

MINUTES  
MUNICIPAL FACILITIES COMMITTEE  
SEPTEMBER 12, 1996

Attendance: Mayor Pro Tem Terry Brazil, Chair; Councilmembers Don Wasson and Bob Sheckler; City Manager Bob Olander; Finance Director Jim Hathaway; Acting Police Chief Kevin Tucker; Bob Hutchinson, Arai Jackson Architects; David Dirkes and John Locke, Consultants, Telcom Management Concepts.

The meeting was called to order at 4:00 p.m. by Chair Brazil. The first order of business was a briefing by Bob Hutchinson on the current progress of the police station building construction. Bob indicated that there were some continuing problems with poor soils that would not compact appropriately, requiring the excavation and removal of the soils as well as the import of clean fill. The additional soil is necessary for the parking and driveway areas at the back. He indicated this would add an additional \$25,000-\$30,000 to the project cost, but was still well within our contingency. He also indicated that there had been some problems with the block wall supplier in that some of the blocks were not appropriately screened for quality control, resulting in part of the wall being constructed out of plumb. The manufacturer has agreed to pay for the cost of removing and reconstructing these sections. The project was approximately three weeks behind schedule, but the prime contractor, Shinstine, indicates they believe they can make this up and still be completed by the February deadline. Kevin Tucker also indicated that the roof should be completed by the end of October and that other work was progressing well.

City Manager Olander briefed the committee on the telecommunication needs for the new police station. He indicated that as part of the police station construction project the City had hired the firm of Telcom Management Concepts to review our current and long range telecommunication needs. He had been concerned that we had reached the capacity of our existing telecommunications systems and that addition of the new police station might overload the system, thus requiring a comprehensive look at our telephone and data transmission requirements.

The representatives from Telcom Management Concepts reviewed their "Telecommunications Systems Review" report. The report reviewed existing systems and procedures, projected current and future needs, and concluded by recommending that the City's current systems could not be appropriately expanded. The resulting recommendation was moving to a new PBX system to be housed at the new police station. The report also included recommendations for reusing some of the existing systems at outlying locations such as the marina and senior center.

City Manager Olander indicated that based upon this report, he had requested Telcom Management Concepts to move ahead with drafting an RFP for system proposals. The final RFP would be brought back to full Council for permission to go to bid. Funding is anticipated to come from the existing police station building construction budget and also from any remodeling or reconstruction project for the existing city service center.

The meeting was adjourned at 5:10 p.m.

RO:sb  
CM:MFC-MIN