

Draft Minutes Des Moines City Council Municipal Facilities Committee – 9/24/2020

Meeting called to order: 3:00 pm on September 24, 2020 via Zoom

Council Members

Jeremy Nutting, Chair

Luisa Bangs, Co-Chair

Matt Mahoney, Council Member

City Staff

Dan Brewer, Chief Operations Officer

Susan Cezar, Chief Strategic Officer

Beth Anne Wroe, Finance Director

Brandon Carver, Public Works Director

Andrew Merges, City Engineer

Scott Wilkins, Harbormaster

Scott Romano, CIP Project Manager

Matt Hutchins, Assistant City Attorney

Eric Mandelas, Staff Accountant

Jodi Grager, Public Works Administrative Assistant

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Agenda

1. Approval of 7.16.20 Minutes
2. CIP Project Updates

Meeting:

1. The 7.16.20 Municipal Facilities Minutes were approved as submitted.
2. CIP Project Updates – Public Works Director Brandon Carver introduced this topic by referring to the 2021-2026 CIP Report p. 8-9 titled CIP Expenditure Summary. The entire report can be found on the City's website: <https://www.desmoineswa.gov/138/Budget-Financial-Reports>. PW Director Carver focused on the completed projects from the current year and those that will be completed next year. This information will be presented more thoroughly in tonight's council meeting. The discussion included:
 - Midway Park Expansion CFT Grants – completed purchase of first two parcels; the City has been recommended for full funding of two additional parcels, allowing for a significant amount of open space and sightlines; following up on demolition contractor bids; demolition of fourplexes will likely happen in the fall of 2021
 - Financial System Replacement – underway starting with the Chart of Accounts; the implementation of the program will continue over the next 16 months
 - Marina Redevelopment – hoped to issue an RFQ this year, but on hold due to COVID-19
 - Marina/Beach Park Paid Parking – the funds set aside would not be enough for replacement of the system; propose leaving the funding in this year's CIP; no recommendations until further public input is available
 - Van Gasken Park – presented to Recreation and Conservation Office for a development grant; grants won't be awarded until November

- North Bulkhead Replacement/New Restrooms – waiting on the National Incident Management Systems (NIMS) permit; shifting timeline probable 2021/2022
- Beach Park Bulkhead/Promenade – design start in 2021; dependent on grant funding with possible construction in 2022
- DMBP Sun Home Lodge Rehab – design completed; funding unsecured at this time
- Mary Gay and Sonju Park – minor clean-up and improvements planned
- Mary Gay/Highline College – agricultural use and possibly a temporary greenhouse installation next year
- Westwood Park – play equipment installation complete; still discouraging use of park due to Covid-19 recommended restrictions
- Cecil Powell Park – there may be some modifications necessary to the CIP work description in order to move ahead with adding play equipment as soon as possible; it may not be feasible to move the pirate ship structure
- Marina – dredging waiting on permitting, emergency permit has been filed so work may possibly start in October; replacement of the tenant restroom possible funding in 2021-2022; upgrading electrical only on what is necessary as it is possible a dock(s) may need replacement
- Facility projects – Court/Police Facility Improvements have proved to be challenging due to unexpectedly high bids, Covid-19 and changing court operations; most facility improvements will be moved out to 2022-2024

The Committee Members thanked Staff for the presentation.

The meeting was adjourned at 3:48 pm.

Minutes submitted by: Jodi Grager, Public Works Admin Asst