AGENDA

DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue South, Des Moines

July 9, 2015 – 7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CORRESPONDENCE

COMMENTS FROM THE PUBLIC

EXECUTIVE SESSION

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

PRESIDING OFFICER'S REPORT

ADMINISTRATION REPORT

CONSENT AGENDA

Page 1 Item 1: APPROVAL OF VOUCHERS
Motion is to approve for payment vouchers and payroll transfer included in the attached list and further described as follows:

Total A/P Checks/Vouchers	#143513-143639	$222,620.36
Electronic Wire Transfers	#568-574	$205,007.45
Payroll Checks	#18660-18669	$ 8,103.88
Payroll Direct Deposit	#250001-250162	$294,730.77
Total Certified Wire Transfers, Voids, A/P and Payroll Vouchers:		$730,462.46

Page 3 Item 2: APPROVAL OF MINUTES
Motion is to approve the minutes from the May 21, June 11 and June 18, 2015 Regular City Council meetings.

Page 17 Item 3: NATIONAL RECOVER MONTH PROCLAMATION
Motion is to approve the Proclamation supporting September as National Recovery Month.

Page 21 Item 4: DRAFT RESOLUTION NO. 15-107 RELATED TO NATIONAL PARKS AND RECREATION MONTH
Motion is to approve Draft Resolution No. 15-107 recognizing July 1, 2015 as Parks and Recreation Day in Des Moines and July as Parks and Recreation Month in Des Moines.

Page 25 Item 5: RECREATION AND CONSERVATION OFFICE YOUTH ATHLETIC FACILITIES PROJECT AUTHORIZING RESOLUTION
Motion is to adopt Draft Resolution No. 15-112, authorizing the City Manager to submit a grant application for a Youth Athletic Facilities project to the Recreation and Conservation Office (RCO) as provided in chapter 79.A.15 RCW, Acquisition of Habitat Conservation and Outdoor Recreation Lands, for grant funding in the amount of up to $100,000 for the Des Moines Field House Park Tennis Court Renovation Project.

NEW BUSINESS

Page 31 Item 1: DISCUSSION OF 2016-2021 CAPITAL IMPROVEMENT PLAN
Staff Presentation: Finance Director Dunyele Mason

Page 37 Item 2: SOUND TRANSIT 3 DRAFT PROJECT LIST
Staff Presentation: Planning, Building and Public Works Director Dan Brewer

Page 53 Item 3: PLANNING, BUILDING AND PUBLIC WORKS STAFFING
Staff Presentation: Planning, Building and Public Works Director Dan Brewer

NEXT MEETING DATE

July 23, 2015

ADJOURNMENT

CITY OF DES MOINES
Voucher Certification Approval
9-Jul-15
Auditing Officer Certification

Vouchers and Payroll transfers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of **July 09, 2015** the Des Moines City Council, by unanimous vote, does approve for payment those vouchers and payroll transfers included in the attached list and further described as follows:

The vouchers below have been reviewed and certified by individual departments and the City of Des Moines Auditing Officer:

Dunyele Mason

Dunyele Mason, Finance Director

	# From		# To	Amounts
Claims Vouchers:				
Total A/P Checks/Vouchers	143513	-	143639	222,620.36
Electronic Wire Transfers	568	-	574	205,007.45
Total claims paid				**427,627.81**
Payroll Vouchers				
Payroll Checks	18660	-	18669	8,103.88
Direct Deposit	250001	-	250162	294,730.77
Payroll Checks		-		
Direct Deposit		-		
Payroll Checks		-		
Direct Deposit		-		
Total Paychecks/Direct Deposits paid				**302,834.65**
Total checks and wires for A/P & Payroll				**730,462.46**

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MINUTES

DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue South, Des Moines

May 21, 2015 – 7:00 p.m.

CALL TO ORDER

Mayor Kaplan called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Musser.

ROLL CALL

Council present: Mayor Kaplan; Councilmembers Jeremy Nutting, Melissa Musser, Bob Sheckler and Vic Pennington.

Direction/Action

Motion made by Councilmember Nutting to excuse Mayor Pro Tem Pina; seconded by Councilmember Musser.
The motion passed 5-0.

Staff present: City Manager Tony Piasecki; Assistant City Attorney Tim George; Assistant City Manager Michael Matthias; Commander Barry Sellers; Transportation Manager Brandon Carver; Finance Director Dunyele Mason; Marina Maintenance Manager Scott Wilkins; Surface Water Management Utility Manager Loren Reinhold; Associate Transportation Engineer Andrew Merges; Parks, Recreation & Senior Services Director Patrice Thorell; City Clerk Bonnie Wilkins.

CORRESPONDENCE

There were no correspondences from the public.

COMMENTS FROM THE PUBLIC

- Kris VanGasken, 22032 10th Avenue S; Updated Council on what has been happening at the Food Bank and thanked them for their continued support.
- Barb Houston-Shimizu, 20830 8th Avenue S; Added thanks to the Council for their support of the Food Bank.
- Rick Johnson; 28624 Redondo Beach Drive S; Thanked Dan, Andrew and the rest of the Council for opening the beach access on Redondo Beach Drive. Has concerns about the rocks at the base of the steps next to the MaST Center. Would like to see them cleaned up.

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Councilmember Pennington

- Environmental Committee Meeting.
- Des Moines Farmer's Market 10th Anniversary Celebration:
    - Held at the Yacht Club.
    - Adding Wednesday nights.
- Thanked the Food Bank for all that they do.
- Attended Memorial Celebration for Jesse Whaley:
    - Long-time community member.
    - Former Fire Commissioner.
    - Past President of the King County Firefighter's Association.

   - First President of Highline Medic One.
   - Hired Councilmember Pennington.
   - Thanked him for his years of service to the Community.

Councilmember Sheckler
- No Report.

Councilmember Musser
- Dining Hall Ribbon Cutting Ceremony:
   - July 1st.
   - Thanked Staff and Community for all their support.

Councilmember Nutting:
- Attended the 5:00 Main Street Program.
- Mt. Rainier High School First Annual Samoan Arts Competition.
- Coffee with a Cop.
- Opening Day of Farmer's Market:
   - June 6th at 10:00 a.m.

PRESIDING OFFICER'S REPORT
- Recognized Jesse Whaley's passing and noted that Council sent flowers thanking him for his years of service to the community.
- Attended Seattle Southside's Annual Meeting:
   - Tourism promotion.
- Received an e-mail from SeaTac Mayor Gregerson:
   - Asked if Council is interested in supporting "Wear Orange Day, National Gun Violence Awareness Day":
   - June 2nd.
   - Consensus from Council to support.
- Department of Ecology:
   - Changing rating system for wet-lands.
   - Not sure yet how that will affect the City.
- FEMA Flood Management Plan update:
   - Consultant to give guidance on requirements.
- Lakehaven/Southwest Suburban Sewer Comprehensive Plan.
- City Council Vacancy.
- Council Opposed amendments on the Comp Plan due to staff May 22nd.
- July 1st Events:
   - Dining Hall Dedication.
   - Farmer's Market
   - Community Barbeque
   - Start of Wednesday Concert Series.

ADMINISTRATION REPORT

Item 1: WRIA 9 INTERLOCAL AGREEMENT PRESENTATION

Doug Osterman, Watershed Coordinator for Green/Duwamish & Central Puget Sound Watershed (WRIA 9) showed a short video clip and gave a Power Point presentation on the WRIA 9 Watershed-Based Restoration and Salmon Recovery in Des Moines.

The deadline for the proposed Interlocal Agreement is July 31, 2015.

Commander Barry Sellers briefed Council on a shooting that happened at 260th and Pacific Highway South.

City Manager Piasecki mentioned that WCIA suggests that the City of Des Moines adopt an ordinance that speaks to Encampments for the Homeless.

Direction/Action
Motion made by Councilmember Musser to remand Temporary Encampments for the Homeless to the Finance & Economic Development Committee for additional review; seconded by Councilmember Sheckler.
The motion passed 5-0.

CONSENT AGENDA

Item 1: APPROVAL OF MINUTES
Motion is to approve the minutes of the April 30, 2015 regular City Council meeting.

Item 2: AMEC CONTRACT SUPPLEMENT – PUBLIC WORKS YARD GROUNDWATER REMEDIATION WORK
Motion is to approve contract Supplement No. 6 for professional services with AMEC Foster Wheeler Environment & Infrastructure, Inc. for the groundwater remediation at the Public Works Yard in the amount of $111,016.00 bringing the total amount for the contract to $432,386, authorize the City Manager to approve additional supplements as necessary up to $25,000 for the entire contract, and to authorize the City Manager to sign said supplement substantially in the form as submitted.

Direction/Action
Motion made by Councilmember Nutting to approve the consent agenda; seconded by Councilmember Musser.
The motion passed 5-0.

OLD BUSINESS

Item 1: PARKS, RECREATION & SENIOR SERVICES NON-PROFIT FACILITY RATES
Staff Presentation: Parks, Recreation & Senior Services Director Patrice Thorell

Parks, Recreation & Senior Services Director Thorell gave a very brief Power Point presentation to Council.

Direction/Action
Motion made by Councilmember Nutting to approve Draft Resolution No. 15-084, superseding Resolution No. 1281 to provide for the continued reduced resident, governmental entity and non-profit facility rental rates, listing conditions under which such permission is granted, and to provide for a year of round rate reduction for the rental of the Marina parking lot, effective immediately; seconded by Councilmember Musser.
The motion passed 5-0.

Item 2: REDONDO PARKING MANAGEMENT PLAN: MAY 13, 2015 OPEN HOUSE BRIEFING
Staff Presentation: Associate Transportation Engineer Andrew Merges

Associate Transportation Engineer Merges gave a power point presentation to Council.

At 8:16 p.m. Councilmember Sheckler left the meeting.

No formal action was taken.

NEW BUSINESS

Item 1: PORT OF SEATTLE SUSTAINABLE AIRPORT MASTER PLAN BRIEFING (SAMP)
Staff Presentation: Port of Seattle Staff

Elizabeth Leavitt, Director, Aviation Planning and Environmental Services for the Port of Seattle briefed Council with a power point presentation on the Sustainable Airport Master Plan (SAMP).

Linda Stewart, Director of Aviation Community Partnerships updated Council on Community Outreach on the Sustainable Airport Master Plan (SAMP).

No formal action was taken.

NEXT MEETING DATE

June 11, 2015

ADJOURNMENT

Motion made by Councilmember Nutting to adjourn; seconded by Councilmember Pennington. The motion passed 4-0.

The meeting was adjourned at 8:45 p.m.

Respectfully Submitted,
Bonnie Wilkins
City Clerk

MINUTES

DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue South, Des Moines

June 11, 2015 – 7:00 p.m.

CALL TO ORDER

Mayor Kaplan called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Nutting.

ROLL CALL

Council present: Mayor Kaplan; Mayor Pro Tem Matt Pina; Councilmembers Jeremy Nutting, Melissa Musser, and Vic Pennington.

Direction/Action
Motion made by Councilmember Musser to excuse Councilmember Sheckler; seconded by Councilmember Nutting.
The motion passed 5-0.

Staff present: City Manager Tony Piasecki; City Attorney Pat Bosmans; Assistant City Manager Michael Matthias; Assistant City Attorney Tim George; Police Chief George Delgado; Commander Barry Sellers; Commander Bob Bohl; Planning, Building and Public Works Director Dan Brewer; Community Development Manager Denise Lathrop; Finance Director Dunyele Mason; Harbormaster Joe Dusenbury; Marina Maintenance Manager Scott Wilkins; Human Resources Manager Maureen Murphy; Parks, Recreation & Senior Services Director Patrice Thorell; City Clerk Bonnie Wilkins.

CORRESPONDENCE

There were no correspondences.

COMMENTS FROM THE PUBLIC

- Jerry Harris, 24107 20th Avenue S; He would like to see more enforcement of the City's Fireworks Ordinance.
- Mike Berry, 28632 Redondo Beach Drive S; Concerned about parking impacting Wooton Park.
- Rick Johnson, 28624 Redondo Beach Drive S; Gave Council a history of Wooton Park and handed out a listing of citizens that are "Redondo Citizens AGAINST City Using ANY of Wooten Park for Parking".
- Carol Belland, 26415 7th South, HealthPoint; Introduced Beth Church to Council.
- Beth Church; 26401 Pacific Highway S, HealthPoint Midway; Updated Council on statistics for HealthPoint from January, 2015 to current.
- Cheryl Johnson; 28748 Soundview Drive S; Would like Wooton Park to be dedicated to Gene White, longtime Redondo resident who recently passed away.

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Councilmember Pennington

- Finance & Economic Development Committee meeting.
- Attended the Farmer's Market Opening day.

