

## AGENDA

DES MOINES CITY COUNCIL  
PUBLIC SAFETY/EMERGENCY MANAGEMENT COMMITTEE  
City Council Chambers  
21630 11th Avenue S, Suite C.  
Des Moines, Washington  
Thursday, February 6, 2025 - 5:00 PM

**Public Safety/Emergency Management Committee:** Chair Traci Buxton; Vice Chair  
Yoshiko Grace Matsui; Harry Steinmetz

### CALL TO ORDER

### AGENDA

- Item 1. APPROVAL OF OCTOBER MEETING MINUTES  
[Draft October 03, 2024 Meeting Minutes](#)
- Item 2. 2024 CODE ENFORCEMENT UPDATE
- Item 3. 2025 PSEM WORKPLAN  
[2025 Draft Public Safety Emergency Management Work Plan](#)

### ADJOURNMENT



Public Safety/Emergency Management (PSEM)  
Meeting Minutes  
October 3rd, 2024  
5:00-5:50pm

Council Members: Buxton, Steinmetz, Grace Matsui  
PD: Chief Ted Boe, Assistant Chief Cory Stanton, Assistant Chief Kevin Penney,  
Records Supervisor Michelle O’Hearn, Executive Assistant Stephanie Holt, Crime  
Analyst Patti Gosch,  
SCORE Director: Devon Schrum  
Emergency Management Director: Shannon Kirchberg  
Council Member: Matt Mahoney  
Council Member: Jeremy Nutting  
Interim City Attorney: Matt Hutchins  
Interim City Manager: Tim George

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1. Call to Order, Chair Mayor Buxton

Call to order at 5:00pm

Grace Matsui is not in attendance. Chair Buxton asks for a motion to excuse;  
Second by Deputy Mayor.

Meeting on hold at 5:02pm due to pending phone call. Vice Chair Grace Matsui  
will attend via phone call.

2. Approval of September Meeting Minutes

Moved by Deputy Mayor Steinmetz

Vice Chair Grace Matsui second

Aye – all in favor

3. Great Shake Out – October 17, 2024 at 10:17am (EM)

EM Director Shannon Kirchberg shares this year is the 4<sup>th</sup> year City of Des Moines  
will participate in the Great Shake Out. Roughly, 900,000 people participated in  
WA last year. Shannon requests all departments to please register so the City of

Des Moines can report to FEMA with hopes to have 1 million people participating this year.

Shannon presents a slide deck that describes the Great Shake Out goal is to prepare to survive and recover quickly. Photos from years in the past are presented in the slide.

Chair Buxton asks when the next education session will be or if she has been having them. Shannon replied she is working with HOAs and apartments and has done 7 so far. Shoot me an email or a call and we will set up. If you don't have space onsite, you can do it a City Hall.

#### 4. Department Overview/Command Team (PD)

Chief Boe shares updates to the PD Command staff by introducing the 2 new Assistant Chiefs: Assistant Chief of Operations Kevin Penney who has 25 years with DMPD. He is an asset of historical knowledge  
Assistant Chief of Support Services Chief Cory Stanton who has 20 year with KCSO.

Chief Boe also introduces civilian support staff as these are other managers that make the PD run smooth.

Executive Assistant Stephanie Holt – everything goes through her. She manages the entire command team.

Records Supervisor Michelle O'Hearn manages all of the record keeping and data within the department.

#### 5. Crime Statistic Overview Report (PD)

Chief Boe expresses that he wants to create weekly report out that is a usable template to show how many calls for service the PD is responding to. This format will be shared on social media on a weekly basis to reflect on the quantity of work that is being pushed onto a department of our size. This is just a quick snap shot of the data.

Chief Boe asks what does the Counsel want to see in crime stat reporting. He explains that the PD can create a one page report out on the monthly or quarterly basis with the raw data from NIFRS, which is where the crimes against society and crimes again people stats come from. He shared that the FLOCK system does help the PD with stats on stolen cars, however this report would help to show major

crime data in a meaningful way by neighborhood. We want to report it out at this committee and then post it will be available online.

Chief Boe shared that he believes that we start counting is what people start doing. It will drive us. He asks if there are there things on here that would be beneficial to the counsel to see? Later I want to also use this as a management tool.

Deputy Mayor Steinmetz expresses that he is concerned on the difference of no immediate risk and non-life threatening minimal risk will be confusing for residence to understand and thinks there is a better way of expressing this on the flyer.

Chief Boe introduces Patti Gosch, Crime Analyst to discuss and define the types of calls category. Patti explains that the types of calls are determined by our emergency dispatch center, Valley Comm, who categorizes calls based on the emergency. Priority 1 explains major emergency immediate threat to life, Priority 2 could be a call for suspicious person with a weapon, Priority 3 would be non-life threatening suspicious vehicle and no immediate danger, and Priority 4 would be general after the fact like I came home from vacation and my car was stolen. Deputy Mayor Steinmetz asks where would a fist fight fall and Patti explains the priority level would be a better question for Valley Comm however possibly a 2. Deputy Mayor Steinmetz suggests making that information available and where to look it up for an explanation.

Mayor Buxton explains the handout to Vice Chair Grace Matsui the layout of the slide and one-page report. States that it is eye catching and asks how frequent can this information be distributed. Chief Boe states that the raw data does take time to pull and build into this format so probably every other month to get the one pager out.

Vice Chair Grace Matsui thanks Sara Lee for sending a slide deck so she can view virtually. She then thanks Chief Boe for putting out this information and asks if the PD has considered a direct link or email format as there are residences that don't use social media. She suggests an email subscription list option. Chief Boe agrees that is a great idea, and a Chief's email subscription would include something like this here. It could be sent out to the Block watch Captions and other networks.

