

AGENDA

**DES MOINES CITY COUNCIL
MUNICIPAL FACILITIES COMMITTEE
City Council Chambers
21630 11th Avenue S, Des Moines, Washington
Thursday, September 26, 2024 - 4:00 PM**

Municipal Facilities Committee: Chair Jeremy Nutting, Vice Chair Matt Mahoney, Gene Achziger

CALL TO ORDER

AGENDA

- Item 1. APPROVAL OF JULY 25, 2024 MINUTES
[07.25.24 Municipal Facilities Draft Minutes](#)
- Item 2. RENTAL FACILITY DISCOUNT RESOLUTION
- *Staff will provide an estimate on the cost of the Rental Facility Discount Program (Resolution 1281 Attached) and provide a recommendation for 2025 and beyond.*
- [Resolution 1281](#)
[CDM NonProfit Subsidy](#)
- Item 3. MARINA PAID PARKING FINANCIAL UPDATES
Staff will provide an update to the committee on Beach Park and Marina paid parking revenues from implementation on June 3rd 2024

ADJOURNMENT

Draft Minutes Des Moines City Council Municipal Facilities Committee – 07/25/2024

Council Members

Jeremy Nutting, Chair
Matt Mahoney, Vice-Chair
Gene Achziger

City Staff

Tim George, Interim City Manager
Mike Slevin, Public Works Director
Tommy Owen, City Engineer
Laura Hopp, Admin Coordinator I

Guests: Bill Lindscott

Meeting called to order: 4:00 pm on July 25, 2024 in the Council Chambers

Agenda

1. Approval of 06.27.2024 Minutes
2. Marina Steps Update
3. CIP Projects Update

Meeting:

1. The 06.27.2024 Municipal Facilities Minutes were approved as submitted.
2. Tommy Owen, City Engineer provided Marina Steps renderings and a civil sheet for the Committee's review. The design work is at 60% completed. Staff are providing comments to the consultant team along with regular meetings for detail updates. Mr. Owen announced that a Stormwater Grant has been awarded for up to \$500,000 to fund the expenses related to implementing the bio retention swales. The grant will eventually be brought to full council for acceptance. Staff are continuing to coordinate with PSE for undergrounding utilities which is a high priority item in order to avoid impacting a construction timeline. The renderings incorporated play elements based on public input from outreach events. An amended task assignment with the design consultant is on the agenda at tonight's council meeting. This will be related to the design refinements on the splash pad, the park area north of the steps and Cliff Avenue for removal of existing PSE poles. The committee discussed:
 - Crosswalk location
 - ARPA funding timeline
 - Request for additional public input regarding the park features
 - Return on Investment
 - Parcel A of the Marina and potential loss of commercial/retail zoning property
 - Long term goal of interconnectivity for Marina and Downtown Core
3. City Engineer Tommy Owen stated that the CIP Update is limited due to the unavailability of staff to attend tonight's meeting (see Item #3 Attachment for 2024 MCI CIP Project Updates). The Field Park Play Equipment was reviewed. The delay in construction is primarily due to the berm slide

design issue which has been resolved. The committee discussed using temporary fencing around the construction area in order to allow use of the installed play equipment. Staff have considered this, however, the timeline for construction completion is likely 6-8 weeks which provides limited benefits of temporary fencing and related safety concerns. The committee also received information on the Des Moines Memorial Flag Triangle project. Councilmember Achziger requested additional details regarding public input on this project. The Committee requested an update on the Founder's Lodge which Interim City Manager Tim George provided. He stated Highline School District is considering use of this building for a satellite school. It is possible the City could enter into a long-term lease agreement which would include the cost of building repairs paid by HSD. Other projects were briefly summarized – Sun Home Lodge and the Redondo Fishing Pier.

The meeting was adjourned at 4:47 p.m.

Minutes submitted by: Jodi Grager, Public Works Admin Coordinator

RESOLUTION NO. 1281

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DES MOINES, WASHINGTON, authorizing reduced resident, governmental entity and non-profit facility rental rates and listing conditions under which such permission is granted.

WHEREAS, the City Council finds that the City's park, recreation building and parking lot rental facilities have become popular venues for many public and private activities and meetings and a growing number of requests are being made to City Council for free or reduced City facility rental fees, and

WHEREAS, the City Council finds that partnering with governmental entities and non-profit organizations serving Des Moines and others whose programs or services help to further the mission of the City especially in the areas of parks, recreation and senior services, marina, schools, economic development, tourism, human services, arts and culture, historic preservation, environmental and community activities enhances the quality of life for residents of the City of Des Moines, and

WHEREAS, the City of Des Moines wishes to permit its residents, governmental and non-profit organizations serving Des Moines the use of its facilities at a reduced rate and at the same time, cover any direct cost to the City and to be held harmless from any liability arising from such use, and

WHEREAS, the City Council wishes to establish a policy and criteria for the use of City rental facilities at a reduced rate by its residents, governmental and non-profit organizations serving Des Moines; now therefore,

THE CITY COUNCIL OF THE CITY OF DES MOINES RESOLVES AS FOLLOWS:

Permission to reduce the City's rental facility rates to residents, governmental and non-profit organizations serving Des Moines is granted, subject to the following conditions:

- (1) A twenty percent (20%) reduction of the City's rental fees may be provided to City residents with proof of residency, City employees and Des Moines and South King County non-profits serving Des Moines with proof of 501(c)3 or 501(c)6 status and a Des Moines or South King County business address including those raising funds to support the organization's

mission. The user would provide proof of insurance and pay any regular fees for permits, deposits, labor and equipment.