Mayor Pro Tem Pina:

- Finance & Economic Development Committee meeting:
    - Informational discussion.
    - Reviewed development projects.
- Had the pleasure of opening the Farmer's Market with Wayne Corey.
- Performed at the opening day of the Farmer's Market.

Councilmember Musser

- No Report.

Councilmember Nutting:

- Attended the Quarterly Des Moines Police Department Recognition:
    - Swearing in:
        - Police Officer Chad Stillwagon.
        - Record Specialist Michelle O'Hearn.
    - Retirement:
        - Master Police Officer Paul Young.
        - Record Specialist Judy Bibby.
    - Accommodations:
        - Sergeant Dave Mohr.
        - Senior Detective Mike Thomas.
        - Senior Detective Fred Gendreau.
        - Detective Dave Shields.
        - Detective Casey Emly.
    - Saving a Life Award:
        - Senior Detective Fred Gendreau.
        - Detective Casey Emly.
    - Chief Award for Excellence:
        - Commander Bob Bohl.
- Attended the opening of the Farmer's Market.

PRESIDING OFFICER'S REPORT

- Received a Well City Award from the Association of Washington Cities:
    - 2% reduction in health care premiums in 2016.
- Fireworks:
    - Concerned over illegal fireworks.
    - Display at the Des Moines Marina on July 4th.
- Redondo Parking:
    - Parking study done on feedback received from Redondo citizens.
        - Council availability to schedule Council retreat.
- Spoke with State Legislatures regarding Transportation Capital Budget.
- Sound Transit Capital Committee meeting:
    - Federal Way Light Rail Extension.
    - Voted on motion to send to full Sound Transit Board for consideration.

ADMINISTRATION REPORT

Item 1: WASPC ACCREDITATION

Mike Painter, Washington Association of Sheriffs and Police Chiefs, spoke briefly about the Accreditation Process and introduced former City of Des Moines Police Officer, Mitch Barker, who is now the Executive Director of the Washington Association of Sheriffs and Police Chiefs. Mr. Barker spoke highly about the professionalism of the Des Moines Police Department and was impressed on how quickly the Department earned their accreditation.

Mr. Painter invited Police Chief George Delgado to the podium and presented him with an accreditation plaque.

- City Manager Piasecki received a letter from Gene Achziger, President of the Des Moines Legacy Foundation, presenting the City a 2015 Vulcan Restaurant Gas Range

Item 2: SEATTLE KING COUNTY ECONOMIC DEVELOPMENT COUNCIL MEMBERSHIP

City Manager Piasecki asked Council if they are interested in joining the Seattle King County Economic Development Council for the remainder of the year. The pro-rated fee is $2,500. Council is in agreement to join.

- City Manager Piasecki wanted to assure the community that we will re-engage our efforts for Fireworks awareness with signage/communication.

CONSENT AGENDA

Item 1: APPROVAL OF MINUTES
Motion is to approve the minutes of the May 7th and May 14, 2015 regular City Council meetings.

Item 2: APPROVAL OF VOUCHERS
Motion is to approve for payment vouchers and payroll transfer included in the attached list and further described as follows:

Total A/P Checks/Vouchers	#143072-143376	$1,992,667.19
Electronic Wire Transfers	#554-561	$ 205,141.87
Payroll Checks	#18651-18656	$ 10,690.41
Payroll Direct Deposit	#210001-210160	$ 289,039.92
Total Certified Wire Transfers, Voids, A/P and Payroll Vouchers:		$2,497,539.39

Item 3: ARTS COMMISSION APPOINTMENT
Motion is to confirm the Mayoral appointment of Nancy Stephan to an unexpired three year term on the City of Des Moines Arts Commission effective immediately and expiring on December 31, 2015.

Item 4: AMENDMENT NO. 2 LEASE WITH CLASSIC YACHTS, INC., FOR THE USE OF MARINA FACILITIES
Motion is to approve Amendment No 2 to the lease with Classic Yachts, Inc., to grant Classic Yachts the use of Slip L-10 in exchange for an increase in their rent from $1,245.82 per month to $1,692.22 per month, plus the State leasehold tax, and authorize the City Manager to sign substantially in the form as attached.

Item 5: CHANGE ORDER FOR THE AGREEMENT WITH MOFFATT NICHOL FOR ENGINEERING AND CONSULTING SERVICES FOR THE J DOCK FIRE REHABILITATION PROJECT

Motion is to approve Change Order No. 2 to the Agreement with Moffatt Nichol for engineering and consulting services for the J Dock Fire Rehabilitation Project in the amount of $5,000.00, bringing the total authorized contract amount to $92,296.00, and authorize the City Manager to sign Change Order No. 2 substantially in the form as attached.

Item 6: DELEGATION OF THE UNCLASSIFIED USE PERMIT (UUP) DECISIONS FOR THE AGES IN STAGES DAYCARE AND MORCHIN PROPERTY TO THE HEARING EXAMINER

Motion is to delegate the Unclassified Use Permit decisions for the Ages in Stages Daycare and Morchin property to the Hearing Examiner pursuant to DMMC 18.240.160(3).

Item 7: PURCHASE OF NEW ELECTRONIC FUEL SYSTEM FOR PUBLIC WORKS SERVICE CENTER

Motion is to rescind the former motion passed on the February 12, 2015 agenda authorizing the purchase of an Electronic Fuel System from Northwest Pump and Equipment Co.

Direction/Action

Motion made by Councilmember Nutting to approve the consent agenda; seconded by Councilmember Musser.
The motion passed 5-0.

EXECUTIVE SESSION

At 8:02 p.m. Council went into Executive Session to discuss pending and potential litigation under RCW 42.30.110(i) and Labor Negotiations under RCW 42.30.140(4)(a). In attendance were: Mayor Kaplan; Mayor Pro Tem Pina; Councilmembers Pennington, Musser and Nutting; City Manager Piasecki; Assistant City Manager Matthias; City Attorney Bosmans; Assistant City Attorney George; Planning, Building and Public Works Director Brewer; Human Resources Manager Murphy. At 8:32 p.m. Mayor Kaplan extended the Executive Session an additional 10 minutes.

At 8:37 p.m. Council ended the Executive Session and took a 3 minute break.

No formal action was taken.

At 8:40 p.m. Council resumed the regular meeting.

PUBLIC HEARING/CONTINUED PUBLIC HEARING

Item 1: DRAFT ORDINANCE NO. 15-066, 2015 COMPREHENSIVE PLAN UPDATE

Staff Presentation: Community Development Manager Denise Lathrop

Community Development Manager Lathrop gave a power point presentation to Council.

Mayor Kaplan opened the public hearing at 8:40 p.m.

Mayor Kaplan asked 3 times if anyone wished to speak; seeing none Mayor Kaplan asked Council if they had any questions.

Seeing none Mayor Kaplan closed the public hearing at 8:59 p.m.

Direction/Action
Motion made by Mayor Kaplan, on Draft Ordinance No. 15-066, amending the 2009 Des Moines Comprehensive Plan and Chapters 18.05 and 18.25 DMMC to second reading on June 25, 2015; seconded by Councilmember Nutting.
The motion passed 5-0.

Mayor Kaplan read Draft Ordinance No. 15-066 into the record.

NEXT MEETING DATE
June 18, 2015

ADJOURNMENT
Motion made by Councilmember Nutting to adjourn; seconded by Councilmember Pennington.
The motion passed 5-0.

The meeting was adjourned at 9:01 p.m.

Respectfully Submitted,
Bonnie Wilkins
City Clerk

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MINUTES

DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue South, Des Moines

June 18, 2015 – 7:00 p.m.

CALL TO ORDER

Mayor Kaplan called the meeting to order at 7:00pm

PLEDGE OF ALLEGIANCE

The flag salute was led by Mayor Kaplan.

ROLL CALL

Council present: Mayor Kaplan; Mayor Pro Tem Matt Pina; Councilmembers Jeremy Nutting, Melissa Musser, Bob Sheckler, and Vic Pennington.

Staff present: City Manager Tony Piasecki; Assistant City Manager Michael Matthias; City Attorney Pat Bosmans; PBPW Director Dan Brewer; Finance Director Dunyele Mason; Human Resources Manager Maureen Murphy; Community Development Manager Denise Lathrop; Acting City Clerk Autumn Lingle

CORRESPONDENCE

- None

COMMENTS FROM THE PUBLIC

- None

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Councilmember Pennington:

- The Farmers Market last weekend had a larger showing than opening day
- Thanked audience for attending Council meeting

Councilmember Sheckler:

- No report

Mayor Pro Tem Pina:

- No report

Councilmember Musser:

- No report

Councilmember Nutting:

- No report

PRESIDING OFFICER'S REPORT

- Environmental Committee Meeting focused on CIP plan projects for SWM utilities. Committee recommends it be sent on to full Council for consideration when the CIP is reviewed later this year.

ADMINISTRATION REPORT

- Grand opening of the Dining Hall is July 1, also on that day is the first Wednesday Des Moines Farmers Market , the first Concert in the Park and the community barbeque
- Community barbeque sponsored by Destination Des Moines on July 1
- Introduced City of Des Moines Police Commander Bob Bohl, who discussed the City's Awareness program regarding the fireworks ban and how it is being communicated to the public. Reminding everyone that a $513.00 penalty is levied for using fireworks in the City of Des Moines and that the ban will be enforced.

CONSENT AGENDA

- No consent agenda

NEW BUSINESS

Item 1: INTERVIEW & APPOINTMENT TO FILL VACANT COUNCIL POSITION #2
Mayor Kaplan flipped a coin to determine which candidate would be first in stating their qualifications and platform. Ms. Bangs won the coin toss presenting first, with Mr. Szabo following. Candidates were allowed 10 minutes each. Councilmembers questioned both candidates about their experience, goals and vision for the City.

EXECUTIVE SESSION

At 8:01p.m. Council went into Executive Session to discuss the qualifications of the candidates for the vacant City Council seat per RCW 42.30.110(1)(h). In attendance were: Mayor Kaplan; Mayor Pro Tem Matt Pina; Councilmembers Jeremy Nutting, Melissa Musser, Bob Sheckler, and Vic Pennington.

At 8:15 p.m. Council resumed the regular meeting.

Direction/Action

Motion made by Mayor Pro Tem Pina to nominate Luisa Bangs to fill the temporary Council position; seconded by Councilmember Musser. A roll call vote was made. The motion passed unanimously.

Acting City Clerk Autumn Lingle swore in Luisa Bangs.

At 8:17 p.m. Councilmember Sheckler left the meeting.

EXECUTIVE SESSION

At 8:18pm Council went into Executive Session to discuss Labor Negotiations under RCW 42.30.140(4)(a). In attendance were: Mayor Kaplan; Mayor Pro Tem Matt Pina; Councilmembers Jeremy Nutting, Melissa Musser, Vic Pennington and Luisa Bangs; City Manager Tony Piasecki, Assistant City Manager Michael Matthias, City Attorney Pat Bosmans, and Human Resources Manager Maureen Murphy

At 8:48 p.m. Mayor Kaplan announced the executive session will be extended until 9:00pm.

At 9:00 p.m. Council resumed the regular meeting.

No formal action was taken.

NEXT MEETING DATE

June 25, 2015

ADJOURNMENT

Motion made by Councilmember Bangs to adjourn; seconded by Councilmember Nutting
The motion passed unanimously.

The meeting was adjourned at 9:00pm

Respectfully Submitted,
Autumn Lingle
Acting City Clerk

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AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: NATIONAL RECOVERY MONTH

ATTACHMENTS:
1. Proclamation

AGENDA OF: July 9, 2015

DEPT. OF ORIGIN: Legislative

DATE SUBMITTED: June 30, 2015

CLEARANCES:
[ ] Legal__________
[ ] Finance ________
[ ] Marina__________
[ ] Parks, Recreation & Senior Services_____
[ ] Planning, Building & Public Works______
[ ] Police _____

APPROVED BY CITY MANAGER
FOR SUBMITTAL: ~~[signature]~~ /ACM

Purpose and Recommendation:
The Mental Health, Chemical Abuse and Dependency Services Division of the King County Department of Community and Human Services has requested a proclamation from the Des Moines City Council declaring that September, 2015 as National Recovery Month. The purpose of Recovery Month is to promote recovery, celebrate those in treatment, and continue to educate our community about how to overcome the barriers of stigma and discrimination associated with mental health issues and/or substance use disorders.

Recovery Month spreads the message that behavioral health is essential to health and overall wellness, and that prevention works, treatment is effective and people with substance use and mental health issues can and do recover. People in recovery lead healthier lifestyles and contribute in positive ways to their communities.

