

MUNICIPAL FACILITIES COMMITTEE AGENDA

September 25, 2014 - North Conference Room

21630 11th Avenue South – Des Moines 50319

5:30P – 6:30P

1. Call to order
2. Approve minutes 7/24/2014 meeting
3. Marina Revenue Issue/Challenges
(Discussion item)
Staff will present concerns regarding future Marina operations.
4. 2015-2020 MCI, Marina and Fund 506 CIP Budgets
(Discussion item)
Staff will present draft CIP budgets which will include existing and new projects.
5. Non-Profit Rental Rate Policy
(Discussion item)
Staff will provide policy recommendations for Committee review.
6. Park, Recreation and Senior Services Master Plan Ad Hoc Committee Update
(Informational item)
Staff will provide a list of Committee Applicants and Technical Advisors.

Draft Minutes Des Moines City Council Municipal Facilities Committee – 7/24/2014

Meeting called to order: 5:32 PM on July 24, 2014, in North Conference Room @ 21630 11th Avenue S, Des Moines WA 98198.

Council Members

Melissa Musser – Chair
Matt Pina
Jeremy Nutting

Other City Staff

Tony Piasecki, City Manager
Dan Brewer, PBPW Director
Patrice Thorell, Parks & Rec Director
Joe Dusenbury, Harbormaster
Scott Romano, CIP Project Manager
Peggy Volin, Admin Asst II

Minutes of the 6/26/2014 meeting were approved unanimously as written.

AGENDA:

1. 2015-2020 Draft MCI & Marina CIP Budgets
2. Fund 506 Facilities Projects
3. Non-Profit Facilities Fees
4. Dining Hall Update

MEETING:

1. 2015-2020 Draft MCI & Marina CIP Budgets: Joe Dusenbury started by giving a brief overview to the Committee of the Marina CIP which included two smaller single phase projects that were completed in 2014, the Activity Float Canopy and the 6th Avenue Stairway. He then listed the small single phase projects that need to be completed – New Gate Security System; Fiber Optics Connection and Off-Site Storage Yard. There are still two smaller projects to be completed in 2014, the Redondo Boarding Floats and Security Camera; and two large projects, the Site Management Project/Pay Parking and the Master Plan Update.

Patrice Thorell also briefed the Committee on the Parks 2015-2020 CIP Proposed Projects that were listed in the handout. She also reported on the 2014 project status of the Beach Park Dining Hall Rehabilitation; Marina District Banners; and the Civic Reader Board located at the Senior Activities Center.

2. 2015-2020 Fund 506 Facilities Projects: Dan Brewer went over the handout that listed and outlined all the projects for the Activity Center; Public Works Service Center; City Hall; Public Works Engineering Building; Police Services Center; Field House; Founder's Lodge; Sonju Park; Steven J. Underwood Park; and the Picnic Shelter/Restroom. He broke it down to what funding it was coming out of either MCI or 506 Fund and what year it was expected to be completed.
3. Non-Profit Facilities Fees: Not discussed due to time constraints – went directly to Dining Hall Update.

4. Dining Hall Update: Scott Romano asked a policy question of the Committee regarding if they wanted to appeal the decision of the State Department of Archaeology and Historic Preservation (DAHP), King County Landmarks Commission (KCLC) and the Washington State Historic Society (WSHS) on the replacement/repair of the dining hall windows. He listed two options for this request and then gave the reasoning for each.

After some discussion the consensus of the Committee was to pursue option number 2.

Adjourned 6:25 PM

Minutes submitted by:
Peggy Volin, Admin Assistant II

PRESENTATION OUTLINE
MUNICIPAL FACILITIES COMMITTEE MEETING

Thursday, Sept. 25, 2014

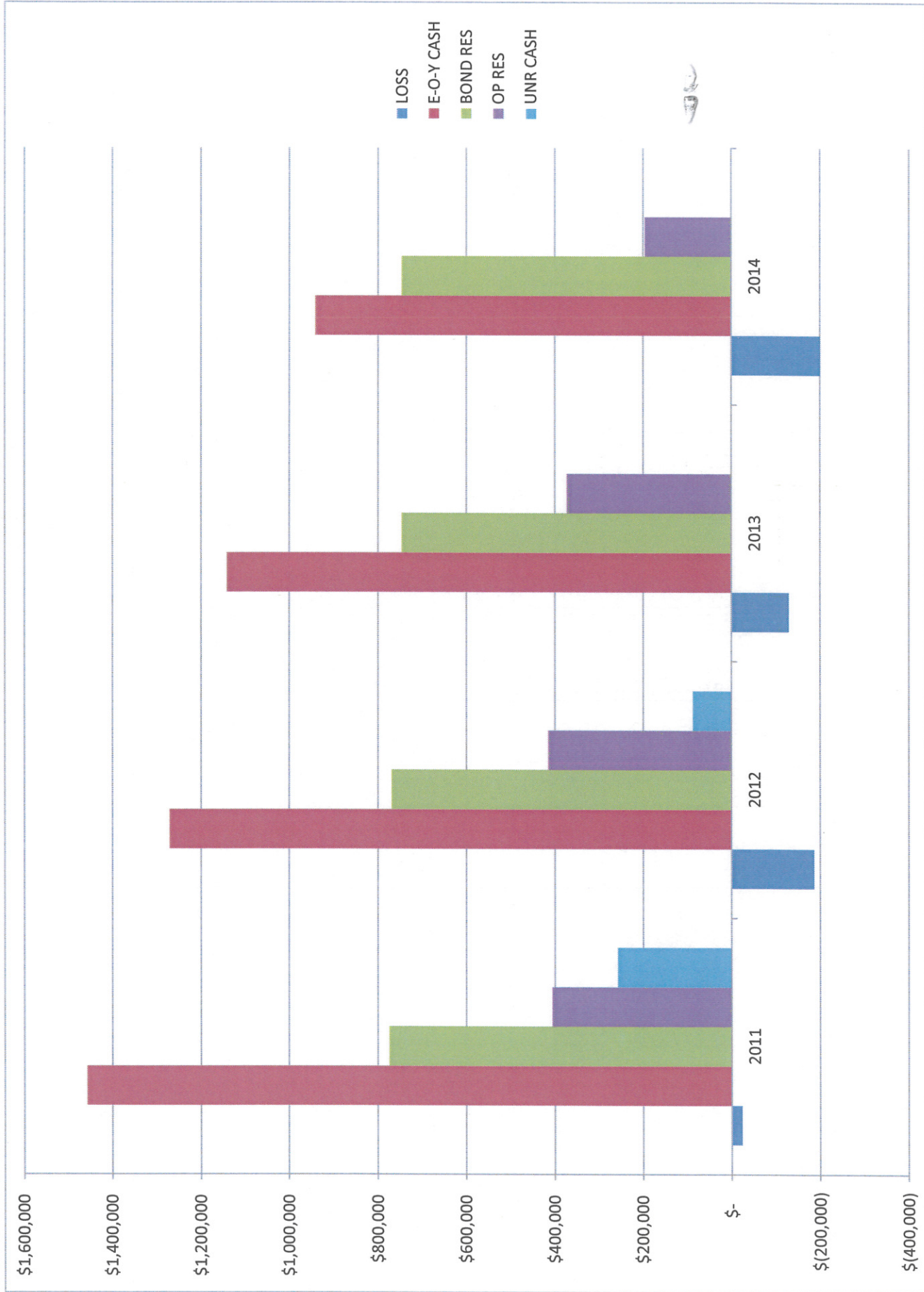
ISSUES

1. IMPACTS OF LOSSES ON MARINA FUND RESERVES
 - a. LOSSES – PROJECTED TO BE OVER \$200,000 FOR 2014
 - b. COMPONENTS OF ENDING FUND BALANCE
 - i. BOND RESERVE
 - ii. OPERATING RESERVE
 - iii. UNRESTRICTED CASH
2. REVENUES
 - a. MOORAGE – (REVENUE)
3. EXPENSES
 - a. DEBT SERVICE – (EXPENSE - +200k)
 - b. PAYROLL – AVG ABOUT \$880,000
 - c. TOTAL TRANSFER, INCLUDING PARKING TAX

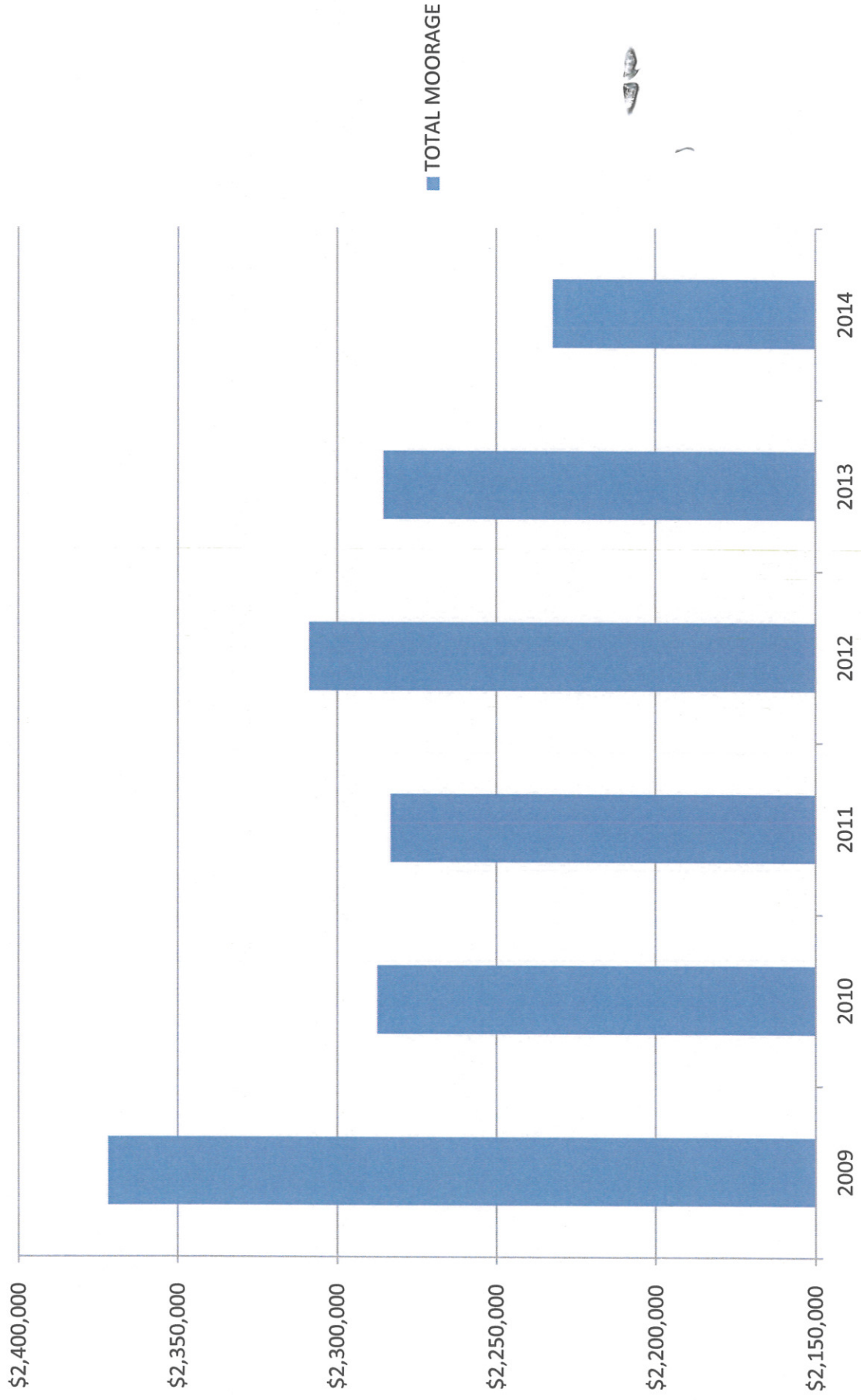
ALTERNATIVES

1. SHOULD WE GET OUT OF THE GUEST MOORAGE BUSINESS?
2. REDONDO
 - a. OPERATING LOSSES/PARKING TAX
 - b. LONG TERM LIABILITIES

