



Public Safety/Emergency Management (PSEM)
Meeting Minutes
June 6, 2024
5:00-5:50pm

Committee Members:

Vice Chair Grace Matsui, Deputy Mayor Steinmetz,
Mayor Buxton (Excused)

Council Present:

Jeremy Nutting, Matt Mahoney, and Gene Achziger

Staff Present:

Interim City Manager: Tim George

Interim Chief Mark Couey

Crisis Response Specialist GPS Unit: Monica Lara

Emergency Management Director: Shannon Kirchberg

Acting City Attorney: Matt Hutchins

Clerk: Taria Keane

Administrative Coordinator: Laura Hopp

Executive Administrative Analyst: Rochelle Caton

Director of Community/ Administrative Services: Bonnie Wilkins

1. Call to Order, Deputy Mayor Steinmetz
Seconded by acting Chair Grace Matsui
-Meeting called to order at 5:02pm

2. Approval of May 2, 2024 Meeting Minutes
-Motioned by Deputy Mayor Harry Steinmetz
- Seconded by Vice Chair Grace Matsui

3. GPS/CRISIS RESPONSE TEAM UPDATE (PD)
Interim Chief Couey introduced Monica Lara, Chief provided overview of her education, dedication and experience.
Joined DMPD in 2022 and heavily relied upon for support to the team.

Monica Lara provided presentation slides to include GPS Team 2024 1st Q. Statistics.

Shared updates on monthly Homeless Resource Fair. Including blanket and sock drive, and hot chocolate distribution in the winter months.

Deputy Mayor Steinmetz requested clarity on numbers served.

Vice Chair Grace Matsui asked if there is data on housing referrals, Monica to look into numbers of referrals made, will provide the committee,

Interim Chief provided further information on the GPS position and prior to Monica filling this role, there were “starts and stops” in staffing.

Vice Chair Grace Matsui asked if a community member sees someone or a neighbor in need of connection, what is the best way to connect them?

Monica advised for a community member to email her or the non-Emergency number Monday through Thursday 10-8pm. If an emergency Call 911.

4. DMPD Staffing Update: Interim Chief Couey
 - 3 vacant officer positions.
 - 1 candidate onboarding July 16, 2024
 - 1 Detective soon to retire
 - 5 candidates in Background investigations

Motioned to Adjourn by Deputy Mayor Harry Steinmetz
Seconded by Vice Chair Grace Matsui
Adjourn 5:51pm.