Suggested Motion

MOTION: "I move to approve the Proclamation supporting September as National Recovery Month"

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City of Des Moines

ADMINISTRATION
21630 11th AVENUE S, SUITE A
DES MOINES, WASHINGTON 98198-6398
(206) 878-4595 T.D.D: (206) 824-6024 FAX: (206) 870-6540

Proclamation

WHEREAS, behavioral health is an essential part of health and one's overall wellness; and

WHEREAS, prevention of mental and/or substance use disorders works, treatment is effective, and people recover in our area and around the nation; and

WHEREAS, preventing and overcoming mental and/or substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, we must encourage relatives and friends of people with mental and/or substance use disorders to implement preventive measures, recognize the signs of a problem, and guide those in need to appropriate treatment and recovery support services; and

WHEREAS, in 2012, 2.5 million people aged 12 or older received specialty treatment for a substance use disorder and 34.1 million adults aged 18 or older received mental health services, according to the *2012 National Survey on Drug Use and Health*. Given the serious nature of this public health problem, we must continue to reach the millions more who need help; and

WHEREAS, to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), and the City of Des Moines invite all residents of Des Moines, Washington to participate in ***National Recovery Month***; and

NOW THEREFORE, THE DES MOINES COUNCIL HEREBY PROCLAIMS the month of September as

NATIONAL RECOVERY MONTH

"Join the Voices for Recovery: Visible, Vocal, Valuable"

In Des Moines and call upon the people of Des Moines to observe this month with appropriate programs, activities, and ceremonies to support this year's *Recovery Month.*
SIGNED this 9th day of July, 2015.

Dave Kaplan, Mayor

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A G E N D A I T E M

SUBJECT:
Draft Resolution No. 15-107 related to National Parks and Recreation Month

ATTACHMENT:
Draft Resolution No. 15- 107 Recognizing July 1, 2015 as Parks and Recreation Day and July as Parks and Recreation Month in Des Moines

FOR AGENDA OF: July 9, 2015

DEPT. OF ORIGIN: Parks, Recreation, & Senior Services

DATE SUBMITTED: June 22, 2015

CLEARANCES:
[X] Legal TG
[NA] Finance_____
[NA] Marina_____
[X] Parks, Recreation & Senior Services_____
[NA] Planning, Building & Public Works_____
[NA] Police_____
[NA] Courts_____

APPROVED BY THE CITY MANAGER FOR SUBMITTAL: ____ /ACM

Purpose and Recommendation
The purpose of this Agenda Item is to request City Council passage of Draft Resolution No. 15-107 recognizing Parks and Recreation Month.

Motion: "I move to approve Draft Resolution No. 15-107 recognizing July 1, 2015 as Parks and Recreation Day in Des Moines and July as Parks and Recreation Month in Des Moines."

Background

Since 1985, America has celebrated July as the nation's official Park and Recreation Month.

The Nation's House of Representatives has declared July as Park and Recreation Month to recognize the great societal value of parks and recreation facilities and their importance in local communities across the United States; recognize and honor the vital contributions of employees and volunteers in park and recreation facilities; and support the designation of a `National Park and Recreation Month.

Discussion

Public parks and recreation systems are dedicated to enhancing the quality of life for residents in communities around the country through recreation programming, leisure activities, and conservation efforts.

Parks and recreation activities, and leisure experiences provide diverse opportunities for young people to live, grow, and develop into contributing members of society; create lifelines and continuous life experience for older members of the community; generate opportunities for people to come together and experience a sense of community; and pay dividends to communities by attracting businesses, jobs, and increasing housing value.

The Des Moines Parks, Recreation and Senior Services Department plays a vital role in creating an active and healthy Des Moines through fostering a variety of activities that educate our citizens on nutrition and fitness, connecting with nature, enhancing wellness and combating obesity.

Des Moines' recreation programs and facilities provide children with a safe place to play and grow, which helps to reduce at-risk behavior such as drug use and gang involvement. Older citizens are provided with a social and volunteer opportunities that keep them engaged and vital contributors to their community.

Public parks and recreation facilities such as the Des Moines Beach Park make our community livable, preserve our cultural history, provide access to the waterfront and create economic value by providing close to home activities and through increased tourism.

On July 1, 2015 at 5:00 p.m. the City of Des Moines will officially re-opening the Covenant Beach Bible Camp Historic District's Dining Hall at the Beach Park. This beautiful recreational facility restoration provides a vital link to Des Moines' history as well as the promise of a new beginning. For this reason the City will celebrate July 1 as Parks and Recreation Day in Des Moines

Alternatives

None provided.

Financial Impact

None provided

Recommendation/Concurrence

Administration supports the passage of Resolution No. 15-107 recognizing July as Parks and Recreation Month and July 1 as Parks and Recreation Day in Des Moines.

ATTACHMENT #1

CITY ATTORNEY'S FIRST DRAFT 06/16/2015

DRAFT RESOLUTION NO. 15-107

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, relating to parks and recreation, and establishing July 1, 2015 as *Parks and Recreation Day* and the month of July as *Parks and Recreation Month* in the City of Des Moines, Washington.

WHEREAS, Parks and Recreation Programs are an integral part of communities throughout this country, including the City of Des Moines, and

WHEREAS, the City of Des Moines' Parks and Recreation Programs and facilities are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region, and

WHEREAS, the City of Des Moines' Parks and Recreation Programs build a healthy and active Des Moines that aid in the prevention of chronic disease and also improve the mental and emotional health of all citizens, and

WHEREAS, our Parks and Recreation Programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction, and

WHEREAS, our Parks and Recreation Areas are fundamental to the environmental well-being of our community, and improve water quality, improve the quality of the air we breathe, provide vegetative buffers and produce habitat for wildlife, and

WHEREAS, our Parks and Natural Recreation Areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors, and

WHEREAS, the U.S. House of Representatives has designated July as *Parks and Recreation Month*, and

WHEREAS, the City of Des Moines recognizes that the benefits derived from Parks and Recreation resources; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

July 1, 2015 (the Opening Day of the Covenant Beach Bible Camp Historic District Dining Hall and the Free Summer Concert Series at Des Moines Beach Park) is hereby recognized as *Parks and Recreation Day,* and July is recognized as *Parks and Recreation Month* in the City of Des Moines, Washington.

ADOPTED BY the City Council of the City of Des Moines, Washington this 25th day of June, 2015 and signed in authentication thereof this 25th day of June, 2015.

____
M A Y O R

APPROVED AS TO FORM:

____
City Attorney

ATTEST:

____
City Clerk

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: Recreation and Conservation Office Youth Athletic Facilities project Authorizing Resolution

ATTACHMENTS:
1. Draft Resolution No. 15-112
2. CIP Request Form- Des Moines Field House Park Tennis Court Renovation

FOR AGENDA OF: 7/9/2015

DEPT. OF ORIGIN: Parks, Recreation and Senior Services

DATE SUBMITTED: 6/23/2015

CLEARANCES:
[X] Legal TG
[X] Finance
[ ] Marina N/A
[X] Parks, Recreation & Senior Services
[ ] Planning, Building & Public Works N/A
[ ] Police N/A
[ ] Courts N/A

APPROVED BY CITY MANAGER FOR SUBMITTAL /ACM

Purpose and Recommendation

The purpose of this agenda item is to request that the City Council adopt Draft Resolution No. 15-112 authorizing the submission of an application to the Youth Athletic Facilities project for the Des Moines Field House Park Tennis Court Renovation Project.

Suggested Motion

Motion: "I move to adopt Draft Resolution No. 15-112, authorizing the City Manager to submit a grant application for a Youth Athletic Facilities project to the Recreation and Conservation Office (RCO) as provided in chapter 79A.15 RCW, Acquisition of Habitat Conservation and Outdoor Recreation Lands, for grant funding in the amount of up to \$100,000 for the Des Moines Field House Park Tennis Court Renovation Project."

Background:

The City of Des Moines plans to renovate the Des Moines Field House Park tennis courts in 2016. The tennis courts were built by King County over 50 years ago and are in need of foundation wall repair, as well as new fencing, court surfacing and multi sports lines.

Discussion:

The Des Moines Field House Park Tennis Court Resurfacing Project was identified in the 2014-2019 Municipal Capital Program. The project was modified from resurfacing to renovation due to the condition of the facility and to enhance the facility to become a multi-sports court. Although well used, the tennis courts will increase community utilization as a multi-sports court that would accommodate tennis as well as \pickle ball, dodge ball, basketball and soccer. This updated project is identified in the City of Des Moines 2015-2020 Municipal Capital Program with proposed project funding of $164,675 of which $24,500 would be MCI funds. Other funding depends on King County Youth Sports Facilities and state Recreation and Conservation Office grants. If awarded the grant funds they would be available in January 2016 and must be expended by June 30, 2017.

Alternatives:

None Provided

Financial Impact:

The Des Moines Field House Park Tennis Court Renovation will utilize grants as the majority of the project funding.

Recommendation/Conclusion:

This project was approved by City Council in the 2015-2020 CIP. This resolution is required to apply for state Recreation and Conservation Office grants.

ATTACHMENT #1

CITY ATTORNEY'S FIRST DRAFT 06/22/2015

DRAFT RESOLUTION NO. 15-112

CITY OF DES MOINES, WA
FIELD HOUSE PARK SPORT COURT PROJECT

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, authorizing the submittal of application(s) for grant funding assistance for Youth Athletic Facilities project(s) to the Recreation and Conservation Office as provided in WAC 286, and subsequent Legislative action.

WHEREAS, under the provisions of the Youth Athletic Facilities (YAF) program, state grant assistance is requested to aid in financing the cost of *facility development,* and

WHEREAS, our organization considers it in the best public interest to complete the project described in the application(s); now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

(1) The City Manager is authorized to make formal application to the Recreation and Conservation Office for grant assistance.

(2) Any grant assistance received will be used for direct costs associated with implementation of the project referenced above.

(3) Our organization hereby certifies that our matching share of project funding will be derived from City of Des Moines Municipal Capital Improvement Fund and that we are responsible for supporting all non-cash commitments to this project should they not materialize.

(4) We acknowledge that the grant assistance, if approved, will be paid on a reimbursement basis, meaning we will only request payment from the Recreation and Conservation Office after eligible and allowable costs have been incurred and payment remitted to our vendors, and that the Recreation and Conservation Office will hold retainage until the project is deemed complete.

Resolution No. ___
Page 2 of ___

(5) We acknowledge that any facility developed through grant assistance from the Recreation and Conservation Funding Board must be reasonably maintained and made available to the general public at reasonable hours and times of the year according to the type of area or facility unless other restrictions have been agreed to by the Recreation and Conservation Office Director or the Recreation and Conservation Funding Board.

(6) We acknowledge that any facility developed with grant assistance from the Recreation and Conservation Funding Board must be dedicated for public outdoor recreation purposes, and be retained and maintained for such use for perpetuity unless otherwise provided and agreed to by our organization and the Recreation and Conservation Funding Board.

(7) This Resolution becomes part of a formal application to the Recreation and Conservation Office for grant assistance.

(8) We provided appropriate opportunity for public comment on this application.

ADOPTED BY the City Council of the City of Des Moines, Washington this ____ day of ________, 2015 and signed in authentication thereof this ____ day of ________, 2015.

____
M A Y O R

APPROVED AS TO FORM:

____
City Attorney

ATTEST:

____
City Clerk

6/23/15 9:13 AM

2015 - 2020 CAPITAL IMPROVEMENT PLAN

Municipal Capital Improvement

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.047-594
		PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Park Lifecycle Repair & Replacement Projects	Plans in Preparation	
		P.S.E. Complete	
LOCATION	City of Des Moines		

DESCRIPTION: This project will provide necessary funds to replace play equipment, picnic tables, drinking fountains, lighting fixtures, shelters, benches, pathways, signage and other park amenities as needed due to age, safety regulations, deterioration and/or vandalism. Staff will provide City Council with the list of required replacement items annually based on most urgent need: 2015- Field House Park: Renovate Tennis Court/Sports Court and install fountains, 2016- Cecil Powell Park Play Area Equipment Replacement and Westwood Park Play Area Equipment repair with ADA access; 2017- Provide SJUMP Play Area Equipment; 2018- Field House Park with ADA Access: Repair Skate Park; 2019- Wooton Park Play Area Equipment Replacement with ADA access and Gazebo Replacement and 2020- Kiddy Park Play Area Equipment Replacement with ADA access. This project makes necessary repairs and other improvements to existing parks and playgrounds by providing an ongoing lifecycle fund for equipment and amenity replacement based on priorities from the 2010 Master Plan for Parks, Recreation and Senior Services. Improvements are proposed at Steven J Memorial Park, Beach Park, Wooton Park and Field

PROPOSED IMPROVEMENTS: Replacement of park system play equipment, picnic tables, drinking fountains, lighting fixtures, shelters, benches, pathways, signage and other park amenities as needed due to age, safety regulations, deterioration and/or vandalism.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	$ 15,230			$ -	$ -	$ 1,700	$ 4,640	$ 3,790	$ 1,300	$ 1,900	$ 1,900
PROJ MGT	44,310					7,350	10,110	8,850	6,000	6,000	6,000
DESIGN/ENG	81,000					12,000	12,000	25,000	10,000	12,000	10,000
IMPROVEMENTS	923,089			18,139	20,000	113,950	200,000	221,000	100,000	150,000	120,000
CONTINGENCY	87,275					16,440	17,000	16,485	7,350	15,000	15,000
SALES TAX	88,760					10,735	19,000	21,025	9,500	14,250	14,250
PERMITS	16,500					2,500	2,500	4,000	2,500	2,500	2,500
TOTAL	$ 1,256,164			$ 18,139	$ 20,000	$ 164,675	$ 265,250	$ 300,150	$ 136,650	$ 201,650	$ 169,650

FUNDING SOURCE	TOTAL	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
REET	$ 290,051			$ 18,139	$ 20,000	$ -	$ 93,062	$ 117,200	$ 61,650	$ -	$ -
Park In Lieu	41,000					-	41,000				
MCI	153,850					24,500	63,600	65,750			
KC Youth Sports	362,676					70,088	67,588		75,000	75,000	75,000
RCO	187,287					70,087		117,200			
To Be Determined	221,300						-			126,650	94,650
TOTAL	$ 1,256,164			$ 18,139	$ 20,000	$ 164,675	$ 265,250	$ 300,150	$ 136,650	$ 201,650	$ 169,650

*Excludes FY 14 Amd

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AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: Discussion of 2016-2021 Capital Improvement Plan

ATTACHMENTS:
1. Draft 2016-2021 Capital Improvement Plan. Committee review and update July 2, 2015. Revised Committee draft available July 7, 2015.

