

AGENDA

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue S, Des Moines, Washington**

October 20, 2016 – 7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CORRESPONDENCE

COMMENTS FROM THE PUBLIC

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

PRESIDING OFFICER'S REPORT

ADMINISTRATION REPORT

Item 1: REDONDO BOARDWALK OPERATION & MAINTENANCE EFFICIENCIES

OLD BUSINESS

Page 1 Item 1: CITY COUNCIL FINANCIAL INFORMATION FOLLOW UP
Staff Presentation: Finance Director Dunyele Mason

PUBLIC HEARING

Page 3 Item 1: 2017 OPERATING AND CAPITAL BUDGETS
Staff Presentation: Finance Director Dunyele Mason

EXECUTIVE SESSION

PERFORMANCE OF A PUBLIC EMPLOYEE UNDER RCW 42.30.110(1)(f)-30
MINUTES

NEXT MEETING DATE

October 27, 2016 City Council Regular Meeting

ADJOURNMENT

THIS PAGE LEFT INTENTIONALLY BLANK

A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: City Council Financial Information
follow up.

ATTACHMENTS:

FOR AGENDA OF: October 13, 2016

DEPT. OF ORIGIN: Finance

DATE SUBMITTED: October 7, 2016

CLEARANCES:

- ☐ Legal _____
- ☒ Finance *DM*
- ☐ Marina _____
- ☐ Parks, Recreation & Senior Services _____
- ☐ Planning, Building & Public Works _____
- ☐ Police _____
- ☐ Courts _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL: *ma*

Purpose and Recommendation

The purpose of this report is to provide to the City Council information relating to the Parks, Recreation and Sr. Services' Department program activities and financial information.

Suggested Motion

None.

Background

City Council has requested program participation information, program current year monthly revenue and expenditure information as well as comparative annual information relating to the Parks, Recreation, Sr. Services Department. Staff will provide this information as a presentation on October 13, 2017.

THIS PAGE LEFT INTENTIONALLY BLANK

A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: 2017 Operating and Capital Budgets

ATTACHMENTS:

1. Draft Ordinance No. 16-161
2. 2017 Operating and Capital Budgets
(October 13 draft)

FOR AGENDA OF: October 20, 2016

DEPT. OF ORIGIN: Finance

DATE SUBMITTED: October 14, 2016

CLEARANCES:

☒ Legal MH

☒ Finance CP

☐ Marina N/A

☐ Economic Development N/A

☐ Parks, Recreation & Senior Services N/A

☐ Planning, Building & Public Works N/A

☐ Police N/A

☐ Courts N/A

APPROVED BY CITY MANAGER
FOR SUBMITTAL 

Purpose and Recommendation

The purpose of this report is to provide information for a public hearing on the City Manager Preliminary proposed 2017 Operating and Capital Budget.

Suggested Motion

I move to pass Draft Ordinance No. 16-161 establishing the 2017 Operating and Capital Budgets to a second reading on November 10, 2016.

Background

The initial version of the 2017 Preliminary Operating and Capital Budgets document was filed with the City Clerk and made available to the public October 13, 2016. The Finance Director will discuss the document during the October 20, 2016 meeting. The 2017 Preliminary Operating and Capital Budgets starts with the City Manager line item budget which formed the basis for the 2016-2021 Financial Forecast presented and discussed by City Council during the August 13, 2016 Budget Retreat. Further, it contains revenue and expenditures updates based on changes in estimates since that date.

THIS PAGE LEFT INTENTIONALLY BLANK

CITY ATTORNEY'S FIRST DRAFT 10/12/2016

DRAFT ORDINANCE NO. 16-161

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON adopting the final operating and capital budgets for the City of Des Moines, Washington, for the fiscal year ending December 31, 2017, in summary form, ratifying and confirming revenues and expenditures previously implemented for fiscal year 2016, as such revenues and expenditures form the basis for development of the budget for fiscal year 2017, approving revenues and expenditures for fiscal year 2017, and temporarily suspending the effect of any ordinance, code provision or other City requirement with which the fund adjustments and transfers proposed by the City Manager for the 2016 budget might be inconsistent.

WHEREAS, the City Manager for the City of Des Moines has prepared and submitted the preliminary operating and capital budgets for the fiscal year ending December 31, 2017 to the City Council and has filed these budgets with the City Clerk, and

WHEREAS, the City Council finds that the City Manager's proposed budgets for fiscal year 2017 reflects revenues and expenditures that are intended to ensure provision of vital municipal services at acceptable levels, and

WHEREAS, the City Council finds that the City Manager's proposed operating and capital budgets for fiscal year 2017 appropriately relies upon anticipated year-end balances derived from revenues and expenditures previously approved and authorized by the City Council as part of the City's budget for fiscal year 2016, and

WHEREAS, the City Council finds that the fund adjustments and transfers proposed by the City Manager for fiscal year 2016 are necessary and in the public's interest, and

WHEREAS, by motion regularly passed, the Des Moines City Council scheduled the final public hearing for November 10, 2016, to take public comment with respect to the proposed 2016 operating and capital budgets, and

WHEREAS, notice of the public hearing was given to the public in accordance with law and the final public hearing was held on the 10th day of November, 2016, and all persons wishing to be heard were heard; now therefore,

Ordinance No. _____
Page 2 of 3

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. The findings set forth in the preamble to this Ordinance are hereby adopted and incorporated by reference.

Sec. 2. Based on the findings adopted herein, the City Council temporarily suspends the effect of any ordinance, code provision or other City requirement with which the fund adjustments and transfers proposed by the City Manager for the 2017 budget might be inconsistent.

Sec. 3. The fund adjustments and transfers proposed by the City Manager for fiscal year 2016, which are incorporated in the preliminary budget for fiscal year 2017, are hereby authorized and approved by the City Council.

Sec. 4. Because the City's operating and capital budgets for fiscal year 2017 rely upon anticipated year-end fund balances or shortages derived from revenues collected and expenditures incurred in fiscal year 2016, the City Council hereby ratifies and confirms all revenues, from whatever source derived, and expenditures incurred by the City to the extent such revenues and expenditures are in accordance with the City's budget for fiscal year 2016 or any subsequent budget amendments formally approved by the City Council.

Sec. 5. The City Council hereby adopts, affirms and approves any and all revenues, from whatever source derived, and expenditures as referenced in the attached operating and capital budgets for fiscal year 2017.

Sec. 6. The final operating budget for the City of Des Moines' fiscal year 2017 is hereby adopted and approved in summary form as set forth in the attached Appendix "A", which is by this reference incorporated herein. The final capital budget for the City of Des Moines' fiscal year 2017 is hereby adopted and approved in summary form as set forth in the attached Appendix "B", which is by this reference incorporated herein.

Ordinance No. _____
 Page 3 of 3

Sec 7. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

(2) If the provisions of this Ordinance are found to be inconsistent with the other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

Sec 8. Effective date. This Ordinance shall take effect and be in full force (5) five days after its final passage by the Des Moines City Council.

PASSED BY the City Council of the City of Des Moines this _____ day of _____, 2016 and signed in authentication thereof this _____ day of December, 2016.

 M A Y O R

APPROVED AS TO FORM:

 Interim City Attorney

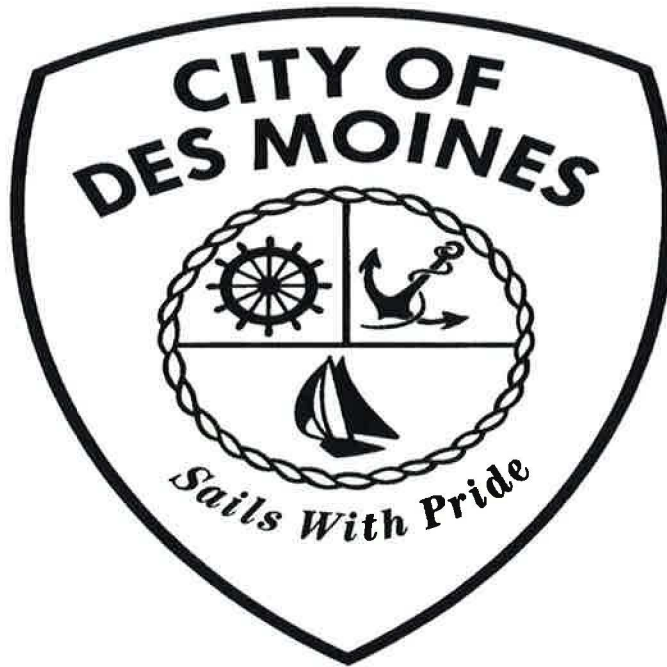
ATTEST:

 City Clerk

Published: _____

THIS PAGE LEFT INTENTIONALLY BLANK

CITY OF DES MOINES



2017 OPERATING & CAPITAL BUDGETS

Adopted by Ordinance No. xxxx
NOVEMBER 12, 2016

**CITY OF DES MOINES, WASHINGTON
2017 ANNUAL BUDGET**

TABLE OF CONTENTS

	Page
 <u>A GUIDE TO THE CITY OF DES MOINES BUDGET</u>	
 <u>BUDGET MESSAGE</u>	
CITY MANAGER'S BUDGET MESSAGE	i
LIST OF CITY OFFICIALS	xiv
 <u>SUMMARIES SECTION</u>	
2017 OPERATING BUDGET ORDINANCE	1
2017 REVENUE SOURCES BY FUND	2
2017 EXPENDITURE USES BY CATEGORY BY FUND	4
REVENUE SUMMARY - GENERAL FUND	6
EXPENDITURE SUMMARY - ALL OPERATING FUNDS	8
CITY OF DES MOINES ORGANIZATION CHART	9
EXPENDITURE SUMMARY - GENERAL FUND	10
 <u>GENERAL FUND DEPARTMENT SUMMARIES:</u>	
CITY COUNCIL	12
MUNICIPAL COURT	14
CITY MANAGER	16
FINANCE	18
LEGAL	20
POLICE	22
PLANNING & PUBLIC WORKS ADMINISTRATION	24
RECREATION & SENIOR SERVICES	26
NON-DEPARTMENTAL	28
 <u>SPECIAL REVENUE FUNDS:</u>	
STREETS	30
ARTERIAL STREET PAVING FUND	32
POLICE DRUG SEIZURE	33
HOTEL-MOTEL TAX	34
REDONDO ZONE	35
WAERFTRONT ZONE	36
PBPW AUTOMATION FEE	37
ABATEMENT	38
AUTOMATED SPEED ENFORCEMENT	39
TRANSPORTATION BENEFIT DISTRICT	40
 <u>DEBT SERVICE FUND:</u>	
DEBT SERVICE	42
 <u>CONSTRUCTION FUND:</u>	
CONSTRUCTION FUND	44

<u>ENTERPRISE FUNDS:</u>	
MARINA	46
SURFACE WATER MANAGEMENT	48
<u>INTERNAL SERVICE FUNDS:</u>	
EQUIPMENT RENTAL OPERATIONS	52
EQUIPMENT RENTAL REPLACEMENT	54
FACILITY REPAIR & REPLACEMENT.....	55
COMPUTER REPLACEMENT.....	56
SELF INSURANCE.....	57
UNEMPLOYMENT INSURANCE.....	58
 <u>CAPITAL PROJECTS SECTION:</u>	
2017 PROJECTS.....	60
<u>GENERAL INFORMATION SECTION:</u>	
COMPARATIVE SUMMARY OF AD VALOREM TAXES	97
RATIO OF GENERAL BONDED DEBT TO ASSESSED VALUE	98
LEGAL DEBT LIMITATION	99
SUMMARY OF DEBT	100
<u>GLOSSARY OF TERMS</u>	102

A GUIDE TO THE CITY OF DES MOINES BUDGET

The intent of this guide is to explain basic concepts of how the City of Des Moines government is financed, how the City accounts for its finances in order to meet its stewardship obligation over the public's money, and how the budget process works.

The City of Des Moines' mission is to provide for the basic safety, health and welfare of its citizens by providing a variety of social, health, environmental, public safety, and other services to the public.

The wide variety of services makes it a challenge for the City to keep its citizens informed and involved in the business of government. Hopefully, this Guide will make it easier to understand how some of the City's financial activities work.

WHAT IS A BUDGET?

The annual budget of the City of Des Moines is a formal statement of the financial policy and plan of the City for the calendar year. The Budget document presents in detail the financial plan of the City, including its various sources of revenues and the allocation of these resources to the various programs.

WHAT ARE REVENUES?

Monies received through taxes, licenses and permits, intergovernmental sources, charges for services, fines and forfeitures, and other miscellaneous sources are called revenues.

WHAT ARE EXPENDITURES?

Expenditures occur when the City buys goods and/or services and pays its employees. Expenditures can be categorized into three types: operating expenditures, capital expenditures, and debt service expenditures. Operating expenditures are the day to day spending on salaries, supplies, utility services, and contracts. Capital expenditures are generally for acquisition of major assets such as land and buildings or for the construction of streets or other improvements. Debt service expenditures repay borrowed money and related interest.

WHAT IS A FUND?

The City is financially organized into separate fiscal and accounting entities known as Funds. Each Fund is a separate division for accounting and budgetary purposes. The Fund accounting process allows the City to budget and account for revenues that are restricted by law or policy to a specific use or purpose in accordance with nationally recognized rules of governmental accounting and budgeting.

The City of Des Moines budgets for approximately 22 separate Funds. Each Fund can be viewed as a separate checking account to be used for a specific purpose. All Funds of the City fall into one of the following major categories. Following is a brief description of these categories.

General Fund: The General Fund finances most services that the City provides. This includes law enforcement, fire protection, municipal courts, parks and recreation, community development and administrative activities. The General Fund is, essentially, a "catch-all" fund for accounting for City operations that are not required to be accounted for in a separate fund. The General Fund receives all of the property taxes.

Special Revenue Funds: The City uses Special Revenue funds to account for revenues that must be used by law for specific purposes. An example is the City Street Fund which accounts for gasoline taxes received that can only be used for maintenance and improvements to roads and streets.

Debt Service Funds: The Debt Service funds are used to account for the accumulation of resources for the repayment of monies borrowed through voter approved general obligation bond sales and the related interest.

Construction Funds: Construction funds are used to account for the accumulation of resources to fund construction projects related to general government. Surface Water Management Utility related construction and Marina construction is included in the Enterprise Funds.

Enterprise Funds: The Enterprise Funds are established to account for operations that are financed and operated in a manner similar to private business with the intent that the cost of the goods or services provided will be recovered primarily through user charges. The Marina Fund and the Surface Water Management funds are the City's funds in this category.

Internal Service Funds: Internal Service Funds are used by the City to account for the financing of goods and/or services provided by one department or fund to another department or fund of the City on a cost reimbursement basis. For example, the City uses the Equipment Rental Funds to purchase and maintain vehicles used by the various departments and funds. Each department or fund pays rent to the ER Fund to use that equipment.

WHY USE FUNDS?

Reason 1: Fund accounting is required by the State of Washington. State law governs how local governments will account for revenues and expenditures. All local governments are audited annually by the State Auditor's Office to ensure that they have followed generally accepted accounting rules.

Reason 2: When a local government receives funding from the State or the Federal government in the form of a grant, the entity must account for those dollars in the manner prescribed by law.

Reason 3: When a local government goes to the financial markets to borrow money, they must provide financial statements that show their financial condition. Financial institutions and investors will loan money to the local entities only if they can demonstrate the ability to repay the debt.

Reason 4: Des Moines, like all local government entities nationwide, use fund accounting because this system is the standard prescribed by national organizations that govern accounting rules and regulations. The principles used to account for businesses, called Generally Accepted Accounting Principles (GAAP), are established by the Governmental Accounting Standards Board (FASB). Similarly, the principles used to account for governmental finances are established by the Governmental Accounting Standards Board (GASB).

ORGANIZATION OF THE BUDGET DOCUMENT

The document is structured to provide the reader with increasing levels of detail at whatever depth desired. Major sections of the budget are as follows:

The City Manager's budget message provides an executive overview of key policies, programs, and significant financial changes in the budget for the ensuing year.

The next section is a series of summary schedules of the City budget. These schedules summarize revenues and expenditures by fund and by major category. Some of the funds or departments may

contain informational narrative and an organizational chart that includes a table of departmental personnel.

The Capital Improvements Projects section lists new and continuing capital improvements projects budgeted for the year.

The General Information section includes assessed value and property taxes levied for the current and previous years, some ratios of bonded debt, debt limitations of the City and the current outstanding bonded debt.

And finally the Glossary section to give the reader a better understanding of various terms and phrases.

SUMMARY OF THE BUDGET PROCESS

The City of Des Moines's budgetary process follows the provisions of the Revised Code of Washington (RCW), Chapter 35.33.

During the spring and summer months departments begin preparation of their budget request for the coming year. Throughout this process meetings are held with appropriate staff and with the City Manager to review the budget requests. After compiling the data, the Preliminary Budget document is prepared. This document is made available for public review in the City Clerk's office and at the Public Library before November 1.

The proposed budget includes the annual operating expenditures and estimated revenues, as well as the calendar year appropriation of the projects included in the Capital Budget. The Capital Budget is based on the six year 2016-2021 Capital Improvement Plan adopted in the summer. The six year Capital Improvement Plan is a flexible, dynamic tool that encourages long-term decision-making and assures the continuity of Council goals and objectives. While the six year capital improvement plan sets project priorities; the Capital Budget provides the legal authority to spend money on selected projects. The capital projects for the upcoming year are included in the annual budget and formally adopted along with the Operating Budget before December 31.

The budget is prepared on a modified accrual basis of accounting. Generally this means it presents sources and uses of funds that relate to the budget year and which are expected to be collected or spent within the year or shortly thereafter.

During August, the City Manager and City Council meets to review the five year financial forecast. In subsequent council meetings staff and council discuss various cost containment options as well as potential revenue enhancement options based on the financial forecast. The public are welcome and provide their views and priorities to council through the budget discussion process. At least two formal public hearings are conducted and the budget ordinance is given first and second readings at regular City Council meetings. The final public hearing must be held no later than the first Monday in December. Final adoption of the budget occurs after the second reading of the budget ordinance. State law directs the budget adoption by no later than December 31.

The adopted budget constitutes the legal authority for expenditures. The level of control at which expenditures may not legally exceed appropriations is the **fund**. Revisions that alter the total expenditures of any kind must be approved by the City Council and adopted by ordinance. The City's budget is amended at least once during the year before year-end. All appropriations, except for capital projects, lapse at the end of the year.

CITY MANAGER'S BUDGET MESSAGE

Honorable Mayor and Council:

On behalf of the entire management team, I am pleased to submit the budget for fiscal year 2017. As required by state law, the budget presented herein is balanced between revenues and expenses. This budget was developed in support of the City Council's goals, current and projected service and infrastructure needs and is reflective of current and projected economic conditions impacting the City.

INTRODUCTION

As proposed, the 2017 budget is significantly different from past budgets as it presents a sustainable budget; one which does *not* rely on “one-time” money to pay for on-going spending. It had been anticipated in 2015 that a significant budget shortfall could occur in 2017. The Mayor and City Council have left no stone unturned to identify and implement new sources of revenue. As we enter the 2017 budget year, the picture of the City's finances has changed considerably. The 2017 Budget identifies sustainable, recurring revenues to pay for all recurring expenditures while creating a General Fund ending fund balance of nearly 3 million dollars (which meets the council's current policy for minimum fund balance levels). While in the long term, the city still faces financial challenges with variable revenue sources from development projects and state shared revenues as well as continuing escalation of costs relating to medical and retirement compensation costs, the chronic, annual budgetary shortfalls experienced over the past decade have largely been eliminated through the budget policy and choices made during the 2016 & 2017 Budget processes.

The 2017 Budget and long term 2016-2021 Financial Forecast was prepared without inclusion of revenues from “one-time” development (which is defined as development projects with assessed valuations greater than \$15 million dollars). The city does not control the private development sector and past experience has shown how easily these large projects can be delayed or cancelled. Also, the development fees from these large projects are restricted to pay for the costs of delivering development services and are therefore not available to pay for say, public safety costs. So the city has adopted a conservative and sustainable approach in our financial planning: we know there will be good news at some point, as structural revenue from development occur but the precise timing of the “when” and “how much” remains to be seen. Since the five year financial forecast process occurs each year, the forecasts will be updated and annual increases in spending levels (recurring costs) will be authorized only *after* the city knows exactly how much is available from these new developments.

The 2017 budget supports many council goals. First and foremost, in addition to sustainable fund balances, it anticipates significant new revenue (from implementation of photo enforcement cameras at three intersections) to fund increases in Public Safety. Public Safety increases include funding for two additional Patrol Officers, adding a contracted Domestic Violence Advocate to provide services 2 days a week, as well as increasing the Probation Officer from 0.6 FTE to 0.7 FTE. With the addition of the new Patrol Officer position in 2016 and the two new positions in 2017, the Patrol Division has now reached its minimum staffing level goal now providing 1 Sergeant and 5 Patrol Officers on all shifts.

In addition to moving us closer to achieving adequate fund balances and increases in Public Safety, the 2017 Budget identifies and restricts the nearly \$1 million dollars of new annual revenue sources necessary to establish a minimal level annual street pavement preservation and restoration program. As the new funding sources (second \$20 of automobile tab fees and the franchise fees for water and sewer lines running beneath the streets) have not

been in effect for an entire year, the plan is to accumulate sufficient cash in 2017 to award a large paving contract at the beginning of 2018.

In order to achieve sustainability, approximately \$295,000 personnel costs are eliminated through reorganizational efficiencies. The ACM/Development Director position and the Executive Asst/HR Technician position are frozen (positions are not funded in the 2017 Budget) until the details of a permanent reorganization are worked out.

GENERAL FUND

2017 HIGHLIGHTS AT A GLANCE

ONGOING REVENUE	\$19,849,000
ONGOING EXPENDITURE	\$19,848,000
NET ANNUAL ONGOING SURPLUS	\$ 1,000

ONGOING REVENUE CHANGES (From 2016 Revised):

➤ Property tax assessed value	\$ 154,500	
➤ Sales & criminal justice taxes	66,700	
➤ B&O & utility taxes	62,200	
➤ Police emphasis citation revenues (new)	100,000	
➤ Red Light Running revenues (new)	945,000	
➤ Marina paid parking (new)	100,000	
➤ State shared revenues	(40,500)	
➤ Development revenues	(320,000)	
➤ Engineering CIP services	(68,000)	
➤ Judge salary reimbursement	(19,500)	
➤ Franchise fees (to Street Paving)	(185,600)	
➤ Miscellaneous other changes	(82,700)	
TOTAL CHANGES TO ONGOING REVENUES		\$ 712,100

ONGOING EXPENDITURE CHANGES (From 2016 Revised):

➤ Frozen Vacant Positions Pending Reorganization	\$ (293,000)	
➤ Add 2 Patrol Officers (starting Jan 1)	250,000	
➤ Red Light Running (Vendor & FTE's)	495,000	
➤ Additional Extra Hires personnel costs	89,000	
➤ 2016 Hires now full year in 2017	247,000	
➤ Salaries & Wages COLA, Steps, etc.	278,000	
➤ Net Benefit changes in Premiums, Plans, Full Year, etc.	149,000	
➤ Domestic Violence Advocate (2 Days/week)	20,000	
➤ Miscellaneous supplies and services (overall 3%)	172,000	
TOTAL CHANGES TO ONGOING EXPENDITURES		\$1,407,000

ONE-TIME REVENUES:

- None

TOTAL ONE-TIME REVENUES

\$ 0

ONE-TIME EXPENDITURES (Use of Ending Fund Balance):

- Police signing bonus \$ 3,500
- Vests, guns, etc. for 2 new Patrol Officers 12,000
- Police documents management software 5,700
- O Court upgrade 25,000
- Genie lift platform 9,000
- Public Information Officer contract 42,000
- Legislative Affairs contract 27,000
- Transfer out of Provine Estate donation 53,000

TOTAL ONE-TIME EXPENDITURES

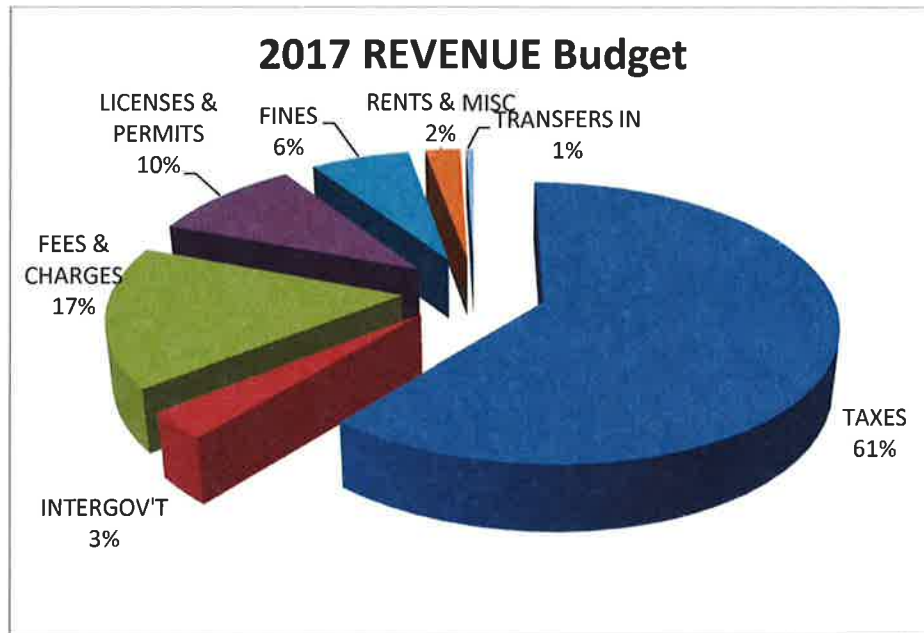
\$ 177,200

2016-2021 FINANCIAL PLAN FORECAST

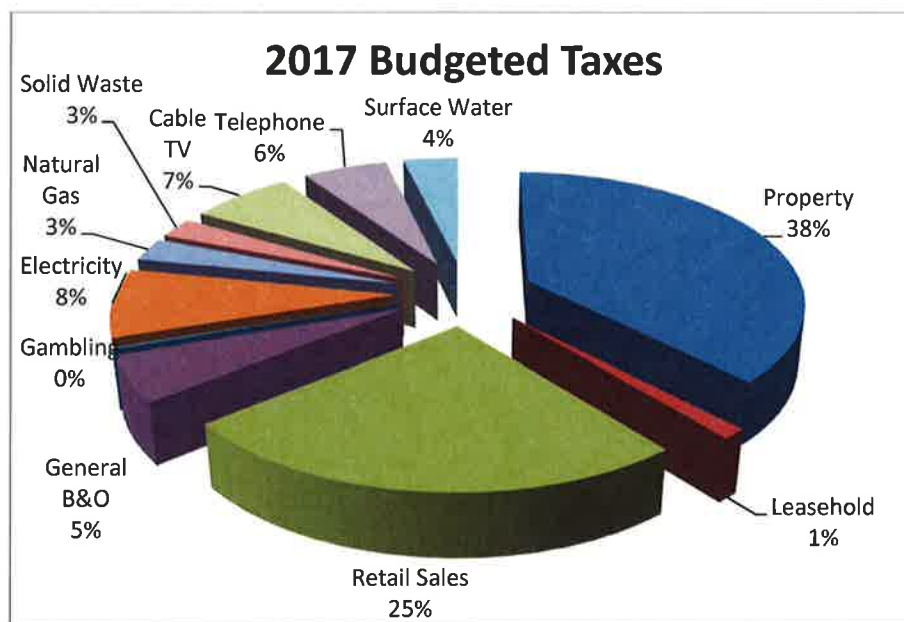
2016-2021 GENERAL FUND						
	REVISED 2016	BUDGET 2017	FORECAST			
			2018	2019	2020	2021
Revenues	21,509,957	19,749,344	20,046,941	20,231,394	20,437,429	20,556,068
Expenses	(19,282,138)	(19,864,651)	(20,339,627)	(20,551,167)	(20,807,322)	(21,115,073)
Net "Profit/Loss"	2,227,819	(115,307)	(292,686)	(319,773)	(369,893)	(559,005)
<u>ON-GOING CHANGES TO STATUS QUO</u>						
Additional Citation Revenue		100,000	100,000	100,000	100,000	100,000
2 FTE Police Patrol		(249,500)	(254,490)	(259,580)	(264,772)	(270,068)
Probation Officer .6 FTE to .7 FTE		(8,609)	(8,695)	(8,782)	(8,870)	(8,959)
Domestic Violence Advocate (2 Day/Wk Contract)		(20,000)	(20,200)	(20,402)	(20,606)	(20,812)
City Mgr Reorg Savings		96,883	97,852	98,831	99,819	100,817
City Mgr Reorg Savings		196,577	198,542	200,527	202,533	204,558
Engineering, Planning & Building Cuts unless more revenue				281,709	287,344	293,091
Total Annual Impact		115,351	113,009	392,303	395,448	398,627
REMAINING SUSTAINABLE		44	(179,677)	72,530	25,555	(160,378)
<u>ONE-TIME SPENDING</u>						
Remaining 2016 Furloughs	(106,000)					
Police Signing Bonus		(3,500)				
2 FTE Police Equipment		(12,000)				
O-Court Software Upgrade		(25,000)				
PD Doc Mgmt Software		(5,700)				
Facilities - Genie Lift Platform		(9,000)				
+ PIO Contract Services		(42,000)	(43,000)	(44,000)		
Legislative Affairs Contract		(27,000)	(27,000)			
Transfer out Provine Estate		(53,000)				
Total One Time	(106,000)	(177,200)	(70,000)	(44,000)	-	-
ENDING RESERVE	3,450,686	3,273,530	3,023,853	3,052,383	3,077,938	2,917,560
<u>Required Reserve Calculation</u>						
5% Stabilization	986,248	987,467	1,002,347	1,011,570	1,021,871	1,027,803
7% Regular	1,349,750	1,390,526	1,423,774	1,438,582	1,456,513	1,478,055
Combined Target Reserve	2,335,998	2,377,993	2,426,121	2,450,152	2,478,384	2,505,858
Reserve (shortfall) surplus	1,114,688	895,537	597,732	602,231	599,554	411,702
GFOA Target is 60 days	3,213,690	3,310,775	3,389,938	3,425,195	3,467,887	3,519,179
Reserve (shortfall) surplus	236,996	(37,245)	(366,085)	(372,812)	(389,949)	(601,619)

GENERAL FUND REVENUES

Taxes. Taxes represent 61% of the overall funding to the General Fund.

