AGENDA

DES MOINES CITY COUNCIL
REGULAR MEETING
City Council Chambers
21630 11th Avenue South, Des Moines

December 10, 2015 – 7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CORRESPONDENCE

COMMENTS FROM THE PUBLIC

EXECUTIVE SESSION

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

PRESIDING OFFICER'S REPORT

ADMINISTRATION REPORT

CONSENT AGENDA

Page 1 Item 1: APPROVAL OF VOUCHERS

Motion is to approve for payment vouchers and payroll transfer included in the attached list and further described as follows:

Total A/P Checks/Vouchers	#145035-145266	$ 641,505.35
Electronic Wire Transfers	#625-637	$1,284,824.65
Payroll Checks	#18731-18735	$ 3,924.16
Payroll Direct Deposit	#470001-470152	$ 284,403.74
Payroll Checks	#18736-18738	$ 5,820.84
Payroll Direct Deposit	#490001-490158	$ 319,638.84
Total Certified Wire Transfers, Voids, A/P and Payroll Vouchers:		$2,540,117.58

Page 3 Item 2: CONSULTANT CONTRACT AMENDMENT: TRANSPORTATION PROJECT MANAGER – LEONARD D. MADSEN

Motion is to approve Amendment #10 to the Contract with Leonard D. Madsen, continuing professional project management services for the Transportation Gateway Project from January 1 through December 31, 2016 not to exceed $40,000, and authorize the City Manager to sign the contract amendment substantially in the form submitted.

Page 19 Item 3: CONSULTANT CONTRACT AMENDMENT – GRANT FREDRICKS

Motion is to approve Amendment/Addendum 4 to the Contract with Grant Fredricks, continuing professional consulting services through December 31, 2016 with a total not to exceed $50,000 for 2016 services, and authorize the City Manager to sign the contract amendment substantially in the form submitted.

Page 37 Item 4: MAYORAL RE-APPOINTMENTS TO THE SENIOR SERVICES ADVISORY COMMITTEE

Motion is to confirm the Mayoral re-appointments of Dr. Barbara Reid and Jeanne Serrill to a two-year term on the City of Des Moines Senior Services Advisory Committee effective January 1, 2016 and expiring on December 31, 2017.

Page 39 Item 5: ONE TIME REVENUES – PHASED IN EXPENDITURE REQUIREMENTS

Motion 1 is to suspend Rule 26(a) in order to enact Draft Ordinance No. 15-199 on first reading.

Motion 2 is to enact Draft Ordinance No. 15-199 amending DMMC 3.100.020 to allow for the waiver of DMMC provisions regarding the phasing in and expenditure of one-time revenues for the calendar year 2016.

Page 43 Item 6: TRANSPORTATION GATEWAY PROJECT S 216TH STREET SEGMENT 1-A; SUPPLEMENT AGREEMENT FOR ADDITIONAL ROW SERVICES

Motion is to approve Supplement #14 with KPG Consulting Engineers, Inc. for additional right of way services necessary for South 216th Street Improvements, Segment 1-A (24th Avenue South to Pacific Highway South) in the amount of $29,935.77, bringing the total Agreement amount for the Transportation Gateway Project to $3,975,641.02, and further authorize the City Manager to sign the contract supplement substantially in the form as submitted.

Page 67 Item 7: 2016 INTERGOVERNMENTAL POLICIES AND POSITIONS

Motion is to adopt the Intergovernmental Policies and Positions as amended by the City Council at the November 19, 2015 Council meeting.

OLD BUSINESS

Page 85 Item 1: 2016 DES MOINES PARKS, RECREATION AND SENIOR SERVICES MASTER PLAN

Staff Presentation: Parks, Recreation & Senior Services Director Patrice Thorell

Page 223 Item 2: 2016 CITY COUNCIL VISION, MISSION STATEMENT, GOALS AND STRATEGIC OBJECTIVES

NEXT MEETING DATE

December 17, 2015 Regular City Council Meeting

ADJOURNMENT

Consent Agenda Item #1

CITY OF DES MOINES
Voucher Certification Approval
10-Dec-15
Auditing Officer Certification

Vouchers and Payroll transfers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the City Council.

As of **Dec 10, 2015** the Des Moines City Council, by unanimous vote, does approve for payment those vouchers and payroll transfers included in the attached list and further described as follows:

The vouchers below have been reviewed and certified by individual departments and the City of Des Moines Auditing Officer:

Dunyele Mason, Finance Director

	# From		# To	Amounts
Claims Vouchers:				
Total A/P Checks/Vouchers	145035	-	145266	641,505.35
Electronic Wire Transfers	625	-	637	1,284,824.65
Total claims paid				**1,926,330.00**
Payroll Vouchers				
Payroll Checks	18731	-	18735	3,924.16
Direct Deposit	470001	-	470152	284,403.74
Payroll Checks	18736	-	18738	5,820.84
Direct Deposit	490001	-	490158	319,638.84
Payroll Checks		-		
Direct Deposit		-		
Total Paychecks/Direct Deposits paid				**613,787.58**
Total checks and wires for A/P & Payroll				**2,540,117.58**

THIS PAGE LEFT INTENTIONALLY BLANK

Consent Agenda Item #2

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: Consultant Contract Amendment: Transportation Project Manager – Leonard D. Madsen

ATTACHMENTS:

1. Proposed Amendment #10: Madsen Contract (2016)
2. Contract for Project Management Services between the City of Des Moines and Leonard D. Madsen, January 12 , 2009
3. Amendment #9: Madsen Contract (2015)
4. 2016-2021 CIP

FOR AGENDA OF: December 10, 2015

DEPT. OF ORIGIN: Planning, Building & Public Works

DATE SUBMITTED: December 2, 2015

CLEARANCES:
[X] Legal
[X] Finance
[ ] Marina N/A
[ ] Parks, Recreation & Senior Services N/A
[X] Planning, Building & Public Works DDB
[ ] Police N/A
[ ] Courts N/A

APPROVED BY CITY MANAGER FOR SUBMITTAL:

Purpose and Recommendation

The purpose of this agenda item is to request Council's approval of a contract amendment (Attachment 1) with Leonard D. Madsen for professional transportation management services thru December 31, 2016. The following motion will appear on the consent calendar:

Suggested Motion

Motion: "I move to approve Amendment #10 to the Contract with Leonard D. Madsen, continuing professional project management services for the Transportation Gateway Project from January 1 through December 31, 2016 not to exceed $40,000, and authorize the City Manager to sign the contract amendment substantially in the form submitted."

Background

Mr. Madsen has assisted the City in implementing specific transportation improvements since 2005. Recently he serves as the project manager for the three major capital improvements collectively referred to as Transportation Gateway Project. The original contract (Attachment 2) was approved in 2009. Since that time, he has been assisting the City in design, right-of-way acquisition and construction of improvements for the three project phases. The term of that contract, via Amendment #9 (Attachment 3), was extended thru December 31, 2015. Acting as a Special Project Manager, he has intimate knowledge of the project, including finalizing the design process, clearing title to right-of-way,

developing agreements with property owners, coordinating with local utilities and securing funding with the Puget Sound Regional Council, the Washington State Transportation Improvement Board, the Washington State Public Works Trust Board, the Port of Seattle, the Federal Highway Administration (FHWA) and the Washington State Freight Mobility Strategic Investment Board. He coordinates design and right of way work for the City including the engineering contract with KPG.

The three Transportation Gateway Project phases managed by Mr. Madsen in the City's CIP included: S. 216th Street Segment 1- A (SR99 to 24th Avenue S); S. 216th Street Segment 2 (18th Avenue S. to 24th Avenue S); and 24th Avenue S. Improvements (S. 216th St to S. 208th St). Accomplishments in 2015 included:

1. **S. 216th Street Segment 1-A (24th Avenue S to SR99)**: Mr. Madsen assisted the City in managing design and engineering to expedite right of way and construction phases. He helped gain WSDOT obligation of funding for the right of way phase, oversaw acquisition and state certification of right of way from all property owners in the corridor, oversaw finalization of bid documents, assisted the City in seeking approval of TIB and FMSIB funding and authorization to bid the project. He developed agreements with utilities and KC Metro to partner in construction and funding of the project. The project is scheduled to be advertised for construction in December, 2016 with a scheduled completion date in December 2016.
2. **S. 216th Street Segment 2 (18th Avenue S. to 24th Avenue S)**: This segment has been constructed and closed out in 2015.
3. **24th Avenue S (Connecting 24th/28th Avenue S):** A Construction and construction engineering contract was awarded in August, 2013 and this federally funding project was substantially complete in May, 2015. The minor work and landscape warranty extends into the spring of 2016. He helped coordinate the project with the City of SeaTac as both cities strive to complete the 24th/28th Avenue S. corridor that will be to SR99 via S. 216th St Segment 1-A project. The combined efforts create a 5 (five) lane arterial to SeaTac International Airport as well as a direct connection to the new Sound Transit light rail station at S. 200th Street.

Discussion

Subject to Council approval of this agreement, Mr. Madsen will continue as the Transportation Gateway special project manager to complete final segment of the project. He will assist the City's construction manager who will have daily contact in representing the city during construction. He will ensure there is continuity between the design, right of way and construction phases. He will assist the city in securing a construction engineering contract for the project. He will assist in completing the construction advertising phase, seek funding obligation prior to recommending contract award to the City Council. He will assist in seeking reimbursements per agreements with utilities and other funding partners. He will help coordinate the preconstruction meeting, participate in weekly construction meetings as required and ensure there are ongoing notices to property owners and tenants regarding the status of construction. He will provide status reports to grant funding partners and assist in requesting reimbursements. He will provide broad oversight of the City's consultant agreements for construction engineering. Mr. Madsen will continue to assist in the management of grant and contract funds for this project.

Mr. Madsen will also assist the City in closing out the 24th Avenue S. Improvements. Given the federal funding, WSDOT has scheduled a Project Management Review in the spring of 2016 requiring the assistance of Mr. Madsen. The City of SeaTac is expected to simultaneously construct their segment of 24th/28th Avenue S in 2016 that will also require continued coordination to mitigate construction

impacts. These will likely be significant given the large amount of public and private construction activity anticipated in this area next year.

Mr. Madsen's work has been exemplary including coordination of work with staff, the community, technical agencies and the City Council to advance the Transportation Gateway Project through design, right-of-way acquisition, construction engineering and construction. He has assisted the City in developing a sound financing strategy enabling this complex $25 million project to progress from a concept to reality in just 7 years. The work has been completed ahead of schedule and within budget. Broad public and agency involvement is required to design and construct these improvements. Mr. Madsen will concurrently coordinate this work with the consultant, utilities, technical review agencies, and landowners to expedite project implementation.

The level of effort is estimated to be about 12 to 15 hours per week to perform this work.

Financial Impact

The costs for this contract extension and continued project management of the Transportation Gateway project can be accommodated from the current capital budgets for S. 216th Street, Segment 1-A and the 24th Avenue South Improvements. This work is exclusively funded by CIP monies dedicated for transportation improvements.

Recommendation

Staff requests that Council approve the proposed motion.

Concurrence

Legal, Finance and Planning, Building and Public Works Departments are in agreement.

THIS PAGE LEFT INTENTIONALLY BLANK

Attachment #1

AMENDMENT #10 TO THE CONTRACT FOR PROFESSIONAL TRANSPORTATION MANAGEMENT SERVICES

This is an addendum/amendment to the Contract for Professional Transportation Management Services executed between the CITY OF DES MOINES, hereinafter referred to as the "City" and LEONARD D. MADSEN (Mr. Madsen) on January 12, 2009, as last amended on January 12, 2015. This addendum/amendment will amend the Compensation for the term of the current phase of the Contract.

Paragraph 5 of said Contract is amended to add the following:

4. Compensation.

Compensation for extension of this contract for the period described in paragraph 5 shall not exceed $40,000, payable at a rate of $75.50 per hour for direct and indirect costs.

Paragraph 5 of said Contract is amended to read, in pertinent part as follows:

5. Term.

The term of this Contract shall be from January 1, 2016 to December 31, 2016.

Except as modified hereby, all terms and conditions of said contract shall remain in full force and effect.

IN WITNESS WHEREOF, four (4) identical counterparts of this Contract Addendum/Amendment, each of which shall be deemed an original, have been executed by the parties this _____ day of _____, 2015.

CITY OF DES MOINES

By_____
Anthony A. Piasecki, City Manager

Dated_____

LEONARD D. MADSEN

By_____

Dated_____

By Direction of the Des Moines City Council in Open Public Meeting on December 10, 2015.

APPROVED AS TO FORM:

_____
City Attorney

THIS PAGE LEFT INTENTIONALLY BLANK

Attachment #2

CONTRACT FOR PROFESSIONAL TRANSPORTATION MANAGEMENT SERVICES
Between
THE CITY OF DES MOINES
and
LEONARD D. MADSEN

THIS CONTRACT is made and entered into between the CITY OF DES MOINES, a Washington Municipal Corporation ("the City") and Leonard D. Madsen ("Mr. Madsen").

WHEREAS, the City has adopted the 2009 Capital Improvement Program and desires to advance engineering and eventually construction of improvements commonly known as the City of Des Moines Transportation Gateway Project including S. 216th Street Improvements (Segments 1 and 2) as well as improvements to 24th Avenue South north of South 216th Street;

WHEREAS, it is necessary for the City to secure project management services to assist in overseeing potential professional services for planning, pre-design, engineering, right of way, construction and construction management;

WHEREAS, Mr. Madsen, has adequately demonstrated the ability to provide management services functioning in the recent past as the interim City Transportation Engineer and 16th Avenue South Project Manager;

THEREFORE, in consideration of the mutual promises and covenants herein contained, to be kept, performed, and fulfilled by the parties, and other good and valuable consideration, it is mutually agreed as follows:

1. ***Scope of Service.*** Mr. Madsen shall serve as Special Transportation Project Manager for the Des Moines Gateway Project. Coordination of ongoing work related to the Gateway capital improvement projects and agreements including work of staff and consulting engineers. The project may be phased dependent upon the outcome Council approval of the following tasks:

- Draft a request for qualifications and assist the City in selection of professional engineering services for all phases of the project including design, PS&E, right of way plans and construction management. It is intended that this work proceed incrementally to scope and manage the work consistent with Council contract approval.

- Pending approval of a design contract, oversee work of consulting engineers to develop a design report, including a physical survey of the right of way. The design report shall be presented to the City Council including recommendations for phased design and/or construction of the Gateway project. Said work will include technical coordination with agencies and a community meeting during predesign process culminating in a recommended plan for approval the City Council.

- Manage ongoing design work consistent with the Design Report recommendations and direction of the City's Assistant Planning, Building, and Public Works Director.

b. Assist the City in drafting and managing agreements with property owners, funding partners and utilities to advance the project as necessary during design and construction phases.

c. Assist the City in drafting and managing a communications strategy for the project.

d. Assist the City in forming and managing a technical stakeholders advisory group to provide input on the design report prepared for the project.

e. Provide recommendations for payment of invoices in excess of the signing authority provided herein.

f. Provide monthly updates on the status of the project.

g. Obligate City funds and reimburse expenditures not to exceed $5,000 as provided above and consistent with the adopted 2009 budget.

h. Coordinate work under the direction of Dan Brewer, PE, Assistant Public Works Director.

2. Contractor's Obligations. All labor, materials, tools, software, equipment, utilities, services, and all other things necessary or required in the satisfactory performance of the work shall be furnished by the Mr. Madsen. The Contract will be performed and completed under the supervision of and subject to the approval of the City or its authorized representatives, except that the City shall provide Mr. Madsen with access to the City's computer systems, support staff including, but not limited to a civil engineer, engineering technician, right of way inspector and clerical assistance and office/work space when appropriate; and certain resources such as a City code book, files pertaining to the projects listed in Section 1 of this agreement, and a "door fob" for after hours access to City Hall, all of which shall be returned to the City at the end of the Contract term noted in Section 5, unless extended by mutual written agreement.

3. Records and Documents. All data, documents, and files created by Contractor under this Agreement may be stored at City facilities, or at Mr. Madsen's residence until such time as this contract expires or is terminated, at which time they will be turned over to the City. Mr. Madsen shall make such data, documents, and files available to the City upon its request at all reasonable times for the purpose of editing, modifying, and updating as necessary. Duplicate copies of this information shall be provided to the City upon its request, and at reasonable cost.

4. Compensation. In consideration for the complete and faithful performance of the Contract, Mr. Madsen shall be paid as follows: Excepting changes and modifications agreed upon, Contractor shall be paid sixty five dollars ($65.00) per hour for direct and indirect costs

and fees. The consultant is expected to work on average about 26 hours per week, although it is recognized that the work effort may fluctuate, unless modified by mutual agreement with the Assistant Planning, Building, and Public Works Director. The total compensation paid under this contract shall not exceed $90,000.00 without prior written approval. Mr. Madsen shall submit monthly detailed invoices in a timely manner, in a form acceptable to the City's authorized representative(s), describing dates of service, services performed, and time expended. Invoices shall be paid within thirty (30) days of receipt.

5. ***Term.*** The term of this Contract shall be from January 9, 2009 to December 31, 2009. . This Contract may be extended upon written agreement of both parties. Performance of the consulting services under this contract may be terminated for any cause deemed sufficient by either the City or Mr. Madsen, in whole or in part, at any time, by either party giving the other written notice of such termination, specifying the extent and effective date thereof, but not sooner than fourteen (14) days from date of such notice, providing that the Mr. Madsen shall complete and be compensated for any projects or duties previously assigned and accepted, and shall be compensated for all expenses incurred or committed to, that cannot be canceled.

6. ***Performance Standards.*** The services, and all duties incidental or necessary thereto, shall be conducted and performed diligently and competently and in accordance with professional standards of conduct and performance.

7. ***Record Keeping.*** All records or papers of any sort relating to the City and the project will at all times be the property of the City and shall be surrendered to the City upon request. All information concerning the City and said services, which is not otherwise a matter of public record or required by law to be made public, is confidential, and Mr. Madsen will not, in whole or in part, now or at any time, disclose that information without the express written consent of the City Attorney.

8. ***Assignment.*** Mr. Madsen shall not assign this contract or any interest herein, nor any money due or to become due hereunder without first obtaining the written consent of the City, nor shall Mr. Madsen subcontract any part of the consulting services to be performed hereunder, without first obtaining the consent of the City.

9. ***Modification.*** No change, alteration, modification, or addition to this Contract will be effective unless it is in writing and properly signed by both parties.

10. ***Independent Contractor.*** The services provided by Mr. Madsen under this Contract are provided as an independent Contractor. Nothing in this Contract shall be considered to create the relationship of employer and employee between the parties. Neither Mr. Madsen nor any employee of Mr. Madsen shall be entitled to any benefits accorded City employees by virtue of the services provided under this Contract. The City will not be responsible for withholding or otherwise deducting federal income tax or social security payments, or contributing to the State Industrial Insurance Program, or otherwise assuming the duties of an employer with respect to the Contractor.

11. ***Indemnification.*** The City releases and agrees to indemnify, defend, and hold harmless Mr. Madsen from any and all actions, errors or omissions, claims, damages, or injuries to persons or property, penalties, obligations or liabilities arising out of or related to services performed by Mr. Madsen that are within the course and scope of work performed for the City under this contract. Mr. Madsen releases and agrees to indemnify, defend, and hold harmless the City, its officers, employees, and consultants, from any and all actions, claims damages or injuries arising out of or related to the acts or omissions of Mr. Madsen, up to $1 million, that are not under control of the City and are not within the scope of this contract.

12. ***Liability Insurance.*** Mr. Madsen shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, their agents, representatives, employees or subcontractors as follows:

a) Automobile Liability insurance with limits no less than $500,000 combined single limit per accident for bodily injury, and property damage $100,000 each accident, with the City added an additional insured for all driving that is required to perform the services outlined in Section 1.of this agreement. Mr. Madsen shall provide proof of such insurance prior to performing; and

b) Mr. Madsen will be responsible for paying for Workers' Compensation coverage required by the Industrial Insurance laws of the State of Washington.

13. ***Dispute Resolution Procedures.***

a) ***Mediation/Arbitration***. If a dispute arises from or relates to this Contract or the breach thereof and if the dispute cannot be resolved through direct discussions, the parties agree to endeavor first to settle the dispute in an amicable manner by mediation administered by a mediator under the American Arbitration Association's Rules before resorting to arbitration. The mediator may be selected by agreement of the parties or through the American Arbitration Association. Following mediation, any unresolved controversy or claim arising from or relating to this Contract or breach thereof shall be settled through arbitration which shall be conducted under the American Arbitration Association's Arbitration Rules. The arbitrator may be selected by agreement of the parties or through the American Arbitration Association. All fees and expenses for mediation or arbitration shall be borne by the parties equally. However, each party shall bear the expense of its own counsel, experts, witnesses, and preparation and presentation of evidence.

b) ***Venue, Applicable Law and Personal Jurisdiction.*** All questions related to this Contract shall be resolved under the laws of the State of Washington. In the event that either party deems it necessary to institute legal action arising from this Contract, such action shall be instituted in the King County Superior Court. The parties each consent to the personal jurisdiction of such court. Except as otherwise provided by law, it is expressly understood that

neither party can institute any legal action against the other based on this Contract until the parties have exhausted the mediation procedures required by the previous paragraph.

14. Severability. If any term, provision, covenant, or condition of this Contract is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated as a result of such decision.

15. Waiver. The waiver by either party of any breach of any term, condition, or provision of the Contract shall not be deemed a waiver of such term, condition, or provision or any subsequent breach of the same or any condition or provision of this Contract.

16. Captions. The captions used herein are for convenience only and are not a part of this Contract and do not in any way limit or amplify the terms and provisions hereof.

17. Time of Essence. Time is of the essence for each and all of the terms, covenants, and conditions of this Contract.

18. Concurrent Originals. This Contract may be signed in counterpart originals.

19. Ratification and Confirmation. Any acts consistent with the authority and prior to the effective date of this Contract are hereby ratified and confirmed.

IN WITNESS THEREOF, three (3) identical counterparts of this Contract, each of which shall be deemed an original thereof, have been duly executed by the parties herein named, on the day and year first above written.

CITY OF DES MOINES

By _____
Anthony A. Piasecki
Its City Manager
As authorized by the Des Moines City Council
in open public session on January 8, 2009

Dated 1/12/09

CONSULTANT

_____
Leonard D. Madsen

Dated 11/12/09

APPROVED AS TO FORM:

_____
City Attorney

THIS PAGE LEFT INTENTIONALLY BLANK

Attachment #3

AMENDMENT #9 TO THE CONTRACT FOR PROFESSIONAL TRANSPORTATION MANAGEMENT SERVICES

This is an addendum/amendment to the Contract for Professional Transportation Management Services executed between the CITY OF DES MOINES, hereinafter referred to as the "City" and LEONARD D. MADSEN (Mr. Madsen) on January 12, 2009, as last amended on December 9, 2014. This addendum/amendment will amend the Compensation for the term of the current phase of the Contract.

Paragraph 5 of said Contract is amended to add the following:

4. Compensation.

Compensation for extension of this contract for the period described in paragraph 5 shall not exceed $77,500, payable at a rate of $74.50 per hour for direct and indirect costs.

Paragraph 5 of said Contract is amended to read, in pertinent part as follows:

5. Term.

The term of this Contract shall be from February 1, 2015 to December 31, 2015.

Except as modified hereby, all terms and conditions of said contract shall remain in full force and effect.

IN WITNESS WHEREOF, four (4) identical counterparts of this Contract Addendum/Amendment, each of which shall be deemed an original, have been executed by the parties this 12th day of Jan, 2015.

CITY OF DES MOINES

By _____
Anthony A. Piasecki, City Manager

Dated 1/12/15

LEONARD D. MADSEN

By _____

Dated 1/12/15

By Direction of the Des Moines City Council in Open Public Meeting on January 8, 2015.

APPROVED AS TO FORM:

_____
City Attorney

THIS PAGE LEFT INTENTIONALLY BLANK

Attachment #4

S 216th St - Segment 1A Project # **319.332.040**

	Est.	Actual
Project Manager:		
Lead Department:		
Design Start Date:		
Bid Opening:		
Award:		
Accepted by Council:		
Retainage Released:		

Summary Project Description:

South 216th St from R 99 to 24th Ave South. Widen roadway to 5 lanes with two additional travel lanes in each direction, a continous left turn late, a U-turn pocket (EN to WB) at SR 99, bicycle lanes, planter strips and sidewalks.

TOTAL PROJECT SCOPE			
Expenditures	*1/1/16 Current CIP Budget*	*2016 CIP Supplemental Request*	*2016 Revised CIP Budget Estimate*
Design			
External Engineering - KPG	185,435	-	185,435
Internal Engineering/Project Mgmt	656,136	-	656,136
Other Professional Services	51,770	-	51,770
Prop/ROW/Easements		-	-
External Engineering - KPG	86,245	-	86,245
Internal Engineering	57,888	-	57,888
Other Professional Services - Len Madsen	69,910	-	69,910
Environmental		-	-
Land	540,716	-	540,716
Other Miscellaneous - Filing Fees/Condemnation	160,173	-	160,173
Construction		-	-
External Engineering	500,000	-	500,000
External Proj Mgmt/Inspect #2	30,000	-	30,000
Internal Engr-Proj Mgmt/ Inspect	30,000	-	30,000
Construction Contract	3,788,956	-	3,788,956
Other Miscellaneous	80,402	-	80,402
Other		-	
Interfund Financial Services	50,280	-	50,280
NonCity Utilities - PSE	145,000	-	145,000
NonCity Utilities - Comcast	27,000	-	27,000
NonCity Utilities - Century Link	32,000	-	32,000
Contingencies	393,432	-	393,432
Total Project Expense Budget:	**6,885,343**	**-**	**6,885,343**

PROJECT ALLOCATIONS BY YEAR						
Project to Date 12/31/15	*Estimated Year End 2016*	*Planned Year 2017*	*Planned Year 2018*	*Planned Year 2019*	*Planned Year 2020*
185,435					
656,136					
51,770					
86,245					
57,888					
69,910					
-					
540,716					
160,173					
-	500,000				
-	30,000				
-	30,000				
-	3,788,956				
80,402					
8,330	41,950				
-	145,000				
-	27,000				
-	32,000				
-	393,432				
1,897,005	**4,988,338**	**-**	**-**	**-**	**-**

Funding Sources	*1/1/16 Current CIP Budget*	*2016 CIP Supplemental Request*	*2016 Revised CIP Budget Estimate*
PWTF Loan	325,000	-	325,000
Federal STP (ROW Only Eligible 86.5%)	613,000	-	613,000
FMSIB (confirmed)	892,000	-	892,000
Traffic Impact Fees City Wide (Use In-Lieu before TIF)	365,702	-	365,702
In-Lieu Fees (Use In-Lieu before TIF)	850,422	-	850,422
TIB (confirmed)	2,800,000	-	2,800,000
Utilities (Comcast/)	80,000	-	80,000
Utilities (CenturyLink)	35,000	-	35,000
King County Metro (Estimated Funding)	29,849	-	29,849
Transportation CIP Fund	894,370	-	894,370
Total Project Revenue Budget:	**6,885,343**	**-**	**6,885,343**

Project to Date 12/31/15	*Scheduled Year 2016*	*Scheduled Year 2017*	*Scheduled Year 2018*	*Scheduled Year 2019*	*Scheduled Year 2020*
325,000					
613,000					
-	892,000				
57,635	308,067				
-	850,422				
-	2,800,000				
-	80,000				
-	35,000				
7,000	22,849				
894,370					
1,897,005	**4,988,338**	**-**	**-**	**-**	**-**

24th Ave South Improvements Project # **319.300.040**

		Est.	Actual
Project Manager:			
Lead Department:			
Design Start Date:			
Bid Opening:			
Award:			
Accepted by Council:			
Retainage Released:			

Summary Project Description:

The project includes construction by a contractor of the following improvements: installation of curbs, gutters, sidewalks, planters, and bicycle lanes on both sides of the street, widening the road with asphalt pavement, installing center medians where feasible, construction a new street lighting system, undergrounding storm water, overhead communications, and electrical distributions lines.

TOTAL PROJECT SCOPE				PROJECT ALLOCATIONS BY YEAR						
Expenditures	*1/1/16 Current CIP Budget*	*2016 CIP Supplemental Request*	*2016 Revised CIP Budget Estimate*	*Project to Date 12/31/15*	*Estimated Year End 2016*	*Planned Year 2017*	*Planned Year 2018*	*Planned Year 2019*	*Planned Year 2020*
Design									
Internal Engineering/Project Mgmt	1,038,166	-	1,038,166	1,038,166					
Other Professional Services	149,825	-	149,825	149,825					
Prop/ROW/Easements		-	-						
Land	1,019,220	-	1,019,220	1,019,220					
Construction		-	-						
External Proj Mgmt/Inspect - Len Madsen	8,903	-	8,903	8,903					
Internal Engr-Proj Mgmt/ Inspect	239,070	-	239,070	239,070					
Construction Inspection - KPG	1,669,437	-	1,669,437	1,669,437					
Construction Contract - DPK	3,132,003	-	3,132,003	3,132,003					
Other Miscellaneous (Robr Kayhara Refund)	(91)	-	(91)	(91)					
Other		-							
Interfund Financial Services	5,960	-	5,960	5,960					
Non-Capitalizable Services - Underground Utilitie	1,080,212	-	1,080,212	1,080,212					
Individual Assets > $5,000 - Equipment		-	-	-					
Contingencies	157,491	-	157,491	107,450	50,041				
Total Project Expense Budget:	**8,500,196**	**-**	**8,500,196**	**8,450,155**	**50,041**	**-**	**-**	**-**	**-**

Funding Sources	*1/1/16 Current CIP Budget*	*2016 CIP Supplemental Request*	*2016 Revised CIP Budget Estimate*	*Project to Date 12/31/15*	*Scheduled Year 2016*	*Scheduled Year 2017*	*Scheduled Year 2018*	*Scheduled Year 2019*	*Scheduled Year 2020*
STP Federal Grant	3,000,000	-	3,000,000	3,000,000					
PWTF Loan Design (Confirmed)	330,000	-	330,000	330,000					
POS D.A. Fees (Confirmed)	3,500,000	-	3,500,000	3,500,000					
POS ROW Agreement	488,370	-	488,370	488,370					
ROW In-Lieu - Plologis (Received)	73,124	-	73,124	73,124					
In-Lieu Fees - Prologis (Received)	105,036	-	105,036	105,036					
Traffic Impact Fees	180,593	-	180,593	180,593					
Expense Reimb - Comcast	130,261	-	130,261	130,261					
Expense Reimb - Century Link (QWEST)	39,639	-	39,639	39,639					
Expense Reimb - PSE Gas	57,332	-	57,332	57,332					
Expense Reimb - Highline Water District	595,841	-	595,841	595,841					
319 Fund Balance	-	-	-	-					
Total Project Revenue Budget:	**8,500,196**	**-**	**8,500,196**	**8,500,196**	**-**	**-**	**-**	**-**	**-**

Consent Agenda Item #3

AGENDA ITEM

SUBJECT: Consultant Contract Amendment – Grant Fredricks

ATTACHMENTS:

1. Proposed Amendment/Addendum 4 to Services Agreement with Grant Fredricks
2. Services Agreement with Grant Fredricks dated January 2, 2014 with 1st Addendum dated October 13, 2014, 2nd Addendum dated December 23, 2014, and 3rd Addendum dated January 8,2015

AGENDA OF: December 10, 2015

DEPT. OF ORIGIN: Planning, Building & Public Works

DATE SUBMITTED: December 3, 2015

CLEARANCES:
[X Legal
[X] Finance
[ ] Marina N/A
[ ] Parks, Recreation & Senior Services N/A
[X] Planning, Building & Public Works DJB
[ ] Police N/A

APPROVED BY CITY MANAGER FOR SUBMITTAL:

Purpose and Recommendation:

The purpose of this item is for the City Council to approve a contract amendment/addendum with Grant Fredricks for 2016 consulting services in the areas of priority policy and economic development identified by the City Council and City Manager including but not limited to the Sound Transit's (ST) Federal Way Link Extension, Zoning and Subdivision Code changes, and other economic development. The proposed amendment/addendum is provided for in the 2016 adopted budget. The following motion will appear on the Consent Calendar:

Suggested Motion:

Motion: "I move to approve Amendment/Addendum 4 to the Contract with Grant Fredricks, continuing professional consulting services through December 31, 2016 with a total not to exceed $50,000 for 2016 services, and authorize the City Manager to sign the contract amendment substantially in the form submitted."

Background:

Mr. Fredricks has been providing management consulting services under contract since January 2013 following his retirement from the City in November 2012. As a State Personnel System (PERS) 2 retiree, he may work up to 867 hours a year (approximately 17 hours a week on average) for employers covered by PERS such as the City. In 2013 he worked a total of 800 hours, in 2014 worked 482 hours for the City under a $60,000 contract, and in 2015 is expected to work approximately 400 hours.

Most of his 2015 time has been spent on economic development, the Link Light Rail extension to Federal Way (FWLE) with a stop near Highline College/Kent-Des Moines Road, updating the City's development regulations to make the City more attractive for development and better serve the

community, and development and expansion of the Des Moines Creek Business Park. These activities were all identified as continuing priorities in the November 2015 City Council retreat.

Discussion

Mr. Fredricks has been generally working in Des Moines five days a month and also working from his home office when it's not necessary to commute to City Hall. He occasionally participates in City Council and committee meetings and represents the City on the FWLE interagency working groups and on occasion, other committees.

In 2015, Mr. Fredricks worked under a $50,000 (417 hour) City Council-approved contract.

In 2016, he will be working on FWLE advanced planning including the policy implications of preliminary engineering of the preferred rail alignment and station design, implementation of ST-Board supported stakeholder recommendations on a 30th Avenue West station, development of an interloal agreement with Kent for joint land use regulations coordination and infrastructure planning and a development agreement with ST for the FWLE extension through the City, review of Final EIS and supporting the Sound Transit Board's decision confirming the project through the City of Des Moines to build. He will also be working on Council-directed changes to the Zoning Code and other development regulations.

Alternatives

Council may chose not to approve the contract amendment in which case Mr. Fredricks will wrap up and hand off his ongoing efforts to the Planning Building & Public Works Director, who may be forced to scale back his Department's planning and policy development work because of the current level of staffing and current activity.

Financial Impact

The adopted 2016 Budget was developed to accommodate up to $50,000 in services provided by contract as proposed.

Recommendation/Conclusion:

Staff recommends that Council approve the proposed contract Addendum.

Attachment #1

FOURTH CONTRACT AMENDMENT/ADDENDUM

CONTRACT FOR SERVICES BETWEEN THE CITY OF DES MOINES AND GRANT FREDRICKS

THIS AMENDMENT/ADDENDUM is entered into on this ___ day of December 2015, pursuant to that certain Contract entered into on the 2nd day of January, 2014 and as amended on October 13, 2014, December 23, 2014, and January 8, 2015 between the **CITY OF DES MOINES,** WASHINGTON (hereinafter "City"), and **GRANT FREDRICKS** (hereinafter "VENDOR").

The parties herein agree that the Contract dated January 2, 2014, shall remain in full force and effect, except for the amendments/addendums set forth as follows:

I) **SECTION II** of Contract amended January 8, 2015 is hereby amended to read as follows:

II. TIME OF COMPLETION. Upon the effective date of this Amendment/Addendum, Vendor shall complete the work and provide all goods, materials, and services by December 31, 2016.

II) SECTION III of Contract amended January 8, 2015, is hereby amended to read as follows:

> III. COMPENSATION. The City shall pay the Vendor an amount not to exceed $50,000 for services performed in 2016, at a rate of $120.00 per hour, for the goods materials, and services contemplated in this Agreement. Vendor shall invoice the City not later than the 5th of the following month. The invoice will include an itemized work summary.

Except as modified hereby, all other terms and conditions of contract dated January 2, 2014, remain in full force and effect.

IN WITNESS WHEREOF the parties hereto have executed this Addendum as of the date first above written.

GRANT L. FREDRICKS:	**CITY OF DES MOINES:**
By:_____ *(signature)* Print Name: Grant L. Fredricks Vendor DATE:_____	By:_____ *(signature)* Print Name: Anthony A. Piasecki Its City Manager DATE:_____ Attest: Approved as to form: _____ _____ City Clerk City Attorney DATE:_____ DATE:_____
NOTICES TO BE SENT TO: **Grant L. Fredricks:** **dba Fredricks Management Consulting** 9020 Valley Green Dr SE Olympia, WA 98513 (360) 584-3164 (cell phone) granita.fredricks@gmail.com	**NOTICES TO BE SENT TO:** **CITY OF DES MOINES:** Anthony A. Piasecki City of Des Moines 21630 11th Avenue S., Suite A Des Moines, WA 98198 206-870-6541 (telephone) 206-870-6540 (facsimile)

Attachment #2

SERVICES AGREEMENT
between the City of Des Moines and Grant Fredricks

THIS AGREEMENT is made by and between the City of Des Moines, a Washington municipal corporation (hereinafter the "City"), and Grant Fredricks dba Fredricks Management Consulting (hereinafter the "Vendor") as a personal services contract not to exceed $50,000 in value and expiring December 31, 2014.

AGREEMENT

I. DESCRIPTION OF WORK.

Vendor shall provide the following goods and materials and/or perform the following services for the City. Working with other City staff, assist in:

1. Planning for the extension of light rail through Des Moines.
2. Developing the Des Moines Creek Business Park.
3. Updating the Zoning Code along the Pacific Highway South corridor and in other commercial zones in the City.
4. Helping promote economic development.
5. Commercially developing the Marina.
6. Advising the City Council on policy and other matters.
7. Working on other City Manager assignments as directed.

Vendor acknowledges and understands that it is not the City's exclusive provider of these goods, materials, or services and that the City maintains its unqualified right to obtain these goods, materials, and services through other sources.

II. TIME OF COMPLETION. Upon the effective date of this Agreement, Vendor shall complete the work and provide all goods, materials, and services by December, 31, 2014.

III. COMPENSATION. The City shall pay the Vendor an amount not to exceed $50,000, at a rate of $120.00 per hour, for the goods, materials, and services contemplated in this Agreement. Vendor shall invoice the City not later than the 5th of the following month. The invoice will include an itemized work summary.

If the City objects to all or any portion of an invoice, it shall notify Vendor and reserves the option to only pay that portion of the invoice not in dispute. In that event, the parties will immediately make every effort to settle the disputed portion.

A. Defective or Unauthorized Work. The City reserves its right to withhold payment from Vendor for any defective or unauthorized goods, materials or services. If Vendor is unable, for any reason, to complete any part of this Agreement, the City may obtain the goods, materials or services from other sources, and Vendor shall be liable to the City for any additional costs incurred by the City. "Additional costs" shall mean all reasonable costs, including legal costs and attorney fees, incurred by the City beyond the maximum Agreement price specified above. The City further reserves its right to deduct these additional costs incurred to complete this Agreement with other sources, from any and all amounts due or to become due the Vendor.

B. Final Payment: Waiver of Claims. VENDOR'S ACCEPTANCE OF FINAL PAYMENT SHALL CONSTITUTE A WAIVER OF CLAIMS, EXCEPT THOSE PREVIOUSLY AND PROPERLY MADE AND IDENTIFIED BY VENDOR AS UNSETTLED AT THE TIME REQUEST FOR FINAL PAYMENT IS MADE.

IV. **INDEPENDENT CONTRACTOR.** The parties intend that an Independent Contractor-Employer Relationship will be created by this Agreement and that the Vendor has the ability to control and direct the performance and details of its work, the City being interested only in the results obtained under this Agreement.

V. **TERMINATION. Either** party may terminate this Agreement, with or without cause, upon providing the other party thirty (30) days written notice at its address set forth on the signature block of this Agreement.

VI. CHANGES. The City may issue a written amendment for any change in the goods, materials or services to be provided during the performance of this Agreement. If the Vendor determines, for any reason, that an amendment is necessary, Vendor must submit a written amendment request to the person listed in the notice provision section of this Agreement, section XIV(D), within fourteen (14) calendar days of the date Vendor knew or should have known of the facts and events giving rise to the requested change. If the City determines that the change increases or decreases the Vendor's costs or time for performance, the City will make **an** equitable adjustment. The City will attempt, in good faith, to reach agreement with the Vendor on all equitable adjustment. However, if the parties are unable to agree, the City will determine the equitable adjustment as it deems appropriate. The Vendor shall proceed with the amended work upon receiving either a written amendment from the City or an oral order from the City before actually receiving the written amendment. If the Vendor fails to require an amendment within the time allowed, the Vendor waives its right to make any claim or submit subsequent amendment requests for that portion of the contract work. If the Vendor disagrees with the

equitable adjustment, the Vendor must complete the amended work; however, the Vendor may elect to protest the adjustment as provided in subsections A through E of Section VII, Claims, below.

The Vendor accepts all requirements of an amendment by: (1) endorsing it, (2) writing a separate acceptance, or (3) not protesting in the way this section provides. An amendment that is accepted by Vendor as provided in this section shall constitute full payment and final settlement of all claims for contract time and for direct, indirect and consequential costs, including costs of delays related to any work, either covered or affected by the change.

VII. CLAIMS. If the Vendor disagrees with anything required by an amendment, another written order, or an oral order from the City, including any direction, instruction, interpretation, or determination by the City, the Vendor may file a claim as provided in this section. The Vendor shall give written notice to the City of all claims within fourteen (14) calendar days of the occurrence of the events giving rise to the claims, or within fourteen (14) calendar days of the date the Vendor knew or should have known of the facts or events giving rise to the claim, whichever occurs first. Any claim for damages, additional payment for any reason, or extension of time, whether under this Agreement or otherwise, shall be conclusively deemed to have been waived by the Vendor unless a timely written claim is made in strict accordance with the applicable provisions of this Agreement.

At a minimum, a Vendor's written claim shall include the information set forth in subsections A, items 1 through 5 below.

FAILURE TO PROVIDE A COMPLETE, WRITTEN NOTIFICATION OF CLAIM WITHIN THE TIME ALLOWED SHALL BE AN ABSOLUTE WAIVER OF ANY CLAIMS ARISING IN ANY WAY FROM THE FACTS OR EVENTS SURROUNDING THAT CLAIM OR CAUSED BY THAT DELAY.

A. Notice of Claim. Provide a signed written notice of claim that provides the following information:

1. The date of the Vendor's claim;
2. The nature and circumstances that caused the claim;
3. The provisions in this Agreement that support the claim;
4. The estimated dollar cost, if any, of the claimed work and how that estimate was determined; and
5. An analysis of the progress schedule showing the schedule change or disruption if the Vendor is asserting a schedule change or disruption.

B Records. The Vendor shall keep complete records of extra costs and time incurred as a result of the asserted events giving rise to the claim. The City shall

have access to any of the Vendor's records needed for evaluating the protest.

The City will evaluate all claims, provided the procedures in this section are followed. If the City determines that a claim is valid, the City will adjust payment for work or time by an equitable adjustment. No adjustment will be made for an invalid protest.

C. Vendor's Duty to Complete Protested Work. In spite of any claim, the Vendor shall proceed promptly to provide the goods, materials and services required by the City under this Agreement.

D. Failure to Protest Constitutes Waiver. By not protesting as this section provides, the Vendor also waives any additional entitlement and accepts from the City any written or oral order (including directions, instructions, interpretations, and determination).

E. Failure to Follow Procedures Constitutes Waiver. By failing to follow the procedures of this section, the Vendor completely waives any claims for protested work and accepts from the City any written or oral order (including directions, instructions, interpretations, and determination).

VIII. LIMITATION OF ACTIONS. VENDOR MUST, IN ANY EVENT, FILE ANY LAWSUIT ARISING FROM OR CONNECTED WITH THIS AGREEMENT WITHIN 120 CALENDAR DAYS FROM THE DATE THE CONTRACT WORK IS COMPLETE OR VENDOR'S ABILITY TO FILE THAT SUIT SHALL BE FOREVER BARRED. THIS SECTION FURTHER LIMITS ANY APPLICABLE STATUTORY LIMITATIONS PERIOD.

IX. WARRANTY. This Agreement is subject to all warranty provisions established under the Uniform Commercial Code, Title 62A, Revised Code of Washington. Vendor warrants goods are merchantable, are fit for the particular purpose for which they were obtained, and will perform in accordance with their specifications and Vendor's representations to City. The Vendor shall correct all defects in workmanship and materials within one (1) year from the date of the City's acceptance of the Contract work. In the event any part of the goods are repaired, only original replacement parts shall be used—rebuilt or used parts will not be acceptable. When defects are corrected, the warranty for that portion of the work shall extend for one (1) year from the date such correction is completed and accepted by the City. The Vendor shall begin to correct any defects within seven (7) calendar days of its receipt of notice from the City of the defect. If the Vendor does not accomplish the corrections within a reasonable time as determined try the City, the City May complete the corrections and the vendor or shall pay all costs incurred by the City in order to accomplish the correction.

X. DISCRIMINATION. In the hiring of employees for the performance of work under this Agreement or any sub-contract, the Vendor, its sub-contractors, or any person acting on behalf of the Vendor or sub-contractor shall not, by reason of race, religion, color, sex, age,

sexual orientation, national origin, or the presence of any sensory, mental, or physical disability, discriminate against any person who is qualified and available to perform the work to which the employment relates.

XI. INDEMNIFICATION. Vendor shall defend, indemnify and hold the City, its officers, officials, employees, agents and volunteers harmless from any and all claims, injuries, damages, losses or suits, including all legal costs and attorney fees, arising out of or in connection with the Vendor's performance of this Agreement, except for that portion of the injuries and damages caused by the City's negligence.

The City's inspection or acceptance of any of Vendor's work when completed shall not be grounds to avoid any of these covenants of indemnification.

IT IS FURTHER SPECIFICALLY AND EXPRESSLY UNDERSTOOD THAT THE INDEMNIFICATION PROVIDED HEREIN CONSTITUTES THE VENDOR'S WAIVER OF IMMUNITY UNDER INDUSTRIAL INSURANCE, TITLE 51 RCW, SOLELY FOR THE PURPOSES OF THIS INDEMNIFICATION. THE PARTIES FURTHER ACKNOWLEDGE THAT THEY HAVE MUTUALLY NEGOTIATED THIS WAIVER.

The provisions of this section shall survive the expiration or termination of this Agreement.

