Peter Eglick - 6:30 20th
WAM call/email

AGENDA
REGULAR MEETING DES MOINES CITY COUNCIL
November 13, 2003 - 7:30 p.m.

CALL TO ORDER - Mayor Steenrod

PLEDGE OF ALLEGIANCE

ROLL CALL Sheckler excused. 6 present

CORRESPONDENCE

COMMENTS FROM THE PUBLIC: At this time you are invited to comment on items that you wish to bring to Council's attention. Please sign in prior to the meeting and limit your comments to three minutes or less.

BOARD & COMMITTEE REPORTS Peterson: 509
Sherman + Steenrod: Dry Stack

PRESIDING OFFICER'S REPORT

ADMINISTRATION REPORTS

CONSENT CALENDAR*

1. Motion is to approve the minutes of October 23, 2003 and October 30, 2003.
2. Findings: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the City Council.
   Motion: As of this date the Des Moines City Council, by unanimous vote, does approve for payment those vouchers and payroll transfers included in the above list and further described as follows:
      Claim checks # through # & electronic fund transfers in the total amount of $
      Payroll fund transfers in the total amount of $

approved 6-0

3. Motion is to approve the Settlement Agreement and Release prepared in Edwards v. City of Des Moines, and to authorize the City Manager to execute said Settlement Agreement substantially in the form as attached.
4. Motion is to appropriate $108,310 of the $120,000 Fiber Optic Cable Easement revenue to the Redondo Boat Launch Improvement Project Fund and to authorize the City Manager to enter into the necessary agreements to expend the transferred funds consistent with the Council packet materials.

*NOTE: Items on the Consent Calendar are either
routine or have been previously discussed.
Any item may be removed by a Councilmember.

PUBLIC HEARING

passed 4-2 delete (5)

Draft Ordinance No. 03-308 - Adopting the 2004 Property Tax Levy

SUMMARY: Council will conduct a public hearing regarding general property and special property tax rates. The special property tax levy exists to fund debt service for the police facility. The enactment of the draft ordinance will determine the amount of funds to be raised by ad valorem taxes for the year 2004.

PUBLIC HEARING

File SV 2001-002 - Street Vacation: Portion of 19th Avenue South between South 222nd Street and South 223rd Street

SUMMARY: Council will conduct a public hearing to consider the vacation of a portion of public right-of-way in the City of Des Moines.

1st NGPS

Bonds or Neighbor-

PUBLIC HEARING

Draft Ordinance No. 03-307 - Adoption of Year 2004 Budget

SUMMARY: Council will accept testimony regarding the proposed 2004 Budget. Staff is recommending that Council move the draft ordinance to a second reading on November 20, 2003.

Moved to 2d reading 11/20/03 — on consent see changes — I will do more

OLD BUSINESS

1. Years 2004 - 2009 Capital Improvement Plan

   SUMMARY: Staff will present the 2004 -2009 Capital Improvement Plans for Municipal Capital Improvements, Arterial Street, Marina, and Surface Water Management.

2. Preliminary 2004 Budget - Policy Issues

   SUMMARY: This item is intended to facilitate Council's discussion on policy issues that were addressed previously in the 2004 budget presentations to Council.

NEW BUSINESS

NEXT MEETING DATE - Regular Meeting, November 20, 2003

ADJOURNMENT

PRELIMINARY
REGULAR MEETING DES MOINES CITY COUNCIL

MINUTES October 23, 2003

The regular meeting of the Des Moines City Council was called to order at 7:37 p.m. by Mayor Steenrod in the City Council Chambers, 21630 11th Avenue South, Suite B.

PLEDGE OF ALLEGIANCE to the Flag was led by Councilmember Sheckler.

ROLL CALL - Present: Mayor Maggie Steenrod, Mayor Pro Tem Richard Benjamin, Councilmembers Gary Petersen, Bob Sheckler, Dan Sherman, and Scott Thomasson. Absent: Councilmember Susan White. Also present were City Manager Tony Piasecki, Assistant City Manager Corbitt Loch, City Attorney Linda Marousek, Public Works Director Tim Heydon, Finance Director Paula Henderson, Finance Manager Peggy Watson, and Deputy City Clerk Angela Chaufty.

MOTION was made by Councilmember Sherman, seconded by Councilmember Petersen, and passed unanimously to excuse Councilmember White from attendance.

COMMENTS FROM THE PUBLIC

Judy Grande, 21018 4th Avenue South

As a parent of children who attend Des Moines Elementary School, Ms. Grande asked Council to consider other possible locations for the cell tower as the long term effects of the towers were still unknown.

BOARD & COMMITTEE REPORTS

SR-509 Project Funding

Councilmember Sherman reported that 5% of the SR-509 project would be funded through the gas tax while the remainder of the funds would be secured through the formation of a Regional Transportation Improvement District. Despite formerly entering into an agreement stating that 24th Avenue South and 28th Avenue South should not be used as south access for the airport, the Port of Seattle has now indicated that they do not support a south access road but wish to use the two streets for that purpose. Councilmember Sherman asked Council to direct Administration to send a letter to King County stating the City's objection to the removal of the south access road from the SR-509 project due to anticipated significant traffic impacts to 24th Avenue South and 28th Avenue South.

Council concurred.

Councilmember Petersen said that the Port of Seattle should be held to its 1999 agreement.

Mount Rainier Pool

Councilmember Sherman asked citizens who are interested in his opinion concerning the Mount Rainier Pool to question him directly. He informed Council that Highline YMCA planned to construct a full-service facility, including a regional pool, in SeaTac within three to five and one half years. Councilmember Sherman said that he had discussed the Mount Rainier pool issue with City Manager Tony Piasecki, King County Councilmember Patterson's Assistant Karen

Freeman and concerned citizen Julie Mitchell. Councilmember Sherman voiced concern that the City Council had not been provided the opportunity to lobby for earlier agreement between King County and the Highline School District; thus, keeping the pool title issue unresolved. Councilmember Sherman said that he was also concerned that the City Council representative to the Ad Hoc Pool Committee had antagonized a King County Councilmember Representative by evicting her from a meeting after she had provided information regarding a federal grant.

Mayor Pro Tem Benjamin recounted the pool committee's formation. A coalition between the cities of Normandy Park, SeaTac, and Des Moines and the Highline School District had been formed to study the issue and formulate solutions. Mayor Pro Tem Benjamin said that he insisted that Julie Mitchell be appointed to the pool committee. Since joining the group, she has been a driving force behind the committee. Mayor Pro Tem Benjamin reported that the committee had collected over $30,000 of private donations to keep the pool open. He stated that he had made a motion for the City's share of the proceeds collected from the Waterland Beer Garden to be allocated to the pool fund. Mayor Pro Tem Benjamin said that there was no other attempt of any other Councilmember, on the record, working to keep the pool open.

MOTION was made by Mayor Pro Tem Benjamin and seconded by Councilmember Petersen to direct the City Manager to draft an interlocal agreement between Des Moines, Normandy Park, SeaTac, King County and the Highline School District to make possible for the cities of Des Moines, Normandy Park and SeaTac to adopt an operating agreement and to assume joint ownership of the Mount Rainier Pool.

Prior to voting on an agreement, Councilmember Sherman asked for information regarding

1. The potential risks to the city,
2. The potential capital expenses,
3. The current position of the other cities concerning an interlocal agreement,
4. The timeline for YMCA facility construction, and
5. The possibility of eventually returning the pool to the County.

Upon questioning from Councilmember Sheckler, City Manager Piasecki informed Council that staff from Des Moines, SeaTac, Normandy Park and Highline School District has been working to develop an interlocal agreement regarding joint ownership of the pool. The document would include capital, maintenance, and financial provisions. No document had been presented to any of the legislative bodies yet. He confirmed that SeaTac and YMCA had reached agreement concerning the lease of property for the YMCA facility. In regard to keeping the pool open through the end of 2003, City Manager Piasecki said that the City would need approximately an additional $4,000.

Councilmember Thomasson said that the interlocal agreement should discuss the exit strategy, identify who would operate the pool, and name the owner of the pool.

Mayor Steenrod said that the Ad Hoc Committee was studying a three-year agreement with two one-year options. She identified title to the pool as the key issue before the cities. She asked the Assistant City Attorney to research potential liability issues for the City if Des Moines took ownership of the pool.

City Manager Piasecki explained that as Washington Cities Insurance premiums were based upon history and the number of worker hours, there would be no initial impact from owning the pool. He noted that the contractor would also be required to maintain a specified level of insurance. The Ad Hoc Committee would meet October 27, 2003 to further discuss the subject.

Councilmember Sherman asked staff to confirm that if the City was given title to the Pool, it could return it to the County at no risk.

Mayor Pro Tem Benjamin stated that it was premature for Northwest Center to sign an agreement until they had reviewed the document signed by King County and the Highline School District.

City Manager Piasecki informed Council that Normandy Park had indicated that they were willing to be a joint owner of the pool. Northwest Center and Aquatics Management Group had submitted proposals for operation of the pool.

City Attorney Marousek confirmed that the City had followed the proper procedures for soliciting bids as it was a request for professional services.

VOTE ON MOTION: Motion passed unanimously.

Councilmember Sheckler recounted the history of the Mount Rainier Pool. He stated that he had made a motion at the August 1, 2002 Council meeting to form a committee to study possible solutions. Councilmember Sheckler said that he was in complete support of the Mount Rainier Pool.

PRESIDING OFFICER'S REPORT

Waterland Festival Beer Garden Proceeds

Mayor Steenrod announced that the Chamber of Commerce had given the City $1,677 for their share of the proceeds from the Beer Garden. She questioned whether the City owed any money to the Chamber of Commerce.

Municipal Facilities Committee

Mayor Steenrod said that the Municipal Facilities Committee would continue to discuss the dry stack project and Marina Master Plan.

Human Services Grants

Mayor Steenrod read a letter regarding the "Reinvesting In Youth" project. The letter said that the program had received broad support which resulted in more than 800 local and national grant and foundation commitments for 2004. The City of Des Moines had donated $2,800 to the program. Two hundred twenty four families would receive intervention annually through this program. Mayor Steenrod also read an excerpt from a Northwest Catholic Progress' article regarding Intercommunity Mercy Housing. The program was opening two housing facilities. Mayor Steenrod encouraged Council to assist programs with seed money. She said that seed money could provide support for the community.

ADMINISTRATION REPORTS

Chief of Police

City Manager Piasecki announced that Roger Baker, current Police Chief in Anaheim, CA, had been hired to serve as Des Moines' Chief of Police. He will begin employment after the first of the year.

Rainfall Clean-up Report

City Manager Piasecki reported that Public Works and Park Maintenance crews had been very busy responding to the record amount of rainfall received on Monday, October 20, 2003. City streets and surface water management facilities experienced little damage. The Des Moines Beach Park's dining hall, however, experienced settling damage while the shelter and restrooms experienced structural damage.

Political Sign Removal

City Manager Piasecki announced that the Street crew's political sign removal log had been distributed to Council. Anyone wishing to obtain a copy of the log should contact the City Manager's office.

SB-150: Internet Tax Non-Discrimination Act

City Manager Piasecki said that he had drafted a letter to Senators Murray and Cantwell asking them to oppose SB-150. As currently written, the bill posed a threat to the local governments' ability to apply local utility taxes to telecommunication services and to impose franchise fees in exchange for commercial use of public rights-of-way. If approved, he said the City could experience an annual loss of approximately $1,500,000.

Council concurred that the Mayor should sign the letter.

At 8:33 p.m., Councilmember Sheckler left the Council Chambers.

CONSENT CALENDAR was read by Deputy City Clerk Chaufty.

1. Motion is to approve the minutes from the special and regular meetings of October 2, 2003 and the regular meeting of October 9, 2003.

2. Findings: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the City Council.

Motion: As of this date the Des Moines City Council, by unanimous vote, does approve for payment those vouchers and payroll transfers included in the above list and further described as follows:

Claim checks #91369 through #91531 & electronic fund transfers in the total amount of $1,066,489.64

Payroll fund transfers in the total amount of $338,277.64

~~3. Motion is to approve the Agreement for Professional Services with Prosecutor Susan~~ Mahoney ~~and to direct the City Manager to execute said agreement, substantially in the form as attached.~~

~~4. Motion is to approve the agreement with Association of Washington Cities to enroll and participate in the Workers' Compensation Group Retro Program and authorize the City Manager to sign the agreement, substantially in the form as submitted.~~

Mayor Steenrod removed Item Nos. 3 and 4.

MOTION was made by Councilmember Sherman, seconded by Mayor Pro Tem Benjamin, and passed, 5 – 0, to approve the consent calendar as amended. (*Editor's Note: Councilmember Sheckler was not present to participate in the vote.)*

At 8:36 p.m., Councilmember Sheckler returned to the Council Chambers.

REMOVED CONSENT CALENDAR ITEMS

Agreement for Professional Services – Prosecuting Attorney Susan Mahoney

In regard to Page 2, Section 6 of the proposed agreement, Mayor Steenrod questioned why the City would agree to defend, indemnify and hold harmless the Contractor, her agents and her employees from any and all claims, injuries, damages, losses, suits or actions arising out of the performance of her official duties as municipal court prosecutor while Councilmembers were not provided the same protection.

City Attorney Marousek said that the agreement would provide the same protection afforded to any employee of the City Attorney's office.

Prosecutor Mahoney informed Council that Supreme Court law granted prosecutors acting in their capacity as prosecutors immunity to lawsuits. Prosecutors who acted negligently were responsible for any resulting costs. Ms. Mahoney informed Council that she carried negligence insurance to cover this situation.

City Attorney Marousek said that a City Councilmember was not immune to the same level as a prosecutor.

Councilmember Thomasson said that legal defense of Council was established through a City ordinance. Council could revise the ordinance if they wished to change the standard.

Mayor Steenrod asked Council to discuss the level of protection provided to elected officials at a study session.

City Manager Piasecki said the topic could be discussed at the December 1, 2003 study session.

MOTION was made by Councilmember Sherman, seconded by Mayor Pro Tem Benjamin, and passed unanimously to approve the agreement for Professional Services with Prosecutor Susan Mahoney and to direct the City Manager to execute said agreement, substantially in the form as attached.

Agreement with Association of Washington Cities for Workers' Compensation Group Retro Program

Mayor Steenrod asked for a briefing on the subject.

City Manager Piasecki introduced Paul Chasco, Assistant Director for Insurance Services at Association of Washington Cities (AWC).

Mr. Chasco explained that the State of Washington Department of Labor and Industries (L&I) allowed cities to pool their premiums and experience ratings. For the years that the premiums paid exceeded the claim costs incurred, premium refunds would be returned to AWC for distribution to the cities. Mr. Chasco informed Council that the 6.5% administration fee would first be returned to all participating cities, and then those cities that experienced a positive year would receive an additional refund. The Retro Program would also provide claims management services and a strict safety program. Mr. Chasco said that the 6.5% administration fee was divided in the following manner:

4% - Claims administration
1% - Loss control services
1.5% - Association of Washington Cities administration

MOTION was made by Councilmember Sheckler and seconded by Councilmember Sherman to approve the agreement with Association of Washington Cities to enroll and participate in the Workers' Compensation Group Retro Program and authorize the City Manager to sign the contract, substantially in the form as submitted.

Upon questioning from Councilmember Thomasson, Mr. Chasco confirmed that, by law, members of a Retro Pool must re-enroll each year. In response to Councilmember Petersen's question, Mr. Chasco explained that cities were not eligible to individually form an L&I Retro Pool. He confirmed that each participating city would still individually pay their premiums. The goal of the program was for each city to obtain an experience rating of .75 or less through loss control measures.

City Manager Piasecki noted that, without participation in the Retro Program, the city would not be eligible to receive any refund on their premium nor would it be eligible for the loss control services, (i.e. - a site visit, injury reduction and safety suggestions, claims administration services). City Manager Piasecki said that staff could provide a status report of the Retro Program next year to Council.

VOTE ON MOTION: Motion passed, 4 – 2, with Mayor Steenrod and Councilmember Petersen opposed.

At 9:00 p.m., Mayor Steenrod declared a fifteen-minute break.

OLD BUSINESS

Draft Resolution No. 03-275 ***[Assigned Res. No. 965]*** - Final Acceptance of Highline Water District 2002 Comprehensive Water System Plan

Public Works Director Heydon reminded Council that Highline Water District representatives had presented their Draft Comprehensive Water System Plan to Council on September 5, 2002. The District Commissioners had now officially accepted the plan and it was being presented to Council for official action. Public Works Director Heydon recommended approval of the Plan. He said it was a good plan and Highline Water District had a history of fulfilling their comprehensive plans.

Councilmember Thomasson suggested that expiration language be added to the resolution.

MOTION was made by Councilmember Thomasson, seconded by Councilmember Sheckler, and passed unanimously to approve Draft Resolution No. 03-275 approving the Highline Water District 2002 Comprehensive Water System Plan with the insertion of a sentence stating the approval was valid until the Washington State Department of Health and King County's approval expired.

EXECUTIVE SESSION

At 9:25 p.m., Mayor Steenrod announced that the Council would hold an Executive Session for approximately ten minutes.

City Attorney Marousek explained that the purpose of the executive session was to discuss with legal counsel representing the City litigation or potential litigation to which the City was or was likely to become a party and about which public knowledge regarding the discussion was likely to result in an adverse legal or financial consequence to the City.

No formal action was taken.

At 9:40 p.m., Council reconvened in open session.

Cingular Lease

Councilmember Sherman said that the Cingular Lease had been presented to Council twice before its approval. No speakers had provided comments regarding the lease prior to its approval. During Council's first review of the issue, Councilmember Sherman said that Councilmember Thomasson had asked for a revision to the term length. During its second reading, Councilmember Thomasson was not present and the lease had been approved without any revision. Councilmember Sherman stated that the Telecommunication Act did not allow cities to consider health concerns when considering cell tower issues. Councilmember Sherman asked that Council reconsider the lease on the basis of financial concerns. He said that he had heard that children would be removed from Des Moines Elementary School and people would not participate in the recreation programs if the cell tower were to be constructed at the Field House. These situations would financially impact the city.

Councilmember Thomasson said that he was disappointed that the lease had been approved without a termination clause. As the lease had been signed, it was difficult to rescind it now. He noted that Cingular had threatened a lawsuit. Councilmember Thomasson suggested that Council amend the City's Telecommunication Code to clarify that Council was not interested in leasing City property for this purpose.

Mayor Pro Tem Benjamin expressed frustration that real concerns could not be mentioned while discussing the issue. He noted that cell towers were installed throughout the area due to the demand for their services. He apologized for voting for the lease and said that he had been unaware of the associated health concerns. Mayor Pro Tem Benjamin hoped that a conducive relationship could be established between Cingular and it neighbors (i.e. – residents, Des Moines Elementary attendees and Field House program participants).

MOTION as made by Councilmember Sherman and seconded by Councilmember Sheckler to conduct discussions with Cingular regarding mitigation of potential negative financial impacts due to the tower.

City Attorney Marousek informed Council that the Hearing Examiner would apply the City code under the provisions of the conditional use permit process.

Mayor Pro Tem Benjamin questioned whether other available sites could be studied without threatening litigation.

City Attorney Marousek read a section of a letter from Cingular Attorney Richard Busch stating Cingular's position that they had no reason to negotiate with the City. She also said that Cingular engineers had researched other potential facilities to determine whether the services to the downtown area could feasibly be provided from a different location. The search had been unsuccessful.

Councilmember Sheckler withdrew his second of the motion.

MOTION was made by Councilmember Thomasson and seconded by Mayor Pro Tem Benjamin to direct administration and staff to recommend denial to the Hearing Examiner using every conceivable legal argument, including Councilmember Sherman's argument.

City Attorney Marousek clarified that staff needed to base their arguments on the Muncipal Code.

Councilmember Thomasson and Mayor Pro Tem Benjamin **accepted** "in as much as it applies to the City Code and federal law" **as a friendly amendment** to their previous motion.

VOTE ON MOTION: Motion passed, 5 – 1, with Mayor Steenrod opposed.

Upon questioning from City Attorney Marousek, Council concurred that staff should present a "good faith argument".

NEW BUSINESS

Agreement With Net Assets Corp. for Conduits Service

Finance Manager Watson informed Council that the proposed agreement would allow the City to provide lien and other real property information via the Internet to title companies and others who were interested in accessing this information. The service streamlined the title search process through self-service, calculation of payoffs, and speedy response times. She informed Council that she had contacted thirteen cities and three title companies that currently used the service. All enthusiastically endorsed the program. Finance Manager Watson informed Council that the cost of the program to the City would be recovered through the fee charged to the title companies for accessing the information. In response to Councilmember Sheckler's questioning, Finance Manager Watson confirmed that the title companies would still perform title searches while the City would be responsible for maintaining the database.

Mayor Steenrod expressed concern that the access fee would be passed on to the consumer.

Finance Manager Watson said that Chicago Title, Stewart Title, and Pacific Northwest Title had indicated that they had not increased their fees with one exception. One title company reported that they increased the service fee for Lake Oswego, OR as the fee charged by that city was $58. The title companies had used Net Assets Corp.'s services for approximately three and one half years.

Mayor Steenrod said that she did not believe the service should be used as a revenue generator for the City. She suggested that the City charge a set percentage over the actual cost to the City. She felt it was wrong to just charge $25. She reiterated that she did not want the fee passed on to the consumer. Mayor Steenrod questioned whether the purpose of the service was to provide a service to the consumer or to create a revenue source for the City.

Councilmember Sheckler suggested that the City notify participating title companies of Council's concern regarding any fee increase due to using the service. He recommended that the City ask the title companies to notify them if an additional fee would be charged.

City Attorney Marousek noted that the proposed agreement would allow the City to terminate the agreement with 45 days notification.

MOTION was made by Councilmember Sheckler and seconded by Mayor Pro Tem Benjamin to approve the agreement with Net Assets Corporation for Conduits Service for Internet property title searches and to authorize the City Manager to sign the agreement, substantially in the form as submitted.

In response to Councilmember Thomasson's questioning, Assistant City Attorney Brown explained that the City was not legally required to file a lien with the County. He said that the City would be liable for failing to enter information into the database.

Mayor Steenrod asked that staff perform an analysis of the city's expenditures associated with the program, including staff time and postage, to ensure the fee was accurate.

VOTE ON MOTION: Motion passed, 5 – 1, with Councilmember Thomasson opposed.

AGENDA REVISION

Council agreed to discuss the remaining items of business at the October 30, 2003 meeting. The start time of the meeting was changed to 6:00 p.m. Council stated its intent to conduct the continued public hearing for Zenith Viewpointe after 7:30 p.m.

NEXT MEETING DATE – Regular Meeting, October 30, 2003, 6:00 p.m.

ADJOURNMENT

The meeting expired at 10:30 p.m.

Respectfully submitted,

Angela M. Chaufty
Deputy City Clerk

ACTION ITEM FROM 10/30/03 MEETING

- Draft a letter to King County stating the City's objection to the removal of the south access road from the SR-509 project.

- Draft an interlocal agreement between the Normandy Park, SeaTac, Des Moines, King County and the Highline School District to make possible for the cities of Des Moines, Normandy Park and SeaTac to adopt an operating agreement and to assume joint ownership of the Mount Rainier Pool.
- Schedule discussion of Council indemnity for the December 1, 2003 study session.
- Recommend denial of the Cingular lease to the Hearing Examiner using every conceivable legal in as much as it applies to the City Code and federal law, including Councilmember Sherman's arguments.

PRELIMINARY
REGULAR MEETING DES MOINES CITY COUNCIL

MINUTES

October 30, 2003

The regular meeting of the Des Moines City Council was called to order at 6:06 p.m. by Mayor Steenrod in the Council Chambers, 21630 11th Avenue South, Suite B.

PLEDGE OF ALLEGIANCE to the Flag was led by Councilmember Thomasson.

ROLL CALL - Present: Mayor Maggie Steenrod, Mayor Pro Tem Richard Benjamin, Councilmembers Gary Petersen, Dan Sherman, Bob Sheckler, Scott Thomasson, and Susan White. Also present were City Manager Tony Piasecki, Assistant City Manager Corbitt Loch, City Attorney Linda Marousek, Finance Director Paula Henderson, Finance Manager Peggy Watson, Community Development Director Judith Kilgore, Court Services Manager Jennefer Henson, Development Services Manager Robert Ruth, and Deputy City Clerk Angela Chaufty.

AGENDA REVISION

Mayor Steenrod announced that Council would address Old Business, Item No. 1 as the first order of business.

OLD BUSINESS

Preliminary 2004 Budget

Finance Director Henderson stated that a base budget, comparable to Year 2003, would be presented to Council. She noted that the computer and equipment replacement assessments had been restored in the proposed 2004 budget. Vehicles were also recommended for replacement out of the Vehicle Replacement Fund. Finance Director Henderson explained that 2004 budget variances common to all departments included salary and benefit increases and interfund charges. The unmet departmental needs would be discussed in detail during the budget policy issues discussion.

Assistant City Manager Loch reviewed the following proposed 2004 departmental budgets:

Legislative	$119,902
Executive	$645,465
Record Services	$ 83,102
Personnel Services	$141,325
Central Services	$ 80,970
Community Information	$ 59,550

In regard to the Central Services budget, Finance Director Henderson explained that the transfer of $10,000 per year for the replacement of the telephone system had been moved to a reserve fund.

Assistant City Manager Loch identified the following unmet needs:

Record Services

- Scanner and software for records preservation - $1,250

Personnel Services

- Citywide employee training on workplace issues - $1,500

Finance Director Henderson informed Council that funding for the Airport Defense Fund would be discussed as a policy issue. The fund's 2004 beginning balance was a result of funds received in 2002, utility taxes received, and $72,000 of the interfund loan that did not need to be forgiven. In addition, expenditures were not as high as anticipated. In response to Councilmember Sheckler's questioning, Finance Director Henderson confirmed that $145,784 of the utility tax would not have to be tapped for 2004.

Finance Director Henderson reviewed the following proposed budgets:

Financial Services	$652,324
Miscellaneous Memberships	$ 33,805
Fire and Pollution Control	$ 37,556

She identified the following unmet needs:

Finance

- Temporary assistance with implementation of GASB 34 - $10,000
- Business Continuity and Disaster Recovery Plan - $50,000

In regard to the Miscellaneous Membership budget, City Manager Piasecki informed Council that the City had received an invoice from the Chamber of Commerce for membership fees. He explained that the Chamber of Commerce was not currently listed on the city's membership list nor had the city ever participated as an entity in the organization. City Manager Piasecki asked for direction regarding the invoice.

Assistant City Attorney Marousek presented the following legal services budgets:

Legal	$345,085
Domestic Violence Advocate	$ 43,488

She identified the following unmet needs for the legal department:

Domestic Violence

- Restore Domestic Violence Advocate to full-time status - $57,600

Legal

- Restore 0.3 FTE File Clerk position - $8,800
- Improve office lighting

Councilmember Thomasson suggested that the office lighting project be funded through the Building Replacement Fund.

Court Services Manager Henson reviewed the following proposed judicial budgets:

Municipal Court	$416,815

Jail Services	$530,000

Councilmember Thomasson requested information regarding whether the reduction in the jail services budget was due to a decrease in the rate per night or due to a decline in inmate nights served.

Court Services Manager Henson identified the following unmet needs of the department:

Municipal Court
- Video Conferencing equipment - $20,000 (one-time)
- Increase in judge hours - $13,520

Mayor Steenrod noted that teleconferencing equipment could be used on a citywide basis. She recommended that the equipment needs be included in the analysis of the redesign of the Council Chambers.

City Manager Piasecki explained that the equipment would be a general fund expense.

Community Development Director Kilgore presented the following proposed Community Development budgets:

Plan Development	$125,684
Development Services	$350,173
Building	$590,291

Community Development Director Kilgore identified the following unmet needs:

Building
- Add limited term Building Inspector - $37,800
- Upgrade Permit Specialist position to Permit Coordinator - $3,224
- Replace two cars with SUV's - $20,800
- Add Permit Technician position - $54,000
- Convert Sierra permitting system to Eden System - $157,000

Development Services
- Purchase police radio for Code Enforcement Officer - $2,500
- Add limited term Economic Development Coordinator - $98,400

Plan Development
- Hire a consultant to re-write the zoning code - $100,000
- Purchase new file cabinets - $10,000

Councilmember Sheckler said that he would need the scope of duties for the Economic Development Coordinator to be identified before he would give his support for the position.

Councilmember Thomasson suggested that staff research whether it might be more efficient for the City to consider an independent contractor rather than an employee for the Economic Development Coordinator position.

At 7:15 p.m., Mayor Steenrod announced a fifteen-minute break.

CORRESPONDENCE

Mount Rainier Pool

City Manager Piasecki informed Council that he had received a letter from Dennis Dynes, Finance Manager of King County Division of Parks and Recreation, requesting the payment of $42,405 for the operation of the Mount Rainier Pool. City Manager Piasecki said that he was working with the Parks Department, King County Councilmember Julia Patterson, and King County Executive Ron Simm's staff to determine the actual charge as the expenditures were less than the projected contract amount.

CORRESPONDENCE

Rob Back, 23840 16th Lane South

Mr. Back reported that he had been a victim of vandalism. The deed had been recorded on his video surveillance camera. Mr. Back said he would report the vandalism if it occurred again. In regard to the Council campaign, Mr. Back said that the City was in need of a fresh start regardless of the outcome of the election. As retaliation was a vicious cycle, he encouraged Council to start fresh. Mr. Back also said that threats were not good for the community. He stated that he had been threatened that his reputation would be smeared by the local paper if he did not withdraw from the campaign race. In closing, Mr. Back said that Don Wasson did not control him.

Debbie Workman, 23903 7th Avenue South

Ms. Workman expressed disappointment that citizens were denied access to their elected officials regarding specific neighborhood issues. She said that Council candidates were unable to respond to specific questions during the Chamber of Commerce candidate debate due to the quasi-judicial nature of the questions. As she thought that the quasi-judicial provisions applied only to the SEPA portion of the hearing, she asked for clarification on the matter.

Denny Burnham, 26826 15th Avenue South

Mr. Burnham asked Council to join him in showing support for the police department. He said that he had been treated with respect during his four encounters with police personnel. Mr. Burnham said that he was going to organize a rally to demonstrate support for the Des Moines Police Department.

Wayne Bader, 21938 Marine View Drive South

Mr. Bader requested an additional thirty seconds to speak. He said that he had been accused of misdeeds performed by the accusers. Mr. Bader reported that candidate challenger signs were missing while incumbent signs were still in place. He told Council that he had not removed any incumbent's signs, he had not been asked by any challenger to assist in their campaigns, and he had not defaced any signs. Mr. Bader said that the incumbents had given $150,000 to the Airport Communities Coalition (ACC) and they did not deserve to be re-elected. Mr. Bader informed Council of his work history. He said that he was being targeted as he was an outspoken critic of the incumbents.

Brenda Sechrist, 20731 7th Place South

In regard to her political ad, Ms. Sechrist explained that her comment regarding the Des Moines Police Department's lack of response was in reference to the citizens' frustrations regarding the officers' lack of ability to abate on-going problems. She said that the Police Department was composed of outstanding individuals. Ms. Sechrist stated that the police needed more direction and funding to address various programs. In closing, Ms. Sechrist encouraged Council to continue funding the traffic unit.

David Litowitz, 2715 64th Avenue NE, Tacoma

As a builder and developer in Des Moines, Mr. Litowitz asked Council to form a task force composed of local business owners, leaders, builders, and developers to study how to improve businesses and affordable housing opportunities in Des Moines. He believed that the City should make it easier for new businesses to come into the City.

Scott McFarlane, 26906 10th Avenue South

Mr. McFarlane announced that he was the chair of the Friends of Des Moines Committee. He voiced his support for the Council challengers due to the ACC issue. Mr. McFarlane said that the ACC issue should be placed on the ballot for the voters to decide. He stated that he had filed two initiatives with the City requesting this action but both had been rejected by the City Attorney.

Alex White, 22030 7th Avenue South

Mr. White presented Council with a King County form that identified the preliminary plat review and approval process and timeline. He recommended that Des Moines develop a similar form in order to provide the applicant with accurate, predictable and important information. Mr. White said that he has enjoyed working in Des Moines.

At 8:07 p.m., Mayor Steenrod declared a ten-minute break.

BOARD AND COMMITTEE REPORTS

SR-509

Councilmember Petersen recommended that the Mayor sign the letter addressed to King County Councilmember Julia Patterson regarding SR-509 Project Funding.

Des Moines Police Department

Mayor Pro Tem Benjamin voiced his support for the Des Moines Police Department.

Mount Rainier High School Remodel

Councilmember Thomasson encouraged interested individuals to contact Mount Rainer High School to view the school's remodel plans.

Comments from the Public – Back and Bader

Councilmember Sheckler encouraged Mr. Back to report the vandalism to his property. He noted that over $1,200 worth of his campaign signs had been taken. Their loss had been reported to the police. In regard to Mr. Bader's comments, Councilmember Sheckler said that he had never changed his social security number, his military records were not sealed, and his wife did not provide him with free legal advice as she was not an attorney.

Des Moines Police Department

Councilmember Sherman voiced support for the Des Moines Police Department and for the officer who reported the potential abuse of authority.

Mayor Steenrod noted that she had received e-mails indicating support for the Police Department. She said that the issue in question was currently under investigation and should be left in the hands of the attorneys and investigators.

PRESIDING OFFICER'S REPORT

Municipal Facilities Committee

Mayor Steenrod informed Council that the committee was continuing their study of the dry stack storage and Marina Master Plan.

ADMINISTRATION REPORT

Des Moines Police Department

City Manager Piasecki reiterated that the police officers' actions were still under investigation. He encouraged the community to voice their support for the efforts of the City's police officers. On behalf of the Police Department, City Manager Piasecki thanked Council and the community for their support.

Activity Center Divider Wall

City Manager Piasecki announced that the divider wall had been installed in the Activity Center.

SR-509 Draft Letter

City Manager Piasecki encouraged Council to review the draft letter mentioned previously by Councilmember Petersen and to inform him of any desired changes.

Councilmembers Sheckler and Thomasson voiced their support for the letter.

Councilmember Sheckler said that he had found it interesting that the Port of Seattle would say that the South Access road was not presently necessary due to the reduction in trips into the airport since 9/11 yet a third runway was still needed.

City Manager Piasecki informed Council that, in response to a $35,000,000 project shortfall, the Port of Seattle had proposed that the SR-509 Steering Committee reconsider the time schedule for the construction of the freeway's south access road and use 28th/24th Avenue South as an interim South Access. He summarized the City's position that such an action would require additional study prior to the deletion of that section from the project.

