



Des Moines

WATERLAND CITY

MINUTES

DES MOINES CITY COUNCIL

REGULAR MEETING

City Council Chambers

21630 11th Avenue S, Suite C

Des Moines, Washington

Thursday, December 11, 2025 - 6:00 PM

CALL TO ORDER

Mayor Traci Buxton called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The flag salute was led by Councilmember Matt Mahoney.

ROLL CALL

Council Present:

Mayor Traci Buxton; Deputy Mayor Harry Steinmetz; Councilmember Gene Achziger; Councilmember Yoshiko Grace Matsui; Councilmember JC Harris; and Councilmember Matt Mahoney

Council Via Zoom:

Councilmember Jeremy Nutting

Staff Present:

City Manager Katherine Caffrey; Assistant City Manager Adrienne Johnson-Newton; City Attorney Tim George; Assistant City Attorney Matt Hutchins; Director of Administrative Services Bonnie Wilkins; Finance Director Jeff Friend; Assistant Police Chief Kevin Penney; Community Development Director Rebecca Deming; Planning & Development Services Manager Laura Techico; Senior Planner Jason Woycke; Public Works Director Michael Slevin; City Engineer Tommy Owen; Surface Water and Environmental Engineering Manager Tyler Beekley; Civil Engineer I Alex Johnson; Communications and Community Programs Analyst Alexandra Reyes; Deputy City Clerk Sara Lee; and City Clerk Taria Keane

CORRESPONDENCE NOT PREVIOUSLY RECEIVED BY COUNCIL

- No additional correspondence outside of the emails already received by Council.

COMMENTS FROM THE PUBLIC

- Chris DeLaRosa, FLOCK
- Dave Kaplan, Public Service
- Bettina Carey, Public Service
- Chuck Coleman, Public Service
- Judy Grande, FLOCK
- Tina Orwall, Mayor Buxton

REGIONAL COMMITTEE REPORT

EMERGENCY MANAGEMENT ADVISORY COMMITTEE MEETING

- Councilmember JC Harris gave an update on the Emergency Management Advisory Committee Meeting held on December 10, 2025.

PUGET SOUND REGIONAL COUNCIL TRANSPORTATION POLICY BOARD

- Councilmember Matt Mahoney gave an update on the Puget Sound Regional Council Transportation Policy Board meeting held on December 11, 2025.

CITY MANAGER REPORT/PRESENTATIONS/BRIEFINGS

Item 1: CITIZENS ADVISORY BOARD

- Citizens Advisory Board Member Victoria Andrews gave an overview on the items the Citizens Advisory Board worked on in 2025.

Item 2: RECOGNITION OF OUTGOING COUNCILMEMBER SERVICE

- City Manager Katherine Caffrey recognized the service of Councilmember Matt Mahoney and Mayor Traci Buxton.

At 6:40 p.m. Council took an 11 minute break.

At 6:51 p.m. the meeting resumed.

CONSENT AGENDA

- Item 1: APPROVAL OF VOUCHERS
Motion: To approve the payment vouchers through November 26, 2025 in the attached list and further described as follows:

EFT Vendor Payments	#12812-12829	\$83,719.74
Wires	#3166-3176	\$673,754.47

Total Checks and Wires for A/P & Payroll: \$757,474.21

- Item 2: APPROVAL OF MINUTES
Motion: To approve the minutes for the November 04, 2025 City Council Study Session.
- Item 3: CREATING PUBLIC SAFETY SALES TAX FUND - 2nd READING
Motion: To enact Draft Ordinance No. 25-105, amending DMMC 3.51.103 to repurpose the Public Safety Levy Fund as the Public Safety Sales Tax Fund.
- Item 4: 2026 VEHICLE PURCHASE
Motion: To approve the purchase of vehicles identified in Attachment 1 for a total estimated amount of \$744,000 and to authorize the City Manager or the City Manager's designee to sign the purchase orders at the time they are created.
- Item 5: 2026-2027 ON-CALL CONSULTANT AGREEMENTS FOR CIVIL ENGINEERING SERVICES
Motion: To approve the Consultant Services Contract for On-Call Civil Engineering Services (2026-2027) with Century West Engineering, Exeltech, KBA Inc., Kittelson & Associates, Inc., KPFF Consulting Engineers., NV5, Parametrix, Perteet, Psomas, SCJ Alliance, and Transpo Group each up to \$1,250,000.00, and authorize the City Manager to sign the Consultant Services Contracts substantially in the form as submitted.
- Item 6: PLANNING COMMISSION ORDINANCE - 2nd READING
Motion: To adopt draft Ordinance 25-108 creating the Planning Commission.