FOR AGENDA OF: July 9, 2015

DEPT. OF ORIGIN: Finance

DATE SUBMITTED: July 1, 2015

CLEARANCES:
[x] Finance DM
[ ] Legal ______
[ ] Marina______
[ ] Parks, Recreation & Senior Services______
[ ] Planning, Building & Public Works______
[ ] Police______
[ ] Court______

APPROVED BY CITY MANAGER FOR SUBMITTAL: mm/ACM

Purpose and Recommendation

The purpose of this report is to request Council's review of the draft version of the 2016-2021 Capital Improvement Plan and to select which projects will be allocated REET funding.

Introduction

Attached is a working draft of the 2016-201 Capital Improvements Plan for your review and consideration. All amounts are in thousands. Thus a project estimated to cost $425,000 will be listed as $425. The list of project expenditures starts on page 8. The list of funding sources and which projects will use each funding source starts on page 11. The listing of projects contain the page number where detailed description of the proposed work as well as the explanation/justification as to why the work is a priority. This document shares some features of the past format and some features are different.

Changes and Process

The most fundamental difference is that this process will result in a document and a PLAN which is adopted by council in the summer. This PLAN provides the building blocks for the capital BUDGET that will be adopted later this year along with the Operating Budget.

Each area of the city creates an inventory of facilities related to its programs usually through a master plan process (such as for Parks), rate setting process (such as for SWM and Marina) or an annual review (such as the TIP for transportation). This view is often a **20 year** view. The inventory and long term plans are prioritized and then available funding is considered. Based on estimated available funding the highest priority projects are brought forward to be included in the six year 2016-201 Capital Improvements Plan process. Thus this plan does not represent a "wish list" *nor does it reflect all urgent capital needs,* but rather it is designed to reflect the hard choices made to realistically identify priorities of spending identifiable, scarce resources. This plan represents a **6 year** view. The six year plan though no longer a budget, remains a financial document. All continuing capital projects and the projects authorized by the Plan Year 2016 column in the 2016-2021 Capital Improvements Plan (which have full available funding) will be included for consideration as part of the 2016 Capital Budget. The 2016 Capital Budget creates authorized spending appropriations for the next year; a **1 year** view of capital spending.

Another change is major maintenance projects to maintain existing facilities (>$25,000) have also been included. This change creates added visibility of these significant spending plans and provides an additional mechanism for council input on importance and priority.

REET funding is separated into the first quarter % (REET 1) and the second quarter % (REET 2) as separate sources as state law contains different spending restrictions. A change from the past is REET 2 now is devoted to paying existing, on-going capital related debt. Debt has the first claim on REET before projects, but it is estimated the future REET 2 will be adequate to meet future debt service requirements. Thus the REET 1 is what is available for funding new capital projects and only the REET 1 is listed in the 2016-2021 Capital Improvements Plan.

Highlights, Analysis and Goals

Though the attached document is in the new final document format, the information and projects reflect a preliminary, work in process, first draft. The attached document currently contains more projects than anticipated available funding in some areas.

The goal for the committee is to provide guidance as to project priority (and possibly project scope). Of particular challenge is the REET 1 funding as it is has the fewest restrictions on spending. It can be used for a variety of capital (and maintenance) projects relating to streets, trails, parks and administrative facilities. As this committee looks to prioritize the projects, it may wish to remain mindful that trail & transportation projects are also seeking REET 1 funding (see page 11). There is not enough to cover all requests. Only, approximately $490,000 of future annual REET 1 funding is estimated. Since there is not sufficient resources available for REET 1 funded projects all of the projects are listed in 2017 in Director priority order and are waiting for council's priority guidance. The final 2016-2021 Capital Improvements Plan will eliminate those projects not selected by council. If a project was listed as 100% grant funded, then the funding source could be changed from REET 1 and the project remain in the plan as the understanding would be no budget authority would be granted until the grant was awarded. If a grant requires a significant (more than 20%) match from REET 1, then for planning purposes and to ensure REET 1 does not get over committed, the project is considered to be fully REET 1 funded.

Some of the projects listed may be appropriate (or necessary) for debt financing. The Paid Parking projects may be able to be done through internal debt financing with the debt repaid through parking revenue. The risk inherent in this approach is if actual parking revenues do not materialize as estimated. By keeping the debt funding internal, it is easier to renegotiate the terms of the loan if needed. The source of the interfund loan would be Surface Water Management Operations fund balance.

The North Lot & Beach Park Bulkheads project is so large ($2.3 million) external debt financing will most likely be required. If external debt is planned, there are two different approaches to consider. The first is to wait until 2018 which is when the current City Hall Addition debt will be paid off. Replacement Councilmanic debt could be issued with REET 2 continuing to be devoted to debt service. The City Hall bond will free up about $120K annual debt service capacity. A 20 year, 5% bond for the full amount of the Bulkheads project is likely to run about $186K per year.

If council decides to issue debt for the North Lot & Beach Park Bulkheads project, rather than issuing Councilmanic debt it could consider a Voter Approved bond issuance. This would create a special property tax levy in addition to the regular property tax levy. If this approach is considered, council may also wish to consider including a variety of other popular parks projects for which no other funding is available and asking the voters for a larger, more comprehensive bond (and special property tax levy). Debt service on a $5.5 million 20 year, 5% bond is likely to run about $441K per year.

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ATTACHMENT #1

DRAFT 2016-2021 CAPITAL IMPROVEMENT PLAN
THE PUBLIC SAFETY & TRANSPORTATION
COMMITTEE WILL REVIEW AND UPDATE
THIS ITEM AT THE JULY 2, 2015 MEETING.
A REVISED COMMITTEE DRAFT WILL BE
AVAILABLE IN PRINT, AND ON-LINE, ON JULY 7, 2015.

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AGENDA ITEM

SUBJECT: Sound Transit 3 Draft Project List

ATTACHMENTS:

1. Draft letter to the Sound Transit Board commenting on the draft ST3 project list
2. Sound Transit 3 Brochure , Summer 2015

AGENDA OF: July 9, 2015

DEPT. OF ORIGIN: Planning, Building & Public Works

DATE SUBMITTED: June 29, 2015

CLEARANCES:
[ ] Legal N/A
[ ] Finance N/A
[ ] Marina N/A
[ ] Parks, Recreation & Senior Services N/A
[X] Planning, Building & Public Works DJB
[ ] Police N/A

APPROVED BY CITY MANAGER FOR SUBMITTAL: MAY/ACM

Purpose and Recommendation:

The purpose of this item is for City Council to approve staff's proposed letter to Sound Transit responding to their request for comments on what projects should be studied for a November 2016 Sound Transit 3 (ST3) regional ballot measure if the Legislature authorizes Sound Transit to seek voter approval for additional revenue authority. This City input will be used to formulate a final draft plan for public comment.

Suggested Motion

Motion: "I move to authorize staff to send the attached letter to Sound Transit commenting on their draft ST3 project list for possible inclusion in a November 2016 regional ballot measure."

Background

The Sound Transit (ST) Board used public input to update the ST Long-Range Plan in December 2014. Sound Transit 3, the next step toward expanding our regional mass transit system, could be on the ballot for voters to consider as soon as November 2016.

Between 2010 and 2014 congestion delays on Interstate 5 nearly doubled, and the region's population is still growing. Within 25 years 74% more people are expected to call Everett home. Tacoma's population is expected to grow by 60%, Bellevue's by 33% and Seattle's by 28%. How will we get around our region with nearly a million new neighbors?

Des Moines citizens connect to multiple destinations throughout the region every day. As congestion on our roads increases, and our region's population grows by nearly one million more people, how will we get around our region in the future?

Discussion

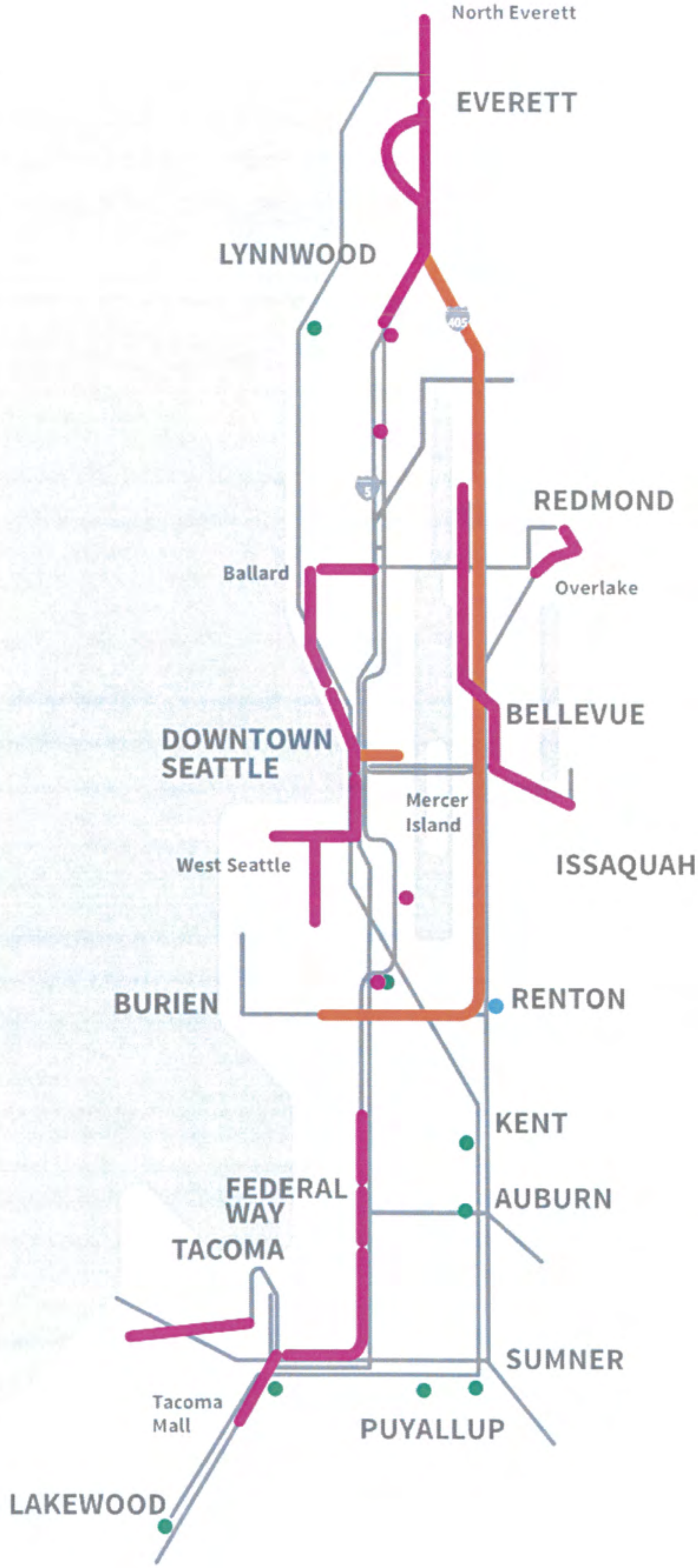
The Sound Transit Board is seeking input on a draft list of projects at to be considered possible candidates for a ballot measure to fund the next round of regional mass transit investments. After collecting input on the Draft Priority Projects List, the Board will identify a final list of projects to be studied this fall. The results of those studies will support further narrowing by the Board to shape a draft ST3 measure for public input in early 2016.