XII. WORK PERFORMED AT VENDOR'S RISK. Vendor shall take all necessary precautions and shall be responsible for the safety of its employees, agents, and subcontractors in the performance of the contract work and shall utilize **all** protection necessary for that purpose. All work shall be done at Vendor's own risk, and Vendor shall be responsible for any loss of or damage to materials, tools, or other articles used or held for use in connection with the work.

XIII. MISCELLANEOUS PROVISIONS.

A. Recyclable Materials. The city recommends that its contractors and consultants use recycled and recyclable products whenever practicable.

B. Non-Waiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained in this Agreement, or to exercise any option conferred by this Agreement in one or more instances shall not be construed to be a waiver or relinquishment of those covenants, agreements or options, and the same shall be and remain in full force and effect.

C. Resolution of Disputes and Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. If the parties are unable to settle any dispute, difference or claim arising from the parties' performance of this Agreement, the exclusive means of resolving that dispute, difference or claim, shall only be by filing suit exclusively under the venue, rules and jurisdiction of the King County Superior Court,

King County, Washington, unless the parties agree in writing to an alternative dispute resolution process. In any claim or lawsuit for damages arising from the parties' performance of this Agreement, each party shall pay all its legal costs and attorney's fees incurred in defending or bringing such claim or lawsuit, including all appeals, in addition to any other recovery or award provided by law; provided, however, nothing in this paragraph shall be construed to limit the City's right to indemnification under Section XI of this Agreement.

D. Written Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed on the signature page of the Agreement, unless notified to the contrary. Any written notice hereunder shall become effective three (3) business days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.

E. Assignment. Any assignment of this Agreement by either party without the written consent of the non-assigning party shall be void. If the non-assigning party gives its consent to any assignment, the terms of this Agreement shall continue in full force and effect and no further assignment shall be made without additional written consent.

F. Modification. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the City and Vendor.

G. Entire Agreement. The written provisions and terms of this Agreement, together with any Exhibits attached hereto, shall supersede all prior verbal statements of any officer or other representative of the City, and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner this Agreement. All of the above documents are hereby made a part of this Agreement. However, should any language in any of the Exhibits to this Agreement conflict with any language contained in this Agreement, the terms of this Agreement shall prevail.

H. Compliance with Laws. The Vendor agrees to comply with all federal, state, and municipal laws, rules, and regulations that are now effective or in the future become applicable to Vendor's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of those operations.

I. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall constitute an original, and all of which will together constitute this one Agreement:

IN WITNESS, the parties below execute this Agreement, which shall become effective on the last date entered below.

VENDOR:	CITY OF DES MOINES:
By: _____ *(signature)* Print Name: Grant L. Fredricks DATE: 1/2/14	By: _____ *(signature)* Print Name: Anthony A. Piasecki Its: City Manager DATE: 12/24/13
NOTICES TO BE SENT TO: **VENDOR:** Grant L. Fredricks 9020 Valley Green Dr. SE Olympia, WA 98513 (360) 584-3164 (cell phone) grantita@ix.netcom.com	**NOTICES TO BE SENT TO:** **CITY OF DES MOINES:** Tony Piasecki, City Manager City of Des Moines 21630 11th Ave. So., Suite A (206) 870-6541 (telephone) (206) 870-6540 (facsimile)

APPROVED AS TO FORM

_____
City Attorney

FIRST CONTRACT AMENDMENT/ADDENDUM

CONTRACT FOR SERVICES BETWEEN THE CITY OF DES MOINES AND GRANT FREDRICKS

THIS AMENDMENT/ADDENDUM is entered into on this 13th day of October 2014, pursuant to that certain Contract entered into on the 2nd day of January, 2014, between the **CITY OF DES MOINES,** WASHINGTON (hereinafter "City"), and **GRANT FREDRICKS** (hereinafter "VENDOR").

The parties herein agree that the Contract dated January 2, 2014, shall remain in full force and effect, except for the amendments/addendums set forth as follows:

I) **SECTION III** of Contract dated January 2, 2014, is hereby amended to read as follows:

> III. COMPENSATION. The City shall pay the Vendor an amount not to exceed $60,000 in 2014, at a rate of $120.00 per hour, for the goods materials, and services contemplated in this Agreement. Vendor shall invoice the City not later than the 5th of the following month. The invoice will include an itemized work summary.

Except as modified hereby, all other terms and conditions of contract dated January 2, 2014, remain in full force and effect.

//
//
//
//
//
//
//
//

IN WITNESS WHEREOF the parties hereto have executed this Addendum as of the date first above written.

GRANT L. FREDRICKS:	**CITY OF DES MOINES:**
By: _____ *(signature)* Print Name: Grant L. Fredricks Vendor DATE: 10/9/14	By: _____ *(signature)* Print Name: Anthony A. Piasecki Its City Manager DATE: 10/13/14 BY DIRECTION OF CITY COUNCIL ON 10/2/14 Attest: _____ City Clerk DATE: 10/13/2014 Approved as to form: _____ City Attorney DATE: 10/13/2014
NOTICES TO BE SENT TO: **Grant L. Fredricks:** **Dba Fredricks Management Consulting** 9020 Valley Green Dr SE Olympia, WA 98513 (360) 584-3164 (cell phone) granita.fredricks@gmail.com	**NOTICES TO BE SENT TO:** **CITY OF DES MOINES:** Anthony A. Piasecki City of Des Moines 21630 11th Avenue S., Suite A Des Moines, WA 98198 206-870-6541 (telephone) 206-870-6540 (facsimile)

SECOND CONTRACT AMENDMENT/ADDENDUM

CONTRACT FOR SERVICES BETWEEN THE CITY OF DES MOINES AND GRANT FREDRICKS

THIS AMENDMENT/ADDENDUM is entered into on this 23rd day of December 2014, pursuant to that certain Contract entered into on the 2nd day of January, 2014 and as amended on October 13, 2014, between the **CITY OF DES MOINES,** WASHINGTON (hereinafter "City"), and **GRANT FREDRICKS** (hereinafter "VENDOR").

The parties herein agree that the Contract dated January 2, 2014, shall remain in full force and effect, except for the amendments/addendums set forth as follows:

I) **SECTION II** of Contract dated January 2, 2014, is hereby amended to read as follows:

II. TIME OF COMPLETION. Upon the effective date of this Amendment/Addendum, Vendor shall complete the work and provide all goods, materials, and services by January 31, 2015.

Except as modified hereby, all other terms and conditions of contract dated January 2, 2014 as amended on October 31, 2014, remain in full force and effect.

IN WITNESS WHEREOF the parties hereto have executed this Addendum as of the date first above written.

GRANT L. FREDRICKS:	CITY OF DES MOINES:
By: _____ *(signature)* Print Name: Grant L. Fredricks Vendor DATE: 12/29/14	By: _____ *(signature)* Print Name: Anthony A. Piasecki Its City Manager DATE: 12/23/14 Attest: _____ City Clerk DATE: _____ Approved as to form: P. Barmens City Attorney DATE: 12/17/2014
NOTICES TO BE SENT TO: **Grant L. Fredricks:** **dba Fredricks Management Consulting** 9020 Valley Green Dr SE Olympia, WA 98513 (360) 584-3164 (cell phone) granita.fredricks@gmail.com	**NOTICES TO BE SENT TO:** **CITY OF DES MOINES:** Anthony A. Piasecki City of Des Moines 21630 11th Avenue S., Suite A Des Moines, WA 98198 206-870-6541 (telephone) 206-870-6540 (facsimile)

THIRD CONTRACT AMENDMENT/ADDENDUM

CONTRACT FOR SERVICES BETWEEN THE CITY OF DES MOINES AND GRANT FREDRICKS

THIS AMENDMENT/ADDENDUM is entered into on this 9th day of January 2015, pursuant to that certain Contract entered into on the 2nd day of January, 2014 and as amended on October 13, 2014 and December 23, 2014, between the **CITY OF DES MOINES,** WASHINGTON (hereinafter "City"), and **GRANT FREDRICKS** (hereinafter "VENDOR").

The parties herein agree that the Contract dated January 2, 2014, shall remain in full force and effect, except for the amendments/addendums set forth as follows:

I) **SECTION II** of Contract dated January 2, 2014, is hereby amended to read as follows:

II. TIME OF COMPLETION. Upon the effective date of this Amendment/Addendum, Vendor shall complete the work and provide all goods, materials, and services by December 31, 2015.

II) SECTION III of Contract dated January 2, 2014 and as amended October 13, 2014 and December 23, 2014, is hereby amended to read as follows:

> III. COMPENSATION. The City shall pay the Vendor an amount not to exceed $50,000 for services performed in 2015, at a rate of $120.00 per hour, for the goods materials, and services contemplated in this Agreement. Vendor shall invoice the City not later than the 5th of the following month. The invoice will include an itemized work summary.

Except as modified hereby, all other terms and conditions of contract dated January 2, 2014, remain in full force and effect.

IN WITNESS WHEREOF the parties hereto have executed this Addendum as of the date first above written.

GRANT L. FREDRICKS:	**CITY OF DES MOINES:**
By: _____ *(signature)*	By: _____ *(signature)*
Print Name: Grant L. Fredricks	Print Name: Anthony A. Piasecki
Vendor	Its City Manager
DATE: 1/8/15	DATE: 1/8/15
	Attest: _____ City Clerk DATE: 1-8-15
	Approved as to form: _____ City Attorney DATE: 1/8/2015
NOTICES TO BE SENT TO:	**NOTICES TO BE SENT TO:**
Grant L. Fredricks: **dba Fredricks Management Consulting** 9020 Valley Green Dr SE Olympia, WA 98513 (360) 584-3164 (cell phone) granita.fredricks@gmail.com	**CITY OF DES MOINES:** Anthony A. Piasecki City of Des Moines 21630 11th Avenue S., Suite A Des Moines, WA 98198 206-870-6541 (telephone) 206-870-6540 (facsimile)

THIS PAGE LEFT INTENTIONALLY BLANK

Consent Agenda Item #4

AGENDA ITEM

SUBJECT:
Mayoral Re-Appointments to the Senior Services Advisory Committee

ATTACHMENTS:

AGENDA OF: December 10, 2015

DEPT. OF ORIGIN: Parks, Recreation, & Senior Services

DATE SUBMITTED: November 13, 2015

CLEARANCES:
[X] Legal TG
[NA] Finance_____
[NA] Marina_____
[X] Parks, Recreation & Senior Services
[NA] Planning, Building & Public Works_____
[NA] Police_____
[NA] Courts_____

APPROVED BY THE CITY MANAGER FOR SUBMITTAL_____

Purpose and Recommendation

The purpose of this agenda item is to recommend City Council confirmation of two Mayoral re-appointments to the City of Des Moines Senior Services Advisory Committee.

Suggested Motion

Motion: "I move to confirm the Mayoral re-appointments of Dr. Barbara Reid and Jeanne Serrill to a two-year term on the City of Des Moines Senior Services Advisory Committee effective January 1, 2016 and expiring on December 31, 2017."

Background

The Senior Services Advisory Committee was created by chapter 4.44 DMMC, which details the powers and duties of the Committee, ex-officio members, terms, meetings, reports to City Council, and scope of duties for the Senior Services Advisory Committee. The Committee advises the City Council on policy and budgetary subjects related to senior services, current and future facilities relating to senior services, review of federal, state and county laws and regulations, proposed laws and regulations and the impact of such laws and regulations on delivery of senior services, and to perform such other tasks as are assigned by the City Council.

The Committee consists of seven members, one of whom is a member of the City Council. One member of the Committee need not be a resident of the City and up to two members of the Committee may reside outside the City limits but work or volunteer within the City limits. Committee members are appointed to four year terms.

Discussion

Dr. Barbara Reid and Jeanne Serrill are seeking re-appointments to the committee for another two year term.

Alternatives

None provided.

Financial Impact

No financial impact.

Recommendation/Concurrence

It is recommended that the Council confirm the Mayoral re-appointments of Dr. Barbara Reid and Jeanne Serrill to the Senior Services Advisory Committee.

Consent Agenda Item #5

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: One-Time Revenues – Phased-In Expenditure Requirements

ATTACHMENTS:
1. Draft Ordinance No. 15-199

FOR AGENDA OF: December 10, 2015

DEPT. OF ORIGIN: Administration

DATE SUBMITTED: November 17, 2015

CLEARANCES:
[X] Legal
[X] Finance
[ ] Marina N/A
[ ] Economic Development N/A
[ ] Parks, Recreation & Senior Services N/A
[ ] Planning, Building & Public Works N/A
[ ] Police N/A
[ ] Courts N/A

APPROVED BY CITY MANAGER FOR SUBMITTAL

Purpose and Recommendation

The purpose of this agenda item is to consider Draft Ordinance No. 15-199 to allow for the waiver of DMMC provisions regarding the phasing in and expenditure of One-Time Revenues for the calendar year 2016.

Suggested Motions

FIRST MOTION: "To suspend Rule 26(a) in order to enact Draft Ordinance No. 15-199 on first reading."

SECOND MOTION: "To enact Draft Ordinance No. 15-199 amending DMMC 3.100.020 to allow for the waiver of DMMC provisions regarding the phasing in and expenditure of one-time revenues for the calendar year 2016."

Background

On December 13, 2012, the City Council enacted Ordinance No. 1561 adding a new chapter to Title 3 DMMC to establish a policy for the expenditure of One-Time Revenue transfers to the General Fund. Budget issues for 2015 forced the City to waive the provisions of the One-Time Revenue Ordinance

subsection for 2015 to allow for more than 50% of one time revenues to be transferred to the General Fund. Continued budget issues for 2016 have forced the City to consider waiving the provisions of the One-Time Revenue Ordinance subsection for 2016 to allow for 100% of One-Time Revenues to be transferred to the General Fund.

Financial Impact

The financial impact would be to allow the City Council to retain an estimated additional $229,900 of the One-Time Tax Revenues inside the General Fund as a budget balancing strategy for the calendar year 2016.

Recommendation or Conclusion

Finance recommends the passage of Draft Ordinance 15-199.

Attachment #1

CITY ATTORNEY'S FIRST DRAFT 11/17/2015

DRAFT ORDINANCE NO. 15-199

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON relating to One-Time Revenues, amending the 2016 phased-in expenditure requirements provided in DMMC 3.100.020.

WHEREAS, Ordinance No. 1561 was enacted by the City Council on December 13, 2012, defining one-time revenue, creating phased-in expenditure requirements, and codifying a new chapter in Title 3 DMMC, and

WHEREAS, budget issues for 2015 forced the City to waive the provisions of DMMC 3.100.020(2) (subsection 2 of Ordinance No. 1561) for 2015 to allow for more than 50% of one-time revenues to be transferred to the General Fund, and

WHEREAS, continued budget issues for 2016 have forced the City to consider waiving the provisions of DMMC 3.100.020(2) (subsection 1 of Ordinance No. 1607) for 2016 to allow 100% of One-Time Revenues to be transferred to the General Fund, and

WHEREAS, the City Council finds that the amendments contained in this Ordinance are appropriate and necessary for the preservation of the public health and welfare; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. DMMC 3.100.020 and section 1 of Ordinance No. 1607 are amended to read as follows:

Phased-in expenditure requirements created.

(1) For the calendar year of 2014, the total amount of one-time revenues to be used to fund the 2014 general fund budget shall not exceed 75 percent of the total one-time revenues received by the City.

~~(2) For the calendar year of 2016, the total amount of one-time revenues to be used to fund the 2016 general fund budget shall not exceed 25 percent of the total one-time revenues received by the City.~~

(~~3~~2) For the calendar year of 2017 and beyond, no one-time revenues shall be used to fund the general fund budget.

NEW SECTION. Sec. 2. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

(2) If the provisions of this Ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this Ordinance is deemed to control.

NEW SECTION. Sec. 3. Effective date. This Ordinance shall take effect and be in full force five (5) days after its final passage by the Des Moines City Council in accordance to law.

PASSED BY the City Council of the City of Des Moines this ____ day of _____, 2015 and signed in authentication thereof this ____ day of _____, 2015.

_____
M A Y O R

APPROVED AS TO FORM:

_____
City Attorney

ATTEST:

_____
City Clerk

Published: _____

Consent Agenda Item #6

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: Transportation Gateway Project
S. 216th Street Segment 1-A: Supplemental Agreement for Additional ROW Services

FOR AGENDA OF: December 10, 2015

DEPT. OF ORIGIN: Planning, Building & Public Works

DATE SUBMITTED: December 3, 2015

ATTACHMENTS:
1. KPG Agreement; Supplement #14
2. Council Agenda, Transportation Gateway, Design Report Discussion; 10/22/09
3. KPG Agreement Supplement #11: S. 216th St, Segment 1-A, Design and ROW Services, 3/27/14
4. WSDOT ROW Certification, 11/19/15
5. 2016-2021 CIP Budget: S. 216th Street Segment 1-A

CLEARANCES:
[X] Legal _____
[X] Finance _____
[ ] Marina _____
[ ] Parks, Recreation & Senior Services ____
[X] Planning, Building & Public Works DJB
[ ] Police
[ ] Courts _____
APPROVED BY CITY MANAGER
FOR SUBMITTAL: _____

Purpose and Recommendation

The purpose of this report is to seek City Council approval of Consultant Agreement Supplement #14 with KPG, Inc. for the Transportation Gateway Project (Attachment 1) for additional right of way services for the S. 216th Street, Segment 1-A Improvements. The following will appear on the consent calendar:

Suggested Motion

"I move to approve Supplement #14 with KPG Consulting Engineers, Inc. for additional right of way services necessary for South 216th Street Improvements, Segment 1-A (24th Avenue South to Pacific Highway South) in the amount of $ 29,935.77, bringing the total Agreement amount for the Transportation Gateway Project to $3,975,641.02, and further authorize the City Manager to sign the contract supplement substantially in the form as submitted."

Background

On March 26, 2009, the City Council approved a Consultant Agreement with KPG Consulting Engineers, Inc. for the preliminary design phase of the improvements on 24th Avenue South between South 208th Street and South 216th Street, as well as South 216th Street from I-5 to 19th Avenue South.

This project is commonly referred to as the Transportation Gateway Project. The initial Agreement was for $669,780.85.

On November 12, 2009, the City Council approved Supplement #1 to the Agreement, which authorized the consultant to finalize project plans, specifications and estimates for the project, narrowing the scope of the South 216th Street segment as well as pursuing an "offset" alignment. Supplement 1 added $1,428,682.69 to the Agreement, bringing the total Agreement at that time to $2,098,463.54. Some right-of-way acquisition services were provided for in Supplement #1, but the Consultant's scope of work was limited to parcels on 24th Ave. S. between S. 208th Street and S. 216th Street, and those parcels needed for the construction of S. 216th Street Segment 2 (18th Ave. S. to 24th Ave. S.). Refer to Attachment #2.

Supplement #2 to the Agreement, which was approved by the Council on February 11, 2010, authorized the Consultant to assist the City in designing and acquiring a portion of the SR 509 right-of-way for drainage and roadway purposes. This effort has been completed, and the WSDOT right-of-way transfer has been recorded with King County. Supplement 2 added $53,652.25 to the Agreement, bringing the total Agreement at that time to $2,152,115.79.

Supplement #3 was a no cost extension of the contract through December 2011, approved by Administration on December 13, 2010.

Supplement #4 to the Agreement was approved by the City Council on June 2, 2011 providing resources for the consultant to assist the City with additional survey, engineering, and right of way services for the southerly extension of 24th Avenue S., approximately 300' to tie in with developer improvements (sidewalk and bike lane) adjacent to parcel 092204-09092 (Congregation of Des Moines). Supplement #4 added $38,862.14 to the Agreement, bringing the total Agreement at that time to $2,190,977.93.

Supplement #5 was a no cost extension of the contract through December 2012, approved by Administration on December 1, 2011.

Supplement #6 to the Agreement was approved by the City Council on February 23, 2012. The purpose of this supplement was to redesign portions of the project to be consistent with grant funding requirements of the Transportation Improvement Board (TIB), and to address utility modifications related to PSE gas lines. Supplement #6 added $49,834.01 to the Agreement, bringing the total Agreement at that time to $2,240,820.94.

Supplements #7 and #8 were approved by the City Council on August 30, 2012. Supplement No. 7 provided for the preparation of the final right-of-way plans and the Preliminary Funding Estimate (PFE) for Segment 1-A (24th Avenue South to 29th Avenue South) that is required under the City's right-of-way acquisition procedures. Supplement No. 8 provided for the preparation of the legal description, sub-surface environmental analysis (Level 1), appraisals, and other work necessary for acquisition of a portion of project Parcel 48 (Bun Hwa), within the project limits of Segment 1-A. Supplement #7 added $29,858.69, and Supplement #8 added $39,125.77 to the Agreement, bringing the total Agreement at that time to $2,309,905.40.

KPG Supplement #9 was approved on November 29, 2012 by the City Council the amount of $559,953.60 to provide construction management services for the S. 216th Street, Segment #2, (between

and including the 24th Avenue S. intersection to 18th Avenue S) bringing the total agreement to $2,869,859. The $5.2 million dollar construction project was completed on time and within budget.

Supplement #10, in the amount of $688,091.86 was approved by the City Council on August 8, 2013 authorizing KPG to provide construction management services for 24th Avenue South improvements. This supplement brought the total contract amount to $3,577,950.85. The consultant has met several challenges with this project including coordination with utilities and the pending Port of Seattle development as well as working with the Contractor to remove a significant quantity of unforeseen, unsuitable soils associated with roadway excavation.

Supplement #11 (Attachment 3) was approved on March 13, 2014 in the amount of $279,523.71 to revise the project limits of S. 216th Street Segment 1-A (between 24th Avenue S and Pacific Highway S.), finalize design, provide right of way services to acquire for all required property and prepare bid documents. It brought the total contract amount to $3,837,474.57. The design and right of way plans were updated, appraisals made of all properties and offers tendered. Final Bid documents have been prepared. The city adopted condemnation ordinances for all properties. The right of way agents were able to negotiate settlements on all but two of the remaining properties: Safeway and Bun HWA. These properties required engineering support for litigation beyond that anticipated in the consultant agreement.

Supplement #12 was approved on September 11, 2014 in the amount of $108,239.68 related to provision of additional construction engineering and inspection services to improve the 24th Avenue South Segment between S. 216th Street and S. 208th Street adjacent to the Des Moines Creek Business Park. Construction is substantially complete and the contract will be closed out in the spring of 2016. This supplement brought the total contract amount to $3,945,705.25

Supplement #13 was a no cost extension of the contract through December, 2015, approved by Administration on June 18, 2015.

Discussion

Proposed Supplement #14, the subject of this proposed motion, authorizes payment for additional right of way services assisting the City to acquire property under its powers of eminent domain for the S. 216th Street, Segment 1-A Improvements. It also extends the contract completion date until February 28, 2016. This supplement concludes the right of way phase, allowing this last segment of the Transportation Gateway project to be advertised for construction.

Three properties required engineering support in the negotiation process beyond that anticipated in the consultant agreement: the Luria property (Bartell's), the Safeway property and the Bun Hwa property. The Luria property (Parcel 19) required design and on-site planning enabling the owner to understand the project's parking impacts and alternative solutions. The owner settled with the City. The Safeway property (Parcel 49) required that the City acquire the property by a "Possession and Use" agreement, allowing the City to acquire rights to the property while the parties negotiated a settlement. The company agreed to settle in exchange for the City performing work to relocate the owner's monument sign as well as deletion of a utility easement requirement that was found to be duplicative with PSE. The Bun Hwa property (Parcel 48) included project modifications to accommodate turning radius access to a fueling bay, but the owner refused to settle. Full condemnation proceedings were initiated by the

City Attorney including expert testimony from the consultant and sub consultants as part of the hearing process. The Superior Court sided with the City and findings were made in favor of the City's initial offer. The matter is now in escrow for final conveyance.

Cumulatively, this engineering support was required to seek right of way certification from WSDOT prior to advertizing and construction. WSDOT certified that the City secured right of way in conformance with FHWA procedures on November 19, 2015. (Attachment 4) The improvements are scheduled to be advertised for bid in early December and staff, with consultant engineering support, expects to make a construction contract recommendation to the Council the latter part of January, 2016.

Alternatives
None.

Financial Impact
The overall costs of the South 216th Street Segment 1-A Improvements was estimated at $8.2 million in the 2014-2019 CIP. As anticipated, when Supplement #11 was approved, the reduction in scope of the project and diligent negotiations reduced the estimated costs by about $700,000. The current project totals are approximately $7.45 million, which include previous costs (ROW and design overlap from Segment 2) which are in addition to the costs noted in the 2016-2021 budget (Attachment 5).

There is adequate budget in the CIP to fund the KPG Supplemental Agreement #14. Negotiations are complete. The FHWA approved a grant for right of way acquisition in March, 2015 and all subsequent right of way costs, including those contained in this supplement, are deemed eligible for 86.5% reimbursement. After reimbursement, the City's local match for Supplemental Agreement #14 would be approximately $4,041.

Recommendation or Conclusion
Staff recommends approval of Supplement #14 with KPG for additional Engineering and ROW Services and extension of the contract.

Concurrence
The Legal, Finance, Planning, Building and Public Works Departments concur.

Attachment #1

Washington State Department of Transportation

Supplemental Agreement Number 14	Organization and Address KPG 753 9th Avenue North Seattle, WA 98199 Phone: 206-286-1640	
Original Agreement Number		
Project Number	Execution Date 3/26/2009	Completion Date 2/28/2016
Project Title Transportation Gateway Project	New Maximum Amount Payable $ 3,975,641.02	
Description of Work Additional Right of Way Services for: City of Des Moines Transportation Gateway Project - S 216th Street Segment 1A		

The Local Agency of the City of Des Moines desires to supplement the agreement entered into with KPG and executed on 3/26/2009 and identified as Agreement No. _____

All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

Provide additional right of way services in support of possession and use and condemnation actions as required to complete project right of way phase in accordance with Exhibit A.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: Time for completion shall be February 28, 2016.

III

Section V, PAYMENT, shall be amended as follows:

Cost for this work shall not exceed $29,935.77, as shown on Exhibit E without authorization from the City.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: Nelson Davis, KPG

Consultant Signature

By: City of Des Moines

Approving Authority Signature

Date

DOT Form 140-063 EF
Revised 9/2005

EXHIBIT A

City of Des Moines

Transportation Gateway Project

Scope, Hour and Fee Estimate

December 1, 2015

Supplement 14 – South 216th Street – Segment 1A

Additional Right of Way Services

PROJECT DESCRIPTION

This work shall consist of providing additional right of way services and incorporating design revisions resulting from final property settlement agreements. This work includes:

- Additional alternative analysis, site staking, and coordination with property owner engineering representatives in support of final settlement agreements;
- Condemnation support for the Bun Hwa parcel for engineering, acquisition, and updated appraisal;
- Possession and use engineering support for the Safeway Parcel;
- Incorporating new requirements from final settlement agreements into previously completed bid plans, specifications, and estimates;

This scope of services is supplementary to previously approved Supplement 11 of the Transportation Gateway Project and brings the right of way phase to completion.

SCOPE OF WORK

TASK 1 – MANAGEMENT/COORDINATION/ADMINISTRATION

No changes this Task.

TASK 2 – SURVEY & MAPPING

No changes this Task.

TASK 3 – DESIGN & ENGINEERING

No changes this Task.

TASK 4 – RIGHT OF WAY APPRAISALS

4.5 The Consultant shall coordinate an appraisal update and legal support as requested for condemnation proceedings with the Bun Hwa parcel. Appraisals and condemnation support will be performed by Valbridge and Joe Grainger under subcontract to the Consultant and may include pre trial coordination meeting, research for appraisal update, trial preparation and/or attendance.

TASK 5 – RIGHT OF WAY ACQUISITION - NORTH

5.2 ROW Group, LLC under subcontract to the Consultant will provide additional support for condemnation proceedings with the Bun Hwa parcel.

5.3 The Consultant shall provide additional engineering support to arrive at possession and use settlement with Safeway parcel. Work includes review of independent engineering analysis by Safeway, circulation analysis, and access alternatives.

5.4 The project plans, specifications, and estimates have been completed to 100%. This task is provided to make plan and specification revisions to the final plans that are required by the final settlement agreements. Revisions include driveways, signage, fencing and associated landscape, illumination, irrigation, etc that are affected by these changes.

TASK 6 – RIGHT OF WAY ACQUISITION - SOUTH

6.2 The Consultant shall provide additional engineering support to arrive at final settlement with Bartells parcel. Work includes review of independent parking analysis by owner, circulation analysis, and various parking alternative layouts.

TASK 7 – FINALIZE BID DOCUMENTS

No changes this Task.

HOUR AND FEE ESTIMATE

EXHIBIT E

Project: **City of Des Moines**
Transportation Gateway Project South 216th Street - Segment 1A
Supplement No. 14 - Additional Right of Way Services

KPG
♦ Architecture ♦
Landscape Architecture
♦ Civil Engineering ♦

Task	Description	Labor Hour Estimate								Total Fee
		*Project Manager $ 183.52	*Senior Engineer $ 135.95	*Project Engineer $ 117.83	*Design Engineer $ 101.65	*CAD Technician $ 80.04	*Survey Crew $ 136.68	*Senior Admin $ 98.81	*Office Admin $ 58.11	Fee
Task 1 - Project Management										
	No Changes this task	0	0	0	0	0	0	0	0	$ -
	Task Totals	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$ -**
Task 2 - Survey and Mapping										
	No Changes this task	0	0	0	0	0	0	0	0	$ -
	Task Totals	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$ -**
Task 3 - Design & Engineering										
	No Changes this task	0	0	0	0	0	0	0	0	$ -
	Task Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$ -**
Task 4 - Right of Way Appraisals										
4.5	Coordinate Appraisal Condemnation support	2	0	2	0	0	0	2	0	$ 800.32
	Reimbursable - Valbridge and Associates									$ 2,700.00
	Reimbursable - Joe Grainger									$ 400.00
	Task Total	**2**	**0**	**2**	**0**	**0**	**0**	**2**	**0**	**$ 3,900.32**
Task 5 - Right of Way Acquisition - North										
5.2	Bun Hwa Condemnation support	4	0	6	0	4	0	0	0	$ 1,761.25
5.3	Additional engineering alternative analysis	8	4	16	8	8	0	0	2	$ 5,467.10
5.4	Revise 100% PSE to reflect final settlement	16	8	40	16	20	0	0	4	$ 12,197.04
	Reimbursable - RES Group									$ 2,500.00
	Task Total	**28**	**12**	**62**	**24**	**32**	**0**	**0**	**6**	**$ 21,925.39**
Task 6 - Right of Way Acquisition - South										
6.2	Additional engineering alternative analysis	8	0	16	0	8	0	0	2	$ 4,110.06
	Reimbursable - none									$ -
	Task Total	**8**	**0**	**16**	**0**	**8**	**0**	**0**	**2**	**$ 4,110.06**
Task 7 - Finalize Bid Documents										
	No Changes this task	0	0	0	0	0	0	0	0	$ -
	Task Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**$ -**

Total Requested Authorization: $ 29,935.77

50

50

Attachment #2
OLD BUSINESS
Item #2

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: Transportation Gateway Project Preliminary Design Report and Project Phasing

FOR AGENDA OF: October 22, 2009

DEPT. OF ORIGIN: Planning, Building and Public Works

DATE SUBMITTED: October 8, 2009

CLEARANCES:

[X] Planning, Building & Public Works

APPROVED BY CITY MANAGER FOR SUBMITTAL:

ATTACHMENTS:

1. General Project Schedule & Status
2. Draft Design Report
3. Road, ROW and Channelization plans
4. Public and Technical Comments

Purpose:
The purpose of this agenda item is to brief the City Council on preliminary design of the Transportation Gateway Project and recommend a phasing strategy in preparation for a motion to approve supplemental agreements advancing the project into final design. Final design includes environmental documentation and permit approvals, final plans and specifications, right-of-way plans, a final cost estimate and a financing strategy. Specifications will be developed to meet federal and state funding requirements.
No formal Council action is requested at this time, but general policy direction is welcomed

Background:
The Transportation Gateway Project is being designed to widen roadways and accommodate the City's adopted comprehensive transportation plan for future development in the northeast and Pacific Ridge communities along 24th Avenue S. between S. 208th Street and S. 216th Street and S. 216th Street from I-5 to 18th Avenue S.

On July 23, 2009, responding to public input and staff recommendations, the City Council directed staff to move forward with a preliminary design of the Transportation Gateway Project employing an "offset" alternative that best fits the design objectives for the project on the two arterial streets while minimizing impacts on developed properties.

The preliminary design is substantially complete as shown on the general project schedule (Attachment 1). A draft summary report follows the City Council's direction detailing 30% design of the offset alignment (Attachment 2). The report documents preliminary engineering studies supporting the design and most of the deliverables required in the KPG preliminary engineering agreement. Remaining

deliverables are nearing completion. Attachment 3 illustrates the 30% design plan layout following the "offset" alternative including the sidewalks, planter strips, curbs, drainage and lane configurations for bicycles and vehicles. Page 11 of Attachment 2 illustrates the proposed cross section for the two roadways. Landscaping and urban design features of these cross sections will be further refined in final design. The plans call for undergrounding the overhead distribution utilities consistent with adopted standards, and pending Council confirmation, the City will execute a Schedule 74 conversion agreement to proceed with design of the electrical system during final design. It is not feasible to underground high voltage lines, but they will be relocated to accommodate the widening and remain in a configuration similar to today.

In September, staff announced availability of the preliminary plans and scheduled a technical review and an open public session to review to receive additional comments on the design details. A web site update, a public service announcement on Channel 21, and written invitations were sent to adjoining property owners and those who attended the previous sessions to publicize availability of the plans. A technical review session was held on September 24th to coordinate agency reviews. An open public review session was held on October 8, 2009, in the Conference Room of the Des Moines Police Station. Comments received to date are summarized in Attachment 4.

Discussion:

A significant body of engineering has been completed on the project preliminarily identifying the City's requirements for final design of the roadways grouped by the CIP in three segments: 24th Avenue South, S. 216th St Segment 1 (I-5 to 24th) and S. 216th St Segment 2 (19th Ave. S. to 24th).

Staff is recommending that the S. 216th St Segment 1 be divided into two stages (1-A and 1-B) for the purposes of advancing the project. Design of Stage 1-B, S. 216th St from Pacific Highway to I-5 requires that the I-5 bridge over crossing be widened to 4/5 lanes. Replacement of this bridge as a 2-lane structure with bicycle lanes is planned as part of the unfunded SR509 project. Given this capacity constraint, it is recommended that the City not proceed further with Stage 1-B design, but make plans to accommodate such expansion as future development occurs and/or SR509 becomes fully funded. Coordination with the City of SeaTac and WSDOT will be required to conduct further design work leading towards modifying the bridge design.

Based upon the City's experience, projects that are most competitive for grant funding are those that have a completed design including public ownership of right of way.

"Stage A" projects have been identified below as candidates to advance into final design, including environmental studies and work to begin acquiring right of way for future construction. If the Council elects to proceed with final design, additional Council direction will be sought in January to incorporate urban design features into the project. In the spring, following Federal National Environmental Policy Act (NEPA) compliance, the City Council would be asked to approve a right-of-way plan and proceed with acquisition on one or more segments depending upon funding availability. Plans, specifications and final construction estimates will advance to a level where construction documents can be readily prepared for Stage A improvements making these projects competitive for grant funding.

Stage A Projects

- 24th Avenue S.: S. 216th to S. 208th including the S. 216th intersection and transition to the south;
- S. 216th St (CIP Segment 2) 19th to 24th Ave S; and

- S. 216th St. (CIP Segment 1-A) 24th Avenue S. to Pacific Highway S. including the Pacific Highway South intersection with transitions to the east. (Attachment 3, page 4)

The Des Moines City Council Public Safety and Transportation (PS&T) Committee met to discuss the Project on October 8, 2009, including consideration of the staging plan and comments received to date. The 30 % plan responded to the offset alignment and the staging plan seemed to be a reasonable approach. The project impacts on commercial properties near the intersection with Pacific Highway S. were discussed including the possibly of establishing a common commercial driveway on the north side of S. 216th St, in the midblock vicinity between 24th Avenue S. and Pacific Highway S.

Public Involvement:
Following the Stage A design recommendations, there are not likely to be residential relocations which is responsive to previous public comments on the alignment. Most comments received to date address design details. There are some commercial properties in the vicinity of Pacific Highway that would be directly impacted. Property owner concerns have been expressed regarding restrictions of left turns to commercial driveways that are necessary to mitigate potential turning movement conflicts. The design has incorporated an eastbound U-turn pocket on S. 216th St at the Pacific Highway South intersection to accommodate movements to a major commercial center. Staff will continue to work with property owners to explore options for access improvement.

Efforts are being made to modify the design to respond to public comments in order to finalize the design report. The public comment period extends until October 15, 2009, and the City Council will be updated during the briefing. Technical review comments have been requested through October 8, 2009. As noted above, Attachment 4 summarizes comments received to date. The comments are being reviewed and plans will be modified if necessary to respond to concerns.

Financing:
The design/engineering work for the combined Transportation Gateway projects is within the adopted 2009 CIP budget for 2009 - 2010. Updates to the CIP construction and right of way costs will be recommended as part of the 2010 – 2015 budget cycle. Preliminary construction and right of way estimates for Stage A projects referred to above are included in Attachment 2, page 20 . These costs will continue to be refined in final design. A separate project will be identified for S. 216th St, Stage 1-B to carry improvements between I-5 and Pacific Highway forward in the Six-Year Transportation Improvement Program.

The City secured a Public Works Trust Fund (PWTF) loan to design the project, and conditions of the loan require that final design be completed within 24 months. The Scope of Work requires that the City prepare final design for the entire project, but anticipates that funding constraints may preclude advancing work into right-of-way acquisition or final bid documents. Staff is seeking concurrence from PWTF staff regarding final design staging as generally described in this briefing.

Next Steps:
This matter will be scheduled on the Des Moines City Council November 12, 2009, agenda for Council consideration of a motion to approve supplemental agreements for project management and final design of this project.

THIS PAGE LEFT INTENTIONALLY BLANK

Attachment #3

Washington State Department of Transportation

Supplemental Agreement Number 11	Organization and Address KPG 753 9th Avenue North Seattle, WA 98199 Phone: 206-286-1640	
Original Agreement Number		
Project Number	Execution Date 3/26/2009	Completion Date 12/31/2014
Project Title Transportation Gateway Project	New Maximum Amount Payable **$ 3,837,474.57**	
Description of Work Design and Right of Way Services for: City of Des Moines Transportation Gateway Project - 24th Avenue South		

The Local Agency of the City of Des Moines
desires to supplement the agreement entered into with KPG
and executed on 3/26/2009 and identified as Agreement No. _____
All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:

Provide Design and Right of Way Services in accordance with Exhibit A

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: Time for completion shall be December 31st, 2014

III

Section V, PAYMENT, shall be amended as follows:

Cost for this work shall not exceed $279,523.71, as shown on Exhibit E without authorization from the City

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: Nelson Davis, KPG
Consultant Signature

By: City of Des Moines
Approving Authority Signature
3/27/14
Date

At the direction of the Des Moines City Council taken at an open public meeting on 3/13/14.

DOT Form 140-063 EF
Revised 9/2005

EXHIBIT A

City of Des Moines

Transportation Gateway Project

Scope, Hour and Fee Estimate

February 25, 2014

Supplement 11 – South 216th Street – Segment 1A

Design Finalization and Right of Way Services

PROJECT DESCRIPTION

This work shall consist of providing right of way calculations, engineering, appraisals and Right-of-Way acquisition services for the City of Des Moines ("City") to advance Right-of-Way acquisition for the Des Moines Gateway Project South 216th Street – Segment 1A. The Segment 1A limits will be revised to eliminate improvements to the east of Pacific Highway South, which provides significant savings in right of way costs with minimal impact on project effectiveness. Work shall include:

- Design revisions necessary to modify Segment 1A limits;
- Revise the PFE and Segment 1A Right of Way Plans;
- Right of Way calculations for preparation of legal descriptions on parcels 17/18, 19, 49, and 50;
- Preparation of appraisals for parcels 17/18, 19, 49, and 50;
- Acquisition Services for parcels 49 and 50 to complete Segment 1A acquisition on north side of S 216th Street as well as a task for Parcels 17/18 & 19 based upon budget and notice to proceed.
- Bid ready document preparation upon construction funding and notice to proceed.

SCOPE OF WORK

TASK 1 – MANAGEMENT/COORDINATION/ADMINISTRATION

1.1 The Consultant shall provide continuous project management and administration for the duration of the Project.

1.2 The Consultant shall provide independent QA/QC reviews by senior in-house staff of all deliverables prior to submittal to the City.

1.3 The Consultant shall assist the City with grant applications that may become available for right of way, final bid documents, and/or construction. An allowance of $5,000 is included in the budget for grant funding support.

TASK 2 – SURVEY & MAPPING

2.1 The Consultant shall obtain title report and perform title review to determine and locate parcel 17/18 (Majestic Bay) property lines and underlying easements. Updated title reports for parcels 19, 49, and 50 will be obtained and reviewed for any changes.

2.2 The Consultant shall prepare a legal description and exhibit for the parcel fee takes and any easements identified on Parcels 17/18, 19, 49, and 50.

2.3 The Consultant shall update and finalize right of way plans for the revised Phase 1A project limits.

2.4 The Consultant shall provide survey base mapping as needed to support site improvements related to property negotiations.

TASK 3 – DESIGN & ENGINEERING

3.1 The Consultant shall perform redesign of roadway and channelization to eliminate the need for Phase 1A improvements to the east side of Pacific Highway South. A plan view draft will be provided to the City for review and comment. The traffic study will be updated if deemed necessary by the City.

3.2 The Consultant shall incorporate City comments and update Channelization Plans for submittal to WSDOT and provide coordination for approval. It is assumed for budget purposes that up to two (2) rounds of comments will be provided by WSDOT.

3.3 The Consultant shall submit via email .pdf revised plans showing the new phase 1A limits for finalization of the joint utility design by franchise utilities. Coordination shall include one (1) meeting with franchise utilities and review and comment of their proposed designs to ensure compatibility with City improvements.

3.4 The Consultant shall update joint utility trench plans based on designs provided by Franchise utility owners.

3.5 The Consultant shall revise the 85% Plans per the ROW plan, channelization, and utility modifications described herein for City review and approval. The Plans shall assume federal construction funding participation. Structural detailing of walls and urban design elements and

preparation of specifications will not be completed with this task, but will be completed upon authorization of Task 7.

3.6 The Consultant shall update quantities and unit prices to develop a construction cost estimate for use by the City in future grant applications.

TASK 4 – RIGHT OF WAY APPRAISALS

4.1 The Consultant shall prepare appraisals in accordance with WSDOT requirements for parcels 17/18, 19, 49, and 50. Appraisals will be performed by Valbridge under subcontract to the Consultant in accordance with the scope of work included as Attachment A.

4.2 The Consultant shall prepare review appraisals in accordance with WSDOT requirements. Review Appraisals will be performed by Joe Grainger under subcontract to the Consultant.

4.3 Provide engineering support and cost to cure for parking layout modifications to the appraised parcels as a result of the proposed improvements.

4.4 The Consultant shall support City staff in preparation for Executive Session briefing on the appraised property values.

TASK 5 – RIGHT OF WAY ACQUISITION - NORTH

5.1 Acquisition Services for Parcels 49 and 50 will be performed by ROW Group, LLC under subcontract to the Consultant. The Consultant shall provide acquisition, negotiation, title review, and clearance/closing services as presented in Attachment B.

TASK 6 – RIGHT OF WAY ACQUISITION - SOUTH

6.1 Acquisition Services for Parcels 17/18 and 19 will be performed by ROW Group, LLC under subcontract to the Consultant. The Consultant shall provide acquisition, negotiation, title review, and clearance/closing services as presented in Attachment C. Task 6 requires separate authorization and written notice to proceed from the City and is contingent on available budget and/or outside grant funding.

TASK 7 – FINALIZE BID DOCUMENTS

Prepare bid ready documents contingent upon clearing right of way, construction funding, and separate written notice to proceed from the City. Work shall include:

7.1 Consultant shall prepare 100% Plans for review by the City and WSDOT.

7.2 The Consultant shall prepare 100% Specifications in accordance with funding requirements for review by the City and WSDOT.

7.3 The Consultant shall prepare 100% cost estimate for construction.

7.4 The Consultant shall incorporate comments received and finalize Bid Documents. Documents will be uploaded to bxwa.com for advertisement. Five (5) hard copies of half size plans and specifications as well as .pdf copies will be provided to the City.

7.5 The Consultant shall provide bid period services by responding to bidder inquiries and preparing necessary addendums.

7.6 Attend the bid opening and prepare bid tabulation and recommendation for award. The budget assumes a straightforward award process with the award going to the low bidder.

THIS PAGE LEFT INTENTIONALLY BLANK

Attachment #4

Washington State Department of Transportation

Lynn Peterson
Secretary of Transportation

Transportation Building
310 Maple Park Avenue S.E.
P.O. Box 47300
Olympia, WA 98504-7300
360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

November 19, 2015

Mr. Dan Mathis
Division Administrator
Federal Highway Administration
Olympia, WA. 98501

RE: Fed. Aid #: STPUL-1230(006)
Project Title: Transportation Gateway Project 216th St., Segment 1-A
(24th Avenue S to SR99/Pacific Highway S)
Agency: City of Des Moines
Anticipated Ad Date: December 7, 2015
Anticipated Bid Opening: January 2, 2016
County: King

RIGHT OF WAY CERTIFICATE #2

Dear Sir:

As per title 23 CFR 635.309(c), right of way has been acquired in accordance with current FHWA regulations (49 CFR Part 24) and policies covering the acquisition of real property.

I hereby concur with the Local Agency and the Local Agency Coordinator that this project should be certified for construction.

