

AGENDA

**DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue S, Des Moines, Washington**

June 13, 2019 – 7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CORRESPONDENCE

COMMENTS FROM THE PUBLIC – 20 minutes

Please Note: Public comment will be limited to 20 minutes. If time allows, we will resume public comment at the end of our meeting after all official business has been conducted.

BOARD & COMMITTEE REPORTS/COUNCILMEMBER COMMENTS – 30 minutes

PRESIDING OFFICER'S REPORT

ADMINISTRATION REPORT

- Page 5 Item 1: MONTHLY FINANCE REPORT UPDATE
- Item 2: S. 216TH STREET CONSTRUCTION MANAGEMENT
 ADDENDUM
- Item 3: MARINA CONSULTANT STUDY

CONSENT CALENDAR

- Page 17 Item 1: APPROVAL OF VOUCHERS
- Motion is to approve for payment vouchers and payroll transfers through June 6, 2019 included in the attached list and further described as follows:
- | | | |
|---|----------------|----------------|
| Total A/P Checks/Vouchers | #157583-157830 | \$1,696,205.80 |
| Void Checks from Previous Check Runs | | |
| | #156696-156696 | \$ (16,846.46) |
| Electronic Wire Transfers | # 1241-1241 | \$ 572.07 |
| Electronic Wire Transfers | # 1245-1258 | \$ 776,522.54 |
| Payroll Checks | # 19190-19196 | \$ 2,872.73 |
| Payroll Direct Deposit | #230001-230183 | \$ 364,377.12 |
| Total Checks and Wires for A/P and Payroll: | | \$2,823,703.80 |

- Page 19 Item 2: APPROVAL OF MINUTES
Motion is to approve the May 9 and May 23, 2019 City Council Regular Meeting Minutes.
- Page 31 Item 3: SOUTH 216TH STREET – SEGMENT 3: CONSULTANT ON-CALL AGREEMENT TASK ASSIGNMENT FOR CONSTRUCTION MANAGEMENT ADDENDUM
Motion is to approve the 2018-2019 On-call General Civil Engineering Services Task Order #2018-08 with KPG Inc. for supplemental construction engineering services for the South 216th Street – Segment 3 Project in the amount of \$39,634.00, and further authorize the City Manager to sign said Task Order substantially in the form as Submitted.
- Page 39 Item 4: SWM CIP AMENDMENT – S. 251ST ST PIPE REPLACEMENT PROJECT
Motion is to approve the changes to the 2019 SWM CIP Budget to include costs associated with S 251st St Pipe Replacement Project and direct administration to include such changes in the next available budget amendment ordinance.
- Page 47 Item 5: MAURY ISLAND PROCLAMATION
Motion is to approve the Proclamation recognizing June 21st as the Maury Island Incident Historical Society Burning Saucer Event.
- Page 51 Item 6: MARINA REDEVELOPMENT CONSULTING CONTRACT
Motion 1 is to approve the draft Consultant Agreement with the Holmes Group, LLC, in an amount not to exceed \$78,000, for the purposes of providing consultant services for Marina redevelopment, and authorize the City Manager to sign the Agreement substantially in the form as attached.
- Motion 2 is to approve the Task Order Assignment No. 4 with KPFF, in an amount not to exceed \$130,000, for the purposes of providing design and support services for Marina redevelopment, and authorize the City Manager to sign the Task Order Assignment substantially in the form as attached.
- Motion 3 is to direct Administration to bring back a budget amendment reflecting the additional costs for design services on the marina redevelopment.

PUBLIC HEARING/CONTINUED PUBLIC HEARING

- Page 73 Item 1: PUBLIC HEARING: TRANSPORTATION IMPROVEMENT PLAN (2020-2039)
Motion is to approve Draft Resolution No. 19-061 adopting the 2020-2039 Transportation Improvement Plan for the City of Des Moines.

NEW BUSINESS

Page 93 Item 1:

DRAFT ORDINANCE FOR SPEED LIMITS

Motion 1 is to suspend Rule 26(a) in order to enact Draft Ordinance No. 19-053 on first reading.

Motion 2 is to enact Draft Ordinance No. 19-053, amending DMMC section 10.20.010, to increase the speed limit on 24th Ave S from S 208th St to S 216th St from 30mph to 35mph.

EXECUTIVE SESSION**NEXT MEETING DATE**

June 27, 2019 City Council Regular Meeting

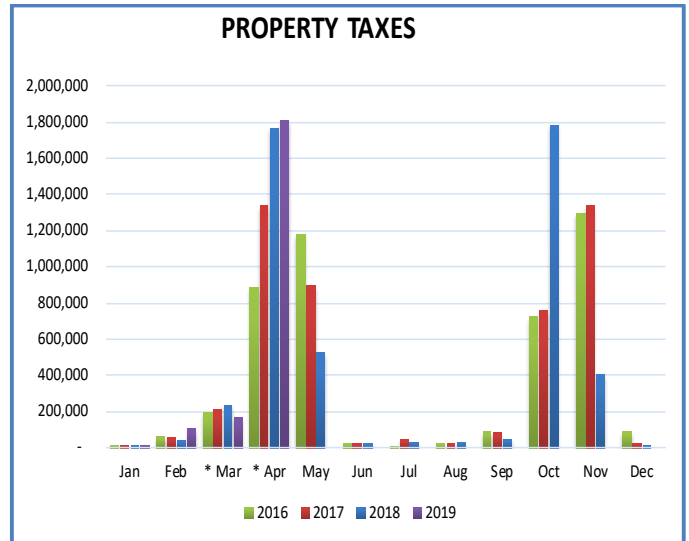
ADJOURNMENT

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MAJOR REVENUE TRENDS (CASH BASIS)

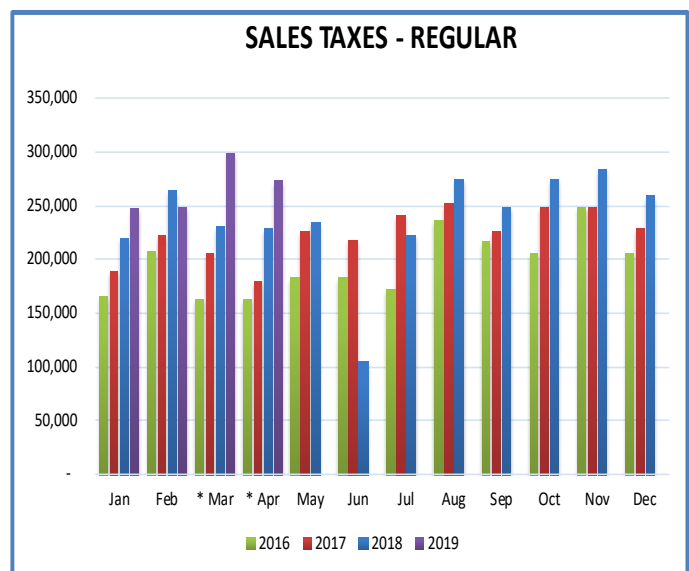
This financial report provides a summary budget vs. actual comparisons of revenues and expenditures as of April 30, 2019. This financial report is a snapshot of fund activity prior to the generation of and formal audit of the financial statements.

2019 YTD Compared to 2018 YTD:				44,812	139.7%
	2019	2018	2017	2016	PY YTD
Jan	13,860	16,419	10,191	9,718	0.3%
Feb	104,282	36,447	52,372	62,078	1.1%
Mar	167,779	232,292	207,664	192,691	5.8%
Apr	1,810,494	1,766,445	1,341,941	884,255	41.7%
May		530,338	892,976	1,172,679	52.5%
June		24,549	22,136	24,323	53.0%
Jul		32,153	45,386	8,130	53.7%
Aug		27,125	22,470	19,914	54.2%
Sep		50,170	78,305	87,561	55.2%
Oct		1,781,413	757,497	721,023	91.4%
Nov		404,598	1,334,765	1,292,382	99.7%
Dec		16,001	20,037	92,696	100.0%
Totals	2,096,415	4,917,950	4,785,740	4,567,450	
2019 YTD Compared to Budget:				5,111,000	41.0%



Property Taxes represent the largest source of revenue for the General Fund. Year-to-date the City has received \$2,096,415 or 41.0% of taxes levied.

2019 YTD Compared to 2018 YTD:				125,007	13.3%
	2019	2018	2017	2016	PY YTD
Jan	246,986	219,835	188,813	166,482	7.7%
Feb	248,141	263,849	222,214	207,580	17.0%
* Mar	299,723	230,669	206,184	162,512	25.1%
* Apr	272,874	228,365	180,327	162,783	33.1%
May		234,241	225,772	183,308	41.4%
Jun		105,465	218,517	182,542	45.1%
Jul		222,961	240,702	172,341	52.9%
Aug		274,972	251,535	236,926	62.6%
Sep		249,032	225,110	216,225	71.3%
Oct		274,171	248,661	205,441	80.9%
Nov		283,547	248,226	248,392	90.9%
Dec		258,734	228,030	206,295	100.0%
Totals	1,067,725	2,845,841	2,684,092	2,350,827	
2019 YTD Compared to Budget:				2,862,000	37.3%



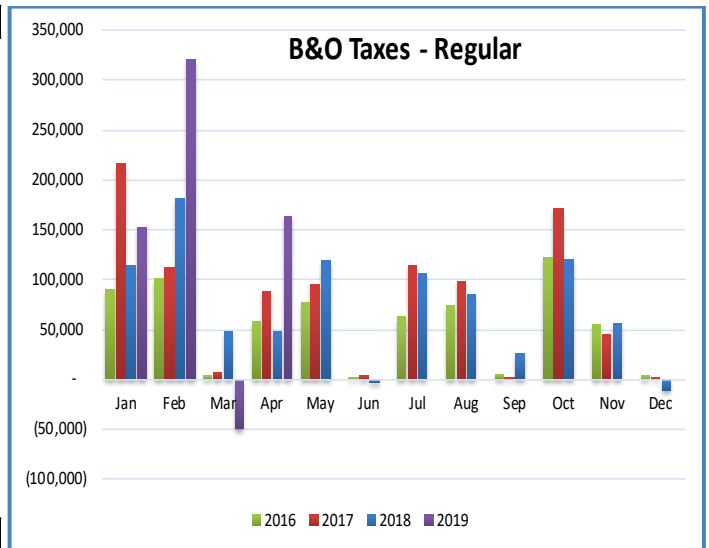
* One-time sales tax not recorded for March & April

Sales tax-regular budgeted for 2019 is 27% of the General Fund revenue budget. The amount received to date is 13.3% higher than the amount received in 2018. This is primarily due to the information to transfer the one-time sales tax for March and April was not available for this report. Sales tax receipts appear to be in line with the City's projections for 2019.

MAJOR REVENUE TRENDS

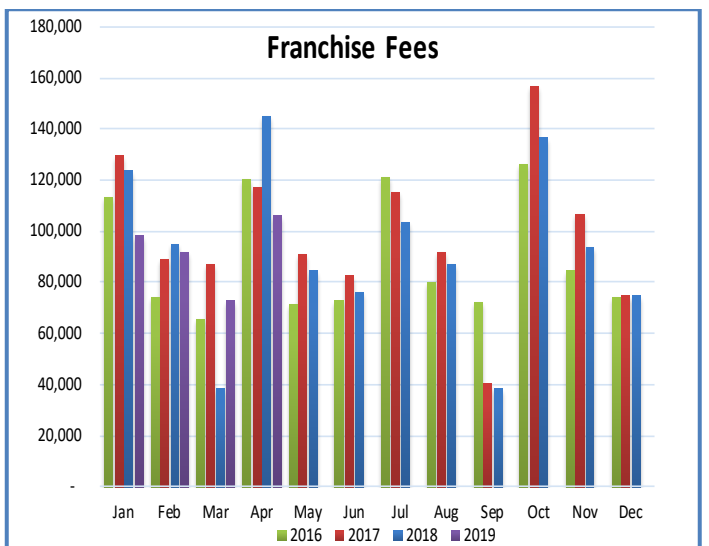
(Cash Basis -Continued)

2019 YTD Compared to 2018 YTD:					193,761	127.3%
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>PY YTD</u>	
Jan	151,817	114,329	216,324	89,942	12.8%	
Feb	320,145	181,623	112,795	101,825	33.2%	
Mar	(49,379)	48,000	6,291	3,106	38.6%	
Apr	163,580	48,450	89,260	58,292	44.0%	
May		118,467	94,829	78,035	57.3%	
Jun		(2,120)	3,205	1,262	57.0%	
Jul		106,022	114,496	63,661	68.9%	
Aug		84,875	97,730	74,863	78.4%	
Sep		25,957	2,767	5,211	81.4%	
Oct		120,989	171,216	122,095	94.9%	
Nov		56,044	44,658	55,292	101.2%	
Dec		(10,796)	1,400	4,217	100.0%	
Totals	586,163	891,840	954,972	657,801		
2019 YTD Compared to Budget:					971,250	60.4%



Business and occupation (B&O) taxes are imposed on all business activity occurring within the Des Moines city limits. Revenue received year-to-date is much higher than the City's projections.

2019 YTD Compared to 2018 YTD:					(33,623)	-8.4%
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>PY YTD</u>	
Jan	98,411	123,726	129,401	113,463	11.3%	
Feb	91,424	94,879	89,045	73,834	19.9%	
Mar	72,505	38,037	87,325	65,347	23.4%	
Apr	106,009	145,331	116,973	120,207	36.7%	
May	-	84,654	91,363	71,583	44.4%	
Jun	-	75,876	82,575	72,626	51.3%	
Jul	-	103,551	115,316	121,248	60.8%	
Aug	-	87,305	91,478	79,804	68.7%	
Sep	-	38,146	40,214	72,099	72.2%	
Oct	-	136,538	156,940	126,141	84.7%	
Nov	-	93,389	106,415	84,251	93.2%	
Dec	-	74,794	74,885	73,899	100.0%	
Totals	368,350	1,096,226	1,181,930	1,074,502		
2019 YTD Compared to Budget:					1,140,000	32.3%

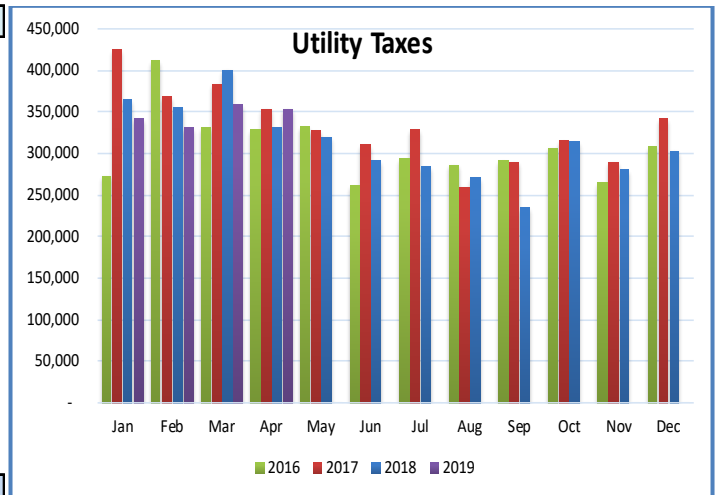


Franchise fees are collected monthly and the year-to-date amount is \$368,350 or 32.3% of budget..

MAJOR REVENUE TRENDS

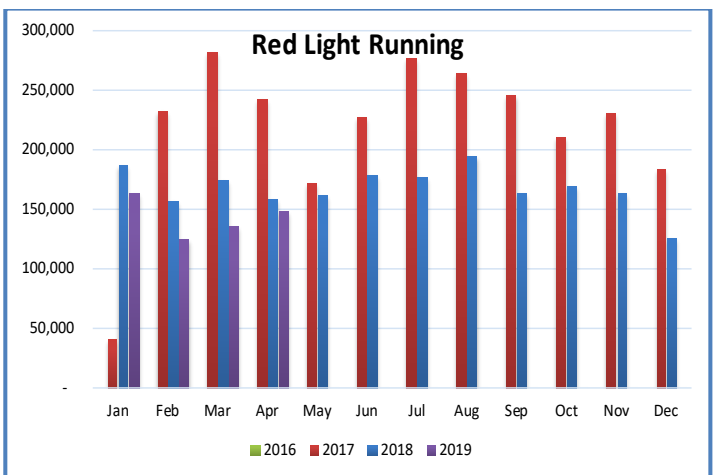
(Cash Basis -Continued)

2019 YTD Compared to 2018 YTD:					(66,458)	-4.6%
	2019	2018	2017	2016	PY YTD	
Jan	343,389	364,526	424,753	273,337	9.7%	
Feb	331,231	356,373	369,100	410,967	19.2%	
Mar	359,176	401,190	384,143	332,039	29.9%	
Apr	352,907	331,071	354,597	329,815	38.7%	
May	-	319,357	326,610	333,168	47.2%	
Jun	-	291,360	311,295	262,684	55.0%	
Jul	-	283,591	330,214	293,988	62.6%	
Aug	-	270,950	259,947	286,311	69.8%	
Sep	-	236,382	289,489	292,324	76.1%	
Oct	-	314,663	315,656	306,464	84.5%	
Nov	-	279,898	289,793	266,326	91.9%	
Dec	-	302,618	342,218	308,003	100.0%	
Totals	1,386,702	3,751,979	3,997,816	3,695,425		
2019 YTD Compared to Budget:					3,762,105	36.9%



Utility taxes are the second largest source of General Fund revenue, comprising 35.0% of all tax revenue in the General Fund. Utility taxes are levied on the gross income derived from the sales of electricity, natural gas, solid waste collection, cable television, telephone, and stormwater services provided within city limits and are collected monthly. There is a 4.6% decline from 2018 taxes collected. We anticipated an increase in these revenues based on the development of the business park; as a result, the city has started a utility tax audit in 2019.

2019 YTD Compared to 2018 YTD:					(104,723)	-15.5%
	2019	2018	2017	2016	PY YTD	
Jan	162,826	186,912	41,052		1.6%	
Feb	124,681	157,163	232,138		10.5%	
Mar	135,971	174,355	281,581		21.3%	
Apr	148,371	158,143	242,435		30.5%	
May	-	162,501	172,049		37.1%	
Jun	-	178,283	227,114		45.8%	
Jul	-	176,829	277,288		56.5%	
Aug	-	195,111	264,954		66.6%	
Sep	-	163,580	245,831		76.0%	
Oct	-	169,926	210,839		84.1%	
Nov	-	162,918	230,840		93.0%	
Dec	-	126,092	183,507		100.0%	
Totals	571,850	2,011,813	2,609,628	-		
2019 YTD Compared to Budget:					2,000,000	28.6%

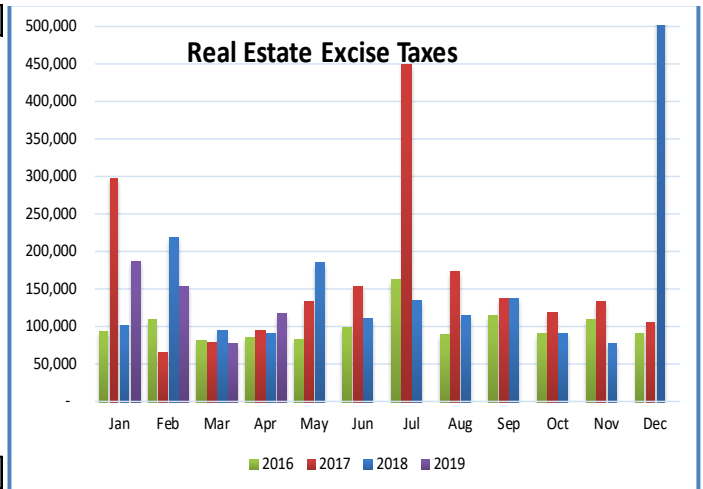


The Red Light Running program has two elements; structural on-going revenue which is \$1.5M and one-time revenue \$500,000 of the \$2.0M budget. Year-to-date collection is 91.4% of budget and is lower than anticipated. The City closely monitors the activity for this program.

MAJOR REVENUE TRENDS (CASH BASIS - Continued)

CIP FUNDING SOURCES

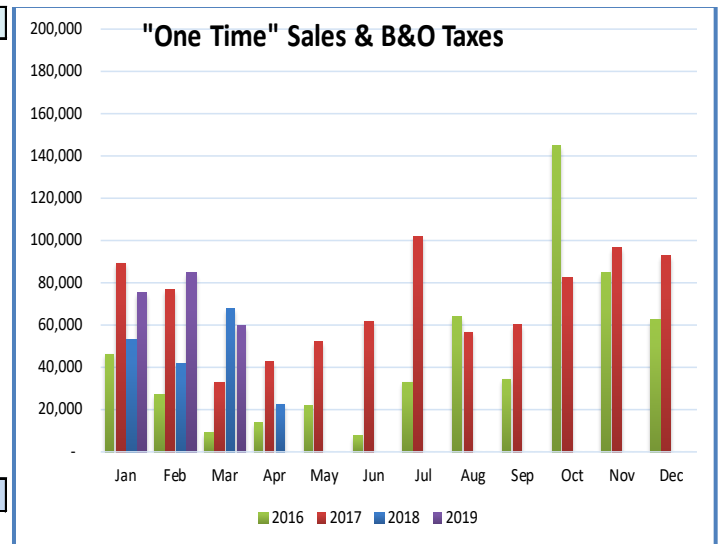
2019 YTD Compared to 2018 YTD:					29,946	5.9%
	2019	2018	2017	2016	PY YTD	
Jan	186,376	100,179	296,469	93,909	4.7%	
Feb	153,182	218,634	64,190	109,153	15.1%	
Mar	77,867	94,383	78,233	80,623	19.5%	
Apr	117,781	92,064	95,642	86,005	23.9%	
May	-	184,602	132,598	84,072	32.6%	
Jun	-	111,822	152,999	99,166	37.9%	
Jul	-	134,460	448,867	163,905	44.3%	
Aug	-	114,749	173,469	90,084	49.7%	
Sep	-	137,688	136,573	116,119	56.2%	
Oct	-	91,501	118,772	91,603	60.5%	
Nov	-	77,299	132,237	109,682	64.2%	
Dec	-	758,105	105,037	91,594	100.0%	
Totals	535,206	2,115,486	1,935,085	1,215,915		
2019 YTD Compared to Budget:					1,000,000	53.5%



The City collected \$535,206 in Real Estate Excise Tax (REET) revenue year-to-date and the amount is higher than the amount anticipated.

2019 YTD Compared to 2018 YTD:					34,467	118.5%
	2019	2018	2017	2016	PY YTD	
Jan	75,168	53,243	89,266	46,556	28.6%	
Feb	85,159	42,028	76,783	27,195	51.3%	
* Mar	59,986	67,676	33,370	9,428	87.7%	
* Apr	-	22,899	42,775	13,465	100.0%	
May	-	-	52,185	22,165	100.0%	
Jun	-	-	62,293	7,770	100.0%	
Jul	-	-	101,589	32,666	100.0%	
Aug	-	-	56,915	64,376	100.0%	
Sep	-	-	60,445	34,407	100.0%	
Oct	-	-	82,400	144,643	100.0%	
Nov	-	-	97,018	84,923	100.0%	
Dec	-	-	92,746	62,874	100.0%	
Totals	220,312	185,846	847,785	550,468		
2019 YTD Compared to Budget:					500,000	44.1%

* One-time sales tax not recorded for March & April



All "one-time" sales and B&O tax revenues are designated for capital improvements.