Deputy Mayor Steinmetz asks about dissemination for Spanish or translation service. If its on a website but it may be worth looking into that. Chief Boe agrees saying 17% of Des Moines is Spanish speaking. We should work on that as a City and that is a broader discussion than this forum.

Mayor Buxton appreciates this information discussion as it makes a big difference to our community. If we can do a subscription, there would be a lot of people that would use this option. Table agrees this is nicely done.

#### 6. SCORE Operations Overview (PD)

Devon Schrum introduces herself as the Executive Director of SCORE Jail since 2018. She shares overview slides about SCORE Jail which detailed how SCORE Jail opened in 2011 and is the first regional jail of its kind with a state-of-the-art design. Devon continues to express that SCORE Jail has shared mission and vision values which was created by the employees. SCORE manages a multimillion-dollar budget

To date, SCORE population is a slow and steady increase, average daily population is 488 in custody. Custody Staff are CJTC certified, Accredited and PREA certified (Prison Rape Elimination Act) which only a few jails can be certified and this is the second time SCORE has achieved this and were praised for our work.

SCORE also have non-custody personnel to include Human Resources, Finance, Facilities and IT.

SCORE has a continues investment in health care and are accredited with National Commission on Correctional Health Care (NCCHC) and is perusing Mental Health and Opioid Treatment for 2025-2026. Currently, SCORE has a contracted medical vender exhaust a quart of the budget which includes, 24/7 medical staff onsite and a MD 5 days a week; Dental comes weekly.

SCORE is a national mentor site (MOUD) that offers different forms of medication for those programs. We continue to be a jail that stands out.

Moving forward, SCORE is working on life safety projects with lifesaving technology. This is a new wearable system to monitor breathing and temperature, and gives immediate alerts, this is important for someone who does not have the ability to ask for help. We purchased 20 units, \$100,000 investment, and will purchase more if it becomes effective. Those in custody will have to agree to wear it. They may choose not too, so we are investing in a ceiling mounted sensor for single occupant cells. If we were concerned with someone we could monitor them as well. Shelton County jail does have this. We plan to have this by the end of the month.

SCORE also has a DSHS partnership to have clinical intervention specialists which helps in providing medications upon release. Currently SCORE gives a 7-day supply, but a new Healthcare Authority- Medicaid project will allow the medications to increase to a 30-day supply.

Mayor Buxton – I want to say I am going to report out on this and its going to be hard to be short and pick out so much amazing information.

Deputy Mayor Steinmetz expresses that this presentation is very impressive, it is going to be tough to summarize. In terms of mental health counselors, what level of education do they hold to do this work in the jails? Devon responds stating a Masters in social work.

Deputy Mayor Steinmetz asks if the custody staff receives trauma training that can help with reacting to those in crisis. Devon shared that SCORE employees get great training from CJTC and crisis intervention. This is annual training onsite after graduating. That is every day in the jail and it is not a rare situation that someone is in crisis.

Deputy Mayor Steinmetz ask if they are worried about issues with abuse of medications, it sounds like your strategies for prevention. Devon shares that SCORE has a meeting the Healthcare Authority and will have more information early 2025. California also went launched the same program recently and we will be learning from them as well.

Deputy Mayor Steinmetz states there used to be a wing of SCORE that was empty, due to short staffing. Is that still the case? Devon states that has been a while. We do not have any empty wings currently; we do not have a staffing issues, during Covid we had to minimize and we had to layoff, we are operating lean but are not understaff. The challenge is we have a higher demand for specialty beds because we contract with outside agencies as well. Deputy Mayor Steinmetz asked who are the contactors, and Devon stated SCORE has 20 plus cities – Department of Corrections with 100 beds for example. And, City of Seattle, we are open to new contract.

Vice Chair Grace Matsui thanks Devon for the presentation and shares interest in hearing how the pilot goes. Can you talk about prevention and if we can reduce the medical emergencies?

Devon stated its a balance with law enforcement before bringing them in, not to accept people that are too fragile. We have added the doctor to 5 days as week. We do triage emergencies and work with the local hospitals to review the incident and we are always trying to analyze what we could or should do differently.

Mayor Buxton asked do you find that the services provided for specialty care are better at SCORE than if they were booked somewhere else? Devon stated yes, we are the jail that other jails use for higher need people. Mayor Buxton added, so you are vulnerable to more people in crisis? Devon agrees, stating yes, I would say do the higher risk from other jails.

Devon adds that SCORE also does a few other things with technology to include searching for drugs within the jail. SCORE has increased the searches. Also, to increase public health, we have many partnerships, we have vaccine clinics and we are trying to meet safety and securing searches.

No further questions. Table agrees the presentation as fantastic.

Mayor Buxton calls to adjourn the meeting.  
Deputy Mayor Steinmetz makes the motion.  
Second by Vice Chair Grace Matsui

Adjourn 5:54



## Public Safety/Emergency Management (PSEM) 2025 Proposed Work Plan

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February	2024 Code Enforcement Update 2025 PSEM Workplan
March	Substation Closure BWC Upgrades and Grant 2023 vs 2024 Crime Statistics
April	2026 Accreditation Renewal Process Public Service Recognition Week (5-11 May) Chaplain Program
May	Summer Events Crime Reduction Team
June	GPS/Crisis Response Team Update CAD Update Implementation
July/August	NO MEETINGS
September	2024 WASPC Crimes in Washington Report Summer Events Recap
October	Crime Prevention Presentation Traffic Safety
November	SCORE Community Service Officer
December	2025 Code Enforcement Update