

AMENDED

MUNICIPAL FACILITIES COMMITTEE AGENDA

September 22, 2016 - North Conference Room

21630 11th Avenue South – Des Moines 98198

5:45 – 6:15 PM

1. Call to order
2. Approve minutes from June 23, 2016 meeting
3. DNR Lease Proposed Legislation

Draft Minutes Des Moines City Council Municipal Facilities Committee – 6/23/2016

Meeting called to order: 6:15 pm on June 23, 2016 in North Conference Room @ 21630 11th Ave S. Des Moines, WA 98198

Council Members

Melissa Musser – Chair
Luisa Bangs – Council Member
Jeremy Nutting – Council Member

Guests

Patti Linscott
Bill Linscott

City Staff

Michael Matthias, Asst. City Manager
Joe Dusenbury, Harbormaster
Scott Romano, CIP Manager
Patrice Thorell, Parks, Recreation and Senior Services Director
Dunyele Mason, Finance Director
Brandon Carver, Transportation Engineer
Scott Wilkins, Asst. Harbormaster
Janet Best, Administrative Assistant

Minutes of the 5/26/2016 meeting were unanimously approved.

AGENDA:

1. 2016 CIP Project Update & Facility Repair and Replacement Needs – Fund 506 – Scott Romano
2. Marina CIP – Joe Dusenbury - 5 Minutes
3. Marina Development & Proposed Boat Dealership on Marina Floor – Joe Dusenbury – 20 Minutes

MEETING:

1. CIP Manager Scott Romano presented recommendations for the 2017 Fund 506 projects. They included rescheduling LED exterior lighting to 2018 to help fund the Field House roof, exterior painting of the Senior Activity Center will be accomplished with donated funds only, and doubling the annual assessment to the account in 2017 to increase the depleted fund balance. Until fund reserves are established, and we have the results from the to be completed facility assessment study; we will not do any projects with funds from Fund 506 in 2017.
2. Harbor Master Joe Dusenbury gave a brief update on Marina CIP projects underway now or planned for the near term.
3. Harbor Master Joe Dusenbury stated that Auburn based Bjornson Marine would like to relocate to the Marina floor. They would need a total of 12,500 sq. ft. of space to accommodate a show room (5,000) and yard space (7,500). Located on the north east corner of the Boat Yard, this would displace 27 dry sheds and 16 lockers that combined, generate about \$65k in revenues. Staff believes once the project is costed out and an appraisal is done determining a lease rate, we would generate more income than the sheds and lockers currently do and the new business would provide sales tax and B&O tax revenues. There was a question if this might impact CSR but Joe said they would not be in direct competition.

The meeting was adjourned at 6:53pm. Minutes submitted by: Janet Best, Administrative Assistant.