GENERAL FUND 001

2019 ADOPTED BUDGET				2019 Year to Date ACTUAL					
ANNUAL 12 MONTHS				APRIL					
	REVENUES	EXPENDITURES	NET	REVENUES	%**	EXPENDITURES	%**	NET	
BEGINNING FUND BALANCE			4,946,525					5,743,219	
<u>Unrestricted Revenues</u>									
Unrestricted Taxes	13,546,355		13,546,355	5,199,842	38%				
One Time Sales/B&O Taxes	-		-	220,313	-				
Unrestricted Franchise Fees	1,140,000		1,140,000	368,350	32%				
Business Licenses	271,000		271,000	-	-				
State/City Assistance	100,000		100,000	22,984	23%				
Miscellaneous	105,200		105,200	53,128	51%				
Transfer In	-		-						
Total Unrestricted Revenues	15,162,555		15,162,555	5,864,617	39%			5,864,617	
<u>Policy & Support Services</u>									
Support Services Chargebacks	2,681,667		2,681,667	907,624	34%			907,624	34%
City Council		93,830	(93,830)	-	-	24,105	26%	(24,105)	26%
City Manager	-	2,092,625	(2,092,625)	10	-	585,261	28%	(585,251)	28%
Financial Services	65,000	1,165,157	(1,100,157)	-	-	367,408	32%	(367,408)	33%
Technology Services	774,185	910,885	(136,700)	258,062	33%	384,691	42%	(126,629)	-
* Legal	49,132	775,282	(726,150)	18,062	37%	254,157	33%	(236,095)	33%
Bldg & Facility Maint		342,407	(342,407)	-	-	126,359	37%	(126,359)	37%
Total Policy & Support Services	3,569,984	5,380,186	(1,810,202)	1,183,758	33%	1,741,981	32%	(558,223)	31%
<u>Public Safety Services</u>									
Restricted - Public Safety	3,485,838		3,485,838	1,102,424	32%			1,102,424	32%
Court	112,100	1,372,505	(1,260,405)	44,833	40%	484,530	35%	(439,697)	35%
Probation	67,000	232,377	(165,377)	27,240	41%	77,177	33%	(49,937)	30%
EMS/Fire/Jail/Public Defender	4,600	1,179,606	(1,175,006)	544	12%	344,462	29%	(343,918)	29%
Police	239,243	10,999,450	(10,760,207)	55,347	23%	3,577,274	33%	(3,521,927)	33%
Total Public Safety Services	3,908,781	13,783,938	(9,875,157)	1,230,388	31%	4,483,443	33%	(3,253,055)	33%
<u>Community Services</u>									
Planning & Bldg (NonFee Based)		567,669	(567,669)			200,018	35%	(200,018)	35%
Engineering (NonFee Based)		268,492	(268,492)			93,878	35%	(93,878)	35%
Subtotal	-	836,161	(836,161)	-		293,896	35%	(293,896)	35%
Park Maintenance	26,728	931,297	(904,569)	5,542	21%	339,185	36%	(333,643)	37%
Parks & Community Relations	6,500	213,813	(207,313)	5,145	79%	48,799	23%	(43,654)	21%
Senior & Human Services	104,230	675,547	(571,317)	53,076	51%	212,883	32%	(159,807)	28%
Arts Program	9,500	65,781	(56,281)	100	1%	7,534	11%	(7,434)	13%
Recreation Programs	1,059,047	1,373,431	(314,384)	328,649	31%	441,449	32%	(112,800)	36%
Beach Park Rentals	266,100	612,084	(345,984)	112,061	42%	158,028	26%	(45,967)	13%
Subtotal	1,472,105	3,871,953	(2,399,848)	504,573	34%	1,207,878	31%	(703,305)	29%
Total Community Services	1,472,105	4,708,114	(3,236,009)	504,573	34%	1,501,774	32%	(997,201)	31%
<u>Transfers Out</u>									
Capital & Debt		909,439	(909,439)			-	0%	-	0%
One Time Sales/ B&O Tax		-	-			75,168	-	(75,168)	-
Total Transfers	-	909,439	(909,439)	-		75,168		(75,168)	
TOTAL GENERAL FUND	24,113,425	24,781,677	(668,252)	8,783,336	36%	7,802,366	31%	980,970	-147%
ENDING FUND BALANCE			4,278,273					6,724,189	
**April is month 4 of 12 = 33%									
16.67% Minimum Ending Fund Balance			4,131,106						

SPECIAL REVENUE FUND 105 (DEVELOPMENT - FEE BASED)

2019 ADOPTED BUDGET			2019 Year to Date ACTUAL				
ANNUAL 12 MONTHS			APRIL				
REVENUES	EXPENDITURES	NET	REVENUES**	% **	EXPENDITURES	%**	NET
BEGINNING FUND BALANCE		4,446,615					4,699,442
<i>Community Services (PBPW Fee Based)</i>							
Interest Earnings	3,000	3,000	16,751		16,751		
Planning (Fee Based)	169,790	688,215	55,574	33%	217,872	32%	(162,298) 31%
Recycle Grant	44,330	44,909	9,000	20%	15,650	35%	(6,650) 1148%
Building & Permits (Fee Based)	1,960,560	830,334	353,145	18%	268,324	32%	84,821 8%
Minor Home Repair Grant	32,000	31,642	5,482	17%	5,712	18%	(230) -
Engineering (Fee Based)	697,062	951,367	119,743	17%	319,030	34%	(199,287) 78%
TOTAL PBPW Fee Based	2,906,742	2,546,467	559,695	19%	826,588	32%	(266,893) -74%
ENDING FUND BALANCE		4,806,890					4,432,549

***April is month 4 of 12 = 33%*

***ACTUAL Revenues include "One-Time Development Revenues" when received. No "One-Time" in Revenue Budgets.*

Fund Activity Year-to-Date through April 30, 2019				
Fund	Beginning Fund Balance	Revenues & Transfers-In	Expenditures & Transfers-Out	Ending Fund Balance
Special Revenue Funds:				
Street	748,129	464,843	429,258	783,714
Arterial Pavement	1,172,531	290,852	35,151	1,428,232
Police Drug Seizure	22,040	124	-	22,164
Hotel-Motel Tax	21,376	27,071	-	48,447
Redondo Zone	38,607	15,764	22,428	31,943
Waterfront Zone	50,590	69,302	35,755	84,137
PBPW Automation Fee	314,976	41,230	30,294	325,912
Urban Forestry	-	-	-	-
Abatement	42,307	1,937	-	44,244
Automated Speed Enforcement (ASE)	370,517	94,665	52,954	412,228
Transport Benefit District	170,233	290,239	193,258	267,214
Debt Service Funds:				
REET 1 Eligible Debt Service	1,931	-	1,074	857
REET 2 Eligible Debt Service	73,310	-	3,452	69,858
2018 LTGO & Refunding Bonds	1,988,952	11,023	-	1,999,975
Capital Project Funds:				
REET 1	1,023,165	220,336	-	1,243,501
REET 2	755,117	219,416	-	974,533
Park Levy	1,757	46	-	1,803
Park in Lieu	559,810	22,303	-	582,113
One-Time Sales & B&O Tax Revenues	1,183,676	90,690	-	1,274,366
Municipal Capital Improvements	201,447	7,829	384,481	(175,205)
Transportation Capital Improvements	808,678	123,922	255,899	676,701
Traffic in Lieu	108,978	1,500,613	-	1,609,591
Traffic Impact - Citywide	1,280,159	59,571	-	1,339,730
Traffic Impact - Pac Ridge	278,859	1,661	-	280,520
Internal Service Funds:				
Equipment Rental Operations	369,196	178,242	167,512	379,926
Equipment Rental Replacement	3,807,967	229,104	97,870	3,939,201
Facility Major Repairs	192,667	40,401	22,748	210,320
Computer Replacement	1,022,200	135,164	35,364	1,122,000
Self Insurance	460,407	715,207	614,743	560,871
Unemployment Insurance	437,457	17,805	-	455,262

Budget vs. Actual Revenue & Transfers-In by Fund Year-to-Date through April 30, 2019				
Fund	Budget	YTD Actual	% Actual to Budget	Remaining Budget
Special Revenue Funds:				
Street	1,683,608	464,843	27.61%	1,218,765
Arterial Pavement	1,083,800	290,852	26.84%	792,948
Police Drug Seizure	1,000	124	12.40%	876
Hotel-Motel Tax	112,000	27,071	24.17%	84,929
Redondo Zone	93,150	15,764	16.92%	77,386
Waterfront Zone	198,600	69,302	34.90%	129,298
PBPW Automation Fee	100,000	41,230	41.23%	58,770
Urban Forestry	10,000	-	0.00%	10,000
Abatement	5,300	1,937	36.55%	3,363
Automated Speed Enforcement (ASE)	350,000	94,665	27.05%	255,335
Transport Benefit District	944,000	290,239	30.75%	653,761
Debt Service Funds:				
REET 1 Eligible Debt Service	17,354	-	0.00%	17,354
REET 2 Eligible Debt Service	247,102	-	0.00%	247,102
2018 LTGO & Refunding Bonds	228,000	11,023	4.83%	216,977
Capital Project Funds:				
REET 1	562,000	220,336	39.21%	341,664
REET 2	507,000	219,416	43.28%	287,584
Park Levy	57,000	46	0.08%	56,954
Park in Lieu	125,000	22,303	17.84%	102,697
One-Time Sales & B&O Tax Revenues	500,000	90,690	18.14%	409,310
Municipal Capital Improvements	7,530,000	7,829	0.10%	7,522,171
Transportation Capital Improvements	7,936,000	123,922	1.56%	7,812,078
Traffic in Lieu	1,815,750	1,500,613	82.64%	315,137
Traffic Impact - Citywide	1,086,000	59,571	5.49%	1,026,429
Traffic Impact - Pac Ridge	1,500	1,661	110.73%	(161)
Internal Service Funds:				
Equipment Rental Operations	526,185	178,242	33.87%	347,943
Equipment Rental Replacement	721,238	229,104	31.77%	492,134
Facility Repair & Replacement	311,641	40,401	12.96%	271,240
Computer Replacement	389,311	135,164	34.72%	254,147
Self Insurance	714,120	715,207	100.15%	(1,087)
Unemployment Insurance	73,181	17,805	24.33%	55,376

Budget vs. Actual Expenditures & Transfers-Out by Fund Year-to-Date through April 30, 2019				
Fund	Budget	YTD Actual	% Actual to Budget	Remaining Budget
Special Revenue Funds:				
Street	1,677,883	429,258	25.58%	1,248,625
Arterial Pavement	926,000	35,151	3.80%	890,849
Police Drug Seizure	1,000	-	-	1,000
Hotel-Motel Tax	112,000	-	-	112,000
Redondo Zone	54,429	22,428	41.21%	32,001
Waterfront Zone	110,729	35,755	32.29%	74,974
PBPW Automation Fee	90,881	30,294	33.33%	60,587
Urban Forestry	5,000	-	-	5,000
Abatement	200	-	-	200
Automated Speed Enforcement (ASE)	482,000	52,954	10.99%	429,046
Transport Benefit District	931,328	193,258	20.75%	738,070
Debt Service Funds				
REET 1 Eligible Debt Service	16,870	1,074	6.37%	15,796
REET 2 Eligible Debt Service	246,668	3,452	1.40%	243,216
2018 LTGO & Refunding Bonds	2,150,050	-	-	2,150,050
Capital Project Funds:				
REET 1	355,915	-	-	355,915
REET 2	818,102	-	-	818,102
Park Levy	54,000	-	-	54,000
Park in Lieu	249,000	-	-	249,000
One-Time Sales & B&O Tax Revenues	706,000	-	-	706,000
Municipal Capital Improvements	6,337,000	384,481	6.07%	5,952,519
Transportation Capital Improvements	8,195,000	255,899	3.12%	7,939,101
Traffic in Lieu	1,750,000	-	-	1,750,000
Traffic Impact - Citywide	2,157,000	-	-	2,157,000
Traffic Impact - Pac Ridge	-	-	-	-
Internal Service Funds:				
Equipment Rental Operations	490,548	167,512	34.15%	323,036
Equipment Rental Replacement	681,000	97,870	14.37%	583,130
Facility Repair & Replacement	523,000	22,748	4.35%	500,252
Computer Replacement	122,744	35,364	28.81%	87,380
Self Insurance	673,556	614,743	91.27%	58,813
Unemployment Insurance	30,000	-	0.00%	30,000

MARINA FUND - OPERATING, DEBT SERVICE & CAPITAL FUNDS
(Budget/Working Capital Basis)
Year-to-Date through April 30th

	2019 Budget	2019 Year-to-Date	%	2018 Budget	2018 Year-to-Date	%
Operating Revenues						
Charges for Services	\$ 3,064,512	\$ 1,069,887	35%	\$ 2,959,065	\$ 1,021,797	35%
Fuel Sales	1,160,000	177,872	15%	933,000	116,122	12%
Parking Fines & Moorage Late Fees	20,000	8,386	42%	12,220	10,242	84%
Intergovernmental Revenues	-	-	-	-	-	-
Miscellaneous Revenues	74,315	23,321	31%	44,460	13,822	31%
Total Operating Revenues	<u>\$ 4,318,827</u>	<u>\$ 1,279,466</u>	<u>30%</u>	<u>\$ 3,948,745</u>	<u>\$ 1,161,983</u>	<u>29%</u>
Operating Expenses						
Salaries	689,173	181,428	26%	757,095	194,389	26%
Personnel Benefits	289,075	67,083	23%	277,853	68,963	25%
Supplies	138,143	35,355	26%	137,400	43,689	32%
Fuel Purchases	1,010,000	125,509	12%	657,000	94,358	14%
Services	458,270	105,951	23%	778,536	225,941	29%
Services - Interfund	387,119	161,660	42%	-	-	-
Machinery & Equipment	-	2,613	-	-	-	-
Total Operating Expenses (excluding depreciation)	<u>2,971,780</u>	<u>679,599</u>	<u>23%</u>	<u>2,607,884</u>	<u>627,340</u>	<u>24%</u>
Operating Income (Loss)	\$ 1,347,047	\$ 599,867		\$ 1,340,861	\$ 1,261,279	
Non-Operating Revenues						
Interest Revenue	10,000	25,784	258%	10,000	7,782	78%
Insurance Recoveries	4,459	-	-	-	-	-
Transfer In from Fund 309	50,000	-	-	-	-	-
Total Non-Operating Revenues	<u>64,459</u>	<u>25,784</u>	<u>40%</u>	<u>10,000</u>	<u>50,901</u>	<u>509%</u>
Non-Operating Expenses						
Other Non-Operating Expenses	-	-	-	-	600	-
Capital Outlay	375,000	2,678	1%	460,000	34,480	7%
Transfer Out to Fund 310	500,000	-	-	-	-	-
Debt Service	782,575	-	0%	815,416	720,833	88%
Total Non-Operating Expenses	<u>1,657,575</u>	<u>2,678</u>	<u>0%</u>	<u>1,275,416</u>	<u>755,913</u>	<u>59%</u>
Beginning Working Capital - January 1st		\$ 3,134,075			\$ 2,030,947	
Ending Working Capital - April 30th		<u>3,757,047</u>			<u>2,587,214</u>	
Net Change in Working Capital (see Note)		<u>\$ 622,972</u>			<u>\$ 556,267</u>	
<i>Note: Working Capital = Current Assets minus Current Liabilities</i>						
<i>April is the 4th month of 12</i>		<u>33%</u>				
<i>Fuel Profits (using COGS)</i>		<u>52,363</u>			<u>21,764</u>	

SURFACE WATER MANAGEMENT FUND - OPERATING & CAPITAL FUNDS
(Budget/Working Capital Basis)
Year-to-Date through April 30th

	2019 Budget	2019 Year-to-Date	%	2018 Budget	2018 Year-to-Date	%
Operating Revenues						
Charges Goods & Services	\$ 4,071,914	\$ 1,780,406	44%	\$ 3,741,629	\$ 1,763,897	47%
Intergovernmental Revenues	-	-	-	-	-	-
Miscellaneous	-	-	-	50	-	-
Total Operating Revenues	<u>\$ 4,071,914</u>	<u>\$ 1,780,406</u>	<u>44%</u>	<u>\$ 3,741,679</u>	<u>\$ 1,763,897</u>	<u>47%</u>
Operating Expenses						
Salaries	909,593	308,245	34%	922,742	255,924	28%
Personnel Benefits	467,030	136,825	29%	424,417	120,929	28%
Supplies	115,785	23,597	20%	88,112	36,399	41%
Services	1,723,532	467,607	27%	1,585,117	429,571	27%
Total Operating Expenses (excluding depreciation)	<u>\$ 3,215,940</u>	<u>\$ 936,274</u>	<u>29%</u>	<u>\$ 3,020,388</u>	<u>\$ 842,823</u>	<u>28%</u>
Operating Income (Loss) - excluding depreciation	\$ 855,974	\$ 844,132		\$ 721,291	\$ 921,074	
Non-Operating Revenues						
Interest Revenue	70,000	34,757	50%	10,000	17,370	174%
Storm Drainage Hook-Up Fees	65,000	15,732	24%	80,000	69,692	87%
Total Non-Operating Revenues	<u>135,000</u>	<u>50,489</u>	<u>37%</u>	<u>90,000</u>	<u>87,062</u>	<u>97%</u>
Non-Operating Expenses						
Capital Outlay	1,705,000	70,687	4%	1,235,860	15,536	1%
Total Non-Operating Expenses	<u>1,705,000</u>	<u>70,687</u>		<u>1,235,860</u>	<u>15,536</u>	
Beginning Working Capital - January 1st		\$ 5,289,348			\$ 4,595,686	
Ending Working Capital - April 30th		<u>6,113,282</u>			<u>5,588,286</u>	
Net Change in Working Capital (see Note)		<u>\$ 823,934</u>			<u>\$ 992,600</u>	

Note: Working Capital = Current Assets minus Current Liabilities

April is the 4th month of 12 33.3%

The City of Des Moines' investment portfolio is managed in a manner to provide maximum security of principle while meeting daily cash flow demands and conforming to laws and regulations governing the investment of public funds. The primary objective of the City's investment activities, in priority order, are safety, liquidity and return on investment.

The City's Investment Policy has been adopted by Ordinance 1144 of the City Council (per Des Moines Municipal Code 3.12). Authorized investments are securities and investments authorized by State statute as defined in RCW 39.58 and further defined within the Investment Policy.

**City of Des Moines
Deposits and Investment Portfolio
Year-to-date April 30, 2019**

Security Type	Fair Value as of 1/1/2019	January through April Activity	Fair Value as of 4/30/2018	% of Portfolio
Federal Farm Credit Bank	\$ 994,670	\$ 4,210	\$ 998,880	2.3%
Federal Home Loan Bank	4,977,720	370	4,978,090	11.2%
Federal Home Loan Mtg Corp	2,000,000	(499,550)	1,500,450	3.4%
Residual Funding Corp.	4,532,300	50,838	4,583,138	10.3%
Farmer Mac	1,499,025	(1,499,025)	-	0.0%
US Treasury Note/Bond	-	2,962,740	2,962,740	6.7%
Key Bank	3,777,870	3,040,816	6,818,686	15.4%
LGIP	22,308,518	185,183	22,493,701	50.7%
Total	\$ 40,090,103	\$ 4,245,582	\$ 44,335,685	100.0%

CITY OF DES MOINES
Voucher Certification Approval

June 13, 2019

Auditing Officer Certification

Vouchers and Payroll transfers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of **June 13, 2019** the Des Moines City Council, by unanimous vote, does approve for payment those vouchers through June 6, 2019 and payroll transfers through June 5, 2019 included in the attached list and further described as follows:

The vouchers below have been reviewed and certified by individual departments and the City of Des Moines Auditing Officer:


 Beth Anne Wroe, Finance Director

	# From	# To	Amounts
Claims Vouchers:			
Total A/P Checks/Vouchers	157583	- 157830	1,696,205.80
Void Checks from Previous Check Runs	156696	156696	(16,846.46)
Electronic Wire Transfers	1241	1241	572.07
Electronic Wire Transfers	1245	1258	776,522.54
Total claims paid			2,456,453.95
Payroll Vouchers			
Payroll Checks	19190	19196	2,872.73
Direct Deposit	230001	230183	364,377.12
Total Paychecks/Direct Deposits paid			367,249.85
Total checks and wires for A/P & Payroll			2,823,703.80

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MINUTES

DES MOINES CITY COUNCIL REGULAR MEETING City Council Chambers 21630 11th Avenue South, Des Moines

May 9, 2019 – 7:00 p.m.

CALL TO ORDER

Mayor Pina called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Back.

ROLL CALL

Council present: Mayor Matt Pina; Deputy Mayor Vic Pennington; Councilmembers Traci Buxton, Luisa Bangs, Robert Back, Jeremy Nutting and Matt Mahoney.

Staff present: City Manager Michael Matthias; Chief Operations Officer Dan Brewer; Chief Strategic Officer Susan Cezar; City Attorney Tim George; Assistant City Attorney Matt Hutchins; Harbormaster Scott Wilkins; Finance Director Beth Anne Wroe; Human Resource Director Adrienne Johnson-Newton; Police Chief Ken Thomas; Commander Doug Jenkins; Commander Mike Graddon; Master Sergeant Patti Richards; Master Police Officer Shawn O'Flaherty; Legislative Advocate Anthony Hemstad; City Clerk/Communications Director Bonnie Wilkins; and Deputy City Clerk Taria Keane.

EXECUTIVE SESSION

At 7:03 p.m. Council went into Executive Session. The purpose of the Executive Session was to discuss Potential Litigation under RCW 42.30.110(1)(i). Those in attendance: Mayor Pina; Deputy Mayor Pennington; Councilmembers Buxton, Bangs, Back, Nutting, and Mahoney; City Manager Matthias; Chief Operations Officer Brewer; Chief Strategic Officer Cezar; City Attorney George; Assistant City Attorney Hutchins; and City Clerk/Communications Director Bonnie Wilkins.

The Executive Session was expected to last 15 minutes.

The Executive Session lasted 15 minutes and concluded at 7:18 p.m.

No formal action was taken.

CORRESPONDENCE

- There were no correspondences.

ADMINISTRATION REPORT

- Chief Thomas along with Commander Graddon awarded Master Sergeant Richards and Master Police Officer O'Flaherty both with Life Saving Awards.

COMMENTS FROM THE PUBLIC

- JC Harris, Des Moines, Port Grant

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Councilmember Back

- Transportation Committee Meeting
- Highline School District Board Meeting
- Police Department Community Meeting
- Fallen Officer DeRosier Funeral
- A League of Quiet Skies Voters – A Town Hall
- Safety in the Place of Worship

Councilmember Bangs

- Police Department Advisory Board
- Highline School District Board Meeting
- Police Foundation sponsored R.A.D Training (Rape, Aggression, and Defense)
- Police Department Lobby Hours
- Parking lot at Police Department is now a Safe Exchange Spot

Councilmember Nutting

- R.A.D Training
- Des Moines Farmers Market
- Olympic Interim Site Ribbon Cutting

Councilmember Buxton

- Women's Personal Safety Class
- Des Moines Farmers Market
- Soundside Alliance Meeting
- Growth Management Policy Board
- Public Issues Committee Meeting
- Environment Committee Meeting
- Senior Service Advisory Committee Meeting
- Commented on Consent Calendar Item 4, Item 5, Item 7, and Item 8

Deputy Mayor Vic Pennington

- Highline School District Board Meeting
- Police Department Community Meeting
- A League of Quiet Skies Voters – A Town Hall
- Des Moines Parkrun
- Public Safety/Emergency Management Committee Meeting

Councilmember Mahoney

- Art and Wine Walk
- Dedication of the Marinascope
- Opening Day of Boating Session
- Waterland Parade
- Transportation Committee Meeting
- Redondo Reef Meeting
- Commented on Consent Calendar Item 5, and Item 9

PRESIDING OFFICER'S REPORT

- Des Moines Yacht Club Commodore Mike McGahan informed Council about their upcoming Summer Events
- A League of Quiet Skies Voters – A Town Hall
- Forterra Breakfast
- Marina Tenants Association Meeting
- Commented on Consent Calendar Item 4, Item 5, Item 6, and Item 7
- Lodging Tax Advisory Committee Meeting
- Acknowledged City Clerk/Communications Director Bonnie Wilkins Birthday

ADMINISTRATION REPORT

- Legislative Advocate Anthony Hemstad gave council a legislative update PowerPoint presentation

CONSENT CALENDAR

- Item 1: **APPROVAL OF VOUCHERS**
Motion is to approve for payment vouchers and payroll transfers through May 9, 2019 included in the attached list and further described as follows:
- | | | |
|---|----------------|----------------|
| Total A/P Checks/Vouchers | #157233-157514 | \$1,138,840.50 |
| Total Void checks from Previous Check Runs | | \$(11,554.99) |
| Electronic Wire Transfers | # 1211-1213 | \$ 55,914.51 |
| Electronic Wire Transfers | # 1216-1234 | \$ 799,941.92 |
| Payroll Checks | # 19154-19159 | \$ 6,662.06 |
| Payroll Direct Deposit | #160001-160164 | \$ 373,630.00 |
| Payroll Checks | # 19160-19176 | \$ 12,805.17 |
| Payroll Direct Deposit | #180001-180173 | \$ 353,743.01 |
| Total Checks and Wires for A/P and Payroll: | | \$2,349,690.12 |
- Item 2: **APPROVAL OF MINUTES**
Motion is to approve the April 4 and April 17, 2019 City Council Study Session Minutes, and the April 11, 2019 City Council Regular Meeting Minutes.
- Item 3: **APPOINTMENT OF CLAIMS FOR DAMAGES ACCEPTANCE AGENTS**
Motion is to adopt Draft Resolution No. 19-050 updating the Acceptance Agents for Claims for Damages filed against the City pursuant to chapter 4.96 RCW and superseding Resolution No. 1382.
- Item 4: **2019 DES MOINES FARMERS MARKET AGREEMENT**
Motion is to approve the Agreement with the Des Moines Farmers Market for the 2019 Des Moines Waterfront Farmers Market to be held at the Des Moines Marina on Saturdays from June through September, and Wednesday evenings from July 10 – August 21, and to authorize the City Manager to execute the Agreement substantially in the form as attached.
- Item 5: **LEASE WITH FLUID MOTION, LLC (DBA RANGER TUGS) FOR THE USE OF DOCK SPACE IN THE GUEST MOORAGE AREA OF THE MARINA**
Motion is that the Council ratify and confirm the lease agreement between the City and Fluid Motion, LLC for the use of 250 feet of the North Float in the Guest Moorage area for the rate of \$2,180.00 dollars per month plus leasehold tax and authorize the City Manager to sign the agreement substantially in the form as attached.

- Item 6: SOUTH SOUND BOATING SEASON OPENING DAY PROCLAMATION
Motion is to approve the proclamation recognizing the official opening of the South Sound Boating season on May 11, 2019.
- Item 7: PROPERTY ACQUISITION: 402 S. 222ND ST.
Motion 1 is to approve the second amendment to the Memorandum of Understanding between the City and Forterra, and the first amendment to the Lease Agreement, and authorize the City Manager to sign the amendments substantially in the form as attached.
- Motion 2 is to approve the Purchase and Sales Agreement for the purchase of the property at 402 S. 222nd St. in Des Moines, for the purchase price of \$1,190,000.00, and authorize the City Manager to sign the Agreement substantially in the form as attached.
- Item 8: 2019 4CULTURE ARTS SUSTAINED SUPPORT GRANT ACCEPTANCE
Motion is to accept the grant from 4Culture for 2019 Arts Sustained Support in the amount of \$7,500 for the City of Des Moines Arts Commission programs, and authorize the City Manager to sign the grant documents substantially in the form as attached.
- Item 9: GRANT ACCEPTANCE AND ECONOMIC DEVELOPMENT PARTNERSHIP AGREEMENT WITH PORT OF SEATTLE
Motion is to accept the Phase 3 grant funding from the Port of Seattle in the amount of \$31,140 and authorize the City Manager to sign the Economic Development Partnership Agreement substantially in the form as attached.

Direction/Motion

Motion made by Councilmember Mahoney to approve the consent calendar; seconded by Councilmember Buxton.
Motion passed 7-0.

Mayor Pina read the South Sound Boating Season Opening Day Proclamation summary into the record.

PUBLIC HEARING

- Item 1: PUBLIC HEARING TO CONSIDER DRAFT ORDINANCE NO. 19-048
RELATING TO ZONING, AMENDING THE USE TABLE IN DMMC 18.52.010B,
ADDING AND REVISING DEFINITIONS IN DMMC 18.01.050
Staff Presentation: Chief Strategic Officer Susan Cezar

Mayor Pina Opened the Public Hearing at 8:35 p.m.

Chief Strategic Officer Cezar gave a PowerPoint Presentation to Council.

Mayor Pina called for those that wished to speak:
Bill Linscott, Des Moines, Opponent of the Draft Ordinance
Sandra Mock, Des Moines, Opponent of the Draft Ordinance
Michelle Fawcett, Des Moines, Opponent of the Draft Ordinance

Mayor Pina asked 3 times if anyone else wished to speak.

Seeing none, Mayor Pina asked Council if they had any questions.

Direction/Action

Motion made by Councilmember Bangs to pass consideration of Draft Ordinance No. 19-048 to a second reading on June 27, 2019, or as soon thereafter as the matter may be heard; seconded by Councilmember Back.
Motion passed 7-0

NEW BUSINESS

Item 1:

PROPERTY ACQUISITION: 22106 28TH AVE S

Staff Presentation: Chief Strategic Officer Susan Cezar

Chief Strategic Officer Cezar gave a PowerPoint Presentation to Council.

Direction/Action

Motion made by Councilmember Nutting to ratify and approve the executed agreements for the purchase of the property at 22106 28th Ave S in Des Moines, for the purchase price of \$65,000.00 plus closing costs, and direct Administration to bring forward a budget amendment reflecting the cost for the purchase; seconded by Deputy Mayor Pennington.
Motion passed 7-0

EXECUTIVE SESSION

At 9:06 p.m. Council went into Executive Session. The purpose of the Executive Session was to discuss Labor Negotiations under RCW 42.30.140(4)(A) and Potential Litigation under RCW 42.30.110(1)(i). Those in attendance: Mayor Pina; Deputy Mayor Pennington; Councilmembers Buxton, Bangs, Back, Nutting, and Mahoney; City Manager Matthias; City Attorney George; Finance Director Wroe; Human Resource Director Johnson-Newton; Police Chief Thomas; and City Clerk/Communications Director Wilkins.

The Executive Session was expected to last 30 minutes.

The Executive Session lasted 30 minutes and concluded at 9:16 p.m.

No formal action was taken.

NEXT MEETING DATE:

May 23, 2019 City Council Regular Meeting.

ADJOURNMENT**Direction/Action**

Motion made by Councilmember Nutting to adjourn; seconded by Deputy Mayor Pennington.

The motion passed 7-0.

The meeting adjourned at 9:18 p.m.

Respectfully Submitted,
Taria Keane
Deputy City Clerk

MINUTES

DES MOINES CITY COUNCIL REGULAR MEETING City Council Chambers 21630 11th Avenue South, Des Moines

May 23, 2019 – 7:00 p.m.

