

MINUTES

City of Des Moines Finance and Economic Development Committee
February 3, 2003; 3:30 p.m.
Community Development Conference Room

Present: Council Member Maggie Steenrod (chair)
Council Member Richard Benjamin
Assistant City Manager Corbitt Loch
Finance Director Paula Henderson
Finance Manager Peggy Watson

Finance Director Paula Henderson presented a draft Procurement Policy.
Council Member Steenrod recommended deferring discussion on review of vouchers.

Community Development Director Judith Kilgore distributed to committee members her memorandum on Possible First Quarter Economic Development Work Plan. The memorandum provided suggestions for possible work tasks.

- 1 By February 2003: Review of code changes
- 2 By March 2003: Pacific Ridge code revisions
- 3 By April 2003: Work with Chamber on use of push carts and plan a summer farmers market; and presentation of resolution to City Council that expresses to all school districts and colleges the need to work closely with City on design of their facilities

Council Member Richard Benjamin inquired about the status of two pending developments. Judith responded that proposed developments have current code issues due to height restrictions, but is waiting to receive architect's plans. Discussion followed concerning variance process with Council Member Steenrod requesting that variance process be placed as high priority.

The committee reviewed the proposed work plan and agreed to discuss content for a Council presentation at the January 27, 2003 Finance and Economic Development Committee meeting.

Meeting adjourned at 3:40 p.m.

The next meeting date is as follows:

January 13, 2003 at 3:30 p.m. Contracts and Procurement Policy

Respectfully submitted by
Peggy Watson