Sincerely,

Dianna Nausley

Dianna Nausley
Local Programs Right of Way Manager

cc: Ed Conyers, Northwest Region Local Programs Engineer
Tom Boyd, Northwest Region Local Agency Coordinator

LPA-399
8/2015

City of Des Moines

PLANNING, BUILDING AND PUBLIC WORKS
www.desmoineswa.gov
21650 11TH AVENUE SOUTH
DES MOINES, WASHINGTON 98198-6317
(206) 870-6522 FAX (206) 870-6596

November 17, 2016

Mr. Ed Conyers
Local Programs Engineer
WSDOT Northwest Region
PO Box 330310
Seattle WA 98133-9710

RE: Federal Aid #: STPUL-1230(006)
Project Title: Transportation Gateway Project 216th St, Segment 1-A
(24th Avenue S to SR99/Pacific Highway S)
Anticipated Ad Date: December 7, 2015
Anticipated Bid Opening: January 2, 2016
Local Agency: City of Des Moines

RIGHT OF WAY CERTIFICATE #2
NO RELOCATION

Dear Mr. Conyers:

As per 23 CFR 635.309(c), right of way has been acquired in accordance with current FHWA regulations (49 CFR Part 24) and policies covering the acquisition of real property and the following applies:

I hereby certify that although all necessary rights of way have not been acquired, the right to occupy and use all rights of way required for the proper execution of the following project have been acquired to construct improvements to S 216th Street, between 24th Avenue S and SR99/Pacific Highway S as a complete street with two additional travel lanes, an EB to WB U turn pocket at SR99, bicycle lanes, curbs, gutters, sidewalks, storm drainage system, planter strips, sustainable LED street and pedestrian lighting, utility undergrounding, signal modifications and other related improvements.

The Waterland City
Printed on Recycled Paper

ROW Certificate #2
November 17, 2015
Page 2

No residential and/or non-residential relocation is required other than relocation of signs and parking modifications, there are no improvements to be removed or demolished for the above cited project.

I further certify that there were no residential individuals or families displaced by the above cited project. Therefore, the provisions of current FHWA directives covering the relocation of displaced person(s) to DS&S housing and availability of adequate replacement housing are not applicable to this project.

Sincerely,

for Dan Brewer, P.E., P.T.O.E.
Planning, Building and Public
Works Director

Tom Boyd, Local Agency Coordinator
Northwest Region

cc: Brandon Carver, Manager Engineering Services
Leonard Madsen, Special Transportation Project Manager

LPA-388
Rev 8/2015

Certificate No. 2
Agency: City of Des Moines
Project Title: Transportation Gateway - S. 216th St. Ph. 1A F.A. No.: STPUL-1230(006)

GENERAL			ACQUISITION												RELOCATION					
																	Non-Residential			
Parcel No.	Owner	R/W Plan Sheet #	Pre-NEPA	Fee	Access Rights	Perm. Esmt. X or S	Possession Date	Date Acquired	Effective Date TCE	Date TCE Expires	Effective Date Permit	Date Permit Expires	Effective Date Right of Entry	Date Right of Entry Expires	None	Res.	Bus.	Farm	NPO	PPO
17	Majestic Bay Apts.	3		x		S		8/11/15							x					
18	Majestic Bay Condo	4		x		X		8/11/15							x					
19	Luria Pacific NW	4, 5		x		X, S		9/14/15							x					
48	Bun Hwa Inc.	5		x		X	10/23/15								x					
49	Safeway, Inc.	4		x		X	10/16/15								x					
50	Belanich	4		x		X		8/28/15							x					
6			0	6	0	6			0		0		0			0	0	0	0	0

Key
S = Slope Easement
X = All Other Easements

* All TCEs expire at end of project

64

64

Attachment #5

S 216th St - Segment 1A Project # **319.332.040**

Project Manager:
Lead Department:
Design Start Date:
Bid Opening:
Award:
Accepted by Council:
Retainage Released:

	Est.	Actual

Summary Project Description:

South 216th St from R 99 to 24th Ave South. Widen roadway to 5 lanes with two additional travel lanes in each direction, a continous left turn late, a U-turn pocket (EN to WB) at SR 99, bicycle lanes, planter strips and sidewalks.

TOTAL PROJECT SCOPE

Expenditures	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
Design			
External Engineering - KPG	185,435	-	185,435
Internal Engineering/Project Mgmt	656,136	-	656,136
Other Professional Services	51,770	-	51,770
Prop/ROW/Easements		-	-
External Engineering - KPG	86,245	-	86,245
Internal Engineering	57,888	-	57,888
Other Professional Services - Len Madsen	69,910	-	69,910
Environmental		-	-
Land	540,716	-	540,716
Other Miscellaneous - Filing Fees/Condemnation	160,173	-	160,173
Construction		-	-
External Engineering	500,000	-	500,000
External Proj Mgmt/Inspect #2	30,000	-	30,000
Internal Engr-Proj Mgmt/ Inspect	30,000	-	30,000
Construction Contract	3,788,956	-	3,788,956
Other Miscellaneous	80,402	-	80,402
Other		-	
Interfund Financial Services	50,280	-	50,280
NonCity Utilities - PSE	145,000	-	145,000
NonCity Utilities - Comcast	27,000	-	27,000
NonCity Utilities - Century Link	32,000	-	32,000
Contingencies	393,432	-	393,432
Total Project Expense Budget:	**6,885,343**	**-**	**6,885,343**

PROJECT ALLOCATIONS BY YEAR

Project to Date 12/31/15	Estimated Year End 2016	Planned Year 2017	Planned Year 2018	Planned Year 2019	Planned Year 2020
185,435					
656,136					
51,770					
86,245					
57,888					
69,910					
-					
540,716					
160,173					
-	500,000				
-	30,000				
-	30,000				
-	3,788,956				
80,402					
8,330	41,950				
-	145,000				
-	27,000				
-	32,000				
-	393,432				
1,897,005	**4,988,338**	**-**	**-**	**-**	**-**

Funding Sources	1/1/16 Current CIP Budget	2016 CIP Supplemental Request	2016 Revised CIP Budget Estimate
PWTF Loan	325,000	-	325,000
Federal STP (ROW Only Eligible 86.5%)	613,000	-	613,000
FMSIB (confirmed)	892,000	-	892,000
Traffic Impact Fees City Wide (Use In-Lieu before	365,702	-	365,702
In-Lieu Fees (Use In-Lieu before TIF)	850,422	-	850,422
TIB (confirmed)	2,800,000	-	2,800,000
Utilites (Comcast)	80,000	-	80,000
Utilites (CenturyLink)	35,000	-	35,000
King County Metro (Estimated Funding)	29,849	-	29,849
Transportation CIP Fund	894,370	-	894,370
Total Project Revenue Budget:	**6,885,343**	**-**	**6,885,343**

Project to Date 12/31/15	Scheduled Year 2016	Scheduled Year 2017	Scheduled Year 2018	Scheduled Year 2019	Scheduled Year 2020
325,000					
613,000					
-	892,000				
57,635	308,067				
-	850,422				
-	2,800,000				
-	80,000				
-	35,000				
7,000	22,849				
894,370					
1,897,005	**4,988,338**	**-**	**-**	**-**	**-**

THIS PAGE LEFT INTENTIONALLY BLANK

Consent Agenda Item #7

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: 2016 Intergovernmental Policies and Positions

ATTACHMENTS:
1. 2016 Intergovernmental Policies and Positions as amended by the City Council at the November 19, 2015, City Council meeting-legislative format
2. 2016 Intergovernmental Policies and Positions as amended by the City Council at the November 19 2015, City Council meeting-changes incorporated

FOR AGENDA OF: December 10, 2015

DEPT. OF ORIGIN: Administration

DATE SUBMITTED: December 4, 2015

CLEARANCES:
[NA] Legal _____
[NA] Finance _____
[NA] Marina _____
[NA] Parks, Recreation & Senior Services ____
[NA] Planning, Building & Public Works ____
[NA] Police_____
[NA] Courts _____

APPROVED BY CITY MANAGER FOR SUBMITTAL: _____

Purpose and Recommendation

The purpose of this agenda item is to allow the City Council to formally adopt the City's Intergovernmental Policies and Positions as amended at the November 19, 2015, City Council meeting.

Motion

"I move to adopt the Intergovernmental Policies and Positions as amended by the City Council at the November 19, 2015 Council meeting."

Background and Discussion

At its November 19, 2015, meeting, the City Council reviewed and amended the City's Intergovernmental Policies and Positions. The attached reflects the decisions made by the Council. Attachment 1 shows the changes in legislative format and attachment 2 has the changes incorporated into the document in final form.

Alternatives

Council may chose not to adopt the attached intergovernmental relations policies and positions, leaving them as they were before the November 19, 2015 meeting. Council may also chose to pull this item from the Consent Calendar and change and/ or add policies and positions not addressed in the attached document.

Financial Impact

None.

Recommendation

Staff recommends that Council adopt the attached intergovernmental policies and positions as amended.

Concurrence

None.

Attachment #1

City of Des Moines
2016 Intergovernmental Policies and Positions

A. State of Washington Intergovernmental Positions

~~1. Des Moines supports legislation that distributes a portion of the local sales taxes on a per capita basis to more fairly distribute sales taxes paid by our residents in an effort to provide services that promote social equity~~

~~2.~~1. The City supports investigations into whether or not Streamlined Sales Taxes are being properly collected and remitted to cities into which purchased items are delivered.

~~3.~~2. Des Moines supports added state funding to meet local and regional transportation maintenance and capacity needs and supports providing cities and counties additional councilmanic revenue authority to fund local transportation needs.

~~4.~~3. The City supports a state law changing the City's aquatic land lease to much less as the Marina provides access to the water through the fishing pier and the breakwater protects the base of the pier as well as the boat moorage.

~~5.~~4. The City supports restoring state-shared liquor revenues to 2011 levels.

~~6.~~5. The City supports legislative review of the Growth Management Act in an effort to restore local control.

~~7.~~6. Des Moines supports legislation that treats City leases of DNR aquatic lands equal to Port leases and opposes legislation that increases the City's current lease rate.

~~8.~~7. Des Moines supports Association of Washington Cities' (AWC) position that the State of Washington should fund and clarify new city responsibilities from the recent changes to laws regarding and taxation of marijuana.

~~9.~~8. Des Moines supports restoration of and additional funding for the planning acquisition, restoration and development of recreational and boating facilities and wildlife habitat.

~~10.~~9. The City opposes legislation which reduces the authority of cities to assume special purpose districts.

~~11.~~10. The City supports additional state funding for local criminal justice needs and training.

~~12.~~11. The City supports proposals that will help cities manage public records requests.

~~13.~~12. The City supports the restoration of historic levels of Public Works Trust Fund and Transportation Improvement Board funds and re-authorization of funding for the Community Economic Revitalization Board (CERB) and the Local Infrastructure Financing Tool (LIFT) program for local government infrastructure projects.

~~14.~~13. The City supports tort reform that reduces municipal liability and exposures.

~~15.~~14. The City opposes legislation that preempts local zoning control, including siting of essential public facilities for mental health services, addiction services, and resources to respond to homelessness.

~~16.~~15. The City opposes personnel and labor relations legislation which diminishes its management rights or mandates additional unfunded programs and benefits. (This policy also applies at the federal level.) Des Moines supports legislation providing civil immunity from reference checks.

~~17.~~16. The City supports legislation which would abolish the 1889-1890 right-of-way vacation by operation of law statutes.

~~18.~~17. The City supports legislation that requires either sponsors of essential public facilities or jurisdictions in which EPF's are located to fully mitigate environmental, social, and economic impacts of the EPF in neighboring impacted jurisdictions.

~~19.~~18. The City opposes legislation that would reduce municipal control over city streets and rights-of-way.

~~20.~~19. The City supports legislation to elect Port commissioners by district.

~~21.~~20. The City opposes mandatory requirements for affordable housing, housing growth, and residential density targets.

~~22.~~21. The City supports legislation clarifying the right of cities to exercise use and zoning powers with respect to gambling activities, including the power to adopt moratoria, interim zoning controls, and prohibit gambling activities.

~~23.~~22. The City supports legislation to increase the local share of municipal court fines and forfeits.

~~24.~~23. The City supports legislation to allocate any surplus LEOFF I pension funds to local government to assist in meeting LEOFF I medical and long term care obligations.

~~25.~~24. The City supports legislation establishing a state process for siting an additional major airport at a location at least 15 miles from SeaTac International Airport and other essential public facilities of a regional nature.

~~26.~~25. The City supports legislation returning to Des Moines at no cost and with no conditions any portions of the SR-509 right-of-way south of South 216th Street not used for traffic improvements.

~~27.~~26. The City supports legislation and legal appeals that overrule Washington Utilities and Transportation Commission decisions regarding city rights-of-way and Puget Sound Energy. Cities should not be required to purchase private easements for utilities and rules regarding utility relocates and undergrounding should be re-enacted.

~~28.~~27. The City supports retention of full local authority to operate municipal courts. Additionally, the City supports the position that cities may contract with another city to provide municipal court services and opposes legislation that would erode or eliminate this ability.

~~29.~~28. The City supports flexible use of Real Estate Excise Taxes.

~~30.~~29. The City opposes any legislation which directly or indirectly aids in the expansion of Sea-Tac International Airport or the lengthening of any of its runways. (This policy also applies at regional and federal levels.)

~~31.~~30. The City supports State tax policies that assist cities in meeting infrastructure needs for new development in airport noise impacted areas.

~~32.~~31. The City supports amendments to binding interest arbitration criteria that require arbitrators to have a minimum level of experience and training, particularly in public finances, and allows arbitrators to consider a city's ability to pay when making arbitration rulings.

~~33.~~32. The City opposes the State's proposal to streamline the collection of B&O taxes and issuance of business licenses unless the new processes are revenue neutral to cities.

~~34.~~33. The City supports legislation that creates a true tax increment financing mechanism.

~~35.~~34. Des Moines supports full state funding for Shoreline Management Plan updates.

35. Des Moines supports continued implementation of court mandated K-12 funding reforms to provide adequate and equitable educational opportunities that prepare all students for college, career, and citizenship, support the unique demographic needs of Southwest King County and the state's long-term economic vitality, and do so without negatively impacting existing funding levels for higher education or health and human services programs.

36. The City supports addressing community college budget funding shortfalls created by tuition reductions and partially funded salary increases.

37. The City supports legislation that allows all cities to impose a moorage fee and not incur any liability.

B. Federal Intergovernmental Positions

1. Des Moines supports passage of the Maritime Goods Movement Act (S. 1509) to keep the Ports of Seattle and Tacoma competitive with west coast Canadian ports and east coast U.S ports by changing how the Harbor Maintenance Tax is assessed and what projects/activities it funds.

2. Airport – The City supports ~~the Port of Seattle in conducting a comprehensive Part 150 study that is in complete compliance with all applicable federal laws and regulations and encourages~~ expansion of the noise mitigation program to provide insulation to all buildings within the noise contours that trigger such action for single-family homes. The City supports construction of a Ground Run-up Enclosure but only if the hours ground run-ups are allowed are not expanded. See Policy A.30.

3. Personnel – see Policy A.15.

4. The City supports continued Community Development Block Grant funding.

5. The City opposes legislation that nationalizes cable television and telecommunications franchising, reduces or eliminates cities' ability to manage their rights-of-way, or reduces or eliminates cities' ability to impose franchise fees and utility taxes.

6. The City supports increasing federal funding of emergency preparedness for local first responders.

~~6.~~7. Des Moines supports declassifying marijuana as a schedule 1 drug, as defined by the Controlled Substances Act

C. Metropolitan King County Intergovernmental Positions

1. The City supports continued King County funding of regional human service needs from current or future county revenues. Des Moines should remain a provider of local human services.

2. Any King County budget or service reductions should treat residents of incorporated and unincorporated areas equally.

3. King County Metro should provide the following transit services to Des Moines residents.

a. Existing routes.
b. Metro should restore service lost to cutbacks since 2000.
~~b.~~c. Enhance and increase east-west connections for Des Moines residents to transit service provided on Pacific Highway South, and with proposed service by Sound Transit.
~~c.~~d. Provide ~~looped~~ service to the Woodmont and Redondo areas of Des Moines. to include the future 272nd Street Sound Transit Station at I-5.
~~d.~~e. Provide Dial-a-Ride service to the citizens of Des Moines.
~~e.~~f. Continue to fund the Access transit program.
g. Continue to fund the Senior Services Des Moines/Normandy Park Shuttle.
~~f.~~h. Provide ~~looped~~ service from the Des Moines Creek Business Park to the Angle Lake Light Rail Station.

Formatted: Superscript

4. If the Legislature authorizes King County Metro to councilmanically enact a revenue stream to fund transit, the Metro should restore and enhance services in Des Moines

5. The City supports development of the Lake to Sound Trail System in south King County.

6. The City will participate in the WRIA9 water quality improvement process. Any changes in or new sources of revenue from Des Moines residents to support projects should be subject to City Council review and authorization.

7. The City of Des Moines supports other suburban cities in their negotiations to have King County fund infrastructure improvements in unincorporated areas prior to annexation. New unincorporated developments should provide urban level improvements such as adequate right-of-way, curb, gutter, underground utilities, etc.

8. King County should respect previous agreements regarding regional governance.

D. Interjurisdictional and Regional Intergovernmental Positions

1. The City supports a phased approach to the extension of SR-509 and Legislative efforts ensuring the full funding and timely completion of the project. Phase I should guarantee completion of the route from I-5 to SR509 and include the following features: the I-5 collector/distributor lanes, a grade-separated interchange at South 200th Street, the planned South Access with interchange to SeaTac International Airport and provisions for 24th/28th Avenues to continue uninterrupted beneath or over SR-509.

2. The City supports a light rail alignment on the State Route 509 alignment and the west margin of Interstate 5 as the light rail corridor through Pacific Ridge.

3. Des Moines supports clear, transparent, planning efforts on the part of Sound Transit that create positive, cooperative relationships and result in all stakeholders having in depth knowledge of all potential Sound Transit plans, studies, and projects such that they can provide Sound Transit with timely and thoughtful input.

~~4. The City supports construction of a bridge over I-5 in the vicinity of South 240th Street.~~

5.4. The City supports completion of the higher speed south access route from the SR-509 extension to the south end of the airport, to be funded by the Port of Seattle.

6.5. Des Moines supports the development and implementation of a comprehensive regional and state Emergency Management, Response, and Communication System.

7.6. The City supports the construction of the 28th-24th arterial as a separate business access roadway and opposes any interim use of this route for airport south access.

8.7. The City supports straightening the Kent-Des Moines boundary on Highway 99 south of Kent-Des Moines Road so that Highway 99 would be the dividing boundary between the two cities.

9.8. The City generally supports local, state, and regional efforts to proactively improve salmon habitat to avoid imposition of more restrictive and less flexible federal standards and efforts to continually improve and upgrade surface water capital facilities.

~~10.~~9. The City supports and encourages local water districts to engage in regional and local efforts to ensure adequate future water through conservation and development of new supplies.

~~11.~~10. The City supports retention of local control over its roads.

~~12.~~11. The City supports interlocal agreements with its neighboring cities to coordinate the collection of traffic impact fees and imposition of appropriate environmental mitigation for development projects near our respective boundaries.

~~13.~~12. The City supports continued coordination with utility and other special districts to plan for capital improvements within the City limits.

~~14.~~13. The City opposes any proposal extending Kent's cross-valley connector (South 228th Street) any further west than the south bound I-5/SR 509 proposed right-of-way.

General Policies

1. Any new, law, regulation, or requirement from the county, state, or federal levels should be matched with ongoing secure sources of revenue sufficient to fund the mandate.

2. Decisions affecting Des Moines are best made at the local level. Therefore, county, state and federal legislation or mandates should not erode or curtail local authority.

3. The City opposes any federal, state or regional actions which reduce the fiscal capacity of the City to provide services to its citizens.

Adopted by the
Des Moines City Council
At an open public meeting
December 10, 2015~~January 2, 2014~~

THIS PAGE LEFT INTENTIONALLY BLANK

Attachment #2

City of Des Moines
2016 Intergovernmental Policies and Positions

A. State of Washington Intergovernmental Positions

1. The City supports investigations into whether or not Streamlined Sales Taxes are being properly collected and remitted to cities into which purchased items are delivered.

2. Des Moines supports added state funding to meet local and regional transportation maintenance and capacity needs and supports providing cities and counties additional councilmanic revenue authority to fund local transportation needs.

3. The City supports a state law changing the City's aquatic land lease to much less as the Marina provides access to the water through the fishing pier and the breakwater protects the base of the pier as well as the boat moorage.

4. The City supports restoring state-shared liquor revenues to 2011 levels.

5. The City supports legislative review of the Growth Management Act in an effort to restore local control.

6. Des Moines supports legislation that treats City leases of DNR aquatic lands equal to Port leases and opposes legislation that increases the City's current lease rate.

7. Des Moines supports Association of Washington Cities' (AWC) position that the State of Washington should fund and clarify new city responsibilities from the recent changes to laws regarding and taxation of marijuana.

8. Des Moines supports restoration of and additional funding for the planning acquisition, restoration and development of recreational and boating facilities and wildlife habitat.

9. The City opposes legislation which reduces the authority of cities to assume special purpose districts.

10. The City supports additional state funding for local criminal justice needs and training.

11. The City supports proposals that will help cities manage public records requests.

12. The City supports the restoration of historic levels of Public Works Trust Fund and Transportation Improvement Board funds and re-authorization of funding for the Community Economic Revitalization Board (CERB) and the

Local Infrastructure Financing Tool (LIFT) program for local government infrastructure projects.

13. The City supports tort reform that reduces municipal liability and exposures.

14. The City opposes legislation that preempts local zoning control, including siting of essential public facilities for mental health services, addiction services, and resources to respond to homelessness.

15. The City opposes personnel and labor relations legislation which diminishes its management rights or mandates additional unfunded programs and benefits. (This policy also applies at the federal level.) Des Moines supports legislation providing civil immunity from reference checks.

16. The City supports legislation which would abolish the 1889-1890 right-of-way vacation by operation of law statutes.

17. The City supports legislation that requires either sponsors of essential public facilities or jurisdictions in which EPF's are located to fully mitigate environmental, social, and economic impacts of the EPF in neighboring impacted jurisdictions.

18. The City opposes legislation that would reduce municipal control over city streets and rights-of-way.

19. The City supports legislation to elect Port commissioners by district.

20. The City opposes mandatory requirements for affordable housing, housing growth, and residential density targets.

21. The City supports legislation clarifying the right of cities to exercise use and zoning powers with respect to gambling activities, including the power to adopt moratoria, interim zoning controls, and prohibit gambling activities.

22. The City supports legislation to increase the local share of municipal court fines and forfeits.

23. The City supports legislation to allocate any surplus LEOFF I pension funds to local government to assist in meeting LEOFF I medical and long term care obligations.

24. The City supports legislation establishing a state process for siting an additional major airport at a location at least 15 miles from SeaTac International Airport and other essential public facilities of a regional nature.

25. The City supports legislation returning to Des Moines at no cost and with no conditions any portions of the SR-509 right-of-way south of South 216th Street not used for traffic improvements.

26. The City supports legislation and legal appeals that overrule Washington Utilities and Transportation Commission decisions regarding city rights-of-way and Puget Sound Energy. Cities should not be required to purchase private easements for utilities and rules regarding utility relocates and undergrounding should be re-enacted.

27. The City supports retention of full local authority to operate municipal courts. Additionally, the City supports the position that cities may contract with another city to provide municipal court services and opposes legislation that would erode or eliminate this ability.

28. The City supports flexible use of Real Estate Excise Taxes.

29. The City opposes any legislation which directly or indirectly aids in the expansion of Sea-Tac International Airport or the lengthening of any of its runways. (This policy also applies at regional and federal levels.)

30. The City supports State tax policies that assist cities in meeting infrastructure needs for new development in airport noise impacted areas.

31. The City supports amendments to binding interest arbitration criteria that require arbitrators to have a minimum level of experience and training, particularly in public finances, and allows arbitrators to consider a city's ability to pay when making arbitration rulings.

32. The City opposes the State's proposal to streamline the collection of B&O taxes and issuance of business licenses unless the new processes are revenue neutral to cities.

33. The City supports legislation that creates a true tax increment financing mechanism.

34. Des Moines supports full state funding for Shoreline Management Plan updates.

35. Des Moines supports continued implementation of court mandated K-12 funding reforms to provide adequate and equitable educational opportunities that prepare all students for college, career, and citizenship, support the unique demographic needs of Southwest King County and the state's long-term economic vitality, and do so without negatively impacting existing funding levels for higher education or health and human services programs.

36. The City supports addressing community college budget funding shortfalls created by tuition reductions and partially funded salary increases.

37. The City supports legislation that allows all cities to impose a moorage fee and not incur any liability.

B. Federal Intergovernmental Positions

1. Des Moines supports passage of the Maritime Goods Movement Act (S. 1509) to keep the Ports of Seattle and Tacoma competitive with west coast Canadian ports and east coast U.S ports by changing how the Harbor Maintenance Tax is assessed and what projects/activities it funds.

2. Airport – The City supports expansion of the noise mitigation program to provide insulation to all buildings within the noise contours that trigger such action for single-family homes. The City supports construction of a Ground Run-up Enclosure but only if the hours ground run-ups are allowed are not expanded. See Policy A.30.

3. Personnel – see Policy A.15.

4. The City supports continued Community Development Block Grant funding.

5. The City opposes legislation that nationalizes cable television and telecommunications franchising, reduces or eliminates cities' ability to manage their rights-of-way, or reduces or eliminates cities' ability to impose franchise fees and utility taxes.

6. The City supports increasing federal funding of emergency preparedness for local first responders.

7. Des Moines supports declassifying marijuana as a schedule 1 drug, as defined by the Controlled Substances Act

C. Metropolitan King County Intergovernmental Positions

1. The City supports continued King County funding of regional human service needs from current or future county revenues. Des Moines should remain a provider of local human services.

2. Any King County budget or service reductions should treat residents of incorporated and unincorporated areas equally.

3. King County Metro should provide the following transit services to Des Moines residents.

   a. Existing routes.
   b. Metro should restore service lost to cutbacks since 2000.

c. Enhance and increase east-west connections for Des Moines residents to transit service provided on Pacific Highway South, and with proposed service by Sound Transit.
d. Provide service to the Woodmont and Redondo areas of Des Moines to include the future 272nd Street Sound Transit Station at I-5.
e. Provide Dial-a-Ride service to the citizens of Des Moines.
f. Continue to fund the Access transit program.
g. Continue to fund the Senior Services Des Moines/Normandy Park Shuttle.
h. Provide service from the Des Moines Creek Business Park to the Angle Lake Light Rail Station.

4. If the Legislature authorizes King County Metro to councilmanically enact a revenue stream to fund transit, the Metro should restore and enhance services in Des Moines

5. The City supports development of the Lake to Sound Trail System in south King County.

6. The City will participate in the WRIA9 water quality improvement process. Any changes in or new sources of revenue from Des Moines residents to support projects should be subject to City Council review and authorization.

7. The City of Des Moines supports other suburban cities in their negotiations to have King County fund infrastructure improvements in unincorporated areas prior to annexation. New unincorporated developments should provide urban level improvements such as adequate right-of-way, curb, gutter, underground utilities, etc.

8. King County should respect previous agreements regarding regional governance.

D. Interjurisdictional and Regional Intergovernmental Positions

1. The City supports a phased approach to the extension of SR-509 and Legislative efforts ensuring the full funding and timely completion of the project. Phase I should guarantee completion of the route from I-5 to SR509 and include the following features: the I-5 collector/distributor lanes, a grade-separated interchange at South 200th Street, the planned South Access with interchange to SeaTac International Airport and provisions for 24th/28th Avenues to continue uninterrupted beneath or over SR-509.

2. The City supports a light rail alignment on the State Route 509 alignment and the west margin of Interstate 5 as the light rail corridor through Pacific Ridge.

3. Des Moines supports clear, transparent, planning efforts on the part of Sound Transit that create positive, cooperative relationships and result in all stakeholders having in depth knowledge of all potential Sound Transit plans, studies, and projects such that they can provide Sound Transit with timely and thoughtful input.

4. The City supports completion of the higher speed south access route from the SR-509 extension to the south end of the airport, to be funded by the Port of Seattle.

5. Des Moines supports the development and implementation of a comprehensive regional and state Emergency Management, Response, and Communication System.

6. The City supports the construction of the 28th-24th arterial as a separate business access roadway and opposes any interim use of this route for airport south access.

7. The City supports straightening the Kent-Des Moines boundary on Highway 99 south of Kent-Des Moines Road so that Highway 99 would be the dividing boundary between the two cities.

8. The City generally supports local, state, and regional efforts to proactively improve salmon habitat to avoid imposition of more restrictive and less flexible federal standards and efforts to continually improve and upgrade surface water capital facilities.

9. The City supports and encourages local water districts to engage in regional and local efforts to ensure adequate future water through conservation and development of new supplies.

10. The City supports retention of local control over its roads.

11. The City supports interlocal agreements with its neighboring cities to coordinate the collection of traffic impact fees and imposition of appropriate environmental mitigation for development projects near our respective boundaries.

12. The City supports continued coordination with utility and other special districts to plan for capital improvements within the City limits.

13. The City opposes any proposal extending Kent's cross-valley connector (South 228th Street) any further west than the south bound I-5/SR 509 proposed right-of-way.

General Policies

1. Any new, law, regulation, or requirement from the county, state, or federal levels should be matched with ongoing secure sources of revenue sufficient to fund the mandate.

2. Decisions affecting Des Moines are best made at the local level. Therefore, county, state and federal legislation or mandates should not erode or curtail local authority.

3. The City opposes any federal, state or regional actions which reduce the fiscal capacity of the City to provide services to its citizens.

Adopted by the
Des Moines City Council
At an open public meeting
December 10, 2015

THIS PAGE LEFT INTENTIONALLY BLANK

Old Business Item #1

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: 2016 Des Moines Parks, Recreation and Senior Services Master Plan

ATTACHMENTS:
1) Draft Resolution No. 15-192
2) Final Draft 2016 Des Moines Parks, Recreation and Senior Services Master Plan
3) SEPA Project File No: LUA2015-0061

FOR AGENDA OF: December 10, 2015

DEPT. OF ORIGIN: Parks, Recreation & Senior Services

DATE SUBMITTED: November 30, 2015

CLEARANCES:
[X] Legal TG
[ ] Finance NA
[ ] Marina NA
[X] Parks, Recreation & Senior Services
[X] Planning, Building & Public Works DJB
[ ] Police NA
[ ] Courts NA

APPROVED BY CITY MANAGER FOR SUBMITTAL:

Purpose and Recommendation

The purpose of this agenda item is for City Council to adopt Draft Resolution No. 15-192 (Attachment 1) approving the City's 2016 Parks, Recreation and Senior Services Master Plan (Attachment 2). In addition, the Goals, Policies and Implementation Strategies identified in Chapter 5 are proposed to be docketed for inclusion in the next update to the Des Moines 2035 Comprehensive Plan as Chapter 6: Parks, Recreation and Open Space Element.

Suggested Motion

Motion: "Move to adopt Draft Resolution No. 15-192 approving the Parks, Recreation and Senior Services Master Plan for the City of Des Moines for the years 2016 through 2021, and to docket the Goals, Policies and Implementation Strategies identified in Chapter 5 for inclusion in the next update to the Des Moines 2035 Comprehensive Plan as Chapter 6: Parks, Recreation and Open Space Element."

Background

The Parks, Recreation and Senior Services Master Plan is a planning document and management tool that is required to meet the intent of the Growth Management Act (GMA) and to qualify for state funding from Department of Community, Trade and Economic Development (CTED); Recreation and Conservation Funding Board (RCO) and Washington State Department of Transportation grants.

The Parks, Recreation and Open Space Element is a required element of the Des Moines Comprehensive Plan and must include estimates of park and recreation demand for a ten-year period, an evaluation of facilities and service needs, and an evaluation of intergovernmental coordination opportunities to provide regional approaches for meeting park and recreational demand [RCW 36.70A.070(8)].

The Recreation and Conservation Funding Board which provides matching funds for parks capital projects requires that the City's Parks, Recreation and Senior Services Master Plan be updated every six years. Therefore, to remain in compliance with GMA and eligible for state funding, the 2016 Master Plan should be adopted no later than December 2015 and submitted no later than March 2016.

In 2014, the Mayor and City Council appointed an Ad Hoc Parks, Recreation and Senior Services Master Plan Citizen Advisory Committee with representation from each of the City's citizen committees and commissions (Arts Commission, Human Services, Landmarks Commission, Library Board, Planning Agency and Senior Services), and from neighborhoods, recreation special interests and user groups, Highline School District and Highline College.

The Committee worked with city staff and consultant David A. Clark Architects, PLLC to review demographic data; evaluate citizen, business and user group survey tools and public feedback regarding community recreation needs; assess conditions at city parks and facilities and make recommendations for the prioritization of future acquisition, renovations and repairs, new development and maintenance needs; and to provide input to update Section 5: Goals, Policy and Implementation Strategies and Parks, Recreation and Senior Services Standards. The update to this section is proposed to be docketed for inclusion in the Des Moines 2035 Comprehensive Plan as Chapter 6: Parks, Recreation and Open Space Element.

Discussion

The Draft 2016 Parks, Recreation and Senior Services Master Plan was reviewed by City Council at its November 5, 2015 meeting.

Plan Overview:

The mission of the City of Des Moines Park, Recreation and Senior Services Department in creating the Master Plan is to establish the vision and direction for providing parks and public facilities, preservation of open space and natural features, and public recreation services and programs for Des Moines citizens.

As the primary provider of Des Moines' community parks, recreation and senior programs and facilities, the City of Des Moines recognizes the importance of these services to the development of the physical and mental health of its citizenry, the economic and aesthetic viability of its neighborhoods, and the environmental sustainability of its natural resources.

Plan Objectives:
The Master Plan addresses the following elements:
Existing Conditions- Inventories existing city, school and community recreation resources, identify existing level of recreation service, summarizes city demographics by Des Moines neighborhood and provide baseline city household and employment data.

Needs Assessment- Surveys citizens, user groups and businesses related to community needs and preferences and identifies projected population and employment growth to forecast demand and needs for future park and recreation services. It further recommends standards and programs for existing and future facilities.

Facilities and Operations Objectives- A land use planning and urban design component that recommends equitable distribution of facilities and programs based on demographic, built environment and natural resource factors. Provides cost estimates for acquisitions of land, improving and maintaining existing recreation facilities and developing new facilities based on graphic and narrative descriptions of each proposed site.

Programming Objectives- A program plan that provides for diverse recreational opportunities that encourage community engagement to enhance quality experiences for all citizens.

Trails Plan- A bicycle and pedestrian transportation component that analyzes on and off road bicycle and pedestrian paths and trails to maximize connectivity between parks and natural resources, neighborhoods, community and regional trail systems based on the City's Comprehensive Transportation Plan- Chapter 5 Pedestrians & Bicyclists (2009).

Costs and Funding- A financial component that identifies grant opportunities and recommends funding strategies for capital projects that include the potential implementation of parks and recreation facility impact fees for residential and commercial development.

Goals, Policy and Implementation Strategies- Establishes goals, public policies and strategies that address recreation resources within Des Moines' jurisdiction designed to guide the acquisition, development, renovation, repair and maintenance of public resources, and the administration of its recreation services and programs. Further to protect and enhance open space and the natural and cultural environment.

Level of Service:
The Plan analyzes available recreation opportunities, population distribution, participation levels, preferred activities, and what space and facilities are needed as a result of recreation activities to

help define demand, user trends and the recreation needs of the city's residents, businesses, employees, and visitors.

A combined Parks, Recreation and Senior Services Master Plan and Des Moines Pool Metropolitan Park District Questionnaire was distributed to the community via the following channels: Spring 2015 City Currents Magazine, City of Des Moines website and distributed and collected at Des Moines facilities including the Mt. Rainier Pool and Libraries between March and July, 2015. Because the City and the District partner with Normandy Park for the use of the City's Senior Services and the District's Pool, an article was included in the Normandy Park City Scene Magazine with a survey collection point at Normandy Park City Hall.

The highest number of questionnaire responses came from the Zenith, Marina District and North Hill neighborhoods, followed by Central Des Moines, Woodmont, South Central Des Moines, Redondo and North Central Des Moines. Polls identify that citizens placed importance on waterfront resources such as the Des Moines Beach Park, Marina and Fishing Pier, and Des Moines Creek Trail. Community parks and indoor recreation facilities such as Des Moines Field House Park, Steven J Underwood Memorial Park, Des Moines Activity Center, Beach Park Event Center were also top scoring. Building more trails and neighborhood connections, renovating existing parks and play areas and renovating existing facilities such as the Field House and Beach Park buildings, building new parks that include play equipment, sports courts and shelters and building a new community center with a gym, fitness center and meeting rooms as well as the acquisition of land for future parks and trails rated highest among park and facility improvement options. Expanding the Activity Center, building a Spray Park and improving streetscapes were also among the highest priorities.

Respondents were asked if they would support a Bond or Levy or pay additional fees for park improvements. Depending on the project concept, survey responses ranged from 61%-71% in support a voted tax or added fees to renovate existing parks, play areas and recreation buildings and to repair or replace Marina bulkheads, pier and boardwalk. The range of support for the repair or replacement of the Beach Park bulkheads and beach access rated slightly lower at 57-59%.

The highest rated recreational activities noted were festivals and community events, youth sports, Beach Park Concerts, youth enrichment, afterschool programs, camps and free summer lunch programs, fitness and wellness, volunteering, waterfront sports, sports and enrichment for adults and senior citizens, inclusive (special needs) recreation, technology and youth scholarships. Although fewer than 10% of the survey respondents have used the City's human services programs, they are a very high priority for Des Moines citizens. Aquatic programs are also a very high priority among Des Moines and Normandy Park citizens, especially water safety and learning to swim.

A summary of the Parks, Recreation and Senior Services Master Plan Questionnaire is discussed in Section 2 of the Master Plan and the 390 tallied responses are in Appendix A of the Plan.

The Des Moines Comprehensive Plan adopted a 6.5 acres per 1,000 population ratio of park land (including mini, neighborhood, community, special use/waterfront, sports fields/complexes, conservancy parks and open space) as a general guide in the acquisition of recreational and conservancy park land acres. The 2016 Master Plan supports that ratio.

Highline School District, Federal Way Public Schools and Highline College and other governmental properties are public resources with recreational components that can be utilized through interlocal agreements when not used for school purposes. The City has agreements for the use of 13.5 acres of these resources. It is known that Highline School District plans to build a new school to replace Des Moines Elementary at the Zenith Park site. Saltwater State Park, a regional waterfront resource, also plays an important role by adding 88 acres to the community's park acres inventory. Zenith Park and Saltwater State Park are key recreational resources that if repurposed or closed would greatly impact both active and passive recreation opportunities.

Plan Goals:
Priorities for future park, recreation and open space development were established in direct response to the needs identified through the inventory and locations of existing parks, their condition and community priorities received through citizen surveys, Master Plan Advisory Committee workshops and meetings. The expected growth of Des Moines' population based on 2036 housing and job projects were also a factor in the planning process.
The Master Plan recommends a long-range 6-20 year capital program including: park land acquisition, facility renovation and repair, and new facility and Interlocal project development.

Each of Des Moines' nine neighborhoods or planning areas: (North Hill, North Central, Downtown, Central Des Moines, Pacific Ridge, Zenith, South Des Moines, Woodmont and Redondo) were assessed based on population and available recreational resources.

To meet the need for adequate distribution of recreation resources, the plan recommends the following Capital Policies:

- Dedicate a sustainable portion of Real Estate Excise Tax, implement Park Impact Fees, utilize federal, state and local grants and ask voters to approve increased tax to meet Priority One needs for park acquisition, new development and expansion, renovations and repairs and to establish a fund for ongoing park and recreation facility maintenance.
- Support the completion, renovation and/or replacement of vital heavily used Special Use/Waterfront Parks, Community Parks and Recreation Facilities such as: Steven J. Underwood Memorial Park, Des Moines Activity Center, Des Moines Beach Park, Field House Park; and the replacement of Zenith Park with a Community Park in the south Des Moines area.
- Support trail systems such as the Lake to Sound Trail and the Barnes Creek/SR 509 Trail and other bike and pedestrian linkages identified in the Des Moines Comprehensive Transportation Plan. Complete connections between waterfront parks, city facilities, schools, residential and commercial neighborhoods, adjacent cities and transportation systems (future light rail and waterborne transportation)
- Seek joint-use and shared-cost opportunities through Interlocal agreements with other governmental agencies, collaborative opportunities with interdepartmental projects, public/private partnerships and volunteerism to develop and maintain parks and facilities.
- Implement sustainable park and facility design and construction practices that result in facilities that are high-performing, good for the environment, healthy, accessible, and enriching for our park visitors and building occupants.

- Support a pedestrian-friendly and economically vibrant community experience through the creation of city gateways and signage, directional road signs to recreational facilities and well-maintained streetscapes with bicycle and pedestrian amenities.
- Support the implementation of Marina, Des Moines Beach Park and Saltwater State Park plans to capitalize on Des Moines' best waterfront recreational features.
- Support current and future initiatives of other agencies that provide recreational opportunities for the people of the Des Moines community and surrounding areas such as: Mt Rainier Pool, school properties, cultural and tourism facilities.

Long -Range Priorities and Development Objectives:
The projects have been prioritized into three categories. Priority One projects are underway, considered one-time opportunities or urgent need, meet multiple identified needs of the community or Interlocal agreements with other agencies. It is anticipated that these projects can be implemented within the 2016-2021 six-year Capital Improvement Plan timeframe. Priority Two and Priority Three projects are important projects that should be planned for implementation between 2016-2035 as opportunities become available (e.g., land acquisition completed, fits with other projects, annexation has occurred, interlocal planning underway, or alternative funding available).

The concept is to locate, acquire, develop and improve a good distribution of both neighborhood and citywide recreation and open space areas that provide for a variety of easily accessible recreation opportunities for all current and future Des Moines citizens. A summary of the proposed projects and cost estimates is discussed in Section 3 of the Master Plan and graphically described in Appendix B and Appendix C of the Plan.

Plan Implementation:
Implementation of the Master Plan will require interlocal collaboration, joint planning, and a commitment of financial resources from numerous sources. The City of Des Moines Parks, Recreation and Senior Services Department will work with other city departments, neighboring cities, school districts, Highline College, King County, local utility districts, Washington State, developers and Des Moines residents and businesses to achieve the Plan.

Preliminary project funding analysis has been developed based on architect's cost estimates for construction, cost per acre for land acquisition, and ongoing maintenance and operations cost per project element. The actual costs of future projects will depend on many factors such as number of projects implemented, site-specific development conditions; economic and inflationary factors; maintenance and operations levels; and political decisions.

Financial Impact
The Master Plan is a planning tool that identifies the community's needs, recreational preferences, and justification for investment in parks and recreational facilities to renovate, repair and maintain existing city resources and for park land acquisition and new development to support growth in both housing and employment within Des Moines. As part of the 2010 Parks, Recreation and Senior Services Master Plan, staff had proposed that the City hire a consultant to prepare a rate study so that impact fees for parks and recreational facilities could be assessed on future new development. In that way, all development could contribute its proportionate share of funding for the parks and recreational facility improvements needed due to growth.

Concurrence

The Des Moines Parks, Recreation and Senior Services Director and the Ad Hoc Master Plan Advisory Committee recommend the Draft 2016 Parks, Recreation and Senior Services Master Plan to City Council for adoption. Section 5 of the Master Plan would amend the 2015 Des Moines Comprehensive Plan Chapter 6: Parks, Recreation and Open Space Element.

After independent review, the SEPA Checklist and Determination of Nonsignificance, Update to the 2010 Des Moines Parks, Recreation and Senior Services Master Plan, July 27, 2009, Project File No: LUA2015-0061 (Attachment 3) pursuant to WAC 197-11-630 was adopted as appropriate for this proposal.

THIS PAGE LEFT INTENTIONALLY BLANK

Attachment #1

CITY ATTORNEY'S FIRST DRAFT 11/3/15

DRAFT RESOLUTION NO. 15-192

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, approving the Parks, Recreation and Senior Services Master Plan for the City of Des Moines for the years 2016 through 2021.

WHEREAS, the Growth Management Act (chapter 36.70A RCW) requires that agencies prepare a Parks and Recreation Element to the Des Moines' Comprehensive Plan that shall include estimates of park and recreation demand for a ten-year period, an evaluation of facilities and service needs, and an evaluation of intergovernmental coordination opportunities to provide regional approaches for meeting park and recreational, and

WHEREAS, to qualify for funding from the State Department of Community, Trade and Economic Development and the Recreation and Conservation Funding Board the City must update and approve its Parks and Recreation Master Plan every six years, and

WHEREAS, the last update to the City's Parks, Recreation and Senior Services Master Plan was adopted by Ordinance No. 1468 in December 2009, for years 2010-2015, and

WHEREAS, the 2010 Parks, Recreation and Senior Services Master Plan Section 5 adopted by City Council in December 2009 is the current Chapter 6 - Parks, Recreation and Open Space Element of the Des Moines Comprehensive Plan, and

WHEREAS, in October 2014 City Council appointed an Ad Hoc Park, Recreation and Senior Services Master Plan Citizen Advisory Committee ("Committee") with representatives from each of the City's citizen committees and commissions, neighborhoods, recreation special interests and user groups, Highline School District, and Highline College, and

WHEREAS, the Committee has held monthly meetings since October 28, 2014 to review demographic data; evaluate citizen survey tools and public feedback regarding community recreation needs; assess conditions at City parks and facilities and make recommendations for the prioritization of future acquisition, renovations and repairs, new development and maintenance needs; and to provide input to update Section 5: Goals, Policy and Implementation Strategies & Parks, Recreation and Senior Services Standards, and

WHEREAS, in 2015 the City hired Consultant David A. Clark Architects, PLLC to assess the City's parks and facilities and prepared graphics and cost estimates to be used as a guide for future acquisition, new development, renovation and repair, and maintenance capital projects, and

WHEREAS, on November 5, 2015 the Draft 2016 Parks, Recreation and Senior Services Master Plan was presented to City Council for review and comment, and

WHEREAS, pursuant to WAC 197-11-630 the SEPA Official, after independent review, adopted the SEPA Checklist and Determination of Nonsignificance prepared for the 2010 Des Moines Parks, Recreation and Senior Services Master Plan and determined that these documents are appropriate in meeting the City's environmental review requirements for the proposal, and

WHEREAS, on November 5, 2015 City Council provided comments for inclusion in the Draft 2016 Parks, Recreation and Senior Services Master Plan, and

WHEREAS, based on the City Council comments and information presented at such public meetings the City Council finds it to be in the public interest to approve the Parks, Recreation and Senior Services Master Plan attached to this Resolution; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Sec. 1. Approved.

(1) The December 2015 Draft Parks, Recreation and Senior Services Master Plan as presently constituted or as may be subsequently amended entitled "2016 Parks, Recreation and Senior Services Master Plan" attached to this Resolution is hereby approved as the official Parks, Recreation and Senior Services Master Plan for the City of Des Moines.