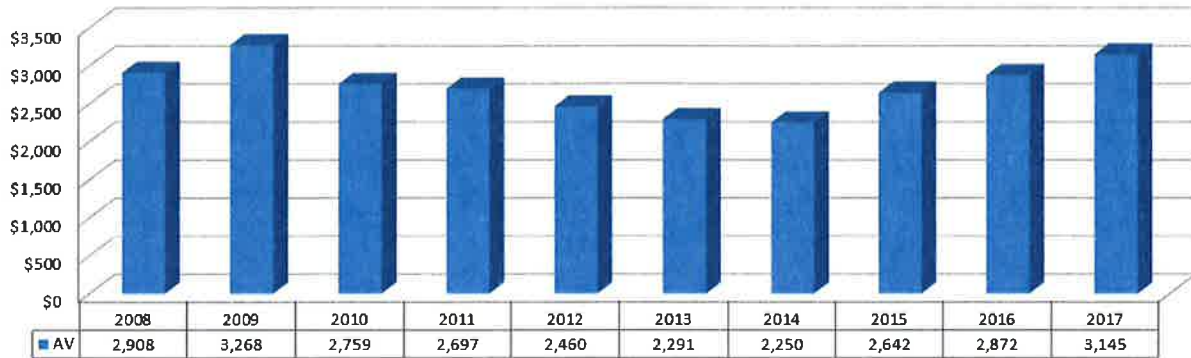


Utility Taxes. Property tax still remains the largest single source of tax revenue to the general fund (\$4,572,060) but utility taxes are a close second (\$4,492,685). The relative percentage of tax sources funding the General Fund is: 38% Property Tax, 25% Sales Tax and 37% Utility/B&O Tax. Diversification of revenue sources helps to protect the city from revenue swings. For example, if property taxes sharply decline, utility taxes would likely remain largely unaffected, warm weather may affect electricity but not cable TV, etc.



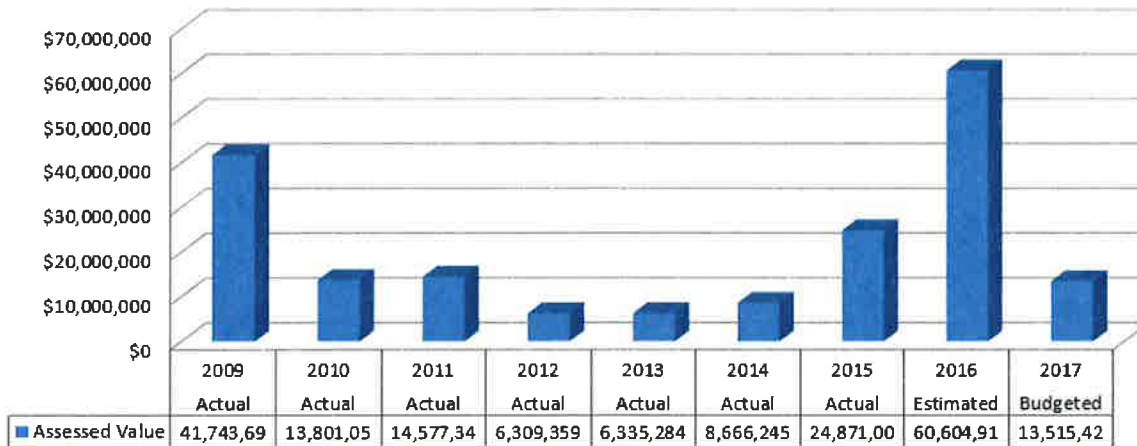
Property taxes. In 2017 property taxes are budgeted to increase approximately \$80,000 due to a combination of increased assessed values and new construction. Assessed valuation continues to recover and almost has reached the 2009 peak valuation.

Assessed Valuation
(In Millions; i.e. 2017 = \$3,145,316,032)

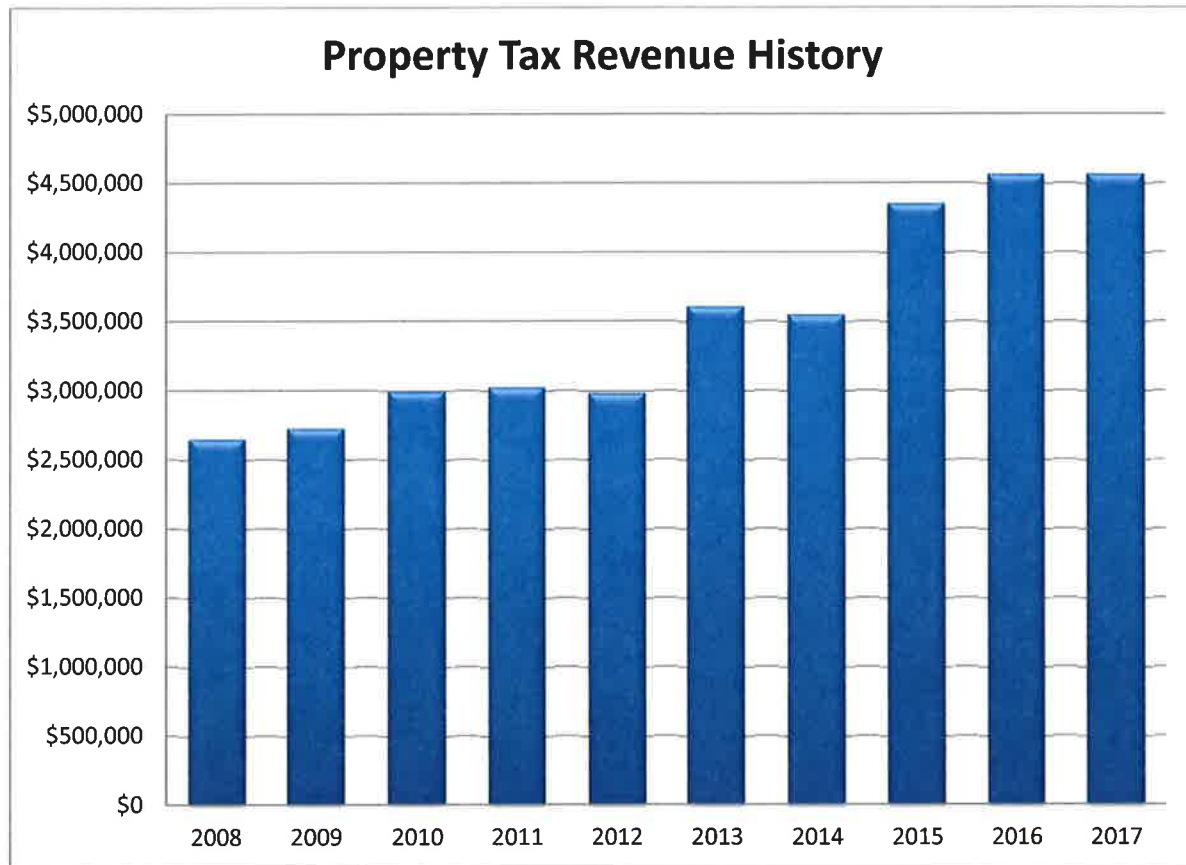


The City's success and continued focus on economic development is reflected in the increase in new construction values. The new construction factor adds just over \$22,000 in new, ongoing property tax revenues.

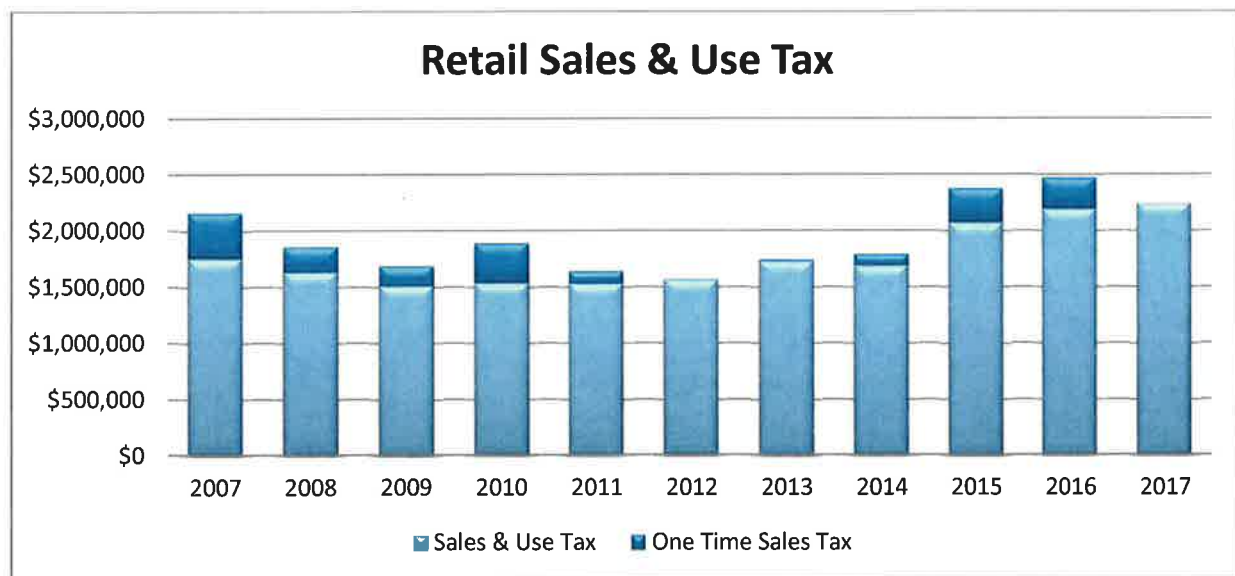
New Construction/Utility Valuation



The City is limited by state law to a property tax levy which is subject to three different limitation calculations. The first limit is an overall limit of \$3.60/1,000 assessed valuation. When there is a library and/or fire district located within the city, like in Des Moines however, those districts' property tax levies are deducted from the City's allowable rate (but only to the point the City rate becomes \$1.60/1,000 of assessed valuation). The second limit is one where the total levy from last year cannot be raised by more than the Implicit Price Deflator (a type of inflation index) plus a factor related to new construction. The third limit is where the total levy from last year cannot be raised by more than 1% (about \$48,000) plus a factor for new construction (\$22,000).

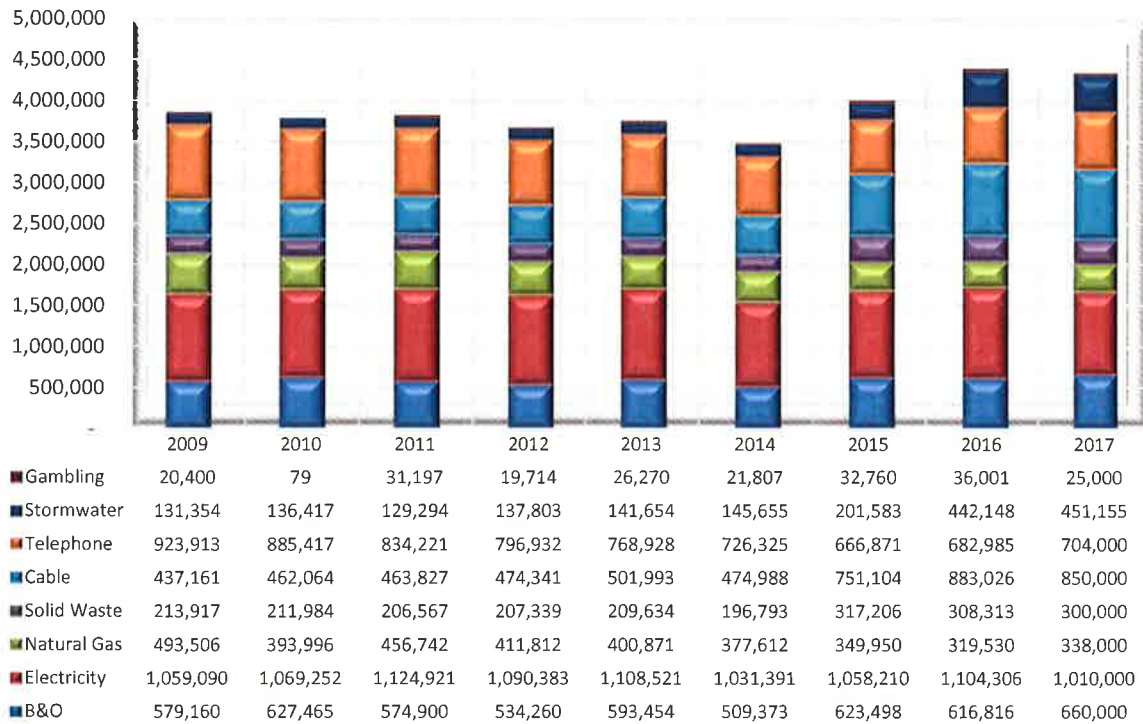


Retail Sales Tax. The recovering economy and the City's continued economic development efforts are leading to increases in both one-time (construction) and ongoing increases in sales tax.

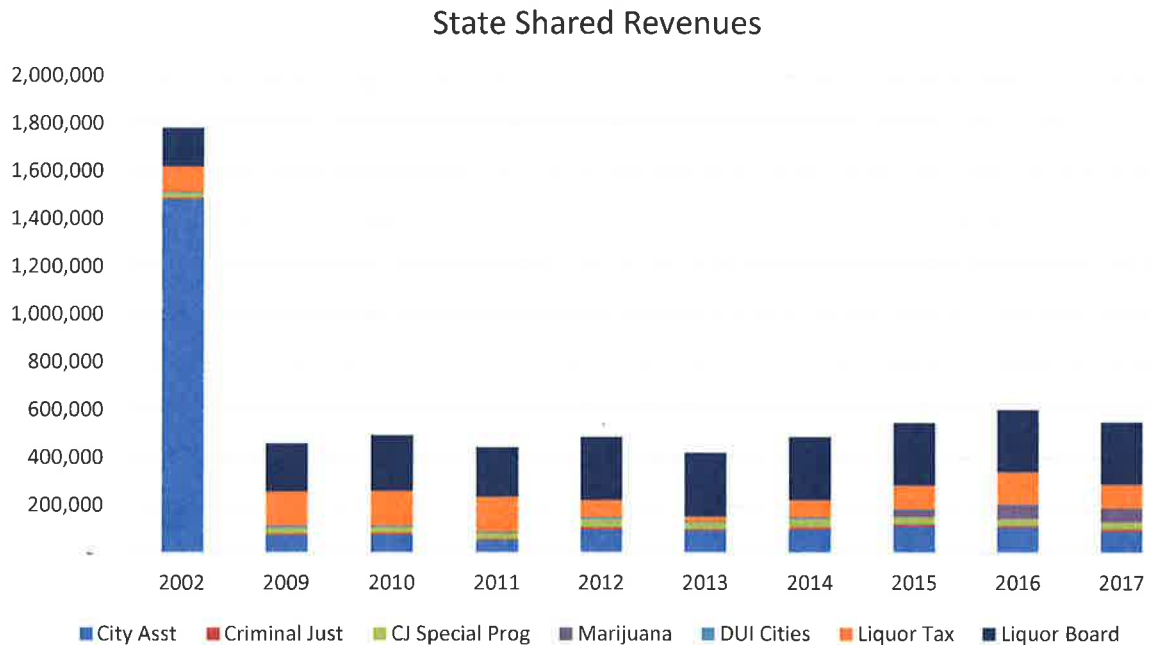


B&O Taxes (& Utility Taxes).

B&O/Utility Taxes



State Shared Revenues



As can be seen in the graph above, the state used to provide significant financial assistance with payments of near \$1.5 million in 2002. In 2017, the same program is expected to provide just \$90,000. In the graph above you can

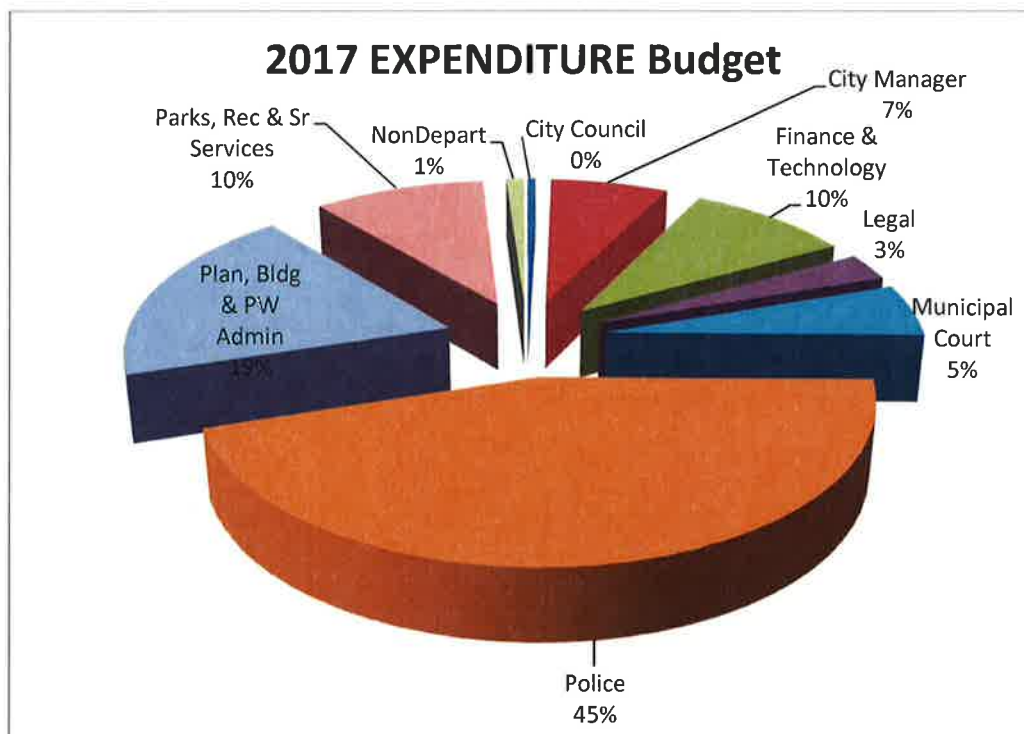
also see how the state decided to keep nearly all the Liquor Tax money in 2013. As the state continues to address its budget challenges there is some risk the state may decide to withhold some or all of the above contributions it currently makes to cities.

Fines & Forfeitures. The 2017 budget for this revenue category is expected to increase over 480% due to the implementation of the Red Light Running program. This photo enforcement program will be starting November of 2016 with one intersection and the following two intersections will start in December 2016. Violations for failure to stop at a red light are legally treated similar to a parking ticket.

Licenses & Permits. Development revenues are unpredictable by nature. The 2017 budget for building permits is conservatively set at 2014's level which was before the recent building spike. 2017 development environment is expected to continue to be strong but not likely as high as 2016's revenues. Using 2014's as a base provides a conservative estimate. Permit fees and licenses are set aside to cover the costs of providing related services. Such services often take two, or in some cases, three years to fully perform so unspent revenues received in one year get carried over to the next year.

GENERAL FUND EXPENDITURES

The total allocation of resources by department (%) has not significantly changed and there are few notable changes from prior year spending overall except for the personnel changes discussed in the next section. One accounting change from prior years is to include the computer maintenance function in the General Fund rather than as an independent, internal service fund. Thus all the computer maintenance charges to individual departments have been removed to prevent double counting as all of the costs are captured in one area and are included in the Finance & Information Technology Department. Similarly, all the interfund building maintenance charges are now paid through the one General Fund Building and Facilities Division and therefore have been removed from each General Fund Department.



Position Changes. A recurring theme from the public is the request for additional police services. Accordingly the 2017 budget raises existing revenues to accommodate adding two additional Patrol Officers (in addition to the position added in 2016). Also enhancing public safety are increases in the Police Evidence Tech position from .8 FTE to 1.0 FTE and the increase of the Probation Officer position from .6 FTE to .7 FTE. Additionally contract funding for a Domestic Violence Advocate to perform services 2 days a week has been added.

To help balance the 2017 Budget, two currently vacant positions have been “frozen”. “Frozen” means the positions still appear in the FTE counts and Organization Charts but contain no funding and no authority for hiring. The reduction related to these frozen positions are approximately \$293,000. With the turnover in the City Manager position, discussion continues regarding a potential new structure which will deliver public services most efficiently while maintain excellent customer service.

GENERAL FUND FINANCIAL POLICIES

One Time Revenues Policy. Ordinance 1637 which was adopted December 10, 2015 in conjunction with Ordinance 1561 passed on December 13, 2012 requires the General Fund to transfer all of the “one time” Sales and B&O tax revenue to the Capital Construction fund and prohibits its use for General Fund operating expenditures.

The 2017 Budget has been prepared with the assumption of zero “one time” revenues. Whatever amount of one time revenues actually received can then be transferred to the Capital Projects fund to be used for capital as part of the amended 2017 Budget process; the 2017 Operating Budget does *not* rely on these “one time” monies.

Fund Balance Policy (7 % General Reserve plus 5% Stabilization Reserve). Ordinance 1144 establishes a 7% Operating Reserve and Chapter 3.50 of the Des Moines Municipal Code establishes an additional 5% Stabilization Reserve. 12% of ongoing revenues (\$19,849,000) is approximately \$2,381,880. The 2017 Budget provides for an ending fund balance of approximately \$3,204,000 thereby meeting the minimum requirements.

GFOA’s Best Practice Fund Balance Policy. As discussed during the August City Council Budget Retreat, the current fund balance policy is inadequate in many years to meet the city’s cash flow and other fund balance needs and so a new target should be established. The Government Finance Officer Association (GFOA) sets out several “best practice” policies. One such policy for fund balance suggest a target of 60 days’ expenditure is often a reasonable target. This minimum fund balance target is 16.67% of \$19,848,000 or \$3,308,000. Given the city’s actual cash flow experience for the last ten years, and the current high level of development revenues received in 2016, the Finance Director’s suggested minimum fund balance at this time be \$4,000,000.

2017 Preliminary Budget’s Estimated Ending Fund Balance. The estimated ending fund balance of \$3,204,000 meets the currently adopted City Council Policy and is just \$104,000 short of the GFOA recommended level and so shows great improvement over prior years. Even though indications are this amount may still fall short based on cash flow needs when the development cycle declines, the development cycle is expected to continue strong through 2017 and so nearly meeting the GFOA recommendation is considered adequate for 2017.

STREET FUND

The spending budget for the street fund increased approximately \$224,000. One significant factor is providing \$115,000 “catch up” funding for the replacement of large equipment used in the street fund. “Catch up” contributions will occur in 2017 and 2018 and then the overall contributions to the equipment replacement fund will settle down to a sustainable level (which is about \$60,000 a year less than 2017’s contribution).

The other significant change from 2016 is to fund three, one-time costs: 1) \$113,000 for Twin Bridge repairs, 2) \$62,000 for consulting services to formulate a federally compliant, city wide ADA (American Disability Act) plan, and 3) \$25,000 consulting relating to Street Design and Construction Standards.

These increases were offset by a decrease of \$25,000 from the prior year as the Guard Rail Replacement Program occurs every other year and therefor there is no funding scheduled for 2017.

Revenues are budgeted at an overall \$104,000 (7%) increase as the Sanitation Utility Tax was in effect ten months in 2016 and will be in effect all 12 months of 2017. With the implementation of the Waterfront Paid Parking Program, the 2017 Budget includes \$93,000 for Parking Tax. It is important to note, at the time of the budget estimate this program has not yet started which increases the estimation accuracy risk. The other two primary revenues sources are Motor Vehicle Fuel Tax and Transportation Benefit District (1st \$20 car tab fee) transfers in. Both of these sources are expected to continue at approximately the same rate as the prior year.

ARTERIAL STREET PAVEMENT FUND

This fund was created in 2016 and funded with the second \$20 of the \$40 annual car tab fee. The total of this amount is estimated to be approximately \$523,000 in 2017. Though it was a start, this amount was insufficient to provide the funding for a minimally adequate pavement management program. The targeted minimal level was set at \$1 million per year. So in addition to the car tab money, the revenues from the recently negotiated water and sewer franchise fees have also been devoted to this program. The 2017 contribution from the franchise fees is estimated at approximately \$502,000 in 2017. So, between these two new sources there is a total expected, sustainable, annual funding source of approximately \$1,025,000. A study to determine existing pavement conditions and recommendations to prioritize the preservation and restoration of arterial streets is currently underway.