On the following pages is a region map and list of draft priority project included in the ST 2014 Long-Range Plan, deferred capital projects, and ST2 High Capacity Transit (HCT) Corridor Studies. This is the beginning for developing a financially constrained System Plan and potential ballot measure. Specific alignments and station locations occur later in the process.

Project list categories include the following:

- Deferred projects. Six projects were voter-approved but deferred due to funding limitations. Number 6 is the light rail extension from Kent/Des Moines to Redondo/Star Lake (272nd).
- Enhancements supporting the existing system. Eleven projects provide opportunities for improved or additional service along the existing ST HCT system. Infill light rail stations are included in this category. No light rail infill stations are listed in South King County. Five South King County Sounder system improvements are, however, included.
- Corridors from ST2 HCT studies. These six projects are light rail extensions ("spine") including light rail extension from 272nd to Federal Way Transit Center (FWTC), from FWTC to Tacoma Dome, and from Tacoma Dome to Tacoma Mall.
- Additional corridors from ST2 HCT studies. These are 8 potential light rail connections, none of which affect South King County.
- System-wide programs and studies from the 2014 long-range plan. None of 7 planning projects specifically target South King County.
- Facilities and services to support the ST HCT system as it expands. Included here are maintenance and storage facilities for bus, light rail and Sounder services needed to support expansion plus vehicle purchase and ST4 planning.

On the next page is a map showing the draft projects on which public input is sought.


North Everett
EVERETT
LYNNWOOD
REDMOND
Ballard
Overlake
BELLEVUE
DOWNTOWN SEATTLE
Mercer Island
West Seattle
ISSAQUAH
BURIEN
RENTON
KENT
FEDERAL WAY
AUBURN
TACOMA
SUMNER
Tacoma Mall
PUYALLUP
LAKEWOOD

South Corridor

S-01 **Kent/Des Moines to Redondo/Star Lake (272nd) (Federal Way Link)**
This deferred project would extend light rail from the Kent/Des Moines station to Redondo/Star Lake (in the vicinity of South 272nd Street) per the Record of Decision that will be completed as part of Federal Way Link Extension.

S-02 **Redondo/Star Lake (272nd) to Federal Way (Federal Way Link)**
This project would extend light rail south from Redondo/Star Lake (South 272nd Street) to the Federal Way Transit Center area per the Record of Decision that will be completed as part of Federal Way Link Extension.

S-03 **Federal Way to Tacoma Dome Station via I-5**
This project would extend light rail from the Federal Way Transit Center area to Tacoma Dome Station. This option would generally follow I-5 primarily on an elevated structure or on a mix of elevated and at-grade sections.

S-04 **Federal Way to Tacoma Dome Station via 99**
This project would extend light rail from the Federal Way Transit Center area to Tacoma Dome Station generally following SR 99 in a primarily elevated profile or with a mix of elevated and at-grade sections.

S-05 **Tacoma Dome Station to Tacoma Mall**
This project would extend light rail from the Tacoma Dome Station to a station in the vicinity of the Tacoma Mall.

S-06 **Expand Sounder South Train Platforms to 8 cars**
This deferred project would expand the capacity of south Sounder commuter rail service by extending the existing station platforms to accommodate 8-car trains.

S-07 **Additional South Sounder platform extensions (Beyond 8 cars)**
This project would extend south Sounder station platforms beyond 8-car trains to increase passenger capacity. (Note: Project S-06 would extend platforms to eight cars.)

S-08 **Additional South Sounder service**
This project would increase south Sounder service beyond levels funded under the Sound Move and ST2 ballot measures through operating and capital improvements.

S-09 **Auburn Station access improvements**
This deferred project would improve access to and from the Auburn Sounder Station. Improvements could include on or off-site parking improvements or other strategies such as pedestrian, bicycle, and transit improvements.

S-10 **Kent Station access improvements**
This deferred project would improve access to and from the Kent Sounder Station. Improvements could include on or off-site parking improvements or other strategies such as pedestrian, bicycle, and transit improvements.

S-11 **Tacoma Link Extension**
Tacoma Link extension to Tacoma Community College

North Corridor

N-01 Everett Station to North Everett
This project would extend light rail from Everett Station to North Everett.

N-02a Lynnwood Transit Center to Everett Station via Paine Field
This project would extend light rail from Lynnwood to Everett Station, serving the Southwest Everett Industrial Center (Paine Field) via I-5 and Airport Road.

N-02b Lynnwood Transit Center to Everett Station via I-5 and SR 99/Evergreen Way
This project would extend light rail from Lynnwood to Everett Station generally via I-5, SR 99 and Evergreen Way.

N-02c Lynnwood Transit Center to Everett via I-5
This project would extend light rail, primarily in an elevated profile, from Lynnwood to Everett Station, generally along I-5.

N-03 Edmonds Permanent Station
In conjunction with Washington State Ferries' Edmonds Crossing multimodal terminal project, this deferred project would relocate the interim station at Edmonds to a permanent location and expand parking. This project is dependent upon WSDOT implementing the unfunded Edmonds Crossing multimodal terminal project.

N-04 Infill Light Rail Station: 130th Street (Lynnwood Link)
This project would add an elevated station at I-5 and N 130th Street along the Lynnwood Link Extension corridor. The station was identified by the Sound Transit Board as a potential future station during the selection of the route, profile and stations for the Lynnwood Link Extension. Inclusion of this project in ST3 would provide funding for design and construction of the station.

N-05 Infill Light Rail Station: 220th Street (Lynnwood Link)
This project would add an elevated station at I-5 and 220th Street SW along the Lynnwood Link Extension corridor. The station was identified by the Sound Transit Board as a potential future station during selection of the route, profile and stations for the Lynnwood Link Extension. Inclusion of this project in ST3 would provide funding for design and construction of the station.

P-03 HCT Study: Access and connection on NE 145th Street from State Route 522 to Link Light Rail
This study would examine options to provide improved east-west connections along NE 145th Street for communities and jurisdictions along State Route 522 to Link light rail. The study would be completed to examine a variety of options for service provision, and to maximize opportunities for regional integration.

P-04 HCT Study: Northern Lake Washington Crossing

Central Corridor

C-01a Downtown Seattle to Ballard primarily at-grade along Elliott and 15th Avenue
This project would build light rail from downtown Seattle to Ballard's Market Street area via the Uptown neighborhood. It would include a movable bridge over the Ship Canal and at-grade light rail in exclusive lanes on 15th Avenue NW and Elliott Avenue W, with signal priority so trains would generally stop only at stations.

C-01b Downtown Seattle to Ballard primarily elevated along Elliott and 15th Avenue

This project would build light rail from downtown Seattle to Ballard's Market Street area. It would include primarily elevated light rail on 15th Avenue NW and Elliott Avenue W and a movable bridge over the Ship Canal. It could include tunnel options through the Uptown neighborhood into downtown Seattle.

C-01c Downtown Seattle to Ballard (Market Street vicinity), primarily elevated/tunnel options
This project would provide light rail from downtown Seattle to Ballard's Market Street area. It would include primarily elevated light rail along the west side of the Interbay corridor and would cross the Ship Canal with either a movable bridge or tunnel.

C-01d Downtown Seattle to Ballard primarily at-grade along Westlake Avenue
This project would build light rail from downtown Seattle to Ballard's Market Street area via Westlake Avenue and serve South Lake Union and Fremont. It would be built at-grade in exclusive lanes with signal priority. It could use a movable bridge or tunnel to cross the Ship Canal.

C-02 Ballard to University District
This project would build light rail in a tunnel from Ballard's Market Street area to the vicinity of the U District light rail station now under construction. Riders wishing to continue north or south on Link would transfer at that station.

C-03a Downtown Seattle to West Seattle/Junction, elevated
This project would build light rail from downtown Seattle, over the existing West Seattle Bridge or a new bridge crossing, to West Seattle's Alaska Junction in a primarily elevated profile.

C-03b Downtown Seattle to West Seattle/Junction, at-grade
This project would build light rail from downtown Seattle, over the existing West Seattle Bridge, to West Seattle's Alaska Junction in a primarily at-grade profile.

C-03c Downtown Seattle to Delridge/White Center
This project would build light rail from downtown Seattle, on a new, low-level bridge crossing the Duwamish River, to White Center via Delridge with at-grade and elevated sections.

C-04 New Downtown Seattle Light Rail Tunnel Connection
This project would connect Ballard and West Seattle light rail extensions by building a new tunnel through downtown Seattle.

C-05 New Downtown Seattle Light Rail Surface Connection: At-grade
This project would connect Ballard and West Seattle light rail extensions by building a new at-grade light rail connection through downtown Seattle.

C-06 Downtown Seattle Transit Tunnel existing station passenger capacity improvements
This project would improve passenger circulation and provide additional passenger capacity in existing Downtown Seattle Transit Tunnel stations as the regional transit system expands. It will examine the access-egress needs and identify, design, and construct improvements.

C-07 Transit Tunnel (International District to Northgate) improvements enabling increases in

system frequency
This project would study, identify, and evaluate capital and operating options in the Transit Tunnel (International District to Northgate) to potentially improve the frequency of trains to less than three minutes.

This could include funding projects such as train operations, upgraded train control signal technology, ventilation, access/egress improvements, etc.

C-08 Infill Light Rail Station: Graham Street
This project would add an at-grade station on Link light rail in the vicinity of Graham Street/Eddy Street.

C-09 Infill Light Rail station: Boeing Access Road
This project would add an elevated Link light rail station in the vicinity of Boeing Access Road.

C-10 Infill Sounder Station: Boeing Access Road
This project would add a commuter rail station to the existing South Sounder service in the vicinity of Boeing Access Road along the BNSF tracks.

C-11 Madison Street BRT

East Corridor

E-01 Overlake Transit Center to SE Redmond to Downtown Redmond (East Link)
This project would extend East Link to downtown Redmond, as addressed in the project's Record of Decision. The project would include stations at SE Redmond and downtown Redmond.

E-03 Totem Lake to Issaquah via Bellevue
This project would build light rail from Totem Lake to the East Link Hospital Station in Bellevue with some sections at-grade and other sections elevated, utilizing the Eastside Rail Corridor. It would continue to Issaquah generally following the I-90 corridor.

E-04 Renton HOV Direct Access/N 8th
This is a deferred project that would build a new direct access ramp at N 8th Street in Renton. It was to be designed and built in conjunction with WSDOT's I-405 widening project between Bellevue and Tukwila, which has not been funded by the state.

P-02 HCT Study: Issaquah Highlands to Overlake via Sammamish, Redmond
This study would examine potential future upgrades in existing service and/or improved connections along the corridor from Issaquah Highlands to Overlake via Sammamish/Redmond. The study would be completed in coordination with local transit partners to examine a variety of options for service provision, and to maximize opportunities for regional integration.

Region-wide/Multi-corridor

E-02 I-405 BRT: Lynnwood to SeaTac in HOV/managed lanes
This project would establish Bus Rapid Transit that would operate primarily in HOV/managed lanes from Lynnwood to SeaTac/Airport Station via I-405, SR 518, and International Boulevard. Potential improvements include direct access ramps to facilitate the movement of buses, as well as parking, freeway stations and station improvements.

P-01 Future System Planning (ST4)
This project would include funds for planning efforts supporting an eventual Sound Transit 4 ballot measure that continues progress toward implementing Sound Transit's Long-Range Plan.

R-01 ST Express Service

This project would fund capital and operating improvements for ST Express regional bus service supporting the high-capacity transit extensions that are selected for the Sound Transit 3 measure.

R-02 Vehicle Purchases

This project would fund expanding the Link light rail, Sounder commuter rail, and ST Express bus fleets as the regional transit system grows.

R-03 Maintenance and Storage Facilities

This project would add maintenance and storage facilities for the Link light rail, Sounder commuter rail and ST Express bus fleets to support system expansion.

R-04 System Repair and Enhancement

Under this program, investments necessary to maintain and operate an expanded regional transit system would be identified and funded. A potential project list is under development and review by Sound Transit staff.

R-05 System Access Program (ped, bike and parking)

This project would fund planning and implementation of investments to improve access to the regional transit system, including improvements for pedestrians, bicyclists, buses and private vehicles. Funds would be prioritized per Sound Transit's System Access Policy.

R-06 Innovation and Technology Program

This program would fund planning and implementation of programs outside the scope of large capital projects, which can improve the functioning and use of the regional transit system through innovative best practices, technologies and partnerships.

