



**MINUTES
DES MOINES PLANNING COMMISSION
MEETING**

**City Council Chambers
21630 11th Avenue S, Suite C
Des Moines, Washington
Tuesday, May 5, 2026 - 6:00 PM**

CALL TO ORDER

Committee Chair Barton DeLacy called the meeting to order at 6:02 p.m.

ROLL CALL

Committee Present: Danielle Anderson, Traci Buxton, Chuck Coleman, Michelle Curry, and Barton DeLacy

Committee Via Zoom: Nicole Gunkle

Committee Absent: Colleen Gants

Staff Present: Community Development Director Rebecca Deming, Planning & Development Services Manager Laura Techico, Senior Planner Jason Woycke, Land Use Planner I Alicia Jacobs, Land Use Planner II Peyton Murphy, and Administrative Coordinator Laura Hopp

COMMENTS FROM THE PUBLIC

- Barbara McMichael, Des Moines, Planning Commission Considerations

PUBLIC HEARING

- Item 1. **Residential Conversions Ordinance**
Motion: "Based on the findings, and in consideration of public input received for the public hearing, the Planning Commission recommends approval of the Draft Ordinance No. 26-035."

At 6:07 p.m. Committee Chair Barton DeLacy opened the Public Hearing.

Land Use Planner Alicia Jacobs gave the Planning Commission a PowerPoint Presentation on Residential Conversions.

Committee Chair, Barton DeLacy, asked if anyone wished to speak. Seeing none, Committee Chair Barton DeLacy asked the Commission if they had any questions.

At 6:21 p.m. Committee Chair Barton DeLacy closed the Public Hearing.

Direction/Action

Motion made by Commissioner Chuck Coleman to recommend the approval of the Draft Ordinance No. 26-035, seconded by Commissioner Danielle Anderson.

Motion 6-0.

AGENDA ITEMS

Item 1. **Approval of Minutes**

Motion: "I move to approve the minutes of the April 14, 2026 Planning Commission Meeting."

Direction/Action

Motion made by Commissioner Traci Buxton to approve the April 14, 2026 Planning Commission Meeting, seconded by Commissioner Chuck Coleman.

Motion 6-0

Item 2. **Planning Commission Bylaws**

Direct staff based on the examples for inclusion in the draft bylaw to return for future adoption.

The Planning Commission discussed the Bylaws, and asked staff to bring recommended changes back for approval at the next meeting.

NEXT MEETING DATE

ADJOURNMENT

Direction/Action

Motion made by Commissioner Chuck Coleman to adjourn, seconded by Commissioner Michelle Curry.

Motion 6-0

The meeting adjourned at 7:07 p.m.