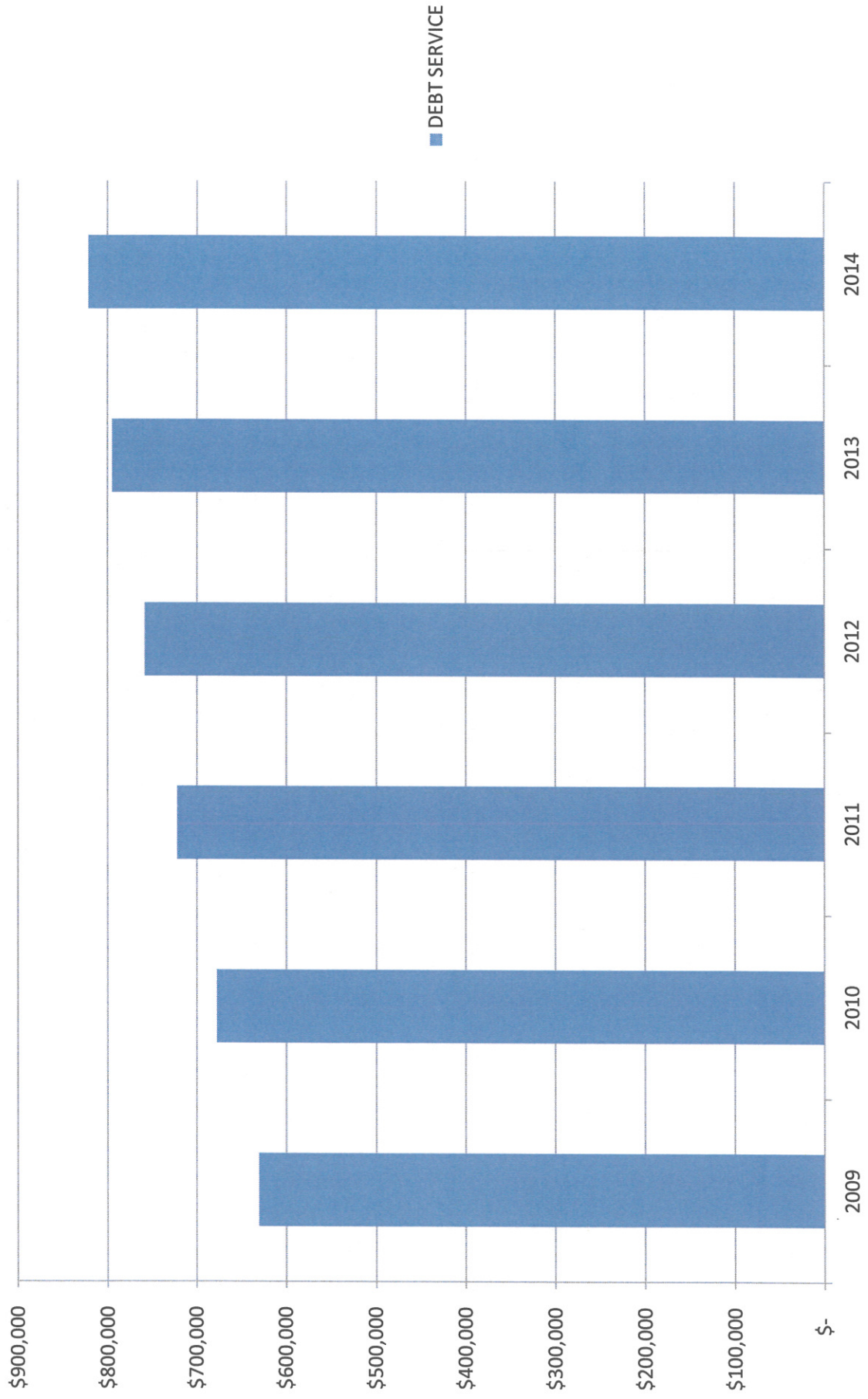
Impacts of Operating Losses On Marina Fund Reserves