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Item 7: MARINA STEPS INNOVATIVE STORMWATER BIORETENTION TESTING, ON-CALL GENERAL ENGINEERING SERVICES TASK ASSIGNMENT-WITH PSOMAS
Motion: To approve the 2024-2025 On-Call General Civil Engineering Services Task Assignment 2025-016 with Psomas, Inc. to provide stormwater bioretention testing and reporting in association with the Marina Steps Project in the amount not to exceed \$214,607.00 and authorize the City Manager to sign said Task Assignment substantially in the form as submitted.

Item 8: ANIMAL CONTROL CONTRACT
Motion: To approve the contract with Burien CARES in the amount of \$80,000 per year for expanded animal control services in 2026 and 2027, and authorize the City Manager to sign the contract substantially in the form as attached.

Item 9: 16TH AVE PIPE PROJECT CONSULTANT ON-CALL AGREEMENT TASK ASSIGNMENT FOR ENGINEERING SERVICES
Motion: To approve the 2024-2025 On-Call General Civil Engineering Services Task Assignment 2025-02 Supplement with Perteet to provide design and permitting services for the 16th Ave Pipe Project in the amount of \$234,938.00 and authorize the City Manager to sign said Task Assignment Supplement substantially in the form as submitted.

Direction/Action

Motion made by Councilmember Matt Mahoney to approve the Consent Agenda as read; seconded by Deputy Mayor Harry Steinmetz.
Motion passed 7-0

PUBLIC HEARING/CONTINUED PUBLIC HEARING

Item 1: 2025/2026 BIENNIAL BUDGET AMENDMENTS
Staff Presentation by Finance Director Jeff Friend

At 6:52 p.m. Mayor Traci Buxton opened the Public Hearing.

Finance Director Jeff Friend gave a PowerPoint Presentation on the 2025/2026 Biennial Budget Amendments.

Mayor Traci Buxton asked 3 times if anyone wished to speak.

Mayor Traci Buxton asked Council if they had any questions.

At 7:20 p.m. Mayor Traci Buxton closed the Public Hearing.

Direction/Action

Main Motion made by Councilmember Matt Mahoney to enact Draft Ordinance No. 25-092, relating to municipal finance and amending the 2025/2026 Biennial Budget adopted in Ordinance No. 1813; seconded by Deputy Mayor Harry Steinmetz.

Amended Motion made by Councilmember JC Harris to amend Draft Ordinance No. 25-092 to require a supermajority of the Council to approve use of the contingency.
Motion died for lack of a second.

Main Motion passed 7-0.

Item 2: WESLEY HOMES MASTER PLAN AMENDMENT
Staff Presentation by Senior Planner Jason Woycke

At 7:32 p.m. Mayor Traci Buxton opened the Public Hearing.

Senior Planner Jason Woycke, Wayne Carlson Principal Land Use Planner with AHBL, and Steve Nornes Senior Project Developer with Senior Housing Partners gave a PowerPoint Presentation on the Wesley Homes Master Plan Amendment.

Mayor Traci Buxton asked all Councilmembers if they had any of the following:

1. A demonstrated biased or prejudice for or against any party to the proceedings.
2. A direct or indirect monetary interest in the outcome to the proceedings.
3. A prejudgment of the issue prior to hearing the facts on the record.
4. Ex parte contact with any individual, excluding administrative staff, with regard to an issue prior to the hearing.

