

## AGENDA

**DES MOINES CITY COUNCIL  
MUNICIPAL FACILITIES COMMITTEE  
City Council Chambers  
21630 11th Avenue S, Des Moines, Washington  
Thursday, April 25, 2024 - 4:00 PM**

**Municipal Facilities Committee:** Chair Jeremy Nutting; Vice Chair Matt Mahoney, Gene Achziger

### CALL TO ORDER

### AGENDA

- Item 1. APPROVAL OF MARCH 28, 2024 MINUTES  
[03.28.24 Municipal Facilities Committee Minutes](#)
- Item 2. MARINA STEPS UPDATES
- *Staff will provide a brief update on the Marina Steps project.*
- [04.25.24 Municipal Facilities Marina Steps Memo](#)
- Item 3. REDONDO FISHING PIER/RESTROOM REPLACEMENT PROJECT UPDATE
- *Staff will provide an update on the bid received and possible actions to keep the project moving forward.*
- Item 4. MARINA CIP UPDATE
- *Staff will provide a brief update on completed 2023 CIP projects and the current state of 2024 CIP projects.*

### ADJOURNMENT

**Draft Minutes Des Moines City Council Municipal Facilities Committee – 03/28/2024**

**Council Members**

**Jeremy Nutting, Chair (via speaker phone)**  
**Matt Mahoney, Vice-Chair**  
**Gene Achziger**

**City Staff**

**Tim George, Interim City Manager**  
**Tommy Owen, Acting Public Works Director**  
**Scott Wilkins, Harbormaster**  
**Katy Bevegni, Assistant Harbormaster**  
**Bonnie Wilkins, Director of Community/Admin Services**  
**Scott Romano, CIP Manager**  
**Matthew Hutchins, Acting City Attorney**  
**Taria Keane, City Clerk**  
**Jodi Grager, Admin Coordinator I**

**Guests: Mayor Traci Buxton, Councilmember Yoshiko Grace Matsui**  
**Chuck Coleman, Marnie Sevores, Casey Schwarz, Cammie Pekonen, Bill Lindscott**

Meeting called to order: 4:00 pm on March 28, 2024 in the Council Chambers

**Agenda**

1. Selection of Chair/Vice Chair
2. Approval of 02.22.2024 Minutes
3. CDM Buildings Status/MCI CIP Projects Update
4. Marina, Beach Park and Redondo Pay Parking Update
5. Steven J. Underwood Park Little League Fences

**Meeting:**

1. Jeremy Nutting accepted the nomination for Chair. Matt Mahoney accepted the nomination for Vice Chair.
2. The 02.22.2024 Municipal Facilities Minutes were approved as submitted.
3. CIP Manager Scott Romano reviewed the memo (Attachment #2).
4. Most of the paid parking system for the North Marina has been installed and is operational. However, there has been a delivery delay of some of the final equipment to bring the system online. A start date has not yet been determined. The Redondo Marina parking system is tied to the construction of the new restroom, timeline yet to be determined. The parking system will be staffed seven days a week between the hours of 7 a.m. – 5 p.m. An intercom system will be available outside of those hours. Once the start date has been confirmed, a soft start will be implemented to give users time to adjust to the new system.

5. Interim City Manager Tim George stated the City would like to see the Steven J. Underwood baseball fields utilized to their full potential. One way to increase use is to modify the big-league fields with staking for temporary fencing to be used during Little League games. The local Little League group has proposed providing the equipment and a storage shed that would allow for games to be played on the fields this season. There shouldn't be a need to bring this to full council because the budget impact will be minimal. The cost of renting the fields will pay for an additional seasonal employee to manage the equipment installation and removal as necessary. A formal agreement between the City and the Little League Group will be required.

The meeting was adjourned at 4:22 p.m.

Minutes submitted by: Jodi Grager, Public Works Admin Coordinator



## MUNICIPAL FACILITIES UPDATE APRIL 2024

### MARINA STEPS PROJECT UPDATE

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#### Current Design Status and Challenges:

- Design team is working on 60% design plans
- The team is actively pursuing a stormwater grant that would cover the expenses related to implementing bioretention swales (up to \$500k)
- Continuing to coordinate with PSE for underground utilities. This is a high priority item to not impact the projected construction timeline.
- Stormwater features such as a waterfall weir have been integrated into the design to celebrate stormwater and improve water quality
- Other minor changes to design, due to public feedback

#### Future Council Items:

- Anticipated task assignment with design consultant to include funding considerations for the design of a spray park, addition of a play area, and undergrounding of overhead utilities
- Acceptance of grant award

#### Project Schedule:

- Anticipate 60% design deliverables by early May.
- Our target remains to have complete bid documents and permits secured by the end of the year