CALL TO ORDER

Mayor Pina called the meeting to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Bangs.

ROLL CALL

Council present: Mayor Matt Pina; Deputy Mayor Vic Pennington; Councilmembers Traci Buxton, Luisa Bangs, Robert Back, Jeremy Nutting and Matt Mahoney.

Staff present: City Manager Michael Matthias; Chief Operations Officer Dan Brewer; Chief Strategic Officer Susan Cezar; Assistant City Attorney Matt Hutchins; Harbormaster Scott Wilkins; Finance Director Beth Anne Wroe; Police Chief Ken Thomas; Public Works Director Brandon Carver; Public Record Analyst Sara Lee; Planning & Development Service Manager Denise Lathrop; Special Transportation Project Manager Len Madsen; Master Police Officer Justin Cripe; Master Police Officer Isaac Helgren; Master Sergeant Cathy Savage; Police Officer Timothy Millard; Police Officer Johnny Tyler; Events and Facilities Manager Shannon Kirchberg; Associate Events and Facilities Manager Ashley Young; Events and Facilities Specialist Mandi Forbeck; City Clerk/Communications Director Bonnie Wilkins.

CORRESPONDENCE

- Phone Call; King County Councilmember Dave Upthegrove; Youth & Amateur Sports Grant program
- Email; Tad Doviak; Business Signage
- Letter; Ki Sung Kim; damaged asphalt on 22nd Ave S & S 252nd St.

COMMENTS FROM THE PUBLIC

- Georgia Davenport, Des Moines, Closed trail
- Bill Adams, Des Moines, Saltwater Climate
- Anne Kroeker, Des Moines, King County – City Climate Collaboration
- Catherine Colby, Des Moines, Trail to Park
- Gary W Petersen Jr, Des Moines, Parking on 5th Street
- JC Harris, Des Moines, Department Of Commerce Study
- Tony Hettler, Des Moines, Destination Des Moines Update

PRESIDING OFFICER'S REPORT

- Renaming of Redondo Boardwalk

Direction/Motion

Motion made by Mayor Pina to hereby commemoratively rename the Redondo Boardwalk as the Betts Memorial Boardwalk and authorize staff to purchase a plaque to be installed at a date yet to be determined; seconded by Deputy Mayor Pennington.

Motion passed 7-0.

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Councilmember Bangs

- Dedication of the Marinascope
- Art and Wine Walk
- South Sound Opening Day Boating
- Affordable Housing Week
- Governor Signing of Senate Bill 5370
- Art Commission Meeting
- Housing and Mental Health Summit
- National Women Political Caucus
- Des Moines Police Department Ride Along
- Sound Cities Association Regional Justice and Safety Meeting
- Municipal Facilities Committee Meeting

Councilmember Nutting

- Municipal Facilities Committee Meeting
- Economic Development Committee Meeting
- Date Night
 - Salty's
 - Quarter Deck
 - Creole Soul Food Truck

Councilmember Buxton

- Farmer's Market Board Meeting
- Consent Calendar Item #2, Item #3

Deputy Mayor Vic Pennington

- Economic Development Committee Meeting
- Legislative Update Meeting
- Meeting with State Auditor
- Consent Calendar Item #3, Item #4

Councilmember Mahoney

- South Sound Opening Day Boating
- Rotary Luncheon
- Dollars for Scholars
- SCATBd
- Destination Des Moines Meeting
- Redondo Boardwalk Renaming
- Consent Calendar Item #4

Councilmember Back

- Des Moines Police Department Ride Along
- Governor Signing of Senate Bill 5370
- Association of Washington Cities Board of Directors
- Thanked a community member Gary Powell who picks up garbage along Kent Des Moines Road

CONSENT CALENDAR

- Item 1: APPROVAL OF VOUCHERS
Motion is to approve for payment vouchers and payroll transfers through May 20, 2019 included in the attached list and further described as follows:
- | | | |
|---|----------------|--------------|
| Total A/P Checks/Vouchers | #157515-157583 | \$312,914.07 |
| Electronic Wire Transfers | # 1235-1240 | \$80,484.07 |
| Electronic Wire Transfers | # 1242-1244 | \$106,332.29 |
| Payroll Checks | # 19177-19189 | \$6,779.34 |
| Payroll Direct Deposit | #200001-200179 | \$370,469.33 |
| Total Checks and Wires for A/P and Payroll: | | \$876,979.10 |
- Item 2: DES MOINES PLAY AREAS PROJECT – REJECTION OF BIDS
Motion is to reject all bids received April 23, 2019 for the Des Moines Play Area Project, and Direct Staff to re-advertise the project at a later date.
- Item 3: 2019 SUMMER EVENTS – AGREEMENT WITH DESTINATION DES MOINES
Motion is to approve the Agreement with Destination Des Moines for 2019 Summer Events specifying the responsibilities assumed by Destination Des Moines and identifying the in-kind services and facilities that will be provided by the City, substantially in the form as attached.
- Item 4: COLLECTIVE BARGAINING AGREEMENT – DES MOINES POLICE GUILD
Motion is to approve the attached Collective Bargaining Agreement between the City of Des Moines and the Des Moines Police Guild and to authorize the City Manager to sign the Agreement substantially in the form as attached.

Direction/Motion

Motion made by Councilmember Nutting to approve the consent calendar; seconded by Councilmember Bangs.
Motion passed 7-0.

Guild President Justin Cripe and Vice President Isaac Helgren thanked Management and Council for the 2019-2021 Collective Bargaining Agreement.

PRESIDING OFFICER'S REPORT

- Red Nose Day
- State Auditor
- Summer Events Update
- Highline Forum

ADMINISTRATION REPORT

- Tour of City with Master Builders
- Staff Introductions
 - Associate Events and Facilities Manager Ashley Young
 - Events and Facilities Specialist Mandi Forbeck
 - Public Record Analyst Sara Lee
- Farmer's Market Saturday Shuttle
 - Special Transportation Project Manager Len Madsen updated Council on the free Farmer's Market Saturday Shuttle

NEW BUSINESS

Item 1:

HIGHLINE COLLEGE URBAN AGRICULTURE PRESENTATION

Staff Presentation:

Planning & Development Service Manager
Denise Lathrop

Planning & Development Service Manager Lathrop along with Bobby Butler and Alice Madsen from Highline College gave Council a PowerPoint Presentation.

Direction/Motion

Motion made by Councilmember Nutting to direct staff to bring forward to City Council for approval an agreement with Highline College for use of appropriate park areas for urban agriculture, to include public benefits negotiated with the College; seconded by Councilmember Buxton.
Motion passed 7-0.

At 9:00 p.m. Mayor Pina called for a 5 minute break.

EXECUTIVE SESSION

At 9:05 p.m. Council went into Executive Session. The purpose of the Executive Session was to discuss Potential Litigation under RCW 42.30.110(1)(i) and Property Acquisition under RCW 42.30.100(1)(b). Those in attendance: Mayor Pina; Deputy Mayor Pennington; Councilmembers Buxton, Bangs, Back, Nutting, and Mahoney; City Manager Matthias; Chief Operations Officer Brewer; Chief Strategic Officer Cezar; Assistant City Attorney Hutchins; Finance Director Wroe; Police Chief Thomas; Public Works Director Carver; and City Clerk/Communications Director Wilkins.

The Executive Session was expected to last 30 minutes.

At 9:20 p.m. Public Works Director Carver left the meeting.

At 9:35 p.m. Mayor Pina extended the meeting 5 minutes.

The Executive Session lasted 35 minutes and concluded at 9:40 p.m.

No formal action was taken.

NEXT MEETING DATE:

June 6, 2019 City Council Study Session.

ADJOURNMENT**Direction/Action**

Motion made by Councilmember Nutting to adjourn; seconded by Deputy Mayor Pennington.

The motion passed 7-0.

The meeting adjourned at 9:41 p.m.

Respectfully Submitted,
Taria Keane
Deputy City Clerk

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AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: South 216th Street – Segment 3:
Consultant On-Call Agreement Task
Assignment for Construction
Management Addendum

ATTACHMENTS:

1. 2018-2019 On-call General Civil
Engineering Services, KPG Consulting
Engineers, Inc., Task Order #2018-08

AGENDA OF: June 13, 2019

DEPT. OF ORIGIN: Public Works

DATE SUBMITTED: June 6, 2019

CLEARANCES:

- ☐ Community Development N/A
- ☒ Finance Baw
- ☐ Marina N/A
- ☐ Parks, Recreation & Senior Services N/A
- ☒ Public Works RLC

CHIEF OPERATIONS OFFICER: DS

- ☒ Legal TG
- ☒ Finance Baw
- ☐ Courts N/A
- ☐ Police N/A

**APPROVED BY CITY MANAGER
FOR SUBMITTAL:** [Signature]

Purpose and Recommendation:

The purpose of this agenda item is for City Council to approve a 2018-2019 On-call General Civil Engineering Services Task Order with KPG Inc. for supplemental construction engineering services, Attachment 1, for the South 216th Street – Segment 3 (11th Avenue S and 20th Avenue S) project. The following motion will appear on the Consent Agenda:

Suggested Motion

Motion: “I move to approve the 2018-2019 On-call General Civil Engineering Services Task Order #2018-08 with KPG Inc. for supplemental construction engineering services for the South 216th Street – Segment 3 Project in the amount of \$39,634.00, and further authorize the City Manager to sign said Task Order substantially in the form as Submitted.”

Background

The South 216th Street - Segment 3 improvements are part of a series of roadway capital improvements collectively referred to as the Transportation Gateway Project. These arterial improvements link Marine View Drive to Pacific Highway S. and connects 24th Avenue S. to S. 200th Street (in partnership with the City of SeaTac). The South 216th Street improvements include a context sensitive streetscape theme, widened roadway, enhanced pedestrian crosswalks, utility undergrounding, center turn lane, bicycle lanes, sidewalks, curb & gutter, street lighting with decorative features, landscaping, and other urban design features. Designed to implement the City's Comprehensive Plan, these multi-modal improvements provide a transportation gateway to the downtown Marina District supporting sustainable economic growth and development in the North and Central parts of the City.

Per direction of the City Council and thru strategic local, state, federal, and private partnerships, four arterial segments of the Transportation Gateway project are now complete. In order of completion, the following were designed, constructed and completed between 2009 and 2017:

- South 216th Street - Segment 4 (between Marine View Drive and 11th Avenue S.)
- South 216th Street - Segment 2 (between 24th Avenue S. and 18th Avenue S.)
- 24th Avenue South (between S. 208th Street and S. 216th Street)
- South 216th Street - Segment 1A (between SR 99 and 24th Avenue S)

Ongoing South 216th Street - Segment 3 construction is the final missing link in the Transportation Gateway Project and a notable gap in multi-modal amenities between 11th Avenue S and 20th Avenue S. These combined improvements will create a complete, multi-modal street along the S. 216th St. corridor between Pacific Highway and Marine View Drive and is scheduled to be completed late 2019 to early 2020.

Discussion

The City's Comprehensive Transportation Plan identifies the intersection of S 216th Street & 11th Ave S as a potential signalized intersection. This improvement is not currently part of the Segment 3 construction project, but planned for future implementation. As the Des Moines Creek Business Park and Wesley campus has realized significant development, it can be expected that vehicle and pedestrian demands at this intersection will increase.

With a contractor currently on-site, and the potential of utilizing surplus signal equipment, an opportunity to design the signal and potentially construct the facility exists. City staff have determined that intersection engineering design, while roadway construction is underway, can have significant advantages compared to postponing the work. Depending on engineering analysis, the signal may be able to be incorporated into the current construction project to help reduce overall costs by economy of scale, reduce the impact on newly constructed facilities, and reduce disruption to roadway users. As mentioned, staff will be also looking at the reuse of existing signal poles and mast arms to further reduce costs.

KPG Inc. is currently providing construction administration and inspection services for the City for the S 216th Street Segment 3 project as well as being the Engineer of Record for the project. Utilizing KPG Inc. for the intersection design will help reduce the overall design costs due to information already known as well as direct communication with the City's contractor.

Alternatives

The City Council could elect to not act on the motion, thereby deferring the project to a later time. This is not advisable given the opportunity to realize design and construction cost savings and reduce future impacts.

Financial Impact

Project construction contingency within the City's CIP Budget for the S 216th Street Segment 3 project will be utilized to fund this task order as well as the potential contract change order to build the signal if the costs can be absorbed with the current construction contingency.

Recommendation

Staff recommends adoption of the motion.

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Formal Task Assignment Document

Task Order # KPG 2018-08

The general provisions and clauses of Agreement 2018-2019 On-Call General Civil Engineering Services shall be in full force and effect for this Task Assignment

Location of Project: **S 216th St / 11th Ave S**

Project Title: **S 216th St / 11th Ave S Signal Project**

Maximum Amount Payable Per Task Assignment: \$39,634

Completion Date: December 31, 2019

Description of Work:

Please see attached scope of work – Exhibit A

Work shall be completed on a time and materials basis at contract rates for a not to exceed budget of \$39,634

Agency Project Manager Signature: _____ Date: _____

Oral Authorization Date: _____ Date: _____

Consultant Signature: _____ Date: _____

Agency Approving Authority: _____ Date: _____

Exhibit A

City of Des Moines
South 216th Street / 11th Ave S – Signal Project
Scope of Work

KPG P.S.
 June 2019

Purpose

The City of Des Moines plans to install a new signal at the intersection of S 216th Street and 11th Ave S. This work will complete design and coordination efforts with the City, WSDOT, and Contractor.

Project Limits

This work will require the project limits to be expanded through the intersection of 11th Ave S.

Proposed Improvements

Specific improvements to be completed under this scope of work include:

1. New signal at S 216th and 11th Ave S
2. Relocating the existing RRFB at 11th Ave S to 10th Ave S
3. Modifying channelization at S 216th and 11th Ave to add a new northbound to west bound turn-lane.
4. Modifying of curb ramps at S 216th and 11th as required
5. Removing existing pedestrian signal at 10th Ave S.

Assumptions

- Construction Documents (Plans and Specifications) will be to a level required for construction under a change order.
- Existing curb lines will not require re-alignment.

Scope of Work

TASK 1 – PROJECT MANAGEMENT/COORDINATION/ADMINISTRATION

- 1.1 Provide project management administrative services including:
 - Project set-up and execute agreement
 - Preparation of monthly progress reports and invoices
 - Record keeping and project closeout
- 1.2 Provide overall Task management including:
 - Project staff management and coordination
 - Schedule and budget monitoring
- 1.3 Coordinate with City staff, including preparation and attendance at coordination meetings.
- 1.4 Provide QA / QC reviews by senior staff of all major deliverables prior to submittal to the City.

Exhibit A

TASK 2 – SURVEY AND BASE MAPPING

This task describes the effort anticipated to coordinate additional utility markings, conduct field survey to record utility markings, modify the survey base map as required for the additional work, and conduct field survey and create a base map for required for signal pole and pedestrian pole foundations. One day of field time and 4 hours of office time as been assumed.

TASK 3 – DESIGN

This Scope of Work requires effort to combine the signal improvements with the 216th Segment 3 improvements. These improvements may be constructed as a change order pending price request and available resources. Effort included under this task is as follows:

- 3.1 Attend coordination meeting with Consultant and/or City.
- 3.2 Prepare and submit for review and approval channelization plan with Autoturn movements.
- 3.3 Curb ramp layout and approval.
- 3.4 Provide preliminary layout of pole/foundation locations and coordinate pot hole to determine if utility conflicts exist.
- 3.5 Design coordination with WSDOT and Contractor.
- 3.6 Final design – The plan sheets required are anticipated to be:
 - 1 demolition/site preparation sheet
 - 2 Signal Plan & Signal Notes
 - 1 RRFB plan
 - 1 Wiring diagram
 - 1 Restoration sheet
 - 1 Intersection/curb ramp grading sheet

HOUR AND FEE ESTIMATE

EXHIBIT B

KPG

Project: City of Des Moines
S 216th Street/11th Ave S Signal
KPG#: 17148W8

Task	Description	Labor Hour Estimate							Total Fee	
		*Project Principal	Senior Engineer	*Resident/ Project Engineer	Design Engineer	Survey Manage	*Survey Crew	Survey Technician	*KPG Corp Admin	Fee
		\$ 198.33	\$ 161.37	\$ 128.86	\$ 105.55	\$ 193.75	\$ 165.98	\$ 96.89	\$ 83.52	
Task										
1	Project Management	6	4						4	\$ 2,170
2	Survey and Base Mapping					1	8	4		\$ 1,909
3	Design									\$ -
	3.1 Coordination Meeting		4	4						\$ 1,161
	3.2 Channelization Autoturn movements	2	8	6	8					\$ 3,305
	3.3 Curb ramp layout and approval	4	4		12					\$ 2,705
	3.4 Preliminary signal layout		16	16	6					\$ 5,277
	3.5 WSDOT Coordination	2	24	12						\$ 5,816
	3.6 Final Design	12	40	40	24				8	\$ 17,191
										\$ -
										\$ -
	Reimbursable expenses - mileage and repro									\$ 100
Task Totals		26		78	50	1	8		12	\$ 39,634

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: SWM CIP Amendment: S 251st St
Pipe Replacement Project

ATTACHMENTS:

1. SWM CIP Project Worksheet
2. KPG Task Assignment 2018-09

FOR AGENDA OF: June 13, 2019

DEPT. OF ORIGIN: Public Works

DATE SUBMITTED: June 6, 2019

CLEARANCES:

- ☐ Community Development _____
- ☐ Marina _____
- ☐ Parks, Recreation & Senior Services _____
- ☒ Public Works *PRC*

CHIEF OPERATIONS OFFICER: _____

- ☒ Legal *NG*
- ☒ Finance *Baw*
- ☐ Courts _____
- ☐ Police _____

**APPROVED BY CITY MANAGER
FOR SUBMITTAL:** *[Signature]*

Purpose and Recommendation

The purpose of this agenda item is to seek Council approval for an amendment to the 2019 SWM CIP Budget that would allow the addition of a new 2019 CIP project, S 251st St Pipe Replacement Project (Attachment 1). A Task Order Assignment with KPG has been drafted for construction engineering support (Attachment 2). The following motion will appear on the Consent Calendar:

Suggested Motion

Motion: "I move to approve the changes to the 2019 SWM CIP Budget to include costs associated with the S 251st St Pipe Replacement Project and direct administration to include such changes in the next available budget amendment ordinance."

Background

In August of 2018, as part of the larger S 251st Storm Outfall Project, the KPG Construction Management Task Assignment was amended to include the design of the S 251st Street Pipe Replacement Project. This amended scope was included to replace a segment of pipe that had failed directly north of the project limits of the Outfall Project. It was anticipated that the construction of the new design would be completed by Road Construction Northwest, Inc., but the cost proposal provided over exceeded the construction budget.

In March of 2019, in an effort to combine the S 251st Street Pipe Replacement Project with the 10th Ave S Pipe Project, a new Task Assignment was executed with KPG to combine the projects and prepare the construction documents for public bid. However, the results of public bidding on the MSRC small works roster received only two quotes with both exceeding the engineer's estimate by at least 80%. Both quotes were subsequently rejected.

Discussion

The current project would replace approximately 320 linear feet of stormwater pipe on the North side of South 251st St. The existing stormwater pipe along this segment has failed and has created a reverse slope causing the pipe to retain water. This failure increases flood concerns and lowers the flow capacity in this segment of pipe.

Internal Construction: After receiving and rejecting two high quotes the project was evaluated for the potential of utilizing in-house City crews to construct. In accordance with RCW 35.23.352, capital improvement projects may be done by city workers so long as the construction costs are kept below \$65,000. Upon confirmation of project approval, City crews would begin construction in July 2019.

External Construction Management Support Task Assignment:

To assist with Construction Management a new Task Assignment with KPG will be initiated. The scope of this task assignment is to provide construction staking/layout and assist with any design deviations. The fee for this Task Assignment is \$6,602. See Attachment 2.

Financial Impact

A copy of the project budget worksheet is provided in Attachment 1. The budget for the construction portion of the project is \$61,460 based on the engineer's estimate. The total cost for the project is \$75,000 after including the Task Assignment fee of \$6,602 and internal construction management costs of \$6,938. Funding for the construction phase of this project will be provided through the Pipe Replacement Program fund.

Alternatives

Forgo internal construction by City crews and re-advertise the project for public bid in the 4th quarter of 2019. Due to the urgency of the work, this alternative is not recommended by staff.

Recommendation/Conclusion

Staff requests that Council approve the proposed motion.

Concurrence

Legal, Public Works and the Finance Departments concur.

Attachment #1

S 251st Pipe Replacement Project				Project #	xxxxx	Summary Project Description:			
TOTAL PROJECT SCOPE									
Expenditure Categories		Current CIP Budget	Supplemental Request	CIP CIP Budget Estimate	Estimated Year End 2018	Planned Year 2019	Planned Year 2020		
GL Account Number	Design								
	External Engineering				10,000	-	10,000		
	Internal Engineering/Project Mgmt					-			
	Prop/ROW/Easements								
	Construction								
	Internal Construction				61,460	-	61,460		
	External Constr. Mgmt/Engineering				6,602	-	6,602		
	Internal Engr-Proj Mgmt/ Inspect				6,938	-	6,938		
	Other Miscellaneous			-		-			
	Other								
	Interfund Financial Services			-		-			
	Contingencies					-			
	Total Project Expense Budget:		-	-	85,000	-	85,000	-	

GL Account Number

xxxxxx

xxxxxx

xxxxxx

xxxxxx

xxxxxx

xxxxxx

xxxxxx

xxxxxx

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Formal Task Assignment Document

Task Number 9

Task Order # KPG 2018-09

The general provisions and clauses of Agreement 2018-2019 On-Call General Civil Engineering Services shall be in full force and effect for this Task Assignment

Location of Project: **S 251st (east of 10th Ave S)**

Project Title: **S 251st Storm Construction Assistance**

Maximum Amount Payable Per Task Assignment: \$6,602

Completion Date: December 31, 2019

Description of Work:

Please see attached scope of work – Exhibit A

Work shall be completed on a time and materials basis at contract rates for a not to exceed budget of \$6,602

Agency Project Manager Signature: _____ Date: _____

Oral Authorization Date: _____ Date: _____

Consultant Signature: _____ Date: _____

Agency Approving Authority: _____ Date: _____

Exhibit A

City of Des Moines
South 251st St Construction Assistance
Scope of Work

KPG Inc.
 June 2019

Purpose

The City of Des Moines plans to construct the storm drain improvements on S 251st St with City forces. To assist the City in construction KPG will provide construction staking and construction assistance.

Project Limits

This work will require the project limits to be on S 251st St starting near 10th Ave S and extending 500 feet east along the north side of the street.

Scope of Work

TASK 1 – PROJECT MANAGEMENT/COORDINATION/ADMINISTRATION

- 1.1 Provide project management administrative services including:
 - Project set-up and execute agreement
 - Preparation of monthly progress reports and invoices
 - Record keeping and project closeout
- 1.2 Provide overall Task management including:
 - Project staff management and coordination
 - Schedule and budget monitoring
- 1.3 Coordinate with City staff, including preparation and attendance at coordination meetings.

TASK 2 – SURVEY AND CONSTRUCTION SUPPORT

This task describes the effort anticipated to provide:

- Construction staking. This will consist of PK two nails offset at a distance selected by the City into the roadway. Staking will be provide for each catch basing and at 50' stations between catch basins.
- Cut Sheets – will be provided that show the distance from the PK nails both horizontally and vertical.
- Construction support – KPG will provide on-site engineering and technical assistance as requested by the City. This assistance may be needed to deal with unknowing conditions or installation requirements. KPG will be acting as an extension of City staff

HOUR AND FEE ESTIMATE

EXHIBIT B

KPG

Project: City of Des Moines
S 251st Storm CM Assistance
KPG#: 17148W9

Task	Description	Labor Hour Estimate							Total Fee	
		*Project Principal	Senior Engineer	*Resident/ Project Engineer	Design Engineer	Survey Manage	*Survey Crew	Survey Technician	*KPG Corp Admin	Fee
		\$ 198.33	\$ 161.37	\$ 128.86	\$ 105.55	\$ 193.75	\$ 165.98	\$ 96.89	\$ 83.52	
Task										
1	Project Management	6							4	\$ 1,524
2	Construction and Survey Support									\$ -
	Construction Staking					2	8			\$ 1,715
	Cut Sheets							4		\$ 388
	Construction Support	8		10						\$ 2,875
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
	Reimbursable expenses - mileage and repro									\$ 100
	Task Totals	14	0	10	0	2	8	4	4	\$ 6,602

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AGENDA ITEM

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Maury Island Proclamation

AGENDA OF: June 13, 2019

ATTACHMENTS:

1. Proclamation

DEPT. OF ORIGIN: Administration

DATE SUBMITTED: June 4, 2019

CLEARANCES:

APPROVED BY CITY MANAGER
FOR SUBMITTAL: 

Purpose and Recommendation:

The purpose of this agenda item is to recognize the annual Maury Island Burning Saucer Event on June 21st of each year.

Suggested Motion

MOTION: “I move to approve the Proclamation recognizing June 21st as the Maury Island Incident Historical Society Burning Saucer Event.”

Background:

Based on declassified FBI documents, the Maury Island Incident tells the incredible, tragic and forgotten story of Harold Dahl, who on June 21, 1947, alleged a UFO sighting over Puget Sound, WA. This event sparked “the summer of the saucers,” the modern era of UFO obsession, the first appearance of “Men in Black” and a governmental battle over UFO sighting jurisdiction reaching directly to FBI Executive Director, J. Edgar Hoover.

Each year independent feature film screenwriter, producer and lawyer Steve Edmiston along with Firemaster/saucer designer Terry Donohue and three-time National Emmy Award winning writer and founder and editor of seven local blogs including the Waterland Blog and the award-winning B-Town Blog, Scott Schaefer host the Burning Saucer event in Woodmont Beach. This event features the annual “telling of the tale,” as well as a serious dose of comedy, camaraderie, and actual history, all followed by the famous, flaming, flying saucer.

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Proclamation

WHEREAS, the City of Des Moines wishes to recognize June 21st of each year as the annual Maury Island Burning Saucer Event, and

WHEREAS, the Maury Island Incident tells the incredible, tragic and forgotten story of Harold Dahl, who on June 21, 1947, alleged a UFO sighting over Puget Sound, WA, and

WHEREAS, This event sparked “the summer of the saucers,” the modern era of UFO obsession, the first appearance of “Men in Black” and a governmental battle over UFO sighting jurisdiction reaching directly to FBI Executive Director, J. Edgar Hoover, now therefore

THE DES MOINES CITY COUNCIL HEREBY PROCLAIMS June 21st as

The Maury Island Burning Saucer Event

SIGNED this 6th day of June, 2019

Matt Pina, Mayor

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A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Marina Redevelopment Consulting Contracts

ATTACHMENTS:

1. Consultant Services Contract with THG
2. Task Assignment 4 with KPFF

FOR AGENDA OF: June 13, 2019

DEPT. OF ORIGIN: City Manager

DATE SUBMITTED: June 4, 2019

CLEARANCES:

- ☐ Community Development _____
- ☐ Marina _____
- ☐ Parks, Recreation & Senior Services _____
- ☐ Public Works _____

CHIEF OPERATIONS OFFICER: _____

- ☒ Legal 
- ☒ Finance _____
- ☐ Courts _____
- ☐ Police _____

**APPROVED BY CITY MANAGER
FOR SUBMITTAL:** 

Purpose and Recommendation

The purpose of this agenda item is to seek City Council approval of the Consultant Agreement with the Holmes Group, LLC (THG) to provide services to accomplish the Scope of Work (Attachment 1), focusing on the preparation of a Request for Qualifications (RFQ) for Marina redevelopment, and approval of a Task Order with KPFF for Design Services in support of the RFQ (Attachment 2). The following motions will appear on the consent calendar:

Suggested Motions

Motion 1: “I move to approve the draft Consultant Agreement with the Holmes Group, LLC, in an amount not to exceed \$78,000, for the purposes of providing consultant services for Marina redevelopment, and authorize the City Manager to sign the Agreement substantially in the form as attached.”