(2) Not less than one (1) copy of the Des Moines Parks, Recreation and Senior Services Master Plan is filed in the office of the City Clerk and is available for use and examination by the public.

Sec. 2. The capital improvement projects and program priorities included in the plan, shall be reviewed annually in

order to aid in the preparation of the city's six- year municipal capital improvement and capital improvement program, at which time such program priorities may be amended, revised, or extended for an additional six-year period.

Sec. 3. The plan approved by this Resolution shall be used to update the Parks, Recreation and Open Space Element of the Des Moines Comprehensive Plan.

Sec. 4. The capacity-adding parks and facilities projects identified in the plan approved by this Resolution shall be used as the basis for calculating the City's Park Impact Fee rates, and

Sec. 5. The City Clerk is directed to file a certified copy of this Resolution and exhibit with the Recreation and Conservation Office (RCO), Olympia, Washington, within thirty (30) days of the date of approval of this Resolution.

ADOPTED BY the City Council of the City of Des Moines, Washington this 10th day of December, 2015 and signed in authentication thereof this 10th day of December, 2015.

_____
M A Y O R

APPROVED AS TO FORM:

_____
City Attorney

ATTEST:

_____
City Clerk

THIS PAGE LEFT INTENTIONALLY BLANK

Attachment #2

City of Des Moines
2016 Parks, Recreation & Senior Services Master Plan

Final Draft December 10, 2015

Prepared By:
Patrice Thorell Des Moines Parks, Recreation and Senior Services, Director
David A Clark Architects, PLLC

Table of Contents

Authorization vii

Acknowledgements vii

Executive Summary x

Section 1 ***Existing Conditions*** 1

1.1 Resources 1
1.2 Programs & Services 9
1.3 Master Plan Process 11
1.4 Population & Demographics 12
1.5 Current Planning Activity 15

Section 2 ***Needs Assessment*** 16

2.1 Surveys – Public Process 16
2.2 Demand Analysis 18
2.3 Assessment of Needs 18
2.4 Levels of Service 20
2.5 Parks Classification Standards 21
2.6 Needs Statement 30
2.7 Des Moines Transportation Plan Bikeway Network 31

Section 3 ***Parks, Recreation & Senior Services Facilities and Operations Objectives*** 33

3.1 Parks, Recreation & Senior Services Acquisition & Development Priorities 33
3.2 Park & Facilities Land Acquisition 35
3.3 Facilities Renovation/Repair 36
3.4 New Development Objectives 39
3.5 Vision, Mission and Imperatives 43
3.6 Parks, Recreation & Senior Services Administration 44
3.7 Recreation Division 45
3.8 Recreation Events & Facilities Division 46
3.9 Senior Programs and Services 47
3.10 Park Operations/Maintenance 48

Section 4 ***Costs & Funding*** 52

4.1 Parks, Recreation & Senior Services Development Costs 52
4.2 Maintenance Costs 54
4.3 Administration and Recreation Service Costs 55
4.4 Funding Programs 56
4.5 Potential Funding Sources 58

Section 5 ***Goals, Policy & Implementation Strategies & Parks, Recreation & Senior Services Standards*** 61

Chapter 6: Parks, Recreation & Open Space Element

GOALS 6-1
POLICIES AND IMPLEMTATION STRATEGIES 6-3

Appendix A
Citizen Surveys

Appendix B
Park Review Plan

Appendix C
Park Projects Summary/Park Cost Estimates

List of Illustrations

Section 1 ***Existing Conditions***

1.1 Facilities Map
1.2 Park and Facilities Capital Improvement Projects 2016-2021
1.3 Existing Pedestrian and Bicycle Facilities Map

Section 2 ***Needs Assessment***

2.1 Park and Recreation Facilities/Planning Areas
2.2 Age Groups by Neighborhood

Section 3 ***Parks, Recreation & Senior Services Facilities and Operations Development Objectives***

3.1 Proposed Acquisitions
3.2 Park and Facility Repairs and Renovations
3.3 Facility Development Plan
3.4 Proposed Pedestrian and Bicycle Facility Map

List of Tables

Section 1 *Existing Conditions*

1-1	Existing City-Owned/Leased Parks, Trails & Open Space Facilities	2
1-2	Proposed Subdivision Parks & Trails Facilities	5
1-3	Existing/Proposed Trail Systems	6
1-4	Schools & School/Recreation Resources	7
1-5	State Parks	8
1-6	Private Recreation Facilities	8
1-7	Parks, Recreation & Senior Services Operating Budget Summary 1996 - 2015	10
1-8	City of Des Moines Age Group Profile	12
1-9	City of Des Moines Schools Enrollment 2009 vs. 2015	13
1-10	City of Des Moines Households	14
1-11	City of Des Moines Race & Ethnic Origin Profile	14
1-12	City of Des Moines Parks, Recreation & Senior Services Adopted CIP Expenditures 2016-2020	15

Section 2 *Needs Assessment*

2-1	6.5 Acres per 1,000 Population Ratio	19
2-2	Park Classification Standards	28
2-3	NRPA Recreation Facilities Standards	29
2-4	Residential Growth Target for Year 2031	30
2-5	Employment Growth Target for Year 2031	30
2-6	Recommended Bikeway Network Projects	31

Section 3 *Parks, Recreation & Senior Services Facilities and Operations Development Objectives*

3-1	Park Land Acquisition Plan	35
3-2	Interlocal Park Land Acquisition Plan	36
3-3	Facilities Renovation/Repair Plan	37
3-4	Interlocal Facilities Renovation/Repair Plan	39
3-5	Facilities Development Plan	40

List of Tables

3-6	Interlocal Facilities Development Plan	41
3-7	Summary of Maintenance Projects	42

Section 4 *Costs & Funding*

4-1	Comparative Land Values, 2014	53
4-2	Capital Development Costs & Maintenance Impact Projections	54
4-3	Annual Per-Capita Operating Cost Projections	55

Section 5 *Goals, Policy and Implementation Strategies & Parks, Recreation and Senior Services Standards/ Chapter 6: Parks, Recreation & Open Space Element*

PR 13.3.1	Existing Mini Parks	6-16
PR 13.3.2	Existing Neighborhood Parks	6-16
PR 13.3.3	Existing Community Parks	6-17
PR 13.3.4	Existing Regional Parks	6-17
PR 13.3.5	Existing Special Parks	6-17
PR 13.3.6	Existing Conservancy Parks	6-18
PR 13.3.7	Existing Trails, Pathways, Streetscapes & ROW's	6-19
PR 13.3.8	Existing Interlocal City School/District Park Facilities	6-19

Authorization

In 2014, the City Council of the Des Moines authorized the preparation of the 2016 Parks, Recreation & Senior Services Master Plan.

The Department proceeded with the assistance of the Ad Hoc Parks, Recreation and Senior Services Master Plan Citizens Committee to carry out the objectives of the City of Des Moines and to administer the process required.

Des Moines City Council

Dave Kaplan, Mayor

Matt Pina, Mayor Pro Tem

M. Luisa Bangs, Council Member

Melissa Musser, Council Member

Jeremy Nutting, Council Member

Vic Pennington, Council Member

Bob Sheckler, Council Member

Acknowledgments

We wish to give special recognition to the City Council and the City Manager for their counsel and guidance in this important undertaking.

Also, we thank the Master Plan Advisory Committee, Department staff, representatives from other city departments and other public officials who made significant contributions of their time, professional knowledge and understanding of community values and recreation needs.

We wish to acknowledge and express gratitude to the many individuals and organizations that participated in surveys conducted during the research and master planning process. Thank you for your time, talents and participation.

Ad Hoc Parks, Recreation and Senior Services Master Plan Advisory Committee

Gene Achziger	Redondo
Fawzi Belal	Highline College
Jannat Bey	East Woodmont
Kristie Brame	Central Downtown
Nadine Byers	Woodmont
Monica D. Clement	North Hill
Collette Deardorff	Central Des Moines
John Dunn	Highline College
Bobbie Egan	Woodmont
Kristi Evans	Zenith
Melissa Frakes	Normandy Park
Rev. David A Johnson	Team Midway
Shan Hoel	North Hill
Scott Logan	Highline School District
Andrew Mahugu	South Des Moines
Rikki Marohl	Central Des Moines
Julianne McCullough	Central Des Moines
Barbara McMichael	So Co Culture
Michelle O'Dell	Central Des Moines
Kim Richmond	Woodmont
Del Rivero	Zenith
Ekkarath Sisavatdy	South Des Moines
Margit Sorenson	Redondo
Nancy Stephan	Zenith
Earnest Thompson	Normandy Park
Gene White	Redondo
Michelle Wills	South Des Moines

City Management

Tony Piasecki, City Manager
Michael Matthias, Assistant City Manager

Parks, Recreation and Senior Services Department Staff

Patrice Thorell, Director
Janet Best, Administrative Assistant
Sue Padden, Senior Services Manager
Rick Scott, Recreation Coordinator
Shannon Kirchberg, Facilities & Events Coordinator

City Interdepartmental Staff

Dan Brewer, Director Public Works
John Blackburn, Public Works Superintendent
Brandon Carver, City Transportation Engineer
Joe Dusenbury, Harbormaster
Matt Koppelman, GIS Coordinator
Denise Lathrop, Planning Manager
Dunyele Mason, Finance Director
Andrew Merges, Transportation Engineer
Adam O'Donnell, Park Lead
Loren Reinhold, Transportation Engineer
Scott Romano, CIP Manager

Des Moines Pool Metropolitan Park District Board of Commissioners

Tony Overmyer, President
Nancy Kuehnoel, Clerk of the board
Joe Dusenbury
Erik Kasnick
Marty Martinson

Pool District Management

Rodger Bennett

Des Moines Pool Master Plan Committee

Simon Jude	Normandy Park
Trudy Ellison	Des Moines
Ann Erickson	Burien
Christopher Sharpe	Des Moines
Katyann Wilson	Auburn

Executive Summary

Plan Overview

The mission of the City of Des Moines Park, Recreation and Senior Services Department is to provide life enriching programs, services and events at our parks, beaches and community centers. The Parks, Recreation and Senior Services Master Plan establishes vision and direction for providing parks and public facilities, preservation of open space and natural features, and public recreation services and programs for Des Moines citizens.

As the primary provider of Des Moines' community parks, recreation and senior programs and facilities, the City of Des Moines recognizes the importance of these services to the development of the physical, mental and social health of its citizenry, the economic and aesthetic viability of its neighborhoods and the environmental sustainability of its natural resources.

The Master Plan is a management tool that is required to meet the intent of the Growth Management Act and to qualify for state funding opportunities such as CTED and Recreation and Conservation Funding Board and/or other state and federal grants. The Parks, Recreation and Senior Services Master Plan is adopted by City Council as Chapter 6- Parks, Recreation and Open Space Element of the Des Moines Comprehensive Plan.

Plan Objectives

The Master Plan will include and/or address the following elements:

Existing Conditions- inventories existing city, school and community recreation resources, identify existing level of recreation service and summarizes city demographics by Des Moines neighborhood.

Needs Assessment- surveys citizens, user groups and businesses related to community needs and preferences to forecast demand and needs for future park and recreation services and recommend standards and programs for existing and future facilities.

Facilities and Operations Objectives- A land use planning and urban design component that recommend equitable distribution of facilities and programs based on demographic, built environment and natural resource factors. Provide cost estimates for acquisitions of land, improving and maintaining existing recreation facilities and developing new facilities based on graphic and narrative descriptions of each proposed site.

Programming Objectives- A program plan that provides for diverse recreational opportunities that encourage community engagement to enhance quality experiences for all citizens.

Trails Plan- A bicycle and pedestrian transportation component that analyzes on and off road bicycle and pedestrian paths and trails to maximize connectivity between parks and natural resources, neighborhoods, community and regional trail systems based on the City's Comprehensive Transportation Plan- Chapter 5 Pedestrians & Bicyclists (2009).

Costs and Funding- A financial component that identifies municipal, voted, grant opportunities and recommends funding strategies for capital projects that include recreation impact fees for residential and commercial development.

Needs Assessment

The Plan analyzes available recreation opportunities, population distribution, participation levels, preferred activities, and what space and facilities are needed as a result of recreation activities to help define demand, user trends and the recreation needs of the city's residents, businesses, employees, and visitors.

Surveys indicate diverse needs within Des Moines neighborhoods. The highest number of responses came from Zenith, Marina District and North Hill, followed by Central Des Moines, Woodmont, South Central Des Moines, Redondo and North Central Des Moines. A high number of responses also came from Normandy Park. Polls identify that citizens placed the highest importance on waterfront resources such as the Des Moines Beach Park, Marina and Fishing Pier, and Des Moines Creek Trail. Community parks and indoor recreation facilities such as Des Moines Field House Park, Steven J Underwood Memorial Park, Des Moines Activity Center, and Beach Park Event Center were also top scoring. Building more trails and neighborhood connections, renovating existing parks and play areas and renovating existing facilities such as the Field House and Beach Park buildings, building new parks that include play equipment, sports courts and shelters and building a new community center with a gym, fitness center and meeting rooms as well as the acquisition of land for future parks and trails rated highest among park and facility improvement options. Expanding the Activity Center, building a Spray Park and improving streetscapes were also among the highest priorities.

Respondents were asked if they would support a Bond or Levy or pay additional fees for park improvements. 61%-71% responded that they would support a voted tax or added fees to renovate existing parks, play areas and recreation buildings and to repair or replace Marina bulkheads, pier and boardwalk. Repair or replacement of the Beach Park bulkheads and beach access rated slightly lower at 57-59% support.

The highest rated recreational activities noted were festivals and community events, youth sports, Beach Park Concerts, youth enrichment, afterschool programs, camps and free summer lunch programs, fitness and wellness, volunteering, waterfront sports, sports and enrichment for adults and senior citizens, inclusive (special needs) recreation, technology and youth scholarships.

Although fewer than 10% of the survey respondents have used the City's human services programs, they are a high priority for Des Moines citizens.
Aquatic programs are a high priority among Des Moines citizens, especially water safety and learning to swim.

The Des Moines Comprehensive Plan adopts an acres 6.5–to-1,000 population ratio of combined park land (including mini, neighborhood, community, special use/waterfront, sports fields/complexes, conservancy parks and open space) as a general guide in the acquisition of park land acres.

There are 194.1 acres of combined City park land (including marina and conservancy acres). Highline School District, Federal Way Public Schools and Highline Community College properties are public resources with recreational components that can be utilized through Interlocal agreements when not used for school purposes. Saltwater State Park

(a regional waterfront resource) plays an important role by adding 88 acres to the community's park inventory. Zenith Park (owned by Highline School District), Water Tower Park (owned by Highline Water District) and Saltwater State Park are key recreational resources that if closed, sold or developed for other purposes in the future will greatly impact Des Moines' park land availability. Therefore, the City encourages retention of these sites for recreational purposes in perpetuity.

Plan Goals

Priorities for future park, recreation and open space development were established in direct response to the needs identified through the inventory of existing parks, citizen surveys and input received during ten public meetings.

The Master Plan recommends a long-range capital program including: park land acquisition, facility renovation and repair; new facility development and Interlocal projects development.

Each of Des Moines' ten neighborhoods or planning areas: (North Hill, North Central, Marina District, Central Des Moines, Pacific Ridge, Zenith, South Des Moines, Woodmont and Redondo) were assessed based on population and available recreational resources.

To meet the need for adequate distribution of recreation resources, the plan recommends the following Capital Policies:

- Dedicate a sustainable portion of Real Estate Excise Tax, implement Park Impact Fees, utilize federal, state and local grants and ask voters to approve increased tax to meet Priority One needs for park acquisition, new development and expansion, renovations and repairs and to establish a fund for ongoing park and recreation facility maintenance.
- Support the completion, renovation and/or replacement of vital heavily used Special Use/Waterfront Parks, Community Parks and Recreation Facilities such as: Steven J. Underwood Memorial Park, Des Moines Activity Center, Des Moines Beach Park, Field House Park; and the replacement of Zenith Park with a Community Park in the south Des Moines area.
- Support trail systems such as the Lake to Sound Trail and the Barnes Creek/SR 509 Trail and other bike and pedestrian linkages identified in the Des Moines Comprehensive Transportation Plan. Complete connections between waterfront parks, city facilities, schools, residential and commercial neighborhoods, adjacent cities and transportation systems (future light rail and waterborne transportation)
- Seek joint-use and shared-cost opportunities through Interlocal agreements with other governmental agencies, collaborative opportunities with interdepartmental projects, public/private partnerships and volunteerism to develop and maintain parks and facilities.
- Implement sustainable park and facility design and construction practices that result in facilities that are high-performing, good for the environment, healthy, accessible, and enriching for our park visitors and building occupants.
- Support a pedestrian-friendly and economically vibrant community experience through the creation use of city gateways and signage, directional road signs to recreational facilities and well-maintained streetscapes with bicycle and pedestrian amenities.
- Support the implementation of Marina, Des Moines Beach Park and Saltwater State Park plans to capitalize on Des Moines' best waterfront recreational features.

- Support current and future initiatives of other agencies that provide recreational opportunities for the people of the Des Moines community and surrounding areas such as: Mt Rainier Pool, school properties, cultural and tourism facilities.

Long -Range Priorities and Development Objectives

The projects have been prioritized into three categories. Priority One projects are underway, considered one-time opportunities or urgent need, meet multiple identified needs of the community or Interlocal agreements with other agencies are underway. It is anticipated that these projects can be implemented within the 2016-2021 six-year Capital Improvement Plan timeframe. Priority Two and Priority Three projects are important projects that should be planned for implementation between 2016- 2026 as opportunities become available (e.g., land acquisition completed, fits with other projects, annexation has occurred, Interlocal planning underway, or alternative funding available).

The concept is to locate, acquire, develop and improve a good distribution of both neighborhood and citywide recreation and open space areas that provide for a variety of easily accessible recreation opportunities for all Des Moines citizens. A summary of the proposed projects is discussed in Section 3 and graphically described in the 2016 Parks, Recreation and Senior Services Park Review Plan.

Goals, Policy and Implementation Strategies & Parks, Recreation and Senior Services Standards

Goals, Policy and Implementation Strategies and Parks, Recreation and Senior Services Standards- establishes goals, policies and implementation strategies that address: 1) recreation resources within Des Moines' jurisdiction designed to guide the acquisition, development, renovation and repair and maintenance of public resources and to protect and enhance open space and the natural and cultural environment; and 2) administration of its recreation, senior, heritage, arts and culture and human services programs and services. These are proposed for inclusion in the Greater Des Moines Comprehensive Plan Chapter 6: Parks, Recreation and Open Space Element.

Plan Implementation

Implementation of the Master Plan will require Interlocal collaboration, joint planning, and a commitment of financial resources from numerous sources. The City of Des Moines Parks, Recreation and Senior Services Department will work with other city departments, neighboring cities, school districts, Highline College, King County, local utility districts, Washington State, developers and Des Moines residents and businesses to achieve the Plan.

Preliminary project funding analysis has been developed based on David A. Clark Architects cost estimates for construction and ongoing maintenance and operations cost per project element. The cost per acre for land acquisition is based on King County land comparables. The actual costs of future projects will depend on many factors such as site-specific development conditions and regulations; economics and inflation; maintenance and operations levels; and political decisions.

Section 1

Existing Conditions

The Status of Parks, Recreation and Senior Services in Des Moines

The Parks, Recreation and Senior Services Master Plan establishes a benchmark from which to measure parks and recreation resources, their use and the level of service provided by the City of Des Moines for public recreation. Current planning activities identified in the following chapters provide direction for the acquisition of land; creation of new park and recreational assets; restoration and repair of existing facilities; and the provision of programs and services within the community.

Since 2010, Des Moines has seen a great deal of change. The 2010 National Census shows that Des Moines has become more culturally, socially and economically diverse. Housing affordability in South King County has drawn more low and moderate income residents to our community, free and reduced lunches are served to 60% (7% higher than 2010) of our Highline School District and our Federal Way School District students and many of our neighbors do not have a livable wage income. Passage of Citizen-voted Initiatives and the severe economic downfall have negatively impacted funding levels for State, County and City recreation and human services even as complex health and wellness; societal; and environmental issues require our attention.

Many of the existing parks, recreation and senior services facilities are aging. Some park assets have been removed or are in need of major repair for participant safety and continued viability. North Hill, Central Des Moines, Pacific Ridge, Zenith, South Des Moines and Woodmont neighborhoods have little in the way of active recreation facilities, limiting the provision of services and opportunities to connect with their communities. Des Moines' lack of adequate public transportation and the city's policy of charging fees for recreation and senior services make program access and participation more difficult for the most vulnerable low-income citizens (15.2% are below the poverty level).

King County and National studies show that youth need nurturing activities during afterschool hours to keep them safe, build character and provide a sense of belonging. King County's studies of citizens living in south King County have higher occurrences of health-related disease and obesity than in other areas of the county. The Parks, Recreation and Senior Services Department have implemented cutting edge programs such as K-Fit and Nutritional Standards for the children in our care. These programs have improved activity levels and promoted healthier lifestyles for participants. There is much more to do. Important decisions must be made regarding how best to tackle these many challenges to support Des Moines citizens' future quality of life.

1.1 Parks, Recreation & Senior Services Resources

Recreation resources in the greater Des Moines area are provided by the City, Des Moines Pool Metropolitan Park District, Highline School District, Federal Way Public Schools, Highline College, Washington State Parks, and by private schools and retirement communities. At present there are City-owned or leased park sites and trails, entryways and streetscapes and conservancy areas which comprise approximately 194.1 acres of land. Of this, 128.42 acres

are developed for recreational purposes and 6.5 of those acres are leased from other agencies; 59.43 acres are ROW or undeveloped conservancy land. An additional 3.23 acres of park land is currently being considered for acquisition through subdivision development with anticipated construction within the next six years.

City Facilities - The following is a listing and general description of the existing City recreation resources. See Illustration 1.1 for map of facilities.

Field House and Field House Ball Park

Table 1-1
Existing City-Owned/Leased Parks, Trails and Open Space Facilities

NAME	LOCATION/AREA	FACILITIES	ACRES/MILES
Barnes Creek Trail*	Kent-Des Moines Rd. & 15th Ave. S - S. 216th & 18th Ave S. (CDM)	Gravel trail (0.6 miles) & 1.5 mile undeveloped trail	4.7 Ac.
Bayview Wetlands*	(SDM)	Conservancy Area	0.74 Ac.
Big Catch Plaza	SW corner of S. 216th & Marine View Dr. S. (M)	Benches, plaza, sculpture and garden	0.38 Ac.
Bluffs at Redondo*	(R)		0.27 Ac.
Cameron's Crossing* Open Space	16th Avenue S. at S 252nd St. (W)	Conservancy, Open Space along McSorley Creek & Saltwater State Park	7.35 Ac.
Cecil Powell Park	S.250th & 13th Pl. S (Z)	Picnic tables, benches (play equipment removed)	0.17 Ac.
Cedarbrook Wetlands*	(SDM)	Conservancy Area	3.87 Ac.
City Park/Kiddie Park	S. 230th St. & 21st Ave. S. (CDM)	City Park: Picnic tables, benches, pathways and Massey Creek Kiddie Park: Play equipment	3.99 Ac.
Des Moines Activity Center	2045 S. 216th Street (NC)	Recreation Center for Senior Services and community programs with meeting rooms, offices and commercial kitchen	4.14 Ac.

Des Moines Beach Park/ Tidelands	22030 Cliff Ave. S. (M)	Picnic shelter, meadow, Puget Sound waterfront access, historic and recreation Des Moines Creek and trail head, buildings, play equipment, parking	22.3 Ac.
Des Moines Creek Park/Trail	ADA access and parking at Beach Parks, S. 200th St. (SeaTac); Local access terminating at Des Moines Beach Park at 18th Ave. S. & S. 216th St. & 13th Ave. S. & S. 211th St. (M/NC/CDM)	2.5 miles trail, neighborhood connectors. Follows Des Moines Creek Trail	45.05 Ac.
Des Moines Field House & Park	1000 S. 220th St. (CDM)	Field House: Recreation Center with Park & Rec. Dept. office, gymnasium, and meeting rooms Park amenities: skateboard park, tennis courts (2), play equipment, parking, restrooms, lighted ball fields (2), grandstand	5.15 Ac.
Des Moines Marina, S. Marina Park, & Fishing Pier	22307 Dock Ave. S. (M)	Boat moorage, boat ramp, walkways and plazas, artwork, parking/storage, boat repair, fishing pier, restrooms, benches, picnic tables (33 Acres DNR Tidelands)	15.9 Ac.
Des Moines Memorial Park Streetscape*	Marine View Dr. S. & Des Moines Memorial Dr. S. (NH)	Traffic island with WWI Memorial, flag pole and landscaping	0.14 Ac.
Des Moines Trace*	(SDM)	Open Space	0.53 Ac.
Dr Shirley Gordon Park	2194 South 262 Court (W)	Basketball court, parking, picnic area, play area, seating, and walking path	0.88 Ac.
Graceview Park*	Kent Des Moines Rd. (SDM)	Conservancy Area	4.24 Ac.
Landmarque Wetland Area	2194 South 262 Court (W)	Conservancy Area	1.12 Ac.
Lower Massey Creek	Kent Des Moines Road S. at 8th Ave. South (M) & 10th Ave South	Conservancy Area, landscaping improvements	0.81 Ac.
Mediterranean Heights*	(R)	Open Space	0.27 Ac.
Midway Park	S. 221st & 29th Ave. S. (PR)	Play structure, swing set, multi-sports court picnic shelter, picnic tables, and benches. Open play area on adjacent PSE property	1.58 AC
Overlook Park I	Corner of S. 223rd & Cliff Ave. S. (M)	Bench, picnic table, garden	0.08 Ac.
Overlook Park II	S. 222nd & 5th Ave. S. (M)	Picnic tables, benches, walking path, public art, sidewalk on Cliff Ave. S.	0.47 Ac.
Parkdale Open Space*	S. 250th and 16th Ave. S. (W)	Open Space	0.4 Ac.
Parkside Park	S. 244th St. & 25th Ave. S. (SDM)	Sports court, fitness equipment, walking paths	4.04 Ac.

Parkside Wetlands*	S. 248th St. & 26th Ave. (SDM) Adjacent to Salt Air Hills Park (in Kent)	Conservancy/Undeveloped Open Space	10.94 Ac.
Redondo Beach Park	Redondo Beach Dr. S. (R)	Public boat launch, fishing pier, parking, boardwalk- .5Mi., tidelands, restrooms, public art.	3.94 Ac.
Redondo Hill Climb	Redondo Beach Dr. & S. 285th (R)	Unimproved ROW	0.07 Ac.
Redondo Trail	Redondo (R)	Neighborhood connector trail	.25 Mi.
Sola Wetlands*	28202 S. 9th Ave. (R)	Wetland Area adjacent to Wooton Park	3.77 Ac.
Sonju Park	24728 16th Ave. S. (SDM)	Residence, community garden, orchard, green house, barn art, loop trail, open space	9.54 Ac.
South 239th St Beach Access	239th & 7th Ave. S. (Z)	Picnic table, stairway, beach access ladder (closed for repairs)	0.08 Ac.
South 251st ROW	S. 251st St. & Marine View Dr. S. (Z)	Bench and landscaping	0.17 Ac.
Steven J. Underwood Memorial Park	21800 20th Ave. S. (NC)	Lighted softball fields (3), memorial plaza, restrooms/shelter building, parking (100 stalls), benches, drinking fountain, picnic tables, and fitness equipment. Adjacent to Des Moines Activity Center	17.46 Ac.
Sunset Gardens*	(W)	Open Space	0.17 Ac.
Water Tower Park**	208th between S.5th & S.6th (NH)	Walking path, play equipment, benches	1 Ac.
Westwood Park	S.292nd & 6th Ave. S. (NH)	Sports court, benches, play equipment and picnic table	0.4 Ac.
Wetland Tract*	(W)	Wetland Area	0.27 Ac.
Woodmont Park*	Woodmont Dr. S. & 12th Ave. S. (W)	Conservancy/ Open Space	9.98 Ac.
Wooton Park	28202 S. 9th Ave. (R)	Sports court (no backstop), lighting, benches, drinking fountains, gazebo, horseshoe pit, play equipment, walking path	2.24 Ac.
Zenith Park**	NW corner of S. 240th & 16th Ave. S. (Z)	Multi-use soccer & softball playfield, sports court, parking (35 spaces)	5.5 Ac.
Total Land			**194.1 Ac.**

Table 1-2
Proposed Subdivision Parks & Trail Facilities

NAME	LOCATION/AREA	FACILITIES	ACRES/MILES
Blueberry Lane	North Hill	62 Lot PUD	.27 Ac.
Highline View Estates	240th and 24th Ave. S. (CDM)	21 Lot PUD	In-lieu fees
Pacific Heights Park	279th and 15th Ave. S.(R)	77 Lot PUD	3.23 Ac.
The Pinnacles (formerly Cedar Heights)	232nd and 12th Ave. S. 27 Lot PUD	27 Lot PUD	TBD
Wagner	256th and Marine View Dr. S. 2 Lot Short Plat	2 Lot Short Plat	In-lieu fees
Belenky	232nd and 10th Ave. S.	4 Lot Short Plat	In-lieu fees
Bui	252nd and 22nd Ave. S.	2 Lot Short Plat	In-lieu fees
Bank of Washington	241st and 24th Ave. S.	4 Lot Short Plat	In-lieu fees
Axcent Servicing	260th and 16th Ave. S.	9 Lot Short Plat	In-lieu fees
Meyers	258th and Marine View Dr. S. Plat	3 Lot Short	In-lieu fees
Dovey	225th and 16th Avenue South Plat	4 Lot Short	In-lieu fees
Balvir Singh	248th and 16th Ave. S.	2 Lot Short Plat	In-lieu fees
800 Townhomes	281st and 8th Ave. S.	4 Lot Short Plat	In-lieu fees
Warren	242nd and 9th Ave. S.	4 Lot Short Plat	In-lieu fees
Shoopman	222nd and 24th Ave. S.	4 Lot Short Plat	In-lieu fees
Total Land (Acres)			***3.5***

* Undeveloped conservancy land and ROWs with city ownership interest
**Property leased through interlocal agreement

NOTE: Parks are in 9 planning areas: NH- North Hill, M- Marina District, CDM- Central Des Moines, NC- North Central, PR- Pacific Ridge, Z- Zenith, SDM- South Des Moines, W- Woodmont, R - Redondo
SOURCE: Parks, Recreation and Senior Services Department and Planning, Building & Public Works Department

City Trail System - Walking and cycling are popular recreation activities in the City of Des Moines and the surrounding region. The trail systems that exist or proposed will link to surface street sidewalks and bike lanes to connect city neighborhoods, recreation resources schools and business districts to sub-regional trails, recreation facilities and multi-modal transportation facilities (see Illustration 1.3). The future proposed network of bicycle lanes and pedestrian sidewalk projects are identified in the Des Moines Comprehensive Transportation Plan Chapter 5 - Pedestrians and Bicyclists.

The following table indicates park trail systems that are developed and operational, or proposed for development within the community and surrounding area:

Des Moines Creek Trail

Table 1-3
Existing/Proposed Trail Systems

TRAIL SYSTEM	CLASSIFICATION	DEVELOPED	PROPOSED
Barnes Creek Trail*	Future Class I Trail	0.6 Mi.	2.0 Mi.
Cameron's Crossing Trail*	Nature Trail	0.0 Mi.	0.5 Mi.
Des Moines Creek Trail* (Lake to Sound Trail System)	Class I Trail	2.5 Mi.	NA
Woodmont Park Trail	Nature Trail	0.0 Mi.	0.5 Mi.
Parkside Wetlands Trails	Nature Trail	0.0 Mi.	1.0 Mi.
Redondo Trail	Class I Trail	0.25 Mi.	NA
Redondo Boardwalk	Boardwalk	0.5 Mi.	NA
Sonju Park Trail	Nature Trail	0.0 Mi.	0.25 Mi.
Total Miles		***3.85 Mi.***	***4.25 Mi.***

* Connections to other trail systems
SOURCE: City of Des Moines

Woodmont and Midway Elementary

School District - In addition to City-owned and operated parks, there are a number of schools that serve as recreation resources for the residents of the community. Des Moines school fields such as Olympic School soccer, track, and baseball fields, Midway Elementary baseball field, Mount Rainier High School track and Woodmont Elementary soccer field and track were improved through joint ventures between the City, Districts and the state.

School buildings are used for organized before school and afterschool recreation programs, sports leagues, and various recreation activities primarily for youth. School sites with amenities

such as tracks and play equipment also provide neighborhood recreation opportunities for Des Moines residents during non-school use hours.

The following table identifies the acreage of schools that exist within the City of Des Moines. Of this acreage, specific indoor and outdoor facilities as identified by site could be available for recreational use.

Table 1-4
Schools & School Recreational Resources

SCHOOL	RECREATION FACILITY	ESTIMATED SCHOOL ACRES
Des Moines Elementary	Small multi-purpose field (1), basketball court, tether ball, play structure (2) Indoor gymnasium (1); 2.2 usable acres	3.7 Ac.
Highline College	Indoor cultural facilities, meeting rooms, theater, gallery, multi-court gymnasium, weight room, Student Union with meeting rooms. Outdoor softball field, soccer field, tennis courts, track, nature walking trails, public art; 6 usable acres	77.4 Ac.
MaST Center Highline College	Indoor classroom, interpretive center and gallery, 11 aquariums and 2 touch tanks, pier.	0.2 Ac.
Midway Elementary	Baseball field (1), soccer field (1), play structures (2), covered play area and lighted soccer field (1), Indoor gym (1), comm./family center (1); stage (1); 4.5 usable acres	8.1 Ac.
Mt. Rainier High School	Football field (1), track-6 lane (1), baseball field (1), practice field (1), tennis courts (4), play structure (1), indoor facilities: gymnasium (2), Auditorium (2) Mt. Rainier Pool (1); 11.8 usable acres	30.5 Ac.
North Hill Elementary	Multi-purpose sports fields (3), play structure (2), walking path through property, gymnasium (1), community/family center (1), great hall/performing arts stage (1); 2.9 usable acres	13.1 Ac.
Olympic Elementary	Indoor gymnasium with stage. soccer field (1), (Interim School) softball fields (2), track; 5.5 usable acres	13.8 Ac.
Pacific Middle School	Indoor gymnasium (2), stage (1), multi-purpose room, multi-purpose field (1); 2 usable acres	11.6 Ac.
Parkside Elementary	Indoor gymnasium (1), community/family center (1), great hall/performing arts stage (1) soccer field (1), baseball field (1),play structure (2), wetland observation area; 3.7 usable acres	14.1 Ac.
Saint Philomena School	Multi –use playfield & covered sport courts	

Woodmont Elementary	Soccer field (1), track (1), outdoor covered activity room (1), indoor gymnasium (1); 3 usable acres	9.3 Ac.
Total School Acreage		***181.8***

Of the available school acreage, the resources available for recreation purposes are identified in the recreation facility category. The use of these facilities is as available during non-school hours.
SOURCE: Highline School District, Federal Way School District, Highline College, City of Des Moines

Salt Water State Park

State & Private Facilities-

The following table lists State Parks that are within the City of Des Moines:

Table 1-5
State Parks

JURISDICTION	FACILITIES	ACRES
Washington State	Saltwater State Park and Diving Reef	88.00
Total Park Acres		***88.00***

SOURCE: State of Washington

In addition to city, school district and state recreation resources identified in the preceding tables, there are privately operated recreation facilities which are accessible to Des Moines citizens or through membership or ownership:

Table 1-6
Private Recreation Facilities

FACILITY	DESCRIPTION
Des Moines Yacht Club	Meeting hall, beach access, boat storage, boat ramp & guest moorage at Des Moines Marina
Huntington Park	Residential community for adults 55 and older with indoor & outdoor recreation facilities, pool
Judson Park Retirement Community	Residential community for older adults with indoor & outdoor recreation facilities
North Hill Community Club	Meeting hall, kitchen, outdoor space

Oddfellows Hall	Meeting hall, kitchen, stage
Wesley Homes Retirement Community	Residential community for older adults with indoor & outdoor recreation facilities & fitness course
Woodmont Beach Club	Resident-owned tennis courts, beach & boating area

1.2 Parks, Recreation & Senior Services Programs & Services

Activity Center

The City of Des Moines, Parks, Recreation & Senior Services Department is the primary recreation service provider for the City. The programs, activities and services are organized quarterly, (i.e., winter, spring, summer and fall) and administered by Department staff, contracted services and volunteer organizations. The Department plans and administers City park, open space, and facility development and provides recreation programs, events and facilities, and senior programs and services for its citizens as well as populations who live outside the City boundaries.

Among its principal functions, the management and staff collaborate with its citizens, advisory committees, City Departments, sub regional cities, School Districts and other community and private non-profit organizations to plan and administer the Department's programs and services. In 2013, the cities of Des Moines, Normandy Park, Burien, SeaTac and the Highline School District signed an Interlocal Agreement for the joint use of government recreational facilities.

The Department's budget activity is structured along functional lines of administrative programs, contracted programs and City Council Advisory Committee programs. These are:

- Administration
- Capital Improvement Program
- Recreation Programs
- Facilities and Events
- Senior Programs
- Senior Services
- Park Operations (contracted with Planning, Building and Public Works)

- Facility Maintenance (contracted with Planning, Building and Public Works)
- Senior Services Advisory Committee
- Arts Commission
- Lodging Tax Advisory Committee
- Landmarks Commission
- Human Services Advisory Committee

Table 1-7
Parks, Recreation & Senior Services Department
Operating Budget Summary
1996-2015

FUND CATEGORY	BUDGET AMOUNT			
	1996	***2002***	***2009***	***2015***
Administration	381,945	313,065	365,588	350,894
Recreation Revenue Programs	146,679	545,172	863,097	769,651
(Generated Revenue)	(137,000)	(525,800)	(798,750)	(760,880)
Senior Services	159,456	189,223	231,045	262,647
Senior Revenue Programs	25,760	63,057	77,454	68,023
(Generated Revenue)	(25,760)	(87,830)	(104,750)	(96,761)
Human Services	83,000	74,664	72,140	81,200
Park Operations/Maintenance	498,232	619,134	776,602	657,020
City Buildings	157,923	151,169	N/A	N/A
Arts Commission	0	0	31,100	55,074
(Generated Revenue)			(7,500)	(21,500)
Events and Facilities	0	0		390,428
(Generated Revenue)				(224,197)
Total (Expenditures)	**1,452,995**	**1,955,484**	**2,417,026**	**2,634,937**
Total (Less Revenue)	**162,760**	**613,630**	**911,000**	**1,103,338**

SOURCE: 1996, 2002, 2009 and 2015 Budget Summaries Parks, Recreation & Senior Services Department and Finance Department.

There are other public, private non-profit and profit organizations that provide services in South King County. Many of these recreation providers do not provide services within Des Moines and there are a limited number of recreation service providers which have recreation facilities in Des Moines. The majority of private organizations depend upon public facilities such as parks, schools, or other publicly-owned assets in order to facilitate their recreation programs or services.

Yacht Clubs
Performing & Fine Arts
YMCA
League Sports Clubs
Boys & Girls Clubs
4-H & FFA

Campfire & Scouts
Waterfront Sports Clubs
Swim Clubs
Biking & Hiking Clubs
Garden Clubs
Nature Study Groups

Social Clubs
Churches
Civic Clubs
Business Associations

1.3 Master Plan Process

As the primary provider of recreational programs and facilities, the City of Des Moines recognizes the importance of these services to the health, vitality and quality of life of its citizenry. In years 2014 and 2015, an Ad Hoc Parks, Recreation and Senior Services Master Plan Citizens Committee appointed by the Mayor and City Council, attended numerous planning meetings to determine the long-range recreational needs of the Des Moines community. During the same timeframe, citizen surveys were conducted.

Citizens were asked to fill out and return a survey to tell us what parks, recreation and senior citizen facilities, programs and services are needed for their family and community. Surveys were available at the Woodmont and Des Moines Libraries, City Hall, Mount Rainier Pool, Field House, Normandy Park City Hall and mailed to all Des Moines businesses and residents using the *City Currents* in April of 2015. The survey was also posted from March to July of 2015 on the City's website at https//www.surveymonkey.com/r/JK8S8VV in both English and Spanish. Survey questions are provided in Section 2 and survey responses are in Addendum B.

Priorities for parks and recreation facilities development were established in direct response to the needs identified through an inventory of existing parks and citizen and committee surveys and interviews. The planning process culminated in Des Moines City Council's adoption of the 2016 Parks, Recreation and Senior Services Master Plan. The Plan provides a strong vision and direction for parks, open space, recreation facilities, services and programs for Des Moines for the future.

The previous 2010 Master Plan recommended a long-range capital program including: park land acquisition; facility renovation and repair; new facility development, and interlocal projects development. Some of the projects identified as priorities have been completed or are now under way due to joint planning, and the shared financial resources of Des Moines, Highline School District, King County and south King County cities, state of Washington and Federal government, and local business, service organizations and foundations.

1.4 Population & Demographics

The City of Des Moines was certified on June 17, 1959. At the time of incorporation, the population of Des Moines was 1,987. There was a land area of 711.0 acres within the incorporation boundaries. By early 1989, the City had grown to a population of 14,364 and had annexed an additional 1,257.6 acres of land.

As of 1990, the City of Des Moines had a population of 17,283. The 2015 population figures provided by King County Office of Financial Management estimated the population at 30,100. The City is six square miles in size.

This Master Plan uses 37,600 as the estimate for future population at full build out as the population base for planning purposes based on the upper end of our growth target of 3,000 households at 2.47 persons/household year 2031. It is apparent that the City is near build-out or full development, where the number of dwelling units has reached capacity in accordance with the land use and zoning structure of the Comprehensive Plan.

The following table indicates population and housing projections provided by the King County Assessor and City of Des Moines Community Development Department. The Des Moines planning area in 2014 has 12,665 housing units. The majority, 57%, are single-family units. Multi-family units make up 25%, mobile homes and other types of housing make-up the remaining 3%. Due to population density, multi-family housing units have a higher impact on recreation resources, programs and services than single- family housing units.

Another characteristic of population is the age profile of the community. The following table provides the latest census age profile using population figures as the basis of calculating age groups:

Table 1-8
City of Des Moines Age Group Profile 2010

CENSUS CLASSIFICATION

Age Group	No. of Persons	% of Total
< 5 Years	1,931	6.5
5 – 9	1,666	5.6
10 – 14	1,809	6.1
15 – 24	3,739	12.6
25 – 34	4,013	13.5
35 – 44	3,988	13.4
45 – 54	4,501	15.1
55 – 64	3,638	12.4
65+	4,388	14.8
Total	29,673	100.0

SOURCE: King County Assessor and City of Des Moines Community Development Dept.

The population data shown in Table 1- 8 indicates that approximately 18.2% of the population is youth. Young-middle adults, 15 to 54, make up 54.6%of the total population, and older adults, 55+ make up 27.2% of the population.

Table 1-9
City of Des Moines Schools Enrollment 2008/2009 and 2014/12015

School Enrollment	2008/2009	2014/2015	Free Lunch	Reduced Lunch	%
Kindergarten	221	326			
Elementary school (grades 1-8)	3,666	4,500			
High School (grades 9-12)	1,495	1,489			
Highline College	10,308	10,648			
Total	**15,690**	**16,484**			
Highline School District					
Mount Rainier High School	1,544	1,489	**724**	**147**	**53%**
Pacific Middle School	718	656	**317**	**50**	**56%**
North Hill Primary School	512	584	**237**	**60**	**50%**
Parkside Primary School	452	568	**340**	**65**	**67%**
Olympic Intermediate School	369	0			
Midway Intermediate School	506	638	**483**	**65**	**87%**
Des Moines Elementary	408	417	**138**	**35**	**42%**
Marvista Elementary		596	**219**	**34**	**39%**
Total	**4,509**	**4,948**			**56%**
Federal Way Public Schools					
Woodmont Elementary (K-8)	402	479	**254**	**33**	**60%**
Private Schools					
Evergreen Lutheran-Holy Trinity Lutheran (K-8)	136	134			
St. Philomena (K-8)	240	275			
Total	**376**	**409**			
Highline College					
Credit Students	10,308	10,648			
Non-Credit Students	6,618	5,845			
International Students	536	717			
Running Start Students	1,097	1,779			
Puget Sound Early College Students	78				
Total	**18,637**	**18,989**			

Source: Des Moines schools

Table 1-10
City of Des Moines Households

Household By Type		
Total households	*11,664*	*100%*
Family households (families)	7,249	62.1%
Households with individuals under 18 years	3,558	30.5%
Households with individuals 65 years and older	3,008	25.8%
Average household size	2.49	
Average family size	3.1	

SOURCE: City of Des Moines Community Development Department

The cultural and ethnic diversity of the City of Des Moines is identified in the following table. The data used reflects a 2010 Census population of 29,266.

Table 1-11
City of Des Moines Race & Ethnic Origin Profile

City of Des Moines Race and Ethnic Categories	***Number***	***% of Total***
Non-Hispanic White	17,212	58.0%
Black or African American	2,605	8.8%
Asian and Pacific Islander	3,805	12.9%
Native American and other	257	.9%
Hispanic or Latino	4,500	15.2%
Two or more race	1,294	4.2%
	29,673	100%

Source: 2010 U.S. Census of Population and Housing

1.5 Current Planning Activity

The Parks, Recreation & Senior Services Department is engaged in administering the 2015-2020 Capital Improvement Program (CIP). The objectives of the CIP include land acquisition and capital improvements for parks, recreation facilities, trails and open space/habitat preservation (see Illustration 1.2). The following table identifies current new park development plans which are in various stages of progression.

