to Austin Fisher, with Parametrix who gave a quick power point presentation.

- Item 3: (A) CONSTRUCTION CONTRACT AWARD FOR THE SOUTH 251ST
STREET SLIDE REPAIR PROJECT
(B) CONSTRUCTION INSPECTION SUPPORT FOR THE SOUTH 251ST
STREET SLIDE REPAIR PROJECT
Staff Presentation: Associate Engineer I Andrew Merges

Associate Transportation Engineer Merges gave a power point presentation to Council.

Direction/Action

Motion 1 made by Councilmember Sheckler to approve the Public Works Contract with Scarsella Bros., Bidder #1, for the South 251st Street Slide Repair project, in the amount of \$192,743.92, authorize a project contingency in the amount of \$40,000.00, and further authorize the City Manager to sign said Contract substantially in the form as submitted; seconded by Councilmember Nutting. The motion passed 5-0.

Mayor Pro Tem Pina recued himself.

Motion 2 made by Councilmember Sheckler to approve Task Order Assignment 01 with ~~Excel Tech Consulting Inc.~~ Tetra Tech Consulting Inc. for limited Construction Management and Inspection Services for the South 251st Street Slide Repair project in the amount of \$7,978.06, authorize a project contingency in the amount of \$2,000.00, and further authorize the City Manager to sign said Task Order substantially in the form as submitted; seconded by Councilmember Nutting. The motion passed 5-0.

- Item 4: CONTRACT AWARD FOR SENIOR ACTIVITY CENTER OPTIONAL STANDBY
GENERATOR PROJECT
Staff Presentation: Project Manager Scott Romano

Project Manager Romano gave a brief power point presentation to Council.

Direction/Action

Motion made by Mayor Kaplan to award the Public Works Contract to Pioneer Cable Contractors, Inc. for the Senior Activity Center Optional Standby Generator Project, in the amount of \$70,143.02, and authorize the City Manager to sign said contract substantially in the form as submitted; seconded by Councilmember Nutting. The motion passed 6-0.

At 7:47 p.m. Councilmember Sheckler left the meeting.

NEW BUSINESS

Item 1: YEARS 2015-2020 DRAFT SWM CAPITAL IMPROVEMENT PLAN
Staff Presentation: SWM Engineer Loren Reinhold

SWM Engineer Reinhold gave a brief power point presentation to Council.

OLD BUSINESS

Item 1: 2015 PRELIMINARY BASE OPERATING BUDGET-DEPARTMENT BUDGETS
Staff Presentation: Finance Director Paula Henderson

Finance Director Henderson introduced the 2015 Preliminary Base Operating Budget to Council with a power point presentation.

NEXT MEETING DATE

October 23, 2014 Regular City Council Meeting

ADJOURNMENT

Motion made by Councilmember Pennington to adjourn; seconded by Mayor Pro Tem Pina.
The motion passed 5-0.

The meeting was adjourned at 9:33 p.m.

Respectfully Submitted,
Bonnie Wilkins
City Clerk

MINUTES

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue South, Des Moines**

October 23, 2014 – 7:00 p.m.

CALL TO ORDER

Mayor Kaplan called the meeting to order at 6:57 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Pennington

ROLL CALL

Council present: Mayor Kaplan; Mayor Pro Tem Pina; Councilmembers Jeremy Nutting, Melissa Musser, Jeanette Burrage, Bob Sheckler and Vic Pennington.

Staff present: City Manager Tony Piasecki; Assistant City Manager Michael Matthias; City Attorney Pat Bosmans; Prosecutor Matt Hutchins; Chief of Police George Delgado; Commander Barry Sellers; Planning, Building and Public Works Director Dan Brewer; Transportation Manager Brandon Carver; SWM Engineer Loren Reinhold; Harbormaster Joe Dusenbury; Marina Maintenance Manager Scott Wilkins; Harbor Aide Jonathan Elfstrom; Finance Director Paula Henderson; Budget Manager Cecilia Pollock; Parks, Recreation & Senior Services Director Patrice Thorell; Judge Veronica Alicea-Galvan; Court Administrator Jennefer Johnson; Court Deborah Phillipson; Melissa; City Clerk Bonnie Wilkins.

CORRESPONDENCE

There were no correspondences.

COMMENTS FROM THE PUBLIC

Anna Kallis, Crisis Clinic; Thanked Council for their continued support.
Mike Lester, 934 S 232nd Street; Concerned with the Marina's finances.
Matthew MacDonald and Ava Welch, Mount Rainier Students; Gave a report to Council on October events at the High School.
Todd Powell, 29609 8th Avenue S, Federal Way; Spoke as President of the Des Moines Marina Tenant Association; Concern over the Marina's finances.
Bill Linscott, 22335 6th Avenue S; Concerned about Marina funding challenges.
David VonWolffersdorff; Concerned about Marina's Interfund Transfer.
Walt Heft, 437 S 206th Street, Concerned about the Marina's finances.
Ed O'Leary, decided not to speak.
Dan Leenhouts, 22544 8th Ave S; Investing in the Marina.

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Councilmember Pennington:

- Thanked Mount Rainier students for coming to Council.
- Appreciated the Marina Tenant Association for being at the meeting.

Councilmember Sheckler:

- Thanked Marina Tenants for coming to speak.
- SCORE received an accreditation for national recognition for healthcare.
 - Nearing capacity.

Councilmember Burrage:

- South County Transportation Board:
 - Transportation package.

Mayor Pro Tem Pina:

- Toured SCORE Facility:
 - Very impressed with the way the organization is ran.
- Redondo Parking Discussion @ Woodmont Elementary.
- Previewed documentary "Rape for Profit" at Wesley Homes.
- King County Conservation District Award Ceremony at Farmers Market:
 - Provide Senior's with fresh produce.
- Meeting at Activity Center regarding Pacific Ridge Neighborhood.
- Thanked everyone for attending tonight.

Councilmember Musser:

- Human Services Committee Meeting:
 - Pacific Ridge theme.
- Municipal Facilities Committee:
 - Redondo Parking Study:
 - Lighting.
 - Pedestrian safety.
 - Draft Resolution on Non Profit Fee Requests.
 - Pacific Ridge:
 - Work together as a community to address the needs.
- Thanked Assistant City Manager Michael Matthias for helping with foreclosure homes in area.

Councilmember Nutting:

- Thanked Marina Tenants for sharing their feelings.
- WATCHDOGS Dad's and Kid's Open Gym and Pizza Night @ North Hill.
- Invited everyone to attend the 8th Annual Chili Cook-off at Farmer's Market this Saturday.
- 9th Annual Tip-A-Cop at Red Robin:
 - Proceeds to go to Special Olympics.
- Mount Rainier Pool, Pumpkin Plunge:
 - Games.
 - Swimming.
 - Diving Demonstration.
 - Pick out a pumpkin.
- Trick-or-Treat Path through Des Moines October 31st.
- Fall Recycling Collection – November 1 at Marina.
- Des Moines Legacy Foundation Bayside Brunch – November 2nd.
 - Proceeds for Youth and Senior Scholarships.

PRESIDING OFFICER'S REPORT

- Sound Transit Meeting:
 - Alignment and location of stations.
 - Draft Environmental Impact Statement (DEIS).
- Thanked Councilmember Sheckler for offering the SCORE tour:
 - Very impressed and thankful facility is full.
- Suburban Cities Association joint dinner with Association of Washington Cities:
 - Unique issues Cities facing legislative session.
- Highline School District State of the Schools.
- Thanked the Police Departments and the Police Department's of SeaTac, Federal Way, Kent & King County:
 - Squatters.
- Farmers Market Chili Cook-off this Saturday.
- New President Suburban Cities Association:
 - Matt Larson

ADMINISTRATION REPORT

- Thanked Police Department for their efforts up on Pacific Ridge:
 - Leadership shown.
 - Handling issues.
- City Attorney Bosmans introduce Lawand Anderson, Rule 9 Attorney, and Matt Hutchins, Prosecutor, to Council.

Item 1: JUDGE VERONICA ALICEA-GALVAN STATE OF THE COURT ADDRESS
Judge Galvan gave a brief power point presentation to Council.

CONSENT AGENDA

- Item 1: APPROVAL OF VOUCHERS
Motion is to approve the payment vouchers and payroll transfers included in the attached list and further described as follows:
Claim Checks: \$1,319,162.45
Payroll Fund Transfers: \$469,997.18
Total Certified Wire Transfers, Voids, A/P and Payroll Vouchers: \$1,789,159.63
- Item 2: MARINE VIEW DRIVE RECTANGULAR RAPID FLASHING BEACON (RRFB) CROSSWALK IMPROVEMENTS – PHASE 2 CONTRACT
Motion is to approve the Public Works Contract with West Coast Signal, Inc. for the Marine View Drive Rectangular Rapid Flashing Beacon (RRFB) Crosswalk Improvements – Phase 2, in the amount of \$102,675.37, authorize the City Manager to approve a project contingency of \$10,000, bringing the total amount to \$112,675.37, and to authorize the City Manager to sign said contract substantially in the form as submitted.
- Item 3: INTERLOCAL AGREEMENT BETWEEN THE CITIES OF SEATAC, DES MOINES, COVINGTON AND TUKWILA FOR PLANNING, FUNDING AND IMPLEMENTATION OF A JOINT MINOR HOME REPAIR PROGRAM
Motion is to authorize the City Manager to sign the Interlocal Agreement between the Cities of SeaTac, Des Moines, Covington and Tukwila for the Minor Home Repair Program substantially in the form as submitted.

- Item 4: BARNES CREEK TRAIL DESIGN-TASK ORDER ASSIGNMENT
Motion is to approve the Task Order Assignment 2014-03 with KPG for the Barnes Creek Trail 60% Design in the amount of \$447,986.10, authorize a contingency in the amount of \$5,000 and further authorize the City Manager to sign said Task Order substantially in the form as submitted.
- Item 5: HOLD HARMLESS AGREEMENT BETWEEN THE CITY OF DES MOINES AND MASTER POLICE OFFICER KEVIN MONTGOMERY FOR TRANSFER OF OWNERSHIP OF CANINE "HARLEY"
Motion is to approve the agreement between the City of Des Moines and Master Police Officer Kevin Montgomery allowing the transfer of ownership of Police Canine Harley for the sum of one dollar and no cents (\$1.00) and to authorize the City Manager to sign the Agreement substantially in the form as submitted.
- Item 6: EXTENSION OF CONTRACT WITH AMERICAN BUILDING SERVICES FOR JANITORIAL SERVICES IN CITY BUILDINGS
Motion is to approve the Amendment to the contract with American Building Services for janitorial services for City owned buildings through December 31, 2015 at an estimated cost of \$115,000 and authorize the City Manager to sign the Contract Amendment substantially in the form as submitted.
- Item 7: COMMERCIAL SEXUAL EXPLOITATION
Motion is to enact Draft Resolution No. 14-219 supporting the "Buyer Beware" initiative to combat commercial sexual exploitation through comprehensive demand enforcement, deterrence and prevention.

Direction/Action

Motion made Councilmember Pennington by to approve the consent agenda; seconded by Councilmember Nutting.
The motion passed 7-0.

Mayor Kaplan took the following Agenda items out of original order.

NEW BUSINESS

- Item 2: MARINA CAPITAL IMPROVEMENT PLAN – 2015-2020
Staff Presentation: Harbormaster Joe Dusenbury

Harbormaster Dusenbury briefed Council on the Marina Capital Improvement Plan.
- Item 2(A): Update on the Financial Condition of the Marina
Staff Presentation: Harbormaster Joe Dusenbury

Harbormaster Dusenbury gave a power point presentation to Council.
- Item 1: LAKEHAVEN UTILITY DISTRICT 2014 COMPREHENSIVE WATER SYSTEM PLAN UPDATE (FINAL DRAFT)
Staff Presentation: SWM Utility Manager Loren Reinhold

SWM Utility Manager Reinhold introduced Stan French, Water Operations Manager for Lakehaven Utility District and Alina Bennett, BOLA Engineering.

At 8:50 p.m. Councilmember Sheckler left the meeting.

OLD BUSINESS

Item 2:

2015 COMPREHENSIVE PLAN PERIODIC UPDATE

Staff Presentation: Community Development Manager Denise Lathrop

Community Development Manager Lathrop gave a brief power point presentation to Council.

Item 1:

2015 BUDGET – GENERAL AND STREET FUNDS BUDGET BALANCING STRATEGIES

Staff Presentation: Finance Director Paula Henderson

Finance Director Henderson handed out an updated 2015 Budget Balancing Strategies worksheet to Council.

At 9:30 p.m. Councilmember Musser left the meeting.

Motion made by Councilmember Nutting to move New Business Item #3, 2015-2020 Draft Municipal Capital Improvements (MCI) Plan, to the November 6, 2014 regular City Council meeting; seconded by Mayor Pro Tem Pina.
The motion passed 5-0.

Motion made by Mayor Kaplan to draft an Ordinance to increase cable, garbage and SWM utility tax revenues; seconded by Councilmember Nutting.
The motion passed 5-0.

NEW BUSINESS

Item 3:

2015-2020 DRAFT MUNICIPAL CAPITAL IMPROVEMENTS (MCI) PLAN

Staff Presentation: Parks, Recreation & Senior Services Director
Patrice Thorell

This item will be heard at the November 6, 2014 Regular City Council meeting.

NEXT MEETING DATE

November 6, 2014 Regular City Council Meeting

ADJOURNMENT

Motion made by Councilmember Nutting to adjourn; seconded by Councilmember Pennington.
The motion passed 5-0.

The meeting was adjourned at 9:56 p.m.

Respectfully Submitted,
Bonnie Wilkins
City Clerk

A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT. Short Term Lease With Bjornson Motors for the Use of Dock Space in the Guest Moorage Area of the Marina.

ATTACHMENTS:

1. Draft Lease Agreement with Bjornson Motors
2. Diagram of Guest Moorage Area showing Proposed lease area.

FOR AGENDA OF: December 4, 2014

DEPT. OF ORIGIN: Marina

DATE SUBMITTED: November 10, 2014

CLEARANCES:

- ☒ Legal TS
- ☐ Finance N/A
- ☒ Marina JS
- ☐ Parks, Recreation & Senior Services N/A
- ☐ Planning, Building & Public Works N/A
- ☐ Police N/A
- ☐ Courts N/A

APPROVED BY CITY MANAGER
FOR SUBMITTAL: AT

Purpose and Recommendation

The purpose of this agenda item is to request the Council's approval of a short-term lease agreement between the City and Clinton Bjornson, dba Bjornson Motors, for the use of 150 feet of dock space on the north float until April 30, 2014. Mr. Bjornson operates a boat brokerage business that specializes in purchasing and re-selling bank owned boats.

Suggested Motion: "I move that the Council ratify and confirm the short-term lease agreement between the City and Bjornson Motors for the use of 150 feet of the North Float in the Guest Moorage area for the rate of \$1,125.00 dollars per month and authorize the City Manager to sign the agreement substantially in the form as attached."

Background

In October of this year Mr. Bjornson approached the Marina staff asking about moorage for his boat brokerage business. Mr. Bjornson purchases and re-sells bank owned boats and he was looking for space for three or four boats on a short-term basis, (about six months). Because the boats tend to vary significantly in size and he usually resells them quickly, the staff suggested that he consider side-tie on the north float because it would give him the flexibility he needed.

Discussion

Mr. Bjornson is not sure how long the market for repossessed boats will last and he does not need a long term agreement. The staff considered using the standard winter moorage agreement to accommodate his needs but, because it is a business selling boats, the staff thought a more detailed agreement was necessary to ensure that there was adequate insurance in place, that he got the proper business license and that the sales tax was reported properly. The staff also thought that it would be inconsistent to treat Mr. Bjornson's business differently than the boat brokerage that is located in the Marina now, even though they different business models.

Financial Impact

The rental rate of \$1,125 for 150 lineal feet of the North Float works out to \$7.50 per foot. Winter Moorage Program rates range from \$6.50 per foot to \$10.57 per foot on a month-to-month basis. The staff believes \$7.50 per foot is a fair rate because the number of boats will vary from one to four depending on their lengths and Mr. Bjornson will be committed to paying for the space for 6 months regardless of the number of boats he has moored there. Typically, the North Float in the guest moorage is under-utilized in the off-season. The rental rate does not include the State Leasehold tax which is 12.84% of the rent.

Conclusion

The staff recommends that the Council approve the short-term lease agreement with Bjornson Motors. This agreement will yield \$6750 in moorage that the Marina would not get with just overnight moorage and the winter moorage program this off-season.

Concurrence

The City Attorney's office concurs with this recommendation.

LEASE FOR MARINA FACILITIES

This Lease is entered into between the CITY OF DES MOINES, a municipal corporation (hereinafter "Lessor") and CLINTON B. BJORNSON, dba, BJORNSON MOTORS, LLC, a Washington limited liability corporation (hereinafter "Lessee").

(1) Terms and Premises. Lessor grants to Lessee for a term of 6 – ½ months, commencing on the fifteenth day of Oct, 2014 and ending on the 30th of April, 2015 the exclusive right to use and occupy certain real and personal property located at the Des Moines Marina. Such property shall be hereinafter referred to as "premises". The premises are generally described as the first 150 feet of the south side of the north float in the Guest Moorage area, in which various vessels that are for sale will be moored. Owing to the difficulty of writing a legal description for the premises, the premises are schematically described on the diagram attached hereto as Exhibit "A" and by this reference incorporated herein.

(2) Conditions of use. The following conditions shall apply to the use of the leased area.

(a) The dock shall be used to moor boats that are for sale and are either owned by or consigned to the Lessee.

(b) Casual use of the dock by invitees of the Lessee, or any other use that may compete with the guest moorage business of the Lessor, is not allowed.

(3) Additional Facilities. Lessor and Lessee reserve the right to negotiate for expansion, and/or relocation of the premises, . Lessee may also be placed on the waiting list for additional slips. The decision to allow the Lessee to Lease additional slips shall be at the sole discretion of the City of Des Moines.

Lessee may sub-lease other slips in the Marina, subject to Marina Rule 4.0. Lessee will be charged the regular and customary rate for such sub-leases. Marina facilities other than Leased or sub-leased facilities will be available to the Lessee at the regular posted rates therefore.

(4) Rent. Monthly rent shall be \$1,125.00 (One Thousand One Hundred Twenty-Five dollars, plus State Lease-hold Tax, payable in advance on or before the first day of each month of this Lease.

(5) Inspection of Moorage. During business hours, the City Manager, or his designated agent, shall have the right to inspect the dock structure. The right of inspection reserved to the City hereunder shall impose no obligation of the City to make inspections to ascertain the conditions of the premises and shall impose no liability upon the City for failure to make such inspections.

(6) Utilities. In addition to the above rent, Lessee shall be required to pay, within ten (10) days after billed, all utilities furnished to the premises, except surface water management charges and water, which are included in the monthly rent. Power rates billed to the Lessee shall be billed at the rates posted in the Marina office.

(7) Sales and Real Property Taxes. If required by law, Lessee shall be required to pay any sales tax on the rent or any property taxes or Leasehold tax, if levied.

(8) Restrictions on use of Leased Premises.

(a) The sale of gas, diesel fuels and propane gas is prohibited except when used by Lessee to test work performed and the excess conveyed to customer.

(b) The leased area may be structurally modified by Lessee only after prior written consent of Lessor. All additions and modifications permanently attached to structures shall be at the expense of Lessee and shall become the property of Lessor at the termination of this Lease and any extension thereof. Any non-attached additions, lighting fixtures, furniture and trade fixtures ever added by Lessee, which are removable without injury to the premises, shall be and remain the property of Lessee. Only such modifications that would normally be approved under the current Rules and Regulations of the Des Moines Marina will be allowed.

(9) Conduct of Business. Lessee shall be required to follow all City Ordinances, Federal, State and County laws and the Rules and Regulations of the Des Moines Marina. The Lessor shall have the right to restrict certain types of operations during the hours of 10 P.M. to 6 A.M. if they create a nuisance or have a detrimental effect upon adjacent residents and Marina tenants.

(10) Duties of Lessor. Lessor will at all times during the tenancy:

(a) Comply with all City ordinances, state, and federal regulations and any special provisions in this Lease related to environmental protection.

(b) Maintain the premises to substantially comply with all applicable codes, statutes, ordinances, or regulations pertaining to the Leased premises;

(c) Except where the conditions attributable to normal wear and tear, make repairs and arrangements necessary to put the premises in as good condition as it was at the commencement of the tenancy;

(d) Maintain all electrical, plumbing, heating, and other facilities in reasonably good working order;

(e) No duty shall devolve upon the Lessor to repair a defective condition where the defective condition complained of was caused by the conduct of Lessee.

(11) Duties of Lessee. Lessee accepts the premises in its present condition, and will at all times during the tenancy:

(a) Comply with all city, state, and federal regulations related to environmental protection, and any special provisions described in this Lease.

(b) Keep the Leased premises as clean and sanitary as the conditions of the premises permit;

(c) Properly dispose all solid waste, liquids, and hazardous waste in a clean and lawful manner at reasonable and regular intervals;

(d) Properly use and operate all electrical, gas, heating, plumbing and other fixtures.

(e) Not permit a nuisance or common law waste.

(f) Not allow junk or debris to accumulate on the demised premises;(g)
At the expiration of the Lease term, or any extension thereof, surrender the premises in as good condition as they were at the beginning of the term, reasonable wear and tear excepted.

(12) Indemnification and Insurance. Lessee shall be responsible to Lessor for damages to the premises caused by Lessee, Lessee's agents, and parties using the premises with the permission of Lessee. Lessee shall keep the premises insured for fire, and other casualty. Lessee shall purchase and maintain a general liability insurance policy insuring against claims for personal injury and property damage in an amount with an annual aggregate limit of not less than two million dollars (\$2,000,000). Lessor shall be named as an additional insured under such general liability policy. Appropriate certifications of insurance coverage shall be delivered to Lessor. Lessee agrees to save, keep, defend and otherwise hold harmless Lessor, its officers, agents, employees and volunteers, from all damages, costs or expenses in law or equity that may at any time arise or be set up because of damage to property or personal injury received by reason of or in the course of activities involving Lessee's use and occupancy of the premises or adjacent areas, including, but not limited to, claims arising out of the condition of the premises. Lessee's indemnification is intended to apply to all claims which are occasioned by any willful or negligent act or omission of Lessee, its employees, or any party using the premises with the permission of Lessee.

(13) Sign. Lessee shall be permitted to paint or install such signs as are permitted by the Des Moines Municipal Code.

(14) Assignment. Lessee shall not assign this Lease or the rights granted hereunder or sublet the premises or any part thereof without first obtaining written consent of the City. Such consent shall not be unreasonably withheld. Lessor and Lessee recognize that the primary purpose of this Lease is to provide a boat brokerage and sales service for customers of the Des Moines Marina, and the boating community, and, accordingly, the primary standards for approving assignment or sublease shall be as follows: the qualifications, business ability, financial capability, technical competence, and personal reputation and integrity of the proposed assignee or sublessee.

(15) Mediation/Arbitration Clause. If a dispute arises from or relates to this Agreement or the breach thereof and if the dispute cannot be resolved through direct discussions,

the parties agree to endeavor first to settle the dispute in an amicable manner by mediation administered by a mediator under applicable rules of the American Arbitration Association. The mediator may be selected by agreement of the parties or through the American Arbitration Association. Following mediation, or upon the mutual written agreement of the parties to forgo the mediation process, any unresolved controversy or claim arising from or relating to this Agreement or breach thereof shall be settled through arbitration which shall be conducted under the American Arbitration Association's Arbitration Rules. The arbitrator may be selected by agreement of the parties or through the American Arbitration Association. All fees and expenses for mediation or arbitration shall be borne by the parties equally. However, each party shall bear the expense of its own counsel, experts, witnesses, and preparation and presentation of evidence.

(16) Default.

(a) Event of Default. Each of the following shall be deemed an Event of Default:

- (i) Failure to make full and timely payment of rent;
- (ii) Failure by Lessee to perform or observe any covenant or condition of this Lease which is to be performed or observed by Lessee;
- (iii) Abandonment of the premises;
- (iv) The filing of execution or occurrence of:
 - (A) An adjudication of Lessee as a bankrupt or insolvent in the bankruptcy or equity sense, or;
 - (B) An assignment for the benefit of creditors, whether by trust or otherwise, or;
 - (C) The taking by any person of the rights hereunder upon execution or attachment or other process of law or equity.

(b) Cure of Default. Lessee may cure a default, except for failure to make full and timely payment of rent, and this Lease shall remain in effect, provided that Lessee cure such default or enters into good faith efforts with Lessor to cure such default, within fifteen (15) days of receiving written notice of default by Lessor. Lessee shall notify Lessor in writing of his intent to cure default and the amount of time required to cure the default. Subsequent failure of Lessee to cure the default under this subsection within a reasonable time shall be grounds for termination of the Lease.

(c) Termination of Lease. If Lessee fails to cure any default within the period of time described in the preceding subsection "b" herein, the Lessor may at its option, in addition to any other remedy or right given hereunder or by law,

(i) Except for failure to make full and timely payment of rent, give notice to Lessee that this Lease shall terminate upon the date specified in the notice, which date shall be not earlier than thirty (30) days after the giving of such notice, or

(ii) Immediately or at any time after occurrence of such Event of Default, and without notice or demand, enter upon the premises or any part thereof in the name of the whole, and upon the date specified in such notice or in any other notice pursuant to law, or upon such entry this Lease and the term thereof shall terminate.

(d) Repossession. Upon termination of this Lease as herein above provided, the Lessor may enter forthwith without further demand or notice and resume possession either by summary proceedings, or by action at law or in equity or by force or other-wise, as the Lessor may determine, without being liable in trespass. In no event shall such reentry or resumption of possession or reletting as hereinafter provided be deemed to be a waiver of the rights and remedies of the Lessor hereunder.

(e) Reletting. Upon termination of this Lease in any manner above provided, the Lessor shall use reasonable efforts to relet the premises. The Lessor shall be deemed to have used reasonable efforts if it Leases the whole or any part of the premises, separately or with other premises, for any period equal to or less than, or extending beyond, the remainder of the original term, for any sum or to any tenant or for any use it deems reasonably satisfactory or appropriate. Refusal to let to any person or for any use the Lessor deems objectionable, or for a use not expressly permitted under paragraph 11 of this Lease shall also be deemed a reasonable effort to relet.

(f) Damages. Upon termination of this Lease in any manner above provided, the Lessee shall pay the Lessor forthwith without demand or notice the sum of the following:

(i) All rent accrued to the date of such termination and a proportionate part of the rent otherwise payable for the month in which such termination occurs;

(ii) The cost of making all repairs, alterations and improvements required to be made by the Lessee hereunder, and of performing all covenants of the Lessee relating to the condition of the dock structure during the term, such cost to be deemed prima facie to be that cost estimated by a reputable architect or contractors selected by the Lessor or the amounts reasonable expended or incurred thereafter by the Lessor; and

(iii) Such other damages as are proper under applicable provisions of statutory and common law.

(17) Cancellation by Lessee. Lessee shall have the right to cancel this Lease upon ninety (90) days written notice. During such ninety-(90) day period the parties shall enter into a cancellation agreement defining the rights and duties of the parties upon cancellation of this Lease. There shall be two (2) mandatory provisions contained in the cancellation agreement: (1) following the ninety (90) day notice period, Lessee shall have no further obligation to pay rent, (2) on the effective date of the ninety (90) day notice, Lessee shall vacate the premises and

Lessor shall have the right to re-enter and re-let. As to any other term of the cancellation agreement, should the parties be unable to agree on any provision, it shall be submitted to arbitration as provided in paragraph 20 herein.

(18) Written Notice. All notices, requests, demands, and other communications required or permitted under the Lease must be in writing. As of the effective date, Lessee maintains its right to receive notice affecting the Lease. Notice will be deemed to have been duly given immediately upon being mailed with postage prepaid to respective addresses, as follows:

Lessee:	Mailing Address	3402 C St NE, Suite 208 Auburn, WA 98002
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Lessor:	City of Des Moines Attention City Manager 21630 11th Ave. So., Suite A, Des Moines, WA 98198
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Upon change of address, each party shall provide the updated address to all parties within ten (10) days after the effective date of the change of address. Failure to provide the updated address constitutes waiver of the right to notice under this section.

(19) This Lease shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

(20) Entire Lease. The written provisions and terms of this Lease, together with any Exhibits attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner this Lease. All of the attached documents are hereby made a part of this Lease. However, should any language in any of the Attachments to this Lease conflict with any language contained in this Lease, the terms of this Lease shall prevail.

(21) Ratification/Confirmation. Any acts consistent with the authority and prior to the effective date of this Lease are hereby ratified and confirmed.

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(22) Counterparts. This Lease may be executed in any number of counterparts, each of which shall constitute an original, and all of which will together constitute this one Lease.

IN WITNESS WHEREOF, Lessor and Lessee have affixed their signatures on the dates below written signifying agreement to the terms and conditions of the foregoing Lease for Marina Facilities.

LESSEE: Bjornson Motors, LLC

LESSOR: City of Des Moines

By: _____
Clinton B. Bjornson, Its President

By: _____
Anthony A. Piasecki, Its City Manager

At the direction of the City Council by
motion regularly passed in its open public
meeting on December 4, 2014.

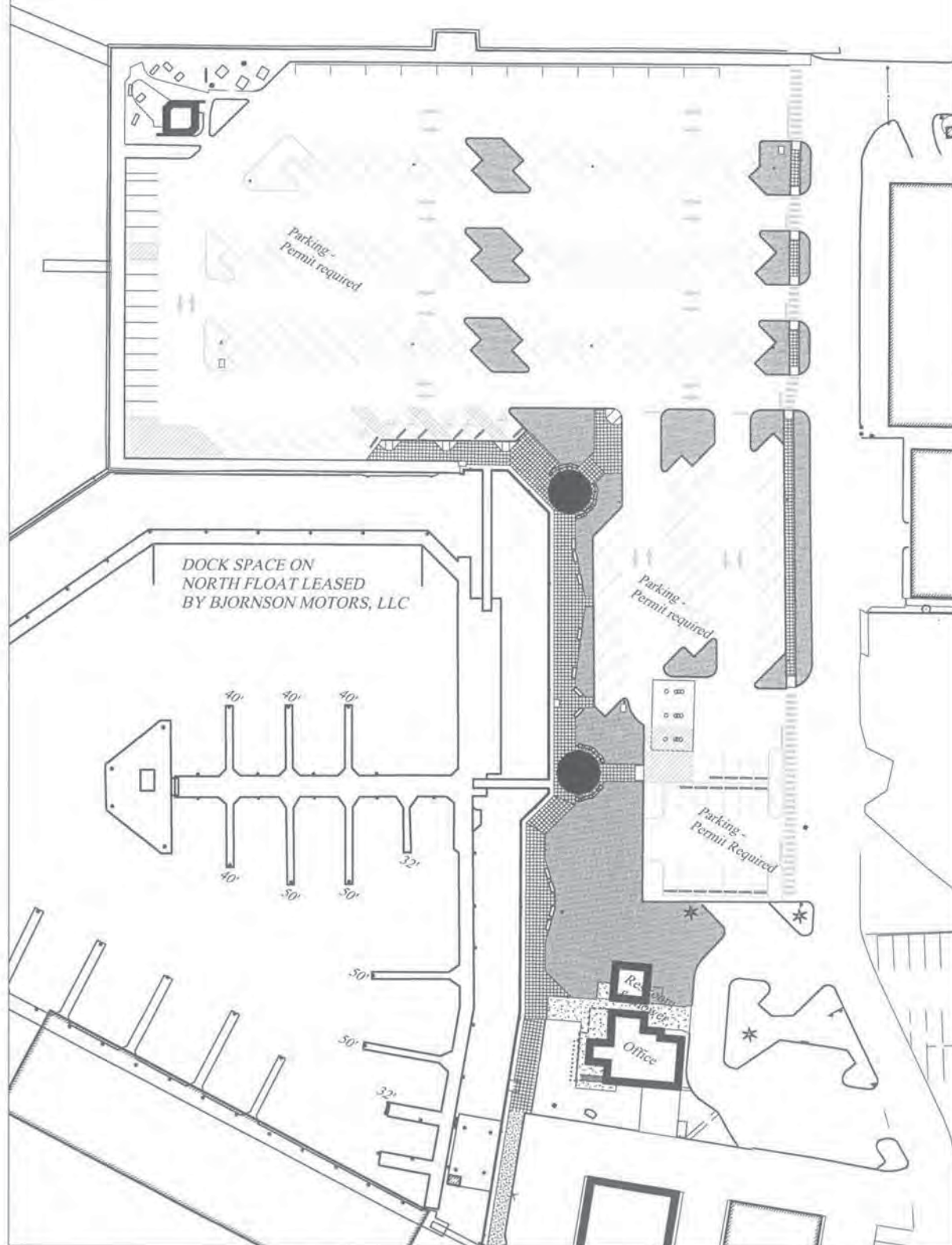
Date: _____

Date: _____

APPROVED AS TO FORM:

Timothy A. George
Assistant City Attorney

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DES MOINES MARINA

DES MOINES, WASHINGTON

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AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Parks and Public Works Landscape
Maintenance Contract Extension w/
Northwest Landscape Services (NLS)

ATTACHMENTS:

1. Contract Amendment

AGENDA OF: December 4, 2014

DEPT. OF ORIGIN: Planning, Building & Public
Works

DATE SUBMITTED: November 20, 2014

CLEARANCES:

[X] Legal PB

[X] Finance

[] Marina N/A

[X] Parks, Recreation & Senior Services

[X] Planning, Building & Public Works PB

[] Police N/A

APPROVED BY CITY MANAGER
FOR SUBMITTAL:

Purpose and Recommendation:

The purpose of this item is for the Council to approve a contract Amendment with Northwest Landscape Services (Attachment 1) for Parks and Public Works Landscape Maintenance Services. The Amendment will: 1) extend the Contract for an additional twelve (12) months through December 31, 2015, by exercising the City's option in the contract which was approved by the Council on December 6, 2012; and 2) will provide for additional landscape services at specific locations. The following motion will appear on the consent calendar:

Suggested Motions

Motion 1: "I move to approve the Amendment to the Contract with Northwest Landscape Services for City Parks and Streetscape Maintenance Services in the amount of \$18,899.71, bringing the total amount for 2015 to \$112,322.49, and authorize the City Manager to sign said Contract Amendment substantially in the form as submitted."

Background:

In 2011, the City advertised for contracted limited landscape maintenance services. Northwest Landscape Services (NLS) was the successful low bidder for these services. On June 23, 2011, the Council approved the Contract for a period of 6 months and authorized Administration to extend the Contract for an additional 12 months through 2012 if NLS provided satisfactory performance. In-house Parks maintenance resources have been reduced over recent years and continues to be limited due to General Fund budget limitations.

Furthermore, over the past few years there have been grounds and landscape maintenance improvements added to the general scope of work for the City's Parks staff such as; 16th Avenue South sidewalk improvements, Pacific Highway South Median and sidewalk landscaping, Steven J. Underwood Park, the Field House project and the recently completed project on South 216th Street which all bring additional landscape maintenance requirements.

With recent increases in landscape maintenance needs and budget-driven decreases in Parks maintenance staffing levels, a deficit has been created in terms of in-house capacity to maintain all of the City's landscaping to acceptable levels. Therefore, the decision was made in 2011 to use more cost effective contracted landscape maintenance services given fewer seasonal and full time staff.

Regardless of the staffing reductions, landscaping at City parks and streetscapes must be maintained to acceptable community and safety standards. Based on the experience with NLS, staff believes that landscape maintenance needs at City parks and Right-of-Ways can continue to be met in an efficient and economical manner through the joint efforts of both in-house maintenance staff and contracted services.

Previously, staff looked into partnering with neighboring cities for this work but was not able negotiate mutual benefits due to lack of interest at the time. Staff continues to explore partnering opportunities with neighboring cities in an effort to further reduce costs to the City.

Discussion:

The original contract gave the City the choice to extend the Contract for up to 24 months. In the fall of 2012, the Council approved a contract extension for 2013 and 2014, and also provided authority for an additional 12 months (through 2015). At that time, NLS was willing to honor the original base bid prices for the two year extension through 2014.

The performance of NLS has been closely monitored by City staff and continues to meet and exceed all standards and requirements per the Contract. Given the exemplary performance by NLS since June of 2011, Administration is recommending that the term of the contract be extended for the final year through 2015. Once again, NLS is willing to honor the original base bid prices for the term of the contract extension through 2015.

In addition to extending the term of the contract through 2015, staff is recommending to add some additional locations to the contract, and to increase the frequency of landscape maintenance service at some of the existing locations. These modifications are included in Attachment 1.

Alternatives:

Council could choose to just extend the term of the contract for the final 12 months through 2015, without adding the additional services. This is not recommended by staff. New projects have been completed by the City (South 216th Street streetscape and retention pond) which require maintenance. Some of the locations on the existing contract require additional frequency to meet safety standards.

Council could choose not to approve the contract extension, and choose to not contract for landscape maintenance service at all. There would be several impacts with such a decision. First, the City's maintenance division would be required to perform this work with a limited number of staff which would not only negatively affect the appearance of the City's landscaped assets but would also reduce the time available for other necessary maintenance operations, and support to the City's recreational programs and tasks that need to be completed. Second, in order to provide the services to minimally acceptable standards, the Parks staffing levels would need to be increased at a minimum of 1 FTE position and adding additional seasonal positions.

Council could choose to approve the contract extension with the addition of landscaping services for the locations identified, but provide even more frequency to these locations by increasing visits from two times per year to four times per year at streetscape locations. While this would be ideal, due to other budget limitations, this is not recommended at this time.

