

## **MINUTES – ENVIRONMENT COUNCIL COMMITTEE MEETING 05.09.2024**

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The meeting was called to order at 5:00 PM, Thursday, May 9th, 2024 in the Council Chamber with the following in attendance:

### **Council Members**

J.C. Harris (Chair)  
Yoshiko Grace Matsui (Vice Chair)  
Gene Achziger

### **City Staff**

Tim George – Interim City Manager  
Tommy Owen – Acting Public Works Director  
Denise Lathrop – Community Development Director  
Michael Posey – SWM Engineering Technician I  
Cong Nguyen – Civil Engineer I  
Matt Hutchins – Assistant City Attorney  
Bonnie Wilkins – Director of Community and Admin Services  
Sara Lee – Deputy City Clerk  
Laura Hopp – Administrative Coordinator I

Guests – Mayor Traci Buxton and Councilmember Matt Mahoney

### **AGENDA**

1. Approval of the minutes from the 04.11.2024 meeting
2. Operations and Maintenance Overview
3. Comprehensive Plan Update Memo (Follow up to the 04.11.24 Presentation)

### **MEETING:**

1. Unanimous approval of the 04.11.2024 minutes.
2. Acting Public Works Director Tommy Owen introduced Engineering Technician Michael Posey to provide the committee with an overview of the Surface Water Utility Operations and Maintenance. This is a requirement of the City's NPDES permit. The City adopted the Western Washington Phase 2 Municipal Stormwater Permit in 2007. At that time a stormwater maintenance crew was established. We have six staff on the maintenance crew. They are responsible for maintaining this rather large system. Mr. Posey stated credit should be given to the crew for their diligence. He reviewed the details of inspection requirements and the Stormwater Pollution Prevention Plan (SWPPP) for City maintenance and storage facilities, (Attachment #2). Cong Nguyen, Civil Engineer I, provided the overview for the Asset Management and Programs and Stormwater Manual Update sections of Attachment #2. Currently there are four drainage concerns under investigation, one citizen requested pipe

program project underway and five City pipe maintenance and improvement projects scheduled.

The Committee discussed the lifespan of replacement pipe that will take the place of corrugated metal pipe, catch basin quantities for areas north and south of S 240<sup>th</sup>, outreach for the Pipe Program, and recommended inviting a Zero Poo speaker to participate at a City event.

3. Attachment #3 was included as a follow-up to the April 11, 2024 Environment Committee Meeting. The Memo is a response to the questions posed by the Committee. Community Development Director Denise Lathrop stated that once all of the Comprehensive Plan element updates have been presented to the various committees for review and feedback, it will be packaged and presented to the full council. There was discussion concerning Middle Housing and tree preservation requirements.

Following the staff presentation, the Committee Chair sought direction from his colleagues regarding requesting a START representative to attend next month's committee meeting. This was approved by the committee.

Meeting adjourned at 5:28 p.m.

Minutes respectfully submitted by: Jodi Grager, Admin Coordinator