

AGENDA
REGULAR MEETING DES MOINES CITY COUNCIL
March 25, 2004 - 7:30 p.m.

CALL TO ORDER - Mayor Sheckler

PLEDGE OF ALLEGIANCE

ROLL CALL

CORRESPONDENCE

COMMENTS FROM THE PUBLIC: At this time you are invited to comment on items that you wish to bring to Council's attention. Please sign in prior to the meeting and limit your comments to three minutes or less.

BOARD & COMMITTEE REPORTS

PRESIDING OFFICER'S REPORT

ADMINISTRATION REPORTS

memo re Wescot

CONSENT CALENDAR*

1. Motion is to approve the minutes of March 4 and 11, 2004.
2. Findings: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the City Council.

Motion: As of this date the Des Moines City Council, by unanimous vote, does approve for payment those vouchers and payroll transfers included in the above list and further described as follows:

Claim checks # through # & electronic fund transfers in the total amount of \$

Payroll fund transfers in the total amount of \$

3. Findings: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which was made available to the City Council.

Motion: As of this date the Des Moines City Council, by unanimous vote, does approve for payment those vouchers and payroll transfers included in the above list and further described as follows from January 9, 2003:

Claim checks #83682 through #83893 & electronic fund transfers in the total amount of \$791,030.25

Payroll fund transfers in the total amount of \$328,629.76

and from November 14, 2003:

Claim checks #91768 and #91769 in the total amount of \$51,909.01

4. Draft Resolution No. 04-030 - Title: A Resolution of the City Council of the City of Des Moines, Washington, authorizing the Des Moines Rotary Club to conduct its 2005 Poverty Bay Wine and Music Festival at the Des Moines Marina and listing conditions under which such permission is granted.

MOTION is to approve Draft Resolution No. 04-030.

*NOTE: Items on the Consent Calendar are either routine or have been previously discussed.
Any item may be removed by a Councilmember.

OLD BUSINESS

1. Draft Resolution No. 04-032 - Fireworks Over Des Moines

get copy of acknowledgment for Richard
SUMMARY: At the March 4, 2004 meeting, City Council directed staff to prepare a draft resolution, subject to renewal, to support "Fireworks Over Des Moines" by establishing a working partnership between the City and Fireworks Over Des Moines and setting the level of City involvement. The draft resolution lists conditions under which permission is granted to use the Des Moines Marina Fishing Pier.

2. Draft Resolution No. 03-309 6 Year Capital Improvement Plan

SUMMARY: The Capital Improvement Plan provides a multi-year list of proposed capital expenditures and associated operating costs for the City. The Growth Management Act of 1990 requires communities to adopt comprehensive plans to guide the orderly development of growth. Also the Plan focuses the community and Council's attention on prioritizing projects, given the competing needs.

get minutes for Richard

NEW BUSINESS

1. General Employees Compensation Agreement

SUMMARY: The purpose of this agenda item is to obtain Council approval of the compensation agreement for General Employees (non-represented) for 2004.

2. Draft Resolution No. 03-316 - 2004 Waterland Festival

SUMMARY: The purpose of this agenda item is to brief the Council on the plans for the 2004 Waterland Festival and to seek Council approval of Draft Resolution No. 03-316 which would authorize the Greater Des Moines Chamber of Commerce to conduct the 2004 Waterland Festival on City-owned property in the Marina, Des Moines Beach Park and to conduct the annual Waterland Parade on designated City streets in the downtown area.

*Eric Larson -
time pay ok.
CONF handling*

NEXT MEETING DATE - Study Session April 1, 2004

ADJOURNMENT

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: 2004 Waterland Resolution

FOR AGENDA OF: March 25, 2004

DEPT. OF ORIGIN: Marina

DATE SUBMITTED: March 19, 2004

CLEARANCES:

☒ Marina _____

☒ Legal _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL: 

ATTACHMENTS:

1. Draft Resolution No. 03-316
2. Summary Letter and Resolution from Waterland Planning Committee
3. Comparison of Draft Resolution No. 03-316 Chamber's requested resolution
4. March 17, 2004 Letter from Chamber of Commerce regarding defense of Breaker's Claim

A. Purpose & Recommendation

The purpose of this agenda item is to brief the Council on the plans for the 2004 Waterland Festival and to seek Council approval of Draft Resolution No. 03-316 which would authorize the Greater Des Moines Chamber of Commerce to conduct the 2004 Waterland Festival on City-owned property in the Marina, the Des Moines Beach Park and . to conduct the annual Waterland Parade on designated City streets in the downtown area.

Motion: "I move to adopt Draft Resolution No. 03-316, authorizing the Greater Des Moines Chamber of Commerce to conduct the 2004 Waterland Festival on City-owned property, and directing the City Manager to sign an agreement between the City and the Greater Des Moines Chamber of Commerce outlining the required terms and agreements for conducting the Waterland Festival."

Alternative Motion: "I move to remand Draft Resolution No. 03-316 and the Agreement Between the City of Des Moines and the Des Moines Chamber of Commerce to City staff and the Waterland Planning Committee to incorporate changes as direct by the City Council."

B. Background

This year, the Chamber of Commerce has a new Waterland Director and several new members on the Waterland Planning Committee. To ensure a smooth transition, the Planning Committee started working on the 2004 festival soon after the wrap-up on the 2003 festival was completed. The Committee began by meeting with City staff from the Police Department, Parks and Recreation and the Marina to discuss concerns regarding prior festivals. The concerns regarding the carnival employees' lodging and parking in the south lot were the main issues discussed in

those meetings. The Committee also met with representatives of the neighboring condominiums to discuss the layout of the festival and the hours of operation. Many of the suggestions from all the meetings are included in the plans for this year's festival.

Legal Fees from the Breakers Restaurant v. City of Des Moines Claim for Damages.

In 2002, the Breakers Restaurant, located in the Marina next to the boat repair yard, filed a claim for damages with the City, claiming lost revenues as a result of the Waterland Festival held each year in the Marina. Each year, the City authorizes the Chamber to conduct the Festival with the condition that the Chamber hold the City harmless for claims that might arise as a result of the festival. Based on the past authorizing resolutions, the City's insurance carrier, WCIA, has taken the position that the expense of defending the City in this matter is the responsibility of the Des Moines Chamber of Commerce. Because the Chamber did not respond to WCIA's requests to defend the City, WCIA's attorneys did provide that service, and now WCIA is requesting reimbursement from the Chamber in the amount of \$14,627. Representatives from the Chamber, the City and the two insurance companies are continuing to work on this problem. A letter from the Chamber Board to the City Council regarding the status of their efforts to resolve this problem is attached.

The City Attorney does not recommend that the Council approve the present resolution until this matter has been resolved.

Discussion

The Planning Committee is proposing that the Waterland Festival remain a five-day festival in 2004, running July 21 through the 25th. This year the Committee does not plan to charge an admission fee, but they do plan to continue with pay parking in the South parking lot. The parking fee will be \$5.00, the same as last year. The major events planned for the 2004 festival are the arts & crafts fair, the community fair, the food court, a carnival, the Waterland Pub, and fireworks. The annual Waterland parade will also be a part of the 2004 festival, and will be held on Sunday, July 25th.

C. Alternatives

1. Adopt Draft Resolution No. 03-316 to authorize the Greater Des Moines Chamber of Commerce to conduct the 2004 Waterland Festival on City owned property from July 21 through July 25, 2004.
2. Remand Draft Resolution No. 03-316 to the City staff and the Waterland Planning Committee to incorporate changes as directed by the City Council.
3. No Action.

D. Financial Impact

The Draft Resolution requires the Chamber to provide \$12,000 towards the cost of Police security, with the Chamber paying reserve officers and non-Des Moines officers directly, with the balance of the \$12,000 being paid to the City. In past years, the direct cost to the City for providing support for the Waterland Festival has been about \$30,000. In recent years, the Chamber has taken over some of the tasks formerly done by City employees, which has significantly reduced the cost to the City.

E. Recommendation

Staff recommends that the City Council authorize the Chamber to conduct the Waterland Festival as outlined in Draft Resolution No. 03-316, contingent on satisfactory resolution of the Breaker's claim defense costs as required by the Council.

CITY ATTORNEY'S FIRST DRAFT 02/26/04

DRAFT RESOLUTION NO. 03-316

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, authorizing the Greater Des Moines Chamber of Commerce to conduct its 2004 Waterland Festival and listing conditions under which such permission is granted.

WHEREAS, the City Council finds that the Waterland Festival, a continuation of an annual community event begun in 1919, enhances the quality of life for all residents of the City of Des Moines, and

WHEREAS, the Greater Des Moines Chamber of Commerce ("Chamber of Commerce") as sponsor of the event carries out all activities as a Chamber of Commerce function, and

WHEREAS, the City of Des Moines wishes to permit the Waterland activities of the Chamber of Commerce while at the same time being held harmless from any liability arising from the existence of such activities; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Sec. 1. Permission to conduct the 2004 Waterland Festival during the period July 21, 2004 through July 25, 2004 is granted to the Chamber of Commerce, subject to the following conditions:

(1) The Chamber of Commerce shall defend and hold the City of Des Moines harmless from any liability which may result from the conduct of the Waterland event or its activities; and an authorized official of the Chamber of Commerce shall sign a written agreement, on behalf of the Chamber of Commerce, that approval of this Waterland Resolution for 2004 does not constitute a waiver of the Chamber's obligation to defend and hold the City of Des Moines harmless from any liability which may result or may have resulted from the conduct of the Waterland event or its activities in any prior year.

(2) The prime leadership of all Waterland committees shall be non-City personnel. It shall be clearly understood that assistance by City personnel is advisory, only, to the Chamber of Commerce.

(3) The Chamber of Commerce shall purchase liability insurance in the amount of two million dollars (\$2,000,000) and shall name the City of Des Moines as a named additional insured.

Proof of such insurance must be delivered to the City ten (10) days prior to the event.

(4) The Chamber shall be permitted to erect such special signage as is appropriate in the thirty (30) days prior to and during the event. The Chamber of Commerce must remove all such signage within ten (10) days after the final day of the Waterland Festival.

(5) Normal fees for conduct of a community event shall be waived where possible excepting those fees required by another governmental agency, provided the event subject to such permit or fee is fully sanctioned by the Chamber of Commerce and complies with all necessary requirements including health regulations.

(6) An authorized official of the Chamber of Commerce shall execute a written agreement, on behalf of the Chamber of Commerce, acknowledging its responsibilities for the conduct of Waterland activities and accepting such limitations as are contained in this resolution in addition to such limitations as may be imposed by the City Council or City Manager, including but not limited to:

(a) The City Manager is authorized to close the boat launch facility at the Des Moines Marina during the Waterland Festival for the purpose of public safety.

(b) The Chamber of Commerce agrees to take whatever measures are necessary to prevent damage to the Marina facility and to be responsible for any damage that may occur.

(c) The hours of operation of the festival and the festival stage shall be as follows:

Wednesday, July 21, 2004 Thursday, July 22, 2004	11:00 a.m. to 11:00 p.m. Stage Closure: 10:00 p.m.
Friday, July 23, 2004 Saturday, July 24, 2004	11:00 a.m. to 12:00 midnight Stage Closure: 11:00 p.m.
Sunday, July 25, 2004	11:00 a.m. to 8:00 p.m. Stage Closure: 7:00 p.m.

(d) An authorized official of the Chamber shall acknowledge in writing the Chamber's responsibilities for the

conduct of the Waterland Pub, accepting such limitations as are contained in this resolution, in addition to such limitations as may be imposed by the City Council or the City Manager.

(e) The Chamber will obtain necessary licenses from the Liquor Control Board and will not allow admission to minors inside the Waterland Pub.

(f) The hours of closure of the Waterland Pub shall be as follows:

Wednesday, July 21, 2004 Thursday, July 22, 2004	2:00 p.m. to 10:30 p.m.
Friday, July 23, 2004 Saturday, July 24, 2004	2:00 p.m. to 11:30 p.m.
Sunday, July 25, 2004	2:00 p.m. to 7:30 p.m.

(g) For future Waterland festivals, the Chamber is encouraged to examine other events as alternatives to the Waterland Pub.

(h) A Des Moines Police Department command officer will have the authority to close the festival down at any time should it be necessary following assessment of any security issues.

(i) The Chamber of Commerce will use all reasonable efforts to advertise the festival as a family-oriented community festival.

(j) Retail sales of food and merchandise will be subject to permission of the Chamber. Fees collected by the Chamber in exchange for such permission shall include a percentage for security services to be provided by the Des Moines Police Department in the amount of ____.

(k) The Chamber of Commerce shall provide twelve thousand dollars (\$12,000.00) towards police security, with the Chamber paying reserve officers and non-Des Moines officers directly from said twelve thousand dollars (\$12,000.00) amount. Any remainder of the twelve thousand dollars (\$12,000.00) sum not used towards reserve officers and non-Des Moines officers shall be paid directly to the City.

(l) The Chamber of Commerce shall be authorized to contract with a private business to regulate and charge for parking, which charge shall not exceed five dollars (\$5.00) per vehicle per visit.

(m) To enhance the security of patrons of the festival, the Chamber is authorized to fence the main festival grounds in the Marina. The layout of the festival grounds shall be presented to the City Manager or his designees for review and approval at least ninety (90) days before the date of the festival.

(n) The Chamber of Commerce shall provide for a walking path through or around the festival grounds.

Sec. 2. The City Manager is authorized, at his discretion, to grant permission to the Chamber of Commerce to use and occupy for the purpose of the Waterland Festival City facilities and property, including, but not limited to, the Des Moines Marina, City parks, and public rights-of-way.

Sec. 3. The City Manager is directed and authorized to issue to the Chamber of Commerce, without cost, a right-of-way permit for the Waterland parade, if the Chamber requests it.

Sec. 4. The City Manager is authorized to provide City assistance to the Waterland Festival, which may include, without limitation, services by the police, public works, parks, and marina departments. The City Manager shall provide a report to the City Council on services provided and costs thereof.

Sec. 5. Permission is granted for the Chamber of Commerce to utilize the official City of Des Moines logo in connection with the annual Waterland Festival.

Sec. 6. The City Manager is authorized, at his discretion, to grant permission to the Chamber of Commerce to use, for the purpose of the Waterland Festival, article space in the City Currents newsletter.

ADOPTED BY the City Council of the City of Des Moines, Washington this ____ day of _____, 2004 and signed in authentication thereof this ____ day of _____, 2004.

Resolution No.
Page 5 of ____

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

DRAFTRES/03-316

.....
Waterland Planning Committee

Des Moines

Waterland Festival 2004

Summary and Resolution

.....

Community—Business—Diversity—Fun

Summary for Resolution

Tuesday, December 02, 2003

It is with a great sense of pride and anticipation that we submit this summary along with the proposed resolution for the 2004 Des Moines Waterland Festival.

The Waterland Planning Committee has been very dedicated. We have met with different community representatives to discuss issues regarding the impact of Waterland. Representation includes: police, parks and recreation, marina, and condominium leadership. The committee believes that working with these people has enabled us to propose the 2004 festival to all of you, knowing that we have the full support of these groups.

In 2004, we are proposing that the Waterland Festival remain a 5-day festival, July 21-25. The hours of operation will be similar to last year's event with slightly extended hours on Friday and Saturday. The spirit of a community festival will be enhanced by not charging admission. We intend to continue charging \$5.00 for parking in the south lot.

The major events and components we are proposing include: arts and crafts fair, community fair, food court, carnival, fireworks, pub and possibly dragon boat races. We have a very long list of events from the past, from other festivals, and new ideas. We are in the process of considering ideas and looking for committee chair-people. It is our hope to organize a diverse and enjoyable event for our great city.

Many concerns regarding the Waterland festival have been identified and addressed throughout this process. These include: hours of operation, fencing, layout, parking, security budget, carnival employee lodging, and beyond Waterland 2004. All of these issues have been discussed and resolutions have been made that are agreeable to all parties. Please refer to the attached meeting minutes for dialogue content.

Throughout the planning process to date, one thing has become very clear, the Waterland Festival is a valued community event. However, in order to retain continued success, it will be necessary for event organizers to begin thinking long term. We are aware of the future changes involving the marina facility and the changing needs of our community. Therefore, it is the intent of the planning committee to assemble a standing Waterland Festival committee. This group will address future needs and work to continue planning three to five years into the future.

The Waterland Planning Committee has worked diligently to include as many impacted entities as possible in planning discussions. Through these meetings we feel that we have addressed the issues regarding the effect and quality of the Waterland Festival for 2004 and into the future.

Respectfully submitted,

Brenda (Linda) L. Brown 12-2-03 Shirley A. Lamm 12-3-03
Susan E. Goebel 2 Dec 03 John O'Leary 12-3-03
Earline L. Byers 12-02-03 John O'Leary 12/3/03
Shirley L. Lamm 12-2-03

RESOLUTION NO. ~~551~~

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, authorizing the Greater Des Moines Chamber of Commerce to conduct its ~~2003-2004~~ Waterland Festival and listing conditions under which such permission is granted.

WHEREAS, the City Council finds that the Waterland Festival, a continuation of an annual community event begun in 1919, enhances the quality of life for all residents of the City of Des Moines, and

WHEREAS, the Greater Des Moines Chamber of Commerce ("Chamber of Commerce") as sponsor of the event carries out all activities as a Chamber of Commerce function, and

WHEREAS, the City of Des Moines wishes to permit the Waterland activities of the Chamber of Commerce while at the same time being held harmless from any liability arising from the existence of such activities; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Sec. 1. Permission to conduct the ~~2003-2004~~ Waterland Festival during the period July ~~2321~~, ~~2003-2004~~ through July ~~2425~~, ~~2003-2004~~ is granted to the Chamber of Commerce, subject to the following conditions:

(1) The Chamber of Commerce shall defend and hold the City of Des Moines harmless from any liability which may result from the conduct of the Waterland event or its activities; and an authorized official of the Chamber of Commerce shall sign a written agreement, on behalf of the Chamber of Commerce, that approval of this Waterland Resolution for ~~2003-2004~~ does not constitute a waiver of the Chamber's obligation to defend and hold the City of Des Moines harmless from any liability which may result ~~or may have resulted from the conduct of the Waterland event or its activities in any prior year.~~

(2) The prime leadership of all Waterland committees shall be non-City personnel and that it be clearly understood that assistance by City personnel is advisory to the Chamber of Commerce.

(3) The Chamber of Commerce shall purchase liability insurance in the amount of two million dollars (\$2,000,000) and shall name the City of Des Moines as a named additional insured. Proof of such insurance must be delivered to the City ten (10) days prior to the event.

(4) The Chamber shall be permitted to erect such special signage as is appropriate in the thirty (30) days prior to and during the event. The Chamber of Commerce must remove all such signage within ten (10) days after the final day of the Waterland Festival.