R-07 Transit Oriented Development Program

Program to fund additional TOD analysis and support conducted as part of project development in accordance with the TOD Policy (Resolution No. R2012-14). Funding could be used for activities such as planning, detailed market studies, analysis of potential Agency TOD sites, and related activities necessary to bring surplus properties to the market, and both Community and Agency TOD development support .

R-08 Agency administration, insurance and reserves

East Corridor

E-01 Overlake Transit Center to SE Redmond to Downtown Redmond (East Link)

This project would extend East Link to downtown Redmond, as addressed in the project's Record of Decision. The project would include stations at SE Redmond and downtown Redmond.

E-03 Totem Lake to Issaquah via Bellevue

This project would build light rail from Totem Lake to the East Link Hospital Station in Bellevue with some sections at-grade and other sections elevated, utilizing the Eastside Rail Corridor. It would continue to Issaquah generally following the I-90 corridor.

E-04 Renton HOV Direct Access/N 8th

This is a deferred project that would build a new direct access ramp at N 8th Street in Renton. It was to be designed and built in conjunction with WSDOT's I-405 widening project between Bellevue and Tukwila, which has not been funded by the state.

P-02 HCT Study: Issaquah Highlands to Overlake via Sammamish, Redmond

This study would examine potential future upgrades in existing service and/or improved connections along the corridor from Issaquah Highlands to Overlake via Sammamish/Redmond. The study would be completed in coordination with local transit partners to examine a variety of options for service provision, and to maximize opportunities for regional integration.

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R-08 Agency administration, insurance and reserves

Alternatives

1. Council may authorize the letter as drafted.
2. Council may ask staff to change the letter before it is sent.

Financial Impact

None

Recommendation or Conclusion

Administration recommends that Council authorize staff to send the letter commenting on the Draft ST3 Project List.

ATTACHMENT #1

City of Des Moines Letterhead

Sound Transit Board
Attn: Sound Transit 3
401 S. Jackson St
Seattle, WA 98104-2826

The City of Des Moines is writing to provide input on the proposed Sound Transit 3 project list as requested by the Sound Transit Board.

We fully support first completing the voter-approved ST2 project extending light rail from the Kent/Des Moines station opening in 2023 to S. 272nd Street as the Board's top deferred project, preferably out of existing tax levels, as quickly as funds can be made available.

Then the light rail spine should be completed to Federal Way as quickly as possible along the FWLE alignment expected to be approved by the Sound Transit Board and Federal Transit Administration (FTA) in 2016. This is especially important to residents of the City of Des Moines, other FWLE corridor cities and Highline College, and other South King County residents because it improves access to jobs in the urban and job centers at Sea-Tac International Airport, Seattle, University of Washington and East King County to the north, but equally important, to job centers in Federal Way and further south to Tacoma and Pierce County. It will also help accelerate transit oriented development near the new light rail stations.

Extending the system south as fast as possible by using lower costing alignments and station locations should be relatively high on the Board's priority project list because of its service benefits to moderate and low-income residents, many of which are minority. This should be a higher priority than system expansion north or east or more slowly developing an enhanced system with more stations because of the demographic populations served. Such an approach would also be better supported by voters looking to make the most cost effective use of their tax dollars.

Concurrent with the physical extension of Federal Way Link, planning and environmental analysis of alternative alignments and station locations should be completed to extend South Corridor light rail to the Tacoma Dome Station and then further south to Tacoma Mall so that system extension south of Federal Way would be environmentally and FTA approved thereby enabling construction as soon as funds became available and allowing cities along the corridor to do supportive land use planning.

Once link light rail is connected to Tacoma, infill light rail stations along the FWLE alignment and other enhancements supporting the existing system should be studied.

We acknowledge the need for supporting system expansion to support the ST HCT system as it expands, and request that we be fully included in the planning for support system facilities because of their potential impacts on our land uses. Early decisions reserving land for these uses will be important for the cities expected to host these facilities. The Board should also consider how potential host cities already support or are impacted by regional airports and other HCT facilities.

The City of Des Moines and its elected leaders remain fully committed to continue to work with Sound Transit staff and the Board to refine a Sound Transit 3 proposal that meets the needs of all affected agencies and the public we serve and one which voters will approve.

Very truly yours,

Daniel J. Brewer, PE, PTOE
Planning, Building & Public Works Director
City of Des Moines

Cc: Des Moines City Council
Tony Piasecki, City Manager

SOUNDTRANSIT

SOUND TRANSIT 3

Summer 2015

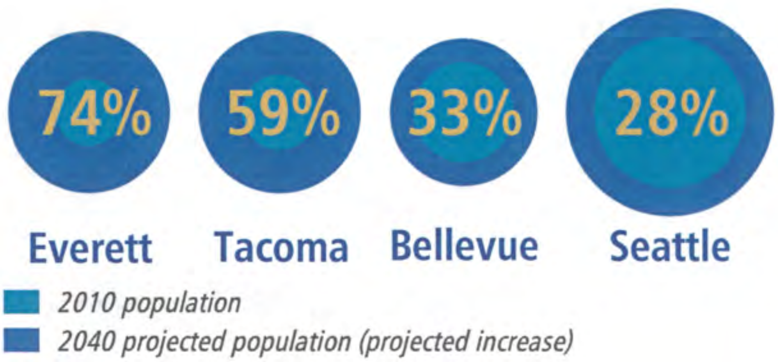
WHERE WILL SOUND TRANSIT TAKE YOU TOMORROW?

Take the survey by July 8:
soundtransit3.org

SOUND TRANSIT 3

OUR GROWING REGION

Between 2010 and 2014 congestion delays on I-5 nearly doubled, and the region's population is growing. Within 25 years, 74% more people are expected to call Everett home. Tacoma's population is expected to grow by 59%, Bellevue's by 33% and Seattle's by 28%. Taken together, that's like adding the populations of another Seattle, Bellevue and Tacoma to the region.

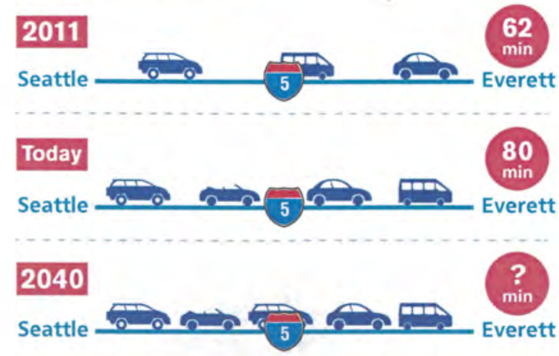


How will we get around our region with nearly a million new neighbors?

Mass transit offers major relief for our most congested corridors, helping riders and drivers alike. A light rail line can move up to 12,000 people per hour in each direction, compared to 700 cars per hour in a congested freeway lane.

Strained Capacity

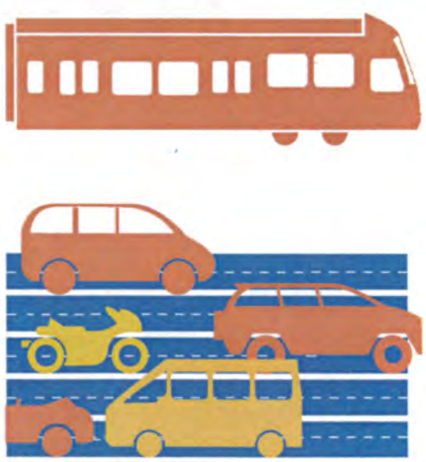
Reliable travel times



Our region's existing road network is maxed out. Commutes are taking longer and longer, and freight can't get delivered. More than 97% of the delay on Washington state roads happens in the Puget Sound area, where the state's products – from apples to airplanes – come and go by land and sea.

As more people drive on our roads, travel times in the Puget Sound region are rising steeply. In 2011, drivers commuting between Everett and Seattle had to allow 62 minutes to ensure they would arrive on time. In 2013, that reliable travel time rose to 80 minutes. That means drivers are spending nearly three extra hours stuck in traffic every work week.

MOVING COMMUTERS AND OUR ECONOMY



UP TO **12,000** RIDERS PER HOUR

AS FEW AS **700** VEHICLES PER HOUR IN A CONGESTED HIGHWAY LANE

(Source: Puget Sound Regional Council)

In repeated surveys, Puget Sound residents list transportation and traffic congestion on top of the list of challenges facing our region.

Light rail is the best and sometimes only way to dramatically expand capacity in our most congested transportation corridors. Moving more people on trains maximizes our existing transportation system by freeing up road capacity for vehicles and people who cannot use mass transit. Everyone benefits from an effective light rail system whether they ride it or not.

SOUNDTRANSIT

HELP SHAPE SOUND TRANSIT 3

The Sound Transit Board of Directors is shaping a ST3 ballot measure for voter consideration in November 2016 and needs your help.

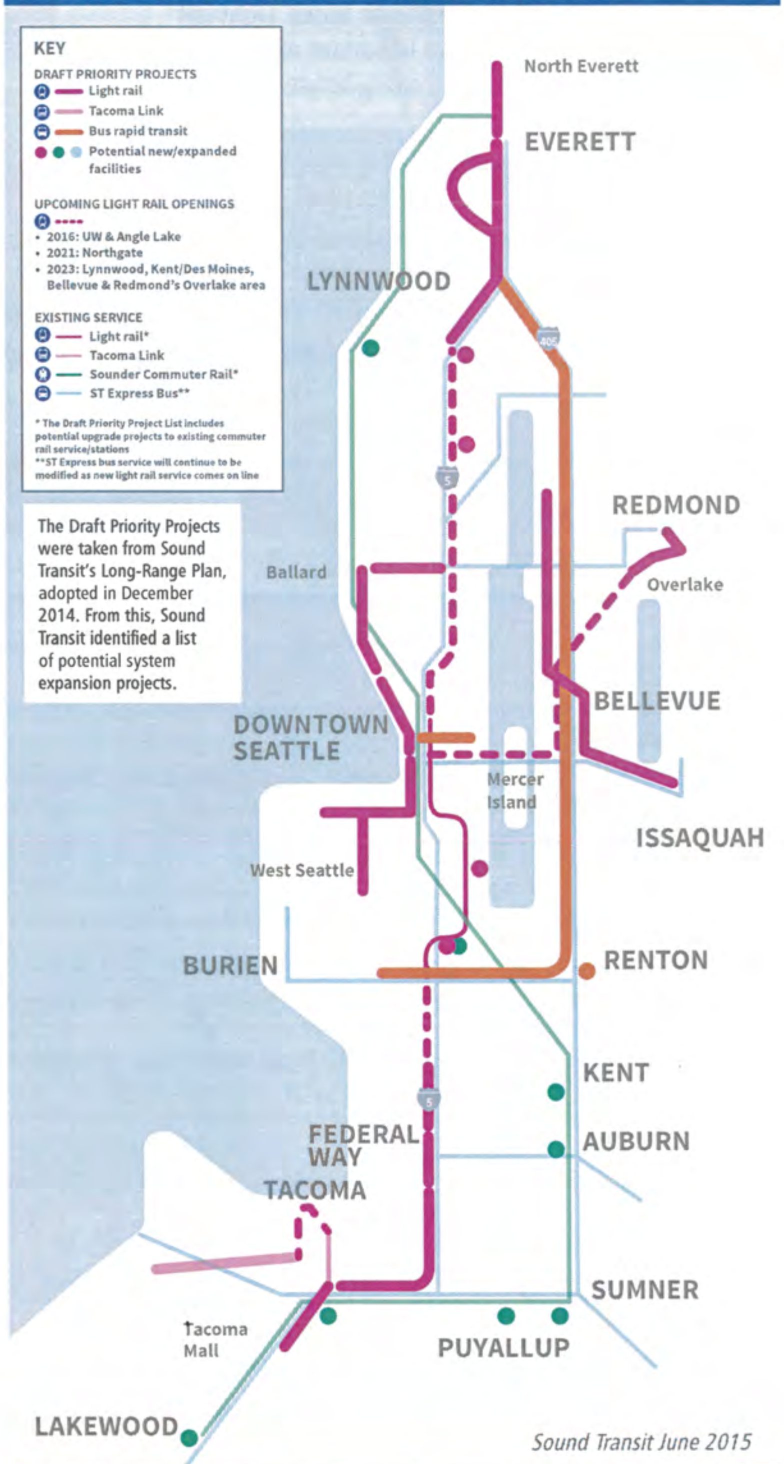
The Board is preparing to decide which projects will be studied as the final candidates for ST3 and wants your input on a Draft Priority Projects List released in May 2015. Sharing your priorities is easy. Visit soundtransit.3.org to take an online survey through July 8 and get details on June 16-25 public meetings across the region.

After considering public input, the Board will update the list in August. Projects on that list will move on to in-depth study this fall. Depending on the outcome of that study, projects could advance to a Sound Transit 3 draft ballot measure and additional public input by early 2016.

