

Amended
MUNICIPAL FACILITIES COMMITTEE AGENDA

February 22, 2018 - North Conference Room
21630 11th Avenue South – Des Moines 98198
5:00 – 5:50 PM

1. Call to order
2. Approve minutes from October 26, 2017 meeting
3. Selection of Chair – 5 minutes
4. Draft 2018 Work Plan – All – 10 minutes
- ~~5. Draft Title 4 Council and appointive committees 4.44 Senior Services Advisory Committee and 4.48 Human Services Advisory Board Updates – PRSS Director Patrice Thorell – Discussion – 10 minutes~~
- ~~6. Steve J Underwood Memorial Park and Field House Park Play Equipment Updates – PRSS Director Patrice Thorell – Discussion – 15 minutes~~
5. Fuel System/Electrical Upgrades in Guest Moorage Area - Harbor Master Joe Dusenbury - 10 minutes.
- 7-6. Bundy Property Update – Discussion – 25 Minutes

Minutes Des Moines City Council Municipal Facilities Committee – 10/26/2017

Meeting called to order: 6:00 pm on October 26, 2017 in North Conference Room @ 21630 11th Ave S. Des Moines, WA 98198

Council Members

Melissa Musser – Chair
Luisa Bangs – Council Member
Jeremy Nutting – Council Member

City Staff

Dan Brewer, Chief Operations Officer
Brandon Carver, Public Works Director
Patrice Thorell, PRSS Director
Scott Romano, CIP Manager
Janet Best, Administrative Assistant

Guests

Scott Evans – Destination Des Moines

Minutes of the 6/22/2017 meeting were unanimously approved.

Agenda

1. DDM-Main Street Community Landmarks Survey Discussion
2. I-5/Wayfinding Signage
3. 2017 CIP Project Updates

Meeting:

DDM-Main Street Community Landmarks Survey Discussion:

Scott Evans shared a project that he and Shelly Murray with Destinations Des Moines have focused on with our Main Street Program. Scott provided results of an Architectural History Survey of Downtown Des Moines prepared by Artifacts Consulting. This survey identifies 25 properties from 222nd to 226th on portions of Marine View Drive. Without getting into the specifics details of each building, the survey is a reconnaissance level approach to help identify the significance of each building. It is intended to help DDM, the Main Street Community and the City understand what they have and how they might want to preserve it.

I-5/Wayfinding Signage:

Patrice Thorell, Parks, Recreation & Senior Services Director showed examples of signs approved by Wash Dot that would be located both north and southbound on I-5 prior to the Kent Des Moines exit. Space is very limited and if we don't act now, the locations may be given away. Funding for the signs will be provided by Seattle Southside.

Once off of I-5 staff presented new wayfinding signage that continues the theme established on South 216th and Marine View Drive. These attractive signs will direct people to our waterfront areas of Redondo, the Marina District, Beach Park, and City Services such as City Hall, Police Station, Library and Activity Center. Fourteen locations throughout the City will be signed. These signs will be funded by Seattle Southside Regional Transit Authority (SSRTA) for \$24,000.

2017 CIP Project Updates:

CIP Manager Scott Romano provided an update for Fund 506 and MCI CIP Projects for 2017. Projects he identified and their status of completion were:

Exterior paint of the Activity Center – Basically done but just a few punch list items;

Generator for Engineering Building – The pad and conduit are in place, generator will be delivered early next month;

Parkside Park improvements – Soil remediation with DOE complete, hydro seeding tomorrow, sealing of the sport court is depending on weather. Getting really close and the park looks a lot different;

Field House tennis court improvements are pushed into next year because companies that do that work, shutdown in September; and, Scott mentioned staff is working with consultant LA Studios for the Citywide Park improvements that will go to Council on 11/9 for award.

The meeting was adjourned at 6:47pm. Minutes submitted by: Janet Best, Administrative Assistant

Municipal Facilities Committee Draft 2018 Work Program

February

- Selection of Committee Chair
- Draft 2018 Work Plan
- Draft Title 4 COUNCILS AND APPOINTIVE COMMITTEES- 4.44 Senior Services Advisory Committee and 4.48 Human Services Advisory Board Updates - Discussion
- Steve J Underwood Memorial Park and Field House Park Play Equipment Updates - Discussion

March

- 2018 CIP Project Updates- Discussion
- Mary Gay Park Potential Uses and needed Improvements- Discussion
- 2018-2023 Play Areas Capital Improvement Plan Updates- Discussion
- Marina Maintenance Dredging Project

April

- The Van Gasken Acquisition Update- Discussion
- North Marina Parking Lot Bulkhead and Restroom Replacement– Project Update by PM
- Highline College Urban Agriculture Project Update- Discussion

May

- 2019 Budget Review (MCI, Marina, and Fund 506) - Discussion
- Facility Repair and Replacement Needs – Fund 506

June

- 2019 Budget Review (MCI, Marina, and Fund 506) - Continued Discussion
- Facility Repair and Replacement Needs – Fund 506
- 2018 CIP Project Update
- North Marina Parking Lot Bulkhead and Restroom Replacement– Project Financing Discussion

July

- South Marina Park Parking Update
- City Facility Rental Trends and Event Usage Report

August

- North Marina Parking Lot Bulkhead and Restroom Replacement– Project Update by PM

September

- 2018 CIP Project Update

October

- Follow Up Items

November

- Draft 2019 MFC Work Program

December

- 2018 CIP Project Update

DRAFT