



AGENDA
DES MOINES CITIZENS ADVISORY BOARD
MEETING

City Council Chambers
21630 11th Avenue S, Suite C
Des Moines, Washington
Wednesday, August 26, 2026 - 6:00 PM

CALL TO ORDER

ROLL CALL

AGENDA ITEMS

- Item 1. **Approval of Minutes**
 Motion: "I move to approve the minutes of the June 26, 2026 Citizens Advisory Board Meeting."
- Item 2. **Budget Discussion**
 Staff Presentation: Finance Director Jeff Friend

ANNOUNCEMENTS - 10 Minutes

NEXT MEETING DATE

September 30, 2026

ADJOURNMENT

**Citizens Advisory Board
AGENDA ITEM**

**BUSINESS OF THE CITIZENS ADVISORY BOARD
City of Des Moines, WA**

SUBJECT: Approval of Minutes

ATTACHMENTS:

1. June 24, 2026 Citizen Advisory Board Meeting Minutes

FOR AGENDA OF:

August 26, 2026

DEPT OF ORIGIN:

City Clerk

DATE SUBMITTED:

August 18, 2026

CLEARANCES:

Purpose and Recommendation

The purpose of this agenda item is for the Citizen Advisory Board to review the minutes from the June 24, 2026 Citizens Advisory Board meeting.

Motion: "I move to approve the minutes of the June 26, 2026 Citizens Advisory Board Meeting."

Background

The City Clerk's Office has prepared action-format meeting minutes for Citizen Advisory Board's consideration.

Alternatives

The Citizen Advisory Board may make corrections to errors and approve the meeting minutes as amended.

Recommendation

Staff recommends the Citizen Advisory Board approve the meeting minutes as presented.



**MINUTES
DES MOINES CITIZENS ADVISORY BOARD
MEETING**

**City Council Chambers
21630 11th Avenue S, Suite C
Des Moines, Washington
Wednesday, June 24, 2026 - 6:00 PM**

CALL TO ORDER

Councilmember Harry Steinmetz called the meeting to order at 6:00 p.m.

ROLL CALL

Council Present: Deputy Mayor Gene Achziger; Councilmember Harry Steinmetz

Council Absent: Councilmember Jeremy Nutting

Committee Present: Aileen Evans; Bettina Carey; Victoria Andrews; Corrine Anderson-Ketchmark; Lisa Franz; Jim Lampariello; Randy Richards; Charlene Bacalzo; Jeff Crompe; Alyson Chapin

Staff Present: City Manager Katherine Caffrey; Public Works Director Michael Slevin; Civil Engineer Alex Johnson; Administrative Coordinator Laura Hopp

AGENDA ITEMS

Item 1. **Approval of Minutes from the May 27, 2026 Citizens Advisory Board Meeting**

Direction/Action

Motion made by Jeff Crompe to approve the Minutes from May 27, 2026 Citizens Advisory Board Meeting, seconded by Victoria Andrews.
Motion passed 10-0.

Item 2. **Strategic Plan Update**

- City Manager Katherine Caffrey presented a PowerPoint update to the Board regarding the Strategic Plan.

Item 3. **Capital Project Updates**

- Public Works Director Michael Slevin and Civil Engineer Alex Johnson presented a PowerPoint update to the Board regarding Capital Projects.

Item 4. **Sustainable Airport Master Plan (SAMP) Discussion**

- City Manager Katherine Caffrey presented a PowerPoint update to the Board regarding the Sustainable Airport Master Plan (SAMP).

Item 5. **Subcommittee Reports**

Jeff Crompt, Arts

- Summer Concerts
- High School and Junior High Video Contest

Randy Richards, Senior Citizens Advisory Committee

- No Report

Corrine Anderson-Ketchmark, Human Services Committee

- Grant Applications

NEXT MEETING DATE

August 24, 2026

ADJOURNMENT

Direction/Action

Motion made by Charlene Bacalzo to adjourn; seconded by Victoria Andrew
Motion passed 10-0

The meeting adjourned at 7:47 p.m.