Financial Impact:

The costs for these contracted services are included in the proposed 2015 Parks Operations budget. If the full contract authority plus contingency is used, the total contract would be as follows:

Existing Contract

\$78,961.44	- Base Bid (No changes to current contract)
7,501.00	- Sales Tax
6,960.00	- Extra Hours (200 hours x 34.80)
\$93,422.44	Total

2015 Recommended Additions

Increases to 3x per year streetscape visits and 4x per year Detention Pond visits

\$93,422.44	– Existing Contract
<u>\$18,899.71</u>	- Addition Costs (including tax)
\$112,322.49	– New Annual Total

Of the \$18,899.71, approximately \$7,000.00 will be paid by SWM for the maintenance of the new 216th Detention Pond, and \$4,732 will be paid by the Street Fund for the PHS Streetscape, which is a Transportation Benefit District (TBD) eligible expense.

Staff investigated the option to increase maintenance frequencies at select location to four times per year. The cost to do so would add \$24,630.28 to the existing contract. While there is certainly an economy of scale that would be provided, the added cost cannot be supported at this time.

Recommendation:

Staff recommends that the City Council approve the proposed motion.

Concurrence

The Legal, Finance, Parks, and Planning, Building and Public Works Departments concur.



CONTRACT AMENDMENT/ADDENDUM FORM

**CONTRACT FOR PARKS AND RIGHT OF WAY LANDSCAPE MAINTENANCE
BETWEEN
THE CITY OF DES MOINES AND NORTHWEST LANDSCAPE SERVICES**

THIS AMENDMENT/ADDENDUM is entered into on this ____ day of _____, 2014, pursuant to that certain Contract entered into on the 28th day of June, 2011, between the **CITY OF DES MOINES, WASHINGTON** (hereinafter "City"), and **NORTHWEST LANDSCAPE SERVICES**, (hereinafter "NLS").

The parties herein agree that the Contract dated June 28, 2011, shall remain in full force and effect, except for the amendments/addendums set forth as follows:

I) **ATTACHMENT C; PAGE 24;** (Bid Schedule), of Contract dated June 28, 2011, is hereby amended to read as follows:

SEE ATTACHED PAGES 1 THROUGH 4 TITLED: "2015 CONTRACT EXTENSION Attachment C Bid Schedule", and letter dated November 5, 2012 for 2013 Landscape Maintenance, and 2015 NLS Contract Amendment Summary.

Except as modified hereby, all terms and conditions of contract dated June 28, 2011, remain in full force and effect.

IN WITNESS WHEREOF the parties hereto have executed this Addendum as of the date first above written.

Northwest Landscape Services: By: _____ (signature) Print Name: <u>Tom DiMeco</u> Its: <u>Managing Partner</u> (Title) DATE: _____	CITY OF DES MOINES: By: _____ (signature) Print Name: <u>Anthony A. Piasecki</u> Its: <u>City Manager</u> (Title) DATE: _____ Attest: _____ Approved as to form: _____ _____ City Clerk City Attorney DATE: _____ DATE: _____
NOTICES TO BE SENT TO: Northwest Landscape Services: Tom DiMeco Northwest Landscape Services 7627 West Bostian Way Woodinville, WA 98072 425-481-0919 425-485-9601 (facsimile)	NOTICES TO BE SENT TO: CITY OF DES MOINES: John Blackburn City of Des Moines 21630 11th Avenue S., Suite A Des Moines, WA 98198 206-870-6559 (telephone)

BASE BID																			
Project #1		Project #2		Project #3		Project #4		Project #5		Project #6		Project #7		Project #8		Project #9			
2015	Big Catch Park 2180 Marine View Drive South (Plaza, Boat, 216th)	City Hall 21630 11th Avenue South		Public Works Eng. 21650 11th Avenue South		Police Dept. 21900 11th Avenue South		Field House (Upper) 1000 South 220th Street		South Marina Park 227th & Dock Street (Incl. 227th traffic islands)		Beach Park 22030 Cliff Avenue South		Overlook II 22200 5th Avenue South		Overlook I 223rd and 5th Avenue South			
	HOURS	RATE	HOURS	RATE	HOURS	RATE	HOURS	RATE	HOURS	RATE	HOURS	RATE	HOURS	RATE	HOURS	RATE	HOURS	RATE	
	1.00	x \$34.80	0.90	x \$34.80	2.40	x \$34.80	5.00	x \$24.80	20.00	x \$34.80	0.20	x \$34.80	2.40	x \$34.80	1.00	x \$34.80	1.00	x \$34.80	
	=		=		=		=		=		=		=		=		=		
	\$34.80		\$11.32		\$83.62		\$174.00		\$696.00		\$6.96		\$83.52		\$34.80		\$34.80		
January	1.34	x \$34.80	1.17	x \$34.80	1.56	x \$34.80	2.83	x \$34.80	12.82	x \$34.80	0.89	x \$34.80	6.79	x \$34.80	1.40	x \$34.80	0.85	x \$34.80	
February	=		=		=		=		=		=		=		=		=		
	\$46.63		\$40.72		\$54.29		\$98.48		\$446.14		\$30.97		\$236.29		\$48.72		\$29.58		
March	8.56	x \$34.80	7.78	x \$34.80	3.84	x \$34.80	9.32	x \$34.80	13.38	x \$34.80	5.51	x \$34.80	29.56	x \$34.80	11.83	x \$34.80	4.88	x \$34.80	
	=		=		=		=		=		=		=		=		=		
	\$297.89		\$270.74		\$133.63		\$324.34		\$465.62		\$191.75		\$1,028.69		\$411.68		\$169.82		
April	4.73	x \$34.80	7.88	x \$34.80	3.36	x \$34.80	1.79	x \$34.80	12.51	x \$34.80	5.54	x \$34.80	26.36	x \$34.80	4.04	x \$34.80	1.65	x \$34.80	
	=		=		=		=		=		=		=		=		=		
	\$164.60		\$274.22		\$116.93		\$62.29		\$435.35		\$192.79		\$917.33		\$140.59		\$57.42		
May	3.90	x \$34.80	3.30	x \$34.80	1.50	x \$34.80	1.35	x \$34.80	12.90	x \$34.80	3.65	x \$34.80	24.95	x \$34.80	4.20	x \$34.80	1.45	x \$34.80	
	=		=		=		=		=		=		=		=		=		
	\$135.72		\$114.84		\$52.20		\$46.98		\$448.92		\$127.02		\$868.26		\$146.16		\$50.46		
June	4.16	x \$34.80	2.78	x \$34.80	1.74	x \$34.80	1.62	x \$34.80	12.08	x \$34.80	3.71	x \$34.80	24.36	x \$34.80	3.73	x \$34.80	1.53	x \$34.80	
	=		=		=		=		=		=		=		=		=		
	\$144.77		\$96.74		\$60.55		\$56.38		\$420.38		\$129.11		\$847.73		\$129.80		\$53.24		
July	7.16	x \$34.80	5.68	x \$34.80	2.74	x \$34.80	8.12	x \$34.80	11.48	x \$34.80	4.46	x \$34.80	23.36	x \$34.80	9.40	x \$34.80	4.20	x \$34.80	
	=		=		=		=		=		=		=		=		=		
	\$249.17		\$197.66		\$95.35		\$282.58		\$399.50		\$155.21		\$812.93		\$327.12		\$146.16		
August	4.42	x \$34.80	4.50	x \$34.80	2.12	x \$34.80	2.32	x \$34.80	13.33	x \$34.80	4.08	x \$34.80	27.95	x \$34.80	6.31	x \$34.80	1.72	x \$34.80	
	=		=		=		=		=		=		=		=		=		
	\$153.82		\$156.60		\$73.78		\$80.74		\$463.88		\$141.98		\$972.66		\$219.59		\$59.86		
September	6.61	x \$34.80	9.78	x \$34.80	3.94	x \$34.80	2.12	x \$34.80	15.58	x \$34.80	6.91	x \$34.80	33.56	x \$34.80	4.69	x \$34.80	2.56	x \$34.80	
	=		=		=		=		=		=		=		=		=		
	\$230.03		\$340.34		\$137.11		\$73.78		\$542.18		\$240.47		\$1,167.89		\$163.21		\$89.09		
October	9.30	x \$34.80	7.55	x \$34.80	6.50	x \$34.80	15.75	x \$34.80	43.60	x \$34.80	5.35	x \$34.80	31.35	x \$34.80	11.60	x \$34.80	5.85	x \$34.80	
	=		=		=		=		=		=		=		=		=		
	\$323.64		\$262.74		\$226.20		\$548.10		\$1,517.28		\$186.18		\$1,090.98		\$403.68		\$203.58		
November	3.68	x \$34.60	3.24	x \$34.80	5.52	x \$34.80	10.66	x \$34.80	45.64	x \$34.80	1.98	x \$34.80	15.98	x \$34.80	3.80	x \$34.80	2.70	x \$34.80	
	=		=		=		=		=		=		=		=		=		
	\$128.06		\$112.75		\$192.10		\$370.97		\$1,588.27		\$68.90		\$556.10		\$132.24		\$93.96		
December	2.22	x \$34.80	2.00	x \$34.80	4.92	x \$34.80	10.47	x \$34.80	40.33	x \$34.80	0.63	x \$34.80	5.80	x \$34.80	2.11	x \$34.80	2.02	x \$34.80	
	=		=		=		=		=		=		=		=		=		
	\$77.26		\$69.60		\$171.22		\$364.36		\$1,403.48		\$21.92		\$201.84		\$73.43		\$70.30		
TOTAL PROJECT HOURS / COST	57.08	\$1,966.38	56.56	\$1,968.29	40.14	\$1,396.87	71.35	\$2,482.98	253.65	\$8,827.02	42.91	\$1,493.27	252.42	\$8,784.22	54.11	\$2,231.03	30.41	\$1,058.27	

200 Extra Hours of Maintenance Labor:

200 hr x

\$34.80

(Hourly Labor Rate)

FILL IN YELLOW HIGHLIGHTED CELL ONLY

= \$6,960.00

(Extra Hours Cost)

* TOTAL PROJECT HOURS / COST shall be based on the number of services (ie. Mowing, trimming, weeding, etc.) and associated labor hours provided each month, the same unit cost is applied equally to all items of work.

** All items of work must be completed within any given month in order to receive full payment for that month.

BASE BID																
2015	Project #10		Project #11		Project #12		Project #13		Project #14		Project #15		Project #16		Project #17	
	Water Tower Park 20802 5th Avenue South	HOURS RATE	Westwood Park 6th Avenue South & 192nd Street	HOURS RATE	Midway Park 2900 South 221st Street	HOURS RATE	Wooten Park 283rd Street & Redondo Beach Drive	HOURS RATE	Redondo Parking Lot Redondo Beach Drive & Redondo Way	HOURS RATE	Cecil Powell Park 250th & 13th Place South	HOURS RATE	City Park (Pond) Kent Des Moines Road & 22nd Place	HOURS RATE	City Park South 230th Street & 21st Avenue South	HOURS RATE
January	1.50 x \$34.80 \$52.20	4.00 x \$34.80 \$138.20	2.47 x \$34.80 \$85.96	2.00 x \$34.80 \$69.60	2.20 x \$34.80 \$76.56	0-00 x \$34.80 \$0.00	2.20 x \$34.80 \$76.56	0-00 x \$34.80 \$0.00	0-00 x \$34.80 \$0.00	6.00 x \$34.80 \$208.80	1.00 x \$34.80 \$34.80	0.80 x \$34.80 \$27.84	1.00 x \$34.80 \$34.80	0.80 x \$34.80 \$27.84	1.00 x \$34.80 \$34.80	0.80 x \$34.80 \$27.84
	3.78 x \$34.80 \$131.54	2.47 x \$34.80 \$85.96	11.03 x \$34.80 \$383.84	5.78 x \$34.80 \$201.14	4.24 x \$34.80 \$147.55	0-00 x \$34.80 \$0.00	4.24 x \$34.80 \$147.55	0-00 x \$34.80 \$0.00	0-00 x \$34.80 \$0.00	3.63 x \$34.80 \$126.32	0.95 x \$34.80 \$33.06	2.11 x \$34.80 \$73.43	0.95 x \$34.80 \$33.06	2.11 x \$34.80 \$73.43	0.95 x \$34.80 \$33.06	2.11 x \$34.80 \$73.43
February	15.32 x \$34.80 \$533.14	11.03 x \$34.80 \$383.84	27.42 x \$34.80 \$954.22	27.42 x \$34.80 \$954.22	19.36 x \$34.80 \$673.73	0-00 x \$34.80 \$0.00	19.36 x \$34.80 \$673.73	0-00 x \$34.80 \$0.00	0-00 x \$34.80 \$0.00	7.17 x \$34.80 \$248.52	5.65 x \$34.80 \$196.62	8.54 x \$34.80 \$297.19	5.65 x \$34.80 \$196.62	8.54 x \$34.80 \$297.19	5.65 x \$34.80 \$196.62	8.54 x \$34.80 \$297.19
	13.94 x \$34.80 \$485.11	2.62 x \$34.80 \$91.18	26.92 x \$34.80 \$936.82	26.92 x \$34.80 \$936.82	18.10 x \$34.80 \$629.88	0-00 x \$34.80 \$0.00	18.10 x \$34.80 \$629.88	0-00 x \$34.80 \$0.00	0-00 x \$34.80 \$0.00	4.10 x \$34.80 \$142.68	2.65 x \$34.80 \$92.22	8.99 x \$34.80 \$312.85	2.65 x \$34.80 \$92.22	8.99 x \$34.80 \$312.85	2.65 x \$34.80 \$92.22	8.99 x \$34.80 \$312.85
April	13.95 x \$34.80 \$485.46	2.05 x \$34.80 \$71.34	21.80 x \$34.80 \$758.64	21.80 x \$34.80 \$758.64	14.50 x \$34.80 \$504.60	0-00 x \$34.80 \$0.00	14.50 x \$34.80 \$504.60	0-00 x \$34.80 \$0.00	0-00 x \$34.80 \$0.00	2.85 x \$34.80 \$99.18	1.95 x \$34.80 \$67.86	7.95 x \$34.80 \$276.66	1.95 x \$34.80 \$67.86	7.95 x \$34.80 \$276.66	1.95 x \$34.80 \$67.86	7.95 x \$34.80 \$276.66
	12.62 x \$34.80 \$439.18	2.43 x \$34.80 \$84.56	26.72 x \$34.80 \$929.86	26.72 x \$34.80 \$929.86	17.76 x \$34.80 \$618.05	0-00 x \$34.80 \$0.00	17.76 x \$34.80 \$618.05	0-00 x \$34.80 \$0.00	0-00 x \$34.80 \$0.00	3.42 x \$34.80 \$119.02	2.90 x \$34.80 \$100.92	7.94 x \$34.80 \$276.31	2.90 x \$34.80 \$100.92	7.94 x \$34.80 \$276.31	2.90 x \$34.80 \$100.92	7.94 x \$34.80 \$276.31
June	12.52 x \$34.80 \$435.70	9.68 x \$34.80 \$336.86	22.40 x \$34.80 \$779.52	22.40 x \$34.80 \$779.52	15.24 x \$34.80 \$530.35	0-00 x \$34.80 \$0.00	15.24 x \$34.80 \$530.35	0-00 x \$34.80 \$0.00	0-00 x \$34.80 \$0.00	5.32 x \$34.80 \$185.14	4.10 x \$34.80 \$142.68	6.49 x \$34.80 \$225.85	4.10 x \$34.80 \$142.68	6.49 x \$34.80 \$225.85	4.10 x \$34.80 \$142.68	6.49 x \$34.80 \$225.85
	15.07 x \$34.80 \$524.44	2.64 x \$34.80 \$91.87	44.92 x \$34.80 \$1,563.22	44.92 x \$34.80 \$1,563.22	24.96 x \$34.80 \$868.61	0-00 x \$34.80 \$0.00	24.96 x \$34.80 \$868.61	0-00 x \$34.80 \$0.00	0-00 x \$34.80 \$0.00	3.28 x \$34.80 \$114.14	2.20 x \$34.80 \$76.66	9.00 x \$34.80 \$313.20	2.20 x \$34.80 \$76.66	9.00 x \$34.80 \$313.20	2.20 x \$34.80 \$76.66	9.00 x \$34.80 \$313.20
August	16.92 x \$34.80 \$588.82	4.13 x \$34.80 \$143.72	24.60 x \$34.80 \$856.08	24.60 x \$34.80 \$856.08	18.50 x \$34.80 \$643.80	0-00 x \$34.80 \$0.00	18.50 x \$34.80 \$643.80	0-00 x \$34.80 \$0.00	0-00 x \$34.80 \$0.00	6.52 x \$34.80 \$226.90	4.95 x \$34.80 \$172.26	10.19 x \$34.80 \$354.61	4.95 x \$34.80 \$172.26	10.19 x \$34.80 \$354.61	4.95 x \$34.80 \$172.26	10.19 x \$34.80 \$354.61
	17.10 x \$34.80 \$595.08	15.95 x \$34.80 \$555.06	13.56 x \$34.80 \$471.89	13.56 x \$34.80 \$471.89	10.68 x \$34.80 \$371.66	0-00 x \$34.80 \$0.00	10.68 x \$34.80 \$371.66	0-00 x \$34.80 \$0.00	0-00 x \$34.80 \$0.00	14.75 x \$34.80 \$513.30	5.85 x \$34.80 \$203.58	9.00 x \$34.80 \$313.20	5.85 x \$34.80 \$203.58	9.00 x \$34.80 \$313.20	5.85 x \$34.80 \$203.58	9.00 x \$34.80 \$313.20
September	9.06 x \$34.80 \$315.29	8.94 x \$34.80 \$311.11	4.10 x \$34.80 \$142.68	4.10 x \$34.80 \$142.68	2.60 x \$34.80 \$90.48	0-00 x \$34.80 \$0.00	2.60 x \$34.80 \$90.48	0-00 x \$34.80 \$0.00	0-00 x \$34.80 \$0.00	13.25 x \$34.80 \$461.45	2.90 x \$34.80 \$100.92	5.02 x \$34.80 \$174.70	2.90 x \$34.80 \$100.92	5.02 x \$34.80 \$174.70	2.90 x \$34.80 \$100.92	5.02 x \$34.80 \$174.70
	3.12 x \$34.80 \$108.58	8.09 x \$34.80 \$281.53				0-00 x \$34.80 \$0.00		0-00 x \$34.80 \$0.00	0-00 x \$34.80 \$0.00	12.18 x \$34.80 \$423.86	2.05 x \$34.80 \$71.34	2.60 x \$34.80 \$90.48	2.05 x \$34.80 \$71.34	2.60 x \$34.80 \$90.48	2.05 x \$34.80 \$71.34	2.60 x \$34.80 \$90.48
October	134.90	\$4,694.52	74.03	\$2,576.24	238.04	\$8,283.79	162.94	\$5,670.31	0.00	\$0.00	82.48	\$2,870.30	37.15	\$1,292.82	78.63	\$2,736.32
	*TOTAL PROJECT HOURS / COST															

2015	ALTERNATE 1										ALTERNATE 2									
	Project #18	Project #19	Project #20	Project #21	Project #22	Project #23	Project #24	Project #25	Project #26	RATE	RATE	RATE	RATE	RATE	RATE	RATE	RATE	RATE	RATE	RATE
	Activity Center 2045 216th Avenue South	Field House (Lower) 1000 South 220th Street	Memorial Park Marine View Drive & Dies Moines Memorial Drive	251st Entrance Way 251st & Marine View Drive	Sonju Park 24728 16th Avenue South	Midway Park (Meadow Only) 2909 South 221st Street	Massey Creek Plaza East Des Moines Road @ 8th-9th Avenue South	Parkside Park 244th & 25 Avenue South	Barnes Creek 15th Avenue South											
January	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80
February	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80
March	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80
April	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80
May	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80
June	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80
July	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80
August	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80
September	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80
October	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80
November	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	HOURS 0:00	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80
December	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	RATE \$0.00	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80	\$34.80
*TOTAL PROJECT HOURS / COST	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2015	ALTERNATE 3										TOTAL PROJECT COST PER MONTH				
	Project #27	Project #28				Project #29				BASE BID	ALTERNATES			TOTALS	
	16th Avenue South 272nd Street to South 260th Street	HOURS	RATE	HOURS	RATE	HOURS	RATE	HOURS	RATE		1	2	3		
January	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	\$1,788.72	\$0.00	\$0.00	\$0.00	\$1,788.72	
February	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	\$1,830.83	\$0.00	\$0.00	\$0.00	\$1,830.83	
March	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	\$6,582.42	\$0.00	\$0.00	\$0.00	\$6,582.42	
April	29.00 x \$34.80 \$1,009.20	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	\$5,052.26	\$0.00	\$0.00	\$6,298.80	\$11,351.06	
May	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	\$4,254.30	\$0.00	\$0.00	\$0.00	\$4,254.30	
June	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	\$4,506.60	\$0.00	\$0.00	\$0.00	\$4,506.60	
July	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	\$5,056.09	\$0.00	\$0.00	\$0.00	\$5,056.09	
August	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	\$4,752.98	\$0.00	\$0.00	\$0.00	\$4,752.98	
September	29.00 x \$34.80 \$1,009.20	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	\$6,902.23	\$0.00	\$0.00	\$6,298.80	\$13,201.03	
October	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	\$8,442.48	\$0.00	\$0.00	\$0.00	\$8,442.48	
November	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	\$5,450.38	\$0.00	\$0.00	\$0.00	\$5,450.38	
December	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	0.00 x \$34.80 \$0.00	\$3,733.34	\$0.00	\$0.00	\$0.00	\$3,733.34	
*TOTAL PROJECT HOURS / COST	58.00	\$2,018.40	216.00	\$7,516.80	88.00	\$3,062.40	\$58,352.64	\$0.00	\$12,597.60	\$70,950.24					



November 5, 2012

Gregory Taylor
2255 South 223rd Street
Des Moines, WA 98198

RE: 2013 Landscape Maintenance for the City of Des Moines

Dear Mr. Taylor,

Thank you for choosing Northwest Landscape Services as your landscape service provider. We are proud of the successful partnership that we have built with the City of Des Moines and look forward to continuing the relationship for years to come.

We appreciate this opportunity to provide you with pricing for 2013. After a careful evaluation of our performance in 2012 we are pleased to extend our current annual pricing of **\$78,960** for the 2013 calendar year. This pricing includes the incorporation of the additional areas of responsibility on S 216th Street and Beach Park respectively.

For your consideration, we are willing to extend the annual pricing of **\$78,960** through the 2014 calendar year with the following qualification. If there is an increase in the prevailing wage rates that govern our work for the City of Des Moines we will need to propose an increase to the annual pricing.

Respectfully Submitted,

Joel A. Olivares
Northwest Landscape Services
District Manager
Joelo@nlsnw.com

T 425 481 0919 F 425 485 9601
P.O. Box 864 | Woodinville, Washington 98072
www.nlsnw.com

2015 NLS Contract Amendment Summary

<u>Base Bid</u>		
Site	Frequency	Yearly Cost
Big Catch	Weekly Mar-Oct / Bi-Weekly Nov-Feb	\$1,986.38
City Hall	Weekly Mar-Oct / Bi-Weekly Nov-Feb	\$1,968.29
Public Works Eng	Weekly Mar-Oct / Bi-Weekly Nov-Feb	\$1,396.87
Police Department	Weekly Mar-Oct / Bi-Weekly Nov-Feb	\$2,482.98
Fieldhouse Upper	Weekly Mar-Oct / Bi-Weekly Nov-Feb	\$8,827.02
South Marina Park	Weekly Mar-Oct / Bi-Weekly Nov-Feb	\$1,493.27
Beach Park	Weekly Mar-Oct / Bi-Weekly Nov-Feb	\$8,784.22
Overlook 2	Weekly Mar-Oct / Bi-Weekly Nov-Feb	\$2,231.03
Overlook 1	Weekly Mar-Oct / Bi-Weekly Nov-Feb	\$1,058.26
Watertower Park	Weekly Mar-Oct / Bi-Weekly Nov-Feb	\$4,694.52
Westwood Park	Weekly Mar-Oct / Bi-Weekly Nov-Feb	\$2,876.11
Midway Park	Weekly Mar-Oct / Bi-Weekly Nov-Feb	\$8,283.79
Wooton Park	Weekly Mar-Oct / Bi-Weekly Nov-Feb	\$5,670.31
Cecil Powell Park	Weekly Mar-Oct / Bi-Weekly Nov-Feb	\$2,870.30
City Park (KDM)	Weekly Mar-Oct / Bi-Weekly Nov-Feb	\$1,292.82
City Park (21st Ave)	Weekly Mar-Oct / Bi-Weekly Nov-Feb	\$2,736.32
16th Ave Streetscape	Twice per year	\$2,018.15
Pacific Hwy Streetscape	Twice per year	\$7,216.80
MVD & 7th Ave Streetscape	Twice per year	\$3,062.80
Base Bid Subtotal:		\$70,950.24
<u>2012 Amendments/Additions</u>		
Beach Park additions		\$6,489.33
216th (Segment 4) West End Additions		\$1,521.87
2012 Amendemnt Subtotal:		\$8,011.20
SUBTOTAL:		\$78,961.44
TAX:		\$7,501.34
EXTRA HOURS:		\$6,960.00
TOTAL (2014 Contract):		\$93,422.78

2015 Amendments/Additions

Site	Frequency	Yearly Cost
Midway Park	Service switched back to City crew	-\$7,580.66
Dr Shirley Gordon Park	Service switched from City to NLS	\$8,415.47
216th Streetscape	Contract addition 3 visits annually	\$2,802.00
216th Retention Pond	Contract addition 4 visits annually	\$6,390.00
16th Ave Streetscape	Increase visits from 2 to 3 annually	\$1,081.60
Pacific Hwy Streetscape	Increase visits from 2 to 3 annually	\$4,732.00
MVD & 7th Ave Streetscape	Increase visits from 2 to 3 annually	\$1,419.60
2015 Additions Subtotal:		\$17,260.01
TAX:		\$1,639.70
TOTAL:		\$18,899.71
Proposed 2015 Contract Total:		\$112,322.49
(Note: \$7,000 Paid by SWM for 216th Detention Pond)		

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Arts Commission Re-Appointments

ATTACHMENTS: None

FOR AGENDA OF: December 4, 2014

DEPT. OF ORIGIN: Parks, Recreation & Senior Services

DATE SUBMITTED: November 17, 2014

CLEARANCES:

- ☒ Legal 6
- ☐ Finance NA
- ☐ Marina NA
- ☒ Parks, Recreation & Senior Services 90
- ☐ Planning, Building & Public Works NA
- ☐ Police NA
- ☐ Courts NA

APPROVED BY CITY MANAGER
FOR SUBMITTAL: AA

Purpose and Recommendation

The purpose of this agenda item is to recommend City Council approval of four reappointments to the City of Des Moines Arts Commission.

Suggested Motion

Motion: "I move to confirm the Mayoral re-appointment of M. Luisa Bangs to an unexpired term on the City of Des Moines Arts Commission effective January 1, 2015 and expiring on December 31, 2015 and the re-appointment of Kristy Dunn, Kathy Isaac and Jean Munro to three year terms effective January 1, 2015 and expiring on December 31, 2017."

Background

The City Council adopted Ordinance No. 06-1393 establishing the Des Moines Arts Commission in November 30, 2006. The nine Arts Commission positions were appointed in February 2007. The terms were staggered so that six positions are retained each year and three positions expire each year on December 31.

The Arts Commission was created to:

- (1) Represent the interest of the city in matters of the arts, to be a spokes group for the arts in the city and to keep the city council informed on all such related matters.
- (2) Evaluate, prioritize, and make recommendations on funding for cultural arts needs within the city.
- (3) Review and recommend works of art for the city, especially works to be acquired through appropriations set aside from municipal construction projects. Local artists will be encouraged and given equal consideration for these projects.
- (4) Inform, assist, sponsor or coordinate with arts organizations, artists, or others interested in the cultural advancement of the community.
- (5) Encourage and aid programs for the cultural enrichment of the citizens of Des Moines and encourage more public visibility of the arts.
- (6) Develop cooperation with schools, local, regional, state and national arts organizations.
- (7) Obtain private, local, regional, state or federal funds to promote arts projects within the Des Moines community.

Discussion

This agenda seeks confirmation of the Mayoral appointments of four incumbent members of the Des Moines Arts Commission to become effective on January 1, 2015. These members are Luisa Bangs, Kristy Dunn, Kathy Isaac and Jean Munro. Commissioner Bangs has asked to be appointed to an unexpired term to begin on January 1, 2015 and expire on December 31, 2015. Commissioners Kristy Dunn, Kathy Isaac and Jean Munro will each have completed their first three-year term on December 31, 2014. They have each requested to be appointed to a second three-year term effective January 1, 2015 and expiring on December 31, 2017.

The Arts Commission has one additional unexpired two-year term available for appointment. Applicants are currently being sought for appointment to that position.

Alternatives

None provided.

Financial Impact

No financial impact.

Recommendation/Concurrence

None provided.

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Adoption of Year 2015 Budget

FOR AGENDA OF: December 4, 2014

ATTACHMENTS:

1. Draft Ordinance No. 14-214
2. Appendix A (To Be Provided to Council at the Council Meeting, 12/4/14)
3. General & Street Funds 2015 Preliminary Budget Balancing Strategies

DEPT. OF ORIGIN: Finance

DATE SUBMITTED: November 26, 2014

CLEARANCES:

- [X] Legal JB
[X] Finance ph
[] Marina N/A
[] Parks, Recreation & Senior Services N/A
[] Planning, Building & Public Works N/A
[] Police N/A
[] Courts N/A

APPROVED BY CITY MANAGER

FOR SUBMITTAL: 

Purpose and Recommendation

Adoption of the Year 2015 Budget.

Suggested Motion:

"I move to enact Draft Ordinance No. 14-214 adopting the final budget for the City of Des Moines, Washington, for the fiscal year ending December 31, 2015."

Background

The budget has been discussed over the last several months. The 2015 budget is summarized in Appendix A.

The General and Street Funds Balancing Strategies include all changes recommended by the City Manager as of November 26, 2014.

Recommendation

It is recommended that the City Council adopt Draft Ordinance No. 14-214.

CITY ATTORNEY'S FIRST DRAFT 11/5/2014

DRAFT ORDINANCE NO. 14-214

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON adopting the final budget for the City of Des Moines, Washington, for the fiscal year ending December 31, 2015, in summary form, ratifying and confirming revenues and expenditures previously implemented for fiscal year 2014, as such revenues and expenditures form the basis for development of the budget for fiscal year 2015, approving revenues and expenditures for fiscal year 2015, and temporarily suspending the effect of any ordinance, code provision or other City requirement with which the fund adjustments and transfers proposed by the City Manager for the 2014 budget might be inconsistent.

WHEREAS, the City Manager for the City of Des Moines has prepared and submitted a preliminary budget for the fiscal year ending December 31, 2015 to the City Council and has filed this budget with the Finance Director, and

WHEREAS, the City Council finds that the City Manager's proposed budget for fiscal year 2015 reflects revenues and expenditures that are intended to ensure provision of vital municipal services at acceptable levels, and

WHEREAS, the City Council finds that the City Manager's proposed budget for fiscal year 2015 appropriately relies upon anticipated year-end balances derived from revenues and expenditures previously approved and authorized by the City Council as part of the City's budget for fiscal year 2014, and

WHEREAS, the City Council finds that the fund adjustments and transfers proposed by the City Manager for fiscal year 2014 are necessary and in the public's interest, and

WHEREAS, by motion regularly passed, the Des Moines City Council scheduled a public hearing for November 13, 2014, to take public comment with respect to the proposed 2015 budget, and

WHEREAS, notice of the public hearing was given to the public in accordance with law and a public hearing was held on the 13th day of November, 2014, and all persons wishing to be heard were heard; now therefore,

ATTACHMENT 1

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. The findings set forth in the preamble to this ordinance are hereby adopted and incorporated by reference.

Sec. 2. Based on the findings adopted herein, the City Council temporarily suspends the effect of any ordinance, code provision or other City requirement with which the fund adjustments and transfers proposed by the City Manager for the 2011 budget might be inconsistent.

Sec. 3. The fund adjustments and transfers proposed by the City Manager for fiscal year 2014, which are incorporated in the preliminary budget for fiscal year 2015, are hereby authorized and approved by the City Council.

Sec. 4. Because the City's budget for fiscal year 2015 relies upon anticipated year-end fund balances or shortages derived from revenues collected and expenditures incurred in fiscal year 2014, the City Council hereby ratifies and confirms all revenues, from whatever source derived, and expenditures incurred by the City to the extent such revenues and expenditures are in accordance with the City's budget for fiscal year 2014 or any subsequent budget amendments formally approved by the City Council.

Sec. 5. The City Council hereby adopts, affirms and approves any and all revenues, from whatever source derived, and expenditures as referenced in the attached budget for fiscal year 2015.

Sec. 6. The final budget for the City of Des Moines' fiscal year 2015 is hereby adopted and approved in summary form as set forth in the attached Appendix "A", which is by this reference incorporated herein.

Sec 7. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

ATTACHMENT 1

Ordinance No. _____
Page 3 of 3

(2) If the provisions of this ordinance are found to be inconsistent with the other provisions of the Des Moines Municipal Code, this ordinance is deemed to control.

Sec 8. Effective date. This ordinance shall take effect and be in full force (5) five days after its passage, approval and publication in accordance with law.

PASSED BY the City Council of the City of Des Moines this _____ day of _____, 2014 and signed in authentication thereof this _____ day of _____, 2014.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

Published: _____

ATTACHMENT 1

Budget Balancing Strategies:	Amount Available	City Mgr Recomm	Budget Gap
Budget Gap			\$ (1,497,347)
Freeze 2 Vacant Police Officer Positions (Hire Dates: July, 2015)	\$ 230,920	\$ 115,460	
Freeze 2 Vacant Police Officer Positions (Hire Dates: Oct, 2015)	230,920	173,190	
Freeze Vacant Police Sgt Position (S. Wieland)	149,416	-	
Freeze Vacant Police Officer Position (W. Shepard)	136,847	-	
Defer 100% Computer Replacement Assessment (Required Minimum Assessment)			
Gen & Street Fnds for Financial System: \$25,053)	119,507	94,454	
Defer 100% Equipment Replacement Assessment (Except for New Request PD Vehicles)	916,249	752,245	
Reduce Equipment Replacement Assessment	(8,655)	(8,655)	
Restore Marina Admin Transfer	200,000	-	
One-Time Sales Tax and B & O Tax (50%)	190,440	190,440	
Reduce LEOFF I Retiree Benefits	20,000	20,000	
2% Wellness Program Discount	30,370	30,370	
Increase in Employee Medical Premium Contr (5% Self & 5% Dependents)			
- Teamsters/ Exempt/ Directors	23,341	23,341	
0.5% Salary Market Adjustment (Teamsters)	(6,115)	(6,115)	
Total	1,946,977	1,384,730	(112,617)
New Revenues/Adjustments:			
Revise Utility Tax and Franchise Fee Revenue Estimates	22,281	22,281	
Increase Cable, Garbage, & SWM Utility Tax Revenues (Councilmanic Action)	302,343	302,343	
Increase in Property Tax per King County revised prelim report	17,401	17,401	
Increase Recreation Program revenue	13,630	13,630	
Increase Events & Facilities revenue	33,562	33,562	
Add Additional Revenues for Probation Costs	3,600	3,600	
Total	392,817	392,817	280,200
New Expenditure Requests/Adjustments:			
Missing Vacant Police Officer Position (Has Been Filled)	115,460	-	
Transfer to MCI Fund (REET used to increase General Fund 2014 Fund Balance)	300,000	150,000	
Police Officer Positions Uniforms, Communication costs if unfrozen	6,640	6,640	
Reduce 911-Call Dispatch Services	(12,610)	(12,610)	
Increase Landscaping Contract (\$7,000 is to be paid by SWM)	3,500	3,500	
Mayor voluntarily reduced his number of council mtgs from 40 to 22	(6,782)	(6,782)	
Councilmember voluntarily reduced his number of council mtgs from 40 to 23	(4,844)	(4,844)	
Adjust New Finance Director's Base Salary & Benefits	(27,158)	(27,158)	
Increase Fire Investigation cost	6,103	6,103	
Economic Development			
Consultant for Retail market Demand Study	40,000		
Finance			
Reclass Acctg Mgr position (-\$148,751 savings) & hire Sr Accountant and Acctg Tech (\$186,368)	37,617	37,617	
Court			
Hire Part-time Probation Officer to handle defendant probation issues (24 hrs/wk)			
-Cost: \$54,933; Net of Home Detention Svc-\$15,000 & File Clerk position-\$22,100	17,833	17,833	
Legal			
Hire Domestic Violence Advocate/Paralegal (16 hrs/week @ \$25/hr) for 5 months	9,324	9,324	
Police			
Restore Records Specialist frozen position	70,059		
Fund replacement of 1 (2004) Detective vehicle	24,046		
Fund replacement of 6 (2008) Patrol vehicles with in-car video system	139,958		
Add 1 Patrol vehicle for new hires	60,000	60,000	
Planning, Building, Public Works			
Code enforcement abatement fund	50,000		
Downtown Improvements Study	35,000		
Consultant service for Sound Transit EIS work	30,000		
Parks & Rec			
I-5 Des Moines Historic District signage	32,000		
Parks, Recreation, & Senior Services Master Plan	50,000	50,000	
Increase temp Recreation attendant hours by 1080 to increase program	13,630	13,630	
Add Temp 0.52 FTE & 0.25 FTE facility rental attendants for the Dining Hall opening	33,562	33,562	
Total	907,878	336,815	(56,615)
Reconcile to Recap:			
			\$ 45 (56,615)

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: 2014 Budget Amendments

FOR AGENDA OF: December 4, 2014

ATTACHMENTS:

Attachment 1 - Draft Ordinance No. 14-225

Attachment 2 – Appendix A

Attachment 3 – 2014 Budget Amendments

DEPT. OF ORIGIN: Finance

DATE SUBMITTED: November 19, 2014

CLEARANCES:

☒ Finance gjh

☒ Legal PD

☐ Marina N/A

☐ Parks, Recreation & Senior Services N/A

☐ Planning, Building & Public Works N/A

☐ Police N/A

☐ Courts N/A

APPROVED BY CITY MANAGER
FOR SUBMITTAL: [Signature]

Purpose and Recommendation

The purpose of this agenda item is to seek City Council approval to amend the 2014 adopted budget to authorize appropriations as described in Attachment 3 as amended (amendments proposed between the first and second reading are highlighted in yellow in the Draft Ordinance.) At the November 13, 2014 City Council meeting, Draft Ordinance No. 14-225 was passed to a second reading for enactment on December 4, 2014.