The Puget Sound region is home to more than 40% of Washington residents, 70% of its economic activity and 97% of its congestion. ST3 will respond to strong public support for expanding congestion-free light rail service farther into King, Snohomish and Pierce counties as well as other rail and bus improvements to help the region keep moving.

The Board is currently working to secure the additional local revenue authority the Washington State Legislature must provide before voters can consider the Sound Transit 3 measure.

Draft Priority Projects for public input



Sound Transit June 2015

Take the survey by July 8

Transit integration: improving efficiency

In 2014 Sound Transit and King County Metro launched an initiative to intensify integration of transit planning and operations with partner agencies throughout the region, with a focus on maximizing efficiencies.

Current and future light rail extensions will provide many opportunities for integration with local buses. Light rail stations will play more and more important roles as major transit hubs where people move easily between local buses and light rail trains. This will enable buses to stay out of the most congested corridors and create opportunities for better service in other areas where transit is needed.

Sound Transit plans, builds and operates regional transit systems and services to improve mobility for Central Puget Sound.

Email soundtransit3@soundtransit.org
Visit our website at soundtransit3.org
Questions? Call 206-903-7000

SoundTransit
soundtransit.org

To request accommodations for persons with disabilities or for information in alternative formats, call 1-800-201-4900 / TTY Relay: 711 or email accessibility@soundtransit.org.

Sound Transit plans, builds and operates regional transit systems and services to improve mobility for Central Puget Sound.

Para obtener información acerca de la posible futura extensión del sistema de Sound Transit, llame al 1-800-823-9230 durante horas normales de oficina.

향후의 잠재적 Sound Transit 시스템 확장에 대한 정보는 업무 시간 중에 1-800-823-9230으로 문의해 주십시오.

Если вы хотите получить информацию о потенциальном расширении системы Sound Transit в будущем, позвоните по телефону 1-800-823-9230 в обычные рабочие часы.

Để biết thêm tin tức về khả năng mở rộng hệ thống Sound Transit trong tương lai, xin gọi số 1-800-823-9230 trong giờ làm việc thường lệ.

要瞭解 Sound Transit 系統將來可能會擴展的資訊，請在正常的辦公時間致電 1-800-823-9230。

FROM HERE TO A VOTE

2015

Spring/Summer

- June: We released the Draft Priority Projects list
- We ask what projects **YOU** think should be studied for a ballot measure **JOIN IN**
- Sound Transit Board reviews public feedback, adopts candidate projects for study

2016

Winter

- Sound Transit board uses public feedback and further analysis to develop a draft plan
- We ask **YOU** if we got the draft plan right **JOIN IN**

Summer

July: Sound Transit Board reviews public feedback to adopt plan

November

Possible public ballot measure to fund ST3 plan

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: Planning, Building, and Public Works Staffing

ATTACHMENTS:
1. 2015 Development Activity

FOR AGENDA OF: July 9, 2015

DEPT. OF ORIGIN: PBPW

DATE SUBMITTED: July 2, 2015

CLEARANCES:
[ ] Legal N/A
[X] Finance BM
[ ] Marina N/A
[ ] Parks, Recreation & Senior Services N/A
[X] Planning, Bldg & Public Works DB
[ ] Police N/A
[ ] Courts N/A

APPROVED BY CITY MANAGER FOR SUBMITTAL Yuu/ACM

Purpose and Recommendation
The purpose of this agenda item is for the City Council to consider authorizing additional staffing for the Planning, Building and Public Works Department given 1) the dynamic increase in development activity throughout the City, including the upcoming construction of the FAA Project, amongst others; and 2) to address the additional SWM maintenance worker identified as part of the 2015 SWM Comprehensive Plan.

Suggested Motions

Motion: "I move to authorize an additional 4 FTE's for the Planning, Building, and Public Works Department for the remainder of 2015, with 2.6 FTE's funded out of the General Fund, and 1.4 FTE's funded out of the SWM Fund, and direct administration to bring forward a corresponding budget amendment to reflect the added staff in 2015."

Background & Discussion

Community Development Division
With the down turn of the economy in 2008, overall development activity slowed within the City and throughout the south county area. The Planning, Building and Public Works (PBPW) Department responded to the development slowdown with corresponding and appropriate reductions in staff.

As shown in the table below, since 2008 overall staffing levels in the PBPW Department have been reduced by slightly more than 20%, with approximately 48 FTE's in 2008 down to approximately 38 FTE's in 2015.

Year	PBPW FTE's
2008	47.90
2009	41.95
2010	43.55
2011	43.81
2012	43.64
2013	39.88
2014	38.00
2015	38.20

Most of the staffing reductions within the Department have occurred within the Community Development Division, with the elimination of 3 FTE's in 2013, and 3 FTE's in 2009. Currently there are 9 FTE's within the Community Development Division.

Community Development Division Sections	2015 FTE's
Development Services/Planning	3
Building	3
Code Enforcement	1
Permit Center	2
Total:	9

The Community Development Division is the face of City Hall and is the first place people come to or call when wanting to conduct business in the City. Located in Suite D of City Hall, Community Development Division is made up of the Development Services, Planning, Code Enforcement, and Building whose primary functions are to administer the development and building codes of the City and provide information about permits, business licenses, applications forms, code questions/interpretations, code compliance and other development requirements. While staff within the Division is integrated and works together, each section serves different functions.

Development Services/Planning staff are responsible for reviewing projects for conformance with zoning and environmental codes as well as code development and long-range planning. Other duties include coordinating pre-application meetings, coordinating with the Hearing Examiner and City Council for processing land use decisions, preparing policy work for the City Council, and administration of the solid waste and recycling programs and contracts.

Building Division staff review projects for structural, mechanical, plumbing and electrical code compliance to ensure sound construction practices and promote the health, safety and welfare of the community. They also provide associated building inspection services.

The Code Enforcement Officer coordinates with all City Departments to enforce the regulations contained in the Des Moines Municipal Code, generally through a complaint-generated system. Typical complaints relate to: junk vehicles, graffiti, trash, property maintenance, land use, nuisances and signs. Ensuring code compliance helps to protect property values and the aesthetics of the City's neighborhoods.

Our permit center, or front counter staff, provide support to the entire Division and other City Departments. Core functions include managing the permit center, issuing over-the-counter and on-line permits and business licenses, scheduling inspections, responding to public records requests, and administering the Minor Home Repair Program. It is also the first point of contact for incoming calls and mail deliveries to the City.

As shown in the table below, over the last decade the development pattern has been somewhat stable with one or perhaps two larger projects under construction at any given time. This combined with a stable background base has allowed the PBPW Department to service these projects with the staffing resources that have been available.

Large Project Construction Activity

Project	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Mt Rainier High School											
John L. Scott Building											
North Hill Elementary School											
Dom Construction Building											
Midway Elementary School											
Parkside Elementary School											
SCORE Jail											
Health Point											
Artemis Hotel											
Sea Mar											

However, the development pattern that is before us now is significantly different in several ways. Over the next 3 to 4 years there will be numerous large development projects under construction at the same time. Attachment 1 provides a summary of the large development projects that are likely to occur over the next several years within Des Moines. The **orange** bars represent planning and permitting activity while the **blue** bars indicate construction activity.

The intensity of the development activity in the next 18 months will be unprecedented in the history of Des Moines. According to Panattoni, the developer of the Des Moines Creek Business Park, they want occupancy of all three buildings in Phase 1 of the business park by the end of this year. That means that over half a million square feet of buildings will be constructed in the next 6 months. But what's more is that one of the tenants in building 1B, also wants occupancy by the end of this year. So in essence we will be inspecting construction of two projects at the same time with the shell of the building under Panattoni, and the tenant improvements going on at the same time.

Staff has also been meeting with Panattoni to discuss the unique challenges around the development of the FAA project, which includes complex requirements, spatial allocation, building security and other items based on specific needs of the FAA and GSA. We've been discussing how to process the building permits through a rolling review process, incorporating the use of consultant support along with city staff dedicated to the project. Panattoni plans to pull building permits in April of 2016 for this $70 million dollar building. Design efforts will ramp up significantly in late August/early September, and will be steady and continue through the remainder of 2015. All of this while the Four Points Sheraton hotel (Artemis), and the Sea Mar medical office building are still under construction.

One of the most difficult requirements we are facing is to provide high quality, timely, customer service to each of these projects, enhancing our profile in the development community and not harming that profile by stretching out approvals which can result in increased developer costs on large projects.

The development activity that will occur over the next several years will be a unique and significant challenge for our Department to meet. However, each and every staff member understands the significance of these projects, and the paramount importance that we deliver quality and timely service in order for these developments to be successful. Even so, this cannot be achieved without additional staff support.

The Engineering Services Division's ability to produce in-house capital projects such as the 24th Ave South Midway Elementary sidewalk improvements has been slowed due to the resource demands of development review. The ability to produce smaller scale capital projects with in-house talent and resource is a savings to the City versus using and managing consultants.

The current development picture in Des Moines is a function, to some degree of market demand, but more importantly – the comparative cost of land relative to Seattle and the eastside. This advantage will continue into the foreseeable future. At the same time, the presence of the FAA and other development help improve the demand function for our community over time. As the Attachment illustrates, the development horizon includes a number of major projects, all starting at similar times and requiring intensive staff review and commitment of time.

Possible action by the Federal Reserve to modestly raise interest rates will have little effect on our development picture. The Fed is very conscious to not stall development, the current value of the dollar helps the US export sector, raising interest rates strengthens the dollar and reduces competitive advantage for the export sector (certainly not an outcome desired by the Fed). The impact of an interest rate increase would not be to stymie investment but to help clarify which investors/developers are strong and solvent and will help weed out those investors playing with cheap money. In other words, the quality investors and developers will easily adapt to a modest rate increase – those on the margin will not. This is basically a good thing.

In terms of Des Moines, our demand function with the FAA facility in the pipeline, other job creating tenants locating at the business park, a number of other significant investments bringing jobs and residents to the City, all of these elements indicate that development activity, even with a Fed move, will not decrease the investment potential of the City and, in fact, will make the comparative advantage of Des Moines lower land costs more attractive to investors/developers.

Surface Water Management (SWM) maintenance worker
The 2015 SWM Comprehensive Plan calls for the immediate 2015 hire of an additional maintenance worker for NPDES activities, pipe inspections and tracking activities. There are currently 5 SWM maintenance workers.

SWM maintenance is responsible for numerous activities including the inspection and maintenance/cleaning of the storm system such as pipes, ditches, culverts, catch basins as well as public detention and treatment facilities such as tanks, vaults, and ponds and swales. A primary duty is ensuring that the public storm system meets the minimum operation and maintenance requirements of the NPDES permit, which contains a schedule of maintenance tasks for various components of the public drainage system. In addition to regular maintenance, the crews also implement the pipe program and respond to flooding or other storm water related calls, among other duties.

Although the 2015 Comprehensive Plan calls for hiring 1 FTE maintenance in 2015 for NPDES activities, pipe inspections, and tracking activities, the added worker would be assigned to assisting the pipe inspection (assessment) effort which is a critical path for determining the condition of the aged corrugated metal piping and the schedule for the pipe replacement program slated to begin in 2017.

Financial Impact

To meet the demands that will be placed on the PBPW Department, additional staffing is required. The proposal and cost impacts are as follows:

General Fund Impacts

Date	Action	2015 Cost
August 1	Hire 1 FTE for additional support within the permit center	$30,925
August 1	Convert current permit technician to permit coordinator	$1,042
August 15	Hire 1 FTE: Building Inspector/Plans Examiner	$38,453
September 1	Transition existing civil engineer to 100% SWM (currently 60% SWM/40% GF)	($14,775)
September 1	Hire 1 FTE: Civil Engineer/Development Review Engineer	$37,093
	2015 Total:	$92,738

SWM Fund Impacts

Date	Action	2015 Cost
August 15	Hire 1 FTE: SWM maintenance worker	$31,154
September 1	Transition existing civil engineer to 100% SWM (currently 60% SWM/40% GF)	$14,775
	2015 Total:	$45,929

The costs for the general funded positions for the remainder of 2015 is $92,738 and will be paid for by the permit revenues from development projects.

The cost for the additional 1.4 FTE SWM funded positions for the remainder of 2015 is $45,929, and will be paid for by SWM Operating program additions according to the 2015 SWM Comprehensive Plan. For 2015, the expense of the 1.4 FTE is covered by the delay of the 1.0 FTE maintenance worker.

which the plan had assumed to happen at the start of the 2015 at $91,290. This will more than cover the 2015 expenditure. The SWM Comprehensive Plan calls for a 1 FTE engineer that would be phased in as revenue growth allows with the effort going to support CIP activities. Phase 1 of the Business Park alone will provide $35,000 of additional revenue beginning in 2016, so this combined with our typical growth factor of $12,000 (0.5% growth factor) our rate revenue from growth can be expected to be about $47,000 which would cover the added expense if the 0.4 FTE Engineer in 2016.