(5) Normal fees for conduct of a community event shall be waived where possible excepting those fees required by another governmental agency, provided the event subject to such permit or fee is fully sanctioned by the Chamber of Commerce and complies with all necessary requirements including health regulations.

(6) An authorized official of the Chamber of Commerce shall execute a written agreement, on behalf of the Chamber of Commerce, acknowledging its responsibilities for the conduct of Waterland activities and accepting such limitations as are contained in this resolution in addition to such limitations as may be imposed by the City Council or City Manager, including but not limited to:

(a) The City Manager is authorized to close the boat launch facility at the Des Moines Marina during the Waterland Festival for the purpose of public safety.

(b) The Chamber of Commerce agrees to take whatever measures are necessary to prevent damage to the Marina facility and to be responsible for any damage that may occur on the festival grounds.

(c) ————The hours of operation and close down procedure of the festival shall be as follows:

Festival Days -Wednesday through Sunday - July 21 through July 25, 2004

(1) Hours of Operation -

July 21 and July 22, -Wednesday and Thursday
Open 11:00 a.m. - Close 11:00 p.m.

Close Stage - 10 p.m. - Waterland Pub - 10:30
p.m. - Total close 11 p.m.)

July 23 and 24, -Friday and Saturday

Open 11:00 a.m. - Close 12:00 p.m.

Close Stage at 11p.m. - Waterland Pub at 11:30
p.m. - Total Close 12 p.m. Midnight)

July 25 - Sunday

Open 11:00 a.m. - Close 8:00 p.m.

Close Stage at 7:00 p.m. - Waterland Pub 7:30 p.m.

- Total Close 8:00 p.m.)

The hours of operation of the festival shall be as follows:

11:00 a.m. to Wednesday, Thursday, Friday, and
10:30 p.m. —————→ Saturday

11:00 a.m. to
8:00 p.m. —————→ Sunday.

A Des Moines Police Department command officer will have the authority to close the festival down earlier should it be necessary following assessment of any security issues.

The Des Moines Chamber of Commerce will have the authority to set the festival hours to open later or close earlier than these set times.

(d) (d) ----- The City Council authorizes the Greater Des Moines Chamber of Commerce to operate the Waterland Pub at the 2004 Waterland Festival.

(1) The Waterland Pub will close as follows:
July 21 and 22 - Wednesday and Thursday - Close 10:30 p.m.
July 23 and 24 - Friday and Saturday - Close 11:30 p.m.
July 25 - Sunday - Close 7:30 p.m.;
or earlier at the discretion of a Des Moines Police Department Command Officer following assessment of any security issues.

(2) An authorized official of the Chamber shall acknowledge in writing the Chamber's responsibilities for the conduct of the Waterland Pub, accepting such limitations as are contained in this resolution, in addition to such limitations as

may be imposed by the City Council or the City Manager.

(3) The Chamber is encouraged to examine alternative events in addition to the Waterland Pub for future Waterland Festivals.

~~There shall be no Waterland Pub or other beer garden.~~

(e) The Chamber of Commerce will use all reasonable efforts to advertise the festival as a family-oriented community festival.

(f) All retail sales of food and merchandise will be subject to permission of the Chamber of Commerce and fees collected by the Chamber of Commerce by such licensing shall include a percentage for security services to be provided by the Des Moines police department.

(g) The Chamber of Commerce shall provide ~~ten thousand dollarst~~twelve thousand dollars (\$10,00012,000+.00) towards police security, with the Chamber paying reserve officers and non-Des Moines officers directly from said ~~ten thousand~~twelve thousand dollars (\$10,00012,000.00) amount. Any remainder of the ~~ten thousand~~twelve thousand dollars (\$10,00012,000.00) sum not used towards reserve officers and non-Des Moines officers shall be paid directly to the City.

(h) The Chamber of Commerce shall be authorized to contract with a private business to regulate and charge for parking, which charge shall not exceed five dollars (\$5.00) per vehicle per visit.

~~(i) To enhance the security of the patrons of the festival, the Chamber of Commerce shall be authorized to fence selected areas of the festival as deemed operationally necessary. To enhance the security of the patrons of the festival, the Chamber of Commerce shall be authorized to fence the main festival grounds in the Marina, with entrance gates located at the north and south ends of the festival. The gates will be staffed by Chamber of Commerce personnel at all times. A general admission fee will be charged as follows:~~

General Admission	\$1.00
Seniors (62 and Over)	\$.50

~~Children (Under 12) Free~~

(j) The Chamber of Commerce shall provide for a walking path through or around the festival grounds.

Sec. 2. The City Manager is authorized, at his discretion, to grant permission to the Chamber of Commerce to use and occupy for the purpose of the Waterland Festival City facilities and property, including, but not limited to, the Des Moines Marina, City parks, and public rights-of-way.

Sec. 3. The City Manager is directed and authorized to issue to the Chamber of Commerce, without cost, a right-of-way permit for the Waterland parade, if the Chamber requests it.

Sec. 4. The City Manager is authorized to provide City assistance to the Waterland Festival, which may include, without limitation, services by the police, public works, parks, and marina departments. The City Manager shall provide a report to the City Council on services provided and costs thereof.

Sec. 5. Permission is granted for the Chamber of Commerce to utilize the official City of Des Moines logo in connection with the annual Waterland Festival.

Sec. 6. The City Manager is authorized, at his discretion, to grant permission to the Chamber of Commerce to use for the purpose of the Waterland Festival, article space in the City Currents newsletter.

ADOPTED BY the City Council of the City of Des Moines, Washington this ~~8th day of May, 2003~~ and signed in authentication thereof this ~~8th day of May, 2003~~.

M A Y O R

APPROVED AS TO FORM:

| Resolution No. ~~951~~
Page 6 of 3

City Attorney

ATTEST:

City Clerk

Draft Resolution 03-316

Summary of major differences between City's version and Chamber's version of resolution

The differences are:

- ξ In Sec. 1.1 the Chamber deleted language that would make them liable for damage claims in prior years. This has been reinserted it.
- ξ In Sec. 1.6 (b) the Chamber inserted language that would limit their responsibility for damage to the Marina facility to the actual area of the festival. This language has been deleted. City's language does seem to make the Chamber responsible for damage anywhere in the Marina during the festival. If that is not the intent, the Council may need to add some language to this clause, possibly something like "reasonably related to the operation of the festival".
- ξ Sec. 1.6 reorganized and re-written to make it clearer. Paragraph inserted that requires the Chamber to get the necessary license from the Liquor Control Board.
- ξ Sec. 1.6 (c) Chamber included language that gave the Chamber authority to open or close the Festival earlier or later than provided for in the resolution. This language is deleted in the City's version.

The rest of the resolution is the same, just reorganized in some spots.



March 17, 2004

Des Moines City Council
c/o Tony Piasecki
21630 11th Ave S
Des Moines, WA 98198

Dear Des Moines City Council:

The 45th Annual Waterland Festival planning began in August 2003. A community member, Brenda Anders-Larson, was appointed as Waterland Director. Brenda has worked diligently and relentlessly on coordinating a festival for all citizens to enjoy. She has worked with the City services, condominium residents, vendors and sponsors to showcase the beautiful community of Des Moines. In order to obtain the necessary sponsorships and volunteers to put on such an event timing is critical. So planning can continue, it is crucial the Waterland Festival receive approval from City Council in March.

At a meeting with Mayor Sheckler on February 27th, he expressed concerns that needed to be addressed before the Council would agree to approve the Waterland Festival. By this letter, the Greater Des Moines Chamber of Commerce will address those concerns:

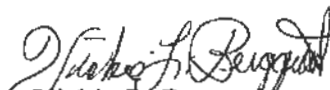
1. The Des Moines Chamber of Commerce Board of Directors will review the Davis Amusement contract.
2. The Des Moines Chamber of Commerce will consider alternatives for Waterland with events appropriate for fostering community spirit and outreach.
3. The City of Des Moines has presented the Chamber with a bill for legal fees resulting from a lawsuit to the city by Breakers Restaurant. The Des Moines Chamber will continue working diligently towards resolution of this issue and will update the city regarding the current resolution path and process. If, in the event the current resolution path and process does not bring the anticipated relief, the Chamber will continue to work with the city to bring this matter to a satisfactory and timely conclusion. Our expectations are this issue will be resolved as expediently as possible.

The Greater Des Moines Chamber of Commerce looks forward to partnering with the City and other organizations and volunteers to produce a Waterland Festival to bring families and friends to Des Moines for a day of fun and in turn, provide exposure to the businesses and services in Des Moines.

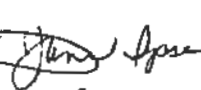
We look forward to receiving approval to proceed with the festival.

Sincerely,

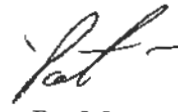
Greater Des Moines Chamber of Commerce 2004 Board of Directors

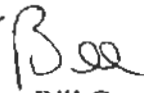

Vickie L. Bergquist

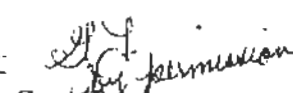

Del Rivero


Jane Ipsen

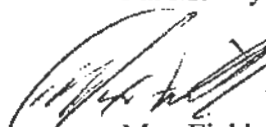

Charisse Gregory


Pat Murray


Bill Cox

 *with permission*
Gary Lowe

Tim Szender


Max Fields


Brian DuHaime



A G E N D A I T E M

SUBJECT: Des Moines Rotary Club
Wine and Music Festival

ATTACHMENTS:

1. Draft Resolution No. 04-030
2. Agreement Between City of
Des Moines & Des Moines
Rotary Club

AGENDA OF: March 25, 2004

DEPT. OF ORIGIN: Administration

DATE SUBMITTED: March 16, 2004

CLEARANCES:

☒ Harbormaster

☒ City Attorney

APPROVED BY THE CITY MANAGER

FOR SUBMITTAL

Purpose:

The purpose of the agenda item is request City Council adoption of Draft Resolution No. 2004- for the Rotary Wine and Music Festival to take place March 11-13, 2005 at the Des Moines Marina.

MOTION: "To approve Draft Resolution No. 04-030, authorizing the 2005 Des Moines Rotary Club's Wine and Music Festival at the Des Moines Marina, on the consent calendar and to direct the City Manager to execute an Agreement Between the City of Des Moines and the Des Moines Rotary Club for the 2005 Poverty Bay Wine and Music Festival."

Background:

The Des Moines Rotary Club presented Des Moines City Council with an overview of its plan for a three-day, Friday through Sunday, wine and music festival to be held at the Des Moines Marina in March 2005. The Rotary Club asked for City Council approval for the use of the Marina parking lot area and asked to be advised on the terms and conditions under which such use would be granted.

The proposed festival features selected Washington State wineries, musical entertainment and local seafood restaurants. It's intent is to promote the Des Moines community and businesses and to raise funds for charitable community and educational projects supported by the Des Moines Rotary Club. This first annual festival has been in the planning stages for the past year.

The Des Moines Rotary Club has committed to present a well-planned, successful and professional festival that will advertise and enhance the Des Moines business community and add to the quality of life of the citizens of the community.

Discussion:

The event would be tented and gated and would meet all city and fire codes and state liquor board requirements. Security officers would be provided and no one under 21 years of age would be admitted. The Rotary Club would work closely and cooperatively with City and Fire District departments to ensure event safety and security. The Rotary Club would provide insurance liability coverage for the event.

The festival would be open for limited promotional activities involving the media and the sponsors on Friday afternoon, from 10:00 a.m. to 6:00 p.m. on Saturday and from 12:00 p.m. to 5:00 p.m. on Sunday. The hours were selected to avoid interfering with and to support the evening restaurant businesses in the area.

Sponsorships ranging from \$100.00 to \$5,000.00 would be solicited to finance festival overhead from hotels, motels, restaurants, suppliers, car rental companies and other area businesses. An event admission of twenty dollars per person would be charged.

Event set-up would take place on the preceding Thursday and removed the following Monday. Portable sanitary facilities and garbage bins would be provided for the event. Other than the ingress, parking and egress of vehicles, there would be no activities held outside of the tented and gated area.

It is projected that approximately 1,500- 2,000 wine spectators will attend the Festival over a three-day period. Due to the extended hours of the event, time of year and the demographics of the anticipated crowd, impacts to Marina tenants and neighboring residents would be minimal. Parking lot turn over is expected to allow for little or no vehicular spillage onto side streets or neighboring parking lots.

Alternatives:

None provided.

Financial Impact:

There will be minimal impact to the City of Des Moines Marina operations. In fact, the event is intended to highlight Des Moines and the Marina facility drawing from the boating community to fill the Marina's available transient moorage during the off-season. City departments such as Police, Marina and Parks have been consulted regarding this event and are convinced that the event will not detract from normal city operations.

Recommendation/Conclusion:

City Administration concludes that the Rotary Wine and Music Festival is a positive economic draw for the Des Moines community and therefore recommends approval of the use of the Marina parking lot for this special event.

Concurrence:

This request came before Des Moines City Council at the February 12, 2004 meeting. Staff was asked to prepare a Draft Resolution for City Council approval at that time. The Draft Resolution was presented to the Council at the March 4th meeting. At that meeting the Council requested that several sections of the Resolution and agreement be revised to more accurately state the terms and conditions needed for this type of event. The requested changes have been made to the attached draft resolution and draft agreement.

DRAFT RESOLUTION NO. 04-030

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, authorizing the Des Moines Rotary Club ("Rotary Club") to conduct its 2005 Poverty Bay Wine and Music Festival ("Festival") at the Des Moines Marina and listing conditions under which such permission is granted.

WHEREAS, the Rotary Club wishes to conduct its first annual Festival in March 2005 at the Des Moines Marina, and

WHEREAS, the Rotary Club will solicit sponsors to assist in financing the Festival from hotels, motels, restaurants, suppliers, car rental companies, and other area business, and

WHEREAS, the Rotary Club has designed the Festival to raise funds for charitable, community, and educational projects supported by the Rotary Club, and to promote the Des Moines community and area businesses,

WHEREAS, the Festival will ~~and~~ enhance the quality of life for residents of the City of Des Moines, and

WHEREAS, the City of Des Moines wishes to permit the Rotary Club Festival; and, at the same time, be held harmless from any liability arising from the existence of such activity; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Sec. 1. Permission to conduct the 2005 Poverty Bay Wine and Music Festival ("Festival") during the period of March 11, 2005 through March 13, 2005 is granted to the Des Moines Rotary Club, subject to the following conditions:

(1) The Rotary Club shall defend and hold the City of Des Moines harmless from any liability which may result from the conduct of the Festival or its activities; and an authorized official of the Rotary Club shall sign a written agreement, on behalf of the Rotary Club, that approval of this 2005 Festival resolution does not constitute a waiver of the Rotary Club's obligation to defend and hold the City of Des Moines harmless

(d) The Rotary Club shall purchase liability insurance in the amount of two million dollars (\$2,000,000) and shall name the City of Des Moines as an additional named insured. Proof of such insurance shall be delivered to the City no later than thirty (30) days prior to the event.

(c) The Rotary Club shall remove all signage within ten (10) days after the final day of the Festival.

(f) The Rotary Club acknowledges its responsibilities for the conduct of Festival activities and accepts such limitations as are contained herein, in addition to such limitations as may be imposed by the City Council or City Manager.

(g) The Rotary Club agrees to take whatever measures are necessary to prevent damage to the Marina facility and to be responsible for any damage that may occur as a result of the Festival.

(h) The hours of operation of the festival shall be:

Friday, March 11, 2005	3:00 p.m. to 6:00 p.m.
(Friday activities to include only limited promotional activities involving the media and sponsors)	
Saturday, March 12, 2005	10:00 a.m. to 6:00 p.m.
Sunday, March 13, 2005	12:00 noon to 5:00 p.m.

Set-up and take-down hours shall be determined by the City Manager.

(i) A Des Moines Police Department command officer will have the authority to close the Festival down at any time should it be necessary following assessment of any security issues.

(j) The Rotary Club will use all reasonable efforts to advertise the Festival as a Community Festival.

(k) Retail sales of food, wine, and merchandise will be subject to permission of the Rotary Club.

(l) The Rotary Club will be responsible for providing security officers for the event, and will provide portable sanitary facilities and garbage bins at its own expense.

(m) The Rotary Club will obtain necessary special occasion licenses from the Liquor Control Board and will not allow admission to minors inside the tent.

(n) To enhance the security of the patrons of the Festival, the Rotary Club will be required to tent and fence the center parking area of the Marina for use as the Festival grounds. The tent shall have side walls and will meet fire code requirements. The layout of the Festival grounds shall be presented to the City Manager or his designees for review and approval at least ninety (90) days before the date of the Festival.

(o) An admission fee will be charged by the Rotary Club.

(2) The City agrees as follows:

(a) Upon execution of this Agreement, the City grants permission to the Rotary Club to use and occupy, for the purpose of the Festival, City facilities and property at the Des Moines Marina.

(b) Normal City fees for conduct of this community event, and those fees required by other governmental agencies, including Health Department and Liquor Control Board, shall be the responsibility of the Rotary Club.

(c) The City authorizes the Rotary Club to utilize the official City of Des Moines logo in connection with the Festival.

(d) The City shall permit the Rotary Club to erect such special signage as is appropriate in the thirty (30) days prior to and during the event.

(e) The City Manager is authorized, at his discretion, to grant permission to the Rotary Club to use, for the purpose of the Festival, article space in the City Currents newsletter.

(3) Duration of Agreement. This Agreement will commence upon date of execution and ends upon renewal of this Contract, execution of a new Contract, City's written termination of the Contract as described in Section 4 of this Agreement, or the Rotary Club's decision not to have the Festival, whichever is sooner. Provided, however all indemnification and hold harmless provisions of this Agreement shall survive the termination of this Agreement.

(4) Termination. This Agreement may be terminated by the City for good cause upon thirty (30) days' written notice to the Rotary Club of the City's intention to terminate the same. Good cause is defined as either:

(a) Failure of the Rotary Club to perform any requirement of this contract within ten (10) days after the City makes written demand for such performance; or

(b) Termination required for purposes of public health, safety, welfare or the public interest, as determined by a majority of the Des Moines City Council in open public meeting.

(5) Discrimination Prohibited. The Rotary Club shall not discriminate against any employee, applicant, vendor, or any person seeking to participate in Festival festivities on the basis of race, color, religion, creed, sex, national origin, marital status, or presence of any sensory, mental, or physical handicap.

(6) Entire Agreement. This Agreement contains the entire agreement between the parties and no other agreements, oral or otherwise, regarding the subject matter of this Agreement, shall be deemed to exist or bind any of the parties. Either party may request changes in the Agreement. Proposed changes mutually agreed upon will be incorporated by written amendments to this Agreement.

(7) Governing Law. The existence, validity, construction, and enforcement of this Agreement shall be governed in all respects by the laws of the State of Washington.