(2) A fifty percent (50%) reduction of the City's rental fees may be provided when the following criteria are met:

(a) Must be a governmental entity or a Des Moines non-profit with proof of 501(c)3 or 501(c)6 status;

(b) The non-profit must have a Des Moines business address;

(c) The non-profit must provide proof that the organization returns a minimum of sixty percent (60%) of their net revenues to support parks, recreation and senior services, marina, schools, economic development, tourism, human services, arts and culture, historic preservation, environmental and community activities or other charities in the City of Des Moines. Due to impacts to rental facility revenues, this policy would not apply to weekend (Friday, Saturday and Sunday) facility use during the months of April-through October; during those times a twenty percent (20%) fee reduction would apply. The user would provide proof of insurance and be required to pay any regular fees for permits, deposits, and labor and equipment costs.

Examples of users in this category: Des Moines Rotary Club fund raising activities, Des Moines PSTA school fund raising activities, Des Moines Waterfront Farmers Market activities and other similar activities.

(3) A seventy-five percent 75% reduction of the City's rental fees may be provided when the following criteria are met:

(a) Must be a governmental entity or a Des Moines non-profit with proof of 501(c)3 or 501(c)6 status;

(b) The non-profit must have a Des Moines business address;

(c) Must be an annual event of not more than three days duration and work in partnership with the City to provide public activities, special events, economic development projects or community betterment projects;

(d) Must provide proof that the organization reinvests 100% percent of the net revenues from any fees and/or charges raised at City venues back into the public activities, special events, economic development projects or community betterment project;

(e) The user would provide proof of insurance and be required to pay any normal fees for permits, deposits, and labor and equipment costs.

Examples of users in this category: Annual Destination Des Moines fund raising activities for City celebrations, Annual Des Moines Legacy Foundation fund raising activities to support City Parks, Recreation and Senior Services programs and other similar activities.

ADOPTED BY the City Council of the City of Des Moines, Washington this 4th day of December, 2014 and signed in authentication thereof this 4th day of December, 2014.


M A Y O R

APPROVED AS TO FORM:



City Attorney

ATTEST:



City Clerk

CDM Non Profit Subsidy						09.26.2024 Item #2 Attachment #2
ORGANIZATION	YEAR	TOTAL PAID	DISCOUNT	SUBSIDIZED	TOTAL RENTAL AMOUNT	NOTES
Brew & Blues	2022	\$ 4,525.00	20%	\$ 1,131.25	\$ 5,656.25	
	2023	\$ 3,759.38	75%	\$ 11,278.14	\$ 15,037.52	75% reduction given in error
	2024	\$ 3,037.50	75%	\$ 9,112.50	\$ 12,150.00	
		\$ 11,321.88		\$ 21,521.89	\$ 32,843.77	
Good Shepard Mission	2022	\$ 2,714.00	20%	\$ 678.50	\$ 3,392.50	
	2023	\$ 2,385.00	20%	\$ 596.25	\$ 2,981.25	
		\$ 5,099.00		\$ 1,274.75	\$ 6,373.75	
Destination Des Moines						
Waterland Weekend	2022	\$ -	100%	\$ 13,779.00	\$ 13,779.00	\$13,779 still outstanding - no invoice created
Waterland Weekend	2023	\$ -	100%	\$ 17,065.00	\$ 17,065.00	City of Des Moines issued check to DDM
Car Show	2023	\$ 1,932.50	75%	\$ 5,797.50	\$ 7,730.00	
4th of July	2024		100%	\$ 2,000.00	\$ 2,000.00	
Community BBQ	2024		100%	\$ 1,600.00	\$ 1,600.00	
Car Show	2024	\$ -	100%	\$ 3,700.00	\$ 3,700.00	
Field House Fields (Kids Event)	2024	\$ -	100%	\$ 300.00	\$ 300.00	
Waterland Parade Garbage/Port-A-Potties	2024	\$ -	100%	\$ 4,500.00	\$ 4,500.00	
		\$ 1,932.50		\$ 48,741.50	\$ 50,674.00	
Burning Boat	2022	\$ 3,641.75	75%	\$ 10,925.25	\$ 14,567.00	City of Des Moines issued check to Burning Boat (\$3,641.75)
	2023	\$ 421.25	75%	\$ 1,263.75	\$ 1,685.00	City of Des Moines issued check to Burning Boat (\$421.25)
		\$ 4,063.00		\$ 12,189.00	\$ 16,252.00	
Ailey Camp Winter Workshop	2022	\$ 1,580.00	50%	\$ 1,580.00	\$ 3,160.00	
	2023	\$ 1,400.00	50%	\$ 1,400.00	\$ 2,800.00	
		\$ 2,980.00		\$ 2,980.00	\$ 5,960.00	
Des Moines Farmer's Market	2022	\$ -	100%	\$ 19,950.00	\$ 19,950.00	
	2023	\$ -	100%	\$ 19,950.00	\$ 19,950.00	
	2024	\$ -	100%	\$ 19,950.00	\$ 19,950.00	
		\$ -		\$ 59,850.00	\$ 59,850.00	
TOTAL SUBSIDIZED FROM 2021-2024				Total Rental	\$ 171,953.52	
2022	\$ 48,044.00		Total Paid by Organizations	\$ 25,396.38		
2023	\$ 57,350.64		Total Subsidized	\$ 146,557.14		
2024	\$ 41,162.50					
	\$ 146,557.14					