Motion 2: “I move to approve the Task Order Assignment No. 4 with KPFF, in an amount not to exceed \$130,000, for the purposes of providing design and support services for Marina redevelopment, and authorize the City Manager to sign the Task Order Assignment substantially in the form as attached.”

Motion 3: “I move to direct Administration to bring back a budget amendment reflecting the additional costs for design services on the marina redevelopment.”

Background

The Port of Seattle is funding the Economic Development Partnership Grant for the third year - Phase Three. The Port Commission created this program to support partnerships with King County's cities. The "Economic Development Partnership Program" provides cities per capita funding to support economic development projects in their communities. These are non-competitive bids and each City in King County with the exception of Seattle, will receive the grant resources consistent with the Port grant criteria. The City of Des Moines previously applied for and received grant funding from this program in the Phase 1 round, and also in the Phase 2 round.

The grant is based on the approximate 2019 population for the City of Des Moines, which was 31,140. The Port will provide \$1 per capita, the terms of the grant require a 50% city match. For Phase 3 the City is exceeding the match requirement in order to accomplish the attached Scope of Work (SOW) to achieve the goal of creating an effective RFQ document.

Discussion

In accordance with the terms of the Grant, the City intends to contract with THG, LLC to provide the following services:

The Consultant will complete Phase 3 of the Marina redevelopment work by developing a request for qualification (RFQ), emphasizing sustainable development options and public/private partnerships. The elements of Phase 3 are included in the attached SOW.

As part of the work in developing the RFP, KPFF will provide schematic design and conceptual renderings of the marina development, taking into account all of the public input that we have received thus far. KPFF will also subcontract with Skylab, an Architectural Firm located on Portland, who provided some initial work on the Phase 2 Port Grant Process.

Providing visuals in the context of presenting draft documents for City Council and the community to provide input is an essential element of this process. City staff, in conjunction with the consultants as is valuable, will engage community input on Marina Steps design options.

Financial Impact

The grant is based on the approximate 2019 population for the City of Des Moines, which was 31,480. The Port will provide \$1 per capita, therefore the City is eligible for a grant of \$31,480 requiring a 50% City match of \$15,740. The City has opted to match the grant at \$31,480 which is a 100% match and to add approximately \$15,000 in additional resources to assure a quality and efficient product is created to aid in Marina redevelopment process. The total grant is approximately \$78,000.

The grant funds will be released on a cost reimbursement basis. The portion of City funding is included in the 2019 Operating Budget.

The funding to cover the costs of the design services will come from real estate excise tax (REET) that is anticipated to come in above and beyond what was budgeted in the 2019 budget.

Council Committee Review

This proposal and additional information regarding schematic design options were reviewed by the Council Economic Development Committee at their May 23rd, 2019 meeting and the Committee unanimously recommended to forward these items to the full City Council for consideration.

Recommendation

The City Manager recommends approval of the motions as written.

Concurrence

The City Attorney's Office, Harbormaster, Finance Department and PBPW concur.

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CONSULTANT SERVICES CONTRACT between the City of Des Moines and

THG, LLC

THIS CONTRACT is made between the City of Des Moines, a Washington municipal corporation (hereinafter the "City"), and THG, LLC organized under the laws of the State of Washington, located and doing business at 1324 N. Liberty Lake Road PMB 3661, Liberty Lake, WA 99019 (hereinafter the "Consultant").

I. DESCRIPTION OF WORK.

Consultant shall perform the following services for the City in accordance with the following described plans and/or specifications:

See attached Scope of Work (Exhibit A)

Consultant further represents that the services furnished under this Contract will be performed in accordance with generally accepted professional practices within the Puget Sound region in effect at the time those services are performed.

II. TIME OF COMPLETION. The parties agree that work will begin on the tasks described in Section I above immediately upon the effective date of this Contract. Consultant shall complete the work described in Section I November 1, 2019.

III. COMPENSATION.

- A. The City shall pay the Consultant, based on time and materials, an amount not to exceed \$78,000 for the services described in this Contract. This is the maximum amount to be paid under this Contract for the work described in Section I above, and shall not be exceeded without the prior written authorization of the City in the form of a negotiated and executed amendment to this Contract.

- B. The Consultant shall submit monthly payment invoices to the City for work performed, and a final bill upon completion of all services described in this Contract. The City shall provide payment within forty-five (45) days of receipt of an invoice. If the City objects to all or any portion of an invoice, it shall notify the Consultant and reserves the option to only pay that portion of the invoice not in dispute. In that event, the parties will immediately make every effort to settle the disputed portion.

IV. INDEPENDENT CONTRACTOR. The parties intend that an Independent Contractor-Employer Relationship will be created by this Contract and that the Consultant has the ability to control and direct the performance and details of its work; however, the City shall have authority to ensure that the terms of the Contract are performed in the appropriate manner.

V. CHANGES. The City may issue a written change order for any change in the Contract work during the performance of this Contract. If the Consultant determines, for any reason, that a change order is necessary, Consultant must submit a written change order request to the person listed in the notice provision section of this Contract, section XVI(C), within fourteen (14) calendar days of the date Consultant knew or should have known of the facts and events giving rise to the requested change. If the City determines that the change increases or decreases the Consultant's costs or time for performance, the City will make an equitable adjustment. The City will attempt, in good faith, to reach agreement with the Consultant on all equitable adjustments. However, if the parties are unable to agree, the City will determine the equitable adjustment as it deems appropriate. The Consultant shall proceed with the change order work upon receiving either a written change order from the City or an oral order from the City before actually receiving the written change order. If the Consultant fails to request a change order within the time specified in this paragraph, the Consultant waives its right to make any claim or submit subsequent change order requests for that portion of the contract work. If the Consultant disagrees with the equitable adjustment, the Consultant must complete the change order work; however, the Consultant may elect to protest the adjustment as provided in subsections A through E of Section VI, Claims, below.

The Consultant accepts all requirements of a change order by: (1) endorsing it, (2) writing a separate acceptance, or (3) not protesting in the way this section provides. A change order that is accepted by Consultant as provided in this section shall constitute Consultant's agreement to accept the adjustment, if any, and once paid, shall be a final settlement of all claims for contract time and for direct, indirect and consequential costs, including costs of delays related to any work, either covered or affected by the change.

VI. CLAIMS. If the Consultant disagrees with anything required by a change order, another written order, or an oral order from the City, including any direction, instruction, interpretation, or determination by the City, the Consultant may file a claim as provided in this section. The Consultant shall give written notice to the City of all claims within fourteen (14) calendar days of the occurrence of the events giving rise to the claims, or within fourteen (14) calendar days of the date the Consultant knew or should have known of the facts or events giving rise to the claim, whichever occurs first. Any claim for damages, additional payment for any reason, or extension of time, whether under this Contract or otherwise, shall be conclusively deemed to have been waived by the Consultant unless a

timely written claim is made in strict accordance with the applicable provisions of this Contract.

At a minimum, a Consultant's written claim shall include the information set forth in subsections A, items 1 through 5 below.

FAILURE TO PROVIDE A COMPLETE, WRITTEN NOTIFICATION OF CLAIM WITHIN THE TIME ALLOWED SHALL BE AN ABSOLUTE WAIVER OF ANY CLAIMS ARISING IN ANY WAY FROM THE FACTS OR EVENTS SURROUNDING THAT CLAIM OR CAUSED BY THAT DELAY.

- A. Notice of Claim. Provide a signed written notice of claim that provides the following information:
 - 1. The date of the Consultant's claim;
 - 2. The nature and circumstances that caused the claim;
 - 3. The provisions in this Contract that support the claim;
 - 4. The estimated dollar cost, if any, of the claimed work and how that estimate was determined; and
 - 5. An analysis of the progress schedule showing the schedule change or disruption if the Consultant is asserting a schedule change or disruption.
- B. Records. The Consultant shall keep complete records of extra costs and time incurred as a result of the asserted events giving rise to the claim. The City shall have access to any of the Consultant's records needed for evaluating the protest.

The City will evaluate all claims, provided the procedures in this section are followed. If the City determines that a claim is valid, the City will adjust payment for work or time by an equitable adjustment. No adjustment will be made for an invalid protest.

- C. Consultant's Duty to Complete Protested Work. In spite of any claim, the Contractor shall proceed promptly to provide the goods, materials and services required by the City under this Contract.
- D. Failure to Protest Constitutes Waiver. By not protesting as this section provides, the Consultant also waives any additional entitlement and accepts from the City any written or oral order (including directions, instructions, interpretations, and determination).
- E. Failure to Follow Procedures Constitutes Waiver. By failing to follow the procedures of this section, the Consultant completely waives any claims for protested work and accepts from the City any written or oral order (including directions, instructions, interpretations, and determination).

VII. LIMITATION OF ACTIONS. CONSULTANT MUST, IN ANY EVENT, FILE ANY LAWSUIT ARISING FROM OR CONNECTED WITH THIS CONTRACT WITHIN 120 CALENDAR DAYS FROM THE DATE THE CONTRACT WORK IS COMPLETE OR CONSULTANT'S ABILITY

TO FILE THAT CLAIM OR SUIT SHALL BE FOREVER BARRED. THIS SECTION FURTHER LIMITS ANY APPLICABLE STATUTORY LIMITATIONS PERIOD.

VIII. TERMINATION. Either party may terminate this Contract, with or without cause, upon providing the other party thirty (30) days written notice at its address set forth on the signature block of this Contract. After termination, the City may take possession of all records and data within the Consultant's possession pertaining to this project, which may be used by the City without restriction. If the City's use of Consultant's records or data is not related to this project, it shall be without liability or legal exposure to the Consultant.

IX. DISCRIMINATION. In the hiring of employees for the performance of work under this Contract or any subcontract, the Consultant, its subcontractors, or any person acting on behalf of the Consultant or subcontractor shall not, by reason of race, religion, color, sex, age, sexual orientation, national origin, or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.

X. INDEMNIFICATION. Each party ("Indemnitor") shall defend, indemnify and hold the other party ("Indemnitee"), its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Indemnitor in performance of this Agreement, except for injuries and damages caused by the sole negligence of the Indemnitee.

Indemnitee's inspection or acceptance of any of Indemnitor's work when completed shall not be grounds to avoid any of these covenants of indemnification.

Should a court of competent jurisdiction determine that this Contract is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Indemnitor and the Indemnitee, its officers, officials, employees, and volunteers, the Indemnitor's liability, including the duty and cost to defend, hereunder shall be only to the extent of the Indemnitor's negligence.

IT IS FURTHER SPECIFICALLY AND EXPRESSLY UNDERSTOOD THAT THE INDEMNIFICATION PROVIDED HEREIN CONSTITUTES THE CONSULTANT'S WAIVER OF IMMUNITY UNDER INDUSTRIAL INSURANCE, TITLE 51 RCW, SOLELY FOR THE PURPOSES OF THIS INDEMNIFICATION. THE PARTIES FURTHER ACKNOWLEDGE THAT THEY HAVE MUTUALLY NEGOTIATED THIS WAIVER.

The provisions of this section shall survive the expiration or termination of this Contract.

XI. INSURANCE. The Consultant shall procure and maintain for the duration of the Contract, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

No Limitation. Consultant's maintenance of insurance as required by the Contract shall not be construed to limit the liability of the Consultant to the coverage

CONSULTANT SERVICES CONTRACT 4

(Various)

provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

A. Minimum Scope of Insurance. Consultant shall obtain insurance of the types described below:

1. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
2. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

Minimum Amounts of Insurance: Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

B. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance:

1. The Consultant's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.
2. The Consultant's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

C. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

D. Verification of Coverage Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily

limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work.

XII. EXCHANGE OF INFORMATION. The City will provide its best efforts to provide reasonable accuracy of any information supplied by it to Consultant for the purpose of completion of the work under this Contract.

XIII. OWNERSHIP AND USE OF RECORDS AND DOCUMENTS. Original documents, drawings, designs, reports, or any other records developed or created under this Contract shall belong to and become the property of the City. All records submitted by the City to the Consultant will be safeguarded by the Consultant. Consultant shall make such data, documents, and files available to the City upon the City's request. The City's use or reuse of any of the documents, data and files created by Consultant for this project by anyone other than Consultant on any other project shall be without liability or legal exposure to Consultant.

XIV. CITY'S RIGHT OF INSPECTION. Even though Consultant is an independent contractor with the authority to control and direct the performance and details of the work authorized under this Contract, the work must meet the approval of the City and shall be subject to the City's general right of inspection to secure satisfactory completion.

XV. WORK PERFORMED AT CONSULTANT'S RISK. Consultant shall take all necessary precautions and shall be responsible for the safety of its employees, agents, and subcontractors in the performance of the contract work and shall utilize all protection necessary for that purpose. All work shall be done at Consultant's own risk, and Consultant shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.

XVI. MISCELLANEOUS PROVISIONS.

A. Non-Waiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained in this Contract, or to exercise any option conferred by this Contract in one or more instances shall not be construed to be a waiver or relinquishment of those covenants, agreements or options, and the same shall be and remain in full force and effect.

B. Resolution of Disputes and Governing Law.

1. Alternative Dispute Resolution. If a dispute arises from or relates to this Contract or the breach thereof and if the dispute cannot be resolved through direct discussions, the parties agree to endeavor first to settle the dispute in an amicable manner by mediation administered by a mediator under JAMS Alternative Dispute Resolution service rules or policies before resorting to arbitration. The mediator may be selected by agreement of the parties or through JAMS. Following mediation, or upon written agreement of the parties to waive mediation, any unresolved controversy or claim arising from or relating to this Contract or breach thereof shall be settled through arbitration which shall be conducted under JAMS rules or policies. The arbitrator may be selected by agreement of the parties or through JAMS. All fees and expenses for mediation or arbitration shall be borne by the

parties equally. However, each party shall bear the expense of its own counsel, experts, witnesses, and preparation and presentation of evidence.

2. Applicable Law and Jurisdiction. This Contract shall be governed by the laws of the State of Washington. Although the agreed to and designated primary dispute resolution method as set forth above, in the event any claim, dispute or action arising from or relating to this Contract cannot be submitted to arbitration, then it shall be commenced exclusively in the King County Superior Court or the United States District Court, Western District of Washington as appropriate. In any claim or lawsuit for damages arising from the parties' performance of this Agreement, each party shall pay all its legal costs and attorney's fees incurred in defending or bringing such claim or lawsuit, in addition to any other recovery or award provided by law; provided, however, nothing in this paragraph shall be construed to limit the City's right to indemnification under Section X of this Contract.

C. Written Notice. All communications regarding this Contract shall be sent to the parties at the addresses listed on the signature page of this Contract, unless notified to the contrary. Any written notice hereunder shall become effective three (3) business days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Contract or such other address as may be hereafter specified in writing.

D. Assignment. Any assignment of this Contract by either party without the written consent of the non-assigning party shall be void. If the non-assigning party gives its consent to any assignment, the terms of this Contract shall continue in full force and effect and no further assignment shall be made without additional written consent.

E. Modification. No waiver, alteration, or modification of any of the provisions of this Contract shall be binding unless in writing and signed by a duly authorized representative of the City and Consultant.

F. Entire Contract. The written provisions and terms of this Contract, together with any Exhibits attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner this Contract. All of the above documents are hereby made a part of this Contract. However, should any language in any of the Exhibits to this Contract conflict with any language contained in this Contract, the terms of this Contract shall prevail.

G. Compliance with Laws. The Consultant agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or in the future become applicable to Consultant's business, equipment, and personnel engaged in operations covered by this Contract or accruing out of the performance of those operations.

I. Counterparts. This Contract may be executed in any number of counterparts, each of which shall constitute an original, and all of which will together constitute this one Contract.

IN WITNESS, the parties below execute this Contract, which shall become effective on the last date entered below.

CONSULTANT SERVICES CONTRACT 8
(Various)

SCOPE OF WORK

CITY OF DES MOINES AND THE HOLMES GROUP (THG)

1. **Project Description:** Summarize the project(s) you plan to support through the economic development partnership program. Include a brief description of the goal(s) and/ or issues to be addressed with each project.

Building on the successful outcomes of the Phase 1 and 2 Port of Seattle Economic Development Partnership Program, Phase 3 funds will be utilized to continue work toward the redevelopment of the Des Moines Marina. Phase 1 procured THG as a consultant and accomplished a feasibility analysis, potential development scenarios for the Marina floor as well as completion of a parking study to clarify needs in the downtown and Marina District.

Phase 2 funds were utilized to further contract with THG Consulting (subconsultants Skylab, The Concord Group) to refine the market analysis, complete financial feasibility work and concept private developments plans in conjunction with the Marina Steps.

Key inputs to Phase 2 included the results of outreach to key stakeholders, including the public and the development community. A development strategy for early phase development was completed and the results of each phase were presented to the Des Moines City Council in an extended study session. City Council was very engaged in the process of understanding and developing strategic approaches as we move forward.

The City of Des Moines (City) is moving into Phase 3 of the marina redevelopment efforts through building off of the successes of Phase 1 and 2. This grant will be used for development and publication of a Request for Qualifications (RFQ) that will contain a refined design of Marina Steps to incorporate a water feature, mixed use retail/office space, makerspace and/or hotel. The design approach will increase connectivity between the downtown and the waterfront through sustainable design and improvements to create a welcoming and lively environment that will spur economic growth and further development within the community and region. The grant resources will also be used to attract and provide information to developers and users to solicit an interest in participating through the RFQ process.

The City has provided a 100% match of the previous Port of Seattle grant and will continue to do so with Phase 3 efforts. The proposed, non-competitive grant amount is \$31,140 to be matched with \$31,140 from the City to cover the costs of development and publishing of the completed RFP/RFQ. The City will add approximately \$15,000 to the grant total to address preliminary background review and provide sufficient funding to accomplish the SOW below.

Total contract is \$77, 280.

The elements of the Phase 3 grant are set forth in the scope of work provided in the table below.

<i>Continue to build on the success of the on-going public/private partnership between the City and the Port through further efforts of Marina redevelopment by preparing an RFQ for the Marina Steps and associated development.</i> <i>Develop DRAFT RFQ for City Council review that will incorporate community input (City will provide community input process and meetings)</i>	<i>Work with Robert Holmes of THG, LLC. And sub-consultants to complete RFQ. The City intends to contract separately for consultant/design team to create a refined design for Marina Steps to include way finding and storytelling stations, a water feature, mixed use retail/office space, and/or hotel and makerspace, with similar pedestrian elements to the Seattle Harbor Steps.</i> <i>THG will be involved in the development of the RFQ to be distributed within the development community.</i>	<i>Provide list of respondents</i>	<i>Have a complete RFQ published and distributed with a target date end of September 2019 with response due date of 4-6 weeks after publication.</i>	<i>Report number of respondents and an analysis of skills and experience related to project proposal.</i> <i>THG involved in RFQ submittal interview process.</i>
<i>City Staff Report to City Council</i>	<i>THG will report to City Council the results of the Phase 3 grant</i>	<i>City Staff Report to City Council presentation</i>	<i>Prior to RFQ being published and distributed</i>	<i>Completed presentation by City staff with input from THG</i>

Proposed improvements and pedestrian connectivity to the Marina District will create a dynamic sense of place in the Des Moines Marina, further advancing the area as a local and tourism destination.

The RFQ developed with Phase 3 funds will include sustainable design aspects to be incorporated in the private redevelopment and public Marina Steps.

Meetings with THG:

1. Kick off meeting with City staff.
2. Presentation of draft deliverables to City Council
3. Meeting between Robert Holmes and Mark Bunzel, City Marina consultant

Timing: Deliverables to be received by the City no later than October 15, 2019.

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Formal Task Assignment Document

Task Number 04

The general provisions and clauses of Agreement 247 shall be in full force and effect for this Task Assignment.

Location of Project: Des Moines, WA

Project Title: Des Moines Marina Steps

Maximum Amount Payable Per Task Assignment: \$120,000 Lump Sum Fees + \$6,000 Reimbursable Budget invoiced at cost

Completion Date: September 30, 2019

Description of Work:

(Note attachments and give brief description)

Project Description

The Des Moines Marina Steps project is planned to create a public sustainable pedestrian connection between downtown and the waterfront located at existing 22237 Cliff Avenue S, Des Moines, WA 98198. This new grand stairway will be designed for everyone to access the waterfront, learn about the history of the place, integrate stormwater management and build new connections with private development. The new Marina Steps will include sustainable design highlighting reuse of stormwater, a storytelling educational experience at top of stairs and wayfinding from downtown to the steps.

These new catalytic steps are further intended to be part of a redevelopment Public / Private Partnership approach. The adjacent private development parcels A & B to the steps are envisioned to include a mix of uses including hospitality, co-working offices, possible maker's space, brew pub and other potential uses.

Scope of Services

KPFF will provide prime civil and structural engineering services with subconsultants noted in Exhibit A for the Des Moines Marina Steps project at the waterfront stair connection site. Site development studies are planned to include two options for a public open house with the City of Des Moines in Schematic Design with preliminary pricing. This Task Order only includes Schematic Design Phase. See Exhibit A for a more detailed description of scope and deliverables.

Refer to Exhibit A – Scope of Services

Refer to Exhibit B – Budget

Agency Project Manager Signature: _____ Date: _____

Oral Authorization Date: _____ See Letter Dated: _____

Consultant Signature:  _____ Date: June 6, 2019

Agency Approving Authority: _____ Date: _____

EXHIBIT A - SCOPE OF WORK DESCRIPTION



ARCHITECTURE
INTERIOR DESIGN

413 SW 13TH AVE, STE 200
PORTLAND, OR 97205

SKYLABARCHITECTURE.COM

OFFICE 503 525 9315

PROJECT PROPOSAL

June 5, 2019

Marty Chase
Principal
1601 Fifth Avenue, Suite 1600
Seattle, WA 98101
206.660.9105
Marty.Chase@kpff.com

Project Description

The Des Moines Marina Steps project is planned to create a public sustainable pedestrian connection between downtown and the waterfront located at existing 22237 Cliff Avenue S, Des Moines, WA 98198. This new grand stairway will be designed for everyone to access the waterfront, learn about the history of the place, integrate stormwater management and build new connections with private development. The new Marina Steps will include sustainable design highlighting reuse of stormwater, a storytelling educational experience at top of stairs and wayfinding from downtown to the steps.

These new catalytic steps are further intended to be part of a redevelopment Public / Private Partnership approach. The adjacent private development parcels A & B to the steps are envisioned to include a mix of uses including hospitality, co-working offices, possible maker's space, brew pub and other potential uses.

Scope of Services

Skylab will provide architecture services for the Des Moines Marina Steps project at the waterfront stair connection site. Site development studies are planned to include two options for a public open house with the City of Des Moines in Schematic Design with preliminary pricing.

SCHEMATIC DESIGN

Provide schematic design documents based on the owner-provided, mutually agreed-upon program. The Schematic Design phase shall establish the preliminary design of the project, illustrating the scale and relationship of the project components for preliminary City of Des Moines and public outreach.

Activities	Deliverables
Schematic Design / Progress meeting Team Coordination Call	▪ Review overall project goals ▪ Develop 2 site concepts for the project ▪ 50% Schematic Design documents review ▪ Schematic Design coordination of cost estimates with local contractor and independent cost estimator ▪ Review of cost estimates and budget development



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INTERIOR DESIGN

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Schematic Design / 100% Package	▪ Schematic Design ○ (2) Design Options ▪ Site plan ▪ Elevations ▪ Site section ○ Presentation, review and approval of 100% SD ○ Work with City of Des Moines to prepare a public involvement approach and conduct (1) event or open house to gain public input and build enthusiasm for the project. ○ Work with City of Des Moines to provide a graphic presentation including development maps related to the Waterfront and Downtown for City Council meeting review
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Estimated Duration (8-10 weeks)

Consultant Management

Fees for project consultants shall be billed as a reimbursable expense at actual cost.

Project Costs

Architecture Design Services

The Architecture design fees for Skylab services are to be an estimated lump sum fee per the following:

Skylab Architecture Schematic Design	\$48,500
Community Engagement	
- 3 artist renderings for Community Meeting	
- City Council presentation graphic boards including development maps	\$9,000
Skylab Architecture total estimated lump sum fee	\$57,500

Additional Services

Any work beyond the scope of this proposal shall be invoiced hourly in accordance with Skylab Architecture standard hourly rates. The following services are not included in this proposal:

- Additions or changes to the scope of basic services after design phase approvals as outlined in this proposal
- Coordination of Owner approved additional project consultants and their work

All additional services requested by the owner or required by the project shall be invoiced at the Skylab Architecture standard hourly rates below. Additional services shall be pre-approved by the owner.

Principal Design Architect	\$230 per hour
Managing Principal	\$185 per hour



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Project Director	\$135 per hour
Project Architect	\$125 per hour
3D Modeling & Visualization	\$105 per hour
Interior Designer	\$95 per hour
Production Designer	\$95 per hour
Administration	\$55 per hour

Project Timing

This proposal is based on estimated maximum of 10 weeks for the design phase including only Schematic Design with no project schedule holds.

Travel Costs

(2) Skylab day trips to Des Moines, WA are included for Public Outreach meetings. Time associated with travel other than trips specifically outlined in this proposal are additional services calculated as a day rate per travel day. The day rate for Jeff Kovel is \$2300 and the day rate for all other Skylab Architecture staff is \$1350.

Consultant Services

Based on Owner approval KPFF will coordinate the project consultant for the project. Compensation for these consultants shall be invoiced as a reimbursable project expense based on the following:

SCHEMATIC DESIGN PHASE

Landscape Architecture	PLACE, Seattle	\$23,500
Electrical Engineering & Lighting	Interface Engineering, Seattle	\$4,000
Cost Estimator	DCW, Seattle	\$3,500
Community Engagement	PLACE (open house)	\$5,000

Total Estimated Consultants Fees **\$36,000**

Reimbursable Project Expenses

Reimbursable project expenses shall be invoiced at the actual. Reimbursable project expenses include, but are not limited to:

1. Travel related expenses, including airfare, per diem, taxi, hotels, and rental cars.
2. Material and project samples
3. Courier and delivery charges
4. Hi-Resolution large format greater than 24" x 36" renderings requested by Owner

In-house plots, prints and copies shall be invoiced at standard industry cost and are not subject to markup.