Suggested Motion:

1. "I move to enact Draft Ordinance No. 14-225, as amended in the attached November 20, 2014 Finance Director's Second Draft relating to municipal finance, amending the 2014 budget adopted in Ordinance No. 1589."

Background

The 2014 budget was adopted by Ordinance No. 1589. Budget amendments are required only when the appropriation level in a fund is being changed. Staff recommends a budget amendment when the source for a proposed expenditure is from a fund's ending fund balance.

Discussion

The budget amendments as listed in Attachment 3 reflect decisions that require additional revenues and appropriations. The table below summarizes the final 2014 amended budget.

All Funds:	Adopted Budget	Amendments	Amended Budget
Beginning Fund Balance	\$ 12,782,526	\$ 229,775	\$ 13,012,301
Revenues	42,893,590	(2,949,163)	39,944,427
Expenditures	47,425,625	(5,542,384)	41,883,241
Ending Fund Balance	\$ 8,250,491	\$ 2,822,996	\$ 11,073,487

Recommendation

Staff recommends that the City Council approve Draft Ordinance No. 14-225. Budget amendments are required only when the appropriation level in a fund is being changed. Per RCW 35A.33.120, adoption of a budget amendment ordinance requires an affirmative vote of one more than the majority of all members of the City Council (5 votes): 1) if an emergency is declared and the City Council approved expenditures incident to the emergency event, and 2) if appropriations are being decreased in any fund.

FINANCE DIRECTOR'S FIRST DRAFT 11/06/14
FINANCE DIRECTOR'S SECOND DRAFT 11/20/14
DRAFT ORDINANCE NO. 14-225

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON relating to municipal finance, amending Ordinance No. 1589 (uncodified) (Budget 2014), and authorizing certain expenditures in the amounts specified in this ordinance.

WHEREAS, the City Council finds that current revenue and expenditure reports for the City differ from forecasts used to create the 2014 budget, enacted by Ordinance No. 1589, and further finds that such differences justify certain adjustments regarding obligations incurred and expenditures of proceeds for fiscal year 2014, all as described as follows:

Fund	Description	Expenditure Adjustments	Revenue Adjustments
001-General Fund	Decrease Beginning Fund Balance - Adjust to Actual	\$ -	\$ (476,232)
001-General Fund	Increase Property Taxes		13,933
001-General Fund	Decrease One-Time B&O Tax from New Construction		(502,235)
001-General Fund	Increase Sales Taxes Criminal Justice		15,912
001-General Fund	Increase Revenues for B&O Taxes		44,115
001-General Fund	Decrease One-Time Sales Tax from New Construction		(119,075)
001-General Fund	Increase Revenues for Leasehold Taxes		19,984
001-General Fund	Increase Revenues for Franchise Fees/Cable TV		10,000
001-General Fund	Increase Revenues for Franchise Fees/Solid Waste		9,300
001-General Fund	Decrease Building Permits for Large Projects		(454,731)
001-General Fund	Add Revenues for SCAAP Grant		368
001-General Fund	Carry Forward Bureau Justice Grant/Video Court System		14,600
001-General Fund	Increase Revenues for City Assistance		8,000
001-General Fund	Increase Revenues for Liquor/Beer Excise Tax		20,465
001-General Fund	Add Revenues for Zayo Franchise Processing Fee		3,000
001-General Fund	Decrease Engineering Plan Review for Large Projects		(151,346)
001-General Fund	Increase Revenues for School Resource Officer		15,000
001-General Fund	Decrease Zoning Fees for Large Projects		(39,324)
001-General Fund	Decrease Plan Check Fees for Large Projects		(295,575)
001-General Fund	Decrease Interfund Revenues from the Marina		(50,000)
001-General Fund	Increase Revenues for Transportation CIP Administrative Support		10,000
001-General Fund	Add Revenues for Sale of Capital Assets		13,800
001-General Fund	Transfer-In from MCI Fund Excess REET for Park Operations		300,000
001-General Fund	Reduce Community Transformation Grant Revenues		(28,924)
001-General Fund	Add Revenues for NRPA Grant/Out of School Time Program		30,000
001-General Fund	Add Appropriations for Code Updates	10,000	
001-General Fund	Remove Appropriations (Sep-Oct) for Computer Eqp Repl Assessments	(18,951)	
001-General Fund	Reduce Appropriations for ACM Allocated to Econ Dev - Salaries	(26,071)	
001-General Fund	Reduce Appropriations for ACM Allocated to Econ Dev - Benefits	(10,284)	
001-General Fund	Add Appropriations for Finance Director Replacement Transition - Salaries	63,673	
001-General Fund	Add Appropriations for Finance Director Replacement Transition - Benefits	14,603	
001-General Fund	Add Appropriations for State Financial Audit	8,700	
001-General Fund	Add Appropriations for Human Resource Manager - Salaries	52,037	
001-General Fund	Add Appropriations for Human Resource Manager - Benefits	15,091	
001-General Fund	Add Appropriations for Labor Negotiations Representation	45,000	
001-General Fund	Add Appropriations for ACM Management Recruitment	35,200	
001-General Fund	Add Appropriations for Wellness Program - Supplies	1,000	
001-General Fund	Add Appropriations for Wellness Program - Miscellaneous	500	
001-General Fund	Remove Appropriations (Sep-Oct) for Eqp Rental Repl Assessments	(144,228)	
001-General Fund	Remove Appropriations for Tsf to Fund 501 Eqp Rental Repl Fund for Debt Svc	(22,912)	
001-General Fund	Increase Appropriations for Tsf ASE Program Net Revenues to Trans CIP Fund	24,561	
001-General Fund	Increase Appropriations for SCORE Host City Fee	7,103	
001-General Fund	Increase Appropriations for SCORE Misdemeanor Maintenance	10,652	
001-General Fund	Increase Appropriations for Contract Amendment-Fredericks Mgt Consulting	10,000	
001-General Fund	Add Appropriations for NRPA Grant/Out of School Program	30,000	
001-General Fund	Reduce Transfer-out for One-Time Sales and B&O Taxes	(155,328)	
001-General Fund	Decrease Ending Fund Balance	(1,539,311)	
101-Street Fund	Decrease Beginning Fund Balance - Adjust to Actual		(90,894)
101-Street Fund	Increase Revenues for Interfund Service Charges-Transportation CIP Mtc		17,000
101-Street Fund	Correct Local Energy Savings Debt Service Transfer-out		1
101-Street Fund	Decrease Ending Fund Balance	(73,895)	
107-Drug Seizure Fund	Adjust Beginning and Ending Fund Balances to Actual	4,708	4,708

Fund	Description	Expenditure Adjustments	Revenue Adjustments
109-Transportation Impact Fee Fund	Increase Beginning Fund Balance - Adjust to Actual		326,124
109-Transportation Impact Fee Fund	Add Additional Revenues due to Construction Activity		125,000
109-Transportation Impact Fee Fund	Add Appropriations for Transfer to Transportation CIP Fund	125,000	
109-Transportation Impact Fee Fund	Increase Ending Fund Balance	326,124	
111-Hotel-Motel Tax Fund	Decrease Beginning Fund Balance - Adjust to Actual		(524)
111-Hotel-Motel Tax Fund	Increase Hotel-Motel Taxes		6,250
111-Hotel-Motel Tax Fund	Increase Appropriations for Seattle Southside Visitor Services	7,187	
111-Hotel-Motel Tax Fund	Decrease Ending Fund Balance	(1,461)	
211-1995 GO Bond Fund	Adjust Beginning and Ending Fund Balances to Actual	(4)	(4)
212-Local Improvement District Fund	Increase Special Assessment - Penalties		60
212-Local Improvement District Fund	Increase Special Assessment - Interest		50
212-Local Improvement District Fund	Increase Special Assessment - Principal		1,800
212-Local Improvement District Fund	Increase Appropriations for Transfer-out to Fund 319 Trans CIP Fund	1,910	
219-2008 GO & Refunding Bond Fund	Increase Beginning Fund Balance - Adjust to Actual		300
219-2008 GO & Refunding Bond Fund	Correct 2008 Series B GO Ref Debt Service Transfer-In		5,000
219-2008 GO & Refunding Bond Fund	Correct 2008 Series B GO Debt Service - Interest	(2,800)	
219-2008 GO & Refunding Bond Fund	Correct 2008 Series B Ref GO Debt Service - Principal	5,000	
219-2008 GO & Refunding Bond Fund	Increase Ending Fund Balance	3,100	
220-Misc Debt Service Fund	Correct PWTf Loan Pac Hwy Debt Service Transfer-in		1
220-Misc Debt Service Fund	Correct PWTf Loan Gateway Debt Service Transfer-in		1
220-Misc Debt Service Fund	Correct Local Energy Savings Debt Service Transfer-in from General Fund		916
220-Misc Debt Service Fund	Correct Local Energy Savings Debt Service Transfer-in from SWM Fund		447
220-Misc Debt Service Fund	Correct Local Energy Savings Debt Service Transfer-in from Street Fund		(310)
220-Misc Debt Service Fund	Correct Local Energy Savings Debt Service - Principal	777	
220-Misc Debt Service Fund	Correct Local Energy Savings Debt Service - Interest	276	
220-Misc Debt Service Fund	Increase Ending Fund Balance	2	
310-Municipal Capital Improvements Fund	Increase Beginning Fund Balance - Adjust to Actual		18,993
310-Municipal Capital Improvements Fund	Increase REET 1st Qtr Percent Revenues		182,925
310-Municipal Capital Improvements Fund	Increase REET 2nd Qtr Percent Revenues		182,925
310-Municipal Capital Improvements Fund	Decrease WA Heritage-DMBP Rehab/Dining Hall Revenues		(692,738)
310-Municipal Capital Improvements Fund	Increase KC 4Culture-Dining Hall Revenues		60,000
310-Municipal Capital Improvements Fund	Increase In-Lieu Fees		8,000
310-Municipal Capital Improvements Fund	Remove Donations for Activity Center Generator		(92,000)
310-Municipal Capital Improvements Fund	Decrease Transfer-In from General Fund One-time Sales and B&O Taxes		(155,328)
310-Municipal Capital Improvements Fund	Decrease Appropriations for DM Beach Park - Dining Hall to agree to YE Estimate	(587,738)	
310-Municipal Capital Improvements Fund	Decrease Appropriations for Keyless Entry Systems to Agree to YE Estimate	(30,212)	
310-Municipal Capital Improvements Fund	Decrease Appropriations for Activity Center Generator to Agree to YE Estimate	(73,585)	
310-Municipal Capital Improvements Fund	Correct 2008 Series B GO Ref Debt Service Transfer-out	(15)	
310-Municipal Capital Improvements Fund	Decrease Appropriations for Activity Center Floor Repair to Agree to YE Estimate	(22,946)	
310-Municipal Capital Improvements Fund	Add Appropriations for Tsf-out to General Fund Excess REET for Park Mtr Ops	300,000	
310-Municipal Capital Improvements Fund	Add Appropriations for Tsf-out to Facility Repair & Repl Fund REET for WCIA Deductible	50,000	
310-Municipal Capital Improvements Fund	Decrease Transfer-out to Fund 319 Transportation CIP Fund	(65,483)	
310-Municipal Capital Improvements Fund	Decrease Ending Fund Balance	(57,264)	
319-Transportation Capital Improvement Fund	Decrease Beginning Fund Balance - Adjust to Actual		(14,948)
319-Transportation Capital Improvement Fund	Remove Unsecured CDBG Revenues for S 224th St Impr Project		(240,000)
319-Transportation Capital Improvement Fund	Decrease Revenues for FHWA/HBP/BRAC-Saltwater St Pk Bridget Seismic Retrofit		(672,714)
319-Transportation Capital Improvement Fund	Add Revenues for FHWA/Citywide Arterial Street Program to Agree to YE Estimate		105,861
319-Transportation Capital Improvement Fund	Decrease Revenues for FHWA-STP 24th Ave South Imprv to Agree to YE Estimate		(617,284)
319-Transportation Capital Improvement Fund	Decrease Revenues FHWA-CMAQ Barnes Creek Trail to Agree to YE Estimate		(255,000)
319-Transportation Capital Improvement Fund	Carry Forward Revenues for WTSC/Traffic Safety Program Deferred in 2013		15,000
319-Transportation Capital Improvement Fund	Carry Forward Revenues for TIB/S 216th St Imprv- Segment 2 Deferred in 2013		315,674
319-Transportation Capital Improvement Fund	Remove Unconfirmed TIB Revenues for MVD and S. 240th Roundabout		(99,059)
319-Transportation Capital Improvement Fund	Decrease Revenues Hillside Wtr District/24th Ave S Imprv for Amount Rec'd in 2013		(42,920)
319-Transportation Capital Improvement Fund	Carry Forward Revenues Century Link/S 216th St Imprv-Segment 2		11,724
319-Transportation Capital Improvement Fund	Decrease Revenues Comcast/S 216th St Imprv-Segment 2 Rec'd in 2013		(128,464)
319-Transportation Capital Improvement Fund	Carry Forward Revenues for PSE/216th St Imprv-Segment 2 Deferred in 2013		8,117
319-Transportation Capital Improvement Fund	Add Revenues for Donation from Wesley Homes for 216th-11th Ave S. Crosswalk Imprv		5,000
319-Transportation Capital Improvement Fund	Increase Transfer-In from Fund 212 LID Fund		1,910
319-Transportation Capital Improvement Fund	Decrease Transfer-In from Fund 310 MCI CIP Fund		(65,483)
319-Transportation Capital Improvement Fund	Decrease Revenues for Tsf-in from Fund 451 SWM CIP Fund Included in 2015 Bgt		(242,700)
319-Transportation Capital Improvement Fund	Add Revenues for Transfer-In from Fund 451/South 251st Slide Repairs		143,348
319-Transportation Capital Improvement Fund	Remove Appropriations for Pavement Mgt Program-Engineering to Agree to YE Estimate	(30,000)	
319-Transportation Capital Improvement Fund	Remove Appropriations for Pavement Mgt Program-Roadway to Agree to YE Estimate	(142,039)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for Pavement Mgt Program-Admin/OH to Agree to YE Estimate	(14,000)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for Guardrail Prog - Roadway to Agree to YE Estimate	(10,000)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for Guardrail Prog - Admin/OH to Agree to YE Estimate	(1,000)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for 24th Ave S. Imprv - Constr Inspection to Agree to YE Est	(127,177)	

Fund	Description	Expenditure Adjustments	Revenue Adjustments
319-Transportation Capital Improvement Fund	Decrease Appropriations for 24th Ave S. Imprv - Roadway to Agree to YE Estimate	(1,215,132)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for 24th Ave S. Imprv - Utility Install to Agree to YE Estimate	(1,517)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for 24th Ave S. Imprv - Admin/OH to Agree to YE Estimate	(20,000)	
319-Transportation Capital Improvement Fund	Remove Appropriations for 16th Ave S. Imprv-Seg 5A - Engr Included in 2015 Budget	(105,000)	
319-Transportation Capital Improvement Fund	Remove Appropriations for 16th Ave S. Imprv-Seg 5A - Admin/OH Incl in 2015 Budget	(23,839)	
319-Transportation Capital Improvement Fund	Increase Appropriations for SW Bridge Seismic Retrofit - Engr to Agree to YE Est	123,115	
319-Transportation Capital Improvement Fund	Decrease Appropriations for SW Bridge Seismic Retrofit - Constr Insp to Agree to YE Est	(157,638)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for SW Bridge Seismic Retrofit - Structures to Agree to YE Est	(930,620)	
319-Transportation Capital Improvement Fund	Increase Appropriations for SW Bridge Seismic Retrofit - Admin/OH to Agree to YE Est	6,567	
319-Transportation Capital Improvement Fund	Increase Appropriations for S. 216th St Imprv-Seg 1A - Engineering	60,000	
319-Transportation Capital Improvement Fund	Decrease Appropriations for S. 216th St Imprv-Seg 1A - Land/ROW	(150,000)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for S. 216th St Imprv-Seg 2 - Constr Inspect to Agree to YE Est	(60,000)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for S. 216th St Imprv-Seg 2 - Roadway to Agree to YE Estimate	(35,240)	
319-Transportation Capital Improvement Fund	Increase Appropriations for S. 216th St Imprv-Seg 2 - Admin/OH to Agree to YE Estimate	10,000	
319-Transportation Capital Improvement Fund	Remove Appropriations for S. 216th St Imprv-Seg 3 - Engr Included in 2017 Budget	(150,000)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for S. 216th St Imprv-Seg 3 - Admin/OH to Agree to YE Est	(19,440)	
319-Transportation Capital Improvement Fund	Remove Appropriations for S. 224th St Imprv - Engineering Included in 2015 Budget	(160,000)	
319-Transportation Capital Improvement Fund	Remove Appropriations for S. 224th St Imprv - Constr Inspection Included in 2015 Budget	(50,000)	
319-Transportation Capital Improvement Fund	Remove Appropriations for S. 224th St Imprv - Land/ROW Included in 2015 Budget	(35,000)	
319-Transportation Capital Improvement Fund	Remove Appropriations for S. 224th St Imprv - Roadway Included in 2015 Budget	(531,423)	
319-Transportation Capital Improvement Fund	Remove Appropriations for S. 224th St Imprv - Utility Install Included in 2015 Budget	(25,000)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for S. 224th St Imprv - Admin/OH	(73,000)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for Barnes Creek Trail - Engineering	(120,000)	
319-Transportation Capital Improvement Fund	Remove Appropriations for Barnes Creek Trail - Land/ROW Included in 2015 Budget	(750,000)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for Barnes Creek Trail - Admin/OH	(20,000)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for Citywide Arterial St Imprv - Roadway to Agree to YE Est	(3,639)	
319-Transportation Capital Improvement Fund	Add Appropriations for North Hill Sch Zone Flashing Lights - Traffic Control Device	1,316	
319-Transportation Capital Improvement Fund	Add Appropriations for North Hill Sch Zone Flashing Lights - Admin/OH	584	
319-Transportation Capital Improvement Fund	Decrease Appropriations for Midway SRTS - Engineering	(75,883)	
319-Transportation Capital Improvement Fund	Remove Appropriations for Midway SRTS - Constr Inspection Incl in 2015 Budget	(100,000)	
319-Transportation Capital Improvement Fund	Remove Appropriations for Midway SRTS - Land Incl in 2015 Budget	(24,000)	
319-Transportation Capital Improvement Fund	Remove Appropriations for Midway SRTS - Drainage Incl in 2015 Budget	(242,700)	
319-Transportation Capital Improvement Fund	Remove Appropriations for Midway SRTS - Sidewalks Incl in 2015 Budget	(159,300)	
319-Transportation Capital Improvement Fund	Remove Appropriations for Midway SRTS - Traffic Cntrl Device Incl in 2015 Budget	(198,000)	
319-Transportation Capital Improvement Fund	Remove Appropriations for Midway SRTS - Utility Install Incl in 2015 Budget	(40,000)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for Midway Safe Routes to School - Admin/OH	(17,500)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for MVD Crosswalk Imprv - Engineering to Agree to YE Est	(8,000)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for MVD Crosswalk Imprv - Constr Inspect to Agree to YE Est	(8,000)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for MVD Crosswalk Imprv - Admin/OH to Agree to YE Estimate	(6,000)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for MVD & S. 240th St Roundabout - Engr to Agree to YE Est	(97,398)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for MVD & S. 240th St Roundabout - Admin/OH Agree to YE Est	(5,000)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for Driver Feedback Signs - Traffic/Ped Imprv Agree to YE Est	(5,000)	
319-Transportation Capital Improvement Fund	Increase Appropriations for Driver Feedback Signs - Admin/OH to Agree to YE Estimate	2,000	
319-Transportation Capital Improvement Fund	Decrease Appropriations for Redondo Parking Mgt Plan - Engineering to Agree to YE Est	(40,000)	
319-Transportation Capital Improvement Fund	Decrease Appropriations for Redondo Parking Mgt Plan - Admin/OH to Agree to YE Est	(5,000)	
319-Transportation Capital Improvement Fund	Add Appropriations for South 251st St Slide Repairs-Engineering	93,160	
319-Transportation Capital Improvement Fund	Add Appropriations for South 251st St Slide Repairs-ROW	27,000	
319-Transportation Capital Improvement Fund	Add Appropriations for South 251st St Slide Repairs-Roadway	139,652	
319-Transportation Capital Improvement Fund	Add Appropriations for South 251st St Slide Repairs-Drainage	143,348	
319-Transportation Capital Improvement Fund	Add Appropriations for South 251st St Slide Repairs-Admin/Overhead	25,000	
319-Transportation Capital Improvement Fund	Add Appropriations for South 216th-11th Ave S Crosswalk Imprv-Pedestrian Imprv	23,000	
319-Transportation Capital Improvement Fund	Add Appropriations for South 216th-11th Ave S Crosswalk Imprv-Admin/Overhead	2,000	
319-Transportation Capital Improvement Fund	Correct 2008 Series B Go Debt Service Transfer-out	(25)	
319-Transportation Capital Improvement Fund	Increase Ending Fund Balance	3,561,830	
401-Marina Revenue Fund	Increase Beginning Fund Balance - Adjust to Actual		59,411
401-Marina Revenue Fund	Add Revenues for Washington State Park & Recreation Commission Grant		11,383
401-Marina Revenue Fund	Increase Diesel Fuel Revenues		60,600
401-Marina Revenue Fund	Add Revenues for Insurance Recovery		18,500
401-Marina Revenue Fund	Add Appropriations for Consultant to Assist with Development Negotiations	20,000	
401-Marina Revenue Fund	Add Appropriations for State Financial Audit	1,150	
401-Marina Revenue Fund	Add Appropriations for Fire Suppression - SKF&R	3,180	
401-Marina Revenue Fund	Decrease Interfund Admin Costs to the General Fund	(50,000)	
401-Marina Revenue Fund	Add Appropriations for Marina A/R Software	20,000	
401-Marina Revenue Fund	Add Appropriations for PERS 1 Excess Compensation for Retired Employee	11,347	
401-Marina Revenue Fund	Add Appropriations for Diesel Fuel Purchases	54,100	
401-Marina Revenue Fund	Add Appropriations for Marina Gate System Upgrade & Pump-out Station	16,383	
401-Marina Revenue Fund	Add Appropriations for Purchase of Used Forklift	6,023	
401-Marina Revenue Fund	Increase Ending Fund Balance	65,711	

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Fund	Description	Expenditure Adjustments	Revenue Adjustments
403-Marina Repair & Replacement Fund	Adjust Beginning and Ending Fund Balances to Actual	47,297	47,297
406-Marina Depr & Improv Fund - 2008	Decrease Beginning Fund Balance - Adjust to Actual		(1,979)
406-Marina Depr & Improv Fund - 2008	Add Revenues for DOE Stormwater Grant - Marina South Parking Lot Stormwater Retrofit		96,000
406-Marina Depr & Improv Fund - 2008	Remove Appropriations for Marina Site Management Project Included in 2015 Budget	(120,000)	
406-Marina Depr & Improv Fund - 2008	Carry Forward Appropriations for Canopy Structure for Activity Float	247	
406-Marina Depr & Improv Fund - 2008	Carry Forward Appropriations for Redondo Ramp Boarding Floats	5,400	
406-Marina Depr & Improv Fund - 2008	Add Appropriations for South Parking Lot Stormwater Retrofit	96,000	
406-Marina Depr & Improv Fund - 2008	Increase Ending Fund Balance	112,374	
450-Surface Water Mgt Operations Fund	Increase Beginning Fund Balance - Adjust to Actual		60,838
450-Surface Water Mgt Operations Fund	Add Appropriations for 0.40 FTE GIS Analyst - Salaries	30,826	
450-Surface Water Mgt Operations Fund	Add Appropriations for 0.40 FTE GIS Analyst - Benefits	13,164	
450-Surface Water Mgt Operations Fund	Add Appropriations for 0.40 FTE GIS Analyst - Employee Medical Contribution	(290)	
450-Surface Water Mgt Operations Fund	Increase Ending Fund Balance	17,138	
451-Surface Water Mgt Capital Fund	Increase Beginning Fund Balance - Adjust to Actual		201,783
451-Surface Water Mgt Capital Fund	Carry forward King County Conservation Funds for Barnes Crk/223rd Culvert Repl		67,782
451-Surface Water Mgt Capital Fund	Decrease Appropriations for Barnes Creek/KDM Road Culvert Repl to Agree to YE Est	(57,500)	
451-Surface Water Mgt Capital Fund	Add Appropriations for Detention Pond Safety Improvements	47,500	
451-Surface Water Mgt Capital Fund	Carry Forward Appropriations for DIMD S. 212th to S. 213th	12,087	
451-Surface Water Mgt Capital Fund	Remove Appropriations for 24th Avenue Pipeline Repl/Upgrade Included in 2015 Budget	(242,700)	
451-Surface Water Mgt Capital Fund	Decrease Appropriations for 216th Place Culvert Repl to Agree to YE Estimate	(12,238)	
451-Surface Water Mgt Capital Fund	Increase Appropriations for Lower Massey Creek Chnl Modifications to Agree to YE Est	10,820	
451-Surface Water Mgt Capital Fund	Add Appropriations for 216th Street (15th Ave to 18th Ave) Storm Drainage Repair	38,150	
451-Surface Water Mgt Capital Fund	Add Appropriations for Transfer to Transportation OP Fund - So 251st Slide Repairs	143,348	
451-Surface Water Mgt Capital Fund	Increase Ending Fund Balance	330,098	
500-Equipment Rental Operations Fund	Decrease Beginning Fund Balance - Adjust to Actual		(3,573)
500-Equipment Rental Operations Fund	Add Revenues for Insurance Recoveries - Capital Assets		15,060
500-Equipment Rental Operations Fund	Increase Ending Fund Balance	11,487	
501-Equipment Rental Replacement Fund	Increase Beginning Fund Balance - Adjust to Actual		6,698
501-Equipment Rental Replacement Fund	Add Revenues for Donated King County Van		7,000
501-Equipment Rental Replacement Fund	Decrease Interfund Assessments for General Fund & Correct Street Fund Assessments		(116,021)
501-Equipment Rental Replacement Fund	Remove Revenues for Local Program Proceeds - Police Vehicles		(110,000)
501-Equipment Rental Replacement Fund	Remove Revenues for Transfer-In from General Fund		(22,912)
501-Equipment Rental Replacement Fund	Add Appropriations for Donated King County Van	7,000	
501-Equipment Rental Replacement Fund	Decrease Appropriations for Police Vehicles Purchased through Loan Program	(110,000)	
501-Equipment Rental Replacement Fund	Remove Debt Service for Local Program Loan - Principal	(21,405)	
501-Equipment Rental Replacement Fund	Remove Debt Service for Local Program Loan - Interest	(1,507)	
501-Equipment Rental Replacement Fund	Decrease Ending Fund Balance	(109,323)	
506-Facility Repair & Replacement Fund	Increase Beginning Fund Balance - Adjust to Actual		16,493
506-Facility Repair & Replacement Fund	Add Revenues for Insurance Recoveries on Capital Assets		96,100
506-Facility Repair & Replacement Fund	Add Revenues for Transfer-In from MCI to Cover Deductible on Repairs		50,000
506-Facility Repair & Replacement Fund	Increase Appropriations for Field House Exterior Paint	4,500	
506-Facility Repair & Replacement Fund	Remove Appropriations for Activity Center Sheetrock Repair	(8,500)	
506-Facility Repair & Replacement Fund	Remove Appropriations for PW Svc Center Repairs - Upper Wall CMU JTS	(15,000)	
506-Facility Repair & Replacement Fund	Increase Appropriations for PW Engr Paint Storage Bldg Garage Doors	380	
506-Facility Repair & Replacement Fund	Add Appropriations for Beach Park Mud Slide Repair	4,301	
506-Facility Repair & Replacement Fund	Add Appropriations for Field House Basement Repairs to Agree to YE Estimate	73,347	
506-Facility Repair & Replacement Fund	Add Appropriations for Picnic Shelter Repairs to Agree to YE Estimate	48,600	
506-Facility Repair & Replacement Fund	Increase Ending Fund Balance	54,965	
510-Computer Equipment Operations Fund	Decrease Beginning Fund Balance - Adjust to Actual		(4,677)
510-Computer Equipment Operations Fund	Decrease Transfer-in from Computer Repl Fund for Civic Plus City Website Annual Mtc		(11,439)
510-Computer Equipment Operations Fund	Increase Appropriations for Icompass Tech Public Records Tracking Sys Annual Mtc	6,500	
510-Computer Equipment Operations Fund	Decrease Ending Fund Balance	(22,616)	
511-Computer Equipment Replacement Fund	Decrease Beginning Fund Balance - Adjust to Actual		(1,822)
511-Computer Equipment Replacement Fund	Decrease Interfund Assessments for General Fund		(17,808)
511-Computer Equipment Replacement Fund	Decrease Transfer-in from General Fund for Phone Reserves		(4,000)
511-Computer Equipment Replacement Fund	Add Appropriations for Doc Mgt System Capital Lease - Principal	3,494	
511-Computer Equipment Replacement Fund	Add Appropriations for Doc Mgt System Capital Lease - Interest	131	
511-Computer Equipment Replacement Fund	Decrease Transfer-out to Computer Ops Fund for Civic Plus Website Annual Mtc	(11,439)	
511-Computer Equipment Replacement Fund	Decrease Ending Fund Balance	(15,816)	
520-Self-Insurance Fund	Increase Beginning Fund Balance - Adjust to Actual		85,814
520-Self-Insurance Fund	Decrease Interfund Assessments to Agree to YE Estimate		(1)
520-Self-Insurance Fund	Add Revenues for Insurance Recoveries on Settlement		5,000
520-Self-Insurance Fund	Add Appropriations for Settlement	10,747	
520-Self-Insurance Fund	Decrease Appropriations for Ground Water Monitoring to Agree to YE Estimate	(12,500)	
520-Self-Insurance Fund	Increase Ending Fund Balance	72,566	
530-Unemployment Insurance Fund	Adjust Beginning and Ending Fund Balances to Actual	15,969	15,969
TOTAL ADJUSTMENTS		\$ (2,846,705)	\$ (2,846,705)

WHEREAS, the City Council finds that the 2014 budget amendments to the City's budget are in the public interest; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. Findings. Each and every of the findings expressed in the recitals to this ordinance are hereby adopted and incorporated by reference.

Sec. 2. Amendment to 2014 Budget. Exhibit "A" of Ordinance No. 1589 (uncodified) (2014 Budget) is amended by Appendix "A" attached to this Ordinance and incorporated herein by this reference as though fully set out.

Sec. 3. Ratification and Confirmation. All acts taken by City officers and staff prior to the enactment of this ordinance that are consistent with and in furtherance of the purpose or intent of this ordinance are hereby ratified and confirmed by the City Council.

Sec. 4. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause or phrase of this ordinance is declared unconstitutional or invalid for any reason by any court or competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

(2) If the provisions of this ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this ordinance deems control.

Sec 5. Effective date. This ordinance shall take effect and be in full force five (5) days after its passage, approval and publication according to law.

PASSED BY the City Council of the City of Des Moines this ____ day of ____, 2014 and signed in authentication thereof this ____ day of ____, 2014.

M A Y O R

DRAFT Ordinance No. 14-225
Page 6 of 6

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

Published: _____, 2014

Draft Ordinance No. 14-225.1
November 20, 2014.ph

CITY OF DES MOINES
DRAFT ORDINANCE NO. 14-225
APPENDIX A 2014 BUDGET

Attachment # 2

FINAL
ANNUAL APPROPRIATION FUNDS:

	Expenditure	Ending Fund Balance	Total	Revenue	Beginning Fund Balance	Total
001 General Fund	18,008,975	401,221	18,410,196	17,430,289	979,907	18,410,196
101 Street Fund	1,203,516	125,005	1,328,521	1,063,892	264,629	1,328,521
107 Police Drug Seizure Fund	15,000	9,484	24,484	15,008	9,476	24,484
111 Hotel/Motel Tax Fund	25,000	8,382	33,382	25,008	8,374	33,382
112 Police Services Restoration Fund	0	-	-	0	0	-
211 1995 GO Bond - Police Facility	-	231	231	1	230	231
212 LID Fund	5,479	-	5,479	5,479	-	5,479
219 2008 GO & Ref Bond - Trans Capital Imprv	316,723	21,273	337,996	316,748	21,248	337,996
220 Debt Service Fund	87,581	4	87,585	87,583	2	87,585
401 Marina Revenue Fund	4,362,808	1,019,194	5,382,002	4,200,294	1,181,708	5,382,002
403 Marina Repair and Replacement	770,000	292,664	1,062,664	750,425	312,239	1,062,664
450 Surface Water Operations Fund	2,982,551	931,306	3,913,857	2,699,933	1,213,924	3,913,857
500 Equip Rental Operations	525,803	197,598	723,401	564,050	159,351	723,401
501 Equip Rental Replacement	268,300	1,579,074	1,847,374	417,145	1,430,229	1,847,374
506 Facility Repair and Replacement Fund	160,128	147,003	307,131	222,068	85,063	307,131
510 Computer Equipment Operations Fund	424,272	39,913	464,185	352,194	111,991	464,185
511 Computer Equipment Capital Fund	193,074	253,680	446,754	108,448	338,306	446,754
520 Self-Insurance Fund	589,225	133,840	723,065	574,596	148,469	723,065
530 Unemployment Insurance Fund	70,000	234,482	304,482	56,771	247,711	304,482
SUB-TOTAL	30,008,435	5,394,354	35,402,789	28,889,932	6,512,857	35,402,789

CONTINUING APPROPRIATION FUNDS (MEMO ONLY):

109 Transportation Impact Fee Fund	417,641	335,851	753,492	418,141	335,351	753,492
310 Municipal Capital Improvements	1,517,725	220,900	1,738,625	1,244,962	493,663	1,738,625
319 Transportation Capital Imprv Fund, 2008B	8,178,590	4,058,065	12,236,655	8,020,802	4,215,853	12,236,655
406 Marina Depreciation & Improvement, 2008A	615,683	136,580	752,263	611,036	141,227	752,263
451 Surface Water Capital Fund	1,037,167	908,420	1,945,587	632,237	1,313,350	1,945,587
SUB-TOTAL	11,766,806	5,659,816	17,426,622	10,927,178	6,499,444	17,426,622
TOTAL	41,775,241	11,054,170	52,829,411	39,817,110	13,012,301	52,829,411