Councilmember Thomasson noted that, through their proposal, the Port of Seattle was actually attempting to save their own money rather than benefit the State. He suggested that Item No. 2 on page 2 be revised to emphasis that point and to identify the proper dollar amount involved.

Mayor Steenrod questioned whether Item Nos. 3 and 4 were acceptable to the City.

City Manager Piasecki said that the Public Works Director did not believe Item Nos. 3 and 4 would cause a significant impact to Des Moines but any cut should have additional analysis prior to approval of the action.

Councilmember Sheckler felt it was important to stress the need for additional study prior to implementing any cuts.

Councilmember White recommended that a copy of the letter also be sent to the South County Area Transportation Board.

City Manager Piasecki confirmed that the identified changes would be incorporated into the letter.

Business Roundtable

City Manager Piasecki announced that a business roundtable would be conducted November 18, 2003.

Initiative 776

City Manager Piasecki reported that the Supreme Court had ruled Initiative 776 constitutional. As a result, approximately $225,000 of revenue would not be available for the Arterial Street Budget.

Pacific Ridge Lighting

City Manager Piasecki informed Council that Puget Sound Energy would install street lighting in the Pacific Ridge area within three to four weeks.

Flagpole Painting

City Manager Piasecki reported that the flagpole painting project would be completed by the end of the week.

10th Avenue Culvert

City Manager Piasecki noted that the 10th Avenue Culvert project would be essential done, with the exception of a small punchlist, next week.

Comments from the Public – Workman

City Attorney Marousek explained that all hearings related to the Zenith Viewpointe project were quasi-judicial per the Des Moines Municipal Code.

CONSENT CALENDAR was read by Deputy City Clerk Chaufty.

1. **Motion** is to approve the surplusing of a 1995 Ford Explorer, VIN No. 1FMDU34XOSVA27866 from the Police Department and authorize disposing of by auction, sale or transfer to other department or agencies.

MOTION was made by Councilmember Thomasson, seconded by Councilmember Sherman and passed unanimously to approve the consent calendar as read.

CONTINUED PUBLIC HEARING

Mayor Steenrod confirmed that everyone present had been informed of the public hearing rules.

Councilmember Petersen confirmed that he had reviewed the previous public hearing record.

At 8:38 p.m., Councilmember White recused herself from the Chambers.

After reviewing the minutes from the previous hearing, Council concurred to accept testimony from new speakers or regarding new information.

Mayor Steenrod administered an oath to testify to the truth to all potential speakers.

OPPONENTS

Donald Gorlick, 23641 7th Avenue South
Mr. Gorlick stated that the Zenith Store had not operated since the 1980's. He told Council that the developer was being allowed to take the street and bend the lot size laws while other residents had never been offered the street area. Mr. Gorlick said that he was offended that his tax dollars were being given to someone to ruin his neighborhood. He informed Council that he had received a political campaign mailer.

In order to protect Council's record, City Attorney Marousek advised Council that it was not appropriate to discuss a political campaign issue.

Mayor Pro Tem Benjamin said that he wished to hear Mr. Gorlick's comments.

Mr. Gorlick said that he would submit his comments in the form of a hypothetical situation.

As the testimony could jeopardize Council's decision, Councilmembers Sheckler and Sherman spoke against allowing Mr. Gorlick to continue his comments.

In response to Mayor Steenrod's questioning, Council elected to allow Mr. Gorlick to continue speaking.

Mayor Steenrod cautioned Council that if the City Attorney said that Mr. Gorlick's testimony should be disregarded, Council must do so.

Mr. Gorlick encouraged Council to take action tonight so that he would know how to vote in the upcoming election.

M. Bogovich, 23635 Marine View Drive
Mr. Bogovich gave his three minutes to Mr. Pettibone.

Robert Benson, 23905 Marine View Drive
Mr. Benson gave his three minutes to Mr. Pettibone.

Peter Skelly, 23622 7th Avenue South
Mr. Skelly asked to speak after Mr. Pettibone.

Debbie Workman, 23903 7th Avenue South
Ms. Workman informed Council that the Zenith neighborhood was annexed to the City in 1982. At that time, condominium development was identified as a major concern of the residents and the City had promised to not allow their development. Ms. Workman asked Council to keep their promise.

Lloyd Lytle, 23911 Marine View Drive
Mr. Lytle gave his three minutes to Mr. Pettibone.

George Pettibone, 23653 Marine View Drive
Mr. Pettibone entered notes (Exhibit 19) and drawings (Exhibit 20) into the record. He addressed Council concerning the steep slope issue. Mr. Pettibone said that he had asked staff for copies of topography maps, a profession survey, and a soil report. None of these materials were available. Mr. Pettibone said that there was no indication that a soil report had even been performed on the property yet. Based upon his calculations, Mr. Pettibone told Council that the slope of the property was 24% in almost all areas. He questioned why the property was considered environmentally sensitive as it did not have any eagles, owls, or wetlands. Mr. Pettibone recognized that steep slopes could erode or collapse. He said that the developer had indicated on his environmental checklist that no dirt would be removed from the site. Mr. Pettibone said that the developer would need to go to 41% in order to grade the property. He estimated that 507 dump truck loads of dirt would need to be removed from the site in order to construct the project. Mr. Pettibone said that staff and the developer were deceiving Council if they were saying that the project did not create an environmental impact to the hillside.

Peter Skelly, 23622 7th Avenue South
As a registered professional engineer, Mr. Skelly said that he had reviewed Mr. Pettibone's calculations and agreed with his conclusions. Mr. Skelly told Council that if the displaced dirt was placed in the identified open space areas, it would result in a 135 foot pile. Mr. Skelly said that the environmental checklist was false.

Mayor Steenrod called for additional opponents three times.

None responded.

Attorney Nancy Rogers entered a letter regarding the zoning of the Zenith Store Property, a map, and a copy of Ordinance 550 into the record (Exhibit 21).

Mayor Steenrod called for any proponents' statements of rebuttal.

Alex White, 22030 7th Avenue South
Regarding the project's design, Mr. White noted that the application was not yet in the design stage. He stated that he was not trying to hide anything from the public. Regarding the size of the site, Mr. White said that he had hired a surveyor to survey the land. He displayed the survey map which indicated that the property was 50 feet wide. He said that the property owner to the north had encroached on his property. Mr. White felt that the calculation of the square footage of the site was key to the issue. Since staff had determined that the proposed building was too tall, Mr. White eliminated two of the condos from the development. The project now consisted of an 1,800 square foot office space, two 1,400 square foot condos, and four 1,900 square foot townhouses. The total square footage would be 12,200 square feet. He said that the lot was 9,735 square feet. The difference between what he was allowed to build under the N-C zone and what he was asking for was approximately 2,000 square feet. Mr. White said that the code referred to lot or site. He had asked staff to help him interpret the terms. He acknowledged that the City Attorney's legal opinion of 1979 might not agree with the decision of staff. He said that if the opinion was valid then it should be made public. As a solution, Mr. White recommended

that if Council believed it was unreasonable for him as the applicant, to take staff's advice and incorporate their advice into the proposal, he would agree to reduce his project to 9,735 square feet. He felt this would eliminate any gray areas. The 9,735 square feet would consist of a 1,200 square foot office space, two 1,268 square foot condos, and four 1,500 square foot townhouses. Mr. White stated that he had hoped to construct larger units to better coordinate with the existing neighborhood. He wished to deliver a product that would be in the same price range as the surrounding properties. Mr. White encouraged Council to get off the subject of interpretation and work toward a solution that allowed him to do what he was entitled to do. Mr. White submitted two pictures (Exhibits 22 and 23) of properties in the Zenith neighborhood. One was of a multi-family development and the other was of the Seashore Club, a PUD.

Upon questioning from the Deputy City Clerk, Mr. White confirmed that the survey map would not be presented as an exhibit in the hearing.

Mr. White informed Council that his property had mixed uses on three sides. He submitted a drawing of an office space (Exhibit 24) as another development option. Mr. White told Council that he was asking to develop six residential units. He noted that the use of the office space would determine the amount of traffic generated. Mr. White said that if Council directed him to not do the office portion of the project, he would comply and only construct the residential section. Mr. White asked Council to not kill the project based upon emotions. He said that no professional testimony had been submitted to demonstrate that the project would not work. Mr. White informed Council that he had spent much money to prove that it would work. Mr. White stated that he had done the best that he could and had dealt honestly with the residents and the City.

Howard Jensen, 1221 2nd Avenue, Suite 500, Seattle
Mr. Jensen offered to provide written testimony to Council if desired.

At 9:30 p.m., Mayor Steenrod declared a five-minute break.

Mayor Steenrod asked staff to address any misstatements of fact.

City Attorney Marousek entered the following exhibits into the record:

Exhibit 25 – E-mail exchange between the attorneys and herself regarding the project,
Exhibit 26 – E-mail exchange between the attorneys and herself regarding code interpretation, and
Exhibit 27 – 4/25/79 Legal Opinion regarding the use of the area of a street or access easement to compute lot size.

Community Development Director Kilgore confirmed that Council was aware of her memorandum dated October 22, 2003 regarding the zoning of the property.

Development Services Manager Ruth informed Council of the following points:

- Mixed Use – Mixed use is a conforming, authorized use of the N-C zone and the property in question already has a three unit mixed use building on it. This point was identified in Council's 8/14/03 agenda packet.

- Site Dimensions - Staff has reviewed City and County records and has confirmed that the property has fifty feet of width and at least 31.5 feet of right-of-way next to it.
- Total Building Area Square Footage – Testimony had been received stating that the project would be 16,000 square feet but the proposal before Council was closer to 12,200 square feet. The development included six living units and one commercial space.
- Density versus Maximum Permissible Floor Area – Density is defined by the DMMC as the number of dwelling units per acre. It is not a regulation found in the N-C zone. Eight other commercial zones in the City also do not use density as a factor for determining the extent of development. Instead, maximum permissible floor area is used to determine the extent of development.
- Maximum Permissible Floor to Area Ratio (FTAR) – The FTAR for the N-C zone is 1:1 which means that there should be a ratio of one square foot of building area to one square foot of land area. The proposal before Council represents a ratio of 1.25 to 1. The development proposal set forth by the applicant during the rebuttal portion of the hearing however, would result in a 1 to 1 ratio and would comply with the code. The computations provided did not include any rights-of-way.

Community Development Director Kilgore stated the following points:

- The property has been zoned commercial since at least 1999.
- The 10/29/02 code interpretation was a mute point as Mr. White had stated that he would stay within the lot size.
- Staff had not been aware of the 1979 legal opinion at the time of the code evaluation. They will reevaluate the interpretation.
- The Comprehensive Plan and DMMC does not address density in commercial zone.
- The project has not been designed nor have any plans been submitted.
- The existing building on the property has been a conforming use since 1999.
- The subarea has many instances of non-conforming use, including 42 single-family residences that do not meet RS-15,000 lot size requirements.
- The Zenith neighborhood encompasses a much larger area than just the subarea. It has parks, multi-family communities, commercial units, and retirement facilities. The area should be considered as a whole.

Mayor Steenrod asked for Council's questions.

Councilmember Thomasson felt that use and design must be considered together as a residential "box" was different from a "commercial" box. He identified the following concerns and questions:

- Site Plan – The site plan depicted a 35 foot building height parallel to the ground. This was not compliant with the City's building height regulations.
- Setbacks – As the code requires a ten foot setback on the north, west, and south side of the property, only twenty feet would be left for development.
- Parking – Parking spaces in this zone cannot back onto a right-of-way. Therefore, the garage doors cannot point towards the street but must point internally to a parking area.

Councilmember Thomasson said that in order for him to consider approving the plan, the conceptual site plan must be compliant with the City's code. He questioned when the written plan would be presented. In regard to the steep slope issue, Councilmember Thomasson said that no compelling evidence had been offered to prove that the hillside had been significantly altered. Therefore, there was no compelling evidence for him to approve the steep slope exception. Councilmember Thomasson asked the applicant to submit documentation that speaks to the disturbance of the hillside's structure rather than just its vegetation. Since the right-of-way had now been separated from the lot, a different steep slope formula applied to the street than from the lot. As he had not heard any compelling evidence showing that the street must be at 14% slope, he was not willing to approve disturbance of the right-of-way. Councilmember Thomasson said that SEPA did not document the amount of dirt that would be disturbed. At this point, he did not have enough evidence to approve a steep slope exception for the right-of-way or the lot. In his opinion, the bulk and scale of the project were unreasonably incompatible with the neighborhood. He said that a quasi-judicial hearing was not a good process to reach a compromise. Councilmember Thomasson felt that the intensity of the development was questionable. In closing, Councilmember Thomasson said that he wished the professionals had studied the code more in order to give the project a better chance to succeed.

In response to Councilmember Sheckler's questioning, Development Services Manager Ruth informed Council that detailed grading and clearing plans had not yet been submitted as the project was still being dealt with on a conceptual level. He said that he could not definitely say that no dirt would be removed from the site.

At 10:00 p.m., Mayor Steenrod announced a pause in the meeting to change video tapes.

Councilmember Sherman asked staff to define the purpose and function of the N-C zone. He questioned how a use that was primarily multifamily would meet the intent of the zone.

Councilmember Petersen voiced concern that the office space would be create traffic noise at odd hours. He questioned how this might be reconciled.

As the applicant had indicated a willingness to reduce the scale of the project, Mayor Steenrod and Councilmember Sherman questioned how the revised proposal affected the current process.

City Attorney Marousek stated that it appeared that Mr. White had withdrawn his argument to include the street in the calculation of his property size.

Mr. White's attorney, Howard Jensen, said that Mr. White was willing to address the concerns voiced by the residents. He suggested that Council continue the public hearing and allow Mr. White to submit a reduced site plan with a new environmental checklist.

City Attorney Marousek clarified that Mr. Jensen had indicated that he was willing to remand the project back to staff for more work.

Opponents' attorney Nancy Rogers said that the proper procedure would be for Council to remand the project back to staff for completion of a new SEPA review or, if the changes were insignificant, to deny the application. She stated the neighborhood's preference for denial of the application.

Councilmember Thomasson felt that it was important to have a clear record of what Council was being asked to approve.

Ms. Rogers said that she could submit written comments asking Council to enter a decision to deny the application or a post-hearing brief.

Mr. Jensen asked Council to identify which issues they wished to be briefed on. Despite his position that the project was still defensible and should be approved, he had heard the concerns and was willing to offer a briefing.

MOTION was made by Councilmember Thomasson and seconded by Councilmember Sheckler to continue the hearing to November 20, 2003 and to have the attorneys prepare written briefs stating their recommended action and why.

SUBSTITUTE MOTION was made by Mayor Pro Tem Benjamin to direct staff to prepare the necessary resolution to deny the SEPA appeal, unconditional use permit, and steep slope exception and to identify findings of facts.

In response to Mayor Steenrod's questioning, City Attorney Marousek explained that if Councilmember Thomasson's motion passed, the attorneys would present well-organized summaries of their arguments. It would allow Council an opportunity to make a defensible decision.

At 10:17 p.m., **motion** was made by Councilmember Thomasson and seconded by Councilmember Sherman to extend the meeting to 10:50 p.m. **VOTE ON MOTION**: Motion passed, 5 – 1, with Mayor Steenrod opposed.

Councilmember Sherman stated that if the project was denied, it was important to establish an appropriate use of the property and to provide direction to the applicant.

Councilmember Petersen **seconded the substitute motion**.

Councilmember Thomasson clarified that Council must vote to accept the substitute motion.

VOTE ON ACCEPTING THE SUBSTITUTE MOTION: Motion failed, 3 – 3, with Councilmembers Sherman, Sheckler, and Thomasson opposed.

The original motion was back on the table.

Councilmember Thomasson said that he had opposed the substitute motion as he felt it was important to give the attorneys an opportunity to provide information to Council for the sake of process.

Ms. Rogers said that if the applicant submitted an alternate application, she would need time to review the plan and formulate her comments.

City Attorney Marousek recommended that the attorneys' simultaneously submit their briefs to staff on November 13, 2003 and allow Council an opportunity to address them at the November 20, 2003 meeting.

Mayor Steenrod announced that the hearing remained open.

VOTE ON MOTION: Motion passed, 4 – 2, with Mayor Pro Tem Benjamin and Councilmember Peterson opposed.

OLD BUSINESS

Towing/Impound Services

MOTION was made by Councilmember Thomasson and seconded by Councilmember Sheckler for the City Council to award the towing and impound contract to RoadOne (Dick's Highline Towing), and to authorize the City Manager to finalize and sign the agreement.

At 10:38 p.m., Councilmember Petersen recused himself from the meeting.

Mayor Steenrod said that she believed the motion was an attempt to take action under the election deadline. She said that she would not support the motion.

VOTE ON MOTION: Motion passed, 3 – 2, with Mayor Steenrod and Mayor Pro Tem Benjamin opposed. *[Editor's Note: Councilmember White was not present for the vote.]*

At 10:39 p.m., Councilmember Petersen returned to the chambers.

NEXT MEETING DATE – Study Session, November 6, 2003

ADJOURNMENT

At 10:39 p.m., **motion** was made by Councilmember Sheckler, seconded by Councilmember Petersen and passed unanimously to adjourn the meeting.

Respectfully submitted,

Angela M. Chaufty
Deputy City Clerk

ACTION ITEM FROM 10/30/03 COUNCIL MEETING

- Incorporate Council's direction into the letter to King County Councilmember Patterson regarding SR-509.

approved 11/13/03

CONSENT CALENDAR
Item #3

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: *Edwards v. City of Des Moines* LUPA Appeal Settlement regarding Gates on Private Streets

ATTACHMENTS:
Settlement Agreement & Release

FOR AGENDA OF: November 6, 2003

DEPT. OF ORIGIN: Legal

DATE SUBMITTED: October 30, 2003

CLEARANCES:
[X] Legal LAM

APPROVED BY CITY MANAGER
FOR SUBMITTAL: AP

PURPOSE AND RECOMMENDATION

The purpose of this agenda item is to seek City Council approval of a settlement agreement between Dr. Rick Edwards, in King County Superior Court Case No. 03-2-05746-1 KNT, and the City of Des Moines; and to authorize the City Manager to execute said Settlement Agreement and Release.

MOTION: "I move to approve the Settlement Agreement and Release prepared in *Edwards v. City of Des Moines,* and to authorize the City Manager to execute said Settlement Agreement substantially in the form as attached."

BACKGROUND

Dr. Rick Edwards filed a Land Use Petition Act (LUPA) against the City of Des Moines appealing the land use decision by the Des Moines Hearing Examiner issued on June 19, 2003. Thereafter, the City filed a counter-petition under the Land Use Petitions Act, appealing the land use decision by the Des Moines Hearing Examiner issued on June 19, 2003, and alleged that the City incurred damages under RCW Chapter 64.40 as a result of that land use decision. Both LUPA appeals were dismissed on September 26, 2003 by City's motion. Both parties dispute their liability, but have proposed to dismiss the remaining claims on the terms as set forth in the attached Agreement.

DISCUSSION

The agreement provides, in part, that:

Both parties will stipulate to dismissal with prejudice of all remaining claims in King County Superior Court Case No. 03-2-05746-1 KNT within ten (10) days of Des Moines' receipt of the executed Agreement.

The City Public Works Department will present to the Council, within six weeks of the City's receipt of the executed Agreement, materials for legislative consideration as to whether and under what conditions the City should permit gates across private streets. The City Council will not be committed to any specific action in response to the presentation.

The City Attorney will draft such legislation as directed by the City Council within four weeks of the City Council's directive. The draft legislation does not commit the City Council to any specific action.

CONTRACT/AG EDWARDS/03-194

SETTLEMENT AGREEMENT AND RELEASE

WHEREAS, Rick Edwards and ___________Edwards (Edwards), husband and wife, claim to be the owners of real property located at Tract A, a private street located at 926 S. 278th Place, Des Moines, King County, Washington, and the City of Des Moines (the City), Washington is a municipal corporation of the State of Washington; and

WHEREAS, Edwards, as the owners of real property within the city limits of the City of Des Moines, have filed a lawsuit under the Land Use Petition Act (LUPA), RCW Chapter 36.70C, against the City, in the Superior Court of State of Washington, under King County Superior Court Case No. 03-2-05746-1 KNT appealing a land use decision by the City of Des Moines Hearing Examiner issued on June 19, 2003, and alleging that they have incurred damages under RCW Chapter 64.40 as a result of that land use decision; and

WHERAS, the City has filed a counter-petition under the Land Use Petition Act (LUPA), RCW Chapter 36.70C, under King County Superior Court Case No. 03-2-05746-1 KNT, appealing the land use decision by the City of Des Moines Hearing Examiner issued on June 19, 2003, and alleging that it has incurred damages under RCW Chapter 64.40 as a result of that land use decision; and

WHEREAS, on September 26, 2003, on motion of the City, the Superior Court dismissed both parties' LUPA appeals; and

WHEREAS, Edwards and City both dispute their liability and the nature and extent of the claimed damages under RCW Chapter 64.40; nevertheless, Edwards and the City have entered into settlement discussions in an attempt to resolve their differences; and

WHEREAS, both parties propose to dismiss their remaining claims on terms as set forth in this Agreement, and each party, believing its position to be correct and appropriate, and without admitting responsibility or liability of any kind, wish to enter into this Settlement Agreement and Release in order to amicably resolve their differences in accordance with these terms,

NOW, THEREFORE, Edwards, and the City including its officers, agents, employees, elected officials, and representatives, now enter into this Settlement Agreement and Release under the terms and conditions set forth herein.

WITNESSETH:

Edwards and the City desire to reach a full and complete final settlement of any and all past and present disputes and differences between them which arise out of the City of Des Moines Hearing Examiner decision issued on June 19, 2003, and actions by the City underlying that decision, which are further set forth in the Complaint filed under Case No. 03-2-05746-1 KNT in the King County Superior Court of the State of Washington. Accordingly, in consideration of the reciprocal promises contained in this agreement, it is hereby agreed as follows:

1. Edwards and the City both agree to stipulate to dismissal with prejudice of all of their remaining claims under King County Superior Court Case No. 03-2-05746-1 KNT within ten (10) days of Des Moines' receipt of this fully executed original Settlement Agreement and Release.

Discussion:

The overriding decision regarding the question of gates on private streets is, should they be allowed at all, and if so, under what conditions? Streets within the City, including private streets, serve a number of purposes, which are as follows:

1. Provide for vehicular access to occupants of property.

2. Provide emergency vehicle access (fire, police, and medical) to property.

3. Where sidewalks don't exist, serve as pedestrian access.

4. Streets provide utility corridors to serve the properties, and in some cases, the region (water, sewer, storm water, electricity, gas, phone and cable). All these utilities require repair and maintenance, which in some cases may be emergencies (such as water main breaks or sewer spills).

5. They provide for US Postal service and garbage pickup.

6. Streets provide for various other delivery services, everything from UPS to pizza to department store deliveries.

7. They provide for access for home and property maintenance and repair (lawn service, plumbers, electricians, painters, appliance repairs, etc.)

8. Streets provide access and parking for visitors to the homes of occupants.

If gates are to be allowed, they need to be designed and constructed in such a manner that they do not cause safety problems, nor should they adversely affect public streets or the surrounding neighborhood. As a result, the Public Works staff has assembled a list of suggested requirements to be followed. The requirements need to be adaptable to the many different situations and conditions which may come up due to the size of the development, traffic conditions, and terrain.

There are also legal questions involved in the installation of gates. Gates can cause disputes between neighbors regarding whether they should be installed at all, how maintenance costs are assessed, and how they are used. The attached list of suggested requirements speaks to this legal concern as well by requiring that all property owners agree to the gate before it is installed and that a maintenance agreement must be worked out in advance. The City of Des Moines legal staff does not want to become a third party in a dispute between property owners regarding gates, a situation that has happened in other cities.

The attached list of items regarding gates on private streets is meant as a starting point from which Council can add or subtract requirements.

Alternatives:

The Council has a range of alternatives regarding gates on private streets, from not allowing gates at all to allowing them under certain conditions as approved by Council.

Financial Impact:

Allowing gates on private streets will result in additional staff time in Public Works, Community Development, King County Fire District 26, and the City Attorney's office. Since there is limited City staff in each of these departments, spending time on reviewing and approving gate requests will come at the expense of other City duties. It would be suggested that fees be required that at least cover the cost of the staff time involved.

Recommendation/Conclusion:

None at this time.

Concurrence:

City Council, City Administration, Public Works, Community Development, City Attorney and King County Fire District No. 26.

p:\users\linda\doc\Agenda\20032\Gates

Recommended Private Gate Requirements – City of Des Moines

1. Private gates or other traffic barriers should be permitted only in cases where adequate provisions are made for access by fire, police, medical emergency, visitors and other public services (such as mail service, garbage collection, public utility emergency repairs, UPS/FedEx deliveries, home repair and maintenance vehicles, parking, etc.)

2. Private gates are not allowed on public streets.

3. If, at any time, a private street is converted to, and accepted by the City, as a public street; any private gate(s) shall be removed.

4. In cases where the proposed gate or other barrier will affect 10 or more dwelling units, an engineering study will be required which addresses queuing patterns and associated questions related to items listed in No. 1 above. Recommended mitigation measures shall be submitted to the City along with the application. The traffic study shall be performed by a licensed and registered professional engineer within Washington State.

5. The entrance to the proposed gate shall be designed and stamped by a licensed and registered professional engineer within Washington State, and shall allow for a safe turnaround for vehicles in front of the gate (without backing maneuvers) in cases where the vehicle is denied entry. The minimum radius for the turnaround shall be 25 feet. The design for the gated entrance shall consider the abutting public right of way and roadway alignments and grades, sight distance, posted speeds and other traffic engineering criteria relevant to designing the particular gated entrance. The gate design shall also consider current and future projects contained in the City's adopted Transportation Comprehensive Plan.

6. A sign shall be located at a point visible from the public roadway indicating "locked gate ahead". Signage shall be installed at applicant's sole expense.

7. All gates shall be equipped with a lockbox with momentary pushbutton switch and Opticom.

8. All gates shall include an activation system for use by private property owners. This system shall operate independently of the emergency access system, and may utilize keypads, magnetic cards, radio transmitters, or other mechanisms approved by the City of Des Moines and King County Fire District 26.

9. All gates shall include an auxiliary power supply, which shall automatically lock the gate open in the event of a power outage.

10. There shall be pedestrian access around all gates.

ATTACHMENT 1

11. Gate construction and aesthetics shall be determined through the design review process which is conducted by the Community Development Department. The gate and related equipment shall be coated in a manner to prevent corrosion.

12. The gate height shall not exceed sixty inches above the paved surface of the roadway, and shall be constructed in a manner so as to allow viewing of obstructions located within the swing path of the gate.

13. If the gate obstructs access to public utilities or appurtenances, the utility purveyors shall be provided with eight activation devices, eight keys, or the access code to the gate.

14. All gates shall be erected a minimum of thirty feet from the edge of any public right of way. A property survey may be required to determine where the property line is located.

15. All gates shall include adequate provisions for illumination and/or reflectorization in order to be properly seen during periods of darkness and inclement weather conditions.

16. Any person desiring to install a gate shall apply for a right-of-way permit from the Public Works Department. The application shall contain the following information:

    a. A vicinity and site map of the proposed location for the gate;
    b. A plan view and elevation of the gate installation illustrating gate dimensions and the direction of the swing path for the gate;
    c. A plan view of the gate turnaround;
    d. The location of the access–control panel;
    e. Control system information;
    f. The names and addresses of all property owners affected by the restricted access;
    g. The written consent of ALL property owners affected by the restricted access. A gate cannot be installed without 100% approval.
    h. Both the City of Des Moines and King County Fire District 26 shall review all gate applications. Prior to any permit issuance, approvals from both entities shall be obtained.
    i. Electrical permits and inspections shall be required for all gate installations;
    j. Such other information as may be required by the Public Works Department, or other associated City departments such as Community Development, Building, or King County Fire District 26;
    k. The application shall be signed and dated by all co-owners of the private street.

17. Any person submitting an application for a gate shall pay a non-refundable fee of one thousand five hundred dollars at the time the application is submitted to cover

staff review costs. This fee shall be in addition to the right-of-way permit fee or any other development or construction fees for the subject property.

18. Upon receipt of a properly completed application for a gate installation request conforming to City standards together with the private gate application fee, the Public Works Department shall begin the review process. Upon completion of a thorough review of the application, the Public Works Director, or his designee may issue a permit authorizing the installation and construction of the gate. Prior to issuance of the permit, the applicant shall provide the City with all appropriate permit fees. The City retains the right to have such gates removed and/or relocated at the applicant's sole expense should the City deem such action necessary.

19. The City shall have no liability for any damage to the gate resulting from City vehicles or City personnel accessing the property, whether responding to actual or false emergencies. Any damage sustained by City vehicles due to the gate installation shall be the responsibility of the party responsible for maintenance and repair of the gate.

20. The City shall have the right to access the property to inspect the gate on a periodic basis without being liable for trespass.

21. Maintenance and repair of the gate and related equipment shall be the responsibility of the applicant. A maintenance agreement between ALL affected property owners shall be submitted to, reviewed, and approved of, by the City prior to being recorded with King County against ALL properties involved. The applicant may, with the consent of the City, assign the obligation for maintenance and repair of the gate and related equipment to another person or entity, including a homeowner's association.

22. Upon notification by the City of any defects in the gate installation, the party responsible for maintenance and repair shall effect necessary repairs within fourteen days. Failure to make repairs within the specified period shall constitute a violation of the terms of the gate permit, and in such event, the City may require removal of the gate and related equipment. An extension of the time to make necessary repairs may be granted for just cause if requested in writing by the party responsible for maintenance and repair of the gate.

CONSENT CALENDAR
Item #4

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: Redondo Boat Launch Improvements

ATTACHMENTS:
A. Budget summary.
B. Meeting minutes.

FOR AGENDA OF: November 13, 2003
DATE SUBMITTED: November 7, 2003
CLEARANCES:
[X] Finance pl
[ ]

APPROVED BY CITY MANAGER
FOR SUBMITTAL: AP

Purpose & Recommendation

The purpose of this Agenda Item is to provide a briefing on the budget of the Redondo Boat Launch Improvement project, and to request the allocation of additional funds for the project.

Motion: "I move that $108,310 of the $120,000 Fiber Optic Cable Easement revenue be appropriated to the Redondo Boat Launch Improvement Project Fund. This motion includes authorization for the City Manager to enter into the necessary agreements to expend the transferred funds consistent with the Council packet materials."

Background

On July 10, 2003, the Council awarded the construction contract for the Redondo Boat Launch Improvement Project to Ohno Construction. Councilmembers will recall that the construction contract was awarded after the second advertisement for bids. All of the bids received after the first advertisement were beyond our budget and were rejected. For the second advertisement, the scope of the project was scaled back so that expenses would not exceed the revenue available. When the construction contract was awarded on July 10th the project budget contained only $9,000 in contingency funds (0.8 percent of the project budget).

Despite such a "thin" budget, it was Council's preference that construction not be delayed. The impetus for proceeding with construction included: a) preservation of the $750,000 IAC grant; b) environmental permits and construction documents were in hand; and c) the community-wide support to reduce safety hazards and improve aesthetics at the launch. Council meeting minutes are provided as Attachment B.

Since the construction contract was awarded, staff has realized savings in various areas and increased contingency funds to a one-time high of $29,000 (2.4 percent of the project budget).

However, as with any renovation project, there have been unexpected circumstances and problems and at this point nearly all of the contingency funds have been exhausted. For example, unsuitable native soils were discovered at the time of grading. Those soils had to be exported and replaced at a cost of $10,245 (change order no. 5). The project budget is provided as Attachment A.

Also on July 10, 2003, the City Council approved an easement for a submarine fiber-optic cable through City-owned tidelands. Comcast paid $120,000 for the easement. This money is currently unallocated and provides a good source of funds for the Redondo improvements.

Research shows that the tidelands north of the Marina (where the fiber-optic cable will be located) were acquired with Marina funds. Resolution No. 524 states in part:

> …WHEREAS, in connection with the acquisition of the Des Moines Beach Park the Des Moines Marina has acquired ownership and control of the Des Moines Beach Park tidelands by paying to the General Fund a sum of money which constitutes fair market value for such tidelands, and …

The City Council meeting minutes from February 9, 1989 indicate that the Wasson property was purchased using funds from the Marina Depreciation and Improvement Fund. Upon annexation in 1997, the Des Moines Marina assumed responsibility for operations and maintenance of the Redondo Boat Launch. From a fiscal and organizational perspective, it is appropriate to devote the fiber-optic revenue to the Redondo Boat Launch.

Ohno Construction has completed nearly all of the underground infrastructure and the pouring of concrete will begin soon. The remaining work, which will mostly be above-ground, will move expeditiously from here and the project should be completed on schedule. It is imperative that issues such as installation of ADA ramps and sidewalks be addressed immediately because all the other concrete work is about to begin.

Discussion

The additional funds sought for Redondo are needed to pay for: a) unexpected site conditions that have increased project costs; b) errors and omissions in the construction documents; and c) features desired at the outset of the project but not included in the construction contract. The table below summarizes staff's recommendations for improvements that should be funded if the City Council agrees that additional funds should be allocated to the project:

Table 1: Redondo Boat Launch – Unfunded Improvements

Priority	Description	Cost	Cumulative
1	Redesign parking near east property line to increase parking capacity. The landscape strip will be reduced from 14 to 10 feet in width and the additional four feet of paving will be combined with other paved surfaces to create additional parking spaces. This opportunity did not become apparent until recently. Staff was unaware that Reid-Middleton designed the improvements with more landscaping than is required by the Zoning Code.	4,000	4,000

-continued on Page 3-

-continued from Page 2-

2	Add ADA ramps at the Soundview Drive curbcut. ADA ramps are required by law and should have been included in the construction documents.	1,610	5,610
3	Add a raised ADA sidewalk at the ramp "turn-around" on west side of Redondo Beach Drive. Pedestrian safety and circulation can be greatly improved by relocating the pedestrian path from the west to the east side of the "turn-around".	8,000	13,610
4	Install parking lot lighting. Discrepancies in the construction plans make it debatable who is responsible for this electrical work. Settlement negotiations with Ohno Construction should reduce the cost of this item to less than the $18,000 shown.	18,000	31,610
5	Extend electrical power to arbor columns. This will allow accent lighting on the future arbors. Undertaking this work at a later time will result in much higher costs.	2,200	33,810
6	Add an electronic pay/ticket station within the parking lot. This feature was desired from the outset but eliminated to reduce project costs. Increased compliance regarding parking fees will offset this expenditure within a few years.	19,000	52,810
7	Upgrade sidewalk at intersection to match crosswalk. This work should have been included in the original design.	2,500	55,310
8	Add one additional streetlight to improve pedestrian safety. This change is necessary because of an error/omission in the construction documents.	3,000	58,310
9	Extend the existing north boarding float which presently does not reach the water at low tide. This work was desired from the outset but eliminated at the final construction contract award to reduce project costs. Making the float usable at all times was an important consideration for IAC. The purpose of the $750,000 grant is to enhance the "boating experience" for trailer boaters. Wading into the water to launch or load a boat is not a particularly enjoyable experience.	50,000	108,310

Staff has been working hard to keep project costs in line and to avoid unnecessary delays. Administration does not recommend funding some of the features that were included in the original project plans because they are a lower priority than the nine items above. For example, staff does not suggest replacing of the existing north boarding float because that amenity would increase project costs by $80,000 and because the existing floats have many years of useful life remaining. This proposal does not include an electronic gate system for the parking lot. This equipment is fairly expensive and the existing steel gates can continue to be opened and closed manually. Conduit for the electronic gates has been installed so that system can be installed relatively easily when the time occurs. The proposal above does not include the decorative arbors. Members of the Redondo community are soliciting donations for construction of the arbors. Administration is supportive of the community's efforts to add this aesthetic feature. More information about the arbor project will be brought to the City Council at a future meeting.