EXHIBIT B - Consultant Contract Fee Estimate

City of Des Moines 2018-2019 On-Call Civil Engineering Services

Task Order #4 Des Moines Marina Steps - Schematic Design Phase

6/6/2019

Design Team Fee Estimate

CIVIL/PRIME	KPFF, Seattle	\$16,500
STRUCTURAL	KPFF, Seattle	\$10,000
ARCHITECTURE	Skylab Architecture	\$48,500
ELECTRICAL & LIGHTING	Interface Engineering, Seattle	\$4,000
LANDSCAPE ARCHITECTURE	PLACE	\$23,500
COST ESTIMATOR	DCW	\$3,500
COMMUNITY ENGAGEMENT (ONE OPEN HOUSE)	PLACE	\$5,000
COMMUNITY ENGAGEMENT (3 artist renderings)	Skylab Architecture	\$9,000

Total Design Team SD FEE ESTIMATES

\$120,000

REIMBURSABLE EXPENSES ALLOWANCE

\$6,000

ESTIMATED TOTAL DESIGN TEAM FEES + REIMBURSABLES

\$126,000

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A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Public Hearing
Transportation Improvement Plan
(2020-2039)

ATTACHMENTS:

1. Draft Resolution No. 19-061
2. Draft TIP 2020-2039

FOR AGENDA OF: June 13, 2019

DEPT. OF ORIGIN: Public Works

DATE SUBMITTED: June 6, 2019

CLEARANCES:

- ☐ Community Development N/A
- ☐ Marina N/A
- ☐ Parks, Recreation & Senior Services N/A
- ☒ Public Works REC

CHIEF OPERATIONS OFFICER: DJB

- ☒ Legal JG
- ☒ Finance SAW
- ☐ Courts N/A
- ☐ Police N/A

APPROVED BY CITY MANAGER
FOR SUBMITTAL: [Signature]

Purpose and Recommendation

The purpose of this public hearing is to provide an update to the City's Transportation Improvement Plan (TIP) and for the City Council to approve Draft Resolution No. 19-061 (Attachment 1) adopting the proposed Transportation Improvement Plan for the City of Des Moines for the years 2020-2039.

Suggested Motion

Motion 1: "I move to approve Draft Resolution No. 19-061 adopting the 2020-2039 Transportation Improvement Plan for the City of Des Moines."

Background

Each year the City of Des Moines, and all cities and counties in Washington State submit a Transportation Improvement Plan (TIP) to the State as required by RCW 35.77.010. This document is useful for agencies to plan and prioritize transportation system improvements while also provide a consistent process for interagency coordination to identify need and funding requirements on a regional and statewide basis.

The City of Des Moines' TIP (Attachment 1) is a long range, 20-year, transportation plan that identifies motorized and non-motorized needs that are not financially constrained. Each project is listed along with a brief description of the proposed improvements. Proposed project schedules and preliminary level cost estimates identify strategic project planning. The costs are broken down into three categories: Engineering (PE), Right-of-Way acquisition (RW), and Construction (CN) which are consistent with State and regional project programming designations.

The plan is derived from the City's Comprehensive Transportation Plan (CTP) and is a list of prioritized projects based primarily on:

- CTP (Safety, capacity, non-motorized, and transit needs).
- Analysis of existing system (Traffic engineering studies, citizen input, etc.).
- Interagency Coordination (Franchise Utility, SeaTac, Sound Transit, etc.).

The TIP is utilized to:

- Fulfill reporting requirements by State Law (RCW 35.77.010) by July 31st.
- Direct the development of the 6-year Capital Improvement Plan (CIP).
- Provide coordination between franchise utilities and neighboring agencies.
- Fulfill reporting to the Washington State Department of Transportation (WSDOT) and the Puget Sound Regional Council (PSRC) in order to pursue loan and grant opportunities.

The completed TIP is sent to utility companies as well as adjacent cities for their information, and for project coordination planning. Some cities choose to list high priorities projects that are not within their city limits, or projects that will be managed by other agencies. The City of Des Moines Comprehensive Transportation Plan (CTP) lists projects that are outside of its boundaries.

Discussion

Staff updated the previous TIP (2019-2038) with the most current project funding information and expenditure schedule, and is forwarding this Draft 2020-2039 TIP to the full Council for public hearing and approval.

The Transportation Committee was provided a copy of the proposed TIP during the Transportation Committee meeting on May 9th, 2019.

Changes within the Draft 2020-2039 TIP from previous years include:

- Priority 3 – ADA Compliance Program
 - **Revise Title & Description** to reflect broadly the recently completed ADA Transition Plan.

- Priority 6 – Des Moines North Marina Bulkhead Replacement
 - **Reprioritize** from Priority 9 as design is almost complete and construction pending permit approvals.
- Priority 7 – 24th Ave S. Improvement Project (Segment 2)
 - **Revise Title & Description** to reflect proposed scope of work in coordination with TIB grant funding strategy.
- Priority 10 – Barnes Creek Trail – South Segment
 - **Reprioritize** from Priority 13 as this project has obtained federal FHWA grant funding.
- Priority 13 – 24th Ave S. Improvement Project (Segment 1)
 - **Reprioritize** from Priority 35 to better align with TIB strategic investments.
- Priority 15 – Marine View Dr. and S. 240th St.
 - **Reprioritize** from Priority 10 due to recent all-way stop improvement implementation.
- Priority 19 – Marine View Dr. ITS Project
 - **Reprioritize** from Priority 23 allowing for greater connectivity within the City’s signal communications, as well as increased redundancy for City backbone communications.
- Priority 20 – S. 200th St. & S. 199th St. Improvements (Segment 1)
 - **New** Project demonstrating two distinct segments of the S 200th Street & S 199th Street corridor improvements. Segment 1 defined from Des Moines Memorial Drive to 8th Ave S and Segment 2 from 8th Ave S to 1st Ave S.
- Priority 28 – 24th Ave S and S 208th St Intersection Improvements
 - **New** This project responds to increased vehicular and pedestrian demands on 24th Ave S in coordination with the City of SeaTac.
- Priority 51 – S. 200th St. & S. 199th St. Improvements (Segment 2)
 - **Revise Description** demonstrating two distinct segments of the S 200th Street & S 199th Street corridor improvements. Segment 1 defined from Des Moines Memorial Drive to 8th Ave S and Segment 2 from 8th Ave S to 1st Ave S.

Alternatives

The Council can choose to make various changes to the TIP; projects can be moved to different years, added to or taken off the TIP, and priority numbers can be changed.

The City is required to file an adopted plan with the Secretary of Transportation no later than July 31st, 2019.

Financial Impact

Although this plan does not commit the City to any expenditures, it does allow the City to make application for many types of grants or other sources of funds. Frequently, project loans or grants require that individual projects be on a plan adopted by the City Council. Furthermore, projects using Federal funding are specifically required to be identified on the City’s TIP.

Recommendation

Staff recommends adoption of the motion.

CITY ATTORNEY'S FIRST DRAFT 06/13/2019**DRAFT RESOLUTION NO. 19-061**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, adopting a Transportation Improvement Plan for the City of Des Moines for the years 2020 through 2039.

WHEREAS, in accordance with the provisions of RCW 35.77.010, a public hearing was held on June 13, 2019 by the Des Moines City Council to consider the adoption of a Transportation Improvement Plan, and all persons wishing to be heard were heard, and

WHEREAS, based on the information presented at such public hearing the City Council finds it to be in the public interest to adopt the Transportation Improvement Plan attached to this Resolution; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Sec. 1. The City Council adopts the Transportation Improvement Plan for the City of Des Moines for the years 2020 through 2039, which is attached to this Resolution as Attachment "A" and by this reference incorporated herein.

Sec. 2. The program adopted by this Resolution shall be reviewed annually at a public hearing, at which time such program may be amended, revised, or extended.

Sec. 3. The City Clerk is directed to file two certified copies of this Resolution and Exhibit with the Washington State Department of Transportation (WSDOT), Olympia, Washington, within thirty (30) days of the date of adoption of this Resolution.

ADOPTED BY the City Council of the City of Des Moines, Washington this ____ day of ____, 2019 and signed in authentication thereof this ____ day of ____, 2019.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

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ATTACHMENT A

DRAFT Transportation Improvement Plan

Agency: City of Des Moines, WA
 County No.: 17 County Name: King County
 City No.: 0325 MPO/RTPO: PSRC

From: 2020 To: 2039
 Hearing Date: 06/13/19 Adoption Date: _____
 Amend Date: _____ Resolution Number: 19-061

Proposed Priority No.	City Project Number	Project Identification	Project Phase	Project Cost in Thousands of Dollars				Local Agency Expenditure Schedule (Year)					
				Fund Source				2020	2021	2022	2023-2025	2026-2029	2030-2039
				Federal Funds	State Funds	Local Funds	Total Funds						
1	PRES.-1.0	Pavement Preservation Program Citywide Maintain and preserve the City's roadway surfaces through pavement rehabilitation measures such as overlays/patching, crack sealing and other preventative maintenance measures.	PE RW CN			380 17100	380 17100	20 900	20 900	20 900	60 2700	80 3600	180 8100
				0	0	17480	17480	920	920	920	2760	3680	8280
2	TRAF.-5.0	Traffic Safety Improvement Program (ASE) Citywide Respond to capital needs associated with traffic and pedestrian safety. These funds would be primarily focused on capital projects near existing schools and other traffic safety related concerns.	PE RW CN			152 1900	152 1900	8 100	8 100	8 100	24 300	32 400	72 900
				0	0	2052	2052	108	108	108	324	432	972
3	PRES.-5.0	ADA Compliance Program Citywide Installation of Right-of-Way and facility improvements.	PE RW CN			290 1450	290 1450	20 100	20 100	20 100	60 300	80 400	90 450
				0	0	1740	1740	120	120	120	360	480	540
4	TIF-1.3	S. 216th St. Improvement Project (Segment 3) South 216th Street from: 18th Ave. S. to: 11th Ave. S. Widen to provide center turn lane, bike lanes, curb, gutter & sidewalks. Partially funded through development.	PE RW CN				0 0 7969						
				0	2737	5232	7969	7969	0	0	0	0	0
5	TIF-10.0	Des Moines Memorial Drive & S. 200th St. Intersection Improvements from: DMMD to: S. 200th St. Reconstruct signalized intersection to provide left turn lanes on all legs. Rebuild traffic signal and provide channelization improvements. The improvements would be done in partnership with Sea Tac.	PE RW CN				0 0 457						
				0	0	457	457	457	0	0	0	0	0
6		Des Moines North Marina Bulkhead Replacement from: to: Replacement of North Marina Bulkhead supporting multimodal emergency management operations and public land-water access.	PE RW CN			200 7000	200 18000				100 6000	100 6000	
				5000	6000	7200	18200	6000	0	0	6100	6100	0
7	TIF-3.0	24th Ave S. Improvement Project (Segment 2) 24th Avenue South from: S. 224th Street to: Kent-Des Moines Road Sidewalk, curb, gutter & drainage improvements in conjunction with SWM's 24th Ave Pipeline Replacement. Provide 2-way left turn lane and enhanced pedestrian crossings.	PE RW CN			376 52 3180	124 23 4063	500 75			4063		
				0	3608	1030	4638	500	75	4063	0	0	0

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Attachment #2

ATTACHMENT A

DRAFT Transportation Improvement Plan

Agency: City of Des Moines, WA
 County No.: 17 County Name: King County
 City No.: 0325 MPO/RTPO: PSRC

From: 2020 To: 2039
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 Amend Date: _____ Resolution Number: 19-061

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				Fund Source				2020	2021	2022	2023-2025	2026-2029	2030-2039
				Federal Funds	State Funds	Local Funds	Total Funds						
8	S-25.0	Sound Transit - Link Light Rail from: S. 216th St. to: S. 272nd St. Coordination on Link Light Rail Alignment	PE RW CN			150 0 180	150 0 180	30	30	30	60 60	60	60
				0	0	330	330	30	30	30	120	60	60
9	S-25.0	WSDOT - SR509 Gateway & South 216th Bridge from: S. 216th St. to: S. 272nd St. Coordination on SR 509 Gateway.	PE RW CN			500 0 500	500 0 500				250	250	
				0	0	500	500	0	0	0	250	250	0
10	TRAIL-2.0	Barnes Creek Trail - South Segment from: Kent-Des Moines Road to: Highline College Construct shared use path/trail along the west side of 16th Ave S and north side of S 240th Street.	PE RW CN	519 4800		81 1200	600 6000		600	6000			
				5319	0	1281	6600	0	600	6000	0	0	0
11	S-21.1	South 240th St. Improvements (Segment 1) South 240th Street from: East City Limits to: 16th Ave. S. Reconstruct roadway including two travel lanes, bicycle lanes, curb, gutter and sidewalks.	PE RW CN		200 150 4600	100 50 1200	300 200 5800		300	200 5800			
				0	4950	1350	6300	0	300	6000	0	0	0
12	TRAF.-4.0	Guardrail Program Citywide Install new guardrail and upgrade existing installations.	PE RW CN			20 0 250	20 0 250		2	2	2	4 66	10 115
				0	0	270	270	0	25	25	25	70	125
13	TIF-3.0	24th Ave. S. Improvement Project (Segment 1) 24th Avenue South from: S. 216th St. to: S. 224th St. Sidewalk, curb, gutter & drainage improvements. Provide 2-way left turn lane.	PE RW CN		480 112 4000	120 28 1000	600 140 5000			600 140		5000	
				0	4592	1148	5740	0	0	0	740	5000	0
14	S-21.2	South 240th St. Improvements (Segment 2) South 240th Street from: 16th Ave. S. to: Marine View Drive Reconstruct roadway including two travel lanes, bicycle lanes, curb, gutter and sidewalks.	PE RW CN		180 40 3532	55 10 883	235 50 4415		235 50	4415			
				0	3752	948	4700	0	285	4415	0	0	0

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				Fund Source				2020	2021	2022	2023-2025	2026-2029	2030-2039
				Federal Funds	State Funds	Local Funds	Total Funds						
15	TIF-14.0	Marine View Dr. and S. 240th St. Intersection Project from: _____ to: _____ Reconstruct roadway to improve horizontal alignment. Provide pedestrian facilities, and widen approaches. Install roundabout or traffic signal if warranted.	PE RW CN			165 100 1900	165 100 1900			165 100	1900		
				0	0	2165	2165	0	0	265	1900	0	0
16	S-5.0	S. 223rd/Cliff Ave Street Improvement Cliff Ave/South 223rd Street from: Cliff Ave to: 24th Ave. S. Reconstruct to neighborhood collector standards incl. bike lanes, curbs, gutters and sidewalks. Improve sight distance. Provide pedestrian connection to Marina from 223rd/Cliff.	PE RW CN		300 4000	200 4000	500 0 8000						500 8000
				0	4300	4200	8500	0	0	0	0	0	8500
17	PRNIP-S2.0	S. 224th St. Improvements Pacific Ridge NIP S2 from: Pacific Highway South to: 30th Ave. S. Reconstruct roadway. Complete curb, gutter, and sidewalk improvements.	PE RW CN			113 35 458	113 35 458		113 35 458				
				0	0	606	606	0	606	0	0	0	0
18	TRAF-8.0	Redondo Area Parking Management Project Redondo Area Installation of parking management system on South 282nd, Redondo Way, and portions of Soundview Dr.	PE RW CN			25 125	25 0 125	25 125					
				0	0	150	150	150	0	0	0	0	0
19	TIF-20.0	Marine View Dr. ITS Project from: Kent-Des Moines Road to: DMMD Coordinate and optimize signal timing by installing fiber optic signal communications.	PE RW CN			10 110 100	10 0 210				10 210		
				0	110	110	220	0	0	0	220	0	0
20	S-3.0	S. 200th St. & S. 199th St. Improvements (Segment 1) from: DMMD to: 8th Ave S. Install curbs, gutters, sidewalks, & bike lanes.	PE RW CN		100 50 1200	200 50 600	300 100 1800					300 100 1800	
				0	1350	850	2200	0	0	0	0	2200	0
21	TRAIL-2.0	Barnes Creek Trail - North Segment Following SR 509 Right-of-Way from: S 216th Street to: S 223rd Street Construct shared use path/trail along old SR509 ROW.	PE RW CN			50 20 500	50 150 3300				50 150 3300		
				2930	0	570	3500	0	0	0	3500	0	0

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				Fund Source				2020	2021	2022	2023-2025	2026-2029	2030-2039
				Federal Funds	State Funds	Local Funds	Total Funds						
22	TRAIL-2.0	Barnes Creek Trail - Central Segment Following SR 509 Right-of-Way from: S 223rd Street to: 16th Ave S Construct shared use path/trail along old SR509 ROW and South side of Kent-Des Moines Road	PE RW CN	85 3460		200 15 540	200 100 4000					200 100 4000	
				3545	0	755	4300	0	0	0	0	4300	0
23	S-29.0	College Way from: SR-99 to: Highline College Expand roadway intended to connect the Kent Des Moines light rail station at S 236th Street and 30th Ave S along 236th Street and College Way to a street end just inside the western edge of the Highline College.	PE RW CN		200 1000		200 0 1500		200 200		300 1000		
				0	1200	500	1700	0	400	300	1000	0	0
24	TRAF-7.0	Redondo Area Street Lights Neighborhood streets in the lower Redondo area from: S. 281st St to: South City Limits Install conduit and street lighting in local road areas currently without lighting	PE RW CN			10 60	10 0 60			10 60			
				0	0	70	70	0	0	70	0	0	0
25	S-24.0	Downtown Des Moines Improvements from: S. 227th/220&223 to: 6th/8th Provide sidewalks 6th Ave. S. & side streets from S.227th to S.220th/8th Ave S (west side) & side streets and alleys from S.227th to S.223rd. May include street & water distribution upgrades. May include S 222nd cul-de-sac roadway improvements.	PE RW CN			700 3500	700 3500 0					700 3500	
				0	0	4200	4200	0	0	0	0	4200	0
26	ITS-1.0	Traffic Management Center (TMC) Citywide/Public Works - Engineering Continue to improve communication and coordination with WSDOT and King County Traffic Management Centers. Implement Citywide ITS program.	PE RW CN			10 50	10 0 50			10 50			
				0	0	60	60	0	0	60	0	0	0
27	TRAF-8.0	Redondo Beach Drive - Seawall Pile Corrosion Project from: S 283rd Street to: Redondo Shores Dr. S Corrosion protection for seawall H-Piles.	PE RW CN			55 300	55 0 300	25				30 150	150
				0	0	355	355	25	0	0	0	180	150
28	TRAF	24th Ave S and S 208th Intersection Improvements from: to: Install traffic signal and crosswalks in coordination with City of SeaTac.	PE RW CN			60 600	60 0 600		60		600		
				0	0	660	660	0	60	600	0	0	0

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				Fund Source				2020	2021	2022	2023-2025	2026-2029	2030-2039
				Federal Funds	State Funds	Local Funds	Total Funds						
29	S-8.0	Redondo Way Sidewalk Project Redondo Way South from: Redondo Beach Dr. to: East of Sound View Drive Install curb, gutter, & sidewalk on north side of Redondo Way between Redondo Beach Drive and Sound View Drive	PE RW CN			100 0 1000	100 0 1000				25 75 1000		
				0	0	1100	1100	0	0	0	25	1075	0
30	PL-4.0	Parking Management Plan Highline College Area from: to: Develop a parking management plan strategy and apply program and actions.	PE RW CN			100 0 0	100 0 0			50	50		
				0	0	100	100	0	0	50	50	0	0
31	TIF-7.1	16th Ave. S. Improvement Project (Segment 5a) 16th Avenue South from: S. 272nd St. to: S. 276th Street Widen to provide 3-land roadway w/curbs, gutters, bike lanes & sidewalks. Provide new alignment to Pacific Hwy. S. if feasible. Joint project w/City of Federal Way. Also coordinate w/City of Kent and King County Metro.	PE RW CN			128 60 1200	128 90 1800	128		90	1800		
				0	1260	758	2018	128	0	90	1800	0	0
32	TIF-5.2	Kent-Des Moines Rd. Improvements (Segment 2) (SR 516) from: 24th Ave. S. to: Pacific Highway South Widen roadway to provide pedestrian facilities and additional turn lanes. Joint with City of Kent.	PE RW CN			485 100 1700	485 500 6300				485 500 6300		
				2300	2300	1700	6300						
				2300	2700	2285	7285	0	0	0	7285	0	0
33	INT-7.0	Pacific Highway S. and S. 240th St. Intersection Improvements from: to: Widen to provide dual left turn pocket for eastbound approach, revise signal timing. Coordinate with the City of Kent.	PE RW CN		500 500 3000	100	600 500 3000					600 500 3000	
				0	4000	100	4100	0	0	0	0	4100	0
34	TIF-6.0	16th Ave. S./18th Ave. S. Road Improvement Following along old SR 509 Right-of-Way from: S. 220th St. to: S. 216th St. Construct new neighborhood collector alignment along 16/18th Ave. S., corridor, incl. curb/gutter. May be shared use path constructed along R/W so pedestrian/bicycle facilities may be away from roadway alignment.	PE RW CN		300 2200	300 500	600 0 2700					600 2700	
				0	2500	800	3300	0	0	0	0	3300	0
35	TRAF.-3.0	Neighborhood Traffic Calming Program Citywide Respond to traffic calming concerns.	PE RW CN			200 800	200 0 800	10 40	10 40	10 40	30 120	40 160	100 400
				0	0	1000	1000	50	50	50	150	200	500

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				Fund Source				2020	2021	2022	2023-2025	2026-2029	2030-2039
				Federal Funds	State Funds	Local Funds	Total Funds						
36	PL-2.0	Downtown Circulation Study from: _____ to: _____ Develop a plan to maximize multi-modal use, pedestrian access and traffic operations.	PE RW CN			100	100 0 0				100		
				0	0	100	100	0	0	0	100	0	0
37	PL-3.0	Parking Management Plan Downtown from: _____ to: _____ Develop a parking management plan strategy and apply program and actions.	PE RW CN			100	100 0 0				100		
				0	0	100	100	0	0	0	100	0	0
38	S-30.0	Wooten Park Access and Parking Improvements North of Redondo Way South from: Redondo Way South to: South 282nd St Increase parking with a new parking lot east of Wooten Park	PE RW CN			150	150 0 1500				50	100	1500
				0	0	1650	1650	0	0	0	50	1600	0
39	S-1.0	Des Moines Memorial Drive Improvement Des Moines Memorial Drive from: S. 208th St. to: Marine View Drive Install bike lanes, curb, gutter, drainage & sidewalks. Add a lane to approach to Marine View Dr. & left turn pockets where feasible.	PE RW CN		250	500	750 200 3100					750	350 3900
				0	3550	1450	5000	0	0	0	0	5000	0
40	TIF-11.0	Des Moines Memorial Drive and Marine View Dr. Intersection Improvements from: _____ to: _____ Lengthen approach lanes, coordinate signal with MVD and 7th/216th. Consider possibility of a Round-About.	PE RW CN		100	300	400 60 1600					400	100 2000
				0	1760	740	2500	0	0	0	0	2500	0
41	TIF-18.0	Marine View Dr. and 7th/216th Street Intersection Improvements from: _____ to: _____ Optimize signal timing, and coordinate signal with DMMD and MVD intersection.	PE RW CN			30	30 270 0					30	270
				0	0	300	300	0	0	0	0	300	0
42	S-2.1	8th Ave. S. Improvement Project (Segment 1) 8th Avenue South (North Hill) from: North City Limits to: S. 200th Street Reconstruct to Minor Arterial standards including bike lanes, curbs, gutters, and sidewalks.	PE RW CN			700	700 2500 0					700	2500
				0	0	3200	3200	0	0	0	0	3200	0

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				Fund Source				2020	2021	2022	2023-2025	2026-2029	2030-2039
				Federal Funds	State Funds	Local Funds	Total Funds						
43	TIF-5.3	Kent-Des Moines Road (Segment 3) (SR 516) from: Marine View Drive to: 16th Ave. South Widen roadway to provide pedestrian facilities and additional lanes where warranted.	PE RW CN			1400 1000 2100	1400 1000 6600						1400 1000 6600
				2000	2500	4500	9000	0	0	0	0	0	9000
44	TIF-13.0	Marine View Drive and Kent-Des Moines Road Intersection Improvements from: to: Add a second eastbound through lane through the intersection.	PE RW CN		400 500 1000	200 300	600 800 1600					600 800 1600	
				600	1900	500	3000	0	0	0	0	3000	0
45	TIF-12.0	Marine View Drive and S. 227th St. Intersection Improvements from: to: Revise lane configuration to single eastbound right with overlap signal phase. Add second southbound through lane at intersection.	PE RW CN		100 500	40 60	140 560					140 560	
				0	600	100	700	0	0	0	0	700	0
46	TIF-5.1	Kent-Des Moines Road (Segment 1) (SR 516) from: 16th Ave. S. to: 24th Ave. S. Widen roadway to provide pedestrian facilities and center 2-way turn lane where warranted	PE RW CN			700 600 1700	700 600 4700					700 600 4700	
				500	2500	3000	6000	0	0	0	0	6000	0
47	PL-1.0	CTP Update from: to:	PE RW CN			480	480 0 0					400	80
				0	0	480	480	0	0	0	0	400	80
48	S-27.0	30th Ave. S. Over-Crossing Bridge Crossing over Kent-Des Moines Road from: to: Construct vehicular or ped/bike bridge over Kent Des Moines Road linking Pacific Ridge with Midway. Coordinate with Kent.	PE RW CN			750 800 6500	750 800 6500						750 800 6500
				0	0	8050	8050	0	0	0	0	0	8050
49	S-20.0	Redondo Beach Drive Sidewalk Project Redondo Beach Drive from: S. 281st St to: South City Limits Install sidewalk where missing and make pedestrian improvements.	PE RW CN			100 500	100 0 500					100 500	
				0	0	600	600	0	0	0	0	600	0

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				Fund Source				2020	2021	2022	2023-2025	2026-2029	2030-2039
				Federal Funds	State Funds	Local Funds	Total Funds						
50	TIF-4.5	16th Ave. S. and S. 240th Street Intersection Improvements from: _____ to: _____ Add left turn pockets on 16th Ave. S. and on the west approach (eastbound) on S. 240th St.	PE RW CN			200	200					200	
					500	300	800					800	
				0	500	500	1000	0	0	0	0	1000	0
51	S-3.0	S. 200th St. & S. 199th St. Improvements (Segment 2) from: 8th Ave S to: 1st Ave. S. Install curbs, gutters, sidewalks, & bike lanes.	PE RW CN		100	200	300					300	
					50	50	100					100	
					1200	600	1800					1800	
				0	1350	850	2200	0	0	0	0	2200	0
52	TIF-4.3	16th Ave. S. Improvement Project (Segment 3) 16th Avenue South from: Kent-Des Moines Rd. to: S. 240th St. Widen to provide center turn lane at apartment driveways south of Kent- Des Moines Road. Provide bus pullouts.	PE RW CN			400	400					400	
					2000	500	500					500	
						1200	3200					3200	
				0	2000	2100	4100	0	0	0	0	4100	0
53	TIF-4.2	16th Ave. S. Improvement Project (Segment 2) 16th Avenue South from: S. 260th St. to: S. 250th Street Install curbs, gutters and sidewalks and bike lanes. Provide 2-way left turn lane.	PE RW CN			1200	1200						1200
					3000	300	300						300
						2100	5100						5100
				0	3000	3600	6600	0	0	0	0	0	6600
54	S-12.0	S. 208th St. Sidewalk Project South 208th Street from: 1st Ave. S. to: DMMD Install sidewalk and make pedestrian improvements.	PE RW CN			260	260						260
						40	40						40
						1300	1300						1300
				0	0	1600	1600	0	0	0	0	0	1600
55	TIF-8.0	20th Ave. S. Improvement Project (Segment 2) 20th Avenue South from: S. 240th St. to: S. 243rd Street Reconstruct and extend neighborhood collector street with curb, gutter and sidewalks.	PE RW CN			300	300						300
						1200	1200						1200
				0	0	1500	1500	0	0	0	0	0	1500
56	S-6.0	20th Ave. S. Improvement Project (Segment 1) 20th Avenue South from: S. 243rd St. to: S. 250th Street Reconstruct to Neighborhood Collector standards and provide curb, gutter and sidewalks.	PE RW CN		200	200	400						400
					1000	1000	2000						2000
				0	1200	1200	2400	0	0	0	0	0	2400