Table 1-12
City of Des Moines Parks, Recreation & Senior Services
Adopted CIP Expenditures
2016 - 2020

	2016	2017	2018	2019	2020	2021	Funding Sources
Activity Center Floor	20,000						GF
Barnes Creek Trail Design & Construction	284,000		243,000	162,000	135,000	81,000	REET
Beach Park Picnic Shelter/Restrooms	586,000						Grants/REET
Beach Park Sun Home Lodge							Grants
Field House Tennis court	25,000						REET
Parkside Park	395,000						CDBG
Beach Park & Marina Bulkhead		2,200,000					TBD
Electronic Readerboards		50,000		50,000			TBD
Field House Roof			120,000				GF
Founders Lodge Exterior Paint				90,000			GF
Activity Center Exterior Paint						30,000	GF
Field House Interior Paint						60,000	GF
Activity Center Exterior Landscape/Irrigation						65,000	GF
Cecil Powell Park Play Equipment						198,000	REET
Westwood Park Play Equipment						68,000	REET
Field House Skate Park						155,000	REET
Wooton Park Play Equipment & Gazebo						240,000	REET
Kiddie Park Play Equipment						210,000	REET
Steven J Underwood Park Play Equipment, Irrigation & Landscape						405,000	REET
	1,310,000	**2,250,000**	**363,000**	**302,000**	**135,000**	**1,431,000**	

Notes: Real Estate Excise Tax (REET), General Fund Facility Repair and Replacement Fund (GF), King County Parks Levy and Washington Heritage Capital Grants (Grants)
SOURCE: City of Des Moines Parks, Recreation & Senior Services Department, and Finance Department

Illustration 1.1

Illustration 1.2

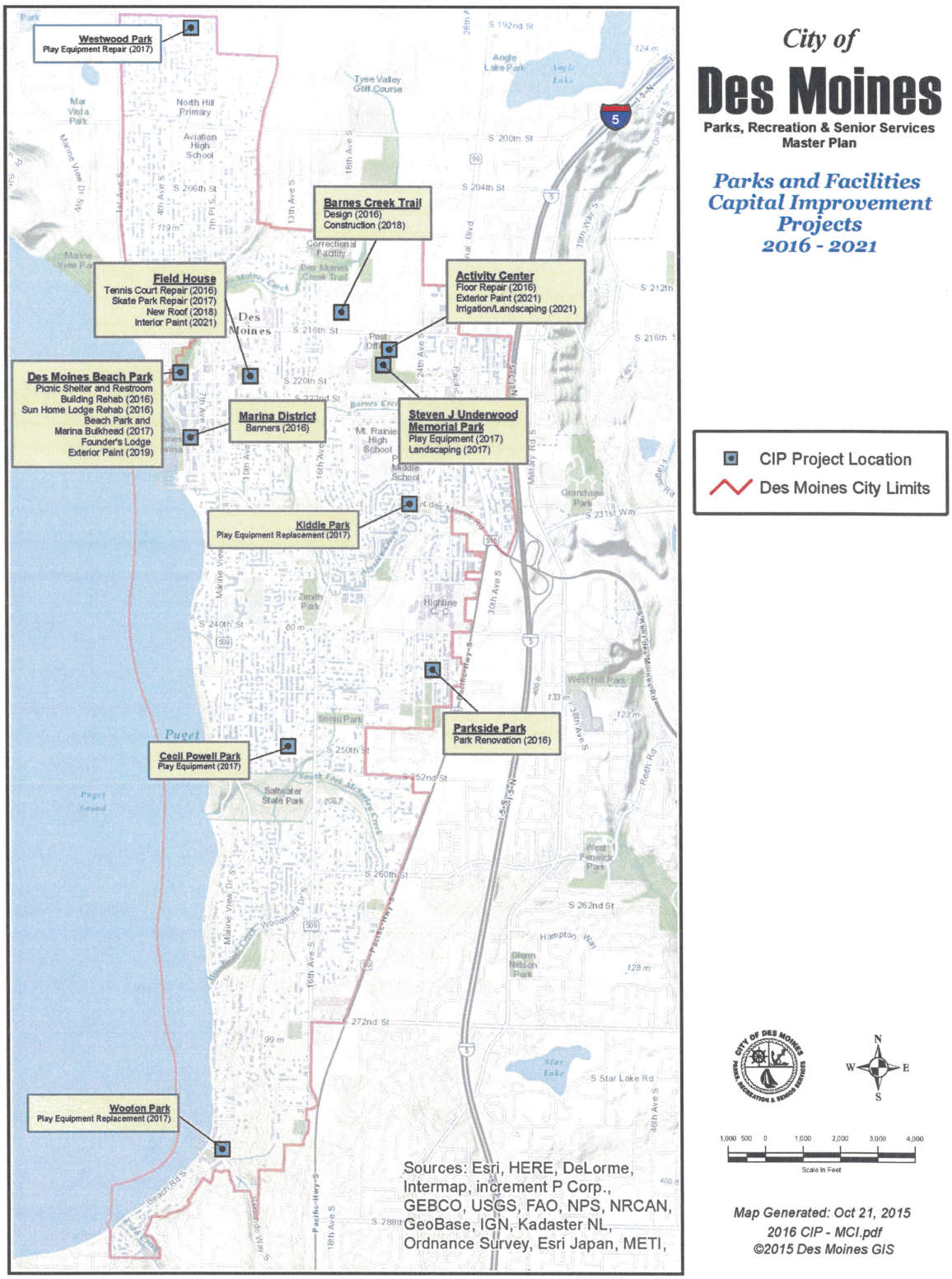
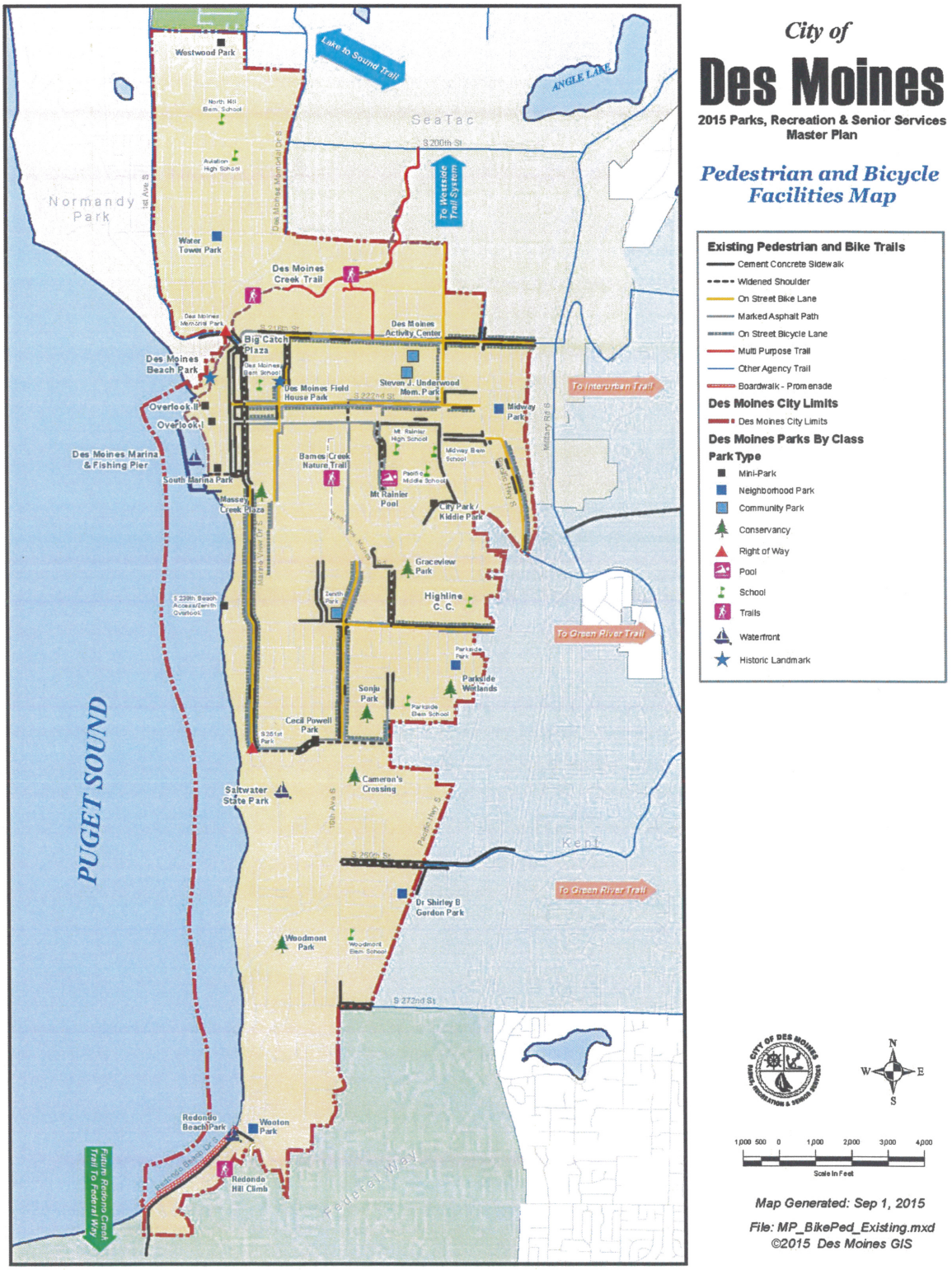


Illustration 1.3



Section 2

Needs Assessment

The Demand for Parks, Recreation and Senior Services

Parks, Recreation and Senior Services contribute to the physical, mental, social and environmental health and well being of the Des Moines Community. The formation of plans and policies for parks and recreation development respond to a wide range of community interests and issues such as population growth, quality of life, social behavior and the integrity of the natural and residential environment.

Decisions responding to parks, recreation and senior services demand involve a determination of what resources, facilities and programs or services are to be provided, service delivery responsibilities, level of maintenance to be provided and the geographic distribution of recreation assets within the community.

Factors relating to recreation demand, which may be applied to recreation planning areas and the entire community are:

- Demographic characteristics of population
- Leisure interests or habits of population
- Recreation facility amenities and attractiveness of recreation facility
- Facility capacity
- Climate and seasonal influences
- Physical features and availability of facility
- Travel time, distance, convenience and transportation needs
- Recreation use fees or charges
- Public information regarding recreation services and parks
- Age or cultural appropriateness of activity
- Use regulations, control of behavior and safety

In order to facilitate information leading to an understanding of recreation demand, surveys of citizen and recreation user groups were administered. The information and data gathered from the research has been used to identify recreation activity interests and park facilities needed by Des Moines citizens.

2.1 Surveys

Recreation Interests and Citizen Surveys

Recreation interests have been identified as the result of a public participation process involving a 21 member Ad Hoc Parks, Recreation and Senior Services Master Plan Advisory Committee and a 15 member Technical Committee and community surveys.

A survey document was prepared and administered to citizens of the City of Des Moines via the quarterly publication City Currents mailed to each resident and business. . Surveys were also available at Cities of Des Moines, and Normandy Park City Halls, Mt. Rainier Pool and Des Moines and Woodmont Libraries as well as on-line at the City's

website. The organization and tabulation of the surveys were conducted by the Parks, Recreation and Senior Services Department.

. The survey was designed to generate information important to understanding recreation needs and level of demand for various program categories.
The complete survey outcome is in Appendix A.

The **Citizens Survey** conducted in March – July of 2015 contained questions designed to generate information regarding user interests, parks and program satisfaction, participation rates for various indoor and outdoor recreation activities, and citizen knowledge of facility and program availability.

The following are the questions contained in the Citizens Survey document:
1. In which neighborhood do you live? (11 options to choose)
2. How many persons within each of the age categories are living in your household? (11 options to choose)
3. Which of the following best describes the race of the members of your household? (7 options to choose)
4. A. Rank the importance of each of the parks and facilities with one (1) being the least important and five (5) being the most important. (21 options to choose)
4. B. Have any members of your household visited any of the City of Des Moines' parks or recreation facilities listed above during the last year?
4. C. Rate your satisfaction with the above parks and facilities (5 options to choose)
5. Rank the importance of the following improvement options, with one () being the least important and five (5) being the most important. (11 options to choose and the ability to write in additional options)
6. Many of the City's parks and recreation facilities are aging and will require life and safety and/or public access renovations within the next six to ten years for continued use. Check any of the following funding options that you would support. (9 Bond, Levy or User Fee options presented)
7. A. Rank the importance of recreation activities to the community with one (1) being the least important and five (5) being the most important. (23 options to choose)
7. B. Does any member of your household participate in the recreation activities offered by the City?
7. C. If yes, rate the overall quality of your experience with the above list of recreation programs (5 options to choose)
7. D. If no, what are the reasons?
8. A. Rank the importance of each of the listed human services to the community with one being the least important and five (5) being the most important. (14 options to choose)
8. B. Does anyone in your household benefit from local human services programs?
9. Rank the importance of aquatic programs to the community, with one being the least important and five (5) being the most important. (9 options to choose)
10. A. Does any member of your household use the Mt. Rainier Pool in Des Moines?
10. B. If no, what are the reasons (9 options to choose)

11. A. What would you like to see changed about the Mount Rainier Pool? Rank your responses to the question in order of importance to you, with being the least important and five (5) being the most important. (7 options to choose)
11. B. What other aquatic facilities should Des Moines have? (8 options to choose)

2.2 Demand Analysis

Information generated through the master planning meetings and surveys has provided a fundamental understanding of the view of user-groups, individuals, the general public, business owners and their employees regarding parks, facilities and recreation program needs. Such information has a bearing on the potential demand for recreation facilities and the level of service that the City may wish to achieve.

Population data is distinguished by work day and overnight resident populations within the city limits, populations that live adjacent to the city but are in the general recreation sphere or planning area. Based on 2014 King County data, the current household resident population of the City of Des Moines is approximately 30,100. Visitor populations who come to the city from other communities for employment, as tourists, or travelers on business or visiting families or those who came for specific recreational purposes such as sports tournaments or access to Puget Sound and boating activities must also be recognized as contributing to Des Moines recreational population.

2.3 Assessment of Needs

Recreation needs within the City of Des Moines are considered primarily on the basis of the ratio of park land in terms of acres per 1,000 population. The City of Des Moines Comprehensive Plan Chapter 6: Parks, Recreation and Open Space Element establishes as the level of service standard 6.5 acres per 1,000 for the ratio park land to population. An additional consideration is recreation demand compared to recreation categories and age groups, as described through public input and participation rates. These factors significantly influence a determination of needs and the allocation of recreation resources. The third consideration is the classification of parks and their related facility development standards, and allocation or distribution of sites throughout the City.

Since needs are a function of land in relation to population, it is appropriate to first identify the existing park resources in comparison to population within recreation planning areas of the City. The following table summarizes developed city park acres, conservancy acres with recreational features and undeveloped conservancy and ROW acres in relation to the populations assigned to neighborhood planning areas as defined by 2010 census data.

Table 2-1
City of Des Moines
6.5 Acres per 1,000 Population Ratio

Planning Area	2010 Census Population by Area	Developed City Park Acres	Conservancy & ROW Acres w/ Recreational Features	Undeveloped Conservancy & ROW Acres	6.5 Ac./ 1,000 Pop.	-Below or +Above 6.5 Acres Standard	Priority 1 Master Plan Proposed Acres
North Hill	4,907	1.4	.14	0	31.9 Acres	(30.36)	0
North Central	439	21.6	11	0	2.9 Acres	+29.7	0
Marina District	758	39.13	11	.81	5 Acres	+45.93	0
Central Des Moines	4,708	9.14	23.05	4.7	30.6 Acres	+6.3	0
Pacific Ridge	4,955	1.58	0	0	32.2 Acres	(30.62)	.8
Zenith	4,212	5.75	.17	0	27.4 Acres	(21.48)	5.5
South Des Moines	4,186	4.04	9.54	20.32	27.2 Acres	+6.7	0
Woodmont	4,288	.88	0	19.29	27.9 Acres	(7.73)	20
Redondo	1,220	6.18	0	4.38	7.9 Acres	+2.66	4.33
Totals	29,673 Census Population	89.70 City Dev. Acres	54.9 Dev. Cons. Acres	49.5 Undev. Cons. Acres		1.82	

The actual 2015 City of Des Moines population is 30,100. Des Moines needs to plan for 3,480-new housing units and 5,800 new jobs by 2035. Based on the current City household size of 2.5 people per unit, in 2035 the City will have a population of 38,800. Of the total 194.1 existing acres of park land previously noted in Section 1, it is estimated that 144.46 acres are accessible for recreation purposes, 6.5 or those acres are leased through Interlocal Agreements and 49.5 is undeveloped conservancy or ROW land resulting in an acres-per-1,000 population ratio of 6.5. Based on projected 2035 population figures, the City would need 252.2 acres of land (or approximately 58 acres) to meet the 6.5 acres-per-1,000 population ratio.

Many of the Priority One acquisition and development projects proposed in the 2016 Master Plan are dependent on population and/or business growth over the next 10 to 20 year period.

- ***Allocation of Recreation Assets***

The fundamental need of the City is to acquire suitable land for the development of recreation assets which includes facilities and site amenities that serve the following recreation categories:

- League Sports
- Individual Sports & Fitness
- General Recreation Activities
- Trails & Pathways

- Historical & Cultural Activities
- Special Events, Festivals & Concerts
- Senior Citizen Activities
- Youth and Family Activities
- Waterfront Access & Activities
- Aquatics
- Special Populations Activities
- Tourism & Enterprise Activities
- Private Facility Rentals
- Human Services

- ***Allocation of Land by Planning Area***

The City is organized into 9 recreation planning areas (see Table 2.1). Each area has a population that is fully established or growing at different rates (see Table 2.2). This factor must be monitored carefully in order to track the needs as development or redevelopment occurs and new resident populations are realized.

The allocation of recreation land by planning area is a valid element in determining recreation needs. There are severe limitations as to available land in all but four of the city's planning areas. The allocation of park lands, as a measure for distribution of recreation assets throughout the City, should be considered as a guideline only. Land use characteristics, including housing, commercial and institutional forms of development differ area by area. Also there are established natural and man-made features which create a pattern of development that reinforces the existing character of neighborhoods and future growth patterns. The actual allocation of park lands will depend upon the availability of land and opportunities for acquisition, dedication, joint-use agreements, easements and interlocal agreements.

2.4 Levels of Service

The City of Des Moines will continue to depend heavily upon existing park and facility sites and schools for land and facility resources to provide recreational opportunities for its populations. Because of the environmental factors and limited south King County facilities, Des Moines waterfront and active parks serve populations of a relatively broad geographical area, including populations that reside in neighboring jurisdictions.

For this reason, Des Moines City park classifications should be structured in size to serve more complex population demands. They may be in areas of dense residential or commercial development. City parks typically offer activities that meet a wide range of interests as described in recreation categories previously identified.

- ***Role of City Parks***

City parks and recreation services are the most flexible of the public recreation service providers. The Department may modify its role to fit a particular situation, fill the needs of resident and visitor populations and adapt to unique recreation opportunities or demands within its boundaries based on resource availability, interlocal opportunity, public demand and overall needs.

The City of Des Moines Parks, Recreation and Senior Services Department has advanced its services program to a point of addressing a number of recreational needs of the community. However, its physical resource capacity to serve local populations is deficient and should be strengthened. Thus it is useful to develop administrative tools for planning or development activities. There are seven different roles that Des Moines plays in the spectrum of public recreation facilities:

1. *Mini Parks*
2. *Neighborhood Parks*
3. *Community Parks/Sports Complexes*
4. *Regional Parks*
5. *Special Use Parks/Waterfront Parks*
6. *Conservancy Parks*
7. *Trails & Pathways, ROW Streetscapes and Entryways*

2.5 Park Classification Standards

Classification of parks establishes several essential elements for park land requirements based on population ratios and the types of recreational uses and services to be provided. These elements include a) orientation, b) function and c) space, design and planning areas.

A particular park may be oriented to the needs of a single local neighborhood or combined larger neighborhoods, or city-wide uses. The physical improvements of a park should respond to the preferences or needs of citizens. Space, design and planning areas establish early definition of the location of parks, accessibility, service distances to populations and the amenities to be provided. The following describes the park classifications for the City of Des Moines which is modified from the NRPA standards to fit the needs of the City.

Overlook II and City Park

Mini Park

1. Definition Summary: A play lot, playground, or plaza provides space for parental supervised recreation of toddlers and young children within a neighborhood or as part of larger neighborhood or community parks and urban centers including retail shopping areas.
2. Size Objectives: 1 acre.
3. Planning Area Objectives: Generally within a neighborhood of a 1/4 mile radius or population of 1,000 – 3,000. However playgrounds may be included in parks that serve a larger population or service area.
4. Location Objectives: Located in protected areas with separation from street traffic yet in areas with high visibility; serving local neighborhoods and adjoining schools, libraries or police and fire facilities.

- Population ratio to acreage: 1.0 to 3.0 ac/1,000

- Orientation: Small geographic areas, sub-neighborhood or neighborhoods, when combined with larger park unit. Serves youth in ages ranging from toddlers to 12 years with adult supervision. Mini Parks also serve important needs in City business districts and inner City areas where a mix of commercial and recreation activity is desired.
- Function: Provides outdoor play experiences for the young under parental supervision. Generates neighborhood communication and provides opportunity for diversion from work and domestic chores. Promotes neighborhood solidarity.
- Space, Design & Planning Area: The size of a Mini Park may range from as small as 0.5 to 1.5 acres. *The amenities are generally sand play areas, play apparatus, play equipment and other special child-oriented features with sanitation accommodations. The service radius in terms of distance from population served is limited to less than 1/4 mile or within a super block space unless the playground is incorporated into a larger park.

  (Note: Stand alone play lots require more land area than play lots incorporated in larger parks.)

Wooton Park

Neighborhood Recreation Parks

1. Definition Summary: A neighborhood park by size, program and location provides space and recreation activities for the immediate neighborhood in which it is located. It is considered an extension of a neighborhood resident's "out-of-yard" and outdoor use area.
2. Size Objectives: Up to 10 acres.

3. Planning Area Objectives: Generally up to a ½ mile radius, but actually defined by collector street patterns which form the limits of neighborhood planning area. Population served may range up to 5,000.
4. Location Objectives: Centrally located for equitable pedestrian access within a definable neighborhood planning area. Adjoining or adjacent to an elementary, middle school or high school, if possible.
5. Program Objectives: Element compatible with the neighborhood setting and park site constraints. Generally including the following, which are determined with public input as to use and activities:
   a. Parking for ten 10 to 20 spaces.
      1) On street is acceptable if negative impact to residential units can be mitigated. On-site parking is preferable as a planning objective.
      2) Bike racks with Class II trail connections where possible.
   b. Restrooms
      1) Men's restroom with one (1) water closet, one (1) urinal and one (1) lavatory.
      2) Women's restroom with two (2) water closets and one (1) lavatory.
      3) Utility and minimum park janitorial storage space.
   c. Play Lot/Children's Play Area
   d. Family Event Group Picnic Facility
   e. Informal Family Picnic Area with Benches and Tables
   f. Unstructured Turf Grass Play Area/Play or Practice Field for Children, Young Adults and Families.
   g. Sport Facilities - Compatible with Neighborhood Setting and Park Site Constraints.
      1) Basketball: half court, full court or tri-court configuration
      2) Volleyball area
      3) Softball field/soccer practice or game overlay
      4) Other features as desirable site conditions allow

- Population ratio to acreage: 2.5ac./1,000

- Orientation: Serves all age groups with an emphasis on youth and families in neighborhood settings.

- Function: To provide a combination of active recreation and passive activities, both outdoor and indoor facilities, and special features as required or needed.

- Space, Design & Planning Area: A minimum size of 2.0 to 5.0 acres with amenities which include sports facilities, picnic, swim, cultural activities, arts, crafts and individual passive activities.

  The park should primarily serve a defined neighborhood area population of 2,000 up to 10,000. Distance will vary depending on urban development pattern, zoning and densities in the respective neighborhoods being served.

Beach Park Trail and Beach Park Summer Concert

Community Parks

1. Definition Summary: A Community Park by size, program and location provides space and recreation activities for the entire City or significant geographic segment of the City's population.
2. Size Objectives: Usually more than 15 acres, desirable size 25 + acres.
3. Planning Area Objectives: Generally a 3 mile radius within the City and adjacent neighborhoods outside of City limits.
4. Location Objectives: Centrally located if planned to serve a particular geographic segment of the City. Located adjoining or immediately adjacent to a collector street providing community wide vehicular access reducing neighborhood traffic impacts. Connected with Class II on-street and/or off-street community trail and bike lane system. Adjoining or adjacent to an elementary, middle or high school if possible.
5. Program Objectives: Elements which fulfill the overall community park space and recreation program demands. Compatible with the community setting and park site constraints. Generally may include the following facilities:
   a. Off-street parking calculated to satisfy demand of park and recreation activities provided. Includes bike racks and public transit station at the site and both on-site and street parking.
   b. Restrooms
      1) Accommodating level of park and recreation activities provided and number of people served. Restrooms should be located within 500 L.F. of each other.
   c. Community/Senior Recreation Building.
   d. Park Maintenance & Equipment Storage Building.
   e. Play Lot/Children's Play Area
   f. Group Picnic Shelters
   g. Family Picnic Facilities
   h. Sport/recreation facility fulfilling the overall City demand. Appropriate program elements include:
      1) Community Pool/Water Feature
      2) Soccer Fields
      3) Softball, Little League Baseball, Junior Pony League Baseball
      4) Football
      5) Roller Hockey/Skate Board Area
      6) Tennis courts
      7) Basketball courts
      8) Amphitheater/Performing Arts
      9) Volleyball (indoor and outdoor)
      10) Jogging/Walking Trails
      11) Other facilities as desirable and park site plan permissible
      12) Concessions (Food and Beverage)

- Population Ratio to acreage: (varies) 3.5 ac/1,000

- Orientation: Multi-purpose community-wide recreation resource serving the needs of most or all of the population.
- Function: Provides opportunities for indoor and outdoor recreation of a diverse mix of uses and experiences including walking and bicycling trails, amphitheaters, sports, swimming, passive areas and special use areas.
- Space, Design & Planning Area: The minimum space for a community park is more than 15 acres in size. The facilities may provide for some sports activities, however, an emphasis is on passive cultural and community centers with recreational programming and organized activities. The community park may serve populations within a 3-5 mile radius.

Field House Park and Steven J Underwood Memorial Park

Sports Fields/Complexes

- Population ratio to acreage: 4.0 to 6.0 ac/1,000
- Orientation: Serves needs of multi-neighborhood and/or area and community wide populations. Supplies structured or organized sports activities including youth and adult leagues, individual sports, competitive events and special events. May be included in a larger Metro/Community Park.
- Function: To accommodate youth and adult requirements for sports participation at the training and competition and in some cases Olympic levels of amateur sports activities.
- Space, Design & Planning Area: Space requirements will vary depending on level of sports interests and population demand. Size of sports field is 15 acres minimum and generally serves populations within a 3-5 mile radius. Other amenities may be included which will expand the 15 acres to a larger land area.

Regional Parks

Definition Summary: Area of natural or ornamental quality for outdoor recreation, such as picnicking, boating, fishing, swimming, camping, and trail uses, may include play areas.

2. Size Objectives: 90 + acres.
3. Planning Area Objectives: 5.0 to 10.0 ac./1,000
4. Location Objectives: within one-hour driving time.

5. Program Objectives: Generally 80 % of land is reserved for conservation and natural resource and 20% is used for recreation development.

Special Use/Waterfront Parks

Definition Summary: A Special Use Park or facility is considered a revenue-generating enterprise created to satisfy the demand for a particular sport, recreational or event activity. The Special Use Park may be a public developed and administrated facility but is most likely a private sector joint enterprise with a local agency.

2. Size Objective: Actual size is determined by market demand and special uses or recreation programs being facilitated to serve market needs.
3. Planning Area Objectives: Community or area-wide and determined by the marketability of special events or use activity being facilitated.
4. Location Objectives: Determined by the property opportunity, planning area and size objectives.
5. Program Objectives: Special Use Parks require facility programming that is market driven and based on community planning objectives for the privatization of recreation services. The magnitude and type of special use facilities may include:
   a. Water Play Park/Swimming Pool
   b. Amphitheater
   c. Festival/ Swap Meet/Farmers Market
   d. Sports Complex
   e. Family Fitness/Entertainment Center
   f. Skate Board/In-line Hockey Park
   g. Golf Course/ Driving Range
   h. Marina/ Boat Launch
   i. Event/Conference Center
   j. Historic District

- Population ratio to size: varies

- Orientation: Provides special event activities to all age groups within a given market/user range for which the special use park is focused.
- Function: Special events, fairs, festivals, expositions, symposiums, community gatherings, ethnic/cultural celebrations, plays and numerous other activities which draw spectator and participants to a specific location.
- Space, Design & Planning Area: The minimum size for special parks varies depending on intent of use and programming. Accommodates major parking space, audiences, performance areas and multi-use areas. Serves a population 10 to 50 miles or greater drive distance.

Trails & Pathways

1. Definition Summary: Trails and pathways vary in purpose, design and use depending on the location of the trail and its linkage to other use areas or destinations. The typical users are pedestrians and bicyclists. Other users of trails or bike lanes and walkways, especially in urban areas, are in-line skaters, skate boarders, people in wheelchairs and others who may have specialized trail or pathway needs. The major distinction of users are commuters as compared to recreational.

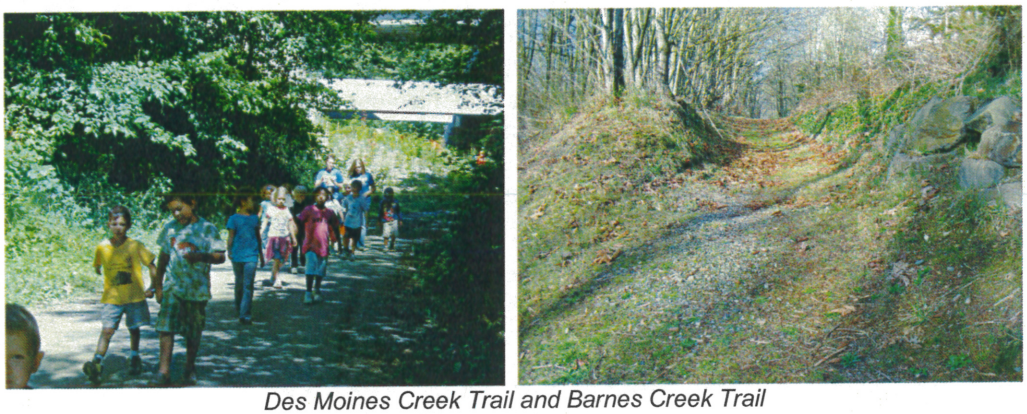
2. Size Objectives: 4ft. - 12 ft. width sufficient to provide safe conditions for user applications (on road off-road, bike lane, sidewalk, asphalt, gravel or natural pathway.

3. Planning Area Objectives: .6 mile/1,000 population for local trails.

4. Location Objectives: serving local neighborhoods and adjoining recreation and civic facilities such as schools, libraries or police and fire facilities.

5. Program Objectives: Variable, bicycle trails have a set of classifications (Class I, II, III and IV) which determines use and design considerations such as hard surfaces, widths, signage and lane configuration. Multi-use trail systems are designed to be accessible to a predetermined class of users. Access points to and from neighborhoods, to parks, civic centers and roadways are important elements in trail access and design.

   - ***Class I Trail:*** Class I Trails are Regional Trail facilities with exclusive rights of ways for the principal use of pedestrians and human-powered wheeled vehicles. Class I Trails are typically physically separated from roads and streets and have their own physical corridor of use. Class I Trail bike lane width standard is 12' wide.
   - ***Class II Trail:*** A Class II Trail is a two-way striped bike lane on one side of the road within the paved area of the road for the preferential use of bicyclists. Class II Trail bike lane widths vary from 5'-8' wide.
   - ***Class IIA Trail:*** A Class IIA Trail is a one-way striped bike lane on both sides of the road with the direction of travel being the same as the motorist. Bike lane width should be 5' minimum.
   - ***Class III Trail:*** Class III Bikeways or bike routes occur on public Right-of-Ways and share the roadway with motorized vehicles. Bike routes are established along routes not served by bike paths or bike lanes. Bike routes are established by placing Bike Route Signing along the public street/highway.
   - ***Class IV Trail:*** Natural Pedestrian Trail is a 4'-6' foot wide unpaved trail (boardwalk, crushed rock, wood chips, bark mulch, etc.) designed for low use/impact in natural areas.



Des Moines Creek Trail and Barnes Creek Trail

Conservancy Parks

1. Definition Summary: Open space and conservation lands are typically a mandated element of the City's Comprehensive Plan which includes parks, recreation and open space. However, the

orientation of open space and conservation or nature parks is based on principles of resource preservation instead of recreation use activities.

The resource is visual or interpretive, meaning that such lands preserve scenic sites, cultural or historical sites, view corridors and provide visual relief from urban development through natural terrain or vegetation. Such lands, or waterways, are or become fish and wildlife habitat and as such may be used for nature study and the interpretation of eco-systems on the basis of limited human access for observation purposes.

2. Size Objective: Open Space/Conservation or Nature Parks have no definitive size objectives as do parks for recreation activities. Open space lands are typically mandated by zoning ordinance evolved from the Comprehensive Plan wherein a certain percent of the land to be developed is retained in "open space." Other open space lands may occur as a result of utility easements or view easements.

Table 2-2
Park Classification Standards

FACILITY CLASSIFICATION	ACRES/1000 POPULATION	SITE SIZE	SERVICE AREA
Mini Parks	1 - 3	1Ac.	0.25 miles
Neighborhood Parks	2.5	Up to 10 Ac.	0.5 miles
Community Parks	3.5	over 15 Ac.	3-5 miles
Sports Fields/Complexes	4-6	over 15 Ac.	3-5 miles
Regional Parks	varies	varies	Up to 1 hour drive
Conservancy Parks	varies	varies	varies
Special Use/Waterfront Parks	varies	varies	Up to 1½ hour drive
Trails & Pathways	0.6 Mi.	varies	varies
Streetscapes/Entryways	varies	varies	N/A

SOURCE: Adapted from NRPA Standards (1995 Park, Recreation, Open Space and Greenway guidelines)

Table 2-3
NRPA Recreation Facilities Standards

RECREATIONAL FACILITY TYPE	STANDARD/ 1000 POPULATION	EXISTING CITY FACILITIES	EXISTING OTHER FACILITIES	TOTAL
Community Center	1/15,000	2	0	2
Swimming Pool	1/20,000	0	1	1
Soccer Field w/o Lights	1/10,000	1	7*	8
Soccer Fields w/ Lights	1/20,000	0	1	1
Adult Softball Fields w/o Lights	1/3,000	0*	2*	2
Adult Softball Fields w/Lights	1/6,000	3	0	0
Adult Baseball Fields w/o Lights	1/5,000	0	1*	1
Adult Baseball Fields w/ Lights	1/30,000	1*	0	1
Youth Softball Fields w/o Lights	1/5,000	1*	8	9
Youth Softball Fields w/Lights	1/6,000	4*	0	4
Youth Baseball Fields w/o Lights	1/5,000	1*	2*	3
Youth Baseball Fields w/ Lights	1/30,000	1*	0	1
Play Equipment	1/2,000	6*	7	13
Play Fields	1.5 Ac./1,000	5*	7	12
Amphitheater	1 Ac./25,000	0	0	0
Track	1/20,000	0	4	4
Archery/Shooting Range	1/50,000	0	0	0
Shuffleboard	1/10,000	0	0	0
Badminton	1/5,000	1*	0	1
Handball/Racquetball Court	1/20,000	0	0	0
Field Hockey	1/10,000	0	0	0
Football Field	1/20,000	1*	1*	2
Basketball/Sport Court (outdoor)	1/5,000	4	8	12
Basketball Court (indoor)	1/5,000	1	11*	12
Swimming Pool	1/20,000	0	1	1
Gymnasium (public)	1/50,000	1	0	1
Gymnasium (school)	1/5,000	0	11*	11
Picnic Facilities	1/5,000	4	0	4
9-Hole Golf Course	9-hole/25,000	0	0	0
18-Hole Golf Course	18-hole/50,000	0	0	0
Driving Range	1/50,000	0	0	0
Tennis Courts	1/2,000	2	8	10
Trails	.5 Mi./1,000	3.85 Mi.	NA	3.85 Mi.
Volleyball Courts	1/5,000	1*	11*	12*
Roller Hockey/Skateboard	1/20,000	1	0	1

**Duplicate and multi use facilities that meet various user demands or field types*
SOURCE: NRPA Standards, City of Des Moines Park & Recreation Department

The above National Recreation and Park standards may be a factor when considering acquisition of land, planning and design processes for parks development and recreation services.

2.6 Needs Statement

Des Moines along with the rest of the region is expected to grow – in population and in employment. A key step in forecasting the future need for parks and facilities was to forecast households and employment based on the City's planned land use. As identified in the Des Moines Comprehensive Plan by year 2031, employment is expected to increase by 5,000 while households will increase by 2,920. The City's parks and facilities will be impacted by the growth.

Addressing growth impacts and expressed needs will require a coordinated effort for acquisition and development with City departments, Interlocal partners and private developers. New acquisition and development projects proposed in the 2016 Master Plan reflect needs due to population and/or business growth over the next 20 years.

Specific design requirements for each park type will depend on available land and site conditions, public need and design/development standards. For example, play equipment or sports facilities may be included in either Neighborhood Parks or Community Parks.

The 2016 Parks, Recreation and Senior Services Master Plan lists and prioritizes specific acquisition, development and repair and replacement projects identified through this process in the following Section 3, "Parks, Recreation and Senior Services Facilities, Operation and Program Objectives".

Table 2-4
Residential Growth Target for Year 2031

Housing Growth Target 2006-2012	2014 Housing Units	Remaining Target (2012-2031)
3,000	12,600	2,920

Table 2-5
Employment Growth Target for Year 2031

Job Target (2006-2031)	Remaining Job Target (2006-2013)	Employment Capacity (2012)	Surplus or Deficit in Relation to Target
5,000	5,159	15,487	(10,328)

Source: City of Des Moines Buildable Lands Report (2014)

Des Moines Creek Trail

2.7 Des Moines Comprehensive Transportation Plan- 2009 Recommended On-Street Bikeway Network

The bikeway system proposed in the 2009 Des Moines Comprehensive Transportation Plan (CTP), when fully implemented, will provide 23.5 miles of bikeways, a comprehensive system for the City of Des Moines. The City will pursue opportunities to implement projects through routine resurfacing, restriping, or development projects as they arise. The listing of bicycle projects is based on the following four criteria:

- Activity Centers: The project is near existing and planned activity centers such as parks, schools, employment centers, and shopping centers.
- Connectivity: The project provides connections to existing bicycle facilities, activity centers, or closes a gap in the existing bikeway network.
- Regional Access: The project provides access to regional trails, bikeways in adjacent cities, across freeways, or to transit stops.
- Relative Ability to Implement: The project can be implemented based on the amount of roadwork and coordination needed.

The CTP recommended bikeway network should be reevaluated every five years. Table 5- 2 below details the on-street projects by priority. Additional bicycle and pedestrian planning recommendations are in the Des Moines Comprehensive Transportation Plan Chapter 5 - Pedestrians and Bicyclists.

Table 2-6
City of Des Moines
Recommended Bikeway Network Projects

Project Name	From -To	Length
16th Ave South Bike Lanes	South 250th Street- South 260th Street	0.65 Mi.
24th Place South Bike Lanes	South 208th Street -Kent-Des Moines Rd.	1.38 Mi.
South 224th Street Bike Lanes	24th Avenue South -Eastern City Limits	0.44 Mi.
South 240th Street Bike Lanes	Marine View Drive South -Pacific Hwy S.	1.26 Mi.
South 216th Street Bike Lanes	Marine View Drive South -I-5	1.57 Mi.
30th Avenue South Bike Lanes	Kent-Des Moines Road -South 231st St.	1.10 Mi.
Kent-Des Moines Rd. Bike Lanes	Marine View Drive South -Pacific Hwy S.	1.83 Mi.

Dock Street Bike Lanes	South 227th Street -Cliff Avenue South	0.53 Mi.
DM Memorial Drive So. Bike Lanes	South 216th Street-South 200th Street	1.23 Mi.
16th Avenue South	Pacific Hwy S.-South 272nd Street	0.44 Mi.
Bicycle Rt. Network & Wayfinding Signs	Citywide	13.0

Illustration 2.1

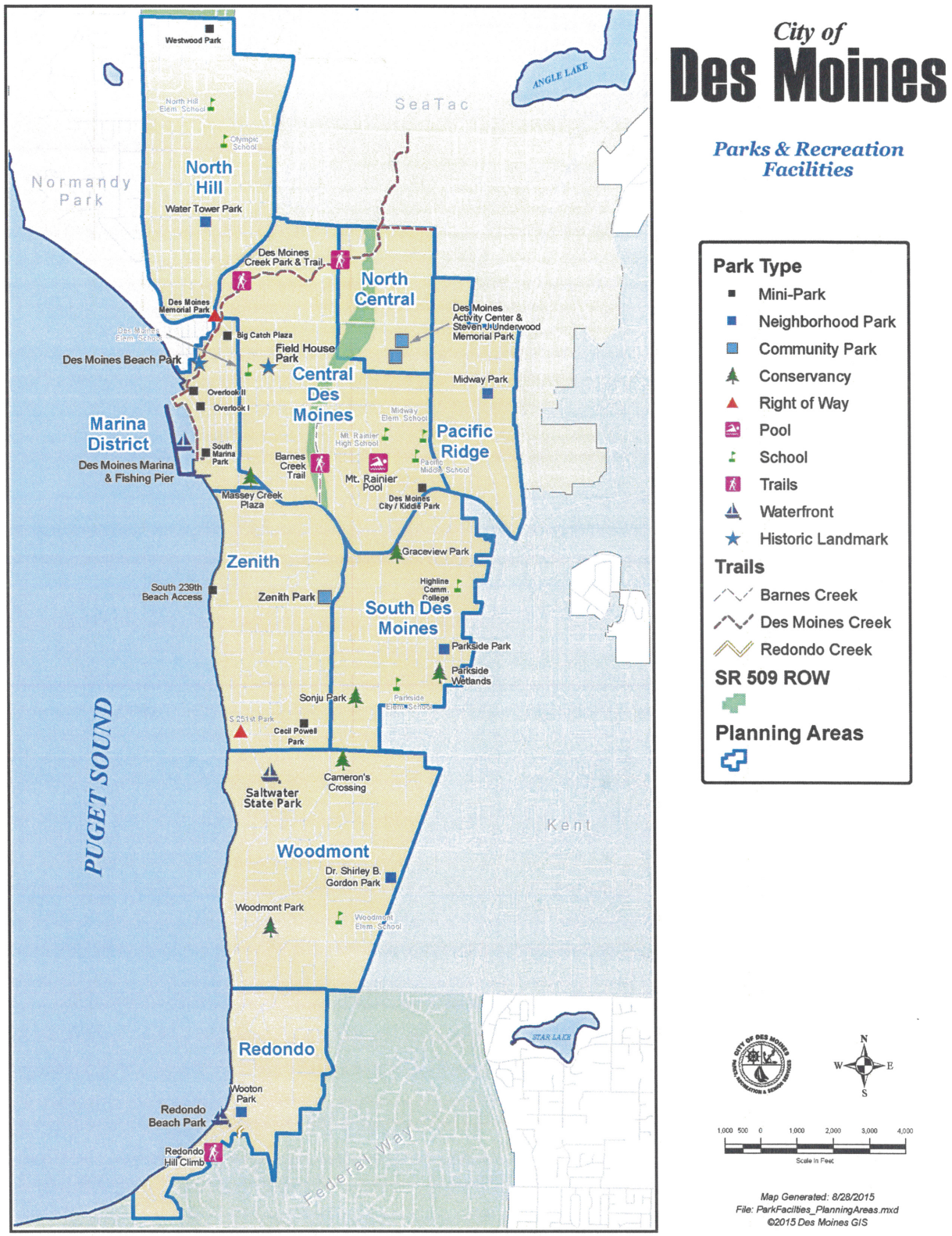
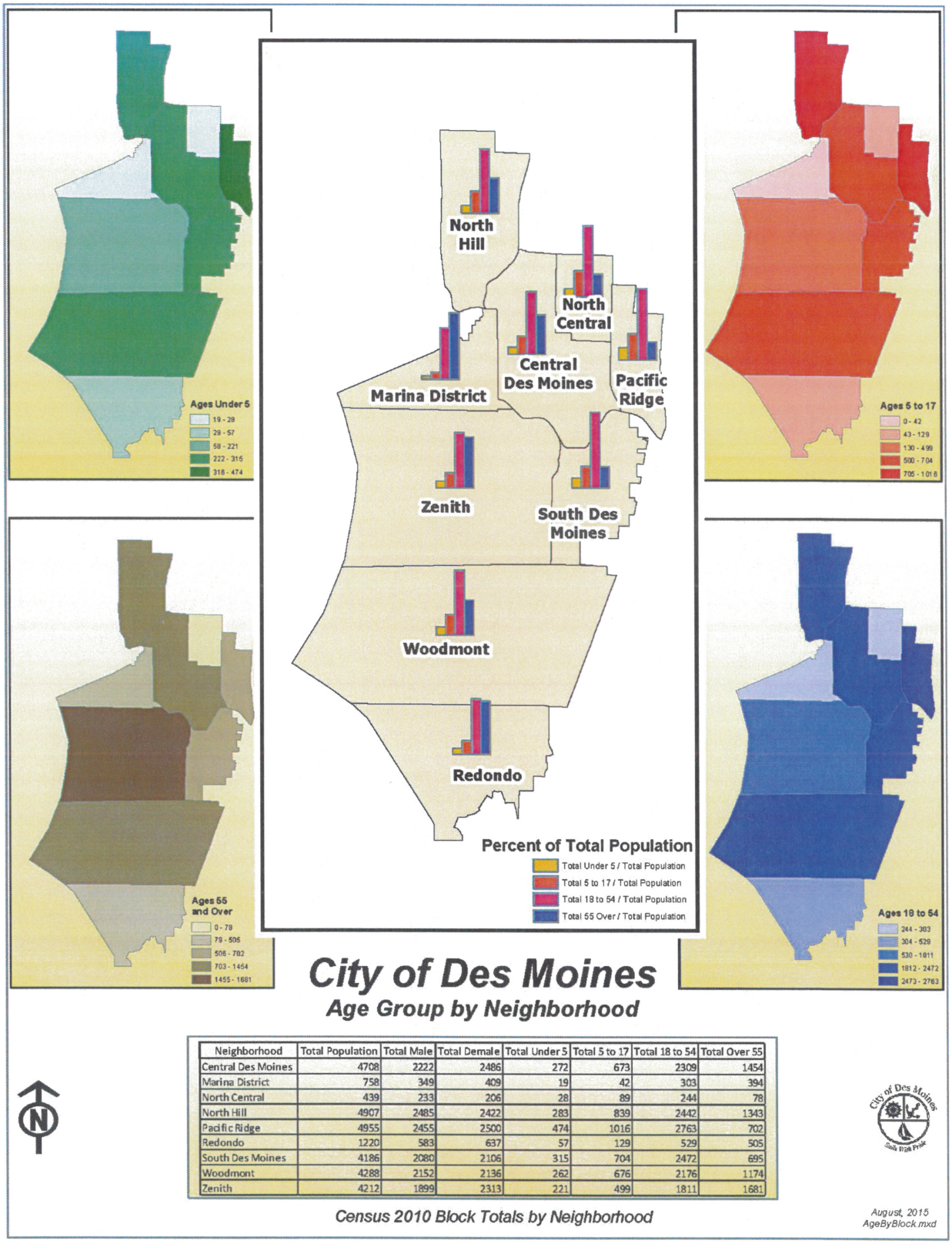


Illustration 2.2



Neighborhood	Total Population	Total Male	Total Demale	Total Under 5	Total 5 to 17	Total 18 to 54	Total Over 55
Central Des Moines	4708	2222	2486	272	673	2309	1454
Marina District	758	349	409	19	42	303	394
North Central	439	233	206	28	89	244	78
North Hill	4907	2485	2422	283	839	2442	1343
Pacific Ridge	4955	2455	2500	474	1016	2763	702
Redondo	1220	583	637	57	129	529	505
South Des Moines	4186	2080	2106	315	704	2472	695
Woodmont	4288	2152	2136	262	676	2176	1174
Zenith	4212	1899	2313	221	499	1811	1681

Census 2010 Block Totals by Neighborhood

August, 2015
AgeByBlock.mxd

Section 3

Parks, Recreation and Senior Services Facilities, Operations and Program Objectives

This section provides an overview of the City's parks, recreation and senior services facilities development objectives and priorities for land acquisition, enhancement of existing facilities and the development of new park and recreation facilities. It contains the Department's Vision, Mission and Goals for the delivery of high quality programs and services in partnership with the City's Citizen Committees, interlocal agreements, public-public and public private partnerships, non-profit support and robust volunteer engagement.