(8) Mediation/Arbitration Clause. If a dispute arises from or relates to this Agreement or the breach thereof and if the dispute cannot be resolved through direct discussions, the parties agree to endeavor first to settle the dispute in an amicable manner by mediation administered by a mediator under the American Arbitration Association's Rules before resorting to arbitration. The mediator may be selected by agreement of the parties or through the American Arbitration Association. Following mediation, any unresolved controversy or claim arising from or relating to this Agreement or breach thereof shall be settled through arbitration which shall be conducted under the American Arbitration Association's Arbitration Rules. The arbitrator may be selected by agreement of the parties or through the American Arbitration Association. All fees and expenses for mediation or arbitration shall be borne by the parties equally. However, each party shall bear the expense of its own counsel, experts, witnesses, and preparation and presentation of evidence.

(9) Amendments/Authorization for Additional Services. This Agreement may be modified or amended and additional conditions may be authorized during the term of this Agreement upon the mutual written consent of the parties.

(10) Severability. If any term, provision, covenant, or condition of this Agreement is held by a court of competitive jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated as a result of such decision.

(11) Waiver. The waiver by either party of any breach of any term, condition, or provision of the Agreement shall not be deemed a waiver of such term, condition, or provision or any subsequent breach of the same or any condition or provision of this Agreement.

(12) Captions. The captions used herein are for convenience only and are not a part of this Agreement and do not in any way limit or amplify the terms and provisions hereof.

(13) Time of Essence. Time is of the essence for each and all of the terms, covenants, and conditions of this Agreement.

(14) Concurrent Originals. This Agreement may be signed in counterpart originals.

(15) Ratification and Confirmation. Any acts consistent with the authority and prior to the effective date of this Agreement are hereby ratified and confirmed.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the dates written below.

CITY OF DES MOINES

DES MOINES ROTARY CLUB

Anthony A. Piasecki
Its City Manager
At the direction of the Des Moines City
Council by Adoption of Resolution No. _____
It an Open Public Meeting on _____

By _____
Its _____

Date _____

Date _____

APPROVED AS TO FORM:

Linda A. Marousek
City Attorney

PRELIMINARY
REGULAR MEETING DES MOINES CITY COUNCIL

MINUTES

March 4, 2004

The regular study session of the Des Moines City Council was called to order at 7:32 p.m. by Mayor Sheckler in the City Council Chambers, 21630 11th Avenue South, Suite B.

PLEDGE OF ALLEGIANCE to the Flag was led by Councilmember White.

ROLL CALL - Present: Mayor Bob Sheckler, Mayor Pro Tem Scott Thomasson, Councilmembers Richard Benjamin, Gary Petersen, Dan Sherman, Maggie Steenrod and Susan White. Also present were Assistant City Manager Corbitt Loch, City Attorney Linda Marousek, Parks and Recreation Director Patrice Thorell and City Clerk Denis Staab.

AGENDA REVISION

Mayor Sheckler announced that he would move Discussion Item #1 to the end of the Agenda due to the fact that individuals are present tonight regarding discussion items 2 and 3.

Draft Resolution No. 04-030 Des Moines Rotary Wine & Seafood Festival

Clark Snure, Rotary Club Representative, informed Council that the event is to be held in the north end of the Marina parking lot in March 2005. He noted that the proposed festival will feature selected Washington State wineries, musical entertainment and local seafood restaurants. Its intent is to promote the Des Moines community and businesses, and to raise funds for charitable community and educational projects supported by the Des Moines Rotary Club. The plan is for a three day event, Friday to Sunday, with hours of 10 a.m. to 5 or 6 p.m. He noted that the event will be held inside a large tent with a roof with no outside activities planned. He further noted that no one under the age of 21 will be admitted. Plans call for Rotary to provide the following:

- Toilet Facilities
- Off duty Police and Rotary staff & volunteers to monitor activities and check ID
- Garbage receptacles and clean-up
- Sales of bottles of wine for off premises consumption available

He further advised that Rotary will be soliciting sponsorships from local restaurants and hotels/motels.

Mr. Snure informed Council that he has attended similar events in the area, and worked as a volunteer, and learned things to include in the event as well as what to avoid. He advised that the event is planned in the middle of March so as to not interfere with normal boating activities. He concluded by requesting Council's approval of the event so that Rotary may move forward to solicit sponsors.

Upon questioning by Council, Mr. Snure stated that he has not formally contacted the residents near the Marina nor the Chamber of Commerce, as he is waiting for Council's approval before moving forward. He also stated he has not contacted local wineries for the same reason.

City Attorney Marousek advised Council that the draft resolution and proposed contract is almost identical as to what is required for Waterland. She noted this was an effort to treat organizations in the same manner.

Councilmember White commented that she felt this would be a positive event for the City and thanked Mr. Clark for the advance request.

Mayor Pro Tem Thomasson expressed the following concerns over copying the format of the resolution and agreement terms that are used for Waterland:

- This event is strictly a fund-raiser for Rotary, therefore using the City Currents to advertise is going too far [ED NOTE: Later agreed it is a community event.]
- Permission to use City parks and right-of-way is not appropriate
- Draft Resolution:
 - Section 1(5), fees should not be waived
 - Section 1(6)(a), no need to close the boat launch
 - Section 1(6)(e), not required as community festival
 - Section 1(6)(h), sees no need to fence other than safety of people, but does not feel this is clear
 - Section 2, too broad. Sees no reason to use City parks or right-of-way
 - Section 3, questioned what is the City's policy regarding using the City Currents for advertising purposes of a non-City sponsored event

Councilmember White expressed the opinion that the City should enhance the use of the City Currents for community events. Citizens want to know what is going on and this is the only item that actually gets mailed to every resident in the community.

Upon questioning by Council regarding service organizations advertising in the City Currents, City Attorney Marousek stated that there is no written policy. She noted that once you create what is called a "traditional public forum" in a City newsletter or TV channel then you have to let everybody use it on equal terms. She advised that the Council, as a legislative act, can authorize this type advertising on a case by case basis, or not.

Assistant City Manager Loch informed Council that the same issue has come up in regards to using the City's web site. He noted that the best thing that the City has to fall back on are the policies for the character generator which were adopted by the City Council by ordinance. He suggested that staff should prepare a draft ordinance to cover advertising using the various City mediums for Council to consider.

Mayor Pro Tem Thomasson commented that any other newsletters, such as from the Senior Center or the Marina, should be included.

City Attorney Marousek advised that it is within the Council's authority, if it finds that it is in the public's interest, to authorize advertising in the City Currents on a case by case basis.

Councilmember Benjamin questioned what type of security arrangements have been made. Mr. Snure noted that at the present time Rotary plans to hire off-duty Des Moines police personnel, along with their own security personnel that have been educated in checking ID. Security would also patrol the area with two-way radios to be able to contact Police officers if any event should warrant it. He further noted that Rotary will work closely with the Fire District in order to not violate any Code regulations.

Councilmember Benjamin commented that he wants to be sure all community type festivals are treated equally and perhaps this would be a good time to review the City's security policy for festivals to ensure we get the best security and the best quality for the money.

Mr. Snure stressed that while the event is sponsored by Rotary, they want this to be a community event involving the Chamber of Commerce and other service organizations, to benefit the entire City, and would appreciate being able to advertise in the City Currents.

Councilmember Sherman stated that he is not prepared to take final action on the draft resolution and agreement tonight. He noted that he agrees with Mayor Pro Tem Thomasson's comments, but really likes the idea of an annual community event and expressed appreciation for the lead time from Rotary. He further advised that he would like to see the condo owners more involved as required for Waterland.

Councilmember Steenrod noted that the first time an event is held you can not be sure of what to expect. She felt what is before Council tonight should be considered a preliminary request and have Rotary come back later after talking with condo owners and others. She would prefer the approval be given for one year and that would allow an opportunity to see what worked and what didn't for the next event. In regards to advertising in the City Currents, City's web site and Channel 21, she noted this could be considered a potential revenue source and is a separate issue, and she feels that the City needs to establish a policy regarding this. She noted that overall this seems like a great idea, but not sure that modeling language after Waterland is such a good idea. She also suggested Rotary consider doing something that would draw people who do not drink. She requested that Rotary work carefully with the Police Department regarding people drinking and then getting in their cars and driving. She expressed concern over the City endorsing sponsorship of this event because of the drinking and potentially sending a mixed message.

Mr. Snure pointed out that Rotary is not requesting that the City be a sponsor of the event. But, would appreciate having it advertised in City newsletters as it is an event that is occurring within the City limits.

Councilmember Petersen advised that he can support the resolution with a few items "cleaned up".

Mayor Sheckler noted that he senses overall approval of holding this event with some modifications to the proposed draft resolution. He summarized comments and changes as follows:

- Notification to condo owners
- Paragraph 5, section 1: Fees (need to know what fees)
- Closing boat launch, potentially delete
- Reasonable efforts to advertise as community event (okay to stay)
- Fencing as required by Liquor Board
- Section 2 - more specific as to what is proposed (eliminate references to Field House, right-of-way) ((needed for Waterland Parade))
- Need itemized cost estimate for City overall (police, maintenance, garbage pick-up)

Mayor Sheckler requested that Administration work with Mr. Snure to bring back a document for Council's consideration at a later date.

MOTION was made by Mayor Pro Tem Thomasson, seconded by Councilmember Steenrod, to continue this item to a date to be coordinated by the Mayor and Administration. Motion passed unanimously.

4th of July Fireworks Over Des Moines

Parks and Recreation Director Thorell noted that the 4th of July fireworks event has been held for the past three years. She introduced Brook Powell of Powell Homes, who is partnering with Cliff Hanna who originated the event. She advised that the event has proved to be very successful and staff feels that it is a good time for the City to become a partner of the event. She advised that improved site management measures should be put into place to ensure emergency vehicle access to the Marina and for area-wide pedestrian safety. She noted that the Fire Department will continue to patrol the water area as they have done in the past.

Mr. Hanna informed Council that the event has become so popular it is now at the point that it needs the community's help and support to continue the event to celebrate the County's freedom. He advised that the number of citizens attending the event has grown considerably. He noted Powell Homes is financially very supportive.

Mr. Powell advised that this year they have doubled the fireworks budget and need help from the City Police Department and other staff to ensure a safe and successful event for this year.

Councilmember Thomasson thanked Mr. Hanna and Mr. Brook for the fireworks show. He questioned Des Moines Police Chief on whether the police could cover this event and deal with other problem areas in the City.

Police Chief Baker informed Council that he feels the department is capable of handling this event and still respond to normal emergencies, especially if combined with other Police agencies.

Councilmember Benjamin thanked the sponsors of the event and felt that the City should contribute to the event in some form.

Councilmember Steenrod commented that if this public display continues citizens would be less likely to use fireworks at home. She encouraged local businesses and citizens to financially support the event. She also felt this could be another item that would come under the City's advertising policy. She questioned the insurance liability the City may encounter, in particular volunteers. She noted that she would be uncomfortable in committing the City to anything for more than one year at a time.

Mayor Pro Tem Thomasson voiced support for handling this event on an annual basis only, as it could have an impact on the City's budget. He questioned costs for the Police Department.

Parks and Recreation Director Thorell noted that specific impacts would need to be looked at and how they should be managed. She noted that staff is in the process of putting together a new special events permit that will address a lot of issues. She advised that in the past, Mr. Hanna has worked directly with the Police Department and personally paid for those services on his own. She stated this amounted to between \$1,200 and \$1,600 for police services.

City Attorney Marousek advised that in the past these issues have been silent and that is why staff is asking for direction from Council to set the level of City involvement.

Mayor Pro Tem Thomasson noted that it is not clear whether this request is for a resolution for one year, or three years with full funding. Parks and Recreation Director Thorell noted the intent was for a three year commitment from the City as that is the commitment Mr. Hanna and Mr. Powell have agreed to for providing the fireworks.

MOTION was made by Councilmember White, seconded by Councilmember Petersen, to direct staff to prepare a draft resolution subject to renewal or sunset after three years, to support Fireworks Over Des Moines by establishing a working partnership between the City and Fireworks Over Des Moines and setting the level of City involvement.

Councilmember Benjamin questioned how does the City contribute more, such as to the fireworks display itself.

Mayor Pro Tem Thomasson felt that when the draft resolution comes to Council that is when the parameters should be established. He stated that the request is for the City to provide traffic control and other functions, but not to put money into the fireworks display. He suggested that the Fire District have a booth to talk about personal fireworks safety.

Upon questioning by Councilmember Steenrod, Parks and Recreation Director Thorell noted that the Fire Chief has been involved in meetings and is very supportive of the event as they have been in the last three years.

Councilmember Sherman thanked the private individuals who have contributed financially to the event. He expressed concern about spending more money on an annual basis when the City is on such a tight budget. He stated that he would never support the City spending money on a fireworks display until private fireworks are banned.

Upon questioning by Councilmember Petersen, Mr. Hanna noted that the fireworks display will not be longer with additional funding, but the quality will improve.

Mayor Pro Tem Thomasson commented that the 4th of July Fireworks show is somewhat competitive with the Waterland Fireworks show and suggested that perhaps the fireworks at Waterland be discontinued and use the 4th of July as sort of a start to all summer events in Des Moines.

Councilmember Benjamin stated it is his opinion that two fireworks displays are better than one.

VOTE ON MOTION: Motion passed 6 to 1 with Councilmember Sherman opposed.

8:54 p.m. Mayor Sheckler called for a 10 minute break. Councilmember White left the Council meeting.

Redondo Boat Launch Improvements - Change Order and Budget Adjustment

Assistant City Manager Loch informed Council that with the IAC grant in the amount of \$16,325, if accepted by Council, the landscape arbors would be completely funded.

Assistant City Manager Loch advised Council that the soils at the parking lot area are saturated from winter rains, and are unsuitable for paving. He stated that we could wait for summer for the

soil to dry out. However, he requested that the Council authorize funds be appropriated to correct the situation and allow for the project to be completed. He requested approval as follows:

- \$11,690 from Comcast Tidelands Lease
- \$15,820 from Marina bond revenue

Upon questioning by Mayor Pro Tem Thomasson, Assistant City Manager Loch stated that the soils problem was not caused by the Contractor, but rather from doing the work during the winter months.

MOTION was made by Councilmember Sherman, seconded by Councilmember Steenrod, to appropriate the following funds to the Redondo Boat Launch Improvement Project: 1) an increase in the IAC grant in the amount of \$16,325; 2) \$11,690 of the Comcast tideland lease revenue; and \$15,820 of Marina bond revenue. Also, authorize the City Manager to enter into the necessary agreements to accept the grant funds and complete the construction project as outlined in Council packets. Motion passed unanimously 6 to 0.

Intergovernmental Policies and Positions

Mayor Sheckler noted that two Councilmembers are leaving for Washington D.C. early tomorrow morning and that Councilmember White has already left the meeting. He suggested that either just certain items be addressed, or move this item to another meeting.

Councilmember Benjamin stated that he has a list of items he wishes to discuss so he would prefer this subject be moved to another meeting date.

MOTION was made by Councilmember Benjamin, seconded by Councilmember Steenrod, that the subject be moved to another meeting date. Motion passed unanimously 6 to 0.

NEXT MEETING DATE

Mayor Sheckler announced that the next regular meeting will be March 11, 2004.

ADJOURNMENT

At 9:12 p.m., **MOTION** was made by Councilmember Sherman, seconded by Councilmember Petersen and passed unanimously, to adjourn.

Respectfully submitted,

Denis Staab
City Clerk

ACTION ITEMS FROM MARCH 4, 2004 MEETING

- Prepare policy guidelines regarding use of City newsletters for advertising purposes.

PRELIMINARY
REGULAR MEETING DES MOINES CITY COUNCIL

MINUTES

March 11, 2004

The regular meeting of the Des Moines City Council was called to order at 7:32 p.m. by Mayor Bob Sheckler in the Council chambers, 21630 11th Avenue South, Suite B.

PLEDGE OF ALLEGIANCE to the Flag was led by Councilmember Sherman.

ROLL CALL - Present: Mayor Bob Sheckler, Mayor Pro Tem Scott Thomasson, Councilmembers Richard Benjamin, Gary Petersen, Dan Sherman, Maggie Steenrod and Susan White. Also in attendance were City Manager Tony Piasecki, Assistant City Manager Corbitt Loch, City Attorney Linda Marousek, Assistant City Attorney Richard Brown, Public Works Director Tim Heydon, Assistant City Engineer Loren Reinhold, Police Chief Roger Baker, Police Commander John O'Leary and City Clerk Denis Staab.

COMMENTS FROM THE PUBLIC

George Petoff, 21035 7th Place South

Mr. Petoff addressed Council in regards to the closure of South 212th Street. He stated that two vehicles had been recently vandalized and he reported that the Police stated that the street should have never been closed. He noted that the increase of 2 and half minutes for emergency response to the neighborhood could mean the difference between life and death. He appealed to Council, for humanitarian reasons, to re-open South 212th Street.

Pam Loneli, 21024 7th Place South

Ms. Loneli informed Council that Mr. Petoff was released from the hospital today. She requested Council re-open South 212th Street for emergency vehicle access. She stated that one third of the neighborhood is senior citizens and they need the additional response time.

Lynn Voss, 20810 7th Place South

Ms. Voss requested that Council reconsider the closure of South 212th Street. She felt that staff had presented Council with incorrect statements and that the closure of the street was due to the negligence of the City and Highline Water District for allowing water to run down the street for over six months. She stated that having to back-up the street in the case of two vehicles trying to use the street at the same time, is no more dangerous than someone backing out of a driveway. She noted that only a few accidents have occurred on South 212th in the past three years, whereas there have been 16 accidents at intersections that residents will be forced to use with the street closure. She further noted the following as reasons to keep South 212th open:

- Other streets in the area are steeper than South 212th, and they have not been closed.
- Cost to re-open and bring up to Code would be minimal to the City as Highline Water District is mostly financially responsible for repairs.
- Reduction in emergency vehicle response time.
- Dead-ending the neighborhood will invite more crime.

In conclusion, Ms. Voss presented a letter from her attorney, that summarized the reasons she believes, Council acted improperly in voting to close South 212th Street.

Bob Pond, 23116 30th Avenue South

Mr. Pond noted that Council will receive a six months evaluation of the hotel/motel ordinance that was enacted a year ago as an item on tonight's agenda. He stated that he feels the outcome has been successful with positive results in regards to cleaning up most of the criminal activity. He noted however, that there are some continuing crime problems that need to be addressed.

Mr. Pond requested Council take a leadership role and consider a ban on private use of fireworks. He noted that both the Police and Fire Departments are supportive of a ban.

BOARD & COMMITTEE REPORTS

Public Safety & Transportation Committee

Mayor Pro Tem Thomasson reported that the Committee met earlier this evening. The two main topic of discussion were:

- Speed Limits, especially in schools zones. Need more research before item comes before Council.
- Police coverage at intersections when power goes out. State law states that intersections automatically become 4-way stops. Insurance carrier requests policy statement by City. Committee will recommend a draft resolution for Council's consideration.