NEW SPECIAL REVENUE FUND

Waterfront Zone Fund. This is a new fund established to collect the revenues from the new paid parking program at the Marina and Beach Park. This fund will collect the proceeds which will be used first to repay the cost of equipment and parking lot improvements, then to the operating and maintenance costs of the parking program and other operating costs in the Waterfront Zone. The 2017 budget estimates the revenues from paid parking (\$301,000) will exceed the cost of maintenance & operations (\$ 159,000) and will transfer \$100,000 to the General Fund to help cover its operating costs. The cost of the new Paid Parking Program capital costs are covered by \$125,000 one-time property tax revenue (related to using the Library District’s excess levy capacity) transferred from the General Fund and \$275,000 from REET 2.

CONSTRUCTION FUND

This fund includes all resources restricted to construction projects. It includes general municipal projects as well as transportation projects. Construction for Marina and SWM are included in the Enterprise Funds along with those funds' operations and debt activities. Detailed information regarding the construction project can be found in the CAPITAL PROJECTS SECTION starting on page 60.

MARINA FUND

The 2017 Budget at this time includes rate increases for 2017 equal to inflation. As Marina capital needs continue to become more pressing, a market study is in process to determine the relative competitiveness of our rates to see if there is room to raise rates above inflation to generate more revenues to meet capital and deferred maintenance needs. It is expected the marina operations will show a net loss of \$(106,681) on gross revenues of \$4,167,959 which is (2.5%). A new cost component starting in 2016 is the set aside of \$150,000 per year to accumulate \$550,000 for the once in ten year Channel Dredging (operating project) to occur in 2019. In 2020 and beyond smaller annual set asides will be made to avoid a large 10th year spending spike.

Other significant funding for capital projects consist of \$60,000 for continued replacement/upgrade of electrical systems, \$150,000 to connect the Marina to the City's Optical Fiber system and \$300,000 to construct a new building to be rented out to a private business. The annual revenues or expenses related to this new rental building have not yet been included in the 2017 budget. Council has not yet approved an Ordinance to adopt a new rate schedule.

Ending operating fund balance is expected to be approximately \$1,029,230 which is 37% of operating expenditures (i.e. excludes debt service and capital) spending. While there is no official reserve policy for this fund, unofficially council has indicated a 20% of annual operating costs to be a prudent level given the nature and variability of this type of operation. A 20% reserve would provide a target of \$555,825 so the Marina fund is expected to exceed the minimum balance amount.

In addition to the operating reserve, the fund has an \$871,821 debt service reserve requirement (required by bond covenants) which is fully funded and the 2017 ending accumulated capital reserve is estimated at \$300,239.

The challenge remains for the Marina to raise enough revenue to increase its capital replacement program.

SURFACE WATER MANAGEMENT FUND

The 2017 Budget includes an approximately 5.5% rate increase for 2017 based on the 2016 Consultant's study for long-term capital and operating needs as updated based on the actual applicable inflation indexes. Operation and maintenance activities are planned at the same level as 2016 without notable change. The 2017 Budget includes approximately \$3,537,000 total operating revenues and approximately \$2,804,000 of operating expenditures (which excludes capital spending) for a net operating total of \$733,000. It is good to remember operating revenues must raise not only enough to cover operating costs but also include an amount to fund capital projects. Amounts used to fund 2017 capital projects total \$236,000, the rest is kept in fund balance to save up to pay for future years' capital projects.

Capital spending for the 2017 year is budgeted for approximately \$875,000 for five projects: 1) \$49,000 Annual Pipe Replacement Program; 2) \$172,120 for Barnes Creek/KDM Culvert; 3) \$232,400 on 24th Ave Pipeline; 4) \$262,954 for 251st Storm Outfall and 5) \$158,300 for Deepdene Outfall. More project detail be found in the CAPITAL PROJECTS SECTION starting on page 60.

The ending operating fund balance is expected to be approximately \$2,962,000 and the ending fund balance relating to construction is \$56,404. While there is no official reserve policy for this fund, due to the fact that revenues are collected predominately twice a year (along with property tax collections) then a year end operating fund balance equal to four months of operating costs is prudent. A four months' of operating expenditure level would provide a reserve target of \$1,013,325 so the budgeted ending operating reserve is a little high at the end of 2017 as it reflects funds not yet assigned to active capital projects and which is being accumulated to fund planned future projects.

SUMMARY

Developing a balanced budget is always a challenge; by its very nature it involves difficult choices, assigning values and constantly weighing one thing against another. As presented, the budget proposal meets several City Council goals by not only maintaining services levels, but also enhancing service levels in public safety and re-establishing street restoration projects. With this budget, the City will continue to be able to provide quality municipal programs and services to our residents and businesses – quality that makes the City of Des Moines a desirable location in which to live and conduct business.

Finally, I want to acknowledge the dedication and service of the City's employees. In spite of continued financial adversity for a period of over a decade where cuts and reduction in staffing levels became the norm, the City's workforce has pulled together, worked smarter and more efficiently to where the public has seen little reduction in service. I also wish to recognize City Council, whose collective leadership as policy makers and ambassadors for the public worked tirelessly through late nights and many meetings to provide the policy direction for the City to move to sound financial footing going forward. Finally special thanks to the Finance staff as this comprehensive document could not have been developed without their skill and dedication.

Respectively submitted,

Michael Matthias

Interim City Manager

LIST OF CITY OFFICIALS

Elected Officials

Matt Pina

Vic Pennington

Dave Kaplan

Robert K. Back



M. Luisa Bangs

Jeremy Nutting

Melissa Musser

Mayor:

Matt Pina

Mayor Pro-Tem:

Vic Pennington

Administrative Officials

Interim City Manager

Michael Matthias

(206) 870-6541

Interim City Attorney

Tim George

(206) 870-6553

Finance Director

Dunyele Mason

(206) 870-6532

Harbormaster

Joseph Dusenbury

(206) 824-5700

Municipal Court Judge

Lisa Leone

(206) 878-4597

Parks, Rec & Sr. Services Director

Patrice Thorell

(206) 870-6529

Planning, Building, Public Works Director

Dan Brewer

(206) 870-6581

Police Chief

George Delgado

(206) 870-7604

*"The secret of change is to focus all your energy,
not on fighting the old, but on building the new."*

— Socrates

DRAFT ORDINANCE NO. 16-161

APPENDIX A 2017 OPERATING BUDGET

<u>FUND</u>	<u>EXPENDITURE</u>	<u>REVENUE</u>
GENERAL FUND.....	\$ 23,235,258	\$ 23,235,258
STREETS	2,012,526	2,012,526
STREET PAVEMENT	1,181,162	1,181,162
POLICE DRUG SEIZURE	5,351	5,351
HOTEL-MOTEL TAX	151,986	151,986
REDONDO ZONE	113,872	113,872
WATERFRONT ZONE	300,000	300,000
PBPW AUTOMATION FEE	132,995	132,995
ABATEMENT	2,350	2,350
AUTOMATED SPEED ENFORCE (ASE)	438,801	438,801
TRANSPORTATION BENEFIT DISTRICT	1,161,943	1,161,943
MARINA	7,806,445	7,806,445
SURFACE WATER MANAGEMENT	6,933,591	6,933,591
EQUIPMENT RENTAL OPERATIONS	857,265	857,265
EQUIPMENT RENTAL REPLACEMENT	2,599,444	2,599,444
FACILITY REPAIR & REPLACEMENT.....	503,375	503,375
COMPUTER REPLACEMENT.....	1,028,036	1,028,036
SELF INSURANCE.....	1,108,556	1,108,556
UNEMPLOYMENT INSURANCE.....	381,219	381,219
GRAND TOTAL	<u>\$ 49,954,175</u>	<u>\$ 49,954,175</u>
Continuing Appropriation Funds (Memo Only)		
DEBT SERVICE	439,837	439,837
CONSTRUCTION	9,138,106	9,138,106

2017 REVENUE SOURCES BY FUND

	Taxes	Licenses & Permits	Inter- Government Revenue	Charges For Services	Fines and Forefits	Misc Revenue
<u>GENERAL FUND</u>						
General	12,118,764	1,967,225	641,051	3,276,603	1,289,685	456,016
<u>SPECIAL REVENUE FUNDS</u>						
Street Maintenance	536,400	-	640,000	440,000		-
Arterial Street Pavement	-	501,900		-		-
Police Drug Seizure			-			500
Hotel-Motel Tax	144,000		-			-
Redondo Zone					750	108,895
Waterfront Zone					1,000	299,000
PBPW Automation				100,000		-
Abatement					500	
Automated Speed Enforce					356,000	
Transportation Benefit District	880,000					
<u>DEBT SERVICE FUND</u>						
Debt Service						-
<u>CONSTRUCTION FUND</u>						
Construction	854,000		916,432	1,981,000		-
<u>ENTERPRISE FUND</u>						
Marina			-	1,209,023	12,220	2,942,257
Surface Water Management			-	3,532,391		85,050
<u>INTERNAL SERVICE FUNDS</u>						
Equip Rental Operations				516,386		100
Equip Rental Replacement				922,690		-
Facility Repair & Replacement				111,020		-
Computer Replacement				429,455		100
Self Insurance				825,480		-
Unemployment Insurance				60,545		-
TOTAL ALL FUNDS	14,533,164	2,469,125	2,197,483	13,404,593	1,660,155	3,891,918

Other Financing Sources	Transfers	Beginning Fund Balance	TOTAL AVAILABLE RESOURCES
-	100,000	3,385,914	23,235,258
-	20,000	376,126	2,012,526
	523,247	156,015	1,181,162
	-	4,851	5,351
		7,986	151,986
	-	4,227	113,872
			300,000
	-	32,995	132,995
		1,850	2,350
		82,801	438,801
		281,943	1,161,943
	405,900	33,937	439,837
	1,466,205	3,920,469	9,138,106
4,459	1,480,516	2,157,970	7,806,445
-	221,120	3,095,030	6,933,591
		340,779	857,265
-	-	1,676,754	2,599,444
-	384,124	8,231	503,375
	-	598,481	1,028,036
		283,076	1,108,556
		320,674	381,219
<u>4,459</u>	<u>4,601,112</u>	<u>16,770,109</u>	<u>59,532,118</u>

2017 EXPENDITURE CATEGORIES BY FUND

	Salaries & Wages	Personnel Benefits	Supplies	Other Services & Charges	Transfers	Capital Outlay
<u>GENERAL FUND:</u>						
General	9,848,953	3,707,192	477,683	5,913,776	64,440	14,456
<u>SPECIAL REVENUE FUNDS:</u>						
Street Maintenance	359,187	138,929	93,335	1,126,565	-	-
Arterial Street Pavement	-	-	-	40,435	65,650	-
Police Drug Seizure	-	-	500	3,000	-	-
Hotel-Motel Tax	-	-	10,000	40,000	-	30,000
Redondo Zone	-	-	5,000	108,855	-	-
Waterfront Zone	-	-	-	158,790	100,000	-
PBPW Automation	-	-	-	93,880	-	-
Abatement	-	-	-	200	-	-
Automated Speed Enforce	-	-	-	228,000	136,586	-
Transportation Benefit District	-	-	-	472,275	523,247	-
<u>DEBT SERVICE FUNDS:</u>						
Debt Service	-	-	-	15,305	-	-
<u>CONSTRUCTION FUNDS:</u>						
Construction	-	-	-	25,000	1,858,553	3,482,661
<u>ENTERPRISE FUNDS:</u>						
Marina	671,098	246,873	1,020,183	840,970	1,495,516	510,000
Surface Water Management	914,844	421,390	66,900	1,400,723	236,120	874,774
<u>INTERNAL SERVICE FUNDS:</u>						
Equip Rental Operations	108,599	51,696	213,452	50,150	-	69,720
Equip Rental Replacement	-	-	-	-	-	815,810
Facility Repair & Replacement	-	-	-	384,124	-	-
Computer Replacement	-	-	-	-	121,000	351,005
Self Insurance	-	-	-	699,580	-	-
Unemployment Insurance	-	-	-	75,000	-	-
TOTAL ALL FUNDS	11,902,681	4,566,080	1,887,053	11,676,628	4,601,112	6,148,426

Debt Service	Ending Fund Balance	TOTAL USES
-	3,208,758	23,235,258
-	294,510	2,012,526
-	1,075,077	1,181,162
-	1,851	5,351
-	71,986	151,986
-	17	113,872
-	41,210	300,000
-	39,115	132,995
-	2,150	2,350
-	74,215	438,801
-	166,421	1,161,943
391,213	33,319	439,837
-	3,771,892	9,138,106
820,515	2,201,290	7,806,445
-	3,018,840	6,933,591
-	363,648	857,265
-	1,783,634	2,599,444
-	119,251	503,375
3,625	552,406	1,028,036
-	408,976	1,108,556
-	306,219	381,219
<u>1,215,353</u>	<u>17,534,785</u>	<u>59,532,118</u>

REVENUE SUMMARY GENERAL FUND

SOURCE OF REVENUE	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
TAXES:					
GENERAL PROPERTY	\$ 3,612,380	\$ 3,553,492	\$ 4,357,376	4,725,045	4,572,060
RETAIL SALES TAX	2,406,024	2,556,047	3,179,115	3,182,600	3,054,019
B&OTAXES					
General B&O	596,834	529,580	702,110	706,980	660,000
Gambling	26,270	21,807	32,760	25,000	25,000
Electricity	1,108,521	1,031,392	1,058,210	980,000	1,010,000
Natural Gas	400,871	377,612	349,950	338,000	338,000
Solid Waste	209,634	196,793	317,206	290,000	300,000
Cable TV	-	474,988	751,104	895,885	850,000
Telephone	768,929	726,326	666,871	704,000	704,000
Surface Water	141,655	145,655	201,583	514,467	451,155
EXCISE TAXES					
Leasehold	113,359	133,322	116,090	153,000	154,530
Total taxes	9,384,477	9,747,014	11,732,375	12,514,977	12,118,764
LICENSES AND PERMITS:					
BUSINESS LICENSES	170,425	220,778	212,886	302,670	279,725
FRANCHISE FEES	915,733	942,605	990,768	996,000	1,008,000
BUILDING PERMITS	823,659	646,539	808,182	1,266,000	646,500
ANIMAL LICENSES	33,121	29,794	36,282	33,000	33,000
Total Licenses & Permits	1,942,938	1,839,716	2,048,118	2,597,670	1,967,225
INTERGOVERNMENTAL:					
GRANTS	126,859	116,911	109,967	88,275	93,015
STATE SHARED REVENUES					
City Assistance	93,177	98,635	113,853	90,000	90,000
Judicial Salary Assistance	22,796	22,796	20,486	22,000	-
Criminal Justice (Pop)	7,143	9,623	8,089	9,600	9,600
Criminal Justice (Programs)	26,587	35,527	29,604	37,000	30,000
Marijuana State Shared Revenue	-	-	27,961	55,000	55,936
DUI-Cities	5,396	6,673	4,413	6,000	4,500
Liquor Excise Tax	19,896	70,803	98,714	75,000	98,000
Liquor Board Profits	266,973	264,162	263,132	260,000	260,000
Total Intergovernmental	\$ 568,827	\$ 625,130	\$ 676,219	\$ 642,875	\$ 641,051

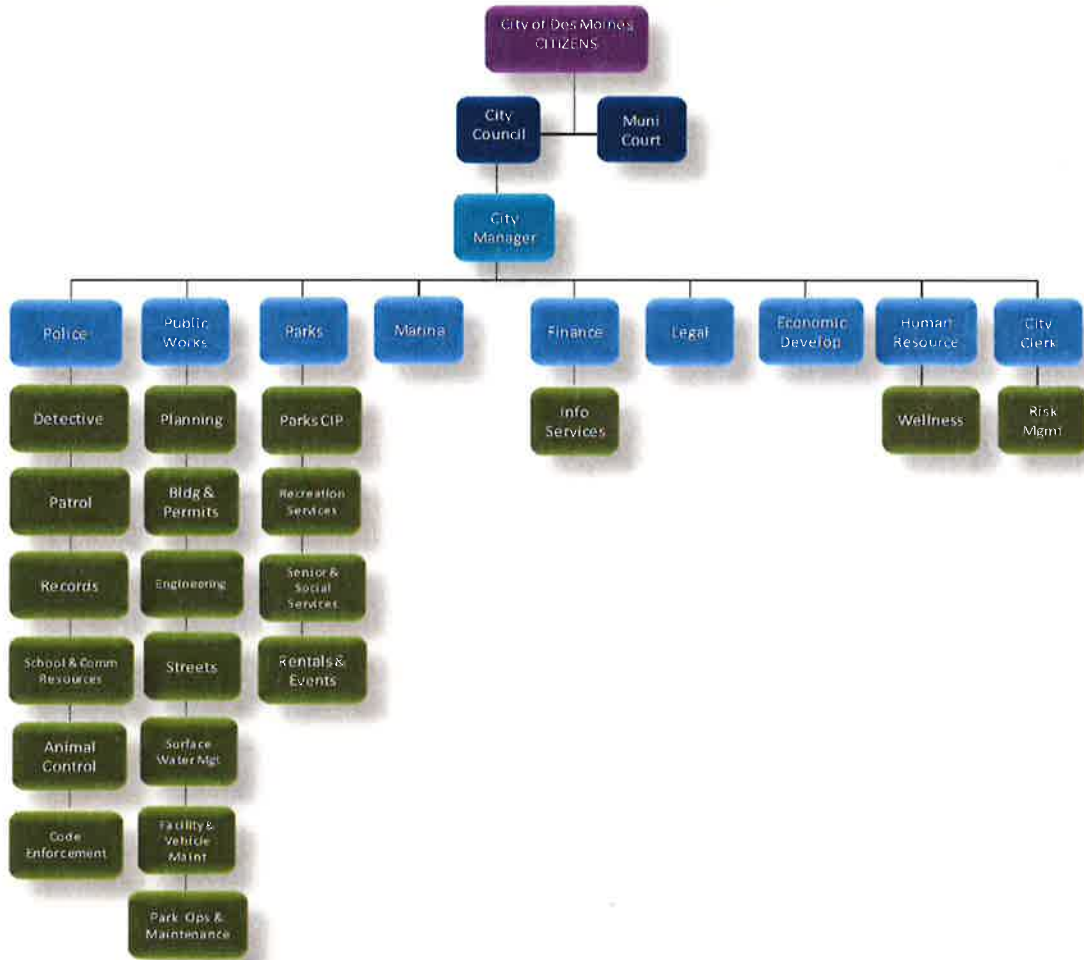
REVENUE SUMMARY GENERAL FUND

SOURCE OF REVENUE	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
CHARGES FOR SERVICE:					
GENERAL GOVERNMENT	\$ 1,454,037	\$ 1,371,727	\$ 1,126,855	1,462,916	1,438,217
PUBLIC SAFETY	268,244	267,337	248,491	229,450	212,550
NATURAL & ECONOMIC	550,486	683,983	644,243	626,100	475,500
SOCIAL SERVICES	23,042	25,378	21,158	28,210	19,480
CULTURE AND RECREATION	731,189	916,274	897,895	962,310	1,130,856
	<u>3,026,998</u>	<u>3,264,699</u>	<u>2,938,642</u>	<u>3,308,986</u>	<u>3,276,603</u>
FINES & FORFEITURES					
COURT & TRAFFIC	725,366	228,073	207,864	198,700	1,286,685
NON-TRAFFIC	21,442	20,423	24,239	19,650	
NON-COURT	3,474	2,139	5,599	3,000	3,000
	<u>750,282</u>	<u>250,635</u>	<u>237,702</u>	<u>221,350</u>	<u>1,289,685</u>
MISCELLANEOUS REVENUE:					
INTEREST EARNINGS	27,720	36,120	34,313	33,500	47,800
RENTS	195,095	266,764	263,498	423,975	377,316
CONTRIBUTIONS	19,199	52,633	46,356	14,425	20,900
OTHER MISCELLANEOUS	(59,090)	19,558	22,341	9,900	10,000
	<u>182,924</u>	<u>375,075</u>	<u>366,508</u>	<u>481,800</u>	<u>456,016</u>
TOTAL GENERAL FUND REVENUE	<u>15,856,446</u>	<u>16,102,269</u>	<u>17,999,564</u>	<u>19,767,658</u>	<u>19,749,344</u>
OTHER FINANCING SOURCES:					
OTHER SOURCES	-	18,968	24,328	-	
TRANSFERS	14,361	300,000	242		100,000
	<u>14,361</u>	<u>318,968</u>	<u>24,570</u>	<u>-</u>	<u>100,000</u>
TOTAL GENERAL FUND REVENUE & FINANCING SOURCES	<u>15,870,807</u>	<u>16,421,237</u>	<u>18,024,134</u>	<u>19,767,658</u>	<u>19,849,344</u>
BEGINNING FUND BALANCE	2,137,234	1,332,511	974,937	1,539,591	3,385,914
TOTAL FUND RESOURCES	<u>\$ 18,008,041</u>	<u>\$ 17,753,748</u>	<u>\$ 18,999,071</u>	<u>\$ 21,307,249</u>	<u>\$ 23,235,258</u>

EXPENDITURE SUMMARY
(Excluding Ending Fund Balance)
ALL FUNDS

	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
General	\$ 16,864,604	\$ 17,652,175	\$ 17,814,391	\$ 19,230,752	\$ 20,026,500
Street Maintenance	1,086,911	1,123,831	1,221,176	1,494,294	1,718,016
Arterial Street Pavement	-	-	-	-	106,085
Police Drug Seizure	2,390	2,528	22,844	6,000	3,500
Hotel-Motel Tax	19,822	20,239	26,246	80,000	80,000
Redondo Zone	-	-	79,172	58,597	113,855
Waterfront Zone	-	-	-	-	258,790
PBPW Automation	-	-	-	96,726	93,880
Abatement	-	-	-	200	200
Automated Speed Enforce	423,163	383,286	297,761	411,914	364,586
Transportation Benefit District	428,674	457,227	408,671	434,200	995,522
Debt Service	408,449	394,592	385,636	406,972	406,518
Construction	8,605,551	8,122,614	8,795,051	15,454,086	5,366,214
Marina	4,912,053	4,784,534	8,284,890	5,042,599	5,605,155
Surface Water Management	3,002,921	3,552,287	2,498,600	5,305,226	3,914,751
Equip Rental Operations	511,148	514,534	444,859	545,245	493,617
Equip Rental Replacement	18,208	206,208	472,302	851,860	815,810
Facility Repair & Replacement	44,343	140,699	215,822	79,000	384,124
Computer Replacement	147,575	114,178	208,343	262,540	475,630
Self Insurance	550,862	567,611	648,770	666,660	699,580
Unemployment Insurance	10,431	17,082	2,451	75,000	75,000
TOTAL ALL FUNDS	\$ 37,037,105	\$ 38,053,625	\$ 41,826,985	\$ 50,501,871	\$ 41,997,333

CITY OF DES MOINES ORGANIZATION CHART



**GENERAL FUND EXPENDITURE SUMMARY
BY DEPARTMENT**

DEPARTMENT	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
City Council	70,018	81,180	65,728	80,227	92,187
Municipal Court	857,918	873,121	970,664	893,013	1,092,767
City Manager	1,577,131	1,699,717	1,496,516	1,553,576	1,378,777
Finance & Technology	1,422,011	1,389,367	1,414,250	1,638,355	1,908,276
Legal	552,896	565,151	590,590	590,111	582,608
Police	7,549,835	7,897,551	7,696,384	8,556,161	8,982,449
Plan, Bldg & PW Admin	2,854,006	3,060,988	3,426,951	3,631,616	3,787,476
Parks, Rec & Sr Services	1,707,296	1,813,430	1,953,992	1,867,381	1,993,003
NonDepartmental	273,493	271,670	199,316	420,312	208,957
Total Operations	16,864,604	17,652,175	17,814,391	19,230,752	20,026,500
Ending Fund Balance	1,091,598	677,557	1,328,867	2,566,142	3,208,758
Total Expenditures	17,956,202	18,329,732	19,143,258	21,796,894	23,235,258

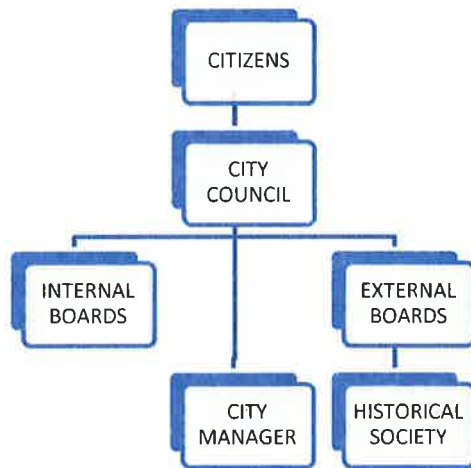
**GENERAL FUND EXPENDITURE SUMMARY
BY CATEGORY**

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	8,397,631	8,808,234	9,074,160	9,205,680	9,848,953
Personnel Benefits	3,111,384	3,276,765	3,340,003	3,490,725	3,707,192
Supplies	422,534	424,082	438,388	493,700	477,683
Other Services & Charges	4,637,270	4,971,657	4,827,256	5,706,207	5,913,776
Capital Outlay	73,609	-	57,147	48,000	14,456
Transfers & Pass Through	222,175	171,436	77,439	286,440	64,440
Total Operations	16,864,604	17,652,175	17,814,391	19,230,752	20,026,500
Ending Fund Balance	1,091,598	677,557	1,328,867	2,566,142	3,208,758
Total Expenditures	17,956,202	18,329,732	19,143,258	21,796,894	23,235,258

INDIVIDUAL
GENERAL
FUND
DEPARTMENTS

CITY COUNCIL

The City has a Council-Manager form of government. The City Council consists of seven members elected for four-year, overlapping terms. The Mayor, elected by the City Council, has equal voting rights with other council members and possesses no veto power. The City Council appoints the City Manager to act as the chief executive officer of the city.



The City Council is responsible for:

Developing municipal policy and providing direction to the City Manager.

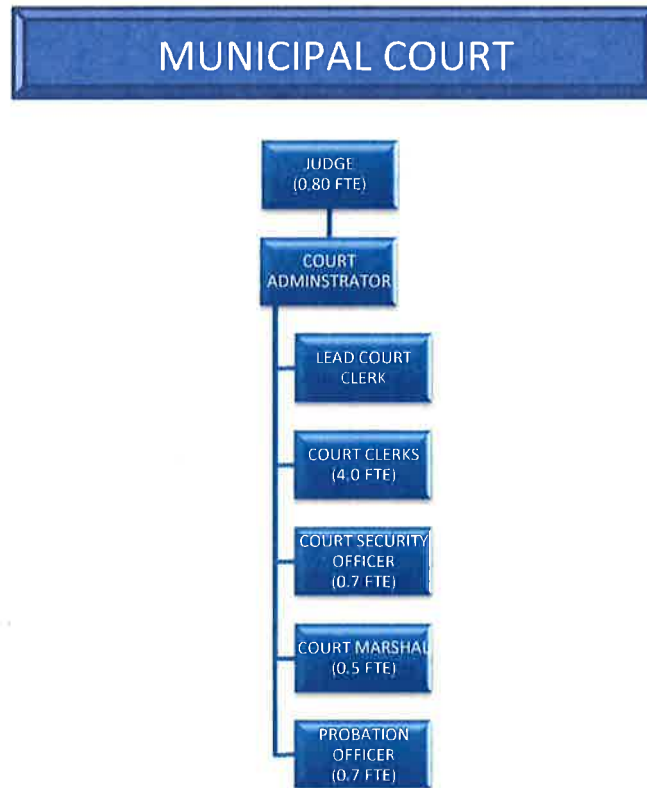
Overseeing municipal finances, approving contracts, acquisition and/or conveyance of land and other property, adoption and amendment of the city's Comprehensive Land Use Plan and exercising municipal legislative authority to continue provision of cost-effective municipal services.

