

Memorandum

DATE: June 24, 1996

TO: City Council Members

FROM: City Manager 

RE: Minutes of Municipal Facilities Committee
Meeting of June 20, 1996

CC: Harbormaster

Marina Facility Master Plan

Minutes

The Municipal Facilities Committee met at 3:30 PM on June 20, 1996 to continue discussing the Marina's Facility Master Plan. The committee members in attendance were Councilman Brazil - (Chairman), Councilman Wasson and Councilman Sheckler. Staff members present were City Manager Bob Olander, Harbormaster Joe Dusenbury and Finance Director Jim Hathaway.

City Manager Bob Olander began the meeting by reviewing the three main sections of the Master Plan. (Existing Conditions and Recommended Repairs and Improvements, Appendix C, Draft Financial Report, and Appendix D, Demand Report). Following his introduction, Mr. Olander asked the committee for questions. Councilman Sheckler asked if the projections in the Draft Financial Report allowed for inflation and the interest accrued from the sale of bonds. Mr. Olander confirmed that the plan did allow for these items. Chairman Brazil wanted to know how cost estimates were arrived at. Staff discussed some specific examples to clarify the process. Councilman Sheckler wanted to know when plan would be implemented. Mr. Olander replied that the first major project (fuel tank replacement) would take place in 1997. Committee Chair T. Brazil asked Mr. Olander about an "overall master plan" for Municipal Facilities. Mr. Olander explained how the Marina's master plan, along with the Transportation Master Plan, Parks and Recreation Master Plan and SWM Master plan, feed projects into the Six Year Capital Improvement Plan, which in turn feeds projects into the yearly budget process. Mr. Olander showed how the Council reviews and votes on projects at each step in the process.

Next, the Committee and the City Manager discussed the procedure and time table for introducing the Master Plan to the full Council for consideration. The Committee agreed with the staff recommendation to hold a public hearing after the initial review by the full Council.