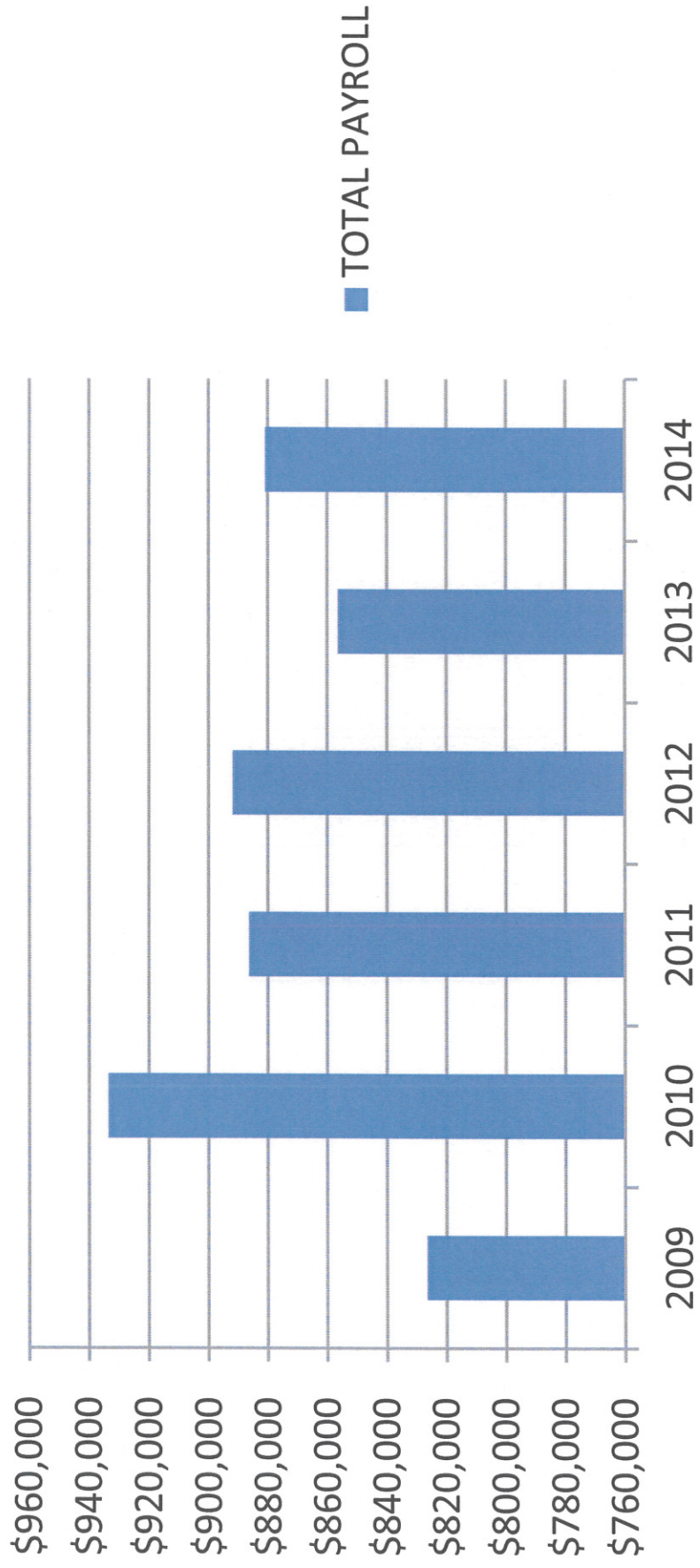
TOTAL MOORAGE



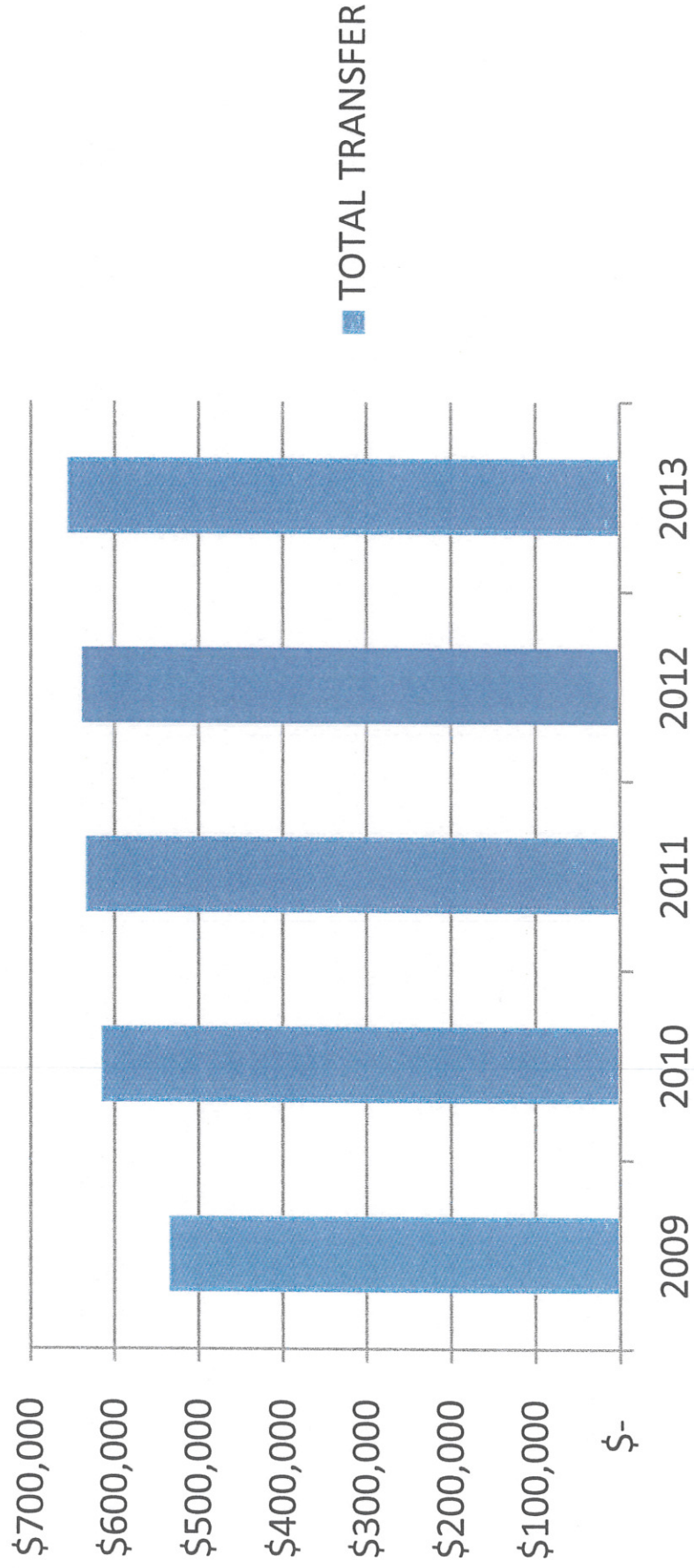
DEBT SERVICE

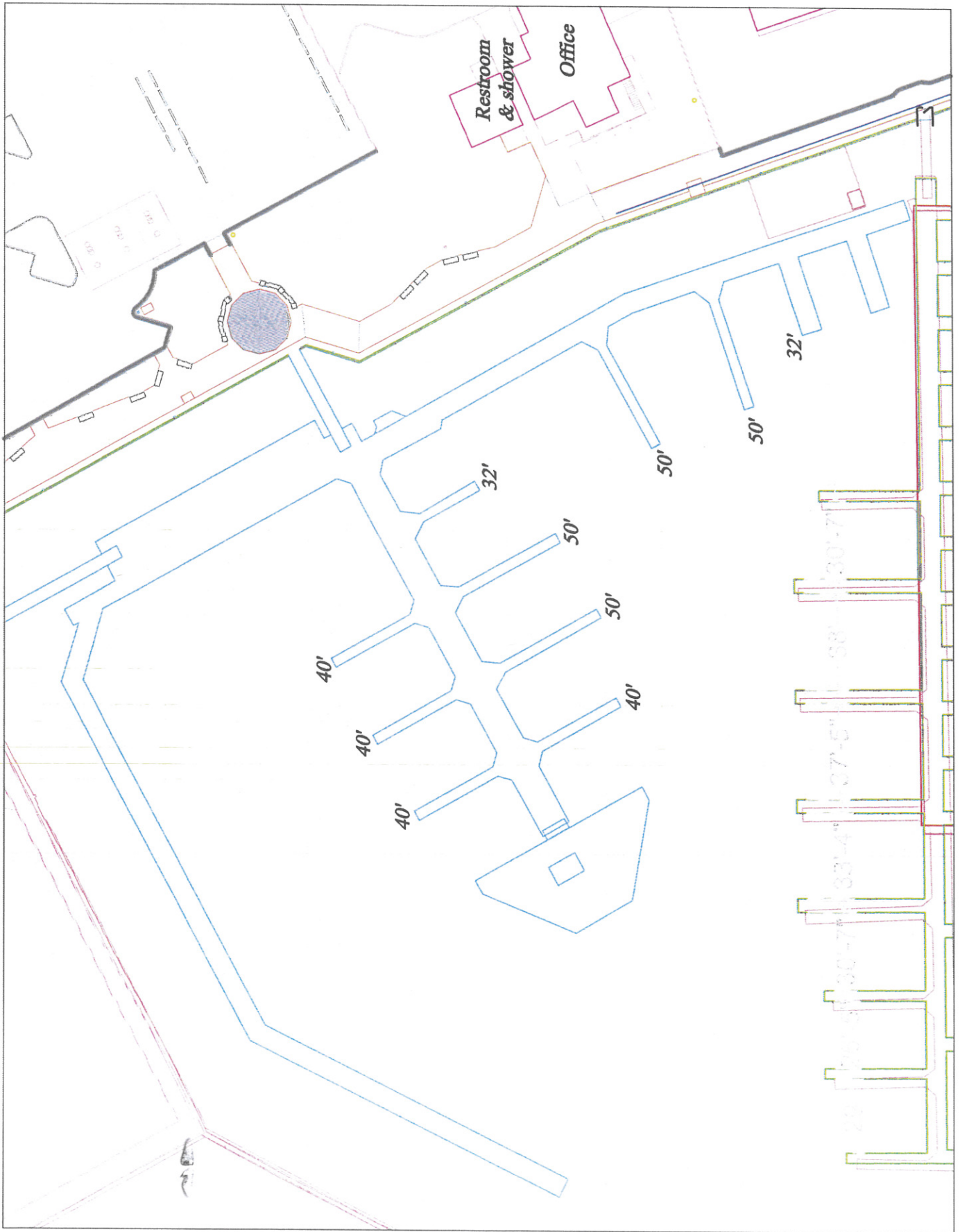


TOTAL PAYROLL



TOTAL TRANSFER





08/20/2014 13:42





09/17/2014 11:35





09/17/2014 11:35



09/17/2014 11:36



09/17/2014 11:36





09/17/2014 11:37



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.050-01
PROJECT	Des Moines Beach Park (DMBP) Dining Hall Rehabilitation	PROJECT STATUS:	
		Preliminary Estimate	X
		Plans in Preparation	
		P.S.E. Complete	

LOCATION
22030 Cliff Avenue South

DESCRIPTION:
Rehabilitation of the Dining Hall includes lifting the building, constructing a new foundation spanning the creek (completed in 2008), ADA access and decking (completed in 2011). This project has funding support from Washington State and shares a portion of the cost to make creek modifications to reduce park flooding and improve environmental conditions. **2014:** Provides funds for code related improvements to reopen the building such as: repairs to structure and roof, building interior and exterior rehabilitation work, new utilities (electrical and gas, phone, cable, water, sewer, surface water), fire suppression, grease trap and funds for window and door repairs.

EXPENDITURE SCHEDULE												
COST ELEMENTS	TOTAL*	Prior Years	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ 15,984	\$ 15,238	\$ 479	\$ 267		\$ 25,000						
CIP PROJ MGT 5%	20,785	16,689		4,096		43,373						
DESIGN/ENGINEERING/PERMITS	228,598	117,365	11,189	20,641	79,403	62,887						
SURVEY (Archeology)	9,987	9,987										
Creek Hydrology Design/Permit	118,172	117,572		600								
FEMA Reports	-											
BUILDINGS	1,228,540	1,228,540				835,137						
UTILITIES IMPROV/CREEK	-											
Construction Obs/Engineer	45,727	33,822	11,905			21,788						
CONTINGENCY/PERMITS	-					120,000						
SALES TAX	27,092	27,092				90,738						
LEAD & ASBESTOS ABATEMENT	-											
TESTING	37,024	37,024				7,500						
EQUIPMENT	67,992	67,493	498			20,000						
PERMITS	1,461	671	790			21,200						
TOTAL	\$ 1,801,361	\$ 1,671,492	\$ 24,862	\$ 25,604	\$ 79,403	\$ 1,247,623	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES	TOTAL*	Prior Years	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
REET	\$ 779,430	\$ 771,826	\$ -	\$ -	\$ 7,604	\$ 55,832						
REET (2013 Tsf from Auditorium Roof Proj.)	(48,220)	(99,321)		8,122	42,979	42,274						
REET (2013-14 Tsf from BP Interim Repairs.)	-	-				125,454						
4Culture Arts Capital Grant (confirmed)	-	-				12,000						
Park In-lieu	-	-										
MCI	-	175,692	(93,932)	(81,760)		128,063						
SWM Utility	-	-										
King County Landmarks	-	-				60,000						
4Culture	12,850	12,850										
WA State Heritage Funds (confirm)	980,000	733,144	118,794	99,242	28,820	-						
WA State Heritage Funds (confirm.)	-	-				824,000						
Miscellaneous (Ins Recoveries)	77,301	77,301										
TSF-IN FROM GENERAL FUND	-	-										
TOTAL	\$ 1,801,361	\$ 1,671,492	\$ 24,862	\$ 25,604	\$ 79,403	\$ 1,247,623	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

*Excludes FY 14 Amd



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.050-01
PROJECT	Des Moines Beach Park (DMBP) Dining Hall Rehabilitation	PROJECT STATUS:	
		Preliminary Estimate	X
		Plans in Preparation	
		P.S.E. Complete	

LOCATION 22030 Cliff Avenue South

JUSTIFICATION: Des Moines Beach Park is listed on the State and National Historic Register. Expert analysis was completed in 2004 regarding prioritized and phased rehabilitation of the park's assets. Rehabilitation of the following buildings is proposed: Auditorium (1957), Dining Hall (1934), Picnic Shelter (1924), Sun Home Lodge (1934), Caretaker's Cabin (1935), Workshop/Bath House (1945), and Founder's Lodge (1970). The Sun Home Lodge is in desperate need of life and safety repairs for its continued use as a recreation facility. Funds are not available at this time to provide for the rehabilitation work necessary for public use.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.050-01
PROJECT	Des Moines Beach Park (DMBP) Dining Hall Rehabilitation	PROJECT STATUS:	Preliminary Estimate
			Plans in Preparation
			P.S.E. Complete

LOCATION
22030 Cliff Avenue South

DESCRIPTION:
Rehabilitation of the Dining Hall includes lifting the building, constructing a new foundation spanning the creek (completed in 2008), ADA access and decking (completed in 2011). This project has funding support from Washington State and shares a portion of the cost to make creek modifications to reduce park flooding and improve environmental conditions. 2014: Provides funds for code related improvements to reopen the building such as: repairs to structure and roof, building interior and exterior rehabilitation work, new utilities (electrical and gas, phone, cable, water, sewer, surface water), fire suppression, grease trap and funds for window and door repairs.

EXPENDITURE SCHEDULE												
COST ELEMENTS	TOTAL*	Prior Years	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ 15,984	\$ 15,238	\$ 479	\$ 267	\$ 25,000	\$ 43,373						
CIP PROJ MGT 5%	20,785	16,689	4,096			62,887						
DESIGN/ENGINEERING/PERMITS	228,598	117,365	11,189	20,641	79,403							
SURVEY (Archaeology)	9,987	9,987										
Creek Hydrology Design/Permit	118,172	117,572	600									
FEMA Reports	-	-										
BUILDINGS	1,228,540	1,228,540				835,137						
UTILITIES IMPROV/CREEK	-	-										
Construction Obs/Engineer	45,727	33,822	11,905			21,788						
CONTINGENCY/PERMITS	-	-				120,000						
SALES TAX	27,092	27,092				90,738						
LEAD & ASBESTOS ABATEMENT	-	-										
TESTING	37,024	37,024				7,500						
EQUIPMENT	67,992	67,493	498			20,000						
PERMITS	1,461	671	790			21,200						
TOTAL	\$ 1,801,361	\$ 1,671,492	\$ 24,862	\$ 25,604	\$ 79,403	\$ 1,247,623	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES	TOTAL*	Prior Years	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
REET	\$ 779,430	\$ 771,826	\$ -	\$ -	\$ 7,604	\$ 55,832						
REET (2013 Tsf from Auditorium Roof Proj.)	(48,220)	(99,321)		8,122	42,979	42,274						
REET (2013-14 Tsf from BP Interim Repairs.)	-	-				125,454						
4Culture Arts Capital Grant (confirmed)	-	-				12,000						
Park In-lieu	-	-										
MCI	-	175,692	(93,932)	(81,760)		128,063						
SWM Utility	-	-										
4Culture	12,850	12,850				60,000						
WA State Heritage Funds (confirm)	980,000	733,144	118,794	99,242	28,820	-						
WA State Heritage Funds (confirm.)	-	-				824,000						
Miscellaneous (Ins Recoveries)	77,301	77,301										
TSF-IN FROM GENERAL FUND	-	-										
TOTAL	\$ 1,801,361	\$ 1,671,492	\$ 24,862	\$ 25,604	\$ 79,403	\$ 1,247,623	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

*Excludes FY 14 Amd

JUSTIFICATION:
Des Moines Beach Park is listed on the State and National Historic Register. Expert analysis was completed in 2004 regarding prioritized and phased rehabilitation of the park's assets. Rehabilitation of the following buildings is proposed: Auditorium (1957), Dining Hall (1934), Picnic Shelter (1924), Sun Home Lodge (1934), Caretaker's Cabin (1935), Workshop/Bath House (1945), and Founder's Lodge (1970). The Sun Home Lodge is in desperate need of life and safety repairs for its continued use as a recreation facility. Funds are not available at this time to provide for the rehabilitation work necessary for public use.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.
PROJECT	Des Moines Beach Park (DMBP) Picnic Shelter and Restroom Building Rehabilitation	PROJECT STATUS:
LOCATION		Preliminary Estimate
DESCRIPTION:	Rehabilitation of the Picnic Shelter and Restroom includes building a new stem wall, update mechanical, electrical and plumbing systems, fixtures, interior and exterior finishes and drainage to serve the high volume of Beach Park and Des Moines Creek Trail users.	Plans in Preparation
		P.S.E. Complete

EXPENDITURE SCHEDULE											
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ 5,000					\$ 5,000					
CIP PROJ MANAGEMENT	-										
DESIGN / ENGINEERING	56,090					56,090					
SOILS/CULTURAL SURVEY	2,500					2,500					
BUILDINGS	387,898					387,898					
PROJECT ADMIN. (CONST.)	23,274					23,274					
CONTINGENCY	61,466					61,466					
SALES TAX	36,850					36,850					
PERMITS & OTHERS	13,409					13,409					
EQUIPMENT	-										
TOTAL	\$ 586,487				\$ -	\$ 586,487		\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
REET	\$ 68,530					\$ 68,530	\$ -	\$ -	\$ -	\$ -	\$ -
RCO (confirmed on funding list)	291,399					291,399					
MCI	-										
King County Levy 2014-2019=275K	398,116				55,000	226,558	55,000	55,000	55,000	6,558	
To Be Determined Loan to MCI	-										
	-										
TOTAL	\$ 758,045				\$ 55,000	\$ 586,487	\$ 55,000	\$ 55,000	\$ 55,000	\$ 6,558	\$ -