**2014 BUDGET AMENDMENTS
DRAFT ORDINANCE 14-225**

Attachment #3

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 001 General Fund:				
Beginning Fund Balance-Nonspendable	001.000.000.308.20.00.00	\$ 4,500	\$ -	\$ 4,500
Beginning Fund Balance-Committed	001.000.000.308.40.00.00	805,175		805,175
Beginning Fund Balance-Assigned	001.000.000.308.50.00.00	646,464	(476,232)	170,232
Total Beginning Fund Balance		1,456,139	(476,232)	979,907
Revenues				
		8,729,226	-	8,729,226
<u>Revenue Budget Amendments:</u>				
Increase Property Taxes	001.000.000.311.10.00.00	3,541,584	13,933	3,555,517
Decrease One-Time B&O Tax from New Construction	001.000.000.313.11.00.01	627,235	(502,235)	125,000
Increase Sales Taxes Criminal Justice	001.000.000.313.71.00.00	687,300	15,912	703,212
Increase Revenues for B&O Taxes	001.000.000.316.10.00.00	585,000	44,115	629,115
Decrease One-Time Sales Tax from New Construction	001.000.000.316.10.00.01	149,075	(119,075)	30,000
Increase Revenues for Leasehold Taxes	001.000.000.317.20.00.00	116,416	19,984	136,400
Increase Revenues for Franchise Fees/Cable TV	001.000.000.321.91.00.01	423,200	10,000	433,200
Increase Revenues for Franchise Fees/Solid Waste	001.000.000.321.91.00.02	506,500	9,300	515,800
Decrease Building Permits for Large Projects	001.000.000.322.10.00.00	1,182,016	(454,731)	727,285
Add Revenues for SCAAP Grant	001.000.000.331.16.60.60	-	368	368
Carry Forward Bureau Justice Grant/Video Court System	001.000.000.331.16.73.81	-	14,600	14,600
Increase Revenues for City Assistance	001.000.000.336.00.98.00	80,500	8,000	88,500
Increase Revenues for Liquor/Beer Excise Tax	001.000.000.336.06.94.00	35,400	20,465	55,865
Add Revenues for Zayo Franchise Processing Fee	001.000.000.341.81.00.03	-	3,000	3,000
Decrease Engineering Plan Review for Large Projects	001.000.000.341.82.00.02	241,430	(151,346)	90,084
Increase Revenues for School Resource Officer	001.000.000.342.10.00.01	50,000	15,000	65,000
Decrease Zoning Fees for Large Projects	001.000.000.345.81.01.00	264,573	(39,324)	225,249
Decrease Plan Check Fees for Large Projects	001.000.000.345.83.00.00	727,807	(295,575)	432,232
Decrease Interfund Revenues from the Marina	001.000.000.349.00.19.01	550,000	(50,000)	500,000
Increase Revenues for Transportation CIP Administrative Support	001.000.000.349.00.95.02	10,000	10,000	20,000
Add Revenues for Sale of Capital Assets	001.000.000.395.10.00.00	-	13,800	13,800
Transfer-In from MCI Fund Excess REET for Park Operations	001.000.000.397.76.00.00	-	300,000	300,000
Decrease Community Transformation Grant Revenues	001.640.000.333.93.73.70	35,760	(28,924)	6,836
Add Revenues for NRPA Grant/Out of School Time Program	001.640.000.367.00.02.01	-	30,000	30,000
Total Revenues		18,543,022	(1,112,733)	17,430,289
Total Revenues & Beginning Fund Balance		\$ 19,999,161	\$ (1,588,965)	\$ 18,410,196
Expenditures				
		\$ 15,408,616	\$ -	\$ 15,408,616
<u>Expenditure Budget Amendments:</u>				
Add Appropriations for Code Updates	001.100.021.511.30.41.22	5,000	10,000	15,000
Remove Appropriations (Sep-Oct) for Computer Eqp Repl Assessments	001.120.022.512.50.99.02	1,084	(361)	723
Decrease Appropriations for ACM Allocated to Econ Dev - Salaries	001.140.023.513.10.10.00	351,253	(26,071)	325,182
Decrease Appropriations for ACM Allocated to Econ Dev - Benefits	001.140.023.513.10.20.00	128,700	(10,284)	118,416
Remove Appropriations (Sep-Oct) for Computer Eqp Repl Assessments	001.140.023.513.10.99.02	1,255	(418)	837
Remove Appropriations (Sep-Oct) for Computer Eqp Repl Assessments	001.145.023.558.70.99.02	275	(92)	183
Add Appropriations for Finance Director Replacement Transition - Salaries	001.160.024.514.20.10.00	498,444	63,673	562,117
Add Appropriations for Finance Director Replacement Transition - Benefits	001.160.024.514.20.20.00	202,571	14,603	217,174
Add Appropriations for State Financial Audit	001.160.024.514.20.41.23	40,000	8,700	48,700
Remove Appropriations (Sep-Oct) for Computer Eqp Repl Assessments	001.160.024.514.20.99.02	2,618	(873)	1,745
Remove Appropriations (Sep-Oct) for Computer Eqp Repl Assessments	001.180.023.514.21.99.02	362	(121)	241
Remove Appropriations (Sep-Oct) for Computer Eqp Repl Assessments	001.220.026.515.30.99.02	1,838	(613)	1,225
Add Appropriations for Human Resource Manager - Salaries	001.230.023.518.10.10.00	-	52,037	52,037
Add Appropriations for Human Resource Manager - Benefits	001.230.023.518.10.20.00	-	15,091	15,091
Add Appropriations for Labor Negotiations Representation	001.230.023.518.10.41.00	17,360	45,000	62,360
Add Appropriations for ACM Management Recruitment	001.230.023.518.10.41.29	35,200	35,200	70,400
Remove Appropriations (Sep-Oct) for Computer Eqp Repl Assessments	001.230.023.518.10.99.02	361	(120)	241
Add Appropriations for Wellness Program - Supplies	001.235.023.517.90.31.00	-	1,000	1,000
Add Appropriations for Wellness Program - Miscellaneous	001.235.023.517.90.49.00	-	500	500
Remove Appropriations (Sep-Oct) for Eqp Rental Repl Assessments	001.300.040.518.30.99.04	9,308	(3,103)	6,205
Remove Appropriations (Sep-Oct) for Computer Eqp Repl Assessments	001.305.040.518.20.99.02	275	(92)	183
Remove Appropriations (Sep-Oct) for Computer Eqp Repl Assessments	001.340.030.521.10.99.02	5,680	(1,893)	3,787
Remove Appropriations (Sep-Oct) for Computer Eqp Repl Assessments	001.350.030.521.22.99.02	2,017	(672)	1,345
Remove Appropriations (Sep-Oct) for Eqp Rental Repl Assessments	001.350.030.521.22.99.04	45,463	(15,154)	30,309
Remove Appropriations (Sep-Oct) for Computer Eqp Repl Assessments	001.355.030.521.80.99.02	200	(67)	133
Remove Appropriations (Sep-Oct) for Computer Eqp Repl Assessments	001.360.030.521.22.99.02	23,309	(7,770)	15,539
Remove Appropriations (Sep-Oct) for Eqp Rental Repl Assessments	001.360.030.521.22.99.04	202,490	(67,497)	134,993
Remove Appropriations for Tsf to Fund 501 Eqp Rental Repl Fund for Debt Svc	001.360.030.597.21.00.01	22,912	(22,912)	-
Remove Appropriations (Sep-Oct) for Computer Eqp Repl Assessments	001.365.030.521.30.99.02	400	(133)	267
Remove Appropriations (Sep-Oct) for Eqp Rental Repl Assessments	001.365.030.521.30.99.04	39,555	(13,185)	26,370
Increase Appropriations for Tsf ASE Program Net Revenues to Trans CIP Fund	001.385.030.597.21.00.00	85,439	24,561	110,000
Increase Appropriations For SCORE Host City Fee	001.400.023.523.50.51.54	269,904	7,103	277,007
Increase Appropriations for SCORE Misdemeanor Maintenance	001.400.023.523.60.51.44	314,173	10,652	324,825
Remove Appropriations (Sep-Oct) for Computer Eqp Repl Assessments	001.470.040.524.60.99.02	550	(183)	367
Remove Appropriations (Sep-Oct) for Computer Eqp Repl Assessments	001.480.040.544.20.99.02	2,300	(767)	1,533

**2014 BUDGET AMENDMENTS
DRAFT ORDINANCE 14-225**

Increase Appropriations for Contract Amendment-Fredericks Mgt Consulting	001.490.040.558.60.41.00	50,000	10,000	60,000
Remove Appropriations (Sep-Oct) for Computer Eq Repl Assessments	001.490.040.558.60.99.02	1,474	(491)	983
Remove Appropriations (Sep-Oct) for Computer Eq Repl Assessments	001.500.040.558.50.99.02	3,204	(1,068)	2,136
Remove Appropriations (Sep-Oct) for Computer Eq Repl Assessments	001.540.030.554.30.99.02	321	(107)	214
Remove Appropriations (Sep-Oct) for Eq Rental Repl Assessments	001.540.030.554.30.99.04	11,658	(3,886)	7,772
Remove Appropriations (Sep-Oct) for Computer Eq Repl Assessments	001.580.040.558.60.99.02	2,083	(694)	1,389
Remove Appropriations (Sep-Oct) for Computer Eq Repl Assessments	001.630.045.571.10.99.02	2,159	(720)	1,439
Remove Appropriations (Sep-Oct) for Computer Eq Repl Assessments	001.635.040.576.81.99.02	625	(208)	417
Remove Appropriations (Sep-Oct) for Eq Rental Repl Assessments	001.635.040.576.81.99.04	67,796	(41,403)	26,393
Remove Appropriations (Sep-Oct) for Computer Eq Repl Assessments	001.640.045.571.20.99.02	4,061	(1,354)	2,707
Add Appropriations for NRPA Grant/Out of School Prog - Salaries	001.641.045.571.22.10.00	-	1,500	1,500
Add Appropriations for NRPA Grant/Out of School Prog - Salaries-Rec Leaders	001.641.045.571.22.10.02	-	14,710	14,710
Add Appropriations for NRPA Grant/Out of School Prog - Benefits	001.641.045.571.22.20.00	-	706	706
Add Appropriations for NRPA Grant/Out of School Prog - Benefits-Rec Leaders	001.641.045.571.22.20.02	-	1,594	1,594
Add Appropriations for NRPA Grant/Out of School Prog - Supplies	001.641.045.571.22.31.00	-	800	800
Add Appropriations for NRPA Grant/Out of School Prog - Fuel	001.641.045.571.22.32.01	-	510	510
Add Appropriations for NRPA Grant/Out of School Prog - Small Eqp	001.641.045.571.22.35.00	-	2,000	2,000
Add Appropriations for NRPA Grant/Out of School Prog - Professional Svc	001.641.045.571.22.41.00	-	6,810	6,810
Add Appropriations for NRPA Grant/Out of School Prog - Advertising	001.641.045.571.22.41.45	-	700	700
Add Appropriations for NRPA Grant/Out of School Prog - Operating Rentals	001.641.045.571.22.45.00	-	670	670
Remove Appropriations (Sep-Oct) for Computer Eq Repl Assessments	001.642.045.575.50.99.02	200	(67)	133
Remove Appropriations (Sep-Oct) for Computer Eq Repl Assessments	001.645.045.569.10.99.02	2,058	(67)	1,991
Decrease Transfer-out for One-Time Sales and B&O Taxes	001.680.050.597.14.00.00	194,078	(155,328)	38,750
Total Expenditures		18,058,629	(49,654)	18,008,975
Ending Fund Balance-Nonspendable	001.000.000.508.20.00.00	4,500		4,500
Ending Fund Balance-Committed	001.000.000.508.40.00.00	805,175	(408,454)	396,721
Ending Fund Balance-Assigned	001.000.000.508.50.00.00	1,130,857	(1,130,857)	-
Total Ending Fund Balance		1,940,532	(1,539,311)	401,221
Total Expenditures & Ending Fund Balance		\$ 19,999,161	\$ (1,588,965)	\$ 18,410,196

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 101 Street Fund:				
Beginning Fund Balance-Restricted	101.000.000.308.30.00.00	\$ 355,523	\$ (90,894)	\$ 264,629
Revenues		1,046,892	-	1,046,892
Revenue Budget Amendments:				
Increase Revenues for Interfund Service Charges-Transportation CIP Mtc	101.000.000.349.00.95.01	-	17,000	17,000
Total Revenues		1,046,892	17,000	1,063,892
Total Revenues & Beginning Fund Balance		\$ 1,402,415	\$ (73,894)	\$ 1,328,521
Expenditures		\$ 1,202,858	\$ -	\$ 1,202,858
Expenditure Budget Amendments:				
Correct Local Energy Savings Debt Service Transfer-out	101.930.040.597.43.00.00	657	1	658
Total Expenditures		1,203,515	1	1,203,516
Ending Fund Balance-Restricted	101.000.000.508.30.00.00	198,900	(73,895)	125,005
Total Expenditures & Ending Fund Balance		\$ 1,402,415	\$ (73,894)	\$ 1,328,521

		2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 107 Drug Seizure Fund:				
Beginning Fund Balance-Restricted	107.000.000.308.30.00.00	\$ 4,768	\$ 4,708	\$ 9,476
Revenues		15,008	-	15,008
Total Revenues		15,008	-	15,008
Total Revenues & Beginning Fund Balance		\$ 19,776	\$ 4,708	\$ 24,484
Expenditures		\$ 15,000	\$ -	\$ 15,000
Total Expenditures		\$ 15,000	\$ -	\$ 15,000
Ending Fund Balance-Restricted	107.000.000.508.30.00.00	4,776	4,708	9,484
Total Expenditures & Ending Fund Balance		\$ 19,776	\$ 4,708	\$ 24,484

**2014 BUDGET AMENDMENTS
DRAFT ORDINANCE 14-225**

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 111 Hotel/Motel Tax Fund:				
Beginning Fund Balance-Restricted	111.000.000.308.30.00.00	\$ 8,898	\$ (524)	\$ 8,374
Revenues		8	-	8
Revenue Budget Amendments:				
Increase Hotel-Motel Taxes	111.000.000.313.30.00.00	18,750	6,250	25,000
Total Revenues		18,758	6,250	25,008
Total Revenues & Beginning Fund Balance		\$ 27,656	\$ 5,726	\$ 33,382
Expenditures		\$ -	\$ -	\$ -
Expenditure Budget Amendments:				
Increase Appropriations for Seattle Southside Visitor Services	111.100.045.557.30.51.55	17,813	7,187	25,000
Total Expenditures		17,813	7,187	25,000
Ending Fund Balance-Restricted	111.000.000.508.30.00.00	9,843	(1,461)	8,382
Total Expenditures & Ending Fund Balance		\$ 27,656	\$ 5,726	\$ 33,382

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 211 1995 GO Fund:				
Beginning Fund Balance-Assigned	211.000.000.308.50.00.00	\$ 234	\$ (4)	\$ 230
Revenues		1	-	1
Total Revenues		1	-	1
Total Revenues & Beginning Fund Balance		\$ 235	\$ (4)	\$ 231
Expenditures		\$ -	\$ -	\$ -
Total Expenditures		-	-	-
Ending Fund Balance-Assigned	211.000.000.508.50.00.00	235	(4)	231
Total Expenditures & Ending Fund Balance		\$ 235	\$ (4)	\$ 231

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 212 LID Fund:				
Beginning Fund Balance-Assigned	212.000.000.308.50.00.00	\$ -	\$ -	\$ -
Revenues		-	-	-
Revenue Budget Amendments:				
Increase Special Assessment - Penalties	212.198.010.359.00.68.00	-	60	60
Increase Special Assessment - Interest	212.198.010.361.40.68.00	450	50	500
Increase Special Assessment - Principal	212.198.010.368.10.00.00	3,119	1,800	4,919
Total Revenues		3,569	1,910	5,479
Total Revenues & Beginning Fund Balance		\$ 3,569	\$ 1,910	\$ 5,479
Expenditures		\$ -	\$ -	\$ -
Expenditure Budget Amendments:				
Increase Appropriations for Transfer-out to Fund 319 Trans CIP Fund	212.198.050.597.95.00.00	\$ 3,569	\$ 1,910	5,479
Total Expenditures		3,569	1,910	5,479
Ending Fund Balance-Assigned	212.000.000.508.50.00.00	-	-	-
Total Expenditures & Ending Fund Balance		\$ 3,569	\$ 1,910	\$ 5,479

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 219 2008 GO & REF BOND-TRANS CAPITAL IMPRV:				
Beginning Fund Balance-Restricted	219.000.000.308.30.00.00	\$ 20,948	\$ 300	\$ 21,248
Revenues		193,013	-	193,013
Revenue Budget Amendments:				
Correct 2008 Series B GO Ref Debt Service Transfer-In	219.200.040.397.18.00.00	118,735	5,000	123,735
Total Revenues		311,748	5,000	316,748
Total Revenues & Beginning Fund Balance		\$ 332,696	\$ 5,300	\$ 337,996
Expenditures		\$ 118,960	\$ -	\$ 118,960
Expenditure Budget Amendments:				
Correct 2008 Series B Go Debt Service - Interest	219.100.050.592.95.83.00	95,563	(2,800)	92,763
Correct 2008 Series B Ref Go Debt Service - Principal	219.200.050.591.18.71.00	100,000	5,000	105,000
Total Expenditures		314,523	2,200	316,723
Ending Fund Balance-Restricted	219.000.000.508.30.00.00	18,173	3,100	21,273
Total Expenditures & Ending Fund Balance		\$ 332,696	\$ 5,300	\$ 337,996

**2014 BUDGET AMENDMENTS
DRAFT ORDINANCE 14-225**

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 220 Misc Debt Fund:				
Beginning Fund Balance-Assigned	220.000.000.308.50.00.00	\$ 2	\$ -	\$ 2
Revenues		15,263	-	15,263
<u>Revenue Budget Amendments:</u>				
Correct PWTf Loan Pac Hwy Debt Service Transfer-in	220.103.040.397.95.00.00	24,917	1	24,918
Correct PWTf Loan Gateway Debt Service Transfer-in	220.104.040.397.95.00.02	34,252	1	34,253
Correct Local Energy Savings Debt Service Transfer-in from General Fund	220.106.040.397.18.00.00	10,523	916	11,439
Correct Local Energy Savings Debt Service Transfer-in from SWM Fund	220.106.040.397.31.00.00	605	447	1,052
Correct Local Energy Savings Debt Service Transfer-in From Street Fund	220.106.040.397.43.00.00	968	(310)	658
Total Revenues		86,528	1,055	87,583
Total Revenues & Beginning Fund Balance		\$ 86,530	\$ 1,055	\$ 87,585
Expenditures		\$ 74,432	\$ -	\$ 74,432
<u>Expenditure Budget Amendments:</u>				
Correct Local Energy Savings Debt Service - Principal	220.106.050.591.18.79.06	8,925	777	9,702
Correct Local Energy Savings Debt Service - Interest	220.106.050.592.18.83.06	3,171	276	3,447
Total Expenditures		86,528	1,053	87,581
Ending Fund Balance-Assigned	220.000.000.508.50.00.00	2	2	4
Total Expenditures & Ending Fund Balance		\$ 86,530	\$ 1,055	\$ 87,585

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 401 Marina Revenue Fund:				
Beginning Fund Balance-Reserved	401.000.000.308.10.00.00	\$ 745,816		\$ 745,816
Beginning Fund Balance-Unreserved	401.000.000.308.80.00.00	376,481	59,411	435,892
Total Beginning Fund Balance		1,122,297	59,411	1,181,708
Revenues		3,352,048	-	3,352,048
<u>Revenue Budget Amendments:</u>				
Add Revenues for Washington State Park & Recreation Commission Grant	401.000.000.334.02.40.01	-	11,383	11,383
Increase Diesel Fuel Revenues	401.000.000.344.50.00.06	759,763	60,600	820,363
Add Revenues for Insurance Recovery	401.000.000.372.00.00.00	-	16,500	16,500
Total Revenues		4,111,811	88,483	4,200,294
Total Revenues & Beginning Fund Balance		\$ 5,234,108	\$ 147,894	\$ 5,382,002
Expenditures		\$ 2,911,451	\$ -	\$ 2,911,451
<u>Expenditure Budget Amendments:</u>				
Add Appropriations for Consultant to Assist with Development Negotiations	401.100.070.575.71.41.00	35,000	20,000	55,000
Add Appropriations for State Financial Audit	401.100.070.575.71.41.23	5,150	1,150	6,300
Add Appropriations for Fire Suppression - SKF&R	401.100.070.575.71.51.50	-	3,180	3,180
Decrease Interfund Admin Costs to the General Fund	401.100.070.575.71.91.01	550,000	(50,000)	500,000
Add Appropriations for Marina A/R Software	401.100.070.594.75.64.00	-	20,000	20,000
Add Appropriations for PERS 1 Excess Compensation for Retired Employee	401.200.070.575.72.20.00	100,664	11,347	112,011
Add Appropriations for Diesel Fuel Purchases	401.200.070.575.72.34.01	678,360	54,100	732,460
Add Appropriations for Marina Gate System Upgrade & Pump-out Station	401.200.070.594.75.64.00	-	16,383	16,383
Add Appropriations for Purchase of Used Forklift	401.300.070.594.75.64.00	-	6,023	6,023
Total Expenditures		4,280,625	82,183	4,362,808
Ending Fund Balance-Reserved	401.000.000.508.10.00.00	768,816		768,816
Ending Fund Balance-Unreserved	401.000.000.508.80.00.00	184,667	65,711	250,378
Total Ending Fund Balance		953,483	65,711	1,019,194
Total Expenditures & Ending Fund Balance		\$ 5,234,108	\$ 147,894	\$ 5,382,002

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 403 Marina Repair & Replacement Fund:				
Beginning Fund Balance-Reserved	403.000.000.308.10.00.00	\$ 264,942	\$ 47,297	\$ 312,239
Revenues		750,425	-	750,425
Total Revenues		750,425	-	750,425
Total Revenues & Beginning Fund Balance		\$ 1,015,367	\$ 47,297	\$ 1,062,664
Expenditures		\$ 770,000	\$ -	\$ 770,000
Total Expenditures		770,000	-	770,000
Ending Fund Balance-Reserved	403.000.000.508.10.00.00	245,367	47,297	292,664
Total Expenditures & Ending Fund Balance		\$ 1,015,367	\$ 47,297	\$ 1,062,664

**2014 BUDGET AMENDMENTS
DRAFT ORDINANCE 14-225**

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 450 Surface Water Management Operations Fund:				
Beginning Fund Balance-Unreserved	450.000.000.308.80.00.00	\$ 1,153,086	\$ 60,838	\$ 1,213,924
Revenues		2,699,933	-	2,699,933
Total Revenues		2,699,933	-	2,699,933
Total Revenues & Beginning Fund Balance		\$ 3,853,019	\$ 60,838	\$ 3,913,857
Expenditures		\$ 2,621,866	\$ -	\$ 2,621,866
<u>Expenditure Budget Amendments:</u>				
Add Appropriations for 0.40 FTE GIS Analyst - Salaries	450.100.040.531.10.10.00	214,282	30,826	245,108
Add Appropriations for 0.40 FTE GIS Analyst - Benefits	450.100.040.531.10.20.00	106,054	13,164	119,218
Add Appropriations for 0.40 FTE GIS Analyst = Employee Medical Contribution	450.100.040.531.10.20.90	(3,351)	(290)	(3,641)
Total Expenditures		2,938,851	43,700	2,982,551
Ending Fund Balance-Unreserved	450.000.000.508.80.00.00	914,168	17,138	931,306
Total Expenditures & Ending Fund Balance		\$ 3,853,019	\$ 60,838	\$ 3,913,857

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 500 Equipment Rental Operations Fund:				
Beginning Fund Balance-Unreserved	500.000.000.308.80.00.00	\$ 162,924	\$ (3,573)	\$ 159,351
Revenues		548,990	-	548,990
<u>Revenue Budget Amendments:</u>				
Add Revenues for Insurance Recoveries - Capital Assets	500.000.000.395.20.00.00	-	15,060	15,060
Total Revenues		548,990	15,060	564,050
Total Revenues & Beginning Fund Balance		\$ 711,914	\$ 11,487	\$ 723,401
Expenditures		\$ 525,803	\$ -	\$ 525,803
Total Expenditures		525,803	-	525,803
Ending Fund Balance-Unreserved	500.000.000.508.80.00.00	186,111	11,487	197,598
Total Expenditures & Ending Fund Balance		\$ 711,914	\$ 11,487	\$ 723,401

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 501 Equipment Rental Replacement Fund:				
Beginning Fund Balance-Unreserved	501.000.000.308.80.00.00	\$ 1,423,531	\$ 6,698	\$ 1,430,229
Revenues		27,306	-	27,306
<u>Revenue Budget Amendments:</u>				
Add Revenues for Donated King County Van	501.000.000.337.75.11.00	-	7,000	7,000
Decrease Interfund Assessments for General Fund & Correct Street Fund Assessments	501.000.000.349.00.99.00	498,860	(116,021)	382,839
Remove Revenues for Local Program Proceeds - Police Vehicles	501.000.000.391.90.00.01	110,000	(110,000)	-
Remove Revenues for Transfer-In from General Fund	501.000.000.397.21.00.01	22,912	(22,912)	-
Total Revenues		659,078	(241,933)	417,145
Total Revenues & Beginning Fund Balance		\$ 2,082,609	\$ (235,235)	\$ 1,847,374
Expenditures		\$ 96,300	\$ -	\$ 96,300
<u>Expenditure Budget Amendments:</u>				
Add Appropriations for Donated King County Van	501.100.040.594.71.64.00	-	7,000	7,000
Decrease Appropriations for Police Vehicles Purchased through Loan Program	501.100.040.594.21.64.00	275,000	(110,000)	165,000
Remove Debt Service for Local Program Loan - Principal	501.100.040.591.48.75.06	21,405	(21,405)	-
Remove Debt Service for Local Program Loan - Interest	501.100.040.592.48.83.06	1,507	(1,507)	-
Total Expenditures		394,212	(125,912)	268,300
Ending Fund Balance-Unreserved	501.000.000.508.80.00.00	1,688,397	(109,323)	1,579,074
Total Expenditures & Ending Fund Balance		\$ 2,082,609	\$ (235,235)	\$ 1,847,374

**2014 BUDGET AMENDMENTS
DRAFT ORDINANCE 14-225**

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 506 Facility Repair & Replacement Fund:				
Beginning Fund Balance-Unreserved	506.000.000.308.80.00.00	\$ 68,570	\$ 16,493	\$ 85,063
Revenues		75,968	-	75,968
<u>Revenue Budget Amendments:</u>				
Add Revenues for Insurance Recoveries on Capital Assets	506.000.000.395.20.00.00	-	96,100	96,100
Add Revenues for Transfer-In from MCI to Cover Deductible on Repairs	506.000.045.397.76.00.00		50,000	50,000
Total Revenues		75,968	146,100	222,068
Total Revenues & Beginning Fund Balance		\$ 144,538	\$ 162,593	\$ 307,131
Expenditures		\$ -	\$ -	\$ -
<u>Expenditure Budget Amendments:</u>				
Increase Appropriations for Field House Exterior Paint	506.200.040.518.30.48.27	25,000	4,500	29,500
Remove Appropriations for Activity Center Sheetrock Repair	506.200.040.518.30.48.33	8,500	(8,500)	-
Remove Appropriations for PW Svc Center Repairs - Upper Wall CMU JTS	506.200.040.518.30.48.34	15,000	(15,000)	-
Increase Appropriations for PW Engr Paint Storage Bldg Garage Doors	506.200.040.518.30.48.35	4,000	380	4,380
Add Appropriations for Beach Park Mud Slide Repair	506.200.040.518.30.48.36	-	4,301	4,301
Add Appropriations for Field House Basement Repairs to Agree to YE Estimate	506.200.040.518.30.48.66	-	73,347	73,347
Add Appropriations for Picnic Shelter Repairs to Agree to YE Estimate	506.200.040.518.30.48.67	-	48,600	48,600
Total Expenditures		52,500	107,628	160,128
Ending Fund Balance-Reserved	506.000.000.508.10.00.00	12,835	-	12,835
Ending Fund Balance-Unreserved	506.000.000.508.80.00.00	79,203	54,965	134,168
Total Ending Fund Balance		92,038	54,965	147,003
Total Expenditures & Ending Fund Balance		\$ 144,538	\$ 162,593	\$ 307,131

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 510 Computer Equipment Operations Fund:				
Beginning Fund Balance-Unreserved	510.000.000.308.80.00.00	\$ 116,668	\$ (4,677)	\$ 111,991
Revenues		343,733	-	343,733
<u>Revenue Budget Amendments:</u>				
Decrease Transfer-in from Computer Repl Fund for Civic Plus City Website Annual Mtc	510.000.024.397.18.00.00	19,900	(11,439)	8,461
Total Revenues		363,633	(11,439)	352,194
Total Revenues & Beginning Fund Balance		\$ 480,301	\$ (16,116)	\$ 464,185
Expenditures		\$ 313,042	\$ -	\$ 313,042
<u>Expenditure Budget Amendments:</u>				
Increase Appropriations for Icompass Tech Public Records Tracking Sys Annual Mtc	510.100.024.518.80.48.15	104,730	6,500	111,230
Total Expenditures		417,772	6,500	424,272
Ending Fund Balance-Unreserved	510.000.000.508.80.00.00	62,529	(22,616)	39,913
Total Expenditures & Ending Fund Balance		\$ 480,301	\$ (16,116)	\$ 464,185

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 511 Computer Equipment Replacement Fund:				
Beginning Fund Balance-Unreserved	511.000.000.308.80.00.00	\$ 340,128	\$ (1,822)	\$ 338,306
Revenues		15,765	-	15,765
<u>Revenue Budget Amendments:</u>				
Decrease Interfund Assessments for General Fund	511.000.000.349.00.99.00	104,491	(17,808)	86,683
Decrease Transfer-in from General Fund for Phone Reserves	511.000.023.397.18.00.00	10,000	(4,000)	6,000
Total Revenues		130,256	(21,808)	108,448
Total Revenues & Beginning Fund Balance		\$ 470,384	\$ (23,630)	\$ 446,754
Expenditures		\$ 180,988	\$ -	\$ 180,988
<u>Expenditure Budget Amendments:</u>				
Add Appropriations for Doc Mgt System Capital Lease - Principal	511.100.024.591.18.75.04	-	3,494	3,494
Add Appropriations for Doc Mgt System Capital Lease - Interest	511.100.024.592.18.83.04	-	131	131
Decrease Transfer-out to Computer Ops Fund for Civic Plus Website Annual Mtc	511.200.024.597.18.00.00	19,900	(11,439)	8,461
Total Expenditures		200,888	(7,814)	193,074
Ending Fund Balance-Unreserved	511.000.000.508.80.00.00	269,496	(15,816)	253,680
Total Expenditures & Ending Fund Balance		\$ 470,384	\$ (23,630)	\$ 446,754

**2014 BUDGET AMENDMENTS
DRAFT ORDINANCE 14-225**

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 520 Self-Insurance Fund:				
Beginning Fund Balance-Unreserved	520.000.000.308.80.00.00	\$ 82,655	\$ 65,814	\$ 148,469
Revenues		5,604	-	5,604
Revenue Budget Amendments:				
Decrease Interfund Assessments to Agree to YE Estimate	520.000.000.349.00.99.00	563,993	(1)	563,992
Add Revenues for Insurance Recoveries on Settlement	520.000.000.372.00.00.00	-	5,000	5,000
Total Revenues		569,597	4,999	574,596
Total Revenues & Beginning Fund Balance		\$ 652,252	\$ 70,813	\$ 723,065
Expenditures		\$ 483,478	\$ -	\$ 483,478
Expenditure Budget Amendments:				
Add Appropriations for Settlement	520.100.050.518.60.49.21	-	10,747	10,747
Decrease Appropriations for Ground Water Monitoring to Agree to YE Estimate	520.200.040.553.70.41.27	107,500	(12,500)	95,000
Total Expenditures		590,978	(1,753)	589,225
Ending Fund Balance-Unreserved	520.000.000.508.80.00.00	61,274	72,566	133,840
Total Expenditures & Ending Fund Balance		\$ 652,252	\$ 70,813	\$ 723,065

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 530 Unemployment Insurance Fund:				
Beginning Fund Balance-Unreserved	530.000.000.308.80.00.00	\$ 231,742	\$ 15,969	\$ 247,711
Revenues		56,771		56,771
Total Revenues		56,771	-	56,771
Total Revenues & Beginning Fund Balance		\$ 288,513	\$ 15,969	\$ 304,482
Expenditures		\$ 70,000	\$ -	\$ 70,000
Total Expenditures		70,000	-	70,000
Ending Fund Balance	530.000.000.508.80.00.00	218,513	15,969	234,482
Total Expenditures & Ending Fund Balance		\$ 288,513	\$ 15,969	\$ 304,482

**2014 BUDGET AMENDMENTS
DRAFT ORDINANCE 14-225**

CAPITAL IMPROVEMENT FUNDS:

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 109 Transportation Impact Fee Fund:				
Beginning Fund Balance-Committed	109.000.000.308.40.00.00	\$ 9,227	\$ 326,124	\$ 335,351
Revenues		500	-	500
<u>Revenue Budget Amendments:</u>				
Add Additional Revenues due to Construction Activity	109.000.000.345.85.00.00	292,641	125,000	417,641
Add Additional Revenues due to Construction Activity		293,141	125,000	418,141
Total Revenues & Beginning Fund Balance		\$ 302,368	\$ 451,124	\$ 753,492
Expenditures		\$ -	\$ -	\$ -
<u>Expenditure Budget Amendments:</u>				
Add Appropriations for Transfer to Transportation CIP Fund	109.100.040.597.95.00.00	292,641	125,000	417,641
Total Expenditures		292,641	125,000	417,641
Ending Fund Balance-Committed	109.000.000.508.40.00.00	9,727	326,124	335,851
Total Expenditures & Ending Fund Balance		\$ 302,368	\$ 451,124	\$ 753,492

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 310 Municipal Capital Improvement Fund:				
Beginning Fund Balance-Assigned	310.000.000.308.50.00.00	\$ 474,670	\$ 18,993	\$ 493,663
Revenues		69,100	-	69,100
<u>Revenue Budget Amendments:</u>				
Increase REET 1st Qtr Percent Revenues	310.000.000.318.34.00.00	275,000	182,925	457,925
Increase REET 2nd Qtr Percent Revenues	310.000.000.318.35.00.00	275,000	182,925	457,925
Decrease WA Heritage-DMBP Rehab/Dining Hall Revenues	310.000.000.334.06.90.05	824,000	(692,738)	131,262
Increase KC 4Culture-Dining Hall Revenues	310.000.000.337.75.10.00	12,000	60,000	72,000
Increase In-Lieu Fees	310.000.000.345.81.01.00	10,000	8,000	18,000
Remove Donations for Activity Center Generator	310.000.000.367.00.07.00	92,000	(92,000)	-
Decrease Transfer-In from General Fund One-time Sales and B&O Taxes	310.000.050.397.75.00.01	194,078	(155,328)	38,750
Total Revenues		1,751,178	(506,216)	1,244,962
Total Revenues & Beginning Fund Balance		\$ 2,225,848	\$ (487,223)	\$ 1,738,625
Expenditures		\$ 89,000	\$ -	\$ 89,000
<u>Expenditure Budget Amendments:</u>				
Decrease Appropriations for DM Beach Park - Dining Hall to agree to YE Estimate	310.054.045.594.75.62.00	1,187,623	(587,738)	599,885
Decrease Appropriations for Keyless Entry Systems to Agree to YE Estimate	310.701.040.594.18.63.00	83,272	(30,212)	53,060
Decrease Appropriations for Activity Center Generator to Agree to YE Estimate	310.702.040.594.75.64.00	92,000	(73,565)	18,435
Correct 2008 Series B GO Ref Debt Service Transfer-out	310.799.040.597.18.00.00	123,750	(15)	123,735
Decrease Appropriations for Activity Center Floor Repair to Agree to YE Estimate	310.703.040.594.75.63.00	25,000	(22,946)	2,054
Add Appropriations for Tsf-out to General Fund Excess REET for Park Mtc Ops	310.799.040.597.76.00.00	-	300,000	300,000
Add Appropriations for Tsf-out to Facility Repair & Repl Fund REET for WCIA Deductible	310.799.045.597.76.00.00	-	50,000	50,000
Decrease Transfer-out to Fund 319 Transportation CIP Fund	310.799.040.597.95.00.00	347,039	(65,483)	281,556
Total Expenditures		1,947,684	(429,959)	1,517,725
Ending Fund Balance-Assigned	310.000.000.508.50.00.00	278,164	(57,264)	220,900
Total Expenditures & Ending Fund Balance		\$ 2,225,848	\$ (487,223)	\$ 1,738,625