All Councilmembers did not.

Mayor Traci Buxton asked 3 times if anyone wished to speak.

Mayor Traci Buxton asked Council if they had any questions.

At 7:55 p.m. Mayor Traci Buxton closed the Public Hearing.

Direction/Action

Motion made by Councilmember Matt Mahoney to approve Draft Resolution 25-120 approving the Master Plan Amendment for the proposed Wesley Homes project LUA2025-0026 subject to conditions set forth in the Resolution.; seconded by Councilmember Jeremy Nutting.

Motion passed 7-0.

NEW BUSINESS

Item 1: GRANT ACCEPTANCE AND ECONOMIC DEVELOPMENT PARTNERSHIP AGREEMENT WITH PORT OF SEATTLE
Staff Presentation by City Manager Katherine Caffrey

- City Manager Katherine Caffrey gave a PowerPoint Presentation on the Grant Acceptance and Economic Development Partnership with Port of Seattle.

Direction/Action

Motion made by Deputy Mayor Harry Steinmetz to accept the grant funding from the Port of Seattle in the amount of \$68,800 and authorize the City Manager to sign the Economic Development Partnership Agreement (P-00322557) substantially in the form as attached; seconded by Councilmember Matt Mahoney.

Motion passed 6-1.

For: Mayor Traci Buxton, Deputy Mayor Harry Steinmetz, Councilmember Yoshiko Grace Matsui, Councilmember Gene Achziger, Councilmember Matt Mahoney, and Councilmember Jeremy Nutting.

Against: Councilmember JC Harris

Item 2: ECONOMIC DEVELOPMENT SUPPORT SERVICES-
PROFESSIONAL SERVICES AGREEMENT WITH EERNISSEE
CONSULTING

- Dan Eernissee with Eernissee Consulting gave a PowerPoint Presentation on the Economic Development Support Services - Professional Services Agreement with Eernissee Consulting.

Direction/Action

Motion made by Councilmember Matt Mahoney to move to approve the Agreement with Eernisse Consulting for Economic Development Services in the amount not to exceed \$96,000, and further authorize the City Manager to sign said Contract substantially in the form as submitted; seconded by Deputy Mayor Harry Steinmetz. Motion passed 6-1.

For: Mayor Traci Buxton, Deputy Mayor Harry Steinmetz, Councilmember Yoshiko Grace Matsui, Councilmember Gene Achziger, Councilmember Matt Mahoney, and Councilmember Jeremy Nutting.

Against: Councilmember JC Harris

Item 3: NEW AGENDA ITEMS FOR CONSIDERATION – 10 Minutes

- There were no New Agenda Items for Consideration

COUNCILMEMBER REPORTS

(4 minutes per Councilmember) - 30 minutes

COUNCILMEMBER YOSHIKO GRACE MATSUI

- Town Hall Meeting

COUNCILMEMBER JEREMY NUTTING

- No Report

COUNCILMEMBER JC HARRIS

- Citizens Advisory Board
- Community Outreach
- Budget

COUNCILMEMBER GENE ACHZIGER

- New Light Rail Station
- Tree Lighting at the Marina
- Redondo Bonfire
- Thank you to Mayor Traci Buxton and Councilmember Matt Mahoney

DEPUTY MAYOR HARRY STEINMETZ

- New Light Rail Station
- Des Moines Historical Society
- Tree Lighting at the Marina
- Citizens Advisory Board
- Town Hall Meeting
- Redondo Bonfire
- Thank you to Mayor Traci Buxton and Councilmember Matt Mahoney

COUNCILMEMBER MATT MAHONEY

- Reflection on Council Service

PRESIDING OFFICER'S REPORT

- Reflection on Council Service

NEXT MEETING DATE

January 08, 2026 City Council Regular Meeting

ADJOURNMENT

Direction/Action

Motion: made by Councilmember Matt Mahoney to adjourn; seconded by Deputy Mayor Harry Steinmetz.

Motion passed 7-0.

The meeting adjourned at 9:00 p.m.