*Excludes FY 14 Amd

JUSTIFICATION:

Des Moines Beach Park is listed on the State and National Historic Register. Expert analysis was completed in 2004 regarding prioritized and phased rehabilitation of the park's assets. Rehabilitation of the following buildings is proposed: Auditorium (1957), Dining Hall (1934), Picnic Shelter (1924), Sun Home Lodge (1934), Caretaker's Cabin (1935), Workshop/Bath House (1945), and Founder's Lodge (1970). The Sun Home Lodge is in desperate need of life and safety repairs for its continued use as a recreation facility. Funds are not available at this time to provide for the rehabilitation work necessary for public use.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.047-594
PROJECT	Park Lifecycle Repair & Replacement Projects	PROJECT STATUS:	
		Preliminary Estimate	X
		Plans in Preparation	
		P.S.E. Complete	
LOCATION	City of Des Moines		

DESCRIPTION:
This project will provide necessary funds to replace play equipment, picnic tables, drinking fountains, lighting fixtures, shelters, benches, pathways, signage and other park amenities as needed due to age, safety regulations, deterioration and/or vandalism. Staff will provide City Council with the list of required replacement items annually based on most urgent need: 2015- Field House Park: Renovate Tennis Court/Sports Court and install fountains, 2016- Cecil Powell Park Play Area Equipment Replacement and Westwood Park Play Area Equipment repair with ADA access; 2017- Provide SJUMP Play Area Equipment; 2018- Field House Park with ADA Access: Repair Skate Park; 2019- Wootton Park Play Area Equipment Replacement with ADA access and Gazebo Replacement and 2020- Kiddy Park Play Area Equipment Replacement with ADA access. This project makes necessary repairs and other improvements to existing parks and playgrounds by providing an ongoing lifecycle fund for equipment and amenity replacement based on priorities from the 2010 Master Plan for Parks, Recreation and Senior Services. Improvements are proposed at Steven J Memorial Park, Beach Park, Wootton Park and Field House Park.

PROPOSED IMPROVEMENTS:
Replacement of park system play area equipment and ADA access, picnic tables, drinking fountains, lighting fixtures, shelters, benches, pathways, signage and other park amenities as needed due to age deterioration, safety regulations and/or vandalism.

EXPENDITURE SCHEDULE													
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20		
ADMINISTRATION	\$ 10,640					\$ 1,400	\$ 1,900	\$ 2,240	\$ 1,300	\$ 1,900	\$ 1,900		
Proj. Mgt.	36,000					6,000	6,000	6,000	6,000	6,000	6,000		
DESIGN/ENG	81,000					12,000	12,000	25,000	10,000	12,000	10,000		
IMPROVEMENTS	780,000			20,000		95,000	150,000	165,000	100,000	150,000	120,000		
CONTINGENCY	83,085					14,250	15,000	16,485	7,350	15,000	15,000		
SALES TAX	76,950					9,025	14,250	15,675	9,500	14,250	14,250		
PERMITS	16,500					2,500	2,500	4,000	2,500	2,500	2,500		
TOTAL	\$ 1,084,175				\$ 20,000	\$ 140,175	\$ 201,650	\$ 234,400	\$ 136,650	\$ 201,650	\$ 169,650		
FUNDING SOURCE	TOTAL	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20		
REET	\$ 271,912				\$ 20,000		\$ 93,062	\$ 117,200	\$ 61,650				
Park In Lieu	41,000					-	41,000						
MCI	-					-							
KC Youth Sports	362,676					70,088	67,588		75,000	75,000	75,000		
RCO	187,287					70,087	-	117,200					
TBD	221,300												
TOTAL	\$ 1,084,175				\$ 20,000	\$ 140,175	\$ 201,650	\$ 234,400	\$ 136,650	\$ 201,650	\$ 169,650		

*Excludes FY 14 Amd

JUSTIFICATION:
This project will provide necessary funds to replace play equipment, picnic tables, drinking fountains, lighting fixtures, shelters, benches, pathways, signage and other park amenities as needed due to age, safety regulations, deterioration and/or vandalism. Staff will provide City Council with the list of required replacement items annually based on most urgent need: 2015- Field House Park: Renovate Tennis Court/Sports Court and install fountains, 2016- Cecil Powell Park Play Area Equipment Replacement and Westwood Park Play Area Equipment repair with ADA access; 2017- Provide SJUMP Play Area Equipment; 2018- Field House Park with ADA Access: Repair Skate Park; 2019- Wootton Park Play Area Equipment Replacement with ADA access and Gazebo Replacement and 2020- Kiddy Park Play Area Equipment Replacement with ADA access. This project makes necessary repairs and other improvements to existing parks and playgrounds by providing an ongoing lifecycle fund for equipment and amenity replacement based on priorities from the 2010 Master Plan for Parks, Recreation and Senior Services. Improvements are proposed at Steven J Memorial Park, Beach Park, Wootton Park and Field House Park.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.047-0X
PROJECT	Parkside Park Renovation	PROJECT STATUS:	
		Preliminary Estimate	X
		Plans in Preparation	
		Budget status:	unfunded

LOCATION 25th Ave. S. & S. 244th St.

DESCRIPTION: Parkside Park Improvements include site grading to provide ADA site access and parking, improve sightlines for safety and security as identified in the 2010 Parks Master Plan. Play equipment would be removed and sports court would be updated. Project partially funded by DOE for ASARCO arsenic removal.

EXPENDITURE SCHEDULE											
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ 10,000					\$ 10,000					
CIP PROJ MGT 1.5	32,500					32,500					
DESIGN / ENGINEERING	52,400					52,400					
LAND	-										
BUILDINGS	-										
IMPROVEMENTS	345,000					345,000					
INSPECTION / PROJ. MGT.	-										
CONTINGENCY	12,624					12,624					
SALES TAX	32,775					32,775					
PERMITS/KC Environmental	29,200					29,200					
TOTAL	\$ 514,499				\$ -	\$ 514,499		\$ -	\$ -	\$ -	\$ -
FUNDING SOURCES	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15		FY 17	FY 18	FY 19	FY 20
CDBG (confirmed)	\$ 395,000					\$ 395,000					
REET	-										
DOE (confirmed)	119,499					119,499					
Park In Lieu	-										
TOTAL	\$ 514,499				\$ -	\$ 514,499		\$ -	\$ -	\$ -	\$ -

*Excludes FY 14 Amd

JUSTIFICATION: ADA-compliant walkways and pathways improvements are needed to meet basic safety and security requirements of the City parks system. The 2010 Parks, Recreation, and Senior Services Master Plan identifies these repairs as a priority 2 need and recommends a six-year timeline to make these repairs.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.056
PROJECT	Marina District Banners and Civic Readerboards	PROJECT STATUS:	
		Preliminary Estimate	X
		Plans in Preparation	
		P.S.E. Complete	

LOCATION Kent/Des Moines Road at Pacific Highway, Marina District at MVDS and S. 216th at Activity Center
DESCRIPTION: Civic Readerboards and Marina District Banners to improve citizen communications, create a sense of place and promote Des Moines as a destination. Projects to be supported with sponsorships and grants. 2015- request is for 2nd Readerboard and new downtown banners on MVDS and 7th Ave. S.

EXPENDITURE SCHEDULE												
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	
ADMINISTRATION	\$ 24	\$	24	\$	-	\$	-	\$	-	\$	-	
CIP PROJ MGT	-											
DESIGN/ENGINEERING	-											
MARINA DISTRICT BANNERS	17,287		2,306	2,981	6,000	6,000	6,000					
CIVIC READERBOARDS-3	73,003			23,003	23,000	25,000	25,000					
IMPROVEMENTS												
INSPECTION/PERMITS	-											
CONTINGENCY	-											
SALES TAX	-											
OTHER	-											
TOTAL	\$ 90,314		\$ 2,330	\$ 25,984	\$ 29,000	\$ 31,000	\$ 31,000	\$ -	\$ -	\$ -	\$ -	

FUNDING SOURCES	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
MCI	\$ 18,330	\$	2,330	\$ 6,384	\$ 16,000	\$ 9,616	\$ -	\$ -	\$ -	\$ -	\$ -
Outside Funding (unconfirmed)	71,984			19,600	13,000	21,384	31,000				
TOTAL	\$ 90,314	\$	2,330	\$ 25,984	\$ 29,000	\$ 31,000	\$ 31,000	\$ -	\$ -	\$ -	\$ -

*Excludes FY 14 Amd

JUSTIFICATION: Civic Readerboards and Marina District Banners to improve citizen communications, create a sense of place and promote Des Moines as a destination.

Scope of Work:

\$	610
-	
15,000	
130,000	
2,000	
9,000	
\$	156,610



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.059
PROGRAM		PROJECT STATUS:	
PROJECT	Beach Park Pay Parking Stations	Preliminary Estimate	
		Plans in Preparation	
		P.S.E. Complete	
LOCATION	Parking Lots		
DESCRIPTION:			

EXPENDITURE SCHEDULE										
COST ELEMENTS	TOTAL *	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ -			\$ -	-					
DESIGN/ENG	-									
BUILDINGS	-									
IMPROVEMENTS	40,000			40,000	40,000					
CONST MGMT	-									
CONTINGENCY	-									
SALES TAX	-									
OTHER	-									
PERMITS	-									
TOTAL	\$ 40,000		\$ -	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCE	TOTAL *	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
	\$ -									
MCI	40,000			40,000	40,000					
	-									
	-									
TOTAL	\$ 40,000		\$ -	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -

*Excludes FY 14 Amd

JUSTIFICATION: At a regular Council Meeting in October 2012, the City Council directed the staff to develop a program to address the issues of inappropriate behavior and low-level criminal activity in the Marina parking lots and the Des Moines Beach Park. This Project is Phase 1 of that effort and it will provide six parking pay stations for the Marina and two parking pay stations at the Beach Park along with a "pay-by-space" parking system with a parking enforcement and management plan.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.050-03
PROJECT	Des Moines Beach Park (DMBP) Sun Home Lodge Rehab	PROJECT STATUS:	
		Preliminary Estimate	X
		Plans in Preparation	
		P.S.E. Complete	

LOCATION 22030 Cliff Avenue South

DESCRIPTION: Rehabilitation of the Sun Home Lodge for its continued use as a recreation facility includes lifting the building and constructing a new foundation and decking with ADA access improvements, installing new utilities (electrical and gas, phone, cable, water, sewer), building exterior rehabilitation and minimal interior remodel work to be completed when funds are available.

