

MINUTES

City of Des Moines Finance and Economic Development Committee
January 6, 2003; 3:35 p.m.
Community Development Conference Room

Present: Council Member Maggie Steenrod (chair)
Council Member Gary Petersen
Council Member Richard Benjamin (Arrived 3:55 p.m.)
City Manager Tony Piasecki
Community Development Director Judith Kilgore
City Attorney Linda Marousek
Finance Director Paula Henderson

City Manager Tony Piasecki outlined the agenda items for discussion:

- 1 Draft Ordinance revising policies governing review and approval process for City contracts
- 2 Voucher Review
- 3 Economic Development Work Plan for First Quarter

City Attorney Linda Marousek distributed copies of the Draft Ordinance revising policies governing review and approval process for City Contracts. Council Member Steenrod inquired whether the City Attorney's Draft Ordinance included language as proposed in her initial draft code section 3.06 for contracts. City Attorney Linda Marousek distributed to committee members copies of Council Member Steenrod's draft code section 3.06. The committee agreed to defer discussion of the Draft Ordinance to the January 13, 2002 Finance and Economic Development Committee meeting in order for committee members to review the changes proposed in the Draft Ordinance with Council Member Steenrod's draft code section 3.06. The committee briefly discussed the Emergency contracts section of the Draft Ordinance. Council Member Steenrod asked that the Mayor be added to the sentence as inserted: "The City Manager may consult with the state auditor..." and Mayor "in determining whether an emergency exists."

Council Member Steenrod recommended deferring discussion on review of vouchers.

Community Development Director Judith Kilgore distributed to committee members her memorandum on Possible First Quarter Economic Development Work Plan. The memorandum provided suggestions for possible work tasks.

- 1 By February 2003: Review of code changes
- 2 By March 2003: Pacific Ridge code revisions
- 3 By April 2003: Work with Chamber on use of push carts and plan a summer farmers market; and presentation of resolution to City Council that expresses to all school districts and colleges the need to work closely with City on design of their facilities

Council Member Richard Benjamin inquired about the status of two pending developments. Judith responded that proposed developments have current code issues due to height restrictions, but is waiting to receive architect's plans. Discussion followed concerning variance process with Council Member Steenrod requesting that variance process be placed as high priority.

The committee reviewed the proposed work plan and agreed to discuss content for a Council presentation at the January 27, 2003 Finance and Economic Development Committee meeting.

Meeting adjourned at 3:40 p.m.

The next meeting date is as follows:

January 13, 2003 at 3:30 p.m. Contracts and Procurement Policy

Respectfully submitted by
Paula Henderson