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 Amend Date: _____ Resolution Number: 19-061

Proposed Priority No.	City Project Number	Project Identification	Project Phase	Project Cost in Thousands of Dollars				Local Agency Expenditure Schedule (Year)					
				Fund Source				2020	2021	2022	2023-2025	2026-2029	2030-2039
				Federal Funds	State Funds	Local Funds	Total Funds						
57	S-7.0	South 250th/251st Street Improvement South 250th/251st Street from: Marine View Drive to: 16th Ave. S. Construct bike lanes and curb, gutter and sidewalk on both sides.	PE RW CN		50 25 1200	300 25 1200	350 50 2400						350 50 2400
				0	1275	1525	2800	0	0	0	0	0	2800
58	INT-2.0	S. 250th Street and 16th Ave. S. Intersection Improvements from: to: Add eastbound right turn pocket.	PE RW CN			50 0 200	50 0 200						50 0 200
				0	0	250	250	0	0	0	0	0	250
59	S-9.0	S. 272nd Street / Marine View Drive from: to: Reconstruct roadway to improve horizontal and vertical alignment.	PE RW CN			150 0 500	150 0 650						150 0 650
				0	500	300	800	0	0	0	0	0	800
60	INT-6.0	Pacific Highway S. and S. 260th St. Intersection Improvements from: to: Revise signal timing. Coordinate with the City of Kent.	PE RW CN		20 120	20 0 120	40 0 120						40 0 120
				0	140	20	160	0	0	0	0	0	160
61	TIF-4.4	16th Ave. S. Improvement Project (Segment 4) 16th Avenue South from: S. 240th St. to: S. 250th St. Widen to three lane minor arterial with curbs, gutters, bike lanes and sidewalks.	PE RW CN			800 200 2000	800 200 3500						800 200 3500
				0	2000	2500	4500	0	0	0	0	0	4500
62	S-10.0	South 222nd Street Improvement Project South 222nd Street from: Marine View Drive to: Pacific Highway South Reconstruct to Neighborhood Collector standards including two travel lanes, bicycle lanes, curb, gutter and sidewalks.	PE RW CN		300 2000	200 500	500 0 2500						500 0 2500
				0	2300	700	3000	0	0	0	0	0	3000
63	TIF-1.1b	S. 216th Street Improvement (Segment 1b) Transportation Gateway Project (1 of 4 projects) South 216th Street from: East City Limits to: Pacific Highway South Widen to provide additional travel lanes, bike lanes, curb, gutter, & sidewalks. Project coordinated with WSDOT construction of SR509 to replace the I-5 overcrossing with transitions to the planned lane configuration.	PE RW CN	800	800	500 800 1000	500 800 2600						500 800 2600
				800	800	2300	3900	0	0	0	0	0	3900

ATTACHMENT A

DRAFT Transportation Improvement Plan

Agency: City of Des Moines, WA
 County No.: 17 County Name: King County
 City No.: 0325 MPO/RTPO: PSRC

From: 2020 To: 2039
 Hearing Date: 06/13/19 Adoption Date: _____
 Amend Date: _____ Resolution Number: 19-061

Proposed Priority No.	City Project Number	Project Identification	Project Phase	Project Cost in Thousands of Dollars				Local Agency Expenditure Schedule (Year)					
				Fund Source				2020	2021	2022	2023-2025	2026-2029	2030-2039
				Federal Funds	State Funds	Local Funds	Total Funds						
64	TIF-7.2	16th Ave. S. Improvement Project (Segment 5b) 16th Avenue South from: S. 276th St. to: Pacific Highway South Widen to provide 3-lane roadway w/curbs, gutters, bike lanes & sidewalks. Provide new alignment to Pacific Hwy. S. if feasible. Joint project w/City of Federal Way. Also coordinate w/City of Kent and King County Metro.	PE RW CN		240 900 1660	200 600 800	440 1500 2460						440 1500 2460
				0	2800	1600	4400	0	0	0	0	0	4400
65	S-28.0	S. 240th Street Overcrossing Bridge Crossing over I-5 from: Pacific Highway South to: Military Road Construct bridge over Interstate 5. Coordinate with City of Kent.	PE RW CN			2000 1500 10000	2000 1500 10000						2000 1500 10000
				0		13500	13500	0	0	0	0	0	13500
66	S-23.0	Marina Bike Connection from: S. 227th Street to: Cliff Ave. S. Install bike connection through the Marina to link the Des Moines Creek Trail to S. 227th St.	PE RW CN			60 0 100	60 0 100						60 0 100
				0	0	160	160	0	0	0	0	0	160
67	S-11.0	S. 272nd Street Improvements South 272nd Street from: Pacific Highway South to: 16th Ave. S. Install access control to enhance safety.	PE RW CN			20 0 80	20 0 80						20 0 80
				0	0	100	100	0	0	0	0	0	100
68	INT-5.0	Redondo Beach Drive and Redondo Way South Intersection Improvements from: to: Install traffic signal, or consider other intersection treatments to enhance capacity.	PE RW CN		60 400	60 200	120 600						120 600
				0	460	260	720	0	0	0	0	0	720
69	PRNIP-N2.0	S. 220th St. Improvements Pacific Ridge NIP N2 from: Pacific Highway South to: 30th Ave. S. Reconstruct roadway	PE RW CN			150 50 800	150 50 800						150 50 800
				0	0	1000	1000	0	0	0	0	0	1000
70	TIF-9.0	S. 220th St. and Pacific Highway S. Intersection Improvements from: to: Widen for left turn pockets, adjust roadway profile and approach grades, and revise signal phasing to remove split phasing	PE RW CN		100 500	50 50	150 550						150 550
				0	600	100	700	0	0	0	0	0	700

ATTACHMENT A

DRAFT Transportation Improvement Plan

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From: 2020 To: 2039
 Hearing Date: 06/13/19 Adoption Date: _____
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Proposed Priority No.	City Project Number	Project Identification	Project Phase	Project Cost in Thousands of Dollars				Local Agency Expenditure Schedule (Year)					
				Fund Source				2020	2021	2022	2023-2025	2026-2029	2030-2039
				Federal Funds	State Funds	Local Funds	Total Funds						
71	PRNIP-S4.0	S. 225th Pl. Connection Improvement Pacific Ridge NIP S4 from: Pacific Highway South to: 30th Ave. S. Construct new pedestrian connection and potential roadway	PE RW CN			700 400 3500	700 400 3500						700 400 3500
				0	0	4600	4600	0	0	0	0	0	4600
72	PRNIP-N4.0	S. 222nd Pl. Connection Improvement Pacific Ridge NIP N4 from: 28th Ave. S. to: 30th Ave. S. Construct new roadway	PE RW CN			350 350 1200	350 350 1200						350 350 1200
				0	0	1900	1900	0	0	0	0	0	1900
73	S-22.0	South 227th Street Improvements South 227th Street from: West City Limits to: Marine View Dr. Reconstruct roadway to improve bicycle connection between Marina and Marine View Drive	PE RW CN			150 0 1000	150 0 1000						150 0 1000
				0	0	1150	1150	0	0	0	0	0	1150
74	PRNIP-N1.0	30th Ave. S. Improvements Pacific Ridge NIP N1 from: S. 216th St. to: S. 220th St. Reconstruct roadway	PE RW CN			300 100 1200	300 100 1200						300 100 1200
				0	0	1600	1600	0	0	0	0	0	1600
75	PRNIP-N5.0	30th Ave. S. Improvements Pacific Ridge NIP N5 from: S. 222nd Pl. to: n/o S. 224th St. Reconstruct roadway	PE RW CN			120 40 640	120 40 640						120 40 640
				0	0	800	800	0	0	0	0	0	800
76	PRNIP-S1.0	30th Ave. S. Improvements Pacific Ridge NIP S1 from: n/o S. 224th St. to: S. 224th St. Reconstruct roadway	PE RW CN			50 0 200	50 0 200						50 0 200
				0	0	250	250	0	0	0	0	0	250
77	PRNIP-S5.0	30th Ave. S. Improvements Pacific Ridge NIP S5 from: S. 224th St. to: Kent-Des Moines Rd. Reconstruct roadway	PE RW CN			600 200 3200	600 200 3200						600 200 3200
				0	0	4000	4000	0	0	0	0	0	4000

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ATTACHMENT A

DRAFT Transportation Improvement Plan

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From: 2020 To: 2039
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Proposed Priority No.	City Project Number	Project Identification	Project Phase	Project Cost in Thousands of Dollars				Local Agency Expenditure Schedule (Year)					
				Fund Source				2020	2021	2022	2023-2025	2026-2029	2030-2039
				Federal Funds	State Funds	Local Funds	Total Funds						
78	PRNIP-N3.1	S. 219th St. Cul-de-Sac Improvement Pacific Ridge NIP N3 (1 of 3) from: Eastern terminus to: I-5 Reconstruct roadway	PE RW CN			50 0 200	50 0 200						50 0 200
				0	0	250	250	0	0	0	0	0	250
79	PRNIP-N3.2	S. 220th St. Cul-de-Sac Improvement Pacific Ridge NIP N3 (1 of 3) from: Eastern terminus to: I-5 Reconstruct roadway	PE RW CN			50 0 200	50 0 200						50 0 200
				0	0	250	250	0	0	0	0	0	250
80	PRNIP-N3.3	S. 221st St. Cul-de-Sac Improvement Pacific Ridge NIP N3 (1 of 3) from: Eastern terminus to: I-5 Reconstruct roadway	PE RW CN			50 0 200	50 0 200						50 0 200
				0	0	250	250	0	0	0	0	0	250
81	PRNIP-S3.0	S. 224th St. Cul-de-Sac Improvement Pacific Ridge NIP S3 from: Eastern terminus to: I-5 Reconstruct roadway	PE RW CN			50 0 200	50 0 200						50 0 200
				0	0	250	250	0	0	0	0	0	250
82	TIF-17.0	8th Ave. S. and S. 200th Street Intersection Improvements from: to: Install traffic signal, or consider other intersection treatments to enhance capacity.	PE RW CN			60 0 240	60 0 240						60 0 240
				0	0	300	300	0	0	0	0	0	300
83	INT-1.0	24th Ave. S. and S. 222nd Street Intersection Improvements from: to: Install traffic signal, or consider other intersection treatments to enhance capacity.	PE RW CN			80 50 420	80 50 420						80 50 420
				0	0	550	550	0	0	0	0	0	550
84	TIF-19.0	20th Ave. S. and S. 240th St. Improvement Project Intersection Improvements from: to: Widen to provide left turn pockets. Install traffic signal at 20th and 240th if warranted.	PE RW CN		125 25 700	125 25 700	250 50 1400						250 50 1400
				0	850	850	1700	0	0	0	0	0	1700

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 Hearing Date: 06/13/19 Adoption Date:
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Proposed Priority No.	City Project Number	Project Identification	Project Phase	Project Cost in Thousands of Dollars				Local Agency Expenditure Schedule (Year)					
				Fund Source				2020	2021	2022	2023-2025	2026-2029	2030-2039
				Federal Funds	State Funds	Local Funds	Total Funds						
85	INT-3.0	Des Moines Memorial Drive and S. 208th St. Intersection Improvements from: to: Widen DMMD to add left turn pockets at S. 208th Street.	PE RW CN			50	50						50
					100	100	200						200
				0	100	150	250	0	0	0	0	0	250
86	INT-4.0	Des Moines Memorial Drive and S. 212th St. Intersection Improvements from: to: Widen DMMD to add left turn pockets at S. 208th Street.	PE RW CN			50	50						50
					100	100	200						200
				0	100	150	250	0	0	0	0	0	250
87	S-19.0	S. 272nd Street/10th Ave. S. South 272nd Street / 10th Avenue South from: 16th Ave. S. to: Redondo beach Drive Install sidewalk and make pedestrian improvements.	PE RW CN		700	700	1400						1400
					800	800	1600						1600
					2250	2250	4500						4500
				0	3750	3750	7500	0	0	0	0	0	7500
88	S-2.2	8th Ave. S. Improvement Project (Segment 2) 8th Avenue South (North Hill) from: S. 200th Street to: S. 208th Street Reconstruct to Minor Arterial standards including bike lanes, curbs, gutters, and sidewalks.	PE RW CN			500	500						500
						1500	1500						1500
				0	0	2000	2000	0	0	0	0	0	2000
89	S-17.0	Marine View Drive Sidewalk Project Marine View Drive from: S. 250th Street to: Woodmont Dr. S. Install sidewalk and make pedestrian improvements.	PE RW CN			300	300						300
						50	50						50
						2150	2150						2150
				0	0	2500	2500	0	0	0	0	0	2500
90	S-18.0	Woodmont Drive South Sidewalk Project Woodmont Drive South from: Marine View Drive to: 16th Ave. S. Install sidewalk and make pedestrian improvements.	PE RW CN			350	350						350
						50	50						50
						2600	2600						2600
				0	0	3000	3000	0	0	0	0	0	3000
91	S-16.0	16th Ave. S. Sidewalk Project 16th Avenue South from: S. 220th Street to: Kent-Des Moines Road Install sidewalk and make pedestrian improvements.	PE RW CN			200	200						200
						50	50						50
						1650	1650						1650
				0	0	1900	1900	0	0	0	0	0	1900
92	S-13.0	S. 220th St. Sidewalk Project South 220th Street from: 11th Ave. S. to: 16th Ave. S. Install sidewalk and make pedestrian improvements.	PE RW CN			160	160						160
						40	40						40
						900	900						900
				0	0	1100	1100	0	0	0	0	0	1100

ATTACHMENT A

DRAFT Transportation Improvement Plan

Agency: City of Des Moines, WA
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 City No.: 0325 MPO/RTPO: PSRC

From: 2020 To: 2039
 Hearing Date: 06/13/19 Adoption Date: _____
 Amend Date: _____ Resolution Number: 19-061

Proposed Priority No.	City Project Number	Project Identification	Project Phase	Project Cost in Thousands of Dollars				Local Agency Expenditure Schedule (Year)					
				Fund Source				2020	2021	2022	2023-2025	2026-2029	2030-2039
				Federal Funds	State Funds	Local Funds	Total Funds						
93	S-14.0	9th Ave. S. Sidewalk Project 9th Avenue South from: S. 220th Street to: S. 223rd Street Install sidewalk and make pedestrian improvements.	PE RW CN			80	80						80
						20	20						20
						400	400						400
				0	0	500	500	0	0	0	0	0	500
94	S-15.0	10th Ave. S. Sidewalk Project 10th Avenue South from: S. 220th Street to: Kent-Des Moines Road Install sidewalk and make pedestrian improvements.	PE RW CN			200	200						200
						50	50						50
						1250	1250						1250
				0	0	1500	1500	0	0	0	0	0	1500

A G E N D A I T E M

BUSINESS OF THE CITY COUNCIL City of Des Moines, WA

SUBJECT: Draft Ordinance for Speed Limits

ATTACHMENTS:

1. Draft Ordinance 19-053
2. 24th Ave S Aerial Map
3. Photos of 24th Ave S (S 208th St to S 216th St) corridor improvements.

FOR AGENDA OF: June 13th, 2019

DEPT. OF ORIGIN: Planning, Building & Public Works

DATE SUBMITTED: June 6th, 2019

CLEARANCES:

- ☐ Community Development N/A
- ☐ Marina N/A
- ☐ Parks, Recreation & Senior Services N/A
- ☒ Public Works PH

CHIEF OPERATIONS OFFICER: _____

- ☒ Legal YG
- ☐ Finance N/A
- ☐ Courts N/A
- ☒ Police JK

**APPROVED BY CITY MANAGER
FOR SUBMITTAL:** 

Purpose and Recommendation

The purpose of this agenda item is for Council to amend DMMC 10.20.010, increasing the speed limit on 24th Ave S from S 208th St to S 216th St, from 30mph to 35mph.

Suggested Motions:

Motion 1: “I move to suspend Rule 26(a) in order to enact Draft Ordinance No. 19-053 on first reading.”

Motion 2: “I move to enact Draft Ordinance No. 19-053, amending DMMC section 10.20.010, to increase the speed limit on 24th Ave S from S 208th St to S 216th St from 30mph to 35mph.”

Background

24th Ave S between S 208th St & S 216th St has recently been improved as part of the Transportation Gateway Project expanding from a two lane to a five lane arterial including sidewalks and bike lanes on both sides to serve the Des Moines Business Park. Following the improvements on 24th Ave S, the City of SeaTac completed their 24th/ 28th Connection Project, connecting the business park, SeaTac Airport and the Angle Lake Sound Transit Rail Station. Increases in average daily traffic volume and vehicle speeds have been a direct result of the improvements. The portion of 24th Ave South in SeaTac north of South 208th St is 35mph.

The changes in the roadway geometry, traffic volume & vehicle speed, together with comments from citizens and the police department have prompted the need to adjust the 30mph posted speed limit on 24th Ave S from S 208th St to S 216th St.

Engineering staff informed the Transportation Committee of the proposed the speed limit change on 24th Ave S, from S 208th St to S 216th St on May 9th, 2019 and received the Committee's concurrence.

Discussion

Speed limits are set based on national standard guidelines from the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD) & the Methods and Practices for Setting Speed Limits Report, which included the following metrics:

- Speed limit consistency
 - + The City of SeaTac's 24th/28th Ave S segment has a 35mph posted speed limit. The City of Des Moines 24th Ave S segment has a 30mph posted speed limit.
- 85th percentile speed limit – the speed at or below which 85 percent of all vehicles travel under free-flowing conditions.
 - + A recent speed study recorded the following 85th percentile speed limits: 49 mph for southbound traffic and 50 mph for northbound traffic on 24th Ave S.
- Roadway characteristics
 - + 24th Ave S (S 216th St to S 208th St) has straight alignment, five 12-ft lanes & two 6-ft bike lanes.
 - + Stopping & passing sight distance meet design requirements.
 - + On street parking is not allowed on 24th Ave S.

Alternatives

City Council could choose not to change the speed limit from 30mph to 35mph.

Financial Impact

Negligible

Recommendation or Conclusion

Given the significant roadway geometric changes on this corridor within the City of Des Moines and City of SeaTac, staff recommends this speed limit change to 35mph, consistent with the entire corridor and facilities of this type.

ENGINEERING FIRST DRAFT 06/03/2019**DRAFT ORDINANCE NO. 19-053**

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON relating to the traffic code, amending DMMC 10.20.010 and revising speed limits on certain streets that are located in the City of Des Moines.

WHEREAS, RCW 46.61.400 sets the maximum speed limit for City streets at twenty-five (25) miles per hour and for state highways at sixty (60) miles per hour, and

WHEREAS, RCW 46.61.415 provides the authority and circumstances under which cities may alter these speed limits, and

WHEREAS, the City Council of the City of Des Moines finds that on the basis of an engineering and traffic investigation conducted by the Planning, Building, and Public Works Department, speed limits contained in this ordinance are reasonable and safe maximum limits and should be established; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. DMMC 10.20.010 and section 3(14) of Ordinance No. 451 as amended by section 1 of Ordinance No. 677 as amended by section 1 of Ordinance No. 707 as amended by section 1 of Ordinance No. 981, formerly DMMC 10.04.060, as amended by section 12(3) of Ordinance No. 1053, as amended by section 1 of Ordinance No. 1054, as amended by section 1 of Ordinance No. 1142, as amended by section 1 of Ordinance No. 1177, as amended by section 1 of Ordinance No. 1184, as amended by section 1 of Ordinance No. 1342, as amended by section 1 of Ordinance No. 1455 are each amended to read as follows:

Increasing speed limits in certain zones. It is determined upon the basis of an engineering and traffic investigation that the 25 miles per hour speed limit permitted by state law for city streets is less than is reasonable and safe for operation of vehicles on the following streets or highways. The speed limit shall be as set forth in this section on those streets or highways or parts of streets or highways designated in this section at all times when signs are erected giving notice thereof:

Name of Street	Speed Limit (Miles per Hour)
<u>24th Avenue South from South 208th Street to South 216th Street</u>	35
24th Avenue South from South 208 216 th Street to SR 516 (Kent-Des Moines Road)	30
20th Avenue South from SR 516 (Kent- Des Moines Road) to South 240th Street	30
16th Avenue South from South 220th Street to SR 516 (Kent-Des Moines Road)	30
7th Avenue South from Marine View Drive South to South 227th Street	30
8th Avenue South from South 194th Street to South 200th Street	30
South 222nd Street from SR 99 (Pacific Highway South) to 12th Avenue South	30
South 223rd Street from 24th Avenue South to 12th Avenue South	30
South 227th Street from Marine View Drive South to 7th Avenue South	30
South 250th Street from 16th Avenue South to 13th Avenue South	30
South 251st Street from 13th Avenue South to Marine View Drive	30
South 216th Street from I-5 to 11th Avenue South	35
South 240th Street from SR 99 (Pacific Highway South) to Marine View Drive South	35
Des Moines Memorial Drive from South 208th Street to SR 509 (Marine View Drive South)	35

Marine View Drive from South 252nd Street to Woodmont Drive	35
Woodmont Drive from Marine View Drive to 16th Avenue South	35
South 260th Street from 16th Avenue South to SR 99 (Pacific Highway South)	35
16th Avenue South from SR 516 (Kent-Des Moines Road) to SR 99 (Pacific Highway South)	35
Marine View Drive South from SR 516 (Kent-Des Moines Road) to South 252nd Street	35

Sec. 2. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

(2) If the provisions of this ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this ordinance is deemed to control.

Sec. 3. Effective date. This ordinance shall take effect and be in full force five (5) days after its passage and approval in accordance with law.

PASSED BY the City Council of the City of Des Moines this ____ day of ____, 2019 and signed in authentication thereof this ____ day of ____, 2019.

M A Y O R

APPROVED AS TO FORM:

City Attorney

ATTEST:

City Clerk

Published: _____

Effective Date: _____



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a) 24th Ave S – S 216th St to S 208th St Segment before the improvements in 2014.



b) 24th Ave S – S 216th St to S 208th St Segment after the improvements in 2014.

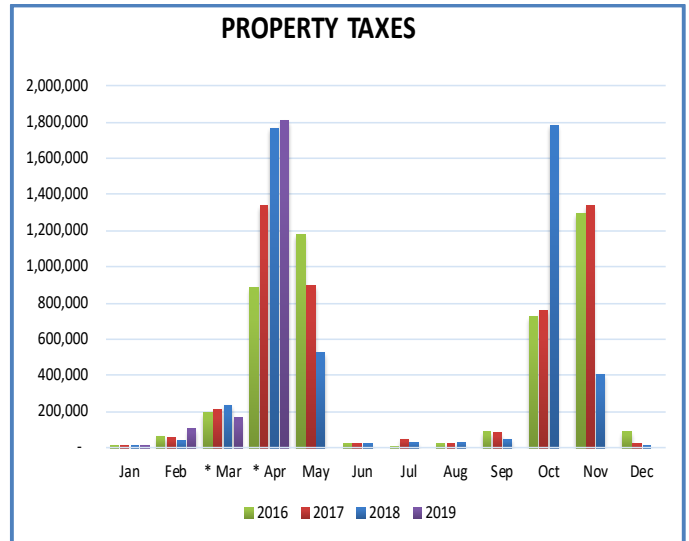
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MAJOR REVENUE TRENDS (CASH BASIS)

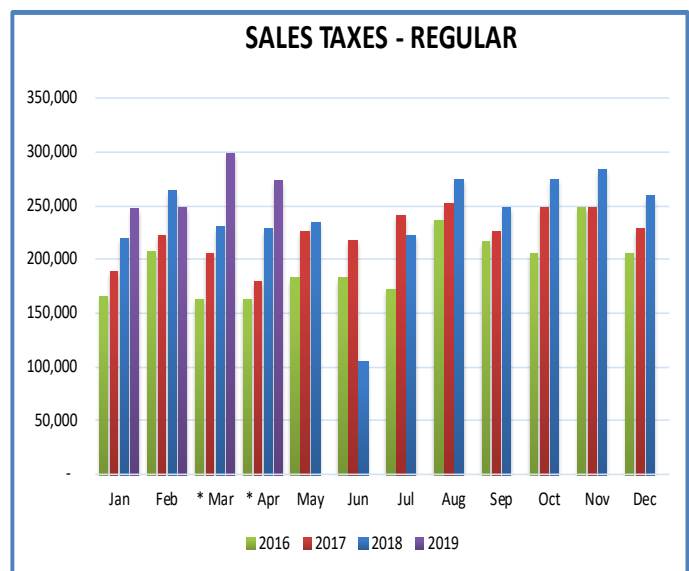
This financial report provides a summary budget vs. actual comparisons of revenues and expenditures as of April 30, 2019. This financial report is a snapshot of fund activity prior to the generation of and formal audit of the financial statements.

2019 YTD Compared to 2018 YTD:				44,812	139.7%
	2019	2018	2017	2016	PY YTD
Jan	13,860	16,419	10,191	9,718	0.3%
Feb	104,282	36,447	52,372	62,078	1.1%
Mar	167,779	232,292	207,664	192,691	5.8%
Apr	1,810,494	1,766,445	1,341,941	884,255	41.7%
May		530,338	892,976	1,172,679	52.5%
June		24,549	22,136	24,323	53.0%
Jul		32,153	45,386	8,130	53.7%
Aug		27,125	22,470	19,914	54.2%
Sep		50,170	78,305	87,561	55.2%
Oct		1,781,413	757,497	721,023	91.4%
Nov		404,598	1,334,765	1,292,382	99.7%
Dec		16,001	20,037	92,696	100.0%
Totals	2,096,415	4,917,950	4,785,740	4,567,450	
2019 YTD Compared to Budget:				5,111,000	41.0%



Property Taxes represent the largest source of revenue for the General Fund. Year-to-date the City has received \$2,096,415 or 41.0% of taxes levied.