EXPENDITURE SCHEDULE												
COST ELEMENTS	TOTAL*	Prior Yrs	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ 4,058	\$ 108						\$ 3,950				
CIP PROJ MGT 5%	19,737							19,737				
DESIGN / ENGINEERING	89,712	28,106						61,606				
LAND	-											
BUILDINGS	394,741							394,741				
Soils Testing	5,375	375						5,000				
INSPECTION/CONST. MGT.	39,470							39,470				
CONTINGENCY/PERMITTING	78,948							78,948				
SALES TAX	37,500							37,500				
OTHER												
EQUIPMENT	-											
TOTAL	\$ 669,541	\$ 28,589		\$ -	\$ -	\$ -	\$ -	\$ 640,952	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES	TOTAL	Prior Yrs	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
REET	\$ 28,589	\$ 28,589						\$ -				
MCI	-											
To Be Determined	367,000							367,000				
King County Park Levy	48,000							48,000				
King Cty 4Culture (Unconfirmed)	25,000							25,000				
WA State Heritage (Unconfirmed)	200,952							200,952				
TOTAL	\$ 669,541	\$ 28,589		\$ -	\$ -	\$ -	\$ -	\$ 640,952	\$ -	\$ -	\$ -	\$ -

*Excludes FY 14 Amd

JUSTIFICATION: Des Moines Beach Park is listed on the State and National Historic Register. Expert analysis was completed in 2004 regarding prioritized and phased rehabilitation of the park's assets. Rehabilitation of the following buildings is proposed: Auditorium (1957), Dining Hall (1934), Picnic Shelter (1924), Sun Home Lodge (1934), Caretaker's Cabin (1935), Workshop/Bath House (1945), and Founder's Lodge (1970). The Sun Home Lodge is in desperate need of life and safety repairs for its continued use as a recreation facility. Funds are not available at this time to provide for the rehabilitation work necessary for public use.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.047-XX
PROJECT	Play Area Equipment/Sculpture at Beach Park	PROJECT STATUS:	
LOCATION	22030 Cliff Ave. S.	Preliminary Estimate	X
DESCRIPTION:	Beach Park Play Area: Install play area that is integrated into the Beach Park site. Work to be completed when funding is available.	Plans in Preparation	
		P.S.E. Complete	

EXPENDITURE SCHEDULE											
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ 2,900							\$ 2,900			
CIP PROJ MGT 1.5	10,800							10,800			
DESIGN / ENGINEERING	25,000							25,000			
LAND	-										
BUILDINGS	40,000							40,000			
IMPROVEMENTS	170,000							170,000			
INSPECTION / PROJ. MGT.	-										
CONTINGENCY/PERMITTING	29,746							29,746			
SALES TAX	19,995							19,995			
OTHER/PERMITS	-										
TOTAL	\$ 298,441			\$ -	\$ -	\$ -	\$ -	\$ 298,441	\$ -	\$ -	\$ -
FUNDING SOURCES	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
REET	\$ 25,441							\$ 25,441			
MCI	-										
RCO (unconfirmed)	100,000							100,000			
KCYSF (unconfirmed)	75,000							75,000			
Park in Lieu	98,000							98,000			
TOTAL	\$ 298,441			\$ -	\$ -	\$ -	\$ -	\$ 298,441	\$ -	\$ -	\$ -

*Excludes FY 14 Amd

JUSTIFICATION: Beach Park play equipment was removed due to poor location in flood plain and construction area. Des Moines citizens have told City Council that this is a high priority. A new location and project funding must be identified to complete this project.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	
PROJECT	Des Moines Beach Park Roadside Cabin	PROJECT STATUS:	
LOCATION	22030 Cliff Avenue South	Preliminary Estimate	
DESCRIPTION:	Rehabilitation of the Roadside Cabin includes repair of interior and exterior finishes, new doors and windows, new porch and flooring, drainage and electrical. Work will take place when funds are available.	Plans in Preparation	
		P.S.E. Complete	

EXPENDITURE SCHEDULE											
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ 540						\$ 540				
CIP PROJ MANAGEMENT	2,710						2,710				
DESIGN / ENGINEERING	8,129						8,129				
SURVEY	1,000						1,000				
BUILDINGS	54,193						54,193				
BERM IMPROVEMENTS	-										
PROJECT ADMIN. (CONST.)	3,000						3,000				
CONTINGENCY/PERMITTING	10,800						10,800				
SALES TAX	5,148						5,148				
PERMITS & OTHERS	-										
EQUIPMENT	-										
TOTAL	\$ 85,520			\$ -	\$ -	\$ -	\$ 85,520	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
REET	\$ -						\$ -				
MCI	-										
To Be Determined	85,520						85,520				
	-										
	-										
	-										
TOTAL	\$ 85,520			\$ -	\$ -	\$ -	\$ 85,520	\$ -	\$ -	\$ -	\$ -

*Excludes FY 14 Amd

JUSTIFICATION:

Des Moines Beach Park is listed on the State and National Historic Register. Expert analysis was completed in 2004 regarding prioritized and phased rehabilitation of the park's assets. Rehabilitation of the following buildings is proposed: Auditorium (1957), Dining Hall (1934), Picnic Shelter (1924), Sun Home Lodge (1934), Caretaker's Cabin (1935), Workshop/Bath House (1945), and Founder's Lodge (1970). The Sun Home Lodge is in desperate need of life and safety repairs for its continued use as a recreation facility. Funds are not available at this time to provide for the rehabilitation work necessary for public use.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.
PROJECT	Des Moines Beach Park Sports Cabin	PROJECT STATUS:
LOCATION	22030 Cliff Avenue South	Preliminary Estimate
DESCRIPTION:	Rehabilitation of the Roadside Cabin includes repair of interior and exterior finishes, new doors and windows, new platform/porch and stairs, drainage and electrical. Work will take place when funds are available.	Plans in Preparation
		P.S.E. Complete

EXPENDITURE SCHEDULE											
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ 422						\$ 422				
GIP PROJ MANAGEMENT	2,112						2,112				
DESIGN / ENGINEERING	6,335						6,335				
SURVEY	1,000						1,000				
BUILDINGS	42,231						42,231				
BERM IMPROVEMENTS	-										
PROJECT ADMIN. (CONST.)	2,000						2,000				
CONTINGENCY/PERMITTING	8,400						8,400				
SALES TAX	4,012						4,012				
PERMITS & OTHERS	-										
EQUIPMENT	-										
TOTAL	\$ 66,512				\$ -	\$ -	\$ 66,512	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
REET	\$ -						\$ -				
MCI	-										
To Be Determined	66,512						66,512				
Bonds	-										
	-										
	-										
TOTAL	\$ 66,512				\$ -	\$ -	\$ 66,512	\$ -	\$ -	\$ -	\$ -

*Excludes FY 14 Amd

JUSTIFICATION:

Des Moines Beach Park is listed on the State and National Historic Register. Expert analysis was completed in 2004 regarding prioritized and phased rehabilitation of the park's assets. Rehabilitation of the following buildings is proposed: Auditorium (1957), Dining Hall (1934), Picnic Shelter (1924), Sun Home Lodge (1934), Caretaker's Cabin (1935), Workshop/Bath House (1945), and Founder's Lodge (1970). The Sun Home Lodge is in desperate need of life and safety repairs for its continued use as a recreation facility. Funds are not available at this time to provide for the rehabilitation work necessary for public use.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY

General Government

PROJECT NO.

PROJECT STATUS:

Preliminary Estimate

Plans in Preparation

P.S.E. Complete

PROJECT

Des Moines Beach Park Carlson House

LOCATION

22030 Cliff Avenue South

DESCRIPTION:

Rehabilitation of the Carlson House includes repair of interior and exterior finishes, new doors and windows, new deck and railing new plumbing and fixtures. Work will take place when funds are available.

EXPENDITURE SCHEDULE											
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ 1,700							\$ 1,700			
CIP PROJ MANAGEMENT	9,191							9,191			
DESIGN / ENGINEERING	25,181							25,181			
SURVEY	1,000							1,000			
BUILDINGS	167,879							167,879			
BERM IMPROVEMENTS	-										
PROJECT ADMIN. (CONST.)	16,788							16,788			
CONTINGENCY/Permitting	33,576							33,576			
SALES TAX	15,948							15,948			
PERMITS & OTHERS	-										
EQUIPMENT	-										
TOTAL	\$ 271,263			\$ -	\$ -	\$ -		\$ 271,263	\$ -	\$ -	\$ -

FUNDING SOURCES	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
To Be Determined	\$ 271,263							\$ 271,263			
	-										
	-										
	-										
TOTAL	\$ 271,263			\$ -	\$ -	\$ -		\$ 271,263	\$ -	\$ -	\$ -

*Excludes FY 14 Amd

JUSTIFICATION:

Des Moines Beach Park is listed on the State and National Historic Register. Expert analysis was completed in 2004 regarding prioritized and phased rehabilitation of the park's assets. Rehabilitation of the following buildings is proposed: Auditorium (1957), Dining Hall (1934), Picnic Shelter (1924), Sun Home Lodge (1934), Caretaker's Cabin (1935), Workshop/Bath House (1945), and Founder's Lodge (1970). The Sun Home Lodge is in desperate need of life and safety repairs for its continued use as a recreation facility. Funds are not available at this time to provide for the rehabilitation work necessary for public use.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	
PROJECT	Des Moines Beach Park Caretakers Cabin	PROJECT STATUS:	
LOCATION		Preliminary Estimate	
DESCRIPTION:		Plans in Preparation	
		P.S.E. Complete	

Rehabilitation of the Caretakers Cabin includes repair of interior and exterior finishes, new doors and windows, bathroom and kitchen fixtures and appliances, new porch decking and stairs and drainage. Work will take place when funds are available.

EXPENDITURE SCHEDULE											
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ 500						\$ 500				
CIP PROJ MANAGEMENT	2,505						2,505				
DESIGN / ENGINEERING	7,514						7,514				
SURVEY	-										
BUILDINGS	50,094						50,094				
BERM IMPROVEMENTS	-										
PROJECT ADMIN. (CONST.)	2,500						2,500				
CONTINGENCY/PERMITTING	10,018						10,018				
SALES TAX	4,759						4,759				
PERMITS & OTHERS	-										
EQUIPMENT	-										
TOTAL	\$ 77,890				\$ -	\$ -	\$ 77,890	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
REET	\$ -						\$ -				
MCI	-										
To Be Determined	77,890						77,890				
Bonds	-										
	-										
	-										
TOTAL	\$ 77,890				\$ -	\$ -	\$ 77,890	\$ -	\$ -	\$ -	\$ -

*Excludes FY 14 Amd

JUSTIFICATION:

Des Moines Beach Park is listed on the State and National Historic Register. Expert analysis was completed in 2004 regarding prioritized and phased rehabilitation of the park's assets. Rehabilitation of the following buildings is proposed: Auditorium (1957), Dining Hall (1934), Picnic Shelter (1924), Sun Home Lodge (1934), Caretaker's Cabin (1935), Workshop/Bath House (1945), and Founder's Lodge (1970). The Sun Home Lodge is in desperate need of life and safety repairs for its continued use as a recreation facility. Funds are not available at this time to provide for the rehabilitation work necessary for public use.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	
PROJECT	Des Moines Beach Park Turf Repair and Irrigation Projects	PROJECT STATUS:	
LOCATION		Preliminary Estimate	
DESCRIPTION:	Repair meadow and promontory area turf and replace irrigation systems to meet public use demands.	Plans in Preparation	
		P.S.E. Complete	

EXPENDITURE SCHEDULE											
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ 1,300						\$ 1,300				
CIP PROJ MANAGEMENT	6,500						6,500				
DESIGN / ENGINEERING	-										
SURVEY	-										
BUILDINGS	130,000						130,000				
BERM IMPROVEMENTS	-										
PROJECT ADMIN. (CONST.)	12,350						12,350				
CONTINGENCY	-										
SALES TAX	-										
PERMITS & OTHERS	-										
EQUIPMENT	-										
TOTAL	\$ 150,150				\$ -	\$ -	\$ 150,150	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
REET	\$ -						\$ -				
MCI	-										
To Be Determined	150,150						150,150				
	-										
	-										
	-										
TOTAL	\$ 150,150				\$ -	\$ -	\$ 150,150	\$ -	\$ -	\$ -	\$ -

*Excludes FY 14 Amd

JUSTIFICATION:

Des Moines Beach Park is listed on the State and National Historic Register. Expert analysis was completed in 2004 regarding prioritized and phased rehabilitation of the park's assets. Rehabilitation of the following buildings is proposed: Auditorium (1957), Dining Hall (1934), Picnic Shelter (1924), Sun Home Lodge (1934), Caretaker's Cabin (1935), Workshop/Bath House (1945), and Founder's Lodge (1970). The Sun Home Lodge is in desperate need of life and safety repairs for its continued use as a recreation facility. Funds are not available at this time to provide for the rehabilitation work necessary for public use.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	
PROJECT	Des Moines Beach Park Roadway and Parking Overlays	PROJECT STATUS:	
LOCATION	22030 Cliff Avenue South	Preliminary Estimate	
DESCRIPTION:	Repair and overlay the Beach Park roadways damaged due to years of heavy construction use and flooding.	Plans in Preparation	
		P.S.E. Complete	