Des Moines Beach Park Historic District

3.1 Parks, Recreation & Senior Services Acquisition & Development Priorities

Recommendations have been prioritized and are generally listed in three categories: Priority One, Priority Two, and Priority Three. Priorities are a result of public input provided by the Ad Hoc Parks, Recreation and Senior Services Master Plan Citizens Committee with City Council approval. Priority categories provide a general guideline only. Unforeseen influences such as funding availability, pace of development, and new community input may alter the order in which recommendations are implemented.

Criteria for each are as follows:

Priority One projects correspond to the 2016-2021 Capital Improvement Program projects to be completed within the next 6 years. These projects are currently under way through previous planning processes, are of pressing importance, are one-time opportunities; meet multiple identified needs of the community or Interlocal agreements with other agencies that are under way.

Priority Two projects to be planned and implemented between 2016 -2026 after Priority One project phases or when alternative funding from grants or a citizen-voted initiative is available.

Priority Three projects meet long range needs over the next 20 years and should be planned for implementation as opportunities become available such as: timing fits with other projects to be developed; facility development follows land acquisition; and/or grant funding is available.

Capital Policy Recommendations:

- Dedicate a sustainable portion of Real Estate Excise Tax, implement Park Impact Fees, utilize federal, state and local grants and ask voters to approve increased tax to meet Priority One needs for park acquisition, new development and expansion, renovations and repairs and to establish a fund for ongoing park and recreation facility maintenance.

- Support the completion, renovation and/or replacement of vital heavily used Special Use/Waterfront Parks, Community Parks and Recreation Facilities such as: Steven J. Underwood Memorial Park, Des Moines Activity Center, Des Moines Beach Park, Field House Park; and the replacement of Zenith Park with a Community Park in the south Des Moines area.

- Support trail systems such as the Lake to Sound Trail and the Barnes Creek/SR 509 Trail and other bike and pedestrian linkages identified in the Des Moines Comprehensive Transportation Plan. Complete connections between waterfront parks, city facilities, schools, residential and commercial neighborhoods, adjacent cities and transportation systems (future light rail and waterborne transportation)

- Seek joint-use and shared-cost opportunities through Interlocal agreements with other governmental agencies, collaborative opportunities with interdepartmental projects, public/private partnerships and volunteerism to develop and maintain parks and facilities.

- Implement sustainable park and facility design and construction practices that result in facilities that are high-performing, good for the environment, healthy, accessible, and enriching for our park visitors and building occupants.

- Support a pedestrian-friendly and economically vibrant community experience through the creation use of city gateways and signage, directional road signs to recreational facilities and well-maintained streetscapes with bicycle and pedestrian amenities.

- Support the implementation of Marina, Des Moines Beach Park and Saltwater State Park plans to capitalize on Des Moines' best waterfront recreational features.

- Support current and future initiatives of other agencies that provide recreational opportunities for the people of the Des Moines community and surrounding areas such as: Mt Rainier Pool, school properties, cultural and tourism facilities.

3.2 Park & Facilities Land Acquisition

The park land acquisition objectives shown are based on needs expressed by level of service and by park classification resulting in a determination of potential park sites and the acreage required. The park land acquisition objectives of the Department are described by specific sites and size of property. Where no specific site has been determined, the acquisition area is identified (see Tables 3.1 and 3.2).

Table 3-1
Department of Parks, Recreation & Senior Services
Park Land Acquisition Plan

DESCRIPTION	ACRES	PARK CLASSIFICATION	EST. COST	PRIORITY
Midway Park Expansion*	.8 Acre	Neighborhood	$1,433,000	3
South Des Moines Park*	20 Acres	Community	TBD	3
Wooton Park Expansion*	4.3 Acres	Conservancy	Govt. Transfer	3

** Capacity adding project*
SOURCE: City of Des Moines Parks, Recreation and Senior Services Department, 2015
Please refer to illustrations in Appendix C- 2016 Parks, Recreation and Senior Services Park Review Plan for graphic descriptions of projects listed above.

Redondo Neighborhood- Redondo Beach and Wooton Park

Table 3-2
Department of Parks, Recreation & Senior Services
Interlocal Park Land Acquisition Plan

DESCRIPTION	ACRES	PARK CLASSIFICATION	EST. COST	PRIORITY
Zenith Park	5.5	Community	$3,050,000	1

SOURCE: City of Des Moines Parks, Recreation and Senior Services Department, 2015
Please refer to illustrations in Appendix C- 2016 Parks, Recreation and Senior Services Park Review Plan for graphic descriptions of projects listed above.

3.3 Facilities Renovation/Repair

The Department has established a capital improvements program which identifies renovation projects and parks enhancement programs with repairs of existing facilities. Table 3-3 is a summary of the long-range capital improvement program for renovation and repairs to existing sites and facilities.

Field House Park Skate Park

Table 3-3
Department of Parks, Recreation & Senior Services
Facilities Renovation/Repair Plan

PROJECT	IMPROVEMENTS	EST. COST	PRIORITY
Big Catch Plaza	Landscape, pavement, site furnishings, power	$126,606	1
Cecil Powell Park	Play equipment, ADA improvements, site furnishings and repairs	$199,904	3
City Park	Convert maintenance parking to public parking, signage, restore bridge	$45,856	2
Des Moines Activity Center	Exterior paint, landscaping, irrigation, walkway	$353,378	1
Des Moines Beach Park	1) General Park Improvements	$744,071	1
	2) Dining Hall (Phones and Data)	$107,475	1
	4) Sun Home Lodge Renovation	$1,000,000	1
	5) Founders Lodge Renovation	$297,685	1
	6) Historic cabins	$534,939	1
Des Moines Creek Trail	Access Repairs	$45,856	1
Des Moines Field House Park	Park: Replace skateboard area, tennis court repair ball field #2 fencing improvements	$1,083,170	1
	Field House: Roof replacement, Interior painting, entryway flooring	$219,249	1
Des Moines Memorial	Landscaping, and irrigation repair Lighting upgrade for Flag Pole	$65,202	2
Kiddie Park	Site signage, ADA ramp and pathways	$97,444	3

Parkside Park

PROJECT	IMPROVEMENTS	EST. COST	PRIORITY
Overlook II	Repair pathways, ADA furnishing, Renovate lawn and irrigation	$17,196	1
Parkside Park	ADA to play area, entrances and gateways, benches, upgrade sports court and exercise equipment, remove vegetation, fencing, drainage, tree removal and pruning	$323,587	1
Sonju Park	Building demolition	$64,485	1
South Marina Park	(See Marina Master Plan)	$154,048	3
Steven Underwood Park *	Expand parking, trail, landscaping, cameras, drinking fountain, furnishings,	$1,234,558	1
Westwood Park	Repair play equipment, drinking fountain, new court surface	$53,161	`2
Wooton Park	Replace play equipment, Replace gazebo, restore basketball court	$460,322	1
Zenith Beach Access	Repair stairs	$138,714	3

**Capacity adding project*
SOURCE: David A. Clark Architects, PLLC, City of Des Moines, Parks, Recreation & Senior Services Department
Please refer to illustrations in Appendix C- 2016 Parks, Recreation and Senior Services Park Review Plan for graphic descriptions of projects listed above.

Table 3-4
Department of Parks, Recreation & Senior Services
Interlocal Facilities Renovation/Repair Plan

PROJECT	IMPROVEMENTS	EST. COST	PRIORITY
Water Tower Park**	Play equipment repairs, parking, Repair lawns, drainage, edges	$151,755	2
Zenith Park**	Repair parking lot, upgrade sports fields, new backstops and infield, loop trail, equipment storage, landscaping and irrigation repairs, fencing	$249,915	1

*** Project contingent on long term joint use agreement*
SOURCE: David A. Clark Architects, PLLC, City of Des Moines, Parks, Recreation & Senior Services Department
Please refer to illustrations in Appendix C- 2016 Parks, Recreation and Senior Services Park Review Plan for graphic descriptions of projects listed above.

3.4 New Development Objectives

The Plan focuses on a community-wide approach to the provision of community, neighborhood and mini-park or playground facilities. Consolidation of land areas and multi-purpose park development e.g. expansion of Midway Park utilizing Puget Sound Energy property, making improvements on land leased from school districts and utilities and working with governmental agencies and private business for the provision of sub-regional facilities produces economic benefits for Des Moines and reduces ongoing operations and maintenance costs (see Illustration 3.3).

Steven J Underwood Memorial Park

Table 3-5
Department of Parks, Recreation & Senior Services
Facilities Development Plan

PROJECT	DESCRIPTION	EST. COST	PRIORITY
Activity Center Expansion*	Building expansion from 7,000 to 14000 sq. ft.	$9,601,100	3
Barnes Creek Trail*	Build trail system and parking	Undetermined*	1
Des Moines Beach Park*/ Des Moines Marina*	Beach Park: Bulk Head and Promenade Marina: Bulk Head and Promenade	$4,665,848 $4,397,877	1 1
Des Moines Creek Trail*	Make connections to SR 509 ROW and Port Buy-Out area with parking at trailheads Build community linkages via S. 208th to 29th S.	TBD	1
Kiddie Park	Relocate and install play equipment, site furnishings	$214,950	3
Midway Park*	Park expansion: picnic area, loop trail, site furnishings, landscaping, tot lot and parking	$2,149,500	3
Overlook I*	Provide stairs to Marina	$325,000	3
Overlook II*	Terrace hillside	$501,550	1
Parkside Park	Regrade hillside, ADA access through park	$465,725	1
Parkside Wetlands*	Pathway upgrade through area Entrances, gateways and signage S. 24th Ave. picnic/interpretive area, pond, deck, picnic shelter and parking lot	$510,117	3
Sonju Park*	Entries, signage, parking lot, picnic shelter, meadow and boardwalk, redefine creek, trailhead and trail connections	$607,696	1
Steven J. Underwood Memorial Park*	Competition soccer field with lighting Play equipment (exercise equipment installed), picnic shelter, loop trail	$2,234,907	1
Woodmont Park Trail*	Trail to link Marine View Dr. S. to 13th Ave. S., signage	$214,950	3
Wooton Park*	Street front and parking improvements	$882,728	1

**Capacity adding project*
SOURCE: David A. Clark Architects, PLLC, City of Des Moines, Parks, Recreation & Senior Services Department
Please refer to illustrations in Appendix C- 2016 Parks, Recreation and Senior Services Park Review Plan for graphic descriptions of projects listed above.

Table 3-6
Department of Parks, Recreation & Senior Services
Interlocal Facilities Development Plan

PROJECT	DESCRIPTION	EST. COST	PRIORITY
Water Tower Park**	ADA parking and street improvements Lighting and Power	$133,269	2
Zenith Park**	Field lighting, restroom, play equipment	$589,536	1

*** Project contingent on long term joint use agreement*
SOURCE: David A. Clark Architects, PLLC, City of Des Moines, Parks, Recreation & Senior Services Department
Please refer to illustrations in Appendix C- 2016 Parks, Recreation and Senior Services Park Review Plan for graphic descriptions of projects listed above.

Table 3-7
Department of Parks, Recreation & Senior Services
Summary of Maintenance Projects

PROJECT	IMPACT	EST. COST
Big Catch Plaza	Clean pavement	$2,000
Cecil Powell Park	Vegetation control	$4,000
City Park	Restore creek and plant conifers, tree removal and pruning, restore meadow and open play area, replant ravine with natives and riparian vegetation	$69,071
Des Moines Activity Center	Remove Holly Trees	$2,500
Des Moines Beach Park	Repair meadow and irrigation	$71,650
Des Moines Creek Trail	Install signage	$3,500
Midway Park	Repair asphalt trail, maintain shrubs bed	$29,160
Overlook I	Vegetation Mgt	$5,000
Overlook II	control invasives and rodents	$1,000
Parkside Wetlands	Vegetation control	$247,909
Sonju Park	Vegetation control.	$45,000
Steven Underwood Park	Repair plaza bricks, paint restrooms, fortify electrical system, replace dead plants	$50,872
Westwood Park	Vegetation control	$7,500
Woodmont Park	Vegetation control	$62,336

SOURCE: David A. Clark Architects, PLLC, City of Des Moines, Parks, Recreation & Senior Services Department
Please refer to illustrations in the 2016 Parks, Recreation and Senior Services Park Review Plan for graphic descriptions of projects listed above.

3.5 Parks, Recreation & Senior Services Department Vision, Mission and Imperatives

The Department Vision: An active engaged community.

The Department Mission Statement: Provide life enriching programs, services and events at our parks, beaches and community centers.

Goals:

Program and Facility Quality -
Assess and address the community's life enriching needs and expectations.

Partnerships -
Develop, nurture and maintain partnerships that support effective programs, services, events, parks, beaches and community centers.

Community Engagement -
Provide opportunities for community engagement and leadership.

Internal Service Operations -
Develop and implement Parks, Recreation and Senior Service operations that are ethical, efficient, consistent and responsive.

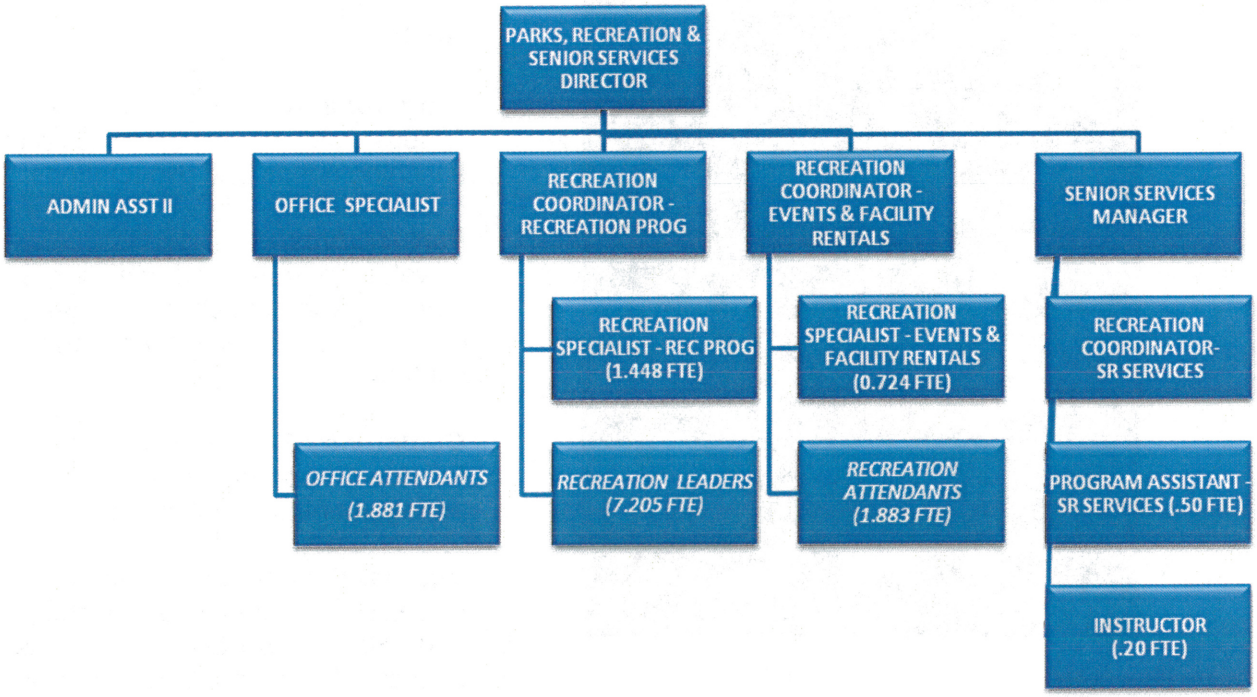
Outreach & Education -
Respond to customer needs for a healthy Des Moines providing:

- Arts and Culture
- Citizen Engagement
- Citizen Safety
- Education
- Fitness
- General Recreation
- Health and Wellness
- Human Services
- Information and Assistance
- Personal Development
- Nutrition
- Scholarships
- Socialization
- Tourism
- Volunteer Opportunities
- Violence Prevention

3.6 Parks, Recreation and Senior Services Administration

Administration provides overall leadership for the department, departmental budgeting and accounting, human resources and payroll, volunteer management, communications, grant and capital project development and administration. Supports five City Council appointed committees: Senior Services, Human Services, Arts Commission, Landmarks Commission and Lodging Tax.

Functional Organization Structure



SOURCE: City of Des Moines Parks, Recreation and Senior Services Department

3.7 Recreation Division

Recreation provides life enriching programs, services and events that address the citizens of Des Moines physical, mental and social wellness. Programs and services for all ages include: youth and teen outreach; lifelong learning classes and programs; cultural arts; community events; league and individual sports; field rentals; fitness and health classes.

Recreation Programs are entirely self-supported through program fees and charges; community sponsorships & partnerships and volunteers that cover direct and indirect expenses.

Functional Organization Structure Recreation Programs

Youth and Teen Outreach Recreation & Continuing Education Athletics

Recreation Programs Enrollment/Attendance			
Year	Participants	Total Participation	Number of Programs
2012	5477	69,016	54
2013	6362	119,746	53
2014	6571	133,593	60

SOURCE: City of Des Moines Parks, Recreation and Senior Services Department

3.8 Recreation Events and Facilities Division

Manages the City's rental facilities:

- Beach Park Event Center- Auditorium, Dining Hall, Founders Lodge, Picnic Shelter and Meadow
- Des Moines Field House and Picnic Shelter
- Des Moines Activity Center
- Wooton Park Picnic Shelter

Collaborates with the Marina for event and facility coordination. Covers the direct and indirect expenses of Event and Rental through user fees.

Des Moines Beach Park Event Center Dining Hall

Functional Organization Structure Events and Facilities

Community Events Arts Commission Rental Programs

Rental Information			
Year	**Rentals**	**Rental Hours**	**Participants**
2012	**177**	**976**	**16,142**
2013	**240**	**1,513**	**22,993**
2014	**400**	**1,957**	**42,752**

SOURCE: City of Des Moines, Parks, Recreation & Senior Services Department

3.9 Senior Programs & Services

Senior Services Division provides a community focal point where older adults come together for services and activities that reflect their experience and skills, respond to their diverse needs and interests, enhance their dignity, support their independence and encourage their involvement in and with the Center and the Des Moines community.

Senior Service programs include day trips; fitness classes; wellness workshops and presentations; life-enriching classes; nutrition opportunities, connections with transportation, information and resources. Programs are offered through self-supported program fees and donations, community sponsorships, partnerships and volunteers to cover direct and indirect expenses.

Senior Services Enhance Fitness

Functional Organization Structure Senior Services

Socialization Health & Wellness Recreation & Education

Senior Participation			
Year	**Nutrition**	**Volunteer Hours**	**Participation**
2012	**9,752**	**8,285**	**25,021**
2013	**10,453**	**8,489**	**20,746**
2014	**10,333**	**10,453**	**20,834**

SOURCE: City of Des Moines Parks, Recreation and Senior Services Department

3.10 Park Operations/Maintenance

Park Operations: Provides safe, aesthetically pleasing and usable parks, trails, conservancy areas and recreation facilities for use by the public.

A maintenance management system is essential to the functional requirements and tasks that protect the quality and value of public parks and recreation assets. There are three basic elements of the maintenance management system. These are: Functions, Organizational Arrangement, and Systems & Procedures.

1. Functions

The Park Operations is organized on the basis of the four key functional categories listed below.

- Developing and maintaining a regular program of routine and preventive maintenance
- Organizing a maintenance services program which is linked to program and use activities support
- Participating in capital budget development and review the impacts upon maintenance demand as a result of capital outlay and facility development activity

- Performing or coordinating special projects new construction, park site or facility modifications, improvements or renovation

2. Organizational Arrangement

The existing Park Operations' organizational approach utilizes "scheduled crews" established by the work activity performed to implement the functional categories listed in the above sub-section. For example, a routine maintenance program "scheduled crew" would be the Mowing

Crew. The Mowing Crew is responsible turf mowing, trimming and edging and the subsequent clean-up activities from those operations.

If any organizational changes are to be considered, they should be examined on the basis of providing a more functional arrangement of "in-house" trade skills with outside or private services support assigned to certain routine maintenance tasks.
The following organizational chart is structured for the basic alignment of the park operations, buildings and grounds services along functional lines.

The six elements of the organization structure described are administered by the Public Works & Parks Superintendent.

These elements are:
- Grounds Maintenance
- Landscape Maintenance
- Facilities Maintenance
- Contracted Maintenance
- Central Tools, Warehousing & Supplies
- Capital Improvements

The Park Maintenance Lead function is positioned to be a direct support staff to the Public Works Superintendent and handles day to day scheduling and coordination with recreation program services staff, record-keeping, purchase/work order requests and general filing.

Functional Organization Structure Parks & Facilities Operations

Equipment Park Maintenance Facilities Maintenance Contract Maintenance

SOURCE: City of Des Moines, Public Works/ParksDivsion

Functional Descriptions:

Public Works/ Parks Superintendent
- Budget Planning & Control
- Job & Workload Scheduling
- Maintenance Performance Reporting
- Records Management
- Capital Planning

Grounds Maintenance
- Rounds - safety inspection and general clean-up.
- Turf - mow, edge, trim, weed control, top dress, overseed.
- Plants - trees, scrubs, groundcover, seasonal planting, train, trim, special watering and weed control.
- Clinical - fertilizer and pesticide application.
- Sports Areas/Fields - special maintenance, game and event preparation, cleaning and refurbishment.
- Play Equipment – inspect structures, clean, rake and groom play surfaces to a constant depth.

Facilities Maintenance
- Custodial - janitorial services, room set-up, general building up-keep.
- Carpentry - wood construction and repairs, cabinetry, sign installation and repair and general repairs.
- Paint & Sign - interior and exterior painting, paint courts and parking lots stripes, signs.
- Plumbing - irrigation systems, sinks, toilets, drinking fountains, faucets, dish washer and drainage systems.
- Concrete/Asphalt - form and pour concrete, lay and seal hot or cold asphalt, overlay, fog seal or slurry coat asphalt.

Equipment & Supplies
- Equipment Replacement - automotive and turf equipment acquisition and replacement; trucks, tractors, mowers, specialty equipment.
- Equipment Maintenance - scheduled maintenance and repairs needed to keep equipment in a safe and efficient working condition.
- Fuel Management - gasoline and diesel and lubricants used for equipment.
- Tool Room - control tool distribution and maintain inventory.
- Warehouse - supply purchasing, storage, control and distribution (trash bags, paint, and other products).
- Park Furniture Inventory & Control.

Interdepartmental Support
- Special events
- Equipment transport
- Storm-related activities

The skilled crafts labor requirements of Park Operations and City Buildings may suggest that certain routine maintenance functions be contracted with private service providers; overall responsibilities contracting maintenance related work should be assigned through the Public Works Superintendent / Parks Operations Manager. Guidelines should be developed for identifying contract opportunities and assessing their practicality and cost effectiveness.

The major considerations include:
- Statutory/legal requirements
- Cost and scope of work performed
- Manpower availability and special skills requirements
- Special tool or equipment use requirements

Those activities which may be beneficial under long-term service agreements include routine HVAC systems service maintenance, electrical vaults and sports lighting, major painting projects and other minor capital projects involving facilities or infrastructure.

Systems & Procedures:

Several systems and procedures are needed for a comprehensive maintenance management system. The following system and procedures have been adopted to plan and control work programs involving maintenance services:

Facility Inventory Record System:
- Description and location of facility (site).
- Date of construction and/or installation of any improvements to sites or structures.
- Areas (types) in terms of square feet, linear feet or volume.
- Fixtures and mechanical/electrical equipment descriptions.

- Location of reference materials, drawings, specifications, technical data, manufacturer's maintenance manuals and technical literature.
- Other pertinent data regarding construction or maintenance of the site/facility.
- Computer-based facilities inventory file and data-retrieval system.

Maintenance Workloads Schedule:

- All routine maintenance schedules should describe facilities, grounds and equipment service requirements in relation to manpower, materials and equipment or tools required to perform the required tasks.
- Define maintenance levels in order of magnitude (I, II, III & IV) with Level I being the highest service level of preventive maintenance task scheduling and Level IV being the lowest, often deferred tasks level.
- Develop an on-going program of routine, reactive and preventive maintenance using an inventory performance standard and the Parks Maintenance Resource Planning Form.
- Schedule capital outlay and deferred maintenance projects on the basis of pre-determined "project" labor and material requirements so as to reduce impacts on normal maintenance functions.

Inspection & Reporting Procedure:

Formation of a program of regular inspection of the City's Park System should include the following procedures:

- Identify maintenance deficiencies and make corrective recommendations for action.
- Identify potential failures of plant life, structures, utility systems and mechanical systems.
- Adopt a preventative maintenance inspection program including written instructions regarding what is to be inspected, measurements to be taken and service requirements.
- Establish a system of posting inspection records for follow-up on required maintenance services.

Illustration 3.1

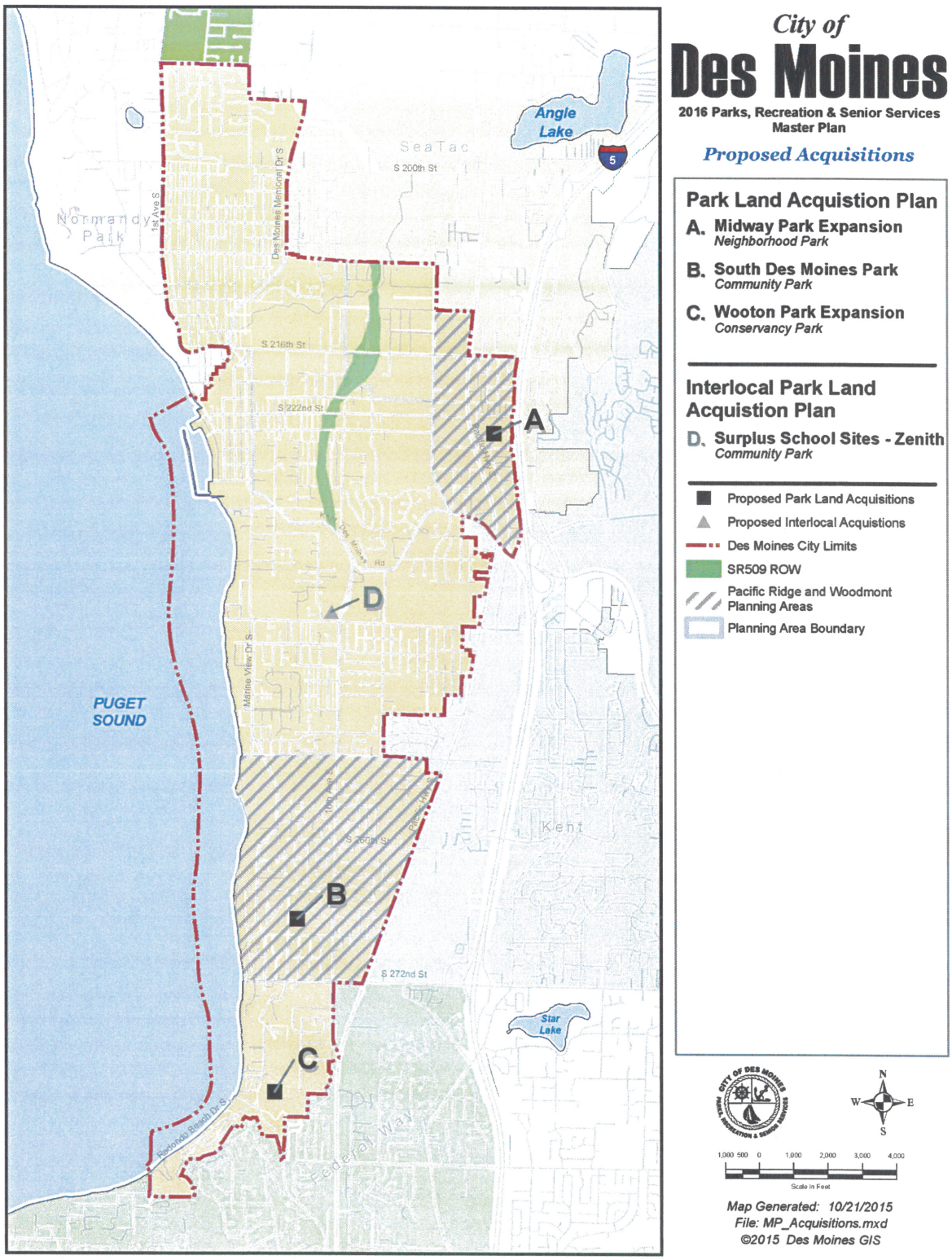


Illustration 3.2

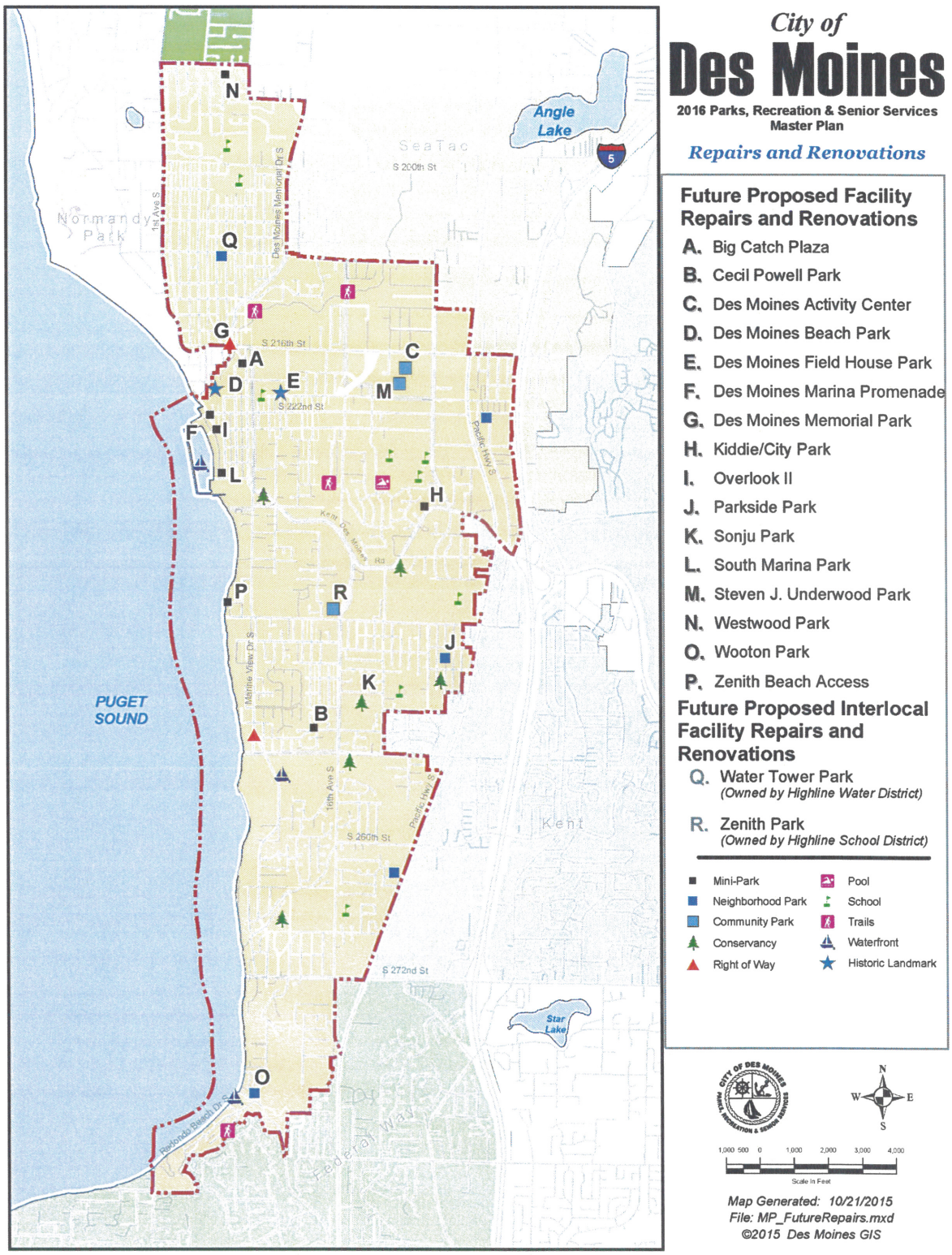


Illustration 3.3

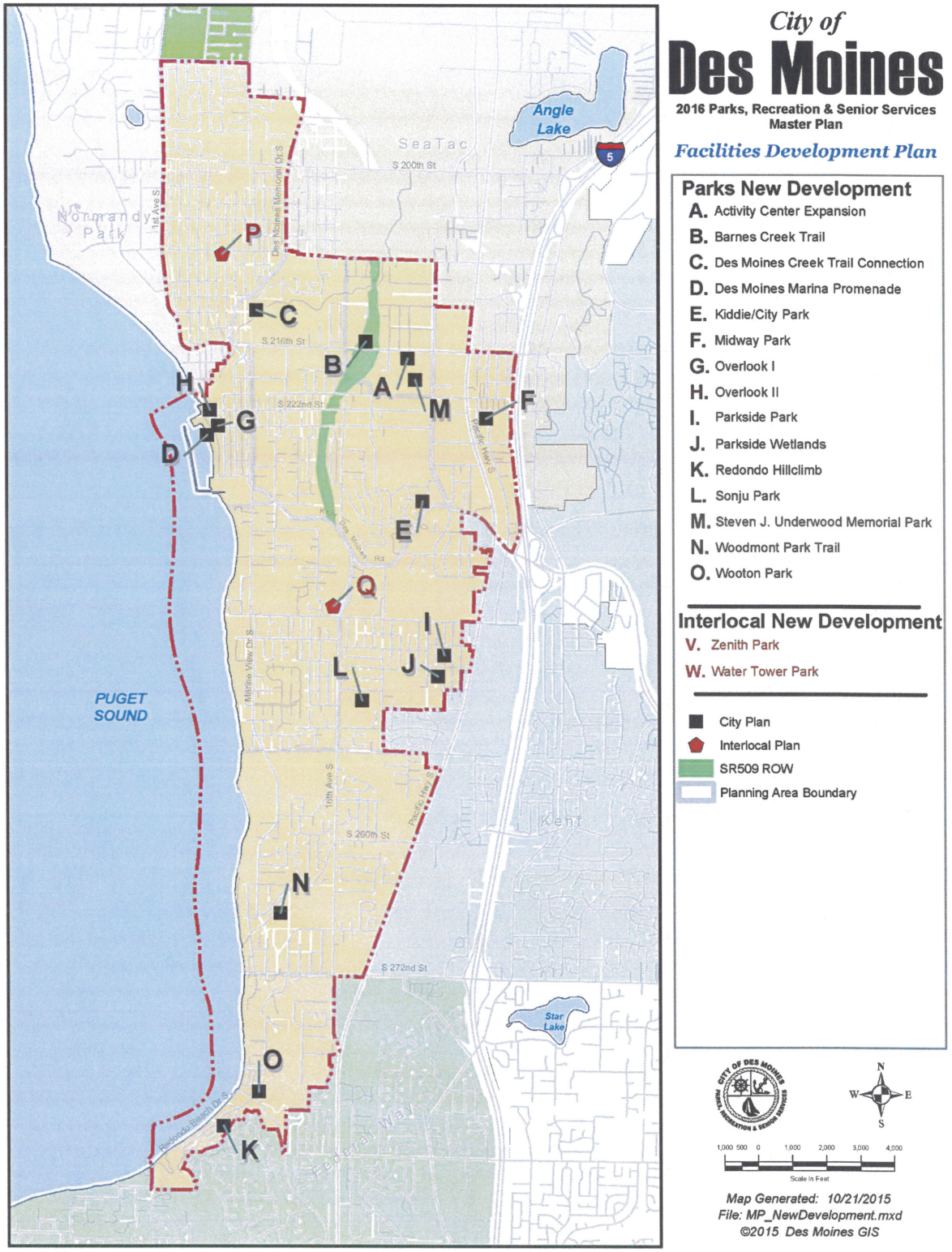
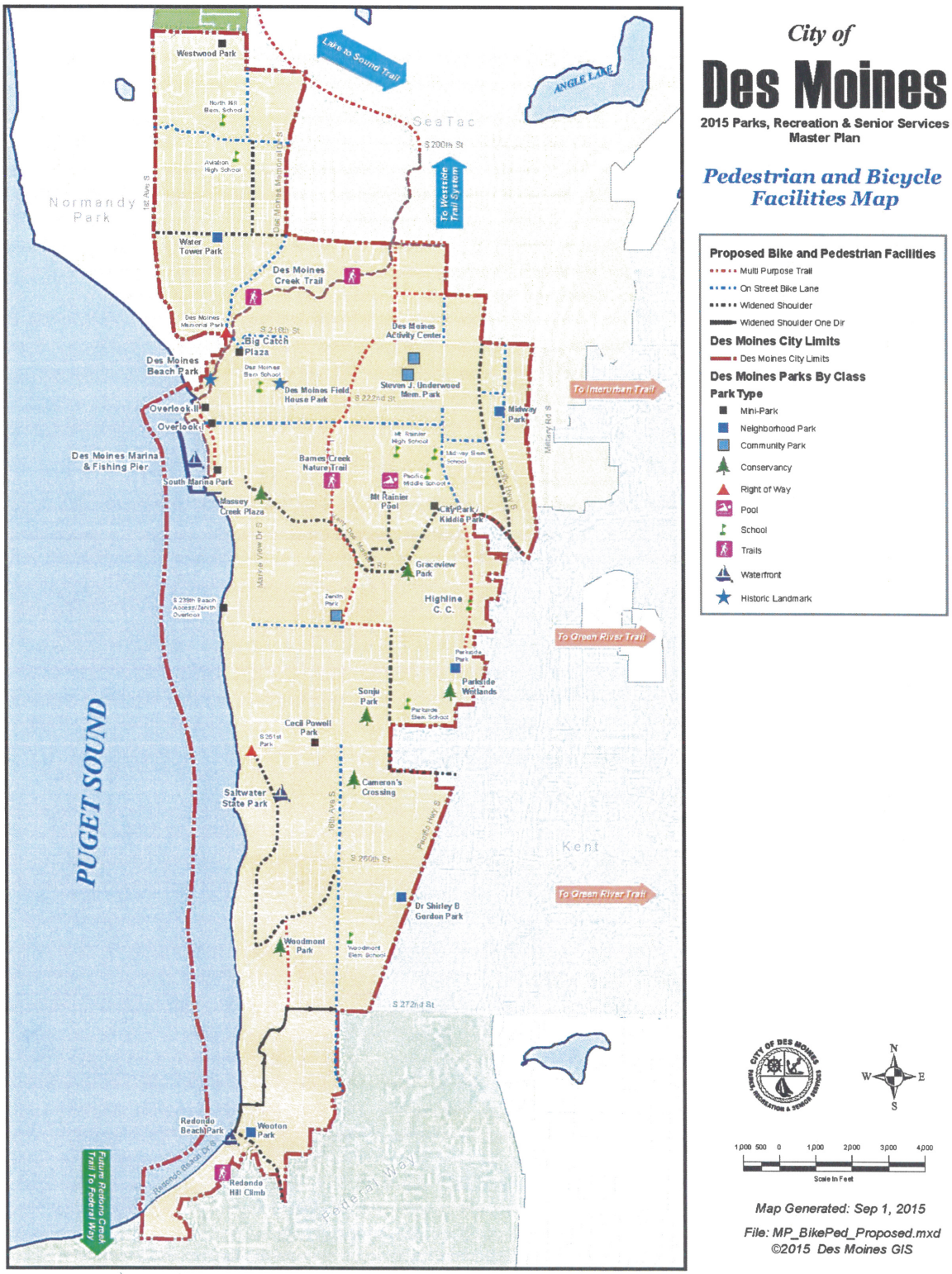


Illustration 3.4



Section 4

Costs & Funding

The Costs & Funding Sources

This section projects probable costs for land acquisition, site and facility development and maintenance services.

Descriptions of funding programs are discussed on the basis of creating three principal funding elements. These are: 1) tax revenue-based sources of funds as administered through the City General Fund and Capital Improvement Plan Fund processes; 2) revenue created through a user fees for recreation activities and facilities rentals; and 3) the revenues through enterprise activity which includes public and private partnerships, lease agreements and/or operating and concession agreements.

4.1 Parks, Recreation & Senior Services Development Costs

The cost projections identified are for acquisition of land, site development, facility improvements operations and maintenance services.

Units of cost such as dollars per acre or some other cost unit are based on: 1) 2015 dollar values, 2) the Consumer Price Index (CPI) for the Seattle SMSA, 3) comparative values of land by land-use category, and 4) comparisons of other public agency costs for parks and recreation services.

The cost of maintenance is generally based on the level of service and performance standards by public agencies for a well-structured, routine and preventative maintenance program that meets ASTM, ADA and municipal code safety and liability requirements.

Acquisition Costs

Comparative values for lands in various land-use classifications are used to project the probable costs associated with land acquisition. The actual cost of land will vary greatly depending on economic conditions, land-use classifications and the terms being sought by the City in any transaction involving acquisition of real property.

The following illustrates 2015 comparative land values which are averaged cost per acre and per square foot (s.f.) for the City of Des Moines and its surrounding areas.

Table 4-1
Comparative Land Values
2015

LAND CATEGORY	COST
Residential	$ 9.00 - $26.00 sq. ft.
Commercial	$10.00 - $55.00 sq. ft.
Light Industrial	$11.00 - $19.00 sq. ft.
Open Space	$ 1.50 - $10.00 sq. ft.

SOURCE: King County Property Assessor Information, Northwest Multiple Listing Service

Park land acquisition costs may be mitigated by land donations, trades, lease/purchase agreements, easements and/or interlocal agreements with schools or other governmental entity.

Facility costs (site improvements, structures and amenities) are indicated by park unit/classification on a cost per acre basis. Actual costs will depend upon planning, design and development expenses. Projections of probable costs are shown in a range based on comparative costs adjusted for the City of Des Moines.

Site/Facilities Development Costs by Park Classification

The following represents cost of site and facilities improvements projected by park classification. Capital costs are expressed in 2014 dollar values and based on comparisons of park development projects in the Seattle/King County region and other recent park development programs.

The actual dollar amounts for capital improvements and the associated maintenance cost are estimates only. Property acquisition costs will differ based on property size, zoning, topography, soil conditions and surrounding environment. Facility construction costs will differ based on whether infrastructure and utilities are in place and the amenities and materials required for project development. Maintenance costs are based on the type and amount of use, safety and security and cost of supplies required for proper care of the facility.

Table 4-2
Capital Development Cost &
Maintenance Impact Projections

FACILITY TYPE	UNIT COST 43%	SOFT COSTS	ANNUAL MAINTENANCE
Indoor Facility (Non-Aquatic)	$165-290/sf	$71-125/sf	$8 -15/sf
Open Space	$40k-100k/Ac	$17k-44k/Ac	$1.5k -3.3/Ac
Mini, Neighborhood or Community Park	$250k-500k/Ac	$108k-215k/Ac	$8k -17k/Ac
Sports Field	$300k-1m/Ac	$130k-430k/Ac	$15k -25k/Ac
Trails	150k -720k/Mi	65k-390k/mi	$5k-15k/Mi

SOURCE: David Clark Architects

4.2 Maintenance Costs

As part of Master Plan implementation, it is necessary to structure a maintenance management system that is responsive to the level of development that will occur over time. There are four key areas of maintenance activity that are considered essential:

1. Developing and maintaining a regular program of routine and preventative maintenance.
2. Organizing a maintenance services program which is linked to program and use activities support.
3. Participating in capital budget development and reviewing the impacts upon maintenance demand as a result of capital outlay and facility development activity.
4. Performing or coordinating special projects involving new construction, facility or park site modifications, improvements or renovation.

Peak recreation use periods or program support workloads could be met by shifting selected staff from regular maintenance activities to temporary program support teams. Specialized program support could be covered by contracted services or multi-craft support teams drawn from the facilities and park operations staff and augmented with temporary or part-time employees.

The magnitude of park operations costs are influenced by park design, the amount of development within a park, climate conditions, intensity of use, administrative procedures and policy for best practices and sustainable maintenance practices. Annual operations and maintenance costs have been identified on the basis of annual cost per acre maintained.

Cost projections for maintenance functions, including contract services, are separated into five categories:

1. Salaries & Wages/Benefits
2. Supplies
3. Services & Charges
4. Interfund Services
5. Capital Outlay

When applying the acre/year cost ratio, the estimates are more static, changing only as the acreage size and facility inventory changes. However, a greater impact on cost changes may occur due to an increased use of individual parks and the City's overall park system. As the parks are improved and better maintained, more people will use them.