Providing leadership in the on-going efforts to diversify and expand Des Moines' economy.

CITY COUNCIL EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	55,300	53,250	50,150	64,400	74,000
Personnel Benefits	4,963	4,894	4,070	5,047	7,006
Supplies	905	1,427	1,954	1,500	1,530
Other Services & Charges	8,850	21,609	9,554	9,280	9,651
Total Expenditures	70,018	81,180	65,728	80,227	92,187

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Mayor	1.00	1.00	1.00	1.00	1.00
Council Member	6.00	6.00	6.00	6.00	6.00
Total	7.00	7.00	7.00	7.00	7.00



Des Moines Municipal is a court of limited jurisdiction created by statute. It has jurisdiction to hear:

- Certain criminal misdemeanors
- Traffic infractions
- Non-traffic infractions
- Parking tickets

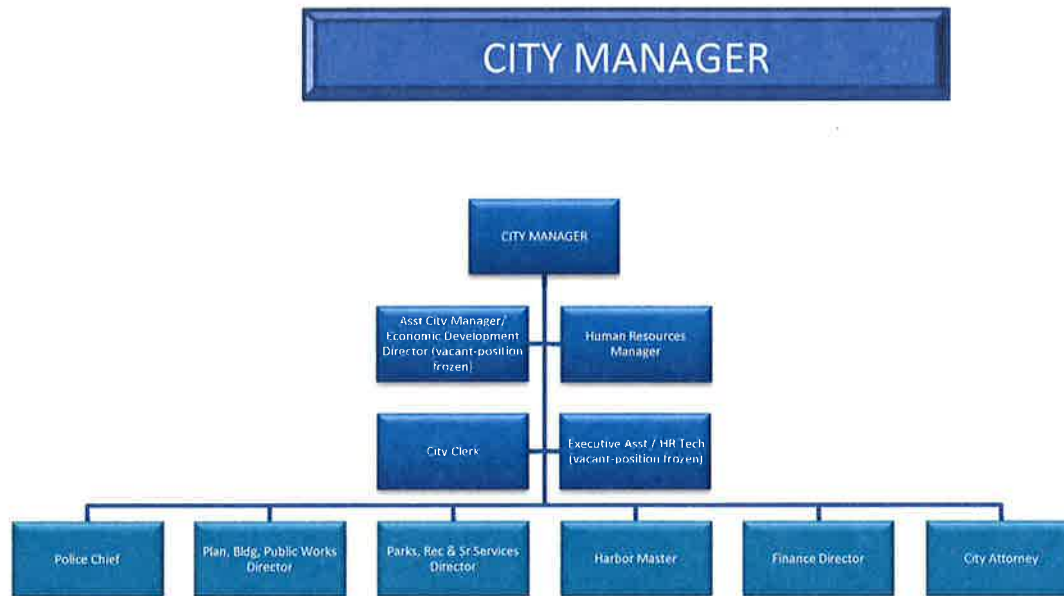
The court contains the following programs:

- General municipal court
- Probation services

MUNICIPAL COURT EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	532,212	539,908	564,718	530,701	676,128
Personnel Benefits	184,575	211,810	213,427	196,277	273,939
Supplies	18,619	11,799	25,459	27,700	14,571
Other Services & Charges	107,911	109,604	132,560	138,335	128,129
Capital Outlay	14,600	-	34,500	-	-
Total Expenditures	857,917	873,121	970,664	893,013	1,092,767

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Judge	1.00	1.00	0.80	0.80	0.80
Court Administrator	1.00	1.00	1.00	1.00	1.00
Lead Court Clerk	1.00	1.00	1.00	1.00	1.00
Court Clerks	3.00	3.00	3.00	4.00	4.00
Court Marshal	0.60	0.60	0.50	0.50	0.50
Court Security Officer	0.60	0.60	0.70	0.70	0.70
File Clerk	0.50	0.50	-	-	-
Probation Officer	-	-	0.60	0.60	0.70
Total	7.70	7.70	7.60	8.60	8.70



The City Manager is the chief administrative and executive officer and is responsible for:

- Implementing City Council policies and overseeing municipal operations.
- Representing the City on intergovernmental issues and pursuing economic development.
- Pursuing economic development opportunities.
- Coordinating all city services through the respective department Directors.

The City Manager's office administers the following programs:

- Executive Office
- Hearing Examiner
- Economic Development
- Public Defender
- City Clerk
- Human Resources
- Employee Wellness
- Printing and Duplicating
- Community Information Services
- Jail Services

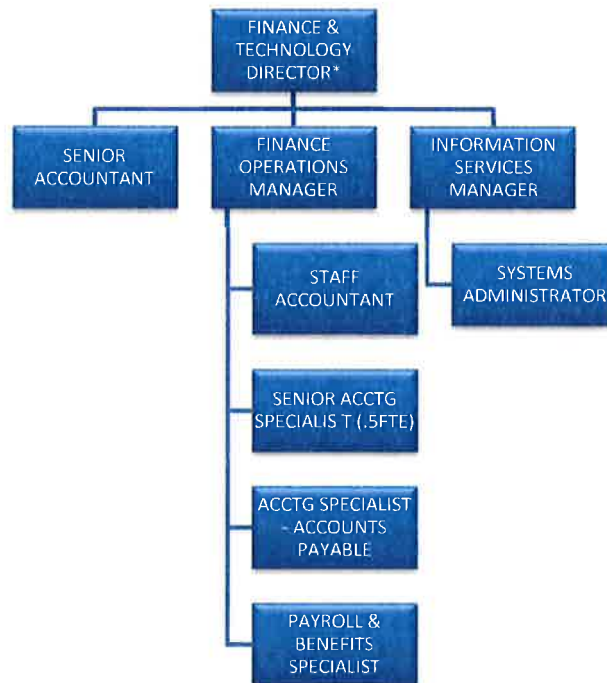
CITY MANAGER EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	500,602	540,354	540,207	549,714	363,516
Personnel Benefits	176,521	189,247	181,645	189,947	121,471
Supplies	3,453	17,457	7,765	6,150	5,990
Other Services & Charges	896,555	952,659	766,899	807,765	887,800
Total Expenditures	<u>1,577,131</u>	<u>1,699,717</u>	<u>1,496,516</u>	<u>1,553,576</u>	<u>1,378,777</u>

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
City Manager	1.00	1.00	1.00	1.00	1.00
ACM/Economic Develop Director	-	1.00	1.00	1.00	1.00*
ACM/Human Resource Mgr	1.00	1.00	-	-	-
Economic Development Manager	1.00	-	-	-	-
Human Resources Manager	-	-	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Executive Asst/HR Technician	1.00	1.00	1.00	1.00	1.00*
Total	5.00	5.00	5.00	5.00	5.00

* Frozen Vacant Positions. The funding for these positions have been eliminated. FTE count remains until reorganization details finalized.

FINANCE & INFO TECHNOLOGY



The Finance Department is responsible for:

- Accounting, budgeting, and reporting services.
- Forecasting and data analysis.
- Cash deposits, payments, billings, investment, capital assets, and system reconciliations.
- Debt issuance, payments and reporting.
- City-wide internal controls design, implementation, and monitoring.
- Contracted services for audits, election activities, and King County Detox program.

The Info Technology Department is responsible for:

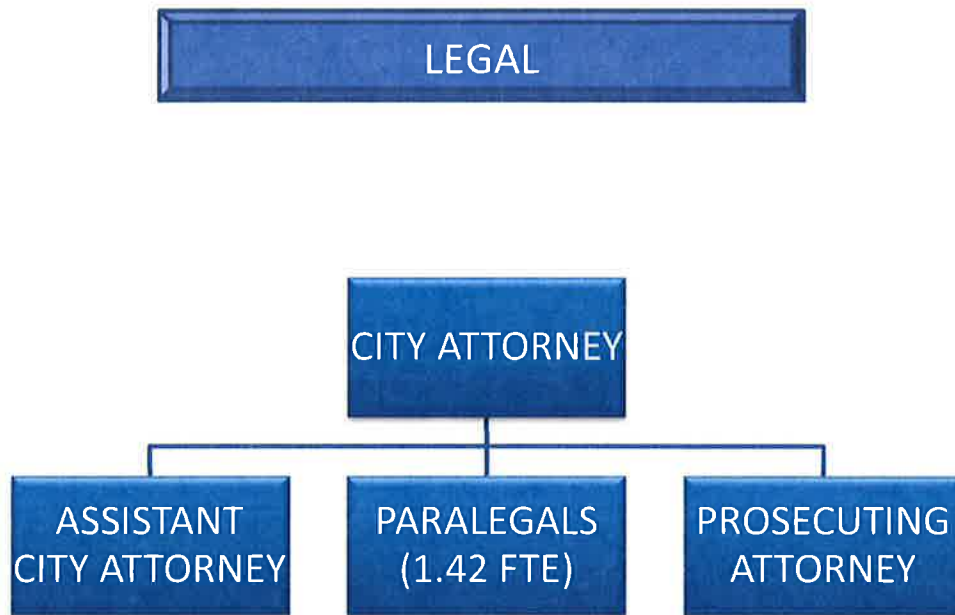
- Maintenance of all city computers, servers, and networks.
- Software maintenance services.
- Consulting and programming on new projects.
- Recovery of data and replacement of damaged hardware.

** In 2016, moved the information systems costs from the internal service funds to the general fund. 2013-2015 information is restated to include the Info Technology expenditures with Finance's.*

FINANCE & INFO TECHNOLOGY DEPARTMENT EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	722,013	689,597	657,547	704,155	766,330
Personnel Benefits	252,596	231,807	236,274	253,135	269,810
Supplies	12,252	17,242	29,987	35,000	72,601
Other Services & Charges	435,150	450,721	490,443	646,065	799,535
Total Expenditures	1,422,011	1,389,367	1,414,251	1,638,355	1,908,276

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Financial & Info Systems Director	1.00	1.00	1.00	1.00	1.00
Finance Operations Manager	1.00	1.00	1.00	1.00	1.00
Accounting Operations Manager	1.00	1.00			
Senior Accountant			1.00	1.00	1.00
Senior Accounting Specialist	0.80	0.53	0.50	0.50	0.50
Staff Accountant				1.00	1.00
Accounting Technician			1.00		
Payroll & Benefits Specialist	1.00	1.00	1.00	1.00	1.00
Acctg Specialist - Accts Payable	1.00	1.00	1.00	1.00	1.00
Information Services Mgr	1.00	1.00	1.00	1.00	1.00
Systems Administrator	1.00	1.00	1.00	1.00	1.00
Total	7.80	7.53	8.50	8.50	8.50



The Legal Department provides the following services:

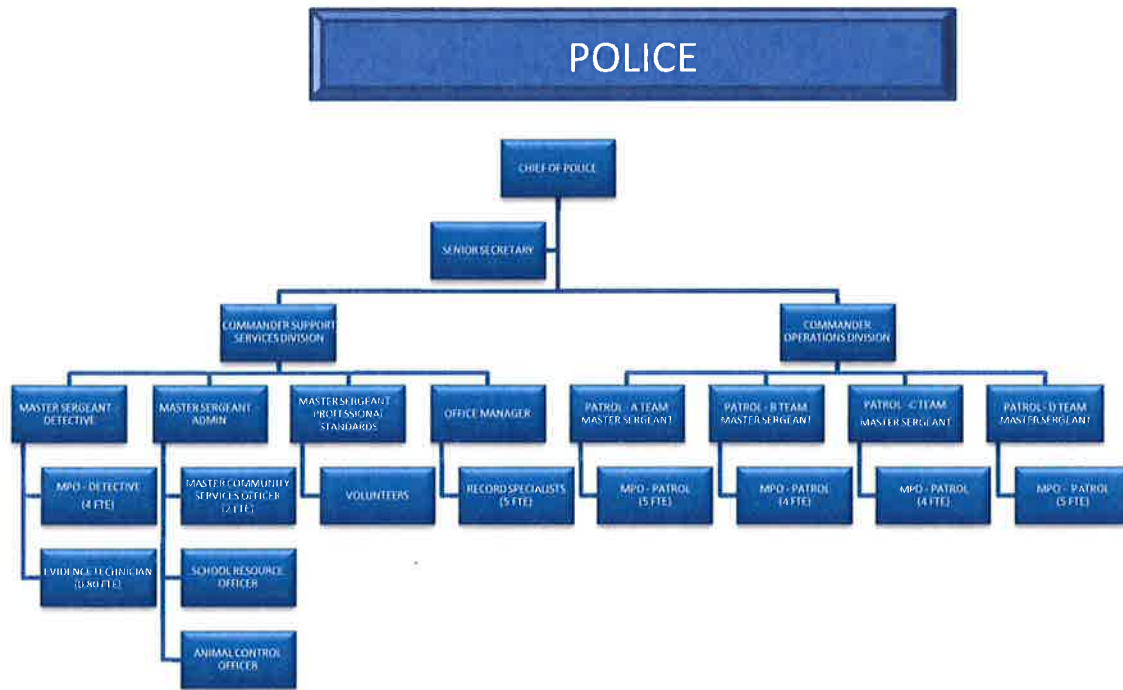
The City Attorney is the City's chief legal advisor and is responsible for counseling all city departments and the City Council and supervises all legal work assigned to outside counsel.

The City Attorney attends all council meetings and executive sessions. The Legal Department provides support in all matters before hearing examiners, judges, civil litigation, and provides general legal advice to all departments. The department writes formal legal opinions, ordinance and resolutions as well as reviews written agreements and real property instruments. It provides prosecution for all phases of criminal and civil actions.

LEGAL DEPARTMENT EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	377,582	391,317	411,969	394,578	377,940
Personnel Benefits	122,263	128,091	131,656	129,218	136,008
Supplies	6,361	5,747	4,784	7,000	7,140
Other Services & Charges	46,690	39,997	42,181	59,315	61,520
Total Expenditures	552,896	565,152	590,590	590,111	582,608

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
City Attorney	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00
Prosecuting Attorney	1.00	1.00	1.00	1.00	1.00
Domestic Violence Paralegal	-	-	0.15	-	-
Paralegals	1.30	1.50	1.42	1.42	1.42
Total	4.30	4.50	4.57	4.42	4.42



The Police Department is composed of the following Divisions:

Administrative. This division directs all municipal police personnel activities, ensuring efficient operation of the police department. It supervises all police functions including law and ordinance enforcement, maintenance of order, traffic control, investigation, training and discipline of personnel. It formulates work methods, procedures, policies and regulations, prepares annual budgets and attends civic meetings.

Detective. This division investigates crime occurring within the City of Des Moines. It is responsible for identification and apprehension of offenders and the recovery of stolen property. Detectives also investigate narcotics and vice crime and will seize and attain forfeiture of properties as allowed by law.

Patrol. This division promotes the safety and security primarily through the deterrence and apprehension of offenders. It handles citizen calls for service, manages on-scene situations, enforces traffic laws, performs security checks of commercial and residential properties and other services.

Crime Prevention. This division manages community related activities such as the safe-walk-to-school program, neighborhood watch associations, etc. It is also responsible for development of crime bulletins and code enforcement relating to public safety and health issues.

Animal Control. This unit patrols for animals at large, investigates animal related complaints, prepares cases for court and ensures that animal owners comply with municipal ordinances.

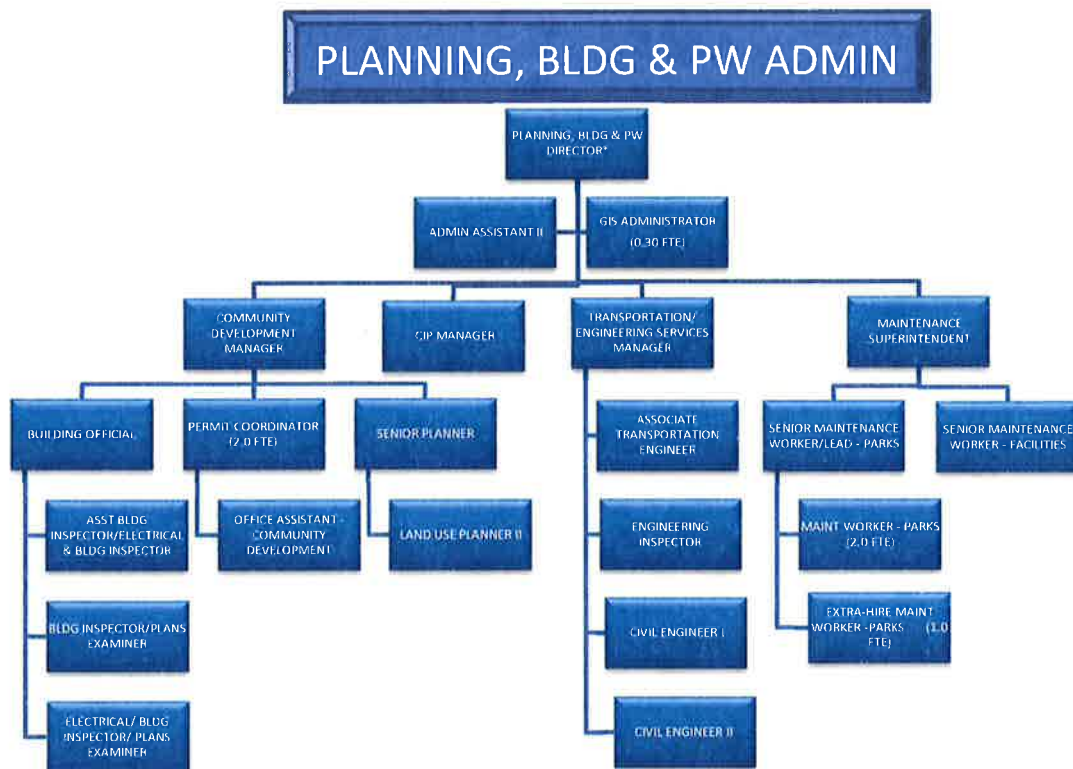
Automated Speed Enforcement. This program promotes safety incentive by providing camera tickets to those motorists speeding in two school zones.

Also there are divisions for Training, Civil Service, Facility Maintenance and the Property Evidence Room.

POLICE DEPARTMENT EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	3,984,684	4,186,470	4,171,074	4,295,997	4,675,324
Personnel Benefits	1,573,995	1,636,194	1,639,670	1,726,646	1,876,678
Supplies	209,291	201,405	167,392	228,800	180,190
Other Services & Charges	1,733,429	1,873,482	1,718,249	2,282,718	2,250,257
Capital Outlay	48,435	-	-	22,000	-
Total Expenditures	7,549,834	7,897,551	7,696,385	8,556,161	8,982,449

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Chief of Police	1.00	1.00	1.00	1.00	1.00
Commander	2.00	2.00	2.00	2.00	2.00
Master Sergeant/ Detective	1.00	1.00	1.00	1.00	1.00
MPO/ Detectives	4.00	4.00	4.00	4.00	4.00
Master Sergeant/ Prof Standards	1.00	1.00	1.00	1.00	1.00
Master Sergeant/ Administrative	1.00	1.00	1.00	1.00	1.00
Master Sergeant/ Patrol	4.00	4.00	4.00	4.00	4.00
MPO/ Patrol	17.00	17.00	17.00	18.00	20.00
School Resource Officer	1.00	1.00	1.00	1.00	1.00
Master Community Service Officer	2.00	2.00	2.00	2.00	2.00
Master Animal Control	1.00	1.00	1.00	1.00	1.00
Evidence Technician	0.80	0.80	0.80	1.00	1.00
Office Manager	1.00	1.00	1.00	1.00	1.00
Senior Secretary	1.00	1.00	1.00	1.00	1.00
Record Specialists	5.00	5.00	5.00	5.00	5.00
Total	42.80	42.80	42.80	44.00	46.00



The Planning, Building and Public Works Administration functions funded by the General Fund include:

Administrative. Manages the divisions and programs listed below.

Facility and Park Maintenance. Provides for routine building maintenance for the city-buildings. Also provides landscape, design and maintenance for parks, municipal buildings, right-of-way, trails, street planting areas, city benches, support for special events and park operations.

Building Division. Oversees building construction. It reviews building plans, issues permits and inspects buildings during construction to ensure compliance with approved plans and codes.

City Project Management. Provides management of projects listed in the city's CIP plan.

Code Enforcement. Provides enforcement of the City's Municipal Code, International Building Code, International Fire Code, RCW codes and WAC codes.

Engineering Services. This division is responsible for the city's transportation infrastructure systems. It studies and plans for improvements, seeks grant funding, designs and oversees construction. It also reviews residential and commercial development plans.

Planning & Development Services. Planning Services assists in developing and implementing long range land use plans. Development Services reviews proposals and drafts code and zoning amendments.

Joint & Minor Home Repair. Provides funding to low income families for minor home repairs.

**The Director is also responsible for administration of the city's Surface Water Management Fund and Street Fund maintenance, Surface Water Fund maintenance and vehicle maintenance and replacement; the costs for which are reported in those funds rather than in the general fund.*

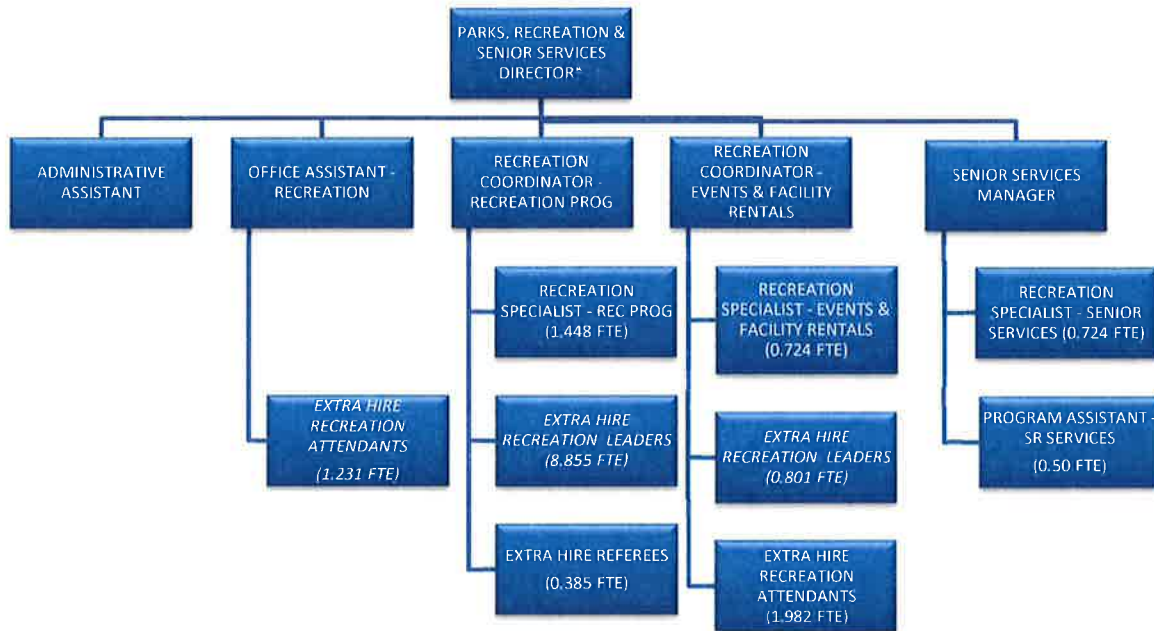
PLANNING, BLDG & PW ADMIN DEPARTMENT EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	1,440,723	1,535,135	1,749,699	1,791,337	1,916,131
Personnel Benefits	530,117	589,948	666,451	731,524	741,507
Supplies	86,860	80,188	97,501	96,950	87,047
Other Services & Charges	796,306	855,717	902,396	991,805	1,033,335
Capital Outlay	-	-	10,904	20,000	9,456
Total Expenditures	<u>2,854,006</u>	<u>3,060,988</u>	<u>3,426,951</u>	<u>3,631,616</u>	<u>3,787,476</u>

PLANNING, BLDG & PW ADMIN DEPARTMENT EXPENDITURES

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Administration					
Plan, Bldg, PW Director	0.65	0.65	0.65	0.65	0.65
Admin Assistant II	0.60	0.60	0.60	0.60	0.60
GIS Administrator	-	-	0.30	0.30	0.30
CIP Manager	1.00	1.00	1.00	1.00	1.00
Code Enforcement	1.00	1.00	1.00	-	-
Public Works Maintenance					
Maintenance Superintendent	0.30	0.30	0.30	0.30	0.30
Senior Maint Worker-Facilities	1.00	1.00	1.00	1.00	1.00
Senior Maint Worker/Lead - Parks	-	1.00	1.00	1.00	1.00
Maint Worker - Parks	2.00	2.00	2.00	2.00	2.00
Extra-Hire Maint Worker	1.00	1.00	1.00	1.00	1.00
Engineering & CIP Services					
Transportation/Engineer Svcs Mgr	0.90	0.90	0.90	0.90	0.90
Assoc Transportation Engineer	0.90	1.00	1.00	1.00	1.00
Surface Water/Environ Engrng Mgr	0.10	0.10	0.10	0.10	0.10
Engineering Inspector	1.00	1.00	1.00	1.00	1.00
Civil Engineer I	2.00	1.40	1.00	1.00	1.00
Civil Engineer II	-	-	1.00	1.00	1.00
Admin Assistant II	0.15	0.15	0.15	0.15	0.15
Planning, Building & Permits					
Community Development Manager	1.00	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00	1.00
Land Use Planner II	0.90	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00
Asst Bldg Official/Electr & Bldg Inspector	1.00	1.00	1.00	1.00	1.00
Building Inspector/Plans Examiner	1.00	1.00	1.00	1.00	1.00
Electrical/Bldg Inspector/Plans Exam	-	-	1.00	1.00	1.00
Permit Coordinator	1.00	1.00	1.90	1.90	1.90
Permit Specialist I	1.00	0.90	-	-	-
Joint Minor Home Repair Program	0.10	0.10	0.10	0.10	0.10
Office Assistant - Comm Development	-	-	1.00	1.00	1.00
Total	20.60	21.10	24.00	23.00	23.00

RECREATION & SR. SERVICES



The Parks, Recreation and Senior Services functions funded by the General Fund include:

Administration. Provides direction to the Department, including grant and capital project development. Supports landmarks commission and lodging tax program.

Arts Commission. Creates, promotes and delivers performing, community and public art programs and recommends works of art for City's facilities and the local environment.

Health and Human Services. Provides financial aid to non-profit human services organizations who assist Des Moines citizens in time of need.

Recreation Programs. Provides activities and services for all age groups to maintain our citizen's physical, mental and social wellness.