EXPENDITURE SCHEDULE												
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	
ADMINISTRATION	\$ 1,750						\$ 1,750					
CIP PROJ MANAGEMENT	8,750						8,750					
DESIGN / ENGINEERING	5,000						5,000					
SURVEY	-											
BUILDINGS	175,000						175,000					
BERM IMPROVEMENTS	-											
PROJECT ADMIN. (CONST.)	5,000						5,000					
CONTINGENCY	15,000						15,000					
SALES TAX	16,625						16,625					
PERMITS & OTHERS	-											
EQUIPMENT	-											
TOTAL	\$ 227,125				\$ -	\$ -	\$ 227,125	\$ -	\$ -	\$ -	\$ -	
FUNDING SOURCES	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	
REET	\$ -						\$ -					
MCI	-											
To Be Determined	227,125						227,125					
Bonds	-											
	-											
TOTAL	\$ 227,125				\$ -	\$ -	\$ 227,125	\$ -	\$ -	\$ -	\$ -	
Excludes FY 14 Amd												

*Excludes FY 14 Amd

JUSTIFICATION:

Des Moines Beach Park is listed on the State and National Historic Register. Expert analysis was completed in 2004 regarding prioritized and phased rehabilitation of the park's assets. Rehabilitation of the following buildings is proposed: Auditorium (1957), Dining Hall (1934), Picnic Shelter (1924), Sun Home Lodge (1934), Caretaker's Cabin (1935), Workshop/Bath House (1945), and Founder's Lodge (1970). The Sun Home Lodge is in desperate need of life and safety repairs for its continued use as a recreation facility. Funds are not available at this time to provide for the rehabilitation work necessary for public use.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	
PROJECT	Des Moines Beach Park Utilities	PROJECT STATUS:	
LOCATION	22030 Cliff Avenue South	Preliminary Estimate	
DESCRIPTION:	Installation of new underground utilities is needed to serve the Des Moines Beach Park Historic District facilities. Work will be completed when funds are available.	Plans in Preparation	
		P.S.E. Complete	

EXPENDITURE SCHEDULE											
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ 1,500						\$ 1,500				
CIP PROJ MANAGEMENT	5,500						5,500				
DESIGN / ENGINEERING	5,500						5,500				
SURVEY	2,000						2,000				
IMPROVEMENTS	110,000						110,000				
BERM IMPROVEMENTS	-										
PROJECT ADMIN. (CONST.)	-										
CONTINGENCY/PERMITTING	16,550						16,550				
SALES TAX	10,450						10,450				
PERMITS & OTHERS	-										
EQUIPMENT	-										
TOTAL	\$ 151,500				\$ -	\$ -	\$ 151,500	\$ -	\$ -	\$ -	\$ -

FUNDING SOURCES	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
REET	\$ -						\$ -				
IMCI	-										
To Be Determined	151,500						151,500				
Bonds	-										
	-										
	-										
	-										
	-										
	-										
	-										
TOTAL	\$ 151,500				\$ -	\$ -	\$ 151,500	\$ -	\$ -	\$ -	\$ -

*Excludes FY 14 Amd

Des Moines Beach Park is listed on the State and National Historic Register. Expert analysis was completed in 2004 regarding prioritized and phased rehabilitation of the park's assets. Rehabilitation of the following buildings is proposed: Auditorium (1957), Dining Hall (1934), Picnic Shelter (1934), Sun Home Lodge (1934), Careraker's Cabin (1935), Workshop/Bath House (1945), and Founder's Lodge (1970). The Sun Home Lodge is in desperate need of life and safety repairs for its continued use as a recreation facility. Funds are not available at this time to provide for the rehabilitation work necessary for public use.

JUSTIFICATION:

*Excludes FY 14 Amd



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY

General Government

PROJECT NO.
PROJECT STATUS:
Preliminary Estimate
Plans in Preparation
P.S.E. Complete

PROJECT

Des Moines Beach Park Wooden Bridge

LOCATION

22030 Cliff Avenue South

DESCRIPTION:

Replace the wooden bridge that crosses the Des Moines Creek adjacent to the Des Moines Creek Trail Entrance to preserve the historical use of this upland area for day use and a place to go for a picnic.

EXPENDITURE SCHEDULE											
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	300						300				
CIP PROJ MANAGEMENT	\$ 1,500						\$ 1,500				
DESIGN / ENGINEERING	2,000						2,000				
SURVEY	1,000						1,000				
BUILDINGS	30,000						30,000				
BERM IMPROVEMENTS	-										
PROJECT ADMIN. (CONST.)	-										
CONTINGENCY/PERMITTING	12,650						12,650				
SALES TAX	2,850						2,850				
PERMITS & OTHERS	-										
EQUIPMENT	-										
TOTAL	\$ 50,300				\$ -	\$ -	\$ 50,300	\$ -	\$ -	\$ -	\$ -

EXPENDITURE SCHEDULE												
FUNDING SOURCES	TOTAL *	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	
To Be Determined	\$ 50,300						\$ 50,300					
Bonds	-											
MCI	-											
	-											
	-											
	-											
TOTAL	\$ 50,300				\$ -	\$ -	\$ 50,300	\$ -	\$ -	\$ -	\$ -	

*Excludes FY 14 Amd

JUSTIFICATION:

Des Moines Beach Park is listed on the State and National Historic Register. Expert analysis was completed in 2004 regarding prioritized and phased rehabilitation of the park's assets. Rehabilitation of the following buildings is proposed: Auditorium (1957), Dining Hall (1934), Picnic Shelter (1924), Sun Home Lodge (1934), Caretaker's Cabin (1935), Workshop/Bath House (1945), and Founder's Lodge (1970). The Sun Home Lodge is in desperate need of life and safety repairs for its continued use as a recreation facility. Funds are not available at this time to provide for the rehabilitation work necessary for public use.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.XXX
PROJECT	Beach Park Founders Lodge Repairs	PROJECT STATUS:	Preliminary Estimate
			Plans in Preparation
			P.S.E. Complete

LOCATION: This project is to renovate the the Founders Lodge to maximize its use as a rental facility. Updates to the building include: replacement of building windows and doors; flooring; paint; restroom plumbing and fixtures; kitchen fixtures, surfaces and appliances and balcony and meeting space remodel work.

EXPENDITURE SCHEDULE												
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	
ADMINISTRATION	\$ 6,000									\$ 6,000		
CIP PROJ MANAGEMENT	33,160									33,160		
DESIGN / ENGINEERING	90,852									90,852		
SURVEY	-											
PERMITS	-											
BUILDINGS	-											
IMPROVEMENTS	605,682									605,682		
INSPECTION	-											
PROJECT ADMIN. (CONST.)	33,160									33,160		
CONTINGENCY/PERMITTING	120,606									120,606		
SALES TAX	57,540									57,540		
OTHER	50,000									50,000		
TOTAL	\$ 997,000				\$ -	\$ -	\$ -	\$ -	\$ -	\$ 997,000	\$ -	

FUNDING SOURCES	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	
REET	\$ -									\$ -		
To Be Determined	997,000									997,000		
Bonds												
MCI	-											
Park In-Lieu	-											
TOTAL	\$ 997,000				\$ -	\$ -	\$ -	\$ -	\$ -	\$ 997,000	\$ -	

*Excludes FY 14 Amd

JUSTIFICATION: This project is needed to update the Founders Lodge to maximize its use as a rental facility and revenue generation capacity.

SCOPE OF WORK: Updates to the building include: replacement of building windows and doors; flooring; paint; restroom plumbing and fixtures; kitchen fixtures, surfaces and appliances and balcony and meeting space remodel work.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.046-07
PROJECT	Steven J. Underwood Memorial Park C-3 Parking Lot	PROJECT STATUS:	
LOCATION	21800 20th Avenue South	Preliminary Estimate	X
DESCRIPTION:	Improvements needed to complete Steven J. Underwood Memorial Park: 2010-Park Master Plan Update (includes Activity Center site), parking lot design; parking lot construction, drainage and signage.	Plans in Preparation	
		P.S.E. Complete	

EXPENDITURE SCHEDULE											
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ 3,790									\$ 3,790	
CIP PROJ.MANAGEMENT	19,500									19,500	
DESIGN / ENGINEERING	40,000									40,000	
MASTER PLAN	30,000									30,000	
BUILDINGS	-										
IMPROVEMENTS	250,000									250,000	
INSPECTION / PERMITS	20,000									20,000	
CONTINGENCY	17,000									17,000	
SALES TAX	22,250									22,250	
TOTAL	\$ 402,540				\$ -	\$ -	\$ -	\$ -	\$ -	\$ 402,540	\$ -

FUNDING SOURCE	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
REET1	\$ 40,000									\$ 40,000	
REET2	-										
RCO	-										
Park-in-Lieu	138,350									138,350	
Donations	-										
MCI	-									-	
FUNDED:	\$ 178,350				\$ -	\$ -	\$ -	\$ -	\$ -	\$ 178,350	\$ -
UNFUNDED:	-										
To Be Determined	\$ 224,190				\$ -	\$ -	\$ -	\$ -	\$ -	\$ 224,190	\$ -

Excludes FY 14 Amd

*Excludes FY 14 Amd

JUSTIFICATION: Completion of Steven J. Underwood Memorial Park is a priority 1 need as identified by the 2010 Parks, Recreation and Senior Services Master Plan to include adequate parking and connection to the Activity Center site with park amenities to include a picnicking and play area.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.046-XX
PROJECT	Steven J. Underwood Memorial Park - PH 4	PROJECT STATUS:	
LOCATION	21800 20th Avenue South	Preliminary Estimate	X
DESCRIPTION:	Improvements needed to complete Steven J. Underwood Memorial Park: 2017 & beyond- soccer field and field lighting and parking area.	Plans in Preparation	
		P.S.E. Complete	

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ 12,500									\$ 12,500	
CIP PROJ MANAGEMENT	12,500									12,500	
DESIGN / ENGINEERING	150,000									150,000	
LAND	-										
BUILDINGS	-										
IMPROVEMENTS	1,000,000									1,000,000	
INSPECTION / PERMITS	50,000									50,000	
CONTINGENCY	98,000									98,000	
SALES TAX	95,000									95,000	
TOTAL	\$ 1,418,000			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,418,000	\$ -

FUNDING SOURCE	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
RCO (unconfirmed)	\$ 500,000									\$ 500,000	
MCI	-									-	
Contributions	-										
Legacy Foundation	-										
To Be Determined	818,000									818,000	
REET	50,000									50,000	
Park-in-Lieu	50,000									50,000	
TOTAL	\$ 1,418,000			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,418,000	\$ -

*Excludes FY 14 Amd

JUSTIFICATION:

Completion of Steven J. Underwood Memorial Park is a priority one need as identified by the 2010 Parks, Recreation and Senior Services Master Plan to include adequate parking and a field turf soccer field with lights.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.049-01
PROJECT	Activity Center Future Expansion Project	PROJECT STATUS:	
LOCATION	2045 South 216th Street	Preliminary Estimate	X
DESCRIPTION:	This project includes 7,000 sq. ft. expansion for a fitness room, health room, multi-purpose room, restrooms, storage, and office space for recreation staff.	Plans in Preparation	
		P.S.E. Complete	

EXPENDITURE SCHEDULE											
COST ELEMENTS	TOTAL *	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ 39,000										\$ 39,000
CIP PROJ MGT 1%	39,000										39,000
DESIGN / ENGINEERING	420,000										420,000
BUILDINGS	2,450,000										2,450,000
IMPROVEMENTS	300,000										300,000
Construction Mgt/Proj Mgt	120,000										120,000
CONTINGENCY	300,000										300,000
SALES TAX	261,250										261,250
OTHER-PERMITS	40,000										40,000
Equipment	50,000										50,000
TOTAL	\$ 4,019,250			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 4,019,250

FUNDING SOURCES	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
IMCI	\$ -										-
Bond Proceeds	3,019,250										3,019,250
REET	250,000										250,000
CDBG	500,000										500,000
To Be Determined	250,000										250,000
TOTAL	\$ 4,019,250			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 4,019,250

*Excludes FY 14 Amd

JUSTIFICATION:

Activity Center improvements are needed to provide for basic service needs planned for the Community/Senior Center. Senior Services programs are limited due to available space at the existing 7,000 sq. ft. Activity Center. An addition of approximately 7,000 sq. ft. will provide space for additional senior services, youth after school and community programs as proposed in the first phase of the Community Center project. It is anticipated that with the remodel of the Activity Center, the Community Center project will not be pursued. Project funding is proposed from Bond proceeds, REET, and CDBG funds.