2019 YTD Compared to 2018 YTD:				125,007	13.3%
	2019	2018	2017	2016	PY YTD
Jan	246,986	219,835	188,813	166,482	7.7%
Feb	248,141	263,849	222,214	207,580	17.0%
* Mar	299,723	230,669	206,184	162,512	25.1%
* Apr	272,874	228,365	180,327	162,783	33.1%
May		234,241	225,772	183,308	41.4%
Jun		105,465	218,517	182,542	45.1%
Jul		222,961	240,702	172,341	52.9%
Aug		274,972	251,535	236,926	62.6%
Sep		249,032	225,110	216,225	71.3%
Oct		274,171	248,661	205,441	80.9%
Nov		283,547	248,226	248,392	90.9%
Dec		258,734	228,030	206,295	100.0%
Totals	1,067,725	2,845,841	2,684,092	2,350,827	
2019 YTD Compared to Budget:				2,862,000	37.3%



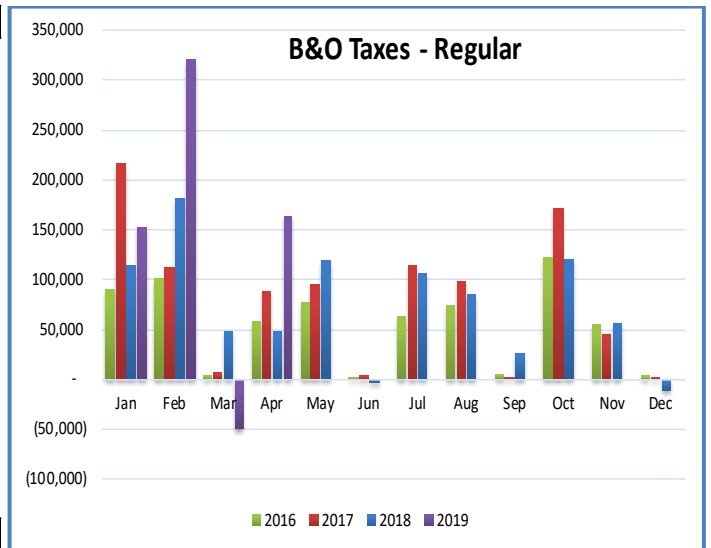
* One-time sales tax not recorded for March & April

Sales tax-regular budgeted for 2019 is 27% of the General Fund revenue budget. The amount received to date is 13.3% higher than the amount received in 2018. This is primarily due to the information to transfer the one-time sales tax for March and April was not available for this report. Sales tax receipts appear to be in line with the City's projections for 2019.

MAJOR REVENUE TRENDS

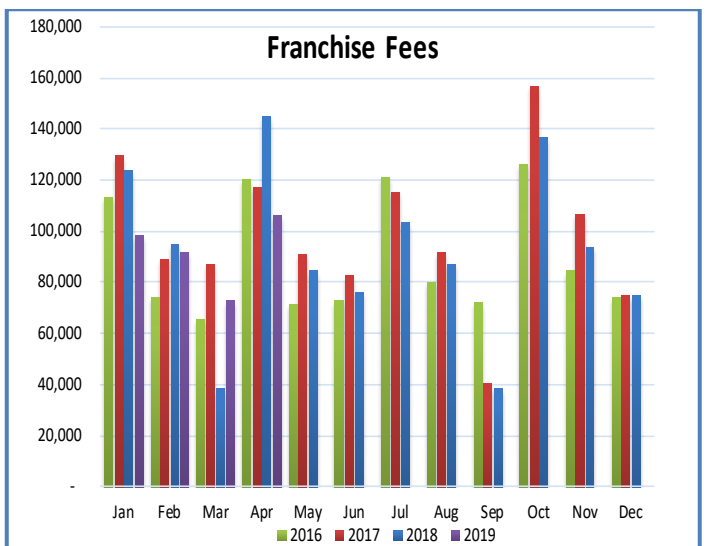
(Cash Basis -Continued)

2019 YTD Compared to 2018 YTD:					193,761	127.3%
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>PY YTD</u>	
Jan	151,817	114,329	216,324	89,942	12.8%	
Feb	320,145	181,623	112,795	101,825	33.2%	
Mar	(49,379)	48,000	6,291	3,106	38.6%	
Apr	163,580	48,450	89,260	58,292	44.0%	
May		118,467	94,829	78,035	57.3%	
Jun		(2,120)	3,205	1,262	57.0%	
Jul		106,022	114,496	63,661	68.9%	
Aug		84,875	97,730	74,863	78.4%	
Sep		25,957	2,767	5,211	81.4%	
Oct		120,989	171,216	122,095	94.9%	
Nov		56,044	44,658	55,292	101.2%	
Dec		(10,796)	1,400	4,217	100.0%	
Totals	586,163	891,840	954,972	657,801		
2019 YTD Compared to Budget:					971,250	60.4%



Business and occupation (B&O) taxes are imposed on all business activity occurring within the Des Moines city limits. Revenue received year-to-date is much higher than the City's projections.

2019 YTD Compared to 2018 YTD:					(33,623)	-8.4%
	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>PY YTD</u>	
Jan	98,411	123,726	129,401	113,463	11.3%	
Feb	91,424	94,879	89,045	73,834	19.9%	
Mar	72,505	38,037	87,325	65,347	23.4%	
Apr	106,009	145,331	116,973	120,207	36.7%	
May	-	84,654	91,363	71,583	44.4%	
Jun	-	75,876	82,575	72,626	51.3%	
Jul	-	103,551	115,316	121,248	60.8%	
Aug	-	87,305	91,478	79,804	68.7%	
Sep	-	38,146	40,214	72,099	72.2%	
Oct	-	136,538	156,940	126,141	84.7%	
Nov	-	93,389	106,415	84,251	93.2%	
Dec	-	74,794	74,885	73,899	100.0%	
Totals	368,350	1,096,226	1,181,930	1,074,502		
2019 YTD Compared to Budget:					1,140,000	32.3%

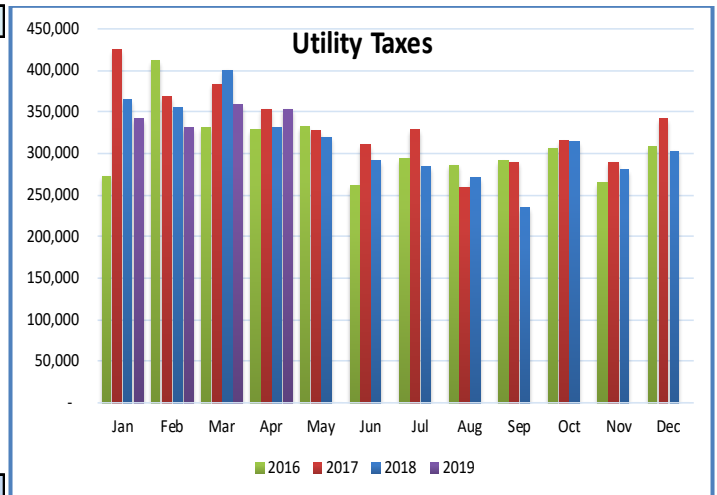


Franchise fees are collected monthly and the year-to-date amount is \$368,350 or 32.3% of budget..

MAJOR REVENUE TRENDS

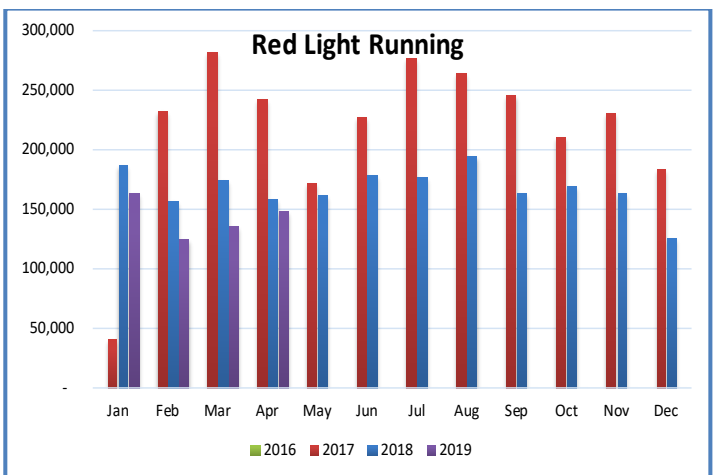
(Cash Basis -Continued)

2019 YTD Compared to 2018 YTD:					(66,458)	-4.6%
	2019	2018	2017	2016	PY YTD	
Jan	343,389	364,526	424,753	273,337	9.7%	
Feb	331,231	356,373	369,100	410,967	19.2%	
Mar	359,176	401,190	384,143	332,039	29.9%	
Apr	352,907	331,071	354,597	329,815	38.7%	
May	-	319,357	326,610	333,168	47.2%	
Jun	-	291,360	311,295	262,684	55.0%	
Jul	-	283,591	330,214	293,988	62.6%	
Aug	-	270,950	259,947	286,311	69.8%	
Sep	-	236,382	289,489	292,324	76.1%	
Oct	-	314,663	315,656	306,464	84.5%	
Nov	-	279,898	289,793	266,326	91.9%	
Dec	-	302,618	342,218	308,003	100.0%	
Totals	1,386,702	3,751,979	3,997,816	3,695,425		
2019 YTD Compared to Budget:					3,762,105	36.9%



Utility taxes are the second largest source of General Fund revenue, comprising 35.0% of all tax revenue in the General Fund. Utility taxes are levied on the gross income derived from the sales of electricity, natural gas, solid waste collection, cable television, telephone, and stormwater services provided within city limits and are collected monthly. There is a 4.6% decline from 2018 taxes collected. We anticipated an increase in these revenues based on the development of the business park; as a result, the city has started a utility tax audit in 2019.

2019 YTD Compared to 2018 YTD:					(104,723)	-15.5%
	2019	2018	2017	2016	PY YTD	
Jan	162,826	186,912	41,052		1.6%	
Feb	124,681	157,163	232,138		10.5%	
Mar	135,971	174,355	281,581		21.3%	
Apr	148,371	158,143	242,435		30.5%	
May	-	162,501	172,049		37.1%	
Jun	-	178,283	227,114		45.8%	
Jul	-	176,829	277,288		56.5%	
Aug	-	195,111	264,954		66.6%	
Sep	-	163,580	245,831		76.0%	
Oct	-	169,926	210,839		84.1%	
Nov	-	162,918	230,840		93.0%	
Dec	-	126,092	183,507		100.0%	
Totals	571,850	2,011,813	2,609,628	-		
2019 YTD Compared to Budget:					2,000,000	28.6%

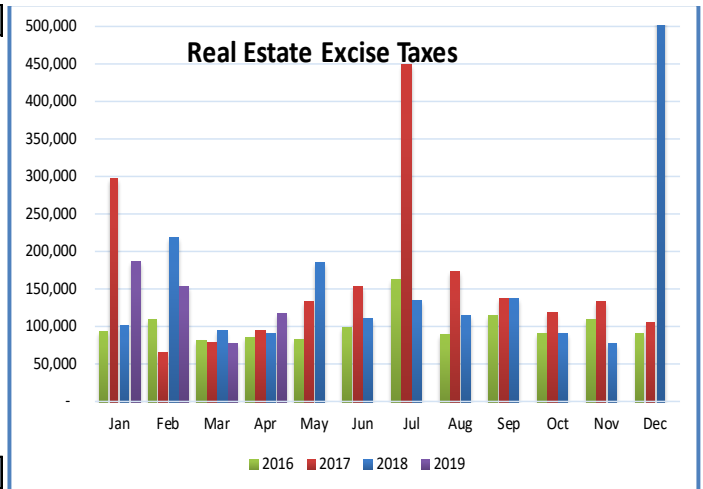


The Red Light Running program has two elements; structural on-going revenue which is \$1.5M and one-time revenue \$500,000 of the \$2.0M budget. Year-to-date collection is 91.4% of budget and is lower than anticipated. The City closely monitors the activity for this program.

MAJOR REVENUE TRENDS (CASH BASIS - Continued)

CIP FUNDING SOURCES

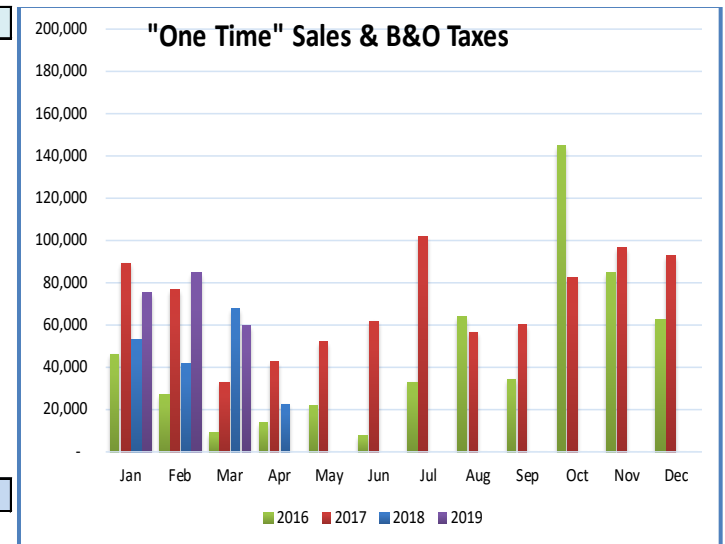
2019 YTD Compared to 2018 YTD:					29,946	5.9%
	2019	2018	2017	2016	PY YTD	
Jan	186,376	100,179	296,469	93,909	4.7%	
Feb	153,182	218,634	64,190	109,153	15.1%	
Mar	77,867	94,383	78,233	80,623	19.5%	
Apr	117,781	92,064	95,642	86,005	23.9%	
May	-	184,602	132,598	84,072	32.6%	
Jun	-	111,822	152,999	99,166	37.9%	
Jul	-	134,460	448,867	163,905	44.3%	
Aug	-	114,749	173,469	90,084	49.7%	
Sep	-	137,688	136,573	116,119	56.2%	
Oct	-	91,501	118,772	91,603	60.5%	
Nov	-	77,299	132,237	109,682	64.2%	
Dec	-	758,105	105,037	91,594	100.0%	
Totals	535,206	2,115,486	1,935,085	1,215,915		
2019 YTD Compared to Budget:					1,000,000	53.5%



The City collected \$535,206 in Real Estate Excise Tax (REET) revenue year-to-date and the amount is higher than the amount anticipated.

2019 YTD Compared to 2018 YTD:					34,467	118.5%
	2019	2018	2017	2016	PY YTD	
Jan	75,168	53,243	89,266	46,556	28.6%	
Feb	85,159	42,028	76,783	27,195	51.3%	
* Mar	59,986	67,676	33,370	9,428	87.7%	
* Apr	-	22,899	42,775	13,465	100.0%	
May	-	-	52,185	22,165	100.0%	
Jun	-	-	62,293	7,770	100.0%	
Jul	-	-	101,589	32,666	100.0%	
Aug	-	-	56,915	64,376	100.0%	
Sep	-	-	60,445	34,407	100.0%	
Oct	-	-	82,400	144,643	100.0%	
Nov	-	-	97,018	84,923	100.0%	
Dec	-	-	92,746	62,874	100.0%	
Totals	220,312	185,846	847,785	550,468		
2019 YTD Compared to Budget:					500,000	44.1%

* One-time sales tax not recorded for March & April



All "one-time" sales and B&O tax revenues are designated for capital improvements.

GENERAL FUND 001

2019 ADOPTED BUDGET				2019 Year to Date ACTUAL					
ANNUAL 12 MONTHS				APRIL					
	REVENUES	EXPENDITURES	NET	REVENUES	%**	EXPENDITURES	%**	NET	
BEGINNING FUND BALANCE			4,946,525					5,743,219	
<u>Unrestricted Revenues</u>									
Unrestricted Taxes	13,546,355		13,546,355	5,199,842	38%				
One Time Sales/B&O Taxes	-		-	220,313	-				
Unrestricted Franchise Fees	1,140,000		1,140,000	368,350	32%				
Business Licenses	271,000		271,000	-	-				
State/City Assistance	100,000		100,000	22,984	23%				
Miscellaneous	105,200		105,200	53,128	51%				
Transfer In	-		-						
Total Unrestricted Revenues	15,162,555		15,162,555	5,864,617	39%			5,864,617	
<u>Policy & Support Services</u>									
Support Services Chargebacks	2,681,667		2,681,667	907,624	34%			907,624	34%
City Council		93,830	(93,830)	-	-	24,105	26%	(24,105)	26%
City Manager	-	2,092,625	(2,092,625)	10	-	585,261	28%	(585,251)	28%
Financial Services	65,000	1,165,157	(1,100,157)	-	-	367,408	32%	(367,408)	33%
Technology Services	774,185	910,885	(136,700)	258,062	33%	384,691	42%	(126,629)	-
* Legal	49,132	775,282	(726,150)	18,062	37%	254,157	33%	(236,095)	33%
Bldg & Facility Maint		342,407	(342,407)	-	-	126,359	37%	(126,359)	37%
Total Policy & Support Services	3,569,984	5,380,186	(1,810,202)	1,183,758	33%	1,741,981	32%	(558,223)	31%
<u>Public Safety Services</u>									
Restricted - Public Safety	3,485,838		3,485,838	1,102,424	32%			1,102,424	32%
Court	112,100	1,372,505	(1,260,405)	44,833	40%	484,530	35%	(439,697)	35%
Probation	67,000	232,377	(165,377)	27,240	41%	77,177	33%	(49,937)	30%
EMS/Fire/Jail/Public Defender	4,600	1,179,606	(1,175,006)	544	12%	344,462	29%	(343,918)	29%
Police	239,243	10,999,450	(10,760,207)	55,347	23%	3,577,274	33%	(3,521,927)	33%
Total Public Safety Services	3,908,781	13,783,938	(9,875,157)	1,230,388	31%	4,483,443	33%	(3,253,055)	33%
<u>Community Services</u>									
Planning & Bldg (NonFee Based)		567,669	(567,669)			200,018	35%	(200,018)	35%
Engineering (NonFee Based)		268,492	(268,492)			93,878	35%	(93,878)	35%
Subtotal	-	836,161	(836,161)	-		293,896	35%	(293,896)	35%
Park Maintenance	26,728	931,297	(904,569)	5,542	21%	339,185	36%	(333,643)	37%
Parks & Community Relations	6,500	213,813	(207,313)	5,145	79%	48,799	23%	(43,654)	21%
Senior & Human Services	104,230	675,547	(571,317)	53,076	51%	212,883	32%	(159,807)	28%
Arts Program	9,500	65,781	(56,281)	100	1%	7,534	11%	(7,434)	13%
Recreation Programs	1,059,047	1,373,431	(314,384)	328,649	31%	441,449	32%	(112,800)	36%
Beach Park Rentals	266,100	612,084	(345,984)	112,061	42%	158,028	26%	(45,967)	13%
Subtotal	1,472,105	3,871,953	(2,399,848)	504,573	34%	1,207,878	31%	(703,305)	29%
Total Community Services	1,472,105	4,708,114	(3,236,009)	504,573	34%	1,501,774	32%	(997,201)	31%
<u>Transfers Out</u>									
Capital & Debt		909,439	(909,439)			-	0%	-	0%
One Time Sales/ B&O Tax		-	-			75,168	-	(75,168)	-
Total Transfers	-	909,439	(909,439)	-		75,168		(75,168)	
TOTAL GENERAL FUND	24,113,425	24,781,677	(668,252)	8,783,336	36%	7,802,366	31%	980,970	-147%
ENDING FUND BALANCE			4,278,273					6,724,189	
**April is month 4 of 12 = 33%									
16.67% Minimum Ending Fund Balance			4,131,106						

SPECIAL REVENUE FUND 105 (DEVELOPMENT - FEE BASED)

2019 ADOPTED BUDGET				2019 Year to Date ACTUAL				
ANNUAL 12 MONTHS				APRIL				
	REVENUES	EXPENDITURES	NET	REVENUES**	% **	EXPENDITURES	%**	NET
BEGINNING FUND BALANCE			4,446,615					4,699,442
<i>Community Services (PBPW Fee Based)</i>								
Interest Earnings	3,000		3,000	16,751				16,751
Planning (Fee Based)	169,790	688,215	(518,425)	55,574	33%	217,872	32%	(162,298) 31%
Recycle Grant	44,330	44,909	(579)	9,000	20%	15,650	35%	(6,650) 1148%
Building & Permits (Fee Based)	1,960,560	830,334	1,130,226	353,145	18%	268,324	32%	84,821 8%
Minor Home Repair Grant	32,000	31,642	358	5,482	17%	5,712	18%	(230) -
Engineering (Fee Based)	697,062	951,367	(254,305)	119,743	17%	319,030	34%	(199,287) 78%
TOTAL PBPW Fee Based	2,906,742	2,546,467	360,275	559,695	19%	826,588	32%	(266,893) -74%
ENDING FUND BALANCE			4,806,890					4,432,549

***April is month 4 of 12 = 33%*

***ACTUAL Revenues include "One-Time Development Revenues" when received. No "One-Time" in Revenue Budgets.*

Fund Activity Year-to-Date through April 30, 2019				
Fund	Beginning Fund Balance	Revenues & Transfers-In	Expenditures & Transfers-Out	Ending Fund Balance
Special Revenue Funds:				
Street	748,129	464,843	429,258	783,714
Arterial Pavement	1,172,531	290,852	35,151	1,428,232
Police Drug Seizure	22,040	124	-	22,164
Hotel-Motel Tax	21,376	27,071	-	48,447
Redondo Zone	38,607	15,764	22,428	31,943
Waterfront Zone	50,590	69,302	35,755	84,137
PBPW Automation Fee	314,976	41,230	30,294	325,912
Urban Forestry	-	-	-	-
Abatement	42,307	1,937	-	44,244
Automated Speed Enforcement (ASE)	370,517	94,665	52,954	412,228
Transport Benefit District	170,233	290,239	193,258	267,214
Debt Service Funds:				
REET 1 Eligible Debt Service	1,931	-	1,074	857
REET 2 Eligible Debt Service	73,310	-	3,452	69,858
2018 LTGO & Refunding Bonds	1,988,952	11,023	-	1,999,975
Capital Project Funds:				
REET 1	1,023,165	220,336	-	1,243,501
REET 2	755,117	219,416	-	974,533
Park Levy	1,757	46	-	1,803
Park in Lieu	559,810	22,303	-	582,113
One-Time Sales & B&O Tax Revenues	1,183,676	90,690	-	1,274,366
Municipal Capital Improvements	201,447	7,829	384,481	(175,205)
Transportation Capital Improvements	808,678	123,922	255,899	676,701
Traffic in Lieu	108,978	1,500,613	-	1,609,591
Traffic Impact - Citywide	1,280,159	59,571	-	1,339,730
Traffic Impact - Pac Ridge	278,859	1,661	-	280,520
Internal Service Funds:				
Equipment Rental Operations	369,196	178,242	167,512	379,926
Equipment Rental Replacement	3,807,967	229,104	97,870	3,939,201
Facility Major Repairs	192,667	40,401	22,748	210,320
Computer Replacement	1,022,200	135,164	35,364	1,122,000
Self Insurance	460,407	715,207	614,743	560,871
Unemployment Insurance	437,457	17,805	-	455,262

Budget vs. Actual Revenue & Transfers-In by Fund Year-to-Date through April 30, 2019				
Fund	Budget	YTD Actual	% Actual to Budget	Remaining Budget
Special Revenue Funds:				
Street	1,683,608	464,843	27.61%	1,218,765
Arterial Pavement	1,083,800	290,852	26.84%	792,948
Police Drug Seizure	1,000	124	12.40%	876
Hotel-Motel Tax	112,000	27,071	24.17%	84,929
Redondo Zone	93,150	15,764	16.92%	77,386
Waterfront Zone	198,600	69,302	34.90%	129,298
PBPW Automation Fee	100,000	41,230	41.23%	58,770
Urban Forestry	10,000	-	0.00%	10,000
Abatement	5,300	1,937	36.55%	3,363
Automated Speed Enforcement (ASE)	350,000	94,665	27.05%	255,335
Transport Benefit District	944,000	290,239	30.75%	653,761
Debt Service Funds:				
REET 1 Eligible Debt Service	17,354	-	0.00%	17,354
REET 2 Eligible Debt Service	247,102	-	0.00%	247,102
2018 LTGO & Refunding Bonds	228,000	11,023	4.83%	216,977
Capital Project Funds:				
REET 1	562,000	220,336	39.21%	341,664
REET 2	507,000	219,416	43.28%	287,584
Park Levy	57,000	46	0.08%	56,954
Park in Lieu	125,000	22,303	17.84%	102,697
One-Time Sales & B&O Tax Revenues	500,000	90,690	18.14%	409,310
Municipal Capital Improvements	7,530,000	7,829	0.10%	7,522,171
Transportation Capital Improvements	7,936,000	123,922	1.56%	7,812,078
Traffic in Lieu	1,815,750	1,500,613	82.64%	315,137
Traffic Impact - Citywide	1,086,000	59,571	5.49%	1,026,429
Traffic Impact - Pac Ridge	1,500	1,661	110.73%	(161)
Internal Service Funds:				
Equipment Rental Operations	526,185	178,242	33.87%	347,943
Equipment Rental Replacement	721,238	229,104	31.77%	492,134
Facility Repair & Replacement	311,641	40,401	12.96%	271,240
Computer Replacement	389,311	135,164	34.72%	254,147
Self Insurance	714,120	715,207	100.15%	(1,087)
Unemployment Insurance	73,181	17,805	24.33%	55,376

Budget vs. Actual Expenditures & Transfers-Out by Fund Year-to-Date through April 30, 2019				
Fund	Budget	YTD Actual	% Actual to Budget	Remaining Budget
Special Revenue Funds:				
Street	1,677,883	429,258	25.58%	1,248,625
Arterial Pavement	926,000	35,151	3.80%	890,849
Police Drug Seizure	1,000	-	-	1,000
Hotel-Motel Tax	112,000	-	-	112,000
Redondo Zone	54,429	22,428	41.21%	32,001
Waterfront Zone	110,729	35,755	32.29%	74,974
PBPW Automation Fee	90,881	30,294	33.33%	60,587
Urban Forestry	5,000	-	-	5,000
Abatement	200	-	-	200
Automated Speed Enforcement (ASE)	482,000	52,954	10.99%	429,046
Transport Benefit District	931,328	193,258	20.75%	738,070
Debt Service Funds				
REET 1 Eligible Debt Service	16,870	1,074	6.37%	15,796
REET 2 Eligible Debt Service	246,668	3,452	1.40%	243,216
2018 LTGO & Refunding Bonds	2,150,050	-	-	2,150,050
Capital Project Funds:				
REET 1	355,915	-	-	355,915
REET 2	818,102	-	-	818,102
Park Levy	54,000	-	-	54,000
Park in Lieu	249,000	-	-	249,000
One-Time Sales & B&O Tax Revenues	706,000	-	-	706,000
Municipal Capital Improvements	6,337,000	384,481	6.07%	5,952,519
Transportation Capital Improvements	8,195,000	255,899	3.12%	7,939,101
Traffic in Lieu	1,750,000	-	-	1,750,000
Traffic Impact - Citywide	2,157,000	-	-	2,157,000
Traffic Impact - Pac Ridge	-	-	-	-
Internal Service Funds:				
Equipment Rental Operations	490,548	167,512	34.15%	323,036
Equipment Rental Replacement	681,000	97,870	14.37%	583,130
Facility Repair & Replacement	523,000	22,748	4.35%	500,252
Computer Replacement	122,744	35,364	28.81%	87,380
Self Insurance	673,556	614,743	91.27%	58,813
Unemployment Insurance	30,000	-	0.00%	30,000

MARINA FUND - OPERATING, DEBT SERVICE & CAPITAL FUNDS
(Budget/Working Capital Basis)
Year-to-Date through April 30th