In October, the City Council approved an increase in the budget for the anchor system for the floating breakwater. That change was necessary because our consulting engineers used imprecise information about water depth. Some of the increases outlined above (and others handled administratively) are the result of errors or omissions in the construction documents. Administration will be discussing these problems with our consultants with the goal of obtaining compensation. The results of that effort will be presented to the City Council in the future.

Alternatives

(1) Approve the appropriation as presented.

(2) Approve an appropriation for some but not all of the items above.

(3) Allocate all of the $120,000 from the fiber-optic cable easement to the Redondo project with the remaining balance allocated to materials for the arbors.

Financial Impact

Without some additional appropriation, the project cannot be completed. The City Council could identify an alternative source of funds and preserve the Comcast easement revenue for another purpose.

Recommendation

Approve the appropriation as presented by Administration.

Redondo Construction Budget - 11/04/03

Fund # 404.421.000.594.79.63.00

Professional Services	Allocation	Expenditure	Balance	% Used	Ending Balance
RM Const. Management	39,000.00	10,417.73	28,582.27	26.7%	
Re-bid services	2,632.00	5,927.50	(3,295.50)	225.2%	
Prof. Serv.s Subtotal	41,632.00	16,345.23	25,286.77	39.3%	
Survey	5,350.00	5,350.00	-	100.0%	
Prof. Serv.s Total	46,982.00	21,695.23	25,286.77	46.2%	**25,286.77**
Construction Contract					
Construction contract w/tax	843,962.60	358,529.51	485,433.09	42.5%	
C/O 1: Cut concrete at approach	955.72		955.72	0.0%	
C/O 2: Delete pile guides	(1,572.00)		(1,572.00)	0.0%	
C/O 3: Drain wet area	1,149.53		1,149.53	0.0%	
C/O 4: Desigu E&O (grading)	10,245.00		10,245.00	0.0%	
C/O 5: Remove unsuitable soil	10,245.00		10,245.00	0.0%	
C/O 6:			-	#DIV/0!	
Construction Subtotal	864,985.85	358,529.51	506,456.34	41.4%	
Contingency	-		-	#DIV/0!	
Construction Total	864,985.85	358,529.51	506,456.34	41.4%	**506,456.34**
Equipment/Materials					
Whisprwave w/ tax	203,130.00	161,720.32	41,409.68	79.6%	
Anchor system	115,260.00	87,040.00	28,220.00	75.5%	
Park and Rec. sign	350.00		350.00	0.0%	
Directional signs	3,000.00		3,000.00	0.0%	
Equipment Subtotal	321,740.00	-	72,979.68	0.0%	
Contingency	-		-	#DIV/0!	
Equipment Total	321,740.00	-	72,979.68	0.0%	**72,979.68**
Other					
Utilities/Temp. Facilities	1,500.00		1,500.00	0%	
Printing	5,500.00	5,481.27	18.73	100%	
Advertising	400.00	543.15	(143.15)	136%	
Permit fee	11,968.96		11,968.96	0%	
Miscellaneous		16.50	(16.50)	#DIV/0!	
Other Total	19,368.96	6,040.92	13,328.04	31%	**13,328.04**
Total	1,253,076.81	386,265.66	618,050.83	30.8%	618,050.83
	-	-	-	#DIV/0!	-
Grand Total	**1,253,076.81**	**386,265.66**	**866,811.15**	30.8%	618,050.83

Revenue	
10/9/03 allocation	17,800.00
Memoriam	210.00
IAC Grant	750,000.00
Bond Proceeds	+ 488,000.00
Total Revenue	**1,256,010.00**
Total Expense (w/ $0 contingency)	- **1,253,076.81**
Difference	**2,933.19**

ATTACHMENT A

EXCERPT
DES MOINES CITY COUNCIL MINUTES
July 10, 2003

Redondo Boat Launch - Award of Bid

MOTION was made by Councilmember White and seconded by Councilmember Sherman to award the construction contract for the Redondo Boat Launch Improvements to Ohno Construction, in the amount of $843,962.60 and further to authorize the City Manager to sign said contract substantially in the form provided in the construction documents, plus authorize the City Manager or his designee to approve change orders up to an amount of 10% of the contract amount.

In order to keep the project within the scope of the budget, City Manager Piasecki said that Council would need to change the change order amount from 10% to 1%.

Assistant City Manager Loch said that, ultimately, additional funding would be needed for the project.

Councilmember White and Councilmember Sherman **accepted** changing the 10% to 1% **as a friendly amendment**.

Councilmember Thomasson noted that the issue was not a cash flow problem but a budget issue. He said that the project would likely go over budget and Council would need to deal with it later.

Mayor Steenrod agreed with Councilmember Thomasson. As it was a visible project, she stated her preference for a 10% contingency.

Councilmember White and Councilmember Sherman agreed to **change their motion** back to 10%.

City Manager Piasecki said that he would provide a status report of the project as part of his monthly report to Council.

VOTE ON MOTION: Motion passed unanimously.

ATTACHMENT B

EXCERPT
DES MOINES CITY COUNCIL MINUTES
October 9, 2003

CONSENT CALENDAR was read by Deputy City Clerk Chaufty.

1. Motion is to approve the minutes of September 25, 2003.
2. Findings: Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the City Council.

    Motion: As of this date the Des Moines City Council, by unanimous vote, does approve for payment those vouchers and payroll transfers included in the above list and further described as follows:

        Claim checks #91219 through #91368 & electronic fund transfers in the total amount of $510,396.88

        Payroll fund transfers in the total amount of $351,958.45

3. Draft Resolution No. 03-001 ***[Assigned Res. No. 963]*** - Title: A Resolution of the City Council of the City of Des Moines, Washington, fixing a time for a public hearing to consider vacation of a portion of public right-of-way in the City of Des Moines.

    Motion is to approve Draft Resolution No. 03-001 setting a public hearing for November 13, 2003, to consider vacation of the southern half of public right-of-way known as 19th Avenue South (previously identified as 20th Street), between South 222nd Street and South 223rd Street, in the City of Des Moines.

~~4. Draft Resolution No. 03-270 - Title: A Resolution of the City Council of the City of Des Moines, Washington, regarding the Steven J. Underwood Memorial Park Field Lighting Project, and authorizing application for funding assistance for a Youth Athletic Facilities Program project to the Interagency Committee for Outdoor Recreation, as provided in chapter 79A.25 RCW.~~

    ~~Motion is to approve Draft Resolution No. 03-270 authorizing application to the Interagency Committee for Outdoor Recreation.~~

5. Motion is to increase the City Manager's authority to approve change orders for the floating breakwater anchoring system from 10 to 21%, and that additional Marina Depreciation and Improvement funds in the amount of $17,800 be allocated to the Redondo Improvement Project.

In regard to Item No. 5, Harbormaster Dusenbury informed Council that actual water depths were significantly greater than indicated on the project's plans. As the bid price had been based upon the incorrect depth calculations, additional money was needed to purchase the correct Seaflex anchor lines. Staff would address the impact of the miscalculation with the project consultant.

Mayor Pro Tem Benjamin removed Item No. 4.

In regard to Item No. 2, Councilmember Thomasson questioned whether the street should be identified as 19th Place South.

Public Works Director Heydon explained that he had researched the original plat and found that the street was an unopened right-of-way with multiple names. A more detailed map of the area would be presented to Council at the hearing.

MOTION was made by Councilmember Sheckler, seconded by Councilmember Thomasson, and passed unanimously to approve the consent calendar as amended.

EXCERPT
DES MOINES CITY COUNCIL MINUTES
July 10, 2003

Easement for Fiber-Optic Cable Through City-owned Tidelands

Assistant City Manager Loch stated that Comcast has requested an easement for a fiber-optic cable through the tidelands owned by the City of Des Moines. An electrical cable owned by Puget Sound Energy was currently in the area but not activated. The cable would be buried three to five feet deep in the beach area. Assistant City Manager Loch displayed an aerial view of the area.

Councilmember Sheckler said that he hoped to see Comcast cooperate in the undergrounding of utilities in the Pacific Highway South improvement project.

MOTION was made by Councilmember Sheckler and seconded by Councilmember White to approve the easement for Comcast's fiber-optic cable and to authorize the City Manager to sign the easement substantially in the form as provided.

City Attorney Marousek introduced Hans Hechtman, Director of Government Relations for Comcast. She informed Council that the Pacific Highway South agreement for undergrounding of overhead cable lines was not yet written but terms had been discussed.

Mayor Steenrod and Councilmember Sherman said that they wanted security that Comcast would cooperate on the Pacific Highway South project prior to approval of the tidelands easement.

Councilmember Thomasson commented that the form of the easement was written more like a lease. He noted that a legal description was not attached.

Regarding compensation for any renewal of the easement, Assistant City Manager Loch said that Comcast preferred a locked in rate but staff recommended that a future Council should determine the rate based upon information and condition that existed at that time.

Councilmember Thomasson suggested that the renewals be subject to complete negotiation of the agreement.

Mr. Hechtman said that Comcast would need the fiber-optic cable beyond thirty years. In regard to the Pacific Highway South project, Mr. Hechtman said that Comcast was committed to participate in the project at the same level AT&T had agreed to participate in it last year.

City Attorney Marousek and Mr. Hechtman concurred that tentative agreement had been reached on the following items:

- Comcast would contribute approximately $161,000 toward the cost of a joint trench for undergrounding the utilities.
- Comcast would accept the plans submitted by AT&T as Comcast's plans.

For the Highway project, Mr. Hechtman said that a memorandum of understanding identifying the responsibilities of both parties would be developed and signed.

City Attorney Marousek clarified that Comcast had negotiated with the city for an easement across the tidelands in order to apply for the necessary permits. The Shoreline Permit process was a separate matter and Council should remain unbiased.

Mr. Hechtman displayed a sample of the cable and explained its burial process. He introduced Terry Davis and Ik Icard.

In response to Councilmember Thomasson's questioning regarding the lack of a legal description for the requested easement, Assistant City Manager Loch explained that a preliminary legal description had been submitted. It requested a three-foot wide easement with access rights. The legal description would be looked at in more detail once Council provided direction to staff. He explained that the environmental impacts would be studied and mitigated through the permitting process and SEPA.

VOTE ON MOTION: Motion passed unanimously.

OLD BUSINESS
Item #1

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT: Years 2004 – 2009 Capital Improvement Plan

FOR AGENDA OF: November 13, 2003

DEPT. OF ORIGIN: Finance

DATE SUBMITTED: November 10, 2003

ATTACHMENTS:
Attachments 1-15 Years 2004 – 2009 Capital Improvement Plan
Attachments MCI1-MCI23 Municipal Capital Improvements Fund Detail Option 1
Attachments MCI1-MCI29 Municipal Capital Improvements Fund Detail Option 2
Attachments A1-A19 – Arterial Street Fund Detail
Attachments S1-S19 – Surface Water Management Capital Improvement Fund Detail
Attachments M1-M29 Marina Capital Fund Detail
Attachment B Prior & Current Expense Summary for On-Going Projects

CLEARANCES:
[ ] pl

APPROVED BY CITY MANAGER
FOR SUBMITTAL: AP

Purpose and Recommendation

The purpose of this report is to present to the City Council the 2004 – 2009 Capital Improvement Plans for Municipal Capital Improvements, Arterial Street, Marina, and Surface Water Management.

Background

Staff has updated the revenues and expenditures required to fund continuing capital projects and have identified funding sources necessary to fund proposed new capital projects. Two options are presented for the Municipal Capital Improvements Fund. Option 1 proposes funding capital expenditures with existing revenue sources. Option 2 proposes funding capital expenditures with a levy lid lift and reprogramming revenues from the Arterial Street Fund that were transferred with adoption of the 2003 – 2008 Capital Improvement Plan. For the year 2004, the following budgeted capital and related debt service expenditures are proposed.

Item	2004
Municipal Capital Improvements- Option 1	$1,769,258
Arterial Street	15,027,341
Marina	2,542,742
Surface Water Management	6,549,567

Recommendation

No action is required. This report is intended to communicate the Years 2004 – 2009 Capital Improvement Plan.

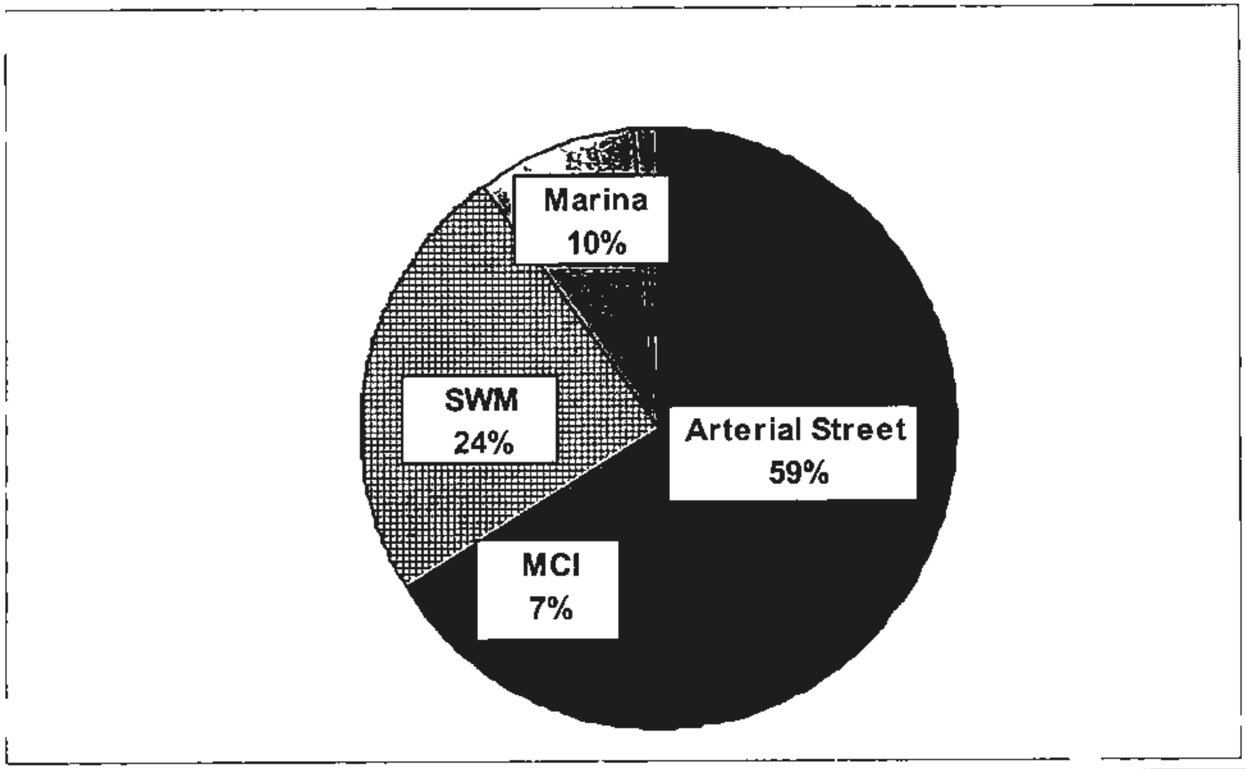
City of Des Moines

2004 - 2009

Capital Improvement Plan

Attachment

2004 Capital Improvement Plan



	Arterial St	MCI	SWM	Marina
Capital	$13,239,761	$1,020,488	$6,081,650	$2,210,114
Transfer-Out	$0	$450,000	$0	$0
Debt	$1,887,580	$298,770	$15,667	$332,628

Municipal Capital Improvements Fund

- Option 1   Existing Funding Sources

- Option 2   Includes Additional Funding from proposed Levy Lid Lift & Reprogrammed Revenues Previously Transferred to Arterial Street Fund

Municipal Capital Improvements Fund
Option 1

	2004	2005	2006	2007	2008	2009
PROJECT FUNDING REQUESTS:						
Parks & Recreation	$572,602	$131,668	$260,100	$980,302	$0	$6,968,000
General Governmental	447,886	76,950	0	0	0	0
Debt Service	298,770	231,108	229,158	227,058	229,563	231,513
Transfer to Arterial Street	450,000	550,000	381,250	350,000	753,967	740,000
Total Expenditures	**$1,769,258**	**$989,726**	**$870,508**	**$1,557,360**	**$983,530**	**$7,939,513**

Municipal Capital Improvements Fund
Option 1

	2004	2005	2006	2007	2008	2009
PARKS AND RECREATION PROJECTS:						
Des Moines Beach Park Repairs		$75,000				
Field House Renovation	$20,000		$260,100			
Activity Center	$53,910	$56,668				
SJU Memorial Park PH II	$362,320			$980,302		
Midway Park	$136,372					
Community Center						$6,968,000
Total	**$572,602**	**$131,668**	**$260,100**	**$980,302**	**$0**	**$6,968,000**

Municipal Capital Improvements Fund
Option 1

	2004	2005	2006	2007	2008	2009
GENERAL GOVERNMENTAL PROJECTS:						
Accounting Software Upgrade	$51,475					
City Hall North Wing Remodel	$293,056					
City Hall Parking Lot	$11,000	$46,500				
Rewrite Shoreline Master Plan	$47,825	$30,450				
On-Site Records Storage	$44,530					
Total	**$447,886**	**$76,950**	**$0**	**$0**	**$0**	**$0**

Municipal Capital Improvements Fund
Option 2

	2004	2005	2006	2007	2008	2009
PROJECT FUNDING REQUESTS:						
Parks & Recreation	$572,602	$491,768	$144,668	$1,173,112	$544,168	$8,458,890
General Governmental	447,886	76,950	379,000	0	0	0
Debt Service	298,770	231,108	229,158	227,058	229,563	231,513
Transfer to Arterial Street	450,000	500,000	181,250	318,750	350,002	800,000
Total Expenditures	**$1,769,258**	**$1,299,826**	**$934,076**	**$1,718,920**	**$1,123,733**	**$9,490,403**

Municipal Capital Improvements Fund Option 2

	2004	2005	2006	2007	2008	2009
PARKS AND RECREATION PROJECTS:						
Des Moines Beach Park Repairs		$75,000		$68,202	$400,000	$600,000
Field House Renovation	$20,000	$260,100				
Activity Center	$53,910	$56,668				
SJU Memorial Park PH II	$362,320			$980,302		$595,100
Midway Park	$136,372					
Bldg Life-Cycle Study		$100,000				
Park Playgrd Repair			$144,668	$124,608	$144,168	$68,710
DM Creek Trail						$227,080
Community Center						$6,968,000
Total	**$572,602**	**$491,768**	**$144,668**	**$1,173,112**	**$544,168**	**$8,458,890**

Municipal Capital Improvements Fund
Option 2

	2004	2005	2006	2007	2008	2009
<u>GENERAL GOVERNMENTAL PROJECTS:</u>						
Accounting Software Upgrade	$51,475					
City Hall North Wing Remodel	$293,056		$379,000			
City Hall Parking Lot	$11,000	$46,500				
Rewrite Shoreline Master Plan	$47,825	$30,450				
On-Site Records Storage	$44,530					
Total	**$447,886**	**$76,950**	**$379,000**	**$0**	**$0**	**$0**

Arterial Street Fund

	2004	2005	2006	2007	2008	2009
PROJECT FUNDING REQUESTS:						
Improvements	$13,239,761	$7,020,164	$1,202,052	$6,260,518	$1,591,018	$925,000
Debt Service	1,887,580	55,962	77,775	175,612	172,964	167,815
Total Expenditures	**$15,127,341**	**$7,076,126**	**$1,279,827**	**$6,436,130**	**$1,763,982**	**$1,092,815**

Arterial Street Fund

	2004	2005	2006	2007	2008	2009
Street Improvements:						
Arterial Mtc Prog	$500,000	$1,200,000	$600,000	$800,000	$400,000	$900,000
Neighborhood Traffic Program	$25,000	$25,000	$25,000	$25,000	$25,000	$25,000
Pacific Highway	$11,407,249					
16th Ave S Improvement PHI	$516,224	$5,662,010				
KDM Rd 16th to 24th	$209,408		$577,052	$5,302,587		
Pacific Ridge Sidewalks		$133,154				
Wesley Home Pedestrian Signal	$83,000					
S 216th-24thSignal	$498,880					
North Twin Bridge				$122,931	$1,085,376	
Total Expenditures	**$13,239,761**	**$7,020,164**	**$1,202,052**	**$6,260,518**	**$1,591,018**	**$925,000**

Surface Water Capital Fund

	2004	2005	2006	2007	2008	2009
<u>PROJECT FUNDING REQUESTS:</u>						
Improvements	$6,081,650	$1,304,750	$952,775	$380,170	$603,100	$387,800
Debt Service	15,667	56,459	74,174	73,103	72,032	70,960
Total Expenditures	**$6,097,317**	**$1,361,209**	**$1,026,949**	**$453,273**	**$675,132**	**$458,760**

Surface Water Capital Fund

	2004	2005	2006	2007	2008	2009
PROJECT FUNDING REQUESTS:						
MVD Bridge	$5,882,600					
DM Creek Basin	$55,450	$118,100	$26,450			
MVD-Woodmont Dr Culvert	$143,600					
Barnes Creek Detention Facility		$1,008,150	$330,795			
Barnes Creek Culvert Replacemt		$78,500	$595,530			
McSorley Creek		$100,000				
Lower Massey Creek				$100,000	$603,100	
199th North Hill Trunk Line				$280,170		
North Hill NE Trunk Line						$387,800
Total Expenditures	**$6,081,650**	**$1,304,750**	**$952,775**	**$380,170**	**$603,100**	**$387,800**

Marina Depreciation & Improvement Fund

	2004	2005	2006	2007	2008	2009
PROJECT FUNDING REQUESTS:						
Improvements	$2,210,114	$1,375,000	$2,630,300	$4,510,000	$893,340	$506,660
Debt Service	332,628	328,628	1,112,719	887,056	889,001	1,639,920
Total Expenditures	**$2,542,742**	**$1,703,628**	**$3,743,019**	**$5,397,056**	**$1,782,341**	**$2,146,580**

Marina Depreciation & Improvement Fund

	2004	2005	2006	2007	2008	2009
PROJECT FUNDING REQUESTS:						
Dry Stack Storage	$1,060,106		$130,300			
Guest Moorage PH I	$245,000	$340,000				
New Decking H to N	$98,458	$50,000	$50,000			
Power Distribution Sy	$681,550					
S Restroom Upgrade	$25,000					
N Dock Elect Wiring	$50,000					
Restaurant/Boat Yd Bldg Repairs	$50,000					
N Seawall/Sidewalk		$985,000				
Guest Moorage PH II			$2,200,000	$2,200,000		
Commercial Bldg			$250,000			
Seawall Repl N to I				$1,610,000		
S Restroom Repl				$250,000		
Floating Dock Repl				$450,000		
Seawall Repl H to A					$893,340	$506,660
Total Expenditures	**$2,210,114**	**$1,375,000**	**$2,630,300**	**$4,510,000**	**$893,340**	**$506,660**

CIP PROJECTS
MUNICIPAL CAPITAL IMPROVEMENT FUND - OPTION 1

		2004	2005	2006	2007	2008	2009
BEGINNING FUND BALANCE		$ 453,362	$ 67,765	$ 107,377	$ 367,347	$ 113,055	$ 130,193
LOCAL REVENUES							
Transfer from General Fund		$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000
Transfer from General Fund	Debt Service	130,848	132,988	129,628	131,268	132,668	133,828
Interest Earnings		3,900	1,900	6,800	7,800	4,000	5,400
Real Estate Excise Tax		650,000	650,000	650,000	650,000	650,000	650,000
Haunted House proceeds (CODM portion)		14,000	14,000	14,000	14,000	14,000	14,000
Park In Lieu Fees		50,000	50,000	50,000	50,000	50,000	50,000
	TOTAL LOCAL REVENUES	$ 998,748	$ 998,888	$ 1,000,428	$ 1,003,068	$ 1,000,668	$ 1,003,228
PROJECT REVENUES							
CDBG - Sr Land Acquisition	Debt Service	$ 72,088	$ -	$ -	$ -	$ -	$ -
CDBG	Midway Park	65,000					
Donations	Activity Center	15,000					
Donations	SJU Park PH II	10,000					
King County	Midway Park	50,000					
IAC	SJUM Park II	75,000			300,000		
King County	SJUM Park II	50,000					
Bond Proceeds	Community Center						6,968,000
Grant	Field House			130,050			
DOE Grant	Re-write of Shoreline MP	47,825	30,450				
	TOTAL PROJECT REVENUES	$ 384,913	$ 30,450	$ 130,050	$ 300,000	$ -	$ 6,968,000
	TOTAL REVENUES & FUND BALANCE	$ 1,837,023	$ 1,097,103	$ [illegible]	$ 1,670,415	$ 1,113,723	$ [illegible]
PROJECT EXPENSES							
Des Moines Beach Park Repairs		$ -	$ 75,000	$ -	$ -	$ -	$ -
Field House Renovation CDBG & WA Heritage		20,000		260,100			
Activity Center Remodel		53,910	56,668				
Steven J Underwood Memorial Park Phase II		362,320			980,302		
Midway Park Improvements		136,372					
Community Center							6,968,000
Accounting Software Upgrade		51,475					
City Hall North Wing Remodel		293,056					
Re-write of Shoreline Master Plan		47,825	30,450				
Onsite Records Storage		44,530					
City Hall Parking Lot		11,000	46,500				
	TOTAL PROJECT EXPENDITURES	$ 1,020,488	$ 208,618	$ 260,100	$ 980,302	$ -	$ 6,968,000
DEBT/OPERATING TRANSFERS							
Debt-1998 GO Bond-Myers land (Less portion for 4.14 acres)		$ 95,934	$ 98,120	$ 99,530	$ 95,790	$ 96,895	$ 97,685
Debt-1998 GO Bond-Soundview Bap land (4.14ac elig/CDBG)		71,988					
Debt-1997 GO Bond-City Hall Expansion		130,848	132,988	129,628	131,268	132,668	133,828
Transfer to Arterial Street Fund		450,000	550,000	381,250	350,000	753,967	740,000
	TOTAL DEBT/OPERATING TRANSFERS	$ 748,770	$ 781,108	$ 610,408	$ 577,058	$ 983,530	$ 971,513
	TOTAL EXPENDITURES	$ [illegible]	$ [illegible]	$ [illegible]	$ [illegible]	$ [illegible]	$ [illegible]
	ENDING FUND BALANCE	$ 67,765	$ 107,377	$ 367,347	$ 113,055	$ 130,193	$ [illegible]
RESERVED FUND BALANCE							
Park In Lieu Fees		$ -	$ -	$ 50,000		$ 50,000	$ 100,000
CDBG		2,698	2,798	2,798	2,798	2,798	2,798
King County Open Space		32,469	32,469	32,469	32,469	32,469	32,469
	TOTAL RESERVED FUND BALANCE	$ 35,167	$ 35,267	$ 85,267	$ 35,267	$ 85,267	$ 135,267
	UNRESERVED FUND BALANCE	$ 32,598	$ 72,110	$ 282,080	$ 77,788	$ 44,926	$ 28,641

CIP PROJECTS
MUNICIPAL CAPITAL IMPROVEMENT FUND - OPTION 1

	2004	2005	2006	2007	2008	2009
PORTION OF PROJECTS FUNDED BY PARK IN LIEU						
Steven J Underwood Memorial Park Phase II	$ 50,000	$ -	$ -	$ 150,000	$ -	$ -
TOTAL FUNDED BY PARK IN LIEU	**$ 50,000**	**$ -**	**$ -**	**$ 150,000**	**$ -**	**$ -**
PORTION OF PROJECTS FUNDED BY REET						
Des Moines Beach Park		$ 75,000	$ -	$ -	$ -	$ -
Field House Renovation	$ 20,000		$ 130,080			
Activity Center	38,910	56,668				
Midway Park	71,372					
Steven J Underwood Memorial Park Phase II	177,320			530,302		
City Hall Parking Lot	11,000	46,500				
City Hall North Wing Remodel	293,056					
Transfer to Arterial Street Fund	3,329	373,712	381,250	63,048	553,105	552,315
Debt Service-1998 GO Park Land Acq/Sports Park Land Acq	95,934	98,120	99,530	95,790	96,895	97,685
TOTAL AMOUNT FUNDED BY REET	**$ 710,921**	**$ 650,000**	**$ 610,860**	**$ 689,140**	**$ 650,000**	**$ 650,000**
PORTION OF PROJECTS FUNDED BY NON-REET						
Accounting Software Upgrade	$ 51,475	$ -	$ -	$ -	$ -	$ -
On-Site Records Storage	44,530					
Debt Service-1997 GOBond-City Hall Expansion	130,848	132,988	129,628	131,268	132,668	133,828
Transfer to Arterial Street Fund	446,671	176,288		286,952	200,862	187,685
TOTAL AMOUNT FUNDED BY NON-REET	**$ 673,524**	**$ 309,276**	**$ 129,628**	**$ 418,220**	**$ 333,530**	**$ 321,513**

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#2
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Des Moines Beach Park	Plans in Preparation	
		P.S.E. Complete	
LOCATION	22030 Cliff Avenue South		

DESCRIPTION: Update 1989 Master Plan to evaluate future park and building uses and waterfront improvements
All buildings, park amenities and walkways are in need of renovation, repair and maintenance.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG	75,000		75,000				
LAND							
BUILDINGS							
IMPROVEMENTS							
INSPECTION							
CONTINGENCY							
SALES TAX							
OTHER							
TOTAL	75,000		75,000				

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	75,000		75,000				
GRANTS/OTHER							
TOTAL	75,000		75,000				

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#2
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Des Moines Beach Park	Plans in Preparation	
		P.S.E. Complete	
LOCATION	22030 Cliff Avenue South		
DESCRIPTION:	Update 1969 Master Plan to evaluate future park and building uses and waterfront improvements		

JUSTIFICATION: Des Moines Beach Park is a historic site that has suffered the effects of annual flooding, heavy use by the public and deferred maintenance. This request is to do the following work:
2005- Update the Beach Park Master Plan to establish a work plan for the facility

SCOPE OF WORK:

Design and Engineering- Master Plan Consultant(s)	$75,000

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#5
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Des Moines Field House Park	Plans in Preparation	
		P.S.E. Complete	
LOCATION	1000 South 220th Street		
DESCRIPTION:	Proposed Improvements: Historic building log restoration and chinking (sealing).		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	2,500			2,500			
DESIGN/ENG	10,000			10,000			
LAND	0						
BUILDINGS	0						
IMPROVEMENTS	220,000	20,000		200,000			
INSPECTION	10,000			10,000			
CONTINGENCY	20,000			20,000			
SALES TAX	17,600			17,600			
OTHER	0						
	0						
TOTAL	280,100	20,000		260,100			

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	150,050	20,000		130,050			
CDBG	0						
GRANTS	130,050			130,050			
TOTAL	280,100	20,000		260,100			

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#5
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Des Moines Field House Park	Plans in Preparation	
		P.S.E. Complete	
LOCATION	1000 South 220th Street		

DESCRIPTION: Proposed Improvements: Historic building log restoration and chinking (sealing).

JUSTIFICATION: The Des Moines Field House is a Historic Landmark in poor condition due to years of high use and lack of funding to make adequate repairs. Major restorative projects must be undertaken over the next few years. According to King County Community Development Block Grant coordinators, the city may no longer utilize CDBG funds for the purpose of Field House interior slum and blight related fixes. A cursory look at the building exterior logs identified log rot, termites, and gaps in chinking that if not repaired, will cause building deterioration. Staff recommends seeking Heritage Grants however matching funds of 50% would be required.

SCOPE OF WORK: Building Log Restoration:

Administration	$	2,500
Design, Engineering, Permits		10,000
Construction: exterior log restc		200,000
Inspection		10,000
Contingency		20,000
Sales Tax		17,600
Total	$	260,100

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#1
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Activity Center Project	Plans in Preparation	
		P.S.E. Complete	
LOCATION	2045 South 216th Street		
DESCRIPTION:	Proposed Improvements: Exterior improvements: ADA pathways, landscaping, deck or patio, parking lot lighting, walkway to 216th Street and street frontage improvements. Interior Improvements: Interior acoustical banners.		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	890	450	440				
DESIGN/ENG	9,000	4,500	4,500				
LAND	0						
BUILDINGS	0						
IMPROVEMENTS	88,500	45,000	43,500				
INSPECTION	0						
CONTINGENCY	4,400		4,400				
SALES TAX	7,788	3,960	3,828				
OTHER	0						
TOTAL	110,578	53,910	56,668				

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	95,578	38,910	56,668				
Donations	15,000	15,000					
TOTAL	110,578	53,910	56,668		0	0	

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#1
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Activity Center Project	Plans in Preparation	
		P.S.E. Complete	
LOCATION	2045 South 216th Street		

DESCRIPTION: Proposed Improvements: Exterior improvements: ADA pathways, landscaping, deck or patio, lighting and walkway to 216th St. Street frontage improvements.
Interior improvements: Interior acoustical banners.