**2014 BUDGET AMENDMENTS
DRAFT ORDINANCE 14-225**

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 319 Transportation Capital Improvement Fund				
Beginning Fund Balance-Assigned	319.000.000.308.50.00.00	\$ 4,230,801	\$ (14,948)	\$ 4,215,853
Revenues		2,357,964	-	2,357,964
<u>Revenue Budget Amendments:</u>				
Remove Unsecured CDBG Revenues for S 224th St Impr Project	319.000.000.333.14.21.81	240,000	(240,000)	-
Decrease Revenues for FHWA/HBP/BRAC-Saltwater St Pk Bridget Seismic Retrofit	319.000.000.333.20.20.09	2,339,241	(672,714)	1,666,527
Add Revenues for FHWA/Citywide Arterial Street Program to Agree to YE Estimate	319.000.000.333.20.20.11	-	105,861	105,861
Decrease Revenues for FHWA-STP 24th Ave South Imprv to Agree to YE Estimate	319.000.000.333.20.20.12	2,800,000	(617,284)	2,182,716
Decrease Revenues FHWA-CMAQ Barnes Creek Trail to Agree to YE Estimate	319.000.000.333.20.20.13	300,000	(255,000)	45,000
Carry Forward Revenues for WTSC/Traffic Safety Program Deferred in 2013	319.000.000.334.03.50.02	-	15,000	15,000
Carry Forward Revenues for TIB/S 216th St Improv- Segment 2 Deferred in 2013	319.000.000.334.03.80.10	280,502	315,674	596,176
Remove Unconfirmed TIB Revenues for MVD and S. 240th Roundabout	319.000.000.334.03.80.12	99,059	(99,059)	-
Decrease Revenues Hiline Wtr District/24th Ave S Imprv for Amount Rec'd in 2013	319.000.000.337.10.00.01	600,580	(42,920)	557,660
Carry Forward Revenues Century Link/S 216th St Imprv-Segment 2	319.000.000.367.00.19.15	38,674	11,724	50,398
Decrease Revenues Comcast/S 216th St Imprv-Segment 2 Rec'd in 2013	319.000.000.367.00.19.16	128,464	(128,464)	-
Carry Forward Revenues for PSE/216th St Improv-Segment 2 Deferred in 2013	319.000.000.367.00.19.17	-	8,117	8,117
Add Revenues for Donation from Wesley Homes for 216th-11th Ave S. Crosswalk Imprv	319.000.000.367.00.19.18	-	5,000	5,000
Increase Transfer-In from Fund 212 LID Fund	319.000.010.397.95.00.01	3,569	1,910	5,479
Decrease Transfer-In from Fund 310 MCI CIP Fund	319.000.040.397.95.00.01	347,039	(65,483)	281,556
Decrease Revenues for Tsf-in from Fund 451 SWM CIP Fund Included in 2015 Bgt	319.000.040.397.95.00.02	242,700	(242,700)	-
Add Revenues for Transfer-In from Fund 451/South 251st Slide Repairs	319.000.040.397.95.00.03	-	143,348	143,348
Total Revenues		9,777,792	(1,756,990)	8,020,802
Total Revenues & Beginning Fund Balance		\$ 14,008,593	\$ (1,771,938)	\$ 12,236,655
Expenditures		\$ 311,171	\$ -	\$ 311,171
<u>Expenditure Budget Amendments:</u>				
Remove Appropriations for Pavement Mgt Program-Engineering to Agree to YE Estimate	319.100.040.595.10.63.00	30,000	(30,000)	-
Remove Appropriations for Pavement Mgt Program-Roadway to Agree to YE Estimate	319.100.040.595.30.63.00	142,039	(142,039)	-
Decrease Appropriations for Pavement Mgt Program-Admin/OH to Agree to YE Estimate	319.100.040.595.90.63.00	15,000	(14,000)	1,000
Decrease Appropriations for Guardrail Prog - Roadway to Agree to YE Estimate	319.103.040.595.30.63.00	33,000	(10,000)	23,000
Decrease Appropriations for Guardrail Prog - Admin/OH to Agree to YE Estimate	319.103.040.595.90.63.00	2,000	(1,000)	1,000
Decrease Appropriations for 24th Ave S. Imprv - Constr Inspection to Agree to YE Estimate	319.300.040.595.11.63.00	600,000	(127,177)	472,823
Decrease Appropriations for 24th Ave S. Imprv - Roadway to Agree to YE Estimate	319.300.040.595.30.63.00	4,324,035	(1,215,132)	3,108,903
Decrease Appropriations for 24th Ave S. Imprv - Utility Install to Agree to YE Estimate	319.300.040.595.80.61.00	1,084,914	(1,517)	1,083,397
Decrease Appropriations for 24th Ave S. Imprv - Admin/OH to Agree to YE Estimate	319.300.040.595.90.63.00	90,000	(20,000)	70,000
Remove Appropriations for 16th Ave S. Imprv-Seg 5A - Engineering Included in 2015 Budget	319.301.040.595.10.63.00	105,000	(105,000)	-
Remove Appropriations for 16th Ave S. Imprv-Seg 5A - Admin/OH Included in 2015 Budget	319.301.040.595.90.63.00	23,839	(23,839)	-
Increase Appropriations for SW Bridge Seismic Retrofit - Engineering to Agree to YE Estimate	319.326.040.595.10.63.00	284,550	123,115	407,665
Decrease Appropriations for SW Bridge Seismic Retrofit - Constr Inspection to Agree to YE Estimate	319.326.040.595.11.63.00	353,788	(157,638)	196,150
Decrease Appropriations for SW Bridge Seismic Retrofit - Structures to Agree to YE Estimate	319.326.040.595.50.63.00	2,024,535	(930,620)	1,093,915
Increase Appropriations for SW Bridge Seismic Retrofit - Admin/OH to Agree to YE Estimate	319.326.040.595.90.63.00	23,433	6,567	30,000
Increase Appropriations for S. 216th St Impr-Seg 1A - Engineering	319.332.040.595.10.63.00	15,000	60,000	75,000
Decrease Appropriations for S. 216th St Impr-Seg 1A - Land/ROW	319.332.040.595.20.61.00	280,000	(150,000)	130,000
Decrease Appropriations for S. 216th St Impr-Seg 2 - Constr Inspection to Agree to YE Estimate	319.333.040.595.11.63.00	80,000	(60,000)	20,000
Decrease Appropriations for S. 216th St Impr-Seg 2 - Roadway to Agree to YE Estimate	319.333.040.595.30.63.00	215,337	(35,240)	180,097
Increase Appropriations for S. 216th St Impr-Seg 2 - Admin/OH to Agree to YE Estimate	319.333.040.595.90.63.00	25,000	10,000	35,000
Remove Appropriations for S. 216th St Imprv-Seg 3 - Engineering Included in 2017 Budget	319.334.040.595.10.63.00	150,000	(150,000)	-
Decrease Appropriations for S. 216th St Imprv-Seg 3 - Admin/OH to Agree to YE Estimate	319.334.040.595.90.63.00	20,000	(19,440)	560
Remove Appropriations for S. 224th St Imprv - Engineering Included in 2015 Budget	319.336.040.595.10.63.00	160,000	(160,000)	-
Remove Appropriations for S. 224th St Imprv - Constr Inspection Included in 2015 Budget	319.336.040.595.11.63.00	50,000	(50,000)	-
Remove Appropriations for S. 224th St Imprv - Land/ROW Included in 2015 Budget	319.336.040.595.20.61.00	35,000	(35,000)	-
Remove Appropriations for S. 224th St Imprv - Roadway Included in 2015 Budget	319.336.040.595.30.63.00	531,423	(531,423)	-
Remove Appropriations for S. 224th St Imprv - Utility Install Included in 2015 Budget	319.336.040.595.80.61.00	25,000	(25,000)	-
Decrease Appropriations for S. 224th St Imprv - Admin/OH	319.336.040.595.90.63.00	75,000	(73,000)	2,000
Decrease Appropriations for Barnes Creek Trail - Engineering	319.345.040.595.10.63.00	170,000	(120,000)	50,000
Remove Appropriations for Barnes Creek Trail - Land/ROW Included in 2015 Budget	319.345.040.595.20.61.00	750,000	(750,000)	-
Decrease Appropriations for Barnes Creek Trail - Admin/OH	319.345.040.595.90.63.00	30,000	(20,000)	10,000
Decrease Appropriations for Citywide Arterial St Imprv - Roadway to Agree to YE Estimate	319.604.040.595.30.63.00	67,500	(3,639)	63,861
Add Appropriations for North Hill Sch Zone Flashing Lights - Traffic Control Device	319.605.040.595.64.63.00	-	1,316	1,316
Add Appropriations for North Hill Sch Zone Flashing Lights - Admin/OH	319.605.040.595.90.63.00	-	584	584
Decrease Appropriations for Midway SRTS - Engineering	319.606.040.595.10.63.00	91,383	(75,883)	15,500
Remove Appropriations for Midway SRTS - Constr Inspection Incl in 2015 Budget	319.606.040.595.11.63.00	100,000	(100,000)	-
Remove Appropriations for Midway SRTS - Land Incl in 2015 Budget	319.606.040.595.20.61.00	24,000	(24,000)	-
Remove Appropriations for Midway SRTS - Drainage Incl in 2015 Budget	319.606.040.595.40.63.00	242,700	(242,700)	-
Remove Appropriations for Midway SRTS - Sidewalks Incl in 2015 Budget	319.606.040.595.61.63.00	159,300	(159,300)	-
Remove Appropriations for Midway SRTS - Traffic Cntrl Device Incl in 2015 Budget	319.606.040.595.64.63.00	198,000	(198,000)	-
Remove Appropriations for Midway SRTS - Utility Install Incl in 2015 Budget	319.606.040.595.80.61.00	40,000	(40,000)	-
Decrease Appropriations for Midway Safe Routes to School - Admin/OH	319.606.040.595.90.63.00	25,000	(17,500)	7,500
Decrease Appropriations for MVD Crosswalk Imprv - Engineering to Agree to YE Estimate	319.607.040.595.10.63.00	10,000	(6,000)	4,000
Decrease Appropriations for MVD Crosswalk Imprv - Constr Inspection to Agree to YE Estimate	319.607.040.595.11.63.00	10,000	(8,000)	2,000
Decrease Appropriations for MVD Crosswalk Imprv - Admin/OH to Agree to YE Estimate	319.607.040.595.90.63.00	10,000	(6,000)	4,000

**2014 BUDGET AMENDMENTS
DRAFT ORDINANCE 14-225**

Decrease Appropriations for MVD & S. 240th St Roundabout - Engineering to Agree to YE Estimate	319.608.040.595.10.63.00	142,398	(97,398)	45,000
Decrease Appropriations for MVD & S. 240th St Roundabout - Admin/OH to Agree to YE Estimate	319.608.040.595.90.63.00	10,000	(5,000)	5,000
Decrease Appropriations for Driver Feedback Signs - Traffic/Ped Imprv to Agree to YE Estimate	319.609.040.595.69.63.00	20,000	(5,000)	15,000
Increase Appropriations for Driver Feedback Signs - Admin/OH to Agree to YE Estimate	319.609.040.595.90.63.00	-	2,000	2,000
Decrease Appropriations for Redondo Parking Mgt Plan - Engineering to Agree to YE Estimate	319.610.040.595.10.63.00	100,000	(40,000)	60,000
Decrease Appropriations for Redondo Parking Mgt Plan - Admin/OH to Agree to YE Estimate	319.610.040.595.90.63.00	10,000	(5,000)	5,000
Add Appropriations for South 251st St Slide Repairs-Engineering	319.611.040.595.10.63.00	-	93,160	93,160
Add Appropriations for South 251st St Slide Repairs-ROW	319.611.040.595.20.61.00	-	27,000	27,000
Add Appropriations for South 251st St Slide Repairs-Roadway	319.611.040.595.30.63.00	-	139,652	139,652
Add Appropriations for South 251st St Slide Repairs-Drainage	319.611.040.595.40.63.00	-	143,348	143,348
Add Appropriations for South 251st St Slide Repairs-Admin/Overhead	319.611.040.595.90.63.00	-	25,000	25,000
Add Appropriations for South 216th-11th Ave S Crosswalk Imprv-Pedestrian Imprv	319.612.040.595.69.63.00	-	23,000	23,000
Add Appropriations for South 216th-11th Ave S Crosswalk Imprv-Admin/Overhead	319.612.040.595.90.63.00	-	2,000	2,000
Correct 2008 Series B Go Debt Service Transfer-out	319.699.040.597.95.00.01	193,013	(25)	192,988
Total Expenditures		13,512,358	(5,333,768)	8,178,590
Ending Fund Balance-Assigned	319.000.000.508.50.00.00	496,235	3,561,830	4,058,065
Total Expenditures & Ending Fund Balance		\$ 14,008,593	\$ (1,771,938)	\$ 12,236,655

**2014 BUDGET AMENDMENTS
DRAFT ORDINANCE 14-225**

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 406 Marina Depreciation & Improvement-2008:				
Beginning Fund Balance-Reserved	406.000.000.308.10.00.00	\$ 143,206	\$ (1,979)	\$ 141,227
Revenues		515,036	-	515,036
<u>Revenue Budget Amendments:</u>				
Add Revenues for DOE Stormwater Grant - Marina South Parking Lot Stormwater Retrofit	406.000.000.334.03.10.04	-	96,000	96,000
Total Revenues		515,036	96,000	611,036
Total Revenues & Beginning Fund Balance		\$ 658,242	\$ 94,021	\$ 752,263
Expenditures		\$ 514,036	\$ -	\$ 514,036
<u>Expenditure Budget Amendments:</u>				
Remove Appropriations for Marina Site Management Project Included in 2015 Budget	406.402.070.594.75.63.00	120,000	(120,000)	-
Carry Forward Appropriations for Canopy Structure for Activity Float	406.445.070.594.75.63.00	-	247	247
Carry Forward Appropriations for Redondo Ramp Boarding Floats	406.447.070.594.75.63.00	-	5,400	5,400
Add Appropriations for South Parking Lot Storm Water Retrofit	406.452.070.594.75.61.00	-	96,000	96,000
Total Expenditures		634,036	(18,353)	615,683
Ending Fund Balance-Reserved	406.000.000.508.10.00.00	24,206	112,374	136,580
Total Expenditures & Ending Fund Balance		\$ 658,242	\$ 94,021	\$ 752,263

	Account No.	2014 Adopted Budget	Draft Ord 14-225 Budget Amendments	2014 Amended Budget
Fund 451 Surface Water Management Capital Fund:				
Beginning Fund Balance-Reserved	451.000.000.308.10.00.00	\$ 1,111,567	\$ 201,783	\$ 1,313,350
Revenues		564,455	-	564,455
<u>Revenue Budget Amendments:</u>				
Carry forward King County Conservation Funds for Barnes Crk 223rd Culvert Repl	451.000.000.337.09.01.00	-	67,782	67,782
Total Revenues		564,455	67,782	632,237
Total Revenues & Beginning Fund Balance		\$ 1,676,022	\$ 269,565	\$ 1,945,587
Expenditures		\$ -	\$ -	\$ -
<u>Expenditure Budget Amendments:</u>				
Decrease Appropriations for Barnes Creek/KDM Road Culvert Repl to Agree to YE Estimate	451.804.040.595.40.63.00	92,500	(57,500)	35,000
Add Appropriations for Detention Pond Safety Improvements	451.810.040.595.40.63.00	-	47,500	47,500
Carry Forward Appropriations for DMMD S. 212th to S. 213th	451.812.040.595.40.63.00	356,000	12,087	368,087
Remove Appropriations for 24th Avenue Pipeline Repl/Upgrade Included in 2015 Budget	451.815.040.595.40.63.00	242,700	(242,700)	-
Decrease Appropriations for 216th Place Culvert Repl to Agree to YE Estimate	451.819.040.595.40.63.00	196,500	(12,238)	184,262
Increase Appropriations for Lower Massey Creek Channel Modifications to Agree to YE Estimate	451.821.040.595.40.63.00	210,000	10,820	220,820
Add Appropriations for 216th Street (15th Ave to 18th Ave) Storm Drainage Repair	451.825.040.595.40.63.00	-	38,150	38,150
Add Appropriations for Transfer to Transportation CIP Fund - So 251st Slide Repairs	451.999.040.597.95.00.03	-	143,348	143,348
Total Expenditures		1,097,700	(60,533)	1,037,167
Ending Fund Balance-Reserved	451.000.000.508.10.00.00	578,322	330,098	908,420
Total Expenditures & Ending Fund Balance		\$ 1,676,022	\$ 269,565	\$ 1,945,587

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: University of Washington Community
Environment and Planning (CEP 460) Presentation

ATTACHMENTS:
None

FOR AGENDA OF: December 4, 2014

DEPT. OF ORIGIN: Planning, Building and
Public Works

DATE SUBMITTED: November 24, 2014

CLEARANCES:

[N/A] Legal _____

[N/A] Finance _____

[N/A] Marina _____

[N/A] Parks, Recreation & Senior Services _____

[X] Planning, Building & Public Works **DEL**

[N/A] Police _____

[N/A] Courts _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL: 

Purpose and Recommendation

The purpose of this report is for representatives from the University of Washington's Community, Environment and Planning (UW CEP-460) project team to present their class project that focused on engaging citizens as part of the 2015 Comprehensive Plan Update process.

Background

Des Moines' Comprehensive Plan is the City's official statement with respect to its vision for future growth and development. It identifies goals, policies, and strategies for maintaining the health, welfare, and quality of life of the Des Moines' residents. The Comprehensive Plan is comprised of individual elements addressing general planning, land use, transportation, conservation, capital facilities/utilities/public services, parks, recreation and open space, housing, community character, neighborhoods and public health.

One of the key steps in the update process to ensure the public is aware of the process and knows how they can participate. The program must provide for **early and continuous public participation** (RCW 36.70A.140). The program should clearly identify the scope of the review and identify when legislative action on the review and update component are proposed to occur. Counties and cities must ensure that **notice** of the update process is broadly and effectively disseminated (RCW 36.70A.035).

To date, the Planning Division has posted information about the comprehensive plan update on the City's website, published a notice in the newspaper and hosted a public open house on April 23, 2014, and staffed an information booth at the Des Moines Waterfront Market on August 16, 2014.

Discussion

In August 2014, the UW Department of Urban Design and Planning contacted City staff to discuss project opportunities with the City of Des Moines. This is the third time the Department has reached out to provide planning support to the City through student projects.

The project selected for the CEP 460 class was to develop and implement a public outreach strategy aimed at engaging the City's ethnic and minority populations in the 2015 Comprehensive Plan Update. Key goals and outcomes of this work are to:

- Understand community issues, opportunities and/or constraints related to land use, housing, jobs, education, transportation, neighborhood quality, and health.
- Utilize information from surveys and tabling events to inform policy changes at the City level.
- Create an environment where ethnic and minority populations feel empowered to create change for their city/neighborhood.

The CEP 460 project took place during the Fall 2014 quarter which ends on December 13th. Working with City staff, students developed a short on-line survey aimed at identifying any issues, opportunities, and constraints facing community members and to solicit their vision for Des Moines in 2035. The survey, which is in English and Spanish language, is posted on the City's website and will remain through early January 2015. Notice of the survey was also published in the Des Moines City Currents, the Highline Times, Waterland Blog and Highline College's student newspaper, The Thunderword. Students also developed outreach materials and conducted tabling events at the Des Moines and Woodmont Libraries on November 14th and 17th, the Safeway at Pacific Highway S/S 216th Street on November 21st and the Des Moines Area Food Bank on December 1st. The purpose of the tabling events was to let people know about the Comprehensive Plan update and to engage ethnic and minority populations to participate in the survey. Paper copies of the survey were also provided to people who did not want to complete the online survey. Students will be compiling the results of the tabling events and community survey and will present findings to City Council on December 4, 2014.

Alternatives

N/A

Financial Impact

Missing the periodic update deadline has immediate financial consequences. A county or city that has not completed the basic actions described above by the deadline set in the GMA will be ineligible to receive funds from the Public Works Trust Fund or the Centennial Clean Water account or to receive preference for other state grants and loans.

Recommendation or Conclusion

The work completed by the UW Student team enhances the public outreach for the required 2015 Comprehensive Plan update. It is staff's hope that community members who participated in the survey and/or tabling events will become more engaged in the future of our City.

Concurrence

N/A

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Pacific Highway South Subarea
Planning – Community Land Use Concept

ATTACHMENTS:

1. Community Land Use Concept
2. March 26, 2014 Open House Comments
3. Draft Land Use Concepts
4. October 1, 2014 Workshop Summary

FOR AGENDA OF: December 4, 2014

DEPT. OF ORIGIN: Planning, Building and
Public Works

DATE SUBMITTED: November 24, 2014

CLEARANCES:

- ☐ Legal _____
- ☐ Finance N/A
- ☐ Marina N/A
- ☐ Parks, Recreation & Senior Services N/A
- ☒ Planning, Building & Public Works DEL
- ☐ Police N/A
- ☐ Courts N/A
- ☒ Economic Development _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL: AP

Purpose and Recommendation

The purpose of this Agenda Item is to brief the City Council on the status of the Pacific Highway South Subarea Planning around the Pacific Highway South/South 240th Street Node and obtain Council feedback on the “Community Land Use Concept” (see Attachment 1).

Background

The Pacific Highway South subarea planning effort builds upon the work completed during the *Envision Midway* project working closely with staff from Sound Transit, the City of Kent, Highline College, property and business owners, and residents adjacent to the corridor. The goal is to realize the community’s vision to transform the area from a lower density, auto-oriented strip development to a mixed use employment and activity center that capitalizes on the opportunities provided by Highline College and the multi-million dollar public transportation investments that will be made in this corridor over the next decade in order to foster economic development, to increase revenues and job opportunities, and provide more housing choices.

The City held an open house at Highline College on March 26, 2014 to seek community input regarding the planning and the creation of the Draft Land Use Concepts for the Pacific Highway South/South 240th Street node. These comments were in response to specific questions that were asked related to how

people identify with the area, how they related to a set of images that were presented to them, how they imagined the future of this area, and what issues are important as we consider land use and zoning changes for the area. Scanned copies of the written comments are provided as Attachment 2.

Following the open house, three land use concepts (Attachment 3) were developed to reflect the community's vision regarding how this subarea should grow/redevelop in the future, including ideas learned from the Envision Midway project, community input at the March 26th open house, Council Finance and Economic Development Committee input, and planning considerations.

The draft concepts introduce new comprehensive plan land use designations: Transit Community Mixed (TC-M), Transit Community Residential (TC-R) and Transit Community Townhome (TC-T). The TC-M land use would extend into the neighborhood to the west and provide an opportunity to transform South 240th Street into a more dynamic pedestrian street with a mix of land uses that would compliment Highline Community College. The TC-R designation provides areas for high density multifamily residential development while the TC-T designation is intended to provide a transition from more intensive land use to the single family areas. The circulation and open space framework is intended to illustrate how people would move through the neighborhood, access transit and have opportunities to recreate. The permitted uses, density and building heights would be further defined through zoning classifications to be developed concurrently or in the future.

Discussion

Staff presented the three draft land use concepts at a public workshop on October 1, 2014. The purpose of the workshop was to provide an overview of the subarea planning process and to introduce three land use concepts that reflected input from the March 26th Open House and the June 12th Council Finance and Economic Development Committee meeting. Staff provided an overview of the planning work completed to date, shared input from the March 26th open house, and solicited feedback on the three land use concepts. There were 15 members of the public that participated in the workshop. A summary of the comments is provided as Attachment 4.

Following the October 1st workshop, staff presented community feedback on the draft land use concepts to the Finance and Economic Development Committee. Staff was asked to prepare a hybrid land use concept that reflected the input staff received from the community. This concept is referred to as the "Community Land Use Concept" which is provided as Attachment 1 and characterized as follows:

- The TC-M area and circulation framework is the same as Land Use Concept 2. Offices, shops and restaurants would be focused along S 240th Street between 24th Avenue S and 27th Avenue S while 26th Avenue S is envisioned to have a "Main Street" character. The community liked the idea of shopfront streets and the placemaking and destination opportunities they would generate; however, they questioned the market demand and how long it would take to realize.
- A smaller area is allocated to TC-T west of 25th Avenue South and Parkside Park and more is allocated to the area between South 242nd Street, South 244th Street, east of Parkside Park and west of 27th Avenue South. It should be noted that the area between 26th Place South and 27th Avenue South is currently designated Multifamily with an underlying zoning of RM-2400 Residential: Multifamily 2,400. Changing the designation to TC-T would in effect reduce the land capacity for this area and staff recommends either maintaining the current designation and zoning or changing to TC-R. Staff is supportive of changing the land use designation for the area west of 26th Place South to the TC-T or changing to TC-R given Parkside Park would

provide a buffer between the higher density residential uses and single family neighborhoods further west.

- The TC-R area is the same as Land Use Concept 3.

The goal is to eventually identify a preferred land use option that could be adopted into the Comprehensive Plan and serve as the Subarea Plan for the area as part of the 2015 amendment packet. In effect, it would set a precedent for how the area should develop and/or redevelop in the future. The underlying zoning for the area would not change unless it is the desire of the Council to implement the zoning concurrently.

On November 18, 2014, the Council Finance and Economic Development Committee met to discuss options for addressing the remainder of the Pacific Highway South corridor (South 252nd Street to South 272nd Street) which is currently zoned Community Commercial (C-C). There was some discussion about the possibility of rezoning some properties closest to South 272nd Street to Transit Community (T-C); however, there was some reluctance from the committee on this idea. Staff proposed that a working draft ordinance could be prepared to address the C-C zoning regulations such as building heights, setbacks from residential areas, allowed uses, parking, and landscaping requirements. The Committee concurred with this approach and directed staff to prepare a draft ordinance for further discussion and consideration at upcoming Council meeting.

Alternatives

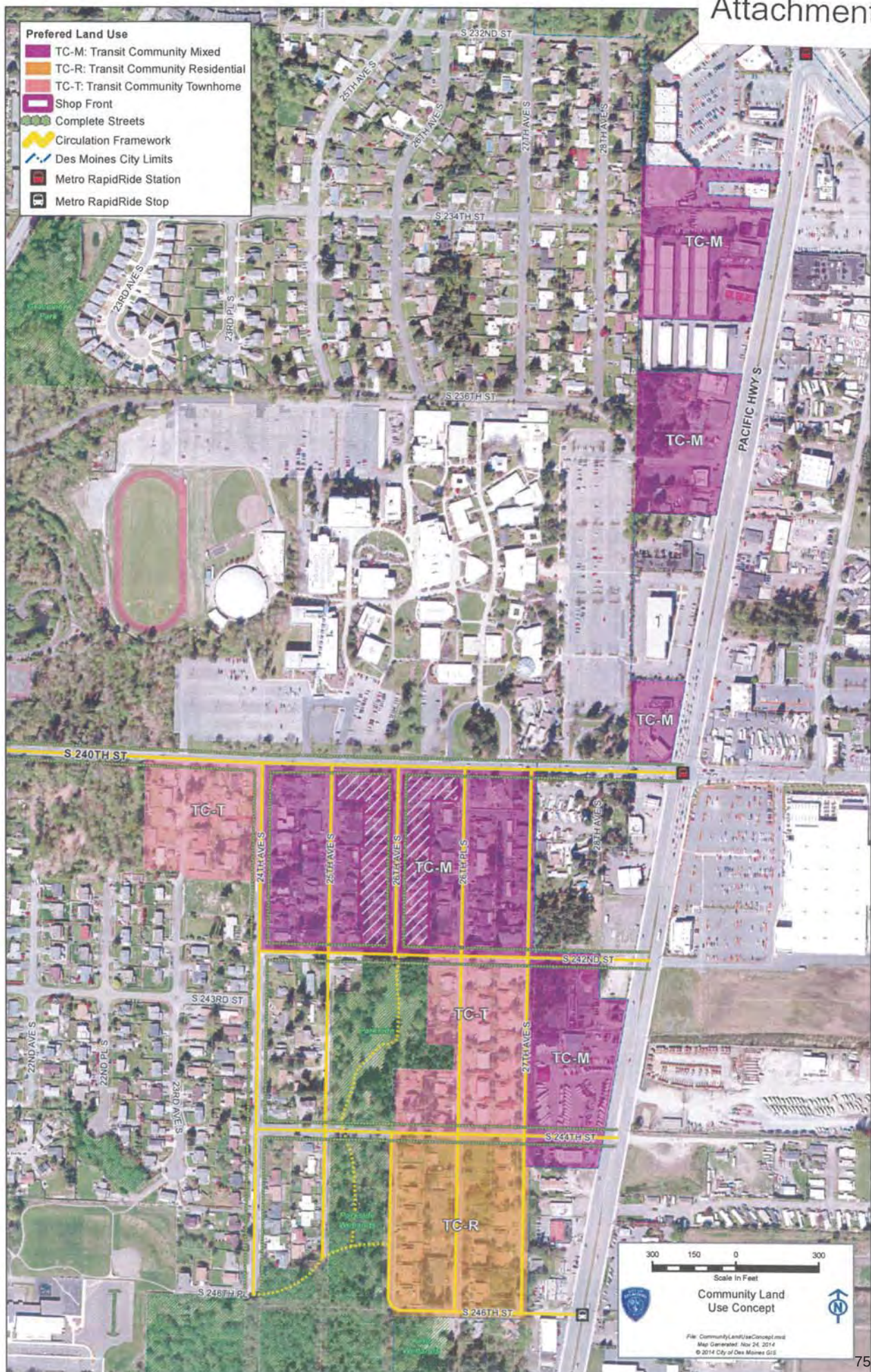
The City Council may provide direction to staff to modify the community land use concept prior to presenting to the public for further input.

Financial Impact

Planning for the Midway Area will help foster a strong economic environment for the City by creating new jobs, a stronger tax base, and tax revenues for the City of Des Moines. It will also help the Cities of Des Moines and Kent, HCC, Sound Transit and King County METRO strategically plan for capital improvements and investments in conjunction with growth and development, and will position the City competitively for grant funding.

Recommendation or Conclusion

Staff recommends that any changes to the MF-Multifamily land use designation and corresponding RM-2400 zone should avoid options that reduce the current land capacity.



Historically as
Midway -

But now is the
opportunity to re-brand
as ~~to~~ Des Moines
+ maintain a consistent
destination plan

Highline
x/or Des Moines
because I live
in this area

HIGHLINE

Cosmo?
Cell.

How do you identify with this area?

- Midway?
- Highline?
- South Des Moines?
- Other?

Please write your thoughts
on a post-it-note and add it
to this board.



Highline +
Des Moines

I remember
the Midway
Drive In meet,
+ Swap meet,
but more recently,
don't know the
area.
-Katy

It ~~was~~ used to be
Midway -
but I think Des
Moines is a better
identifier

Appropriate creating
a sense of
place w/ environmentally
friendly plants



Land Use and Zoning Choices

- Would you live, work, shop, or play here?

YES!

- What do you like about these images?

LOVE THE
COLOR CONTRAST
& VISUAL INTEREST

colorful,
economic
development

- What don't you like about these images?

#1 & #6 Too high
and "blocky"

very crowded

#7 Most appealing

- What is missing?

Open common
green space

Space for play
& child safe
areas

Parking for
high density

Do they go to
neighborhood streets

PARKING

Park Key

MULTI-LEVEL

& MIXED USE

HOUSING w/ OPPORTUNITIES
FOR OPEN SPACE FOR
KIDS.

More mixed
use housing
street lights

side walks

Center Turn
Lane from
165 to Park Hwy

Station #5

CHANGE H.C. ZONE TO T-15
TRANSITION (STRAIGHT AHEAD)
TO RESIDENTIAL by
using "HUMP" TURN BAYS

240th Street Corridor

How do you imagine the future?

Please write your thoughts on a post-it-note and add it to this board.

Housing Types?

Density?

Building Height?

Land Uses?

Open Space?

Community?

Sidewalks

common area
for community
gathering

I love to walk -

Pedestrian concept

great but I

need to park

too - or make

transit very

convenient &

safe

INCLUDE PARK

SCHEMES FOR

PRECEDING RTPs

TO CREATE A SENSE

OF A REASON TO

COME TO DIS MOUNTS

PROMOTE ACTIVITIES IN

THE SPACES NOT JUST SHAPING

OF THEM

For landscaping,

use indigenous

species,

No INVASIVES

FIND ROOM FOR

COMMUNITY FOOD

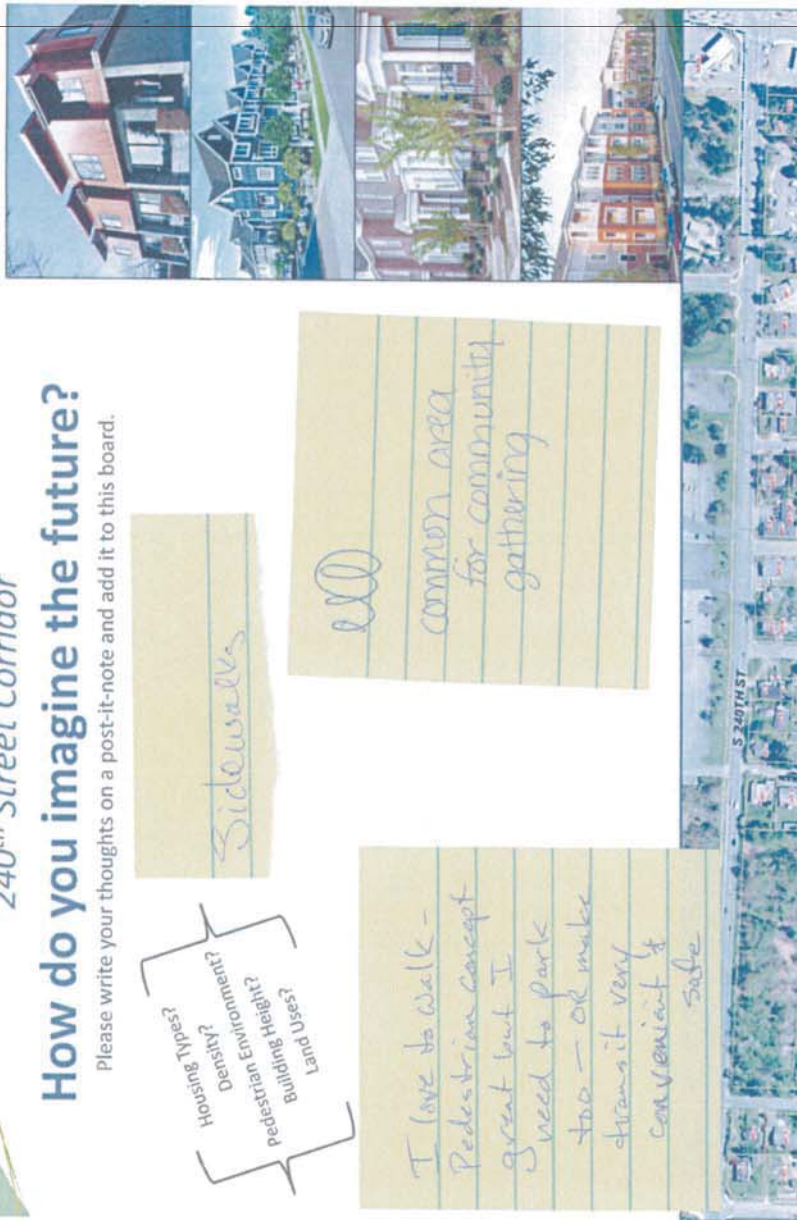
PAVING & PARK

SPACE. LOOK TO

SEE COLUMBIA CITY

& ALL OF THE PR

BELIEVE FOOD FOREST, etc.





What issues are important to you as we consider land use and zoning changes for the area?

- Permitted Uses?
- Building Size?
- Building Design?
- Housing Choices?
- Pedestrian Environment?
- Landscaping?
- Parking?
- Anything Else?

Please write your thoughts on a post-it-note and add it to this board.

PLEASE! Utilize
vertical space and
go as high as approp.
for area. High
density is the way to go

Extend the bus lanes
on 240th + Pacific Hwy
between Chevron &
AMPM! It is horrible
at peak travel times

Better Walkway
access Pacific Hwy -
Need a reason for
State & Fed Hwy
visitors to come to
Destinians Make
it a place to be.

Having some
high rise ok
but should be
built for people
and look good

TRAFFIC
EGRESS

Street
Lights

Permitted uses
& parking

240th widening?
(It's a mess already)

Security?

Higher density

Higher crime?

Wider streets
4 fix choke
points

Add parks
& green space



What issues are important to you as we consider land use and zoning changes for the area?

- Permitted Uses?
- Building Size?
- Building Design?
- Housing Choices?
- Pedestrian Environment?
- Landscaping?
- Parking?
- Anything Else?

Please write your thoughts on a post-it-note and add it to this board.

sidewalk
on
Kearney-Des
Moines
Road
(hello!! where is
pedestrian
safety in this
corridor?)
Security
parking

Traffic has
need to handle
the volume's

Don't make a
traffic nightmare

Area should
have a consistent
identity/able
character

Higher density

SAFE
Bicycle Paths

All of the above.
Look to CARMEL,
INDIANA as an
example.

FAVOR RAISING
BUILDING
HEIGHTS
w/
MIXED
USE

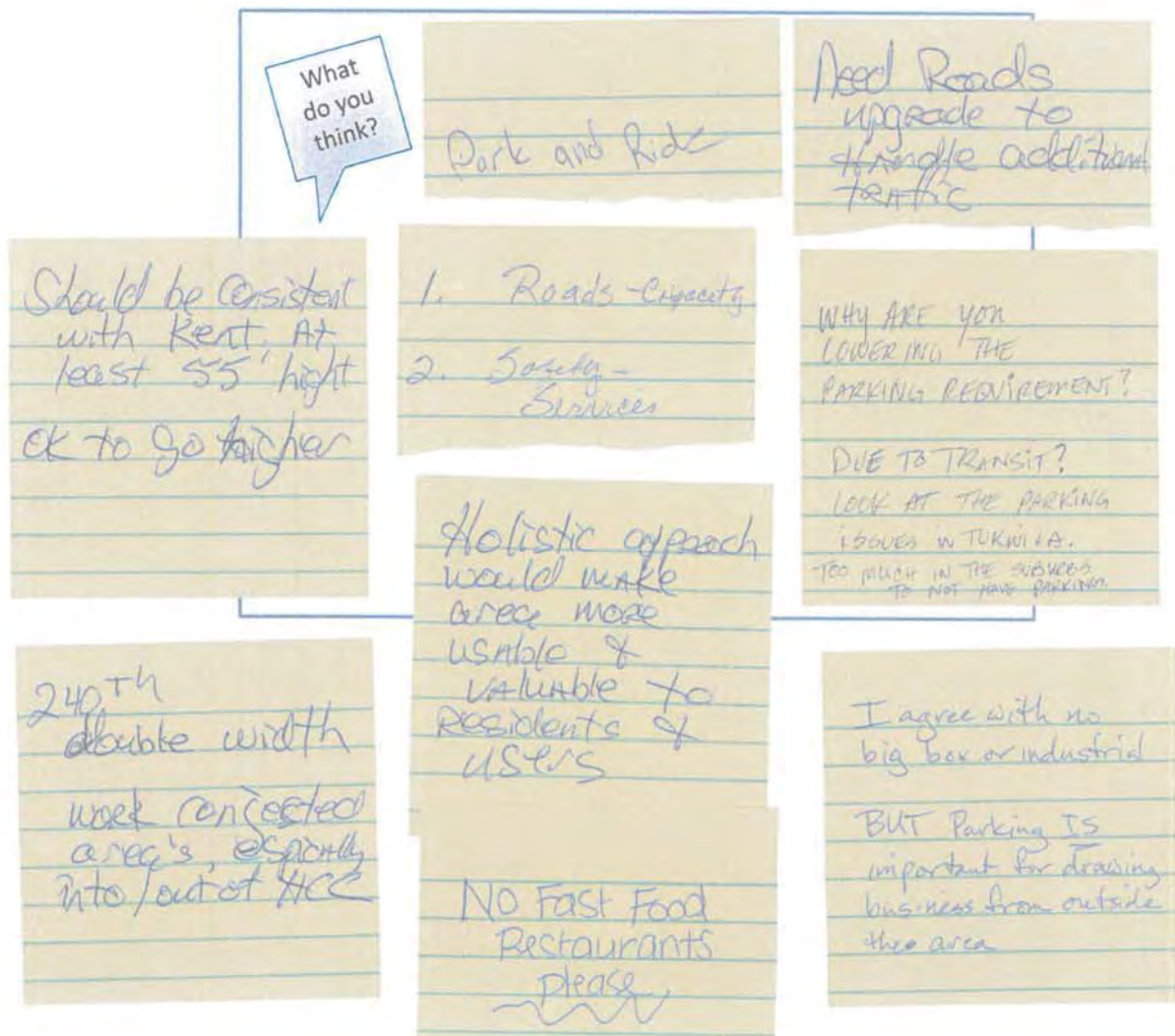
Park and Ride



Potential Highway Commercial Land Uses

Preferred Land Uses from Envision Midway:

- High intensity transit supportive mixed-use with residential bias.
- Strongly pedestrian oriented with small walkable blocks.
- 35' to 200' height limit.
- Lowered parking requirement.
- Uses: market rate and affordable housing, office, retail, hotel, neighborhood services, civic uses.
- No single use, big box, industrial, or auto dependent uses.



PROTECT VIEW
w/ PYRAMID
BUILDING DEVELOPERS
TO AVOID TUNNEL EFFECT

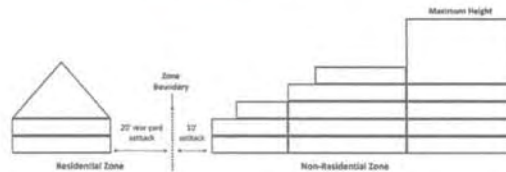
CREATE SPACE
FOR KIDS TO ENJOY
IN A SAFE
ENVIRONMENT
THINK MOONS AND
STROLLERS, TODDLERS
ON CREATIVE SCULPTURES,
LOOK TO OLYMPIA, WA TOWER

LANDSCAPING -
REMEMBER TREES
GROW, BLOCKING
STREET LIGHTS
+ CREATIVE UNITS
ENVIRONMENTS
KEEP IN LOW +
MAKE SPACES THAT INVITE
IN TO ENJOY, LINGER
ACTIVATE 24/7 FOR ALL
TO USE

Is Design Important?