	2019 Budget	2019 Year-to-Date	%	2018 Budget	2018 Year-to-Date	%
Operating Revenues						
Charges for Services	\$ 3,064,512	\$ 1,069,887	35%	\$ 2,959,065	\$ 1,021,797	35%
Fuel Sales	1,160,000	177,872	15%	933,000	116,122	12%
Parking Fines & Moorage Late Fees	20,000	8,386	42%	12,220	10,242	84%
Intergovernmental Revenues	-	-	-	-	-	-
Miscellaneous Revenues	74,315	23,321	31%	44,460	13,822	31%
Total Operating Revenues	<u>\$ 4,318,827</u>	<u>\$ 1,279,466</u>	<u>30%</u>	<u>\$ 3,948,745</u>	<u>\$ 1,161,983</u>	<u>29%</u>
Operating Expenses						
Salaries	689,173	181,428	26%	757,095	194,389	26%
Personnel Benefits	289,075	67,083	23%	277,853	68,963	25%
Supplies	138,143	35,355	26%	137,400	43,689	32%
Fuel Purchases	1,010,000	125,509	12%	657,000	94,358	14%
Services	458,270	105,951	23%	778,536	225,941	29%
Services - Interfund	387,119	161,660	42%	-	-	-
Machinery & Equipment	-	2,613	-	-	-	-
Total Operating Expenses (excluding depreciation)	<u>2,971,780</u>	<u>679,599</u>	<u>23%</u>	<u>2,607,884</u>	<u>627,340</u>	<u>24%</u>
Operating Income (Loss)	\$ 1,347,047	\$ 599,867		\$ 1,340,861	\$ 1,261,279	
Non-Operating Revenues						
Interest Revenue	10,000	25,784	258%	10,000	7,782	78%
Insurance Recoveries	4,459	-	-	-	-	-
Transfer In from Fund 309	50,000	-	-	-	-	-
Total Non-Operating Revenues	<u>64,459</u>	<u>25,784</u>	<u>40%</u>	<u>10,000</u>	<u>50,901</u>	<u>509%</u>
Non-Operating Expenses						
Other Non-Operating Expenses	-	-	-	-	600	-
Capital Outlay	375,000	2,678	1%	460,000	34,480	7%
Transfer Out to Fund 310	500,000	-	-	-	-	-
Debt Service	782,575	-	0%	815,416	720,833	88%
Total Non-Operating Expenses	<u>1,657,575</u>	<u>2,678</u>	<u>0%</u>	<u>1,275,416</u>	<u>755,913</u>	<u>59%</u>
Beginning Working Capital - January 1st		\$ 3,134,075			\$ 2,030,947	
Ending Working Capital - April 30th		<u>3,757,047</u>			<u>2,587,214</u>	
Net Change in Working Capital (see Note)		<u>\$ 622,972</u>			<u>\$ 556,267</u>	
<i>Note: Working Capital = Current Assets minus Current Liabilities</i>						
April is the 4th month of 12		<u>33%</u>				
Fuel Profits (using COGS)		<u>52,363</u>			<u>21,764</u>	

SURFACE WATER MANAGEMENT FUND - OPERATING & CAPITAL FUNDS
(Budget/Working Capital Basis)
Year-to-Date through April 30th

	2019 Budget	2019 Year-to-Date	%	2018 Budget	2018 Year-to-Date	%
Operating Revenues						
Charges Goods & Services	\$ 4,071,914	\$ 1,780,406	44%	\$ 3,741,629	\$ 1,763,897	47%
Intergovernmental Revenues	-	-	-	-	-	-
Miscellaneous	-	-	-	50	-	-
Total Operating Revenues	<u>\$ 4,071,914</u>	<u>\$ 1,780,406</u>	<u>44%</u>	<u>\$ 3,741,679</u>	<u>\$ 1,763,897</u>	<u>47%</u>
Operating Expenses						
Salaries	909,593	308,245	34%	922,742	255,924	28%
Personnel Benefits	467,030	136,825	29%	424,417	120,929	28%
Supplies	115,785	23,597	20%	88,112	36,399	41%
Services	1,723,532	467,607	27%	1,585,117	429,571	27%
Total Operating Expenses (excluding depreciation)	<u>\$ 3,215,940</u>	<u>\$ 936,274</u>	<u>29%</u>	<u>\$ 3,020,388</u>	<u>\$ 842,823</u>	<u>28%</u>
Operating Income (Loss) - excluding depreciation	\$ 855,974	\$ 844,132		\$ 721,291	\$ 921,074	
Non-Operating Revenues						
Interest Revenue	70,000	34,757	50%	10,000	17,370	174%
Storm Drainage Hook-Up Fees	65,000	15,732	24%	80,000	69,692	87%
Total Non-Operating Revenues	<u>135,000</u>	<u>50,489</u>	<u>37%</u>	<u>90,000</u>	<u>87,062</u>	<u>97%</u>
Non-Operating Expenses						
Capital Outlay	1,705,000	70,687	4%	1,235,860	15,536	1%
Total Non-Operating Expenses	<u>1,705,000</u>	<u>70,687</u>		<u>1,235,860</u>	<u>15,536</u>	
Beginning Working Capital - January 1st		\$ 5,289,348			\$ 4,595,686	
Ending Working Capital - April 30th		<u>6,113,282</u>			<u>5,588,286</u>	
Net Change in Working Capital (see Note)		<u>\$ 823,934</u>			<u>\$ 992,600</u>	

Note: Working Capital = Current Assets minus Current Liabilities

April is the 4th month of 12 33.3%

The City of Des Moines' investment portfolio is managed in a manner to provide maximum security of principle while meeting daily cash flow demands and conforming to laws and regulations governing the investment of public funds. The primary objective of the City's investment activities, in priority order, are safety, liquidity and return on investment.

The City's Investment Policy has been adopted by Ordinance 1144 of the City Council (per Des Moines Municipal Code 3.12). Authorized investments are securities and investments authorized by State statute as defined in RCW 39.58 and further defined within the Investment Policy.

**City of Des Moines
Deposits and Investment Portfolio
Year-to-date April 30, 2019**

Security Type	Fair Value as of 1/1/2019	January through April Activity	Fair Value as of 4/30/2018	% of Portfolio
Federal Farm Credit Bank	\$ 994,670	\$ 4,210	\$ 998,880	2.3%
Federal Home Loan Bank	4,977,720	370	4,978,090	11.2%
Federal Home Loan Mtg Corp	2,000,000	(499,550)	1,500,450	3.4%
Residual Funding Corp.	4,532,300	50,838	4,583,138	10.3%
Farmer Mac	1,499,025	(1,499,025)	-	0.0%
US Treasury Note/Bond	-	2,962,740	2,962,740	6.7%
Key Bank	3,777,870	3,040,816	6,818,686	15.4%
LGIP	22,308,518	185,183	22,493,701	50.7%
Total	\$ 40,090,103	\$ 4,245,582	\$ 44,335,685	100.0%



216th Segment 3

Construction Management Contract Addendum

June 13, 2019

Brandon Carver, P.E.
Public Works Director

Existing Ped
Signal

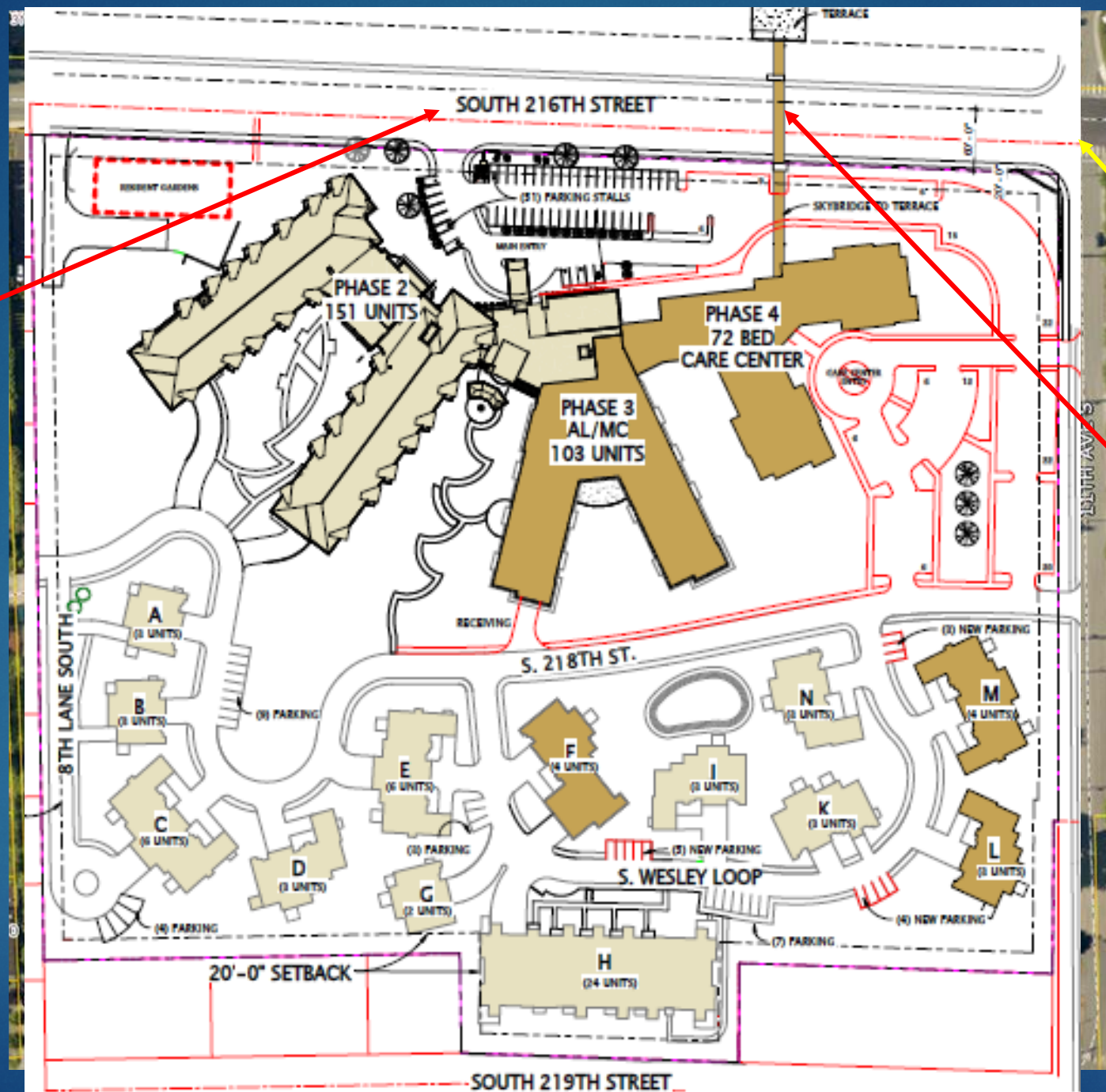


Existing RRFB
Crosswalk

Relocate RRFB
Crosswalk

Potential New
Traffic Signal

Proposed Pedestrian
Sky Bridge





WELCOME
to the
DES MOINES
MARINA

WAGGONER MARINA SERVICES

WAGGONER CRUISING GUIDE

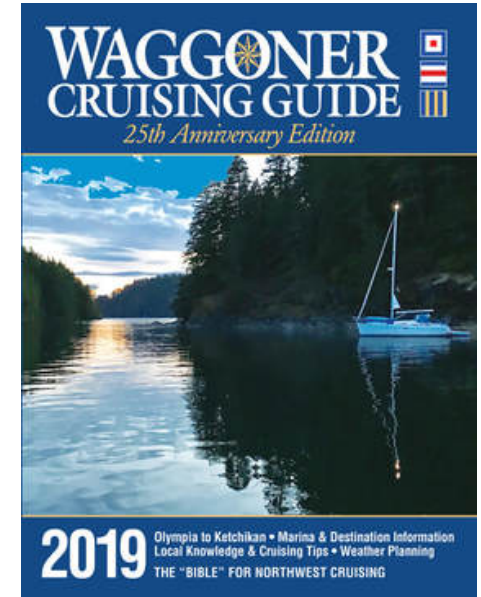


Waggoner Marina Services

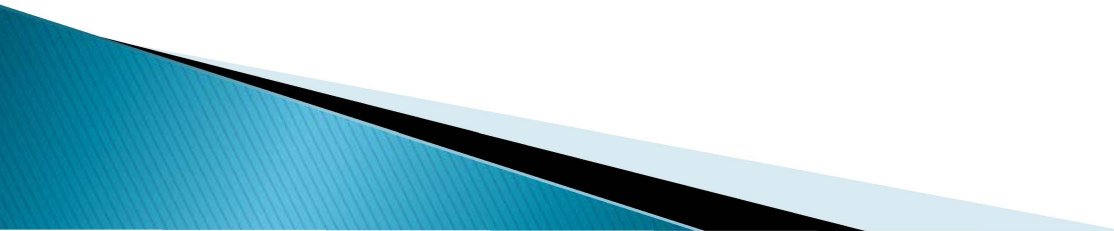
- ❑ Marina Studies
 - ❑ Recommendations
 - ❑ Evaluations
 - ❑ From a Boaters Perspective
- 

The “Waggoner” Name

- ❑ Waggoner Cruising Guide
- ❑ Ports & Passes Tides & Currents
- ❑ Cruisers College
- ❑ Boat Show University
- ❑ Flotillas
- ❑ Fine Edge Publishing
- ❑ Nautical Magazine and Publication Authors



The Des Moines Marina Challenges and Opportunities



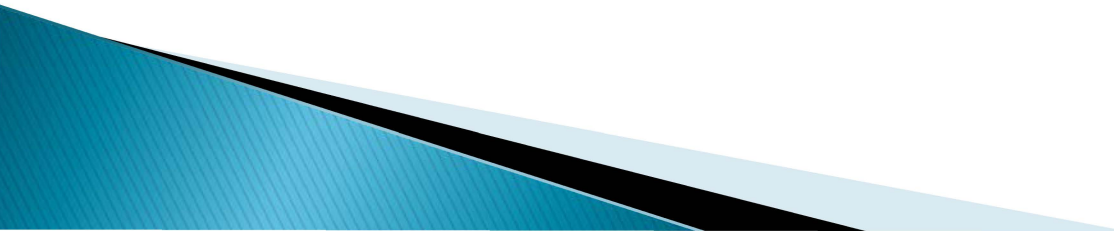
The Cruising Market Opportunity

There are 36,000 cruising boats in the NW and Inside Passage area including WA, BC & SE Alaska according to consulting firm Grant Thornton

- About 1/3 or 12,000 are serious cruising boats that go out every summer for 2 to 12 weeks
- Boats range from 26 foot cabin cruisers to 85 foot yachts and larger.
- Boat owners spend \$300 - \$500 per day or more at a destination on:
 - Moorage
 - Destination Marinas and Restaurant Experiences
 - Fuel, Maintenance, Parts and Accessories
 - New Electronics
 - Provisions and Liquor
 - Tours, Attractions and Fishing Charters

Boater Expectations

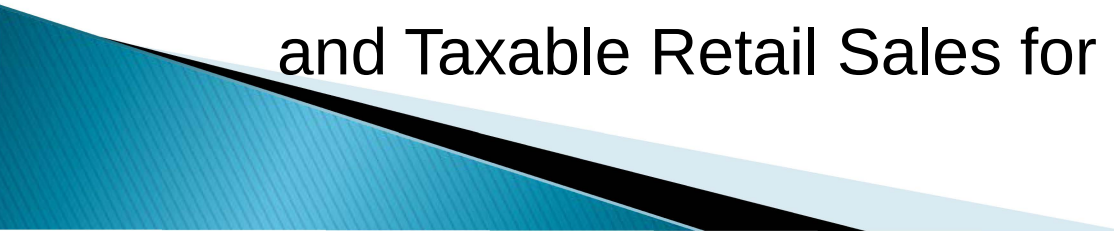
Boaters increasingly expect to find resort level facilities and services.

- Marinas today are more than a place to park boats.
 - Cruising public expects to find resort/hotel grade facilities and services throughout.
 - Cruising boaters are willing to pay the price.
 - Tenant boaters want a safe, secure, convenient place to house their boat when not out cruising.
- 

Opportunities for the City of Des Moines Marina

- The Marina is an economic generator with moorage and other services.
 - It is also a popular amenity with access to the water for people to enjoy, go fishing, participate in water sports like kayaking and boating.
 - It is very busy on a pleasant weekend with people strolling the waterfront and enjoying Beach Park.
 - Located very close to SeaTac Airport, the Marina has opportunities to host fly-in marina tenants. The Pacific Northwest has been discovered.
 - The Marina has uplands that can be better utilized and can form a link to the Marina District.
 - Ranger Tug/Cutwater and the Marine Trades value the Des Moines Marina and can make better use of this asset.
- 

There are also many Challenges ahead:

- The Marina infrastructure - seawall, docks, electrical systems – need a plan for replacement.
 - The mix and configuration of the docks need to be reset to meet the different needs of the market for larger slips.
 - Upland marina support amenities need to be rebuilt. This includes bathrooms, laundry and storage areas.
 - There are development opportunities to improve the marina floor area and increase lease revenue and Taxable Retail Sales for the City.
- 

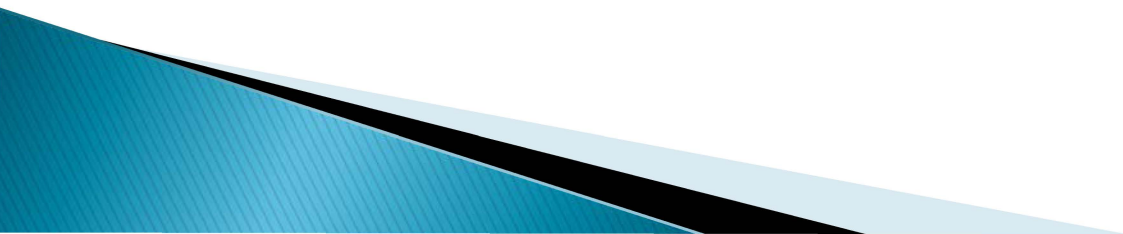
Challenges Ahead:

- How to pay for the millions in investment for renovation and replacement of the marina facilities.
 - Moorage Fees will need to increase.
 - Covered moorage is very expensive to build and maintain.
- Develop a responsible plan that meets the needs of the citizens, tenants and the market.
- Work out a schedule for the re-development that works around environmental issues and the logistics of moving existing tenants around.
 - Permitting – a important part of the process.

Key Discussion Topics for the Community

- Tough issues require a multi-stage plan over the next 10-15 years. The plan will evolve every 5 years or so during development.
 - Marina Renovation and Rebuild
 - Future Revenue and Investment
 - Consider different business models like a Public-Private Partnership
 - What are the preferred amenities to make Des Moines an attractive Marina Destination?
 - Does Des Moines have the will to do this?
- 

A View of Northwest and Inside Passage Marinas

















FRIDAY HARBOR JOLLY TROLLEY

ALL ABOARD!

T-101



We have:
Local HALIBUT
&
SOCKEYE SALMON
Fillets

SMOKED SALMON
see individual packages for pricing

OYSTERS
\$16 /DOZ per dozen

STEAMER CLAMS
\$8 /DOZ per dozen

WESTCOTT BAY CLAMS OR MUSSELS
\$8 /DOZ

WESTCOTT BAY OYSTERS
\$16 /DOZEN

MAINE LOBSTER
\$21 ~ lb.

CRAB COCKTAILS
\$15 each

SMOKED KING SALMON

COGNATE SHIMP
\$2 per lb.















C & D

Safety Precaution:
Icy Docks.
Proceed at your own Risk.

TARA
ATLANTA

C
D

FIRST 235







Cap Sante

HEADLAND, ISLAND, AND CULTURE

Prominent landscape feature inspires stories of local cultural history and geology

The prominent rocky headland across the marina is perhaps the most notable—and enduring—feature of Fidalgo Bay, claiming a special place in local geologic and cultural history.

Land on Cap Sante, as the headland became known, was among the 186 acres purchased in

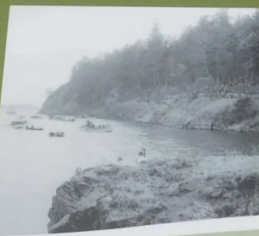
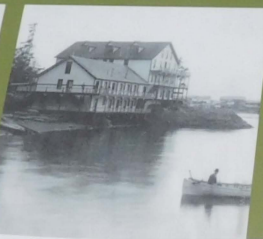
1877 by Anacortes founder Amos Bowman, who built a store and the city's first post office nearby.

The peninsula originally was separated from downtown by a marsh. Fourth Street was the first to be filled in, affording safe access to an area where children romped freely and adults enjoyed viewpoints, picnics, and pageants.

Recognizing its recreational and ecological value, the city acquired Cap Sante summit in 1903 for a park. Homes now dot the hillside, while picnickers, visitors, and photographers are drawn to the rocky beaches, lush forest, and expansive views from the open summit.



BRIEFLY REFERRED TO AS The Portage, then as Rocky Point, Cap Sante's present name was bestowed in 1877 by Anne Bowman, wife of Anacortes founder Amos Bowman. The headland reminded her of Cap-Santé (French for "Cape Health"), a rocky promontory overlooking the St. Lawrence River in Quebec, Canada, where Anne spent much of her childhood.



No longer an island

As recently as 1900, Cap Sante was a "high tide island," separated from Fidalgo by a marsh running from the marina to Guemes Channel. An early report called it "the finest 'duck pasture' in the world." Before the marsh was filled in for development in 1896, a "motor bridge" linked Cap Sante to downtown at 10th Street.

Point of view

Rose Point's distinctive rocky shoreline reaches into Guemes Channel on Cap Sante's northern edge. Now part of a residential neighborhood, it was a favored viewpoint and picnic area for settlers with access to little formal entertainment. Amos Bowman's grand hotel opened near the point in 1889, succumbing to fire two years later.

City's oldest park

Cap Sante had long been a destination for settlers' picnics and outings when its 37 acres were purchased by the city in 1903. Part of the Bowman family's original holdings, the summit property was acquired for \$100 from Melville Curtis (brother of Anne Curtis Bowman), with the express purpose it be preserved as a park.

Best seat in the house

Marine Stadium, built into the east side of Cap Sante headland in 1938, provided spectacular views of boating exhibitions during Mariners' Pageants on Fidalgo Bay. The rock amphitheater was a Works Project Administration (WPA) undertaking, one of many nationwide that provided welcome jobs during the Great Depression.

It's a fact!

For unique geology and expansive views from Cap Sante summit, take 4th Street to its east end, then follow the "Viewpoint" sign. Alternately, hike up from Rotary Park on the marina's eastern shore.

Trail Tales is funded under Washington State Department of Ecology's Public Participation Grant Program.



Seafarers' Memorial
Discovery Point sponsored by
Sorooptimist International
of Anacortes





WAGGONER CRUISING GUIDE



Thank You



PUBLIC HEARING TO CONSIDER DRAFT ORDINANCE NO. 19-048
RELATING TO ZONING, AMENDING THE USE TABLE IN DMMC 18.52.010B, ADDING AND
REVISING DEFINITIONS IN DMMC 18.01.050

[illegible]

Transportation Improvement Plan (2020-2039) Public Hearing

Des Moines City Council
June 13, 2019

Presented by
Andrew Merges, P.E.
Transportation & Engineering Services Manager



What is the Transportation Improvement Plan (TIP)?

- A prioritized list of 94 planned transportation projects
 - Not financially constrained
- Derived from the Comprehensive Transportation Plan (CTP)
 - Long Range Transportation Plan (20 year)



How do projects get into the TIP?

- From Comprehensive Transportation Plan (CTP)
 - Safety, Capacity, Pedestrian and Bicycle need
 - Supports Transit
- From Analysis of the City's Transportation System
 - Traffic Engineering Studies
 - Citizen Input/concerns
- From Interagency and Utility Coordination
 - (ex. SeaTac/Sound Transit/WSDOT)

How is the TIP used?

- Provides direction to staff for development of the 6-year Capital Improvement Plan (CIP)
- Project Planning and Coordination – Utilities and Neighboring Cities
- Required by State Law (RCW 35.77.010) to Submit annually (July 31st)
- Reported to WSDOT and PSRC
- Positions Projects for Future Grants/Loans

2020-2039 TIP

Discussion/Process

- Distributed Draft TIP to Transportation Committee on May 9 and June 13, 2019
- Public Notice – Published in Seattle Times on May 29 and June 5, 2019
- Public comment opportunity at hearing (tonight)
 - Reprioritize Priority #32, Kent-Des Moines Rd. Improvements (Segment 2), higher to accommodate pedestrian and multimodal improvements.
 - Reprioritize Priority #49, Redondo Beach Drive Sidewalk Project, higher to accommodate pedestrian safety and connectivity.
 - Reprioritize Priority #54, S. 208th Sidewalk Project, higher to accommodate pedestrian safety.

2020-2039 TIP

Accomplishments

- Project Highlights for 2019
 - Priority 1 – Pavement Preservation Program
 - Collaboration with Highline Water District
 - Priority 3 – ADA Compliance Program
 - Continued trip hazard removal – focus on downtown core & schools
 - Priority 5 – Des Moines Memorial Drive & S. 200th St
 - Interlocal Agreement with the City of SeaTac



2020-2039 TIP

Proposed Revisions

- Proposing to Add the following Projects:
 - S 200th St & S 199th St Improvements (Segment 1) (#20)
 - 24th Ave S and S 208th St Intersection Improvements (#28)
- Proposing to Reprioritize the following projects:
 - Des Moines North Marina Bulkhead Replacement (#9 to #6) - increase
 - Barnes Creek Trail – South Segment (#13 to #10) - increase
 - 24th Ave S Improvement Project (Segment 1) (#35 to #13) - increase
 - Marine View Dr. ITS Project (#23 to #19) - increase
 - Marine View Dr. & S 240th St (#10 to #15) - decrease
- Other Notables:
 - ADA Compliance Program (#3) – Revise title and description to broadly reflect the ADA Transition Plan
 - 24th Ave S Improvement Project (Segment 2) (#7) – Revise title and description to reflect TIB strategic grant opportunity
 - S 200th St & S 199th St Improvements (Segment #2) (#51) – Revise description demonstrating two distinct corridor segments (DMMD to 8th Ave S & 8th Ave S to 1st Ave S)



Recommendation

- “I move to approve Draft Resolution No. 19-061 adopting the 2020-2039 Transportation Improvement Plan for the City of Des Moines.”

PROPOSED SPEED LIMIT INCREASE ON 24TH AVE S, FROM S 208TH ST TO S 216TH ST FROM 30MPH TO 35MPH



Jun 13th, 2019
Khai Le, P.E.



35MPH EXISTING POSTED SPEED LIMIT
S 208TH ST TO S 188TH ST

30MPH - NO CHANGE

CITY OF SEATAC

CITY OF DES
MOINES

PROPOSE TO INCREASE THE SPEED
LIMIT FROM 30MPH TO 35MPH

S 188TH ST

S 200TH ST

S 208TH ST

S 216TH ST

24TH AVE S - FROM S 208TH ST TO S 216TH ST



Before the improvements in 2014



After the improvements in 2014

Suggested Motions

- ▶ Motion 1: “I move to suspend Rule 26(a) in order to enact Draft Ordinance No. 19-053 on first reading.”
- ▶ Motion 2: “I move to enact Draft Ordinance No. 19-053, amending DMMC section 10.20.010, to increase the speed limit on 24th Ave S from S 208th St to S 216th St from 30mph to 35mph.”