4.3 Administration & Recreation Services Costs

Recreation administrative and program services costs are described on the basis of budget program category and per-capita value. The per-capita ratio of the current population to the level of funding is used as a basis of projecting future costs.

Using a 2015 population figure of 30,100 the annual Park and Recreation services budget is shown in the Table 4-3. Future per-capita rates and budget amounts will depend on inflationary factors, growth in services, political decisions and general economic conditions.

Table 4-3

Parks, Recreation & Senior Services
Annual Per-Capita Operating Cost Projections

PROGRAM CATEGORY	2009 BUDGET	PER CAPITA RATE/OFFSET BY REVENUE	2015 BUDGET	PER CAPITA RATE/OFFSET BY REVENUE
Administrative Services	$365,588		$350,894	
Arts Commission	$31,100		$55,074	
Recreation Programs	$863,097		$769,651	
Senior Services & Programs	$308,499		$330,670	
Human Services	$72,104		$81,200	
Farmers Market	$36,000		$0	
Recreation Events & Facilities	$0		$390,428	
Park Operations & Maintenance	$776,602		$657,020	
Budget Totals	$2,452,990	$84/$50	$2,634,937	$88/$51

NOTES: In 2009 Recreation and Senior Services generated offsetting revenues of $903,094 which reduced the annual per-capita operating costs from $84.01 to $50.08.
In 2015 Recreation and Senior Services generate offsetting revenues of $1,103,338 which reduced the annual per-capita operating costs from $87.54 to $50.88.
The 2015 NRPA national median per-capita operating expense benchmark is $88.51 and the median revenue offset is 27.9%. Des Moines' revenue offset is 42%. The National median revenues per capita is $21.21. Des Moines' revenues per capita is $36.78.

4.4 Funding Programs

The Parks, Recreation & Senior Services Department is funded through a number of tax-based sources, use- fees and grant programs administered by local, state and federal agencies.

A balanced approach using the following financing options will be utilized such as program user-fees, interlocal agreements, sponsorships, concessions and public/private partnerships to provide sustainable financing within present statutory taxing capability combined with other appropriate funding alternatives for acquisition, development, operations and maintenance of park and recreation facilities.

The following is a brief explanation of funding programs which the City currently utilizes administratively or as establish by City ordinance:

Concession Contracts

The Department uses concession agreements for selected categories of recreation and senior services programs. Contracts are negotiated on a service level, per participant basis, or percentage of gross revenues against a guaranteed minimum.

Concession contracts may be multi-year, renewed annually or for a single activity. Audit procedures and strict performance standards have been established as conditions to the agreement. Concession contracts may also provide concessionaire participation in site and/or facilities improvements where long-term relationships are to be established between the City and the contractor.

Sponsorships

Corporate, small business and Civic Club sponsorships of cash or in-kind products or services are used as a way to increase public recreation opportunities in a mutually beneficial environment for the good of the program or project.

Public/Private Partnerships

Partnerships between a private or other public entity and the Department are used for the public good. For example, the City and school districts work together to develop fields and tracks with the understanding that they have certain usage for a finite period of time. Public/private or public/public partnerships are designed to leverage each dollar through the added economics of joint development in areas of acquisition, infrastructure development, maintenance and operations.

Small Business Sponsors

The Department sells sponsorship space on team uniforms, indoor or outdoor banners, drinking fountains, picnic tables and benches and street light banners funded by businesses, civic organizations or citizens in exchange for recognition to cover the costs of providing those activities, services and amenities.

User Fees

Individual recreation and facility activity fees are charged to defray program and facility operating costs and expenses. Entrance and/or parking fees for "special use" park facilities

and at sporting events, water features and pools and recreation centers may be charged to cover facility operations.

Recreation fee schedules are a function of policy and are subject to administrative review. Adoption of user-fee schedules should consider "market values" for community based recreation services which have a modifying effect on the amount of user-fees charged. User-fees do not off-set all public costs for parks and recreation and should be considered an off-set of some recreation program operations and maintenance expenses.

Joint Use

Partnerships between cities and school districts for the joint use of public recreation facilities and the joint development of public recreation facilities that will reduce the effective cost of the existing and new development as well as a shared cost of operations and maintenance.

Naming Rights

Selling naming rights for public facilities is an option for sponsors wishing for high visibility name recognition. Opportunities include selling the naming rights on high use indoor and outdoor facilities and spaces that recognize a particular sponsor and use the funds to pay for ongoing maintenance or operation of the facility. Sponsors would meet specific criteria following adopted policy with standards and guidelines and have a desirable association with the City and facility.

Foundations and Gifts

Contributions from private foundations, trusts, individuals, and service clubs that support the mission and values of the Department are integral to the operations and maintenance of activities, services and facilities. The Des Moines Legacy Foundation is a major donor to the betterment of the Des Moines community through its support of the Des Moines Parks, Recreation and Senior Services Department.

Easements

Easements for the use of public or private property provide can provide mutual value and opportunities for both the land owner and users for joint benefits such as recreation spaces, trails, rights-of- way open space and conservation.

4.5 Potential Funding Sources

The following paragraphs provide an overview of various funding mechanisms for financing the Master Plan development program.

a. Public Statutory Funding Programs

The principal public funding sources applicable to the park and recreation development program are in the categories of local, state and federal programs.

Local Funding Programs:

- Admission Tax
- B & O Tax
- Retail Sales Tax
- Utility Tax
- Interest Earnings
- Interfund Transfer
- Lodging Tax
- Gambling Tax
- General Obligation Bonds
- Leasehold Excise Tax
- Local Option Capital Asset Lending Program
- Metropolitan Park District
- Park Fee In Lieu
- Park Impact Fee
- Park and Recreation District
- Property Tax
- Property Tax Levy Lid Lift
- Real Estate Excise Tax
- Sale of Land & ROWs
- Surface Water Management – Capital
- Developer LID
- Transportation Improvement Board

King County& Regional Funding Programs:

- 4Culture Grants
- King County Community Development Block Grant
- King County Conservation Futures (Open Space)
- King County Landmarks and Heritage Funds
- King County Parks Levy (Countywide voted measure)
- King County Waste Reduction & Recycling Grant
- King County Youth Sports Facilities Grant
- Puget Sound Regional Council
- Port of Seattle
- WRIA 9- Green Duwamish Forum

State Funding Programs:

- Public Works Trust Fund
- Washington State Arts Commission- Program Funding
- Washington State Building for the Arts Capital Fund
- Washington State Department of Transportation
- Washington State Heritage Capital Grant Fund
- Washington State Historic Preservation and Archeology Department
- Washington State Department of Natural Resources
- Washington State Recreation and Conservation Office
- Washington State Salmon Recovery Funding Board

The public funding grant sources listed are highly competitive. Participation in the funding programs, administered by federal and state agencies, is dependent upon meeting the criteria of the funding program, including time frames and project requirements. Local tax increases

are based on statutory authority and/or voted taxpayer approval requiring either simple or super majority passage.

b. Voted Levy Financing Measures

Metropolitan Park District Chapter 35.61 RCW- New legislation passed in 2002 provides for cities to create a Metropolitan Park District to fund parks, recreation and senior services programs, services, facility maintenance and projects. The District may levy up to $0.75 property tax based on Des Moines assessed valuation. It would require 50% + 1 voter passage. A Des Moines Pool Metropolitan Park District was created in 2009. Therefore, this funding option is not available to the City without the consent of the elected Pool District Commissioners and a vote of the public to expand the district's charter to include parks, recreation and senior services

Park and Recreation Districts Chapter 36.69 RCW- Laws of 1957 authorized class AA counties to establish Park and Recreation Districts. Second, eighth, and ninth-class counties were given similar authority in 1959. Most were formed to provide general recreation services or were formed solely to finance a new swimming pool or finance an existing one. Requires resolution of city or town approving inclusion of the area with the corporate limits of city or town. *(RCW 36.69.030)* The District is administered by a board of five commissioners *(RCW 36.69.090).* It would require 50% + 1 voter passage to form the District and 60 percent to pass a regular property tax levy (maximum of $0.60 per $1000 assessed valuation) for a six-year period.

Levy Lid Lift- Cities may increase property taxes by levy lid lift under RCW 84.55.050. In order to be able to propose a levy lid lift, the jurisdiction's current property tax rate has to be below its maximum amount. A simple majority vote is needed. The proposition put before the voters can limit the period of time for which the additional levy is made, but need not do so unless the proceeds will be used for debt service, in which case it can be for no more than nine years. And the proposition can limit the uses of the funds, but this is not a requirement. This method of park financing has been adopted in cities such as Bellevue, Redmond, Enumclaw and King County voters in the support of Parks.

c. Public Debt Financing

Public debt funding programs are provided through Washington State statutes for many of the objectives described in the Master Plan. The issuers of public debt financing or obligations include General Law Cities, Joint Powers Authority and/or a Public Development Authority and in some instances a Non-Profit corporation in partnership with a public authority. The legal authority and level of debt (capital) created for each financing technique described in the following text will have to be determined on a case-by-case basis.

General Obligation Bonds - Used for development of public facilities such as in a special area where there are requirements for infrastructure to allow development to progress for public facilities. Funds may be used for revenue generating projects that retire the debt on an accelerated basis, however, the public debt remains with the taxpayer. Under a voted general obligation bond, voters would authorize a City issued bond and simultaneously authorize the city to increase property taxes to pay debt service on the bond. To be approved, the ballot measure must receive a 60% approval and the total number of "Yes" votes must at least be equal to 40% of the number of voters who voted

in the most recent general election. State law limits the amount of voted general obligation bonds that a City can issue to 2.5% of the cities assessed valuation.

Councilmanic (Limited Tax) General Obligation Bonds - The governing body of a City can authorize the issuance of limited tax general obligation bonds. While these bonds would not have a dedicated source of payment, such as an excess property tax levy, they would be secured by pledge of the city to pay debt service. State law limits the amount of limited tax general obligation bonds that a city can issue to 1.5% of the City's assessed valuation.

Joint Powers Authority - Normally a public authority formed from two or more governmental or non-profit entities and based on lease agreements, project revenues and insurance programs. Most often these projects are public facilities, however, they can be joint public and private.

Certificates of Participation - Used for the acquisition of real property, facilities development and equipment in projects designed for revenue generation. The "C.O.P.'s" may be used to finance public/private ventures where lease agreements, project revenues and project insurance programs become the form of security. The main advantage for using COP's is lower financing costs for the individual user. COP's are structured to pool funding needs into larger offerings of securities. Cities will utilize a COP for financing acquisitions that are too small economically to justify a bond issue. COP's are subject to statutory debt limitations.

Lease Revenue Bonds - Like certificates of participation, are based on a lease agreement and are not subject to the constitutional debt limitation. However, lease revenue bonds require that the lessor be either a governmental entity approved to issue the bonds or a non-profit corporation that issues the bonds on behalf of a government body. Lease revenue bond proceeds may be combined with tax-based revenues to support the cost of land acquisition, facilities and operational expenses. Thus a private discretionary resource of funds and a public resource of funds combine to achieve a financing objective.

Special Assessment - Special assessments may be created where the public benefit of the assessment can be clearly defined and there is a public purpose and the total assessment does not exceed the cost of the improvement and related bond financing.

Section 5

Goals, Policy and Implementation Strategies & Parks, Recreation and Senior Services Standards

The City's park and recreation assets provide valuable social, mental, physical, economic and environmental public benefits for its citizens. Therefore, the Parks, Recreation & Senior Services Master Plan establishes goals, public policies and implementation strategies and standards that address recreation resources within its jurisdiction designed to guide the acquisition, development, renovation and repair and maintenance of public resources and the administration of its recreation services and programs.

The following pages of Section 5 pages 6-1 through 6-19 is proposed to be docketed for inclusion in the Des Moines 2035 Comprehensive Plan as Chapter 6: Parks, Recreation and Open Space Element.

Youth Soccer Program

CHAPTER 6: PARKS, RECREATION AND OPEN SPACE ELEMENT

BACKGROUND AND CONTEXT

The Parks, Recreation, and Open Space Element contains goals and policies regarding how Des Moines parks, recreational facilities and open space will be acquired, designed, managed, and programmed. The City parks system contains 26 parks totaling 194.1 acres of park land and 3.85 miles of trails (2015). These are made up of conservancy and open space, mini-parks, neighborhood parks, community parks, special/waterfront parks, trails, pathways, streetscapes and ROWs, and Interlocal City/School District facilities.

The goals and policies in this element are taken from, and must be consistent with, the City's Parks, Recreation, and Senior Services Master Plan also known as the PRO Plan, which is required by the Washington State Recreation and Conservation Office (RCO) to remain eligible for grant funding. This element also connects and supports other comprehensive plan elements, such as the Land Use Element (through discussion of quality of life and public health), Transportation Element (through the discussion of trails, bikeways, and paths), the Environment & Conservation Element (through the objectives on water conservation and recycling), and the Healthy Des Moines Element (through the discussion of healthy eating and active living).

Consistent with the Comprehensive Plan's framework for sustainability and healthy communities, this element plays an important role in promoting good public health. Park, waterfront, and recreation facilities provide opportunities for physical activity through the use of park, waterfront, trails and athletic fields and participation in a broad array recreation activities, programs and services, countering national trends toward physical inactivity and obesity. Studies have also shown that parks and recreation can provide mental health benefits, including reduction of depression and anxiety.

Background information for this element is found in the Parks, Recreation and Senior Services Master Plan (2016) which includes estimates of demand for parks, a needs assessment, as well as a discussion about opportunities to coordinate with other jurisdictions to provide parks, recreation, senior services, human services, health and wellness, cultural arts, historic preservation, tourism and aquatics. Refer to Sections 1 through 3 of the Master Plan for this information.

GOALS

To ensure the Parks, Recreation and Senior Services Vision is achieved, the City has the following goals:

Goal PR 1 Provide adequate and accessible park, waterfront and recreation facilities that are responsive and inclusive to the diverse interests and needs of people of all ages, income levels, cultural or educational backgrounds, or physical abilities. Such recreational facilities should satisfy outdoor and indoor, active and passive recreational needs and be appropriately distributed throughout the community.

Goal PR 2 Provide for the orderly and comprehensive planning of park lands, recreation and cultural resources through design standards, specific site planning and Master Plan procedures. Such procedures should respond to public need and service area requirements for park and recreation services.

Goal PR 3 Identify and protect open space, park, waterfront and recreation areas and structures of local significance (cultural, historical, environmental, natural, wildlife, waterfront, tidal, special use or other).

Goal PR 4 Provide as required by State law, improvements for pedestrian and bicycle facilities and corridors that address and encourage enhanced community access and promote healthy lifestyles. Pedestrian and Bicycle facilities will be in concurrence with *CTP TR 5*. Design elements should consider public art and/or historical references.

Goal PR 5 Combine new park facilities with adjacent waterfront, recreational, open space, public art and historically significant locations, municipal facilities, pedestrian/bicycle transportation systems, school and humans services and other appropriate areas or construction projects as feasible. Joint use of such recreation areas should be encouraged. Design and development of such projects should be coordinated with the Parks, Recreation and Senior Services Department as part of the building permit process.

Goal PR 6 Maintain existing park, waterfront and recreation facilities in a sustainable, safe and accessible manner in perpetuity. Encourage the State of Washington to maintain and preserve in a sustainable manner its park land located within Des Moines in perpetuity.

Goal PR 7 Develop and maintain a broad range of sustainable community-wide recreation, senior, inclusive, wellness and cultural programs, events and services. Actively working to provide adequate recreation programs and services for underserved populations.

Goal PR 8 Support economic development through an aesthetically pleasing environment and sense of place by providing: city gateways, wayfinding, public art and signage to include directional road signs to recreational, historical and waterfront facilities; well-maintained streetscapes; adequate parking at recreational facilities; and improving and maintaining recreational, historical and waterfront facilities.

Goal PR 9 Establish human services policies which make it possible for residents to live with dignity and purpose and prevent homelessness.

Goal PR 10 Establish arts and culture policies which celebrate cultural enrichment, diversity, and accessibility and the visibility of the arts.

Goal PR 11 Promote and enhance Citywide standards for healthy eating and active living.

Goal PR 12 Pursue funding for Parks and Facilities improvements from all potential sources.

Goal PR 13 Utilize a ratio of 6.5 acres per 1,000 population and specific standards for the development of mini, neighborhood, community, waterfront, sports fields/complexes, trails and pathways, conservancy and open space areas as a general guide in the acquisition and development of park and facility resources.

POLICIES AND IMPLEMENTION STRATEGIES

Parks and Land Use

PR 1.1 Develop and maintain procedures and priorities for the selection, classification and acquisition of park lands and the use of such lands for recreation purposes. All lands designated for recreation purposes shall be suitable for the intended recreation activity.

PR 1.1.1 Work with other entities and public agencies (Highline and Federal Way School Districts, Highline College, State Parks and Utility and Jr. Taxing Districts) to maximize opportunities for acquisition of land that qualifies for the City's park system through Interlocal agreements for "right-of-use" and/or joint development agreements, land transfers, lease, property exchange, dedication and surplus or easement land acquisition procedures.

PR 1.1.2 Utilize the resources of national, regional and local conservation organizations corporations, non-profit associations and benevolent entities to identify and acquire environmentally sensitive land, urban wildlife habitat or preservation areas.

PR 1.1.3 Identify lands that enhance the appearance and character of the City. Such lands may serve as community or neighborhood connectors, create gateway features into Des Moines, enhance the park system, preserve local history or link existing natural or built amenities.

PR1.1.4 Preserve significant critical areas as passive open space. The City may construct improvements that enhance the public's awareness of, and appreciation for, natural areas.

PR 1.1.5 Ensure that the quantity and quality of park land increases and is located proportionately with population growth, and that new acquisition reflects the community's recreational, health and cultural needs. Des Moines should use a variety of means to provide recreational opportunities.

PR 1.1.7 Coordinate and maintain procedures for conservation of open space through mechanisms such as zoning, land donation, purchase of easements, conservation easements with coordinated planning, taxing and management actions.

PR 1.1.8 Ensure that proposed land-use and transportation facilities that would subject locally significant parks, trails and conservation resources, historic buildings or districts, recreation and sports facilities to exterior noise exposure levels which exceed limits identified in the DMMC are opposed or include mitigation measures commensurate with the magnitude of adverse impact anticipated.

PR 1.1.9 Where appropriate for recreation or open-space purposes, transfer derelict land, easements, tax delinquent land, surplus roadway/highway rights-of-way, and other land not presently in productive use where such land can be used for land exchange, purchase or long-term leases to increase City park land.

PR 1.1.10 Make maximum use of lands associated with surface water management and other public utilities to meet recreation and conservation needs.

PR 1.1.11 Work with conservation groups and the private sector to encourage donations, bargain sales of land or recreation or conservation easements through equitable incentives and to identify, acquire and conserve or manage natural open space areas and other recreational land.

Park and Facility Improvement

PR 2.1 Develop and maintain procedures and priorities for the selection, classification and acquisition of park lands and the use of such lands for recreation purposes. All lands designated for recreation purposes shall be suitable for the intended recreation activity.

PR 2.1.1 Enforce regulations for new residential, business, commercial or industrial development and redevelopment which require either the dedication of park lands, provision of recreation facilities and/or payment of impact fees or fees in-lieu of land to a park and recreation trust fund.

PR 2.1.2 Park and facility design shall conform to local ordinance or recognized standards for access, safety, environmental sustainability, health and protection of humans, domestic animals, wildlife and tidal life. Park development shall be of high quality and aesthetically pleasing, sensitive to the opportunities or constraints of the natural, physical or architectural environment.

PR 2.1.3 Consider community recreational needs during planning stages of all single family, multi-family, subdivisions and planned unit residential developments; retail, commercial and business park development; educational institutions, utilities and other governmental facilities development.

PR 2.1.4 Provide barrier-free access by modifying existing facilities when designing and/or constructing.

PR 2.1.5 Whenever possible and appropriate provide basic amenities at recreation and open space facilities including restrooms, lighting, seating, public art, drinking fountains, trash and recycling receptacles, bicycle racks, shelters, signage and parking.

PR 2.1.6 Recreational facilities should be connected by linear open spaces, pedestrian paths, or bicycle routes. Linkages between Des Moines' waterfront facilities along Puget Sound connecting from Des Moines Creek Trail to Redondo Beach are a priority for the park system.

PR 2.1.7 Actively seek joint- development and programming opportunities with intergovernmental and private partners and the application of reasonable standards and conditions for such use.

PR 2.1.8 Encourage and support development of local neighborhood and community-based programs for park improvements, including participation of civic clubs, non-profit organizations, neighborhoods, schools, churches, businesses, and other organized volunteer groups.

PR 2.1.9 Establish sustainable park and facility design and construction and historic preservation practices that result in facilities that are high-performing, good for the environment, healthy, and culturally enriching for our park visitors and building occupants.

PR 2.1.9 Protect existing and planned park, waterfront and recreation resources from adverse impacts associated with incompatible land uses and/or transportation activities. Adverse impacts may include traffic congestion, inadequate parking, surface water runoff, vibration, air, water and noise pollution.

Open Space, Cultural and Locally Significant and Historic Resources

PR 3.1 Conserve open space, natural and cultural resources.

PR 3.1.1 Coordinate and maintain procedures for conservation of open space through mechanisms such as zoning, land donation, purchase of easements, conservation easements with coordinated planning, taxing and management actions.

PR 3.1.2 Ensure that proposed land-use and transportation facilities that would subject locally significant parks, trails and conservation resources, historic buildings or districts, recreation and sports facilities to exterior noise exposure levels which exceed limits identified in the DMMC are opposed or include mitigation measures commensurate with the magnitude of adverse impact anticipated.

PR 3.1.3 Where appropriate for recreation or open-space purposes, transfer derelict land, easements, tax delinquent land, surplus roadway/highway rights-of-way, and other land not presently in productive use where such land can be used for land exchange, purchase or long-term leases to increase City park land.

PR 3.1.4 Make maximum use of lands associated with surface water management and other public utilities to meet recreation and conservation needs.

PR 3.1.5 Work with conservation groups and the private sector to encourage donations, bargain sales of land or recreation or conservation easements through equitable incentives and to identify, acquire and conserve or manage natural open space areas and other recreational land.

PR 3.2 Designate park and recreation areas that exhibit one or more of the following characteristics to be of local significance:

PR 3.2.1 The park or recreation area contains significant recreation or cultural opportunities or facilities, such as waterfront access, view corridors, historic district, amphitheaters, museums, public art, community centers, sports complexes, regional trails, marinas, etc.

PR 3.2.2 The location, geography, configuration or facilities of the park or recreation area is/are especially appropriate for use by particular population groups (e.g., the elderly, pre-school children, the disabled).

PR 3.2.3 Because of its location, age, or scale, it is an easily identifiable visual feature and contributes to the distinctive quality or identity of the City.

PR 3.2.4 The park or recreation area contains unusual or special botanical or wildlife resources.

PR 3.2.5 The park or recreation area contains critical areas as defined in the Zoning Code that serves a significant role or provides a significant function in the natural systems within the City.

PR 3.2.6 It is associated with a historic event or structure, significant aspect of cultural heritage of the community, or person with a significant effect upon the community, city, state, or nation.

PR 3.3 Provide appropriate and responsive Historic Preservation of City owned historic or archeological property through specific planning:

PR 3.3.1 The Historic Preservation Commission will represent the interest of the City in matters of historic and archeological preservation and keep the City Council informed on all such related matters.

PR 3.3.2 A building, site, zone, structure, or object may be designated a City historic or archeological property of local significance if:

1. It is listed or eligible for listing in the King County, State or National Register of Historic Places, or is designated or eligible for designation as a Des Moines ; or

2. It meets any of the following criteria established by City Code:

(a) It is associated with events that have made a significant contribution to the broad patterns of national, state, or local history;

(b) It is associated with the life of a person that is important in the history of the community, City, state, or nation or who is recognized by local citizens for substantial contribution to the neighborhood or community;

(c) It embodies the distinctive characteristics of a type, period, style, or method of construction;

(d) It is an outstanding or significant work of an architect, builder, designer, or developer who has made a substantial contribution to the art;

(e) It has yielded, or may be likely to yield, information important in prehistory or history;

PR 13.3.3 Because of its location, age or scale, it is an easily identifiable visual feature of a neighborhood, community, or the City and contributes to the distinctive quality or identity of such neighborhood, community or the City, or because of its association with significant historical events or historic themes, association with important or prominent persons in the community or the City, or recognition by local citizens for substantial contribution to the neighborhood or the City.

Pedestrian and Bicycle Trails

PR 4.1 Encourage the planning, development and full utilization of trails as recreation facilities.

PR 4.1.1 Plan urban trail systems for maximum pedestrian and bicycle access to parks, schools, transit centers, business districts and employment areas as an alternative to automobile access. Also, plan trail systems that link to adjoining communities and urban areas leading to rural or natural areas.

PR 4.1.2 Develop specific plans for trails to be used as guides in creating coordinated recreation and transportation systems for pedestrian and all non-motorized vehicles or forms of transportation.

PR 4.1.3 Key pedestrian and bicycle routes should be those identified by the Des Moines Comprehensive Transportation Plan- Chapter 5 Pedestrians and Bicyclists (2009).

Joint Use of Facilities

PR 5.1 Encourage joint use for recreation wherever lands and facilities are suitable and committed to other private and public purposes, including City, county/state properties, utilities rights-of-way, and the property of institutions and private corporations.

PR 5.1.1 Where appropriate, establish joint-use recreational facilities while ensuring recreation services to the entire community. Utilize school sites and public buildings for recreation, cultural and service programs through establishing joint purchase and/or use agreements.

PR 5.1.2 Develop specific agreements and reciprocal no-fee policies which encourage park use by school groups and school use by recreation user-groups of all ages.

PR 5.1.3 Encourage use of local park and recreation facilities for a wider range of community services delivery (i.e., health information, consumer protection, nutrition, art and cultural activities, seniors, child care, bookmobiles, playmobiles, etc.).

Park Operations and Maintenance

PR 6.1 Develop and maintain a maintenance management program using best management practices that identify preventative maintenance, remedial maintenance and deferred maintenance programs for park land and facilities.

PR 6.1.1 Establish maintenance service programs that protect public property; preserve its value; ensure its intended use, life expectancy, safety, cleanliness, security and appearance; and promote community pride.

PR 6.1.2 Establish maintenance service programs that encourage sustainability to: protect natural resources, reduce waste and maximize recycle resources, minimize dependence on water and fertilizers, and include integrated pest management.

PR 6.1.3 Develop and maintain the appropriate park rules and regulations that serve the continuing need to ensure access, safety, law enforcement, environmental protection and protection of park, open space, historic districts, public art and recreational resources as public assets.

Recreation, Senior, Inclusive, Wellness and Cultural Programs and Services

PR 7.1 Provide cultural and recreation programs, wellness and social services that are responsive, inclusive and aligned to community demographics. Provide programs and services which are both non-fee and user-fee based as appropriate to achieve a balance within a variety of recreational programs and services offered throughout the community.

PR 7.1.1 Promote or sponsor inclusive community events, family programs and other social activities that serve special populations of the community.

PR 7.1.2 Develop and participate in joint cultural, recreation and wellness programs and social services interdepartmentally and inter jurisdictionally with school districts, pool Metropolitan Park District, law enforcement, arts and heritage agencies, human services agencies, tourism agencies, and other community groups and associations, as well as surrounding communities or neighborhoods within the local or sub-regional area.

PR 7.1.3 Pursue joint-use and shared-cost opportunities such as: Interlocal agreements with other governmental agencies, collaborative opportunities with interdepartmental projects, public/private partnerships and volunteerism to support, develop, and maintain new and existing community programs and services.

PR 7.2 Provide appropriate and responsive recreation services through specific planning:

PR 7.2.1 Coordinate Parks, Recreation and Senior Service department planning with other service providers including human services, health and wellness, cultural, arts and heritage organizations schools, and law enforcement; coordinate park and facility planning with land-use planning in the City and surrounding communities or neighborhoods.

PR 7.2.2 Provide for inclusive recreation opportunities to meet the needs of special populations including those who are economically disadvantaged, physically challenged and developmentally disabled in park facility planning, design and program services.

PR 7.2.3 Participate in federal, state, and county grants programs to ensure that the City is taking full advantage of all appropriate local and non-local sources of financial assistance.

PR 7.2.4 Conduct a demographics analysis and citizen participation and recreation preference surveys every 3 - 6 years to determine and/or adjust recreation needs data.

PR 7.2.5 Encourage ongoing community input into the development and management of park facilities, programs and services through citizens committees working alongside the Parks, Recreation & Senior Services Department.

PR 7.2.6 Promote environmental education through interpretive signage, beach and critical area naturalist programs and environmental improvement volunteerism programs sponsored by the City and other educational institutions and non-profit organizations.

PR 7.2.7 Promote historical and cultural education through the preservation of historical sites and promotion of performing, literary and visual arts, community festivals and special events that extol and promote the cultural and historical heritage of the City.

Economic Development and Tourism

PR 8.1 Enhance the economic health of Des Moines neighborhoods through parks, recreation and senior services facilities, and program planning and implementation:

PR 8.1.1 Identify and increase opportunities for public access to the public shoreline of Puget Sound and the number and variety of recreational and cultural opportunities provided at waterfront parks and the Marina.

PR 8.1.2 Identify and utilize growth management related public services fees, Lodging Tax and tourist related revenues and/or voted levy assessments in order to fund projects that are identified by the public as needed. Both public and private revenue sources will be employed to achieve a

balance of equity and cost to the taxpayer through increased private and non-profit participation in recreation service activity.

PR 8.1.3 Identify and utilize alternative funding programs administered by Tourism Program Areas, local, state and federal agencies or other public or private sources which are in the form of grants, loans or other funding mechanism.

PR 8.1.4 Make pedestrian-friendly improvements to rights-of-way with enhanced public spaces, landscaping, way finding directional and historical signs, public art and pedestrian and bicycle pathways in a manner that encourages pedestrian interaction between neighborhoods, recreation facilities, schools, business areas, waterfront parks, Marina and transportation links.

PR 8.2 Identify appropriate and responsive use of city lodging tax for tourism purposes through specific planning:

PR 8.2.1 The Lodging Tax Advisory Committee will review and comment to City Council on any proposal for the imposition by the City of a Lodging Tax or any proposal for the increase in the rate of, repeal of, an exemption from, or change in the use of revenue received from Lodging.

PR 8.2.2 The comments shall include an analysis of the extent to which the proposal will accommodate activities for tourists or increase tourism, and the extent to which the proposal will affect the long-term stability of the fund created under RCW 67.28.1815.

PR 8.2.3 Failure of the Advisory Committee to submit comments before final action on or passage of the proposal shall not prevent the city from acting on the proposal. The City is not required to submit an amended proposal to an advisory committee under this section. [Ord. 1319 § 3, 2003.]

PR 8.2.4 Identify and utilize alternative funding programs administered by Tourism Program Areas, local, state and federal agencies or other public or private sources which are in the form of grants, loans or other funding mechanism.

Human Services

PR 9.1 Provide appropriate and responsive Human Services through Specific Planning:

PR 9.1.1 Human Services Advisory Committee will represent the interest of the City in matters of Human Services and keep the City Council informed on all such related matters.

PR 9.1.2 Evaluate each human services grant application using a standard rating tool.

PR 9.1.3 Allocate Human Services grants funding based on established city priorities:

1. Priority One: Those services which help meet basic and emergency needs (food, safety, shelter, medical, dental, mental health care, and clothing)
2. Priority Two: Programs which are preventative in nature and promote healthy, violence free families and self-dependence.
3. Priority Three: Programs which seek to maintain and enhance the quality of life in persons whose basic needs are already met.

PR 9.1.4 Recommend to the City Council a level of funding for each accepted grant application.

PR 9.1.5 Ensure accountability of, funded agencies with established service goals, required quarterly reports and monitoring by the Committee.

Arts and Culture

PR 10.1 Provide appropriate and responsive cultural arts through specific planning:

PR 10.1.1 The Arts Commission will represent the interest of the City in matters of the arts as the spokes group for the arts in the City and keep the City Council informed on all such related matters.

PR 10.1.2 Valuate, prioritize, and make recommendations on funding for cultural arts needs within the City.

PR 10.1.3 Review and recommend works of art for the City. Local artists will be encouraged and given equal consideration for these projects.

PR 10.1.4 Inform, assist, sponsor or coordinate with arts organizations, artists, or groups interested in cultural opportunities for our diverse community.

PR 10.1.5 Encourage arts programs that celebrate cultural enrichment and the diversity of Des Moines.

PR 10.1.6 Support accessibility and visibility of the arts.

PR 10.1.7 Collaborate with schools, local, regional, state and national arts organizations.

PR 10.1.8 Obtain private, local, regional, state or federal funds to sustain the arts within the Des Moines community.

PR 10.1.9 Cultivate interested citizens passionate about the arts for Arts Commission leadership and volunteerism.

Healthy Community

PR 11.1 Champion the Healthy Des Moines Movement through policy, systems, and environmental changes that result in increased access to healthy foods and beverages and opportunities for physical activity, with an emphasis on school-age children:

PR 11.1.1 Provide fresh food and unsweetened beverage options in City-sponsored meetings and promote healthy eating and nutritional education in City recreational programs to promote lifelong healthy eating habits.

PR 11.1.2 Provide K-fit and established active recreation standards and lifelong fitness education in City-sponsored youth recreational programs to promote active living habits.

PR 11.1.3 Identify City park lands as possible locations for community gardens, fruit and/or vegetable stands, farmers markets, and Community Supported Agricultural (CSA) distribution sites to improve access to fresh food. Community gardens located in City park land should be considered a non-commercial land use and subject to park land use guidelines.

PR 11.1.4 Support joint-use agreements for the use of publicly-owned property and joint- program agreements with public and private agencies to increase opportunities for lifelong active living and healthy eating programming and education.

PR 11.1.5 Support funding of human services agencies which promote healthy communities including nutritional, mental, physical and social health services.

PR 11.1.6 Provide volunteer opportunities that support building healthy communities.

Funding

PR 12.1 Establish Parks and Recreational Facilities Impact Fees for "park and facilities system improvements" necessary due to growth based on the development's proportionate share of system improvements that are reasonably related to the new development. Public park, waterfront and recreational facility improvements located at the development site should be encouraged.

Park and Facility Standards

PR 13.1 Establish parks, recreation and senior services standards to identify facility requirements and characteristics that respond to the various recreational needs of the City of Des Moines.

PR 13.1.1 Several factors are considered in connection with the classification and planning decisions. These are:

1. Determination of specific need in neighborhood or community setting.

2. Relationship of need, design criteria, service capability and suitability of a specific site to support the defined recreation service need.

3. The probability of school/park relations in terms of site development and facility use for public recreation purposes.

4. The probability of creating public/private partnerships on special use parks or in combination with a traditional public park.

5. Operational, maintenance and program service requirements for the population to be served by a particular park unit.

PR 13.2 Classification of parks establishes several essential elements for park land requirements based on population ratios and the types of recreational uses and services to be provided. The physical improvements of a park should respond to the preferences or needs of the citizens of Des Moines:

PR 13.2.1 Mini-Park

1. Use/Description: Serves a basic neighborhood and community need for children and families (play equipment, picnic area, sports courts and downtown plazas or City entrances). Mini-Park features such as play equipment are typically in neighborhood parks, community parks or in conjunction with joint school/park facilities.
2. Planning Area: Up to 1/4 mile radius.
3. Size: Approximately 1 acre.
4. Desirable Quantity: Need varies per 1,000 population and .25-mile radius dispersion.
5. Desirable Characteristics: The Park should be in close proximity to high-density residential areas and/or centers of employment. Mini-Parks should be designed for intensive use and should be easily accessible and visible from the surrounding area.
6. Examples: Big Catch Plaza, Cecil Powell Park, Overlook Park I and II, and Westwood Park.

PR 13.2.2 Neighborhood Park

1. Use/Description: Serves the immediately surrounding residential population or employment base. Neighborhood parks often include areas for active recreational activities, such as ballfields and sports courts, as well as passive recreation areas such as picnic areas. This type of recreational resource is the most important and traditional role of the Department in its development of the park system.
2. Neighborhood parks include adequate on-site parking to serve park uses.
3. Planning Area: Up to 1/2 mile drive or walk zone of established housing.
4. Size: Up to 10 acres.
5. Desirable Quantity: Approximately 2.5 acres per 1,000 population and .5 mile radius dispersion throughout Planning Area.
6. Desirable Characteristics: The Park should be in close proximity to dwellings and/or centers of employment. Neighborhood parks should be designed for intensive use and should be easily accessible and visible from the surrounding area. May be developed as a school-park facility.
7. Examples: Dr. Shirley Gordon Park, Midway Park and Wooton Park.

PR 13.2.3 Community Park/ Sports Complex

1. Use/Description: All uses and facilities are designed to serve the surrounding community. Community

2. Parks provide for organized or league sports complexes, individual sports, community centers, pools, cultural amphitheaters and large passive areas and are an important recreation resource for urban communities. Parks are generally 15 or more acres in size and accessible to larger community populations and contain special amenities that may attract visitors from throughout the Planning Area. Community parks include on-site parking since visitors may travel by automobile to utilize the park's facilities.

3. Planning Area: 3-5 mile radius.

4. Size: 15 or more acres.

5. Desirable Quantity: Approximately 3.5 acres per 1,000 population and Sports Complex 4-6 acres per 1,000 population.

6. Desirable Characteristics: The Park should be easily accessible from the surrounding neighborhoods while also minimizing automobile traffic volumes on nearby residential streets.

7. Example: Des Moines Field House Park and Steven J. Underwood Memorial Park.

PR 13.2.4 Regional Park

1. Use/Description: Areas of natural or ornamental quality used for outdoor recreation, such as picnicking, boating, swimming, camping, and trails. Large portions of regional parks may be reserved for conservation and natural resource management.

2. Planning Area: Up to 1 hour driving time.

3. Size: Approximately 90 acres.

4. Desirable Quantity: 1 or more regional parks within the Planning Area.

5. Desirable Characteristics: Contiguous to or encompassing natural resources.

6. Example: Saltwater State Park.

PR 13.2.5 Special-Use Park/ Waterfront Centers

1. Use/Description: The Special-Use Park provides revenue generation to support recreational activities while providing recreation opportunities to local and area populations. The City's role in special-use parks could be as the "landlord" or as the "partner" or a combination of both. It may provide opportunities for extended recreation activities such as marinas, waterfront or marine centers, event or entertainment centers,

water parks or aquatics centers, fitness centers, sports stadiums, golf courses, or other specialized revenue producing commercial recreation activities.

2. Planning Area: No applicable standard.

3. Size: The size and character of special-use parks is a function of market and business development, or economic development principles and is used to establish public/private partnerships and/or privatization of public resources.

4. Desirable Quantity: No applicable standard.

5. Desirable Characteristics: The Park should be compatible with surrounding land uses. Linear parks should connect other features in the recreation system.

6. Example: Des Moines Beach Park, Des Moines Marina and Redondo Park.

PR 13.2.6 Conservancy Park

1. Use/Description: Natural and undeveloped lands along creeks, steep slopes and ravines, and ROWs and easements provide open space, greenways, buffers, wetlands and viewpoints within the City jurisdiction. Protection and management of the natural/cultural environment and interpretive education with recreation use as a secondary objective.

2. Planning Area: No applicable standard.

3. Size: Sufficient to protect natural resource.

4. Desirable Quantity: Sufficient to protect natural resources.

5. Desirable Characteristics: Variable, depending on the resource being protected.

6. Example: Parkside Wetlands, Woodmont Park, Sonju Park and Des Moines Creek Park.

PR 13.2.7 Trails and Pathways, Streetscapes, Entryways and ROWs

1. Use/Description: Trail uses include bicycling, walking, hiking, jogging, roller skating and blading, and skateboarding for personal health and nature appreciation. Trails provide commuter linkages that join neighborhoods and cities, local and regional parks, open space areas and civic and business centers into a cohesive recreational and transportation system.

2. Planning Area: local and regional.

3. Size: 4ft. - 12 ft. width sufficient to provide safe conditions for user applications (on road, off-road, bike lane, sidewalk, asphalt, gravel or natural pathway.

4. Desirable Quantity: .5 Mi. per 1,000 population.

5. Desirable Characteristics: Variable, bicycle trails have a set of classifications (Class I, II, III and IV) which determine use and design considerations such as hard surfaces, widths, signage and lane configuration. Meets ADA standards – no more than 5% grade where possible.

6. Example: Des Moines Creek Trail, Barnes Creek Trail and Redondo Boardwalk.

PR 13.3 Des Moines parks are classified as specified in the Parks, Recreation and Senior Services Master Plan (Section 1, Table 1-1 Existing City owned Parks and Trails Facilities).

PR 13.3.1 Existing Mini-Parks

Mini-parks within Des Moines	**Size (acres)**
Big Catch Plaza	0.38
Cecil Powell Park	0.17
Kiddy Park	0.55
Overlook II	0.47
South Marina Park (included with Des Moines Marina acres)	0
South 239th Street Beach Access	0.08
Westwood Park	0.4
Total Mini-Parks	**2.05**

PR 13.3.2 Existing Neighborhood Parks

Neighborhood Parks within Des Moines	**Size (acres)**
Dr. Shirley Gordon Park	0.88
Midway Park	1.58
Parkside Park	4.04
Water Tower Park*	1.0
Wooton Park	2.24
Total Neighborhood Parks	9.74

* Water Tower Park is leased from Highline Water District

PR 13.3.3 Existing Community Parks

Community Parks/Sports Complexes within Des Moines	Size (acres)
Des Moines Field House Park	5.2
Steven J. Underwood Memorial Park and Activity Center	21.6
Zenith Park*	5.5
Total Community Parks	**29.6**

*Zenith Park is leased from Highline School District

PR 13.3.4 Existing Regional Parks

Regional Parks within Des Moines	Size (acres)
Saltwater State Park*	88.0
Total Regional Parks	**88.0**

*Saltwater State Park is of waterfront resource of particular local significance to the residents of Des Moines and should be protected and preserved.

PR 13.3.5 Existing Special Parks

Special Parks within Des Moines	Size (acres)
Des Moines Beach Park and Tidelands	22.3
Marina, Fishing Pier and Tidelands	15.9
Redondo Park, Beach and Tidelands	3.94
Total Special Parks	**42.14**

PR 13.3.6 Existing Conservancy Parks/Open Space

Conservancy Parks within Des Moines	Size (acres)
Barnes Creek Open Space and Trail	4.7
Bayview Wetlands	.74
Bluffs at Redondo	.27
Cameron's Crossing Open Space	7.35
Cedarbrook Wetlands	3.87
City Park	3.44
Des Moines Creek Park and Trail*	45.05
Des Moines Trace Open Space	.53
Graceview Wetlands/Open Space	4.24
Landmarque Open Space	1.12
Massey Creek Plaza	.81
Mediterranean Heights Open Space	.27
Parkdale Open Space	.4
Parkside Wetlands	10.94
Sola Wetlands	3.77
Sonju Park	9.54
Sunset Gardens Open Space	.17
Wetland Tract	.27
Woodmont Park	9.98
Total Conservancy Parks	**107.46**

*Portions of Des Moines Creek Park & Trail north of South 208th Street are within the City of SeaTac.

PR 13.3.7 Existing Trails, Pathways, Streetscapes and ROWs

Trails, Pathways, Streetscapes and ROWs within Des Moines	Size (acres)
Barnes Creek Trail	1.1 Mi.
Des Moines Creek Trail*	2.5 Mi.
Des Moines Memorial Park (ROW)	.14 Ac.
Overlook I (ROW)	.08 Ac.
Redondo Boardwalk	.5 Mi.
Redondo Hillclimb (ROW)	.07Ac.
Redondo Trail	.25 Mi.
South 251st Entrance (ROW)	.07 Ac.
Total Trails, Pathways, Streetscapes and ROWs	**NA**

*Portions of Des Moines Creek Trail north of South 208th Street are within the City of SeaTac.

PR 13.3.8 Existing Interlocal City/School District Park Facilities

Interlocal School/Park Facilities within Des Moines	Size (acres)
Mount Rainier High School Track	1 Ac.
Midway Elementary Ballfield	1.5 Ac.
Olympic School Ballfield, Soccer Field and Track	3 Ac.
Woodmont Elementary Soccer Field	1.5 Ac.
Total Interlocal School/Park Facilities	**7**

Interlocal City/School District Park Facilities have City, King County and/or State funding and agreements that specify required community use.

Attachment #3

CITY OF DES MOINES, WASHINGTON
Planning, Building, and Public Works Department
21630 11th Avenue South, Suite D
Des Moines, WA 98198
Phone: (206) 870-7576 Fax: (206) 870-6544

ADOPTION OF EXISTING ENVIRONMENTAL DOCUMENTS

Adoption for: ☒ **DNS** ☐ **MDNS** ☐ **EIS** ☐ **Other:** _____

Description of proposal: Update to the City of Des Moines 2010-2015 Parks, Recreation and Senior Services Master Plan (Master Plan). The updated Master Plan is a long range planning document that looks at parks, recreation and senior services needs for the 2016-2021 planning horizon. The periodic review and update to the Master Plan is a requirement of the Growth Management Act [RCW 36.70A.070(8)] and to qualify for grant funding from the Washington State Department of Commerce and Recreation and Conservation Funding Board. The 2016-2021 Master Plan incorporates updates to demographic data; feedback citizen survey tools regarding community recreation needs; conditions at city parks and facilities and recommendations for the prioritization of future acquisition, renovations and repairs, new development and maintenance needs; and updates Section 5: Goals, Policy and Implementation Strategies and Parks, Recreation and Senior Services Standards. No new projects were added to the Master Plan as part of this update.

Proponent: City of Des Moines

Location of proposal, including street address, if any: Citywide.

Project File No: LUA2015-0061

Title of Document Adopted: SEPA Checklist and Determination of Nonsignificance, Update to the 2010 Des Moines Parks, Recreation and Senior Services Master Plan, July 27, 2009.

Lead Agency: City of Des Moines

The document being adopted pursuant to WAC 197-11-630 has not been challenged. The City of Des Moines has adopted this document as being appropriate for this proposal after independent review. The document meets the City's environmental review standards and will accompany the proposal to the decision maker. The DNS and SEPA checklist can be viewed at: www.desmoineswa.gov/mypermits. To access the information, once on the above website, please click on *Click to Search* under the Permit Search Section and then enter the Project File Number LUA2015-0061 in *The Search by ID Number* box and then click *Search*.