JUSTIFICATION: Activity Center improvements needed to: 1) provide ADA access to all building entrances, 2) improve building use and rental income, 3) improve acoustics and reduce interior noise, 4) provide pedestrian access/connection to S. 216th Street and public transportation, 5) provide safe vehicular ingress and egress at entrance on S. 216th Street

SCOPE OF WORK:

2004	
Design, engineering, permits	$ 4,950
Exterior Construction- building walkways, patio and landscaping	45,000
Interior Construction- acoustical panels	
Contingency	4,500
Sales Tax	3,960
Total	$ 58,410

2005	
Design, engineering, permits	$ 4,940
Exterior Construction-walkway to street and frontage and lighting	43,500
Contingency	4,400
Sales Tax	3,828
Total	$ 56,668

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#4
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Steven J. Underwood Memorial Park	Plans in Preparation	
		P.S.E. Complete	
LOCATION	21800 20th Avenue South		
DESCRIPTION:	Phase 1B - a. restrooms; b. field lights, Phase II - c. One competition soccer field, field lights, and parking. The site of future soccer fields is contingent on City Council project recommendations regarding the Activity Center (Interim Senior Center) and the site of the proposed Community Center.		

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	13,000	3,200			9,800		
DESIGN/ENG	104,000	24,000			80,000		
LAND							
BUILDINGS	120,000	120,000					
IMPROVEMENTS	891,160	160,000			731,160		
INSPECTION	40,000	10,000			30,000		
CONTINGENCY	89,000	24,000			65,000		
SALES TAX	85,462	21,120			64,342		
PERMITS							
TOTAL	1,342,622	362,320			980,302		

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	840,814	160,512			680,302		
King County	50,000	50,000					
IAC	375,000	75,000			300,000		
Donations	10,000	10,000					
MCI Additional	66,808	66,808					
TOTAL	1,342,622	362,320			980,302		

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#4
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Steven J. Underwood Memorial Park	Plans in Preparation	
		P.S.E. Complete	
LOCATION	21800 20th Avenue South		

DESCRIPTION: Phase 1B - a. restrooms; b. field lights, Phase II - c. One competition soccer field, field lights, and parking. The site of future soccer fields is contingent on City Council project recommendations regarding the Activity Center (Interim Senior Center) and the site of the proposed Community Center.

JUSTIFICATION: Completion of Steven J. Underwood Memorial Park is an urgent priority 1 need as identified by the 2003 Parks, Recreation and Senior Services Master Plan. The proposed Phase I B is partially complete (one ball field constructed in 2003). Funds in the amount of $161,930 were appropriated in 2004. Grant funds in the amount of $50,000 from King County will supplement the project. A grant to IAC in the amount of $75,000 for field lighting is a potential in 2004 as well. A third grant request Phase II includes ball field lighting on 2 ball fields and construction of a field turf soccer field with lights. A grant to IAC in an amount of $300,000 would provide matching funds for the project.

SCOPE OF WORK:

Phase IB-2004	
Administration	$ 3,200
Design, Engineering, Permits	24,000
Construction (1 field lighting,	280,000
Inspection	10,000
Contingency	24,000
Sales Tax	21,120
Total	$ 362,320

Phase II - LIGHTING	**2007**
Administration	$ 3,900
Design, Engineering, Permits	30,000
Construction (2 field lighting)	300,000
Inspection	10,000
Contingency	20,000
Sales Tax	26,400
Total	$ 390,300

Phase II- SOCCER FIELD /LIGHTING	**A-2007**
Administration	$ 5,900
Design, Engineering, Permits	50,000
Construction- soccer field	281,160
Add: synthetic field turf surfacing	
Add: field lights	150,000
Inspection	20,000
Contingency	45,000
Sales Tax	37,942
Total	$ 590,002
Grand Total	$ 980,302

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#3
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Midway Park	Plans in Preparation	
		P.S.E. Complete	
LOCATION	2900 221st Street		

DESCRIPTION: Park Improvements: a. Park lighting, pathway improvements, play equipment relocation, renovation, and surfacing materials and drinking fountains; b. Park expansion onto Puget Sound Energy Midway Switching Station property with an Irrigated multi-use sports field and potential for future parking improvements; Future Park Expansion: c. Acquisition of four lots on west side of park; d. Development of park expansion to West.

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	1,320	1,320					
DESIGN/ENG	9,210	9,210					
LAND							
BUILDINGS							
IMPROVEMENTS	107,200	107,200					
INSPECTION							
CONTINGENCY	9,210	9,210					
SALES TAX	9,432	9,432					
OTHER							
TOTAL	136,372	136,372					

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	21,372	21,372					
KING COUNTY* *	50,000	50,000					
CDBG**	65,000	65,000					
TOTAL	136,372	136,372					

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

** Funds Confirmed

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#3
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Midway Park	Plans in Preparation	
		P.S.E. Complete	
LOCATION	2900 221st Street		

DESCRIPTION: Park Improvements: a. Park lighting, pathway improvements, play equipment relocation, renovation, and surfacing materials and drinking fountains; b. Park expansion onto Puget Sound Energy Midway Switching Station property with an irrigated multi-use sports field and potential for future parking improvements; Future Park Expansion: c. Acquisition of four lots on west side of park; d. Development of park expansion to West.

JUSTIFICATION: City Council received input from the Pacific Ridge neighborhood regarding needed park improvements. Staff has been working with ACORN and other project partners such as Puget Sound Energy, CDBG and King County Youth Sports Facility Fund to facilitate the projects.

SCOPE OF WORK: Midway Park Repairs

Administration	$	720
Design, Engineering, Permits		5,660
Construction		56,600
Contingency		5,660
Sales Tax		4,980
Total	$	73,620

Midway Park Expansion (Puget Sound Energy Property Improvements)

Administration	$	600
Design, Engineering, Permits		3,550
Construction		50,600
Contingency		3,550
Sales Tax		4,452
Total	$	62,752
Grand Total	$	136,372

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#13
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Community Center	Plans in Preparation	
		P.S.E. Complete	
LOCATION	21939 24th Avenue South		
DESCRIPTION:	Construction of a new multi-purpose recreation facility, parking, and trails connecting to Steven J. Underwood Memorial Park		

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	70,000						70,000
DESIGN/ENG	500,000						500,000
LAND	500,000						500,000
BUILDINGS	3,000,000						3,000,000
IMPROVEMENTS	1,250,000						1,250,000
INSPECTION	115,000						115,000
CONTINGENCY	500,000						500,000
SALES TAX	418,000						418,000
FURNISHINGS	500,000						500,000
BONDS	115,000						115,000
TOTAL	6,968,000						6,968,000

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
BOND	6,968,000						6,968,000
GRANTS/OTHER							
TOTAL	6,968,000						6,968,000

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#13
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Community Center	Plans in Preparation	
		P.S.E. Complete	
LOCATION	21939 24th Avenue South		

DESCRIPTION: Construction of a new multi-purpose recreation facility, parking, and trails connecting to Steven J. Underwood Memorial Park

JUSTIFICATION: City Council Direction

SCOPE OF WORK: Community Center Constructic $6,966,000

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Finance Software Upgrades	Plans in Preparation	
		P.S.E. Complete	
LOCATION	City Hall		
DESCRIPTION:	Software upgrades for the Quadrant Cashiering Systems, Eden Business License Module Additional Eden User Licenses for Budget Processing		

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS							
IMPROVEMENTS							
INSPECTION							
CONTINGENCY							
OTHER: Quadrant Upgrade	12,000	12,000					
OTHER: Business License	31,975	31,975					
OTHER: Eden Budget User Licenses	7,500	7,500					
TOTAL	51,475	51,475					

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI (Carryfwd of unspent Balance)	51,475	51,475					
TOTAL	51,475	51,475	0	0	0	0	0

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	Finance Software Upgrades	Plans in Preparation	
		P.S.E. Complete	
LOCATION	City Hall		

DESCRIPTION: Software upgrades for the Quadrant Cashiering Systems, Eden Business License Module
Additional Eden User Licenses for Budget Processing

JUSTIFICATION: The City's accounting software was upgraded in 2003 to the Windows version. Eden, the developer of the accounting software, is also the developer of the business license system. The current business license system is a DOS version. Eden no longer provides support for the DOS version of their products.

The Quadrant Cashiering system is also a DOS version that needs to be upgraded to a Windows version.

The additional Eden user licenses will allow city staff to access the Eden budget software. The goal is to have departments enter their budget requests directly into the software avoiding the duplication of effort. Currently, departments enter their budgets onto spreadsheets that is then provided to Finance staff. Finance staff then enter the departments' budget requests from the spreadsheets into the Eden budget software.
The original budget was $150,000. The accounting system upgrade cost totaled $85,516. Balance of funds remaining total $64,484.

SCOPE OF WORK: The Eden business license system will require installation, data conversion, and staff training. The Quadrant Cashiering system will require installation and staff training.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Upgrade of Council Chambers HVAC and Renovation of North Wing of City Hall	Plans in Preparation	
		P.S.E. Complete	
LOCATION	21630 11th Avenue South		

DESCRIPTION: HVAC system in Council Chambers and North Wing of City Hall to be replaced. Limited renovation of interior of North Wing to improve efficiency and appearance. $80,000 allocated but unspent during 2003.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS							
IMPROVEMENTS	262,000	262,000					
INSPECTION							
CONTINGENCY							
SALES TAX	23,056	23,056					
OTHER	8,000	8,000					
TOTAL	293,056	293,056					

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	293,056	293,056					
TOTAL	293,056	293,056					

OPERATING COST	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	Upgrade of Council Chambers HVAC and	Plans in Preparation	
		P.S.E. Complete	
LOCATION	21630 11th Avenue South		

DESCRIPTION: HVAC system in Council Chambers and North Wing of City Hall to be replaced. to improve efficiency and appearance. $80,000 allocated but unspent during 2003.

JUSTIFICATION: HVAC system in Council Chambers is in need of replacement. No central HVAC system in North Wing (Adm. & Finance).
New HVAC systems will increase energy efficiency and improve air quality.

Improved space utilization cen be achieved with renovation of the North Wing. Much of the existing interior furnishing is original and in need of replacement.

SCOPE OF WORK: Phase 1: a) replace the existing central HVAC system in the Council Chambers; and b) install a central HVAC system in the North Wing of City Hall and remove existing "in-wall" units.

Phase 2: a) replace interior lighting in North Wing; b) re-configure some office spaces; c) replace carpeting and built-in cebinetry; d) replace most office furnishings.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Rewrite of Shoreline Master Program (SMP)	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Des Moines' 6 miles of shoreline		

DESCRIPTION: State law requires that Des Moines update the Shoreline Master Program, which was adopted in 1988. The Dept. of Ecology has offered grant funding for jurisdictions willing to adopt SMP prior to deadline of Dec. 2008. This project is dependent upon successful grant award.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	15,100	9,300	5,800				
DESIGN/ENG	63,175	38,525	24,650				
LAND							
BUILDINGS							
IMPROVEMENTS							
INSPECTION							
CONTINGENCY							
SALES TAX							
OTHER							
TOTAL	78,275	47,825	30,450				

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
DOE GRANT	78,275	47,825	30,450				
TOTAL	78,275	47,825	30,450				

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	Rewrite of Shoreline Master Program (SMP)	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Des Moines' 6 miles of shoreline		

DESCRIPTION: State law requires that Des Moines update the Shoreline Master Program, which was adopted in 1988. has offered grant funding for jurisdictions willing to adopt SMP prior to deadline of Dec. 2008. This project is dependent upon successful grant award.

JUSTIFICATION: Des Moines must adopt a new SMP by December 2008. This project will require extensive consultant services. Administration has applied for a DOE grant for early adoption of the SMP. Since this project is inevitable and since future grant funds may or may not be available, Administration applied for this grant.

SCOPE OF WORK: The State's guidelines for preparation of SMP's are quite onerous. Considerable scientific research and investigation will be required. Inventorying of existing marine sea life and habitat will be required. The SMP will contain both general policies and firm regulations. The terms of the grant require that the project be completed by June 30, 2005.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Onsite Records Storage	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Public Works Storage Building - 21350 11th Ave S		
DESCRIPTION:	Interior Building improvements to create a records/archive storage facility		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS	28,000	28,000					
IMPROVEMENTS	2,000	2,000					
INSPECTION	1,700	1,700					
CONTINGENCY	2,500	2,500					
SALES TAX	2,430	2,430					
OTHER (Doc Retrieval)	7,900	7,900					
TOTAL	44,530	44,530					

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	44,530	44,530					
TOTAL	44,530	44,530					

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Onsite Records Storage	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Public Works Storage Building - 21350 11th Ave S		
DESCRIPTION:	Interior Building improvements to create a records/archive storage facility		

JUSTIFICATION: The Conceptual Budget Plan for 2003 included discontinuation of off-site records storage services as one way to reduce ongoing operating expenses. Presently, the City pays $4,500 each year for the basic service - plus the cost of retrieving and re-storing documents. In all, the cost of off-site storage exceeds $8,000 per year. Staff proposes to create a storage facility for City records in the Public Works Storage Building. The costs identified in this CIP item are one-time expenses. Once the on-site storage facility is established, operational costs will be limited to the ongoing cost of document destruction. The cost of utilities for the records facility (electric lights and natural gas heat) are expected to be minimal.

SCOPE OF WORK: Interior improvements include a new fire wall, insulation, temperature and humidity controls, stair upgrades and a simple smoke detection system. If available, used racks were purchased in 2003.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	City Hall Parking Lot	Plans in Preparation	
		P.S.E. Complete	
LOCATION	21630 11th Ave South		
DESCRIPTION:	Patch, overlay and stripe City Hall parking lots. Repair retaining wall.		

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	598		598				
DESIGN/ENG	1,913		1,913				
LAND							
BUILDINGS							
IMPROVEMENTS	48,252	10,000	38,252				
INSPECTION	1,913		1,913				
CONTINGENCY	4,824	1,000	3,824				
SALES TAX							
OTHER							
TOTAL	57,500	11,000	46,500				

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	57,500	11,000	46,500				
TOTAL	57,500	11,000	46,500				

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	City Hall Parking Lot	Plans in Preparation	
		P.S.E. Complete	
LOCATION	21630 11th Ave South		

DESCRIPTION: Patch, overlay and stripe City Hall perking lots. Repair retaining wall.

JUSTIFICATION: The parking ereas at City Hall need to be resurfaced due to age and usage.
A retaining wall within the project limits is also failing and needs to be repaired.

SCOPE OF WORK: Patching of the most deteriorated paving would occur in 2004 in preparation of a complete overlay in 2005.

CIP PROJECTS
MUNICIPAL CAPITAL IMPROVEMENT FUND - OPTION 2

		2004	2005	2006	2007	2008	2009
BEGINNING FUND BALANCE		**$ 453,362**	**$ 67,765**	**$ 214,328**	**$ 644,729**	**$ 602,816**	**$ 1,004,462**
LOCAL REVENUES							
Transfer from General Fund		$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000
Transfer from General Fund	Debt Service	130,848					
Interest Earnings		3,900	3,100	12,500	20,800	29,900	25,800
Levy Lid Lift $.20			418,789	422,977	427,207	431,479	435,794
Real Estate Excise Tax		650,000	650,000	650,000	650,000	650,000	650,000
Haunted House proceeds (CODM portion)		14,000	14,000	14,000	14,000	14,000	14,000
Park In Lieu Fees		50,000	50,000	50,000	50,000	50,000	50,000
TOTAL LOCAL REVENUES		$ 998,748	$ 1,285,889	$ 1,299,477	$ 1,312,007	$ 1,325,379	$ 1,325,594
PROJECT REVENUES							
CDBG - Sr Land Acquisition	Debt Service	$ 72,088	$ -	$ -	$ -	$ -	$ -
CDBG	Midway Park	65,000					
Donations	Activity Center	15,000					
Donations	SJU Park PH II	10,000					
Foundation	Activity Center						
Grants	DM Beach Park					200,000	300,000
King County	Midway Park	50,000					
IAC	SJUM Park II	75,000			300,000		200,000
King County	SJUM Park II	50,000					
CDBG	Park & Playgrd Eqp			65,000	65,000		
Bond Proceeds	Community Center						6,968,000
Grant	Field House		130,050				
DOE Grant	Re-write of Shoreline MP	47,825	30,450				
TOTAL PROJECT REVENUES		$ 384,913	$ 160,500	$ 65,000	$ 365,000	$ 200,000	$ 7,468,000
TOTAL REVENUES & FUND BALANCE		$ 1,837,023	$ 1,514,154	$ 1,578,805	$ 2,321,736	$ 2,128,195	$ 9,798,056
PROJECT EXPENSES							
Des Moines Beach Park Repairs		$ -	$ 75,000	$ -	$ 68,202	$ 400,000	$ 600,000
Field House Renovation CDBG & WA Heritage		20,000	260,100				
Activity Center Remodel		53,910	56,668				
Steven J Underwood Memorial Park Phase II		362,320			980,302		595,100
Midway Park Improvements		136,372					
Community Center							6,968,000
Park & Playground Repair & Replacement				144,668	124,608	144,168	68,710
Des Moines Creek Trail							227,080
Building Life-Cycle Maintenance Study			100,000				
Accounting Software Upgrade		51,475					
City Hall North Wing Remodel		293,056		379,000			
Re-write of Shoreline Master Plan		47,825	30,450				
Onsite Records Storage		44,530					
City Hall Parking Lot		11,000	46,500				
TOTAL PROJECT EXPENDITURES		$ 1,020,468	$ 568,718	$ 523,668	$ 1,173,112	$ 544,168	$ 8,458,890
DEBT/OPERATING TRANSFERS							
Debt-1998 GO Bond-Myers land (Less portion for 4.14 acres)		$ 95,934	$ 98,120	$ 99,530	$ 95,790	$ 96,895	$ 97,685
Debt-1998 GO Bond-Soundview Bap land (4.14ac elig/CDBG)		71,988					
Debt-1997 GO Bond-City Hall Expansion		130,848	132,988	129,628	131,268	132,668	133,828
Transfer to Arterial Street Fund		450,000	500,000	181,250	318,750	350,002	800,000
TOTAL DEBT/OPERATING TRANSFERS		$ 748,770	$ 731,108	$ 410,408	$ 545,808	$ 579,565	$ 1,031,513
TOTAL EXPENDITURES		$ 1,769,258	$ 1,299,826	$ 934,076	$ 1,718,920	$ 1,123,733	$ 9,490,403
ENDING FUND BALANCE		$ 67,765	$ 214,328	$ 644,729	$ 602,816	$ 1,004,462	$ 307,653
RESERVED FUND BALANCE							
Park In Lieu Fees		$ -	$ -	$ 50,000	$ -	$ -	$ -
CDBG		2,698	2,798	2,798	2,798	2,798	2,798
King County Open Space		32,469	32,469	32,469	32,469	32,469	32,469
TOTAL RESERVED FUND BALANCE		**$ 35,167**	**$ 35,267**	**$ 85,267**	**$ 35,267**	**$ 35,267**	**$ 35,267**
UNRESERVED FUND BALANCE		$ 32,598	$ 179,061	$ 559,462	$ 567,549	$ 969,195	$ 272,386

CIP PROJECTS
MUNICIPAL CAPITAL IMPROVEMENT FUND - OPTION 2

	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
PORTION OF PROJECTS FUNDED BY PARK IN LIEU						
Steven J Underwood Memorial Park Phase II	$ 50,000	$ -	$ -	$ 150,000	$ -	$ 50,000
Playground & Park Repair & Repl					50,000	
TOTAL FUNDED BY PARK IN LIEU	**$ 50,000**	**$ -**	**$ -**	**$ 150,000**	**$ 50,000**	**$ 50,000**
PORTION OF PROJECTS FUNDED BY REET						
Des Moines Beach Park	$ -	$ 75,000	$ -	$ -	$ 200,000	$ 73,387
Field House Renovation	20,000	130,080				
Activity Center	38,910	56,668				
Midway Park	71,372					
Steven J Underwood Memorial Park Phase II	177,320			363,334		345,100
Park & Playground Repair & Repl			79,668	59,608	94,168	
City Hall Parking Lot	11,000	46,500				
City Hall North Wing Remodel	293,056		159,924			
Transfer to Arterial Street Fund	3,329	110,644	181,250		126,269	
Debt Service-1998 GO Park Land Acq/Sports Park Land Acq	95,934	98,120	99,530	95,790	96,895	97,685
Debt Service-1997 GO Bond-City Hall Expansion		132,988	129,628	131,268	132,668	133,828
TOTAL AMOUNT FUNDED BY REET	**$ 710,921**	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 650,000**	**$ 650,000**
PORTION OF PROJECTS FUNDED BY NON-REET						
Accounting Software Upgrade	$ 51,475	$ -	$ -	$ -	$ -	$ -
On-Site Records Storage	44,530					
Debt Service-1997 GO Bond-City Hall Expansion	130,848					
Des Moines Beach Park				68,202		226,613
Steven J Underwood Memorial Park Phase II				166,968		
Park & Playground Repair & Repl						68,710
Des Moines Creek Trail						227,080
Building Life-Cycle Maintenance Study		100,000				
City Hall North Wing Remodel			219,076			
Transfer to Arterial Street Fund	446,671	389,356		318,750	223,733	800,000
TOTAL AMOUNT FUNDED BY NON-REET	**$ 673,524**	**$ 489,356**	**$ 219,076**	**$ 553,920**	**$ 223,733**	**$ 1,322,403**

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#2
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Des Moines Beach Park	Plans in Preparation	
		P.S.E. Complete	
LOCATION	22030 Cliff Avenue South		

DESCRIPTION: Update 1989 Master Plan to evaluate future park and building uses and waterfront improvements
All buildings, park amenities and walkways are in need of renovation, repair and maintenance.

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	490				490		
DESIGN/ENG	79,900		75,000		4,900		
LAND	0						
BUILDINGS	0						
IMPROVEMENTS	1,049,000				49,000	400,000	600,000
INSPECTION	4,600				4,600		
CONTINGENCY	4,900				4,900		
SALES TAX	4,312				4,312		
OTHER	0						
	0						
TOTAL	1,143,202				68,202	400,000	600,000

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	1,143,202		75,000		68,202	400,000	600,000
TOTAL	1,143,202				68,202	400,000	600,000

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#2
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Des Moines Beach Park	Plans in Preparation	
		P.S.E. Complete	
LOCATION	22030 Cliff Avenue South		

DESCRIPTION: Update 1989 Master Plan to evaluate future park and building uses and waterfront improvements

JUSTIFICATION: Des Moines Beach Park is a historic site that has suffered the effects of annual flooding, heavy use by the public and deferred maintenance. This request is to do the following work:
2005- Update the Beach Park Master Plan to astablish a work plan for the facility
2007- Minor renovation of park walkways, picnic shelter and play equipment
2008-2009- Funds to initiate major park renovations as directed in updated Master Plan

SCOPE OF WORK:

2005		
Design and Engineering- Master Plan Consultant(s)	$	75,000
2007		
Design, Engineering	$	5,390
Construction		49,000
Contingency		4,900
Inspection		4,600
Sales Tax		4,312
Total	$	68,202
2008-2009		
Beach Park Building and Infrastructure Improvements (Seed I	$	500,000
Beach Park Bu Grants)		500,000
	$	1,000,000

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#5
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Des Moines Field House Park	Plans in Preparation	
		P.S.E. Complete	
LOCATION	1000 South 220th Street		
DESCRIPTION:	Proposed Improvements: Historic building log restoration and chinking (sealing).		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	2,500		2,500				
DESIGN/ENG	10,000		10,000				
LAND	0						
BUILDINGS	0						
IMPROVEMENTS	220,000	20,000	200,000				
INSPECTION	10,000		10,000				
CONTINGENCY	20,000		20,000				
SALES TAX	17,600		17,600				
OTHER	0						
	0						
TOTAL	280,100	20,000	260,100				

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	150,050	20,000	130,050				
CDBG	0						
GRANTS	130,050		130,050				
TOTAL	280,100	20,000	260,100				

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#5
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Des Moines Field House Park	Plans in Preparation	
		P.S.E. Complete	
LOCATION	1000 South 220th Street		

DESCRIPTION: Proposed Improvements: Historic building log restoration and chinking (sealing).

JUSTIFICATION: The Des Moines Field House is a Historic Landmark in poor condition due to years of high use and lack of funding to make adequate repairs. Major restorative projects must be undertaken over the next few years. According to King County Community Development Block Grant coordinators, the city mey no longer utilize CDBG funds for the purpose of Field House interior slum and blight related fixes. A cursory look at the building exterior logs identified log rot, termites, and gaps in chinking that if not repaired, will cause building deterioration. Staff recommends seeking Heritage Grants however matching funds of 50% would be required.

SCOPE OF WORK: Building Log Restoration:

Administration	$	2,500
Design, Engineering, Permits		10,000
Construction: exterior log restc		200,000
Inspection		10,000
Contingency		20,000
Sales Tax		17,600
Total	$	260,100

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#1
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Activity Center Project	Plans in Preparation	
		P.S.E. Complete	
LOCATION	2045 South 216th Street		

DESCRIPTION: Proposed Improvements: Exterior improvements: ADA pathways, landscaping, deck or patio, parking lot lighting, walkway to 216th Street and street frontage improvements.
Interior improvements: Interior acoustical banners.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	890	450	440				
DESIGN/ENG	9,000	4,500	4,500				
LAND							
BUILDINGS							
IMPROVEMENTS	88,500	45,000	43,500				
INSPECTION							
CONTINGENCY	4,400		4,400				
SALES TAX	7,788	3,960	3,828				
OTHER							
TOTAL	110,578	53,910	56,668				

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	95,578	38,910	56,668				
Donations	15,000	15,000					
TOTAL	110,578	53,910	56,668		0	0	

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#1
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Activity Center Project	Plans in Preparation	
		P.S.E. Complete	
LOCATION	2045 South 216th Street		

DESCRIPTION: Proposed Improvements: Exterior improvements: ADA pathways, landscaping, deck or patio, lighting and walkway to 216th St. Street frontage improvements.
Interior improvements: Interior acoustical banners.

JUSTIFICATION: Activity Center improvements needed to: 1) provide ADA access to all building entrances, 2) improve building use and rental income, 3) improve acoustics and reduce interior noise, 4) provide pedestrian access/connection to S. 216th Street and public transportation, 5) provide safe vehicular ingress and egress at entrance on S. 216th Street

SCOPE OF WORK:

2004

Design, engineering, permits	$ 4,950
Exterior Construction- building walkways, patio and landscaping	45,000
Interior Construction- acoustical panels	
Contingency	4,500
Sales Tax	3,960
Total	$ 58,410

2005

Design, engineering, permits	$ 4,940
Exterior Construction-walkway to street and frontage and lighting	43,500
Contingency	4,400
Sales Tax	3,828
Total	$ 56,668

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#4
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Steven J. Underwood Memorial Park	Plans in Preparation	
		P.S.E. Complete	
LOCATION	21800 20th Avenue South		

DESCRIPTION: Phase 1B - a. restrooms; b. field lights, Phase II - c. One competition soccer field, field lights, and parking. The site of future soccer fields is contingent on City Council project recommendations regarding the Activity Center (Interim Senior Center) and the site of the proposed Community Center.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	18,500	3,200			9,800		5,500
DESIGN/ENG	149,000	24,000			80,000		45,000
LAND							
BUILDINGS	120,000	120,000					
IMPROVEMENTS	1,341,160	160,000			731,160		450,000
INSPECTION	50,000	10,000			30,000		10,000
CONTINGENCY	134,000	24,000			65,000		45,000
SALES TAX	125,062	21,120			64,342		39,600
PERMITS							
TOTAL	1,937,722	362,320			980,302		595,100

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	1,235,914	160,512			680,302		395,100
King County	50,000	50,000					
IAC	575,000	75,000			300,000		200,000
Donations	10,000	10,000					
MCI Additional	66,808	66,808					
TOTAL	1,937,722	362,320			980,302		595,100

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#4
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Steven J. Underwood Memorial Park	Plans in Preparation	
		P.S.E. Complete	
LOCATION	21800 20th Avenue South		

DESCRIPTION: Phase 1B - a. restrooms; b. field lights, Phase II - c. One competition soccer field, field lights, and parking. The site of future soccer fields is contingent on City Council project recommendations regarding the Activity Center (Interim Senior Center) and the site of the proposed Community Center.

JUSTIFICATION: Completion of Steven J. Underwood Memorial Park is an urgent priority 1 need as identified by the 2003 Parks, Recreation and Senior Services Master Plan. The proposed Phase I B is partially complete (one ball field constructed in 2003). Funds in the amount of $161,930 were appropriated in 2004. Grant funds in the amount of $50,000 from King County will supplement the project. A grant to IAC in the amount of $75,000 for field lighting is a potential in 2004 as well. A third grant request Phase II includes ball field lighting on 2 ball fields and construction of a field turf soccer field with lights. A grant to IAC in an amount of $300,000 would provide matching funds for the project.

SCOPE OF WORK:

Phase IB-2004	
Administration	$ 3,200
Design, Engineering, Permits	24,000
Construction (1 field lighting, park restroom)	280,000
Inspection	10,000
Contingency	24,000
Sales Tax	21,120
Total	$ 362,320

Phase II - LIGHTING-2007	
Administration	$ 3,900
Design, Engineering, Permits	30,000
Construction (2 field lighting)	300,000
Inspection	10,000
Contingency	20,000
Sales Tax	26,400
Total	$ 390,300

Phase II- SOCCER FIELD /LIGHTING	**A-2007**	**B-2009**
Administration	$ 5,900	$ 5,500
Design, Engineering, Permits	50,000	45,000
Construction- soccer field	281,160	
Add: synthetic field turf surfacing		450,000
Add: field lights	150,000	
Inspection	20,000	10,000
Contingency	45,000	45,000
Sales Tax	37,942	39,600
Total	$ 590,002	$ 595,100
Grand Total	$ 980,302	

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#3
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Midway Park	Plans in Preparation	
		P.S.E. Complete	
LOCATION	2900 221st Street		

DESCRIPTION: Park Improvements: a. Park lighting, pathway improvements, play equipment relocation, renovation, and surfacing materials and drinking fountains; b. Park expansion onto Puget Sound Energy Midway Switching Station property with an irrigated multi-use sports field and potential for future parking improvements; Future Park Expansion: c. Acquisition of four lots on west side of park; d. Development of park expansion to West.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	1,320	1,320					
DESIGN/ENG	9,210	9,210					
LAND							
BUILDINGS							
IMPROVEMENTS	107,200	107,200					
INSPECTION							
CONTINGENCY	9,210	9,210					
SALES TAX	9,432	9,432					
OTHER							
TOTAL	136,372	136,372					

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	21,372	21,372					
KING COUNTY* *	50,000	50,000					
CDBG**	65,000	65,000					
TOTAL	136,372	136,372					

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

** Funds Confirmed

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#3
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Midway Park	Plans in Preparation	
		P.S.E. Complete	
LOCATION	2900 221st Street		

DESCRIPTION: Park Improvements: a. Park lighting, pathway improvements, play equipment relocation, renovation, and surfacing materials and drinking fountains; b. Park expansion onto Puget Sound Energy Midway Switching Station property with an irrigated multi-use sports field and potential for future parking improvements; Future Park Expansion: c. Acquisition of four lots on west side of park; d. Development of park expansion to West.

JUSTIFICATION: City Council received input from the Pacific Ridge neighborhood regarding needed park improvements. Staff has been working with ACORN and other project partners such as Puget Sound Energy, CDBG and King County Youth Sports Facility Fund to facilitate the projects.

SCOPE OF WORK:

Midway Park Repairs

Administration	$	720
Design, Engineering, Permits		5,660
Construction		56,600
Contingency		5,660
Sales Tax		4,980
Total	$	73,620

Midway Park Expansion (Puget Sound Energy Property Improvements)

Administration	$	600
Design, Engineering, Permits		3,550
Construction		50,600
Contingency		3,550
Sales Tax		4,452
Total	$	62,752
Grand Total	$	136,372

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#13
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Community Center	Plans in Preparation	
		P.S.E. Complete	
LOCATION	21939 24th Avenue South		
DESCRIPTION:	Construction of a new multi-purpose recreation facility, parking, and trails connecting to Steven J. Underwood Memorial Park		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	70,000						70,000
DESIGN/ENG	500,000						500,000
LAND	500,000						500,000
BUILDINGS	3,000,000						3,000,000
IMPROVEMENTS	1,250,000						1,250,000
INSPECTION	115,000						115,000
CONTINGENCY	500,000						500,000
SALES TAX	418,000						418,000
FURNISHINGS	500,000						500,000
BONDS	115,000						115,000
TOTAL	6,968,000						6,968,000

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
BOND	6,968,000						6,968,000
GRANTS/OTHER							
TOTAL	6,968,000						6,968,000

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#13
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Community Center	Plans in Preparation	
		P.S.E. Complete	
LOCATION	21939 24th Avenue South		

DESCRIPTION: Construction of a new multi-purpose recreation facility, parking, and trails connecting to Steven J. Underwood Memorial Park

JUSTIFICATION: City Council Direction

SCOPE OF WORK: Community Center Construction $6,968,000

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#6 thru #12
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Park and Playground Repair and Replacement	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Field House Park, Cecil Powell Park, Parkside Park, Wooton Park Kiddie Park, Westwood Park, Water Tower Park, and Zenith Park		

DESCRIPTION: Replace play equipment, surfacing material; construction of curbing and walkway for ADA access to play equipment, repair or install lighting, repair irrigation systems, install drinking fountains.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	4,440			1,400	960	1,400	680
DESIGN/ENG	37,000			11,500	9,600	11,000	4,900
LAND							
BUILDINGS							
IMPROVEMENTS	366,925			111,000	96,000	111,000	48,925
INSPECTION	5,000						5,000
CONTINGENCY	36,500			11,000	9,600	11,000	4,900
SALES TAX	32,289			9,768	8,448	9,768	4,305
OTHER							
TOTAL	482,154			144,668	124,608	144,168	68,710

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	302,154			79,668	59,608	94,168	68,710
CDBG	130,000			65,000	65,000		
Fee In Lieu	50,000					50,000	
TOTAL	482,154			144,668	124,608	144,168	68,710

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#6 thru #12
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Park and Playground Repair and Replacement	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Field House Park, Cecil Powell Park, Parkside Park, Wooton Park Kiddie Park, Westwood Park, Water Tower Park, and Zenith Park		

DESCRIPTION: Replace play equipment, surfacing material; construction of curbing and walkway for ADA access to play equipment.

JUSTIFICATION: Many parks are outdated and required retrofitting of play systems and replacement of surfacing material, ADA walkways and pathways improvements, lighting updates, irrigation repairs, and drinking fountains to meet the basic safety and security requirements of the city park system. The Parks, Recreation and Senior Services Master Plan identifies this repairs as an urgent need and recommends a timeline over the next 6 years to make these repairs.