Modulation

Articulation



Pedestrian Access/ Entryways

D.1. Pedestrian Open Spaces and Entrances

Intent - Design projects to attract pedestrians to the commercial core of the Marina District. Convenient and attractive access to the building's entry should be provided. To ensure comfort and security, paths and entry areas should be sufficiently lighted and entry areas should be protected from the weather. Opportunities to create lively, pedestrian-oriented open space should be considered.



Landscaping



E.2. Landscape to Enhance the Building and/or Site
Intent - Landscaping, including living plant material, special pavements, trellises, screen walls, planters, site furniture and similar features should be appropriately incorporated into the design to enhance the project.

Parking



PACIFIC HIGHWAY SOUTH SUBAREA PLANNING

March 26, 2014 - Open House

COMMENT FORM

SO WE SEEM TO BE PLAYING CATCH UP.

KENT BEAT THIS CITY OUT OF THE GATE,
SETTING DES MOINES UP TO PLAY
THE ROLE OF SECOND CHILD.

A STRONG, FAST-PACED ROLE IS NEEDED
TO MAKE A SENSE OF PLACE AND A
REASON TO HAVE A BUSINESS, DEVELOP
A MULTI-USE FACILITY, AND CREATE
JOBS HERE IN DES MOINES AHEAD
OF KENT.

MARKETING & OUTREACH TO MAKE
DES MOINES THE PLACE TO BE &
TO VISIT HAS GOT TO BE THE
IMMEDIATE FOCUS BEFORE THE
FINALIZATION OF THE EIS AND BUILDING
PLANS.

THE REASON PKE PLACE MARKET IS ABLE
TO BUILD & DEVELOP THEIR NEW SPACE
IS BECAUSE THEY MADE THE COMMITTEE,
SPENT THE MONEY ON ARCHITECTURAL PLANS,
& TOOK A STANCE LONG BEFORE ANY
OF THE OTHER NEIGHBORHOODS DID.

→



THEY DIDN'T WAIT TO FORM AN ~~OPINION~~
OPINION AS A COLLECTIVE, THEY
PUT A LINE IN THE SAND TO ENSURE
THE VITALITY & FUTURE OF THE ENTIRE
PIKE PLACE COMMUNITY; RESIDENTS, BUSINESSES,
& DAILY VISITORS TO THE MARKET.

THIS IS THE STRONG LEADERSHIP NEEDED
IN DES MOINES.

Attachment 3: Draft Land Use Concepts

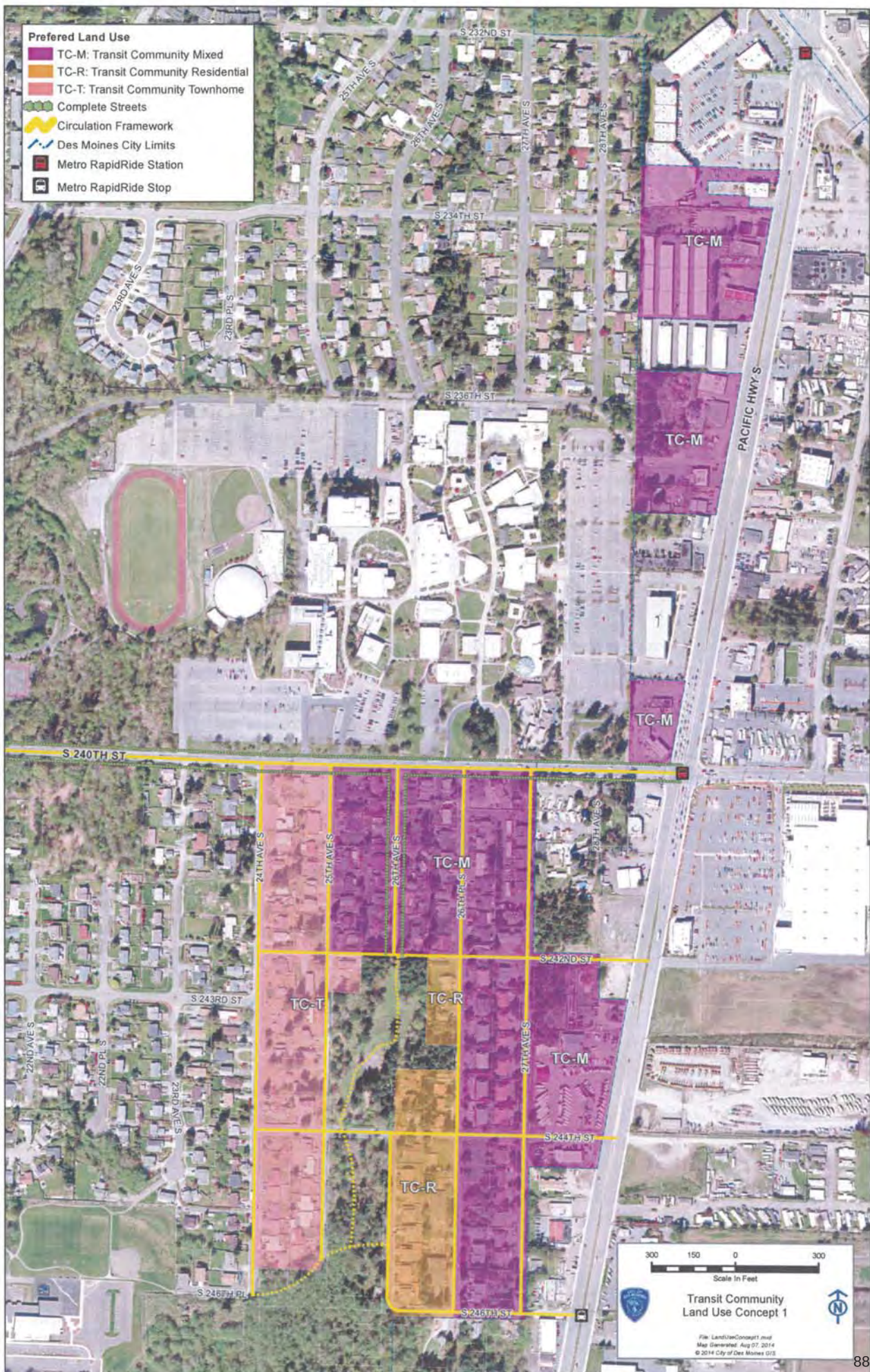
The draft land use concepts are intended to reflect the community's vision regarding how this subarea should grow/redevelop in the future, including ideas learned from the Envision Midway project, community input at the March 26th open house, Council Finance and Economic Development Committee input, and planning considerations. The goal is to eventually identify a preferred land use option that could be adopted into the Comprehensive Plan and serve as the Subarea Plan for the area. In effect, it would set a precedent for how the area should develop and/or redevelop in the future as a “transit community.” The underlying zoning for the area would not change unless it is the desire of the Council to implement the zoning concurrently.

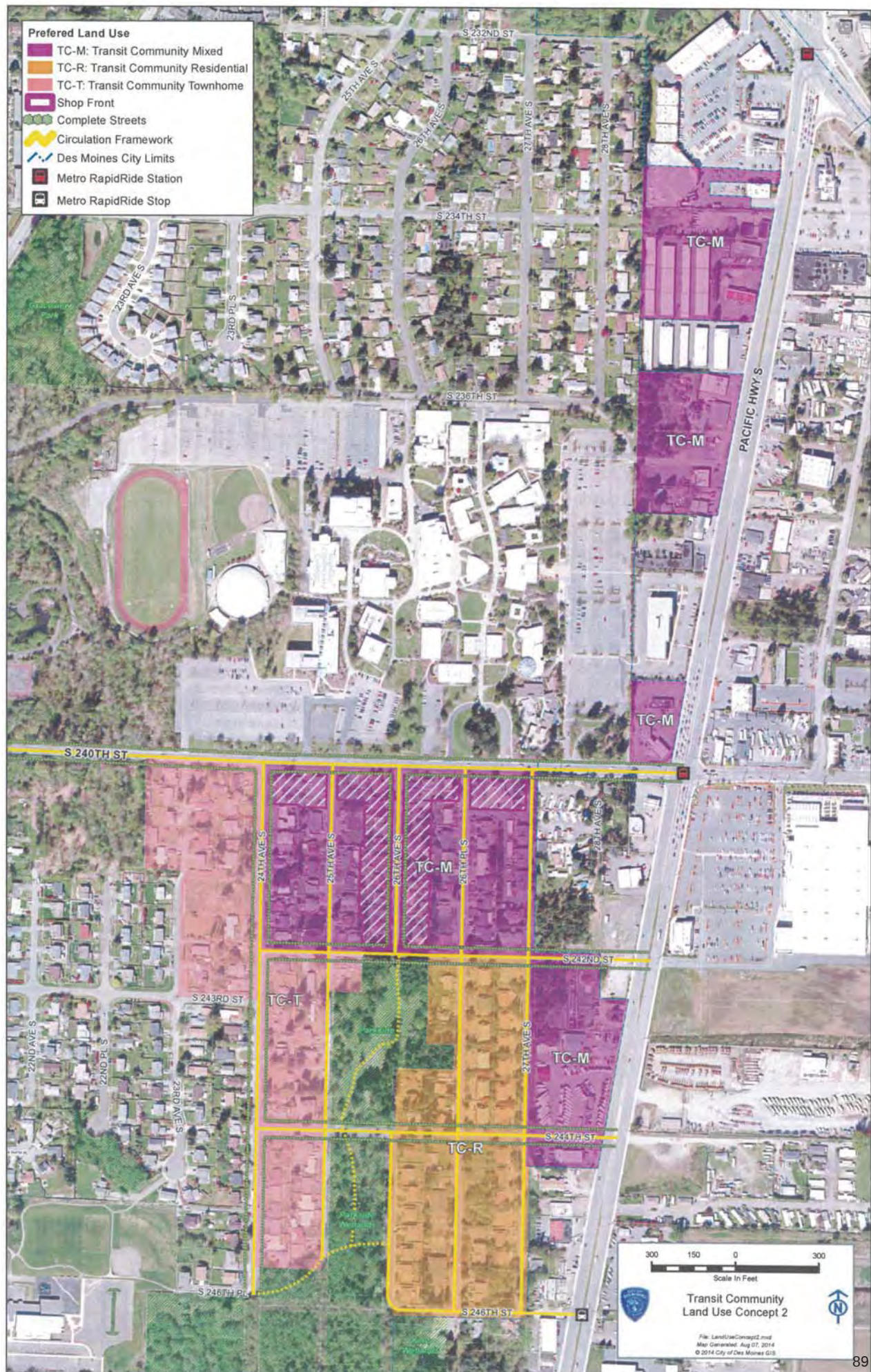
The three draft concepts provided introduce new comprehensive plan land use designations: Transit Community Mixed (TC-M), Transit Community Residential (TC-R) and Transit Community Townhome (TC-T). The TC-M land use would extend into the neighborhood to the west and provide an opportunity to transform S 240th Street into a more dynamic pedestrian street with a mix of land uses that would compliment Highline Community College. The TC-R designation provides areas for high density multifamily residential development while the TC-T designation is intended to provide a transition from more intensive land use to the single family areas. The circulation and open space framework is intended to illustrate how people would move through the neighborhood, access transit and have opportunities to recreate. The permitted uses, density and building heights would be further defined through zoning classifications to be developed concurrently or in the future. Following is a general description of each land use concept:

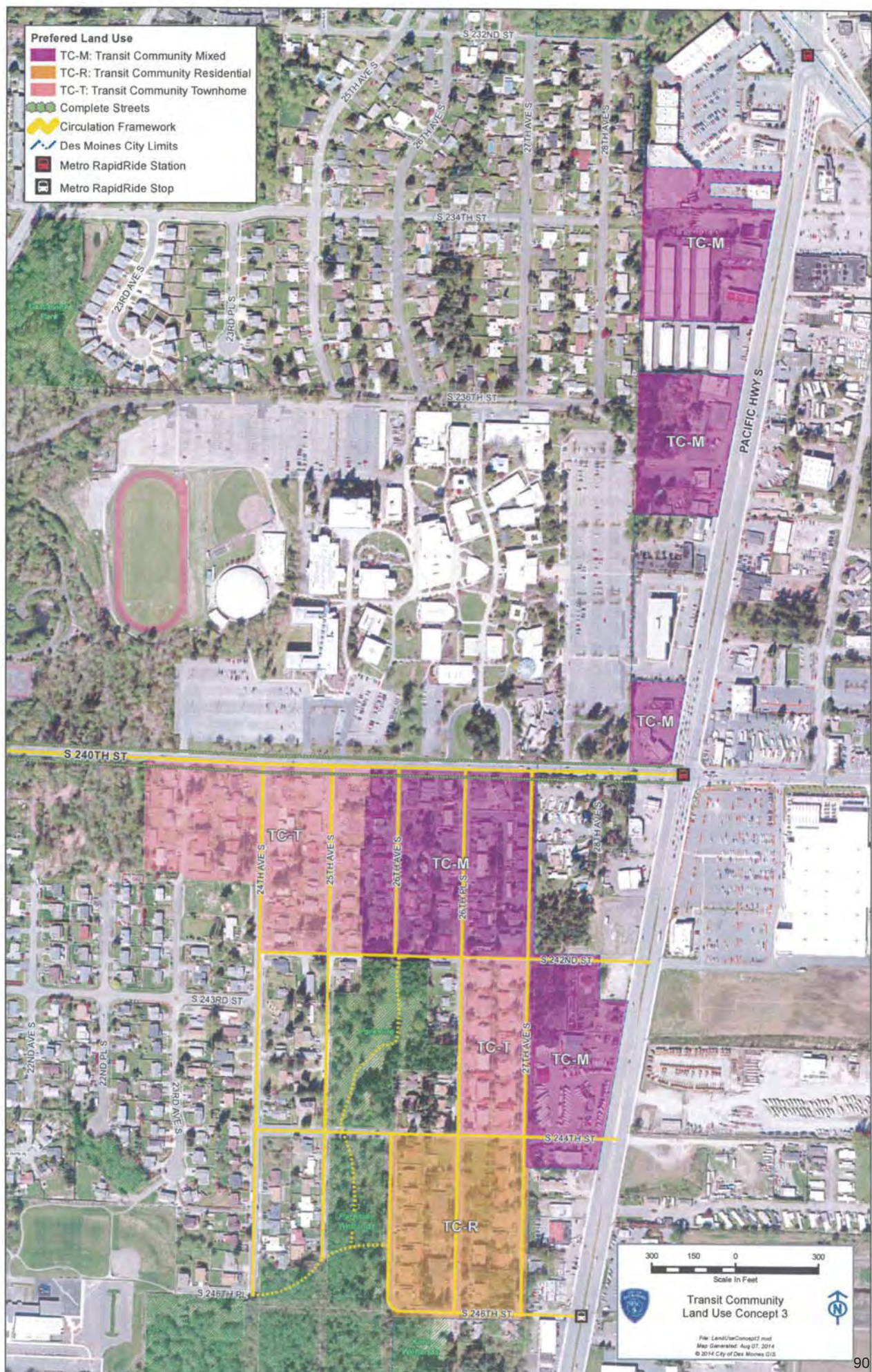
Land Use Concept #1 is characterized as a high density mixed use transit community. This Option has a higher percentage of mixed use. Higher intensity commercial uses would likely focus on S 240th Street and Pacific Highway S while 26th Avenue S and 27th Avenue S would provide an opportunity to create a main street character that would cater to shopping, eating and entertainment. The TC-T designation would provide a transition between the TC-M and the single family residential to the west and the TC-R would provide high density housing between the mixed use areas and Parkside Park. The pedestrian environment would be enhanced providing “complete streets” (i.e., pedestrian, bicycle and public amenities) along S 240th Street and 26th Place S to provide a more vibrant streetscape conducive to shopping, recreating and accessing transit and other services in the area. Pedestrian and bike linkages would be provided through Parkside Park to increase access through the neighborhood.

Land Use Concept #2 is envisioned as an active mixed-use transit community with shop front streets focused on S 240th Street between 24th Avenue S and 27th Avenue S and along 26th Avenue S and more intensive commercial uses focused on Pacific Highway S. More area is allocated for higher density residential uses with the TC-T designation extending west of 24th Avenue S and south of S 242nd Street and the TC-R designation extending from 27th Avenue S west to Parkside Park. Option 2 provides an enhanced pedestrian environment that is intended to create a vibrant streetscape and improved circulation throughout the neighborhood. South 240th Street, S 242nd Street, S 244th Street, 24th Avenue S, and 26th Avenue S are envisioned as complete streets. Pedestrian and bike linkages would also be provided through Parkside Park.

Land Use Concept #3 allocates a larger area to the TC-T designation and maintains the single family designation between 26th Place S and Parkside Park. Similar to Options 1 and 3, commercial uses would be focused on S 240th Street, 26th Avenue S and Pacific Highway S. Pedestrian and bicycle improvements would be focused on S 240th Street and Parkside Park and no significant enhancements are envisioned for the internal street network.







Pacific Highway South Corridor (240th Node)

Summary of Community Input from October 1st Public Workshop

Overview

The purpose of the workshop was to provide an overview of the subarea planning process and to introduce three land use concepts that reflected input from the March 26th Open House and the June 12th Council Finance and Economic Development Committee meeting. Staff provided an overview of the planning work completed to date, shared input from the March 26th open house, and solicited feedback on the three land use concepts. There were 15 members of the public that participated in the workshop.

Summary of Small Group Discussion

The community members were divided up into three working groups. The focus of their discussion was to evaluate the three land use concepts and determine if one emerged as a preferred concept. The questions posed to each group were:

- What is your vision for the 240th Street corridor? Housing? Commercial? Streetscape?
- What amenities/services would you like to see in this area?
- What type of jobs would you like to see in this area?
- Would you like to see more open space in the area?
- Would you like to see this area take on a specific identity?
- Should the location of the LLR station be a determining factor in the development of this area?
- What housing types are missing in this area?
- What housing types are appropriate for this area?
- What transportation system improvements are needed along 240th Street or other roads?
- What pedestrian connections are missing in this area?

Connectivity for pedestrians and vehicles within to Pacific Highway from the neighborhood was a reoccurring topic among all the groups. The discussion of connectivity pointed towards the lack of access to Pacific Highway South without taking S 240th Street. In addition, all of the groups felt that S 240th Street was not a pedestrian friendly environment which is a key to having a lively community. The proposed location of the Link Light Rail was considered by all groups to be very important and a catalyst for change. However, each group also pointed out that Highline College was an important destination and could serve as a catalyst for redevelopment and growth in and of itself.

There were general observations about the need for attractive pedestrian environments that supports a community atmosphere where people can sit, rest and talk. It is also important to create a student friendly place to encourage Highline College students to remain in the area in-between classes and purchase goods and services as well.

There was general consensus among the groups that increased density is good along S 240th Street and closer to Pacific Highway. However, they would like to limit the increased density further west by transitioning from high to medium to low density housing types. All three groups felt very strongly that design was fundamental in ensuring that higher density housing is compatible when placed in/adjacent to an existing single family neighborhood.

Last, each group embraced the idea of a “shopfront street” along S 240th Street and 26th Avenue South. They each had recommendations and questions, but overall felt that the concept was positive for the neighborhood.

The bulleted summary from each small group discussion follows:

Group 1

- A combination of all concepts was favored but were drawn towards land use concept 1 and 3, with the addition of the “shopfront street” idea.
- Want to consider if the “shopfront street” will complete with downtown Des Moines stores?
- Highline College would benefit from more amenities in walking distance, specifically for its international students who currently need to own a car or bus to purchase their goods.
- Design standards are VERY important when increasing density.
- Really liked the “shopfront street” idea, however, perhaps scale it back to just the one block on S 240th Street and keep it the same on 26th Avenue S.
- Questioned where will those who drive to the stores on 26th Avenue S park?
- Need to consider safety with the increased pedestrian activity and density.
- Like the idea of having more access points to Pacific Highway for cars, bikes, and pedestrians.

Group 2

- Focus lighter uses (such as a coffee shop) on S 240th Street and heavier uses on Pacific Hwy S.
- Safer pedestrian/auto infrastructure on S 240th Street – student crossing:
 - Install lighted crosswalks across S. 240th Street
 - Street lighting
 - Walkways
- Ensure adequate parking for light rail and development.
- Preferred - Land Use Concept 2:
 - Opens up transportation connections for adjacent residences, instead of only S 240th Street
 - Ensure the TC-T development is compatible with existing housing and has adequate off street parking
 - Transition from townhouse > duplex > single family
 - Ensure that LLR station location has reasonable pedestrian access to campus
 - Design is important

Group 3

- The location of the LLR station is critical:
 - Highline College is a destination that brings students, employees and visitors to the area
 - LLR part of infrastructure and key element – creates access to college
- Highline College can be a catalyst for redevelopment with or without LLR station:
 - Need to capture students and employees that are spending money in Kent
 - Having an activity node west of Pac Hwy allows for neighborhood placemaking and cohesion with Highline College
- Potential for higher density and commercial on S. 240th Street but unsure if market could support commercial on 26th Avenue S.
- No cars on 26th Avenue S – creates a pedestrian only space for people to gather, shop and play.
- Supportive of pedestrian friendly/complete streets.
- Lighted crosswalks needed across S 240th Street to provide safe access into neighborhood.
- Like the buffer to single family with Parkside Park in Land Use Concept 3.
- Keep areas safe and pleasant
- Priority: Residents > Employees > Students

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT:
Intergovernmental Policies and Positions

FOR AGENDA OF: December 4, 2014

DEPT. OF ORIGIN: Administration

ATTACHMENTS:

1. 2014 Intergovernmental Policies and Positions
2. Association of Washington Cities 2015 Cities' Action Agenda
3. Association of Washington Cities "Operation: Strong Cities" pocket guide, first edition.
4. 2015 Legislative Positions for Southwest King County – Soundside Alliance and the Highline Forum

DATE SUBMITTED: November 26, 2013

CLEARANCES:

[] _____

APPROVED BY CITY MANAGER

FOR SUBMITTAL: 

Purpose and Recommendation

The purpose of this agenda item is to allow the City Council to review and adopt the City's Intergovernmental Policies and Positions for 2015.

Suggested Motion

"I move to adopt the 2015 Intergovernmental Policies and Positions as submitted."

Alternative Motion

"I move to adopt the 2015 Intergovernmental Policies and Position as submitted and as amended by the City Council."

Background

The City Council first adopted a set of intergovernmental policies and positions in 1998, to let the public and our state and national legislative delegations know the official positions of the City of Des Moines on a variety of issues and subjects. Having adopted positions also allows staff to accurately relate the City's positions when discussing issues with other elected officials, in particular our state senators and representatives. Since these positions were first adopted, the City Council has reviewed and, if needed, amended and updated them on an annual basis. The last review of these positions was in January 2014.

Discussion

The 2015 State Legislative session will begin on mid-January and the U.S. Congress will begin its work in Washington, D.C. in early January. It is, therefore, appropriate for Council to review its intergovernmental policies and positions as these legislative bodies start to meet. Attached for Council's convenience are the policies and positions adopted for 2014 (Attachment 1) to use as a starting point for discussion on what the City's 2015 policies and positions should be. Also attached for Council's information is the Association of Washington Cities' (AWC) 2015 Cities' Action Agenda (Attachment 2), AWC's pocket guide (first edition) "Operation: Strong Cities (Attachment 3), and the Soundside Alliance (formerly Southwest King County Economic Development Initiative, SKCEDI) and Highline Forum 2015 Economic Development Legislative Positions for Southwest King County (Attachment 4).

Alternatives

Council may chose to make changes to the current intergovernmental relations policies and positions or leave them as they are for 2015.

Financial Impact

None.

Recommendation

Staff recommends that Council, at minimum, add a position regarding liquor revenues and tax increment financing.

Concurrence

None.

City of Des Moines
2014 Intergovernmental Policies and Positions

A. State of Washington Intergovernmental Positions

1. Des Moines supports legislation that distributes a portion of the local sales taxes on a per capita basis to more fairly distribute sales taxes paid by our residents.
2. The City supports investigations into whether or not Streamlined Sales Taxes are being properly collected and remitted to cities into which purchased items are delivered.
3. Des Moines supports added state funding to meet local and regional transportation maintenance and capacity needs and supports providing cities and counties additional councilmanic revenue authority to fund local transportation needs.
4. The City supports a state law changing the City's aquatic land lease to much less as the Marina provides access to the water through the fishing pier and the breakwater protects the base of the pier as well as the boat moorage.
5. The City supports restoring state-shared liquor revenues to 2011 levels.
6. The City supports legislative review of the Growth Management Act in an effort to restore local control.
7. Des Moines supports Association of Washington Cities' (AWC) position that the State of Washington should fund and clarify new city responsibilities from the recent changes to laws regarding and taxation of marijuana.
8. Des Moines supports restoration of and additional funding for the planning acquisition, restoration and development of recreational and boating facilities and wildlife habitat.
9. The City supports additional state funding for local criminal justice needs and training.
10. The City supports proposals that will help cities manage public records requests.
11. The City supports the restoration of historic levels of Public Works Trust Fund and Transportation Improvement Board funds and re-authorization of funding for the Community Economic Revitalization Board (CERB) and the Local Infrastructure Financing Tool (LIFT) program for local government infrastructure projects.

12. The City supports tort reform that reduces municipal liability and exposures.
13. The City opposes legislation that preempts local zoning control.
14. Des Moines supports legislation that treats City leases of DNR aquatic lands equal to Port leases and opposes legislation that increases the City's current lease rate.
15. The City opposes personnel and labor relations legislation which diminishes its management rights or mandates additional unfunded programs and benefits. (This policy also applies at the federal level.) Des Moines supports legislation providing civil immunity from reference checks.
16. The City supports legislation which would abolish the 1889-1890 right-of-way vacation by operation of law statutes.
17. The City opposes legislation which reduces the authority of cities to assume special purpose districts.
18. The City supports legislation that requires either sponsors of essential public facilities or jurisdictions in which EPF's are located to fully mitigate environmental, social, and economic impacts of the EPF in neighboring impacted jurisdictions.
19. The City opposes legislation that would reduce municipal control over city streets and rights-of-way.
20. The City supports legislation to elect Port commissioners by district.
21. The City opposes mandatory requirements for affordable housing, housing growth, and residential density targets.
22. The City supports legislation clarifying the right of cities to exercise use and zoning powers with respect to gambling activities, including the power to adopt moratoria, interim zoning controls, and prohibit gambling activities.
23. The City supports legislation to increase the local share of municipal court fines and forfeits.
24. The City supports legislation to allocate any surplus LEOFF I pension funds to local government to assist in meeting LEOFF I medical and long term care obligations.
25. The City supports legislation establishing a state process for siting an additional major airport at a location at least 15 miles from SeaTac International Airport and other essential public facilities of a regional nature.

26. The City supports legislation returning to Des Moines at no cost and with no conditions any portions of the SR-509 right-of-way south of South 216th Street not used for traffic improvements.
27. The City supports legislation and legal appeals that overrule Washington Utilities and Transportation Commission decisions regarding city rights-of-way and Puget Sound Energy. Cities should not be required to purchase private easements for utilities and rules regarding utility relocates and undergrounding should be re-enacted.
28. The City supports retention of full local authority to operate municipal courts. Additionally, the City supports the position that cities may contract with another city to provide municipal court services and opposes legislation that would erode or eliminate this ability.
29. The City supports flexible use of Real Estate Excise Taxes.
30. The City opposes any legislation which directly or indirectly aids in the expansion of Sea-Tac International Airport or the lengthening of any of its runways. (This policy also applies at regional and federal levels.)
31. The City supports State tax policies that assist cities in meeting infrastructure needs for new development in airport noise impacted areas.
32. The City supports amendments to binding interest arbitration criteria that require arbitrators to have a minimum level of experience and training, particularly in public finances, and allows arbitrators to consider a city's ability to pay when making arbitration rulings.
33. The City opposes the State's proposal to streamline the collection of B&O taxes and issuance of business licenses unless the new processes are revenue neutral to cities.
34. The City supports legislation that creates a true tax increment financing mechanism.
35. Des Moines supports full state funding for Shoreline Management Plan updates.
36. The City supports the need to appropriately fund public education as required by the McCleary decision.

B. Federal Intergovernmental Positions

1. Des Moines supports passage of the Maritime Goods Movement Act (S. 1509) to keep the Ports of Seattle and Tacoma competitive with west coast

Canadian ports and east cost U.S ports by changing how the Harbor Maintenance Tax is assessed and what projects/activities it funds.

2. Airport – The City supports the Port of Seattle in conducting a comprehensive Part 150 study that is in complete compliance with all applicable federal laws and regulations and encourages expansion of the noise mitigation program to provide insulation to all buildings within the noise contours that trigger such action for single-family homes. The City supports construction of a Ground Run-up Enclosure but only if the hours ground run-ups are allowed are not expanded. See Policy A.30.
3. Personnel – see Policy A.15.
4. The City supports continued Community Development Block Grant funding.
5. The City opposes legislation that nationalizes cable television and telecommunications franchising, reduces or eliminates cities' ability to manage their rights-of-way, or reduces or eliminates cities' ability to impose franchise fees and utility taxes.
6. The City supports increasing federal funding of emergency preparedness for local first responders

C. Metropolitan King County Intergovernmental Positions

1. The City supports continued King County funding of regional human service needs from current or future county revenues. Des Moines should remain a provider of local human services.
2. Any King County budget or service reductions should treat residents of incorporated and unincorporated areas equally.
3. King County Metro should provide the following transit services to Des Moines residents.
 - a. Existing routes.
 - b. Metro should restore service lost to cutbacks since 2000.
 - c. Provide looped service to the Woodmont and Redondo areas of Des Moines.
 - d. Provide Dial-a-Ride service to the citizens of Des Moines.
 - e. Continue to fund the Access transit program.
 - f. Continue to fund the Senior Services Des Moines/Normandy Park Shuttle

4. If the Legislature authorizes King County Metro to councilmanically enact a revenue stream to fund transit, the Metro should restore and enhance services in Des Moines
5. The City supports development of the Lake to Sound Trail System in south King County.
6. The City will participate in the WRIA9 water quality improvement process. Any changes in or new sources of revenue from Des Moines residents to support projects should be subject to City Council review and authorization.
7. The City of Des Moines supports other suburban cities in their negotiations to have King County fund infrastructure improvements in unincorporated areas prior to annexation. New unincorporated developments should provide urban level improvements such as adequate right-of-way, curb, gutter, underground utilities, etc.
8. King County should respect previous agreements regarding regional governance.

D. Interjurisdictional and Regional Intergovernmental Positions

1. The City supports a phased approach to the extension of SR-509. Phase I should guarantee completion of the route from I-5 to SR509 and include the following features: the I-5 collector/distributor lanes, a grade-separated interchange at South 200th Street, the planned South Access with interchange to SeaTac International Airport and provisions for 24th/28th Avenues to continue uninterrupted beneath or over SR-509.
2. The City supports a light rail alignment on the State Route 509 alignment and the west margin of Interstate 5 as the light rail corridor through Pacific Ridge.
3. Des Moines supports clear, transparent, planning efforts on the part of Sound Transit that create positive, cooperative relationships and result in all stakeholders having in depth knowledge of all potential Sound Transit plans, studies, and projects such that they can provide Sound Transit with timely and thoughtful input.
4. The City supports construction of a bridge over I-5 in the vicinity of South 240th Street.
5. The City supports completion of the higher speed south access route from the SR-509 extension to the south end of the airport, to be funded by the Port of Seattle.

6. The City supports the construction of the 28th-24th arterial as a separate business access roadway and opposes any interim use of this route for airport south access.
7. Des Moines supports the development and implementation of a comprehensive regional and state Emergency Management, Response, and Communication System.
8. The City supports straightening the Kent-Des Moines boundary on Highway 99 south of Kent-Des Moines Road so that Highway 99 would be the dividing boundary between the two cities.
9. The City generally supports local, state, and regional efforts to proactively improve salmon habitat to avoid imposition of more restrictive and less flexible federal standards and efforts to continually improve and upgrade surface water capital facilities.
10. The City supports and encourages local water districts to engage in regional and local efforts to ensure adequate future water through conservation and development of new supplies.
11. The City supports retention of local control over its roads.
12. The City supports interlocal agreements with its neighboring cities to coordinate the collection of traffic impact fees and imposition of appropriate environmental mitigation for development projects near our respective boundaries.
13. The City supports continued coordination with utility and other special districts to plan for capital improvements within the City limits.
14. The City opposes any proposal extending Kent's cross-valley connector (South 228th Street) any further west than the south bound I-5/SR 509 proposed right-of-way.

General Policies

1. Any new, law, regulation, or requirement from the county, state, or federal levels should be matched with ongoing secure sources of revenue sufficient to fund the mandate.
2. Decisions affecting Des Moines are best made at the local level. Therefore, county, state and federal legislation or mandates should not erode or curtail local authority.

3. The City opposes any federal, state or regional actions which reduce the fiscal capacity of the City to provide services to its citizens.

Adopted by the
Des Moines City Council
At an open public meeting
January 2, 2014



Cities' Action Agenda

Strong Cities make a Great State



Washington's 281 cities and towns are where most residents live, work, learn, and play. Cities appreciate the serious funding challenges facing the state involving the need to adequately fund quality schools and maintain economically viable communities. Cities face many of these same challenges and pledge to partner with the Legislature and Governor to find ways to adequately fund both state and local priorities. For 2015, cities have identified the following priorities:

Shared Revenue

Maintain the revenue sharing partnership between the state and cities, including restoration of diverted liquor taxes and removal of the cap on liquor profits. Sharing of these revenues is the product of a long standing partnership and without the promise of this revenue, cities would have



sought other local options and authorities. The needs of growing and economically challenged cities require more resources.

Transportation

Adopt a comprehensive Transportation Package. The state is faced with insufficient funding for maintenance and preservation, and for new transportation projects that are important for economic well-being. City transportation needs are equally critical. Cities require additional tools to maintain more than 38,000 miles of local streets and we need the state to continue important programs like the Transportation Improvement Board.



Revenue Authorities

Explore new revenue options and more flexible use of existing revenue sources, including adjusting the limit on property tax increases to better reflect the costs of providing services.

Like the state, cities have limited revenue options to fund critical services and support economic activity. We must explore sustainable funding opportunities that keep up with costs allowing locals to meet their own service needs.



Infrastructure

Cease raids on infrastructure funds and restore the state commitment to investment in public infrastructure. Our infrastructure is aging and cities can't keep up with increasing demands without the strong partnership with the state. To keep



Washington moving forward and to keep with demands and regulatory requirements, we need programs like the Public Works Assistance Account, the Centennial Clean Water Fund, and Model Toxics Control Account.

Marijuana

Fund critical public safety and criminal justice needs by sharing a portion of the 75% excise tax on recreational marijuana. The state and local governments must partner effectively to respond to the history making legalization of



marijuana, including support for enforcement activities, prevention, and education efforts. We must also appropriately regulate medical marijuana while maintaining patient access.



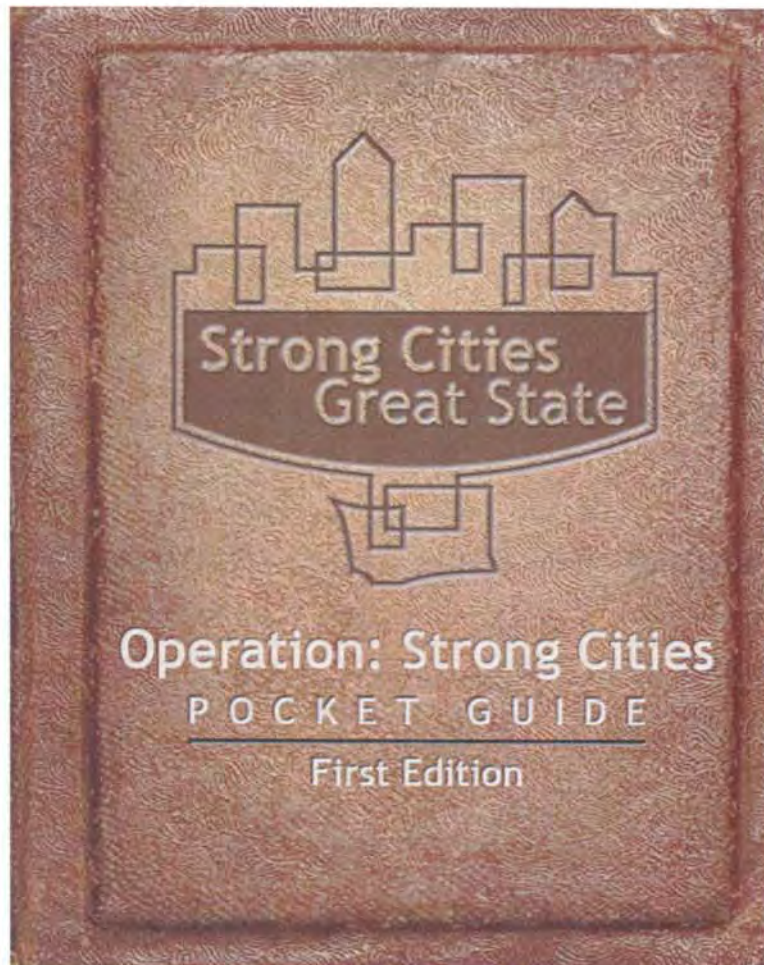
AWC Contact

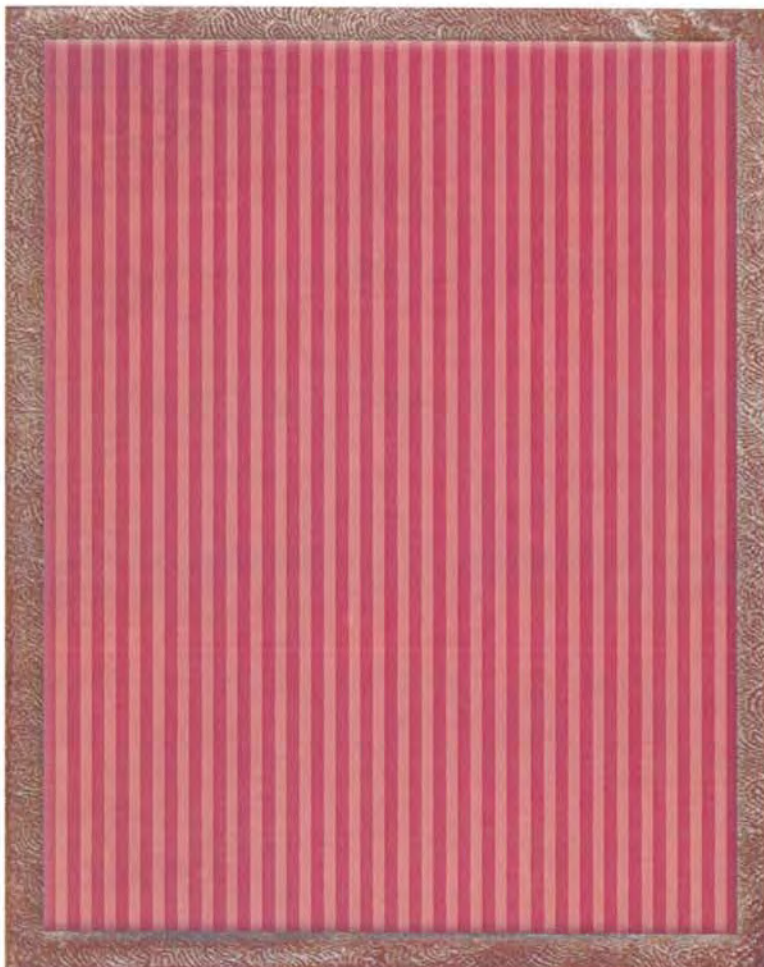
Dave Williams

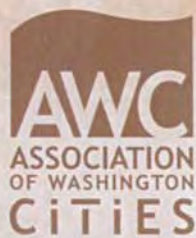
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Serving our members through
advocacy, education and services

Operation: Strong Cities is
a multi-faceted effort to mobilize city
officials. We must engage and hold our
state legislators accountable in order
to prevent the erosion of the historic
partnership between the state and its
cities and towns.