#REF!

Municipal Capital Improvement

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.XXX
PROJECT	South Des Moines Park Acquisition	Project Type:	
		Council Goals met:	
		Council Objectives met:	
		Project Status	

LOCATION	Acquisition of park land to serve the south Des Moines recreational needs identified as a Priority 1 project in the 2010 Parks and Recreation Master Plan.
DESCRIPTION:	

EXPENDITURE SCHEDULE											
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMIN (CITY STAFF)	\$ 20,000										\$ 20,000
CIP PROJ MANAGEMENT	20,000										20,000
DESIGN / ENGINEERING	-										
LAND	2,000,000										2,000,000
BUILDINGS	-										
IMPROVEMENTS	-										
INSPECTION	10,000										10,000
CONTINGENCY	-										
SALES TAX	-										
OTHER	-										
TOTAL	\$ 2,050,000				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,050,000

FUNDING SOURCES	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
To Be Determined	\$ 1,000,000										\$ 1,000,000
RCO (unconfirmed)	1,000,000										1,000,000
Impact Fees	50,000										50,000
TOTAL	\$ 2,050,000				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,050,000

*Excludes FY 14 Amd

JUSTIFICATION: South Des Moines has very few active recreational opportunities for citizens. This project proposes acquisition of land for the purpose of developing a community park to serve greater Des Moines and the South Des Moines, Zenith, Woodmont West and Woodmont East and Redondo planning areas.

SCOPE OF WORK: Acquisition of Land.



#REF!
#REF!

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	General Government	PROJECT NO.	310.XXX-XX
PROJECT	Midway Park Expansion: Land Acquisition & Development	PROJECT STATUS:	
LOCATION	2900 S. 221st Street	Preliminary Estimate	X
DESCRIPTION:	Park Land Acquisition: Acquisition of two of four lots on west side of park and development of park expansion to West. (See Pacific Ridge Prototype Park.)	Plans in Preparation	
		P.S.E. Complete	

EXPENDITURE SCHEDULE											
COST ELEMENTS	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
ADMINISTRATION	\$ 10,000										\$ 10,000
PROJECT MANAGER	10,000										10,000
DESIGN/ENG	-										
LAND	1,000,000										1,000,000
BUILDINGS	-										
IMPROVEMENTS	-										
INSPECTION	-										
CONTINGENCY	-										
SALES TAX	-										
OTHER	-										
TOTAL	\$ 1,020,000				\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,020,000

FUNDING SOURCE	TOTAL*	FY 12 Act	FY 13 Act	FY 14 Est	FY 14 Amd	FY 15	FY 16	FY 17	FY 18	FY 20
To Be Determined	\$ 1,020,000									\$ 1,020,000
MCI	-									
Park Fee In Lieu	-									
TOTAL	\$ 1,020,000				\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,020,000

*Excludes FY 14 Amd

JUSTIFICATION: Land acquisition to expand park to the west and improvements as identified in the Parks, Recreation and Senior Services Master Plan (Pacific Ridge Prototype Park): park lighting, pathway improvements, picnicking, play area and parking.

MCI & FUND 506 PROPOSED PROJECTS FOR THE 2015-2020 CIP
 REVISION DATE: 08/29/2014

BUILDING NAME	PROJECT DESCRIPTION	2014		2015		2016		2017		2018		2019		2020	
		MCI	506	MCI	506	MCI	506	MCI	506	MCI	506	MCI	506	MCI	506
Activity Center	1 -- Interior Repairs to Car Decking Floor	\$2,054	\$8,500	\$22,946											
	2 -- Sheetrock Repair from Roof Leak		\$29,500												
	3 -- Interior Painting														
	4 -- Exterior Painting														
	5 -- Emergency Generator														
	6 -- LED Exterior Lighting	\$30,000		\$62,000	\$3,600		\$29,750								
	7 -- Irrigate and Landscape Front Lawn Area					\$63,600									
Public Works Service Center	1 -- Repairs to Upper Roof Wall CMU Joints		\$15,000												
	2 -- Exterior Painting				\$56,100										
	3 -- LED Exterior Lighting				\$6,500			\$50,000							
	4 -- Interior Painting														
	5 -- Keyless Entry System (City Hall, PW Service Ctr, PW Eng Bldg)	\$93,960													
City Hall	1 -- Keyless Entry System (Suites A & C) [SEE ABOVE LISTING]														
	2 -- LED Exterior Lighting														
	3 -- Walkway Canopy Repair														
	4 -- Emergency Generator for City Hall/Engineering				\$8,250			\$49,000							
	5 -- Parking Lot Rebuild			\$176,000		\$245,500									
Public Works Engineering	1 -- Exterior Fascia Repairs and Painting														
	2 -- LED Exterior Lighting				\$5,000										
	3 -- Upstairs Window Replacement/IT Dept. Windows				\$2,500										
	4 -- Paint Garage Doors of Storage Building				\$22,500										
	5 -- Keyless Entry System [SEE ABOVE LISTING]		\$4,000												
	6 -- Emergency Generator for City Hall/Engineering [SEE ABOVE LISTING]														
	7 -- PD Storage Building for Seized Property														
Police Services Center	1 -- Interior Painting				\$61,000										
	2 -- LED Exterior Lighting				\$4,700										
Field House	1 -- New Roof with Fall Protection					\$110,000									
	2 -- Resurface Tennis Court			\$24,500											
	3 -- LED Exterior Lighting				\$3,000										
	4 -- Interior Painting						\$32,500								
Founder's Lodge	Exterior Painting						\$82,250								
Sonju Park	Demo Outbuildings														
	1 -- Relamp Ballfield Lights														
	2 -- Irrigate and Landscape Area Behind Field #1														
	3 -- LED Exterior Lighting				\$1,800			\$65,750							
Steven J. Underwood Park	4 -- Install Play Equipment														
	New Interior/Exterior LED Lighting				\$8,800										
Picnic Shelter/Restroom															
TOTALS:		\$146,939	\$57,000	\$285,446	\$183,750	\$419,100	\$144,500	\$114,750	\$50,000	\$129,250	\$0	\$404,000	\$0	\$0	\$60,000

2014 MCI TOTAL:	\$146,939	6-YEAR MCI TOTAL:	\$1,352,546
2014 FUND 506 TOTAL:	\$57,000	6-YEAR FUND 506 TOTAL:	\$438,250
2014 COMBINED TOTAL:	\$203,939	6-YEAR COMBINED TOTAL:	\$1,790,796



2015 - 2020 CAPITAL IMPROVEMENT PLAN

MARINA

2015 - 2020 PROPOSED CIP

	2013 Actual	2014	2015	2016	2017	2018	2019	2015-2020 6 - YEAR TOTAL
BEGINNING FUND BALANCE	\$ 267,710	\$ 141,227	\$ 136,081	\$ 16,831	\$ 37,831	\$ 58,231	\$ 79,031	\$ 141,227
LOCAL REVENUES								
Interest Earnings	\$ 263	\$ 500	\$ 750	\$ 1,000	\$ 400	\$ 800	\$ 1,400	\$ 4,850
Transfer from Depr & Imprv Fund - 2002 Bonds				20,000	20,000	20,000	20,000	80,000
Transfer from Marina Revenue Fund (Capital Contributions)	483,017	514,036	513,436	511,749	514,636	511,886	514,486	3,080,229
Transfer from Marina Revenue Fund (Debt Service)								
TOTAL LOCAL REVENUES	\$ 483,280	\$ 514,536	\$ 514,186	\$ 532,749	\$ 535,036	\$ 532,686	\$ 535,886	\$ 3,165,079
PROJECT REVENUES								
DOE Stormwater Grant	\$ -	\$ 85,226	\$ 34,774	\$ -	\$ -	\$ -	\$ -	\$ 120,000
TOTAL PROJECT REVENUES	\$ -	\$ 85,226	\$ 34,774	\$ -	\$ -	\$ -	\$ -	\$ 120,000
TOTAL REVENUES & FUND BALANCE	\$ 750,990	\$ 740,989	\$ 685,041	\$ 549,580	\$ 572,867	\$ 590,917	\$ 614,917	\$ 3,426,306
PROJECT EXPENDITURES								
Small Improvements								
Security Camera Project	48,372	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fuel System Upgrades								
Travel Lift Modifications - Lift Kit								
Gate Opening System for M & N Docks								
Miscellaneous Marina								
Permitting & Preliminary Design for Future Projects								
Small Moorage Docks Reconfiguration								
South Lot Restroom Project								
South Parking Lot Storm Water Retrofit		85,226	34,774					
Redondo Ramp Boarding Floats	18,009	5,399						5,399
New Breakwater								
Activity Float Shelter	38,863	246						246
6th Avenue Stairway Gates	16,224							
Site Management Project	5,278		120,000					120,000
Transfer to Depr & Imprv Fund - 2008 Bonds								
TOTAL PROJECT EXPENDITURES	\$ 126,746	\$ 90,871	\$ 154,774	\$ -	\$ -	\$ -	\$ -	\$ 125,645
DEBT SERVICE EXPENSES								
Debt Service #1: 2002 Bond Issue (2012 Paid out of Fund 401)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service #2: 2008 Bond Issue	483,017	514,036	513,436	511,749	514,636	511,886	514,486	3,080,229
Bond Issuance Costs								
TOTAL DEBT EXPENSES	\$ 483,017	\$ 514,036	\$ 513,436	\$ 511,749	\$ 514,636	\$ 511,886	\$ 514,486	\$ 3,080,229
TOTAL EXPENDITURES	\$ 609,763	\$ 604,907	\$ 668,210	\$ 511,749	\$ 514,636	\$ 511,886	\$ 514,486	\$ 3,205,874
ENDING FUND BALANCE	\$ 141,227	\$ 136,081	\$ 16,831	\$ 37,831	\$ 58,231	\$ 79,031	\$ 100,431	\$ 220,431
Reserved for Bond Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
UNRESERVED FUND BALANCE	\$ 141,227	\$ 136,081	\$ 16,831	\$ 37,831	\$ 58,231	\$ 79,031	\$ 100,431	\$ 220,431



2015 - 2020 CAPITAL IMPROVEMENT PLAN
Marina

CAPITAL IMPROVEMENT PLAN
REQUEST FORM

CATEGORY	Marina	PROJECT NO.	440.402
PROGRAM		PROJECT STATUS:	
PROJECT	Site Management Project-Redondo		Preliminary Estimate
			Plans in Preparation
			P.S.E. Complete
LOCATION	Marina Parking Lots		
DESCRIPTION:			

EXPENDITURE SCHEDULE									
COST ELEMENTS	TOTAL*	FY 13 Est	FY 13 Amd	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19
ADMINISTRATION	\$ -								
DESIGN/ENG	-								
BUILDINGS	-								
IMPROVEMENTS	125,278	5,278	80,000		120,000				
CONST MGMT	-								
CONTINGENCY	-								
SALES TAX	-								
OTHER	-								
PERMITS	-								
TOTAL	\$ 125,278	\$ 5,278	\$ 80,000		\$ 120,000				

FUNDING SOURCE	TOTAL*	FY 13 Est	FY 13 Amd	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19
Bond Proceeds	\$ -		\$ -						
Marina Contributions	125,278	\$ 5,278	80,000	-	\$ 120,000				
	-								
TOTAL	\$ 125,278	\$ 5,278	\$ 80,000		\$ 120,000				

*Excludes FY 13 Amd



2015 - 2020 CAPITAL IMPROVEMENT PLAN

Marina

CAPITAL IMPROVEMENT PLAN REQUEST FORM

CATEGORY	Marina	PROJECT NO.	440.402
PROGRAM		PROJECT STATUS:	
PROJECT	Site Management Project-Redondo	Preliminary Estimate	
		Plans in Preparation	
		P.S.E. Complete	
LOCATION	Marina Parking Lots		

JUSTIFICATION:

At a regular Council Meeting in October 2012, the City Council directed the staff to develop a program to address the issues of inappropriate behavior and low-level criminal activity in the Marina parking lots and the Des Moines Beach Park. This Project is Phase 1 of that effort and it will provide eight parking pay stations for the Marina and Beach Park along with a "pay-by-space" parking system with a parking enforcement and management plan.