SCOPE OF WORK **2006-2009 Playground/Play Equipment Repairs**

Projects:	**2006**	**2007**	**2008**	**2009**
Field House Park- Play equipment replacemei skate park repairs, shade structure, volleyball court	$78,604			
Parkside Park- play equipment replacement, s hillside re-contouring for SWM, safety and arsenic/lead abatement	$66,100	$81,150		
Zenith Park- play equipment (new), irrigation & sports court repair			$71,000	
Wooton Park- play equipment repairs, surfacing, replace light parking lot construction		$42,770		$68,710
Cecil Powell- play equipment replacement & ADA access			$41,680	
Kiddie Park- relocate and replace play equipment and surfacing			$27,949	
Water Tower Park and Westwood Park			$3,600	
Annual Total:	**$144,704**	**$123,920**	**$144,229**	**$68,710**

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#15
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Des Moines Creek Trail	Plans in Preparation	
		P.S.E. Complete	

LOCATION Along Des Moines Creek between Des Moines Beach Park and South 200th St.

DESCRIPTION: Completion of 12 foot wide paved surface, trailheads with parking, benches, interpretive signage, and under passage at Marine View Drive to connect trail from Midway Sewer District to Des Moines Beach Park.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	2,000						2,000
DESIGN/ENG	20,000						20,000
LAND							
BUILDINGS							
IMPROVEMENTS	160,000						160,000
INSPECTION	15,000						15,000
CONTINGENCY	16,000						16,000
SALES TAX	14,080						14,080
OTHER							
TOTAL	227,080						227,080

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	227,080						227,080
GRANTS/OTHER							
TOTAL	227,080						227,080

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	#15
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Des Moines Creek Trail	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Along Des Moines Creek between Des Moines Beach Park and South 200th St.		

DESCRIPTION: Completion of 12 foot wide paved surface, trailheads with parking, benches, interpretive signage, and under passage at Marine View Drive to connect trail from Midway Sewer District to Des Moines Beach Park.

JUSTIFICATION: Des Moines made a commitment as part of the original project funding package to complete Des Moines creek Trail from 200th (in SeaTac) to the Beach Park. The trail was built to the west side of the Midway Sewer District Plant. This request would provide funds to pave the remaining section from the Plant to the Beach Park after the completion of the Marine View Drive Under passage and road bed construction.

SCOPE OF WORK: **Trail Paving**
Administration
Design, Engineering, Permits
Construction
Inspection
Contingency
Sales Tax
Total

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Building Lifecycle and Maintenance Assessment	Plans in Preparation	
		P.S.E. Complete	
LOCATION			

DESCRIPTION: Assessment of city owned buildings to evaluate conditions and efficiency factors to include: building lifecycl roof, mechanical systems, plumbing, electrical, flooring, painting, fixtures, and routine maintenance.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS							
IMPROVEMENTS							
INSPECTION							
CONTINGENCY							
SALES TAX							
OTHER-Consultant	100,000		100,000				
TOTAL	100,000		100,000				

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	100,000		100,000				
TOTAL	100,000		100,000				

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Building Lifecycle and Maintenance Assessment	Plans in Preparation	
		P.S.E. Complete	
LOCATION			

DESCRIPTION: Assessment of city buildings to evaluate conditions and efficiency factors to include: building lifecycle, roof, mechanical systems, plumbing, electrical, flooring, painting, fixtures, and routine maintenance.

JUSTIFICATION: The city has invested in city facilities such as City Hall, Engineering, Activity Center, Police Service Center, Field House, Public Works & Parks Service Center, Beach Perk Historic Buildings, and Merina buildings.

- To avoid facility damage and excessive cost of repairs and replacement.
- To plan for the expenditure of city resources.
- To keep city facilities in good working order to provide safe, clean, well maintained facilities.

SCOPE OF WORK: Study Consultant(s) Fees $100,000
Mechanical
Roof
Electrical
HVAC

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Finance Software Upgrades	Plans in Preparation	
		P.S.E. Complete	
LOCATION	City Hall		
DESCRIPTION:	Software upgrades for the Quadrant Cashiering Systems, Eden Business License Module Additional Eden User Licenses for Budget Processing		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS							
IMPROVEMENTS							
INSPECTION							
CONTINGENCY							
OTHER: Quadrant Upgrade	12,000	12,000					
OTHER: Business License	31,975	31,975					
OTHER: Eden Budget User License	7,500	7,500					
TOTAL	51,475	51,475					

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI (Carryfwd of unspent Balance)	51,475	51,475					
TOTAL	51,475	51,475					

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Finance Software Upgrades	Plans in Preparation	
		P.S.E. Complete	
LOCATION	City Hall		

DESCRIPTION: Software upgrades for the Quadrant Cashiering Systems, Eden Business License Module
Additional Eden User Licenses for Budget Processing

JUSTIFICATION: The City's accounting software was upgraded in 2003 to the Windows version. Eden, the developer of the accounting software, is also the developer of the business license system. The current business license system is a DOS version. Eden no longer provides support for the DOS version of their products.

The Quadrant Cashiering system is also a DOS version that needs to be upgraded to a Windows version.

The additional Eden user licenses will allow city staff to access the Eden budget software. The goal is to have departments enter their budget requests directly into the software avoiding the duplication of effort. Currently, departments enter their budgets onto spreadsheets that is then provided to Finance staff. Finance staff then enter the departments' budget requests from the spreadsheets into the Eden budget software.
The original budget was $150,000. The accounting system upgrade cost totaled $85,516.
Balance of funds remaining total $64,484.

SCOPE OF WORK: The Eden business license system will require installation, data conversion, and staff training.
The Quadrant Cashiering system will require installation and staff training.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Upgrade of Council Chambers HVAC and Renovation of North Wing of City Hall	Plans in Preparation	
		P.S.E. Complete	
LOCATION	21630 11th Avenue South		

DESCRIPTION: HVAC system in Council Chambers and North Wing of City Hall to be replaced.
Limited renovation of interior of North Wing to improve efficiency and appearance.
$80,000 allocated but unspent during 2003.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS							
IMPROVEMENTS	602,000	262,000		340,000			
INSPECTION							
CONTINGENCY							
SALES TAX	53,056	23,056		30,000			
OTHER	17,000	8,000		9,000			
TOTAL	672,056	293,056		379,000			

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	672,056	293,056		379,000			
TOTAL	672,056	293,056		379,000			

OPERATING COST	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	Upgrade of Council Chambers HVAC and	Plans in Preparation	
		P.S.E. Complete	
LOCATION	21630 11th Avenue South		

DESCRIPTION: HVAC system in Council Chambers and North Wing of City Hall to be replaced. to improve efficiency and appearance. $80,000 allocated but unspent during 2003.

JUSTIFICATION: HVAC system in Council Chambers is in need of replacement. No central HVAC system in North Wing (Adm. & Finance).
New HVAC systems will increase energy efficiency and improve air quality.

Improved space utilization can be achieved with renovation of the North Wing. Much of the existing interior furnishing is original and in need of replacement.

SCOPE OF WORK: Phase 1: a) replace the existing central HVAC system in the Council Chambers; and b) install a central HVAC system in the North Wing of City Hall and remove existing "in-wall" units.

Phase 2: a) replace interior lighting in North Wing; b) re-configure some office spaces; c) replace carpeting and built-in cabinetry; d) replace most office furnishings.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Rewrite of Shoreline Master Program (SMP)	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Des Moines' 6 miles of shoreline		

DESCRIPTION: State law requires that Des Moines update the Shoreline Master Program, which was adopted in 1988. The Dept. of Ecology has offered grant funding for jurisdictions willing to adopt SMP prior to deadline of Dec. 2008. This project is dependent upon successful grant award.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	15,100	9,300	5,800				
DESIGN/ENG	63,175	38,525	24,650				
LAND							
BUILDINGS							
IMPROVEMENTS							
INSPECTION							
CONTINGENCY							
SALES TAX							
OTHER							
TOTAL	78,275	47,825	30,450				

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
DOE GRANT	78,275	47,825	30,450				
TOTAL	78,275	47,825	30,450				

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	Rewrite of Shoreline Master Program (SMP)	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Des Moines' 6 miles of shoreline		

DESCRIPTION: State law requires that Des Moines update the Shoreline Master Program, which was adopted in 1988. has offered grant funding for jurisdictions willing to adopt SMP prior to deadline of Dec. 2008. This project is dependent upon successful grant award.

JUSTIFICATION: Des Moines must adopt a new SMP by December 2008. This project will require extensive consultant services. Administration has applied for a DOE grant for early adoption of the SMP. Since this project is inevitable and since future grant funds may or may not be available, Administration applied for this grant.

SCOPE OF WORK: The State's guidelines for preparation of SMP's are quite onerous. Considerable scientific research and investigation will be required. Inventorying of existing marine sea life and habitat will be required. The SMP will contain both general policies and firm regulations. The terms of the grant require that the project be completed by June 30, 2005.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Onsite Records Storage	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Public Works Storage Building - 21350 11th Ave S		
DESCRIPTION:	Interior Building improvements to create a records/archive storage facility		

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS	28,000	28,000					
IMPROVEMENTS	2,000	2,000					
INSPECTION	1,700	1,700					
CONTINGENCY	2,500	2,500					
SALES TAX	2,430	2,430					
OTHER (Doc Retrieval)	7,900	7,900					
TOTAL	44,530	44,530					

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	44,530	44,530					
TOTAL	44,530	44,530					

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Onsite Records Storage	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Public Works Storage Building - 21350 11th Ave S		
DESCRIPTION:	Interior Building improvements to create a records/archive storage facility		

JUSTIFICATION: The Conceptual Budget Plan for 2003 included discontinuation of off-site records storage services as one way to reduce ongoing operating expenses. Presently, the City pays $4,500 each year for the basic service - plus the cost of retrieving and re-storing documents. In all, the cost of off-site storage exceeds $8,000 per year. Staff proposes to create a storage facility for City records in the Public Works Storage Building.
The costs identified in this CIP item are one-time expenses. Once the on-site storage facility is established, operational costs will be limited to the ongoing cost of document destruction. The cost of utilities for the records facility (electric lights and natural gas heat) are expected to be minimal.

SCOPE OF WORK: Interior improvements include a new fire wall, insulation, temperature and humidity controls, stair upgrades and a simple smoke detection system. If available, used racks were purchased in 2003.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	City Hall Parking Lot	Plans in Preparation	
		P.S.E. Complete	
LOCATION	21630 11th Ave South		
DESCRIPTION:	Patch, overlay and stripe City Hall parking lots. Repair retaining wall.		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION	598		598				
DESIGN/ENG	1,913		1,913				
LAND							
BUILDINGS							
IMPROVEMENTS	48,252	10,000	38,252				
INSPECTION	1,913		1,913				
CONTINGENCY	4,824	1,000	3,824				
SALES TAX							
OTHER							
TOTAL	57,500	11,000	46,500				

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
MCI	57,500	11,000	46,500				
TOTAL	57,500	11,000	46,500				

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	General Government	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	City Hall Parking Lot	Plans in Preparation	
		P.S.E. Complete	
LOCATION	21630 11th Ave South		

DESCRIPTION: Patch, overlay and stripe City Hall parking lots. Repair retaining wall.

JUSTIFICATION: The parking areas at City Hall need to be resurfaced due to age and usage. A retaining wall within the project limits is also failing and needs to be repaired.

SCOPE OF WORK: Patching of the most deteriorated paving would occur in 2004 in preparation of a complete overlay

CIP PROJECTS
ARTERIAL STREET FUND

		2004	2005	2006	2007	2008	2009
BEGINNING FUND BALANCE		$ 3,665,735	$ 1,025,756	$ 809,622	$ 1,369,833	$ 745,492	$ 2,597,367
LOCAL REVENUES							
Motor Vehicle Fuel Tax	Flat Tax (2.3 ¢ per gallon)	$ 192,483	$ 197,142	$ 201,085	$ 205,107	$ 209,209	$ 213,393
Interest Earnings		35,700	29,100	55,700	73,300	101,400	163,500
Transfer From MCI Fund		450,000	550,000	381,250	350,000	753,967	740,000
Transfer in from LID Fund	4th St LID	2,142	2,072	2,003	1,933	1,864	1,794
	TOTAL LOCAL REVENUES	$ 680,325	$ 778,314	$ 640,038	$ 630,340	$ 1,066,440	$ 1,118,687
PROJECT REVENUES							
Federal Way School Dist	16th Avenue-260th to 272nd	$ 84,000	$ -	$ -	$ -	$ -	$ -
PWTF Loan	16th Avenue-260th to 272nd		2,483,524				
TIB Grant (Confirmed)	16th Avenue-260th to 272nd	134,859					
TIB Grant (Unconfirmed)	16th Avenue-260th to 272nd		2,960,000				
TIB Grant (Unconfirmed)	KDM - 16th Ave S to 24th				3,711,811		
Line of Credit	Pacific Highway	43,985					
PWTF Loan	Pacific Highway	2,814,345					
TEA21 CMAQ	Pacific Highway	2,850,000					
TEA21 STP	Pacific Highway	744,531					
HES Design Grant	Pacific Highway	215,000					
TIB	Pacific Highway	2,706,241					
WSDOT	Pacific Highway	1,003,700					
METRO, King County *	Pacific Highway	350,000					
City of Kent	Pacific Highway	10,000					
QWEST	Pacific Highway	425,000					
Comcast	Pacific Highway	60,500					
CDBG	Pacific Ridge Sidewalks		133,154				
2002 CDBG (Confirmed)	Wesley homes Pedestrian Signal	59,774					
AIP Grant	S 216th St and 24th Ave S Signal	265,102					
BRAC (Unconfirmed)	North Twin Bridge				119,638	1,049,417	
Traffic Impact Fees			525,000	1,200,000	1,350,000	1,500,000	1,500,000
	TOTAL PROJECT REVENUES	$ 11,807,037	$ 6,081,678	$ 1,200,000	$ 5,181,449	$ 2,549,417	$ 1,500,000
	TOTAL REVENUES & FUND BALANCE	**$ 16,153,097**	**$ 7,885,748**	**$ 2,649,660**	**$ 7,181,622**	**$ 4,361,349**	**$ 5,216,054**
RECURRING PROJECTS							
Arterial Maintenance Program		$ 500,000	$ 1,200,000	$ 800,000	$ 800,000	$ 400,000	$ 900,000
Neighborhood Traffic Control Program		25,000	25,000	25,000	25,000	25,000	25,000
PROJECTS CONTINUED FROM PRIOR YEARS							
Pacific Highway South		11,407,249					
16th Ave South Improvements (Phase 1)		516,224	5,662,010				
KDM Road/16th Ave. to 24th Ave.		209,408		577,052	5,302,587		
NEW PROJECTS							
Pacific Ridge Sidewalks			133,154				
Wesley Homes Pedestrian Signal		83,000					
S 216th St and 24th Ave S Signal		498,880					
North Twin Bridge Project					132,931	1,166,018	
	TOTAL PROJECT EXPENDITURES	**$ 13,239,761**	**$ 7,020,164**	**$ 1,202,052**	**$ 6,260,518**	**$ 1,591,018**	**$ 925,000**
TRANSFERS TO DEBT SERVICE FUND							
PWTF Loan-Downtown Utility Undergrounding (P&I)		$ 26,736	$ 25,329	$ 23,922	$ -	$ -	$ -
Line of Credit Payoff - Principal & Interest		1,860,801					
PWTF Loan - Pacific Hwy Preconstruction		43	2,550	2,538	2,525	2,513	
PWTF Loan - Pacific Hwy Construction			28,083	26,679	25,275	23,871	22,467
PWTF Loan - 16th Ave S. Improvements (Phase 1)				24,638	147,812	146,580	145,348
	TOTAL DEBT SERVICE	**$ 1,887,580**	**$ 55,962**	**$ 77,775**	**$ 175,612**	**$ 172,964**	**$ 167,815**
	TOTAL EXPENDITURES	**$ 15,127,341**	**$ 7,076,126**	**$ 1,279,827**	**$ 6,436,130**	**$ 1,763,982**	**$ 1,092,815**
	ENDING FUND BALANCE	**$ 1,025,756**	**$ 809,622**	**$ 1,369,833**	**$ 745,492**	**$ 2,597,367**	**$ 4,123,239**
RESERVED FUND BALANCE							
In Lieu		$ 406,040	$ 59,726				
Traffic Impact Fees		-	-	629,363	-	1,888,587	3,388,587
	TOTAL RESERVED FUND BALANCE	$ 406,040	$ 59,726	$ 629,363	$ -	$ 1,888,587	$ 3,388,587
	UNRESERVED FUND BALANCE	**$ 619,716**	**$ 749,896**	**$ 740,470**	**$ 745,492**	**$ 708,780**	**$ 734,652**

CIP PROJECTS
ARTERIAL STREET FUND

	2004	2005	2006	2007	2008	2009
PORTION OF PROJECTS FUNDED BY FUND BALANCE						
Arterial Maintenance Program	$ 500,000	$ 1,200,000	$ 600,000	$ 800,000	$ 400,000	$ 900,000
Neighborhood Traffic Control Program	25,000	25,000	25,000	25,000	25,000	25,000
Transportation Comp Update						
Pacific Highway South/S. 216th to KDM						
KDM Road/16th Ave. to 24th Ave.	209,408		107,052			
10th Ave S. Culvert Replacement						
Wesley homes Pedestrian Signal	23,226					
S 216th St and 24th Ave S Signal						
North Twin Bridge Project				13,293	116,602	
Line of Credit Interest	23,400					
PWTF Loan-Downtown utility undergrounding (P&I)	26,736	25,329	23,922			
PWTF Loan - Pacific Hwy Preconstruction	43	2,550	2,538	2,525	2,513	
PWTF Loan - Pacific Hwy Construction		28,083	26,679	25,275	23,871	22,467
PWTF Loan - 16th Ave S.			24,876	149,252	148,008	146,764
TOTAL USE OF FUND BALANCE	$ 807,813	$ 1,280,962	$ 810,067	$ 1,015,345	$ 715,994	$ 1,094,231
PORTION OF PROJECTS FUNDED BY IN-LIEU FEES						
Pacific Highway South	$ 44,433	$ -	$ -	$ -	$ -	$ -
S 216th St & 24th Ave Signal	30,397					
16th Ave S Improvements King County	271,484	42,226				
16th Ave S Improvements Ace Hardware		17,500				
TOTAL USE OF IN-LIEU FEES	$ 346,314	$ 59,726	$ -	$ -	$ -	$ -
PORTION OF PROJECTS FUNDED BY TRAFFIC IMPACT FEES						
KDM Rd - 16th Ave S to 24th Ave S	$ -	$ -	$ 470,000	$ 1,590,776	$ -	$ -
S 216th St & 24th Ave Signal	183,381					
Pacific Highway South	163,499					
16th Ave S Improvements	25,881	178,760				
TOTAL USE OF TRAFFIC IMPACT FEES	$ 372,761	$ 178,760	$ 470,000	$ 1,590,776	$ -	$ -

Attachment A1

File: arterial streets 2004 - final - hidden_revised 11-7-03.xls

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Annual Arterial Maintenance Program	Plans in Preparation	
		P.S.E. Complete	
LOCATION	City Wide		

DESCRIPTION: Maintain and preserve the integrity of the City's existing roadway surfaces through a combination of pavement rehabilitation measures such as overlays.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
ADMIN (CITY STAFF)	191,898	3,200	3,250	3,300	3,350	43,400	135,398
DESIGN/ENG	422,218	49,846	120,075	59,870	79,931	35,779	76,716
LAND							
BUILDINGS							
IMPROVEMENTS	2,814,784	332,308	800,502	399,130	532,876	238,528	511,439
INSPECTION	422,218	49,846	120,075	59,870	79,931	35,779	76,716
CONTINGENCY	548,883	64,800	156,098	77,830	103,911	46,513	99,731
SALES TAX							
OTHER							
TOTAL	4,400,000	500,000	1,200,000	600,000	800,000	400,000	900,000

FUNDING SOURCE	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
ARTERIAL STREET	4,400,000	500,000	1,200,000	600,000	800,000	400,000	900,000
TOTAL	4,400,000	500,000	1,200,000	600,000	800,000	400,000	900,000

	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Arterial Maintenance Program	Plans in Preparation	
		P.S.E. Complete	
LOCATION	City Wide		

JUSTIFICATION: The City's Comprehensive Transportation Plan has identified the Arterial Maintenance Program as a high priority. A major component of this program is the yearly pavement maintenance and rehabilitation projects. These projects are intended to protect and preserve the surface condition, help maintain the structural integrity and restore surface texture and skid resistance of the roadway. All City streets are regularly rated to determine the pavement condition. This pavement condition survey is one of the most important steps in implementing a comprehensive Pavement Management System. Such a system involves dividing the pavement network into logical segments, recording descriptive segment inventory data and collecting pavement performance information relating to these segments. These processes provide the critical information needed for analysis to determine maintenance and rehabilitation requirements, project priorities and conduct long-term planning. With this program in place, the need for street reconstruction in minimized. Maintaining a good pavement condition also helps minimize the city's maintenance cost on the streets.

SCOPE OF WORK: Design, prepare plans for, construct, and inspect projects for maintaining and preserving the City's streets.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Neighborhood Traffic Control Program	Plans in Preparation	
		P.S.E. Complete	
LOCATION	City Wide		

DESCRIPTION: Modify residential streets within various neighborhoods of the City to promote pedestrian safety and encourage driver compliance with the existing traffic laws.

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
ADMIN (CITY STAFF)	18,750	3,000	3,050	3,100	3,150	3,200	3,250
DESIGN/ENGR							
LAND							
BUILDINGS							
IMPROVEMENTS	114,130	19,130	19,087	19,043	19,000	18,957	18,913
INSPECTION							
CONTINGENCY	17,120	2,870	2,863	2,857	2,850	2,843	2,837
SALES TAX							
OTHER							
TOTAL	150,000	25,000	25,000	25,000	25,000	25,000	25,000

FUNDING SOURCE	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
ARTERIAL STREET	150,000	25,000	25,000	25,000	25,000	25,000	25,000
TOTAL	150,000	25,000	25,000	25,000	25,000	25,000	25,000

OPERATING COSTS	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Neighborhood Traffic Control Program	Plans in Preparation	
		P.S.E. Complete	
LOCATION	City Wide		

JUSTIFICATION: This program is needed to provide a response to some widely experienced traffic problems such as cut-through traffic, speeding, and security. Cut through traffic has neither its origin, nor its destination, within the neighborhood, but rather is passing through the neighborhood on its local streets. Many motorists (neighborhood residents as well as "cut throughs") drive too fast on local streets. Excessive traffic speeds are a threat to neighborhood safety. Reducing traffic speeds and volumes through traffic calming measures increases neighborhood safety.

SCOPE OF WORK:

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	Pacific Highway South	Plans in Preparation	X
		P.S.E. Complete	
LOCATION	South 216th Street to Kent-Des Moines Road		
DESCRIPTION:	Install two new HOV lanes, landscaped medians, curb, gutters, sidewalks, planters, improved lighting, a new storm drain system, interconnected traffic signals, and pedestrian crosswalk facilities.		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
DESIGN/ENG	0						
ADMIN (CITY STAFF)	86,359	86,359					
LAND	442,515	442,515					
BUILDINGS	0						
IMPROVEMENTS	8,053,381	8,053,381					
INSPECTION	1,375,249	1,375,249					
FINANCING COSTS (LOC)	23,400	23,400					
CONTINGENCY	1,426,345	1,426,345					
TOTAL	11,407,249	11,407,249					

FUNDING SOURCE	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
ARTERIAL STREET	163,499	163,499					
PWTF LOAN (Construction)*	2,814,345	2,814,345					
In-Lieu FEES **	44,433	44,433					
TEA21 (CMAQ 02)	2,850,000	2,850,000					
TEA21 (Countywide 02)	128,840	128,840					
TEA21 (Redistribution 03)	615,691	615,691					
HES Grant	215,000	215,000					
TIB (TIA & TPP)	2,269,599	2,269,599					
TIB (Admin Increase)*	436,642	436,642					
WSDOT (overlay)	583,879	583,879					
WSDOT (KDM median)	350,000	350,000					
WSDOT (barrier)	69,821	69,821					
METRO, King County *	350,000	350,000					
CITY OF KENT	10,000	10,000					
QWEST	425,000	425,000					
COMCAST	80,500	80,500					
TOTAL	11,407,249	11,407,249					

	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
OPERATING COSTS							
DEBT SERVICE							
CITY OF KENT - A/R							
SUPPLIES							
TOTAL							

** Already received

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	Pacific Highway South	Plans in Preparation	X
		P.S.E. Complete	
LOCATION	South 216th Street to Kent-Des Moines Road		

JUSTIFICATION:

The project has been identified in the City's Comprehensive Transportation Plan as a high priority improvement. Three primary reasons why this project should be done are: safety, economic development and aesthetics. Pacific Highway South is a major regional arterial within the City, and carries the largest volume of traffic moving through the City. It currently has only intermittent right-of-way improvements, such as curbs, gutters, and sidewalks. The overall milieu is rather harsh and bland aesthetically. This corridor also experiences the highest accident rate in the City. There are currently no signals between South 216th Street and Kent-Des Moines Road. Pedestrians must walk along the asphalt shoulder in most areas and experience cars weaving in and out of businesses from numerous undefined driveways. The corridor experiences significant delays due to congestion during peak-commute periods. The intersection with Kent-Des Moines Road can delay vehicles for several (up to 8) timing cycles at peak commute times.

The roadway needs significant upgrades to the mainline, feeder collectors and signalized intersections and also needs improvements to the transportation alternatives available (such as HOV lanes) to alleviate this congestion and to provide for future grow and economic development. The development of businesses along the corridor has been stagnant and would benefit from the improvements, just as the downtown business district has benefited from its recently completed improvements.

SCOPE OF WORK:

The improvements include widening of the roadway to seven lanes with curbs, gutters, drainage, sidewalks, undergrounding of some utilities, landscaping, signal upgrades including improved pedestrian crosswalks, improved bus zones and other pedestrian amenities. New signals at the intersections of South 224th Street and South 220th Street are also planned. A signal interconnect system will be installed to better coordinate signals and improve level of service. Existing approaches to the highway will be modified to improve turning radii and sight distences. Driveways will be consolidated wherever possible to improve operations and safety.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	16th Avenue South Improvement (Phase 1)	Plans in Preparation	X
	Pedestrian Facilities	P.S.E. Complete	
LOCATION	South 260th Street to South 272nd Street		
DESCRIPTION:	Install curbs, gutters, sidewalks, enclosed drainage system, and bike lanes along both sides of the street. Improve the existing crosswalk and lighting, and install left turn lanes.		

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
DESIGN/ENG	175,343	175,343					
ADMIN (CITY STAFF)	204,641	25,881	178,760				
LAND	255,000	255,000					
BUILDINGS	0						
IMPROVEMENTS	4,200,000		4,200,000				
INSPECTION	525,000		525,000				
CONTINGENCY	818,250	60,000	758,250				
SALES TAX	0						
OTHER	0						
TOTAL	6,178,234	516,224	5,662,010				

FUNDING SOURCE	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
PWTF Loan (unconfirmed)	2,463,524		2,463,524				
TRAFFIC IMPACT FEES	204,641	25,881	178,760				
TIB (Confirmed)	134,859	134,859					
KING COUNTY (In Lieu)	313,710	271,484	42,226				
IN-LIEU FEES **	17,500		17,500				
Federal Way School District (Unconfirmed)	84,000	84,000					
TIB (Unconfirmed)	2,960,000		2,960,000				
TOTAL	6,178,234	516,224	5,662,010				

	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
OTHER							
TOTAL							

** Already received

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	16th Avenue South Improvement (Phase 1)	Plans in Preparation	X
	Pedestrian Facilities	P.S.E. Complete	
LOCATION	South 260th Street to South 272nd Street		

JUSTIFICATION:

The need for pedestrian facilities along 16th Avenue South is identified in the City's Comprehensive Transportation Plan and the Six-Year Transportation Improvement Plan. This area has been annexed into the City of Des Moines from King County. They had a similar project budgeted for this corridor. The money that King County had programmed for their project is being transferred to the City for the design and construction for our project. However, additional revenue is needed to construct a pedestrian facility project to our current street development standards. The 16th Avenue South corridor has numerous single-family developments that generate pedestrian traffic along the shoulder of the road. This corridor is used to access schools, parks, churches and shopping areas. 16th Avenue is currently classified as a minor arterial and is identified as a pedestrian walking route. Future growth along this important corridor will highlight the need for separated pedestrian facilities. This project also improves mobility and safety by adding left turn lanes, improving lighting and improving the crosswalk facility. This project also includes undergrounding utilities.

SCOPE OF WORK:

This project includes the consultant design and development of plans, specifications and estimates for the described work. It also includes the acquisition of any needed right of way or easements. The construction will be done by contractor and will include installation of curbs, gutters, sidewalks, planters, enclosed drainage system, retaining walls, a left turn lane, and bicycle lanes. Inspection will be done by consultant.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	Kent Des Moines Road	Plans in Preparation	X
		P.S.E. Complete	
LOCATION	16th Avenue South to 24th Avenue South		
DESCRIPTION:	Install curbs, gutters and sidewalks along the north side of the street. Install bike lanes and planters where feasible. Provide additional left turn lanes if traffic analysis deems them appropriate.		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
ADMIN (CITY STAFF)	250,739	25,000		117,052	108,687		
DESIGN/ENG	221,908	171,908		50,000			
LAND	350,000			350,000			
BUILDINGS							
IMPROVEMENTS	3,983,691				3,983,691		
INSPECTION	497,961				497,961		
CONTINGENCY	758,034	12,500		60,000	685,534		
SALES TAX							
OTHER							
TOTAL	6,062,334	209,408		577,052	5,275,874		

FUNDING SOURCE	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
TRAFFIC IMPACT FEES	2,052,762			470,000	1,582,762		
ARTERIAL STREET	316,460	209,408		107,052			
TIB (Confirmed)							
TIB (Unconfirmed)	3,693,112				3,693,112		
TOTAL	6,062,334	209,408		577,052	5,275,874		

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	Kent Des Moines Road	Plans in Preparation	X
		P.S.E. Complete	
LOCATION	16th Avenue South to 24th Avenue South		

JUSTIFICATION: The need for pedestrian facilities along Kent-Des Moines Road is identified in the City's Comprehensive Transportation Plan and the Six-Year Transportation Improvement Plan. The Kent-Des Moines corridor has numerous multi-family developments that generate pedestrian traffic along the shoulder of the road. Pedestrians use this route to access schools, churches, bus stops and shopping areas. The need for this project is evidenced by frequent hazards encountered by pedestrians from the rapidly moving traffic along the highway.

SCOPE OF WORK: This project includes the design, environmental analysis, permit documentation, and preparation of plans, specifications and estimates by a consultant. It also includes construction by a contractor of the following improvements: installation of curbs, gutters, and sidewalks on the north side of the street, widening the road with asphalt pavement where possible, installation of a closed drainage system, installation of guardrail, installation of retaining walls, and installation of planters where feasible. Construction inspection will be done by a consultant.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Pacific Ridge Sidewalks	Plans in Preparation	
		P.S.E. Complete	
LOCATION	South 220th Street and South 224th Street		
DESCRIPTION:	Construct new curbs, gutters, and sidewalks on South 220th Street, between Pacific Highway South and I-5, and on South 224th Street, between Pacific Highway South and 30th Avenue South.		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMIN (CITY STAFF)	7,154		7,154				
DESIGN/ENG	11,250		11,250				
LAND							
BUILDINGS							
IMPROVEMENTS	90,000		90,000				
INSPECTION	11,250		11,250				
CONTINGENCY	13,500		13,500				
OTHER							
TOTAL	133,154		133,154				

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
2002 CDBG (Confirmed)	133,154		133,154				
TOTAL	133,154		133,154				

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Pacific Ridge Sidewalks	Plans in Preparation	
		P.S.E. Complete	
LOCATION	South 220th Street and South 224th Street		

JUSTIFICATION: This project will provide new curbs, gutters and sidewalks where none currently exist. The new improvements will provide for safer pedestrian travel and will enhance the neighborhood aesthetics. The project will dovetail nicely into the new pedestrian facilities provided under the Pacific Highway South Redevelopment Project. South 220th Street and South 224th Street are primary pedestrian crossing areas for Pacific Highway South under the new plan. There will be new signals at the intersections of South 220th Street and South 224th Street with Pacific Highway South. The new sidewalks will help channel pedestrians to these new designated crosswalks.

SCOPE OF WORK: This project includes the consultant design and inspection and contracted construction of curbs, gutters, and sidewalks at the locations described.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Wesley Homes Pedestrian Signal	Plans in Preparation	
		P.S.E. Complete	
LOCATION	South 216th Street West of 11th Avenue South		
DESCRIPTION:	Construct a new Pedestrian signal to replace the obsolete signal on South 216th Street between the Wesley Homes complexes.		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
ADMIN (CITY STAFF)	13,000	13,000					
DESIGN/ENG	6,250	6,250					
LAND							
BUILDINGS							
IMPROVEMENTS	50,000	50,000					
INSPECTION	6,250	6,250					
CONTINGENCY	7,500	7,500					
OTHER							
TOTAL	83,000	83,000					

FUNDING SOURCE	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
2002 CDBG (Confirmed)	59,774	59,774					
ARTERIAL STREETS	23,226	23,226					
TOTAL	83,000	83,000					

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Wesley Homes Pedestrian Signal	Plans in Preparation	
		P.S.E. Complete	
LOCATION	South 216th Street West of 11th Avenue South		

JUSTIFICATION: This project will replace the pedestrian signal between the Wesley Homes complexes on South 216th Street. The existing signal is obsolete and finding replacement reparts for the controller has become almost impossible.