City officials know that the relationship with the state is fraying. We know that strong cities are necessary for a strong state. However, our partners in the State Legislature are in need of a refresher course on the value cities provide, and the impact of state actions on your ability to serve the community. This Operation: Strong Cities pocket guide is intended to help you play your part to provide this important information to state legislators.

**Earn Certificate of Municipal Leadership
Credits for Your Participation in Operation:
Strong Cities!**

Find out how to earn your Certificate of
Municipal Leadership (CML) credits today at
www.awcnet.org/OperationStrongCities.aspx.



awcnet.org

Do Things Differently

If we want to see a different result from the Legislature, cities need to forcefully, but politely, insist that legislators respond to our needs. Here are some specific things you can do to make a difference:

- Ask for specific and direct commitments from your legislators on issues you need assistance with that are important to your city or town.
- Inform your residents about what your legislators are doing. Your state legislator's constituents are your city's residents, and it is your responsibility to let your community know how their legislators are supporting their city.
- Take stock of your political assets, look for opportunities to create consequences for your legislators - good and bad. For example, find an opportunity to discuss the positive or negative performance of your state legislators on city issues at local business and community meetings.
- Identify opportunities to hold your legislators accountable for their decisions, and celebrate their actions that positively impact your community.

Accept No More Excuses

Tired of hearing the same old excuses as to why your legislator did not follow through on a vote or commitment they made to your city or town? Here are a few things to think about the next time you hear an excuse about why something did not get done, or why your legislator could not help.

"I'm not on the committee."

Your legislator's job is to fight for your district. They need to advocate for your interests with their colleagues.

"I had to follow my caucus."

The only way for your community to get what you need is for your legislators to advocate within their caucus to support you. No one else can fight for your city or town.

"City funding is not our problem."

Cities provide critical services from police and fire, to drinking water and sewer service. Cities and towns are the ones who are implementing the services mandated by the state. In many ways, these services are the backbone of society. Providing adequate funding to do this work is NOT optional.

Develop a Legislative Agenda

Your legislators will not know what you want unless you tell them. Developing a legislative agenda can be very simple, or as involved as you want. Consider these key recommendations to create one for your city or town today.

- Keep it short and simple. Limit your agenda to one page.
- If you need ideas, check out the AWC legislative agenda as well as other examples on www.awcnet.org/OperationStrongCities.aspx.
- Add credibility to your legislative agenda by having it adopted by your city council, prior to the legislative session beginning.
- If your city or town needs a capital project, include it on the legislative agenda along with your policy priorities.
- Make it available for everyone to see. For example, post it on your city's website, publicize it in your newsletters, and insert it into utility bills.
- Distribute electronic copies, make hard copies, and use it when meeting with your legislators.
- Work with your local media for coverage of your agenda. This is a good opportunity to build on partnerships with your local residents and businesses, show broad support, and create expectations that your state legislators will be supportive.

Communicate with Your Constituents

Your constituents are your state legislator's constituents. Communicating with them about the impact of your legislator's action or inaction is critical to creating accountability. Here are some suggestions to help you start the conversation:

- Share how your legislators voted on city issues, and how that affects your community.
- Keep them informed on the progress of your agenda items in the Legislature.
- Follow through by communicating the final results of votes and outcomes of issues.
- Provide information on how your constituents can contact state legislators.
- Use various tools you have to share information, such as city council meetings, public access TV, social media, and newsletters just to name a few.



A Note About Constituent Communication

There are important legal restrictions on how cities and towns communicate with their constituents about legislative issues.

Cities cannot indirectly lobby. This means that you cannot encourage your constituents to call legislators or the legislative hotline to comment on legislation. However, you can provide information to your constituents about the impact of legislation, and the actions taken by your legislators on legislation.

Please do not let these parameters deter you from being an active participant in legislative matters. Know the guidelines and let your voice be heard. Remember that cities can, and frequently do, directly lobby their legislative representatives, and doing so may require reporting to the Public Disclosure Commission. Visit pdc.wa.gov for more information.



Give Your Legislators a Tour

A visit to an actual project or area of need is a critical way for legislators to understand the connections between their decisions and the communities they represent. Call today, schedule a tour, and consider these points when working out the details:

- Identify a project or area of need that you want to show to them.
- Decide who to invite on the tour - such as legislators, residents, business representatives, and other community leaders.
- Talk to your staff and AWC about how to make a strong connection between the specific project and the state (such as retaining funds for infrastructure accounts or a transportation package).
- Thank those who joined you, and let the AWC Government Relations team know how the conversations went. Contact information for AWC is available on the last page of this pocket guide.
- Remind project stakeholders of how important state support is to the success of a project.



Meet in Person and Discuss City Needs

Meetings with state legislators in the interim when session is out and during campaign season tend to be more relaxed and seem to last longer. Take advantage of this time to share your city's legislative agenda and the AWC legislative priorities, and ask for support on specific items. Planning for your meeting is easy!

- Invite one or more of your legislators to coffee, lunch, or to city hall.
- Decide on a focused agenda of 3-5 things such as which key city issues and AWC priorities you will discuss.
- Frame your issues as stories, use specific real-life examples, and avoid focusing on numbers.
- Ask for a specific commitment!
- Schedule regular meetings, send follow-up e-mails, and make phone calls.
- Ask for your legislator's cell phone number to contact them on urgent matters.
- Thank your legislators for their time and interest in their community.
- Share your conversations, discussions, commitments, and outcomes with AWC's Government Relations team. Contact information for AWC is available on the last page of this pocket guide.

Talk About Your Budget Challenges

Impacts of state budget decisions on your city or town's day-to-day operations are not always clear to your legislators. Invite them to be a part of your budget updates or briefings.

- Brief your legislators on your city's budget as it is being developed.
- Share your challenges and opportunities related to such things as growth, fiscal shortfalls, public safety, infrastructure, and economic development.
- Give specific examples of how actions by the state influence your budget - positively or negatively.
- Let them know, specifically, what you need to meet a local budget challenge (such as continued shared revenues, state rules or regulations that are more sensitive to your costs).
- Always thank them, and ask about the state's fiscal challenges. Remind them of the importance of addressing both state and local needs.



Call the Local Media

Having the local media highlight the impact of state decisions on your city is a great way to hold the Legislature accountable for the consequences of their actions.

- Choose an issue or an impact where the connection to state decisions is very clear.
- Work with your staff and AWC to connect your city or town's challenges with specific state actions.
- Frame your issues as stories, use specific real-life examples, and avoid focusing on numbers.
- Explain the role of your local legislators - if they were helpful, if they voted against your issues, or if they were unresponsive.
- Draft an opinion/editorial regarding a specific need, and submit it to your local paper. Follow up with a call to the editor. Check out www.awcnet.org/OperationStrongCities.aspx for an example of an AWC editorial published by the Seattle Times on July 23, 2014.



Ask About the Candidate Questionnaire

For the first time in AWC history, we distributed a questionnaire to all legislative candidates about their positions on issues specific to cities and towns. Ask for a meeting to discuss their answers, or ask why they did not respond.

- Review the questionnaire and responses at www.awcnet.org/OperationStrongCities.aspx.
- Discuss specific areas where you agree/disagree with their responses, and explain the potential impacts to your city.
- For the areas where you agree, discuss how they will advocate for your position, and ask for their commitment to do so. Will they advocate for it with their caucus and leadership? What hurdles do they see, and how can your city help?
- When you disagree with them on an issue, ensure that they understand the potential impacts of their position on your city and their constituents.



The List Goes On

Listed below are some additional ways to engage your legislators, and create accountability to ensure the presence of stronger cities throughout the state.

Build Relationships

- Invite your legislators to a council meeting.
- Schedule a meeting between your legislators and the editor of your local paper to assist in making a connection between them.
- Arrange a tour of a businesses in your city that has benefited from the state/city partnership.
- Invite your legislator to attend any event where you give out awards to community members.
- Meet with your legislator's individual staff members and their political caucus staff.



Become an Informational Resource

- Personally give a copy of your adopted budget and an overview to your legislator.
- Offer to be a resource on issues that impact your city or town.
- Provide a copy of your city's legislative agenda and the AWC legislative priorities.
- Be sure to inform them of key happenings in the community.
- Prepare data to provide your legislator with information on how and why your city is unique.

On the Campaign Trail

As a private constituent, you can get involved in political races. Perhaps you might consider giving financially, hosting a fundraiser, offering an endorsement, or walking a precinct. You can even schedule a day of meetings with community leaders.



Encourage Communication

- After session, send your legislators a hand written note thanking them for their service.
- Call to check in and say hello, especially when you don't need anything!
- Offer to write an article, opinion/editorial or blog-post on something positive that your legislator has done.
- Pass a resolution thanking them for a bill they sponsored and passed.
- Contact your legislators when you receive AWC action alerts.
- Offer to speak at business or civic organization meetings and give a legislative update. AWC can help!
- Always ask how you can help them.



Contact Us

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Director of Government Relations

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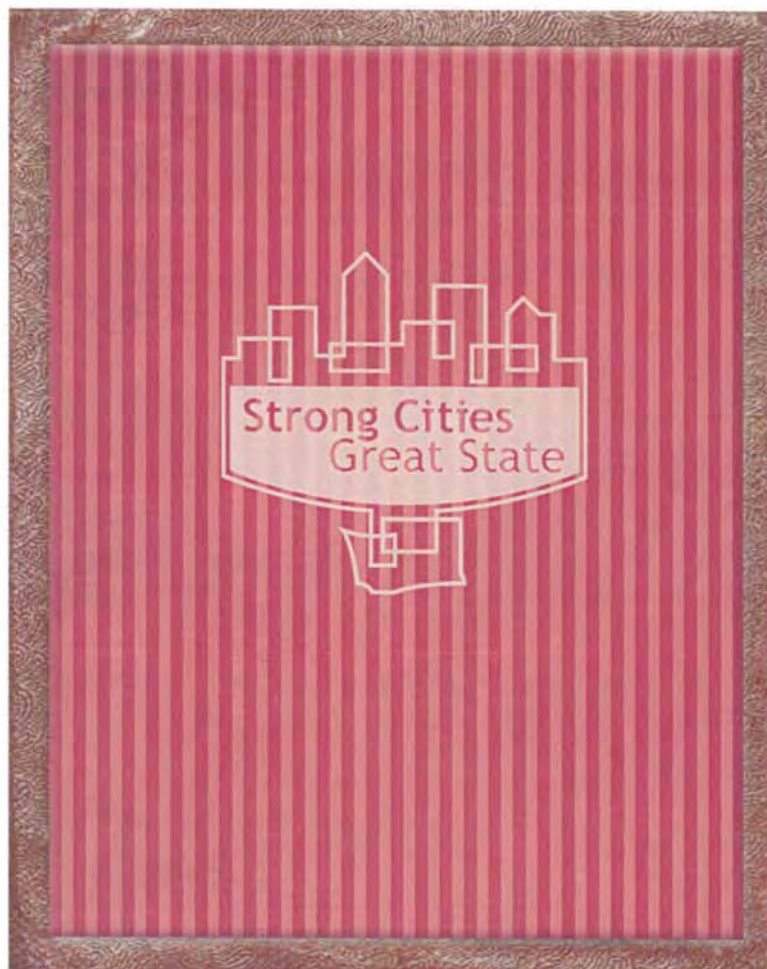
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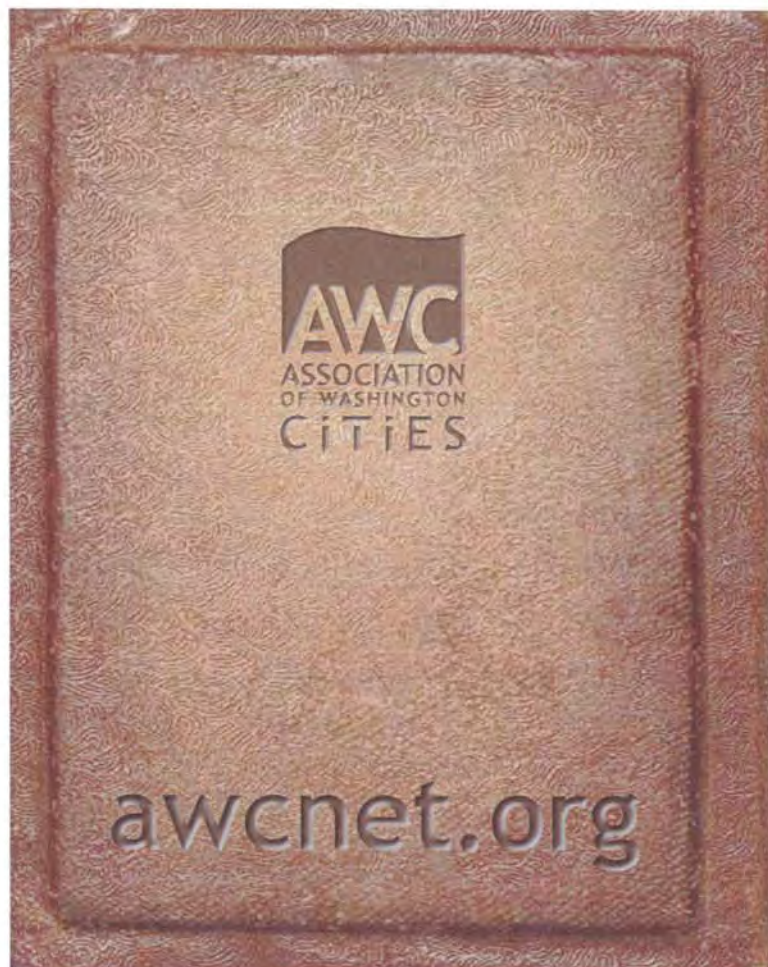
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Revised 9/14







2015 Economic Development Legislative Positions for Southwest King County

The combined memberships of the Soundside Alliance and the Highline Forum endorse eight economic development legislative positions for 2015 that increase job opportunities and income for Southwest King County residents and attract quality business investment and real estate development to the area.

The Soundside Alliance and Highline Forum strongly support:

Education

- **Targeted funding that enhances existing support for high need/high demand capacity for student success at community and technical colleges, including English language learners.**
- **Funding for the renovation and expansion of Highline College's Allied Health and Life Sciences Building that broaden the college's education and training opportunities and enable business and economic growth.**
- **Continued implementation of court mandated K-12 funding reforms to provide adequate and equitable educational opportunities that prepare all students for college, career and citizenship, support the unique demographic needs of Southwest King County and the state's long-term economic vitality, and do so without negatively impacting existing funding levels for higher education or health and human services programs.**

Transportation & Infrastructure:

- **Funding the extension of SR509 to I-5, through support of a new state transportation revenue package, tolling and public-private partnerships to improve the movement of people and goods throughout Southwest King County and to and from Sea-Tac Airport and the Port of Seattle and Tacoma seaports.**
- **Restored and increased funding for infrastructure programs that provide vital resources to local jurisdictions for job creating projects: the Community Economic Revitalization Board (CERB), the Public Works Assistance Account (PWAA), the Transportation Improvement Board (TIB), the Regional Mobility Grant Program, and the Model Toxic Control Account (MTCA).**

Local Revenue Sharing:

- **Restored liquor revenue sharing and targeting state excise taxes collected from marijuana legalization to support public safety and other relevant projects at the local level.**
- **Preserving mitigation funding for cities impacted by the streamlined sales tax and continued sales tax equalization funding.**

Port of Seattle:

- **Port cooperation by coordinating initiatives to eliminate barriers to commercial success in Washington State and reduce unfair advantages to out-of-state competitors for cargo.**

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Parks, Recreation and Senior Services
Non-Profit Facility Rates

FOR AGENDA OF: December 4, 2014

ATTACHMENTS:

1. Draft Resolution No. 14-211
2. Parks, Recreation and Senior Services
Facility Rental Application
3. Marina Facility Rental Application
4. Special Event Permit Application
5. 2014 Facility and Marina Rental Rates and
Proposed Non-Profit Facility and Marina
Rental Rates (subject to annual
modifications)

DEPT. OF ORIGIN: Parks, Recreation & Senior
Services

DATE SUBMITTED: November 18, 2014

CLEARANCES:

- ☒ Legal JB
- ☐ Finance NA
- ☐ Marina NA
- ☒ Parks, Recreation & Senior Services JB
- ☐ Planning, Building & Public Works NA
- ☐ Police NA
- ☐ Courts NA

APPROVED BY CITY MANAGER
FOR SUBMITTAL: JB

Purpose and Recommendation

The purpose of this agenda item is to recommend City Council approval of Draft Resolution No. 14-211 related to reduced facility rental rates.

Suggested Motion

Motion: "I move to approve Draft Resolution No. 14-211, authorizing reduced resident, governmental entity and non-profit facility rental rates and listing conditions under which such permission is granted, effective immediately."

Background

At the June 26, 2014 City Council meeting, Council expressed interest in the establishment of a policy for the use of City facilities by non-profit organizations and remanded the issue to the Municipal Facilities Committee for review. The Municipal Facilities Committee has completed its review of the policies and has provided Draft Resolution No. 14-211 for full City Council consideration.

Discussion

Parks, Recreation and Senior Services/Marina Facility Rental Rates and Procedures:

The City's facility rental fees are based on current market rates for "like" facilities in King County and the fees are approved annually by the City Manager. City Council has set a 2014 revenue goal of \$160,635 and a 2015 revenue goal of \$224,197 (an increase of 72%) for Parks, Recreation and Senior Services Department rentals at the Beach Park Auditorium and Founders Lodge, Field House and Activity Center. The Department also manages the rental of the Marina parking lots to ensure seamless interaction between the facilities.

The Department's facility rental rates are set to cover the direct costs of facility operations such as: program, rental and parking management personnel, equipment (tables, chairs, sound equipment, staging, tents and etc.), janitorial, and other professional services required for the management of facility rentals. They do not cover all indirect costs such as: administrative and building overhead, utilities and facility repair and replacement.

The long term goal for Des Moines Beach Park Event Center (Auditorium, Dining Hall, Picnic Shelter, Restroom and Meadow) operations is to cover its direct and indirect facility costs when all buildings are functional.

The Des Moines Parks, Recreation and Senior Services Department's Rental Facility Application (Attachment B) and the Marina Rental Facility Application (Attachment C) are used for all typical rental events. A completed application and payment of fees are required for all users wishing to rent the City's recreational buildings, park buildings and shelters, outdoor spaces, sports fields and parking areas (except as allowed through Interlocal Agreement with the Highline School District and the Cities of Burien, Normandy Park and SeaTac). The user provides proof of event insurance naming the City as an additional insured and pays any normal fees for permits, deposits, and for labor and equipment costs. City residents with proof of residency and local non-profit groups may receive a 20% reduction of the rental fees for their private functions. This policy is also reflected in Draft Resolution No. 14-211.

Requests for Free, In-Kind or Reduced City Facility Rental Rates:

The City's facilities have become popular venues for many community events and a growing number of requests are being made for free, in-kind or reduced City facility rental rates. The cost to operate City facility rentals that are factored into rental rates include: personnel, supplies, equipment, building repair and maintenance and utilities. Therefore, requests to reduce or waive the City's rental rates require City Council approval.

The City has established Special Event policy for events that draw people to City facilities, sell admissions or serve alcohol in outdoor settings other than those defined in the City Code. The Special Event Permit Application (Attachment D) is used for these events. The Application is reviewed by City departments and South King Fire and Rescue to determine the conditions of approval. City departments

will often schedule meetings with the applicant to discuss event details such as: safety, traffic and communications plans; facility, ROW, signage or other permit requirements; fees; and risk reduction.

Draft Ordinance No. 14-211 to Establish City Facility Rental Rate Reductions and Conditions:

City Council requested a draft policy and criteria for the use of City rental facilities at a reduced rate by its residents, governmental and non-profit organizations serving Des Moines. Staff and the Municipal Facilities Committee propose the following three categories for the reduction of facility rental rates.

(1) 20% reduction of the City's rental fees may be provided to City residents with proof of residency, City employees and Des Moines and South King County non-profits serving Des Moines with proof of 501(c)3 or 501(c)6 status and a Des Moines or South King County business address including those raising funds to support the organization's mission.. The user would provide proof of insurance and pay any regular fees for permits, deposits, labor and equipment. *This is the Department's rental rate policy currently in effect.*

(2) 50% reduction of the City's rental fees may be provided when the following criteria are met:

- (a) Must be a governmental entity or a Des Moines non-profit with proof of 501(c)3 or 501(c)6 status;
- (b) The non-profit must have a Des Moines business address;
- (c) The non-profit must provide proof of that the organization returns a minimum of 60% percent of their net revenues to support parks, recreation and senior services, marina, schools, economic development, tourism, human services, arts and culture, historic preservation, environmental and community activities or other charities in the City of Des Moines. Due to impacts to rental facility revenues, this policy would not apply to weekend (Friday, Saturday and Sunday) facility use during the months of April-through October; during those times a 20% fee reduction would apply. The user would provide proof of insurance and be required to pay any regular fees for permits, deposits, and labor and equipment costs.

Examples of users in this category: Des Moines Rotary Club fund raising activities, Des Moines PSTA school fund raising activities, Des Moines Waterfront Farmers Market activities and other similar activities.

(3) 75% reduction of the City's rental fees may be provided when the following criteria are met:

- (a) Must be a governmental entity or a Des Moines non-profit with proof of 501(c)3 or 501(c)6 status;
- (b) The non-profit must have a Des Moines business address;
- (c) Must be an annual event of not more than three days duration and work in partnership with the City to provide public activities, special events, economic development projects or community betterment projects;
- (d) Must provide proof that the organization reinvests 100% percent of the net revenues from any fees and/or charges raised at City venues back into the public activities, special events, economic development projects or community betterment project;
- (e) The user would provide proof of insurance and be required to pay any normal fees for permits, deposits, and labor and equipment costs.

Examples of users in this category: Annual Destination Des Moines fund raising activities for City celebrations, Annual Des Moines Legacy Foundation fund raising activities to support City Parks, Recreation and Senior Services programs and other similar activities.

Alternatives

1. City Council may continue to review each request for facility rental fee reductions.
2. City Council may adopt the proposed or other policy with criteria that when applied eliminates the need for City Council action on requests for facility rental fee reductions. *City Council action may still be needed for groups requesting roadway closures and/or the use of multiple city resources.*

Financial Impact

The City's cost for the management of facility rentals fluctuate. Expenses include but are not limited to: application processing, applicant meetings and correspondence and event management factors such as the day of the week, time and duration of the activity, the size of the group and potential risks or other impacts related to the activity. Users are required to pay a facility rental fee, facility deposits, and facility labor and equipment costs to cover City expenses. Users must also provide proof of insurance naming the City as an additional insured and supply proof of any permits required for the activity to reduce City risk.

Recommendation/Concurrence

Staff seeks City Council direction on the Draft Resolution.

CITY ATTORNEY'S FIRST DRAFT 10/13/2014

DRAFT RESOLUTION NO. 14-211

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, authorizing reduced resident, governmental entity and non-profit facility rental rates and listing conditions under which such permission is granted.

WHEREAS, the City Council finds that the City's park, recreation building and parking lot rental facilities have become popular venues for many public and private activities and meetings and a growing number of requests are being made to City Council for free or reduced City facility rental fees, and

WHEREAS, the City Council finds that partnering with governmental entities and non-profit organizations serving Des Moines and others whose programs or services help to further the mission of the City especially in the areas of parks, recreation and senior services, marina, schools, economic development, tourism, human services, arts and culture, historic preservation, environmental and community activities enhances the quality of life for residents of the City of Des Moines, and

WHEREAS, the City of Des Moines wishes to permit its residents, governmental and non-profit organizations serving Des Moines the use of its facilities at a reduced rate and at the same time, cover any direct cost to the City and to be held harmless from any liability arising from such use, and

WHEREAS, the City Council wishes to establish a policy and criteria for the use of City rental facilities at a reduced rate by its residents, governmental and non-profit organizations serving Des Moines; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Permission to reduce the City's rental facility rates to residents, governmental and non-profit organizations serving Des Moines is granted, subject to the following conditions:

(1) A 20% reduction of the City's rental fees may be provided to City residents with proof of residency, City employees and Des Moines and South King County non-profits serving Des Moines with proof of 501(c)3 or 501(c)6 status and a Des Moines or South King County business address including those raising funds to support the organization's mission. The user would provide proof of insurance and pay any regular fees for permits, deposits, labor and equipment.

(2) A 50% reduction of the City's rental fees may be provided when the following criteria are met:

(a) Must be a governmental entity or a Des Moines non-profit with proof of 501(c)3 or 501(c)6 status;

(b) The non-profit must have a Des Moines business address;

(c) The non-profit must provide proof that the organization returns a minimum of 60% percent of their net revenues to support parks, recreation and senior services, marina, schools, economic development, tourism, human services, arts and culture, historic preservation, environmental and community activities or other charities in the City of Des Moines. Due to impacts to rental facility revenues, this policy would not apply to weekend (Friday, Saturday and Sunday) facility use during the months of April-through October; during those times a 20% fee reduction would apply. The user would provide proof of insurance and be required to pay any regular fees for permits, deposits, and labor and equipment costs.

Examples of users in this category: Des Moines Rotary Club fund raising activities, Des Moines PSTA school fund raising activities, Des Moines Waterfront Farmers Market activities and other similar activities.

(3) A 75% reduction of the City's rental fees may be provided when the following criteria are met:

(a) Must be a governmental entity or a Des Moines non-profit with proof of 501(c)3 or 501(c)6 status;

(b) The non-profit must have a Des Moines business address;

(c) Must be an annual event of not more than three days duration and work in partnership with the City to provide public activities, special events, economic development projects or community betterment projects;

(d) Must provide proof that the organization reinvests 100% percent of the net revenues from any fees and/or charges raised at City venues back into the public activities, special events, economic development projects or community betterment project;

(e) The user would provide proof of insurance and be required to pay any normal fees for permits, deposits, and labor and equipment costs.

Examples of users in this category: Annual Destination Des Moines fund raising activities for City celebrations, Annual Des Moines Legacy Foundation fund raising activities to support City Parks, Recreation and Senior Services programs and other similar activities.

Resolution No. ____
Page 4 of 4

ADOPTED BY the City Council of the City of Des Moines,
Washington this ____ day of ____, 2014 and signed in
authentication thereof this ____ day of ____, 2014.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk



FACILITY USE APPLICATION & AGREEMENT FOR CITY OF DES MOINES FACILITIES

CONTACT PERSON/ORGANIZATION: _____			
ADDRESS: _____			
		(Street)	(City, State) (Zip Code)
HOME TELEPHONE:	() _____	(Work or Cell):	() _____
EMAIL: _____			

REQUESTED DATE: _____	PURPOSE OF EVENT: _____		
# of attendees: _____	Will Alcohol be served?	YES	NO

CIRCLE REQUESTED LOCATION:	FIELD HOUSE GYM	FIELD HOUSE STUDIO	ACTIVITY CENTER	FOUNDER'S LODGE
	BEACH PARK MEADOW	BEACH PARK AUDITORIUM	BEACH PARK PROMONTORY	

REQUESTED TIME:	Rental times must include set-up & clean up time for your event. Premises must be vacated by 12am. All supplies must be dropped off during your scheduled rental. Early arrivals are not permitted.		
Start:	_____ am/pm	End:	_____ am/pm
			<i>Renter's Initials</i> _____

PICNIC SHELTER:	FIELD HOUSE	WOOTON PARK GAZEBO	
PICNIC SHELTER TIMES:	10:30am-7:00pm	10:30am-2:30pm	3:00-7:00pm
<i>PICNIC SHELTERS ACCOMMODATE UP TO 50 GUESTS</i>			

DEPOSITS:	<u>DAMAGE/SECURITY DEPOSIT</u> Damage deposit will be refunded in full within 30 days of your event if there is no damage or excessive cleaning by city custodial staff to any part of the rented building or equipment. <i>All deposits are refunded less \$100 booking fee</i>		
		DEPOSIT	
	\$100 - Deposit for Picnic Shelter (refunded less \$20.00 booking fee)	\$	_____
	\$1000 - 1500.00. Deposit for Facility NOT serving alcohol	\$	_____
	\$1000 - \$2500 - Deposit for Facility that ARE serving alcohol*	\$	_____
	FULL DEPOSIT DUE AT TIME OF CONTRACTING		

**Assigned by Facility Coordinator. High Risk Events will be subject to a higher deposit at the city's discretion.*

RENTAL FEES:	All rental fees are due thirty (30) days prior to the event.	RENTAL FEES
	Rental Fee: \$ _____ / hr x _____ hours of rent	\$ _____
	Picnic Shelter: \$ _____ x 4 hour block of time:	\$ _____
SECURITY FEES:	Additional Staff required if attendance is over 100 people; or if serving alcohol, standards are: 1 Staff Member required for every 100 people. The first staff person is included in the rental fee.	SECURITY FEE
	ADDITIONAL STAFFING: _____ (#of staff) x _____ hrs x \$40/ hour=	\$ _____

If attendance of the event is higher than disclosed on this application and additional staff is called in to cover; this staff time will be billed at \$80.00 per hour per staff person. The City of Des Moines reserves the right to require police supervision at an additional cost for any event. Security requirements must be met prior to the event.

Renter's Initials _____

OPTIONAL CLEANING FEES:	\$110.00 fee for janitorial service MANDATORY at the Activity Center <u>ONLY</u> . Minimum 2 weeks notice for all other facilities, agreement signed at time of contract signing.	CLEANING FEE \$ _____
	Service Needed: YES NO Service Paid: YES NO Date: _____ Cleaning list agreement _____	

MUSIC:	Will music be played at your event: YES NO	
	Type of music: Tape/CD _____ Band Name _____ DJ _____ Music Contact _____	
**Music played at any facility must not be audible from 20 feet away and must be turned off at 11:00pm. RENTER'S INITIALS: _____		

RENTING A FACILITY:	1. Rental hours are consecutive and must include time for delivery of supplies set-up, take-down and clean-up of the facility. 2. All items brought into a facility by the lessee are to be removed by the end of the rental period. The rental group is to remove food, materials, equipment, furnishings, decorations and garbage left after the use of a facility. 3. All garbage should be placed in the dumpster or trash cans located near each building. 4. City owned equipment made available and used by the rental group must be thoroughly cleaned - including tables, chairs, kitchen facilities, floors, linens sinks, etc. This equipment must also be returned to its original location. 5. Renters will be responsible for the conduct of all members of their party. Persons acting in a disorderly conduct or intoxicated manner or causing disturbance of the public peace will be required to vacate the premises.	Renter's Initials: _____ _____ _____ _____ _____ _____
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SERVING ALCOHOL:	1. No alcohol is to be outside your rented facility during your rental. 2. A certificate of insurance must be on file at the Des Moines Park & Recreation Department 30 days prior to your event. Applications are available at the Field House or you can contact your insurance agent. 3. <u>An additional \$30/hour fee is required for security staff to be on site while alcohol is being served at your event.</u> 4. A Banquet Permit is required in order to serve alcohol. This permit can be purchased at any Washington State Liquor Store and must be on file at the Des Moines Park & Recreation Department 30 days prior to your event.	_____ _____ _____ _____
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DECORATIONS:	1. Do not throw rice, birdseed or confetti inside or outside the facilities. 2. Decorations may only be attached to walls, windows or ceilings with blue painters tape or 3Mhook material. 3. Candles are permitted but must be kept in a candle-safe container.	_____ _____ _____
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ATTENDEES:	1. Adult chaperones required for events with attendees age 18 & under - minimum 1:12 ratio. 2. How many attendees age 18 & under will be at your event: _____ 3. How many adult chaperones will be present at the event: _____	_____ _____ _____
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PARK RULES:

City of Des Moines Parks Department Regulations-Chapter 19.08/19.16 - Des Moines Municipal Code

1. Park in designated areas, no parking after park is closed.
- 2. Alcoholic beverages prohibited.**
3. Obey leash and scoop provision law.
4. All fireworks are prohibited.
5. All firearms or weapons are prohibited.
6. Removal and defacing of any city property is prohibited.
7. Cutting, picking or destruction of plant life is prohibited.
8. No golfing.
9. No camping
10. No open fires

CANCELLATION**POLICY:**

Cancellations made 91 or more days before the reservation will be charged a \$500 cancellation fee (\$100.00 Cancellation fee for Picnic Shelters). Cancellations made 90 days or less of the reservation will be charged 50% of the rental fee and forfeit all of their damage/security deposit. _____

The lessee shall defend, indemnify, save, keep and hold harmless the City of Des Moines from any and all damages, costs, or expenses in law or equity that may at any time arise or set up because of damages to property, bodily or personal injury in connection with this agreement, to the extent such damages, costs or expenses are caused by the unwillfully tortious or negligent acts or omissions of the lessee or its agents, servants, employees, contractors or subcontractors. The lessee agrees to follow all rules and regulations outlined in the Facility Reservation Guide. The City of Des Moines is not responsible for lost or stolen property. I understand all City of Des Moines' ordinances and park regulations apply to this rental application.

I hereby agree that I have read and understand City of Des Moines Facility Rental booklet and agree to all terms and conditions therein.

Expulsion from any city rental facility will result in forfeiture of entire damage deposit and any unused rental fees.

Signature: _____

Date: _____

City Approval: _____

Date: _____

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CITY OF Des Moines

Marina

USE APPLICATION & AGREEMENT FOR CITY OF DES MOINES MARINA

CONTACT
PERSON/ORGANIZATION: _____

ADDRESS: _____
(Street) (City, State) (Zip Code)

HOME
TELEPHONE: _____ (Work Phone): _____
EMAIL: _____ (Cell Phone): _____

REQUESTED
DATE: _____ PURPOSE OF EVENT: _____

of attendees: _____ Will Alcohol be served? _____

CIRCLE
REQUESTED

LOCATION:	NORTH MARINA LOT	1/3 NORTH MARINA LOT	CENTER LOT	SOUTH MARINA PARK
REQUESTED PACKAGE	PLATINUM PACKAGE	GOLD PACKAGE	SILVER PACKAGE	

PARKING ONLY CIRCLE REQUESTED	NORTH LOT	1/3 NORTH LOT SOUTH LOT ISLE	CENTER LOT	SOUTH MARINA PARK
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REQUESTED
TIME: Rental times must include set-up & clean up time for your event.
All supplies must be dropped off during your scheduled rental.

Start: _____ am/pm End: _____ am/pm
Rental Rates are quoted by a 6 hour time block *Renter's Initials* _____

DEPOSITS: DAMAGE/SECURITY DEPOSIT

Damage deposit will be refunded in full within 30 days of your event if there is no damage or excessive cleaning by city staff to any part of the rented area or equipment.

Damage Deposit for each section Rented is \$100.00

DEPOSIT
\$ _____

**Assigned by Facility Coordinator. High Risk Events will be subject to a higher deposit.*

RENTAL FEES: All rental fees are due and payable in full no later than thirty (30) days prior to the event date.

RENTAL FEES

Rental Fee: \$ _____ /every 6 hrs x _____ time blocks

Additional Fees: _____

**TABLES &
CHAIRS:**

of Tables

Requested: _____

of Chairs Requested: _____

\$ _____

Table and Chair requests are based on first come first serve. Fees only apply to groups not booking a PACKAGE RATE

**ADDITIONAL
STAFF**

Additional Staff requested if
needed: _____

ADDITIONAL STAFFING: _____ (#of staff) x _____ hrs x \$40/ hour=

\$ _____

If attendance of the event is higher than disclosed on this application and additional staff is called in to cover; this staff time will be billed at \$100.00 per hour per staff person.
The City of Des Moines reserves the right to require police supervision at an additional cost
for
any event. Security requirements must be met prior to the
event.

Renter's Initials _____

MUSIC:

Will music be played at your
event: _____

YES

NO

Type of music: _____

Tape/CD _____

Band Name _____

Music _____

DJ _____

Contact _____

****Music played at any facility must not be audible from 20 feet away and must be turned off at 11:00pm.**

RENTER'S INITIALS: _____

**RENTING A
SPACE:**

1. Rental hours are consecutive and must include time for delivery of
supplies

set-up, take-down and clean-up of the facility.

2. All items brought into the Marina by the leasee are to be removed by the end of
the rental period. The rental group is to remove food, materials,
equipment,

furnishings, decorations and garbage left after the use of a facility.