National League of Cities Conference

Councilmember White reported attending the Conference held in Washington, D.C. this week along with Councilmember Steenrod. She expressed enthusiasm in regards to expecting Federal funding for economic development and transportation issues. Also, she stated that she met with Washington State Preservation officers and feels there is funding to help with historic preservation at Des Moines Beach Park. Some of the main topics at the conference were homeland security, transportation issues, unemployment, education and affordable housing. She advised that she will compile her notes and distribute them to Councilmembers.

Steven J. Underwood Memorial Service

Councilmember Sherman advised that he attended a candle light memorial service marking the three year anniversary of the death of Des Moines Police Officer Steven J. Underwood. He noted, sadly, there has still been no trial.

National League of Cities Conference

Councilmember Steenrod informed Council that while in Washington, D.C. she paid the City's respects to the National Law Enforcement Memorial for fallen police officers. She advised that she attended many good seminars. She noted the importance of local homeland security as the first line of defense, as it will take as long as 48 hours before Federal help is available. She felt that transportation was one of the biggest issues along with affordable housing. She also noted that there was much discussion regarding telecommunications regarding the use of the internet and lost revenue from lack of taxing. She advised that she will assemble her notes from the Conference and distribute them to Councilmembers.

PRESIDING OFFICER'S REPORT

Graffiti

Mayor Sheckler informed Council that he recently spent time with Des Moines Police Sergeant Patti Harris to become educated on graffiti issues in the City. He advised that a draft ordinance regarding graffiti should be ready for Council consideration in May. He urged Councilmembers to meet with Sgt. Harris to educate themselves on graffiti issues.

ADMINISTRATION REPORTS

King County Councilmember Pete von Reichbauer

City Manager Piasecki noted that on March 16th Councilmember von Reichbauer will be at the Des Moines Activity Center. He advised that he has given a substantial financial contribution to the Center to fund some of the projects listed in the CIP, including Mary's Garden. He encouraged City Councilmembers to attend to express thanks for his generous contribution.

Des Moines Chamber of Commerce

City Manager Piasecki announced that on March 27th, the Chamber will sponsor a business bazaar at Pacific Middle School Gym, from mid-morning until late afternoon. This will be an opportunity for citizens to get to know more about Des Moines' businesses.

Steven J. Underwood Memorial Park - Ballfield Lights

City Manager Piasecki reported that a grant has been received from IAC in the amount of \$75,000 for the ballfield lights at the Park. Installation is expected this summer.

Des Moines Business Boosters

City Manager Piasecki advised that on May 2nd the Des Moines Business Boosters will be conducting a downtown clean-up activity.

CONSENT CALENDAR was read by City Clerk Staab.

1. Motion is to approve the minutes of February 26, 2004.
2. Findings: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the City Council.

Motion: As of this date the Des Moines City Council, by unanimous vote, does approve for payment those vouchers and payroll transfers included in the above list and further described as follows:

Claim checks # 93254 through # 93470 & electronic fund transfers in the total amount of \$935,541.96

Payroll fund transfers in the total amount of \$345,709.52

3. Motion is to authorize the City Manager to sign the contract with Cascade Design Collaborative for preparation of multifamily and commercial design guidelines. The contract shall be in the amount of \$30,000 and shall be substantially in the form as submitted.

MOTION was made by Councilmember White, seconded by Councilmember Petersen and passed unanimously, to approve the Consent Calendar as read.

OLD BUSINESS

Draft Resolution No. 03-280 [ASSIGNED RESOLUTION NO. 966] Des Moines Creek Basin Interlocal Agreement #4

City Manager Piasecki noted that per Council's direction at the February 12th meeting, the interlocal agreement has been reviewed by the Environment Committee and as a result, the agreement has been modified per direction of the Committee.

Public Works Director Heydon informed Council that this is the fourth interlocal agreement between the parties of the Basin Committee. He noted there is an exciting number of improvements that will bring the stream flow back to what it was 60 years ago. He advised that the benefits will reduce flooding that occurs at the Des Moines Beach Park, reduce sediment and protect the Marine View Drive Bridge fill, connect a regional trail system and improve fish habitat. The interlocal agreement is between the cities of Des Moines and SeaTac, King County the Port of Seattle and Washington State Department of Transportation. He informed Council that the SeaTac City Council has already approved the interlocal. He reviewed the issues of primary concern raised by the members of the Environment Committee at the recent meeting as follows:

- 1) Making sure that the document clearly stated that the level of delegation of the appointed City Representative was at the direction of the City Council;
- 2) That there was a lack of specificity as to how each party authorizes the construction and other contracts for which they are responsible;
- 3) If the Basin Committee came to an impasse, that an option for Mediation would be available before Binding Arbitration; and
- 4) The easement language needed to be clarified such that if a party chose to discontinue their Basin Committee membership, their easements would stay in affect for the remaining members.

David Masters, Des Moines Creek Coordinator, reviewed the changes to the Interlocal in response to the issues raised by the Committee as follows:

Page 6 - additional language has been added to empower each Party's representative as the jurisdiction directs.

Page 7 - additional language has been added to allow professional mediation services at the request of two or more of the Parties in order to settle a dispute before an issue is submitted to binding arbitration.

Pages 21-23 - additional language is added to clarify that a withdrawing Party may not terminate easements granted to the other Parties. This is added in sections pertaining to SeaTac, Des Moines, Port of Seattle and the State.

Pages 25-26 - additional language was added to acknowledge that the Operations and Maintenance Fund and the Replacement and Improvement Fund are subject to authorization of each Party's legislative authority.

Page 27 - language was added to clarify billing responsibility of the State.

Page 28 - language was added to start the Operation and Maintenance Fund and Replacement and Improvement Fund in calendar year 2005.

Page 29 - funding responsibility when withdrawing is clarified.

Upon questioning, Mayor Pro Tem Thomasson, Chair of the Environment Committee, advised that the Committee did not take any official position on recommendation of the Interlocal. He noted that there are some timing issues regarding the States funding and some of the permitting

requirements in respect as to when different areas of work may be done by the Department of Fisheries.

Public Works Director Heydon stated, upon questioning, that the State's appropriation of funds needs to be spent by the end of June 2005. He noted that they are one of the major financial contributors.

Mayor Pro Tem Thomasson advised that there are still a number of issues that he is not satisfied with. There are areas where the five parties have agreed to do to get things constructed and then the agreement lives on for 20 years to deal with operation and maintenance of what was built. He felt that there are some "poison pills" for Des Moines and other partners. He noted that consensus is 100% agreement amongst the members, but then it says if we don't agree there will be arbitration, which he felt goes against the idea of agreement. In particular, he felt it is unclear as to who owns what, once the project is completed. He noted that the Interlocal will accomplish the goals, but there are still some risks. While he noted concerns, overall, he voiced support to get this important project done.

MOTION was made by Mayor Sheckler, seconded by Councilmember Benjamin, to adopt Draft Resolution No. 03-280 regarding the Interlocal Agreement between the City of Des Moines, King County, the City of SeaTac, the Port of Seattle and the Washington State Department of Transportation, and authorize the City Manager to sign such Agreement substantially in the form as submitted.

A **MOTION** was offered by Mayor Pro Tem Thomasson to amend page 7, first paragraph to remove the last sentence "In the event that these officials do not reach agreement within 30 days, the issue shall be submitted to binding arbitration." The motion died for lack of a second.

Upon questioning by Council, Assistant City Attorney Brown advised that the amendment as proposed to the Interlocal would allow the Parties Manager's to ask for mediation before any binding arbitration.

City Manager Piasecki advised that should Council amend the interlocal tonight, it would be up to SeaTac's City Manager to determine whether the agreement has substantially changed or not and would need to go back to his legislative body.

Councilmember Steenrod questioned why there are not two separate agreements. One would be for construction and then a separate agreement for continued operations.

Assistant City Attorney Brown stated that the agreement could have been drafted in several different ways, but his recommendation is that it be adopted as is. He noted the reasons for approval are 1) the consensus process has worked over the last few years and 2) time limits. He stated that there is nothing in the agreement that is so bad that it cannot be passed now in light of how crucial it is time wise to get it done.

Councilmember Steenrod expressed concern about the bridge project messing up traffic while the Pacific Highway South project is still underway.

Public Works Director Heydon informed Council that during the bridge construction, two lanes of traffic will be available at all times. He further noted that the State will be monitoring traffic signals to ensure minimum impact on businesses during the construction.

VOTE ON MOTION: Motion passed four to three, with Councilmembers Benjamin and Steenrod, and Mayor Pro Tem Thomasson opposed.

MOTION was made by Mayor Pro Tem Thomasson, seconded by Councilmember White, to direct that the City of Des Moines' representative to the Des Moines Basin Committee shall be required to follow the City's policies and guidelines regarding the City's participation in public contracts for all contracts for which they are acting as project managers for the Committee. Motion passed unanimously.

8:35 p.m. Mayor Sheckler called for a five minute break.

NEW BUSINESS

Hotel/Motel Ordinance Update

Police Commander O'Leary noted that it was almost a year ago today that Council approved Ordinance No. 130 which established a hotel/motel licensing endorsement requirement that implemented procedures for revocation or denial of renewal of a business license for hotel/motel operators who are in violation. He advised that the ordinance included a number of provisions requiring these business operations to take responsibility for activities occurring on their premises that required stronger business management practices. He noted one of the key elements is that those businesses are now required to obtain approved identification from guests, with the intent being to provide a deterrent to fugitives and persons engaged in criminal activity. He reviewed the calls for service pre-ordinance for six months, and calls for service post-ordinance for six months, noting calls had decreased from 303 to 139. In conclusion, he thanked Council for this tool to reduce crime and improve the quality of life in the community.

Councilmember Benjamin thanked the Police department for their efforts to reduce crime. He noted however, that there is still more that can be done. He felt that a good environment plays a big role in reducing and discouraging criminal activity and suggested that Des Moines should look at Tukwila's redevelopment efforts.

Councilmember Steenrod commented that the reduced number of calls equates to a reduction in expenses to the City.

Upon questioning by Council, Commander O'Leary noted that the reduced crime statistics have not been shared with the hotel/motel owners as of yet. He noted that there was some resistance at first, but all are now in compliance with the ordinance.

Councilmember Thomasson requested that Councilmembers receive a confidential break down of each hotel/motel by name, and the room-to-call ratio. He felt it would be beneficial to see who is in what category in regards to types of calls received, and how successful the ordinance has been and where we may need to make improvements.

Commander O'Leary advised that the first full reporting cycle for a 12 month period, where they will do a room-to-call ratio, will come in June 2004. He stated that he is reasonably confident

that there will be no need to impose all of the crime prevention measures that can be required under the ordinance.

Reminder - King County Councilmember Pete von Reichbauer

City Manager Piasecki reminded Councilmembers that King County Councilmember Pete von Reichbauer will be at Mary's Garden at the Activity Center, Tuesday, March 16th from 11 a.m. to 11:30 a.m. and then he will be at Redondo for a review of the parking lot and boat launch project. He noted that he has donated funds to both projects.

Councilmember White commented that the community has put a lot of time and effort into both of these projects as well.

NEXT MEETING DATE

Mayor Sheckler announced that the next regular meeting will be March 25, 2004.

ADJOURNMENT

At 9:03 p.m. **MOTION** was made by Councilmember Steenrod, seconded by Mayor Pro Tem Thomasson and passed unanimously, to adjourn.

Respectfully submitted,

Denis Staab
City Clerk

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Voucher Approvals

FOR AGENDA OF: March 25, 2004

DEPT. OF ORIGIN: Finance

ATTACHMENTS:

Voucher Certification Approvals from January 9,
2003 and November 14, 2003

DATE SUBMITTED: March 16, 2004

CLEARANCES:

☒ Finance Director pl

☐

APPROVED BY CITY MANAGER

FOR SUBMITTAL: AM

RECOMMENDED ACTION

It is recommended that Council approve the following motion on the Consent Calendar:

"4. Findings: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which was made available to the City Council.

Motion: As of this date the Des Moines City Council, by unanimous vote, does approve for payment those vouchers and payroll transfers included in the above list and further described as follows from January 9, 2003:

Claim checks #83682 through #83893 & electronic fund transfers in the total amount of \$791,030.25

Payroll fund transfers in the total amount of \$328,629.76

and from November 14, 2003:

Claim checks #91768 and #91769 in the total amount of \$51,909.01"

SUMMARY STATEMENT

The State Auditor recently discovered that the above referenced claims and payroll were not verbally read for approval on the appropriate Consent Calendars in January and November 2003. Both of these items were distributed to Councilmembers for approval prior to the meeting, but through clerical error, these items were not listed on the Agenda for approval. The Finance Director recommends that this oversight be corrected on an available Consent Calendar. The City Clerk will annotate the minutes of January 13 and November 20, 2003, to note this correction.

CITY OF DES MOINES
Voucher Certification Approval

14 NOV 03

Auditing Officer Certification

Vouchers and Payroll transfers audited and certified by the auditing officer as required by RCW 42 24.080, and those expense reimbursement claims certified as required by RCW 42 24.090, have been recorded on a listing, which has been made available to the City Council.

As of NOVEMBER 14, 2003 the Des Moines City Council, by unanimous vote, does approve for payment those vouchers and payroll transfers included in the attached list and further described as follows:

The vouchers below have been reviewed and certified by individual departments and the City of Des Moines Auditing Officer.

claim
\$B 91768 \$ 91769
51,909.01
Quick Check Run
6 months

Claims Vouchers:	Numbers				Amounts
Total A/P Checks/Vouchers		91532	-	91767 =	235 1,971,098.67
Electronic Wire Transfers	☐ 2	KEY BANK VISA ACCOUNT - WAVE DISPERSION TECH.			169,305.09
Subtotal					2,140,403.76
Voided Claim Checks					0.00
Total Claims/Wire Transfers		237			2,140,403.76

S/B

\$B 2,192,312.77

Payroll Vouchers:	DISBURSED 11/05/03				Amounts
Payroll Checks		11272	-	11302 =	30 28,541.79
Payroll Taxes					47,447.17
Direct Deposit		450001	-	450132 =	131 214,272.05
Wage/Garnishments					1,630.83
Electronic Wire Transfers					66,882.73
ICMA 401 Forfeitures					0.00
Total Claims/Wire Transfers		161			358,774.57

Total certified Wire Transfers, A/P & Payroll vouchers for NOVEMBER 14, 2003

2,499,178.33

CITY OF DES MOINES, WA
CHECK LISTING #91768 - #91769

CHK NO	CHK DATE	VENDOR ID	VENDOR	DESCRIPTION	ACCT NO	AMOUNT
91768	11/7/2003	003919	KC DNRP PARK & REC DIVISION	INTERGOV PROF SERVICES	110.000.000.576.20.51.00	16,011.07
91769	11/7/2003	004375	MOFFATT & NICHOL ENGINEERS	ELECTRICAL UPGRADE-MARINA	404.422.000.594.79.63.02	18,947.48
91769	11/7/2003	004375	MOFFATT & NICHOL ENGINEERS	ELECTRICAL UPGRADE-MARINA	404.422.000.594.79.63.02	18,950.46
						<u>\$51,909.01</u>

CITY OF DES MOINES
Voucher Certification Approval

JANUARY 9, 2003

Auditing Officer Certification

Vouchers and Payroll transfers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of **January 9, 2003** the Des Moines City Council, by unanimous vote, does approve for payment those vouchers and payroll transfers included in the attached list and further described as follows:

The vouchers below have been reviewed and certified by individual departments and the City of Des Moines Auditing Officer.

Claims Vouchers:	Numbers	Amounts
Total A/P Checks/Vouchers	83682 - 83893	\$ 789,990.25
Electronic Wire Transfers 1	COLLEEN HARTL	\$ 1,040.00
Subtotal		\$ 791,030.25
Voided Claim Checks #'s	83686, 83687 2	\$ -
Total Claims/Wire Transfers	210	\$ 791,030.25

Payroll Vouchers	DISBURSED 01/05/03	Amounts
Payroll Checks	10473 - 10505 = 32	\$ 29,809.84
Payroll Taxes		\$ 44,543.73
Direct Deposit	10001 - 10122 = 121	\$ 190,119.19
Wage/Garnishments		\$ 1,430.83
Electronic Wire Transfers		\$ 62,726.17
Total Claims	153	\$ 328,629.76

Total certified A/P & Payroll vouchers for January 9, 2003 are: **\$ 1,118,620.01**

