



Public Safety/Emergency Management (PSEM)  
Meeting Minutes  
February 1, 2024  
5:00-5:50pm

Council Members: Buxton, Steinmetz, Grace Matsui  
Police Chief Tim Gately  
Emergency Management Director Shannon Kirchberg

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1. Call to Order, Clerk of the Board
  - Clerk calls for nominations for Committee Chair
  - Mayor Buxton is nominated/selected to be Committee Chair
  - Committee Chair calls for nominations for Vice Committee Chair
  - Council member Yoshiko Grace Matsui is nominated/selected to be Vice Committee Chair
  
2. Approval of November Meeting Minutes
  - Vice Chair Grace Matsui calls for approval of November meeting minutes
  
3. 2024 Proposed Work Plan
  - Chief Gately presents 2024 Proposed Work Plan
  - Committee Chair calls for a vote to approve 2024 Proposed Work Plan
  - 2024 Work Plan approved
  
4. Adjourn 5:13pm