Events & Rentals. Provides management of the City's rental facilities.

Senior Services. Provides outreach to Des Moines and Normandy Park senior citizens to support learning and independence and encourage involvement with the Senior Center and the community.

Senior Programs. Provides special events, trips, lifelong learning and continuing education, sports leagues, fitness, and dance programs. Supported by fees and charges, sponsorships, and volunteers.

PARKS, RECREATION AND SENIOR SERVICES DEPT EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	784,515	872,203	928,796	874,798	999,584
Personnel Benefits	266,354	284,774	266,810	258,931	280,773
Supplies	84,793	88,817	103,546	90,600	108,614
Other Services & Charges	561,061	567,635	643,097	637,052	599,032
Capital Outlay	10,574	-	11,743	6,000	5,000
Total Expenditures	1,707,297	1,813,429	1,953,992	1,867,381	1,993,003

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Parks, Rec & Sr Services Director	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.80	2.00	1.00	1.00	1.00
Recreation Program					
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
Recreation Specialist	0.76	0.76	1.45	1.45	1.45
Extra-Hire Recreation Leader	6.13	5.62	5.57	5.57	8.85
Extra-Hire Referees				0.15	0.39
Extra-Hire Recreation Attendant	5.11	3.63	3.51	3.51	1.23
Events and Facilities Rental					
Recreation Coordinator	1.00	1.00	1.00	1.00	1.00
Recreation Specialist			0.72	0.72	0.72
Extra-Hire Recreation Leader		0.51	0.27	0.27	0.80
Extra-Hire Recreation Attendant		1.33	1.62	1.62	1.98
Senior Services & Program					
Senior Services Manager	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00	-	-
Recreation Specialist				0.72	0.72
Program Assistant	0.50	0.50	0.50	0.50	0.50
Exercise Instructor	0.20	0.20	0.20	-	-
Total	19.50	20.55	20.84	20.51	22.64

NONDEPARTMENTAL

Includes costs that benefit the city as a whole and which are not attributable to any single department such as:

City membership in a variety of organizations such as Association of Washington Cities, Highline College's Small Business's Development Center, etc.

Contract costs for fire protection and pollution control activities.

One time transfers of resources to supplement other funds (such as equipment replacement)
or as set asides for future use (such as one time revenues for future construction projects)

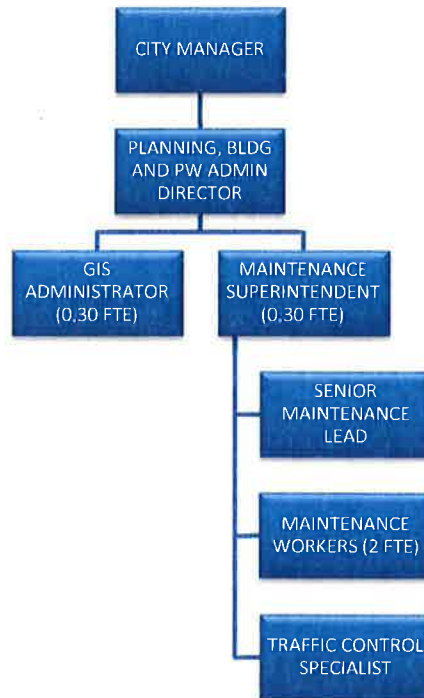
NONDEPARTMENT EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges	51,318	100,233	121,877	133,872	144,517
Transfers & Pass Through	222,175	171,436	77,439	286,440	64,440
Total Expenditures	273,493	271,669	199,316	420,312	208,957

SPECIAL REVENUE FUNDS

Special Revenue Funds are funds used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

STREET MAINTENANCE FUND



The Street Maintenance Fund contains the following programs:

Roadway maintenance	Roadside litter clean up
Traffic and pedestrian services	Maintenance administration
Traffic control devices	
Snow and ice control	
Roadside vegetation	

PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Plan, Bldg, PW Director	0.05	0.15	0.15	0.15	0.15
Asst Director Transp & Engineer	0.05	-	-	-	-
Engineering Service Manager	-	-	0.10	0.10	0.10
GIS Administrator	0.10	0.10	0.30	0.30	0.30
Maintenance Superintendent	0.25	0.25	0.30	0.30	0.30
Asst. PW & Parks Maint Super	0.10	-	-	-	-
Fleet Mechanic	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	3.00	2.00	2.00	2.00	2.00
Traffic Control Specialist	-	0.70	1.00	1.00	1.00
Administrative Assistant II	0.05	0.05	0.05	0.05	0.05
Total	4.60	4.25	4.90	4.90	4.90

STREET MAINTENANCE FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Taxes	20,581	21,130	32,968	427,800	536,400
Intergovernmental	597,471	661,941	633,558	640,000	640,000
Charges for Services	450,157	412,361	434,778	419,200	440,000
Miscellaneous Revenues	7,311	2,881	25,949	-	-
Other Financing Sources	-	-	127,239	-	-
Transfers In	-	-	-	45,000	20,000
Total Revenues	1,075,520	1,098,313	1,254,492	1,532,000	1,636,400
Beginning Fund Balance	234,815	223,424	197,906	128,537	376,126
Total Resources	1,310,335	1,321,737	1,452,398	1,660,537	2,012,526

STREET MAINTENANCE FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	295,935	298,655	340,316	336,382	359,187
Personnel Benefits	125,699	123,493	126,028	129,913	138,929
Supplies	87,023	80,545	73,620	102,200	93,335
Other Services & Charges	557,340	620,136	680,555	925,799	1,126,565
Capital Outlay	19,912	-	-	-	-
Transfers Out	1,002	1,002	657	-	-
Total Operations	1,086,911	1,123,831	1,221,176	1,494,294	1,718,016
Ending Fund Balance	223,424	197,906	231,222	166,243	294,510
Total Expenditures	1,310,335	1,321,737	1,452,398	1,660,537	2,012,526

ARTERIAL STREET PAVEMENT

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Licenses & Permits					501,900
Transfers In					523,247
Total Revenues	-	-	-	-	1,025,147
Beginning Fund Balance	-	-	-	-	156,015
Total Resources	-	-	-	-	1,181,162

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges					40,435
Transfers Out	-	-	-	-	65,650
Total Operations	-	-	-	-	106,085
Ending Fund Balance	-	-	-	-	1,075,077
Total Expenditures	-	-	-	-	1,181,162

POLICE DRUG SEIZURE FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Intergovernmental			23,624		
Miscellaneous Revenues	2,188	598	2,015	500	500
Total Revenues	2,188	598	25,639	500	500
Beginning Fund Balance	15,809	15,607	13,677	31,934	4,851
Total Resources	17,997	16,205	39,316	32,434	5,351

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Supplies	608	509	-	1,000	500
Other Services & Charges	1,782	2,019	60	5,000	3,000
Capital Outlay		-	22,784		
Total Operations	2,390	2,528	22,844	6,000	3,500
Ending Fund Balance	15,607	13,677	16,472	26,434	1,851
Total Expenditures	17,997	16,205	39,316	32,434	5,351

HOTEL/MOTEL TAX FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Taxes	20,234	20,020	27,677	84,000	144,000
Miscellaneous Revenues	9	6	1	-	-
Total Revenues	20,243	20,026	27,678	84,000	144,000
Beginning Fund Balance	4,722	5,143	4,930	31,927	7,986
Total Resources	24,965	25,169	32,608	115,927	151,986

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Supplies				40,000	10,000
Other Services & Charges	19,822	20,239	26,246	40,000	40,000
Capital Outlay					30,000
Total Operations	19,822	20,239	26,246	80,000	80,000
Ending Fund Balance	5,143	4,930	6,362	35,927	71,986
Total Expenditures	24,965	25,169	32,608	115,927	151,986

REDONDO ZONE FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Intergovernmental			22,469		
Fines & Forfeitures			2,160	750	750
Miscellaneous Revenues			73,877	53,000	108,895
Transfers In			2,729		
Total Revenues	-	-	101,235	53,750	109,645
Beginning Fund Balance			-	21,845	4,227
Total Resources	-	-	101,235	75,595	113,872

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Supplies			5,085	5,500	5,000
Other Services & Charges			74,087	53,097	108,855
Total Operations	-	-	79,172	58,597	113,855
Ending Fund Balance			22,063	16,998	17
Total Expenditures	-	-	101,235	75,595	113,872

WATERFRONT ZONE

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Fines & Forfeitures					1,000
Miscellaneous Revenues					299,000
Total Revenues	-	-	-	-	300,000
Beginning Fund Balance					-
Total Resources	-	-	-	-	300,000

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges					158,790
Transfers Out					100,000
Total Operations	-	-	-	-	258,790
Ending Fund Balance					41,210
Total Expenditures	-	-	-	-	300,000

PBPW AUTOMATION FEE

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Charges for Services			22,985	100,000	100,000
Total Revenues	-	-	22,985	100,000	100,000
Beginning Fund Balance				22,000	32,995
Total Resources	-	-	22,985	122,000	132,995

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges			-	96,726	93,880
Total Operations	-	-	-	96,726	93,880
Ending Fund Balance				25,274	39,115
Total Expenditures	-	-	-	122,000	132,995

ABATEMENT

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Fines & Forfeitures				500	500
Total Revenues	-	-	-	500	500
Beginning Fund Balance	-	-	-	1,492	1,850
Total Resources	-	-	-	1,992	2,350

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges				200	200
Total Operations	-	-	-	200	200
Ending Fund Balance	-	-	-	1,792	2,150
Total Expenditures	-	-	-	1,992	2,350

AUTOMATED SPEED ENFORCE

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Charges for Services			310		-
Fines & Forfeitures	423,164	382,819	361,556	356,000	356,000
Miscellaneous Revenues			283		-
Total Revenues	423,164	382,819	362,149	356,000	356,000
Beginning Fund Balance		1	(466)	38,236	82,801
Total Resources	423,164	382,820	361,683	394,236	438,801

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	26,856	22,218	24,379	31,933	-
Personnel Benefits	10,839	9,366	6,827	10,345	-
Other Services & Charges	248,010	243,247	228,810	228,500	228,000
Transfers Out	108,092	108,455	37,745	141,136	136,586
Capital Outlay	29,366				-
Total Operations	423,163	383,286	297,761	411,914	364,586
Ending Fund Balance	1	(466)	63,922	(17,678)	74,215
Total Expenditures	423,164	382,820	361,683	394,236	438,801

TRANSPORT BENEFIT DISTRICT

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Taxes	417,583	424,531	456,766	880,000	880,000
Miscellaneous Revenues	120	44	66	-	-
Total Revenues	417,703	424,575	456,832	880,000	880,000
Beginning Fund Balance	82,975	72,004	39,352	67,950	281,943
Total Resources	500,678	496,579	496,184	947,950	1,161,943

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges	9,687	3,463	2,500	419,200	472,275
Transfers Out	418,987	453,764	406,171	15,000	523,247
Total Operations	428,674	457,227	408,671	434,200	995,522
Ending Fund Balance	72,004	39,352	87,513	513,750	166,421
Total Expenditures	500,678	496,579	496,184	947,950	1,161,943

DEBT SERVICE FUNDS

Debt Service Funds are funds used to account for the accumulation of resources to pay long term debt.

DEBT SERVICE FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Miscellaneous Revenues	6,105	424,531	149	-	-
Transfers In	314,513	44	384,969	405,265	405,900
Total Revenues	320,618	424,575	385,118	405,265	405,900
Beginning Fund Balance	94,513	6,682	36,665	45,155	33,937
Total Resources	415,131	431,257	421,783	450,420	439,837

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges			425	15,920	15,305
Transfers Out	6,077	5,452	242	-	-
Debt Service	402,372	389,140	384,969	391,052	391,213
Total Operations	408,449	394,592	385,636	406,972	406,518
Ending Fund Balance	6,682	36,665	36,147	43,448	33,319
Total Expenditures	415,131	431,257	421,783	450,420	439,837

CAPITAL & CONSTRUCTION FUND

Construction Funds are funds used to account for major acquisition and construction of capital projects. Project spending often occurs in multiple years.

CONSTRUCTION FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Taxes	646,699	1,026,194	1,189,540	1,039,270	854,000
Intergovernmental	4,423,275	5,876,435	5,359,585	8,908,124	916,432
Charges for Services	6,003,745	18,706	271,946	784,000	1,981,000
Miscellaneous Revenues	338,554	38,843	229,145	115,040	-
Transfers In	767,582	967,702	512,690	2,755,020	1,466,205
Total Revenues	12,179,855	7,927,880	7,562,906	13,601,454	5,217,637
Beginning Fund Balance	1,758	3,576,062	3,381,328	3,130,429	3,920,469
Total Resources	12,181,613	11,503,942	10,944,234	16,731,883	9,138,106

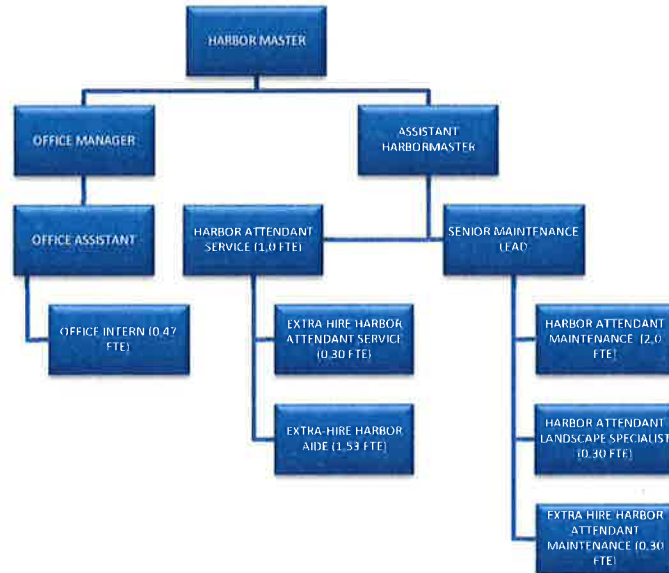
FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Supplies	-	-	76,692	-	-
Other Services & Charges	-	-	3,355	25,000	25,000
Transfers Out	738,622	988,065	1,860,363	2,676,707	1,858,553
Capital Outlay	7,866,929	7,134,549	6,854,641	12,752,379	3,482,661
Total Operations	8,605,551	8,122,614	8,795,051	15,454,086	5,366,214
Ending Fund Balance	3,576,062	3,381,328	2,149,183	1,277,797	3,771,892
Total Expenditures	12,181,613	11,503,942	10,944,234	16,731,883	9,138,106

ENTERPRISE FUNDS

Enterprise Funds are funds used to account for business-like activities where fees are charged to recover operating, debt and capital costs of an activity.

MARINA FUND



PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Harbormaster	1.00	1.00	1.00	1.00	1.00
Office Manager	1.00	1.00	1.00	1.00	1.00
Office Assistant	0.80	0.60	0.60	1.00	1.00
Service Manager	1.00	1.00	1.00	-	-
Maintenance Manager	1.00	1.00	1.00	-	-
Events Specialist	0.20	0.40	0.40	-	-
Assistant Harbormaster	-	-	-	1.00	1.00
Senior Maintenance Lead	-	-	-	1.00	1.00
Harbor Attendant	4.00	4.00	4.00	3.00	3.00
Extra-Hire Intern	-	-	-	0.47	0.47
Extra-Hire Landscaping Specialist	-	0.30	0.30	0.30	0.30
Extra-Hire Harbor Attendant Maintenance	-	-	-	0.30	0.30
Extra-Hire Harbor Attendant Service	-	-	-	0.30	0.30
Extra-Hire Harbor Aide	2.13	1.83	1.83	1.76	1.76
Total	11.13	11.13	11.13	11.13	11.13

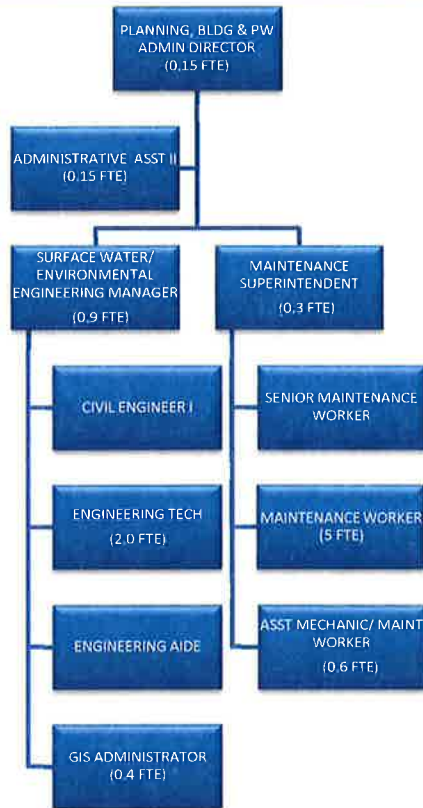
FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Intergovernmental	-	13,040	-	-	-
Charges for Services	1,409,519	1,428,920	1,165,902	1,209,023	1,209,023
Fines & Forfeits	18,617	18,162	17,716	15,220	12,220
Moorage Revenues	2,676,556	2,764,219	2,822,396	2,899,307	2,942,257
Other Financing Sources	265,411	490,786	134,763	4,459	4,459
Transfers In	483,017	514,018	4,003,042	1,054,830	1,480,516
Total Revenues	4,853,120	5,229,145	8,143,819	5,182,839	5,648,475
Beginning Fund Balance	2,096,157	2,037,224	2,481,835	2,459,269	2,157,970
Total Resources	6,949,277	7,266,369	10,625,654	7,642,108	7,806,445

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	603,693	616,262	609,486	651,693	671,098
Personnel Benefits	256,429	267,987	247,773	271,946	246,873
Supplies	1,366,026	1,335,263	1,048,961	1,118,218	1,020,183
Other Services & Charges	1,264,883	1,145,119	817,501	876,082	840,970
Transfers Out	483,017	514,018	4,003,042	1,069,830	1,495,516
Capital Outlay	140,957	83,482	737,693	235,000	510,000
Debt Service	797,048	822,403	820,434	819,830	820,515
Total Expenditures	4,912,053	4,784,534	8,284,890	5,042,599	5,605,155
Ending Fund Balance*	2,037,224	2,481,835	2,340,764	2,599,509	2,201,290
Total Uses	6,949,277	7,266,369	10,625,654	7,642,108	7,806,445
Operating Fund Balance					1,029,230
Capital Fund Balance					300,239
Debt Service Fund Balance					77,080
Debt Reserve Fund Balance					794,741
* Total Ending Fund Balance					2,201,290

SURFACE WATER MANAGEMENT FUND



PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Plan, Bldg, PW Director	0.15	0.15	0.15	0.15	0.15
Administrative Assistant	0.15	0.15	0.15	0.15	0.15
Asst Director Utilities & Env Eng.	0.90	-	-	-	-
Surface Water/Environment Engrng Mgr	-	0.90	0.90	0.90	0.90
GIS Administrator	-	0.40	0.40	0.40	0.40
Maintenance Superintendent	0.35	0.30	0.30	0.30	0.30
Lead Maintenance Worker	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	4.30	4.60	5.00	5.00	5.00
Engineering Technician	2.00	2.00	2.00	2.00	2.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00
Traffic Technician	1.00	-	-	-	-
Civil Engineer I	-	0.60	1.00	1.00	1.00
Assistant Mechanic/Maint Worker	0.60	0.60	0.60	0.60	0.60
Land Use Planner II	0.10	-	-	-	-
Total	11.55	11.70	12.50	12.50	12.50

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Intergovernmental	-	156,511	-	396,181	-
Charges for Services	2,600,959	2,650,116	2,756,227	3,264,518	3,532,391
Miscellaneous Revenues	8,769	6,663	9,532	437,050	85,050
Other Financing Sources	57,773	53,909	376,086	-	-
Transfers In	709,484	486,455	107,446	577,935	221,120
Total Revenues	3,376,985	3,353,654	3,249,291	4,675,684	3,838,561
Beginning Fund Balance	2,321,618	2,695,682	2,497,049	2,794,245	3,095,030
Total Resources	5,698,603	6,049,336	5,746,340	7,469,929	6,933,591

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	724,606	759,170	761,468	799,230	914,844
Personnel Benefits	296,534	328,284	342,924	393,022	421,390
Supplies	75,627	75,465	39,127	75,300	66,900
Other Services & Charges	831,934	1,036,476	1,132,892	1,380,804	1,400,723
Transfers Out	710,536	630,855	82,220	592,935	236,120
Capital Outlay	362,664	722,037	139,969	2,063,935	874,774
Debt Service	1,020	-	-	-	-
Total Expenditures	3,002,921	3,552,287	2,498,600	5,305,226	3,914,751
Ending Fund Balance*	2,695,682	2,497,049	3,247,740	2,164,703	3,018,840
Total Uses	5,698,603	6,049,336	5,746,340	7,469,929	6,933,591

Operating Fund Balance	2,962,436
Capital Fund Balance	56,404
* Total Ending Fund Balance	3,018,840

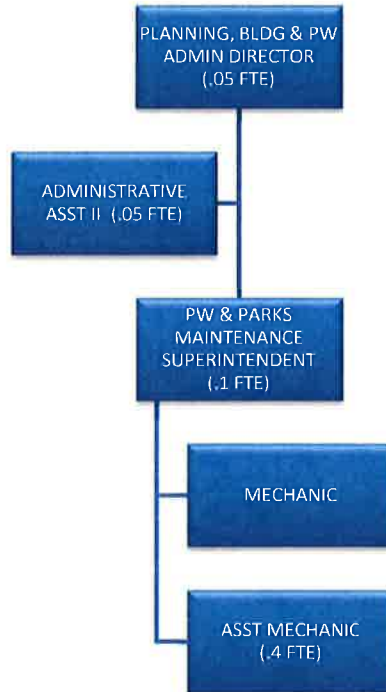
"Energy and persistence conquer all things."

— Benjamin Franklin

INTERNAL SERVICE FUNDS

Internal Service Funds are funds used to account for business-like activities where fees are charged to city departments to recover both operating and capital activity costs.

EQUIPMENT RENTAL FUND



PERSONNEL SUMMARY					
NUMBER OF EMPLOYEES					
POSITION	2013	2014	2015	2016	2017
Plan, Bldg, PW Director	0.05	0.05	0.05	0.05	0.05
Administrative Assistant II	0.05	0.05	0.05	0.05	0.05
Maintenance Superintendent	0.10	0.10	0.10	0.10	0.10
Asst. PW & Parks Maint Super		0.10			
Mechanic	1.00	1.00	1.00	1.00	1.00
Assistant Mechanic	1.00	0.60	0.40	0.40	0.40
Total	2.20	1.90	1.60	1.60	1.60

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Charges for Services	539,479	516,790	180,238	602,115	516,386
Miscellaneous Revenues	1,562	1,994	1,138	100	100
Other Financing Sources	1,424	16,484	4,995	-	-
Total Revenues	542,465	535,268	186,371	602,215	516,486
Beginning Fund Balance	152,527	183,844	204,578	43,756	340,779
Total Resources	694,992	719,112	390,949	645,971	857,265

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Salaries & Wages	111,263	100,787	105,959	103,139	108,599
Personnel Benefits	51,541	51,625	56,484	64,261	51,696
Supplies	273,802	267,232	213,150	245,350	213,452
Other Services & Charges	74,265	94,890	69,266	74,665	50,150
Capital Outlay	-	-	-	57,830	69,720
Debt Service	277	-	-	-	-
Total Operations	511,148	514,534	444,859	545,245	493,617
Ending Fund Balance	183,844	204,578	(53,910)	100,726	363,648
Total Expenditures	694,992	719,112	390,949	645,971	857,265

EQUIPMENT REPLACEMENT FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Intergovernmental	-	7,000	-	-	-
Charges for Services	93,124	387,808	-	865,334	922,690
Miscellaneous Revenues	2,893	3,599	1,042	-	-
Other Financing Sources	3,278	2,596	1,317	-	-
Transfers In	-	-	60,000	-	-
Total Revenues	99,295	401,003	62,359	865,334	922,690
Beginning Fund Balance	1,404,814	1,485,901	1,680,696	1,424,750	1,676,754
Total Resources	1,504,109	1,886,904	1,743,055	2,290,084	2,599,444

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Capital Outlay	18,208	206,208	472,302	851,860	815,810
Total Operations	18,208	206,208	472,302	851,860	815,810
Ending Fund Balance	1,485,901	1,680,696	1,270,753	1,438,224	1,783,634
Total Expenditures	1,504,109	1,886,904	1,743,055	2,290,084	2,599,444

FACILITY REPAIR & REPLACEMENT FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Charges for Services	75,835	75,835	75,835	75,830	111,020
Miscellaneous Revenues	92	102	125	-	-
Transfers In	-	50,000	26,800	-	384,124
Total Revenues	75,927	125,937	102,760	75,830	495,144
Beginning Fund Balance	52,502	84,086	69,324	65,423	8,231
Total Resources	128,429	210,023	172,084	141,253	503,375

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges	44,343	140,699	215,822	54,000	384,124
Capital Outlay	-	-	-	25,000	-
Total Operations	44,343	140,699	215,822	79,000	384,124
Ending Fund Balance	84,086	69,324	(43,738)	62,253	119,251
Total Expenditures	128,429	210,023	172,084	141,253	503,375

COMPUTER REPLACEMENT FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Charges for Services	89,851	108,353	156,427	401,107	429,455
Miscellaneous Revenues	656	581	(343)	100	100
Transfers In	30,270	6,000	6,000	-	-
Total Revenues	120,777	114,934	162,084	401,207	429,555
Beginning Fund Balance	345,062	318,264	319,020	126,766	598,481
Total Resources	465,839	433,198	481,104	527,973	1,028,036

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Supplies	40,221	46,238	88,078	-	-
Transfers Out	7,994	-	-	71,000	121,000
Capital Outlay	99,360	67,940	116,339	187,915	351,005
Debt Service	-	-	3,926	3,625	3,625
Total Operations	147,575	114,178	208,343	262,540	475,630
Ending Fund Balance	318,264	319,020	272,761	265,433	552,406
Total Expenditures	465,839	433,198	481,104	527,973	1,028,036

SELF INSURANCE FUND

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Charges for Services	582,620	563,992	637,612	828,455	825,480
Miscellaneous Revenues	205	163	(61)	-	-
Other Financing Sources	5,000	5,000	-	-	-
Total Revenues	587,825	569,155	637,551	828,455	825,480
Beginning Fund Balance	163,729	200,692	202,236	99,622	283,076
Total Resources	751,554	769,847	839,787	928,077	1,108,556

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges	550,862	567,611	648,770	666,660	699,580
Total Operations	550,862	567,611	648,770	666,660	699,580
Ending Fund Balance	200,692	202,236	191,017	261,417	408,976
Total Expenditures	751,554	769,847	839,787	928,077	1,108,556

UNEMPLOYMENT COMPENSATION

FUND REVENUES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Charges for Services	51,755	53,585	55,835	58,385	60,545
Miscellaneous Revenues	274	217	308	50	-
Total Revenues	52,029	53,802	56,143	58,435	60,545
Beginning Fund Balance	190,414	232,012	268,732	322,817	320,674
Total Resources	242,443	285,814	324,875	381,252	381,219

