

Des Moines City Council PS&T Committee Minutes - 12/04/08

Meeting called to order: 6:09 PM on December 4, 2008, in North Conference Room @ 21630 11th Avenue So., Des Moines WA 98198

Purpose/Agenda:

1. Arterial Streets CIP Budget
 - Project Updates
 - Status of Grants
 - CIP Funded Positions
 - Project Readiness
2. Engineering Consultants
 - On-Call / Task Order Assignments: Status Report
 - 2009 Projected Needs
 - Recommendations
3. Transportation Benefit District Implementation
4. Sound Transit
5. Additional Topics
 - Pavement cuts
 - Puget Sound Regional Update

Attendees: Chairman Dave Kaplan; Dan Sherman, Mayor Pro Tem; Ed Pina, Councilmember
Staff: Grant Fredricks, PB&PW Director; Dan Brewer, Asst. Director Transportation & Engineering;
Brandon Carver, Associate Transportation Engineer; Tony Piasecki, City Manager; Lorri Ericson,
Assistant City Manager; Erika Sullivan, Administrative Assistant

Discussion:

1. Arterial Streets CIP Budget:

- We were not selected for any Transportation Improvement Board (TIB) funds. Only 4 projects in the Puget Sound were selected.
- The Des Moines Business Park scored 67, however 72 was the qualifying number of points for TIB funds. Dan Brewer has questions for the TIB Board regarding scoring, because the business park project only scored half of the points for development potential.
- CIP Budget – any projects planned for TIB grant funds were moved out of the budget, except phase 4 of 216th Street.
 - If we cannot find funds for phase 4, we may have to turn back the CDBG funds (\$50,000). It must be built by 2010, and King County environmental issues are dragging on.
- The Association of Washington Cities (AWC) has asked for a list of projects that are ready to go. Staff prepared a handout called “Ready to Go” Projects – Economic Stimulus Opportunities, dated 12/5/08.
- Committee members asked about CIP funded positions.
 - Staff requests a \$250,000 fund minimum.
 - The guardrail and sidewalk programs have been removed, but some design work and pavement management was kept. This could be funded with one-time monies or federal economic stimulus funds.

- 3.5 FTE positions are funded from CIP, including one full-time 100% CIP position. The other 2.5 FTE are broken up throughout department staff.
- Committee members were concerned about CIP FTEs being shifted to the General Fund.
 - Staff said the 100% CIP position could be cut.
 - Committee members asked for clarification before the budget discussion this evening, but this will not be part of the discussion at this Council meeting.
 - Staff said this position would be supported by the Des Moines Creek Trail, pipe work and pavement overlay design.
 - If Council approves the CIP budget, we need an in-house design person or we could outsource at 2 times the cost.
 - Committee members are concerned about cobbling positions together, but staff responded that the CIP position is by definition a project position.
- Committee members asked which projects are ready if we receive federal/state funding.
 - Arterial Streets Projects include: Des Moines Creek Trail, Pavement Management Program, Annual Guardrail Program, Annual Sidewalk Program, South 216th Project (MVD to 11th), North Twin Bridge Repairs, 8th Avenue South Sidewalk, Saltwater Bridge, and the Intelligent Transportation System.
 - Staff has not quantified job impacts, but the project list is complete.
- Dale Earn said the federal government will send lump sums to the states, and Congress will pull this together quickly in January 2009.
- AWC has requested a list of Des Moines projects in the low millions, and committee members want to be sure the water district is on the “Ready to Go” list.

2. Engineering Consultants

- Staff prepared an On-Call Engineering Services – Summary of Task Orders.
 - Staff tracks task order assignments and they are included in the monthly report.
 - Agreements are in place with task orders, and when the agreements are signed we put self-imposed maximums.
 - \$1M was authorized for task orders and \$786,820.98 was spent year-to-date. The City will receive more invoices for the next few months.
 - 98.6% of authorized funds are for CIP projects and 0.77% for survey work.
 - These on-call agreements will expire in 2009.
- Committee members asked how many of the task orders were related to the same structure and staff replied 3 or 4.
- The City of Seattle had issues using preferred contractors, but it makes sense to continue with KPFF. When these agreements expire in 2009, the City will advertise, request qualifications and establish a new list. The City also uses other firms such as:
 - Mirai
 - KPG
 - AMEC - specialty firm in environmental analysis.
 - Hamond – surface water management & plan reviews.
 - CH2MHill – considering using them for the business park and would be the obvious choice for emergencies.
- Committee members want to moderate how much business goes to one source. If the City is going to exceed the agreement amount it can be brought back to committee to make a recommendation to Council.
- Council approved most of the task orders and it might be logical to go to a \$1M limit.
- Staff will draft a 2-part motion: 1) to approve the task orders; and 2) raise the \$\$ limit.

3. Transportation Benefit District Implementation:

- Next Steps
 - Get the 6 month clock started with the Department of Licensing (DOL). Staff sent DOL a copy of the ordinance.
 - The ordinance is the authorization for the Board to form and it took effect 5 days after passage. The Board could meet on December 18, 2008.
 - The fee is up to \$20.00 and could start in June 2009.
 - Staff said we need to reconcile address information for DOL.

4. Sound Transit:

- South end Pacific Ridge alignments for Sound Transit - one along I-5 and 30th Ave. S., and one on Pacific Highway.
 - Staff suggested a stop at 216th area (not a full station – step on and off).
 - Local and express services are part of Envision Midway.

5. Additional Topics:

- Pavement cuts
 - Tukwila has an impact fee for pavement cuts, but Des Moines does not allow the cuts because they cause deterioration.
 - Tukwila measures the square footage of the patch and estimates the life of the pavement. Fees are attached to fund their pavement management program.
 - Des Moines uses directional bore under pavement to avoid cuts.
- Puget Sound Regional Update included a table of condition of arterials. 9% of our arterials are in very poor condition and 10% of are in poor condition.

Adjourned 7:00 PM

Respectfully submitted – Erika Sullivan, Administrative Assistant