**CITY OF DES MOINES, WA
CHECK LISTING #83682 - #83893**

CHK NO	CHK DATE	VENDOR ID	VENDOR	DESCRIPTION	ACCT NO	AMOUNT
83682	12/19/2002	003395	PATRIOT FIRE PROTECTION, INC	FLDHSE IMPRV/ADA REST/SPRINKLR	310.700.000.594.76.64.02	4,329.25
83683	12/19/2002	000713	PUGET SOUND ENERGY/ELEC/GAS	COMM CTR ELECTRICITY	310.049.000.594.00.63.00	3,193.65
83684	1/2/2002	000877	ODDFELLOW LODGE	JAN 2003 RENT	001.320.029.519.91.49.10	450.00
83685	1/2/2003	003567	DES MOINES MASONIC TEMPLE	JAN 2003 RENT	520.000.046.514.70.45.01	825.00
83686	1/2/2003		VOID			0.00
83687	1/2/2003		VOID			0.00
83688	1/2/2003		HARRY HARDEY	MARINA REFUND	401.000.049.383.00.00.00	76.06
83689	1/2/2003		GENE NEWMAN	MARINA REFUND	401.000.049.383.00.00.00	535.07
83690	1/2/2003		CLAY BURROWS	MARINA REFUND	401.000.049.383.00.00.00	141.24
83691	1/2/2003		JOAN HOAG	MARINA REFUND	401.000.049.383.00.00.00	261.28
83692	1/2/2003		SEAN/JAIME JOYNER	MARINA REFUND	401.000.049.383.00.00.00	176.71
83693	1/2/2003		CHUCK MUELLER	MONTHLY MOORAGE	401.000.000.362.00.01.00	30.00
83694	1/2/2003		BRETT ANGAL	DEC JURY FEES	001.120.022.512.50.49.00	10.69
83695	1/2/2003		GENEVIEVE BEHR	OCT JURY FEES	001.120.022.512.50.49.00	26.90
83696	1/2/2003		LINDA BENZEL	NOV JURY FEES	001.120.022.512.50.49.00	11.38
83697	1/2/2003		NIKI NOEL	DEC JURY FEES	001.120.022.512.50.49.00	10.69
83698	1/2/2003		PAUL MARTIN BOLLER	NOV JURY FEES	001.120.022.512.50.49.00	10.69
83699	1/2/2003		PATTI BOYD	DEC JURY FEES	001.120.022.512.50.49.00	12.07
83700	1/2/2003		MICHELLE BROOKS	WITNESS FEE	001.120.022.512.50.49.90	10.37
83701	1/2/2003		MARY BROWN	WITNESS FEE	001.120.022.512.50.49.90	13.65
83702	1/2/2003		JAMES BURBACH	NOV JURY FEES	001.120.022.512.50.49.00	16.90
83703	1/2/2003		LUIS BURGOS	NOV JURY FEES	001.120.022.512.50.49.00	11.38
83704	1/2/2003		LINDA CLOUD	OCT JURY FEES	001.120.022.512.50.49.00	25.52
83705	1/2/2003		MARK COLE	DEC JURY FEES	001.120.022.512.50.49.00	14.83
83706	1/2/2003		MERRITT COWGER	DEC JURY FEES	001.120.022.512.50.49.00	10.69
83707	1/2/2003		DAVID CROCK	DEC JURY FEES	001.120.022.512.50.49.00	12.07
83708	1/2/2003		SHERRI DAME	DEC JURY FEES	001.120.022.512.50.49.00	12.07
83709	1/2/2003		JACQUE DAVIS	DEC JURY FEES	001.120.022.512.50.49.00	24.14
83710	1/2/2003		ELOISE DRUGER	WITNESS FEE	001.120.022.512.50.49.90	12.19
83711	1/2/2003		MARIE DUXBURY	NOV JURY FEES	001.120.022.512.50.49.00	10.69
83712	1/2/2003		REGINALD EATON	NOV JURY FEES	001.120.022.512.50.49.00	10.89
83713	1/2/2003		ROBERT FALKENHAGEN	DEC JURY FEES	001.120.022.512.50.49.00	12.07
83714	1/2/2003		BARBARA FAST	DEC JURY FEES	001.120.022.512.50.49.00	10.69
83715	1/2/2003		IAN FERRANS	OCT JURY FEES	001.120.022.512.50.49.00	26.90
83716	1/2/2003		DONALD FISHER	WITNESS FEE	001.120.022.512.50.49.90	10.73
83717	1/2/2003		DEBORAH FOLTZ	OCT JURY FEES	001.120.022.512.50.49.00	26.90
83718	1/2/2003		DOUGLAS FOWLER	OCT JURY FEES	001.120.022.512.50.49.00	25.52
83719	1/2/2003		DEBORAH GRIFFITH	DEC JURY FEES	001.120.022.512.50.49.00	10.69
83720	1/2/2003		JUDY GRIFFITH	DEC JURY FEES	001.120.022.512.50.49.00	21.38
83721	1/2/2003		SCOTT GILBERT HAMILTON	DEC JURY FEES	001.120.022.512.50.49.00	15.52
83722	1/2/2003		HOLLI HARPER	OCT JURY FEES	001.120.022.512.50.49.00	22.76
83723	1/2/2003		JAY ALLEN HELMAN	NOV JURY FEES	001.120.022.512.50.49.00	13.45
83724	1/2/2003		BARBARA HELTZEL	DEC JURY FEES	001.120.022.512.50.49.00	14.83
83725	1/2/2003		STEVEN HENDERSON	DEC JURY FEES	001.120.022.512.50.49.00	21.38
83726	1/2/2003		FREDERICK HENRY	NOV JURY FEES	001.120.022.512.50.49.00	16.90
83727	1/2/2003		CAROL HERVIN	FACILITY RENTAL REFUND	001.640.049.389.70.00.00	300.00
83728	1/2/2003		JAMES HETTINGER	OCT JURY FEES	001.120.022.512.50.49.00	26.90
83729	1/2/2003		WILLIAM HOLLENSTEINER	DEC JURY FEES	001.120.022.512.50.49.00	15.52
83730	1/2/2003		SUSAN HUFF-HUDSON	OCT JURY FEES	001.120.022.512.50.49.00	24.14
83731	1/2/2003		KF HUSBAND	NOV JURY FEES	001.120.022.512.50.49.00	13.45
83732	1/2/2003		THERESA JIMENEZ	WITNESS FEE	001.120.022.512.50.49.90	15.48
83733	1/2/2003		TANYA M JOHNSON	DOC LIC REFUND	001.000.000.322.30.00.00	10.00
83734	1/2/2003		LA JOHNSTON	NOV JURY FEES	001.120.022.512.50.49.00	14.14
83735	1/2/2003		PATRICIA KEENAN	OCT JURY FEES	001.120.022.512.50.49.00	22.78
83736	1/2/2003		PAMELA KERNS	OCT JURY FEES	001.120.022.512.50.49.00	24.14
83737	1/2/2003		EDWIN KOSKI	OCT JURY FEES	001.120.022.512.50.49.00	25.52
83738	1/2/2003		DONNA KUSSMANN	NOV JURY FEES	001.120.022.512.50.49.00	12.07
83739	1/2/2003		JANET LABES	OCT JURY FEES	001.120.022.512.50.49.00	25.52
83740	1/2/2003		PATRICIA LANGTON	DEC JURY FEES	001.120.022.512.50.49.00	13.45

**CITY OF DES MOINES, WA
CHECK LISTING #83682 - #83893**

CHK NO	CHK DATE	VENDOR ID	VENDOR	DESCRIPTION	ACCT NO	AMOUNT
83741	1/2/2003		DONNA LARSON	OCT JURY FEES	001.120.022.512.50.49.00	26.90
83742	1/2/2003		ULO LEMBRA	OCT JURY FEES	001.120.022.512.50.49.00	24.14
83743	1/2/2003		LISA DAWN LOOMER	DEC JURY FEES	001.120.022.512.50.49.00	14.83
83744	1/2/2003		NICK MALKOW	OCT JURY FEES	001.120.022.512.50.49.00	29.66
83745	1/2/2003		RICHARD MARTIN	DEC JURY FEES	001.120.022.512.50.49.00	11.38
83746	1/2/2003		EUNISE MCDANIEL	WITNESS FEE	001.120.022.512.50.49.90	11.83
83747	1/2/2003		DENYNE MCDONALD	DEC JURY FEES	001.120.022.512.50.49.00	12.07
83748	1/2/2003		FLORENCE MCGAUGHEY	OCT JURY FEES	001.120.022.512.50.49.00	33.80
83749	1/2/2003		ERIN MEADOR	DEC JURY FEES	001.120.022.512.50.49.00	16.90
83750	1/2/2003		HAWATHA A MEWBORN	WITNESS FEE	001.120.022.512.50.49.90	20.95
83751	1/2/2003		OMAR MOLINARI	WITNESS FEE	001.120.022.512.50.49.90	10.73
83752	1/2/2003		MICHAEL MONTGOMERY	WITNESS FEE	001.120.022.512.50.49.90	17.30
83753	1/2/2003		SUSAN MOORE	NOV JURY FEES	001.120.022.512.50.49.00	14.83
83754	1/2/2003		JOSEPH JOHN MROFCZA JR	NOV JURY FEES	001.120.022.512.50.49.00	16.90
83755	1/2/2003		SUSAN MUASAU	NOV JURY FEES	001.120.022.512.50.49.00	12.07
83756	1/2/2003		TAMRUSHEA MURRAY	WITNESS FEE	001.120.022.512.50.49.90	11.83
83757	1/2/2003		KENNETH NELSEN	DEC JURY FEES	001.120.022.512.50.49.00	12.07
83758	1/2/2003		LAURENCE OSBORN	DEC JURY FEES	001.120.022.512.50.49.00	12.76
83759	1/2/2003		JAMES PEQUEEN	WITNESS FEE	001.120.022.512.50.49.00	20.95
83760	1/2/2003		THAURO PIZZINI	DEC JURY FEES	001.120.022.512.50.49.00	12.76
83761	1/2/2003		KELLY PRATER	NOV JURY FEES	001.120.022.512.50.49.00	12.07
83762	1/2/2003		SHANE RICHARDS	WITNESS FEE	001.120.022.512.50.49.90	11.46
83763	1/2/2003		SHERI RUSSOM	DEC JURY FEES	001.120.022.512.50.49.00	11.38
83764	1/2/2003		ARNIDA ARCILLA SAMPOL	OCT JURY FEES	001.120.022.512.50.49.00	26.90
83765	1/2/2003		CHARLENE SCAMMON	DEC JURY FEES	001.120.022.512.50.49.00	10.69
83766	1/2/2003		RONALD SEMRAU	NOV JURY FEES	001.120.022.512.50.49.00	10.69
83767	1/2/2003		PATRICK SHARP	WITNESS FEE	001.120.022.512.50.49.90	34.60
83768	1/2/2003		SUSAN PEARL SNYDER	OCT JURY FEES	001.120.022.512.50.49.00	26.90
83769	1/2/2003		STATEWIDE PARKING LOT S	BOND REFUND	001.720.049.589.95.00.00	2,500.00
83770	1/2/2003		CARL FRANK STEIGERS	OCT JURY FEES	001.120.022.512.50.49.00	21.38
83771	1/2/2003		BETTY JEAN STRAYER	DEC JURY FEES	001.120.022.512.50.49.00	10.69
83772	1/2/2003		GEETHA SUKUMARAN	OCT JURY FEES	001.120.022.512.50.49.00	36.56
83773	1/2/2003		ARVILLE SVENNING	WITNESS FEE	001.120.022.512.50.49.90	17.30
83774	1/2/2003		CARLTON THURMAN	OCT JURY FEES	001.120.022.512.50.49.00	33.80
83775	1/2/2003		RONALD TODD	NOV JURY FEES	001.120.022.512.50.49.00	14.14
83776	1/2/2003		PHAT VAN TRAN	NOV JURY FEES	001.120.022.512.50.49.00	16.90
83777	1/2/2003		TRACY TURNER	NOV JURY FEES	001.120.022.512.50.49.00	14.83
83778	1/2/2003		NATE VERBERG	WITNESS FEE	001.120.022.512.50.49.90	24.60
83779	1/2/2003		JIMMIE WALKER	WITNESS FEE	001.120.022.512.50.49.90	20.95
83780	1/2/2003		MARGUERITE WALN	NOV JURY FEES	001.120.022.512.50.49.00	11.38
83781	1/2/2003		JEANNE WEBER	OCT JURY FEES	001.120.022.512.50.49.00	33.80
83782	1/2/2003		VIRGIL WENTZ	OCT JURY FEES	001.120.022.512.50.49.00	28.28
83783	1/2/2003		BETTE WEST	DEC JURY FEES	001.120.022.512.50.49.00	11.38
83784	1/2/2003		ROBERT WETLI	OCT JURY FEES	001.120.022.512.50.49.00	22.76
83785	1/2/2003		MARY WILLIAMS	NOV JURY FEES	001.120.022.512.50.49.00	14.83
83786	1/2/2003		BEVERLY WILSON	DEC JURY FEES	001.120.022.512.50.49.00	22.76
83787	1/2/2003		GENEVIEVE YOUNG-SOWA	NOV JURY FEES	001.120.022.512.50.49.00	12.76
83788	1/2/2003		CAROL JEAN ZUBERBIER	DEC JURY FEES	001.120.022.512.50.49.00	28.28
83789	1/2/2003		CARLA ZUCK	DEC JURY FEES	001.120.022.512.50.49.00	26.90
83790	1/2/2003	000011	ANGLE LAKE LOCKSMITH	TRUNK LOCK	500.000.052.548.60.48.00	21.76
83791	1/2/2003	000014	AWC/ASSOC OF WA CITIES	2003 SERVICE FEE	001.320.029.519.90.49.01	14,766.55
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	401.100.000.575.71.20.00	1,386.62
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	101.900.002.542.90.20.00	788.67
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	BENEFITS-CUSTOMER SERVICE REPS	001.640.045.574.20.20.01	362.61
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.640.045.574.20.20.00	1,189.31
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	BENEFITS-COURT RESRCE ADVOCATE	150.000.010.521.92.20.00	362.61
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.340.030.521.10.20.00	7,873.18
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.645.045.555.00.20.00	333.34
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	101.920.002.543.70.20.00	4,280.14

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CHK NO	CHK DATE	VENDOR ID	VENDOR	DESCRIPTION	ACCT NO	AMOUNT
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	BENEFITS	105.000.000.531.91.20.00	54.39
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	500.000.052.548.60.20.00	1,409.92
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	450.000.000.531.50.20.00	1,866.87
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	450.000.000.531.51.20.00	2,627.14
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	150.020.030.521.30.20.00	362.61
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	401.200.000.575.72.20.00	4,136.68
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	401.300.000.575.73.20.00	1,325.35
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.180.024.514.30.20.00	693.31
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	BENEFITS - PROGRAM COORDINATOR	001.645.045.555.00.20.01	362.61
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.220.026.515.10.20.00	1,993.54
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	BENEFITS-RECREATION LEADERS	001.640.045.574.20.20.02	60.91
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.500.034.532.22.20.00	5,296.93
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.230.000.516.10.20.00	1,189.31
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.580.038.558.20.20.00	1,135.52
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.120.022.512.50.20.00	2,544.14
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.370.030.521.70.20.00	2,773.15
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.350.030.521.21.20.00	5,686.57
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.635.045.576.81.20.00	3,511.09
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.300.028.518.30.20.00	535.06
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.360.030.521.22.20.00	25,306.28
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.600.038.558.60.20.00	2,009.30
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.540.036.539.30.20.00	693.31
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.140.023.513.10.20.00	1,551.93
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.630.045.576.10.20.00	2,575.94
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.160.024.514.20.20.00	4,845.30
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	001.480.034.532.21.20.00	2,944.89
83792	1/2/2003	000016	AWC/EMPLOYEE BENEFITS TRT	PERSONNEL BENEFITS	510.000.000.518.80.20.00	874.86
83793	1/2/2003	000058	AUTOMATIC DATA PROCESSING	PP END 12/15/02	001.160.024.514.20.41.02	451.07
83794	1/2/2003	000083	AMERICAN SOCIETY OF CIVIL ENG.	2003 DUES/MAIYA	001.480.034.532.21.49.01	210.00
83795	1/2/2003	000096	BONNIE HOLMBOE-PETTY CASH	POSTAGE	401.100.000.575.71.42.00	73.44
83796	1/2/2003	000100	BRET CHEVROLET	E BRAKE HANDLE	500.000.052.548.60.31.00	8.64
83797	1/2/2003	000113	BOWEN SCARFF	TUNE UP PARTS/PD	500.000.052.548.60.31.00	84.89
83797	1/2/2003	000113	BOWEN SCARFF	REAR DOOR HANDLE	500.000.052.548.60.31.00	15.94
83797	1/2/2003	000113	BOWEN SCARFF	BRAKE PARTS	500.000.052.548.60.31.00	10.41
83797	1/2/2003	000113	BOWEN SCARFF	SHOP SUPPLIES	500.000.052.548.60.31.00	78.86
83797	1/2/2003	000113	BOWEN SCARFF	REP ON SPEED SENSOR	500.000.052.548.60.48.00	172.56
83798	1/2/2003	000115	BANK OF NEW YORK, THE	MISC - 1993 ADV REFUNDING	401.100.000.592.79.49.01	185.75
83798	1/2/2003	000115	BANK OF NEW YORK, THE	2003 ADMIN FEE	211.000.011.592.21.49.00	180.67
83798	1/2/2003	000115	BANK OF NEW YORK, THE	95 BOND/2003 FEE	211.000.011.592.21.49.00	180.67
83798	1/2/2003	000115	BANK OF NEW YORK, THE	2003 ADMIN FEE	211.000.011.592.21.49.00	-180.67
83798	1/2/2003	000115	BANK OF NEW YORK, THE	93 BOND SERIES/2003 FEE	218.000.016.592.19.49.00	303.50
83799	1/2/2003	000125	BUCKY'S MIDWAY MUFFLER,	EXHAUST REPAIR CROWN VIC	500.000.052.548.60.48.00	435.20
83800	1/2/2003	000184	CITY OF DES MOINES	MARINA LIC RENEWAL	401.100.000.575.71.49.03	150.00
83801	1/2/2003	000190	CORPORATE EXPRESS OFFICE PROD.	OFFICE SUPPLIES	001.500.034.532.22.31.00	149.20
83801	1/2/2003	000190	CORPORATE EXPRESS OFFICE PROD.	ASTRO PAPER	001.500.034.532.22.31.00	35.36
83801	1/2/2003	000190	CORPORATE EXPRESS OFFICE PROD.	SUPPLIES	001.500.034.532.22.31.00	3.26
83801	1/2/2003	000190	CORPORATE EXPRESS OFFICE PROD.	OFFICE SUPPLIES	001.600.038.558.60.31.00	223.12
83801	1/2/2003	000190	CORPORATE EXPRESS OFFICE PROD.	SUPPLIES	001.600.038.558.60.31.00	3.26
83801	1/2/2003	000190	CORPORATE EXPRESS OFFICE PROD.	SUPPLIES	001.580.038.558.20.31.00	3.26
83801	1/2/2003	000190	CORPORATE EXPRESS OFFICE PROD.	OFFICE SUPPLIES	001.580.038.558.20.31.00	149.20
83802	1/2/2003	000221	COLONIAL INSURANCE CO.	PAYROLL PAYABLE	001.000.000.231.31.00.00	72.68
83803	1/2/2003	000248	COSMOPOLITAN ENGINEERING	NOV CHGS - SPORTS PARK	310.046.100.595.00.41.00	900.00
83803	1/2/2003	000248	COSMOPOLITAN ENGINEERING	NOV CHGS-COMM CTR DESIGN	310.049.000.594.00.41.00	900.00
83804	1/2/2003	000283	WA DEPT OF RETIREMENT SYS	PAYROLL PAYABLE	150.000.000.231.31.00.00	54.13
83804	1/2/2003	000283	WA DEPT OF RETIREMENT SYS	PAYROLL PAYABLE	150.000.000.231.31.00.00	499.25
83804	1/2/2003	000283	WA DEPT OF RETIREMENT SYS	PAYROLL PAYABLE	401.000.000.231.31.00.00	747.71
83804	1/2/2003	000283	WA DEPT OF RETIREMENT SYS	PAYROLL PAYABLE	401.000.000.231.31.00.00	635.68
83804	1/2/2003	000283	WA DEPT OF RETIREMENT SYS	PAYROLL PAYABLE	450.000.000.231.31.00.00	212.20
83804	1/2/2003	000283	WA DEPT OF RETIREMENT SYS	PAYROLL PAYABLE	450.000.000.231.31.00.00	659.17