FUND EXPENDITURES

CATEGORY	2013 ACTUAL	2014 ACTUAL	2015 ACTUAL	2016 BUDGET	2017 BUDGET
Other Services & Charges	10,431	17,082	2,451	75,000	75,000
Total Operations	10,431	17,082	2,451	75,000	75,000
Ending Fund Balance	232,012	268,732	322,424	306,252	306,219
Total Expenditures	242,443	285,814	324,875	381,252	381,219

CAPITAL PROJECTS

DRAFT ORDINANCE NO. 16-161

APPENDIX B – CAPITAL BUDGET

<u>Project #</u>	<u>Status</u>	<u>Project Title</u>	<u>2017 Budget</u>
101,205,017	New	Annual Sidewalk Program 2017	20,000
		TOTAL FUND 101 STREETS O&M 2017	20,000
102,102,040	New	Arterial Street Paving	1,221,935
		TOTAL FUND 102 ARTERIAL PAVE 2017	1,221,935
310,057,045	Continuing	Field House Tennis Court	25,000
310,061,045	Continuing	DMBP Picnic Shelter/Restrooms	622,846
310,062,045	Continuing	Parkside Playground	449,047
310,065,045	Continuing	Parkside Soil Remediation	202,000
310,066,045	New	Wooton Park	157,000
310,514,024	Continuing	Financial System Replacement	252,000
		TOTAL FUND 310 MCI CIP 2017	1,707,893
319,302,040	New	24th Ave S/Sea-Tac Intersection	30,000
319,332,040	Continuing	S 216th St - Segment 1A	6,249,367
319,334,040	New	South 216th - Segment 3	5,879,210
319,336,040	Continuing	S 224th Street Improvements	605,895
319,337,040	New	Downtown Alley Improvement	541,183
319,345,040	Continuing	Barnes Creek Trail/SR 509 ROW	1,064,012
319,471,040	Continuing	16th Ave S Improve - Segment 5A	128,839
319,606,040	Continuing	Midway Elem SRTS	395,656
319,608,040	New	Marine View Dr Roundabout	2,092,720
319,611,040	Continuing	Redondo Paid Parking	200,000
319,614,040	Continuing	S 268th Street Sidewalks	943,809
319,615,040	Continuing	Redondo Boardwalk Repair	4,630,888
319,616,040	New	S 200th St Safe Routes to School	720,000
319,617,040	New	S 223rd Walkway Improvements	192,910
319,619,040	New	Arterial Traffic Calming 2017	30,000
		TOTAL FUND 319 TRANSPORT CIP 2017	23,704,489
403,452,070	New	Dock Electrical Replacement	60,000
403,510,070	New	Marina Rental Building/Bjomson Project	300,000
403,513,070	New	Marina Fiber	150,000
		TOTAL FUND 403 MARINA CIP 2017	510,000
451,017,040	New	Annual Pipe Replacement Program	377,000
451,804,040	Continuing	Barnes Creek/KDM Culvert Replacement	1,878,014
451,815,040	Continuing	24th Ave Pipeline Replace/Upgrade	262,700
451,827,040	Continuing	South 251st Street Storm Outfall	370,014
451,828,040	New	Deepdene Plat Outfall Replacement	230,000
		TOTAL FUND 451 SWM CIP 2017	3,117,728
506,707,040	New	Activity Center Exterior Paint	53,000
506,708,040	Continuing	City Hall Generator	340,964
		TOTAL FUND 506 FACILITY REPAIR CIP 2017	393,964
TOTAL 2017 CAPITAL BUDGET			30,676,009

Annual Sidewalk Program 2017Project # **101.205.017**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Replace sidewalks throughout the city. This program targets locations that are in significant need of repair or which do not meet current standards. Typical locations for repair include curb, gutter, sidewalk, asphalt paths and driveway approaches. The program prioritizes projects near schools, in commercial areas, and locations with high amounts of pedestrian traffic. Special consideration is given to locations with past pedestrian accident history and where citizen complaints are received.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
Internal Engineering/Project Mgmt	2,000	-	2,000
Prop/ROW/Easements			-
Construction			-
Internal Engr-Proj Mgmt/ Inspect	1,000	-	1,000
Main/Repair Contract 1	17,000	-	17,000
Other			
Interfund Financial Services		-	-
Contingencies		-	-
Total Project Expense Budget:	20,000	-	20,000

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	2,000				
-	1,000				
-	17,000				
-					
-					
-					
20,000					

Funding Sources

	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
ASE	20,000	-	20,000
Total Project Revenue Budget:	20,000	-	20,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	20,000				
20,000					

Arterial Street Paving

Project # 102.102.040

Project Manager:
Lead Department:
Design Start Date:
Bid Opening:
Award:
Accepted by Council:
Retainage Released:

Est. Actual

Summary Project Description:

Maintain and preserve the integrity of the City's existing roadway surfaces of approximately 5 centerline miles per year through a combination of pavement rehabilitation measures, such as chip seals, patches and overlays.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	35,000	-	35,000
Internal Engineering/Project Mgmt	5,000	-	5,000
Prop/ROW/Easements			
Other Professional Services		-	-
Construction			
Internal Engr-Proj Mgmt/ Inspect	40,000	-	40,000
Construction Contract 1	1,089,685	-	1,089,685
Other			
Interfund Financial Services	12,250	-	12,250
Contingencies	40,000	-	40,000
Total Project Expense Budget:	1,221,935	-	1,221,935

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	35,000				
-	5,000				
-					
-					
-		40,000			
-		1,089,685			
-					
-	435	11,815			
-		40,000			
-	40,435	1,181,500	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Transportation Benefit District	719,930	-	719,930
Interest Income	105	-	105
FRANCHISE FEES - WATER DISTRICT #54	5,000	-	5,000
FRANCHISE FEES - HIGHLINE WATER	245,125	-	245,125
FRANCHISE FEES - SW SUBURBAN	22,275	-	22,275
FRANCHISE FEES - MIDWAY SEWER	229,500	-	229,500
Total Project Revenue Budget:	1,221,935	-	1,221,935

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
196,683	523,247	-			
105					
-	5,000				
-	245,125				
-	22,275				
-	229,500				
196,788	1,025,147	-	-	-	-

Field House Tennis CourtProject # **310.057.045**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Repaint the tennis court at the Field House.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
Prop/ROW/Easements			-
Construction			-
Internal Engr-Proj Mgmt/ Inspect	1,000	-	1,000
Repair Contract 1	23,750	-	23,750
Other			-
Interfund Financial Services	250	-	250
Contingencies	-	-	-
Total Project Expense Budget:	25,000	-	25,000

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	1,000				
-	23,750				
-	250				
-					
-	25,000	-	-	-	-

Funding Sources

	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
REET 1	25,000	-	25,000
Total Project Revenue Budget:	25,000	-	25,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	25,000				
-	25,000	-	-	-	-

DMBP Picnic Shelter/RestroomsProject # **310.061.045**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Rehabilitate the Picnic Shelter and Restroom including building a new stem wall, update mechanical, electrical and plumbing systems, fixtures, interior, exterior finishes and drainage to serve the high volume Beach Park and Des Moines Creek Trail Park users. The project is part of a multi-phased plan to rehabilitate the historic buildings. It is a high priority for the general public and for the full utilization of the Event Center to maximize rental revenues that are needed to sustain the park and it's buildings.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering (Dave Clark)	54,795	-	54,795
Internal Engineering/Project Mgmt	10,275	-	10,275
Hook Up Fees	5,900	-	5,900
Permits	12,059	-	12,059
Other Misc (Advertise, Postage, Etc.)	1,195	-	1,195
Prop/ROW/Easements			
Construction			
External Engineering	25,000	-	25,000
Internal Engr-Proj Mgmt/ Inspect	8,000	-	8,000
Construction Contract 1	482,129	-	482,129
Other			
Interfund Financial Services	6,167	-	6,167
Contingencies	17,326	-	17,326
Total Project Expense Budget:	622,846	-	622,846

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
46,240	8,555				
10,275					
5,900					
12,059					
1,195					
12,500	12,500				
2,500	5,500				
289,277	192,852				
3,973	2,194				
17,326	-				
401,245	221,601	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
REET 1	40,920	-	40,920
KC Park Levy (2014-2019) Match for grant	288,926	-	288,926
Washington State RCO (50%)	293,000	-	293,000
Total Project Revenue Budget:	622,846	-	622,846

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
46,951	70,039	(54,000)	(22,070)		
158,856	54,000	54,000	22,070		
195,438	97,562				
401,245	221,601	-	-	-	-

Parkside PlaygroundProject # **310.062.043**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Redesign and upgrades to this park – new paths, play equipment, sport court upgrades.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	54,900	-	54,900
Internal Engineering/Project Mgmt	23,110	-	23,110
Permits	28,200	-	28,200
Other Misc (Advertise, Postage, Etc.)	4,000	-	4,000
Prop/ROW/Easements			
Construction			
Internal Engr-Proj Mgmt/ Inspect	10,000	-	10,000
Construction Contract 1 - Playground Construction	258,470	-	258,470
Materials	12,129	-	12,129
Other			
Interfund Financial Services 001.000.000.341.43.9	4,468	-	4,468
Individual Items < \$5,000 KC Sports Center	25,000	-	25,000
Contingencies	28,770	-	28,770
Total Project Expense Budget:	449,047	-	449,047

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
41,711	13,189				
11,829	11,281				
-	28,200				
2,192	1,808				
-					
-					
-	10,000				
-	258,470				
12,129					
-					
683	3,785				
-	25,000				
-	28,770				
68,544	380,503	-	-	-	-

Funding Sources

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
CDBG Federal Grant (100%) \$50,000 Design	380,000	-	380,000
King County "I Can" Grant pass through	10,714	-	10,714
REET 2	33,333	-	33,333
Total Project Revenue Budget:	449,047	-	449,047

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
50,000	330,000				
10,714					
7,830	25,503				
68,544	380,503	-	-	-	-

Parkside Soil RemediationProject # **310.065.045**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Removal of contaminated soils and replacement with new clean soils as part of the Parkside Playground project.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
Internal Engineering/Project Mgmt		-	-
Permits		-	-
Prop/ROW/Easements			
Construction			
Internal Engr-Prj Mgmt/ Inspect	10,000	-	10,000
Construction Contract 1 - DOE Clean Up	185,000	-	185,000
Other Miscellaneous	218	-	218
Other			
Interfund Financial Services	2,000	-	2,000
Contingencies	4,782	-	4,782
Total Project Expense Budget:	202,000	-	202,000

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-					
-					
-					
-	10,000				
-	185,000				
218					
-					
-	2,000				
-	4,782				
218	201,782	-	-	-	-

Funding Sources

	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
REET 2 (Finance Chgs Only)	2,000	-	2,000
DOE State Grant	200,000	-	200,000
		-	-
Total Project Revenue Budget:	202,000	-	202,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
218	1,782				
-	200,000				
-					
218	201,782	-	-	-	-

Wooton ParkProject # **310.066.045**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Replace play equipment and picnic shelter. The park's play equipment is over 25 years old, outdated and replacement parts are not available. The park was assessed in 2008 as part of the 2010 Master Plan update. Findings identified that the play equipment needed replacement, the wooden gazebo was not sturdy and needs to be removed or replaced, the site furnishings need to be upgraded and the pathways need refurbishing.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	15,000	-	15,000
Internal Engineering/Project Mgmt		-	-
Prop/ROW/Easements			
Construction			
External Engineering	-	-	-
Internal Engr- Proj Mgmt/ Inspect	5,000	-	5,000
Construction Contract	120,000	-	120,000
Other			
Interfund Financial Services	1,550	-	1,550
Contingencies	15,450	-	15,450
Total Project Expense Budget:	157,000	-	157,000

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	15,000				
-					
-					
-					
-	5,000				
-	120,000				
-					
-	1,550				
-	15,450				
-	157,000	-	-	-	-

Funding Sources

	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
REET 2	157,000	-	157,000
Total Project Revenue Budget:	157,000	-	157,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	157,000				
-	157,000	-	-	-	-

Financial System ReplacementProject # **310.514.024**

Project Manager: Donyele Mason
 Lead Department: Finance
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Replace the financial software and upgrade related server. Replacement system will be a fully integrated system containing general ledger, budgeting, payroll, accounts payable, accounts receivable, centralized cashing and project accounting modules.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
Internal Engineering/Project Mgmt		-	-
Other Professional Services	80,000	-	80,000
Prop/ROW/Easements		-	-
Construction			
Construction Contract 1 - Software License	155,000	-	155,000
Construction Contract 2 - Conversion Support C	10,000	-	10,000
Other		-	-
Interfund Financial Services	2,000	-	2,000
Individual Items < \$5,000 - Server/Printers/Etc.	5,000	-	5,000
Contingencies		-	-
Total Project Expense Budget:	252,000	-	252,000

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-					
20,000	60,000				
80,000	75,000				
-	10,000				
1,000	1,000				
-	5,000				
-					
101,000	151,000	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Computer Replacement Fund	192,000	-	192,000
Marina Rates	30,000	-	30,000
Surface Water Utility	30,000	-	30,000
Total Project Revenue Budget:	252,000	-	252,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
71,000	121,000				
15,000	15,000				
15,000	15,000				
101,000	151,000	-	-	-	-

24th Ave S/Sea-Tac Intersection

Project # 319.302.040

Project Manager:
Lead Department:
Design Start Date:
Bid Opening:
Award:
Accepted by Council:
Retainage Released:

<u>Est.</u>	<u>Actual</u>
-------------	---------------

Summary Project Description:

Costs to cover construction coordination/tie-in efforts at the intersection of 24th Ave S/South 208th Street.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental/ Request	2017 Revised CIP Budget Estimate
Design			
Internal Engineering/Project Mgmt	1,700	-	1,700
Other Professional Services		-	-
Prop/ROW/Easements		-	-
Land		-	-
Construction		-	-
Construction Contract	28,000	-	28,000
Other Miscellaneous		-	-
Other		-	-
Interfund Financial Services	300	-	300
Non-Capitalizable Services		-	-
Contingencies		-	-
Total Project Expense Budget:	30,000	-	30,000

PROJECT ALLOCATIONS BY YEAR					
Project to Date	Estimated Year End	Planned Year	Planned Year	Planned Year	Planned Year
12/31/16	2017	2018	2019	2020	2021
	1,700				
	28,000				
	300				
	30,000				

<i>Funding Sources</i>	<i>1/1/17 Current CIP Budget</i>	<i>2017 CIP Supplemental Request</i>	<i>2017 Revised CIP Budget Estimate</i>
Traffic Impact Fees	30,000	-	30,000
Total Project Revenue Budget:	30,000	-	30,000

<i>Project to Date</i>	<i>Scheduled Year</i>	<i>Scheduled Year</i>	<i>Scheduled Year</i>	<i>Scheduled Year</i>	<i>Scheduled Year</i>
<i>12/31/16</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>
-	30,000				
	30,000				

S 216th St - Segment 1AProject # **319.332.040**

Project Manager:
Lead Department:
Design Start Date:
Bid Opening:
Award:
Accepted by Council:
Retainage Released:

Est. Actual

Summary Project Description:

South 216th St from R 99 to 24th Ave South. Widen roadway to 5 lanes with two additional travel lanes in each direction, a continuous left turn lane, a U-turn pocket (EN to WB) at SR 99, bicycle lanes, planter strips and sidewalks.

TOTAL PROJECT SCOPE				PROJECT ALLOCATIONS BY YEAR					
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate	Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
Design									
External Engineering - KPG	195,137	-	195,137	195,137					
Internal Engineering/Project Mgmt	654,136	-	654,136	654,136					
Services-WSDOT	351	-	351	351					
Other Professional Services - Len Madsen	53,430	-	53,430	53,430					
Other Misc (Advertise, Postage, Etc.)	956	-	956	956					
Prop/ROW/Easements									
External Engineering - KPG	143,652	-	143,652	143,652					
Internal Engineering	76,059	-	76,059	76,059					
Other Professional Services - Len Madsen	69,694	-	69,694	69,694					
Land	426,975	-	426,975	426,975					
Other Miscellaneous - Filing Fees/Condemnation	112,985	-	112,985	112,985					
Construction									
External Engineering - KPG	462,943	-	462,943	462,943					
External Proj Mgmt-WSDOT	4,000	-	4,000	4,000					
Internal Engr-Proj Mgmt/ Inspect	47,000	-	47,000	45,000	2,000				
Construction Contract - SCI	3,407,019	-	3,407,019	3,407,019					
Construction-Highline Water	9,468	-	9,468	9,468					
Other Professional Services - Len Madsen	41,000	-	41,000	41,000					
Other Miscellaneous	81,182	-	81,182	81,182					
Other									
Interfund Financial Services	54,263	-	54,263	54,163	100				
NonCity Utilities - PSE	145,000	-	145,000	145,000					
NonCity Utilities - Comcast	6,500	-	6,500	6,500					
NonCity Utilities - Century Link	5,100	-	5,100	5,100					
Contingencies	252,517	-	252,517	244,617	7,900				
Total Project Expense Budget:	6,249,367	-	6,249,367	6,239,367	10,000	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate	Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
PWTF Loan	325,000	-	325,000	325,000					
Federal STP (ROW Only Eligible 86.5%)	578,346	-	578,346	578,346					
FMSIB (SCI Only)	892,000	-	892,000	892,000					
Traffic Impact Fees City Wide (Use In-Lieu before TIF)	365,702	-	365,702	365,702					
In-Lieu Fees (Use In-Lieu before TIF)	850,422	-	850,422	840,422	10,000				
TIB (52.9304%)	2,198,678	-	2,198,678	2,198,678					
Utilities (Comcast)	80,000	-	80,000	80,000					
Utilities (Century Link)	35,000	-	35,000	35,000					
King County Metro (Estimated Funding)	29,849	-	29,849	29,849					
Transportation CIP Fund	894,370	-	894,370	894,370					
Total Project Revenue Budget:	6,249,367	-	6,249,367	6,239,367	10,000	-	-	-	-

South 216th - Segment 3

Project # 319.334

Project Manager:
Lead Department:
Design Start Date:
Bid Opening:
Award:
Accepted by Council:
Retainage Released:

Est. Actual

Summary Project Description:

Widen roadway to provide center turn lane, bike lanes, curb, gutter and sidewalks between 11th Ave South and 19th Avenue South. If grant is unavailable then debt financing would be required or project schedule would need to be adjusted.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	540,000	-	540,000
Internal Engineering/Project Mgmt	30,000	-	30,000
Prop/ROW/Easements			
External Engineering	130,000	-	130,000
Construction			
External Engineering	560,000	-	560,000
Internal Engr-Proj Mgmt/ Inspect	30,000	-	30,000
Construction Contract 1	4,081,000	-	4,081,000
Other Miscellaneous		-	-
Other			
Interfund Financial Services	58,210	-	58,210
Contingencies	450,000	-	450,000
Total Project Expense Budget:	5,879,210	-	5,879,210

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	320,000	220,000			
-	15,000	15,000			
-		130,000			
-			560,000		
-			30,000		
-			4,081,000		
-					
-	3,350	3,650	51,210		
-			450,000		
-	338,350	368,650	5,172,210	-	-

Funding Sources

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Traffic Impact Fees - City Wide	2,721,970	-	2,721,970
State of Washington Grants (Unconfirmed)	3,157,240	-	3,157,240
Total Project Revenue Budget:	5,879,210	-	5,879,210

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	139,480	147,430	2,435,060		
-	198,870	221,220	2,737,150		
-	338,350	368,650	5,172,210	-	-

S 224th Street ImprovementsProject # **319.336.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Improvements identified for South 224th Street are for a "Type A" street including curbs, gutters, wide sidewalks, and bike lanes. This project includes design, environmental analysis, and preparation of plans, specifications, and estimates by a consultant. In-lieu fees have been obtained and will fund the design as well as the construction.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	95,000	-	95,000
Internal Engineering/Project Mgmt	18,080	-	18,080
Prop/ROW Easements			
Land	35,000	-	35,000
Construction			
External Engineering	30,000	-	30,000
Internal Engr-Proj Mgmt/ Inspect	15,000	-	15,000
Construction Contract 1	325,488	-	325,488
Other			
Interfund Financial Services	6,050	-	6,050
Non-Capitalizable Services - Utility	25,000	-	25,000
Contingencies	56,277	-	56,277
Total Project Expense Budget:	605,895	-	605,895

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	95,000				
1,353		16,727			
-	35,000				
-	30,000				
-		15,000			
-	325,488				
50	6,000				
-	25,000				
-		56,277			
1,403	516,488	88,004	-	-	-

Funding Sources

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Pacific Ridge Mitigation Fees (Secured)	605,895	-	605,895
Total Project Revenue Budget:	605,895	-	605,895

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
605,895					
605,895	-	-	-	-	-

Downtown Alley ImprovementProject # **319.337**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Project will underground general utilities, overlay alley between 223rd and 225th, provide for urban design features and elements to create a vibrant, pedestrian friendly corridor.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	70,000	-	70,000
Prop/ROW/Easements			
Construction			
Construction Contract	435,825	-	435,825
Other			
Interfund Financial Services	5,358	-	5,358
Contingencies	30,000	-	30,000
Total Project Expense Budget:	541,183	-	541,183

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	70,000				
-		435,825			
-	700	4,658			
-		30,000			
-	70,700	470,483	-	-	-

Funding Sources

	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Traffic In-Lieu (& Adrianna Sidewalk Sale Proceeds)	441,183	-	441,183
Private Contribution - Theater	100,000	-	100,000
Total Project Revenue Budget:	541,183	-	541,183

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	70,700	370,483			
-		100,000			
-	70,700	470,483	-	-	-

Barnes Creek Trail/SR 509 ROWProject # **319.345.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

SR 509 right-of-way from south 216th Street to Kent-Des Moines Road. A 2 mile multi-use trail connecting to the Des Moines Creek Trail in the north and Highline College at the south end.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering - KPG	761,591	-	761,591
Internal Engineering/Project Mgmt	167,321	-	167,321
Other Professional Services	53,453	-	53,453
Other Misc (Advertise, Postage, Etc.)	275	-	275
Prop/ROW/Easements			-
Construction			-
Other			
Interfund Financial Services	7,708	-	7,708
Contingencies	73,664	-	73,664
Total Project Expense Budget:	1,064,012	-	1,064,012

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
456,591	305,000				
163,018	4,303				
53,453					
275					
4,608	3,100				
73,502	162				
751,447	312,565	-	-	-	-

Funding Sources

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Transportation CIP Fund	68,355	-	68,355
REET 1	287,381	-	287,381
King County Conservation Grant 2011 (Confirmed)	44,182	-	44,182
King County Trail Levy (Confirmed trail)	287,819	-	287,819
CMAQ-Design (Confirmed) FHWA 86.5%	376,275	-	376,275
Total Project Revenue Budget:	1,064,012	-	1,064,012

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
68,355					
287,381					
44,182					
287,819					
376,275					
1,064,012	-	-	-	-	-

16th Ave S Improve - Segment 5AProject # **319.471.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

South 272nd Street to approximately 1000 feet south of S 272nd Street. Install curbs, gutters, sidewalks, enclosed drainage system and bike lanes along both sides of the street. Improve existing lighting and install left turn lane. Cost estimates reflect overhead utilities. Underground utilities would be a significant increase. This project coordinates with Segment 5B.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	120,039	-	120,039
Internal Engineering/Project Mgmt	7,600	-	7,600
Prop/ROW/Easements			-
Construction			-
Other			
Interfund Financial Services	1,200	-	1,200
Contingencies	-	-	-
Total Project Expense Budget:	128,839	-	128,839

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	120,039				
-	7,600				
-	1,200				
-					
-	128,839	-	-	-	-

Funding Sources

	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
In-Lieu Ashton (Received)	128,839	-	128,839
Total Project Revenue Budget:	128,839	-	128,839

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
128,839					
128,839	-	-	-	-	-

Midway Elem SRTS

Project # 319,606.040

Project Manager:
Lead Department:
Design Start Date:
Bid Opening:
Award:
Accepted by Council:
Retainage Released:

Est. Actual

Summary Project Description:

Install a sidewalk on the east side of 24th Ave S from South 224th Street to South 227th Street. This project will be done in conjunction with SWM's 24th Ave Pipeline replacement.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering (Parametrix)	53,024	-	53,024
Internal Engineering/Project Mgmt	30,538	-	30,538
Other Professional Services	7,622	-	7,622
Prop/ROW/Easements			
External Engineering	7,230	-	7,230
Internal Engineering	2,000	-	2,000
Construction			
External Engineering	33,409	-	33,409
Internal Engr-Proj Mgmt/ Inspect	8,000	-	8,000
Construction Contract 1	200,000	-	200,000
Other			
Interfund Financial Services	3,833	-	3,833
Contingencies	50,000	-	50,000
Total Project Expense Budget:	395,656	-	395,656

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
3,024	50,000				
20,538	10,000				
7,622					
7,230					
2,000					
-	33,409				
-	8,000				
-	200,000				
159	3,674				
-	50,000				
40,573	355,083	-	-	-	-

Funding Sources

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Traffic Safety Program (ASE) Use 2nd	268,391	-	268,391
Traffic Impact Fees - City Wide Use 1st	127,265	-	127,265
Total Project Revenue Budget:	395,656	-	395,656

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
207,705	60,686				
-	127,265				
207,705	187,951	-	-	-	-

Marine View Dr RoundaboutProject # **319.608**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Re-align intersection and install roundabout at the intersection of Marine View Drive and S 240th Street.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	150,000	-	150,000
Internal Engineering/Project Mgmt	10,000	-	10,000
Prop/ROW Easements			
External Engineering	200,000	-	200,000
Construction			
Construction Contract 1	1,500,000	-	1,500,000
Other			
Interfund Financial Services	20,720	-	20,720
Contingencies	212,000	-	212,000
Total Project Expense Budget:	2,092,720	-	2,092,720

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	150,000				
-	10,000				
-		200,000			
-		500,000	1,000,000		
-	1,600	8,120	11,000		
-		112,000	100,000		
-	161,600	820,120	1,111,000	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Traffic In-Lieu	802,120	-	802,120
Traffic Impact Fees- City Wide	161,600	-	161,600
State of Washington Grants (Unconfirmed)	1,129,000	-	1,129,000
Total Project Revenue Budget:	2,092,720	-	2,092,720

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	-	351,120	451,000		
-	161,600				
-		469,000	660,000		
-	161,600	820,120	1,111,000	-	-

Redondo Paid Parking

Project # 319.611.070

Project Manager:
Lead Department:
Design Start Date:
Bid Opening:
Award:
Accepted by Council:
Retainage Released:

Est.	Actual
------	--------

Summary Project Description:

Equip the Redondo parking lot with an automated pay parking system including gates, ticket dispensers and a pay station.

