

## MINUTES

**Economic Development Committee Meeting  
Thursday, October 24, 2024  
5:00 p.m. – 5:50 p.m.  
Council Chamber**

### Council Members

Jeremy Nutting, Chair  
Dep Mayor Harry Steinmetz, Vice Chair  
Mayor Traci Buxton

### City Staff

Rebecca Deming – Community  
Development Director  
Mike Slevin – Public Works Director  
Matt Hutchins – Assistant Attorney  
Laura Hopp – Admin Coordinator I  
Jodi Grager – Admin Coordinator I

Guests: Councilmembers Gene Achziger, Matt Mahoney, Yoshiko Grace Matsui and  
Matt Mahoney

Meeting was called to order at 5:00 p.m.

#### **1. Approval of September 26, 2024 Minutes**

Minutes approved as submitted.

#### **2. SB5290 Local Project Review Requirements**

Community Development Director Rebecca Deming presented a memo and the Second Substitute Senate Bill 5290 which passed legislature during the 2023 regular session. The bill creates potential financial penalties for the City related to compliance with S.B. 3290 permit review timelines. The discussion included adopting certain measures to promote more efficient review and protect the city from the financial penalties codified in S.B. 3290.

The committee discussion included:

- Use of permitting software – PermitTrax’s new stop watch feature to track the time a permit is actively under staff review rather than including time that the permit may be returned to the customer for response to reviewer’s comments, corrections and resubmittal
- Pre-application Meeting requirements
- Potential increase in permit denials due to timespan issues which may include possible resubmitting fee adjustments
- This applies to Land Use Applications only

Chair Nutting suggested a proposal be presented to the Full Council for their review.

Adjourned at 5:17 p.m.

Respectfully submitted by, Jodi Grager, Public Works Administrative Coordinator