SCOPE OF WORK: This project includes the consultant design and inspection and contracted construction of a new pedestrian signal and related hardware at the location described.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	S 216th St / 24th Ave S Traffic Signal	Plans in Preparation	X
		P.S.E. Complete	
LOCATION	S 216th St and 24th Ave S Intersection		
DESCRIPTION:	Install a traffic signal, pedestrian signal, and illumination system. Improvements will also include curbs, gutters and sidewalks on the intersection corners. New channelization will be installed to accommodate traffic volumes and movements.		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
DESIGN/ENG	16,380	16,380					
ADMIN (CITY STAFF)	25,000	25,000					
LAND	30,000	30,000					
BUILDINGS							
IMPROVEMENTS	320,000	320,000					
INSPECTION	40,000	40,000					
CONTINGENCY	60,957	60,957					
SALES TAX							
OTHER							
TOTAL	492,337	492,337					

FUNDING SOURCE	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
ARTERIAL STREET	176,838	176,838					
AIP Grant (confirmed)	285,102	285,102					
In-Lieu FEE (Developers) **	30,397	30,397					
TOTAL	492,337	492,337					

OPERATING COSTS							
PERSONNEL	57,978						
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL	57,978						

** Already received

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	S 216th St / 24th Ave S Traffic Signal	Plans in Preparation	X
		P.S.E. Complete	
LOCATION	S 216th St and 24th Ave S Intersection		

JUSTIFICATION:

The need for signalization and additional left turn lanes is identified in the City's Comprehensive Transportation Plan and the Six-Year Transportation Improvement Plan. This intersection currently experiences very long traffic delays, LOS D as defined in the City's Comprehensive Transportation Plan, as well as a high number of accidents. Both the South 216th Street and the 24th Avenue South corridors are identified bicycle routes in the City's Comprehensive Transportation Plan. The intersection improvements will improve vehicular, bicycle and pedestrian safety along this corridor as well as help to reduce the length of delays. Both South 216th Street and 24th Avenue South have single and multi family developments that generate traffic along these roads. This corridor is used to access schools, parks and churches as well as Pacific Highway South. Future growth along these important corridors will augment the need for intersection improvements.

SCOPE OF WORK:

This project includes the design, and preparation of plans, specifications and estimates by a consultant. Right of way acquisition will likely be required. Construction will be done by contractor and will include the following improvements: installation of new traffic signal and illumination, and installation of curbs, gutters and sidewalks on the corners. The construction inspection will be done by a consultant.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	North Twin Bridge	Plans in Preparation	
		P.S.E. Complete	
LOCATION	16th Avenue South		
DESCRIPTION:	Seismic retrofitting of the bridge and painting. Installation of sidewalks on the west side of the bridge.		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
ADMIN (CITY STAFF)	99,642				13,000	86,642	
DESIGN/ENGR	104,288				104,288		
LAND							
BUILDINGS							
IMPROVEMENTS	834,300					834,300	
INSPECTION	104,288					104,288	
CONTINGENCY	156,432				15,643	140,789	
SALES TAX							
OTHER							
TOTAL	1,298,949				132,931	1,166,018	

FUNDING SOURCE	TOTAL	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09
ARTERIAL STREET	129,895				13,293	116,602	
BRAC (Unconfirmed)	1,169,054				119,638	1,049,417	
TOTAL	1,298,949				132,931	1,166,018	

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Arterial Street	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	North Twin Bridge	Plans in Preparation	
		P.S.E. Complete	
LOCATION	16th Avenue South		

JUSTIFICATION: This is one of two bridges the City owns along 16th Avenue South. King County recently retrofitted the South Twin Bridge with sidewalks. The North Twin Bridge is a two-lane concrete box girder vehicle bridge that spans McSorley Creek. The bridge is a three-span cast-in-place box girder design constructed in 1951 and is 212 feet long with an overall average width of 28 feet. The center span is the longest span at approximately 80 feet. Twin square concrete columns with portal ties support the box girders. The bridge is in need of seismic retrofitting and painting. Pedestrian improvements are also needed to provide safe passage over the bridge.

CIP PROJECTS
SURFACE WATER CAPITAL FUND

			2004	2005	2006	2007	2008	2009
BEGINNING FUND BALANCE			$ 643,688	$ 739,271	$ 548,712	$ 318,458	$ 202,885	$ 173,353
LOCAL REVENUES								
Interest Income			$ 10,300	$ 14,100	$ 12,100	$ 7,700	$ 5,600	$ 3,100
Transfer from SWM operations			400,000	300,000	320,000	330,000	340,000	350,000
TOTAL LOCAL REVENUES			$ 410,300	$ 314,100	$ 332,100	$ 337,700	$ 345,600	$ 353,100
PROJECT REVENUES								
Bridge - WSDOT Fish Enhance		SWM-18	$ 200,000	$ -	$ -	$ -	$ -	$ -
Bridge - Basin Interlocals	*	SWM-18	4,743,200					
Bridge - Midway Sewer	*	SWM-18	388,600	-	-	-	-	-
Bridge - Seattle Public Utility	*	SWM-18	450,800	-	-	-	-	-
Des Moines Creek - Basin Interlocal	*	SWM-26	-	-	-	-	-	-
McSorley Creek Basin - WRIA 9/other	*	SWM-29		50,000	-	-	-	-
Barnes Creek Detention - PWTF Loan	*	SWM-06		806,550	264,595	-	-	-
KDM/Barnes Creek Culvert - Fish Grant	*	SWM-12			200,000	-	-	-
Lower Massey Creek Channel	*	SWM-01					300,000	
TOTAL PROJECT REVENUES			$ 5,782,600	$ 856,550	$ 464,595	$ -	$ 300,000	$ -
*These grants and/or loans need to be applied for.								
TOTAL REVENUES & FUND BALANCE			$ 6,836,588	$ 1,909,921	$ 1,346,407	$ 656,158	$ 848,485	$ 526,453
PROJECT EXPENSES								
Marine View Drive Bridge		SWM-18	$ 5,882,600	$ -	$ -	$ -	$ -	$ -
Des Moines Creek Basin Projects		SWM-26	55,450	118,100	26,450	-	-	-
Woodmont Culvert/Overflow		SWM-30	143,600	-	-	-	-	-
McSorley Creek Basin Plan		SWM-29		100,000				
Barnes Creek Detention Facility/Culvert		SWM-06	-	1,008,150	330,795	-	-	-
Barnes Creek/KDM Rd. Culvert Repl.		SWM-12		78,500	595,530	-	-	-
199th N Hill Trunk Line		SWM-20				280,170		
Lower Massey Creek Channel		SWM-01				100,000	603,100	-
North Hill NE Trunkline Project		SWM-32						387,800
TOTAL PROJECT EXPENSES			$ 6,081,650	$ 1,304,750	$ 952,775	$ 380,170	$ 603,100	$ 387,800
DEBT SERVICE EXPENSES								
State Revolving Loan #2-Barnes Creek (Design)		SWM-06	$ 15,667	$ -	$ -	$ -	$ -	$ -
PWTF Loan - Barnes Creek Detention		SWM-06		56,459	74,174	73,103	72,032	70,960
TOTAL DEBT EXPENSES			$ 15,667	$ 56,459	$ 74,174	$ 73,103	$ 72,032	$ 70,960
TOTAL EXPENSES			$ 6,097,317	$ 1,361,209	$ 1,026,949	$ 453,273	$ 675,132	$ 458,760
ENDING FUND BALANCE			$ 739,271	$ 548,712	$ 318,458	$ 202,885	$ 173,353	$ 67,693
UNRESERVED FUND BALANCE			$ 739,271	$ 548,712	$ 318,458	$ 202,885	$ 173,353	$ 67,693
AMOUNT OF PROJECT FUNDED BY SWM								
Marine View Drive Bridge		SWM-18	$ 100,000	$ -	$ -	$ -	$ -	$ -
Des Moines Creek Basin Projects		SWM-26	55,450	118,100	26,450	-	-	-
Woodmont Drive Culvert/Overflow		SWM-30	143,600	-	-	-	-	-
McSorley Creek Basin Plan		SWM-29		50,000				
Barnes Creek Detention Facility/Culvert		SWM-06	-	201,600	66,200			
Barnes Creek/KDM Rd. Culvert Repl.		SWM-12		78,500	395,530			
199th N Hill Trunk Line		SWM-20				280,170		
Lower Massey Creek Channel		SWM-01				100,000	303,100	
State Revolving Loan #2-Barnes Creek (Design)		SWM-06	15,667					
North Hill NE Trunkline Project		SWM-32						387,800
PWTF Loan ($1,071,145), Barnes Creek Detention		SWM-06		56,459	74,174	73,102	72,031	70,960
TOTAL FUNDED BY SWM			$ 314,717	$ 504,659	$ 582,354	$ 453,272	$ 375,131	$ 458,760

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	Surface Water Management	PROJECT NO.	SWM-18
		PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	Marine View Drive Bridge	Plans in Preparation	X
		P.S.E. Complete	
LOCATION	Des Moines Creek below Marine View Drive		
DESCRIPTION:	Removal of a portion of the existing embankment material and existing culvert and a 62-foot section of Marine View Drive and construct a multi-use access corridor for Des Moines Creek, the trail and the proposed sewer outfall.		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
* Administration	79,200	79,200					
DESIGN/ENG	100,000	100,000					
LAND	0						
BUILDINGS	0						
IMPROVEMENTS	4,077,000	4,077,000					
INSPECTIONS	523,500	523,500					
CONTINGENCY	661,900	661,900					
SALES TAX	0						
SEATTLE PUBLIC UTILIT	441,000	441,000					
TOTAL	5,882,600	5,882,600					

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
*SWM CIP	100,000	100,000					
WSDOT 509/DMC Basin	4,743,200	4,743,200					
Seattle Public Utility	450,800	450,800					
Midway Sewer District	388,600	388,600					
WSDOT Fish Enhanceme	200,000	200,000					
Bridge ISTEA	0						
Trail ISTEA	0						
King County Open Space	0						
TOTAL	5,882,600	5,882,600					

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL	12,500		5,000	2,500	2,500	2,500	
SUPPLIES	2,500		1,000	500	500	500	
UTILITIES	0						
CAPITAL	0						
EQUIPMENT	3,750		1,500	750	750	750	
TOTAL	18,750		7,500	3,750	3,750	3,750	0

* $100,000 is Des Moines contribution towards construction of the bridge.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-18
CATEGORY	Surface Water Management	PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	Marine View Drive Bridge	Plans in Preparation	X
		P.S.E. Complete	
LOCATION	Des Moines Creek below Marine View Drive		

DESCRIPTION: Removal of a portion of the existing embankment material and existing culvert and a 62-foot section of Marine View Drive and construct a multi-use access corridor for Des Moines Creek, the trail and the proposed sewer outfall.

JUSTIFICATION: The Des Moines Creek Park is undeveloped and is the largest park in the Des Moines Creek Watershed. The Park forms a deep vegetated ravine through which the stream flows for nearly two miles through the City of SeaTac and the City of Des Moines and finally empties to the Puget Sound via Des Moines Beach Park.

The stream flows unrestricted (from the upper reaches south of SeaTac Airport) until the creek is conveyed through a 4-foot by 6-foot concrete box culvert that was build under embankment fill for the existing Marine View Drive (SR 209). This embankment is approximately 60-feet high and currently separates Des Moines Beach Park from Des Moines Creek Park.

Due to the development of SeaTac Airport and other urban development, the existing culvert can no longer convey the park storms (backwater occurs between the 2 and 10 year frequency storms) and acts as a high velocity fish barrier (in all conditions). Constructed in 1950, the culvert is now dilapidated and needs to be repairs or replaced.

SCOPE OF WORK: The proposed bridge project will serve as a multi-purpose corridor for the connecting trail systems beetween Des Moines Creek Park and Des Moines Beach Park, and enable fish passage to the upper reaches of the creek. The bridge will also serve as a utility corridor for the Midway Sewer District's proposed sewer outfall. The length of the bridge corridor is approximately 260 feet and will be composed of drilled piles covered with shotcrete. A scoping report, prepared in 1996 was conducted to determine minimum dimensions to convert a 100 year storm, meet the Fish Passage Design Criteria under the Hydraulic Code, meet minimum clearance, safety and ADA standards for the triel access, and inclusion of a corridor for the sewer trunk line. The design concept wes finalized in 1997 following the completion of a geotechnical and hydraulic analysis and the preparation of the preliminary bridge design. The concept provides for a 62-foot corridor (abutment to abutment) that will allow a 20-foot wide pedestrian trail and a 42-foot wide stream channel with bank protection areas.

The project is proposed to be built in two phases. The first phase will include building the bridge superstructure and bridge abutments along with all of the utility relocaitons and road work within Marine View Drive. The second phase will include building the corridor wing walls, excavation of the embankment below the bridge, connection of Midway Sewer Dirstrict's outfall pipe, connection of the Des Moines Creek trail, and stream work including weirs, fish habitat features and landscaping. Over 100 piles will be drilled for the bridge abutments and wing walls. The bridge superstructure will be made of girders made of pre-cast concrete and a cast in-place concrete deck. Approximately 25,000 cubic yards of roed embankment will be removed. Upon excavation, the drilled piles will be coated with textures and tinted concrete shotcrete to simulete a natural soil outcrop. Between the ebutments, concrete struts will be added to provide structural support of the bridge structure.

The current plan is to build both phases sequentially and using the same contractor in 2004, however, depending on the project schedule and timing with the project permits and utility conflicts, the second phase may be build in 2005.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-26
CATEGORY	Surface Water Management	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Des Moines Creek Basin Projects	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Des Moines Creek Basin		

DESCRIPTION: Construction of a 150-foot acre detention facility at Tyee Gold Course, modification of an abandoned sewer line for use as a high flow storm bypass, development of a flow augmentation well, and habitat improvements along Des Moines Creek.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
BASIN PLAN - ILA#1	0						
PRE-DESIGN - ILA#2	0						
DESIGN - ILA#3	0						
LAND	0						
BUILDINGS	0						
IMPROVEMENTS	181,818	50,409	107,364	24,045			
INSPECTION (Incl.)	0						
CONTINGENCY	18,182	5,041	10,736	2,405			
SALES TAX	0						
OTHER	0						
TOTAL	200,000	55,450	118,100	26,450			

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
***SWM CIP	200,000	55,450	118,100	26,450			
TOTAL	200,000	55,450	118,100	26,450			

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL	8,000				4,000	4,000	
SUPPLIES	4,000				2,000	2,000	
EQUIPMENT	2,000				1,000	1,000	
TOTAL	14,000				7,000	7,000	

*** Des Moines total contribution for construction of the Des Moines Creek Basin Projects is $200,000.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-26
CATEGORY	Surface Water Management	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Des Moines Creek Basin Projects	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Des Moines Creek Basin		

DESCRIPTION: Construction of a 150-foot acre detention facility at Tyee Gold Course, modification of an abandoned sewer line for use as a high flow storm bypass, development of a flow augmentation well, and habitat improvements along Des Moines Creek.

JUSTIFICATION: These projects were identified in the Des Moines Creek Basin Plan as part of the recommendations for obtaining a stable flow regime for Des Moines Creek. Due to high urban development, the Creek is currently experiencing a high degree of erosion in the upper portions of the creek and sedimentation in the lower portions. Floods of a magnitude that used to occur, on average, every 100 years now are every two years.

To achieve the stable flow regime, the Plan recommends a combination of a regional detention facility and using the soon to be abandoned 24-inch Midway Sewer District trunkline and outfall pipe to the Sound for use as a high flow bypass. To create the regional facility, a berm would be constructed across the west stem of the creek. The height of the berm would enable an additional 150 acre-feet of storm water to be stored during peak flow conditions. Peak flows would be metored out through a control structure that leads to the proposed bypass pipe.

SCOPE OF WORK: Modifications to an existing water well that is serving the Tyee Golf Course would be needed to augment the low flow conditions of the Creek during the summer months. This would also help lower the high temperatures of the water that ocurs during the summer months.

Following the installation of the above mentioned facilities, several large habitat improvements are recommended along the Creek to further fish passage, stabilize the stream banks, and to provide spawning areas for the fish.

The construction for the projects is phased over a period of three years.

The 150 acre-foot Detention Facility improvements include constructing a 12-foot high berm across the west stam of Upper Des Moines Creek (at the Tyee Golf Course area) along with excavating 150,000 to 200,000 cubic yards of unsuitable material, reconstruction of existing wetlands with FAA approved vegetation, and regrading of the creek channel from the detention facility to 200th Street.

The Bypass Pipeline improvements involve constructing a diversion pipe from the Northwest Ponds outle structure to the existing pipeline, constructing a 500-foot section of 24-inch pipe below S. 200th, in a reach where the sewer line is not being abandoned, constructing a 2,800-foot section of 24-inch pipe to re-route around the Midway Sewer Plant, and modifications to the abandoned outfall diffuser to allow free flow during major storm events.

The Flow Augmentation Facility includes drilling a new water well or salvaging an existing well, activation pump to control water withdrawal during the dry summer months, and a pump house.

Habitat improvements includes installing a bio-engineered riparian vegetation to stabilize banks and to provide stream shade, stream features such as anchored woody debris, boulders, tree stumps replacements of concrete weirs that are obstructing fish passage with rock weirs, placement of several rock deflectors to control stream path and to create spawning pools, and placement of fish complexes for spawning.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-31
CATEGORY	Surface Water Management	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Marine View Drive - Woodmont Drive Culvert	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Between Marine View Drive/S. 265th and Woodmont Beach Road Drive		
DESCRIPTION:	Replacement construction of a culvert outfall pipe leading from Marine View Drive to Woodmont Drive		

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
DESIGN/ENG	21,000	21,000					
LAND	0						
IMPROVEMENTS	70,000	70,000					
INSPECTION	10,500	10,500					
CONTINGENCY	33,150	33,150					
SALES TAX	8,950	8,950					
TOTAL	143,600	143,600					

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
SWM CIP	143,600	143,600					
TOTAL	143,600	143,600					

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-31
CATEGORY	Surface Water Management	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Marine View Drive - Woodmont Drive Culvert	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Between Marine View Drive/S. 265th and Woodmont Beach Road Drive		
DESCRIPTION:	Replacement construction of a culvert outfall pipe leading from Marine View Drive to Woodmont Drive		

JUSTIFICATION: In the winter of 2002, street crews noticed a minor landslide developing on the south shoulder at the hairpin curve of Marine View Drive and S. 265th Place. The guardrail was beginning to slump as well. Upon investigation of the area by SWM staff, the ceuse was determined as a connection failure where the culvert below Marine View Drive connects into a manhole structure. The culvert (a corrugated metal pipe (CMP)) had been severely corroded and the manhole structure was also failing. Further investigation of the outfall, the CMP pipe leading over a 90-foot high bank (to Woodmont Beach Road Drive), was also severely corroded and much of the flow was not staying in the pipe but was eroding out the bank near the bottom. Further erosion could potentially cause a major landslide and/or wash out the road below.

SCOPE OF WORK: The project proposes to replace the 80-foot culvert below Marine View Drive (and add a trash rack), replace the manhole structure and abandon or remove the existing 250-foot outfall pipe. The project will include the installation of 1,600 feet of 18-inch pipe, 8 catch basins, 4 manholes, plus road restoration and an energy dissipater (rock pad) at the outlet to Woodmont Creek.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-29
CATEGORY	Surface Water Management	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	McSorley Creek Basin Plan	Plans in Preparation	
		P.S.E. Complete	
LOCATION	McSorley Creek		
DESCRIPTION:	Development of a multi-jurisdictional comprehensive basin plan. Elements would include a habitat/fish management plan, flow modeling, wetland inventory, identification of problems and prioritization.		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
DESIGN/ENG	90,000		90,000				
LAND	0						
BUILDINGS	0						
IMPROVEMENTS	0						
INSPECTION	0						
CONTINGENCY	10,000		10,000				
SALES TAX	0						
OTHER	0						
	0						
TOTAL	100,000		100,000				

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
SWM CIP	50,000		50,000				
WRIA 9/Other (TBD)	50,000		50,000				
	0						
	0						
	0						
TOTAL	100,000		100,000				

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-29
CATEGORY	Surface Water Management	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	McSorley Creek Basin Plan	Plans in Preparation	
		P.S.E. Complete	
LOCATION	McSorley Creek		

DESCRIPTION: Development of a multi-jurisdictional comprehensive basin plan. Elements would include a habitat/fish management plan, flow modeling, wetland inventory, identification of problems and prioritization.

JUSTIFICATION: This is a proposed joint project with the Cities of Kent and Federal Way (and possibly Seattle) for the purpose of preserving and restoring what remains of the natural drainage system and associated sensitive areas so that beneficial uses can be enhanced. The total cost of the project is estimated at $200,000. The cost per jurisdiction, will be based on service area of the basin - currently estimated at 50% Des Moines, 30% Kent and 20% Federal Way. The project will be supplemented by Central Puget Sound Forum funds ($25,000). The City of Kent is also requesting funds from The Green River Forum.

Some information currently exists, when the north fork of the creek was studied in 1989. Other information is also available from the King County basin study of Hylebos Creek, completed in 1991, which also included other nearby Puget Sound drainages, including McSorley Creek, Redondo Creek, Woodmont Creek and Cold Creek. However, a more comprehensive study needs to be performed on McSorley Creek, being that this creek contains salmonoids and high-class wetlands exist at the headwaters of the north fork (Parkside wetland) and the main stem (272nd wetland). Information lacking from the previous studies are a stream habitat survey and analysis, a geomorphology analysis (the study of the channel conditions, streambed, banks, ravine slopes and stability), and an inventory of existing wetlands, as well as documenting current conditions of those wetlands and recommendations for protection and enhancement.

SCOPE OF WORK:

1. Wetland Inventory
2. Stream Habitat Survey and Analysis
3. Fish Inventory and Management Plan
4. Water Quality Review
5. Stream HSPF Modeling and analysis of current and future flows.
6. Identify flooding/water quality/infrastructure problems
7. Provide a prioritized project list along with planning level design and cost estimates

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-06,08
CATEGORY	Surface Water Management	PROJECT STATUS:	
		On hold at 90% design level	
PROJECT	Barnes Creek Detention Facility/	until additional funding is	
	223rd Culvert Replacement	identified.	
LOCATION	Barnes Creek between S. 222nd Street and S. 223rd Street		
DESCRIPTION:	Construction of a regional 5.0 acre-foot biofiltration wetland and detention facility.		

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
FACILITY PLAN	0						
DESIGN/ENG	82,700		82,700				
LAND	0						
BUILDINGS	0						
IMPROVEMENTS	896,250		628,750	267,500			
INSPECTION	109,300		91,800	17,500			
CONTINGENCY	179,500		146,200	33,300			
SALES TAX	71,195		58,700	12,495			
	0						
TOTAL	1,338,945		1,008,150	330,795			

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
SWM CIP	267,800		201,600	66,200			
SRL Loan #1	0						
SRL Loan #2	0						
PWTF 2% (Uncnfmd)	1,071,145		806,550	264,595			
	0						
	0						
TOTAL	1,338,945		1,008,150	330,795			

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL	15,000				10,000	5,000	
SUPPLIES	3,750				2,500	1,250	
UTILITIES	0						
CAPITAL	0						
EQUIPMENT	1,800				1,200	600	
TOTAL	20,550				13,700	6,850	

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-06,08
CATEGORY	Surface Water Management	PROJECT STATUS:	
		On hold at 90% design level	
PROJECT	Barnes Creek Detention Facility/	until additional funding is	
	223rd Culvert Replacement	identified.	
LOCATION	Barnes Creek between S. 222nd Street and S. 223rd Street		

DESCRIPTION: Construction of a regional 5.0 acre-foot biofiltration wetland and detention facility.

JUSTIFICATION: This project is proposed at the headwaters of Barnes Creek between 222nd Street and 223rd Street, between 12th Avenue S. and 14th Avenue S. This facility will reduce peak storm flows in Barnes Creek thereby minimizing local flooding as well as reduce peak flows in the lower sections of Massey Creek. The reduction of peak flows will alleviate some of the flooding and erosion, as well as water quality and fish problems in the drainage basin. This project will replace a badly degraded wetland with forested wetlands, emergent marshes, open water areas and upland buffer areas. The existing wetland will increase fecal coliform bacteria, sediment, dissolved metals and petroleum.

A Facility Plan was prepared and completed in 1998. All necessary land has been purchased. Plans and specifications are 90% complete. Permits need to be obtained.

SCOPE OF WORK:

1. Excavation and removal of approximately 30,000 cubic yards of unsuitable material.
2. Detention embankment work and retaining walls.
3. Installation of flow control structures and emergency spillway.
4. Construction of access roads from 222nd St. and 223rd St. for maintenence.
5. Construction of 1.8 acres of wetlands with marsh plants, trees, emergents and brushes.
6. 300 feet of storm drainage piping.
7. 2000 feet of fencing.
8. Installation of a 3-feet by 4-foot concrete culvert across 223rd Street along with road restoration.
9. Day lighting 150 feet of creek along the north side of 223rd Street.
10. Landscaping along the perimeter of the facility and gravel pedestrian access way along the west side of the facility (along with interpretive signage).

Engineering costs include work needed to acquire all necessary permits and design work needed to complete the plans and specifications and prepare the project for bids.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-12
CATEGORY	Surface Water Management	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Barnes Creek/Kent-Des Moines Road	Plans in Preparation	
	Culvert Replacement	P.S.E. Complete	
LOCATION	Barnes Creek at Kent Des Moines Road		

DESCRIPTION: Replacement of the existing culvert with a new 42-inch diameter concrete culvert. An energy dissipater structure will be installed at the downstream end of the culvert.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
DESIGN/ENG	71,000		71,000				
LAND	0						
BUILDINGS	0						
IMPROVEMENTS	370,000			370,000			
INSPECTION	55,500			55,500			
CONTINGENCY	144,930		7,500	137,430			
SALES TAX	32,600			32,600			
	0						
	0						
TOTAL	674,030		78,500	595,530			

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
SWM CIP	474,030		78,500	395,530			
Fish Passage Grant (TBD	200,000			200,000			
	0						
	0						
	0						
TOTAL	674,030		78,500	595,530			

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-12
CATEGORY	Surface Water Management	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Barnes Creek/Kent-Des Moines Road	Plans in Preparation	
	Culvert Replacement	P.S.E. Complete	
LOCATION	Barnes Creek at Kent Des Moines Road		

DESCRIPTION: Replacement of the existing culvert with a new 42-inch diameter concrete culvert. An energy dissipater structure will be installed at the downstream end of the culvert.

JUSTIFICATION: This culvert replacement is needed to convey peak predicted flows without overlopping Kent-Des Moines Road. At this point a new 42 to 48-inch reinforced concrete pipe culvert is planned to replace the existing undersized culvert. However, the new pipe size will need to be designed to meet the current Hydraulic Code to allow both high and low flow fish passage. An energy dissipater will be included at the downstream end of the culvert (with a fish ladder). This project was identified in the Lower Massey Creek Basin Plan and Alternative Analysis.
The timing of this project will be based on the outcome of a culvert survey made in 2004 to determine the condition of the culvert.

SCOPE OF WORK: Project improvements will include the installation of 80 to 100 feet of 48-inch or 60-inch diameter or possibly the construction of a box culvert, depending on the method of construction and current fisheries requirements. Due to the depth of culvert and the high traffic of Kent-Des Moines Road, use of boring or other trench-less technology will need to be explored. Due to the dramatic elevation change from upstream and downstream end the need to moderate velocity for fish passage, a special energy dissipater and/or fish ladder may be needed at the culvert outlet.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-20
CATEGORY	Surface Water Management	PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	199th North Hill Trunk line	Plans in Preparation	
		P.S.E. Complete	X
LOCATION	Between 1st Avenue and 4th Avenue S., North Hill Area		
DESCRIPTION:	Upgrading 1,300 feet of 12, 15 and 18-inch pipe with a 24-inch trunk line.		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
DESIGN/ENG							
LAND							
BUILDINGS							
IMPROVEMENTS	185,240				185,240		
INSPECTION	27,830				27,830		
CONTINGENCY	51,150				51,150		
SALES TAX	15,950				15,950		
OTHER							
TOTAL	280,170				280,170		

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
SWM CIP	280,170				280,170		
TOTAL	280,170				280,170		

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-20
CATEGORY	Surface Water Management	PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	199th North Hill Trunk line	Plans in Preparation	
		P.S.E. Complete	X
LOCATION	Between 1st Avenue and 4th Avenue S., North Hill Area		
DESCRIPTION:	Upgrading 1,300 feet of 12, 15 and 18-inch pipe with a 24-inch trunk line.		

JUSTIFICATION: The existing 199th trunk line was reviewed for capacity in the Normandy Park Comprehensive Plan - Normandy Creek/Upper Basin. The trunk line was found to be undersized (for most storms) for 700 feet of the length and aged for the remaining sections and does not meet current design standards. The increased size will alleviate local flooding that occurs in Upper Basin of Normandy Creek.

SCOPE OF WORK: The project includes the placement of 1,315 feet of 24-inch diameter storm piping and 9 manhole structure along with required trench shoring for trenches more than 4 feet deep and pavement restoration work and traffic control. This project will require coordination with the City of Normandy Park for a right-of-way permit for 1st Avenue where on the west side the new system must connect to the existing drainage system. This project also involves drainage work with drainage easements within private property and will require landscape restoration and fencing (as needed).

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-01
CATEGORY	Surface Water Management	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Lower Massey Creek Channel Modifications	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Massey Creek from 10th Avenue S to Marine View Drive		
DESCRIPTION:	Stream channel widening, berms and fish habitat features.		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG	90,800				90,800		
LAND	0						
BUILDINGS	0						
IMPROVEMENTS	437,500					437,500	
INSPECTION	65,600					65,600	
CONTINGENCY	109,200				9,200	100,000	
SALES TAX	0						
OTHER	0						
	0						
TOTAL	703,100				100,000	603,100	

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
SWM CIP	403,100				100,000	303,100	
GRANTS/OTHER	300,000					300,000	
	0						
TOTAL	703,100				100,000	603,100	

OPERATING COST	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-01
CATEGORY	Surface Water Management	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Lower Massey Creek Channel Modifications	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Massey Creek from 10th Avenue S to Marine View Drive		

DESCRIPTION: Stream channel widening, berms and fish habitat features.

JUSTIFICATION: This project involves widening the Massey Creek Channel between 10th Avenue South and Marine View Drive and berming the north side of the stream. Existing vegetation will be removed and replaced with "controlled riparian" vegetation. In addition, fish habitat, spawning gravel, eddy pools, bushes, shrubs and shade trees will be added to improve water quality and fish resources. The finished project will alleviate flooding in that section of Massey Creek and restore a "fish friendly" and aesthetic stream-like quality to Massey Creek. The land has already been purchased in 1998. This project was listed in the Massey Creek Basin Plan and Lower Massey Creek Flood Alternative Analysis.

SCOPE OF WORK:
1. Stream bank modifications from 10th Avenue S to Marine View Drive.
2. Approximately 300 feet of berm on the north bank.
3. Installation of 10-12 anchored log weirs and bank logs for erosion control.
4. Development of a meandering stream, riffle pools, and spawning gravel within the land acquisition area.
5. Installation of retaining walls along the narrow or confined areas of the channel next to Kent-Des Moines Road.
6. Removal of existing bank vegetation and replace with low maintenance, controlled vegetation (brush and trees).

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-32
CATEGORY	Surface Water Management	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	North Hill Northeast Trunkline Project	Plans in Preparation	
		P.S.E. Complete	
LOCATION	North Hill		

DESCRIPTION: Replacement of the approximately 1,200 feet of existing trunkline along 3rd Avenue S between S. 193rd St and S. 196th Street.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
DESIGN/ENG	44,700						44,700
LAND	0						
IMPROVEMENTS	223,400						223,400
INSPECTION	33,500						33,500
CONTINGENCY	66,500						66,500
SALES TAX	19,700						19,700
	0						
	0						
TOTAL	387,800						387,800

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
SWM CIP	387,800						387,800
	0						
	0						
	0						
	0						
TOTAL	387,800						387,800

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL	0						
SUPPLIES	0						
UTILITIES	0						
CAPITAL	0						
EQUIPMENT	0						
TOTAL	0	0	0	0	0	0	0

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	SWM-32
CATEGORY	Surface Water Management	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	North Hill Northeast and 197th Street Trunkline Projects	Plans in Preparation	
		P.S.E. Complete	
LOCATION	North Hill		

DESCRIPTION: Replacement of the approximately 1,250 feet of existing trunkline along 3rd Avenue S between S. 193rd St and S. 196th Street and 350 feet of existing trunkline along 199th Street east of 4th Avenue South.

JUSTIFICATION: About 1,600 feet of concrete pipe in the North Hill area needs to be replaced or upgraded due to pipes being undersized, pipe slopes being reversed (does not allow gravity flow), and in some cases the pipes are at their expected design life. A section of pipe known as the Northeast Trunkline is located between 193rd Street and 197th Street and between 4th Avenue and 3rd Avenue. This trunkline collects runoff from the drainage basin that includes the Westwood and Forest Meadows developments and connects to the proposed 199th Trunkline Project. The 197th Trunkline Project includes a 350 foot section of pipe along 199th Street that will connect to the recently completed 204th Avenue Trunkline. Studies of the North hill Trunlines show that these sections ere inadequate to carry the 2 through 10 year design flows (under both gravity and pressure flow conditions) - the standard is to carry a 25 year frequency storm without overtopping.