TOTAL PROJECT SCOPE			
	11/1/17	2017 CIP	2017 Revised
Expenditures	Current CIP	Supplemental	CIP Budget
	Budget	Request	Estimate
Design			
Prop/ROW/Easements			-
Construction			-
External Engineering		-	-
External Proj Mgmt/Inspect#2		-	-
Internal Engr-Proj Mgmt/ Inspect		-	-
Construction Contract 1		-	-
Other			
Interfund Financial Services	2,000	-	2,000
Contingencies	198,000	-	198,000
Total Project Expense Budget:	200,000	-	200,000

<i>PROJECT ALLOCATIONS BY YEAR</i>					
<i>Project to Date</i>	<i>Estimated Year End</i>	<i>Planned Year</i>	<i>Planned Year</i>	<i>Planned Year</i>	<i>Planned Year</i>
<i>12/31/16</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>	<i>2021</i>
-					
-					
-					
-					
-					
-	2,000				
-	198,000				
-	200,000				

<i>Funding Sources</i>	<i>1/1/17 Current CIP Budget</i>	<i>2017 CIP Supplemental Request</i>	<i>2017 Revised CIP Budget Estimate</i>
General Fund transfer (One Time Revenues)	-	-	-
Redondo Zone xfer in		-	-
REET 1 (Fundins Summary to update)	200,000	-	200,000
Total Project Revenue Budget:	200,000	-	200,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-					
-					
-	200,000				
	200,000				

S 268th Street SidewalksProject # **319,614,040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Install sidewalks on the north side of South 268th Street between 16th Ave South and Pacific Highway South, with a portion of sidewalk on the south side from 18th Ave South to Pacific Highway South. This project does not underground the utilities.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering - Parametrix	81,263	-	81,263
Internal Engineering/Project Mgmt	21,231	-	21,231
Other Misc (Advertise, Postage, Etc.)	2,157	-	2,157
Prop/ROW/Easements			
Construction			
External Engineering - Parametrix	99,800	-	99,800
Internal Engr-Proj Mgmt/ Inspect	20,000	-	20,000
Construction Contract 1	650,000	-	650,000
Other			
Interfund Financial Services	9,358	-	9,358
Contingencies	60,000	-	60,000
Total Project Expense Budget:	943,809	-	943,809

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
81,263					
21,231					
2,157					
99,800					
15,000	5,000				
650,000					
8,708	650				
-	60,000				
878,159	65,650	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Traffic Safety Program (ASE) 2nd	39,564	-	39,564
Transportation CIP Fund	181,700	-	181,700
FHWA SRTS LA- 8801(100%) 1st/100% Design	431,000	-	431,000
REET 2 Draw 3rd	96,591	-	96,591
Utility Reimb - Highline Water	59,091	-	59,091
Utility Reimb - PSE	29,545	-	29,545
Arterial Street Fund Transfer	106,318	-	106,318
Total Project Revenue Budget:	943,809	-	943,809

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
39,564					
181,700					
431,000					
96,591					
59,091					
29,545					
40,668	65,650				
878,159	65,650	-	-	-	-

Redondo BoardWalk RepairProject # **319.615.040**

Project Manager:
Lead Department:
Design Start Date:
Bid Opening:
Award:
Accepted by Council:
Retainage Released:

Est. Actual

Summary Project Description:

Replace Boardwalk with improved design. FHWA 86.5% for grant funding total of \$285K is confirmed. The rest of the grant funding is still in application status.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering - Excel Tech C/O 1-2	408,924	-	408,924
Internal Engineering/Project Mgmt	53,995	-	53,995
Permits	350	-	350
Other Misc (Advertise, Postage, Etc.)	2,981	-	2,981
Prop/ROW/Easements			
Construction			
External Engineering - Exellech CO #3	379,525	-	379,525
Internal Engr-On Site Inspections - Commerce	25,000	-	25,000
Internal Project Management - No Commerce	27,307	-	27,307
Construction Contract 1	3,367,358	-	3,367,358
Construction Contract 2	15,000	-	15,000
Other Professional Services - WADOT	2,000	-	2,000
Other Miscellaneous	1,907	-	1,907
Other			
Interfund Financial Services	46,541	-	46,541
Contingencies	300,000	-	300,000
Total Project Expense Budget:	4,630,888	-	4,630,888

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
408,924					
53,995					
350					
2,981					
379,525					
25,000					
27,307					
3,367,358					
15,000					
2,000					
1,907					
45,941	600				
240,000	60,000				
4,570,288	60,600	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
FH WA - PE 86.5% (KA6609)	285,450	-	285,450
TIB Confirmed - Construction Only	402,295	-	402,295
Dept of Commerce-Design and Construction	1,455,000	-	1,455,000
REET 1	366,193	-	366,193
Total Project Revenue Budget:	4,630,888	-	4,630,888

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
285,450					
402,295					
1,455,000					
325,593	60,600				
4,570,288	60,600	-	-	-	-

S 200th St Safe Routes to SchoolProject # **319.616.040**

Project Manager:
Lead Department:
Design Start Date:
Bid Opening:
Award:
Accepted by Council:
Retainage Released:

Est. Actual

Summary Project Description:

Install sidewalk on the north side of the S 200th St between 8th Ave South and Des Moines Memorial Dr.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	65,000	-	65,000
Internal Engineering/Project Mgmt	10,000	-	10,000
Permits		-	-
Other Misc (Advertise, Postage, Etc.)		-	-
Prop/ROW/Easements			
Construction			
Construction Contract 1	550,000	-	550,000
Other Miscellaneous		-	-
Other			
Interfund Financial Services	7,200	-	7,200
Contingencies	87,800	-	87,800
Total Project Expense Budget:	720,000	-	720,000

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	65,000				
-	10,000				
-					
-					
-					
-		550,000			
-					
-	750	6,450			
-		87,800			
-	75,750	644,250	-	-	-

Funding Sources

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
ASE (Automatic Speed Enforcement) GF Xfer	75,000	-	75,000
State of Washington Grants (Unconfirmed)	645,000	-	645,000
Total Project Revenue Budget:	720,000	-	720,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	25,750	49,250			
-	50,000	595,000			
-	75,750	644,250	-	-	-

S 223rd Walkway ImprovementsProject # **319.617**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Installation of missing sidewalk on the north and south sides of S 223rd St and west of 6th Ave. The project will install curbs, ramps and landings at the intersection of 6th Ave and 223rd Ave.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	-	-	-
Internal Engineering/Project Mgmt	25,000	-	25,000
Prop/ROW/Easements			
Construction			
External Engineering	-	-	-
Internal Engr-Proj Mgmt/ Inspect	-	-	-
Construction Contract	152,000	-	152,000
Other			
Interfund Financial Services	1,910	-	1,910
Contingencies	14,000	-	14,000
Total Project Expense Budget:	192,910	-	192,910

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	15,000	10,000			
-		152,000			
-	150	1,760			
-		14,000			
-	15,150	177,760	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
ASE (Automatic Speed Enforcement) GF X-fer	31,910	-	31,910
State of Washington Grants (Unconfirmed)	161,000	-	161,000
Total Project Revenue Budget:	192,910	-	192,910

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	150	31,760			
-	15,000	146,000			
-	15,150	177,760	-	-	-

Arterial Traffic Calming 2017Project # **319.619.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Install arterial traffic calming devices such as permanent radar speed signs, road rechannelization, speed cushions, and other appropriate devices for use on arterial streets. These devices are intended for higher volume roads and emergency response routes which have different characteristics than local roads. Locations are yet to be determined and based on operational characteristics.

TOTAL PROJECT SCOPE

<i>Expenditures</i>	<i>1/1/17 Current CIP Budget</i>	<i>2017 CIP Supplemental Request</i>	<i>2017 Revised CIP Budget Estimate</i>
Design			
Internal Engineering/Project Mgmt	1,750	-	1,750
Other Professional Services	3,500	-	3,500
Prop/ROW/Easements			-
Other Professional Services		-	-
Construction			
Construction Contract 1	24,500	-	24,500
Other			
Interfund Financial Services	250	-	250
Contingencies			-
Total Project Expense Budget:	30,000	-	30,000

PROJECT ALLOCATIONS BY YEAR

<i>Project to Date 12/31/16</i>	<i>Estimated Year End 2017</i>	<i>Planned Year 2018</i>	<i>Planned Year 2019</i>	<i>Planned Year 2020</i>	<i>Planned Year 2021</i>
-	1,750				
-	3,500				
-					
-					
-	24,500				
-	250				
-					
-	30,000	-	-	-	-

Funding Sources

	<i>1/1/17 Current CIP Budget</i>	<i>2017 CIP Supplemental Request</i>	<i>2017 Revised CIP Budget Estimate</i>
ASE	30,000	-	30,000
Total Project Revenue Budget:	30,000	-	30,000

<i>Project to Date 12/31/16</i>	<i>Scheduled Year 2017</i>	<i>Scheduled Year 2018</i>	<i>Scheduled Year 2019</i>	<i>Scheduled Year 2020</i>	<i>Scheduled Year 2021</i>
-	30,000				
-	30,000	-	-	-	-

Dock Electrical ReplacementProject # **403.452.070**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Install new shore power pedestals and distribution wiring on docks H,I,J,K and L.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering		-	-
Internal Engineering/Project Mgmt		-	-
Other Misc (Advertise, Postage, Etc.)		-	-
Prop/ROW/Easements			
Construction			
Construction Contract 1	59,400	-	59,400
Other			
Interfund Financial Services	600	-	600
Contingencies			
Total Project Expense Budget:	60,000	-	60,000

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-					
-					
-					
-					
-	59,400				
-					
-	600				
-					
-	60,000				

Funding Sources

	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Marina Rate Transfer	60,000	-	60,000
Total Project Revenue Budget:	60,000	-	60,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	60,000				
-	60,000				

Marina Rental Building/Bjornson ProjectProject # **403.510.070**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Build a 5000 sq. ft. metal building that would be leased by a boat dealership that is currently located in Auburn. The owners plan to carry at two lines of new boats and also sell used boats. The business would also require 7500 sq ft of open yard. The project would require removing about 20 of the existing dry sheds. The lease rate would be based on the appropriate return on the value of the land plus the amortization of the cost of the building over the life of the lease. The value of the land and building would be determined by an MAI Appraiser. The staff expects the revenue from the new business to offset any losses of dry shed revenue plus create more tax revenue.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
Permits	7,500	-	7,500
Prop/ROW/Easements			
Construction			
External Engineering	7,500	-	7,500
Internal Engr-Proj Mgmt/ Inspect	10,000	-	10,000
Construction Contract 1	125,000	-	125,000
Materials	67,500	-	67,500
Other Miscellaneous	79,500	-	79,500
Other			
Interfund Financial Services	3,000	-	3,000
Contingencies			
Total Project Expense Budget:	300,000	-	300,000

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	7,500				
-	7,500				
-	10,000				
-	125,000				
-	67,500				
-	79,500				
-	3,000				
-	300,000	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Marina Rate Transfer	300,000	-	300,000
Total Project Revenue Budget:	300,000	-	300,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	300,000				
-	300,000	-	-	-	-

Marina FiberProject # **403.513.070**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:

Est. Actual

Retainage Released:

Summary Project Description:

Installation of Fiber Optic Cable in the Marina and From the Marina to The Server Room. This project would install a fiber optic cable "backbone" in the Marina from the Office building to A Dock. The new fiber optic cables would have enough capacity to carry the current gate security system, the current CCTV security camera system and any additional cameras that are added. The system would also connect the new pay parking system to the Marina Office. The new fiber optic cables would be installed in a dedicated conduit that was installed for that purpose when the water lines were replaced in the Marina in 2009. This project would also extend the fiber optic cables from the Marina to the server room in the Police Department's building. This will allow the Marina to run all of their software on the main servers where they will be more reliable and easier to maintain. It would also mean that the data from the CCTV cameras will be available on monitors at the Police Department. This project is expected to cost about \$150,000.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
Prop/ROW/Easements			-
Construction			-
External Engineering	148,500	-	148,500
Other			
Interfund Financial Services	1,500	-	1,500
Contingencies		-	-
Total Project Expense Budget:	150,000	-	150,000

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	148,500				
-	1,500				
-					
-	150,000	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Marina Rate Transfer	150,000	-	150,000
Total Project Revenue Budget:	150,000	-	150,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	150,000				
-	150,000	-	-	-	-

Annual Pipe Replacement ProgramProject # **451.017.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Replacement of existing pipes based on a video condition assessment.
 This project is scheduled to be finished in 2022.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering		-	-
Internal Engineering/Project Mgmt	48,510	-	48,510
Prop/ROW/Easements			
Other Miscellaneous		-	-
Construction			
Construction Contract 1	324,720	-	324,720
Other			
Interfund Financial Services	3,770	-	3,770
Contingencies			
Total Project Expense Budget:	377,000	-	377,000

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-	48,510				
-					
-		324,720			
-	490	3,280			
-					
	49,000	328,000	-	-	-

Funding Sources

	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
SWM Rate Transfer	377,000	-	377,000
Total Project Revenue Budget:	377,000	-	377,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	49,000	328,000			
-	49,000	328,000	-	-	-

Barnes Creek/KDM Culvert ReplacementProject # **451.804.040**

Project Manager:
Lead Department:
Design Start Date:
Bid Opening:
Award:
Accepted by Council:
Retainage Released:

Est. Actual

Summary Project Description:

Project improvements will include the installation of 80 to 100 feet of 48-inch or 60-inch diameter culvert or possibly the construction of a box culvert, depending on the method of construction and current fisheries requirements. Due to the depth of culvert and the high traffic of Kent-Des Moines Road, use of boring or other trench-less technology will be explored. The dramatic elevation change from upstream to downstream and the need to moderate velocity for fish passage may require that a special energy dissipater and/or fish ladder be installed at the culvert outlet.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering (Telra Tech)	340,730	-	340,730
Internal Engineering/Project Mgmt	61,743	-	61,743
Other Professional Services	16,301	-	16,301
Prop/ROW Easements			
Construction			
External Engineering/Inspect	135,000	-	135,000
Internal Engr-Proj Mgmt/Inspect	35,000	-	35,000
Construction Contract 1	752,500	-	752,500
Other			
Interfund Financial Services	15,675	-	15,675
Non-Capitalizable Services (Alternative Analysis)	16,200	-	16,200
Contingencies	504,865	-	504,865
Total Project Expense Budget:	1,878,014	-	1,878,014

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
200,000	140,730				
41,445	20,298				
6,709	9,592				
-					
-		135,000			
-		35,000			
-		752,500			
2,625	1,500	11,550			
16,200					
283,882		220,983			
550,861	172,120	1,155,033	-	-	-

Funding Sources

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Transfer in fund 450	1,630,781	-	1,630,781
SWM Capital Fund Balance	247,233	-	247,233
Total Project Revenue Budget:	1,878,014	-	1,878,014

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
303,628	172,120	1,155,033			
247,233					
550,861	172,120	1,155,033	-	-	-

24th Ave Pipeline Replace/UpgradeProject # **451.815.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Replacement of existing 12-inch storm drainage system on 24th Avenue from S. 224th to S. 227th Street with approximately 1100 feet of 36-inch pipe.

TOTAL PROJECT SCOPE			
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental/ Request	2017 Revised CIP Budget Estimate
Design			
External Engineering	30,000	-	30,000
Internal Engineering/Project Mgmt	-	-	-
Prop/ROW/Easements			
Construction			
External Engineering	20,000	-	20,000
Internal Engr-Proj Mgmt/ Inspect	4,000	-	4,000
Construction Contract 1	168,100	-	168,100
Other			
Interfund Financial Services	2,600	-	2,600
Contingencies	38,000	-	38,000
Total Project Expense Budget:	262,700	-	262,700

PROJECT ALLOCATIONS BY YEAR					
Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
30,000					
-					
-	20,000				
-	4,000				
-	168,100				
300	2,300				
-	38,000				
30,300	232,400	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
SWM Capital Fund Balance	262,700	-	262,700
Total Project Revenue Budget:	262,700	-	262,700

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
30,300	232,400				
30,300	232,400	-	-	-	-

South 251st Street Storm OutfallProject # **451.827.040**

Project Manager:
Lead Department:
Design Start Date:
Bid Opening:
Award:
Accepted by Council:
Retainage Released:

Est. Actual

Summary Project Description:

This project is a retrofit to a storm outfall improvement made in 2014 that failed following heavy rains in October 2015. This project proposes to extend the 24-inch outfall pipe downslope away from the existing MSE wall and install a dissipator at the terminus.

TOTAL PROJECT SCOPE				PROJECT ALLOCATIONS BY YEAR					
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate	Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
Design									
External Engineering - KPG	95,700	-	95,700	95,700					
Internal Engineering/Project Mgmt	10,000	-	10,000	10,000					
Other Misc (Advertise, Postage, Etc.)	300	-	300	300					
Prop/ROW/Easements									
Other Miscellaneous	-	-	-	-					
Construction									
External Engineering	-	-	-	-					
External Proj Mgmt/Inspect - KPG	40,000	-	40,000	-	40,000				
Internal Engr-Proj Mgmt/ Inspect	10,000	-	10,000	-	10,000				
Maint/Repair Contract -	150,000	-	150,000	-	150,000				
Other									
Interfund Financial Services	3,674	-	3,674	1,060	2,614				
Contingencies	60,340	-	60,340	-	60,340				
Total Project Expense Budget:	370,014	-	370,014	107,060	262,954	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate	Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
SWM Capital Fund Balance	370,014	-	370,014	110,060	259,954				
Total Project Revenue Budget:	370,014	-	370,014	110,060	259,954	-	-	-	-

Deepdene Plat Outfall ReplacementProject # **451.828.040**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Assumes we are doing only the city portion (and residents are doing their project separately or not at all.

TOTAL PROJECT SCOPE				PROJECT ALLOCATIONS BY YEAR					
Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate	Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
Design									
External Engineering -	40,000	-	40,000	40,000					
Internal Engineering/Project Mgmt	10,000	-	10,000	10,000					
Permits	5,000	-	5,000	5,000					
Other Misc (Advertise, Postage, Etc.)	-	-	-	-					
Prop/ROW/Easements									
Other Miscellaneous	-	-	-	-					
Construction									
External Engineering	20,000	-	20,000	-	20,000				
External Proj Mgmt/Inspect -	-	-	-	-					
Internal Engr-Proj Mgmt/ Inspect	10,000	-	10,000	-	10,000				
Construction Contract -	90,000	-	90,000	-	90,000				
Other									
Interfund Financial Services	3,000	-	3,000	700	2,300				
Contingencies	52,000	-	52,000	16,000	36,000				
Total Project Expense Budget:	230,000	-	230,000	71,700	158,300	-	-	-	-

Funding Sources	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate	Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
SWM Capital Fund Balance	230,000	-	230,000	71,700	158,300				
Total Project Revenue Budget:	230,000	-	230,000	71,700	158,300	-	-	-	-

Activity Center Exterior PaintProject # **506.707.040****Operating Project**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Exterior Paint, replace some siding, minor chimney repair.

TOTAL PROJECT SCOPE

Expenditures	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
Design			
External Engineering		-	-
Internal Engineering/Project Mgmt		-	-
Permits		-	-
Prop/ROW/Easements			
Construction			
Internal Engr-Proj Mgmt/ Inspect	4,000	-	4,000
Maint/Repair Contract 1	48,470	-	48,470
Other			
Interfund Financial Services	530	-	530
Contingencies			
Total Project Expense Budget:	53,000	-	53,000

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/16	Estimated Year End 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020	Planned Year 2021
-					
-					
-					
-					
-	4,000				
-	48,470				
-					
-	530				
-					
-	53,000	-	-	-	-

Funding Sources

	1/1/17 Current CIP Budget	2017 CIP Supplemental Request	2017 Revised CIP Budget Estimate
General Fund (2015 Province Estate Donation)	53,000	-	53,000
Total Project Revenue Budget:	53,000	-	53,000

Project to Date 12/31/16	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020	Scheduled Year 2021
-	53,000				
-	53,000	-	-	-	-

City Hall GeneratorProject # **506.708.040****Operating Project**

Project Manager:
 Lead Department:
 Design Start Date:
 Bid Opening:
 Award:
 Accepted by Council:
 Retainage Released:

Est. Actual

Summary Project Description:

Install a new 400 Kw optional standby generator that will allow full operation of City Hall and Engineering.

TOTAL PROJECT SCOPE

<i>Expenditures</i>	<i>1/1/17 Current CIP Budget</i>	<i>2017 CIP Supplemental Request</i>	<i>2017 Revised CIP Budget Estimate</i>
Design			
External Engineering	8,950	-	8,950
Internal Engineering/Project Mgmt	1,800	-	1,800
Permits		-	-
Prop/ROW/Easements			-
Construction			-
Internal Engr-Proj Mgmt/ Inspect	5,000	-	5,000
Construction Contract	321,840	-	321,840
Other			
Interfund Financial Services	3,374	-	3,374
Contingencies		-	-
Total Project Expense Budget:	340,964	-	340,964

PROJECT ALLOCATIONS BY YEAR

<i>Project to Date 12/31/16</i>	<i>Estimated Year End 2017</i>	<i>Planned Year 2018</i>	<i>Planned Year 2019</i>	<i>Planned Year 2020</i>	<i>Planned Year 2021</i>
8,950					
800	1,000				
-					
-	5,000				
-	321,840				
90	3,284				
-	-				
9,840	331,124	-	-	-	-

Funding Sources

<i>Funding Sources</i>	<i>1/1/17 Current CIP Budget</i>	<i>2017 CIP Supplemental Request</i>	<i>2017 Revised CIP Budget Estimate</i>
One Time Sales Tax	340,964	-	340,964
Total Project Revenue Budget:	340,964	-	340,964

<i>Project to Date 12/31/16</i>	<i>Scheduled Year 2017</i>	<i>Scheduled Year 2018</i>	<i>Scheduled Year 2019</i>	<i>Scheduled Year 2020</i>	<i>Scheduled Year 2021</i>
9,840	331,124				
9,840	331,124	-	-	-	-

*“Opportunity is missed by most people
because it is dressed in overalls and looks like
work.”*

— Thomas Edison

GENERAL INFORMATION

"Try and fail, but don't fail to try."

- John Quincy Adams

COMPARATIVE SUMMARY OF AD VALOREM TAXES
(\$ per \$1000 ASSESSED VALUE)

	2014 Tax Year Assessed in 2013			2015 Tax Year Assessed in 2014		
	ASSESSED	LEVY PER	AMOUNT	ASSESSED	LEVY PER	AMOUNT
	VALUE	\$1000 A.V.		VALUE	\$1000 A.V.	
GENERAL LEVY						
CURRENT EXPENSE	\$ 2,249,628,000	\$1.5819	\$ 3,558,582	\$ 2,641,915,375	\$1.6545	\$ 4,371,100

	2016 Tax Year Assessed in 2015			Est 2017 Tax Year Assessed in 2016		
	ASSESSED	LEVY PER	AMOUNT	ASSESSED	LEVY PER	AMOUNT
	VALUE	\$1000 A.V.		VALUE	\$1000 A.V.	
GENERAL LEVY						
CURRENT EXPENSE	\$ 2,871,886,336	\$1.6522	\$ 4,744,998	\$ 3,145,316,032	\$1.5286	\$ 4,808,030

RATIO of GOVERNMENTAL ACTIVITY GENERAL OBLIGATION DEBT
to ASSESSED VALUE and NET BONDED DEBT PER CAPITA
as of DECEMBER 31

<u>FISCAL YEAR</u>	<u>APRIL 1 POPULATION</u>	<u>ASSESSED VALUATION</u>	<u>DEBT</u>	<u>RATIO OF DEBT TO ASSESSED VALUE</u>	<u>DEBT PER CAPITA</u>
2007	29,090	\$2,590,865,000	\$3,285,078	0.6%	112.93
2008	29,180	\$2,908,318,000	\$4,012,534	0.5%	137.51
2009	29,270	\$3,267,952,000	\$4,295,811	0.4%	146.76
2010	29,673	\$2,758,797,000	\$4,024,709	0.3%	135.64
2011	29,680	\$2,696,885,000	\$3,953,740	0.3%	133.21
2012	29,700	\$2,459,855,000	\$3,665,513	0.2%	123.42
2013	26,730	\$2,291,203,000	\$3,400,795	0.1%	127.23
2014	30,030	\$2,249,628,000	\$3,100,291	0.1%	103.24
2015	30,030	\$ 2,858,454,936	\$ 3,100,291	0.1%	103.24
2016	30,100	\$ 2,858,454,936	\$ 2,505,868	0.1%	83.25
2017*	30,570	\$ 3,145,316,032	\$ 2,200,762	0.1%	71.99

* Estimated

CITY OF DES MOINES

DEBT LIMITATION AS OF DECEMBER 31, 2017

ESTIMATED ASSESSED VALUATION for 2017 TAXES	\$ 3,145,316,032
---	------------------

GENERAL PURPOSES**Councilmanic:**

Capacity (1.50% of Assessed value)		47,179,740
Less:		
G.O. Bonds Outstanding	1,635,000	
State L.O.C.A.L. Program	47,273	
State PWTF	515,819	
	<u>2,198,092</u>	
		<u>2,198,092</u>

Available Councilmanic Capacity Excluding Capital Leases	44,981,648
--	------------

Voter-Approved: 60 percent approval

Total Capacity (2.50% of Assessed Value)		78,632,901
Less:		
Councilmanic Outstanding		
Issued Voter-Approved		0
	<u>0</u>	
		<u>0</u>

Available Voter-Approved Capacity		\$ 78,632,901
--	--	---------------

UTILITY PURPOSES

Voter-Approved:		
Capacity (2.5% of Assessed Value)		78,632,901
		<u>78,632,901</u>

Available Utility Capacity	78,632,901
-----------------------------------	------------

OPEN SPACE AND PARK FACILITIES

Voter-Approved:		
Capacity (2.5% of Assessed Value)		78,632,901
		<u>78,632,901</u>

Available Open Space and Park Facilities Capacity	<u>78,632,901</u>
--	-------------------

TOTAL AVAILABLE DEBT CAPACITY	<u><u>\$ 235,898,703</u></u>
--------------------------------------	------------------------------

CITY OF DES MOINES
Projected As of December 31, 2017

SUMMARY OF DEBT (EXCEPT L.I.D.'s)

<u>PURPOSE</u>		<u>ORIGINAL ISSUE AMOUNT</u>	<u>DATED</u>	<u>INTEREST RATE(S)</u>	<u>MATURITY DATE</u>
GENERAL OBLIGATION DEBT					
COUNCILMANIC BONDS:					
2008 LTGO	Transportation	2,515,000	12/1/2008	4.00 - 4.75%	12/1/2028
2008B LTGO	Ref 1997- New City Hall Wing	935,000	12/1/2008	4.00 - 4.25%	2/1/2017
VOTER-APPROVED BONDS:					
None					
OTHER GENERAL OBLIGATION DEBT:					
2004 PWTF	Pac Highway Construction	2,250,000	6/29/2004	0.50%	7/1/2024
2009 PWTF	Gateway Construction	120,000	8/1/2006	0.50%	7/1/2028
2011 LOCAL	Energy Savings	106,138	11/6/2011		12/1/2021
Capital Lease	Document Mgmt System	17,739	8/4/2013	0.84%	10/15/2018
BUSINESS DEBT					
2008A LTGO	Marina	6,080,000	12/1/2008	4.00 - 4.75%	12/1/2028
2012 LTGO	Marina - 2002 Refunding	2,810,000	4/19/2012	2.00 - 4.00%	12/1/2022

CITY OF DES MOINES
Projected As of December 31, 2017

SUMMARY OF DEBT

PRINCIPAL DUE DATE	INTEREST DUE DATES	PRINCIPAL OUTSTANDING 12/31/2016	2017 DEBT SERVICE REQUIREMENTS			PRINCIPAL OUTSTANDING 12/31/2017
			PRINCIPAL	INTEREST	TOTAL	
12/1	6/1,12/1	1,750,000	115,000	79,625	194,625	1,635,000
12/1	6/1,12/1	120,000	120,000	5,100	125,100	0
TOTAL COUNCILMANIC BONDS		<u>1,870,000</u>	<u>235,000</u>	<u>84,725</u>	<u>319,725</u>	<u>1,635,000</u>
TOTAL VOTER APPROVED BONDS		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL G.O. BOND DEBT		<u>1,870,000</u>	<u>235,000</u>	<u>84,725</u>	<u>319,725</u>	<u>1,635,000</u>
6/30	6/30	188,948	23,618	945	24,563	165,330
6/30	6/30	382,352	31,863	1,912	33,775	350,489
12/1	6/1,12/1	57,977	10,704	2,444	13,148	47,273
Monthly	Monthly	6,294	3,624	69	3,693	2,670
TOTAL OTHER GENERAL DEBT		<u>635,571</u>	<u>69,809</u>	<u>5,370</u>	<u>75,179</u>	<u>565,762</u>
TOTAL GENERAL OBLIGATION DEBT		<u>\$ 2,505,571</u>	<u>\$ 304,809</u>	<u>\$ 90,095</u>	<u>\$ 394,904</u>	<u>\$ 2,200,762</u>
12/1	6/1,12/1	4,630,000	300,000	214,316	514,316	4,330,000
12/1	6/1,12/1	1,610,000	245,000	61,200	306,200	1,365,000
TOTAL REVENUE BONDED DEBT		<u>6,240,000</u>	<u>545,000</u>	<u>275,516</u>	<u>820,516</u>	<u>5,695,000</u>
TOTAL CITY DEBT		<u><u>\$ 8,745,571</u></u>	<u><u>\$ 849,809</u></u>	<u><u>\$ 365,611</u></u>	<u><u>\$ 1,215,420</u></u>	<u><u>\$ 7,895,762</u></u>

GLOSSARY OF TERMS

AD VALOREM TAXES - (Property Tax) A tax levied on the assessed value of real property.