3. All garbage should be placed in the dumpster or trash cans located
on the Marina Floor as designated by Marina Staff.

4. Marina owned equipment made available and used by the rental group must be
thoroughly cleaned - including tables, chairs, BBQ's, Lot floors, linens,
sinks, etc. This equipment must also be returned to its original location.

5. Renters will be responsible for the conduct of all attendees of their event. Persons
acting in a disorderly conduct or intoxicated manner or causing disturbance of the
public peace will be required to vacate the premises.

Renter's Initials: _____

**SERVING
ALCOHOL:**

1. No alcohol is to be outside your rented area during your rental.

2. A certificate of insurance must be on file at the Des Moines Park & Recreation
Department 30 days prior to your event. You can apply on line at
www.ebi-ins.com/tulip or you can contact your insurance agent.

3. An additional \$40/hour fee is required for security staff to be on site while
alcohol is being served at your
event.

4. A Banquet Permit/Special Event Permit is required in order to serve alcohol.

Please visit <http://www.liq.wa.gov/> to ensure you meet all WA State requirements
Des Moines Facility and Events Office **30 days** prior to your event.

DECORATIONS:

1. Do not throw rice, birdseed or confetti at any time.
2. **ALL HELIUM BALLOONS MUST BE SECURED**
For disposal, all non-biodegradable balloons must be deflated and put in a trash receptacle.
3. Candles are permitted but must be kept in a fire proof glass container.

ATTENDEES:

1. Adult chaperones required for events with attendees age 18 & under - minimum 1:12 ratio.
2. How many attendees age 18 & under will be at your event: _____
3. How many adult chaperones will be present at the event: _____

**CANCELLATION
POLICY:**

Cancellations made 91 or more days before the reservation will be charged a \$500 cancellation fee Cancellations made 90 - 31 days of the reservation will be charged 50% of the rental fee and forfeit all of their damage/security deposit. Cancellation made 30 days or less from reservation date will be responsible for all charges in contract.

The leasee shall defend, indemnify, save, keep and hold harmless the City of Des Moines from any and all damages, costs, or expenses in law or equity that may at any time arise or set up because of damages to property, bodily or personal injury in connection with this agreement, to the extent such damages, costs or expenses are caused by the unwillfully tortious or negligent acts or omissions of the leasee or its agents, servants, employees, contractors or subcontractors. The leasee agrees to follow all rules and regulations outlined in the Facility Reservation Guide. The City of Des Moines is not responsible for lost or stolen property. I understand all City of Des Moines' ordinances and park regulations apply to this rental application.

I hereby agree that I have read and understand City of Des Moines Facility Rental booklet and agree to all terms and conditions therein.

Expulsion from any city rental facility will result in forfeiture of entire damage deposit and any unused rental fees.

Signature: _____

Date: _____

City Approval: _____

Date: _____

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City of Des Moines
SPECIAL EVENT APPLICATION

Return to: City of Des Moines Events Office
ATTN: Shannon Kirchberg
Parks, Recreation & Senior Services
1000 S 220th Street
Des Moines WA 98198
skirchberg@desmoineswa.gov

For Office Use Only
Permit No. _____

Phone: (206) 870-9370
Fax: (206) 870-6587

This application must be completed, signed and forwarded to the City of Des Moines at least ninety (90) days prior to the first day of the event (unless authorized by the City Manager). Applications submitted less than 90 days prior to the event may be denied or subject to additional review fees. Any misrepresentation in this application or deviation from the final agreed upon route and/or method of operation described herein, may result in the immediate revocation of the permit. Submittal of this application in no way constitutes City of Des Moines approval of the event. Permits are issued at the discretion of the City of Des Moines upon thorough application review. The City of Des Moines reserves the right to reject any Special Event Permit application request for any reason. Please type or print information clearly and attach additional sheets as necessary.

1. EVENT INFORMATION

to promote your event go to www.destinationdesmoineswa.org for more information

Event Name:					
Event Type:	☐ Festival/Fair ☐ Block Party ☐ Sporting Event ☐ Bicycling ☐ Outdoor Market ☐ Photo Shoot/Film ☐ Public Address/PA Systems ☐ Concert/Amplified ☐ Boating/Rowing ☐ Swim/Wind Surf ☐ Rally/Protest ☐ Run/Walk ☐ Religious ☐ MaST Facility Use ☐ Private Event ☐ Car/Boat Show ☐ Commercial Event ☐ Wedding/Reception ☐ Triathlon ☐ Fireworks ☐ Parade ☐ Music/Theatrical ☐ Exhibits/Displays ☐ Food Beverage Vendors ☐ Merchandise/Services Vendors ☐ Other (describe) _____				
Event Date(s): Indicate Dates/Times OPEN to Attendees	Start Day (of week): Date:	End Day (of week): Date:	Hours: Open until closing Each Day	Start Time (example 12:00pm):	End Time (example 12:00pm):
Setup/Take Down Dates:	Start Day: Date:	End Day: Date:	Setup/Take Down Hours Daily:	Start Time (example 12:00pm):	End Time (example 12:00pm):
Event Location:	Describe in detail and attach black and white maps and layouts:				
Event Size:	# of Participants:	# of Spectators:	# of Staff/Volunteers:	TOTAL Attendance Expected: (Add all 3 columns)	
Has this event been produced before? ☐ Yes ☐ No	Is this an Annual Event? ☐ Yes ☐ No	Previous Names(s) of Event:		How Many Years?	
Are there any changes from previous years? ☐ Yes ☐ No	Describe Changes:				
Is this event public? ☐ Yes ☐ No Is this event private? ☐ Yes ☐ No	If open to the public, please check all advertisement methods: ☐ TV ☐ Radio ☐ Internet ☐ Posters ☐ A-Board* ☐ Banners* ☐ Inflatable Display				
Briefly describe your event here. Attach additional documents if necessary. *The use of Temporary Special Event Signage (A-Boards, Banners) requires a Sign Special Use Permit. Contact Planning, Building and Public Works at 206-870-7576 to obtain permit.					

2. APPLICANT INFORMATION

Sponsoring/Producing Organization Name:

Mailing Address:	Street Address:			
	City, State, Zip:			
Applicant Contact:	Name:		Secondary Contact: Name:	
	Title:		Title:	
Phone:	Fax:		Phone:	Fax:
Email:			Email:	
Organization/Event Website: http://www.				

3. PARK, RECREATION & MARINA FACILITIES

Events held at Des Moines Parks and Recreation facilities require a Park Use Permit, with separate fees. Please familiarize yourself with the Park and Recreation Use Permit Application to understand the conditions, limitations and fees for events on Parks Property. For more information regarding facility rentals please contact the Parks and Recreation Office at 206-870-6527 or recreation@desmoineswa.gov.

Events held at Des Moines Marina facilities require a Marina Use Permit, with separate fees. Conditions, fees and limitations for events are in the Marina Tariffs. For more information regarding Marina rentals please contact the Harbormaster's Office at 206-870-6724 or marina@desmoineswa.gov.

Is your event partially or fully held at a City of Des Moines Park or Marina? ☐ Yes ☐ No	Park Facility(ies) requested: Marina Facility(ies) requested:	Have you completed a Park Use or Marina Use Application ☐ Yes ☐ No
Recreation Facility Requested: ☐ Activity Center ☐ Field House ☐ Founder's Lodge Picnic Shelter Requested: ☐ Midway ☐ Field House Park ☐ Wootton Park	Have you completed a Facility Use Application ☐ Yes ☐ No	

Disclaimer: The City of Des Moines does not endorse any products, programs or services that are presented. Each individual is responsible for making informed decisions regarding these services, programs or products. Submittal of this application in no way constitutes City of Des Moines approval of the event. Permits are issued at the discretion of the City of Des Moines upon thorough application review. The City of Des Moines reserves the right to reject any Special Event Permit application request for any reason.

4. FEES & PROCEEDS	Admission Fee? ☐ Yes ☐ No	Amount? \$	Will you have vendors selling goods or services on park property? ☐ Yes ☐ No		
Items to be sold:	☐ Food	☐ Beverages	☐ Merchandise	☐ Services	☐ Other
15% of gross commercial sales (food beverages, admissions, souvenirs, goods, and services) on Parks property must be remitted to Des Moines Parks and Recreation Department within 10 days following the event.					

5. VENDORS	Does your event have vendors selling food, beverages, merchandise or services? ☐ Yes ☐ No
If yes, please contact Planning, Building and Public Works at 206-870-7576 or visit www.desmoineswa.gov for Business License information and requirements.	

6. ALCOHOL	The sale, service and consumption of alcoholic beverages are subject to Washington State Liquor Control Board (WSLCB) regulations, licensing and permit requirements. Special Occasion licenses are issued only to non-profit societies or organizations holding a special event at which spirits, beer or wine is sold by the drink. The City's liquor liability limits apply to events in which alcohol is sold. Non profit organizations must apply for a Special Occasion License 45 days prior to the event. Your event may require a different type of permit. Please visit the WSLCB website, www.liq.wa.gov for additional information.
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Will alcohol be sold or consumed? ☐ Yes ☐ No	Is a non-profit organization providing the alcohol service? ☐ Yes ☐ No If Yes, indicate name of non-profit organization: _____ If No, indicate alcohol service provider: _____
Beer/Wine Garden Days & Dates:	Hours:
Describe intended or requested sale and/or consumption of alcoholic beverages at your event:	

7. FOOD	If you plan to sell food or have food vendors at your event, Public Health Seattle & King County Temporary Food Service permits may be required for each food vendor or sales/serving location. The Temporary Food Service application and fee are due at least 14 days prior to the event. Additional requirements are listed on the application available at www.kingcounty.gov/health or contact Renton Public Health at 206-296-4700.		
Do you plan to sell food at your event? ☐ Yes ☐ No	How many food vendors will you have at your event?	Will food be hot/cold held or cooked onsite? ☐ Yes ☐ No <i>Potentially hazardous food must be kept hot at 140F or more or cold at 41F or less.</i>	
Only limited food preparation is allowed onsite at an event. A commercial kitchen is required for most food preparation. Handling unpackaged food requires a barrier such as gloves, tissue or tongs and a hand-wash station available INSIDE the food booth (an insulated container with 5 gallons of gravity flow hot water, soap and paper towels). Food vendors are required to be within 200 feet of a restroom with a hand sink that has hot and cold running water for food workers.			
Please describe the food service at your event:			
8. NEIGHBORHOOD COMMUNICATION	Please provide a community outreach and notification plan with your application for events such as parades, road races, festivals, neighborhood block parties with details regarding how residents and businesses will be notified in the neighborhood where your event takes place, and if there will be street closures, impact to parking areas, traffic delays or amplified sound:		
9. AMPLIFIED SOUND/MUSIC	Special review is required if your event has Amplified sound (PA system) or music after 10:00pm or during early morning hours before 7:00am on weekdays and 9:00am on weekends.		
Does your event have amplified sound? ☐ Yes ☐ No	Does your event have amplified music and entertainment? ☐ Yes ☐ No	Dates:	
What times are you requesting amplified sound? Please list dates and start and end times below:			
Date: _____ Start: End:	Date: _____ Start: End:	Date: _____ Start: End:	Date: _____ Start: End:
10. EQUIPMENT SET/UP	Please check all boxes that apply: ☐ Requesting Electricity		
☐ Commercial Signage	☐ Generators	☐ Tents/Canopies #	☐ Fireworks
☐ Inflatable's/Bouncy Toys	☐ Hand washing Stations	☐ Staging/Scaffolding	
Please contact the Department of Planning Building and Public Works at 206-870-7576 if you have special electrical needs or if you will have tents/canopies at your event to determine if a separate permit is required.			
Please list the outside company/vendor that you are using for any of the checked boxes above:			
11. RECYCLE & TRASH	Washington State law requires vendors and organizers for festivals, sports facilities, special events and official gatherings to provide recycling containers at events where beverages in cans and/or bottles are sold. See RCW 70.93.093 for complete language.		
Will beverages in cans or bottles be sold at your event? ☐ Yes ☐ No	Are you providing recycling containers at your event? ☐ Yes ☐ No	How many recycling containers will you have at your event?	
How many large trash dumpsters will you have onsite at your event? What size?	How many large recycling dumpsters will you have onsite at your event? What size?		
How many waste containers will you have at your event?	Will you be managing your own waste and recycling? Will you be hiring an outside vendor?		☐ Yes ☐ No ☐ Yes ☐ No
If you are hiring an outside vendor, please identify the company you are working with and include onsite, weekend or emergency numbers for them.			
Name _____ Telephone _____ Email _____			
Please describe your waste and recycling plan.			

Please include information regarding collection of recyclables including cans, bottles, cardboard, paper, food and other compostable items if applicable.

12. STREET USE & METRO

Events that require the use or closure of public streets are required to submit a detailed description of the intended usage and/or closure and detailed maps to support the request. A right of way permit may be requested/required.

Barricades, traffic cones, "No Parking" signs, etc., may be required by Des Moines Planning, Building and Public Works Department as part of the Traffic Control Plan and are at the expense of the permit holder and are not included in the Special Event Permit Fee.

Does your event require any street closures?

☐ Yes ☐ No

Do you plan to use street parking spaces?

☐ Yes ☐ No

If your event requires either of these, or affects any streets, please attach a detailed map and description of the areas affected.

What times are you requesting to close the streets?

Start Time:
End Time:

Do you anticipate affecting or re-routing any Metro bus routes?

☐ Yes ☐ No

If yes, please list routes and note route locations on your street use map.

Please describe your street use:

13. FIRE

City special events may require fire permits. The cost of these permits may not be included in the Special Event Permit Fee. Fire permits may be required for carnivals and fairs, tents/canopies, places of assembly, open flame cooking (with propane, charcoal or wood), fireworks and other uses. Contact South King County Fire and Rescue at prevention.web@southkingfire.org Size of Tents:

14. MEDICAL

Does your event require onsite medical assistance or first response providers standing by:

☐ Yes ☐ No

15. POLICE & TRAFFIC

Special events may require the use of police officers for crowd and traffic control or other purposes. These needs will be determined at your event review.

16. CITY OR PUBLIC SERVICES REQUESTED

Police Department: Crowd Control, Security or Traffic Control:

City Staff Presence:

Barricades, Street Closures or Detours

Special Park Maintenance or Set Up

Street Sweeping/Clean Up

Assistance with Banner or Sign Placement

17. INSURANCE	Evidence of insurance must be provided to the Des Moines Parks, Recreation & Senior Services office no later than thirty (30) days prior to the commencement of the event. A Special Event Permit will not be issued until all insurance requirements have been received, verified and approved. The City of Des Moines must be listed as an additional insured. The Certificate of Additional Insured must be accompanied by the policy endorsement forms CG20 12 or CG 20 26 or equivalent or it will not be accepted. Please fax or e-mail your proof of insurance to the Special Events Office, Attn: Shannon Kirchberg. Contact information on page 1 of this form.
18. EXEMPTION REQUEST	Are you requesting an exemption from the Special Event Permit Fee? ☐ Yes ☐ No If Yes, state the reason for the exemption (i.e., constitutionally protected free speech, religious and political expression are accepted reasons for an exemption; non profit status by itself is not sufficient for exemption). Fee exemptions apply only to the Special Event Permit Fee and do not apply to other department's permit fees.
19. SIGNATURE	I certify that the information that I have provided in this application is true and accurate to the best of my knowledge. If the event plans change, I will submit a revised application or additional information accordingly. All documents received by the Special Events Office are public documents and subject to public disclosure in accordance with the State Public Disclosure Act. _____ Print Applicant's Name _____ Applicant's Signature (see below for electronic signature) _____ Date _____ Date
Date: _____	
☐ By checking this box as an electronic signature, I agree to all the terms and conditions that may apply to the Special Event permitting process and agree that all information contained in this application is true and correct to my knowledge.	
20. CITY CLEARANCES & SPECIAL CONDITIONS (City Use Only)	Police Department Approval Special Conditions Department Contact: Conditions or Comments: ☐ Yes ☐ No ☐ Yes ☐ No Estimated Cost \$ _____
	Building Division Approval Special Conditions Building Permit Required? Department Contact: Conditions or Comments: ☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No Estimated Cost \$ _____
	Transportation Engineering Special Conditions ROW Permit Required? Department Contact: Conditions or Comments: ☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No Estimated Cost \$ _____
	Police Department Approval Special Conditions Department Contact: Conditions or Comments: ☐ Yes ☐ No ☐ Yes ☐ No Estimated Cost \$ _____

Marina Approval Special Conditions Department Contact: Conditions or Comments:	☐ Yes ☐ Yes	☐ No ☐ No	
Estimated Cost \$			
Parks & Recreation Approval Special Conditions Special Event Sign Permit? Facility Use Application? Department Contact: Conditions or Comments:	☐ Yes ☐ Yes ☐ Yes ☐ Yes	☐ No ☐ No ☐ No ☐ No	
Estimated Cost \$			
Street Superintendent Approval Special Conditions Department Contact: Conditions or Comments:	☐ Yes ☐ Yes	☐ No ☐ No	
Estimated Cost \$			
Surface Water Management Approval Special Conditions Department Contact: Conditions or Comments:	☐ Yes ☐ Yes	☐ No ☐ No	
Estimated Cost \$			
SK Fire & Rescue Approval Special Conditions Department Contact: Conditions or Comments: South King Fire Permit Required?	☐ Yes ☐ Yes ☐ Yes	☐ No ☐ No ☐ No	
Estimated Cost \$			
City Manager/Administration Approval Special Conditions Contract Required? City Council Resolution Required? Business License Required? Department Contact: Conditions or Comments:	☐ Yes ☐ Yes ☐ Yes ☐ Yes ☐ Yes	☐ No ☐ No ☐ No ☐ No ☐ No	Resolution No: _____ License No: _____
Estimated Cost \$			
Total City Cost: \$ _____ Special Event Permit Fee: \$ _____ TOTAL CHARGE: \$ _____			

2014 Recreation Facility Rental Rates
2014 Master Facility Rental Rate Guide

Facility		Activity Center	Field House Gym	FH Picnic Shelter	Wootton Park Gazebo
Capacity - Seated		125	225	32	75
Capacity - Reception Style		125	225	32	75
Amenities		Garden/Kitchen/Park	Park/Field/Play Area	Park/Field/Play Area	Park/Grass Common
Adjacent Rooms?		Yes	Yes	No	No
Time Block Increment (8 Hours)		\$1,200/NR \$500/R	\$1,200/NR \$500/R	\$100/NR \$80/R (Half Day)	\$100/NR \$80/R (Half Day)
Hourly Rate (3 hour minimum)		\$175/NR \$140/R	\$175/NR \$140/R	\$125/NR \$100/R (Full Day)	\$125/NR \$100/R (Full Day)
Rental Hour Min		3 Hour Rental	3 Hour Rental	1/2 day or Full Day	1/2 day or Full Day
Additional Staffing Fees Per Hour		40.00 per hour 1 per 100 required	40.00 per hour 1 per 100 required	NO STAFF	NO STAFF
Damage Deposit Non-Alcohol		500 + 110 cleaning fee	\$500	\$100	\$100
Damage Deposit With Alcohol		1000 + 110 cleaning fee	\$1,000	No Alcohol Allowed	No Alcohol Allowed
Bar/ender Required For Alcohol		Event Insurance and Banquet Permit Required	Event Insurance and Banquet Permit Required	NA	NA
Preferred Caterers Only?		No	No	No	No
Kitchen		Yes	Yes	Yes	Yes
Food Allowed?		Yes	Yes	Yes	Yes
Booking Information		100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking
Notes		Tables and Chairs for up to 120	Tables and Chairs for up to 150	Picnic Shelters not staffed	Picnic Shelters not staffed

Facility		Beach Park Auditorium	Founders Lodge	Promontory/Meadow	Dining Hall	Beach Park Picnic Shelter
Capacity - Seated		300	80	N/A	175	100
Capacity - Reception Style		550	120	N/A	175	100
Amenities		Patio/Kitchenette/Stage	Kitchen/View/Deck	Meadow/Waterfront	Kitchen/Deck/View	Power, Lights, Tables
Adjacent Rooms?		No	Yes	No	Yes	No
Time Block Increment (8 Hours)		\$2,500/NR \$2,000/R	\$1,000/NR \$500/R	NA	\$2,000/NR \$1,600/R	\$200/NR \$160 (1/2 Day)
Hourly Rate (3 hour minimum)		\$350/NR \$280/R	\$125/NR \$100/R	100.00/HOUR	\$275/NR \$220/R	\$350/NR \$280 (1/2 Day)
Rental Hour Min		3 Hour Rental	3 Hour Rental	3 Hour Rental	3 Hour Rental	1/2 day or Full Day
Additional Staffing Fees per Hour		40.00 per hour 1 per 100 required	40.00 per hour 1 per 100 required	N/A	40.00 per hour 1 per 100 required	NO STAFF
Damage Deposit Non-Alcohol		\$1,000	\$500	N/A	\$1,500	\$100
Damage Deposit With Alcohol		\$1,500	\$1,000	No Alcohol Allowed	No Alcohol Allowed	No Alcohol Allowed
Bar/ender Required For Alcohol		Event Insurance and Banquet Permit Required	Event Insurance and Banquet Permit Required	No Alcohol Allowed	Evening Events Only - No Alcohol Allowed	No Alcohol Allowed
Preferred Caterers Only?		No	No	No	Yes	No
Kitchen		No	Yes	No	Yes	No
Food Allowed?		Yes	Yes	Yes	Yes	Yes
Booking Information		100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking
Notes		Tables and Chairs for up to 250	Tables and Chairs for up to 80	Meadow MUST be rented with a BP Facility	NOT AVAILABLE	Picnic Shelters not staffed

BEACH PARK ONLY	
Weekday Rates	3 hour Minimum required
Weekday	50% off Hourly Rates Mon - Thur
Weekly Rate	50% off Mon - Friday when booking all week (5 days)
Monthly Rate	50% off Hourly Rates Mon - Thur No charge for Friday when booking 4 weeks (20 days)
Repeat Bookings	Repeat Contracts over 6-12 months 50% off Hourly Rates.

Draft Non-Profit Recreation Rental Rates 11/18/2014
2014 Master Rental Facility Rental Rate Guide

Facility	Activity Center	Field House Gym	Field House Studio	FH Picnic Shelter	Wootton Park Gazebo
Capacity - Seated	125	225	60	32	75
Capacity - Reception Style	125	225	60	32	75
Amenities	Garden/Kitchen/Park	Park/Field/Play Area	Park/Field/Play Area	Park/Field/Play Area	Rose Garden/Park/Grass Commons
Adjacent Rooms?	Yes	Yes	Yes	No	No
Time Block Increment (8 Hours)	\$300-\$600	\$300-\$600	\$300-\$800	No Discounts	No Discounts
Hourly Rate (3 hour minimum)	\$87.50	\$87.50	\$87.50	No Discounts	No Discounts
Rehearsal Time	3 Hour Rental	3 Hour Rental	3 Hour Rental	No Discounts	No Discounts
Additional Staffing Fees per P/Hour	\$40 per hour	\$40 per hour	\$40 per hour	No Discounts	No Discounts
Damage Deposit Non-Alcohol	500 + \$110	\$500	\$500	No Discounts	No Discounts
Damage Deposit With Alcohol	1000 + \$110	\$1,000	\$1,000	No Discounts	No Discounts
Bar/ender Required For Alcohol	No	No	No	No	No
Preferred Caterers Only?	Yes	Yes	Yes	Yes	Yes
Kitchen	Yes	Yes	Yes	Yes	Yes
Food Allowed?	See Criteria	See Criteria	See Criteria	See Criteria	See Criteria
Discounts?	See Criteria	See Criteria	See Criteria	See Criteria	See Criteria
Booking Information	100% of Rental Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rental Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rental Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rental Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rental Fee due 30 days prior to event date/Damage Deposit due at time of Booking
Notes	Balance due 30 days prior to Event	Balance due 30 days prior to Event	Balance due 30 days prior to Event	Balance due 30 days prior to Event	Balance due 30 days prior to Event
Facility	Beach Park Auditorium	Founders Lodge	Promontory/Meadow	Dining Hall	Beach Park Picnic Shelter
Capacity - Seated	360	80	75	120	100
Capacity - Reception Style	550	120	75	120	100
Amenities	Patio/Kitchenette/Stage	Kitchen/View/Deck	Meadow/Waterfront	Meadow/Waterfront	Power, Lights, Tables
Adjacent Rooms?	No	Yes	No	No	No
Time Block Increment (8 Hours)	\$625-\$1,250 W/E/ \$312.50-\$625 WD	\$250-\$500 W/E/ \$225-\$250 WD	No Discounts	\$500-\$1000 W/E/ \$250-\$500 WD	No Discounts
Hourly Rate (3 hour minimum)	\$87.50-\$175 W/E/ \$43.75-\$87.50 WD	\$31.25-\$62.50 W/E/ \$15.62-\$31.25 WD	No Discounts	\$68.75-\$137.50 W/E/ \$34.38-\$68.75 WD	No Discounts
Rehearsal Time	3 Hour Rental	3 Hour Rental	3 Hour Rental	3 Hour Rental	3 Hour Rental
Additional Staffing Fees per P/Hour	\$40 per hour	\$40 per hour	\$40 per hour	\$40 per hour	\$40 per hour
Damage Deposit Non-Alcohol	\$1,000	\$500	\$200	\$1,000	\$100
Damage Deposit With Alcohol	\$1,500	\$1,000	No Alcohol Allowed	\$1,500	No Alcohol Allowed
Bar/ender Required for Alcohol	Yes	No	No Alcohol Allowed	Yes	No Alcohol Allowed
Preferred Caterers Only?	No	No	No	No	No
Kitchen	No	Yes	No	Yes	No
Food Allowed?	Yes	Yes	Yes	Yes	Yes
Discounts?	See Criteria	See Criteria	See Criteria	See Criteria	See Criteria
Booking Information	100% of Rental Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rental Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rental Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rental Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rental Fee due 30 days prior to event date/Damage Deposit due at time of Booking
Notes	Balance due 30 days prior to Event	Balance due 30 days prior to Event	Balance due 30 days prior to Event	Balance due 30 days prior to Event	Meadow MUST be rented with a Facility

For a 50% reduction

- 501(c)3 OR 501(c)6 status
- Non-Profit must have a Des Moines business address
- 60% of net revenue is returned to support the city

For a 75% reduction

- 501(c)3 OR 501(c)6
- Non-profit must have a Des Moines business address
- Must be an annual event that works with the City to provide public activity

**2014 Marina Facility Rental Rates
2014 Master Rental Facility Rental Rate Guide**

Marina Lot Rates		North Lot	1/3 North Lot	Center Lot	South Marina Park
Area in Sq. Feet		47,000	Area dependent on section	26,700	10,000
Number of Stalls		326	approx. 108	54	23
Amenities		Power/Water Access, Restrooms	Power/Water Access, Restrooms	Power/Water Access, Restrooms	Power/Water Access, Restrooms
General Lot Rental		\$7,200/NR \$9,000/R	\$3,000/NR \$2,400/R	\$500/NR \$700/R	\$1,400/NR \$1,100/R
Platinum Package		\$2,500/NR \$2,300/R	NA	\$1,500/NR \$1,830/R	\$1,750/NR \$1,700/R
Gold Package		\$1,520/NR \$1,350/R	NA	\$920/NR \$850/R	\$780/NR \$750/R
Silver Package		\$1,100/NR \$920/R	NA	\$500/NR \$400/R	\$350/NR \$325/R
Damage Deposit Non-Alcohol		\$500	\$500	\$500	\$500
Damage Deposit With Alcohol		\$1,000	\$1,000	\$1,000	\$1,000
Bartender Required For Alcohol		Event Insurance and Banquet Permit Required	Event Insurance and Banquet Permit Required	NA	NA
Preferred Caterers Only?		No	No	No	No
Food Allowed?		Yes	Yes	Yes	Yes
Booking Information		100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking
Notes		See Package details for additional amenities. Parking Stalls are for parking vehicles only	Parking Stalls are for parking vehicles only	See Package details for additional amenities. Parking Stalls are for parking vehicles only	See Package details for additional amenities. Parking Stalls are for parking vehicles only
Marina Lot		Condo Front Lot	Alaie Reservation	Occupancy	Activity Float
Area in Sq. Feet		10,000	7,000	Square FT	80
Number of Stalls		18 trailer/semi size, 10 single vehicle	26	Amenities	476
Amenities		Power/Water Access, Restrooms	Power/Water Access, Restrooms		Parking/BBO/Heat Lamps/Fans
General Lot Rental		\$2,400/NR \$1,920/R	\$130/assle NR \$104/assle R	Rental	\$125 per hour NR \$100 per hour R
Platinum Package		NA	NA		
Gold Package		NA	NA		
Silver Package		NA	NA		
Damage Deposit Non-Alcohol		\$100	\$100	Damage Deposit Non-Alcohol	\$500
Damage Deposit With Alcohol		\$500	\$500	Damage Deposit With Alcohol	\$1,000
Bartender Required For Alcohol		Event Insurance and Banquet Permit Required	Event Insurance and Banquet Permit Required	Bartender Required For Alcohol	Event Insurance and Banquet Permit Required
Preferred Caterers Only?		No	No	Preferred Caterers Only?	No
Food Allowed?		Yes	Yes	Food Allowed?	Yes
Booking Information		100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking	100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking	Booking Information	100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking
Notes		Parking Stalls are for parking vehicles only	Parking Stalls are for parking vehicles only	Notes	Parking Stalls are for parking vehicles only
Equipment available for rent					

Draft Non-Profit Rental Rates- Marina 11/18/2014
2014 Master Rental Facility Rental Rate Guide

Non-Profit Marina Lot Rates			North Lot		1/3 North Lot		Center Lot		South Marina Park	
Area in Sq. Feet			47,000		Area dependent on section		26,700		10,000	
Number of Stalls			326		approx. 108		54		23	
Amenities			Power/Water Access, Restrooms		Power/Water Access, Restrooms		Power/Water Access, Restrooms		Power/Water Access, Restrooms	
General Lot Rental			\$180-\$360		\$150.00		\$225-\$450		\$28.75-\$57.5	
Platinum Package			\$925-\$1250		NA		\$400-\$800		\$275-\$550	
Gold Package			\$380-\$760		NA		\$230-\$460		\$142.50-\$285	
Silver Package			\$225-\$550		NA		\$125-\$250		\$70-\$140	
Damage Deposit Non-Alcohol			\$500		\$500		\$500		\$500	
Damage Deposit With Alcohol			\$1,000		\$1,000		\$1,000		\$1,000	
Bartender Required For Alcohol			No Bartender / Event Insurance and Banquet Permit Required		No Bartender / Event Insurance and Banquet Permit Required		NA		NA	
Preferred Caterers Only?			No		No		No		No	
Food Allowed?			Yes		Yes		Yes		Yes	
Booking Information			100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking		100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking		100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking		100% of Rent & Fee due 30 days prior to event date/Damage Deposit due at time of Booking	
Notes			See Package details for additional amenities. Parking Stalls are for parking vehicles only		Parking Stalls are for parking vehicles only		See Package details for additional amenities. Parking Stalls are for parking vehicles only		See Package details for additional amenities. Parking Stalls are for parking vehicles only	

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: 2015 City Council Vision, Mission Statement, Goals and Strategic Objectives

FOR AGENDA OF: December 4, 2014

DEPT. OF ORIGIN: Administration

ATTACHMENTS:

1. 2015 City Council Vision, Mission Statement, Goals and Strategic Objectives - legislative format
2. 2015 City Council Vision, Mission Statement, Goals and Strategic Objectives - changes incorporated

DATE SUBMITTED: November 26, 2014

CLEARANCES:

- ☒ Legal _____
- ☒ Finance _____
- ☒ Marina _____
- ☒ Parks, Recreation & Senior Services _____
- ☒ Planning, Building & Public Works _____
- ☒ Police _____
- ☒ Courts _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL: 

Purpose and Recommendation

The purpose of this agenda item is to allow the City Council to formally adopt its 2015 Vision, Mission Statement, Goals and Strategic Objectives.

Motion

"I move to adopt the Vision, Mission Statement, Goals and Strategic Objectives as amended by the City Council at the November 15, 2014 Council goal setting retreat."

Background and Discussion

At its November 15, 2014, goal setting retreat, the City Council reviewed and amended its Vision, Mission Statement, Goals and Strategic Objectives for 2015. The attached reflects the decisions made by the Council. Attachment 1 shows the changes in legislative format and attachment 2 has the changes incorporated into the document in final form.

After reflecting on the decisions made at the Council retreat, staff would like to offer one additional strategic objective for the Council to consider and one change to a strategic objective to give it a more positive tone.

First, staff recommends that Council add a strategic objective concerning Sound Transit and the process that is occurring to determine the alignment of Link Light Rail from the Angle Lake Station to the Federal Way Transit Station. Staff suggests the following: "Work with our neighboring cities and Sound Transit to develop the best Link Light Rail alternative for Des Moines."

Second, staff recommends that the long term goal that reads "Continue to improve the City's reputation in the business and development community." use a different word/phrase than "reputation." Using the word "reputation" makes this goal sound negative in that we have a negative reputation to fix, even though the goal uses the word "continue." One potential would be to change the goal to read: "Better (or Continue to) educate the business and development community to City process improvements and innovations."

Alternatives

Council may choose not to adopt the attached Vision, Mission Statement, Goals and Strategic Objectives, leaving them as they were before the December 15, 2014 retreat or change and/or add items and issues not addressed in the attached document, particularly the two items recommended by staff.

Financial Impact

None.

Recommendation

Staff recommends that Council adopt the attached Vision, Mission Statement, Goals and Strategic Objectives as amended.

Concurrence

None.

2015~~4~~ Des Moines City Council

Vision

An inviting, livable, safe waterfront community embracing change for the future while preserving our past.

Mission Statement

We protect, preserve, promote and improve the community by providing leadership and services reflecting the pride and values of Des Moines citizens.

Goals

1. Protect people and property
2. Promote economic stability, growth, and vitality
3. Maintain the City's infrastructure
4. Enhance the City's infrastructure
5. Provide efficient and effective customer-oriented City services
6. Improve and enhance community communications
7. Preserve and celebrate the historic elements of the City
8. Encourage community involvement
9. Preserve livability for all generations
10. Participate in regional and state issues and decisions
11. Protect the natural environment

Strategic Objectives

Short Term

- ~~Continue to address~~ Aggressively remediate nuisance properties.
- Implement and practice the City's Emergency Management Plan.
- Finalize and begin implementation of a Marina, and Beach Park, and Redondo Business Plan.
- Create and implement a financial sustainability plan for the Marina, including a public input process.
- Ensure that infrastructure is in place to support Marina District development.
- Aggressively pursue alternative revenue sources, including restoration of the state's Sales Tax Equalization program.
- Increase opportunities to recognize community members/organizations and City staff.
- Review and modify as needed regulations along commercial corridors.
- Develop and implement a written, measurable plan to improve communications plan, with the community including enhanced electronic communications and community forums.

- Continue and enhance the City's collaborations with the educational communities.
- Pursue new transportation road funding both legislative and local options.
- Develop and implement an economic development strategic plan, to include business retention and attraction and a marketing/branding program for the City ~~Business Attraction Plan for the City.~~
- Maintain~~Support~~ the Police Department's accreditation ~~efforts~~.

Long Term

- ~~Increase~~ Support on-going programs to improve public safety.
- Address Aggressively remediate nuisance properties.
- ~~Develop a marketing/branding program for the City.~~
- Implement an economic development strategic plan, to include business retention and attraction and a marketing/branding program for the City.
- ~~Identify development regulations to delete or revise.~~
- Continue and enhance the City's collaborations with the educational communities
- ~~Determine how to fund ongoing maintenance of infrastructure and construction of new/upgraded infrastructure including safe, walkable streets.~~
- Develop a comprehensive facilities, infrastructure, and technology replacement and maintenance plan to include collaboration with other community partners/entities.
- ~~Work with the Pool District to keep a pool in the City.~~
- Continue to improve the City's reputation in the business and development community.
- ~~Review and modify as needed development regulations in neighborhoods and residential areas.~~
- ~~Conduct a comprehensive review of Redondo issues and services.~~
- Continue to support explore and development opportunities on Port of Seattle-owned property in Des Moines in the 89-acre buyout area known as the Des Moines Creek Business Park.
- ~~Develop a plan to build a new Court House and City Hall in Des Moines.~~
- ~~Collaborate with the Pool District for provision of recreational services in Des Moines.~~

Process

- ~~1. Budget process.~~
- ~~1. Permit process.~~
- ~~2. Technology improvements.~~
- ~~3. Strategic planning.~~

2015 Des Moines City Council

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9. Preserve livability for all generations
10. Participate in regional and state issues and decisions
11. Protect the natural environment

Strategic Objectives

Short Term

- Aggressively remediate nuisance properties.
- Implement and practice the City's Emergency Management Plan.
- Finalize and begin implementation of a Marina, Beach Park, and Redondo Business Plan.
- Create and implement a financial sustainability plan for the Marina, including a public input process.
- Ensure that infrastructure is in place to support Marina District development.
- Aggressively pursue alternative revenue sources, including restoration of the state's Sales Tax Equalization program.
- Increase opportunities to recognize community members/organizations and City staff.
- Review and modify as needed regulations along commercial corridors.
- Develop and implement a written, measurable communications plan.
- Continue and enhance the City's collaborations with the educational communities.

- Pursue new transportation funding both legislative and local options.
- Develop and implement an economic development strategic plan, to include business retention and attraction and a marketing/branding program for the City.
- Maintain the Police Department's accreditation.

Long Term

- Support on-going programs to improve public safety.
- Aggressively remediate nuisance properties.
- Implement an economic development strategic plan, to include business retention and attraction and a marketing/branding program for the City.
- Continue and enhance the City's collaborations with the educational communities
- Develop a comprehensive facilities, infrastructure, and technology replacement and maintenance plan to include collaboration with other community partners/entities.
- Continue to improve the City's reputation in the business and development community.
- Continue to support development opportunities on Port of Seattle-owned property in Des Moines.