Responsible Official: Daniel J. Brewer, P.E., P.T.O.E.

Position/Title: Planning, Building and Public Works Director
& SEPA Official
21630 11th Avenue South, Suite D
Des Moines, WA 98198

November 30, 2015
(Date*)

(Signature)

Project Lead Contact: Denise Lathrop, Community Development Manager, Phone (206) 870-6563

CITY OF DES MOINES
SEPA ENVIRONMENTAL CHECKLIST

(WAC 197-11-960)

A. BACKGROUND

1. Name of proposed project, if applicable:

Update to the 2010 Des Moines Parks, Recreation and Senior Services Master Plan

The Des Moines Parks, Recreation and Senior Services Master Plan is a long range planning document that looks at parks and recreation needs out to the year 2020.

The Parks, Recreation and Senior Services Master Plan is a requirement to meet the intent of the Growth Management Act and to qualify for State grant funding from Department Community, Trade and Economic Development; Recreation and Conservation Funding Board and Washington State Department of Transportation. Section 5 of the Parks, Recreation and Senior Services Master Plan Update is adopted by City Council as Chapter 6 - Parks, Recreation and Open Space Element of the Des Moines Comprehensive Plan.

The Master Plan identifies recreation resource deficits within city neighborhoods, prioritizes community use patterns for parks and facility programming and provides conceptual designs and cost estimates for city and interlocal acquisition, new development and renovation and repairs. The City has received significant grant funding from the state to match city capital funds for its parks and facilities projects during the past six years for the following projects:

- Field House Interior Fire Suppression System and Exterior Sidewalks and Drainage ($113,955 CTED funds)
- Steven J. Underwood Ballfield Lights and Restroom Facility ($252,071 IAC funds)
- Des Moines Activity Center Relocation ($250,000 CTED funds)
- Des Moines Beach Park Auditorium ($300,000 CTED funds)
- Des Moines Beach Park Dining Hall and Picnic Shelter Rehabilitation ($1M CTED funds)
- Des Moines Field House Park Ballfield #1 Enhancements ($75,000 RCO funds)
- Des Moines Creek Trail ($250,000 WSDOT funds)
- Des Moines Creek Trail ($579,000 RCO funds)
- Des Moines Field House Park Grandstand ($420,000 CTED funds)

State agencies such as the Recreation and the Conservation Funding Board (RCO), have stated criteria which must be met to qualify to apply for funding and then to score competitively to receive funding. Local Parks Category grant criteria are provided in RCFB Manual 10A, WWRP: ORA- February 12, 2008 pages 37-44.

Planning Policies are provided in RCFB Manual 2: Planning Policies- January 29, 2008, Section 2- Policies pages 3-9. Six planning elements are required by RCO to meet their certification process to qualify for grant funding:

1. Goals, objectives
2. Inventory
3. Public involvement

4. Demand and need analysis
5. Capital Improvement Program
6. Adoption

The Des Moines City Council appointed a twenty one member Ad Hoc Parks, Recreation and Senior Services Master Plan Citizen Advisory Committee, with representation from each of the City's citizen committees and commissions (Arts Commission, Human Services, Landmarks Commission, Library Board, Planning Agency and Senior Services), neighborhoods, recreation special interests and user groups, school districts, and other needs to help guide the Master Plan work. The process was similar in nature to the committee processes established for the 1997 and 2003 Parks, Recreation and Senior Services Master Plans.

The Committee attended a series of workshops beginning in June, 2008. The committee reviewed demographic data, evaluated business, citizen and user group surveys and public feedback regarding city-wide recreation needs. The City hired landscape architect firm SB&A to develop a park assessment tool to assist with committee analysis of existing conditions at each of the city's parks and facilities and to help with the evaluation of project, program and area based acquisition, development and ongoing maintenance and operation cost estimates and economic impacts. The intent is to provide advice the City Council on long-range park and facility acquisition and development improvements, project and program priorities and funding options and strategies relating to the delivery of parks, recreation and senior services.

The Master Plan must be updated every six years to meet state RCO grant requirements and every 10 years to meet GMA requirements, therefore the work will encompass years 2010-2020. The Committee's findings and recommendations will be presented to City Council for review and approval upon completion of the work.

The Master Plan requires SEPA review and public hearings by the Planning Agency and City Council. The process must be completed no later than December 2009. The Draft 2010 Des Moines Parks, Recreation and Senior Services Master Plan is attached.

2. Name of applicant:

City of Des Moines

3. Address and phone number of applicant and contact person:

Patrice Thorell
Director Parks, Recreation and Senior Services
1000 S. 220th Street
Des Moines, WA 98198
(206) 870-6529

4. Date checklist prepared:

July1, 2009

5. Agency requesting checklist:

City of Des Moines

6. Proposed timing or schedule (including phasing, if applicable):

The draft Des Moines Parks, Recreation and Senior Services Master Plan will be reviewed by the Des Moines City Council and a public hearing will be scheduled for fall 2009. The Des Moines Parks, Recreation and Senior Services Master Plan would be adopted as the Parks & Open Space Element of the Comprehensive Plan by ordinance and would become effective 5 days after passage. The Des Moines Parks, Recreation and Senior Services Master Plan policies would provide the framework for land acquisition, park and facility renovation and repair and for new development as it occurs.

7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.

Adopting the Des Moines Parks, Recreation and Senior Services Master Plan is a non-project action. Subsequent specific project actions may require additional environmental review.

8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.

SEPA threshold determinations will be made for all future development activities within the City of Des Moines that are not categorically exempt.

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.

No specific applications are known at this time. City staff regularly process site specific development requests of properties located within the City of Des Moines.

10. List any government approvals or permits that will be needed for your proposal, if known.

Final approval of the Des Moines Parks, Recreation and Senior Services Master Plan would require approval by a majority vote of the City Council.

11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page.

The Des Moines Parks, Recreation and Senior Services Master Plan outlines the policies and planned parks and recreation system required to meet the planned growth in housing and employment for the coming 10+ years, through year 2020. The Plan consists of policies and recommended list of parks and facilities capital projects to be implemented by City of Des Moines.

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

This non-project action may affect properties within the City of Des Moines.

B. ENVIRONMENTAL ELEMENTS

1. Earth

a. General description of the site (circle one): Flat, rolling, hilly, steep slopes, mountainous, other . . . . . .

The proposal does not specifically affect an individual site since it is non-project action. However, portions of the City of Des Moines contain areas which can be defined as rolling, hilly, steep slopes, and ravine-sidewalls.

b. What is the steepest slope on the site (approximate percent slope)?

The proposal does not specifically affect an individual site since it is non-project action. However, the City of Des Moines contains slopes in excess of 45 %.

c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any prime farmland.

The proposal does not specifically affect an individual site since it is non-project action.

d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.

The proposal does not specifically affect an individual site since it is non-project action. However, the City of Des Moines does contain geological hazard areas due the potential of liquefaction or history of unstable soils.

e. Describe the purpose, type, and approximate quantities of any filling or grading proposed. Indicate source of fill.

The proposal does not specifically affect an individual site since it is a non-project action. However, future project actions would be subject to further review consistent with the Des Moines Municipal Code and State Regulations on a case-by-case basis.

f. Could erosion occur as a result of clearing, construction, or use? If so, generally describe.

The proposal does not specifically affect an individual site since it is a non-project action. However, future project actions would be subject to further review consistent with the Des Moines Municipal Code and State Regulations on a case-by-case basis.

g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?

The proposal does not specifically affect an individual site since it is a non-project action. However, future project actions would be subject to further review consistent with the Des Moines Municipal Code and State Regulations on a case-by-case basis.

h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any:

No development activity is proposed in conjunction with this non-project action; therefore, there are no erosion or other impacts to the earth. Any erosion related impacts created by future project actions during construction and clearing activities will be mitigated by compliance with the Des Moines Municipal Code, the King County Surface Water Design Manual Appendix D, and appropriate State regulations. Additionally all future new project actions will require the submittal of a Temporary Erosion and Sedimentation Control Plan (TESC) pursuant to ~~DMMC § 14.60:~~ CHAPTER 14.24 DMMC

2. Air

a. What types of emissions to the air would result from the proposal (i.e., dust, automobile, odors, industrial wood smoke) during construction and when the project is completed? If any, generally describe and give approximate quantities if known.

The proposal is a non-project action. No development activity is directly associated with this proposal. The proposal will not directly result in emissions to the air of any kind.

b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.

The proposal is a non-project action. No construction is associated with this proposal; therefore, it will not result in emissions or odors, nor will it be affected by any kind of emissions.

c. Proposed measures to reduce or control emissions or other impacts to air, if any:

This is a non-project action which will not result in emissions or odors, nor will it be affected by any kind of emissions since there is no construction associated with the proposal. Therefore, mitigation measures are not proposed as part of the proposal.

Future project actions will be subject to environmental review as require by the Des Moines Municipal Code and the City's SEPA rules. All projects will be evaluated for potential air impacts in accordance will all applicable polices, rules, and regulations adopted by the City of Des Moines. Any impact will be appropriately mitigated in accordance with local and state requirements for air impacts.

3. Water

a. Surface:

1) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.

The proposal does not specifically affect an individual site since it is a non-project action. The City of Des Moines abuts the Puget Sound and Barnes Creek, McSorley Creek, Massey Creek, Redondo Creek and Des Moines Creek run through the City.

2) Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.

This is a non-project action; therefore, no development will occur over, in, or adjacent to any surface water body as part of the proposal.

Impacts on surface water resources and wetlands will be evaluated on a case-by-case basis, and if future development is proposed in the vicinity of any surface waters or wetlands, the project action will be consistent with the requirements codified in DMMC § 18.86 "Environmentally Critical Areas" and the City's Shoreline Master Program. Any impacts will be evaluated and the City will determine the appropriate mitigation of any potential adverse impacts.

3) Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.

This is a non-project action; therefore, no filling or dredging of surface waters or wetlands will occur under the proposal.

4) Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known.

This is a non-project action; therefore, no surface waters withdrawals or diversions will occur under the proposal.

5) Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.

Some of the Parks Areas w/in Des Moines are located w/in 100 yr Flood Plain

This is a non-project action; therefore, no development will occur within a 100-year floodplain as part of the proposal.

6) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.

This is a non-project action; therefore, no discharge to surface waters will occur.

b. Ground:

1) Will ground water be withdrawn, or will water be discharged to ground water? Give general description, purpose, and approximate quantities if known.

This is a non-project action; therefore, no discharge to groundwater will occur under the proposal.

2) Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example: Domestic sewage; industrial, containing the following chemicals. . . ; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.

This is a non-project action; therefore, no conveyance of waste materials to groundwater will occur under the proposal.

c. Water runoff (including stormwater):

1) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.

This is a non-project action; therefore, it will not result in additional sources of runoff.

2) Could waste materials enter ground or surface waters? If so, generally describe.

This is a non-project action; therefore, no conveyance of waste materials to surface water or to groundwater will occur under the proposal.

3) Proposed measures to reduce or control surface, ground, and runoff water impacts, if any:

This is a non-project action which will not result in additional runoff nor will it affect surface water or groundwater since there is no construction associated with the proposal. Therefore, mitigation measures are not proposed as part of the ordinance.

Future project actions will be subject to environmental review as required by the Des Moines Municipal Code and the SEPA rules. Projects which are not categorically exempt from SEPA and require a City approved permit will be subject to review under the City's SEPA implementing ordinance (DMMC § 16.04).

4. Plants

a. Check or circle types of vegetation found on the site:

The proposal does not specifically affect an individual site since it is a non-project action. However, the City of Des Moines has the following types of vegetation:

X deciduous tree: alder, maple, aspen, other

X evergreen tree: fir, cedar, pine, other

X shrubs

X grass

X pasture

——— crop or grain

X wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other

X water plants: water lily, eelgrass, milfoil, other

——— other types of vegetation

b. What kind and amount of vegetation will be removed or altered?

The proposal is a non-project action. No construction is associated with this proposal; therefore, it will not result in removal or the alteration of any vegetation.

c. List threatened or endangered species known to be on or near the site.

None known

d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any:

The proposal is a non-project action, it does not directly involve landscaping or vegetation enhancement.

Future project actions will be subject to environmental review as required by the Des Moines Municipal Code and the SEPA rules. All future site specific projects are subject to the City of Des Moines landscaping code (DMMC § 18.41). Projects which are not categorically exempt from SEPA and require a City approved permit will be subject to review under the City's SEPA implementing ordinance (DMMC § 16.04). Any impact as a result of future project to native vegetation will be appropriately mitigated under SEPA substantive authority.

5. Animals

a. Circle any birds and animals which have been observed on or near the site or are known to be on or near the site:

The following types of animals have been observed in Des Moines:

birds: **hawk, heron, eagle, songbirds**, other: **waterfowl**

mammals: **deer**, bear, elk, beaver, other: **river otter, sea lions, seals**

fish: bass, **salmon, trout, herring, shellfish**, other: **surf smelt, sand lance**

b. List any threatened or endangered species known to be on or near the site.

Bald eagles have been known to utilize the Puget Sound area for foraging and roosting. There are bald eagle nesting sites in Des Moines. (City of Des Moines, 2005).

Bull trout and Chinook salmon use Puget Sound as part of their migratory corridor. Critical habitat for Chinook salmon extends from the Puget Sound shoreline out to the maximum depth of the photic zone[1]. Bull trout critical habitat extends offshore to a depth of 10 meters. Both fish may use the areas near the mouth of Des Moines Creek, for foraging habitat (City of Des Moines, 2005).

The presence of humpbacked whales within the vicinity of the project site is considered rare. Stellar's sea lion are known to occur frequently within Puget Sound, but are typically found further north. There is no known marine mammal habitat within the Beach Park (City of Des Moines, 2005).

In late 2005 the distinct population segment of the Southern Resident killer whale (Orcinus orca), commonly referred to as Orcas, was listed as endangered under the Endangered Species Act. On November 28, 2006, the entire Puget Sound was designated as Critical Habitat for the Orcas (NOAA 2006). The presence of Orcas within the vicinity of the project site is considered rare.

c. Is the site part of a migration route? If so, explain.

Adult salmonids migrate through the Puget Sound ~~adjacent to Beach Park and then into Des Moines~~ And in the Creeks w/in Des Moines Creek. Juvenile anadromous salmoinds migrate from spawning areas within Des Moines Creek then to the Puget Sound. The Puget Sound is also a migratory route for several other species, including the humpbacked whale, orcas, and bull trout. These species are not known to reside or forage within the ~~Des Moines Creek~~. The City of Des Moines is also located in the Pacific Flyway used by migratory birds. Massey Creek, And McSorley Creek creeks located in Des Moines

[1] The photic zone extends from the line of extreme high tide out to a depth of no greater than 30 meters, relative to the mean lower low water (MLLW) line.

d. Proposed measures to preserve or enhance wildlife, if any:

No mitigation is proposed under this non-project action since there not associated construction activity; therefore, there will not be an impact to wildlife located within or near the City of Des Moines.

Future project actions will be subject to environmental review as required by the SEPA rules, and will be evaluated for wildlife impacts in accordance with the policies, rules, and regulations adopted by the City of Des Moines to prevent and mitigate impacts to wildlife.

A further discussion related to possible animal impacts and mitigation is provided in Section D.2 and D.4 since this is a non-project action.

6. Energy and natural resources

a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.

This is a non-project action; therefore, there it will not create any additional needs for energy.

b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.

This is a non-project action; therefore, there it will not affect the potential use of solar energy within Des Moines.

c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any:

There are no associated energy impacts with this non-project action. Therefore, no mitigation measures are proposed.

Future project actions will be subject to environmental review as required by the Des Moines Municipal Code and the SEPA rules. Projects which are not categorically exempt from SEPA and require a City approved permit will be subject to review under the City's SEPA implementing ordinance (DMMC § 16.04). Any impact as a result of future project to native vegetation will be appropriately mitigated under SEPA substantive authority.

A further discussion related to possible energy impacts and mitigation is provided in Section D.3 since this is a non-project action.

7. Environmental health

a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal? If so, describe.

No; this is a non-project action.

1) Describe special emergency services that might be required.

Since this is a non-project action it will not require emergency services.

2) Proposed measures to reduce or control environmental health hazards, if any:

None, since no adverse impacts are anticipated with this non-project action.

b. Noise

1) What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)?

The proposal is not site specific. However, the City of Des Moines is impacted by noise generated by the SeaTac International Airport at levels which exceed 50 Ldns.

2) What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site.

None; this is a non-project action; therefore, construction activity is not associated with the proposal.

3) Proposed measures to reduce or control noise impacts, if any:

Since this is a non-project action there are no associated noise impacts; therefore, mitigation measures are not proposed as part of the PARKS, RECREATION AND SENIOR SERVICES MASTER PLAN . New developments would be subject to existing sound transmission ordinance which requires indoor noise levels are reduced by approximately 30 dBA as compared to exterior noise levels. Potential noise impacts associated with new development will be reviewed under separate SEPA analysis.

8. Land and shoreline use

a. What is the current use of the site and adjacent properties?

The proposal is not site specific. The City of Des Moines has the full range of land uses within the City, including predominately single family, institutional, commercial/retail and public facilities.

b. Has the site been used for agriculture? If so, describe.

Yes, the areas within the City of Des Moines over the years, were used for timber activity, agriculture, and raising domestic stock.

c. Describe any structures on the site.

Structures within the City of Des Moines include single family residences, multifamily structures, commercial buildings, and public facilities.

d. Will any structures be demolished? If so, what?

No; this is a non-project action.

e. What is the current zoning classification of the site?

No changes are planned to the current zoning in the City of Des Moines.

f. What is the current comprehensive plan designation of the site?

No changes are planned to the current zoning in the City of Des Moines.

g. If applicable, what is the current shoreline master program designation of the site?

Park areas are w/in Shoreline Jurisdiction

Portion of the City of Des Moines are within 200 feet of the shoreline and are primarily designated as High Intensity. Beach Park which is within the Downtown Neighborhood is designated as Urban Conservancy

h. Has any part of the site been classified as an "environmentally sensitive" area? If so, specify.

The proposal is not site specific.

i. Approximately how many people would reside or work in the completed project?

None; this is a non-project action. As mentioned above, independent economic development efforts may result in increased redevelopment activity within the City of Des Moines.

j. Approximately how many people would the completed project displace?

None; this is a non-project action. As mentioned above, independent economic development efforts may result in increased redevelopment activity within the City of Des Moines may in turn cause some displacement.

k. Proposed measures to avoid or reduce displacement impacts, if any:
Since this is a non-project action, there is no associated displacement impact; therefore, mitigation measures are not proposed as part of the ordinance. Potential displacement impacts associated with specific project actions will be reviewed under separate analysis.

l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any:

The proposal is a non-project action to adopt the Des Moines Parks, Recreation and Senior Services Master Plan Update, involving textual amendments to the DMMC.

Future project actions will be subject to environmental review as required by the Des Moines Municipal Code and the SEPA rules. Projects which are not categorically exempt for SEPA and require a City approved permit will be subject to review under the City's SEPA implementing ordinance (DMMC § 16.04).

A further discussion related to possible land use impacts and mitigation is provided in Section D.5 since this is a non-project action.

9. Housing

a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing.

Since this is a non-project action, there is not any associated construction; therefore, it will not result in the creation housing units.

b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing.

Since this is a non-project action, there is not any associated construction or demolition therefore, it will not result in the elimination of any housing units. c. Proposed measures to reduce or control housing impacts, if any:

Since this is a non-project action, there is not associated housing impact; therefore, mitigation measures are not proposed as part of the ordinance.

10. Aesthetics

a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?

Since this is a non-project action, there is not any associated development activity; therefore, no structures will be constructed as part of this Des Moines Parks, Recreation and Senior Services Master Plan adoption. Future development activity could result in additional building construction; however, building heights are limited by the Des Moines Municipal Code.

b. What views in the immediate vicinity would be altered or obstructed?

Since this is a non-project action, there is not any associated development activity; therefore, no structures will be constructed which could alter or obstruct views. Building heights are limited by the Des Moines Municipal Code to mitigate the impact on views.

c. Proposed measures to reduce or control aesthetic impacts, if any:

This is non-project action; no construction is associated with the proposal. Therefore, mitigation measures are not proposed as part of the proposal.

Future project actions will be subject to environmental review as required by the Des Moines Municipal Code and the SEPA rules.

Finally, any future site specific development proposal could be subject to review under the City's Design Review Code (DMMC § 18.58) which was established to protect, preserve, and enhance the social, cultural, economic, environmental, aesthetic, and natural values that have established the desirable quality and unique character of Des Moines.

11. Light and glare

a. What type of light or glare will the proposal produce? What time of day would it mainly occur?

No development activity will occur in conjunction with this non-project action; therefore, the proposal would not produce any type of glare or create a new source of light. During the review of future specific project actions the City will evaluate any light or glare related impacts created by the construction activity.

b. Could light or glare from the finished project be a safety hazard or interfere with views?

No development activity will occur in conjunction with this non-project action; therefore, the proposal would not produce a safety hazard or interfere with views as a result of light or glare. During the review of future specific project actions the City will evaluate any light or glare related impacts created by the construction activity.

c. What existing off-site sources of light or glare may affect your proposal?

No development activity will occur in conjunction with this non-project action; therefore, the proposal would not be affected by an off-site source of light or glare. Portions of the City of Des Moines are illuminated by use of publicly-owned light standards, lighting on private property, vehicle headlights, and illuminated signs. During the review of future specific project actions the City will evaluate any additional sources of off-site light or glare.

d. Proposed measures to reduce or control light and glare impacts, if any:

Future Development will also comply w/ Chapter 18.44 Ordinance which lowers the ~~type~~ height of lighting

This is a non-project action which will not result in additional source of light or glare since there is no construction associated with the proposal. Therefore, mitigation measures are not proposed as part of the proposal.

Future project actions will be subject to environmental review as required by the Des Moines Municipal Code and the SEPA rules.

12. Recreation

a. What designated and informal recreational opportunities are in the immediate vicinity?

The City of Des Moines has numerous recreational opportunities. The Des Moines Parks, Recreation and Senior Services Master Plan identifies existing parks and facilities and future proposed land acquisitions, facility renovations and repair and new development projects. See attached Draft Parks, Recreation and Senior Services Master Plan maps for existing and proposed park and facility locations.

b. Would the proposed project displace any existing recreational uses? If so, describe.

None; the Des Moines Parks, Recreation and Senior Services Master Plan is a non-project action.

c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any:

This is a non-project action which will not displace any existing recreational uses. Therefore, mitigation measures are not proposed as part of the proposal. Most park and facilities owned by the City of Des Moines were acquired through government transfers of property or with grant funds that stipulate projects impacts require mitigation and have recorded deeds that do not allow for supplanting.

Future project actions will be subject to environmental review as required by the Des Moines Municipal Code and the SEPA rules.

13. Historic and cultural preservation

a. Are there any places or objects listed on, or proposed for, national, state, or local preservation registers known to be on or next to the site? If so, generally describe.

The Des Moines Beach Park, also known as Covenant Beach Bible Camp, which includes historic, craftsman-style buildings, a picnic shelter, waterfront access, play equipment, and parking. The Des Moines Beach Park was listed on the King County Register of Historic Places in 1988 and on the Washington State Heritage register and the National Register of Historic Places on January 11, 2006 (NRIS, 2006).

The Des Moines Field House Park was listed on the King County Register of Historic Places in 1984 and was been nominated for listing on the National Register of Historic Places in 2009.

There are other unidentified registered historic places or objects located within the City of Des Moines.

b. Generally describe any landmarks or evidence of historic, archaeological, scientific, or

cultural importance known to be on or next to the site.

The proposal is not site specific. Information related to the historic and cultural preservation is contained on the City's website at http://www.desmoineswa.gov. Additional information related to historic preservation is identified within the document, titled Historic Properties Survey: City of Des Moines, dated April 1995.

c. Proposed measures to reduce or control impacts, if any:

This is a non-project action which will not impact any existing historic landmarks or objects of archeological or cultural importance since there is no construction associated with the proposal. Therefore, mitigation measures are not proposed as part of the proposal.

Future site specific project actions will be subject to environmental review as required by the Des Moines Municipal Code and the SEPA rules.

14. Transportation

a. Identify public streets and highways serving the site, and describe proposed access to the existing street system. Show on site plans, if any.

The proposal is not site specific. However, the City of Des Moines is served by the following major public streets or highways: Interstate 5, State Route 99 (Pacific Highway South), State Route 516 (Kent-Des Moines Road) and State Route 509 (Marine View Drive). There are other arterials, collectors and local streets that serve the City of Des Moines.

b. Is site currently served by public transit? If not, what is the approximate distance to the nearest transit stop?

The proposal is not site specific. The following bus routes operate within the City of Des Moines: King County Metro Routes 121, 122, 131, 132, 166, 174, 175 and 191, Sound Transit Route 574.

c. How many parking spaces would the completed project have? How many would the project eliminate?

This is a non-project action which will not create or eliminate parking spaces since there is no construction associated with the proposal.

d. Will the proposal require any new roads or streets, or improvements to existing roads or streets, not including driveways? If so, generally describe (indicate whether public or private).

This is a non-project action which will not require any new roads, streets, or improvements to existing roads or streets since there is no construction associated with the proposal. The 2009 Comprehensive Transportation Plan (CTP) identifies the policies and transportation network needed to accommodate the planned growth in housing and employment through year 2030, meeting the operational standards for the City. Recommendations from the Pedestrian and

Bicyclists section of the proposed CTP will be referenced in the 2010 Parks, Recreation and Senior Services Master Plan.

e. Will the project use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe.

This is a non-project action to adopt the updated Parks, Recreation and Senior Services Master Plan for the City of Des Moines. No specific use of water, rail, or air transportation is associated with this proposal.

f. How many vehicular trips per day would be generated by the completed project? If known, indicate when peak volumes would occur.

This is a non-project action which will not create new vehicular trips since there is no construction associated with the proposal. Future parks and facilities development in Des Moines may in turn create new vehicular trips.

g. Proposed measures to reduce or control transportation impacts, if any:

This is a non-project action which will not create transportation impacts since there is no construction associated with the proposal. The Parks, Recreation and Senior Services Master Plan has projects that may mitigate planned growth in housing and jobs in Des Moines, with the list of recommended parks and facilities improvements and policies to address growth and traffic. Therefore, mitigation measures are not proposed as part of the proposal.

Future project actions will be subject to environmental review as require by the Des Moines Municipal Code and the SEPA rules.

15. Public services

a. Would the project result in an increased need for public services (for example: fire protection, police protection, health care, schools, other)? If so, generally describe.

This is a non-project action which will not create new demand for public services since there is no construction associated with the proposal. As mentioned previously, the proposal is to adopt the updated Parks, Recreation and Senior Services Master Plan for the City of Des Moines with policies and plans for parks and facilities to accommodate future growth in housing and employment. As redevelopment occurs, there may be a proportional increase in the demand for public services.

b. Proposed measures to reduce or control direct impacts on public services, if any.

Adoption of the updated Parks, Recreation and Senior Services Master Plan for Des Moines is intended to prepare the City for anticipated growth in housing and employment by identifying the policies and plan of parks and facilities changes to accommodate the planned growth. This is a non-project action which will not create parks and recreational impacts since there is no construction associated with the proposal. Therefore, mitigation measures are not proposed as part of the proposal.

Future project actions will be subject to environmental review as required by the Des Moines Municipal Code and the SEPA rules. Projects which are not categorically exempt for SEPA and require a City approved permit will be subject to review under the City's SEPA implementing ordinance (DMMC § 16.04).

A further discussion related to possible transportation impacts and mitigation is provided in Section D Sub point 6 since this is a non-project action.

16. Utilities

a. Circle utilities currently available at the site: electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other.

The proposal is not site specific. However, the City of Des Moines is served by the following utilities: electricity, natural gas, water, refuse service, telephone, sanitary sewer, and individual septic systems.

b. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed.

This is a non-project action which will not create require additional public utilities since there is no construction associated with the proposal.

Future project actions will be subject to environmental review as required by the Des Moines Municipal Code and the SEPA rules.

A further discussion related to possible transportation impacts and mitigation is provided in Section D.6 since this is a non-project action.

C. SIGNATURE

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature: Patricia Thorell

Date Submitted: July 1, 2009

ADMINISTRATION ONLY:

Administrative review by: _____

Title: Land Use Planner II

Date: 7/22/09

D. *SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS*

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

This is a non-project action. Adoption of the updated Parks, Recreation and Senior Services Master Plan would identify the proposed expansion of the parks and recreation system to accommodate planned growth and employment in Des Moines through 2020, with some land acquisition, new park and facility development, and park and facility renovations and repairs including construction of trails to facilitate the multi-modal travel demands in Des Moines with the final outcome intended to reduce the release of toxic substances. The Parks, Recreation and Senior Services Master Plan was developed to address existing and anticipated recreational needs of Des Moines citizens to provide a distribution of resources throughout Des Moines. These recommended park and facilities projects could increase impervious surfaces and thereby increase surface runoff, which would be mitigated with design features to manage surface water. These recommended park and facilities projects could increase the production of noise created by user activities.

Proposed measures to avoid or reduce such increases are:

DMMC 14.24 → Future project actions for the parks system would be subject to review under the City Grading Code (~~DMMC § 14.60~~), Environmentally Critical Ares Code (DMMC § 18.86), and the Flood Hazard Areas Code (~~DMMC § 14.44~~). These codes require that erosion and water related impacts to be addressed DMMC 14.40 → as a component of the project review. If impacts are identified during the review the code requires that the impact be appropriately mitigated as part of approval of the project action.

Finally, when future projects are submitted, any water related impact created during and after the project activities will be mitigated in compliance with the surface water design manual adopted by the City of Des Moines: the King County Surface Water Design Manual (KCSWDM).

Compliance with the applicable provisions of the DMMC and KCSWDM will adequately mitigate any probable significant adverse water impacts for project that would be exempt from SEPA. Therefore, additional mitigation would not be required under SEPA substantive authority since appropriate mitigation for the scale of the projects is within the City's current development regulations.

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

The proposed adoption of the Parks, Recreation and Senior Services Master Plan would not directly affect plants, animals, fish or marine life.

Proposed measures to protect or conserve plants, animals, fish, or marine life are:

DMMC 14.24 Future project and site specific actions would be subject to review under the City's Grading Code (~~DMMC § 14.60~~), Environmentally Critical Areas Code (DMMC § 18.86), and the Landscaping Code (DMMC § 18.41). These codes require that impacts to native vegetation and wildlife habitat will be addressed as a component of the land use review. If impacts are identified during the review the code requires that the impact be appropriately mitigated as part of approval of the project action.

Compliance with the applicable provisions of the DMMC will adequately mitigate any probable significant adverse vegetative impacts for project that would be exempt from SEPA. Therefore, additional mitigation would not be required under SEPA substantive authority since appropriate mitigation for the scale of the projects is within the City's current development regulations.

3. How would the proposal be likely to deplete energy or natural resources?

Adoption of the Parks, Recreation and Senior Services Master Plan is a non-project action and is envisioned to provide a variety of passive and active recreational options to the public, many of which would not deplete natural resources and do encourage the pedestrian and environment friendly sustainable activities such as bicycling, skateboarding, walking, swimming and etc.

Some new construction projects could require additional land development which may impact natural resources in Des Moines. Future projects and site specific actions would be subject to SEPA review.

Proposed measures to protect or conserve energy and natural resources are:

Future projects as identified in the Parks, Recreation and Senior Services Master Plan would be subject to review under the City's Building Code (DMMC § 14.08). This code requires that all new buildings be built to state mandate energy conversion requirements.

Compliance with the applicable provisions of the DMMC and state law will adequately mitigate any probable significant adverse energy impacts for project which would be deemed categorically exempt from SEPA. Therefore, additional mitigation would not be required under SEPA substantive authority since appropriate mitigation for the scale of the projects is within the City's current development regulations.

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection; such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

The proposed adoption of the updated Parks, Recreation and Senior Services Master Plan would not amend the rules regarding the use or protection of environmentally sensitive areas. Future projects as identified in the Parks, Recreation and Senior Services Master Plan that require additional land acquisition and development, may affect environmentally sensitive areas with additional surface water runoff which would be mitigated with design of the project and subject to SEPA review.

Proposed measures to protect such resources or to avoid or reduce impacts are:

Future project and site specific actions would be subject to review under the City's Environmentally Critical Ares Code (DMMC § 18.86), and the Landscaping Code (DMMC § 18.41). These codes require that impacts to environmentally sensitive areas will be addressed as a component of the land use review. If impacts are identified during the review the code requires that the impact be appropriately mitigated as part of approval of the land use action.

DMMC 14.40

Additionally, project actions would be subject to review under the City's Flood Hazard Areas Code (~~DMMC § 14.44~~), which requires that no structure or land shall be constructed, located, extended, converted, or altered without full compliance with the terms of the City's floodplain management requirements and other applicable regulations. The code section requires that a development permit shall be obtained before construction or development begins within any area of flood hazard to ensure that the activity is complaint with all local, state, and federal floodplain requirements.

Compliance with the applicable provisions of the DMMC, state laws, and federal laws will adequately mitigate any probable significant adverse energy impacts for project which would be deemed categorically exempt from SEPA. Therefore, additional mitigation would not be required under

SEPA substantive authority since appropriate mitigation for the scale of the projects is within the City's current development regulations.

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

Adoption of the updated Parks, Recreation and Senior Services Master Plan would support the planned growth and employment for the City of Des Moines through 2020.

Proposed measures to avoid or reduce shoreline and land use impacts are:

Future projects actions would be subject to review under the City's Zoning Code (DMMC Title 18), and the Des Moines Comprehensive Plan, and the Preferred Land Use Map. The proposed adoption of the Parks, Recreation and Senior Services Master Plan would not amend rules related to the minimum lots size and width.

Compliance with the applicable provisions of the DMMC will adequately mitigate any probable significant adverse energy impacts for projects which would be deemed categorically exempt from SEPA. Therefore, additional mitigation would not be required under SEPA substantive authority since appropriate mitigation for the scale of the projects is within the City's current development regulations.

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

The adoption of the updated Parks, Recreation and Senior Services Master Plan would implement a set of policies and identify a plan for parks, recreation facilities and trails to accommodate the anticipated growth in housing and employment in Des Moines through 2020. Adoption of the Parks, Recreation and Senior Services Master Plan is not expected to generate an increase in demands on the transportation or public services and utilities – it is intended to be a plan for how to deliver the necessary parks and recreation services to meet the City's planned future, in effect a mitigation plan for the future development envisioned in the Comprehensive Plan. This is a non-project action which will not create new vehicular trips or demanded for new public services/utilities or parking since there is no construction associated with the proposal. The updated Parks, Recreation and Senior Services Master Plan encourages use of non-motorized travel modes.

Proposed measures to reduce or respond to such demand(s) are:

Some future development actions would be subject to the City's park impact fees. Imposition of the impact fee upon development activity as a condition of issuance of a building permit is to pay for public facilities needed to serve new growth and development, and to mitigate the impacts of the development activity on the parks and recreation facilities of the city.

Compliance with the applicable provisions of the DMMC will adequately mitigate any probable significant adverse energy impacts for project which would be exempt from SEPA. Therefore, additional mitigation would not be required under SEPA substantive authority since appropriate mitigation for the scale of the project is within the City's current development regulations.

7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

Future project specific development actions will be subject to the City of Des Moines environmental review and other development regulations at the time of application. This proposal does not conflict with any local, state, or federal laws relating to the protection of the environment.

Old Business Item #2

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: 2016 City Council Vision, Mission Statement, Goals and Strategic Objectives

ATTACHMENTS:
1. 2016 City Council Vision, Mission Statement, Goals and Strategic Objectives - legislative format
2. 2016 City Council Vision, Mission Statement, Goals and Strategic Objectives - changes incorporated

FOR AGENDA OF: December 10, 2015

DEPT. OF ORIGIN: Administration

DATE SUBMITTED: December 4, 2015

CLEARANCES:
[NA] Legal _____
[NA] Finance _____
[NA] Marina _____
[NA] Parks, Recreation & Senior Services ____
[NA] Planning, Building & Public Works ____
[NA] Police _____
[NA] Courts _____

APPROVED BY CITY MANAGER FOR SUBMITTAL: _____

Purpose and Recommendation

The purpose of this agenda item is to allow the City Council to formally adopt its 2016 Vision, Mission Statement, Goals and Strategic Objectives.

Motion

"I move to adopt the Vision, Mission Statement, Goals and Strategic Objectives for 2016 as amended by the City Council at the November 14, 2015 Council goal setting retreat."

Background and Discussion

At its November 14, 2015, goal setting retreat, the City Council reviewed and amended its Vision, Mission Statement, Goals and Strategic Objectives for 2015. The attached reflects the decisions made by the Council. Attachment 1 shows the changes in legislative format and attachment 2 has the changes incorporated into the document in final form.

Alternatives

Council may chose not to adopt the attached Vision, Mission Statement, Goals and Strategic Objectives, leaving them as they were before the December 15, 2014 retreat or change and/ or add items and issues not addressed in the attached document, particularly the two items recommended by staff.

Financial Impact

None.

Recommendation

Staff recommends that Council adopt the attached Vision, Mission Statement, Goals and Strategic Objectives as amended.

Concurrence

None.

Attachment #1

20165 Des Moines City Council

Vision

An inviting, livable, safe waterfront community embracing change for the future while preserving our past.

Mission Statement

We protect, preserve, promote and improve the community by providing leadership and services reflecting the pride and values of Des Moines citizens.

Goals

~~1.~~ • Protect people and property
~~2.~~ • Promote economic stability, growth, and vitality
~~3.~~ • Improve and enhance the City's transparency through community communications
~~4.~~ • Maintain, and when possible enhance, the City's infrastructure
~~5.~~ • Enhance the City's infrastructure
~~6.~~ • Provide efficient and effective customer-oriented City services
~~7.~~1. ~~Improve and enhance community communications~~
~~8.~~ • Preserve and celebrate the historic elements of the City
~~9.~~ • Encourage community involvement
~~10.~~ • Preserve livability for all generations
~~11.~~ • Participate in regional and state issues and decisions
~~12.~~ • Protect the natural environment

Formatted: Bulleted + Level: 1 + Aligned at: 0.04" + Indent at: 0.31"

Formatted: Bulleted + Level: 1 + Aligned at: 0.04" + Indent at: 0.31"

Strategic Objectives

Short Term

- Aggressively remediate nuisance properties.
- Implement and practice the City's Emergency Management Plan.
- Finalize and begin implementation of a Marina, Beach Park, and Redondo Business Plan.
- Create and implement a financial sustainability plan for the Marina, including a public input process.
- Ensure that infrastructure is in place to support Marina District development.
- Aggressively pursue alternative revenue sources, including restoration of the state's Sales Tax Equalization program.
- Increase opportunities to recognize community members/organizations and City staff.
- Review and modify as needed regulations along commercial corridors.

- Develop and implement a written, measurable communications plan.
- Continue and enhance the City's collaborations with the educational communities.
- ~~Pursue new transportation funding both legislative and local options.~~
- Develop and implement an economic development strategic plan, to include business retention and attraction and a marketing/branding program for the City.
- ~~Maintain the Police Department's accreditation.~~
- Work with our neighboring cities, Highline College, and Sound Transit to develop the best Link Light Rail alternative and connecting services for Des Moines.
- Continue to support development opportunities on Port of Seattle-owned property in Des Moines.

Formatted: List Paragraph

Long Term

- Support on-going programs to improve public safety.
- Aggressively remediate nuisance properties.
- Pursue mass transit and other multi-modal transportation options
- Maintain the Police Department's accreditation.
- Develop and ~~I~~implement an economic development strategic plan, to include business retention and attraction and a marketing/branding program for the City.
- Continue and enhance the City's collaborations with the educational communities
- Develop a comprehensive facilities, infrastructure, and technology replacement and maintenance plan to include collaboration with other community partners/entities.
- Continue to educate the business and development community to City process improvements and innovations.
- ~~Continue to support development opportunities on Port of Seattle-owned property in Des Moines.~~

Process
~~Process~~
Educational Communities
Neighborhood Advisory Committee/Community Engagement
Criminal Justice Summit (early 2016): Police, Prosecution, Defense, Court, and Jail
Communications/Civic Engagement/User Interactions
Study Sessions (Series): ~~Criminal Justice/~~City Government 101 (comprehensive series, recorded for posting at the website)~~/Technology~~

Attachment #2

2016 Des Moines City Council

Vision

An inviting, livable, safe waterfront community embracing change for the future while preserving our past.

Mission Statement

We protect, preserve, promote and improve the community by providing leadership and services reflecting the pride and values of Des Moines citizens.

Goals

- Protect people and property
- Promote economic stability, growth, and vitality
- Improve and enhance the City's transparency through community communications
- Maintain, and when possible enhance the City's infrastructure
- Enhance the City's infrastructure
- Provide efficient and effective customer-oriented City services
- Preserve and celebrate the historic elements of the City
- Encourage community involvement
- Preserve livability for all generations
- Participate in regional and state issues and decisions
- Protect the natural environment

Strategic Objectives

Short Term

- Aggressively remediate nuisance properties.
- Implement and practice the City's Emergency Management Plan.
- Finalize and begin implementation of a Marina, Beach Park, and Redondo Business Plan.
- Create and implement a financial sustainability plan for the Marina, including a public input process.
- Ensure that infrastructure is in place to support Marina District development.
- Aggressively pursue alternative revenue sources, including restoration of the state's Sales Tax Equalization program.
- Increase opportunities to recognize community members/organizations and City staff.
- Review and modify as needed regulations along commercial corridors.
- Develop and implement a written, measurable communications plan.

- Continue and enhance the City's collaborations with the educational communities.
- Develop and implement an economic development strategic plan, to include business retention and attraction and a marketing/branding program for the City.
- Work with our neighboring cities, Highline College, and Sound Transit to develop the best Link Light Rail alternative and connecting services for Des Moines.
- Continue to support development opportunities on Port of Seattle-owned property in Des Moines.

Long Term

- Support on-going programs to improve public safety.
- Aggressively remediate nuisance properties.
- Pursue mass transit and other multi-modal transportation options
- Maintain the Police Department's accreditation.
- Develop and implement an economic development strategic plan, to include business retention and attraction and a marketing/branding program for the City.
- Continue and enhance the City's collaborations with the educational communities
- Develop a comprehensive facilities, infrastructure, and technology replacement and maintenance plan to include collaboration with other community partners/entities.
- Continue to educate the business and development community to City process improvements and innovations.

Process

Educational Communities
Neighborhood Advisory Committee/Community Engagement
Criminal Justice Summit (early 2016): Police, Prosecution, Defense, Court, and Jail
Communications/Civic Engagement/User Interactions
Study Sessions (Series): City Government 101 (comprehensive series, recorded for posting at the website)

CITY COUNCIL

Speaker Sign-Up Sheet

December 10, 2015

NAME (PLEASE PRINT)	ADDRESS	TOPIC	PHONE/E-MAIL ADDRESS
✓ WILLIAM WEIDLICH	20129 4TH AVE S	WATER/SEWER RATE PROTEST	206-878-8789
✓ KEVIN ISHERWOOD	REDONDO BEACH DR	GEN	

CITY COUNCIL

Speaker Sign-Up Sheet

December 10, 2015

NAME (PLEASE PRINT)	ADDRESS	TOPIC	PHONE/E-MAIL ADDRESS
✓ Sheila Burk		Woodmont	206-501-9553
✓ Rick Johnson		utility tax/Woodmont emails	
✓ Bill Linscott		marina development	
✓ Michelle O'Dell		Bm Park Master Plan Comm.	

Draft 2016 Des Moines Parks, Recreation and Senior Services Master Plan

Des Moines City Council
December 10, 2015

Overview Continued

- The City's park and recreation assets provide valuable social, mental, physical, economic and environmental public benefits for its citizens.
- The Parks, Recreation & Senior Services Master Plan establishes vision and direction- goals, public policies and implementation strategies and standards that address recreation resources within its jurisdiction designed to guide the acquisition, development, renovation and repair and maintenance of public resources and the administration of its recreation services and programs for the next 20 years.

CHAPTER 6: PARKS, RECREATION AND OPEN SPACE ELEMENT

GOALS

To ensure the Parks, Recreation and Senior Services Vision is achieved, the City has the following goals:

Goal PR 1 Provide adequate and accessible park, waterfront and recreation facilities that are responsive and inclusive to the diverse interests and needs of people of all ages, income levels, cultural or educational backgrounds, or physical abilities. Such recreational facilities should satisfy outdoor and indoor, active and passive recreational needs and be appropriately distributed throughout the community.

Goal PR 5 Combine new park facilities with adjacent waterfront, recreational, open space, public art and historically significant locations, municipal facilities, pedestrian/bicycle transportation systems, school and humans services and other appropriate areas or construction projects as feasible. Joint use of such recreation areas should be encouraged. Design and development of such projects should be coordinated with the Parks, Recreation and Senior Services Department as part of the building permit process.

Goal PR 6 Maintain existing park, waterfront and recreation facilities in a sustainable, safe and accessible manner in perpetuity. Encourage the State of Washington to maintain and preserve in a sustainable manner its park land located within Des Moines in perpetuity.

Goal PR 10	(NEW) Establish arts and culture policies which celebrate cultural enrichment, diversity, and accessibility and the visibility of the arts.
Goal PR 11	(NEW) Promote and enhance Citywide standards for healthy eating and active living.
Goal PR 12	(NEW) Pursue funding for Parks and Facilities improvements from all potential sources.
Goal PR 13	Utilize a ratio of 6.5 acres per 1,000 population and specific standards for the development of mini, neighborhood, community, waterfront, sports fields/complexes, trails and pathways, conservancy and open space areas as a general guide in the acquisition and development of park and facility resources.

Master Plan Next Steps

- City Council Adoption of Draft Parks, Recreation and Senior Services Master Plan- December 10, 2015
- RCO Review and Approval of Parks, Recreation and Senior Services Master Plan- January 2016
- Update 2035 Des Moines Comprehensive Plan Chapter 6- 2016
- Update Park Capital Improvement Program- Annually
- Amend DMMC Title 19 to incorporate Park & Recreation Policy and Facility updates - 2016
- Optional: Hire Consultant; Establish Development Impact Fees Policy and Rates for Park & Recreation Facilities