APPROPRIATION - A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

APPROPRIATION ORDINANCE OR RESOLUTION – An ordinance or resolution by means of which appropriations are given legal effect. It is the method by which the expenditure side of the annual operating budget is enacted into law by the legislative body.

ASSESSED VALUATION - A valuation set upon real estate or other property by the County Assessor as a basis for levying property taxes.

BASIS OF ACCOUNTING – The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes. For example, the effects of transactions or events can be recognized on an accrual basis (that is, when the transactions or events take place), or on a cash basis (that is, when cash is received or paid). Basis of accounting is an essential part of measurement focus because a particular timing of recognition is necessary to accomplish a particular measurement focus.

Cash Basis - A basis of accounting under which transactions are recognized only when cash is received or disbursed.

Accrual Basis - A basis of accounting under which transactions are recorded in the periods in which those transactions occur, rather than only in the periods in which cash is received or paid by the government.

Modified Accrual Basis - A basis of accounting according to which (a) revenues and other financial resources are recognized when they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Modified Cash Basis – is the cash basis of accounting adjusted for Washington State statute. RCW 35.33.151 and RCW 35A.33.150 requires cities to keep their books open in order to pay December bills by the following January 20. RCW 36.40.200 requires counties to keep their books open until January 30 in order to pay December bills and charge the prior year.

BOND - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic

interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time and requires greater legal formality.

BUDGET - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term “budget” is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating body for adoption and sometimes the plan formally approved by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether the appropriating body has approved it.

BUDGETARY CONTROL - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

BUDGET DOCUMENT - The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. In addition to the budget document, an appropriation ordinance is necessary to formally approve the budget.

CAPITAL IMPROVEMENTS PROJECT - A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

CAPITAL OUTLAYS - Expenditures that result in the acquisition of or addition to fixed assets.

DEBT - An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, registered warrants, notes, contracts, and accounts payable.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources and for the payment of general long-term debt principal and interest. Formerly called a sinking fund.

DEBT LIMIT - The maximum amount of gross or net debt that is legally permitted.

DEFICIT - (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

EMPLOYEE/PERSONNEL BENEFITS - For budgeting purposes, employee benefits are employer payments for social security, retirement, group health and life insurance, and worker's compensation. These expenses are budgeted at the activity level.

ENTERPRISE FUND - Proprietary fund type used to report an activity for which a fee is charged to external users for goods or services.

EXPENDITURES - Decreases in net current assets. Expenditures include debt service, capital outlays, and those current operating costs that require the use of current assets.

EXPENSES - Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FISCAL POLICY - The City Government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City begins its annual operations on the first day of January and ends on the last day of December.

FIXED ASSETS - Assets intended to be held or used for a long term purpose, such as land, buildings, improvements other than buildings, machinery and equipment. In common usage, the term refers only to operating facilities and equipment, not to long-term investments and other non-current assets. The City's capitalization threshold is \$5,000.

FUND - A fiscal and accounting entity with self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE - The difference between assets and liabilities reported in a governmental fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPALS (GAAP) – Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompasses the conventions, rules and procedures necessary to define the accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) – The authoritative accounting and financial standard-setting body for government entities.

GENERAL FUND - Accounts for all revenues and expenditures that are not accounted for in any other fund except those required by statute. It is a fund supported by taxes, fees, and other miscellaneous revenues.

GENERAL OBLIGATION BONDS - Bonds for the payment of which the full faith and credit of the issuing government are pledged. G.O. Bonds can be voter approved (unlimited-tax general obligation bond-UTGO) where property owners are assessed property taxes for the debt repayment, or non-voted (limited-tax general obligation bonds-LTGO) that are authorized by the governing authority (City Council) and are paid with existing tax revenues or another source.

INTERNAL SERVICE FUNDS – These funds account for operations that provide goods or services to other departments or funds of the City or to other governmental units on a cost-reimbursement basis.

INTERGOVERNMENTAL REVENUE - Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

LEVY - (1) (Verb) To impose taxes, special assessments or service charges for the support of government activities. (2) (Noun) The total amount of taxes, special assessments or service charges imposed by a government.

LIABILITY - A debt or other legal financial obligation.

LICENSES AND PERMITS - Documents issued in order to regulate various kinds of businesses and other activity within the community. A degree of inspection may accompany the issuing of a license or permit, as in the case of business licenses or building permits. In most instances, a fee is charged in conjunction with the issuance of a license or permit, generally to cover the cost of administration.

LID - Local Improvement District or Special Assessments made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

LONG TERM DEBT - Debt with a maturity of more than one year after the date of issuance.

LIMITED TAX GENERAL OBLIGATION (LTGO) BONDS - See General Obligation Bonds

OPERATING BUDGET - Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing of acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however,

annual operating budgets are essential to sound financial management and should be adopted by every government.

OPERATING TRANSFER - Routine and/or recurring transfers of assets between funds.

ORGANIZATIONAL CHART - A graphic portrayal of relationships among positions and officials established by the City.

PERSONNEL - Refers to the number of full-time or part-time regular authorized positions which may be employed within the operation of the City.

REFUNDING BONDS - Bonds issued to retire bonds already outstanding. The refunding bonds may be sold for cash and outstanding bonds redeemed in cash, or the refunding bonds may be exchanged with holders of outstanding bonds.

RESERVE - (1) An account used to segregate a portion of fund balance to indicate that it is not available for expenditure; and (2) an account used to segregate a portion of fund equity as legally set aside for a specific future use.

REVENUE - Income received by the City in support of a program of services to the community. It includes such items as property taxes, fees, user charges, grants, fines and forfeits, interest income and miscellaneous revenue. The term designates an increase to a fund's assets from other than expense refunds, capital contributions, and residual equity transfers.

REVENUE BONDS - Bonds whose principal and interest are secured by and payable exclusively from earnings of an enterprise or proprietary fund.

SALARIES AND WAGES - Monetary compensation in the form of an annual or hourly rate of pay for hours worked.

SERVICES AND CHARGES - Expenditures for services other than personal services which are required by the City in the administration of its assigned functions or which are legally or morally obligating on it; such as, contracted services, utilities, printing, advertising, insurance and rental of equipment.

SPECIAL REVENUE FUNDS - Funds used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

SUPPLIES AND MATERIALS - Articles and commodities which are consumed or materially altered when used; such as, office supplies, motor fuel, building supplies and postage.

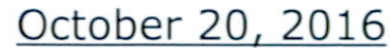
TAXES - Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or

property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

TAX RATE - The amount of tax stated in terms of a unit of the tax base. The amount of tax levied for each \$1,000 of market valuation.

TAX-RATE LIMIT - The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose or to taxes imposed for all purposes and may apply to a single government or to a class of governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area. The tax rate limit for general purposes for the City of Des Moines is \$3.60.

THIS PAGE LEFT INTENTIONALLY BLANK





City Manager's Opening Remarks

City Manager Comments -

- ▶ Response to auditor's concerns regarding insufficient internal controls over cashiering and customer accounts.
- ▶ Centralization of Business Services
 - ▶ Transition will likely take a several years to complete.
 - ▶ Will include: Recreation front office, Animal Licensing, Alarm Billing, Business Licenses, Permit Cashiering, Marina Billing & Cashiering.
 - ▶ Business Services & Operating Departments will work closely together to ensure quality customer service.

Process

- ▶ Circumstances are changing:
 - ▶ Auditors' internal control concerns: Lack of adequate internal controls in city cashiering locations.
 - ▶ Current Recreation software is being replaced starting now.
 - ▶ New emphasis on the city's long-term Financial Sustainability and continued efforts to reduce operating costs (while maintaining a healthy internal control environment).

Sustainability - How do we fix internal controls without adding more personnel...?

- ▶ Consolidate city wide business functions within the Finance Department at City Hall WITHOUT adding additional FTE's; some *reassignment* of existing personnel.
- ▶ This change will be possible and improve customer service through continued additions of on-line software.
- ▶ Finance Business Services & Operating Departments will work closely together to ensure quality customer service.

City Manager Comments -

- ▶ As we work toward achieving a sustainable budget, several things need to be done differently.
- ▶ Rigorous financial review of fee generating programs and activities
 - ▶ PRSS is first (tonight's presentation)
 - ▶ PBPW is next (at a later date)
- ▶ This review will assist in informing City Council and providing a foundation for adoption of policy decisions.

2017 Budget Discussion - Continued - PRSS

Parks, Recreation, Sr. Services, Facility Rentals & Arts Commission

October 13, 2016

INTRODUCTION

Why this presentation?

- ▶ Follow up: Monthly Financial Report- City Council Request
 - ▶ Description of Programs
 - ▶ Participation information
 - ▶ Monthly breakdown of current year's financial activity
- ▶ Follow up: August Budget Retreat:
 - ▶ Discussion of \$234K Tax Subsidy
 - ▶ Raise Rates to Full Cost Recovery within 5 years?

FOLLOW UP: MONTHLY FINANCIAL REPORT

- ▶ Description of Programs
- ▶ Participation information
- ▶ Monthly breakdown of current year's financial activity

RECREATION DIVISION

▶ YOUTH SERVICES - 80% YTD Revenues

- ▶ Club KHAOS: Before & After School (9 Months; 5 Schools; Total 100 +/-20)
- ▶ Preschool (9 Months; Fieldhouse, 13 x 2 sessions)
- ▶ Camp KHAOS: Summer Break (3 Months; Fieldhouse, 110 +/- 10)
 - ▶ Winter Break (8 Days; Fieldhouse, Total 50 +/-15)
 - ▶ Various 1 Day and Partial Day School Out Care

▶ SPORTS - 11% YTD Revenues

- ▶ Soccer (30-33 Teams each spring and fall)
- ▶ T-Ball (10-12 Teams)
- ▶ Basketball (30-33 Teams)
- ▶ Adult Softball Leagues (12 Teams spring; 6-17 Teams summer)

▶ Classes, Activities & Special Events - 4% YTD Revenues

▶ Field Rentals, Sponsorships, Donations - 5% YTD Revenues

2016 MONTHLY RECREATION REVENUES

2016 <i>Drop ins run about 40% of activity</i>		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<u>BEFORE & AFTER SCHOOL (Extra Hires @ Schools)</u>	Max Ratio: 1:15	33,863	47,472	54,978	41,432	43,760	12,011		29,795	59,626				322,937
<u>SUMMER/BREAKS (Extra Hires @ Field House)</u>	Max Ratio: 1:15	657	2,441	11,936	766	16,003	69,035	82,000	63,688	825				247,351
<u>PRE-SCHOOL (Extra Hires @ Field House)</u>	Max Ratio: 1:10/ 1:8	4,661	3,652	4,373	4,577	3,416				4,878				25,557
<u>YOUTH SPORTS (City Forms Teams - VOLUNTEER COACHES)</u>		6,070	15,077	2,937	2,745	4,800	2,415	8,185	12,710	13,950				68,889
<u>ADULT SOFTBALL (Self Organized - Rents Facilities) Multi city</u>				912	9,795		868	4,493	710					16,778
<u>ACTIVITY FEES (Facility Use Only)</u>		82	75	80	116	9				192				554
<u>CLASSES (Contract Instructors @ Field House)</u>		-	940	3,715	794	1,935	4,920	5,015	3,742	675				21,736
<u>SPECIAL EVENTS</u>			1,274	705		1,302		418	658	22				4,379
<u>FIELD RENTAL, SPONSORSHIPS, DONATIONS</u>		3,415	6,165	2,562	1,937	7,350	18,260	808	(465)	680				40,712
Recreation Revenues		48,748	77,096	82,198	62,162	78,575	107,509	100,919	110,838	80,848	-	-	-	748,893
Camps/Clubs Service Revenues		39,181	53,565	71,287	46,775	63,179	81,046	82,000	93,483	65,329	-	-	-	595,845 80%

2016 MONTHLY RECREATION COSTS

Camps/Clubs Service Revenues

On-site staff/Revenue Ratio

Permanent EE Wages & Benefits*

Hourly EE Wages & Benefits

Supplies & Equip

Professional Services

Cell Phone

Rentals & Trips

Credit Card Fees

Dues & Conferences

Utility costs from Beach Park?

Computer Maintenance

I/F Vehicle Rental

I/F Insurance

Total Recreation Spending

Net Activity before Director & GF Admin Support

Director Wages & Benefits (80%)

General Admin (Finance, HR, CM, Council, etc.)

Net Activity Loss (Tax Subsidy)

*Staffing Includes:

Program Coordinator

.724 Rec Specialist

.724 Rec Specialist

Office Specialist

Admin Asst II

39,181	53,565	71,287	46,775	63,179	81,046	82,000	93,483	65,329	-	-	-	595,845	80%
65%	51%	30%	42%	32%	38%	48%	44%	29%					
28,644	27,834	27,934	28,086	28,518	30,770	33,117	33,674	28,260				266,837	
25,361	27,189	21,513	19,874	20,193	30,448	39,762	41,202	18,704				244,246	
2,329	1,832	7,781	1,305	3,123	9,074	1,052	3,518	4,511				34,525	
	1,969	715	417	2,234	712	1,996	5,845	2,120				16,008	
206	206	250	205	234	209	214	243	70				1,837	
	1,085	5,126	740	9,352	545	6,900	5,971	7,400				37,119	
2,117	2,038	2,897	3,375	2,512	2,790	4,007	3,939	3,612				27,287	
	1,530			394		18						1,942	
1,009	965	1,873	652	510	688	737	389	814				7,637	
2,710	2,710	2,710	2,710	2,710	2,710	2,710	2,710	2,710				24,390	
1,400	1,358	1,358	1,358	1,358	1,358	1,358	1,358	1,358				12,264	
7,603	7,604	7,603	7,603	7,603	7,603	7,603	7,603	7,603				68,428	
71,379	76,320	79,760	66,325	78,741	86,907	99,474	106,452	77,162	-	-	-	742,520	
(22,632)	776	2,438	(4,163)	(166)	20,602	1,445	4,386	3,686	-	-	-	6,373	
9,711	9,711	9,711	9,711	9,711	9,711	9,711	9,711	9,711				87,396	
18,657	18,657	18,657	18,657	18,657	18,657	18,657	18,657	18,657				167,916	
(51,000)	(27,592)	(25,930)	(32,531)	(28,534)	(7,766)	(26,923)	(23,982)	(24,682)	-	-	-	(248,940)	

FOLLOW UP: BUDGET RETREAT

- ▶ Low Income Households
- ▶ \$234,000 2017 Tax Subsidy

Wash. State Budget Office

Policy Considerations

- ▶ Within PRSS the City provides subsidies to accomplish 3 City Council Goals:
 - ▶ Provide efficient and effective customer-oriented City services
 - ▶ Encourage community involvement
 - ▶ Preserve livability for all generations

- ▶ Subsidies provided for in the Budget accomplish these goals:
 - ▶ Health and Human Services address livability for all residents regardless of income
 - ▶ Arts Commission encourages community involvement and quality of life benefits.
 - ▶ Senior Services preserves livability for all generations
 - ▶ The subsidy for Recreation Programs is not as clear because
 - ▶ Recreation Program registration process does not require/request household income information
 - ▶ The City and the Legacy Foundation provide scholarships to low income participants which may be a more effective way to serve the low income population

LOW INCOME HOUSEHOLDS & TAX SUBSIDY

- ▶ Des Moines general household income demographics:
 - ▶ 24% are Low/Very Low income (approx. 3,600 of 15,000)
 - ▶ 17% are Moderate income (approx. 2,550 of 15,000)
 - ▶ 59% are Middle/Above Middle income (approx. 6,900 of 15,000)
- ▶ Is general household income a reliable indicator of *our* Program Participants' household income? (We don't ask participants, but perhaps not...)
- ▶ Recreation Participants' household income demographics
 - ▶ 2016 to date (Sept) qualified Low Income Scholarship applicants are 23 children.
 - ▶ 2015 full year qualified Low Income Scholarship applicants were 27 children.
- ▶ Tax subsidy is available to high, medium and low income households. Is there a more effective way to assist Low Income?

SCHOLARSHIP RECIPIENTS

- ▶ Scholarships may be a more effective method (than taxes) to achieve Council's goal of assisting Low Income household participation in Recreation Programs.
- ▶ Scholarships direct 100% of the benefit to the intended, qualified recipients.
- ▶ So, what does our scholarship activity look like? How many Scholarships are used and what Programs did recipients choose to participate in?

RECREATION - SCHOLARSHIPS

(Recreation Policy: 50% Co-Pay; \$150/Child)

LEGACY FOUNDATION SCHOLARSHIPS

	2016 Activity			2015 Activity			2014 Activity	
	<u>Count</u>	\$		<u>Count</u>	\$		<u>Count</u>	\$
Kids Awarded	23	\$ 3,450		27	\$ 4,050		INFO NOT AVAILABLE	
Kids Benefitted	12	\$ 982		22	\$ 2,495		76	\$ 22,434
Average Benefit		\$ 82			\$ 113			\$ 295
Limit \$150/child				Limit \$150/child			No Limit	
	7	Sports		5	Sports		25	Sports
	5	Child Care		17	Child Care		71	Child Care
7 Different Families Used				17 Different Families Used			61 Different Families Used	
15 Different Families Awarded				19 Different Families Awarded			INFO NOT AVAILABLE	

RECREATION - SCHOLARSHIPS

CITY SCHOLARSHIPS

Available for Award: \$15,336

2016	\$ 887 Donated	\$105 used for 1 scholarship
2015	\$13,872 Donated *	\$781 used for 10 scholarships
2014	\$ 334 Donated	\$0 used
2013	\$ 1,129 Donated	\$0 used

* Much of this from the Rotary Club

Follow Up - Program Information

ARTS PROGRAM

(Citizen Advisory Committee)

- ▶ Main activities include 9 free public concerts annually. Donations are requested and used to purchase new art purchases.
- ▶ Works annually with Artists to provides 6-7 public art sculptures throughout the city.
- ▶ Annual Arts Gala is a community event and helps raise donations to cover new art purchases.
- ▶ Annual Squid-A-Rama community event in collaboration with Highline College.
- ▶ Arts Commissioners are a volunteer, citizen advisory board which meets 1.5 hours monthly and 40+ hours each at events.
- ▶ Support for the Art Commissioners and all Art activities are arranged, carried out and managed by City staff. (Marketing, contracts, concert arrangements, correspondence, etc.)

Follow Up - Program Information

ARTS PROGRAM

▶ Revenues include:	<u>2016 Budget</u>	<u>2016 Sept YTD</u>
▶ Donations	\$ 5,000	\$2,583
▶ Costs include:		
▶ Salaries & Wages	\$14,172	\$15,066
▶ Personnel Benefits	\$ 7,121	\$ 7,284
▶ Supplies	\$ 2,200	\$ 706
▶ Services	\$ 17,250	\$19,522
▶ Works of Art	<u>\$ 6,000</u>	<u>\$ 2,123</u>
▶ TOTAL SPENDING	<u>\$ 46,743</u>	<u>\$ 44,701</u>
▶ NET ACTIVITY	<u>\$(41,743)</u>	<u>\$(42,118)</u>

Follow Up - Program Information

HEALTH & HUMAN SERVICES

(Citizen Advisory Committee)

- ▶ Revenues include: 2016 Budget
- ▶ No Program Revenues
- ▶ Costs include grants *paid* to 17 non-City Organizations which provide services:
 - ▶ Des Moines Food Bank \$ 31,500
 - ▶ Health Point Med/Dental \$ 12,750
 - ▶ Crisis Clinic \$ 5,600
 - ▶ Hospitality House Shelter \$ 5,500
 - ▶ DAWN \$ 6,250
 - ▶ 11 Others \$1,000-\$4,200 \$ 19,600
- ▶ TOTAL SPENDING \$ 81,200
- ▶ NET ACTIVITY \$(81,200)

Follow Up - Program Information

SENIOR SERVICES

(Citizen Advisory Committee)

	<u>2016 Budget</u>	<u>2016 Sept YTD</u>
▶ Revenues include:		
▶ Charges & Fees	\$102,880	\$ 71,464
▶ O&M Donations*	<u>\$ 9,025</u>	<u>\$ 5,484</u>
▶ TOTAL REVENUES	\$111,905	\$ 76,948
▶ Costs include:		
▶ Salaries & Wages	\$115,297	\$68,498
▶ Personnel Benefits	\$ 39,464	\$ 25,207
▶ Supplies	\$ 6,000	\$ 4,435
▶ Services	\$ 13,050	\$10,568
▶ Interfund Services	<u>\$ 18,250</u>	<u>\$17,267</u>
▶ TOTAL SPENDING	<u>\$192,061</u>	<u>\$ 125,975</u>
▶ NET ACTIVITY	<u>\$(80,156)</u>	<u>\$(49,027)</u>

* \$150,000 Capital Donation received.

Follow Up - Program Information

PRSS FACILITY RENTAL REVENUES

▶ Rentals facilities include:	<u>2016 Rev Budget</u>	<u>2016 Revenue YTD</u>
▶ Beach Park Auditorium	\$134,000	\$139,663
▶ Beach Park Dining Hall	\$ 63,500	\$ 68,115
▶ Beach Park Founders Lodge	\$ 44,000	\$ 28,918
▶ Beach Park Meadow	\$ 8,400	\$17,372
▶ Beach Park Picnic Shelter	\$ 1,100	\$ 565
▶ Sr. Activity Center	\$ 18,500	\$14,519
▶ Field House Gym	\$ 13,200	\$ 8,705
▶ Field House Picnic Shelter	\$ 1,500	\$ 970
▶ Sonju Gardens	\$10,635	\$ 7,976
▶ Food Truck Rentals	\$ <u>0</u>	\$ <u>5,863</u>
▶ TOTAL REVENUES	\$294,835	\$292,666

Follow Up - Program Information

PRSS FACILITY RENTAL SPENDING

▶ Costs include:	<u>2016 Exp Budget</u>	<u>2016 Revenue YTD</u>
▶ Salaries & Wages	\$132,914	\$ 86,154
▶ Personnel Benefits	\$ 41,781	\$ 24,662
▶ Supplies	\$ 26,000	\$ 11,976
▶ Services	\$136,006	\$120,001
▶ Interfund Services	<u>\$ 56,465</u>	<u>\$ 42,349</u>
▶ TOTAL SPENDING	<u>\$393,166</u>	<u>\$285,141</u>
▶ NET ACTIVITY	<u>\$(98,331)</u>	<u>\$ 7,525</u>

Financial History by Program Area

Changed Director Allocation from 100% Recreation to All Programs:

		2008	2009	2010	2011	2012	2013	2014	2015	2017	Budget
RECREATION											
	Revenues	795,998	699,672	682,741	635,680	710,178	680,696	885,824	860,176	1,071,489	
	Expenses	1,250,318	1,114,398	892,875	878,419	911,825	806,283	876,926	953,693	1,037,255	
P&R Programs	Net Cost	(454,320)	(414,726)	(210,134)	(242,739)	(201,647)	(125,587)	8,898	(93,517)	34,234	
SENIORS											
	Revenues	103,051	86,467	115,034	84,052	87,571	82,820	112,871	101,030	103,480	
	Expenses	376,899	327,904	364,072	352,040	364,768	370,090	379,582	396,100	349,183	
Senior Program	Net Cost	(202,202)	(177,095)	(195,854)	(215,198)	(226,336)	(235,063)	(213,280)	(229,873)	(245,703)	
<i>* Plus Capital Donation</i>											
ARTS PROGRAM											
	Revenues	2,583	12,670	27,539	21,849	10,722	21,340	14,900	16,484	17,000	
	Expenses	50,209	39,984	41,631	29,976	31,441	57,262	57,116	64,865	62,928	
Arts Program	Net Cost	(47,626)	(27,314)	(14,092)	(8,127)	(20,719)	(35,922)	(42,216)	(48,381)	(45,928)	
HUMAN SERVICES											
Human Services	Net Cost	(69,700)	(72,140)	(75,000)	(77,500)	(76,700)	(73,500)	(74,050)	(81,200)	(80,664)	
SPECIAL PROJECTS											
Special Projects	Net Cost	(5,118)	(4,596)	(3,799)	(3,771)	(3,633)	(3,729)	(3,817)	(4,657)	(4,061)	
COMBINED NET TAX SUBSIDY*											
		(778,966)	(591,821)	(405,988)	(457,937)	(427,983)	(360,650)	(204,382)	(323,390)	(211,469)	
FACILITIES											
	Revenues	63,962	54,013	55,326	73,765	54,258	160,099	236,930	231,983	346,683	
	Expenses	71,646	64,342	53,184	52,790	50,861	347,924	377,210	444,184	454,597	
Facility Rental Program	Net Cost	(7,684)	(10,329)	2,142	20,975	3,397	(187,825)	(140,280)	(212,201)	(107,914)	
Continuing costs If we didn't rent the buildings							(132,981)	(124,498)	(140,168)	(150,993)	
Benefit (Cost) from rental program...							(54,844)	(15,782)	(72,033)	43,079	

Conclusion

- ▶ Per Council's request we presented PRSS' activity and financial information.
- ▶ Based on the auditor's recommendations regarding internal controls city wide, the city will be centralizing revenue, registration, billing and cashiering functions in a centralized customer services department in City Hall managed by the Finance Department.
- ▶ Staff does not have any significant budget changes for PRSS since the Council Retreat.
- ▶ Does Council have any other budget information requests?