SCOPE OF WORK: Northeast Trunkline:

625 feet of 18-inch pipe
625 feet of 24-inch pipe
5 type I catch basins
9 type II manholes
2700 cubic yards of backfill
shoring
traffic control
1,250 feet of half street overlay
6300 sf of road patch

CIP PROJECTS
MARINA CAPITAL FUND

	2004	2005	2006	2007	2008	2009
BEGINNING FUND BALANCE	$ 3,845,245	$ 1,761,081	$ 686,131	$ 4,830,840	$ 995,940	$ 257,700
LOCAL REVENUES						
Interest Earnings	$ 41,700	$ 26,300	$ 79,500	$ 95,100	$ 15,100	$ 123,400
Bond Proceeds			6,900,000			6,600,000
Transfer From Marina Revenue Fund	382,628	468,628	469,228	1,027,056	1,029,001	1,031,156
TOTAL LOCAL REVENUES	$ 424,328	$ 494,928	$ 7,448,728	$ 1,122,156	$ 1,044,101	$ 7,754,556
PROJECT REVENUES						
IAC Grant - Guest Moorage (Unconfirmed)	$ 34,250	$ 34,250	$ -	$ -	$ -	$ -
IAC Grant - North Seawall and Sidewalk (Unconfirmed)		98,500				
BIG Grant - Seawall and Sidewalk to N Dock (Unconfirmed)			440,000	440,000		
TOTAL PROJECT REVENUES	$ 34,250	$ 132,750	$ 440,000	$ 440,000	$ -	$ -
TOTAL REVENUES & FUND BALANCE	$ 4,303,823	$ 2,388,759	$ 8,573,859	$ 6,392,996	$ 2,040,041	$ 8,012,256
PROJECT EXPENSES						
Dry Stack Storage	$ 1,080,108	$ -	$ 130,300	$ -	$ -	$ -
Expanded Guest Moorage Phase I	245,000	340,000	-	-	-	-
North Seawall and Sidewalk	-	985,000			-	-
New Decking H to N	98,458	50,000	50,000	-	-	-
Expanded Guest Moorage Phase II	-	-	2,200,000	2,200,000	-	-
Commercial Building	-	-	250,000	-	-	-
Power Distribution System	681,550	-	-	-	-	-
Seawall Replacement Project, N to I Dock	-	-		1,610,000	-	-
Seawall Replacement Project, H to A Dock	-	-	-	-	893,340	506,660
N Dock Electrical Wiring	50,000					
South Marina Restroom Upgrade	25,000	-	-	-	-	-
South Marina Restroom Replacement	-	-	-	250,000	-	-
Floating Dock Replacement and Reconfiguration Phase I	-	-	-	450,000	-	-
Building Repairs-Restaurant and Boat Yard	50,000	-	-	-	-	-
TOTAL PROJECT EXPENSES	$ 2,210,114	$ 1,376,000	$ 2,630,300	$ 4,510,000	$ 893,340	$ 506,660
DEBT SERVICE EXPENSES						
Debt Service #1	$ 332,628	$ 328,628	$ 329,228	$ 329,278	$ 328,753	$ 332,628
Debt Service #2				557,778	560,248	558,528
Bond Issuance Costs			221,816			212,176
Debt Reserve			561,675			536,588
TOTAL DEBT EXPENSES	$ 332,628	$ 328,628	$ 1,112,719	$ 887,056	$ 889,001	$ 1,639,920
TOTAL EXPENSES	$ 2,542,742	$ 1,703,628	$ 3,743,019	$ 5,397,056	$ 1,782,341	$ 2,146,580
ENDING FUND BALANCE	$ 1,761,081	$ 685,131	$ 4,830,840	$ 995,940	$ 257,700	$ 5,865,676
Reserved for Bond Proceeds	(1,716,145)	(473,895)	(4,400,104)	(351,872)	-	(5,344,576)
UNRESERVED FUND BALANCE	$ 44,936	$ 211,236	$ 430,736	$ 644,068	$ 257,700	$ 521,100
PORTION OF PROJECTS FUNDED BY FUND BALANCE						
Dry Stack Storage	$ 108,286	$ -	$ -	$ -	$ -	$ -
South Marina Restroom Upgrade	25,000					
Building Repairs-Restaurant and Boat Yard	50,000					
Seawall Replacement Project H to A Dock					541,468	
N Dock Electrical wiring	50,000					
South Marina Restroom Replacement				21,768		
TOTAL USE OF FUND BALANCE	$ 231,286	$ -	$ -	$ 21,768	$ 541,468	$ -
PORTION OF PROJECTS FUNDED BY BOND PROCEEDS						
Dry Stack Storage	$ 953,820	$ -	$ 130,300	$ -	$ -	$ -
Electrical Upgrades M & N Docks	681,550					
Expanded Guest Moorage	210,750	305,750	-	-	-	
North Seawall & Sidewalk		886,500				
New Decking H to N	98,458	50,000	50,000	-	-	
Expanded Guest Moorage			1,760,000	1,760,000		
Commercial Building			250,000			
Seawall Replacement Project H to A Dock					351,962	506,660
Seawall Replacement Project N to I Dock				1,610,000		
South Marina Restroom Replacement				228,232		
Floating Dock replacement				450,000		
TOTAL USE OF BOND PROCEEDS	$ 1,944,578	$ 1,242,250	$ 2,190,300	$ 4,048,232	$ 351,962	$ 506,660

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	Dry Stack Boat Storage	Plans in Preparation	X
		P.S.E. Complete	
LOCATION	Marina - Along Cliff Avenue		
DESCRIPTION:	Construction of a new dry stack boat storage facility.		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG	97,750	97,750					
LAND	0						
BUILDINGS	682,920	682,920					
IMPROVEMENTS	90,900	90,900					
INSPECTION							
CONTINGENCY							
SALES TAX							
CONSTRUCTION MGMT							
PERMITS							
OTHER	138,836	8,536		130,300			
EQUIPMENT	180,000	180,000					
TOTAL	1,190,406	1,060,106		130,300			

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
BONDS PROCEEDS	1,084,120	953,820		130,300			
FUND 404	106,286	106,286					
TOTAL	1,190,406	1,060,106		130,300			

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	
PROJECT	Dry Stack Boat Storage	Plans in Preparation	X
		P.S.E. Complete	
LOCATION	Marina - Along Cliff Avenue		

DESCRIPTION: Construction of a new dry stack boat storage facility.

JUSTIFICATION: Dry stack units have been operating in the Puget Sound region for some time and they are becoming more popular now that the technology exists to store and launch boats in the 24- to 30 foot range. Dry stack is popular with the less active boat owners because it reduces maintenance costs and preserves the value of their boats.

The cost of providing new covered in-water has increased significantly. Dry storege is one way of providing affordable moorage for small boat owners.

SCOPE OF WORK: Provide a facility with 60-100 spaces for boats up to 32 feet long.
Construct a wash-down and work area with the necessary environmental protection features.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Expand Guest Moorage Phase I	Plans in Preparation	
		P.S.E. Complete	
LOCATION			

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG	585,000	245,000	340,000				
LAND							
BUILDINGS							
IMPROVEMENTS							
INSPECTION							
CONTINGENCY							
OTHER							
TOTAL	585,000	245,000	340,000				

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
IAC Grant (Unconfirmed)	68,500	34,250	34,250				
BOND PROCEEDS	516,500	210,750	305,750				
TOTAL	585,000	245,000	340,000				

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Expand Guest Moorage Phase I	Plans in Preparetion	
		P.S.E. Complete	
LOCATION			

JUSTIFICATION:

Boating trends discussed in the Marina Master Plan indicate that there will be increasing demand among boaters for larger and more comfortable guest moorage facilities. By adjusting internal operations and by expanding marketing efforts, the Marina can attract more families and boating clubs to the guest moorage. To better take advantage of boating trends, the guest moorage area should be expanded to increase it's capacity, convenience and desirability. Extensive study of the guest moorage facility produced a design that enlarges the guest moorage space and retains a public boat launch.

SCOPE OF WORK:

This project;
1) expands the guest moorage area from 1,800 to 3,200 lineal feet
2) rotates the docks
3) creates ample in-water queuing area for dry shed, dry stack and public launching activity
4) provides upland space for a reconstructed public boat launch
5) creates new open space areas to the east and north of the guest moorage
Presently, the guest moorage area can accommodate approximately 70 boats. As planned, the capacity of the guest moorage would increase to approximately 130 boats. The Marina Master Plan recommends this alternative.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	North Seawall & Sidewalk	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Marina		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS							
IMPROVEMENTS	985,000		985,000				
INSPECTION							
CONTINGENCY							
OTHER							
TOTAL	985,000		985,000				

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
IAC GRANT (Unconfirmed)	98,500		98,500				
BOND PROCEEDS	886,500		886,500				
TOTAL	985,000		985,000				

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	North Seawall & Sidewalk	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Marina		

JUSTIFICATION: The seawall is an essential part of the Marina infrastructure. This section of the seawall was reinforced in 1988 and it's current condition is fair, but its rate of deterioration is a point of concern and this will be the first section of the old seawall to be replaced. The design, engineering and permitting of this project will be done as part of the expanded guest moorage design and permitting project.

SCOPE OF WORK:
* Remove existing timber bulkhead
* Install new concrete and/or steel bulkhead
* Install new sidewalk, railing and amenities

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	New Decking and Fire Suppression System	Plans in Preparation	
	H to N docks (Stand Pipes)	P.S.E. Complete	
LOCATION	Marina		

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS							
IMPROVEMENTS	198,458	98,458	50,000	50,000			
INSPECTION							
CONTINGENCY							
OTHER							
TOTAL	198,458	98,458	50,000	50,000			

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
BOND PROCEEDS	198,458	98,458	50,000	50,000			
TOTAL	198,458	98,458	50,000	50,000			

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	New Decking and Fire Suppression System	Plans in Preparation	
	H to N docks (Stand Pipes)	P.S.E. Complete	
LOCATION	Marina		

JUSTIFICATION: The Marina staff met with the Fire Chief and Fire Marshall from KCFS No. 26 to determine the best method of protecting the covered moorages in case of fire. The Fire District recommended that stand pipes be installed on all of the covered moorages in case of fire. The Fire District recommended that stand pipes be installed on all of the covered docks to speed up the delivery of water to any fire that might occur. The Marina staff plans to remove the old decking on the covered docks to install new conduit runs for the power supply upgrades. At that time, a contractor will be hired to install the stand pipe system and the Marina staff will install the new decking.

This project will be done in phases over the next 3 or 4 years.

SCOPE OF WORK:
* Remove old decking
* Install fire suppression system (by others)
* Install new decking

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Expanded Guest Moorage & Seawall Phase II	Plans in Preparation	
		P.S.E. Complete	
LOCATION			

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS							
IMPROVEMENTS	4,400,000			2,200,000	2,200,000		
INSPECTION							
CONTINGENCY							
OTHER							
TOTAL	4,400,000			2,200,000	2,200,000		

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
BIG GRANT (Unconfirmed)	880,000			440,000	440,000		
BOND PROCEEDS	3,520,000			1,760,000	1,760,000		
TOTAL	4,400,000			2,200,000	2,200,000		

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Expanded Guest Moorage & Seawall Phase II	Plans in Preparation	
		P.S.E. Complete	
LOCATION			

JUSTIFICATION: This project would expand the guest moorage basin and replace the seawall from the public fishing pier to N dock. The existing guest moorage area would be reconfigured and new floats added. Launching facilities for public launching, dry stack and dry sheds would be rebuilt south of the Marina office.

SCOPE OF WORK:

* Replace the seawall and install a sidewalk to N Dock
* Reconfigure the floats
* Rebuild the public launch pier and hoist south of the Marina office.
* Build the dry stack storage launch.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Commercial Building	Plans in Preparation	
		P.S.E. Complete	
LOCATION			

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS	250,000			250,000			
IMPROVEMENTS							
INSPECTION							
CONTINGENCY							
OTHER							
TOTAL	250,000			250,000			

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
BOND PROCEEDS	250,000			250,000			
TOTAL	250,000			250,000			

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Commercial Building	Plans in Preparation	
		P.S.E. Complete	
LOCATION			

JUSTIFICATION: To offset the loss of the Quartermaster Store (due to the Dry Stack Boat Storage), a new commercial building is needed.

SCOPE OF WORK: Design and construct a 2,200 square foot commercial building that will include public restrooms and laundry facilities.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Power Distribution System	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Marina		
DESCRIPTION:	Electrical Upgrade of Power Distribution System		

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG	87,319	87,319					
LAND							
BUILDINGS							
IMPROVEMENTS	487,005	487,005					
INSPECTION							
CONTINGENCY	26,510	26,510					
SALES TAX	46,657	46,657					
CONSTRUCTION MGMT	19,309	19,309					
PERMITS	14,750	14,750					
OTHER							
TOTAL	681,550	681,550					

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
BOND PROCEEDS	681,550	681,550					
FUND 404							
TOTAL	681,550	681,550					

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Power Distribution System	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Marina		

DESCRIPTION: Electrical Upgrade of Power Distribution System

JUSTIFICATION: The original electrical system is inadequate for today's demand for electricity, and many of the systems components do not meet current national electrical code standards. This multiphase project will increas capacity and bring the system into compliance with the NEC.

SCOPE OF WORK: Replace medium voltage power distribution system, including main switch gear and transformers. Install step-down transformers and distribution panels on K, L, M and N docks. This project will be accomplished in multiple phases.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Seawall Replacement Project	Plans in Preparation	
		P.S.E. Complete	
LOCATION	N Dock to I Dock		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS							
IMPROVEMENTS	1,610,000				1,610,000		
INSPECTION							
CONTINGENCY							
OTHER							
TOTAL	1,610,000				1,610,000		

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
BOND PROCEEDS	1,610,000				1,610,000		
TOTAL	1,610,000				1,610,000		

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Seawall Replacement Project	Plans in Preparation	
		P.S.E. Complete	
LOCATION	N Dock to I Dock		

JUSTIFICATION: The seawall is an essential part of the Marina infrastructure. The seawall's current condition is good, but its' rate of deterioration is a point of concern.

SCOPE OF WORK: Replace the seawall and construct a sidewalk from the N Dock to I Dock
Rebuild travel-lift pier

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Seawall Replacement Project	Plans in Preparation	
		P.S.E. Complete	
LOCATION	H Dock to A Dock		

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS							
IMPROVEMENTS	1,400,090					893,430	506,660
INSPECTION							
CONTINGENCY							
OTHER							
TOTAL	1,400,090					893,430	506,660

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
BOND PROCEEDS	351,962					351,962	
FUND 404	1,048,128					541,468	506,660
TOTAL	1,400,090					893,430	506,660

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Seawall Replacement Project	Plans in Preparation	
		P.S.E. Complete	
LOCATION	H Dock to A Dock		

JUSTIFICATION: The seawall is an essential part of the Marina infrastructure. The seawall's current condition is good, but its rate of deterioration is a point of concern.

SCOPE OF WORK: Replace the seawall and construct a sidewalk from the H Dock to A Dock

Rebuild travel-lift pier

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	N Dock Electrical upgrades	Plans in Preparation	
		P.S.E. Complete	
LOCATION			

DESCRIPTION: Replace electric power panels on N dock, including conduit and wire runs from the distribution panel. Replace water supply line on N dock, including risers, faucets and backflow prevention devices.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS							
IMPROVEMENTS	45,037	45,037					
INSPECTION							
CONTINGENCY							
SALES TAX	3,963	3,963					
OTHER	1,000	1,000					
TOTAL	50,000	50,000					

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
FUND 404	50,000	50,000					
TOTAL	50,000	50,000					

OPERATING COSTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	N Dock Electrical upgrades	Plans in Preparation	X
		P.S.E. Complete	
LOCATION	Marina		

DESCRIPTION: Replace electric power panels on N Dock, including conduit and wire runs from the distribution panel. Replace water supply line on N Dock, including risers, faucets and backflow prevention devices.

JUSTIFICATION: Most of the electrical distribution system is the original equipment that was installed when the Marina was built. Because of the increase in demand for electricity, most of the wiring is undersized. This project will bring N Dock into compliance with the current National Electric Code.

SCOPE OF WORK: Replace individual power panels and meter bases with new fiberglass meter base/recepticel combination panels. New conduit will be installed between the individual service panels and the new main distribution panel that will be installed as part of the Electrical Systems Upgrades Project.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	South Marina Restroom Ugrade	Plans in Preparation	
		P.S.E. Complete	
LOCATION			

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS							
IMPROVEMENTS							
INSPECTION	25,000	25,000					
CONTINGENCY							
OTHER							
TOTAL	25,000	25,000					

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
BOND PROCEEDS							
FUND 404	25,000	25,000					
TOTAL	25,000	25,000					

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	South Marina Restroom Ugrade	Plans in Preparation	
		P.S.E. Complete	
LOCATION			

JUSTIFICATION: The tenants in permanent storage use the South Restroom. This structure was built in 1970 as part of the original Marina facility. The Master Plan recommends replacing the restroom as part of Phase 2. Because this facility will need to remain in service for another four or five years, the staff recommends budgeting for upgrades in 2004.

SCOPE OF WORK: The New South Marina Restroom will include a unisex public restroom as well as restrooms, shower and laundry facilities for the Marina tenants.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	South Marina Restroom Replacement	Plans In Preparation	
		P.S.E. Complete	
LOCATION			

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS	250,000				250,000		
IMPROVEMENTS							
INSPECTION							
CONTINGENCY							
OTHER							
TOTAL	250,000				250,000		

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
BOND PROCEEDS	228,232				228,232		
FUND 404	21,768				21,768		
TOTAL	250,000				250,000		

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	South Marina Restroom Replacement	Plans in Preparation	
		P.S.E. Complete	
LOCATION			

JUSTIFICATION: The South Marina Restroom is outdated and needs to be replaced. This restroom is reserved for the use of the tenants and includes a shower facility.

SCOPE OF WORK: The New South Marina Restroom will include a unisex public restroom as well as restrooms, shower and laundry facilities for the Marina tenants.

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Floating Dock Replacement and	Plans in Preparation	
	Reconfiguration Phase I	P.S.E. Complete	
LOCATION			

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG	450,000				450,000		
LAND							
BUILDINGS							
IMPROVEMENTS							
INSPECTION							
CONTINGENCY							
OTHER							
TOTAL	450,000				450,000		

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
BOND PROCEEDS	450,000				450,000		
TOTAL	450,000				450,000		

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Floating Dock Replacement and	Plans in Preparation	
	Reconfiguration Phase I	P.S.E. Complete	
LOCATION			

JUSTIFICATION:

SCOPE OF WORK: Design, Engineering, and permits

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Building Repairs	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Restaurant and Boat Yard		

EXPENDITURE SCHEDULE							
COST ELEMENTS	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
ADMINISTRATION							
DESIGN/ENG							
LAND							
BUILDINGS	0						
IMPROVEMENTS	50,000	50,000					
INSPECTION							
CONTINGENCY							
OTHER							
TOTAL	50,000	50,000		0			

FUNDING SOURCE	TOTAL	FY04	FY05	FY06	FY07	FY08	FY09
FUND 404	50,000	50,000					
	0						
TOTAL	50,000	50,000					

OPERATING COSTS							
PERSONNEL							
SUPPLIES							
UTILITIES							
CAPITAL							
OTHER							
TOTAL							

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

		PROJECT NO.	
CATEGORY	Marina	PROJECT STATUS:	
		Preliminary Estimate	X
PROJECT	Building Repairs	Plans in Preparation	
		P.S.E. Complete	
LOCATION	Restaurant and Boat Yard		

JUSTIFICATION:

The Marina owns the buildings leased to the boat repair yard and the restaurant. Both buildings have some fire and building code related deficiencies that

need to be addressed in 2003. The large metal building, leased to CSR South, Inc., needs a four-hour firewall installed between the shop area and the retail area, and along the south wall where the building abuts the restaurant building. The small metal building that serves as a paint booth for the boat yard needs to be upgraded with explosion-proof lights, a ventilation system and a fire supression system. The restaurant building needs a grease trap, improvements to the ventilation system and possibly some up-grades to the electrical system.

As the owner of the buildings, the Marina is responsible for making these repairs and upgrades. The Marina staff expects to recover most of these expenditures, either by direct reimbursement or through increased rents charged to the leaseholders. The Marina is currently in the process of renegotiating the rent with the operators of the restaurant and the operators of the boat yard have been notified that the Marina will expect to renegotiate the rental lease based on the improvements.

SCOPE OF WORK:

Capital Improvement Plan
2004 - 2009
Prior and Current Expenses Summary for On-Going Projects

MCI Fund 310 On-Going Projects	Total	Prior thru 12/31/02	Est YE 2003	2004	2005	2006	2007	2008	2009
Field House Renovations	$ 420,190		$ 140,090	$ 20,000		$ 260,100			
Activity Center Remodel	576,464		465,886	53,910	56,668				
Steven J Underwood Memorial Park	2,850,342	1,275,059	232,661	362,320			980,302		
Accounting Software Upgrade	137,492	17,147	68,870	51,475					
City Hall North Wing Remodel	313,056	20,000		293,056					
Onsite Records Storage	47,139		2,609	44,530					
	$ 4,344,683	$ 1,312,206	$ 910,116	$ 825,291	$ 56,668	$ 260,100	$ 980,302	$ -	$ -

Arterial Streets Fund 102 On-Going Projects	Total	Prior thru 12/31/02	Est YE 2003	2004	2005	2006	2007	2008	2009
Pacific Highway South	$ 19,026,654	$ 5,075,490	$ 2,543,915	$ 11,407,249					
16th Ave South Improvements- Ph 1	6,479,891	199,657	102,000	516,224	5,662,010				
KDM Rd - 16th Ave to 24th Ave	6,267,139	175,092	3,000	209,408		577,052	5,302,587		
	$ 31,773,684	$ 5,450,239	$ 2,648,915	$ 12,132,861	$ 5,662,010	$ 577,052	$ 5,302,587	$ -	$ -

SWM Fund 451 On-Going Projects	Total	Prior thru 12/31/02	Est YE 2003	2004	2005	2006	2007	2008	2009
Marine View Drive Bridge	$ 6,456,876	$ 522,776	$ 51,500	$ 5,882,600					
Des Moines Creek Basin	301,896	101,896		55,450	118,100	26,450			
Woodmont Drive Culvert/Overflow	146,182		2,582	143,600					
Barnes Creek Detention Facility	1,640,020	301,075			1,008,150	330,795			
	$ 8,544,974	$ 925,747	$ 54,082	$ 6,081,650	$ 1,126,250	$ 357,245	$ -	$ -	$ -
SWM Portion of Project Costs	$ 912,681	$ 170,626	$ 30,655	$ 299,050	$ 319,700	$ 92,650			

Marina Fund 404 On-Going Projects	Total	Prior thru 12/31/02	Est YE 2003	2004	2005	2006	2007	2008	2009
Dry Stack Storage	$ 1,239,118	$ 45,624	$ 3,088	$ 1,060,106		$ 130,300			
Power Distribution System	737,184	1,299	54,335	681,550					
Expanded Guest Moorage-Ph 1	685,000	-	100,000	245,000	340,000				
New Decking & Fire Suppr-H to N	200,000		1,542	98,458	50,000	50,000			
	$ 2,861,302	$ 46,923	$ 158,965	$ 2,085,114	$ 390,000	$ 180,300	$ -	$ -	$ -

Attachment B

File: Prior Exp for On-going projects.xls

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT:
2004 Budget – Policy Issues

ATTACHMENTS:
A. Year 2004 Budget Policy Issues 1 - 16
B. 2004 Unmet Needs Listing 1 - 3

FOR AGENDA OF: November 13, 2003

DEPT. OF ORIGIN: Finance

DATE SUBMITTED: November 5, 2003

CLEARANCES:
[ ] Finance pl

APPROVED BY CITY MANAGER
FOR SUBMITTAL: TP by ac

Purpose and Recommendation

The public hearing and adoption of the 2004 operating budget is scheduled for the November 13th Council meeting. As such, this agenda item is intended to facilitate Council's discussion on policy issues that were addressed previously in 2004 budget presentations to Council.

The purpose of this agenda item is to report to the City Council the 2004 budget policy issues. Policy issues encompass department's unmet needs previously presented to Council during departments' 2004 budget reviews. In addition, staff is recommending the following policy changes: General Fund indirect assessments to proprietary funds including the Marina, Surface Water Management, Equipment Rental and Computer Operations Funds, and Self-Insurance Fund; funding patrol vehicles out of the Equipment Replacement Fund by establishing annual assessments, and revising the reserve requirement formula in the Revenue Stabilization Fund by adding additional revenues to replace the declining local government assistance revenue source.

The policy discussions will provide staff with direction for finalizing the 2004 budget authorizations.

Background

The 2004 budget process focused on cost containment and staff was directed to maintain discretionary expenditures to 2003 levels. The base budgets provided were developed within these cost constraints. In addition, departments' have submitted their highest unmet budget needs for Council's review.

Alternatives

1. Direct staff to prepare the 2004 budget ordinance as proposed by the City Manager.
2. Modify the 2004 budget as proposed by the City Manager.

Recommendation

Council direction is requested to finalize the 2004 budget appropriations and prepare the 2004 budget ordinance.

2004 UNMET NEEDS

GENERAL AND STREET FUNDS:

Department	Item	One-Time	On-Going
Court	Video Conferencing	$ 20,000	$ (10,000)
Finance	GASB 34 Fixed Assets Assistance	$ 10,000	
	Comprehensive Continuity & Disaster Recovery Plan	$ 50,000	
Records	Scanner/Software for Record Preservation	$ 1,250	
Personnel	Training-Workplace Issues	$ 4,500	
Legal	Improved Lighting	xx	
	.3 FTE - Part-time File Clerk		$ 8,800
	Domestic Violence Advocate-FT		$ 57,600
Law Enforcement	10 Patrol Cars (4 year lease schedule)	$ 89,085	$ 62,768
	6 Digital Video Cameras	$ 35,871	
	Spillman upgrade to 5.3	$ 43,825	
	Spillman Summit Photo Imaging	$ 38,500	
	Police Building Repair and Maintenance	$ 42,073	
	Host Citizen Academy (2)	$ 11,386	
	Emergency Management Consultant	$ 25,000	
Community Development			
Building Division	Ltd Term Building Inspector	$ 32,800	$ 65,800
	Desk and Equipment	$ 5,000	
	Used Vehicle (New $17,500)	$ 12,000	$ 5,000
	Miscellaneous (Training/Books)	$ 5,000	
	Upgrade Wagner 13E to 16D		$ 3,224
	Ltd Term Permit Technician		$ 54,000
	Replace two vehicles	$ 20,800	
	Sierra to Eden System	$ 157,000	
Development Services	Police Radio for Code Enforcement Officer	$ 2,500	
	Ltd Term Economic Development Coordinator		$ 98,400
Plan Development	Zoning Code Re-write ($70,000 - $100,000)	$ 100,000	
	New File Cabinets	$ 10,000	
Engineering:	Synchro/Sim Traffic (2 licenses)	$ 5,298	
	Upgrade to AutoCAD 2004 LT (2 licenses)	$ 1,450	
	Auto-turn	$ 400	
	GPS Unit	$ 20,000	
	Survey Equipment	$ 15,000	
	Traffic Accident Mapping/Track. System	$ 15,000	
	Traffic Counters	$ 9,600	
	Binoculars	$ 300	
Recreation			
Administration	Volunteer Assessment	$ 10,000	$ 5,000
	Cultural Arts Plan	$ 10,000	
Park Operations	Transport Trailer	$ 5,330	
	1/3 Forklift (1/3 Streets, 1/3 SWM)	$ 2,000	
	1 Park Maint Wkr (reduced pt hrs, increased revenue)		$ 4,489
	Move .40 Park Maintenance Worker to ACB		$ (25,813)
All City Buildings	.40 Park Maintenance/Facility Worker (.60 in Parks)		$ 25,813

2004 UNMET NEEDS

GENERAL AND STREET FUNDS (continued):

Department	Item	One-Time	On-Going
Human Services	Human Services Study Update	$ 10,000	
	PT Human Services Specialist position		$ 32,000
Streets	Shoulder Mower (1/2 in SWM, Total Cost $107,000)	$ 53,500	
	1/3 Forklift (1/3 Parks, 1/3 SWM)	$ 2,000	
	Self Loading Racks for Sand Spreaders (3 each)	$ 7,500	
	Street Lights Installation	$ 20,000	
	Street System Repair - Miscellaneous	$ 20,000	
GENERAL & STREET FUNDS TOTAL:		**$ 923,968**	**$ 387,081**

MARINA REVENUE FUND:

Department	Item	One-Time	On-Going
Administration	Moorage & Electric Rate Study	$ 20,500	
MARINA REVENUE FUND TOTAL:		**$ 20,500**	**$ -**

SURFACE WATER MANAGEMENT OPERATIONS FUND:

Department	Item	One-Time	On-Going
Maintenance	Shoulder Mower (1/2 in Streets, Total Cost $107,000)	$ 53,500	
	1/3 Forklift (1/3 Streets, 1/3 Parks)	$ 2,000	
SURFACE WATER MANAGERMENT OPERATIONS FUND TOTAL:		**$ 55,500**	**$ -**

COMPUTER EQUIPMENT OPERATIONS FUND:

Department	Item	One-Time	On-Going
	Training (Windows 2003)	$ 4,250	
COMPUTER EQUIPMENT OPERATIONS FUND TOTAL:		**$ 4,250**	**$ -**

COMPUTER EQUIPMENT CAPITAL FUND:

Department	Item	One-Time	On-Going
	Server Room Cooling System	$ 5,000	
COMPUTER EQUIPMENT CAPITAL FUND TOTAL:		**$ 5,000**	**$ -**

2004 UNMET NEEDS

MUNICIPAL CAPITAL IMPROVEMENT FUND:

Department	Item	One-Time	On-Going
	Business License Program	$ 31,975	
MUNICIPAL CAPITAL IMPROVEMENT FUND TOTAL:		$ 31,975	$ -

FACILITY REPAIR AND REPLACEMENT FUND:

Department	Item	One-Time	On-Going
	Bch Prk Restroom & Sun Hme Ldg Fixtures/Flooring	$ 15,000	
	Fieldhouse/Restroom Flooring & Fixtures	$ 24,000	
	Downtown Banners	$ 9,000	
FACILITY REPAIR AND REPLACEMENT FUND TOTAL:		$ 48,000	$ -

EQUIPMENT RENTAL REPLACEMENT FUND:

Department	Item	One-Time	On-Going
	SWM Camel Flush Truck	$ 199,360	
	Asphalt Roller/Trailer	$ 39,400	
	Parks Truck P-237 Replacement	$ 21,200	
	Parks 455D Mower	$ 40,500	
	Two Community Development Vehicles	$ 27,800	
	Police Chief Vehicle	$ 29,800	
	Sergeant's Vehicle	$ 2,800	
EQUIPMENT RENTAL REPLACEMENT FUND TOTAL:		$ 360,860	$ -

City of Des Moines

Year 2004 Budget Policy Issues

2004 Budget Policy Issues

- **Funding Unmet Needs**
- **Change in General Fund Indirect Assessments to Proprietary Funds**
- **Fund Patrol Vehicles by Equipment Replacement Assessments**
- **Change in Revenue Stabilization Fund Reserve Requirement**
- **Airport Defense Funding**
- **Mt. Rainier Pool Continued Operations**
- **Changes to Capital Improvement Plans**

2004 Budget Policy Issues

General & Street Funds:

Item	2003 YE Estimated	2004 Proposed	2005 Projected	2006 Projected
Begin Fund Balance	$782,947	$1,638,895	$1,950,216	$1,552,923
Revenues	14,131,260	14,799,251	14,779,990	13,291,730
Expenditures	13,275,312	14,487,930	15,177,283	15,907,504
Ending Fund Balance	$1,638,895	$1,950,216	$1,552,923	($1,062,851)

2004 Unmet Needs

General & Street Funds:

2004 Estimated Ending Fund Balance	$1,950,216
Less 7% Reserve	-1,015,000
Remaining Balance	$935,216
Carry Forward to 2005	354,029
Available to Fund Unmet Needs	$581,187

2004 Unmet Needs
City Manager Recommendations

General & Street Funds:

Priority	Item	Request	Accum $	On-Going
1	Ltd Term Building Inspector	$37,800	$37,800	$70,800
2	Ltd Term Permit Technician	54,000	91,800	54,000
3	Ltd Term Economic Dev Coord	98,400	190,200	0
4	Replace Six Patrol Vehicles (3 Funded by Vacant Position due to Military Call-up) (1 Funded by Insurance Proceeds) (Request includes 2 Vehicles-$55,000 & Eqp Rental Replacement Assess-$75,625)	130,625	320,825	75,625

2004 Unmet Needs
City Manager Recommendations

General & Street Funds: (Continued)

Priority	Item	Request	Accum $	On-Going
5	Engineering-Various Traffic Safety Equipment & Monitoring Systems & AutoCAD Upgrade	$50,448	$371,273	$0
6	1 FTE Park Mtc Worker-$55,632 (Eliminate 2,617 PT Hours - $41,143; Offset by $10,000 Revenue)	4,489	375,762	4,489
7	Zoning Code Rewrite	50,000	425,762	50,000
8	Court Video Conferencing	20,000	445,762	-10,000
9	GASB 34 Fixed Assets Assistance	10,000	455,762	0
10	Upgrade Permit Tech to Coord	3,224	458,986	3,224

2004 Unmet Needs
City Manager Recommendations

General & Street Funds: (Continued)

Priority	Item	Request	Accum $	On-Going
11	Emergency Mgt Consultant	25,000	$483,986	0
12	Six Video Cameras-Police	35,871	519,857	0
13	PT Human Services Specialist	32,000	551,857	32,000
14	Street Lights Installation	10,000	561,857	0
15	Miscellaneous Street System Repair	10,000	571,857	0
16	Forklift (1/3 SWM; 2/3 Park & Streets)	4,000	575,857	0

2004 Unmet Needs
City Manager Recommendations

General & Street Funds: (Continued)

Priority	Item	Request	Accum $	On-Going
23	Transport Trailer	$5,330	$581,187	$0
	Totals	$581,187		$280,138

2004 Unmet Needs
City Manager Recommendations

Marina:

Priority	Item	Request	Accum $	On-Going
24	Moorage & Electric Rate Study	$20,500	$20,500	$0

Surface Water Management Operations Fund:

Priority	Item	Request	Accum $	On-Going
17	Forklift (1/3 SWM; 2/3 Park & Streets)	$2,000	$2,000	$0

2004 Unmet Needs
City Manager Recommendations

Computer Operations Fund:

Priority	Item	Request	Accum $	On-Going
Estimated 2004 Ending Fund Balance - $12,869				
18	Training (Windows 2003)	$4,250	$4,250	$0

Computer Equipment Capital Fund:

Priority	Item	Request	Accum $	On-Going
2004 Estimated Ending Fund Balance - $112,401				
19	Server Room Cooling System	$5,000	$5,000	$0

2004 Unmet Needs
City Manager Recommendations

Facility Repair & Replacement Fund:

Priority	Item	Request	Accum $	On-Going
2004 Estimated Ending Fund Balance - $206,950				
20	Fieldhouse Flooring/Restroom Fixtures	$24,000	$24,000	$0
21	Downtown Banners	9,000	33,000	0
22	Beach Park Restroom & Sun Home Lodge Fixtures/Flooring	15,000	48,000	0

2004 Unmet Needs
City Manager Recommendations

Equipment Rental Replacement Fund:

Item	Cost	Sales/Ins	Net
2004 Estimated Ending Fund Balance (without Replacements) - $1,199,742			
2004 Equipment Replacement Requests:			
Camel Flush Truck	$239,360	$40,000	$199,360
Asphalt Roller/Trailer	41,400	2,000	39,400
Parks Truck	22,200	1,000	21,200
Parks Mower	40,500	0	40,500
Two Community Development Vehicles	30,500	2,700	27,800
Police Chief Vehicle (Tsf to Commander)	29,800	0	29,800
Sergeant's Vehicle (Reimb by Insurance)	29,800	27,000	2,800
Total	**$433,560**	**$72,700**	**$360,860**

Change in General Fund Indirect Assessments

	2003 BGT	2004 BGT	2005 BGT
Marina	$687,375	$490,000	$490,000
Surface Wtr Mgt	51,300	86,000	115,000
Eqp Rental Ops	0	25,000	25,000
Computer Ops	0	10,000	10,000
Self Insurance	0	12,100	12,100
Total	$738,675	$623,100	$652,100

Airport Defense Fund

- Available Fund Balance $143,364
- ACC Contribution $50,000 - $100,000
- RCAA Request $22,000

Revenue Stabilization Fund

- Due to Decline in Local Government Assistance
  - Add Liquor Excise Taxes & Liquor Board Profits to Reserve Requirement Formula

Total 2004 Reserves (based on existing formula)				$812,850
Liquor Excise Tax	$105,000	10%	3 Yrs	31,500
Liquor Board Profits	$175,000	10%	3 Yrs	52,500
Revised 2004 Reserve Requirement				$896,850
Total Estimated 2004 Ending Fund Balance				1,283,503
Reserves Exceeding Requirement				$386,653

Capital Improvement Plan

- Changes to the Capital Budgets?
  - Municipal Capital Improvements Fund
  - Arterial Street Fund
  - Surface Water Management Capital Fund
  - Marina Depreciation & Improvement Fund

AGENDA ITEM

BUSINESS OF THE CITY COUNCIL
City of Des Moines, WA

SUBJECT:
Public hearing regarding Year 2004 Budget and adoption of Year 2004 Budget

ATTACHMENTS:
Draft Ordinance No. 03-307
Appendix A

FOR AGENDA OF: November 13, 2003

DEPT. OF ORIGIN: Finance

DATE SUBMITTED: November 7, 2003

CLEARANCES:
[ ] Finance pl
[ ] Legal

APPROVED BY CITY MANAGER

FOR SUBMITTAL: AP

Purpose and Recommendation

Conduct public hearing regarding Year 2004 Budget.