Alternatives

Community Development Staffing

The Council could direct staff to use consultant services to provide the additional support. However, this will not provide a cost savings, and could actually negatively impact other general funded functions within the city that are offset by this revenue. Consultant fees for Community Development Services are typically 65-75% of the City permit fee, and after providing administration and oversight of the consultant contract, there would be no savings.

It is important to point out the PBPW Department has been utilizing consultant resources to manage peak workloads within the Building Section in 2014 and 2015, and will be need to continue to do that in 2016 and beyond. This has been very effective at controlling our long term costs.

It is also important to point out that within the next 5 years, 100% of current Building Division staff will likely retire. Now is the time to begin to train up new staff to replace the institutional knowledge that is going to walk out the door in the near future.

SWM Maintenance Worker

Postponing the SWM maintenance working will delay our ability to implement the pipe replacement program that is scheduled to begin in 2017.

Recommendation

Staff recommends that the Council pass the proposed motion.

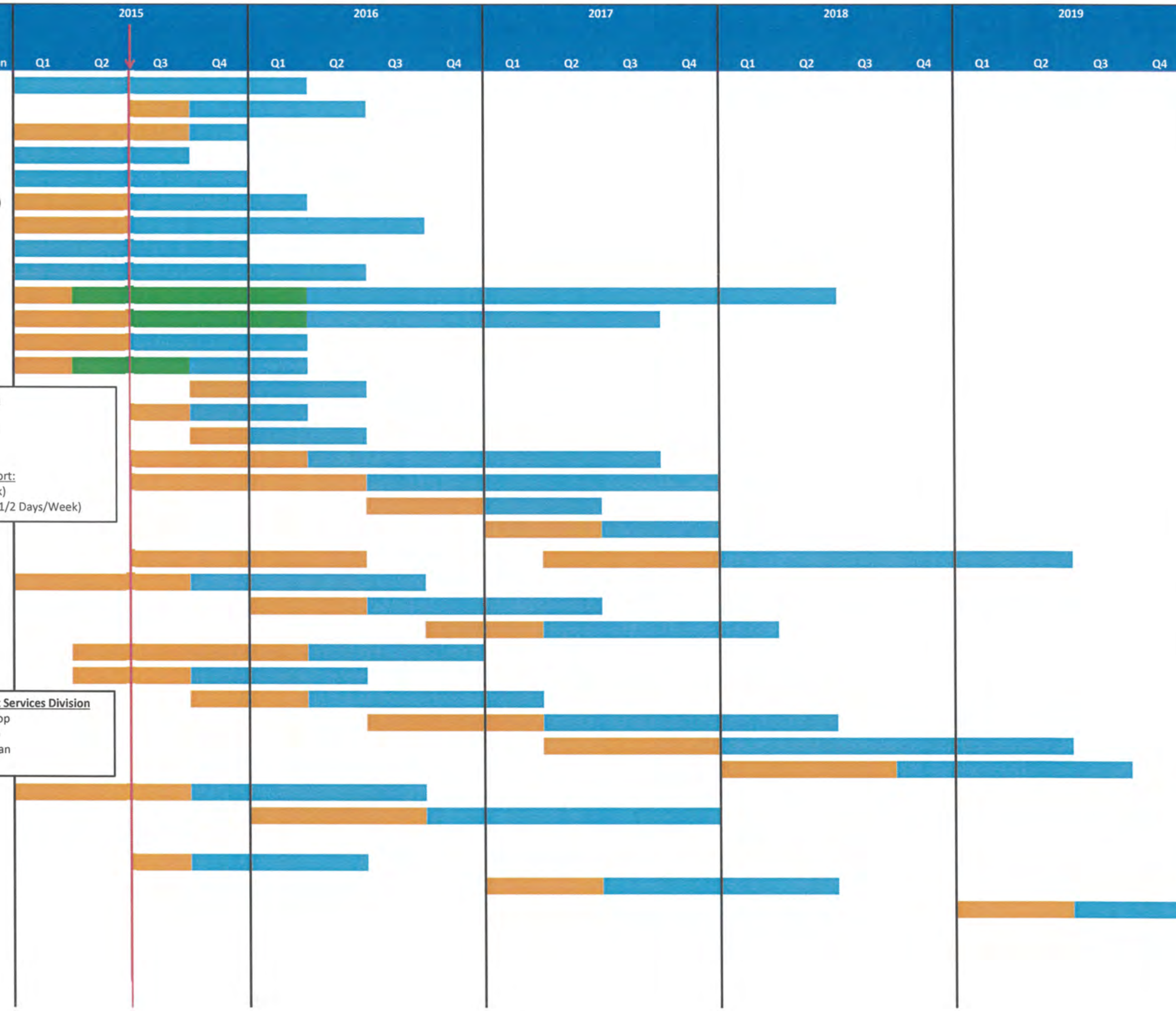
Concurrence

Administration, Planning, Building, and Public Works, and Finance Departments concur.

ATTACHMENT #1

Development Activities

Project	Pre-App Meeting	SEPA	Design Review	Civil Plan Approval	Building Permit Application	Building Permit Issued	Active Construction
Four Point Sheraton Hotel (Artemis)	X	X	X	X	X	X	X
Hotel TI's		X	X		1 of 2		
Parking Lot	X	X	X	^			
Sea Mar (RES)	X	X	X	X	X	X	X
Sea Mar (MOB)	X	X	X	X	X	X	X
Dougherty Mixed Use	X	X	X	X	X	X	(June/July)
Adriana	X	X	X	July	X	July	July
Landmarque	X	X	X	X	X	X	X
Woodmont Vista	X	X	X	X	X	X	X
Blueberry Lane (62 Lots)	X	X	X	X			X
Highline View Estates (21 lots)	X	X	X	July			July
800 Townhomes (4 condo units)	X	X	X	June	X	June	July
Des Moines Creek Business Park - Phase 1	X	X	X	X	X	X	X
Building 1A TI's		X	X				
Building 1B TI's	X	X	X				
Building 1C TI's		X	X				
Des Moines Creek Business Park - Phase 2 (FAA)	X	X					
Des Moines Creek Business Park - Phase 3		X					
Building 3A TI's		X	X				
Building 3B TI's		X	X				
Des Moines Creek Business Park West - Phase 4							
Woodmont Recovery Campus - Phase 1	X	X	X		June/July		
Woodmont Recovery Campus - Phase 2	X	X	X				
Woodmont Recovery Campus - Phase 3	X	X	X				
Des Moines Theater	X						
Wesley Homes - Phase 1	X	June					
Wesley Homes - Phase 2	X						
Wesley Homes - Phase 3	X						
Wesley Homes - Phase 4	X						
Wesley Homes - Phase 5	X						
Highline Place - Phase 1	X	June	July	August	July	Aug./Sept.	
Highline Place - Phase 2	X						
Highline College							
Building 24					X		
Health & Life Sciences Building (26)							
Student Services, Faculty & Classrooms							
Building 23							
Library 25							
"Base" Projects							



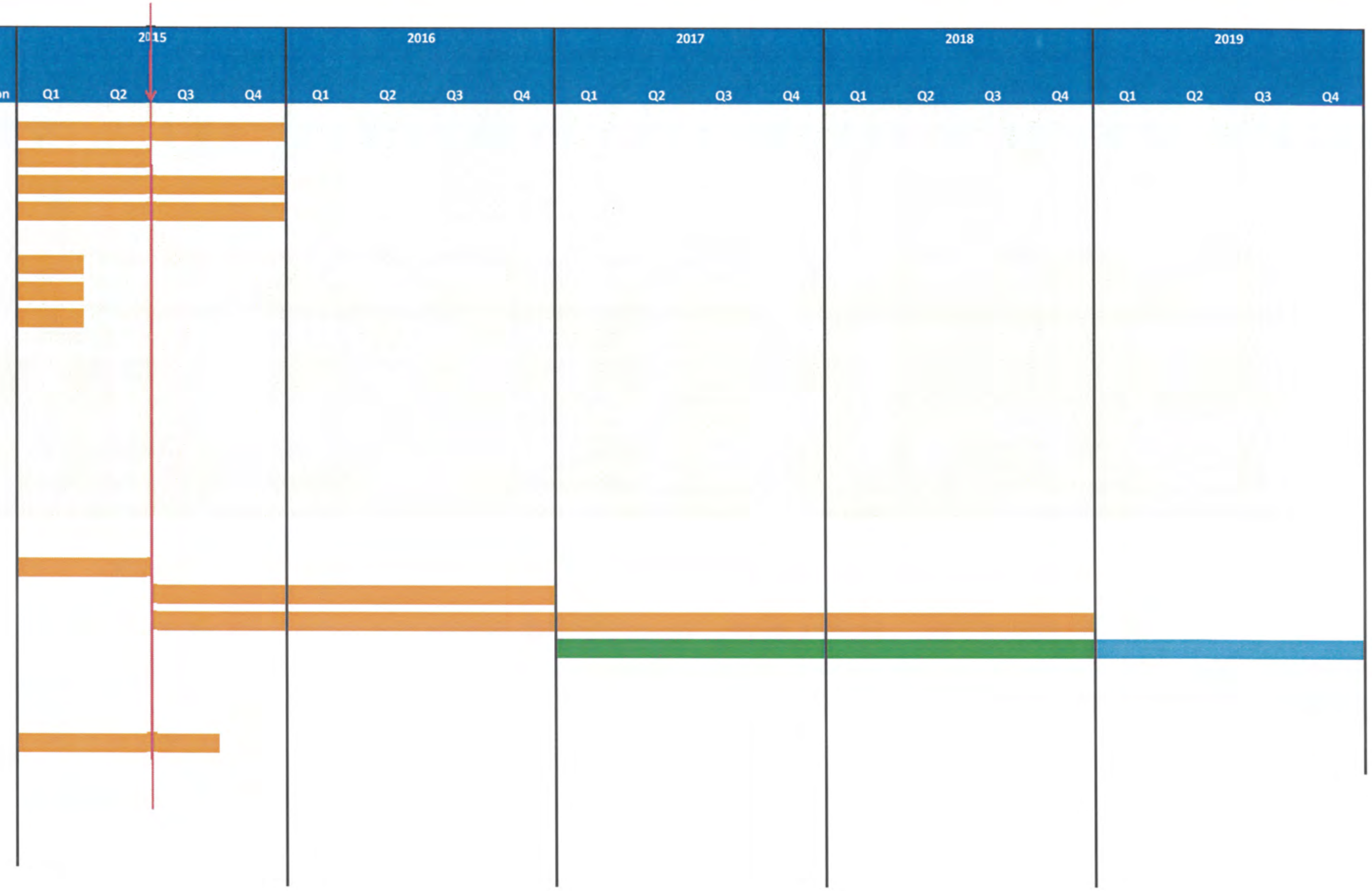
<u>Building Division</u>
Larry Pickard
Rex Christensen
Al Biancalana

<u>Consultant Support:</u>
BHC (1 Day/week)
MSE Electric (2 - 1/2 Days/Week)

<u>Development Services Division</u>
Denise Lathrop
Laura Techico
Nikole Coleman

Development Activities

Project	Pre-App Meeting	SEPA	Design Review	Civil Plan Approval	Building Permit Application	Building Permit Issued	Active Construction
Potential Development Activity							
Pacific Heights (77 Lots)	X	X					
Bay Villa	X	X	^				
Des Moines Apartments	X	X	^				
The Pinnacles - 23 Lots (Cedar Heights)	X	^	^				
Thind Mixed Use	X	X					
Clayt's Tavern	X						
Extended Stay Hotel	X	X					
DEVCO	X	X	^				
The "Pit"							
Barcelona							
Landmark Redevelopment							
Furney							
Ohno							
Marina Floor Development							
Workforce Housing	X						
Sound Transit FWLE							
Sound Transit FWLE D-EIS Review							
Sound Transit FWLE F-EIS Review							
Sound Transit FWLE Engineering							
Sound Transit FWLE - ROW/Construction							
Comprehensive Plan Update							



March 2015 Landslide
Singh Stop Work Order
Huseby Nonconforming
Ron Dupard Variance Request
Ages in Stages UUP
Morchin UUP (219th)
Russian Baptist Church Stop Work Order
Im

Policy Work
Des Moines Theater
Draft Ordinance 15- : Wireless Facilities
Draft Ordinance 15- : Temporary Encampments
Draft Ordinance 15- : Transportation concurrency
Draft Ordinance 15- : Nonconformance
Draft Ordinance 15- : Adult Entertainment
Business Park Zoning
Domestic Fowl/Keeping of Animals
Link Light Rail Standards (TC Zone)
Code Maintenance