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83804	1/2/2003	000283	WA DEPT OF RETIREMENT SYS	PAYROLL PAYABLE	500.000.000.231.31.00.00	129.32
83804	1/2/2003	000283	WA DEPT OF RETIREMENT SYS	PAYROLL PAYABLE	105.000.000.231.31.00.00	20.06
83804	1/2/2003	000283	WA DEPT OF RETIREMENT SYS	PAYROLL PAYABLE	001.000.000.231.31.00.00	31.66
83804	1/2/2003	000283	WA DEPT OF RETIREMENT SYS	PAYROLL PAYABLE	001.000.000.231.31.00.00	15,754.89
83804	1/2/2003	000283	WA DEPT OF RETIREMENT SYS	PAYROLL PAYABLE	001.000.000.231.31.00.00	1,499.10
83804	1/2/2003	000283	WA DEPT OF RETIREMENT SYS	PAYROLL PAYABLE	001.000.000.231.31.00.00	916.05
83804	1/2/2003	000283	WA DEPT OF RETIREMENT SYS	PAYROLL PAYABLE	001.000.000.231.31.00.00	4,933.94
83804	1/2/2003	000283	WA DEPT OF RETIREMENT SYS	PAYROLL PAYABLE	101.000.000.231.31.00.00	892.20
83804	1/2/2003	000283	WA DEPT OF RETIREMENT SYS	PAYROLL PAYABLE	510.000.000.231.31.00.00	93.90
83805	1/2/2003	000294	DAILY JOURNAL OF COMMERCE	2003 SUBSCRIPTION	001.480.034.532.21.49.01	210.00
83805	1/2/2003	000294	DAILY JOURNAL OF COMMERCE	MOBILE HOME REMOVAL	102.117.003.596.40.41.02	57.60
83806	1/2/2003	000300	DES MOINES POLICE GUILD	PAYROLL PAYABLE	150.000.000.231.31.00.00	20.00
83806	1/2/2003	000300	DES MOINES POLICE GUILD	PAYROLL PAYABLE	001.000.000.231.31.00.00	820.00
83807	1/2/2003	000346	FEDERAL EXPRESS CORP.	ROBERT MCCAULEY	001.230.000.516.10.42.00	7.45
83807	1/2/2003	000346	FEDERAL EXPRESS CORP.	AV CENTER	001.230.000.516.10.42.00	7.95
83807	1/2/2003	000346	FEDERAL EXPRESS CORP.	SHIP BACK PD COMP SCREEN	500.000.052.548.60.49.00	21.40
83808	1/2/2003	000375	GOV. FIN. OFFICERS ASSO	2003 FEE FOR FIN DIR	001.160.024.514.20.49.00	190.00
83809	1/2/2003	000398	GENUINE PARTS COMPANY	BLOCK HEAD HOSE	500.000.052.548.60.31.00	11.26
83809	1/2/2003	000398	GENUINE PARTS COMPANY	BREAK PARTS	500.000.052.548.60.31.00	177.75
83809	1/2/2003	000398	GENUINE PARTS COMPANY	DISCOUNT	500.000.052.548.60.31.00	-3.56
83809	1/2/2003	000398	GENUINE PARTS COMPANY	BRAKE PARTS RETURN	500.000.052.548.60.31.00	-48.07
83809	1/2/2003	000398	GENUINE PARTS COMPANY	CORE DEP	500.000.052.548.60.31.00	-21.76
83809	1/2/2003	000398	GENUINE PARTS COMPANY	BLOCK HEAD HOSE	500.000.052.548.60.31.00	0.23
83809	1/2/2003	000398	GENUINE PARTS COMPANY	DISCOUNT	500.000.052.548.60.31.00	-0.23
83810	1/2/2003	000400	GUARDIAN SECURITY SYSTEMS	1/1/03-3/31/03 MONITORING	001.635.045.576.81.41.00	126.00
83810	1/2/2003	000400	GUARDIAN SECURITY SYSTEMS	1/2/03-3/31/03 MONITORING	001.340.030.521.10.41.00	90.00
83811	1/2/2003	000419	HIGHLINE WATER DISTRICT	10210 6TH AVE S IRR	001.635.045.576.81.47.02	666.69
83811	1/2/2003	000419	HIGHLINE WATER DISTRICT	24930 8TH PL S	001.635.045.576.81.47.02	70.32
83812	1/2/2003	000504	KC FINANCE - PUBLIC HEALTH	JUL/SEP DETOXIFICATION	001.620.039.586.00.51.00	1,261.82
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.350.030.521.21.20.00	490.21
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.360.030.521.22.20.00	2,809.94
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.140.023.513.10.20.00	232.60
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.600.038.558.60.20.00	158.94
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.540.038.538.30.20.00	57.33
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	101.900.002.542.90.20.00	85.72
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.630.045.576.10.20.00	250.90
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.160.024.514.20.20.00	352.83
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.120.022.512.50.20.00	133.20
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.370.030.521.70.20.00	172.18
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.300.028.518.30.20.00	74.43
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.635.045.576.81.20.00	275.44
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.230.000.518.10.20.00	121.74
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.580.038.558.20.20.00	120.93
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.500.034.532.22.20.00	454.69
83813	1/2/2003	000579	FORTIS BENEFITS	BENEFITS-RECREATION LEADERS	001.640.045.574.20.20.02	8.65
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.220.026.515.10.20.00	134.72
83813	1/2/2003	000579	FORTIS BENEFITS	BENEFITS - PROGRAM COORDINATOR	001.645.045.555.00.20.01	18.99
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.180.024.514.30.20.00	49.24
83813	1/2/2003	000579	FORTIS BENEFITS	BENEFITS-CUSTOMER SERVICE REPS	001.640.045.574.20.20.01	14.82
83813	1/2/2003	000579	FORTIS BENEFITS	BENEFITS-COURT RESRCE ADVOCATE	150.000.010.521.92.20.00	17.14
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.480.034.532.21.20.00	272.49
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	401.100.000.575.71.20.00	142.84
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.340.030.521.10.20.00	599.06
83813	1/2/2003	000579	FORTIS BENEFITS	BENEFITS	105.000.000.531.91.20.00	3.64
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.645.045.555.00.20.00	24.35
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	101.920.002.543.70.20.00	336.51
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	001.640.045.574.20.20.00	111.16
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	450.000.000.531.51.20.00	184.50
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	450.000.000.531.50.20.00	234.37

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83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	500.000.052.548.60.20.00	125.43
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	150.020.030.521.30.20.00	24.35
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	401.200.000.575.72.20.00	288.06
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	401.300.000.575.73.20.00	95.84
83813	1/2/2003	000579	FORTIS BENEFITS	PERSONNEL BENEFITS	510.000.000.518.80.20.00	93.05
83814	1/2/2003	000580	ICON MATERIALS, INC	ASPHALT TO PATCH STREETS	101.100.002.542.30.31.00	48.87
83815	1/2/2003	000679	OVERALL LAUNDRY SERVICE	EQUIP RENTAL LAUNDRY	500.000.052.548.60.49.02	20.99
83815	1/2/2003	000679	OVERALL LAUNDRY SERVICE	EQUIP RENTAL LAUNDRY	500.000.052.548.60.49.02	20.99
83815	1/2/2003	000679	OVERALL LAUNDRY SERVICE	EQUIP RENTAL LAUNDRY	500.000.052.548.60.49.02	19.76
83815	1/2/2003	000679	OVERALL LAUNDRY SERVICE	SWM LAUNDRY	450.000.000.531.51.49.01	23.25
83815	1/2/2003	000679	OVERALL LAUNDRY SERVICE	SWM LAUNDRY	450.000.000.531.51.49.01	22.83
83815	1/2/2003	000679	OVERALL LAUNDRY SERVICE	SWM LAUNDRY	450.000.000.531.51.49.01	23.04
83815	1/2/2003	000679	OVERALL LAUNDRY SERVICE	FRANK LAUNDRY	101.900.002.542.90.49.02	2.40
83815	1/2/2003	000679	OVERALL LAUNDRY SERVICE	FRANK LAUNDRY	101.900.002.542.90.49.02	2.40
83815	1/2/2003	000679	OVERALL LAUNDRY SERVICE	FRANKS LAUNDRY	101.900.002.542.90.49.02	2.52
83815	1/2/2003	000679	OVERALL LAUNDRY SERVICE	PW LAUNDRY	101.920.002.543.70.49.02	24.38
83815	1/2/2003	000679	OVERALL LAUNDRY SERVICE	PW LAUNDRY	101.920.002.543.70.49.02	24.81
83815	1/2/2003	000679	OVERALL LAUNDRY SERVICE	PW LAUNDRY	101.920.002.543.70.49.02	24.48
83816	1/2/2003	000680	WA STATE AUDITOR'S OFFICE	MARINA ST AUDIT/NOV	401.100.000.575.71.41.01	84.29
83816	1/2/2003	000680	WA STATE AUDITOR'S OFFICE	GEN FUND NOV AUDIT	001.160.024.514.23.41.00	758.63
83817	1/2/2003	000703	OLYMPIC DATA SERVICES, INC	NOVEMBER STATEMENTS	401.100.000.575.71.41.00	645.67
83818	1/2/2003	000791	REID, MIDDLETON & ASSOC	KDM RD/16TH AVE S - 24TH AVE S	102.124.003.596.40.63.00	3,835.01
83819	1/2/2003	000799	RED WING SHOES	WORK BOOTS/LARRY	001.500.034.532.22.35.00	186.81
83819	1/2/2003	000799	RED WING SHOES	WORK BOOTS/DAN	001.500.034.532.22.35.00	226.30
83819	1/2/2003	000799	RED WING SHOES	WORK BOOTS/R MEYERS	001.500.034.532.22.35.00	114.23
83820	1/2/2003	000808	AMEC EARTH & ENVIRONMENTAL	GROUND WATER MONITORING	520.015.046.514.70.41.00	573.50
83820	1/2/2003	000808	AMEC EARTH & ENVIRONMENTAL	GRND WATER MONITOR-PROF SERVCS	520.015.046.514.70.41.00	531.00
83821	1/2/2003	000857	SUBURBAN CITIES ASSOC.	2003 DUES	001.320.029.519.90.49.04	9,620.26
83822	1/2/2003	000957	STUTH	NW FRAUD DUES	001.350.030.521.21.49.01	25.00
83822	1/2/2003	000957	STUTH	INT'NL THEFT DUES	001.350.030.521.21.49.01	35.00
83823	1/2/2003	000969	SEATTLE TIMES	ADVERTISING	001.600.038.558.60.44.00	116.22
83823	1/2/2003	000969	SEATTLE TIMES	ADVERTISING CREDIT	001.600.038.558.60.44.00	-713.64
83823	1/2/2003	000969	SEATTLE TIMES	ADVERTISING	001.600.038.558.60.44.00	889.77
83823	1/2/2003	000969	SEATTLE TIMES	LEGAL PUBLICATIONS	001.100.021.511.30.44.00	49.17
83823	1/2/2003	000969	SEATTLE TIMES	LEGAL PUBLICATIONS	001.100.021.511.30.44.00	65.56
83823	1/2/2003	000969	SEATTLE TIMES	LEGAL PUBLICATIONS	001.100.021.511.30.44.00	47.68
83823	1/2/2003	000969	SEATTLE TIMES	LEGAL PUBLICATIONS	001.100.021.511.30.44.00	58.11
83823	1/2/2003	000969	SEATTLE TIMES	LEGAL PUBLICATIONS	001.100.021.511.30.44.00	44.70
83823	1/2/2003	000969	SEATTLE TIMES	LEGAL PUBLICATIONS	001.100.021.511.30.44.00	68.54
83823	1/2/2003	000969	SEATTLE TIMES	ADV-PAC HWY PROJECT	102.114.003.596.40.49.00	41.72
83824	1/2/2003	000970	TOOL TOWN, INC.	TOOLS FOR SPEED BUMP	101.900.002.542.90.35.00	46.55
83825	1/2/2003	000983	SEATTLE TIMES (Subscrip)	2003 SUBSCRIPTION	001.480.034.532.21.49.01	75.40
83826	1/2/2003	000988	THOMAS VIDEO PRODUCTIONS	PROF SERVICES-CC VIDEO TAPE	001.550.035.557.20.41.01	1,485.12
83827	1/2/2003	001014	QWEST	COMMUNICATION	001.645.045.555.00.42.00	266.49
83827	1/2/2003	001014	QWEST	COMMUNICATION	001.645.045.555.00.42.00	57.04
83827	1/2/2003	001014	QWEST	COMMUNICATIONS	001.360.030.521.22.42.00	87.25
83827	1/2/2003	001014	QWEST	COMMUNICATION	001.630.045.576.10.42.00	43.61
83827	1/2/2003	001014	QWEST	COMMUNICATIONS	001.280.027.528.80.42.00	180.36
83827	1/2/2003	001014	QWEST	COMMUNICATIONS	001.280.027.528.80.42.00	87.27
83827	1/2/2003	001014	QWEST	COMMUNICATIONS	001.280.027.528.80.42.00	1,629.85
83827	1/2/2003	001014	QWEST	COMMUNICATIONS	001.280.027.528.80.42.00	70.98
83827	1/2/2003	001014	QWEST	COMMUNICATIONS	001.280.027.528.80.42.00	70.98
83827	1/2/2003	001014	QWEST	COMMUNICATIONS	001.350.030.521.21.42.00	41.23
83827	1/2/2003	001014	QWEST	COMMUNICATIONS	001.635.045.576.81.42.00	94.13
83827	1/2/2003	001014	QWEST	COMMUNICATIONS	101.900.002.542.90.42.00	46.03
83827	1/2/2003	001014	QWEST	COMMUNICATIONS	101.900.002.542.90.42.00	82.37
83827	1/2/2003	001014	QWEST	COMMUNICATIONS	401.100.000.575.71.42.00	253.68
83827	1/2/2003	001014	QWEST	COMMUNICATIONS	401.100.000.575.71.42.00	42.59
83827	1/2/2003	001014	QWEST	COMMUNICATIONS	401.100.000.575.71.42.00	159.81

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CHK NO	CHK DATE	VENDOR ID	VENDOR	DESCRIPTION	ACCT NO	AMOUNT
83827	1/2/2003	001014	QWEST	COMMUNICATIONS	450.000.000.531.50.42.00	58.83
83828	1/2/2003	001022	UNITED WAY OF KING COUNTY	PAYROLL PAYABLE	401.000.000.231.31.00.00	50.00
83828	1/2/2003	001022	UNITED WAY OF KING COUNTY	PAYROLL PAYABLE	101.000.000.231.31.00.00	10.00
83828	1/2/2003	001022	UNITED WAY OF KING COUNTY	PAYROLL PAYABLE	001.000.000.231.31.00.00	254.00
83829	1/2/2003	001048	WA CITIES INS AUTHORITY	2003 LIA/PROP ASSESSMENT	520.000.046.514.70.46.00	330,678.00
83830	1/2/2003	001051	WA STATE BAR ASSOCIATION	2003 DUES/MAROUSEK	001.220.026.515.10.49.00	381.00
83830	1/2/2003	001051	WA STATE BAR ASSOCIATION	2003 DUES/BROWN	001.220.026.515.10.49.00	400.58
83831	1/2/2003	001058	WEST GROUP	LOCAL CRT RULES	001.220.026.515.10.31.00	85.15
83831	1/2/2003	001058	WEST GROUP	WA COURT RULES 2003	001.220.026.515.10.31.00	56.58
83831	1/2/2003	001058	WEST GROUP	STATE & FED 2003 RULES	001.220.026.515.10.31.00	113.16
83831	1/2/2003	001058	WEST GROUP	WA COURT RULES 2003	001.220.026.515.10.31.00	39.71
83831	1/2/2003	001058	WEST GROUP	WA CODE GEN INDEX	001.220.026.515.10.31.00	158.86
83831	1/2/2003	001058	WEST GROUP	WA CODE ANNO 2003	001.220.026.515.10.31.00	688.71
83831	1/2/2003	001058	WEST GROUP	WA LOCAL CRT RULES	001.220.026.515.10.31.00	23.94
83832	1/2/2003	001078	WASHINGTON AUDIOLOGY SERV	HEARING TESTS	001.230.000.516.10.49.00	155.00
83833	1/2/2003	001105	WA DEPT OF HEALTH	2003 DUES/T HEYDON	001.480.034.532.21.49.01	27.00
83834	1/2/2003	001130	WA DEPARTMENT OF TRANSPORTATIO	NOV CHG SIGNAL MAINT	101.300.002.542.64.48.01	287.74
83834	1/2/2003	001130	WA DEPARTMENT OF TRANSPORTATIO	NOV CHGS-PHS DESIGN	102.117.003.598.40.41.01	34.68
83835	1/2/2003	001132	WA DEPT OF GENERAL ADMIN	WA DEPT OF GENERAL ADMIN	001.320.029.519.90.49.09	1,000.00
83835	1/2/2003	001132	WA DEPT OF GENERAL ADMIN	WA DEPT OF GENERAL ADMIN	001.320.029.519.90.49.09	-1,000.00
83835	1/2/2003	001132	WA DEPT OF GENERAL ADMIN	ST PURCH COOP SUBS FEE	001.320.029.519.90.49.09	1,000.00
83835	1/2/2003	001132	WA DEPT OF GENERAL ADMIN	OFFICE SUPPLIES/MARINA	401.100.000.575.71.31.00	97.34
83835	1/2/2003	001132	WA DEPT OF GENERAL ADMIN	2003 ADMIN FEE	001.340.030.521.10.49.01	350.00
83836	1/2/2003	001197	TUCCI AND SONS, INC.	FINAL ARTERIAL MAINT/2002	102.100.003.596.00.63.02	195,024.44
83836	1/2/2003	001197	TUCCI AND SONS, INC.	ACCRUED RETAINAGE	102.000.000.223.40.00.00	-9,751.22
83837	1/2/2003	001200	EDEN SYSTEMS, INC.	FIN SOFTWARE SUPPORT	510.000.000.518.60.48.00	7,732.27
83838	1/2/2003	001434	WA PUBLIC EMPLOYER LABOR	2003 DUES/CORBITT	001.230.000.516.10.49.00	200.00
83839	1/2/2003	001505	QUADRANT SYSTEMS, INC.	2003 ANNUAL SOFTWARE SUPPORT	401.100.000.575.71.41.00	770.00
83840	1/2/2003	001614	AIRPORT VALLEY VINYL	PD CAR SEAT REPAIR	500.000.052.548.60.48.00	138.00
83841	1/2/2003	001817	PACIFIC NORTHWEST TITLE	LESLIE HO PROP APPRAISA	450.000.000.531.50.41.00	380.69
83842	1/2/2003	001846	TERMINIX INTERNATIONAL	DEC PEST CONTROL	001.635.045.576.81.48.00	59.84
83842	1/2/2003	001846	TERMINIX INTERNATIONAL	DEC CHARGE	001.300.028.518.30.48.00	77.25
83842	1/2/2003	001846	TERMINIX INTERNATIONAL	DEC CHARGE	001.300.028.518.30.48.00	-77.25
83842	1/2/2003	001846	TERMINIX INTERNATIONAL	DEC PEST CONTROL	001.300.028.518.30.48.00	77.25
83843	1/2/2003	002021	EC COMPUTER INC.	SAMSUNG 15" LCD	401.100.000.575.71.31.01	759.42
83843	1/2/2003	002021	EC COMPUTER INC.	COMP UPGRADE/PD RECORDS	511.000.000.594.18.64.00	844.02
83843	1/2/2003	002021	EC COMPUTER INC.	COMP UPGRADE/PARKS	511.000.000.594.18.64.00	996.28
83843	1/2/2003	002021	EC COMPUTER INC.	COMP UPGRADE/PD & ENG	511.000.000.594.18.64.00	1,850.69
83843	1/2/2003	002021	EC COMPUTER INC.	SERVER CABLES/ENG/CD	510.000.000.518.80.31.01	173.75
83843	1/2/2003	002021	EC COMPUTER INC.	CABLES/ENG/CD	510.000.000.518.80.31.01	-173.75
83843	1/2/2003	002021	EC COMPUTER INC.	CABLES/ENG/CD	510.000.000.518.80.31.01	173.75
83844	1/2/2003	002059	NORTHWEST LINK	DEC/CITY INTERNET CONN	510.000.000.518.80.42.00	300.00
83845	1/2/2003	002137	NEXTEL COMMUNICATIONS	KRISTEN CELL PHONE	150.000.010.521.92.42.00	60.68
83845	1/2/2003	002137	NEXTEL COMMUNICATIONS	LEGAL CREDIT	001.220.026.515.10.42.00	-85.79
83845	1/2/2003	002137	NEXTEL COMMUNICATIONS	LINDA CELL PHONE	001.220.026.515.10.42.00	57.18
83846	1/2/2003	002204	MAYBERRY	NOV/DEC MARTIAL ARTS	001.840.045.574.20.41.00	201.60
83847	1/2/2003	002223	NATIONAL LEAGUE OF CITIES	2003 MEMBERSHIP DUES	001.320.029.519.90.49.07	1,529.00
83848	1/2/2003	002249	PROTECTION ONE	1/03-3/03 MONITORING	101.900.002.542.90.41.00	14.24
83848	1/2/2003	002249	PROTECTION ONE	1/03-3/03 MONITORING	450.000.000.531.51.41.00	8.95
83848	1/2/2003	002249	PROTECTION ONE	1/03-3/03 MONITORING	001.635.045.576.81.41.00	-24.41
83848	1/2/2003	002249	PROTECTION ONE	1/03-3/03 MONITORING	001.635.045.576.81.41.00	40.89
83848	1/2/2003	002249	PROTECTION ONE	1/03-3/03 MONITORING	001.300.028.518.30.41.00	1.22
83849	1/2/2003	002318	WA OFFICE OF MINORITY & WOMENS	OMWBE OPERATING COST	001.230.000.516.10.41.00	25.00
83850	1/2/2003	002511	CDW GOVERNMENT, INC.	USE TAX PAYABLE	001.000.000.231.70.00.00	-18.10
83850	1/2/2003	002511	CDW GOVERNMENT, INC.	HP DESKJET	450.000.000.531.50.35.00	223.79
83850	1/2/2003	002511	CDW GOVERNMENT, INC.	USE TAX PAYABLE	450.000.000.231.70.00.00	-18.10
83850	1/2/2003	002511	CDW GOVERNMENT, INC.	HP DESKJET	001.480.034.532.21.35.00	223.79
83851	1/2/2003	002612	INSTITUTE OF TRANSPORT ENGRS	2003 DUES/MAIYA	001.480.034.532.21.49.01	209.00
83852	1/2/2003	002656	DYNAMEX , INC.	RE: PROPERTY TAXES	001.160.024.514.20.42.00	56.00