Suggested motion:
"To move Draft Ordinance No. 03-307 to a second reading on November 20, 2003."

Background

The budget has been discussed over the last several months. At the November 13th Council meeting, Council will provide final policy direction. The 2004 budget is summarized in Appendix A.

Recommendation

It is recommended that the City Council move Draft Ordinance No. 03-307 to a second reading on November 20, 2003.

DRAFT ORDINANCE NO. 03-307

CITY ATTORNEY'S FIRST DRAFT 11/06/03

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON adopting the final budget for the City of Des Moines, Washington, for the fiscal year ending December 31, 2004, in summary form, ratifying and confirming revenues and expenditures previously implemented for fiscal year 2003, as such revenues and expenditures form the basis for development of the budget for fiscal year 2004, approving revenues and expenditures for fiscal year 2004, and temporarily suspending the effect of any ordinance, code provision or other City requirement with which the fund adjustments and transfers proposed by the City Manager for the 2003 budget might be inconsistent.

WHEREAS, the City Manager for the City of Des Moines has prepared and submitted a preliminary budget for the fiscal year ending December 31, 2004 to the City Council and has filed this budget with the Finance Director, and

WHEREAS, the City Council finds that the City Manager's proposed budget for fiscal year 2004 reflects revenues and expenditures that are intended to ensure provision of vital municipal services at acceptable levels, and

WHEREAS, the City Council finds that the City Manager's proposed budget for fiscal year 2004 appropriately relies upon anticipated year-end balances derived from revenues and expenditures previously approved and authorized by the City Council as part of the City's budget for fiscal year 2003, and

WHEREAS, the City Council finds that the fund adjustments and transfers proposed by the City Manager for fiscal year 2003 are necessary and in the public's interest, and

WHEREAS, by motion regularly passed, the Des Moines City Council scheduled a public hearing for November 13, 2003, to take public comment with respect to the proposed 2004 budget, and

WHEREAS, notice of the public hearing was given to the public in accordance with law and a public hearing was held on the 13th day of November, 2003, and all persons wishing to be heard were heard; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. The findings set forth in the preamble to this ordinance are hereby adopted and incorporated by reference.

Sec. 2. Based on the findings adopted herein, the City Council temporarily suspends the effect of any ordinance, code provision or other City requirement with which the fund adjustments and transfers proposed by the City Manager for the 2004 budget might be inconsistent.

Sec. 3. The fund adjustments and transfers proposed by the City Manager for fiscal year 2003, which are incorporated in the preliminary budget for fiscal year 2004, are hereby authorized and approved by the City Council.

Sec. 4. Because the City's budget for fiscal year 2004 relies upon anticipated year-end fund balances or shortages derived from revenues collected and expenditures incurred in fiscal year 2003, the City Council hereby ratifies and confirms all revenues, from whatever source derived, and expenditures incurred by the City to the extent such revenues and expenditures are in accordance with the City's budget for fiscal year 2003 or any subsequent budget amendments formally approved by the City Council.

Sec. 5. The City Council hereby adopts, affirms and approves any and all revenues, from whatever source derived, and expenditures as referenced in the attached budget for fiscal year 2004.

Sec. 6. The final budget for the City of Des Moines' fiscal year 2004 is hereby adopted and approved in summary form as set forth in the attached Appendix "A", which is by this reference incorporated herein.

Sec 7. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

(2) If the provisions of this ordinance are found to be inconsistent with the other provisions of the Des Moines Municipal Code, this ordinance is deemed to control.

Sec 8. Effective date. This ordinance shall take effect and be in full force (5) five days after its passage, approval and publication in accordance with law.

PASSED BY the City Council of the City of Des Moines this _____ day of _______________, 2003 and signed in authentication thereof this _____ day of _____________, 2003.

____
M A Y O R

APPROVED AS TO FORM:

____
City Attorney

ATTEST:

____
City Clerk

Published:

LEGAL NOTICE

SUMMARY OF ADOPTED ORDINANCE

CITY OF DES MOINES

ORDINANCE NO. _____ , Adopted _______, 2003.

DESCRIPTION OF MAIN POINTS OF THE ORDINANCE:

This ordinance adopts the final budget for the City of Des Moines, Washington, for the fiscal year ending December 31, 2004, in summary form, ratifies and confirms revenues and expenditures previously implemented for fiscal year 2003, as such revenues and expenditures form the basis for development of the budget for fiscal year 2004, approves revenues and expenditures for fiscal year 2004, and temporarily suspends the effect of any ordinance, code provision or other City requirement with which the fund adjustments and transfers proposed by the City Manager for the 2004 budget might be inconsistent.

The full text of the ordinance will be mailed without cost upon request.

Denis Staab
City Clerk

Published: ______________

DRAFT ORDINANCE NO. 03-307
APPENDIX A 2004 BUDGET

		Expenditure	Ending Fund Balance	Total	Revenue	Beginning Fund Balance	Total
ANNUAL APPROPRIATION FUNDS:							
001	**General Fund**	13,487,212	1,479,983	**14,967,195**	13,937,251	1,029,944	**14,967,195**
101	**Street Fund**	1,000,718	350,233	**1,350,951**	862,000	488,951	**1,350,951**
104	**Revenue Stabilization Fund**	-	1,283,503	**1,283,503**	19,000	1,264,503	**1,283,503**
105	**Airport Defense Fund**	-	145,784	**145,784**	2,150	143,634	**145,784**
106	**Facility Repair and Replacement Fund**	20,000	206,950	**226,950**	67,733	159,217	**226,950**
107	**Police Drug Seizure Fund**	32,790	9,530	**42,320**	30,150	12,170	**42,320**
110	**Mt. Rainier Pool Contributors Fund**	182,000	3,050	**185,050**	185,050	-	**185,050**
211	**1995 GO Bond - Police Facility**	579,938	14,307	**594,245**	579,938	14,307	**594,245**
212	**LID Fund**	25,446	596	**26,042**	7,000	19,042	**26,042**
216	**1997 GO Bond - City Hall Remodel**	130,748	33,256	**164,004**	130,748	33,256	**164,004**
218	**1998 GO Park Land Acquisition**	167,922	3	**167,925**	167,922	3	**167,925**
220	**Debt Service Fund**	2,050,442	-	**2,050,442**	2,050,442	0	**2,050,442**
401	**Marina Revenue Fund**	2,795,249	590,948	**3,386,197**	2,881,451	504,746	**3,386,197**
403	**Marina Repair and Replacement**	-	301,006	**301,006**	4,500	296,506	**301,006**
450	**Surface Water Operations Fund**	1,351,175	107,577	**1,458,752**	1,268,821	189,931	**1,458,752**
500	**Equip Rental Operations**	362,730	101,196	**463,926**	318,205	145,721	**463,926**
501	**Equip Rental Replacement**	433,560	811,882	**1,245,442**	294,775	950,667	**1,245,442**
510	**Computer Equipment Operations Fund**	166,952	12,869	**179,821**	163,450	16,371	**179,821**
511	**Computer Equipment Capital Fund**	47,800	112,401	**160,201**	98,644	61,557	**160,201**
520	**Self-Insurance Fund**	366,994	103,549	**470,543**	403,273	67,270	**470,543**
530	**Unemployment Insurance Fund**	20,000	273,129	**293,129**	25,000	268,129	**293,129**
	SUB-TOTAL	**23,221,676**	**5,941,752**	**29,163,428**	**23,497,503**	**5,665,925**	**29,163,428**
CONTINUING APPROPRIATION FUNDS (MEMO ONLY):							
102	**Arterial Street Fund**	15,127,341	1,025,756	**16,153,097**	12,487,362	3,665,735	**16,153,097**
310	**Municipal Capital Improvements**	1,769,258	67,765	**1,837,023**	1,383,661	453,362	**1,837,023**
404	**Marina Depreciation & Improvement**	2,542,742	1,761,081	**4,303,823**	458,578	3,845,245	**4,303,823**
451	**Surface Water Capital Fund**	6,097,317	739,271	**6,836,588**	6,192,900	643,688	**6,836,588**
	SUB-TOTAL	**25,536,658**	**3,593,873**	**29,130,531**	**20,522,501**	**8,608,030**	**29,130,531**
	TOTAL	**48,758,334**	**9,535,625**	**58,293,959**	**44,020,004**	**14,273,955**	**58,293,959**

AGENDA ITEM

SUBJECT:

File SV 2001-002 – Street Vacation: Portion of 19th Avenue South (previously identified as 20th Street as per the plat of Bay View Addition), between South 222nd Street and South 223rd Street

ATTACHMENTS:

1. Draft Ordinance No. 03-001
2. Vicinity Map
2A. Vicinity Map Close-up
3. Street/Alley Vacation Check List
4. Memo dated 9/10/01 memo from Community Development
5. Copy of 3/22/02 memo from SWM
6. Public Drainage Easement

AGENDA OF: November 13, 2003

DEPT. OF ORIGIN: Public Works

DATE SUBMITTED: November 7, 2003

CLEARANCES:
[ ] Finance ________
[X] Public Works ________
[X] Legal ________

APPROVED BY CITY MANAGER FOR SUBMITTAL: ________

Purpose and Recommendation:

The purpose of this item is to hold a public hearing to consider the vacation of a portion of public right-of-way in the City of Des Moines; more specifically, that portion of unopened 19th Avenue South (previously identified as 20th Street as per the plat of Bay View Addition), between South 222nd Street and South 223rd Street.

Suggested Motion

1) "To enact Draft Ordinance No. 03-001, vacating that portion of unopened 19th Avenue South (previously identified as 20th Street) consisting of the area between Blocks 10 and 11 from Lots 9 through 16, inclusive, between South 222nd Street and South 223rd Street, situate in the City of Des Moines, as per the plat of Bay View Addition recorded in Volume 4 of Plats, Page 97, records of King County, Washington; while retaining the necessary utility easement, and conditioning the street vacation with the necessary lot consolidations and native growth protection easements."

Background:

The applicant, Robert Bonds, submitted a completed street vacation petition packet on March 28, 2001. Staff mailed and hand-delivered notices of this proposed street vacation to all utility purveyors and other city departments on August 29, 2001, requesting their comments and input on this issue. Utility purveyors and other city departments were given a deadline of October 5, 2001 to submit their responses. On March 4, 2002, a follow-up letter was mailed and hand-delivered to all utility purveyors and city departments, once again requesting their comments and input. A deadline of March 22, 2002 was given. A thorough review of all responses received showed that a 20' wide utility easement needed to be retained for Surface Water Management (SWM). Community Development is also conditioning this street vacation with lot consolidations and native growth protection easements in an effort to protect Barnes Creek. Council set the date for this public hearing at the October 9, 2003 Council meeting.

Discussion:

The Public Works Director is recommending the vacation of that portion of unopened 19th Avenue South (previously identified as 20th Street) more specifically, the area between Blocks 10 and 11 from Lots 9 through 16, inclusive, between South 222nd Street and South 223rd Street, situate in the City of Des Moines, as per the plat of Bay View Addition recorded in Volume 4 of Plats, Page 97, records of King County, Washington; while retaining the necessary utility easement (please refer to Attachment 6), and conditioning the street vacation with the necessary lot consolidations and native growth protection easements.

The area proposed to be vacated was platted in 1890, making it subject to the Laws of 1889-90. As such, per Des Moines Municipal Code (DMMC) 12.12.020(3), this right-of-way is classified as a Class C right-of-way. Per DMMC 12.12.050(2)(b), vacation of a Class C right-of-way requires no compensation to the City.

This proposed vacation area is currently unopened, and most likely would remain in that condition due to Barnes Creek and the wetland area which covers much of the proposed vacation site. The wetlands and slope issues render this right-of-way almost totally unusable for any type of transportation use. There is an existing single-family home immediately west of this proposed vacation area, and a single-family home is proposed to be built immediately east of this proposed vacation area.

Alternatives:

1. Council could choose not to vacate any portion of this public right-of-way.
2. Council could choose to reduce the limits of the proposed vacation area.
3. Council could add or reduce the conditions of vacation.

Financial Impact:

By vacating this portion of currently unopened public right-of-way, the property could then be placed onto the tax rolls, thus allowing the City to collect property taxes and increase revenue.

Recommendation/Conclusion:

Staff recommends that City Council vacate the portion of unopened 19th Avenue South (previously identified as 20th Street as per the plat of Bay View Addition), per the staff recommendations on Page 2 of the Street/Alley Vacation Check List (Attachment 3) with one-half of the right-of-way going to each adjacent property owner with the attached conditions that a 20-foot SWM easement be granted in a location acceptable to the City, that the adjacent lots be consolidated, and a native growth protection easement be granted.

Concurrence:

Both Public Works and Legal concur that placing this currently unused and unopened public right-of-way onto the tax rolls is the prudent choice.

CITY ATTORNEY'S FIRST DRAFT 11/07/03

DRAFT ORDINANCE NO. 03-001

AN ORDINANCE OF THE CITY OF DES MOINES, WASHINGTON, vacating a portion of City right-of-way known as 19th Avenue South (previously identified as 20th Street), between South 222nd Street and South 223rd Street, in the City of Des Moines by the petition method, subject to the applicant's compliance with requirements set forth herein.

WHEREAS, the City Council of the City of Des Moines adopted Resolution No. 963, declaring its intent to consider vacation of a portion of public right-of-way known as 19th Avenue South (previously identified as 20th Street), between South 222nd Street and South 223rd Street, in the City of Des Moines, and

WHEREAS, notice of the public hearing was given in accordance with law and the public hearing was held before the City Council of the City of Des Moines on November 13, 2003, and all persons wishing to be heard were heard, and

WHEREAS, based on the evidence presented, the City Council makes the following findings of fact:

(1) The public right-of-way which is the subject of this ordinance consists of a portion of public right-of-way known as 19th Avenue South (previously identified as 20th Street), between South 222nd Street and South 223rd Street, and

(2) The public right-of-way which is the subject of this ordinance is unimproved for transportation purposes, has never been opened for transportation purposes, and appears to be subject to vacation by operation of law under the Laws of 1889-90; and

(3) The public right-of-way which is the subject of this ordinance is necessary for present and future use by public utilities, under appropriate easements; and

(4) The public right-of-way which is the subject of this ordinance is surplus to the present and future needs of the citizens of the City of Des Moines for transportation purposes, and it is in the public interest to vacate this right-of-way, and to place this property onto the tax rolls; now therefore,

ATTACHMENT 1

THE CITY COUNCIL OF THE CITY OF DES MOINES ORDAINS AS FOLLOWS:

Sec. 1. Findings adopted. The recitals set forth above are adopted as the City Council's findings of fact.

Sec. 2. Right-of-way vacation. Subject to the requirements set forth in this ordinance, the public right-of-way described as follows:

> That portion of 19th Avenue South (previously identified as 20th Street) consisting of the area between Blocks 10 and 11 from Lots 9 through 16, inclusive, between South 222nd Street and South 223rd Street, situate in the City of Des Moines, as per the plat of Bay View Addition recorded in Volume 4 of Plats, Page 97, records of King County, Washington.

is vacated and the property within the right-of-way so vacated shall belong to the respective abutting property owners, one-half to each as required by RCW 35.79.040, subject to the conditions set forth in section 3 of this ordinance.

Sec. 3. Conditions of right-of-way vacation. The right-of-way subject to vacation under this ordinance shall be subject to the following conditions:

(1) The abutting property owners shall not be required to pay the City of Des Moines any compensation for vacation of this Class C right-of-way, pursuant to DMMC 12.12.050(2)(b).

(2) The abutting property owners recognize that the City of Des Moines retains easements and the right to exercise and grant easements in respect to the land vacated by this ordinance for the construction, repair, and maintenance of public utilities and services.

(3) Abutting property owners Robert Jay Bonds and Patrice Joan Bonds shall grant to the City a twenty-foot wide Public Drainage Easement over their property, in the form requested by the City.

easement ensures
city access to clean dirt
suitable for SWM use

(4) Abutting property owners Robert Jay Bonds and Patrice Joan Bonds shall grant to the City Native Growth Protection Easements pursuant to DMMC 17.08.060, DMMC 18.86.070, and DMMC 18.86.110 for the protection of Barnes Creek, in the form requested by the City.

(5) Abutting property owners Robert Jay Bonds and Patrice Joan Bonds shall, pursuant to DMMC 18.40.240, consolidate into a single building site Lots 9 through 16 of Block 10, and Lots 9 through 16 of Block 11 between South 222nd Street and South 223rd Street, situate in the City of Des Moines, as per the plat of Bay View Addition recorded in Volume 4 of Plats, Page 97, records of King County, Washington.

(6) Should the abutting property owners fail to satisfy the conditions set forth in the previous subsections within ninety (90) days of passage of this ordinance, then this ordinance shall be deemed void and of no legal effect and the underlying right of way vacation shall be deemed denied.

Sec. 4. Easement. Pursuant to RCW 35.79.030, the City of Des Moines retains easements as set forth in section 3 of this ordinance, and retains the right to exercise and grant easements in respect to the land vacated by this ordinance for the construction, repair, and maintenance of public utilities and services.

Sec. 5. Severability - Construction.

(1) If a section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

(2) If the provisions of this ordinance are found to be inconsistent with other provisions of the Des Moines Municipal Code, this ordinance is deemed to control.

Sec. 6. Effective date. This ordinance shall take effect and be in full force thirty (30) days after its passage, approval, and publication in accordance with law.

PASSED BY the City Council of the City of Des Moines this ___th day of __________, 2003 and signed in authentication thereof this ___th day of ___________, 2003.

____
M A Y O R

APPROVED AS TO FORM:

____
City Attorney

ATTEST:

____
City Clerk

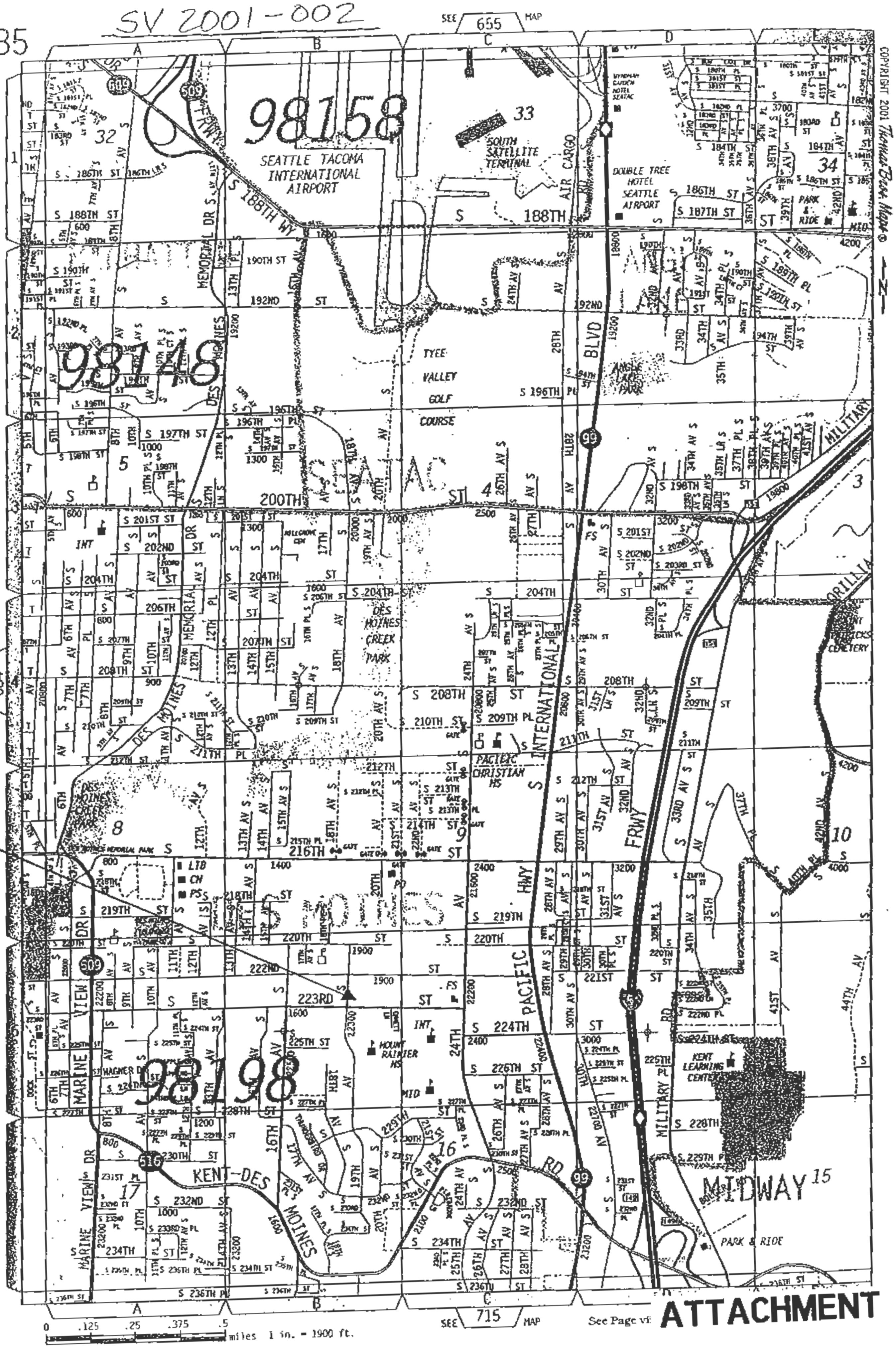
Published: __________________

DRAFTORD/03-001

SV 2001-002

685

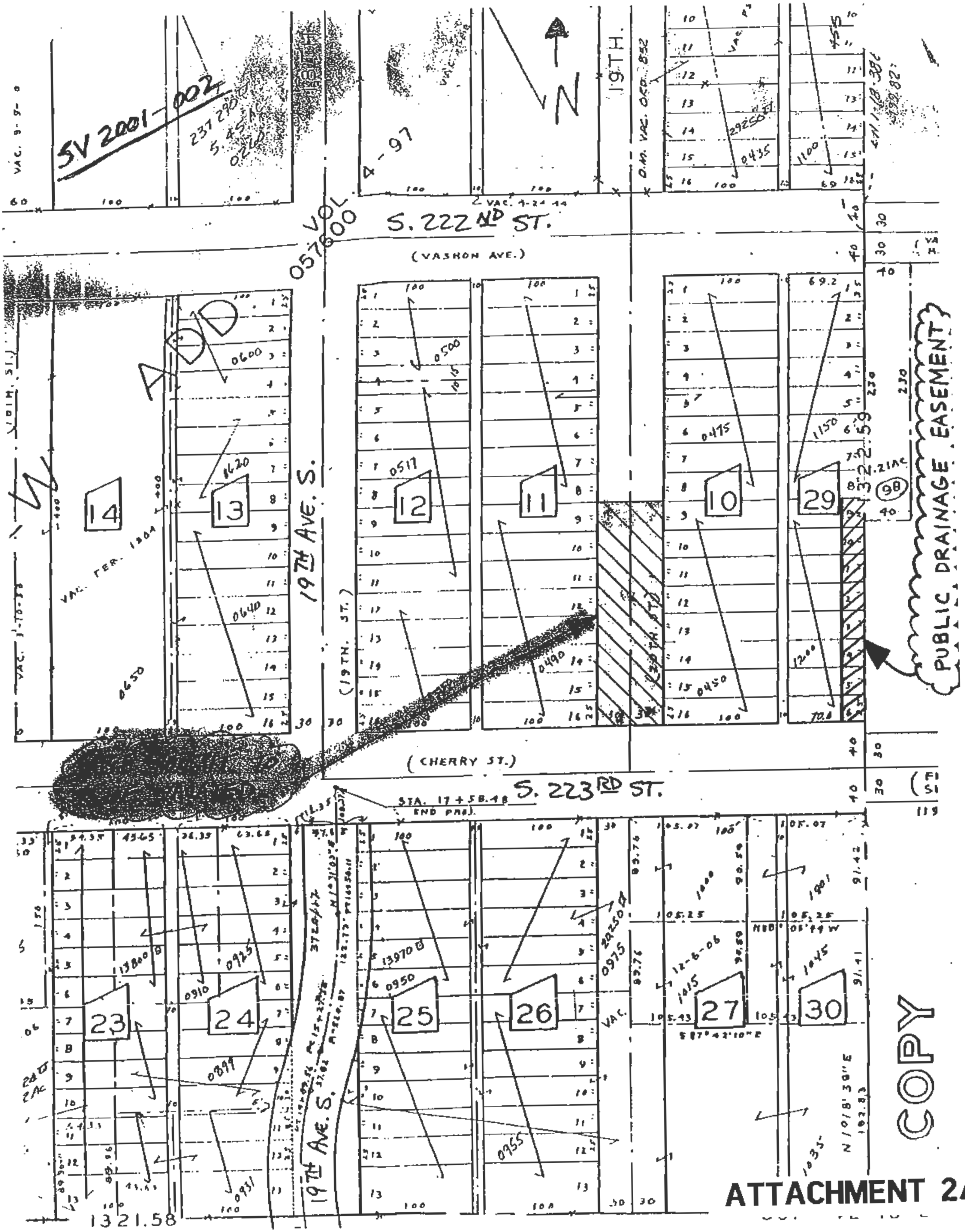
PROPOSED STREET VACATION SITE



0 .125 .25 .375 .5 miles 1 in. = 1900 ft.

COPY

ATTACHMENT 2



ATTACHMENT 2A

STREET/ALLEY VACATION CHECK LIST – SV2001-002 9/22/03

Name of Petitioner(s) **Robert and Patrice Bonds**

Right-of-way to be vacated: **Street** portion of 19th Avenue South

1.	Name of Plat and date of addition under which the right-of-way was dedicated:	Bay View Addition; 02/05/1890, Vol. 4/PG.97
2.	What percent of the adjacent ownerships have petitioned in favor of the vacation?	2 out of 3 = 67%
3.	Was the street/alley in a plat filed before March 12, 1904, thus making it eligible for vacation by operation of law (Sect. 32, Ch. 19, Laws of 1889-90) if it was not opened before March 12, 1904?	Yes
4.	Is the right-of-way currently used for public access by vehicular traffic? Or pedestrian traffic?	No
5.	Is the right-of-way the only access to other parcel ownerships?	No
6.	What impact will vacating the right-of-way have on the overall traffic circulation in the area?	No adverse impact.
7.	Does the right-of-way provide access to any shorelines, streams or other recreational areas?	Yes – Barnes Creek unimproved access.
8.	Is the right-of-way proposed for vacation adjacent to another agency (city, county)?	No
9.	Which utilities currently have facilities in the right-of-way?	None

ATTACHMENT 3

10. Which utilities have requested retention of an easement? — See Below

UTILITY COMPANY	EASEMENT
Surface Water Management (SWM)	20 ft. wide along eastern portion of Lots 9-16, Block 29 of Bay View Addition.

11. Police Department Comments: — No PD Impact

12. Fire District Comments: — Approved

13. Staff Recommendations:

CD - Conditioned on a lot consolidation and the recording of a native growth protection easement on both sides of the creek. (35 ft. on north side; City to determine buffer on south side).

SWM- Conditioned on retaining a 20 ft. wide easement along eastern portion of Lots 9-16, Block 29 of Bay View Addition.

RECEIVED
SEP 1 0 2001
By

Memorandum

To: Scott Romano

CC: Judith Kilgore

From: Celeste Carlson

Date: 09/10/01

Re: Community Development recommendations for street vacations

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SV2001-001: (Redondo area, 6th PL S)

The vacation of a portion of the right-of-way does not appear to effect development in this area. 6th Place S is an 80' right-of-way that dead ends at a condominium a block down the road. We do not believe that 80' is necessary to serve the limited number of homes. However, since the street is currently in use you may want to consider keeping 50' of right of way instead of just the 40' shown on the map so that full street improvements could be installed in the future.

The northern portion of the requested vacation (adjacent to 5th Place S) is not currently open and the land is quite steep, making road-building very difficult. There are no problems with vacating this portion of right-of-way.

SV2001-002: (between S 222nd and S 223rd)

Vacating this portion of the right of way is highly recommended by Community Development Staff, as the vacation would benefit Barnes Creek. There is currently a vacant lot on Block 10 directly to the east of the right of way vacation. The City would be required by the Growth Management Act to allow a home to be built upon this property, even though Barnes Creek runs through the site. The addition of the right-of-way to this property would allow a home to be built further away from the stream.

As a condition of approval of this street vacation the adjacent properties on Block 10, lots 9-16 need to be consolidated into one building site, as well as Block 11 lots 9-16. This is necessary to prevent the land from being sold in portions for multiple building sites on environmentally sensitive land.

An alternative to a lot consolidation would be recording a Native Growth Protection Easement to protect the stream.

ATTACHMENT 4

MEMORANDUM

RECEIVED
MAR 22 2002
By

March 22, 2002

To: Scott J. Romano

From: Wayne Matthews

Via:

Re: STREET VACATION PETITIONS SV 2001-001 AND SV 2001-002

For street vacation petition SV 2001-001 Surface Water Management has no concerns or requirements regarding city street drainage issues.

For street vacation petition SV 2001-002 Surface Water Management needs to retain 20' (minimum) street right-of way for the purpose of draining S. 223rd St. to Barnes Creek. Multiple phone ducts limit the ability to install drainage along the north side of S. 223rd St. making this right-of-way necessary.

p:\users\wayne\correspondence\2002\info requests\SV 2001-001-002.doc

COPY

ATTACHMENT 5

Filed for Record at Request of:

City of Des Moines
21630 11th Avenue So., Suite C
Des Moines, WA 98198-6398

Attn: City Attorney

PUBLIC DRAINAGE EASEMENT

Reference #:	
Grantors:	Robert Jay Bonds and Patrice Joan Bonds, husband and wife
Grantee:	City of Des Moines, Washington
Legal Description:	The east twenty feet (20') of Lots 9-16 inclusive, of Block 29, Bay View Addition, according to the plat thereof recorded in Volume 4 of Plats, Page 97, records of King County, Washington, further described below.

Assessor's Property Tax Parcel/Account Number(s): 0576000450

THIS AGREEMENT made this _____ day of ____________________, 2003 by and between Robert J. Bonds and Patrice Bonds, husband and wife, hereinafter called "Grantors", and the CITY OF DES MOINES, a municipal corporation in the State of Washington, hereinafter called "Grantee":

WITNESSETH:

That the said Grantors for valuable consideration do grant unto the Grantee a twenty foot (20 ') perpetual easement for the purpose of public drainage, maintenance, and access, with the necessary appurtenances, through and across the following-described property situated in the City of Des Moines, King County, Washington, more particularly described as follows:

ATTACHMENT 6

The east twenty feet (20') of Lots 9-16 inclusive, of Block 29, Bay View Addition, according to the plat thereof recorded in Volume 4 of Plats, Page 97, records of King County, Washington.

Grantee shall have the right without prior institution of any suit or proceeding of law, at times as may be necessary, to enter upon said property for the purpose of construction, repair, alteration, or reconstruction of said public drainage, or making any connections therewith, without incurring any legal obligation or liability therefor; provided that such construction, repair, alteration, or reconstruction of said public drainage shall be accomplished in such a manner that existing landscaping and private improvements shall not be disturbed or destroyed, or in the event they are disturbed or destroyed, they will be replaced in as good a condition as they were immediately before the property was entered upon by the Grantee.

Grantee shall have the right to use the public drainage, and further shall have the right to make additional connections for public drainage, provided all connections are constructed in accordance with the ordinances of the City of Des Moines.

Grantee hereby assumes sole financial responsibility for the maintenance of the public drainage.

Grantee shall hold Grantors harmless from all maintenance; costs, including attorney fees; expenses; losses; and damages, including but not limited to removal of "hazardous materials," incurred a result of the existence, operation or use of the public drainage.

It is expressly understood that the Grantee reserves the right to cancel and declare null and void this public drainage easement as to the property described herein in the event "Hazardous Material" is deposited upon or discovered in the easement area or upon any real property adjacent to the easement area, whether or not said real property is owned by the Grantors. For the purposes of this easement, "Hazardous Material" means and includes any hazardous, toxic or dangerous waste, substance or material defined as such in the Comprehensive Environmental Response Compensation and Liability Act of 1980 (CERCLA), 42 USC Section 9601, et seq., and as hereinafter amended.

The Grantors shall retain the right to use the surface of said easement, so long as said use does not interfere with the function and maintenance of the public drainage, and so long as no buildings or structures are erected on said easement.

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This easement shall be a covenant running with the land and shall be binding on Grantors' and Grantee's successors, heirs, or assigns.

DATED this _____ day of ___________________________, 2003.

GRANTORS:

______________________________	______________________________
Robert Jay Bonds	Patrice Joan Bonds

STATE OF WASHINGTON)
) ss.
COUNTY OF KING)

On this _____ day of ________________________, 2003, before me, the undersigned, a Notary Public in and for the Sate of Washington, duly commissioned and sworn, personally appeared Robert Jay Bonds and Patrice Joan Bonds, husband and wife, to me known to be the Grantors who executed the foregoing instrument, and acknowledged the said instrument to be the free and voluntary act of said Grantors, for the uses and purposes therein mentioned, and on oath state that they are authorized to execute the instrument.

Witness my hand and official seal hereto affixed the day and year first above written.

____
Notary Public in and for the State of
Washington, residing at ___________________
My Commission expires___________________