

MINUTES

Economic Development Committee Meeting

Thursday January 28, 2021

4:00 p.m. – 4:50 p.m.

Via Zoom Meeting

Council Members

Chair Jeremy Nutting
Co-Chair Traci Buxton
Mayor Matt Pina

City Staff

Michael Matthias – City Manager (CM)
Dan Brewer – Chief Operating Officer (COO)
Susan Cezar – Chief Strategic Officer (CSO)
Beth Anne Wroe – Finance Director
Denise Lathrop – Planning & Development Svcs Manager
Scott Wilkins – Harbormaster
Matt Hutchins – Assistant City Attorney
Jeff Friend – Assistant Finance Director
Jason Woycke – Senior Planner
Jodi Grager – Community Development Assistant

Guests: Councilmembers Matt Mahoney and JC.Harris

Meeting was called to order at 4:00 p.m.

1. Approval of the October 22, 2020 Minutes

Minutes approved as submitted.

2. 2021 Work Plan

It was suggested that the Staff provide a brief overview of the proposed Work Plan (See Attachment #2), after which the Committee would pose any clarifying questions. CSO Susan Cezar described the plan with Tier 1 items as a priority due to regulatory requirements or a time sensitive nature; including:

- A code amendment request for a commercial project in the Woodmont Commercial zone
- Projects such as the Marina re-development may be on the schedule several times due to progression of information regarding the project
- The Parks, Recreation and Senior Services Master Plan requires an update every six years to retain grant funding eligibility
- DMMC Clean-Up of items would aid staff as they apply the Municipal Code to situations and projects

The items listed as Tier 2 are less pressing and will be added to the agenda as time allows. The Committee followed up with discussion and questions.

- Is it possible the additional CARES act could supplement Economic Development costs? City Manager Michael Matthias described the condition as waiting for additional information. Once we have a better understanding of legislative decisions, this Committee will be a valuable partner in vetting ideas and creating a framework of options for a full council presentation.
- Related to the DMMC Clean-up topic, a question was posed regarding business license requirements for rental properties. The new business license portal, File Local, has proved challenging for rental property owners to

navigate as they attempt to renew their City of Des Moines Business License. Finance is aware of the situation and is working on a solution. The problem is complex since it is at the State level. The Committee agreed that the City should continue to require Rental Property Business Licenses in order to support property owner accountability.

- It was suggested that Tier 2 Items: *Building heights in the area of the QFC site (gateway)* and *Zoning for transit oriented development around Highline College Station area and Pacific Ridge near KDM/Pacific Highway S* be moved to Tier 1. After some discussion, a motion was made and seconded to move these Tier 2 items to Tier 1.

The 2021 Work Plan was approved with these amendments.

3. Growth Targets

CSO Cezar introduced this topic as related to the growth targets from PSRC's Vision 2050. The City's Comprehensive Plan will include local requirements for housing and employment growth. Denise Lathrop, Planning & Development Services Manager, has been meeting with other city representatives from High Capacity Transit Communities. Manager Lathrop presented a memo titled Growth Targets Briefing (See Attachment #3). In general, the Des Moines established targets seem attainable. Some adjustments to the targets may still be forthcoming. King County is seeking general concurrence by each City for their respective preliminary targets. The process will include public review with a goal of June 2021 for final adoption. The recommendation is to wait until targets are refined before a full council resolution is necessary.

Adjourned at 4:52 p.m.

Respectfully submitted by,

Jodi Grager, Public Works Administrative Assistant