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83853	1/2/2003	002700	T MOBILE	R THOMAS CELL	001.640.045.574.20.42.00	84.86
83853	1/2/2003	002700	T MOBILE	J MILLER CELL	001.640.045.574.20.42.00	47.73
83853	1/2/2003	002700	T MOBILE	B HOUSTON CELL	001.640.045.574.20.42.00	47.73
83853	1/2/2003	002700	T MOBILE	R RUTH CELL	001.600.038.558.80.42.00	41.36
83853	1/2/2003	002700	T MOBILE	J KILGORE CELL	001.600.038.558.60.42.00	48.64
83853	1/2/2003	002700	T MOBILE	N UHRICH CELL	001.600.038.558.60.42.00	47.73
83853	1/2/2003	002700	T MOBILE	PATRICE CELL	001.630.045.576.10.42.00	23.99
83853	1/2/2003	002700	T MOBILE	L PICKARD CELL	001.500.034.532.22.42.00	48.41
83853	1/2/2003	002700	T MOBILE	REX CELL	001.500.034.532.22.42.00	47.69
83853	1/2/2003	002700	T MOBILE	D BUCHIGNANI CELL	001.500.034.532.22.42.00	155.18
83853	1/2/2003	002700	T MOBILE	D STITES	001.300.028.518.30.42.00	47.73
83853	1/2/2003	002700	T MOBILE	B MILLER CELL	001.635.045.576.81.42.00	124.56
83853	1/2/2003	002700	T MOBILE	S MUIRHEAD CELL	001.835.045.576.81.42.00	48.63
83854	1/2/2003	002729	DAY WIRELESS SYSTEMS, INC.	RADIO REPAIR	500.000.052.548.60.48.00	51.68
83855	1/2/2003	002766	FILETEX, LLC	2003 LABELS	001.160.024.514.20.31.00	29.38
83856	1/2/2003	002827	DUNBAR ARMORED	DEC/NOV SERV	401.100.000.575.71.41.04	297.12
83856	1/2/2003	002827	DUNBAR ARMORED	DEC/NOV SERV	001.640.045.574.20.41.04	296.05
83856	1/2/2003	002827	DUNBAR ARMORED	DEC/NOV SERV	001.160.024.514.20.41.04	311.03
83857	1/2/2003	002880	MICROFLEX, INC	MICROFLEX-SALES TAX AUDITS	001.160.024.514.20.41.05	129.46
83857	1/2/2003	002860	MICROFLEX, INC	TAXTOOLS UPGRADE	001.160.024.514.20.35.00	864.00
83858	1/2/2003	002869	AMERICAN PUBLIC WORKS ASSOC	2003 DUES/F OLSON	101.920.002.543.70.49.01	115.00
83859	1/2/2003	002910	GOODYEAR AUTO - AUBURN	TIRES FOR PW	500.000.052.548.60.31.00	146.49
83860	1/2/2003	002912	COMCAST	NOV CABLE SERVICE	401.300.000.575.73.47.10	344.47
83861	1/2/2003	002930	PUGET SOUND CLEAN AIR AGENCY	2003 CLEAN AIR ASSESSMENT	001.460.033.531.70.51.00	10,524.00
83862	1/2/2003	002939	PACIFIC NW ENERGY CO.	FUEL PURCHASED FOR RESALE	500.000.052.548.80.34.01	3,939.60
83863	1/2/2003	002957	WASHINGTON FIN. OFFICERS ASSOC	2003 DUES/PAULA	001.160.024.514.20.49.00	50.00
83864	1/2/2003	003008	LOWE'S BUSINESS ACCOUNT	LIGHT SET	001.635.045.576.81.31.00	38.78
83865	1/2/2003	003057	NEW CITY BALLET - DO NOT USE	NOV/DEC PRE BALLET CLASS	001.640.045.574.20.41.00	264.60
83866	1/2/2003	003070	HOME DEPOT CREDIT SERVICES	B DOCK PLBG SUPPLIES	401.300.000.594.75.63.05	118.59
83866	1/2/2003	003070	HOME DEPOT CREDIT SERVICES	B DOCK SUPPLIES	401.300.000.594.75.83.05	75.07
83866	1/2/2003	003070	HOME DEPOT CREDIT SERVICES	B DOCK PLBG SUPPLIES	401.300.000.594.75.63.05	42.48
83867	1/2/2003	003148	PARKER LMP	DEC YOGA CLASSES	001.640.045.574.20.41.00	721.50
83868	1/2/2003	003152	IOS CAPITAL	COPIER LEASE	450.000.000.531.50.45.02	67.73
83868	1/2/2003	003152	IOS CAPITAL	COPIER LEASE	001.580.038.558.20.45.02	67.74
83868	1/2/2003	003152	IOS CAPITAL	COPIER LEASE	001.500.034.532.22.45.02	67.74
83868	1/2/2003	003152	IOS CAPITAL	COPIER LEASE	001.600.038.558.60.45.02	67.74
83868	1/2/2003	003152	IOS CAPITAL	COPIER LEASE	001.480.034.532.21.45.02	67.74
83869	1/2/2003	003174	UHRICH	ICICLE INN	001.600.038.558.80.43.00	188.70
83869	1/2/2003	003174	UHRICH	MILEAGE/LEVENWORTH	001.600.038.558.60.43.00	107.97
83869	1/2/2003	003174	UHRICH	WACE CONFERENCE FEE	001.600.038.558.60.43.00	200.00
83869	1/2/2003	003174	UHRICH	WA ASSOC CODE ENF DUES	001.600.038.558.60.43.00	40.00
83869	1/2/2003	003174	UHRICH	LUNCH/WACE CONF	001.600.038.558.60.43.00	8.99
83869	1/2/2003	003174	UHRICH	DINNER/WACE CONF	001.600.038.558.60.43.00	24.63
83870	1/2/2003	003240	CLICKGUARD CORP	PRINTER REPAIR/DP	510.000.000.518.80.48.50	429.76
83871	1/2/2003	003256	KEBBA	DEC AEROBICS	001.640.045.574.20.41.00	495.00
83872	1/2/2003	003272	FLAG FACTORY NORTHWEST	USA NYLON FLAG	001.645.045.555.00.49.00	36.72
83873	1/2/2003	003286	SOUTHWICK	OFFICE AND OPERATING SUPPLIES	510.000.000.518.80.31.00	39.87
83873	1/2/2003	003286	SOUTHWICK	OFFICE AND OPERATING SUPPLIES	510.000.000.518.80.31.00	-39.87
83873	1/2/2003	003286	SOUTHWICK	SHIP CHGS FOR MONITOR REPAIR	510.000.000.518.80.31.00	39.87
83874	1/2/2003	003306	QWEST DEX	DIRECTORY ADVERTISING	401.100.000.575.71.44.00	76.60
83875	1/2/2003	003331	PUGET SOUND SECURITY	DEC SECURITY SERVICE	401.100.000.575.71.41.00	1,200.00
83876	1/2/2003	003388	SNOWWHITE REICH	OCT MINI KHAOS	001.640.045.574.20.41.00	100.00
83877	1/2/2003	003469	CHRISTMAS CREEK RANCH	XMAS WREATHS/SWAGS	001.650.045.555.20.34.00	172.05
83878	1/2/2003	003521	EMERALD PETROLEUM SERVICES	RECYCLE ER SHOP USED OIL	500.000.052.548.60.49.00	50.00
83879	1/2/2003	003544	SPRINT	LONG DIST BREATHALIZER	001.360.030.521.22.42.00	12.91
83880	1/2/2003	003545	SHERRI L GORDON	NOV/DEC GYM FOR TOTS	001.640.045.574.20.41.00	125.00
83881	1/2/2003	003580	OREGON-WASH LAWMEN'S ASSOC.	2003 OUES/OBERMILLER	001.340.030.521.10.49.01	25.00
83882	1/2/2003	003602	HERRERA	DEC 17-30 PAY	001.650.045.555.20.41.00	280.00
83883	1/2/2003	003641	KEATING, BUCKLIN & MCCORMACK,	DM VS DM MARINA/OCT/NOV	401.100.000.575.71.41.00	11,938.11

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83884	1/2/2003	003688	NAT'L ASSOC OF CHIEFS OF POLIC	2003 DUES/D OBERMILLER	001.340.030.521.10.49.01	50.00
83885	1/2/2003	003788	LAWHEAD ARCHITECTS P.S.	CITY HALL STUDY	310.050.000.594.14.41.00	10,582.05
83886	1/2/2003	003810	JON GRAVES ARCHITECTS PLANNER	NOV CHGS-COMM CENTER DESIGN	310.049.000.594.00.41.00	1,157.00
83887	1/2/2003	003868	PADDEN	JAN-DEC MILEAGE REIMBURSEMENT	001.845.045.555.00.43.00	149.00
83888	1/2/2003	003874	PAPE' MACHINERY	ENGINE HEATER FOR GRADER	500.000.052.548.60.31.00	202.70
83889	1/2/2003	003893	RECYCLED TECHNOLOGY INC.	USE TAX PAYABLE	102.000.000.231.70.00.00	-636.24
83889	1/2/2003	003893	RECYCLED TECHNOLOGY INC.	SPEED HUMP	102.108.003.596.40.63.01	7,866.24
83890	1/2/2003	003894	PROLINE	TELECONF BRIDGE	001.100.021.511.60.42.00	179.52
83891	1/2/2003	003895	EISI CONSULTING ENGINEERS	MARINA FISHING PIER REPAIR	150.991.091.575.70.48.01	535.00
83892	1/2/2003	003896	CPF MARKETING COMMUNICATIONS	CITY WEBSITE UPGRADE	510.000.048.508.80.50.00	7,048.02
83893	1/2/2003	003897	ALEXANDER HAMILTON INSTITUTE	USE TAX PAYABLE	001.000.000.231.70.00.00	-6.97
83893	1/2/2003	003897	ALEXANDER HAMILTON INSTITUTE	24 ISSUES MGRS LGL BULLETIN	001.600.038.558.60.49.00	86.17
						<u>\$789,990.25</u>

A G E N D A I T E M

SUBJECT: Fireworks Over Des Moines-
Fourth of July Fireworks at Des
Marina

ATTACHMENTS:

A. Draft Resolution No. 04-032

AGENDA OF: March 25, 2004

DEPT. OF ORIGIN: Parks, Recreation and
Senior Services

DATE SUBMITTED: March 17, 2004

CLEARANCES:

 Parks, Recreation & Senior
Services Director
 Chief of Police
 Harbormaster
 City Attorney

APPROVED BY THE CITY MANAGER

FOR SUBMITTAL

Purpose:

At the March 4, 2004 meeting City Council directed staff to prepare a draft resolution, subject to renewal to support "Fireworks Over Des Moines" by establishing a working partnership between the City and Fireworks Over Des Moines and setting the level of City involvement. Draft Resolution No. 04-032 for "Firework Over Des Moines" is attached.

Motion is to approve Draft Resolution No. 04-032 for "Fireworks Over Des Moines".

Background:

Des Moines citizen Cliff Hanna to celebrate the birthday of our nation and as a traditional outlet to show patriotism and civic pride initiated "Fireworks Over Des Moines". With City approval, the fireworks display has launched from the Fishing Pier at Des Moines Marina since 2001. The fireworks display is paid for with support from Powell Homes (a major contributor) and donations from local businesses, service clubs and individuals. The Des Moines Legacy Foundation assists the fund raising efforts by providing the means for accepting public donations specifically earmarked for the fireworks display. After all event bills are paid, any remaining donated funds are held in an account for the following year's fireworks display. Mr. Hanna and Powell Homes made a three-year agreement (2004-2006) in the amount of \$10,000.00 per year with Western Display Fireworks, Ltd. to provide a public fireworks show for Des Moines.

Discussion:

In past years, the City of Des Moines endorsed "Fireworks Over Des Moines" as a positive community activity and an alternative to private use of fireworks. City staffs from the Marina,

Parks, Police and Fire District 26 have been on hand in a very limited capacity at the Marina, Des Moines Beach Park and at major downtown intersections to assist with crowd control and public safety issues. The event has grown to the point that improved site management measures should be put into place to ensure emergency vehicle access to the Marina and for area-wide pedestrian safety. The following city support is proposed in Draft Resolution 04-032.

Anticipated City Involvement:

1. The City of Des Moines will become a partner of "Fireworks Over Des Moines" in 2004 (to be evaluated thereafter) by providing public services including logistics coordination, downtown and Marina area traffic control, road closures and parking lot management, boater safety and pedestrian safety.
2. The City of Des Moines will promote the event to its citizens and encourage the traditional celebration of our nation's birth with a public fireworks display through its promotional tools such as the *City Currents*, Parks, Recreation and Senior Services Brochure, City Web Page and Channel 21.
3. Along with Cliff Hanna, Powell Homes and Des Moines Legacy Foundation, the City of Des Moines will encourage Des Moines' businesses, service clubs, neighborhoods and citizens to support "Fireworks Over Des Moines" as a community celebration through contribution of funds, volunteerism and attendance.
4. "Fireworks Over Des Moines" fireworks display contractor Western Display Fireworks Ltd. will secure all permits and provide \$2,000,000.00 liability insurance to cover the discharge of fireworks naming the City of Des Moines, King County Fire District 26, Powell Homes, Cliff Hanna and the Des Moines Legacy Foundation as additionally insured. Additional insurance will be provided by the City of Des Moines.

Alternatives:

Volunteer organizers cannot provide the needed level of event management without adequate City support.

Financial Impact:

In their normal course of business City staff work during the Fourth of July holiday in support of visitors and customers and for the protection of vulnerable properties from vandalism. It is anticipated that the additional City cost for providing improved logistical support for the Fourth of July event will be minimal compared to the increased public safety benefits and goodwill that City participation provides. Attached is a 2004 projection approximating city costs for services such as site and traffic management. Departments will track actual time spent on this event and report to City Council the net program cost to the City of Des Moines.

Proposed 2004 "Fireworks Over Des Moines" City Budget

Marina (site set-up through clean-up)	\$1,250
Parks (site set-up through clean-up)	\$1,250
Police (area and traffic management during event)	\$2,000
Public Works Staff (signage set-up)	\$500
Total City of Des Moines	\$5,000.00

Recommendation/Conclusion:

City Council and staff conclude that "Fireworks Over Des Moines" is a positive community activity worthy of government support and recommends City partnership with "Fireworks Over Des Moines".

Concurrence:

King County Fire District 26 and Des Moines Legacy Foundation also agree to support "Fireworks Over Des Moines" as proposed in Draft Resolution No. 04-032.

CITY ATTORNEY'S FIRST DRAFT 03/10/04

DRAFT RESOLUTION NO. 04-032

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, authorizing the 2004 "Fireworks Over Des Moines" fireworks event on July 4, 2004 at the Des Moines Marina and Fishing Pier, and listing conditions under which such permission is granted.

WHEREAS, the City Council finds that "Fireworks Over Des Moines," an annual community fireworks event begun in 2001, enhances the quality of life for residents of the City of Des Moines, and

WHEREAS, the City of Des Moines wishes to partner with the organizers of "Fireworks Over Des Moines" in the year 2004 for the provision of a public fireworks display, while at the same time being held harmless from any liability arising from the existence of such fireworks display; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Sec. 1. Permission to conduct the "Fireworks Over Des Moines" fireworks display on July 4, 2004 is granted, subject to the following conditions:

(1) "Fireworks Over Des Moines" organizer Cliff Hanna shall acknowledge in writing his responsibilities for the conduct of the 4th of July fireworks display activities, accepting such limitations as are contained in this resolution in addition to such limitations as may be imposed by the City Council or City Manager, including but not limited to:

(a) "Fireworks Over Des Moines" shall defend and hold harmless the City of Des Moines from any liability which may result from the conduct of the "Fireworks Over Des Moines" event or its activities.

