

MINUTES

DES MOINES CITY COUNCIL REGULAR MEETING City Council Chambers 21630 11th Avenue South, Des Moines

February 27, 2020 – 7:00 p.m.

CALL TO ORDER

Mayor Pina called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Buxton.

ROLL CALL

Council present: Mayor Matt Pina; Deputy Mayor Matt Mahoney; Councilmembers Luisa Bangs, Traci Buxton, JC Harris, and Jeremy Nutting.

Councilmember Anthony Martinelli was absent.

Direction/Action

Motion made by Deputy Mayor Mahoney to excuse Councilmember Martinelli; seconded by Councilmember Bangs.
Motion passed 6-0.

Staff present: City Manager Michael Matthias; Chief Operations Officer Dan Brewer; Chief Strategic Officer Susan Cezar; City Attorney Tim George; Finance Director Beth Anne Wroe; Deputy Finance Director Shawn Hunstock; Chief of Police Ken Thomas; Harbormaster Scott Wilkins; Public Works Director Brandon Carver; Human Resource Director Adrienne Johnson-Newton; Judge Lisa Leone; Court Administrator Jennefer Johnson; Emergency Preparedness Manager Shannon Kirchberg; Management Analyst Rochelle Sems; Civil Engineer I Ben Stryker; Land Use Planner II Eric Lane; and City Clerk/Communications Director Bonnie Wilkins.

CORRESPONDENCE

- There were no correspondences

COMMENTS FROM THE PUBLIC

- Mac McGlynn, Des Moines, Councilmember Harris

BOARD AND COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Councilmember Buxton

- Sound Cities Association Dinner
- Tales of Adventures of Old Military Road Event at the Quarterdeck
- Des Moines Farmer Market Meeting
- Soundside Alliance for Economic Development
- Ribbon Cutting for Aesthetic Specialists
- Commented on Consent Calendar Item #5, Item #7, and Item #8

Councilmember Bangs

- Commented on Consent Calendar Item #8

- Ribbon Cutting for Aesthetic Specialists
- Tales of Adventures of Old Military Road Event at the Quarterdeck
- Black History Month

Councilmember Nutting

- No Report

Councilmember Harris

- Sound Cities Association Dinner
- Reach Out Des Moines Meeting
- Port Package
- Doctor Martin Luther King

Deputy Mayor Mahoney

- Tales of Adventures of Old Military Road Event at the Quarterdeck
- SCATBd Meeting
- Destination Des Moines Meeting
- Mount Rainier Coaching Staff
- Commented on Consent Calendar Item #8

PRESIDING OFFICER'S REPORT

- Waterland Weekend
- Council Committee Assignments
- Steven J Underwood Memorial Scholarship Fund

Direction/Action

Motion made by Mayor Pina to transfer \$1000 from the Hearts and Minds Fund to the Steven J Memorial Scholarship Fund; seconded by Councilmember Nutting.

Motion passed 6-0.

Council had 15 seconds of silence for the passing of community member Toni Overmyer.

ADMINISTRATION REPORT

- Judge Leone announced Court Administrator Jennefer Johnson was awarded Court Administrator of the Year
- Chief Strategic Officer Susan Cezar introduced 2 new staff member Land Use Planner II Eric Lane, and Management Analyst Rochelle Sems
- Public Works Director Brandon Carver introduced a new staff members, Civil Engineer I Ben Stryker and Land Use Planner II Eric Lane
- City Manager Matthias acknowledged Human Resource Director Adrienne Johnson
- Emergency Preparedness Manager Shannon Kirchberg gave Council an update on the Coronavirus (COVID-19)
- Finance Director Beth Anne Wroe gave Council a finance update
- Chief Operations Officer Dan Brewer gave Council a PowerPoint update on the Federal Way Link Extension Sound Transit project
- Sound Transit Acting Project Director Bob Nickols and Kiewit Project Manager Erik Nelson gave PowerPoint Presentations to Council

- City Manager Michael Matthias gave Council an update on Aviation Issues

CONSENT CALENDAR

- Item 1: APPROVAL OF VOUCHERS
Motion is to approve for payment vouchers and payroll transfers through February 20, 2020 included in the attached list and further described as follows:
- | | | |
|---------------------------|----------------|---------------|
| Total A/P Checks/Vouchers | #160170-160261 | \$ 612,619.41 |
| Electronic Wire Transfers | # 1399 - 1412 | \$ 703,115.71 |
| Payroll Checks | # 19357-19360 | \$ 3,843.31 |
| Payroll Direct Deposit | # 80001-80186 | \$ 379,761.49 |
- Total Checks and Wires for A/P and Payroll: \$1,699,399.92
- Item 2: APPROVAL OF MINUTES
Motion is to approve the January 9, January 23, February 13, 2020 City Council Regular Meetings, the January 23, 2020 Special Meeting, and the February 6, 2020 Study Session Minutes.
- Item 3: DSHS – INTERLOCAL DATASHARE AGREEMENT
Motion is to approve the Interlocal Datashare Agreement with DSHS for benefits verification system and authorize the City Manager to sign the Agreement substantially in the form as attached.
- Item 4: DRAFT ORDINANCE 20-016: INCREASING IMPREST CASH FUNDS
Motion 1 is to suspend Rule 26(a) in order to enact Draft Ordinance No. 20-016 on first reading.

Motion 2 is to adopt Draft Ordinance No. 20-016, amending DMMC 3.60.010 to increase the imprest cash funds from \$8,000 to \$14,000.
- Item 5: INTERFUND LOAN FOR THE PURCHASE OF THE IN-CAR “DASHBOARD” CAMERA SYSTEMS
Motion 1 is to suspend Rule 26(a) in order to enact Draft Ordinance No. 20-014 on first reading.

Motion 2 is to enact Draft Ordinance No. 20-014 authorizing an interfund loan of \$104,650 from the Equipment Rental Replacement Fund to the General Fund for the purchase of In-Car “Dashboard” Camera Systems.
- Item 6: PUBLIC DEFENSE SERVICE CONTRACT ASSIGNMENT AND EXTENSION
Motion is to approve the contract assignment and extension for indigent public defense services and to authorize the City Manager to sign the contract substantially in the form as attached.
- Item 7: INTERAGENCY AGREEMENT WITH HIGHLINE COLLEGE FOR THE SMALL BUSINESS DEVELOPMENT CENTER
Motion is to approve the Interagency Agreement with Highline College for support of the Small Business Development Center, and authorize the City Manager to sign the agreement substantially in the form as submitted.
- Item 8: DRAFT ORDINANCE NO. 20-013: ESTABLISHING A CUSTODIAL FUND AND AN AFFORDABLE HOUSING SALES TAX FUND IN TITLE 3

Motion 1 is to suspend Rule 26(a) in order to enact Draft Ordinance No. 20-013 on first reading.

Motion 2 is to adopt Draft Ordinance No. 20-013, establishing a Custodial Fund and an Affordable Housing Sales Tax Fund in Title 3.

Direction/Action

Motion made by Councilmember Nutting to approve the consent calendar; seconded by Councilmember Bangs.
Motion passed 6-0.

NEXT MEETING DATE:

March 12, 2020 City Council Regular Meeting.

ADJOURNMENT

Direction/Action

Motion made by Councilmember Nutting to adjourn; seconded by Councilmember Bangs.
Motion passed 6-0.

The meeting adjourned at 8:44 p.m.

A handwritten signature in black ink, appearing to be 'JK' or similar initials, located above the approval text.

Minutes Approved at the May 07, 2020 Council Meeting.