2015 - 2020 CAPITAL IMPROVEMENT PLAN
Marina

CAPITAL IMPROVEMENT PLAN

REQUEST FORM

CATEGORY	Marina	PROJECT NO.	406.452
PROGRAM	South Parking Lot	PROJECT STATUS:	
PROJECT	Stormwater Retrofit - Design Only	Preliminary Estimate	X
		Plans in Preparation	
		P.S.E. Complete	

LOCATION

DESCRIPTION: Design a stormwater collection system for the South Parking Lot.

EXPENDITURE SCHEDULE

COST ELEMENTS	TOTAL*	FY 13	FY 14 Est	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19
ADMINISTRATION	\$ 9,832		10,400	9,832					
DESIGN/ENG	99,768		74,826	24,942					
LAND	-								
BUILDINGS	-								
IMPROVEMENTS	-								
CONST MGM'T	-								
CONTINGENCY	-								
SALES TAX	-								
PERMITS	-								
OTHER	-								
TOTAL	\$ 120,000	\$ -	\$ 85,226	\$ 34,774					

FUNDING SOURCE	TOTAL*	FY 13	FY 14 Est	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19
Bond Proceeds	\$ -	\$ -							
DOE Grant	120,000		85,226	34,774					
TOTAL	\$ 120,000	\$ -	\$ 85,226	\$ 34,774					

JUSTIFICATION:

System is needed to meet current stormwater discharge regulation.

Municipal Facilities Committee September 25, 2014

Discussion Item: Discounted Facility Rental Rates

At the June 26, 2014 City Council meeting Council expressed interest in the establishment of a policy for the use of City facilities by non-profit organizations and remanded the issue to the Municipal Facilities Committee for review..

City Council established Special Event policy requiring that events drawing more than 100 people, using City facilities (other than City recreation facilities) or wishing to sell tickets or to serve alcohol in outdoor settings other than those defined in the City Code would make the request to City Council for approval. There is a Special Event Permit Application and an interdepartmental review process for each of these events (Attachment A). The City's facilities have become popular venues for many community events and a growing number of requests are being made to City Council for free, in-kind or reduced City facility rental fees. The use of City facilities almost always includes the need for other City's resources including personnel, supplies, equipment and marketing tools. Although there is no defined budget to which departments can charge their in kind services costs, the costs for services still impact the City's bottom line.

The City's facility rental fees are based on current market rates for "like" facilities in King County and the fees approved by the City Manager. City Council has set a 2014 revenue goal of \$160,635 for the Parks, Recreation and Senior Services Department based on the rental of its recreation facilities (Beach Park, Field House and Activity Center). These revenues cover the direct costs of facility operations such as: program, rental and parking management personnel, equipment (tables, chairs, computers, sound equipment, staging, tents and etc.), garbage collection, janitorial, and other city services as required but at this time they do not cover the indirect costs such as: administrative and building overhead, utilities and facility repair and replacement.

Currently the City of Des Moines Parks, Recreation and Senior Services follows the procedures attached (Attachment B). Applications and payment of fees are required for users wishing to rent the department's recreational buildings, park buildings and shelters, outdoor spaces and ballfields.

A 20% reduction of the rental fees are provided to City residents with proof of residency and to local non-profit groups. We also partner with program instructors, non-profit groups and others whose programs or services help to further the mission of the City especially in the areas of economic development, recreation and human services. A professional services agreement is created to define the responsibilities of each party. If a fee is charged for the program or event, the amount going to each party to cover its costs for services is identified.

Many Cities offer a reduced facility rental rate for residents and/or non-profits. The typical reduced rate is 10% to 20% for local non-profit groups and some Cities do not provide differing rates to user groups.

Examples:

- A. The City of Burien offers its local non-profits a discounted rate of 20% if renting during their regular business hours. This discount is only effective for the first 4 hrs. of the rental. For non-profits requesting usage of a facility for the purpose of offering a community event that matches Burien's mission, they allow the event to apply for an Event Co-Sponsorship. If approved, Burien doesn't charge a rental fee.
- B. The City of Issaquah offers its local Issaquah nonprofit organizations 50% off the rental rate with evidence of a 501(c)3 certificate and giving 60 percent of their profits back to the Issaquah community. Reduced rates are not given on Saturdays. A nonprofit organization can still book an event on a Saturday, but must pay full price for the rental. On any day of the week, a nonprofit group would pay a full price deposit, labor fees and insurance fees. Non profits, like all other groups, must supply or purchase adequate insurance coverage for their event. This discount is not available to private individual's events such as weddings or celebrations.
- C. The Landmark on the Sound has rates that are very similar to those charged at the Beach Park. They have offered reduced rates of 10% for residents and military, 25% to 50% for non-profit groups and 25% for members. All other charges such as holiday rates, additional staffing requirements, deposits and insurance still apply.

Parks, Recreation and Senior Services Director Recommendations:

- 1) City Council to continue to support the current City policy that provides 20% reduction of the City's rental fees to City residents with proof of residency and to Des Moines (and South King County) non-profits with proof of 501(c)3 status and a Des Moines (or South King County) business address including those raising funds to support the organization's mission. The user would provide proof of insurance and pay any regular fees for permits, deposits, labor and equipment.
- 2) City Council to support the implementation of a new City policy that provides 50% reduction of the City's rental fees when the following criteria is met: 1) Must be a Des Moines non-profit with proof of 501(c)3 status; 2) Must have a Des Moines business address; 3) Must provide proof of that the organization returns a minimum of 60% percent of their profits to support schools, community events

and/or charities located in the City of Des Moines. Due to impacts to rental facility revenues, this policy would not apply to Saturday facility use during the months of April- October; during those times a 20% fee reduction would apply. The user would provide proof of insurance and be required to pay any normal fees for permits, deposits, and labor and equipment costs.

Examples of users in this category: Des Moines Rotary Club (Blues and Brews, Poverty Bay Wine Festival), Des Moines PSTAs (school fundraisers), Des Moines Waterfront Farmers Market and etc.

- 3) City Council to support the implementation of a policy based on its past practice that provides 50% -100% reduction of the City's rental fees when the following criteria is met: 1) Must be a Des Moines non-profit with proof of 501(c)3 status; 2) Must have a Des Moines business address; 3) Must have the mission to partner with the City to provide open public community events and community betterment projects; 4) Must reinvest 100% percent of the profits from event fees and charges raised at City venues back into the community event or community betterment project. The user would provide proof of insurance. Waiving fees for event permits, deposits, labor and equipment costs would be subject to further City Council review. An annual schedule of these events and community betterment projects could be made to City Council for review as part of its budgeting process.

Examples of users in this category: Destination Des Moines (Fireworks Over Des Moines, Waterland Parade), Des Moines Legacy Foundation (fundraisers to support City recreation programs), Des Moines Food Bank (feeding programs in parks).

With the adoption of these policies, staff will have the ability to apply the criteria to all groups making requests for facility fee reductions and eliminate the need for City Council action on a case by case basis.

Des Moines Parks Recreation and Senior Services Master Plan

Ad Hoc Committee Citizen Applicants and Technical Advisor Committee

Draft Roster 2015

	Citizen Contact Information	City Board Rep./ Interest Area/ Neighborhood	Applied	Committee Appointment
1	Collette Deardorff	Arts Commission, Central Des Moines	Stated Interest	Ad Hoc Committee
2	Andrew Mahugu	Social Services, Rotary Member, South Des Moines	✓	Ad Hoc Committee
3	Ekkarath Sisavatdy	Highline College, S. Des Moines	Stated Interest	Ad Hoc Committee
4	Julianne McCullough	PTSA, DMPR Coach, HSD, Interact Club Partner Central	✓	Ad Hoc Committee
5	Kristi Evans	Parks Professional Zenith	✓	Ad Hoc Committee
6	Bobbie Egan *Mayor Pro Tem Pina	Tourism, Business W. Woodmont	✓	Ad Hoc Committee
7	Michelle O'Dell	Highline Special Needs PTA	✓	Ad Hoc Committee
8	Rikki Marohl	PTSA, Farmers Market, Central Des Moines	✓	Ad Hoc Committee
9	Michelle Wills	Youth Programs, Community South Des Moines	✓	Ad Hoc Committee
10	Jannat Bey	Fitness, Hist. Preservation East Woodmont	✓	Ad Hoc Committee
11	Shan Hoel	Destination Des Moines North Hill	✓	Ad Hoc Committee
12	Kristie Brame	Marina Boating Downtown	✓	Ad Hoc Committee
13	Gene White *Mayor Kaplan	Citizen, Redondo	Stated Interest	Ad Hoc Committee
14	Kim Richmond	E. Woodmont Neighborhood, Farmer	✓	Ad Hoc Committee
15	Nadine Byers 26241 13 th Place S.	Human Services W. Woodmont	✓	Ad Hoc Committee

16	Sports Community		Open position	Ad Hoc Committee
17	Normandy Park Citizen		Open position	Ad Hoc Committee
18	Reverend David A. Johnson	Human Services, Worship, Team Midway Central Des Moines	✓	Ad Hoc Committee
19	Senior Retirement Community Member		Open position	Ad Hoc Committee
20	Del Rivero	Sports, Community Zenith	✓	Ad Hoc Committee
21	Nancy Stephan	Public Art, Education Zenith	✓	Ad Hoc Committee
Technical Contact Information		City Position/ Agency	Agreed	Position
John Dunn Athletic Director		Highline College	✓	HC Technical Advisor
Library Board Member or Librarian		KCLS/City Library	Interest	KC/City Technical
Laura Hartema		Environment/Ecologist, North Hill		KC Technical
Joe Dusenbury		City Harbormaster/Marina	✓	City Technical
Scott Logan HSD Facilities Chief or Designee		Highline Public Schools	✓	HSD Technical
Amy Shumann Public Health -Seattle & King County		Environmental Public Health Planner	✓	KC Technical
Gene Achziger Metropolitan Park District, Mt. Rainier Pool		MPD Mt. Rainier Pool Commissioner	✓	MPD Liason
Denise Lathrop Community Development Manager or Designee		City Planning Manager	✓	City Technical
Adam Rau, John Blackburn- Parks Maintenance		City Parks and Public Works Supt.	✓	City Technical
Brandon Carver or Designee		City Transportation Eng.	✓	City Technical
Paula Henderson or Designee		City Finance	✓	City Technical
George Delgado or Designee		City Police Chief	✓	City Technical

Matt Koppelman	City GIS	✓	City Technical
Sue Padden	City Sr. Services Manager	✓	City Technical
Michael Mathias Asst. City Manager 206-870-6554 mmathias@desmoineswa.gov	Economic Development Director	✓	City Technical
City Councilmember (MFC) 21630 11 th Ave. S. Suite A Des Moines, WA 98198 Home Phone: Email:	City Council Member		City Council Liason
Patrice Thorell 1000 S. 220 th St. (AC Office) Des Moines, WA 98198 Work Phone: 206.870.6529 Cell Phone: 206.336.5665 Email: pthorell@desmoineswa.gov	Parks and Rec. Director	✓	City Staff
Janet Best 1000 S. 220 th St Des Moines, WA 98198 Phone: 206.870.6547 Email: jbest@desmoineswa.gov	Parks and Rec. Staff	✓	City Staff

* City Council Proposed Members