(b) "Fireworks Over Des Moines" will take all reasonable measures necessary to prevent damage to City facilities, and will be financially liable for any damage that may occur as a result of the event.

(c) "Fireworks Over Des Moines" organizer Cliff Hanna will provide, at minimum, financial support in the amount of \$10,000.00 for a fireworks display on July 4, 2004 and will pay for event expenses such as: porta-pottie rentals, garbage collection, paid advertising and/or promotional banners associated with the event.

(d) "Fireworks Over Des Moines" organizer Cliff Hanna will contract with professional fireworks display company Western Display Fireworks Ltd., to provide a community fireworks display. Western Display Fireworks Ltd., will secure all permits and provide \$2,000,000.00 liability insurance to cover the discharge of fireworks naming the City of Des Moines, King County Fire District 26, Cliff Hanna, Powell Homes and the Des Moines Legacy Foundation as additionally insured. Proof of such insurance must be delivered to the City ten (10) days prior to the event.

(e) "Fireworks Over Des Moines" organizer Cliff Hanna shall be permitted to erect such special signage as is appropriate in the thirty (30) days prior to and during the event. All such signage must be removed within ten (10) days after July 4, 2004.

(f) "Fireworks Over Des Moines" organizer Cliff Hanna shall ensure Western Display Fireworks Ltd's fireworks display setup meets the requirements provided by the City and shall take place no more than 48 hours before July 4, 2004, with fireworks beginning at 10:20 p.m. and site clean up to be completed within 24 hours following the event.

(g) "Fireworks Over Des Moines" acknowledges that a Des Moines Police Department command officer will have the authority to close the event down should it be necessary following assessment of any security issues.

(h) "Fireworks Over Des Moines" will not have associated retail sales of food or merchandise. If mobile concessionaires or vendors are present during this event, these concessionaires or vendors will be subject to the City's Mobile and Itinerant Vendor Code, chapter 5.57 DMMC.

Sec. 2. The City Manager is authorized, at his discretion, to grant permission to "Fireworks Over Des Moines"

Resolution No. ____

Page 3 of ____

to use and occupy, for the purpose of the 4th of July fireworks display, City facilities and property, including, but not limited to, the Des Moines Marina, City parks, and public rights-of-way.

Sec. 3. The City Manager is authorized, at his discretion, to grant permission to "Fireworks Over Des Moines" to utilize City promotional tools such as the *City Currents*, Parks, Recreation and Senior Services Brochure, City Web Page and Channel 21 to inform and educate the public about the event and will encourage Des Moines' businesses, service clubs, neighborhoods and citizens to support "Fireworks Over Des Moines" as a community celebration through contribution of donated funds, volunteerism and/or attendance.

Sec. 4. Normal fees for conduct of a community event shall be waived where possible, excepting those fees required by another governmental agency.

Sec. 5. The City Manager is authorized to provide City assistance to the "Fireworks Over Des Moines" event, which may include, without limitation, services by the Police, Public Works, Parks, and Marina departments for the purpose of logistics coordination, downtown and Marina area traffic control, road closures and parking lot management, boater safety and pedestrian safety. The City Manager shall provide a report to the City Council on services provided and costs thereof.

ADOPTED BY the City Council of the City of Des Moines, Washington this ____ day of ____, 2004 and signed in authentication thereof this ____ day of ____, 2004.

M A Y O R

APPROVED AS TO FORM:

City Attorney

Resolution No. _____
Page 4 of _____

ATTEST:

City Clerk

DRAFTRES/04-032

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Years 2004 – 2009 Capital
Improvement Plan

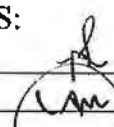
ATTACHMENTS:
Draft Resolution 03-309
Years 2004 – 2009 Capital Improvement Plan
Document

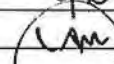
FOR AGENDA OF: March 25, 2004

DEPT. OF ORIGIN: Finance

DATE SUBMITTED: March 18, 2004

CLEARANCES:

☐ Finance 

☐ Legal 

APPROVED BY CITY MANAGER

FOR SUBMITTAL: 

Purpose and Recommendation

Suggested motion:

"I move to adopt draft Resolution no. 03-309 approving the City of Des Moines 2004 – 2009 Capital Improvement Plan."

Background

The Capital Improvement Plan provides a multi-year list of proposed capital expenditures and associated operating costs for the City. The Growth Management Act of 1990 requires communities to adopt comprehensive plans to guide the orderly development of growth. Also, the Plan focuses the community and Council's attention on prioritizing projects, given the competing needs for projects.

The 2004 – 2009 Capital Improvement Plan reflects capital projects of the Municipal Capital Improvement, Arterial Street, Surface Water Management, and Marina Depreciation and Improvement funds.

Staff has incorporated Council's recommendations into the 2004 -2009 Capital Improvement Plan document and researched other issues raised by Council Members during presentations of the 2004-2009 Capital Improvement Plan.

Municipal Capital Improvement (MCI) Fund:

1. Eliminated \$75,000 from 2005 for the Des Moines Beach Park Master Plan.
2. Removed \$51,475 from 2004 for Accounting Software Upgrade.

3. Removed capital expenditures and DOE grants of \$47,825 from 2004 and \$30,450 from 2005 for Shoreline Master Plan Rewrite.
4. Identified Phase 1b and Phase II revenue sources and capital expenditures separately for the Steven J. Underwood Memorial Park.
5. Increased General Fund Transfer to the MCI Fund to \$300,000 for years 2004 – 2009.
6. Added \$20,000 to General Fund Transfer to the MCI Fund for video conferencing equipment.
7. Transferred King County Open Space Funds of \$32,469 to the Surface Water Management Capital Fund in 2005 and added the amount to the Marine View Drive Bridge Project.
8. Reduced the Activity Center Project's 2005 capital expenditures of \$56,668 to \$20,000 to provide for lighting. Added additional \$69,027 for curb, gutter, and sidewalk frontage improvements to be taken from the \$75,000 allocated for the Des Moines Beach Park Master Plan.
9. Balance of \$42,641 from 2005 funding for Des Moines Beach Park Master Plan and Activity Center Projects transferred to Arterial Street Fund.
10. Park –in- Lieu fees are included as a reservation of ending fund balance. These funds can be designated for a community park such as Steven J. Underwood Memorial Park unless utilized for new or existing recreational areas impacted by the new subdivision or multi-family development.
11. Haunted House proceeds are included as a reservation of ending fund balance. The proceeds maybe utilized for the haunted house building maintenance and restoration, or as determined by the City Council.

Arterial Street Fund:

1. Corrected debt service and added principal amount for Pacific Highway PWTF construction Loan.
2. Increased transfer of \$42,641 from the Municipal Capital Improvement Fund.
3. Added project “KDM Rd/24th to Pacific Highway S” for \$900,000 in 2006 and \$1,900,000 in 2007 to fund two blocks of sidewalks, curbs, and gutters.
4. Reduced ending fund balance reserves for traffic impact fees in 2006, 2008, and 2009 to fund debt service for PWTF loans used to finance Pacific Highway and 16th Ave improvements, and to fund project costs for “KDM Rd/24th to Pacific Highway S”.
5. Added language in resolution for policy statement regarding traffic impact fees.

Surface Water Management Capital Fund:

1. Added \$32,469 in funding in 2005 to the Marine View Drive Bridge Project due to transfer from the Municipal Capital Improvement Fund.
2. Revised Woodmont Culvert/Overflow Project number to 31 on six-year summary.

Marina Depreciation and Improvement Fund:

1. Re-titled \$1,060,106 in capital expenditures for 2004 formerly identified as Dry Stack Boat Storage as “To Be Determined”.
2. Removed \$130,300 from 2006 for Dry Stack Boat Storage facility and increased ending fund balance.

Recommendation

It is recommended that the City Council adopt Draft Resolution No. 03-309, approving the City of Des Moines 2004 – 2009 Capital Improvement Plan.

CITY ATTORNEY'S SECOND DRAFT 03/18/04

DRAFT RESOLUTION NO. 03-309

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, relating to capital improvement planning, adopting the 2004-2009 City of Des Moines Capital Improvement Plan, and superseding Resolution No. 946.

WHEREAS, the City Council of the City of Des Moines adopted the 2003-2008 Capital Improvement Plan by Resolution No. 946, and

WHEREAS, the City Council finds it to be in the public interest to adopt the 2004-2009 Capital Improvement Plan; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Sec. 1. The City of Des Moines Capital Improvement Plan 2004-2009 is adopted by reference, as a guide for future capital improvement projects and policies.

Sec. 2. The City Manager is directed to submit to the City Council, for approval or adoption, annual updates to the Des Moines Capital Improvement Plan at least once a year.

Sec. 3. The City Manager is directed to submit to the City Council, for approval or adoption, amendments to specific projects contained in the Capital Improvement Plan when any project exceeds or will exceed budgetary authorization.

Sec. 4. The City Manager is directed to submit to the City Council, for approval, significant changes to the scope of any project contained in the Capital Improvement Plan as adopted in this resolution. Determinations regarding what constitutes a significant change in a CIP project shall rest with the City Manager, provided in all circumstances that the provisions of Sec. 3 are enforced. Finally, three City Councilmembers may determine a significant change has occurred or is proposed to occur with respect to any project contained in the CIP, which determination shall bring the matter before the full City Council for approval or authorization.

Sec. 5. Any new capital project meeting the criteria for inclusion in the CIP shall not be authorized without review and amendment to the 2004-2009 Capital Improvement Plan by the City Council.

Sec. 6. Capital Improvement Plan projects identified in the Comprehensive Transportation Plan (CTP) as "Intersection and Roadway Capacity Improvement Projects" are eligible for funding

Resolution No. _____
Page 2 of ____

by Traffic Impact Fees authorized under Ordinance No. 1322. Eligible projects shall be funded from Traffic Impact Fees, to the extent such funds are available, in the following priority order:

(1) Payment of debt service on bonds or loans for CTP-identified eligible projects.

(2) Reimbursement of past CIP transportation capital expenditures for CTP-identified eligible projects.

(3) Reimbursement of current CIP transportation capital expenditures for CTP-identified eligible projects.

(4) Use as matching funds required to obtain grants for CTP-identified eligible projects.

Sec. 7. Resolution No. 946 is hereby superseded.

ADOPTED BY the City Council of the City of Des Moines, Washington this _____ day of _____, 2004 and signed in authentication thereof this _____ day of _____, 2004.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: General Employee Compensation Agreement.

ATTACHMENTS:

1. Draft Agreement

FOR AGENDA OF: March 25, 2004
DATE SUBMITTED: March 18, 2004
DEPT OF ORIGIN: Administration
CLEARANCES:

[]
[]

APPROVED BY CITY MANAGER
FOR SUBMITTAL: 

Purpose & Recommendation

The purpose of this agenda item is to obtain Council approval of the compensation agreement for General Employees (non-represented) for 2004.

Motion: "I move to approve the compensation agreement for General Employees for 2004 and to authorize the City Manager to sign the agreement substantially in the form provided."

Background

Administration has been negotiating a new compensation agreement with the General Employee group since September 2003. The previous agreement was for a term of three years that ended December 31, 2003. General Employees are those City employees who are not: 1) members of the Police Guild or Teamsters Local 763; 2) Department directors; and 3) members of the City Manager's office.

A representative from each Department is a member of negotiating committee for the General Employees. This arrangement has been a substitute for the employees formally unionizing. DMMC 2.12.010(1) requires that non-represented employees receive compensation at least equal to that offered to employees covered by a collective bargaining agreement. Administration utilizes a Total Cost of Compensation (TCC) approach whereby monetary values are assigned to all employment benefits as well as salaries. This allows some flexibility to cater benefits to the three employee groups while also maintaining parity.

Discussion

The term of the proposed agreement is one year. Administration normally negotiates a longer-term agreement, but 2004 poses some unique conditions that warrant the one-year term.

Administration has made it clear that the City is not capable of absorbing the huge increase, health care premiums. For the last several years, we have experienced annual increases in medical care insurance premiums that exceed 25 percent. Many if not most municipalities in Washington have implemented changes to benefit programs to control medical insurance premium costs.

The compensation agreements for the Police Guild and the Teamsters end on December 31, 2004. This year, Administration is planning to establish a committee consisting of employees and management representatives to identify ways to reduce health care costs. The group's work can then be incorporated into employment agreements for 2005 and beyond. It is logical to include the General Employees in this collaborative effort and to limit the term of this agreement to 2004 only.

The terms of the draft agreement include the following:

Table 1: Summary of General Employee Compensation Agreement

Page #	Provision
1	Term of the agreement is one year (2004).
1	Base wages increase 2.23% over 2003 rates
2	City provides 100% medical insurance premium for employees working more than 32 hours per week.
2	City provides 100% dental and vision insurance premiums for employees working more than 20 hours per week.
2	Management and General Employees to jointly evaluate cost-containment measures for medical insurance premiums.
2	Employees to receive 30% of City's savings when dependents/spouses removed from City's medical insurance coverage.
2	Continuation of benefits relating to 401, 457, long-term disability insurance, L&I, etc.
3	New vacation accrual rate for employees with more than 20 years of service. Increased annual carryover limits for employees with more than 4 years of service. These adjustments bring the general employee vacation benefits in line with those offered a represented employee group.
3	Voluntary Retirement Health Savings Plan (RHS) made available to employees. No contribution by the City.

Alternatives

1. Authorize the City Manager to sign the compensation agreement.
2. Direct the City Manager to negotiate changes to the compensation agreement.

Financial Impact

The primary financial impact is the 2.23% increase in base wages. This increase was used by the Finance Department during preparation of the 2004 Budget. As required by the Des Moines Municipal Code, the salaries and benefits for the General Employees is not less than that offered to union employees. From a multi-year perspective, establishing cost-containment strategies for medical insurance is an important consideration.

Recommendation

Approve the compensation agreement as written.

Concurrence

None.

**2004-2005 CITY OF DES MOINES AND GENERAL EMPLOYEE
COMPENSATION AGREEMENT**

AN AGREEMENT between the City of Des Moines and its employees providing for wages, hours and working conditions and setting forth the terms of this Agreement.

WHEREAS, the employees of the City of Des Moines (excluding the City Manager, Department Directors, the Assistant City Manager, the Executive Secretary assigned to the City Manager's Office, the Human Resource Coordinator/Deputy City Clerk, temporary and seasonal employees, employees represented by Teamsters Local 763, and employees who are members of the Des Moines Police Guild) wish to be represented exclusively by an Employee Negotiation and Advisory Committee consisting of representatives elected from Finance/Administration, Court, Legal, Park and Recreation, Marina, Public Works, Community Development and Police Administration and,

WHEREAS, elections were held among the employees of departments identified above and an employee committee was selected, and

WHEREAS, the City recognizes said employee committee as representing all employees in said departments (excluding employees noted above) in matters of wages, hours and working conditions for the term of this Agreement, and

WHEREAS, Ordinance No. 538 provides the terms for said Agreement; now therefore,

THE PARTIES DO AGREE AS FOLLOWS:

It is agreed that all matters of employee representation per RCW 41.56 and wage, hour and working condition issues on behalf of said City employees are settled for the term of this Agreement. All personnel rules and regulations as may be promulgated according to DMMC 2.12.100 shall govern expressly contrary to this Agreement.

This Agreement shall commence on January 1, 2004 and shall remain in effect until December 31, 2004. Further, this Agreement shall be without precedent or prejudice to the positions either party may wish to take in future negotiations.

(A) Salaries and Wages

- (1) For 2004, base wages shall increase by 2.23%.

- (2) Pursuant to DMMC 2.12.010, it is understood that should higher TCC percentage increases be given to any other bargaining group(s), those higher TCC percentages shall be applied to this agreement.

(B) Medical, Dental, Vision Benefits

- (1) For regular full-time and regular part-time employees whose positions are budgeted for thirty-two (32) or more hours per week, the City will pay one-hundred percent (100%) of the employee, spouse, and dependent medical insurance premiums for Regence Blue Shield Plan A, or Group Health Co-pay Plan 1, ("medical benefits").
- (2) For regular full-time employees and regular part-time employees, whose positions are budgeted for twenty-one (21) or more hours per week, the City shall pay one-hundred percent (100%) of the employee, spouse, and dependent coverage under the Association of Washington Cities (AWC) Washington Dental Service Plan F and the Vision Service Plan, full family \$25 deductible. ("dental/vision benefits").
- (3) During 2004, Management shall establish a schedule for regular meetings between General Employee's representatives and Management. Representatives of the Des Moines Police Guild and the Teamsters Local 763 shall be invited to participate as members of the committee. The committee members shall work in good faith to attempt to reach consensus on one or more cost-containment measures to reduce rising medical insurance premiums. Should any represented employees be compensated for participating in this committee, General Employees serving on the committee shall also receive the same compensation.
- (4) For employees who voluntarily remove themselves, their spouse and/or dependent(s) from the City's medical insurance plan, the City will return 30 percent of the savings realized by that employee's action to the employee.
- (5) The City shall continue to provide the following benefits for all employees covered under this agreement: 401, 457, Fortis, Labor and Industries, unemployment, state retirement and Medicare.

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(C) Leave Benefits

- (1) Annual paid vacation shall be granted to full-time employees and part-time employees on a pro-rated basis. Paid vacation will be granted according to the following schedule:

Years of Service	Monthly Accrual	Annual Carryover
0-3 years	8 hours per month	240 hours
4-6 years	10 hours per month	255 hours
7-10 years	12 hours per month	270 hours
11-15 years	14 hours per month	285 hours
16-20 years	15 hours per month	300 hours
21+ years	16 hours per month	315 hours

(D) Voluntary Retirement Benefits

- (1) The City shall offer a Retirement Health Savings Plan (RHS) benefit whereby employees may individually make voluntary contributions as allowed by applicable tax law.

(E) General Provisions

- (1) Where a conflict exists between the terms of this agreement and the Des Moines Personnel Manual, this agreement shall control.
- (2) Ratification and Confirmation. Any acts consistent with the authority and prior to the effective date of this Agreement are hereby ratified and confirmed.

[illegible]

ENTERED INTO AND AGREED this _____ day of
_____, 2004.

EMPLOYEE NEGOTIATION AND
ADVISORY COMMITTEE

CITY OF DES MOINES

Rex Christensen

Tony Piasecki

Terryann Cormier

Bonnie Holmboe

Wayne Matthews

Pamela McConville

Bonnie Wilkins